



CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

July 6, 2022
7:00 PM
202 Railroad Avenue, Rifle, CO

5:30 PM - Workshop Meeting

Discussion and Review

- a. Discuss Museum Proposal
- b. Receive Additional Information Regarding the Adoption of the National Electrical Code

7:00 PM - Regular Meeting

- 1. **Call to Order**
- 2. **Pledge of Allegiance**
- 3. **Roll Call**
- 4. **Public Comment** *(maximum time permitted for Public Comment is 3 minutes per person)
- 5. **Consent Agenda**
 - 5.a. Consider Minutes of the June 15, 2022, Regular Meeting
 - 5.b. Consider Liquor License Renewal for Walmart Inc., dba Walmart #5232
 - 5.c. Consider Liquor License Renewal for RCG Rifle, LLC dba Rib City Grill
- 6. **Action, if any, on Workshop Items**
- 7. **Presentation**
 - 7.a. Recognize John Nihiser - CIRSA Safety Award
 - 7.b. Receive Presentation from Garfield Clean Energy
 - 7.c. Receive Presentation from Western Colorado Alliance
 - 7.d. Receive Update on Greater Rifle Improvement Team Advisory Board Grant Requests

8. Public Hearing

- 8.a.** (Acting as Liquor Licensing Authority) Public Hearing - Consider Application by Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit for a Hotel & Restaurant Liquor License at 840 Railroad Ave, Rifle, Colorado 81650.
- 8.b.** Consider Adopting the 2020 National Electrical Code - Ordinance No. 12, Series of 2022 - 1st Reading
- 8.c.** Consider Text Amendments Regarding Wireless Communication Facilities - Ordinance No. 13, Series of 2022 - 1st Reading

9. Regular Agenda

- 9.a.** Consider Amending Section 10-11-80 of the Rifle Municipal Code Regarding Amplified Sound Devices - Ordinance No. 14, Series of 2022 - 1st Reading
- 9.b.** Consider Approval of the Rifle Gateway Traffic and Pedestrian Improvements Design Project to KLJ Engineering, LLC
- 9.c.** Consider Appointment of Annick Pruett to the Greater Rifle Improvement Team Advisory Board
- 9.d.** Consider Approval of the Amended Purchase Contract for Senior Meal Program

10. Administrative Reports

- 10.a.** Report to City Manager

11. Comments from Mayor and Council

12. Adjournment



Agenda Item #a.

Agenda Item Name:

Discuss Museum Proposal

Presenter:

Tommy Klein, City Manager

Item Description:

Discuss museum's proposal to purchase the building.

Recommended Action:

N/A

Fiscal Impact:

If approved, the City would allocate approximately \$140,500 in funding to the museum for one year and at up to \$75,000 per year into the future.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Councilor Carpenter would like to discuss the museum's relationship with the City and the requests he has received from the Rifle Heritage Center and Museum Board.

Executive Summary:

The Rifle Heritage Museum is in our old City Hall building located at 337 East Avenue. The City owns the building and leases it to the museum board for a nominal fee.

In November of 2018, Garfield County citizens rejected a measure to increase property taxes to provide funding for historical societies and museums, including the Rifle Heritage Center.

In the past, Council has offered to sell the building located at 337 East Avenue to the museum board. At that time, the museum board did not wish to purchase the building because the acquisition would require the RHM to make improvements, including the heating and cooling systems and ADA compliance upgrades.

The board approached Councilor Carpenter and they provided him with a proposal that would allow them to purchase the building with concessions from the City. The requests are detailed in the attachment under the

heading Plan A. A "Plan B" is not present in the information we have. A proposed lease is also included in this document.

If the City were to sell the property to the RHM, their requests would include:

Replacement of a boiler and the swamp cooler for approximately \$65,000.

The City will continue to pay for utility bills at an approximate cost of \$10,500 per year.

The City will continue to pay for insurance for the facility at an approximate cost of \$5,000 per year.

A 10-year timeline to install an ADA-compliant elevator in the facility.

The document also mentions that a full-time employee would be needed to staff the building at a cost of \$40,000 to \$60,000 per year. Based on the tone of the document, it appears they would like us to fund that position.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. Plan A

Plan A

The Rifle Heritage Center would like to come to an agreement with concerns to the ownership of the Museum building, that is currently owned by the City of Rifle. The Board of Directors have had lengthy discussions concerning ownership versus leasing of the building and have no doubts that ownership would be the best long term solution for the stability of the Museum. The Museum has already spent an enormous amount of funds on the City of Rifle's building.

Over \$20,000. was spent on the ground level and second floor lighting fixtures that are LED fixtures. \$3000.00 was spent to add LED light fixtures to the basement. The three restrooms were upgraded with new efficient plumbing and fixtures, for roughly \$5,000.00. The Energy saving storm windows were also added with the photos screened on them for added interest, Exterior Doors were replaced and security system added for extra secure building. Paint has been purchased and applied through out the Ground and Second floors, carpet and vinyl flooring has been changed to provide even footing with cleanability. Recently the galvanized water pipes were exchanged for copper in the basement as leaking had started. (with one half being paid for by the City of Rifle).

We have taken excellent care of the building, and have continued to make upgrades to the building at the Museum expense.

Our concerns need to be addressed as we do not want to find the Museum in a financial hardship.

The Board has the following questions concerning transfer of the building.

- 1. The separation of the DDA parking lot from the existing property. This would be required to be able to seek exempt status from property taxes under the museum's 501-C-3**
- 2. The building lacks heat at this time, the boilers need replaced. The swamp coolers also need replaced. the Board is requesting a one time Capital improvement to the building in the amount of \$ 65,000.00 from the City of Rifle.**
- 3. The Board has calculated the cost of heat and utilities to be \$1,500. Per month for heating the building,(using the government recommendation of 70 degree setting during open hours and 60 degrees while closed.) Based on 7 months of heat. The total amount would be \$10,500. Per year. The City of Rifle is currently using the garage portion of the Museum for Ute Theatre storage, based on a gentleman's agreement verbally. The Board is requesting that the City continue paying for the utilities with the replacement of the boilers in lieu of having to rent a storage unit.**
- 4. The City of Rifle currently pays for the Building's insurance coverage, the amount being approx.. \$5,000. Per year. The Board is asking for a continuation of the City of Rifle paying for the insurance. The museum currently pays for the liability insurance which also carries riders for the most valuable artifacts and any loaned in items.**
- 4.The Museum understands the need for compliance to the ADA. To date the Museum has accessability to the ground floor with one restroom being unisex and ADA compliant. The Museum has paid for this upgrade of plumbing, fixtures replacement as well as a 36" doorway. The flooring on the ground level is all one level as well. There are 36" walkways around exhibits. The museum is requesting a 10 year timeline from date of signing contract, to get**

**an elevator installed. From ground floor to the second floor.
Funds will be raised to do so from grants and personal donations.**

- 5. The best scenario for the Museum's future, would be the hire of a full time Museum Manager. This would require \$ 40,000 to \$ 60,000 annually.**
- 6. The Museum Board is going to add a front entry visitor information area. This area will include the following:**
 - a. Brochures for local interest**
 - b. Maps for trail systems for hikers and mtn. bikers**
 - c. Wall art that reflects the beauty of Rifle Falls, Rifle Mtn Park and Rifle Arch. We will advertise this inclusion on the Museum website. The latest number of hits on the website Google search was _____. The Museum will also post the availability to Facebook, which typically sees _____ likes/visits. This area will be added in 2021.**

The Museum Board understands the need for maintaining the building, we have been shown to be a responsible lessees and find that the City of Rifle also wants to have their property well cared for. The Museum is a huge asset for the Community and needs to continue and expand to meet the community need. The City of Rifle also sees the asset and chooses to assist to keep this GEM available to the Rifle Community, We are great partners and hope to continue to be the best. Financial opportunities would be opened to the Museum via grants, if we were the owner of the building, that are not currently available. To become financially independent at some point is of course the long term goal for both parties. The ability to have 7 extra months of income will go a long way to that end. The ability to be available through the school year to assist our educators...priceless!

Thanks for your consideration.

Kathy Runia

Board President

With full support of the current Board Of Directors

LEASE

This lease is made and entered into by and between The City of Rifle and The Rifle Creek Museum, dba as Rifle Heritage Center Museum.

RECITALS

1.The City of Rifle is the sole owner of the premises described below, which premises have formerly used as a City Hall by the City of Rifle and was leased to the Rifle Creek Museum from June 1989 to present.

2.The City desires to continue the lease the premises for a period of 5 years, so that the Museum can conduct exhibit areas and space. With full intent to work toward the Museum gaining ownership at the 5 year end.

3.The City of Rifle desires the garage for storage purposes. The City will lease back the garage portion and will pay the utilities of the Museum in lieu of rent.

4.C.R.S. 31-15-713 permits the City to lease such premises, but requires that any lease for a period of more that one year by ordinance.

Now therefore, and in consideration of the mutual covenants and promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which hereby is

acknowledged, the parties agree as follows: Section 1. Subject and purpose. The City of Rifle leases to the Museum the building and land located in the County of Garfield and State of Colorado, more particularly described as follows

Lots 13 and 14 block G of the original townsite of Rifle, which premises consist of a two story brick structure, together with all appurtenances, including the parking spaces located to the rear of the building.

This property is leased to the Museum only for the purposes set forth herein.

Section 2. Term and rent. The property above described is hereby leased for a period of five years, commencing this ____ day of _____ and terminating on this day ____ of _____ or sooner, as herin provided an annual rent of \$ 10.00, payable in advance on the first day of each year for the 5 year term. All payments shall be paid to City of Rifle at 202 Railroad Ave. Rifle Co 81650

Section 3. Alterations, additions, and improvements.

All plans and specifications for any building alteration estimated to cost \$5,000.00 or more shall be submitted to the City of Rifle for it's written approval prior to commencing of work. Subject to that limitation, and the conditions set forth herein, the Museum may make alteration, additions, or improvements in and to the property and to the building. any alterations shall be performed in a workmanlike manner, and shall not weaken or impair the structural strength, or lessen the value of the building or the premises, or materially change the purposes for which the building, or any part thereof, may be used.

b) The following conditions apply to any alterations, of all local regulations, additions, or improvements.

(i) Before the commencement of any work, plans, and specifications shall be filed and approved by the Building Dept of the City of Rifle, and other entities who may be affected thereby, and all work shall be done in accordance with the requirements of all local regulations, including but not limited to the International Building Code, and the other uniform codes adopted by the City of Rifle.

(ii) Prior to the commencement of any work, the Museum shall consult with the City of Rifle and its insurance carrier to determine the amount if any, of increase to the premium on insurance policies provided for herein. Upon termination of work, the Museum shall be liable for any increase in premiums on the basic fire insurance coverage as set forth herein, caused by or on account of such alterations, additions, or improvements. During the construction, alteration, additions, the Museum shall furnish the City with a Performance Bond written by a surety acceptable to The City of Rifle in an amount equal to the estimated cost of the work, guaranteeing completion of the work, free and clear of all liens and encumbrances and any security interests, according to the approved plans and specifications. Recognizing that a substantial portion of the Museum's workforce may consist of volunteer labor, this requirement may be waived in individual instance by the City Council by resolution. During the construction, the Museum shall carry adequate liability and construction insurance.

c) all alterations, additions, and improvements on or in the leased premises since 1989 after the commencement of this lease and that may be erected and installed during the lease shall become part of the property, and the sole property of the City, except that any moveable trade fixtures installed by the Museum shall be and remain the property of the Museum.

Section 4. Repairs. The City shall have obligations regarding building maintenance, repair or replacement including but not limited to the roof, electrical, mechanical and plumbing. Including

the addition of a fire suppression system and replacement of boiler system. (This would be the expectation of any landlord,) The Museum shall be responsible for keeping the building in good clean condition, and shall notify The City immediately when need for repair arises.

Section 5. Taxes The property is presently exempt from any real property taxation. Inasmuch as the Museum is a non profit corporation. The Museum further agrees not to enter into any subleasing of the building.

Section 6. Utilities. To assist the Museum with its success in offering a historic and cultural amenity to the citizens of and visitors to Rifle, the City of Rifle agrees to pay 100% of sewer, water, gas, and electricity services to the property. The Museum will pay for trash and phone service.

Section 7. Insurance.

a) During the term of this lease and for any further time that the Museum shall hold the leased property, the Museum shall obtain and maintain at its expense the following types of insurance.

- (i) Personal injury and property damage insurance, to be in the amounts and on forms of insurance policies as may, from time to time, be required in good faith by the City of Rifle.**
- (ii) The Museum shall provide and keep in force other insurance in amounts that may, from time to time, be required in good faith by The City of Rifle, against other hazards as are commonly insured against for the type of eleemosynary activity that the Museum intends to conduct.**

- b) The City of Rifle agrees to include the building and permanent fixtures in its fire insurance coverage, with all standard extended coverage that is presently, or may hereafter be, covered with other City property.**
- c) All insurance provided by the parties as required in this section shall be carried in favor of both parties hereto as their prospective interest may appear, and in the case of insurance against damage to the premises by fire or other casualty, shall provide that the loss shall be adjusted with and payable to Rifle. All insurance shall require at least 30 days written notice to either party of cancellation or change affecting the interest of that party.**

Section 8. Unlawful or dangerous activities. The Museum shall neither use nor occupy, nor permit others to use or occupy, the leased property or any part thereof, for any unlawful, disreputable, or hazardous purpose, nor operate or conduct the Museum in any manner constituting a nuisance of any kind. Upon discovery of any such use, the Museum shall take immediate steps to halt such activity.

Section 9. Indemnity. The Museum shall Indemnify Rifle against all expenses, liabilities and claims of every kind including reasonable attorney's fees, by or on behalf of any person or entity arising out of:

- a) A failure by the Museum to perform any of the terms and conditions of this lease.**
- b) Any injury or damage happening on or about the leased property.**
- c) Failures to comply with any law of any governmental authority, or**
- d) Any claim of any lien of any kind filed against the property or equipment. Materials or alterations, of the building, or improvements thereon.**

- e) Any litigation, administrative proceeding or other enforcement action alleging any violation of the Americans with Disabilities Act (ADA) or any ADA regulation, as they pertain to the property or use of the property.**

Section 10 Default or Breach. The occurrence of any of the following events shall constitute a default or breach of this agreement by the Museum.

