



CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

June 15, 2022
7:00 PM
202 Railroad Avenue, Rifle, CO

6:00 PM - Workshop Meeting

Discussion and Review

- a. Central Business District Zoning Overview

7:00 PM - Regular Meeting

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comment** *(maximum time permitted for Public Comment is 3 minutes per person)
5. **Consent Agenda**
 - 5.a. Consider Minutes of the June 1, 2022, Regular Meeting
 - 5.b. Consider Liquor License Renewal for Western Slope Chicken, LLC dba Wingchesters
6. **Action, if any, on Workshop Items**
7. **Regular Agenda**
 - 7.a. Consider Approval of Purchase Contract for Senior Meal Program
 - 7.b. Consider Pre-Annexation Agreement with the Property Owner at 10889 County Road 320 to Provide Out-of-City Water and Sewer Services for a 3-Lot Subdivision in Garfield County
 - 7.c. Consider Adopting the 2020 Electrical Code - Ordinance No. 12, Series of 2022 - 1st Reading
8. **Administrative Reports**

8.a. Report to City Manager

9. Comments from Mayor and Council

10. Adjournment



Agenda Item #a.

Agenda Item Name:

Central Business District Zoning Overview

Presenter:

Patrick Waller, Planning Director

Item Description:

Discussion of Central Business District (CBD) zoning and past planning efforts

Recommended Action:

None - Informational

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

The City of Rifle has undertaken numerous public planning efforts, including public outreach, design charettes, and downtown specific studies to support the Central Business District zoning that is in place today.

Executive Summary:

The City of Rifle has a specific zoning for the Central Business District (CBD) that was adopted in 2011 and is unique among the other zone districts throughout the City. The broader zoning for the downtown area is broken down into various sub districts, each of which has its own requirements, based on the unique characteristics of that area.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. Staff Memo - Central Business District - Zoning Review



MEMORANDUM

To: Honorable Mayor and City Council
From: Patrick Waller, AICP, Planning Director
Date: June 15, 2022
Subject: Central Business District - Zoning Overview

BACKGROUND

The City of Rifle has a specific zoning for the Central Business District (CBD) that was adopted in 2011 and is unique among the other zone districts throughout the City. The broader zoning for the downtown area is broken down into various sub districts, each of which has its own requirements, based on the unique characteristics of that area. The intent of the CBD code is described as follows:

The primary goal of the Central Business District is to be a vibrant, pedestrian-oriented, commercial, residential, entertainment and cultural center. The standards set forth in this Article are designed to implement this goal as described in the City's 2008 Downtown Master Plan. This Article encourages development that enhances the City's economy, energy efficiency, appearance and quality of life through high-quality design. The intent is to create a nest of amenities to attract both City residents and residents of the wider region to the downtown.

This zoning code has evolved through significant public input and various planning projects funded by the City. This includes the following documents:

1. Downtown Transit Oriented Development – Strategic Plan (2014)
<https://www.rifleco.org/DocumentCenter/View/10091/Rifle-Downtown-TOD-Strategic-Plan-Final?bidId>
 - a. Renderings and maps for this document are available here:
https://www.rifleco.org/DocumentCenter/View/10092/082312-Opp-Sites_sm?bidId and here
<https://www.rifleco.org/DocumentCenter/View/10093/3D-Dwtn-Rifle-2?bidId>
2. Downtown Master Plan - (2008)
<https://www.rifleco.org/DocumentCenter/View/1115/Downtown-Master-Plan?bidId>

3. City of Rifle Comprehensive Plan

<https://www.rifleco.org/DocumentCenter/View/11599/Rifle-Comprehensive-Plan-2019-Update---Planning-Commission-Final-Version?bidId>

PLANNING BEST PRACTICES

The Central Business District Zoning is based on a variety of planning best practices including the following:

Residential Density in Downtown Areas

Residential density is a significant contributor to the vibrancy of a downtown. Not only does an increased number of residents in a downtown area contribute to economic development by giving downtown businesses and restaurants more customers, but it also takes advantage of infrastructure that is already in place. Rather than the development of new water, sewer, and road infrastructure, any additional development in the downtown can connect to utilities and roads that are already in place. This means the City is taking on limited infrastructure obligations while obtaining more impact fees and rate payers on the system. This is a significant part of the reason that Council has adopted decreased fees for infill development.

Residential density in the downtown also helps activate the downtown at different parts of day, which can help make an area safer. If a downtown is only made up of commercial uses, there are limited members of the public in the area once those businesses close. If there is residential development in a downtown area, then there are more residents on the street and in the downtown area at varying times of the day, which can help make a location safer.

Flexibility on Parking

The intent of the parking standards in the downtown area are as follows:

The purpose of this Division is to ensure that adequate parking is provided to cover the needs of downtown businesses, residents and visitors while also ensuring that the Central Business District can be developed to its fullest. This requires careful balancing and a high level of creativity on the part of developers, property owners, businesses, residents and the City. All parties must look for ways to address parking needs through a wide variety of cost-effective solutions while maintaining an attractive, pedestrian-friendly area. Accordingly, large surface parking areas are discouraged and parking partnerships are strongly encouraged through phased approaches.

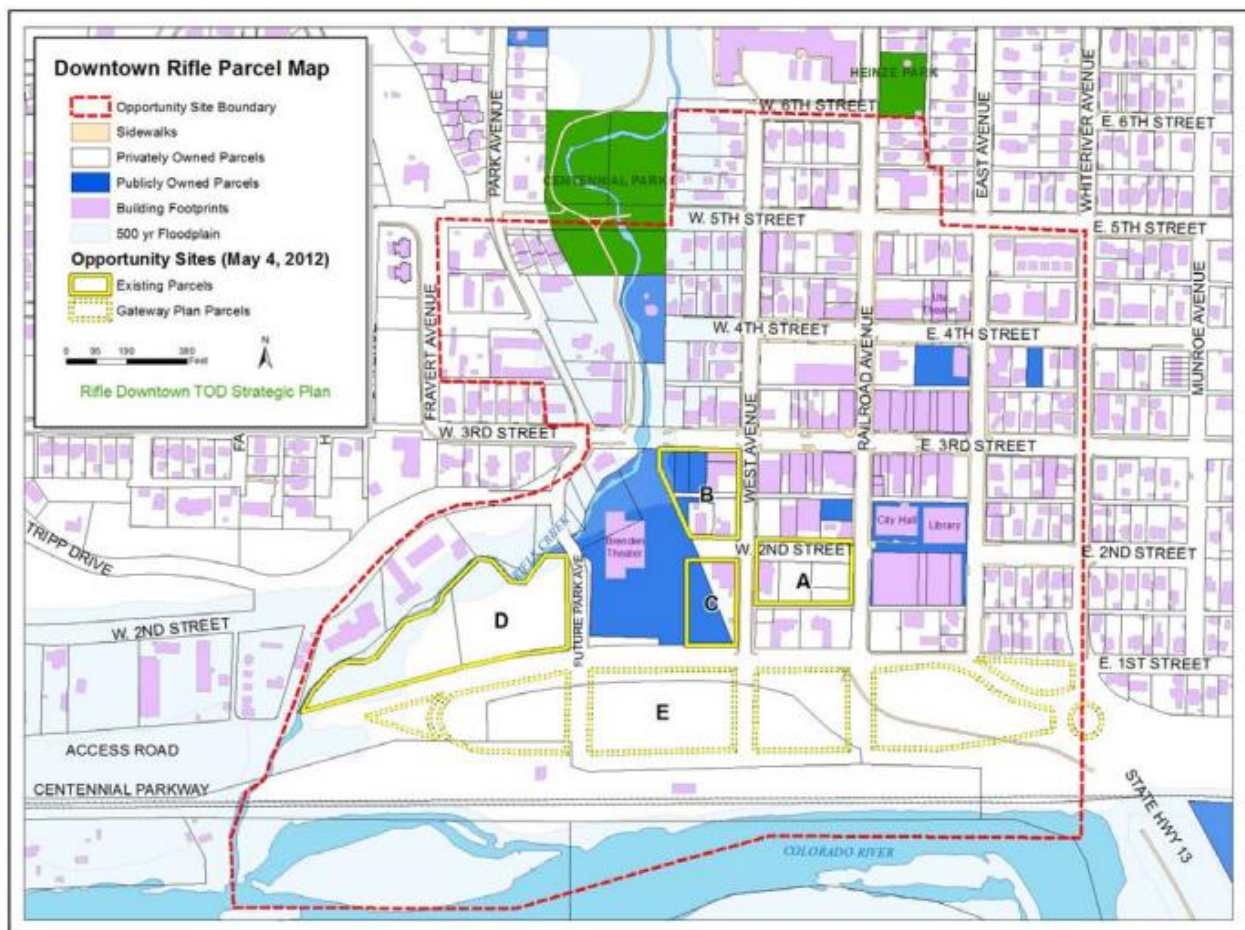
In practice, the Code allows some flexibility for parking on a site. This flexibility is important because many downtowns are struggling with having too many parking spaces. Having large parking lots in a downtown area is generally discouraged because it disrupts the pedestrian environment within an area and also because parking lots take up land where income generating

buildings could be located. At the same time, parking is necessary to give people who are visiting downtown access to amenities and businesses.

The CBD zoning strikes a balance on parking by exempting parking requirements for small projects and allowing larger projects to provide a parking study if they cannot meet the required number of parking spaces. Any proposed alternative that doesn't meet the minimum parking requirements must be reviewed by the City.

Identification of Opportunity Sites

Previous planning activities have been completed by the City of Rifle that reviewed various opportunity sites in the downtown area. These opportunity sites were identified in the Rifle TOD Strategic Plan as possible catalytic sites that are primed for redevelopment and are identified in the graphic below.



Mixed-use Buildings

The CBD zoning promotes the use of mixed-use developments; the requirement for two-different land uses within one building. In practice this generally means that there is some sort of commercial or office use on the first floor with residential above. This type of development helps with economic development by taking advantage of tax generation type businesses on the first floor, while still allowing for the development of residential uses. In certain areas of the CBD, residential only buildings are not permitted and mixed-use developments are considered a use by-right.

By-Right Uses

The CBD zoning district is structured to allow fairly significant projects as a use by-right. This means the proposed use of the property should be approved provided that it meets the requirements of the code (including parking, landscaping, building height, building and site design). By-right uses only require Staff review, unless they are greater than 13,000 square feet, in which case they must be reviewed by the Planning Commission.

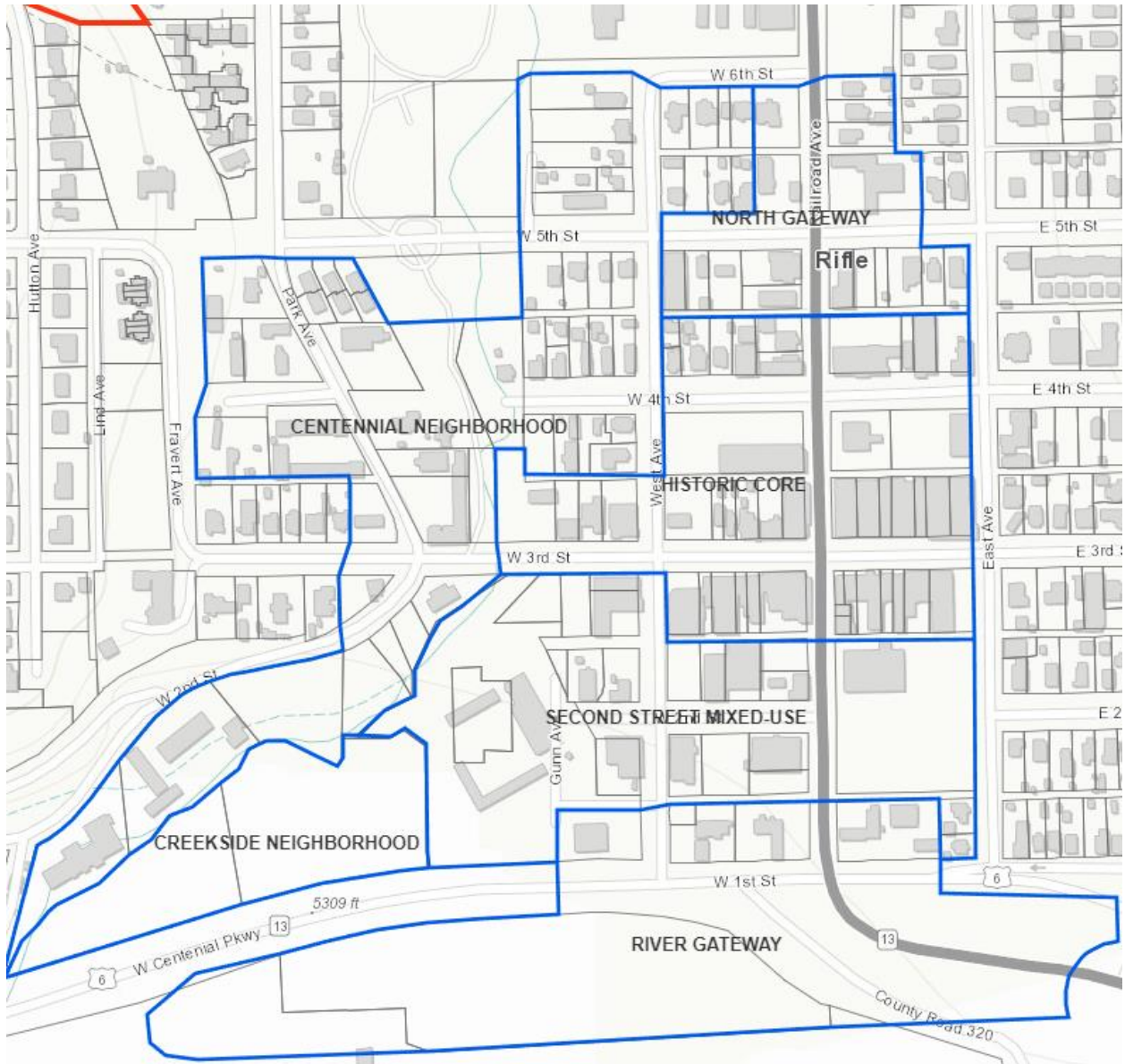
Structuring the Code this way was meant to attract high-quality development to the downtown because it gives potential developers more certainty in a project. Submitting an application for development downtown costs a significant amount of money in order to prepare engineering and architectural plans. Rather than having to go through a significant public hearing process where the outcome is uncertain, the applicant would work with staff to address design issues. Because of the strict nature of downtown design guidelines, any application approved at the Staff or Planning Commission level will be attractive and an asset to the downtown.

Building and Site Design Guidelines

Because downtown buildings are so important , highly visible, and such an asset to the City, the CBD zoning code has stricter building and site design requirements than other zoning districts in the City. The goal of these regulations is to ensure that any new proposed building “fits-in” with the characteristics of the area. Generally, developers who are building in downtown areas understand that the project will be held to a higher design requirement. This increased design regulation is balanced by the allowance of many by-right uses as discussed above.

CBD OVERVIEW

The CBD zoning breaks the district into multiple sub-districts as follows:



These small sub-districts each have their own characteristics regarding pedestrian feel, building type, materials, and density. The code has different material, height, building, and site design requirements for each sub-district.

Site Design & Building Design Standards

The CBD code relies much more heavily on building and site design than the zoning code for other areas of Rifle. These requirements are in place because of the importance of the downtown area to the City regarding economic development, the visibility of downtown projects, and the

goal of making the downtown area a “pedestrian-oriented, commercial, residential, entertainment, and cultural center”.

The code breaks different design characteristics into Required, Preferred, Discouraged, and Prohibited. These are used as follows:

- Required: Must be included in any project
- Preferred: Characteristics that the City would like to see
- Discouraged: A developer can ask for relief from these characteristics
- Prohibited: These items cannot be included in an application

Below is an excerpt from the North Gateway Sub District Regarding Building Standards

<i>Building Design Element</i>	<i>Required</i>	<i>Preferred</i>	<i>Discouraged</i>	<i>Prohibited</i>
(e) Detailing, materials and colors	•Consistent with architectural style •Min. 40% coverage with brick on primary facade •Additions consistent with existing building	•Greater than 40% coverage with brick on all exposed walls •Chiseled-face CMU or stone as accent •Local, recycled and natural materials •Three dimensional details (vs. applied) •Colors consistent with architectural style •Historic and earth tone colors for brick •Color scheme with max. of 3 colors	•Stucco coverage greater than 40% on street facade or greater than 60% on any other facade •Excessive ornamentation •Applied details •Non-modular stone •Domed awnings •Backlit awnings •Color schemes with more than 5 colors •Brightly colored sloped roofs •Painting natural brick in good condition •Wall or window unit coolers/heaters on street facade	•Use of any of the following as siding on the first floor primary facade or on more than 20% of any other facade: □ Barn siding/plywood/T-111 □ Cedar shakes □ Concrete block, panels or poured concrete □ Corrugated and prefabricated metal panels □ Glass □ Logs □ Non-native stone (e.g., granite) □ Timbers □ Vinyl and aluminum siding •Bright florescent colors •Burglar bars and security gates not on alleys

By-Right Uses vs. Conditional Use Permit

The CBD follows the standard zoning practice for other City of Rifle zone districts by classifying different land-uses as uses by-right, requiring a Conditional Use Permit (CUP), or being prohibited. Depending on the use of the proposal the applicant will be subject to the following:

- By-Right Use: The applicant is permitted to develop a project for this type of use provided that it meets all the Building Design, Site Design Elements, parking standards, landscaping requirements, and Height requirements. Generally, Site Plan reviews are completed administratively, however depending on the size of the project, Planning Commission review may be required. This review should be limited to whether or not the proposal meets the code requirements and not the use broadly.

- Conditional Use Permit: If a use is required to obtain a CUP, then the applicant is required to be reviewed by Planning Commission (with the potential for the decision to be called-up by City Council). Based on the criteria outlined in the Code, Planning Commission has the ability to not permit the use out-right, regardless of whether or not it meets design characteristics.
- Prohibited: A use that is identified as prohibited will not be allowed in the specific zone district.

Use Table Excerpt

	<i>Centennial Neighborhood</i>	<i>Creekside Neighborhood***</i>	<i>Historic Core</i>	<i>Second Street Mixed Use</i>	<i>North Gateway</i>	<i>River Gateway</i>
	<i>CBD-CN</i>	<i>CBD-CS</i>	<i>CBD-HC</i>	<i>CBD-MU</i>	<i>CBD-NG</i>	<i>CBD-RG</i>
Residential Uses						
Duplex	P					
Twin house	P					
Patio home	C	C				
Townhouse	P	P				
Apartments or condominiums (residential-only building)	P	P			C	C
Group care facilities (1—8 residents)	C *	C *				
Boarding house			C	C	C	
Live-work unit	P *	P *	P *	P *	P *	P *
Live-work unit in multi-family building	C *	C *				
Mixed-use developments	C	C	P	P	P	P



Agenda Item #5.a.

Agenda Item Name:

Consider Minutes of the June 1, 2022, Regular Meeting

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Minutes of the June 1, 2022, Regular Meeting

Recommended Action:

Move to approve the minutes of the June 1, 2022, City Council Regular Meeting

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Minutes of the June 1, 2022, Regular Meeting

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. 06.01.2022 DRAFT Minutes



RIFLE CITY COUNCIL

REGULAR MEETING

June 1, 2022

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Ed Green.

Present at Roll Call:

Mayor Ed Green, Councilor Alicia Gresley, Councilor Chris Bornholdt, Councilor Clint Hostettler and Councilor Sean Strode.

Councilor Joe Carpenter and Councilor Brian Condie attended the meeting via Zoom.

Roll Call: Yes - Joe Carpenter, Brian Condie, Alicia Gresley, Ed Green, Chris Bornholdt, Clint Hostettler and Sean Strode. No - None.

Others Present:

City Manager Tommy Klein, City Clerk Misty Williams, City Attorney Jim Neu, Rifle Community Television (RCTV) Michael Churchill, Planning Director Patrick Waller, Finance Director Scott Rust, City Engineer Craig Spaulding, Public Works Brian Prunty, Utility Director Robert Burns and Lieutenant Mike Kuper.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

- A. Consider Minutes of the May 18, 2022, Regular Meeting
- B. Consider Liquor License Renewal for TEDREX, Inc. dba Choice Liquors
- C. Consider Final Plan and PUD Request for Last Chance Commons
 - Ci. Consider Request for Community Service PUD Zoning for the Last Chance Commons Subdivision - Ordinance No. 9, Series of 2022 - 2nd Reading
 - Cii. Consider Request for Final Plan Approval for Last Chance Commons - Ordinance No. 10, Series of 2022 - 2nd Reading and Subdivision Improvements Agreement
- D. Consider Amending Section 10-3-50 of the City of Rifle Municipal Code Setting Forth the Definition of the Municipal Offense of Harassment - Ordinance No. 11, Series of 2022 - 2nd Reading
- E. Designating Persons Authorized to Sign Checks - Resolution No. 6, Series of 2022

Councilor Clint Hostettler moved to approve Consent Agenda Items A, B, C, D and E; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Ed Green, Brian Condie, Clint Hostettler, Alicia Gresley, Joe Carpenter, Chris Bornholdt and Sean Strode.