- a) A failure by the Museum to perform any of the terms and conditions of the lease.**
- b) Any injury or damage happening on or about the leased property.**
- c) Failure to comply with any law of any governmental authority, or,**
- d) Any claim of any lien of any kind filed against the property or equipment, materials, or alterations, of the building, or improvements thereon.**
- e) Any litigation, administrative proceeding or other enforcement action alleging any violation of the Americans with Disabilities Act (ADA) or any ADA regulation, as they pertain to the property or use of the property.**

Section 11 Easements, agreements or encumbrances. The parties are bound by all existing easements, agreements, and encumbrances of record relating to the leased property, and Rifle shall not be liable for any damage resulting from any action taken by the holder of an interest pursuant to the rights of that holder thereunder.

Section 12 Subleases. The Museum shall not sign any sublease for the property for a period of greater than 30 days without first obtaining Rifle's written consent thereto. Any unauthorized consent of assignment or sublease is void and shall constitute a breach of this lease

Section 13 Waiver. In the event the Museum breaches any term or condition of this lease, and the City thereafter waives this breach, such waiver shall be limited to the particular breach waived, and shall not under any circumstances be deemed a waiver of any subsequent breach or default in any of the terms and conditions.

Section 13. Notice. All notices to be given with respect to this lease shall be in writing .Each notice shall be sent by certified mail, postage prepaid, and receipt requested, or personally delivered. Any notice deposited in the United States mail shall be deemed to have been given 48 hours after it is deposited in the United States mail, postage prepaid.

Section 14. Assignment, The City selected the Museum as the appropriate entity to have the use of the old City Hall Property, which is the subject matter of this lease, because the City Council believes that the Museum's use of the property would be in harmony with the neighborhood, and with the historic nature of the building, For that reason, the Museum, except for the right to sublease the premises as set forth above, may not assign, pledge or encumber this lease in any fashion.

Section 15. Holding over. At the termination of this lease, if the Museum continues in possession of the leased premises, it shall be considered as a holdover tenant, on a month to month basis. subject to the right of the City to possession upon giving 30 days written notice to the Museum. Alternatively, the City Council then in office, may grant renewal options to the Museum. Upon termination or forfeiture of this lease, the Museum agrees to peaceably and quietly surrender and deliver the leased property to the City, free of all subleases, all in good condition and repair, Any trade fixture, or personal property not used in connection with the operation of the building, if not removed at the termination of the default, and if the City elects, shall be deemed abandoned, and will become the property of the City without any payment or offset therefor. The

City may thereupon remove such fixtures or property and store them at the risk and expenses of the Museum, if Rifle does not so elect

Section 16. Incorporation into Ordinance. C.R.S.31-15-713 requires that any lease or real estate, together with facilities thereon for a period of more than one year by the ordinance. It is therefor understood and agreed by and between the parties that this lease shall be contingent upon the passage of such ordinance, but if that is passed, the effective date of the ordinance shall not alter the term of this lease.

Section 17. Total Agreement: Applicable Law. This lease contains the entire agreement between parties, and can be charged only by written instrument, subsequently executed by the parties hereto. This agreement shall be governed by and construed in accordance with the laws of the State of Colorado. Time is of the essence of all provisions of this lease.

Section 18 Authority. Each person executing this agreement represents and warrants that he has duly authorized by the party which he purports to represent to execute this Agreement, and has authority to bind said party to the terms and conditions of this Agreement.

IN WITNESS WHEREOF, Rifle and the Museum have executed this lease Agreement in the duplicate originals effective as the latest date set, adjacent to the parties signatures.



Agenda Item #b.

Agenda Item Name:

Receive Additional Information Regarding the Adoption of the National Electrical Code

Presenter:

Patrick Waller, Planning Director

Item Description:

Receive Additional Information on the National Electrical Code Adoptions

Recommended Action:

None

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Staff recently pursued a building violation that included electrical code violations. Because the electrical code had not been adopted by the City, the staff were unable to pursue these violations in municipal court.

Staff research showed that Parachute is the only municipality in Garfield County that has not adopted the National Electrical Code.

Executive Summary:

The State of Colorado handles all electrical permitting and inspections for development in the City of Rifle. The adoption of the 2020 Electrical Code by the City would not change the permitting or inspection process. Staff is requesting the adoption of the 2020 Electrical Code to be able to address any electrical code violations at the municipal level. The adoption of the electrical code would result in the same arrangement that the City has with the State of Colorado and the Plumbing Code. Plumbing permitting and inspections are handled by the State and the Plumbing Code has been adopted by the City of Rifle.

Notification Requirements:

N/A

Prepared By:

Patrick Waller, Planning Director

Attachments:

None



Agenda Item #5.a.

Agenda Item Name:

Consider Minutes of the June 15, 2022, Regular Meeting

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Minutes of the June 15, 2022, Regular Meeting

Recommended Action:

Move to approve the minutes of the June 15, 2022, City Council Regular Meeting

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Minutes of the June 15, 2022, Regular Meeting

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. 06.15.2022 DRAFT Minutes



RIFLE CITY COUNCIL

REGULAR MEETING

June 15, 2022

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Ed Green.

Present at Roll Call:

Mayor Ed Green, Councilor Chris Bornholdt, Councilor, Councilor Alicia Gresley, Councilor Joe Carpenter and Councilor Brian Condie.

Councilor Brian Condie motioned to excuse Councilor Sean Strode; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Ed Green, Clint Hostettler, Alicia Gresley, Joe Carpenter, Chris Bornholdt and Brian Condie.

No - None.

Others Present:

City Manager Tommy Klein, City Clerk Misty Williams, City Attorney Jim Neu, Rifle Community Television (RCTV) Michael Churchill, Planning Director Patrick Waller, Planner Hannah Popp, Lieutenant Mike Kuper, Senior Center Director Tami Sours and Boundaries Unlimited, Inc. representative Deric Walter.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

A. Consider Minutes of the June 1, 2022, Regular Meeting

B. Consider Liquor License Renewal for Western Slope Chicken, LLC dba Wingchesters

Councilor Brian Condie moved to approve Consent Agenda Items A and B; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Alicia Gresley, Brian Condie, Chris Bornholdt, Clint Hostettler, Ed Green, and Joe Carpenter.

No – None.

REGULAR AGENDA

Consider Approval of Purchase Contract for Senior Meal Program

Senior Center Director Tami Sours presented review of purchase contract for Senior Meal program.

Senior Center Director Tami Sours answered questions from council.

Council determined that further information was necessary before any decisions could be made regarding this request – Information requested: Area cities contributions and inflation percentage to be added to contract.

Consider Pre-Annexation Agreement with the Property Owner at 10889 County Road 320 to Provide Out-of-City Water and Sewer Services for a 3-Lot Subdivision in Garfield County

Boundaries Unlimited, Inc. Representative Deric Walter presented Pre-Annexation request for Property at 10889 County Road 320 to provide Out-of-City Water and Sewer services for a 3-Lot Subdivision in Garfield County. Representative Walter also represented property owner Harry Colbron. The existing residence, on the 28.34 acre parcel, is currently served by City of Rifle water per a 2003 agreement. The newly proposed lots would be developed as single-family residences. Staff recommends approval for the following reasons: The proposed parcels would be similar to other residences along County Road 320 and adjacent to Rifle Village South on larger acreage lots. The use of existing water and sewer mains in this situation is not contributing to unwise growth outside of City limits. The area will maintain its rural agricultural character as envisioned in the City's Comprehensive Plan. The property can tap directly into an existing water and sewer main that serves Rifle Village South, meaning no new mains or additional responsibilities to the City's system, with the construction of the new Water Treatment Plant, capacity is no longer a concern. The finances of the Water Fund will be improved by allowing out-of-city water connections. Revenue is contributed to the system with no additional infrastructure and no negative impact to the City's Comprehensive Plan for growth. Any out of city water/sewer service is required to pay 150% for both impact fees and monthly rates. The applicant is also required to pay parkland and offsite street impact fees for the development.

Councilor Clint Hostettler moved to approve pre-annexation Agreement and to provide out-of-city water & sewer services to 10889 County Road 320; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Ed Green, Alicia Gresley, Clint Hostettler, Chris Bornholdt, Brian Condie, and Joe Carpenter.

No – None.

Consider Adopting the 2020 Electrical Code - Ordinance No. 12, Series of 2022 - 1st Reading

Council determined that further information was necessary before any decisions could be made regarding the adoption of 2020 Electrical Code – Ordinance No. 12, Series of 2022 – 1st Reading.

Councilor Clint Hostettler moved to table Ordinance No. 12, Series of 2022 – 1st Reading; seconded by Councilor Brian Condie.

Roll Call: Yes - Brian Condie, Joe Carpenter, Alicia Gresley, Ed Green, Chris Bornholdt, and Clint Hostettler.

No – None.

Report to City Manager

Reports were heard from City Manager Tommy Klein.

Comments from Mayor and Council

Comments were heard from Councilor Alicia Gresley, Councilor Chris Bornholdt, Councilor Joe Carpenter and Mayor Ed Green.

Adjournment

Meeting adjourned at 7:40 p.m.

Misty Williams
City Clerk

Ed Green
Mayor



Agenda Item #5.b.

Agenda Item Name:

Consider Liquor License Renewal for Walmart Inc., dba Walmart #5232

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Liquor License Renewal for Walmart Inc., dba Walmart #5232

Recommended Action:

I move to approve the Liquor License Renewal for Walmart Inc., dba Walmart #5232

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Consider Liquor License Renewal for Walmart Inc., dba Walmart #5232 located at 1000 airport Road, Rifle, CO has submitted a Fermented Malt Beverage Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. REDACTED - Walmart Renewal Liquor License Application-

Submit to Local Licensing Authority

WALMART #5232
 LICENSING DEPT #10901 702
 SW 8TH STREET
 BENTONVILLE, AR 72716-0500

Fees Due		
Renewal Fee		
Storage Permit	\$100 X _____	\$146.25
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name Walmart Inc.		Doing Business As Name (DBA) Walmart #5232		
Liquor License # 09-49518-0072	License Type Fermented Malt Beverage (Off)	Sales Tax License Number 00949518-0072	Expiration Date 09/18/2022	Due Date 08/04/2022
Business Address 1000 Airport Rd, Rifle, CO 81650-8407				Phone Number 970-625-5367
Mailing Address 702 SW 8TH STREET MAIL STOP 0500, BENTONVILLE, AR 72716-0500			Email COMPLIC@WAL-MART.COM	
Operating Manager Rosanna Cloward	Date of Birth	Home Address		Phone Number
1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease 2035				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No				
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No				
3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery				
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No				
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No				
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☒ Yes ☐ No				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☒ Yes ☐ No				

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☒ Yes ☐ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☒ Yes ☐ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Matthew Van Otterloo	Title Licensing Specialist
Signature	<i>Matthew Van Otterloo</i>	Date 6/16/2022

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	Title	Attest

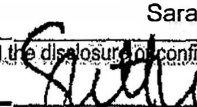
Tax Check Authorization, Waiver, and Request to Release Information

I, Sarah Little am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Walmart Inc. (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) Walmart Inc.		Social Security Number/Tax Identification Number	
Address 702 SW8th St.			
City Bentonville	State AR	Zip 72716-0500	
Home Phone Number		Business/Work Phone Number	
Printed name of person signing on behalf of the Applicant/Licensee Sarah Little			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed 6/16/2022

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #5.c.

Agenda Item Name:

Consider Liquor License Renewal for RCG Rifle, LLC dba Rib City Grill

Presenter:

Misty Williams, City Clerk

Item Description:

Hotel & Restaurant Liquor License Renewal for RCG Rifle, LLC dba Rib City Grill

Recommended Action:

I move to approve the Liquor License Renewal application for RCG Rifle, LLC dba Rib City Grill

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

RCG Rifle, LLC dba Rib City Grill located at 707 Wapiti Avenue, Rifle, CO has submitted a Hotel & Restaurant Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. REDACTED Rib City Renewal - 2022-

Submit to Local Licensing Authority

RECEIVED

JUN 24 2022

**City Clerk
 City of Rifle**

Fees Due	
Annual Renewal Application Fee	\$ 50.00
Renewal Fee	\$ 200.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 550.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name RCG RIFLE LLC		Doing Business As Name (DBA) RIB CITY GRILL		
Liquor License # 42-47481-0000	License Type Hotel & Restaurant (city)	Sales Tax License Number 42474810000	Expiration Date 07/26/2022	Due Date 06/11/2022
Business Address 707 WAPITI AVENUE - Rifle CO 81650-3432				Phone Number 970-625-3333
Mailing Address PO BOX 909 - Grand Junction CO 81502			Email accounting@rcgwest.com	
Operating Manager Shawna Garcia	Date of Birth	Home Address		Phone Number
1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease 3/01/2024				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No				
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☒ Yes ☐ No				
3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☒ Both Takeout and Delivery				
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No				
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No				
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No				

Tax Check Authorization, Waiver, and Request to Release Information

I, MICHAEL SPRADLIN am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of RIB CITY GRILL (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) RCG RIFLE LLC		Social Security Number/Tax Identification Number 71-1021778	
Address 707 WAPITI AVE, STE 103			
City RIFLE		State CO	Zip 81650
Home Phone Number 970-255-7330		Business/Work Phone Number 970-625-3333	
Printed name of person signing on behalf of the Applicant/Licensee MICHAEL SPRADLIN			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed 6/22/2022

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☒ Yes ☐ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
MICHAEL SPRADLIN	OWNER
Signature 	Date
	6/22/2022

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	Title	Attest



Agenda Item #7.a.