No – None.

REGULAR AGENDA

Consider Awarding Contract to Frontier Paving, Inc. for the Construction Services on the 2022 Street and Asphalt Improvements

Civil Engineer Craig Spaulding and Public Works Director Brian Prunty presented contract bid received from Frontier Paving, Inc. for Construction Services on the 2022 Street and Asphalt Improvements. Bid was posted for the public, two bidders expressed interested but only one bid was received for improvements. The 2022 Asphalt and Street Improvements include Airport Road, Enterprise Court, Railroad Avenue and the Cemetery projects. Staff recommends approval of the contract for construction services in the amount of \$1,477,868.42 for the 2022 Asphalt and Street Improvements to Frontier Paving, Inc.

Councilor Clint Hostettler moved to approve contract for construction services in the amount of \$1,477,868.42 for the 2022 Asphalt & Street Improvements to Frontier Paving, Inc.; seconded by Councilor Sean Strode.

Roll Call: Yes - Sean Strode, Brian Condie, Joe Carpenter, Chris Bornholdt, Joe Carpenter, Clint Hostettler, Alicia Gresley and Ed Green.

No – None.

Consider Awarding Contract to Andale Construction for Construction Services on the 2022 High-Density Mineral Bond Coatings

Civil Engineer Craig Spaulding and Public Works Director Brian Prunty presented contract bid received from Andale Construction for Construction Services on the 2022 High-Density Mineral Bond Coatings. Bid was posted for the public and one bid was received. This project will install High-Density Mineral Bond (HA5) in North Rifle, Highlands East, and North Pasture. HA5 is an asphalt preventative maintenance coating used to prevent UV exposure and water infiltration. HA5 will extend the life of Rifle's Streets in conjunction with other maintenance practices. Staff recommends approval of the contract for construction services in the amount of \$172,661.50 for the 2022 HA5 Project to Andale Construction, Inc.

Councilor Clint Hostettler moved to approve contract for construction services in the amount of \$172,661.50 for the 2022 HA5 Project to Andale Construction; seconded by Councilor Sean Strode.

Roll Call: Yes - Brian Condie, Ed Green, Alicia Gresley, Sean Strode, Joe Carpenter, Chris Bornholdt and Clint Hostettler.

No – None.

Consider Awarding Contract to Armor Proseal for Construction Services on the 2022 Crack Sealing

Civil Engineer Craig Spaulding and Public Works Director Brian Prunty presented contract bid received from Armor Proseal for Construction Services on the 2022 Crack Sealing. Bid was posted for the public and one bid was received. This project involves public notification, traffic control, preparation and installation of crack treatments for: 7 Streets in North Pasture, 72585 SY, 17,421 lb. sealant materials used for crack treatments shall be per the technical specifications contained in the project manual. All cracks, including the asphalt to curb and gutter transition, shall be cleaned and treated per the project maps. Staff recommends motion to approve the contract for construction services in the amount of \$37,976.41 for the 2022 Crack Sealing.

Councilor Alicia Gresley moved to approve contract for construction services in the amount of \$37,976.41 for the 2022 Crack Sealing to Armor Proseal; seconded by Councilor Sean Strode.

Roll Call: Yes - Brian Condie, Ed Green, Alicia Gresley, Sean Strode, Joe Carpenter, Chris Bornholdt and

Clint Hostettler.

No – None.

Consider Awarding Contract to Velocity Constructors Inc., for Construction Services on the Rifle Airport 0.5 MG Water Tank

Civil Engineer Craig Spaulding and Utility Director Robert Burns presented contract bid received from Velocity Constructors, Inc. for Construction Services on the Rifle Airport 0.5 MG Water Tank. Bid was posted for the public, four companies expressed interest but only two bids were received. This project will install a new 500,000 gallon water tank adjacent to an existing tank and also coat the existing tank after putting the new tank into service. To complete this work the scope shall include but is not limited to all scheduling, coordination, submittals, quality control, acquisition, installation, closeout, and warranty for the following tasks: Site Preparation, Underground Utilities, Foundations, Steel Tank (design, fabrication, erection) Controls, Tank Coatings, and Site Restoration. Staff recommends approval of the contract for construction services in the amount of \$3,016,830.00 for the Rifle Airport 0.5 MG Water Tank.

Councilor Sean Strobe moved to approve contract for construction services in the amount of \$3,016,830.00 for the Rifle Airport 0.5 MG Water Tank project to Velocity Constructors, Inc.; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Chris Bornholdt, Clint Hostettler, Alicia Gresley, Brian Condie and Sean Strobe.

No – Ed Green and Joe Carpenter.

Report to City Manager

Reports were heard from City Manager Tommy Klein.

Comments from Mayor and Council

Comments were heard from Councilor Alicia Gresley, Councilor Chris Bornholdt, Councilor Joe Carpenter and Mayor Ed Green.

Adjournment

Meeting adjourned at 8:03 p.m.

Misty Williams
City Clerk

Ed Green
Mayor



Agenda Item #5.b.

Agenda Item Name:

Consider Liquor License Renewal for Western Slope Chicken, LLC dba Wingchesters

Presenter:

Misty Williams, City Clerk

Item Description:

Hotel & Restaurant Liquor License Renewal for Western Slope Chicken, LLC dba Wingchesters

Recommended Action:

I move to approve the Liquor License Renewal application for Western Slope Chicken, LLC dba Wingchesters

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Western Slope Chicken, LLC dba Wingchesters located at 717 Taughenbaugh Boulevard, Rifle, CO has submitted a Hotel & Restaurant Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. 2022 Wingchesters Renewal Application_Redacted

Submit to Local Licensing Authority

WINGCHESTERS
PO BOX 733
Gypsum CO 81637

Fees Due	
Renewal Fee	550.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 550.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

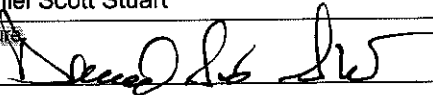
Licensee Name WESTERN SLOPE CHICKEN LLC		Doing Business As Name (DBA) WINGCHESTERS	
Liquor License # 03-08342	License Type Hotel & Restaurant (city)		
Sales Tax License Number 30778054	Expiration Date 08/03/2022	Due Date 06/19/2022	
Business Address 717 TAUGHENBAUGH BLVD Rifle CO 81650			Phone Number 9706256111
Mailing Address PO BOX 733 Gypsum CO 81637		Email dsstuart@cshold.com	
Operating Manager Santiago Pacheco-Burgos	Date of Birth	Home Address	Phone Number
1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease <u>04/03/2037</u>			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No			
3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No			

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Daniel Scott Stuart	Title LLC Manager
Signature 	Date 05/27/2022

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	Title	Attest

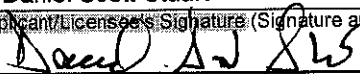
Tax Check Authorization, Waiver, and Request to Release Information

I, Daniel Scott Stuart am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Western Slope Chicken LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) Western Slope Chicken LLC		Social Security Number/Tax Identification Number 47-3695568	
Address PO Box 733			
City Gypsum		State CO	Zip 81637
Home Phone Number 970-524-9537		Business/Work Phone Number 970-625-6111	
Printed name of person signing on behalf of the Applicant/Licensee Daniel Scott Stuart			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed 05/27/2022

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Name of Establishment: WINGCHESTERS

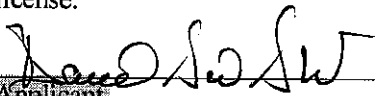
Employee Name	Trainer/Training Company Name	Date Certificate Expires
CECILIA HERNANDEZ (MGR)	TOM REGAN	04/10/2024
ALIZA LOZANO	TOM REGAN	04/10/2024
MARCUS SHAW	TOM REGAN	04/10/2024
CAROLINE SMEGO	TOM REGAN	04/10/2024
JILL WRIGHT	TOM REGAN	06/13/2024

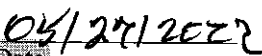
Information about untrained employees or employees with expired certificates:

Employee Name	Manager (yes or no)	Date Hired	Date That Training Will Occur
RABECKA ALLEN	NO	04/27/2021	06/12/2022
MARINDA JACOBS	NO	08/01/2021	06/12/2022
ALYSSA LEWIS	NO	04/01/2022	06/12/2022

OATH OF APPLICANT *** SEE ATTACHED ADDITIONAL EMPLOYEES TO BE TRAINED 06/12 ***

I declare under penalty of perjury in the second degree that this Verification of Responsible Serving/Selling of Alcohol Training is true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code and the Rifle Municipal Code which affect my license.


Applicant


Date

Attach additional sheets if necessary. Return this form with your Application.

**VERIFICATION OF RESPONSIBLE SERVING OF ALCOHOL TRAINING
WINGCHESTERS**

Information about untrained employees or employees with expired certificates:
Additional employees

<u>Employee Name</u>	<u>Manager</u>	<u>Date Hired</u>	<u>Date Training Will Occur</u>	
LAUREN MCANALLY	NO	5/13/2022	6/12/2022	
SHELBY SANDS	NO	11/3/2021	6/12/2022	
DOLORES WEST-BURRIS	NO	2/11/2022	6/12/2022	
<u>EXPIRED CERTIFICATES:</u>				<u>CERT EXP</u>
SANTIAGO PACHECO	YES	4/16/2018	6/12/2022	3/14/2022
ELIZABETH WILSON	NO	12/14/2018	6/12/2022	3/18/2022



Agenda Item #7.a.

Agenda Item Name:

Consider Approval of Purchase Contract for Senior Meal Program

Presenter:

Tami Sours, Senior Center Director

Item Description:

Annual renewal for Senior Congregate Meals

Recommended Action:

Move to approve the Annual Contract Senior Congregate Meals for the period July 1, 2022 to June 30, 2023, with a renewal cap not to exceed \$175,223.75

Fiscal Impact:

The original contract last year was approved for a reimbursement rate of \$10.25 per meal with an annual cap of \$169,125.00. At the time of the contract, our cost per meal was \$10.45. The annual renewal contract for July 1, 2022 to June 30, 2023 reflects the same reimbursement of \$10.25 per meal with an annual cap raised to \$175,223.75. Over the past ten months, our meal costs have been averaging \$11.22 per meal. If the contract is renewed at the original rate, the city will pay an average of .97 per meal, estimating an annual cost of \$12,718 for all four meal sites.

Operational Impact:

N/A

Prior Board Motions:

In the past, council has approved the Senior Congregate Meal Contracts.

Background Information:

The City of Rifle has partnered with Garfield County for many years to prepare senior meals for New Castle, Silt, Rifle, and Parachute. New Castle and Silt site serves one meal per week, Parachute two days per week, and Rifle serves three days per week. This past couple of years, with the loss of our free labor through the Colorado Department of Corrections, we went from two full-time cooks and one part-time cook to three full-time cooks. This cost is reflected in the average meal cost. The increase in labor costs along with the increase in the cost of food has raised our cost per meal to the above-stated average rate of \$11.22. Rifle has, in the past, agreed to take the extra cost per meal for other towns, so that hot meals are served to our seniors. With the new contract, we are unable to bill towns for additional costs for meals and agree to prepare meals for the stated reimbursement rate.

Executive Summary:

The Contract Renewal Letter from the Garfield County Procurement Department will be for the City of Rifle to prepare senior meals for New Castle, Silt, Rifle and Parachute for the period of July 1, 2022 thru June 30, 2023 at a reimbursement rate of \$10.25 per meal with an annual cap of \$175,223.75 estimating 17,095 meals. For the period of July 1, 2021 thru April 30, 2022, we have prepared 10,926 meals at a total cost of \$122,600.97, averaging \$11.22 per meal. The total cost for this period was \$122,600.97 with reimbursement from the county of \$111,991.50, leaving a cost to the City of Rifle of \$10,609.47 for the past ten months.

Notification Requirements:

N/A

Prepared By:

Tami Sours, Senior Center Director

Attachments:

1. Senior Congregate Meals Contract Renewal letter
2. Food Cost 07012021 to 06302022



June 7, 2022

Tami Sours
50 Ute Avenue
Rifle, CO 81650

via email: tsours@rifleco.org

Re: Purchase Contract for Services Renewal Letter #1
Senior Meals Program

Dear Ms. Sours:

This Contract Renewal Letter is issued pursuant to the current Garfield County Procurement Code and the Purchase Contract for Services ("Contract") between the Board of County Commissioners of Garfield County and City of Rifle, Colorado. This Contract is renewed for an additional term, beginning **July 1, 2022** and ending **June 30, 2023**. The compensation to be paid during this renewal term shall not exceed **One Hundred Seventy Five Thousand Two Hundred Twenty Three Dollars and Seventy Five Cents (\$175,223.75)**, subject to annual appropriation. Except as noted above, all other terms and conditions of the Contract remain unchanged and in full force and effect.

If the terms of this Contract Renewal Letter are acceptable to you, then please sign this letter and return it to the Procurement Department at your earliest convenience via email.

If you have any questions, please do not hesitate to contact me.

Thank you.

CBarritt

Cimberlee Barritt
Contract Administrator
810 Pitkin Avenue
Glenwood Springs, CO 81601
Phone: 970-945-1377 ext. 4021
Email: cbarritt@garfield-county.com



GARFIELD COUNTY, COLORADO

By: _____
Authorized County Representative
Name: Jamaica Watts
Title: Procurement and Contracts Director
Date: _____

CONTRACTOR: CITY OF RIFLE, COLORADO

By: _____
Name: _____
Title: _____
Date: _____

Summary 2021				Year-To-Date Food Cost												
Location	Date	Client #	Meat	Veg/Fruit	Milk	Bread	Misc	Purch Tot	Meal Avg		Clean	Wages	Misc Total	Misc Avg	Total Avg	Total Cost
RIFLE 2022	Jan	485	851.03	680.56	159.67	142.31	262.87	2,096.44	4.32		109.40	3,339.64	3,449.04	7.11	11.43	5,545.48
	Feb	461	546.10	839.63	295.69	192.45	133.15	2,007.02	4.35		137.15	3,260.53	3,397.68	7.37	11.72	5,404.70
	Mar	598	1,157.81	1,114.80	308.30	172.24	254.97	3,008.12	5.03		100.72	3,729.60	3,830.32	6.41	11.44	6,838.44
	Apr	499	783.22	870.63	281.02	115.53	465.97	2,516.37	5.04		123.64	3,290.95	3,414.59	6.84	11.89	5,930.96
	May	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
	Jun	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
2021	Jul	661	923.62	1,059.02	388.74	214.42	600.79	3,186.59	4.82		137.35	3,218.52	3,355.87	5.08	9.90	6,542.46
	Aug	682	888.69	962.85	353.95	255.43	305.50	2,766.42	4.06		155.21	4,004.21	4,159.42	6.10	10.16	6,925.84
	Sep	393	740.21	521.80	228.61	152.37	151.93	1,794.92	4.57		125.68	2,983.31	3,108.99	7.91	12.48	4,903.91
	Oct	410	752.07	706.20	146.85	112.20	178.48	1,895.80	4.62		178.74	2,756.96	2,935.70	7.16	11.78	4,831.50
	Nov	408	627.84	642.36	239.45	356.81	395.98	2,262.44	5.55		139.49	2,872.20	3,011.69	7.38	12.93	5,274.13
Rifle	Dec	353	450.98	627.99	192.03	152.10	195.54	1,618.64	4.59		104.54	2,733.10	2,837.64	8.04	12.63	4,456.28
Total		4,950	7,721.57	8,025.84	2,594.31	1,865.86	2,945.18	23,152.76	4.68		1,311.92	32,189.02	33,500.94	6.77	11.45	56,653.70

PARA 2022	Jan	431	447.38	785.76	161.71	109.22	216.30	1,720.37	3.99		98.62	3,012.99	3,111.61	7.22	11.21	4,831.98
	Feb	440	533.22	799.66	255.00	188.20	114.92	1,891.00	4.30		103.60	2,772.11	2,875.71	6.54	10.83	4,766.71
	Mar	543	669.72	871.81	351.04	153.11	263.23	2,308.91	4.25		108.69	3,448.59	3,557.28	6.55	10.80	5,866.19
	Apr	509	553.81	847.45	275.65	89.24	375.06	2,141.21	4.21		124.03	3,377.76	3,501.79	6.88	11.09	5,643.00
	May	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
	Jun	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
2021	Jul	243	389.98	314.40	143.18	69.41	230.33	1,147.30	4.72		51.33	1,116.54	1,167.87	4.81	9.53	2,315.17
	Aug	253	334.82	402.22	129.56	65.28	88.96	1,020.84	4.03		56.82	1,489.34	1,546.16	6.11	10.15	2,567.00
	Sep	295	397.70	379.47	171.04	107.71	98.57	1,154.49	3.91		92.27	2,209.60	2,301.87	7.80	11.72	3,456.36
	Oct	388	304.81	565.69	138.23	109.67	127.50	1,245.90	3.21		109.96	2,582.93	2,692.89	6.94	10.15	3,938.79
	Nov	460	583.48	723.19	297.17	253.56	330.64	2,188.04	4.76		187.57	3,163.73	3,351.30	7.29	12.05	5,539.34
Para	Dec	450	613.14	548.58	219.14	126.72	285.00	1,792.58	3.98		142.66	3,404.04	3,546.70	7.88	11.86	5,339.28
Total		4,012	4,828.06	6,238.23	2,141.72	1,272.12	2,130.51	16,610.64	4.14		1,075.55	26,577.63	27,653.18	6.89	11.03	44,263.82

SILT 2022	Jan	115	131.81	228.76	35.96	26.78	54.52	477.83	4.16		26.85	805.64	832.49	7.24	11.39	1,310.32
	Feb	113	117.67	188.92	69.97	49.67	33.27	459.50	4.07		34.29	803.01	837.30	7.41	11.48	1,296.80
	Mar	179	236.88	276.44	117.71	55.29	85.14	771.46	4.31		34.02	1,133.83	1,167.85	6.52	10.83	0.00
	Apr	130	154.04	202.37	70.73	21.89	96.52	545.55	4.20		31.90	864.13	896.03	6.89	11.09	1,441.58
	May	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
	Jun	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
2021	Jul	155	249.65	203.08	89.97	43.08	147.04	732.82	4.73		32.55	710.97	743.52	4.80	9.52	1,476.34
	Aug	147	198.34	224.98	75.71	34.39	50.54	583.96	3.97		32.94	864.99	897.93	6.11	10.08	1,481.89
	Sep	196	262.62	253.64	114.39	71.58	66.43	768.66	3.92		61.68	1,468.54	1,530.22	7.81	11.73	2,298.88
	Oct	142	92.61	203.23	52.73	44.94	44.85	438.36	3.09		40.17	946.68	986.85	6.95	10.04	1,425.21
	Nov	110	141.01	163.79	67.58	60.56	84.48	517.42	4.70		47.15	751.87	799.02	7.26	11.97	1,316.44
Silt	Dec	137	207.51	166.80	79.50	39.74	81.28	574.83	4.20		43.65	1,039.21	1,082.86	7.90	12.10	1,657.69
Total		1,424	1,792.14	2,112.01	774.25	447.92	744.07	5,870.39	4.12		385.20	9,388.87	9,774.07	6.86	10.99	15,644.46

N.C. 2022	Jan	49	40.76	78.04	24.33	12.78	27.05	182.96	3.73		11.24	344.84	356.08	7.27	11.00	539.04
	Feb	38	56.20	78.21	20.02	14.90	7.86	177.19	4.66		6.67	250.33	257.00	6.76	11.43	434.19
	Mar	52	60.55	85.57	37.24	14.46	28.13	225.95	4.35		11.69	331.90	343.59	6.61	10.95	569.54
	Apr	55	49.65	96.62	30.41	9.85	41.77	228.30	4.15		13.55	365.66	379.21	6.89	11.05	607.51
	May	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
	Jun	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
2021	Jul	57	99.77	70.05	41.44	18.42	60.41	290.09	5.09		15.86	271.18	287.04	5.04	10.13	577.13
	Aug	91	128.30	154.05	48.11	17.34	44.31	392.11	4.31		87.30	532.92	620.22	6.82	11.12	1,012.33
	Sep	36	31.02	50.34	15.36	17.16	16.56	130.44	3.62		11.89	296.17	308.06	8.56	12.18	438.50
	Oct	51	53.23	79.01	17.98	12.66	18.04	180.92	3.55		14.48	339.25	353.73	6.94	10.49	534.65
	Nov	62	78.26	106.45	42.68	34.10	45.37	306.86	4.95		24.79	438.07	462.86	7.47	12.42	769.72
N.C.	Dec	49	53.24	60.36	16.46	15.25	30.22	175.53	3.58		15.19	365.66	380.85	7.77	11.35	556.38
Total		540	650.98	858.70	294.03	166.92	319.72	2,290.35	4.24		212.66	212.66	3,748.64	6.94	11.18	6,038.99