Agenda Item Name:

Recognize John Nihiser - CIRSA Safety Award

Presenter:

Tommy Klein, City Manager

Item Description:

John Nihiser received the 2020 Safety Champion award at CIRSA's general membership meeting on June 22, 2022

Recommended Action:

None

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

John Nihiser is our Building Inspector and has 50 years of experience in the field. He has worked with the City of Rifle team for nearly 5 years. He received the 2020 Safety Champion award at CIRSA's general membership meeting on June 22, 2022

Executive Summary:

The Safety Champion Award "recognizes individual employees, groups, managers, etc. who go above and beyond the call of duty to foster a positive safety culture within their entity."

CIRSA is a member-owned self-insurance pool and the City of Rifle is part of the organization. They are supported by more than 270 member municipalities and public entities throughout Colorado. The Safety Champion Award is given out yearly, but the COVID pandemic brought the award ceremonies to a halt for the last two years.

John's award is for the year 2020.

John is the perfect example of safety excellence. As an excerpt from his CIRSA Safety Champion nomination reads: "As the city's building official, John has safety responsibilities for both the public and Rifle employees

and he excels in the role. He is very detail-oriented and goes to great lengths to ensure the facility safety inspections are completed thoroughly, which is easily recognized when we complete their annual property surveys. In fact, City Staff has come to ask the question of “What would John say about this hazard?” and while light-hearted, they all know his passion for safety is what helps ensure the city’s high standard of safety."

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

None



Agenda Item #7.b.

Agenda Item Name:

Receive Presentation from Garfield Clean Energy

Presenter:

Tommy Klein, City Manager

Item Description:

Receive Presentation from Garfield Clean Energy Collaborative

Recommended Action:

N/A

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Councilor Strode requested time for Garfield Clean Energy to make a presentation to the Council. At previous meetings, Councilor Strode mentioned that GCE might be able to assist Rifle with a renewable energy assessment for our community.

<http://garfieldcleanenergy.org/>

Executive Summary:

Garfield Clean Energy is an organization based in Carbondale. At recent meetings, Councilor Strode mentioned that the group may be able to assist Rifle in determining our current renewable energy situation.

According to their website, the mission of the group is:

To provide energy efficiency solutions, education, and alternative and renewable energy opportunities to all individuals and organizations, in order to build a stronger, more resilient economy benefiting the citizens of Garfield County.

The goals of the organization are:

Goal No. 1: Achieve a 20% increase in energy efficiency by 2030, over a 2015 baseline. Goal No. 2: Reduce petroleum consumption 25% by 2020, over a 2009 baseline. Goal No. 3: Obtain 35 to 50% of our energy from renewable sources by 2030. Goal No. 4: Identify and implement adequate and sustainable funding for Garfield Clean Energy.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. City of Rifle 2022 GCE Packet



To: Mayor Green and Rifle City Council

From: Garfield Clean Energy Collaborative

Date: June 29, 2022

Re: **Garfield Clean Energy update; discussion of City of Rifle re-engagement**

Thank you for the opportunity to provide an update on Garfield Clean Energy programs and services at the upcoming July 6 Rifle City Council meeting. Staff look forward to presenting on GCE and answering any questions or providing any additional information as needed regarding City of Rifle participation.

In advance of the meeting here is some initial background information on Garfield Clean Energy.

Garfield Clean Energy is a countywide Collaborative consisting of:

- Garfield County
- The Towns and Cities of Parachute, Silt, New Castle, Glenwood Springs, Carbondale
- Colorado Mountain College
- Roaring Fork Transportation Authority
- Holy Cross Energy (Xcel Energy, Black Hills Energy, and Glenwood Springs Municipal Utility are also key partners on multiple programs.)

The City of Rifle was an essential founding partner of the countywide collaborative, with key leadership provided by Rifle Councilmembers and City of Rifle staff.

The mission of the Garfield Clean Energy Collaborative is to provide energy efficiency solutions, education and alternative and renewable energy opportunities to all individuals and organizations, in order to build a stronger, more resilient economy benefiting citizens of Garfield County.

Since GCE's initial start-up, initially through a Department of Local Affairs grant awarded to the countywide effort, GCE's emphasis has been on making it easier for governments, schools, households and businesses to use energy more efficiently, save on energy bills, tap locally available renewable energy, and do all this in a way that helps diversify the Garfield economy and provides additional opportunities for Garfield businesses.

Cumulatively this has resulted in over 2,000 energy efficiency projects, 15.6 MW of solar, over \$50 million invested across the county. Please see below a list of the specific results within Rifle, along with the Rifle-based businesses and contractors that are active participants in providing services throughout the county. A key aspect of GCE is stimulating demand and creating a supportive environment for diversified business opportunities for the multitude of businesses that are involved in increasing energy efficiency and renewable energy, and harnessing the benefits here in Garfield County.

GCE is funded through a base of funding from GCE members. The baseline funding makes it possible to provide key programs, leverage additional grants, utility rebates, and contributions. Please find attached the 2022 GCE budget. GCE contracts with the 501C3 organization CLEER to manage the programs, guided by an annual strategic plan focused on quantifiable targets. GCE is currently in the process of updating the overall funding formula and GCE partner amounts will likely increase for the 2023 budget.

GCE programs and services:

- 1. Direct services to GCE members to cut energy costs in facilities and maximize energy production from on-site or member-owned renewable energy:**
 - a. countywide approach to efficiently track member energy costs and energy usage through joint software;
 - b. use data to reduce utility bills;
 - c. ensure renewable energy systems are working and benefiting the entity;
 - d. take advantage of rebates and grants available for energy efficiency projects, renewable energy and electric vehicle infrastructure;
 - e. provide input on new construction projects or renovations to ensure low energy costs in the future.
- 2. Programs to help residents and businesses reduce energy bills and improve comfort and safety of their buildings.**
- 3. Programs to accelerate increased production of renewable energy in our region, diversifying our energy supply across the region and benefiting local communities.**
- 4. Technical assistance and support for tapping alternative fuels and clean energy transportation; accessing grants for infrastructure.**
- 5. Provide trainings, information, events, newsletters to support the overall program and maximize the economic benefits**

Examples of specific ways Rifle's re-engagement in GCE can address City of Rifle topics:

In addition to continuing to provide ongoing assistance to Rifle households and businesses, new construction, and installation of EV infrastructure (which has not stopped regardless

of City of Rifle participation in GCE due to other members continuing support) the City of Rifle's re-engagement in GCE could provide assistance to its city staff on managing their city owned buildings and solar PPA contracts, which could in return generate cost savings for the city. Here are just several examples:

- Provide assistance with rate change assessment for Xcel accounts to save on energy costs. (Example: GCE helped Garfield County reduce energy bills for several facilities by 80% by identifying/ acting on an untapped rate change issue.)
- Solar power purchase agreement review. Ensure renewable systems are working. (Example: Various GCE members have found that unless solar systems are actively monitored every year they can go offline or not be fully functioning, leading to lost production or revenue. In addition there can be errors in how the solar production is being tracked - a review of one entity led to a \$10,000 refund from Xcel Energy.)
- Energy assessment of City-owned buildings and facilities. Provide ongoing assistance to City staff to identify and act on energy saving opportunities within existing facilities and opportunities for significant savings in new or remodeled facilities.

Economic and Energy Benefits for Households and Businesses in Rifle

Residential energy efficiency summary	2010 - 2022
Home energy assessments	58
Energy efficiency retrofits completed, by household	77
*CARE Program participants (income-qualified)	32
Total retrofit project investments, incl. CARE	\$330,676
Rebates paid for retrofit projects	\$121,735
Estimated total annual energy cost savings	\$30,718
Residential Revolving Loan Fund borrowers	5
Solarize projects, total investment	\$57,318

* Does not include energy savings from 94 weatherized units at Rifle Creek Apartments.

Commercial energy efficiency summary	2010 - 2022
Energy efficiency retrofits completed, by site	42
2014-2022 Building energy walkthroughs	53
Total retrofit project investments	\$939,415
Rebates paid for retrofit projects	\$308,676
Estimated annual energy savings	\$91,592

Rifle contractors doing energy efficiency work

A-1 Heating and Cooling
 Accurate Electric
 Bob Rensberry
 B&B Plumbing
 CJ Construction
 Creech Builders Inc.
 Down Valley HVAC
 Eco Electric
 Expert Electric
 Mark Briels Electric

Mountain Air Mechanical
 Mountaineer Electric Inc.
 Prospect Electric LLC
 Rifle Electric
 Rifle Garage Door
 RPM Electric, Inc.
 Valley Lumber
 Erich W. Vogt
 W2 Electric, LLC
 Walker Electric

Multi-family Design Assistance

With many new construction projects happening, we've provided varying levels of design assistance to help project owners and managers understand the opportunities and benefits of incorporating efficiency and electrification technologies. These include:

- Wapiti Commons, a Habitat for Humanity project in Rifle. Staff have been heavily involved in providing design input throughout the process and are very excited about this low-income, clean energy project.
- Painted Pastures, a multi-family project in Silt
- Rifle Tiny Homes
- Red Hill Lofts in Carbondale

Garfield Clean Energy events and trainings hosted in Rifle 2010 - 2022		
Event / Webinar name	Date	Participants
Garfield Clean Energy Innovation Awards	10/18/13	120
EV Ride and Drive	9/17/15	26
Working Together to Maximize Local Solar to Power Our Region	7/14/17	85
Ride Garfield County (countywide)	May - Nov 2017	72
Evaporative Cooling Workshop	8/10/17	20
Know Before You Go Solar	8/15/17	45
Radon Mitigation Workshop	2/27/18	14
Rifle Farmer's Market (booth)	summer of 2018	144
Radon and Your Home	6/4/19	14

Bike to Work (countywide)	6/26/19	200
Experience Electric Workshop	7/14/19	13
EV Ride and Drive	12/11/21	40
Harnessing the Benefits of Solar for Western CO	6/24/22	50

Harnessing the Benefits of Solar for Western Colorado event

- GCE co-hosted, with the Colorado Solar and Storage Association (COSSA), a one-day seminar for six western Colorado counties and solar-industry professionals to learn about and discuss the benefits of large-scale solar installations. The event was held at the Rifle Branch Library on June 24, and included about 50 individuals. Representatives from Garfield, Montrose, Delta, Moffat, Mesa, and Routt counties, plus national and local BLM representatives, and heard presentations on a regional solar plus storage study, the life cycle impacts of solar and storage equipment, land use codes and agriculture and solar symbiosis. Local, national and international solar industry professionals were also on hand to answer questions, and hear concerns and comments from county representatives.

List of Government Owned Solar Arrays in Rifle

Building	Year installed	KW	System Type	Ownership
Water Treatment pumping station	2008	600	Ground mount	PPA
Wastewater treatment plant	2009	1,720	Ground mount	PPA
Police Dept. and Courts Bldg	2010	10	Roof mount	DOLA Grant
Parks Maintenance Bldg	2010	9.4	Pole mount	DOLA Grant
Operations and Maintenance	2010	10	Ground mount	DOLA Grant
Taughenbaugh Water Pumping Station	2013	42	Ground mount	PPA
South water pumping station	2013	15	Ground mount	PPA
Police Dept. and Courts Bldg	2013	66	Roof mount	PPA
Police Dept. and Courts Bldg	2013	64	Parking lot canopy	PPA
Parks Maintenance Bldg	2013	55	Roof and ground mount	PPA
Rifle Ball Field	2013	9.4	Ground mount	PPA

Rifle Rosehill Cemetery	2013	9.6	Ground mount	PPA
Rifle City Hall	2014	140.5	Parking lot canopy	PPA
Operations and Maintenance	2014	24	Ground mount	PPA
City Total	2,775			

Transportation

Our transportation programs focus on promoting transit and biking/walking and increasing availability of charging stations and electric vehicles.

Electric Vehicle and Charging Station Work

- Helped Garfield County submit an application for its administration offices in Rifle.
- Grant application submitted on behalf of the Town of Parachute for a new charger at a highway rest area.
- Assisted Ecos Environmental in submitting grant applications for EV charging at its offices in Glenwood Springs and Parachute and for an electric box truck.
- Hosted an EV Ride and Drive event at the Rifle Flea Market in December 2021.
- Released a short video showing new [Electric SUVs for Mountain Driving](#).
- Hosted an [Electric Truck Webinar with Lordstown Motors](#).
- Connected Glenwood Springs area dealerships with Xcel Energy's new [Preferred Dealership program](#).

Garfield Clean Energy Collaborative 2022 Budget - DRAFT Recommended

Acct No.		2020 Budget	2020 Actual	2021 Budget	2021 Actual YTD	2022 Budget
	Sources of Funds/Revenue					
	Beginning fund balance	\$5,000	\$3,434	\$266,417	\$135,417	\$134,480
3000	Partnership Funding					
3100	Garfield County	\$170,000	\$170,000	\$150,000	\$150,000	\$150,000
3200	Parachute	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
3300	Rifle	\$3,000	\$3,000	\$0	\$0	
3400	Silt	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
3500	New Castle	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
3600	Glenwood Springs	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
3700	Carbondale	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
4100	Library District					
4200	RFTA	\$30,000	\$30,000	\$30,000	\$30,000	\$40,000
5100	Colorado Mountain College	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
	Partnership Funding subtotal	\$320,500	\$320,500	\$297,500	\$297,500	\$307,500
	Contributions from others					
	Community Partners	\$0	\$0	\$0	\$5,000	\$10,000
	Grants	\$170,000	\$134,870	\$50,000	\$85,130	\$150,000
	Sponsorships	\$0	\$0	\$0	\$0	\$0
	DOE Partnership Fund		\$200,000	\$0	\$0	\$0
	Contributions from others subtotal	\$170,000	\$334,870	\$50,000	\$90,130	\$160,000
	TOTAL Revenue	\$490,500	\$655,370	\$347,500	\$387,630	\$467,500
	Uses of Funds/Expenses					
	Energy Efficiency for Economic Development Program					
10000	Commercial sector					
11000	Energy Consulting	\$35,000	\$26,258	\$35,000	\$28,580	\$35,000
12000	Outreach, Education, Training, Website	\$12,000	\$22,904	\$12,000	\$13,996	\$12,000
	Commercial subtotal	\$47,000	\$49,161	\$47,000	\$42,576	\$47,000
20000	Residential sector					
21000	Energy Consulting	\$40,000	\$14,014	\$40,000	\$43,559	\$40,000
21100	Energy Consulting - CARE Program	\$5,000	\$5,336	\$5,000	\$4,683	\$50,000
22000	Outreach, Education, Training, Website	\$12,000	\$28,549	\$12,000	\$15,110	\$27,000
	Residential subtotal	\$57,000	\$47,899	\$57,000	\$63,353	\$117,000
	Rebate Funds			\$52,000	\$44,330	\$150,000
	Energy Efficiency subtotal	\$104,000	\$97,060	\$156,000	\$150,259	\$314,000

I certify this is a true and accurate copy of the Garfield Clean Energy Collaborative 2022 Budget.