Location	YTD	Client #	Meat	Veg/Fruit	Milk	Bread	Misc	Purch Tot	Meal Avg		Clean	Wages	Misc Total	Misc Avg	Total Avg	Total Cost
Rifle		4,950	7,721.57	8,025.84	2,594.31	1,865.86	2,945.18	23,152.76	4.68		1,311.92	32,189.02	33,500.94	6.77	11.45	56,653.70
Para		4,012	4,828.06	6,238.23	2,141.72	1,272.12	2,130.51	16,610.64	4.14		1,075.55	26,577.63	27,653.18	6.89	11.03	44,263.82
Silt		1,424	1,792.14	2,112.01	774.25	447.92	744.07	5,870.39	4.12		385.20	9,388.87	9,774.07	6.86	10.99	15,644.46
N.C.		540	650.98	858.70	294.03	166.92	319.72	2,290.35	4.24		212.66	212.66	3,748.64	6.94	11.18	6,038.99
Grand Total		10,926	14,992.75	17,234.78	5,804.31	3,752.82	6,139.48	47,924.14	4.39		2,985.33	68,368.18	74,676.83	6.83	11.22	122,600.97



Agenda Item #7.b.

Agenda Item Name:

Consider Pre-Annexation Agreement with the Property Owner at 10889 County Road 320 to Provide Out-of-City Water and Sewer Services for a 3-Lot Subdivision in Garfield County

Presenter:

Patrick Waller, Planning Director

Item Description:

Consider an agreement to provide water and sewer services to an out-of-city parcel adjacent to Rifle Village South.

Recommended Action:

Approve the Pre-annexation Agreement to provide out-of-city water and sewer services to 10889 County Road 320

Fiscal Impact:

The finances of the Water Fund will be improved by allowing out-of-city water connections using existing water and sewer mains. Revenue is contributed to the system with no additional infrastructure and no negative impact to the City's Comprehensive Plan for growth. The applicant will also be required to pay other City of Rifle Impact Fees.

Operational Impact:

None

Prior Board Motions:

The property is served by City water per a 2003 agreement.

Background Information:

Rifle Municipal Code requires an applicant to apply to City Council for water service outside of City limits. The current code language on this topic is somewhat restrictive, as it was written before the construction of the City's new Water Treatment Plant. At that time plant capacity issues were of concern, as was the possibility of encouraging unwise growth in rural areas. Thus, the Code's criteria for approval of out-of-city water service are restrictive but still included flexibility for Council to approve or deny the application.

Executive Summary:

The applicant is requesting Council approval of out-of-city water and sewer service for a proposed three-lot minor subdivision being processed in Garfield County (Parcel No. 2177-201-00-009). The existing residence, on the 28.34 acre parcel, is currently served by City of Rifle water per a 2003 agreement. The newly proposed lots would be developed as single-family residences.

Notification Requirements:

None

Prepared By:

Patrick Waller, Planning Director

Attachments:

1. Staff Memo & Exhibits
2. Site Plan
3. 20220606-Colborn Pre-Annexation Agreement

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490



MEMORANDUM

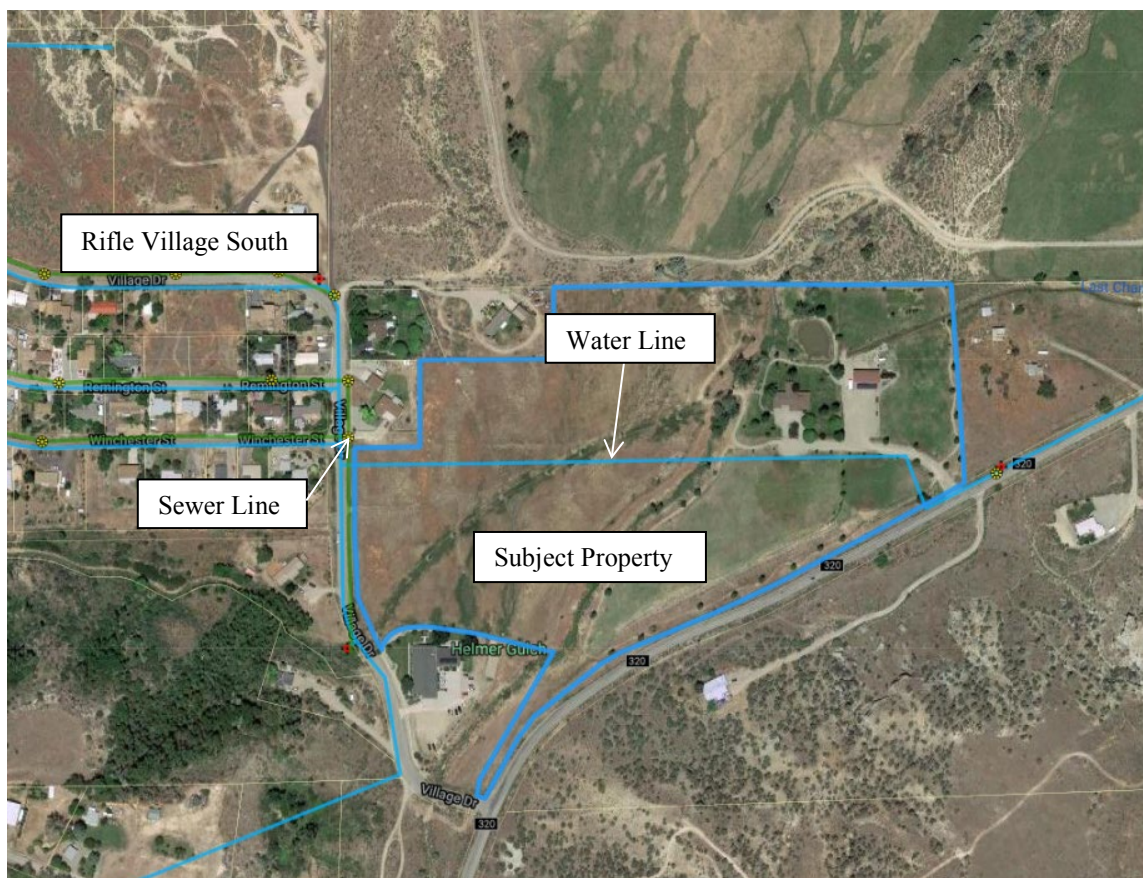
To: Honorable Mayor and City Council
From: Patrick Waller, Planning Director
Date: June 15, 2022
Subject: Request for Out of City Water Service adjacent to Rifle Village South
Applicant: Harry Colborn

REQUEST

The applicant is requesting Council approval of out-of-city water and sewer service for a proposed three lot minor subdivision being processed in Garfield County (Parcel No. 2177-201-00-009). The existing residence, on the 28.34 acre parcel, is currently served by City of Rifle water per a 2003 agreement. The newly proposed lots would be developed as single-family residences.

LOCATION

The parcel is located near Rifle Village South and is adjacent to City water and sewer service.



UTILITY AVAILABILITY

Existing water and sewer mains are located within Village Drive, to serve the Rifle Village South development. The precise design of the water and sewer taps will be the responsibility of the applicant, in coordination with the City. The proposed location of the new residences would be along the western side of the property (see Site Plan attached to this report). No issues were identified by the City Engineer or Utilities Director besides the distance to the City of Rifle sewer line. This will be addressed if the application is approved through coordination with City Utilities.

BACKGROUND

Rifle Municipal Code requires an applicant to apply to City Council for water service outside of City limits. The current code language on this topic is somewhat restrictive, as it was written before construction of the City's new Water Treatment Plant. At that time plant capacity issues were of concern, as was the possibility of encouraging unwise growth in rural areas. Thus, the Code's criteria for approval of out-of-city water service are restrictive but still included flexibility for Council to approve or deny the application:

Sec. 13-1-50. - Service outside of City.

- (a) It is the policy of the City to decline to extend water service to property lying outside the corporate limits of the City, except for areas located within the Rifle Institutional Control Boundary, unless:

- (1) the lack of municipal water creates a real hardship upon the owner of the property;

Staff comment: State Statute requires an application for development within 400' of a central water/sewer system to connect to that system. To go through the subdivision process with the County, the applicant needs to be served by City water and sewer.

- (2) the property is capable of being annexed to the City within a reasonable time, as determined by the City Council;

Staff comment: The property is not currently eligible for annexation as it is not contiguous with property within the City limits. It is uncertain when that would be the case. However, Council may deem this "reasonable" in this situation for the reasons listed below in the Staff Recommendation.

- (3) the owners, for themselves, their successors and assigns, sign a binding agreement to annex the property to the City at such time as it becomes eligible for annexation. The City expressly reserves the right, as may be limited by state or federal law, to impose such conditions as it may see fit relative to the furnishing of such service and to refuse such service in its discretion.

Staff comment: The owner has agreed to sign the pre-annexation agreement.

STAFF RECOMMENDATION

Staff recommends **APPROVAL** of this request for the following reasons:

1. The proposed parcels would be similar to other residences along County Road 320 and adjacent to Rifle Village South on larger acreage lots. The use of existing water and sewer mains in this situation is not contributing to unwise growth outside of City limits. The area will maintain its rural agricultural character as envisioned in the City's Comprehensive Plan.
2. The property can tap directly into an existing water and sewer main that serves Rifle Village South, meaning no new mains or additional responsibilities to the City's system.
3. With the construction of the new Water Treatment Plant, capacity is no longer a concern.
4. The finances of the Water Fund will be improved by allowing out-of-city water connections. Revenue is contributed to the system with no additional infrastructure and no negative impact to the City's Comprehensive Plan for growth. Any out of city water/sewer service is required to pay 150% for both impact fees and monthly rates.
5. The applicant is also required to pay parkland and offsite street impact fees for the development.

From: [Craig Spaulding](#)
To: [Deric Walter](#)
Cc: [Patrick Waller](#)
Subject: RE: Colborn Will Serve
Date: Friday, April 01, 2022 12:57:16 PM
Attachments: [image001.png](#)
[image002.png](#)
[image004.png](#)
[image006.png](#)

Hi Deric,

I don't see any major issues with utilities at this location but that is always pending full review. I have copied Patrick on this email as the paperwork will run through planning.

Thank you,

Craig Spaulding

Civil Engineer

City of Rifle

Cell 970.309.1267

Off. 970.665.6556

From: Deric Walter <Deric@bu-inc.com>
Sent: Friday, April 1, 2022 11:00 AM
To: Craig Spaulding <cspaulding@rifleco.org>
Subject: RE: AP Water Tank

Harry Colborn has 27.5 acres on the east side of Village Drive and wants to subdivide it into 3 lots (one being his house). I saw that there is sewer in Village Drive and the City has a water main running through Harry's property. Would it be possible to get a Can and Will Serve letter from you for Potable Water and Sanitary Sewer?

Deric J. Walter, PE

Boundaries Unlimited Inc.

Civil Engineers, Surveyors & Beyond

923 Cooper Ave. | Ste. 201 | Glenwood Springs | CO | 81601

T: (970) 945-5252 Ext 01 | C: (970) 618-7035 | deric@bu-inc.com

Some national parks have long waiting lists for camping reservations.

Something is very wrong when you have to wait a year to sleep next to a tree. (courtesy of [gcl.net](#))

CONFIDENTIALITY NOTICE: The information contained in this e-mail is privileged and confidential, and is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are notified that any disclosure, copying, distribution, electronic storage or use of this communication is prohibited. If you received this communication in error, please notify us immediately by e-mail, attaching the original message, and delete the original message from your computer and any network to which your computer is connected.

From: Craig Spaulding <cspaulding@rifleco.org>
Sent: Friday, April 1, 2022 10:46 AM
To: Deric Walter <Deric@bu-inc.com>
Subject: RE: AP Water Tank

From: [Robert Burns](#)
To: [Patrick Waller](#); [Craig Spaulding](#); [Brian Prunty](#); [Casey Boren](#)
Subject: RE: Out of City Water Tap Application
Date: Friday, May 20, 2022 9:33:39 AM

I do not have any particular issues with this.

It does appear that they will be a long way from our sewer system

Robert P. Burns – Utility Director
City of Rifle, Colorado – Utility Department
“Promoting Positive Growth Through Responsible Resource Management”
970-665-6599

From: Patrick Waller
Sent: Monday, May 16, 2022 3:29 PM
To: Robert Burns; Craig Spaulding; Brian Prunty; Casey Boren
Subject: Out of City Water Tap Application

Hey All,

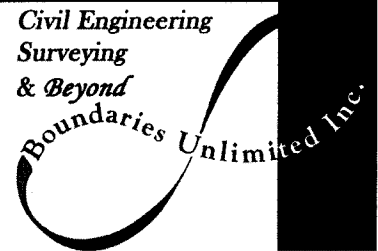
We have received an application for an out of city water and sewer tap at 10889 County Road 320 (to the east of Rifle Village South). Please take a look and let me know if you have any issues by May 31, 2022.

Thanks!

Patrick Waller
City of Rifle Planning Director
970-665-6499
pwaller@rifleco.org

April 21, 2022

Mr. Patrick Waller
City of Rifle
Planning and Development
202 Railroad Avenue
Rifle, CO 81650



RE: Outside City Water and Sewer Services: Colborn Minor Subdivision

Mr. Waller:

The purpose of this letter is to submit an application for an Outside City Water and Sewer Service for the proposed Colborn Minor Subdivision located at 10899 County Road 320, just east of the Rifle Village South Subdivision. The Applicants, Harry and Colleen Colborn, previously obtained an Outside City Water Service (Pre-Annexation Agreement RN642635) for their single-family home situated on the east side of Helmer Gulch. They now desire to subdivision the property into three (3) parcels under the County's Minor Subdivision application process.

An existing City water main traverses through the 29.5 Ac, property from County Road 320 to Village Drive and a City sewer main exists along the east side of Village Drive. The two (2) new parcels will be on the west side of Helmer Gulch with the common property line being the south side of the existing 50' Public Road Dedication (Book 600, Page 482) and the 50' Utility Line Easement (Book 742, Page 573) which contains the existing water main. Both new parcels will also be within feasible distance of the existing sanitary sewer main. If approved, new service stubs would be installed prior to Plat recordation.

I have enclosed six (6) copies of the required documents listed on the Water/Sewer Service Outside of City Application Checklist. If you have any questions or comments, please feel free to contact me at (970) 945-5252 ext. 01.

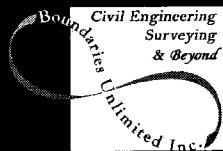
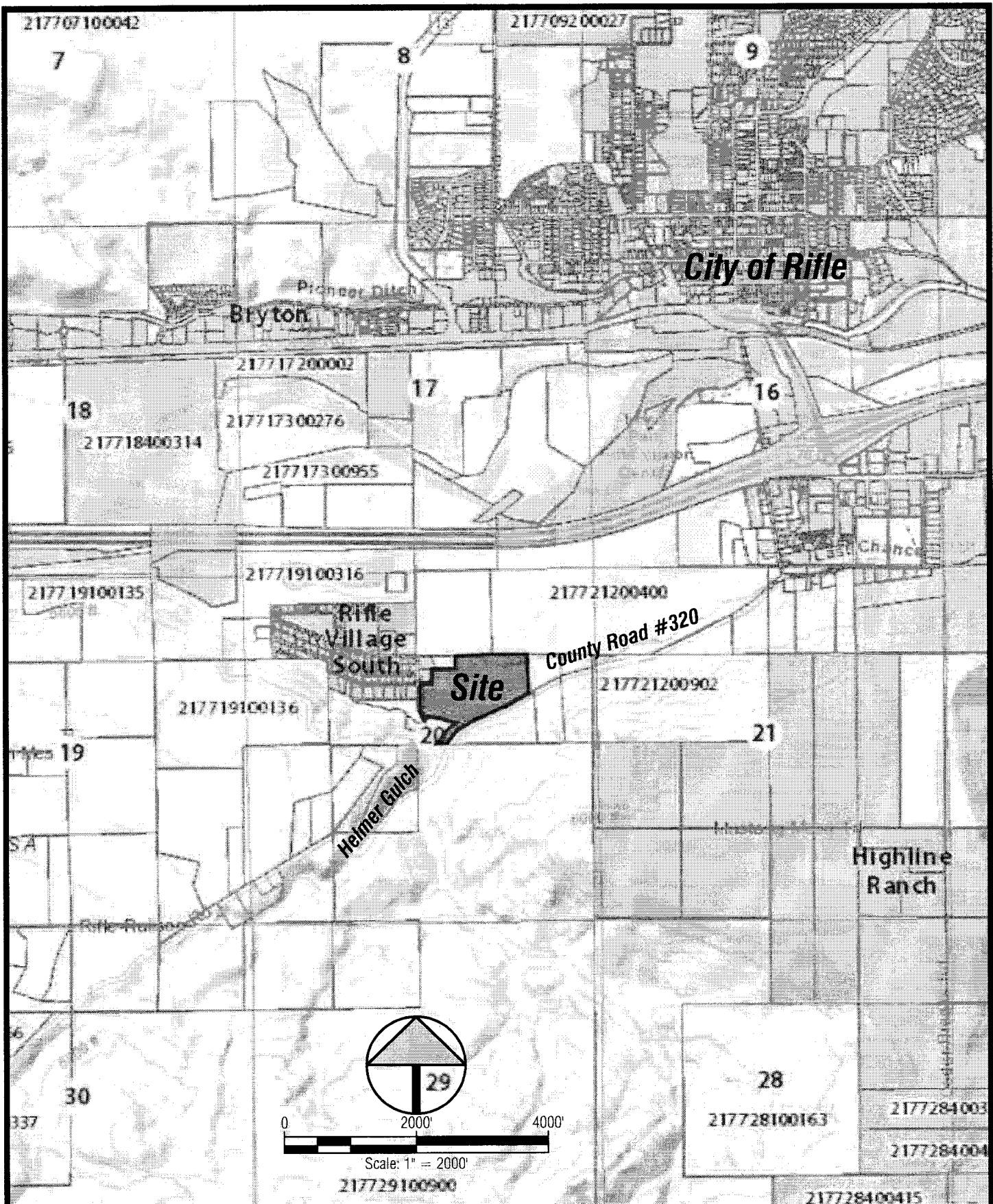
Sincerely,

BOUNDARIES UNLIMITED INC.

Deric J. Walter, PE
Project Engineer

Enc.

CC: Harry & Colleen Colborn



923 Cooper Avenue
Suite 201
Glenwood Springs, CO 81601
tele: 970.945.5252
fax: 970.384.2833

Scale: 1" = 2000'
Date: 3/31/22
Proj #: 03003.02
File: 03001-c-plat

Harry & Colleen Colborn
Rifle, Colorado
**Colborn Minor Subdivision
Vicinity Map**

**FIRST AMENDMENT TO
COLBORN
CONTRACT TO PROVIDE SERVICES
AND PRE-ANNEXATION AGREEMENT**

THIS CONTRACT is made and entered into this _____ day of _____, 2022, by and between the CITY OF RIFLE, COLORADO, a municipal corporation (hereinafter "City") and HARRY AND COLLEEN COLBORN , as the owners of the real property described hereafter (hereinafter "Owners");

WITNESSETH:

WHEREAS, Owners entered into that certain Contract to Provide Serviced and Pre-Annexation Agreement with the City recorded December 10, 2003 with the Garfield County Clerk and Recorder as Reception No. 642635 (the "2003 Agreement"); and

WHEREAS, the Owners desire to subdivide their property into a total of three lots and expand the municipal service hereinafter described from the City to serve each lot, and the City is capable of providing such service; and

WHEREAS, the Owners' property, hereinafter described, is not presently capable of being annexed to the City of Rifle; however, at such time as Owners' property is eligible for annexation, the determination of which shall be made by the City in its sole discretion, Owners agree to annex the property to the City; and

WHEREAS, the parties desire to enter into this Agreement pursuant to C.R.S. §31-12-121 to set forth the terms and conditions of the extension of such services by the City and this Agreement shall amend and replace the 2003 Agreement by providing such additional services with similar terms and conditions.

NOW THEREFORE, for and in consideration of the mutual promises and covenants herein contained, the parties agree as follows:

1. Service Provided. The City agrees to provide Owners with the following municipal service:

residential water and sewer service to three single family residences.

2. Property Served. The City will provide said service to Owners' property situate in the County of Garfield and State of Colorado and described on Exhibit A attached hereto and incorporated herein by this reference.