By: _____ Jason White, Chairperson. Date: _____

Acct No.		2020 Budget	2020 Actual	2021 Budget	2021 Actual YTD	2022 DRAFT Budget
30000	Petroleum Independence Project / Transportation					
31000	Active Transportation, Transit, Efficient Vehicles a	\$17,000	\$2,625	\$32,000	\$31,937	\$32,000
32200	Efficient Vehicles & Alternative Fuels	\$15,000	\$17,375	\$0	\$0	
33100	WS CNG Network	\$0		\$0	\$0	
	Petroleum Independence / Transportation subtotal	\$32,000	\$20,001	\$32,000	\$31,937	\$32,000
40000	Renewable Energy					
41000	Technical Assistance & Education	\$15,000	\$16,719	\$20,000	\$17,964	\$10,000
42000	Implementation of local renewable projects					\$20,000
	Renewable Energy subtotal	\$15,000	\$16,719	\$20,000	\$17,964	\$30,000
50000	Energy Efficiency for GCE Member Governments					
51000	Energy Data Mgt / Bldg. Energy Navigator Ops	\$25,000	\$25,232	\$25,000	\$22,719	\$25,000
52000	Active Energy Management Coaching	\$30,000	\$10,219	\$30,000	\$14,915	\$30,000
	Energy Efficiency for GCE Members subtotal	\$55,000	\$35,451	\$55,000	\$37,634	\$55,000
60000	Special Projects					
61100	Goal 4 Implementation (external funding/structur	\$10,500	\$2,280	\$10,500	\$9,402	\$9,500
61200	Develop local energy resources	\$20,000	\$22,043	\$20,000	\$26,101	\$0
61300	Partners in Energy Implementation	\$0		\$0	\$0	\$0
62400	Economic Transition/Development					\$8,000
	Special Projects subtotal	\$30,500	\$24,323	\$30,500	\$35,503	\$17,500
80000	Renewable Energy Planning					
81000	Solar Mapping	\$92,000	\$43,571	\$45,000	\$47,070	
81100	Web-based tool box	\$15,000	\$6,603	\$8,000	\$7,553	
81200	Streamline Solar Permitting	\$20,000	\$17,446	\$3,000	\$5,505	
81300	Economic Development	\$20,000	\$19,928	\$10,000	\$13,762	
81400	Network coordinator/stakeholder engagement	\$23,000	\$15,784	\$8,000	\$209	
81500	Regional baseline inventory	\$0	\$6,262	\$2,000	\$1,658	
	Renewable Energy Planning subtotal	\$170,000	\$109,594	\$76,000	\$75,757	\$0
90000	GCE Partnership Services					
91000	Project Management, Reporting, Strategic	\$63,000	\$50,891	\$63,000	\$59,957	\$63,000
92000	Legal Services	\$3,000	\$572	\$3,000	\$540	\$3,000
93000	Accounting / Bookkeeping	\$7,000	\$5,917	\$7,000	\$5,145	\$7,000
91000.1	Audit / Financial review	\$4,550	\$5,000	\$5,000	\$5,500	\$5,000
91000.2	CIRSA Liability Insurance	\$2,100	\$1,859	\$2,100	\$1,981	\$2,100
95000	Contingency	\$3,350	\$0	\$2,900	\$2,192	\$2,900
	GCE Partnership Services subtotal	\$83,000	\$64,240	\$83,000	\$75,315	\$83,000
1001	Credit Reserve Fund expenses	\$1,000	\$0	\$1,000	\$1,000	\$1,000
	TOTAL EXPENSES	\$490,500	\$367,387	\$453,500	\$425,369	\$532,500
	Ending fund balance	\$170,000	\$291,417	\$160,417	\$97,679	\$69,480

I certify this is a true and accurate copy of the Garfield Clean Energy Collaborative 2022 Budget.

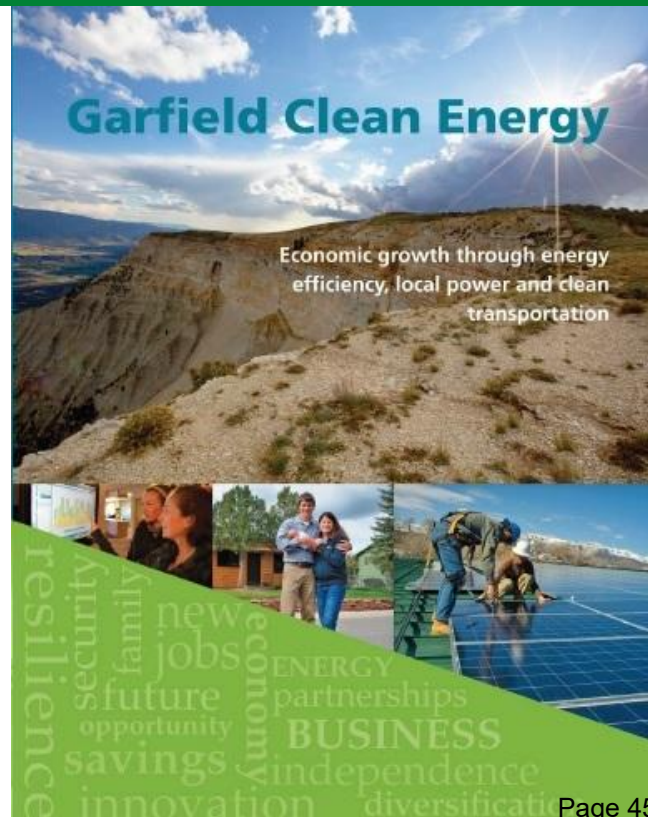
By: _____ Jason White, Chairperson. Date: _____

Garfield Clean Energy



Garfield Clean Energy Update: June 2022

- Solarize Garfield County
- ReEnergize Garfield County
- Residential and Multi-Family
- Commercial
- Transportation/Mobility Programs
- DOLA Renewable Energy Planning Grant
 - Solar plus Storage Study and Action Plan
- 2022 Program Highlights



Solarize Garfield County

Program Results:

- 408 enrolled
- 110 purchased solar
- 858 kW of solar installed
- + \$2.8 million invested
- + \$125,000 in energy savings
- High interest in storage



Garfield Clean Energy 2022



Communities/ReEnergize enrollments	ReEnergize (eligible for GCE rebate)	CARE	WAP	Total enrollments
Rifle	8	1	9	18
Parachute/Battlement Mesa	3	1	6	10
New Castle	7	4	7	18
Silt	1	2	5	8
Carbondale	8	3	8	19
Glenwood Springs	15	5	15	40
				113

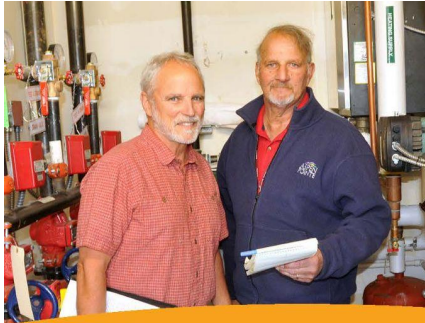
Residential and Multi-family

Coaching and design assistance

- Wapiti Commons, a Habitat for Humanity project in Rifle
- Rifle Tiny Homes
- Painted Pastures, a multi-family project in Silt
- Sopris Apartments in Carbondale
- Red Hill Lofts in Carbondale
- Sopris Storage and Apartments in Carbondale



Commercial



RIFLE-AREA BUSINESS OWNERS!



*"If I'd known it
would be this easy,
I would have done
it years ago."*

Ken Murphy, Glenwood
Adventure Co.

Improve your building's efficiency and your business's bottom line

Garfield Clean Energy is a FREE countywide program that helps businesses save money by saving energy:

- Start with an on-site walk-through of your building
- Tap into rebates to stretch your project dollars
- Available for retail, office, industrial, hospitality & more
- Average savings of \$2,500/year!

Contact us today!

www.GarfieldCleanEnergy.org
970-704-9200



Transportation: Electric Vehicles

- Electric Vehicle Promotion
- Rifle EV Ride and Drive at the Flea Market (Dec 2021)
- EV charging infrastructure grant assistance



Experience Electric: Can a Subaru Fan Make the Switch to an EV?

493 views • Apr 20, 2021

18 1 SHARE SAVE ...



CLEER: Clean Energy Economy for the Region

19 subscribers

SUBSCRIBE

Electric vehicles are going mainstream, with models that fit our mountain lifestyle. In this video, vlogger and longtime Suby owner Naty Olen checks out two of the new crop of affordable electric SUV's that are now available at local dealerships: the Ford Mustang Mach-e

SHOW MORE

Transportation: #BikeThere

- Repair and safety workshops
- Town rides
- County-wide BikeExpo
- Bike Bingo



#BIKETHERE GARFIELD COUNTY



**Celebrate Colorado Bike Month
with these free, fun, family-friendly
events!**

- ▶ June 5, 12, 19 - Saturday repair/safety workshops & town rides
- ▶ June 26 - County-wide BikeExpo
- ▶ Anytime - BikeBingo & BikeTown Passport

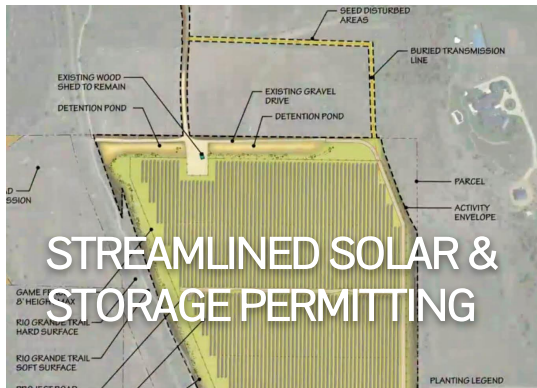
Info & event schedule:
GarfieldCleanEnergy.org/BikeThere



THANKS TO OUR SPONSORS:



DOLA Renewable Energy Planning Grant

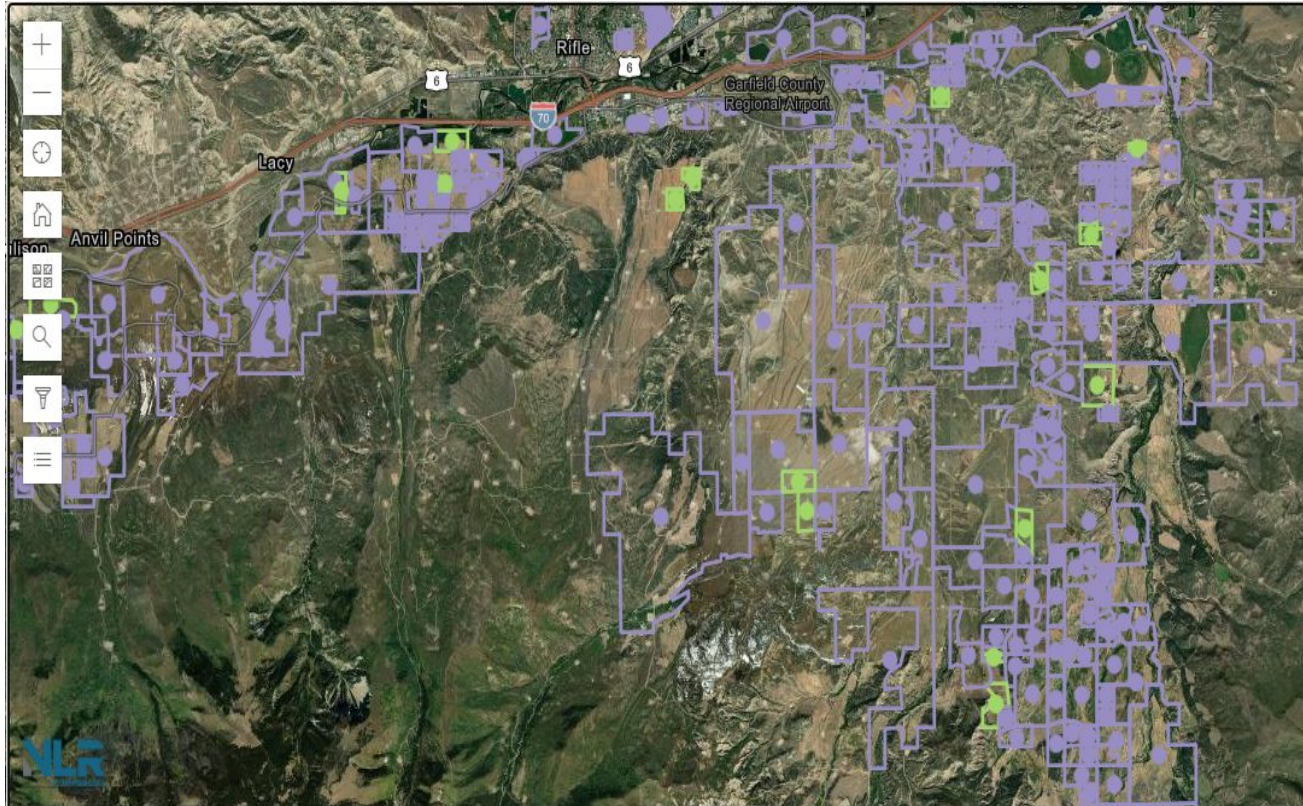


Regional Potential of Community Scale Solar + Storage



ADAPTED FROM: National Renewable Energy Laboratory, "Estimating Renewable Energy Economic Potential in the United States: Methodology and Initial Results," Brown et al, 2016, p.8.

Solar Site Map



Identified 722 feasible parcels

Technical potential of 431 MW

Market Potential of 232 MW
- 23% of total consumption

Tool Box of Resources: <http://wccleanenergy.org/landowner-resources/>



- Solar land use permitting, codes and development considerations

- Solar procurement for local governments

- Planning tools



- Is your property suitable for solar development?

- What might your property be worth?

- The development process

- Co-existing with solar development



Streamline Solar Permitting

Achieved SolSmart Designation:

- Garfield County - SolSmart Gold
- Town of Silt - SolSmart Gold
- Town of Carbondale - SolSmart Silver

Close to completing designation:

- City of Glenwood Springs
- Town of Parachute
- Town of Snowmass Village

Initiated SolSmart Process:

- Eagle County
- Town of Eagle
- Town of Vail

Streamlined permitting outside of SolSmart:

- Town of Gypsum



Government and Commercial

- Walkthroughs to provide recommendations on energy savings;
- Design assistance for new construction;
- Solar analysis and PPA buyout options;
- Xcel Energy rate change.



Direct Services for City of Rifle

- Xcel Energy account rate change review
- Solar analysis and PPA review
- Walk-through assessment to address energy use and comfort in City buildings



Agenda Item #7.c.

Agenda Item Name:

Receive Presentation from Western Colorado Alliance

Presenter:

Tommy Klein, City Manager

Item Description:

Receive a presentation from the Western Garfield County Alliance.

Recommended Action:

None

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Councilor Gresley requested time for a presentation from the Western Colorado Alliance.

Executive Summary:

The Western Colorado Alliance is a 501 (C) (3) organization that is in good standing with the Secretary of State's office. The charitable purpose of the organization is to "Bring people together to build grassroots power through community organizing and leadership development." They are also focused on creating "a future where engaged local voices are leading communities across Western Colorado that are healthy, just and self-reliant." (<https://www.coloradosos.gov/ccsa/pages/public/summary.xhtml?>) The WCA is based in Grand Junction and appears to be active in Mesa , Western Garfield, Montrose and Ouray Counties.

According to their website, the group works on issues concerning clean energy, grassroots democracy, leadership development, oil and gas, and public lands.

Please see <https://westerncoloradoalliance.org/where-we-work/grand-valley-citizens-alliance/> for additional information on the organization.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

None



Agenda Item #7.d.

Agenda Item Name:

Receive Update on Greater Rifle Improvement Team Advisory Board Grant Requests

Presenter:

Patrick Waller, Planning Director

Item Description:

Receive Update on GRIT Grant Requests

Recommended Action:

No action necessary

Fiscal Impact:

Grant funds were already allocated in 2022 Budget

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

GRIT is allocated funding via the Visitor Improvements Fund, through the City's Lodging Tax. The GRIT Advisory Board has a bi-annual grant process, where local organizations and events can apply for funding. This is the first year where grant requests exceeded budgeted amounts.

Executive Summary:

See Staff Memo for grant allocations.

Notification Requirements:

None

Prepared By:

Patrick Waller, Planning Director

Attachments:

1. Staff Memo - Grant Requests

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490 Fax: 970-625-6268



MEMORANDUM

TO: City Council

FROM: Kim Burner, GRIT Manager; Patrick Waller, Planning Director

DATE: June 27, 2022

SUBJECT: Greater Rifle Improvement Team (GRIT) Grant Requests

GRIT received 9 grant applications totaling \$66,500 in requested funds. For the first time grant applications exceeded funds available for the year which resulted in robust discussion among board members on all grant applications. Following is a breakdown of the funding requests approved by the GRIT Advisory Board.

GRIT Grant Requests Received by the Advisory Board:

Rifle Rendezvous Festival

Rifle Rendezvous requested \$5,000 for the May 15 – 17, 2020 event. In prior years GRIT has granted \$2,500. **GRIT Advisory Board is recommending an increase of funding to \$3,500 for 2020.** The advisory board believes an increase is warranted due to planned increase in Sunday activities.

Bookcliff Council on the Arts and Humanities

Bookcliff Arts is requesting \$5,000 for the Hilltop 2022 Concert Series. **The GRIT Advisory Board is approved funding at the requested \$5,000.** The GRIT board continues to believe the free concert series is an asset to the community.

Rifle Farmer's Market

The Farmer's Market request is consistent with prior years at \$4,000. Due to the focus on growing vendors **the GRIT Advisory Board is approved funding at the requested \$4,000.**

Rifle Summer Baseball

Rifle Summer Baseball is requesting \$1,000 for support of 2 baseball tournaments to be held in Rifle summer of 2022. Each tournament, which lasts multiple days, brings

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490 Fax: 970-625-6268



approximately 200 visitors to Rifle. **The GRIT Advisory Board approved funding Rifle Summer Baseball at the requested \$1,000.**

Colorado River Valley Chamber of Commerce

Colorado River Valley Chamber of Commerce has requested \$15,000 for Hometown Holidays. **The GRIT Advisory Board approved funding at the requested \$15,000. The GRIT board continues to believe this is an important event for the City of Rifle and can continue to grow.**

Hometown Holidays Fireworks

At the request of City staff a grant from Parks and Rec was accepted to fund the fireworks separate from the chamber request. In past years the Chamber would attempt to raise funds for fireworks and the City would order and coordinate the logistics of this portion of the event. This has led to inefficiencies and confusion taking considerable staff time to rectify. By combining the purchase of both shows (the July 3rd and Hometown Holidays) the City has better leverage to negotiate with the vendor and it will be easier to track "rolled" shows. **The GRIT Advisory Board approved funding at the request of \$15,000.** NOTE: in future years these funds will be handled through the budget process rather than as a grant request)

Middle Colorado Watershed Council

A grant application was received from the Middle Colorado Watershed Council for the amount of \$6,000 for operations and marketing of River Stop and to fund the movie event at the facility. GRIT Advisory Board is unable to fund operating cost, but believed the event and marketing of River Stop is beneficial to the City and therefore **approved \$1,500 for Middle Colorado Watershed Council specifically for the movie event (\$1,000) and for marketing of River Stop (\$500).**

Garfield County Fair and Rodeo Board

A grant application was received from Garfield County Fair and Rodeo Board of Directors in the amount of \$2,500. The Grant request is specifically to hire local musicians to perform in the mid-way area before and after major events. **The GRIT Advisory Board spent time debating the request and eventually decided to approve the grant in the amount of \$2,500.** The GRIT Board believes since the Fair and Rodeo is hiring local acts that the funds will recirculate in the community and benefit the City.

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490 Fax: 970-625-6268



Rifle Area Mountain Biking Association (RAMBO)

A grant application was received from Rifle Area Mountain Biking Association for the amount of \$10,000. The application outlined that \$5,000 was to hold the 2nd Annual Grand Hogback Extravaganza and \$5,000 for matching funds for the CPW Non-motorized Trails Grant awarded for the Grand Hogback trails buildout. RAMBO had agreed to provide \$10,000 in matching funds for the grant. **The GRIT Advisory Board approved a partial funding of \$5,000 for the Grand Hogback Extravaganza** believing this will give RAMBO the best opportunity to raise funds to meet their matching funds obligations.

City of Rifle Parks & Rec

A grant application was received from City of Rifle Parks & Rec in the amount of \$7,000 to help cover the cost of the expanded July 3rd activities in Metro Park. **After much discussion the GRIT Advisory Board voted to approve the grant in the amount of \$7,000 as they believe the activities are important for citizens of Rifle.** The GRIT Advisory Board would like to see City of Rifle Parks & Rec budget for these expenses in the future.

In addition to the grant applications above, the following item was presented for funding by the DDA. A request was made by Helen Rogers, DDA, for GRIT to fund the new mural on the side of the Midland Arts building for \$5,000 with the remaining \$3,000 donated by Alpine Bank. The current mural has begun to fade and chip due to continued exposure to direct late afternoon sun. The commissioned mural will be on higher quality material to better withstand the exposure. The DDA approved the design which will include representation of active ranching brands in Garfield County as a salute to our agricultural history. **The GRIT Advisory Board voted to approve \$5,000 for the restoration of mural as it is highly visible.**



Agenda Item #8.a.

Agenda Item Name:

(Acting as Liquor Licensing Authority) Public Hearing - Consider Application by Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit for a Hotel & Restaurant Liquor License at 840 Railroad Ave, Rifle, Colorado 81650.

Presenter:

Misty Williams, City Clerk

Item Description:

Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit, located at 840 Railroad Avenue, Rifle, CO has applied for a new Hotel & Restaurant Liquor License

Recommended Action:

Move to approve the new Hotel & Restaurant Liquor License application for Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit, located at 840 Railroad Avenue, Rifle, CO

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit has applied for a Hotel and Restaurant Liquor License. Mi Lindo Nayarit is located at 840 Railroad Avenue and the property is adjacent to Rifle Middle School. State Regulation states that no license shall be issued to or held by any person where liquor is sold if the licensed premises is located within 500 feet of any public school, except as provided for in this regulation.

Colorado Revised Statutes state that the Local Licensing Authority of any city and county may eliminate or reduce the distance restrictions imposed by Statutes for any class of license by ordinance. Rifle City Council adopted an Ordinance so that the Liquor Licensing Authority may eliminate or reduce the distance requirement on a case-by-case basis for Hotel and Restaurant Liquor Licences located within 500 feet of a school.

Rifle Municipal Code (RMC) Sec 6-5-140 outlines Hotel and Restaurant Liquor License applicants' requirements to request Page 36 of 106 be waived or modify the statutory distance requirements of 500 feet. As required by Code, Mi Lindo Nayarit requested a waiver for the Hotel and Restaurant Liquor License

from the Garfield County School Board. After the Garfield County School Board reviewed the application, Mi Lindo Nayarit, received a Resolution that does not oppose the Liquor License application of Mi Lindo Nayarit located at 840 Railroad Avenue.

The following are the Statutes and Codes referenced above:

CCR 47-326 A. Except as provided for in this regulation, no retail license shall be issued to or held by any person where alcohol beverages are sold if the licensed premises is located within 500 feet of any public or parochial school or the principal campus of any college, university or seminary...

CRS 44-3-313 (III) The local licensing authority of any city and county, by rule or regulation; the governing body of any other municipality, by ordinance; and the governing body of any other county, by resolution, may eliminate or reduce the distance restrictions imposed by this subsection (1)(d) for any class of license, or may eliminate one or more types of schools or campuses from the application of any distance restriction established by or pursuant to this subsection (1)(d).

Sec. 6-5-140. - Issuance of licenses.

All licenses shall be issued in accordance with the laws of the State and the ordinances of the City. Licenses may issue after the applicable requirements have been met for posting and publication of notice, the preliminary investigation has been conducted, a public hearing has been held before the Liquor Licensing Authority when required, and approval is granted by the State Licensing Authority. In no event shall any license be issued until it is satisfactorily established that:

(1)All requirements and conditions of licensure set forth in Sections 44-3-307 and 44-3-313, C.R.S., have been met or found to exist; provided, however, that the restrictions on the location of buildings in which liquor is sold within five hundred (500) feet of land used for school purposes, set forth in Section 44-3-313(d), C.R.S., may be eliminated or reduced by the Liquor Licensing Authority on a case-by-case basis only for hotel, restaurant and brewery/restaurant licenses, or special event permits, upon the request of the license holder. Any waiver or modification of the distance requirements otherwise applicable to such licenses shall only be granted after review and comment by the governing body of the applicable school or university.

Executive Summary:

Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit, located at 840 Railroad Avenue, Rifle, CO, has applied for a new Hotel & Restaurant Liquor License.

The following criteria have been met by the applicant:

- * The application is complete
- * The public notice requirements have been met
- * The fees have been paid
- * The petition reflecting the needs and desires of the neighborhood was submitted

This application was submitted to the State of Colorado Liquor Enforcement Division on June 2, 2022, for Concurrent Review. Final approval from the State is pending this Public Hearing.

Mi Lindo Nayarit Restaurant, Inc. is located within 500 feet of Rifle Middle School. Mi Lindo Nayarit has received a waiver from Garfield County School Board to serve alcohol at 840 Railroad Avenue. Mi Lindo Nayarit is a restaurant and its primary business is to serve meals. They will need to meet the food requirements of the Hotel and Restaurant Liquor License. Rifle Middle School is a closed campus, and students are not allowed to leave the campus for lunch or any other purpose without a parent's or guardian's approval. Middle school-aged students don't look like adults, eliminating most of the concern of violating liquor laws compared

to high school students.

Even though Mi Lindo Nayarit is adjacent to the Rifle Middle School in areas, Railroad Avenue runs in between the two properties, so I do not foresee any interference with school activities.

Notification Requirements:

Public hearing requirements have been met, via publication in the Glenwood Post Independent and the Public Notice poster displayed on the premises.