3. Uses. The service described in Paragraph 1 shall be provided to the Property for the following uses only: Three single family residences, one single family residence on each of the three lots created by the Colborn Minor Subdivision generally shown on Exhibit B, attached hereto and incorporated herein by this reference.

4. Costs. The City will provide said service subject to the rules, regulations, charges, fees, and ordinances of the City of Rifle as are now in effect, or as they may hereafter be amended, including without limitation water rights dedication fees, tap fees and service charges. The cost of extending the sewer and water mains and service lines will be borne by the Owners, as provided in the Rifle Municipal Code. At or prior to the first delivery of municipal service pursuant to this Contract, the Owners agree to pay all system improvement fees at the out-of-City rate. Owners further agree to reimburse the City for all engineering, legal, and associated fees and costs it incurs in the review and implementation of this Contract. The Owners and their agents, employees, and tenants shall be bound by all of the ordinances of the City of Rifle insofar as they may pertain to the provision of the municipal service herein described.

5. Service Charges. During the term of this Contract, the Owners agree to pay for the above-described municipal service at the rate and in the manner which may be provided by the Rifle Municipal Code for municipal utility consumers residing outside the City limits. The City reserves the right to modify these charges or regulations.

6. No Precedential Value. Nothing herein shall obligate the City to extend additional service to the Owners or to the Property, other than that service described in Paragraph 1, above. There shall be no expansion of such service without the express written consent of the City.

7. Service Subject to Municipal Code; Termination for Breach. The extension of municipal service under this Agreement is subject to all requirements of the Rifle Municipal Code applicable to the supplying of such services now in effect or as hereafter amended. A failure by the Owners to comply with all applicable provisions of the Rifle Municipal Code or with the terms of this Contract shall constitute a material breach, and the City shall be entitled to terminate this Contract upon such a breach and/or to discontinue the municipal services provided hereunder.

8. Annexation. To the maximum extend permitted by law, the parties agree that this Contract, pursuant to C.R.S. §31-12-121, constitutes an enforceable obligation upon the Owners, their successors, and assigns to annex the Property as required under the terms hereof. At such time as the Property is eligible for annexation to the City, as prescribed by statute or ordinance, and as determined by the City, the Owners shall submit a petition for annexation to the City to annex the Property to the City. The Owners may annex their Property in conjunction with adjoining property owners; provided, however, that a petition for annexation is filed within sixty (60) days of the time the Owners' Property becomes eligible for annexation. The Owners shall pay all costs for review of the annexation petition, as required by the Rifle Municipal Code. The passage of time between the eligibility of the Property for annexation and the time the City requests the Owners file a petition for annexation shall not constitute a waiver of the City's right to enforce, or estop the City from enforcing, the Owners' obligations under this paragraph.

9. Payment of Impact Fees. Prior to the provision of services to the Property, Owners agree to pay the impact fees in effect at the time of execution prescribed by the Rifle Municipal Code and City Resolutions for the single-family residences to be constructed on the Property, including, but not limited to water rights dedication fee (\$450.00 in 2022), parkland dedication fee (\$3,554.26 in 2022), and offsite street impact fee (\$6,034.77 in 2022). Owners further agree to pay at the time of annexation all applicable fees prescribed by Resolution, Ordinance or policy as may apply to annexations for any further development on the Property beyond the single-family residences contemplated by this Agreement.

10. Termination Upon Annexation. This Contract shall terminate automatically on the effective date of the annexation to the City of the Property; provided, however, that nothing in this paragraph shall limit any other rights of termination provided in this Contract. Upon termination after annexation, service to the Property shall be provided pursuant to the Rifle Municipal Code and all applicable rules and regulations. Until annexation, nothing herein shall be construed as obligating the City to provide additional taps of any kind to the Owners of the Property.

11. Districts. The Owners, upon execution of this Contract and at any time thereafter, shall join in any street, curb, sidewalk, or other improvement district which may be formed by the City and which affects the Property.

12. Reserved.

13. Failure or Refusal to Annex. In the event the Owners fail to annex their Property to the City as required by this Contract, the City may, at its sole option and without otherwise limiting its legal rights, bring an action at law or equity, including an action for specific performance, to enforce the terms of this Contract, discontinue providing municipal service(s) to the Property, or treat this Contract as a petition for annexation and annex the Property without consent after thirty (30) days' written notice to Owners. The rights and remedies under this paragraph shall be cumulative. To the extent permitted by law, the Owners hereby appoint the City Clerk as their attorney-in-fact to execute and deliver all documents necessary to annex Owners' Property to the City, should the Owners fail or refuse to annex as required under this Contract. If the City proceeds to annex the Owners' Property as permitted under this paragraph, it may advance all fees and costs related to the annexation, and shall be entitled to recover the same as a personal obligation of the Owners. Such fees and costs shall also constitute a lien against the Owners' Property, which may be foreclosed as provided by law.

14. Lien Rights. The City shall be entitled to prepare and record a lien against the Owners' Property for the amount of any costs, fees, and other expenses which it has advanced or which the Owners are required to be pay pursuant to this Contract and/or the Rifle Municipal Code. Such costs and fees include, but are not limited to, system improvement fees, user fees, recording, annexation, and staff review and document preparation fees and costs; and engineering and attorneys' fees.

15. Reserved.

16. No Guarantee of Fire Flows. Nothing herein shall be construed to obligate the

City to provide adequate fire flows for residences or developments outside the City which receive City water or sewer services hereunder.

17. Miscellaneous. The parties agree time is of the essence in the implementation of this Contract. All of the terms and conditions of this Contract shall bind the heirs, successors, assigns, or personal representatives of the parties hereto. This Contract constitutes a covenant which runs with the real Property. This Contract sets forth the entire understanding between the parties, and any previous agreements, promises, or understandings have been included in this Contract.

18. Recording; Fees. The City shall record this Contract upon execution. The Owners shall simultaneously with the execution of this Contract tender to the City the actual amount of recording fees. (Checks shall be payable to the Garfield County Clerk and Recorder.)

19. Affidavits. Upon completion or satisfaction by the Owners, or their successor in title, of all of the terms and conditions of this Contract, the City Manager is authorized to prepare an affidavit to that effect, which the Owners may record with the Garfield County Clerk and Recorder. If the Owners do not connect to the offered City services within the time limit in Paragraph 15, the City shall have the right to record a notice of the termination of this Contract.

20. Regulatory Jurisdiction. The City shall have the right to terminate this Contract in its sole discretion in the event the Colorado Public Utility Commission, the Garfield County Commissioners, or any other governmental entity or body asserts regulatory jurisdiction over the rates, fees, or charges the City imposes pursuant to this Contract.

IN WITNESS WHEREOF, the parties have executed this Contract on the day and year first written above.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk

OWNERS:

Harry Colborn

Colleen Colborn

STATE OF COLORADO)
) ss.
COUNTY OF GARFIELD)

Acknowledged, subscribed, and sworn to before me this _____ day of _____,
2022, by Harry and Colleen Colborn.

WITNESS my hand and official seal.

My Commission expires: _____.

Notary Public

SCHEDULE A (continued)

LEGAL DESCRIPTION

The Land referred to herein is located in the County of **Garfield**, State of **Colorado**, and described as follows:

A tract of land situated in the SW1/4NE1/4 and the SE1/4NE1/4 of Section 20, Township 6 south, Range 93 West of the Sixth Principal Meridian, County of Garfield, State of Colorado; said tract being more particularly described as follows:

Commencing at the center of Section 20, a rebar and cap found in place and marked L.S. #15397; thence North 89°28'02" East 298.11 feet to a point on the Southeasterly line of Document No. 264953 (as filed in the Garfield County Clerk and Recorder's Office). The TRUE POINT OF BEGINNING: thence (bounded on the Northwest by said document) North 21°12'56" East 106.94 feet; thence (bounded on the Northwest by said document) North 49°45'59" East 36.03 feet; thence (bounded on the Northwest by said document) North 42°46'04" East 243.43 feet; thence (bounded on the Northwest by said document) North 64°56'16" East 103.86 feet; 18" thence (bounded on the Northwest by said document) North 26°36'10" East 75.00 feet; thence (bounded on the South by said document) North 82°27'40" West 599.54 feet to a point on the Easterly line of a 60.00 foot road right of way (described in Document No. 245579 of the Garfield County Clerk and Recorder's Office); thence along said Easterly right of way along the arc of a curve to the right having a radius of 129.37 feet and a central angle of 00°03'50" a distance of 0.14 feet, (chord bears North 00°33'15" West 0.14 feet); thence North 00°31'21" West along said Easterly right of way 178.34 feet to a point on the Southerly line of Rifle Village South Subdivision; thence (bounded on the West by Rifle Village South Subdivision) North 00°31'21" West 230.00 feet; thence (bounded on the North by Rifle Village South Subdivision) North 89°32'18" East 180.00 feet; thence (bounded on the West by Rifle Village South Subdivision) North 00°31'21" West 230.10 feet to the Southwest Corner of Document No. 275967 (as filed in the Garfield County Clerk and Recorder's Office); thence (bounded on the North by said Document No. 275967) North 89°30'57" East 135.00 feet to the Southeast Corner of said Document No. 275967, being also the Southwest Corner of Document No. 275968, as filed in the Garfield County Clerk and Recorder's Office; thence (bounded on the North by said Document No. 275968) North 89°30'57" East 229.26 feet; thence (bounded on the West by said Document No. 275968) North 00°31'21" West 190.00 feet to a point on the Northerly line of said SW1/4 NE1/4 of Section 20; thence North 89°30'57" East along said Northerly line 1175.61 feet to the intersection of a North-South fence line extended; thence South 03°24'56" East along said fence line and along said fence 487.15 feet, to a point on the Northerly line of a 60.00 foot right of way for County Road No. 320; thence leaving said fence line South 62°03'58" West along said Northerly right of way 604.17 feet; thence along said Northerly right of way along the arc of a curve to the right, having a radius of 2113.24 feet and a central angle of 05°20'34", a distance of 197.06 feet, (chord bears South 64°44'15" West 196.99 feet); thence South 67°24'32" West along said Northerly right of way line, 286.11 feet;

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Commitment for Title Insurance (8-1-2016)

Technical Correction 4-2-2018

Schedule A

thence along said Northerly right of way line along the arc of a curve to the left having a radius of 788.74 feet and a central angle of 40°23'21", a distance of 556.01 feet (chord bears South 47°12'51" West 544.57 feet) to a point on the Southerly line of said SW1/4NE1/4 of Section 20;
thence leaving said right of way South 89°28'02" West along said Southerly line 130.35 feet to the TRUE POINT OF BEGINNING.