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. REDACTED 2022 Mi Lindo Nayarit Restaurant, Inc. - Concurrent Review Liquor License

Page 68 of 198

Application Documents Checklist and Worksheet

Instructions: This checklist should be utilized to assist applicants with filing all required documents for licensure. All documents must be properly signed and correspond with the name of the applicant exactly. All documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable. **Questions? Visit: SBG.Colorado.gov/Liquor for more information**

Items submitted, please check all appropriate boxes completed or documents submitted

I. Applicant information

- ☒ A. Applicant/Licensee identified
- ☐ B. State sales tax license number listed or applied for at time of application
- ☐ C. License type or other transaction identified
- ☐ D. Return originals to local authority (additional items may be required by the local licensing authority)
- ☐ E. All sections of the application need to be completed
- ☐ F. Master file applicants must include the Application for Master File form DR 8415 and applicable fees to this Retail License Application

II. Diagram of the premises

- ☒ A. No larger than 8 1/2" X 11"
- ☐ B. Dimensions included (does not have to be to scale). Exterior areas should show type of control (fences, walls, entry/exit points, etc.)
- ☐ C. Separate diagram for each floor (if multiple levels)
- ☐ D. Kitchen - identified if Hotel and Restaurant
- ☐ E. Bold/Outlined Licensed Premises

III. Proof of property possession (One Year Needed)

- ☐ A. Deed in name of the applicant (or) (matching question #2) date stamped / filed with County Clerk
- ☒ B. Lease in the name of the applicant (or) (matching question #2)
- ☐ C. Lease assignment in the name of the applicant with proper consent from the landlord and acceptance by the applicant
- ☐ D. Other agreement if not deed or lease. (matching question #2)

IV. Background information (DR 8404-I) and financial documents

- ☐ A. Complete DR 8404-I for each principal (individuals with more than 10% ownership, officers, directors, partners, members)
- ☒ B. Fingerprints taken and submitted to the appropriate Local Licensing Authority through an approved state vendor. **Do not complete fingerprint cards prior to submitting your application.**
The Vendors are as follows:
IdentoGO – <https://uenroll.identogo.com/> Phone: 844-539-5539 (toll-free)
Colorado Fingerprinting – <http://www.coloradofingerprinting.com>
Appointment Scheduling Website: <http://www.coloradofingerprinting.com/cabs/>
Phone: 720-292-2722 Toll Free: 833-224-2227
Details about the vendors and fingerprinting in Colorado can be found on CBI's website here:
<https://cbi.colorado.gov/sections/biometric-identification-and-records-unit/employment-and-background-checks>
- ☐ C. Purchase agreement, stock transfer agreement, and/or authorization to transfer license
- ☐ D. List of all notes and loans (Copies to also be attached)

V. Sole proprietor/husband and wife partnership (if applicable)

- ☐ A. Form DR 4679
- ☐ B. Copy of State issued Driver's License or Colorado Identification Card for each applicant

VI. Corporate applicant information (if applicable)

- ☐ A. Certificate of Incorporation
- ☐ B. Certificate of Good Standing
- ☐ C. Certificate of Authorization if foreign corporation (out of state applicants only)

VII. Partnership applicant information (if applicable)

- ☐ A. Partnership Agreement (general or limited).
- ☐ B. Certificate of Good Standing

VIII. Limited Liability Company applicant information (if applicable)

- ☒ A. Copy of articles of organization
- ☒ B. Certificate of Good Standing
- ☐ C. Copy of Operating Agreement (if applicable)
- ☐ D. Certificate of Authority if foreign LLC (out of state applicants only)

IX. Manager registration for Hotel and Restaurant, Tavern, Lodging & Entertainment, and Campus Liquor Complex licenses when included with this application

- ☐ A. \$75.00 fee
- ☐ B. Individual History Record (DR 8404-I)
- ☐ C. If owner is managing, no fee required

Name Mr Linda Nayarit Restaurant Inc		Type of License H&R		Account Number	
7. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years?					Yes No ☐ ☒
8. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):					
a. Been denied an alcohol beverage license?					☐ ☒
b. Had an alcohol beverage license suspended or revoked?					☐ ☒
c. Had interest in another entity that had an alcohol beverage license suspended or revoked?					☐ ☒
If you answered yes to 8a, b or c, explain in detail on a separate sheet.					
9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail.					☐ ☒
10. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?					☒ ☐
Waiver by local ordinance? ☐ ☐					
Other: _____					
11. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.					☐ ☒
12. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,000? NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.					☐ ☒
13 a. For additional Retail Liquor Store only. Was your Retail Liquor Store License issued on or before January 1, 2016?					☐ ☒
13 b. Are you a Colorado resident?					☒ ☐
14. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any current financial interest in said business including any loans to or from a licensee.					☐ ☒
15. Does the applicant, as listed on line 2 of this application, have legal possession of the premises by ownership, lease or other arrangement?					☒ ☐
☐ Ownership ☒ Lease ☐ Other (Explain in Detail) _____					
a. If leased, list name of landlord and tenant, and date of expiration, exactly as they appear on the lease:					
Landlord Ruben Gomez		Tenant Benjamin Andrade Angeles		Expires 02/28/2025	
b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question 16.					☐ ☐
c. Attach a diagram that designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8 1/2" X 11".					
16. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.					
Last Name		First Name		Date of Birth	FEIN or SSN
Last Name		First Name		Date of Birth	FEIN or SSN
Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.					
17. Optional Premises or Hotel and Restaurant Licenses with Optional Premises: Has a local ordinance or resolution authorizing optional premises been adopted?					☐ ☐
Number of additional Optional Premise areas requested. (See license fee chart)					
18. For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include a diagram of the service area and documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.					
19. Liquor Licensed Drugstore (LLDS) applicants, answer the following:					
a. Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located within the applicant's LLDS premise?					☐ ☒
If "yes" a copy of license must be attached.					

Name <u>Mr. Linda Noyce Restaurant Inc</u>		Type of License <u>H&R</u>		Account Number	
20. Club Liquor License applicants answer the following: Attach a copy of applicable documentation					
a. Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain?				Yes ☐	No ☐
b. Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain?				☐	☐
c. How long has the club been incorporated?					
d. Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above?				☐	☐
21. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following:					
a. Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached)				☐	☐
22. Campus Liquor Complex applicants answer the following:					
a. Is the applicant an institution of higher education?				☐	☐
b. Is the applicant a person who contracts with the institution of higher education to provide food services? If "yes" please provide a copy of the contract with the institution of higher education to provide food services.				☐	☐
23. For all on-premises applicants:					
a. Hotel and Restaurant, Lodging and Entertainment, Tavern License and Campus Liquor Complex, the Registered Manager must also submit an Individual History Record - DR 8404-I and fingerprint submitted to approved State Vendor through the Vendor's website. See application checklist, Section IV, for details.					
b. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit an Manager Permit Application - DR 8000 and fingerprints.					
Last Name of Manager <u>Andrade Angeles</u>			First Name of Manager <u>Benjamin</u>		
24. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number.				Yes ☐	No ☒
25. Related Facility - Campus Liquor Complex applicants answer the following:					
a. Is the related facility located within the boundaries of the Campus Liquor Complex? If yes, please provide a map of the geographical location within the Campus Liquor Complex. If no, this license type is not available for issues outside the geographical location of the Campus Liquor Complex.				☐	☐
b. Designated Manager for Related Facility- Campus Liquor Complex					
Last Name of Manager			First Name of Manager		
26. Tax Information.					
a. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?				Yes ☐	No ☒
b. Has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?				☐	☒
27. If applicant is a corporation, partnership, association or limited liability company, applicant must list all Officers, Directors, General Partners, and Managing Members. In addition, applicant must list any stockholders, partners, or members with ownership of 10% or more in the applicant. All persons listed below must also attach form DR 8404-I (Individual History Record), and make an appointment with an approved State Vendor through their website. See application checklist, Section IV, for details.					
Name <u>Benjamin Andrade Angeles</u>	Home Address, City & State	DOB	Position <u>President</u>	%Owned <u>100.0</u>	
Name	Home Address, City & State	DOB	Position	%Owned	
Name	Home Address, City & State	DOB	Position	%Owned	
Name	Home Address, City & State	DOB	Position	%Owned	
Name	Home Address, City & State	DOB	Position	%Owned	
** If applicant is owned 100% by a parent company, please list the designated principal officer on above. ** Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable) ** If total ownership percentage disclosed here does not total 100%, applicant must check this box: ☐ Applicant affirms that no individual other than those disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Article 3 or 5, C.R.S.					

Name El Linda Noyacht Restaurant Inc		Type of License ABR		Account Number	
Oath Of Applicant					
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.					
Authorized Signature Benjamin Andrade		Printed Name and Title Benjamin Andrade Angeles, President		Date 5-18-22	
Report and Approval of Local Licensing Authority (City/County)					
Date application filed with local authority		Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application)			
The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 6000 (Manager Permit) has been:					
☐ Fingerprinted ☐ Subject to background investigation, including NCIC/CCIC check for outstanding warrants					
That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license					
(Check One)					
☐ Date of inspection or anticipated date _____ ☐ Will conduct inspection upon approval of state licensing authority					
☐ Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,000?					Yes No ☐ ☐
☐ Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,000?					☐ ☐
NOTE: The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.					
☐ Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period?					☐ ☐
The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R.S., and Liquor Rules. Therefore, this application is approved.					
Local Licensing Authority for		Telephone Number		☐ Town, City ☐ County	
Signature	Print	Title		Date	
Signature	Print	Title		Date	

Tax Check Authorization, Waiver, and Request to Release Information

I, Benjamin Andrade Angeles am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Milinda Noyacit Restaurant Inc (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Benjamin Andrade Angeles</u>		Social Security Number/Tax Identification Number	
Address			
City		State <u>CO</u>	Zip
Home Phone Number		Business/Work Phone Number	
Printed name of person signing on behalf of the Applicant/Licensee			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Benjamin Andrade</u>			Date signed <u>5-18-2022</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

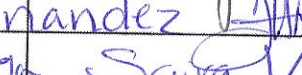
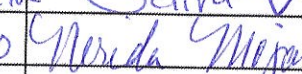
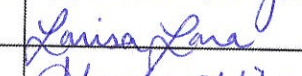
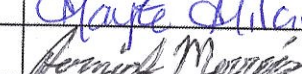
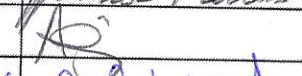
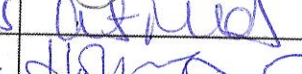
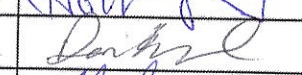
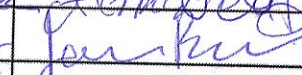
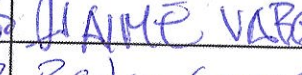
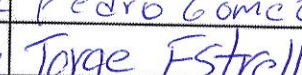
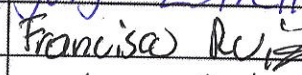
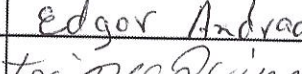
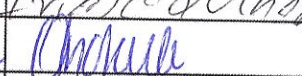
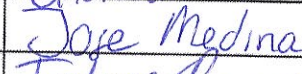
PETITION

Name of Establishment: Mi Lindo Nayarit

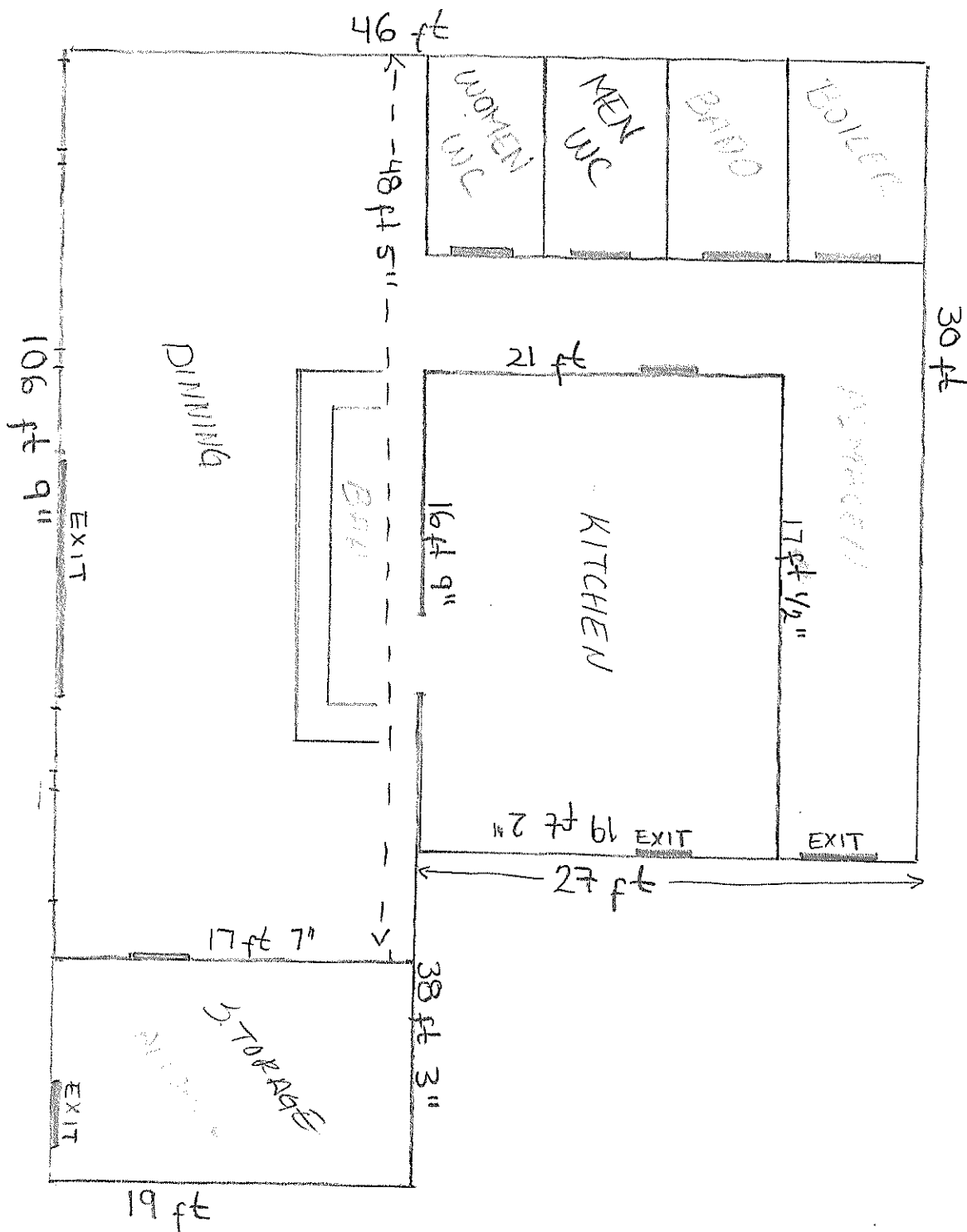
Address: 840 Railroad

Type of Liquor License: Hotel + Restaurant

By signing below, I am indicating my support for a Liquor License to be granted at the above named Establishment and Address.

PRINTED NAME	SIGNATURE	OVER 21?	ADDRESS
1. Misty Williams		✓	261 Creek Court, Rifle CO
2. Mitsy Gonzalez		✓	2448 Howard Ave, Rifle CO
3. Jessica Hernandez		✓	1212 County Rd. 321 Rifle.
4. Saia Valenzuela		Yes	1367 Rifle Heights Drive, Rifle.
5. Verida Mojarro		Yes	200 West 20th Street #C12
6. Larisa Lara		yes	902 W. 24th St Rifle, CO 81650
7. Mayte Milan		yes	5391 W 30th St, Rifle CO 81650
8. Jeremiah Morris		Yes	1539 Beech Street, Rifle CO
9. Andrea Koehig		Yes	17037 County Road 51 Rifle CO
10. Amanda Fields		yes	1070 Birch St Rifle CO 81650
11. Holly Gardner		yes	250 CR 303 Parachute CO 81635
12. Dan Edell		yes	700 Tugbunghi Blvd Rifle CO 81650
13. Victor Casanova		Yes	702 TAUGHTERDAHL BLVD RIFLE 81650
14. Leonila Lopez		yes	383 columbine Dr. Rifle
15. Hermelinda Diaz		yes	1801 Bail Road Av Rifle, CO 81650
16. Anne Pancoque		yes	2670 Howard Ave Rifle CO 81650
17. JAIME VARGAS		yes	215 ASH AV Rifle CO 81650
18. Pedro Gomez		yes	2831 East Ave Rifle 81650
19. Jorge Estrella		YES	1020 EAST AVE RIFLE 81650
20. Francisco Ruiz		yes	1751 Howard Ave Rifle 81650
21. Edgar Andrade		yes	1546 E 12TH ST Rifle CO 81650
22. Trino Ov		yes	2557 East Avenue Rifle CO 81650
23. Joselyn Gutierrez		Yes	27653 Highway 6 #56 Rifle CO
24. Jose Medina		Yes	848 W 24th Street Rifle CO 81650
25. Felipe Ramos		yes	200 west 20th street Rifle CO 81650

A13 Rifle 81650



— Doors
 - Windows

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

MI LINDO NAYARIT RESTAURANT INC

is a

Corporation

formed or registered on 03/02/2022 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20221235260 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 05/19/2022 that have been posted, and by documents delivered to this office electronically through 05/20/2022 @ 14:36:30 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 05/20/2022 @ 14:36:30 in accordance with applicable law. This certificate is assigned Confirmation Number 14036827 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

Colorado Lease Agreement

THIS LEASE AGREEMENT here and after referred to as "the Agreement" made and entered into this 23rd day of February 2022 by and between **Ruben Gomez**, hereinafter referred to as a Landlord with a mailing address of 490 Morrison, - Carbondale, State of Colorado and **Benjamin Andrade Angeles and Benjamin Andrade Lopez** hereinafter referred to as "Tenants" with a mailing address of 1039 Sprucewood Lane, Glenwood Springs, State of Colorado .

Now therefore and in consideration of the mutual promises and agreements contained herein the tenant agrees to lease the premises from the landlord under the following terms and conditions:

Witnesseth: Whereas landlord is the owner of certain real property being, lying and situated in, Garfield County such real property having a street address of 840 Rail Road Ave, Rifle CO, hereinafter referred to as the premises whereas landlord is desirous of leasing the premises to tenants upon the terms and conditions as contained herein, and whereas, tenants is desirous of leasing the premises from landlord on the terms and conditions as contained herein now, they're after for the and in consideration of the sum of \$10 the covenants and obligations come change here end and other goods and valuables consideration, the receipt and sufficiency of which is hereby acknowledge the party's here to hereby agree as follows:

Lease Duration Length: landlord leases to tenant and tenants leases from landlord the above-described premises together with any and all appurtenances thereto, for a term of **THREE YEARS /36 MONTHS** such term beginning on **March 1, 2022** and ending at 12 midnight on **Feb 28, 2025**. (tenants shall have first option to renew this contract, if he chooses.

RENT: The Total rent for the term hereof is the sum of \$3200 (Three Thousand Two Hundred for the first SIX months, and the \$3500 (Three Thousand Five Hundred, per month, thereafter, this new rate shall be effective Sept 1 2022.

Rent shall be due on the 1st day of each month of, All such payments shall be made to the Landlord at the Landlord's address as set forth in the preamble to this Agreement on or before the due date and without demand.

3. DAMAGE DEPOSIT: Upon the due execution of this Agreement, Tenants shall deposit with the landlord the sum of \$7,000.00 (Seven Thousand dollars) receipt of which is hereby acknowledge by Landlord as security for any damage

caused to the premises during the term hereof. Such deposit shall be returned to Tenant, without interest, and less any set off for damages to the premises upon the termination of this Agreement

Property Taxes: Tenants will be responsible for paying HALF the property taxes on an annual basis and give landlord proof of such payment.

Use of premises: The Landlord and the Tenants mutually agree that the use of the property which is leased by the Tenant, shall not allow any other persons, to occupy the premises without first obtaining written permission by the Landlord.

Termination: Conforming to the applicable legislation of the State of Colorado, No termination is allowed by either party in this tenancy.

Contract Renewal: The tenants shall have the right to renew this contract for another 5 year lease, after termination of this lease, before Landlord giving the right or option to rent to another other person.

Late Payment: In case of delay of payment made after 5 days from the due date shall be charged an additional amount of \$ 75 per day, shall be charged on top of the rental amount:

Default: In case of failure of payment after 30 days from the due date, the Landlord may declare the Tenants in default and may, therefore, exercise all rights and remedies available including, but not limited to legal course of action.

Improvements: Improvements may only be considered to be made over the premises that may constitute drilling and installing furnishings upon written consent given by the Landlord.

Repairs: Landlord is renting premises together with new equipment, therefore Tenants shall be responsible for any repairs shall any equipment fail during the term of the lease. Landlord also expects ALL equipment to be working at the end of the lease term.

Tenants will be responsible for cleaning the hood vent, cleaning grease trap
Will not use abrasive scrubs on kitchen walls, If plumbing drainage becomes clogged, and it is determined that the clog is in the immediate building premises and NOT outside (street or sidewalk) it is the responsibility of Tenant to call someone to repair or unclog. If the clog is OUTSIDE of restaurant (and not caused by Tenant) the owner will pay for half the cost of repair and tenants shall be responsible for the other half of the repairs

The aforementioned property shall be leased wholly by the Tenant (Premises)

We hereby ratify and confirm all that the above COLORADO RENTAL AGREEMENT shall lawfully do or cause to be done by its virtue.

Executed this ____ day of _____ 2022

Ruben C Gomez
Ruben Gomez (Landlord)

2/23/22
Date

[Signature]
Benjamin Andrade Lopez (Tenant)

2/23/22
Date

Benjamin Andrade
Benjamin Andrade (Tenant)

2/23/22
Date

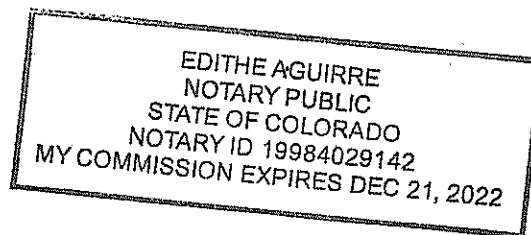
STATE OF COLORADO

County of Garfield

The foregoing instrument was acknowledged before me this 23rd day of Feb 2022
Witness my hand and official seal by the signature below.

[Signature]

State of Colo. Appointed .My commission expires: 12-21-22 .



Tom Regan Responsible Vendor Training

This certificate is presented to

Benjamin Andrade

For passing Responsible Service of Alcohol training

Test name:RSOA SPRING 2022

Score: 24 / 30 80%

This certificate is valid for three years from this date: Mon 16th May 2022

Tom Regan

Certified RSOA Instructor

CLQDSQPPV-HZLLZZQG-XSYRYTWWXX



RIFLE POLICE DEPARTMENT

Debra Funston
Chief of Police

April 7, 2022

Re: Mi Lindo Nayarit Restaurant

Dear RE-2 School Board Members:

The Rifle Police Department does not object to the issuance of alcohol permits for the Mi Lindo Nayarit Restaurant located at 840 Railroad Avenue in Rifle.

I base this decision on several factors:

1. The premise is a restaurant and not a bar or private club. Food is served at the Mi Lindo Nayarit Restaurant and it is the primary source of income for the business.
2. The Mi Lindo Nayarit Restaurant building sits across Railroad Avenue north of Rifle Middle School without a straight crossing from the middle school to the restaurant.
3. The Mi Lindo Nayarit Restaurant building sits diagonally across the intersection of 9th Street and Railroad Ave. from Capital Deli, another restaurant possessing an alcohol permit in the vicinity of the middle school.
4. The potential of alcohol sales interfering with school activities does not exist.
5. There is not a potential for an increase in liquor-related violations by minors. While this may be of concern if a high school was involved, middle school children typically are not mistaken for adults.

Please let me know if you have any questions.

Respectfully,

Chief Debra Funston
Rifle Police Department
201 E. 18th Street
Rifle, CO 81650

201 East 18th Street, Rifle CO 81650-3237

Office: (970) 665-6500

Mission Statement

We endeavor to promote the peace, safety, and well-being of our community through interaction, education, and enforcement of the law

**RESOLUTION OF BOARD OF EDUCATION
GARFIELD SCHOOL DISTRICT NO. RE-2**

WHEREAS, Rifle Municipal Code Sec. 6-5-140 provides that the restrictions on the location of buildings in which liquor is sold within five hundred (500) feet of land used for school purposes may be eliminated or reduced by the Liquor Licensing Authority on a case-by-case basis only after review and comment by the governing body of the applicable school; and

WHEREAS, the Board of Education of Garfield School District No. Re-2 has reviewed and considered the Liquor License Application of Mi Lindo Nararit Restaurant at 840 Railroad Ave, Rifle, Colorado, which premises are within 500 feet to real property owned by Garfield School District No. Re-2; and

WHEREAS, the Board of Education has considered the following criteria with regard to the Liquor License Application of Mi Lindo Nararit Restaurant:

Type of school property and uses involved;
Schedules of school operation;
Type of liquor license involved;
Hours of operation of the proposed establishment or event;
Potential for disruption of school activities; and
Likelihood of increase in liquor-related violations by minors.

NOW THEREFORE, IT IS HEREBY RESOLVED THAT:

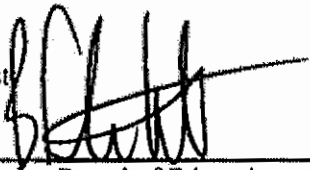
☐ The Board of Education of Garfield School District No. Re-2 **OPPOSES** the Liquor License Application of Mi Lindo Nararit Restaurant at 840 Railroad Ave, Rifle, Colorado.

☒ The Board of Education of Garfield School District No. Re-2 **DOES NOT OPPOSE** the Liquor License Application of Mi Lindo Nararit Restaurant at 840 Railroad Ave, Rifle, Colorado.

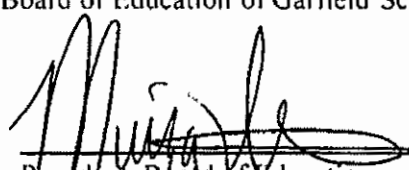
☐ The Board of Education of Garfield School District No. Re-2 submits the following comments for consideration by the Liquor Licensing Authority:

Adopted by majority unanimous vote of the Board of Education of Garfield School District No. Re-2 the 11th day of May, 2022.

Attest



Secretary Board of Education
Garfield School District No. Re-2



President, Board of Education
Garfield School District No. Re-2



Agenda Item #8.b.

Agenda Item Name:

Consider Adopting the 2020 National Electrical Code - Ordinance No. 12, Series of 2022 - 1st Reading

Presenter:

Patrick Waller, Planning Director

Item Description:

Adoption of the 2020 Electrical Code

Recommended Action:

Move to approve Ordinance No. 12, Series of 2022 on 1st Reading as presented, and order it to be published as required by charter.

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Staff recently pursued a building violation that included electrical code violations. Because the electrical code had not been adopted by the City, Staff was unable to pursue these violations in municipal court.

Staff research showed that Parachute is the only municipality in Garfield County that has not adopted the National Electrical Code.

Executive Summary:

The State of Colorado handles all electrical permitting and inspections for development in the City of Rifle. The adoption of the 2020 Electrical Code by the City would not change the permitting or inspection process. Staff is requesting the adoption of the 2020 Electrical Code to be able to address any electrical code violations at the municipal level. The adoption of the electrical code would result in the same arrangement that the City has with the State of Colorado and the Plumbing Code. Plumbing permitting and inspections are handled by the State and the Plumbing Code has been adopted by the City of Rifle.

Notification Requirements:

Notice is being provided for the public hearing as required by State Statute. Notice of the hearing was published in the Citizen Telegram on June 16 and June 23.

Prepared By:

Misty Williams, City Clerk

Attachments:

1. Ordinance No. 12-Electrical Code Adoption

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 12
SERIES OF 2022**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, ENACTING ARTICLE XV OF CHAPTER 18 OF THE RIFLE MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2020 EDITION OF THE NFPA 70 NATIONAL ELECTRICAL CODE AND COMMENTARIES THERETO.

WHEREAS, pursuant to the authority vested in the City Council by Section 4.7 of the Rifle City Charter, the City Council desires to amend the Rifle Municipal Code in order to adopt by reference the 2020 Edition of the NFPA 70 National Electrical Code, as amended and with Commentaries, for the City pursuant to the procedures set forth in C.R.S. §31-16-201, *et seq.*

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

Section 1. The foregoing recitals are incorporated as findings by the City Council.

Section 2. Article XV of Chapter 18 of the Rifle Municipal Code is hereby enacted as follows.

ARTICLE XII - National Electrical Code

18-12-10. Adoption by reference.