EXCEPTING THEREFROM:

A parcel of land situated in the SE1/4NE1/4 of Section 20, Township 6 South, Range 93 West of the Sixth Principal Meridian, County of Garfield, State of Colorado; said parcel of land lying North of the Northerly line of a 60 foot right of way for County Road 320 and more particularly described as follows:

Commencing at the East Quarter Corner of said Section 20, a brass cap found in place;
thence North 45°31'21" West 1179.35 feet to a point on said Northerly right of way, the TRUE POINT OF BEGINNING;
thence South 62°03'58" West along said right of way 109.91 feet; thence leaving said right of way North 03°24'56" West 537.88 feet to a point on the Northerly line of said SE1/4NE1/4;
thence North 89°30'57" East along said Northerly line 100.13 feet; thence South 03°24'56" East 487.15 feet to the TRUE POINT OF BEGINNING.

AND

A tract of land situated in a parcel of land described in Book 465 at Page 136 in the records of the Garfield County Clerk and Recorder and also being situated in the SW1/4 of the NE1/4 of Section 20, Township 6 South, Range 93 West of the Sixth Principal Meridian, County of Garfield, State of Colorado, being more particularly described as follows:

Beginning at a rebar and cap L.S. #26626 found at the northwesterly corner of said parcel, also being a point on the easterly right of way line of a 60 foot road right of way, from which the Northwest Corner of the SW1/4NE1/4 of Section 20, Township 6 South, Range 93 West of the Sixth Principal Meridian bears N. 04°40'53" W. 830.61 feet;
Thence S. 82°28'39" E. 599.67 feet along the northerly line of said parcel to a point in a gulch known as Helmer Gulch;
Thence along said Gulch S. 26°35'11" W. 75.00 feet;
Thence departing said Gulch N. 76°40'29" W. 293.93 feet;
Thence N. 88°43'01" W. 176.44 feet;
Thence S. 20°20'00" W. 63.51 feet to a point on said easterly right of way;
Thence along said right of way the following 2 (two) courses:
1) N. 41°58'00" W. 65.13 feet;
2) thence 93.17 feet along an arc of a curve to the right having a radius of 129.37 feet, a central angle of 41°15'30" and subtending a chord bearing N. 21°10'10" W. 91.16 feet to the point of beginning.

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Commitment for Title Insurance (8-1-2016)
Technical Correction 4-2-2018
Schedule A

[illegible]

SW 1/4 NE 1/4	SE 1/4 NE 1/4
NW 1/4 SE 1/4	NE 1/4 SE 1/4



Agenda Item #7.c.

Agenda Item Name:

Consider Adopting the 2020 Electrical Code - Ordinance No. 12, Series of 2022 - 1st Reading

Presenter:

Patrick Waller, Planning Director

Item Description:

Adoption of the 2020 Electrical Code

Recommended Action:

Move to approve Ordinance No. 12, Series of 2022 on 1st Reading as presented, and order it to be published as required by charter

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Staff recently pursued a building violation that included electrical code violations. Because the electrical code had not been adopted by the City, Staff was unable to pursue these violations in municipal court.

Executive Summary:

The State of Colorado handles all electrical permitting and inspections for development in the City of Rifle. The adoption of the 2020 Electrical Code by the City would not change the permitting or inspection process. Staff is requesting the adoption of the 2020 Electrical Code to be able to address any electrical code violations at the municipal level. The adoption of the electrical code would result in the same arrangement that the City has with the State of Colorado and the Plumbing Code. Plumbing permitting and inspections are handled by the State and the Plumbing Code has been adopted by the City of Rifle.

Notification Requirements:

Notice is being provided for 2nd reading as required by State Statute.

Prepared By:

Patrick Waller, Planning Director

Attachments:

1. Ordinance No. 12-Electrical Code Adoption

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 12
SERIES OF 2022**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, ENACTING ARTICLE XV OF CHAPTER 18 OF THE RIFLE MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2020 EDITION OF THE NFPA 70 NATIONAL ELECTRICAL CODE AND COMMENTARIES THERETO.

WHEREAS, pursuant to the authority vested in the City Council by Section 4.7 of the Rifle City Charter, the City Council desires to amend the Rifle Municipal Code in order to adopt by reference the 2020 Edition of the NFPA 70 National Electrical Code, as amended and with Commentaries, for the City pursuant to the procedures set forth in C.R.S. §31-16-201, *et seq.*

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

Section 1. The foregoing recitals are incorporated as findings by the City Council.

Section 2. Article XV of Chapter 18 of the Rifle Municipal Code is hereby enacted as follows.

ARTICLE XII - National Electrical Code

18-12-10. Adoption by reference.

Pursuant to the power and authority conferred by Section 31-16-201 et seq., C.R.S., there is adopted by reference thereto the NFPA 70 National Electrical Code, 2020 Edition, and the commentary and appendices thereto, promulgated by the National Fire Protection Association, One Batterymarch Park, Quincy, Massachusetts, 02169-7471, to have the same force and effect as if set forth herein in every particular. The purpose of this Code is to regulate and control the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of electrical systems in the City.

18-12-20. Copy on file.

At least one (1) copy of the National Electrical Code, 2020 Edition, and the commentary and appendices thereto, together with the ordinances codified in this Chapter, shall be kept on file in the office of the City Clerk or Building Official and may be inspected by any interested person between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, holidays excepted. Copies of said code and appendices shall be available for sale to the public at a moderate price, as required by Section 31-16-206, C.R.S.

18-12-30. Amendments.

The National Electrical Code, 2020 Edition is amended as follows:

- (1) Correction Notices and Stop Work Notices, shall be issued as required by the most current edition of the "International Building Code" Administration Chapter for violations of the "National Electrical Code"
- (2) Add to Article 90, 90.10 "Stop Work" Any person who shall continue any work on the electrical system after been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine as prescribed in Section 108.4 of this Code.

18-12-30. Penalties.

Section 90.10 "Penalties" is added to Article 90: Any person, who violates any provision of this code or fails to comply with any requirements thereof of who erects, constructs, alters or repairs electrical work in violation of the construction documents or directive of the Building Official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a separate offense for each and every day or portion thereof during which any violation of any provision of this code is committed, continued or permitted, and upon conviction of any violation, such person, firm or corporation shall be punished by a fine of not more than \$1,000.00. Any offense shall be one of strict liability.

Section 3. This ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect as of August 1, 2022.

Section 4. Existing Articles XII through XV of Chapter 18, shall be renumbered accordingly.

INTRODUCED on June 15, 2022, read by title, passed on first reading and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on July 6, 2022 following a public hearing pursuant to in C.R.S. §31-16-201, et seq., passed without amendments, approved and ordered published in full as required by Charter.

Dated this _____ day of _____, 2022.

CITY OF RIFLE, COLORADO

By: _____
Mayor

ATTEST:

City Clerk



Agenda Item #8.a.

Agenda Item Name:

Report to City Manager

Presenter:

Tommy Klein, City Manager

Item Description:

Staff report on notable tasks completed within the individual departments.

Recommended Action:

No action necessary

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Work Report to City Manager

06/10/2022

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. Report to City Manager 06.10.2022

WORK REPORT TO CITY MANAGER

06.10.2022

PIO

- Continuing updates on website and social media on local issues and citizen concerns and answering a plethora of questions. I really appreciate our staff who are quick to assist with answers!
- Press release regarding construction traffic.

COURT

- Handled 56 adult cases and 14 juvenile cases on June 1 court day.
- Held 4 telephone hearings with inmates in custody.
- Jury trial held on June 6th. The defendant, a self-proclaimed First Amendment Auditor (the people who film government employees and try to get negative reactions on film) was convicted of harassment and disorderly conduct.
- We are working on modifying the language of the noise ordinance to make it clearer for citizens as well as officers who don't want to decipher code in the middle of the night.
- Janet, the Deputy Court Clerk, will be attending a legislative update conference June 9th and 10th.

PUBLIC WORKS

- I-70 Exit 90 Gateway Beautification: construction in progress – 60% complete.
- 5th Street and Ute Avenue: moved RFQ Release to June 17, 2022; pursuing Fall DOLA grant opportunity to pursue design and construction – Spring 2023 construction.
- Park Hill retaining wall for City/Frontella property: Craig is working to engage local contractors in a partnership to construct the wall; projected Award July 6th.
- 100 Block of W. 2nd Street Rehab: grant award -\$150k; out for bid June 10, 2022.
- Safer Main Street Grant for Whiteriver Roundabout: Awarded \$1.8 million;

The following are CIP projects currently under construction:

- Railroad Avenue Rehabilitation project: awaiting action by Sage Telecommunications work to complete concrete repair of alley; Punch List work (85% complete): repair underway for Midland Arts Company
- I-70 Exit 90 Gateway Improvements: working on landscaping and lighting (running conduit on overpass structure beneath interstate roadway).

FLEET

- Enterprise Fleet Mgmt. (EFM) is assisting in planning to meet our 2022/2023 vehicle needs.
- EFM has indicated three Ford F-250's have shipped for Parks and O&M

OPERATIONS & MAINTENANCE

- Multiple and varied street repairs with hot asphalt
- Preparing Procurement documents for purchase: a track-steer loader, and heavy snowplow truck (dual purpose)
- Ditch maintenance to include culvert jetting
- Preparing estimate for demolishing the Graham Mesa Water Treatment Plant

Two weeks look-ahead

- Closeout and acceptance of 3rd Street and Railroad Improvement project work.
- Development inspection and management of the following:
 - Pioneer Mesa, Phase II
 - North Pasture, Filing VII
 - Wapiti Commons (Habitat for Humanity)
 - I-70 Exit 90 Gateway
 - Preparation of surfaces for restoration of curb/gutter and flatwork removed and/or damaged by construction activities for correction of incorrect connection to storm water system and sanitary system at Willow Ranch II. [Update: The contractor, who was able to perform this project in the shortest timeframe, was not able to schedule concrete until the week of June 13th. He indicated that it would be three days of work.]

CITY MANAGER

- We are still attending the Regional Housing Coalition Meetings despite not being an official member.
- We are in the process of developing solutions to avoid our Street Improvement fund shortfall. The fund needs additional capital in order to meet our improvement plans in the future (approximately 5 years.) Street maintenance was identified as the most important issue for our citizens in the 2021 survey.
- Council will have a special meeting on Wednesday the 29th to discuss the City Hall project and major projects we wish to complete over the next several years.