Pursuant to the power and authority conferred by Section 31-16-201 et seq., C.R.S., there is adopted by reference thereto the NFPA 70 National Electrical Code, 2020 Edition, and the commentary and appendices thereto, promulgated by the National Fire Protection Association, One Batterymarch Park, Quincy, Massachusetts, 02169-7471, to have the same force and effect as if set forth herein in every particular. The purpose of this Code is to regulate and control the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of electrical systems in the City.

18-12-20. Copy on file.

At least one (1) copy of the National Electrical Code, 2020 Edition, and the commentary and appendices thereto, together with the ordinances codified in this Chapter, shall be kept on file in the office of the City Clerk or Building Official and may be inspected by any interested person between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, holidays excepted. Copies of said code and appendices shall be available for sale to the public at a moderate price, as required by Section 31-16-206, C.R.S.

18-12-30. Amendments.

The National Electrical Code, 2020 Edition is amended as follows:

- (1) Correction Notices and Stop Work Notices, shall be issued as required by the most current edition of the "International Building Code" Administration Chapter for violations of the "National Electrical Code"
- (2) Add to Article 90, 90.10 "Stop Work" Any person who shall continue any work on the electrical system after been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine as prescribed in Section 108.4 of this Code.

18-12-30. Penalties.

Section 90.10 "Penalties" is added to Article 90: Any person, who violates any provision of this code or fails to comply with any requirements thereof of who erects, constructs, alters or repairs electrical work in violation of the construction documents or directive of the Building Official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a separate offense for each and every day or portion thereof during which any violation of any provision of this code is committed, continued or permitted, and upon conviction of any violation, such person, firm or corporation shall be punished by a fine of not more than \$1,000.00. Any offense shall be one of strict liability.

Section 3. This ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect as of August 1, 2022.

Section 4. Existing Articles XII through XV of Chapter 18, shall be renumbered accordingly.

INTRODUCED on June 15, 2022, continued to July 6, 2022, read by title following a public hearing pursuant to in C.R.S. §31-16-201, et seq., passed on first reading and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on July 20, 2022, passed without amendments, approved and ordered published in full as required by Charter.

Dated this _____ day of _____, 2022.

CITY OF RIFLE, COLORADO

By: _____
Mayor

ATTEST:

City Clerk



Agenda Item #8.c.

Agenda Item Name:

Consider Text Amendments Regarding Wireless Communication Facilities - Ordinance No. 13, Series of 2022
- 1st Reading

Presenter:

Patrick Waller, Planning Director

Item Description:

Text Amendment Package For Wireless Communication Facilities

Recommended Action:

Move to approve Ordinance No. 13, Series of 2022 on 1st Reading as presented and order it to be published as required by charter.

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Wireless Communication Facility technology is evolving and staff anticipate seeing the deployment of smaller cell facilities within the City of Rifle in the near future. Because of the updated technology, municipalities nationwide are updating or adopting regulations regarding these types of facilities.

Executive Summary:

At the February 16, 2022, City Council meeting, Council received a presentation regarding potential amendments to the Rifle Municipal Code ("RMC") to address Wireless Communications Facilities ("WCFs"), including small cell facilities. Ordinance No. 2022-13 and the attached exhibits would adopt a set of text amendments to the RMC addressing WCFs. This proposed set of text amendments is intended to add provisions to the RMC to allow the City to effectively process applications for WCFs and to set standards for the construction and installation of these facilities within the City.

Notification Requirements:

Notice was provided via publishing as required by the Rifle Municipal Code.

Prepared By:

Patrick Waller, Planning Director

Attachments:

1. 20220706 Staff Memo to Council re WCF Regulations
2. Ordinance No. 13-Text Amendments-WCF Regulations

Glenwood Springs – Main Office

201 14th Street, Suite 200
P. O. Drawer 2030
Glenwood Springs, CO 81602

Aspen

323 W. Main Street
Suite 301
Aspen, CO 81611

Montrose

1544 Oxbow Drive
Suite 224
Montrose, CO 81402

Office: 970.945.2261

Fax: 970.945.7336

*[*Direct Mail to Glenwood Springs](#)*

DATE: July 6, 2022
TO: City of Rifle City Council
FROM: Karp Neu Hanlon, P.C.
RE: Ordinance No. 2022-13, Wireless Communication Facilities Regulations
APPLICANT: City of Rifle

At the February 16, 2022 City Council meeting, Council received a presentation regarding potential amendments to the Rifle Municipal Code (“RMC”) to address Wireless Communications Facilities (“WCFs”), including small cell facilities. Ordinance No. 2022-13 and the attached exhibits would adopt a set of text amendments to the RMC addressing WCFs. This proposed set of text amendments is intended to add provisions to the RMC to allow the City to effectively process applications for WCFs and to set standards for the construction and installation of these facilities within the City.

The sources of law for these text amendments are:

- Federal regulations regarding local control over personal wireless service facilities, codified at 47 C.F.R. §§ 1.6001 - 1.6100 and set out in the Federal Communications Commission’s (“FCC”) 2018 “Small cell order,” together with case law interpreting these regulations.
- State law governing small cells, wireless facilities, and telecommunications service use of rights-of-way, codified at C.R.S. §§ 29-27-402 to -404 and 38-5.5-101 to -109.

This is a new and developing area of law at the local, state, and federal level. Recent leadership changes at the FCC make additional changes to federal law possible within the next few years. Additional updates and changes to the RMC may be necessary depending on changes in the law and the City’s experience with reviewing and processing applications for WCFs.

I. PROPOSED CODE CHANGES

The Code changes are shown in full in Exhibits A, B, and C attached to Ordinance No. 2022-13. Exhibit A contains a new article, Article 19, that would be added to Chapter 16 of the RMC to govern the deployment of all WCFs within the City. Exhibit B contains proposed changes to the City’s use tables that specify what types of WCFs are permitted, conditional, or prohibited uses within each zone district. Exhibit C contains additions to the fee schedule in Appendix A of the RMC to add fees applicable to WCF applications.

Key provisions in the WCF regulations (Exhibit A) include:

- Camouflage and concealment standards and preferred siting locations.
- Height limit of 25 feet for small cells in the Central Business District and all residential zone districts, with a height limit of 35 feet in the right-of-way in other zone districts. (Higher limits apply to other types of WCFs installed outside of the right-of-way, depending on the zone district and type of WCFs.)
- Application requirements and review procedures to allow City departments to conduct a thorough and efficient review of applications.

Important aspects of the additions to the use tables (Exhibit B):

- Towers (larger than small cell facilities, such as traditional cell phone towers) are prohibited in residential zone districts, CS, TC, and CBD districts, and are a conditional use in I and LI districts.
- Base stations and alternative tower structures outside of the public right-of-way (except for small cell facilities) require conditional use permits in all zone districts other than I and LI.
- Small cell facilities and eligible facilities requests (certain defined changes to existing WCFs) are a permitted use by right in all zone districts.

II. BACKGROUND

Planning Commission considered the proposed text amendments at its May 31, 2022 regular meeting, as required by RMC Section 16-5-210, and recommended that City Council adopt the proposed text amendments. Planning Commission also recommended that the draft regulations be updated to include edits to ensure that service providers are not permitted to install new small cell poles on top of existing buildings, and the draft regulations have been updated to include that restriction.

Pursuant to RMC section 16-5-430, the Planning Commission shall consider the following criteria before recommending approval of the text amendments to City Council:

- (1) Conformance of the proposal with this Code;

The proposed text amendments conform to the RMC.

- (2) The compatibility of the proposal with the character of the surrounding area, including but not limited to the architectural character of the neighborhood, the average lot and building

sizes in the neighborhood, and the relative value of the proposed structure to the value of other structures in the neighborhood.

The text amendments will implement updates in state and federal law and will help the City prepare for new technology that wireless service providers will likely seek permission to deploy in the near future. The text amendments will allow the City to regulate this new technology in a way that preserves the character of the various zone districts and minimizes the impact on City infrastructure while allowing for the introduction of new technology.

- (3) The desirability for the proposed use in the specific area of the City;

Improved wireless phone and broadband coverage will be beneficial for residents, businesses, and visitors in the City. The text amendments provide guidelines for specific areas within the City to modify and limit any adverse impacts of WCF infrastructure.

- (4) The potential for adverse environmental effects that might result from the proposed use;

No major adverse environmental impacts are anticipated.

- (5) Compatibility of the proposed use and the site (or subdivision) plan with the Comprehensive Plan;

The subject of the proposed text amendments is not addressed in the Comprehensive Plan, but the purposes stated in the WCF regulations, including reducing the impact of WCFs and providing for managed deployment of WCFs, align with the goals of the Comprehensive Plan.

- (6) The potential impact of the proposed use upon the value of property and buildings within the surrounding area; and

Minimal impact is expected from the proposed text amendments. The WCF regulations are drafted to minimize impacts on residential areas and the Central Business District.

III. RECOMMENDED ACTION

Move to approve Ordinance No. 13, Series of 2022 on first reading as presented, and order it to be published as required by the charter.

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 13
SERIES OF 2022**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO AMENDING
CHAPTER 16 AND APPENDIX A OF THE RIFLE MUNICIPAL CODE TO
REGULATE THE SITING AND CONSTRUCTION OF WIRELESS
COMMUNICATIONS FACILITIES WITHIN THE CITY

WHEREAS, the City of Rifle (“Rifle” or the “City”) is a home-rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Rifle Home Rule Charter; and

WHEREAS, Chapter 16 of the City of Rifle Municipal Code (the “Code”) sets forth the City’s regulations relating to land use, development, and zoning; and

WHEREAS, the technology used to provide service to mobile phones and wireless broadband devices has changed in recent years and service providers have started to deploy new and additional Wireless Communications Facilities (“WCFs”) to provide such services; and

WHEREAS, state and federal law and regulations provide guidelines regarding certain aspects of the operation and siting of WCFs; and

WHEREAS, the City desires to exercise local control over the design, siting, and construction of WCFs in order to minimize any impacts on public rights-of-way, City infrastructure, and the aesthetic character of the City, within the limits set by state and federal law; and

WHEREAS, on May 31, 2022, pursuant to Code Chapter 16, Article V, Division 3, the Rifle Planning Commission held a public hearing and approved TXT-2022-25, recommending City Council’s adoption of the Code amendments herein; and

WHEREAS, the City Council finds and determines that the following amendments to Chapter 16 and Appendix A of the Code are in the best interest of the public health, safety, and welfare of the citizens of Rifle.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The foregoing recitals are incorporated by reference as findings and determinations of the City Council.
2. Chapter 16 of the City Code is hereby amended to add a new Article 19 titled “Wireless Communications Facilities” as shown in **Exhibit A** to this Ordinance, which is incorporated herein by reference.

3. The schedules of allowed uses set forth in Sections 16-3-320, 16-3-420, and 16-18-1010 are hereby amended as shown in **Exhibit B** to this Ordinance, which is incorporated herein by reference.

4. The City's fee schedule in Appendix A to the City Code is hereby amended as shown in **Exhibit C** to this Ordinance, which is incorporated herein by reference.

INTRODUCED on July 6, 2022, read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado on July 20, 2022, passed without amendment, approved, and ordered published in full as required by the Charter.

DATED this _____ day of _____, 2022.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk

Exhibit A

A new article shall be added to Chapter 16 of the City of Rifle Municipal Code as follows:

CHAPTER 16, ARTICLE IXX: WIRELESS COMMUNICATIONS FACILITIES

Section 16.19.010. Definitions.

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Alternative tower structure or ATS means any man-made trees, clock towers, bell steeples, light poles, water towers, farm silos, or similar alternative design mounting structures that conceal where technically feasible the presence of WCFs to make them architecturally compatible with the surrounding area pursuant to this chapter. A stand-alone pole in the right-of-way that accommodates small cell facilities is considered an alternative tower structure provided it meets the concealment or camouflage standards of this chapter. Alternative tower structures are not considered towers, for the purposes of this chapter.

Antenna means any device used to transmit and/or receive radio or electromagnetic waves such as, but not limited to panel antennas, reflecting discs, microwave dishes, whip antennas, directional and non-directional antennas consisting of one or more elements, multiple antenna configurations, or other similar devised and configurations.

Antennas, panel means an array of antennas, rectangular in shape, used to transmit and receive telecommunication signals.

Antenna, whip means a single antenna that is cylindrical in shape and omni-directional.

Base station means a structure or equipment at a fixed location that enables FCC-licensed or authorized wireless communications between user equipment and a communications network. The definition of base station does not include or encompass a tower as defined herein or any equipment associated with a tower. Base station includes, without limitation:

- A. Equipment associated with wireless communications services such as private broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.
- B. Radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplied, and comparable equipment, regardless of technological configuration (including distributed antenna systems and small-cell networks).
- C. Any structure other than a tower that, at the time the relevant application is filed with the City under this section, supports or houses equipment described in paragraphs A and B above that has been reviewed and approved under the applicable zoning or siting process, or under another State or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.

The definition of base station does not include any structure that, at the time the relevant application is filed with the City under this chapter, does not support or house equipment described in paragraphs A and B above.

Camouflage or camouflage design techniques means measures used in the design and siting of wireless communication facilities with the intent to minimize the visual impact of such facilities to surrounding uses. A WCF site utilizes camouflage design techniques when it (i) is integrated as an architectural feature of an existing structure such as a cupola, or (ii) is integrated in an outdoor fixture such as a flagpole, while still appearing to some extent as a WCF. This definition does not include the use of concealment design elements so that a facility looks like something other than a wireless tower or base station.

Collocation means mounting or installing an antenna facility on a pre-existing structure; and/or modifying a structure for the purpose of mounting or installing an antenna facility on that structure.

- A. For the purposes of eligible facilities requests, *collocation* means the mounting or installation of transmission equipment on an eligible support structure for the purpose of transmitting and/or receiving radio frequency signals for communications purposes.
- B. For the purposes of facilities subject to shot clocks governed by 47 U.S.C. § 332, *collocation* means the attachment of facilities to existing structures, regardless of whether the structure or location has previously been zoned for wireless facilities.

Concealment means utilization of elements of stealth design in a facility so that the facility looks like something other than a wireless tower or base station. Analogous language any permit or other document required by the City Code is included in this definition to the extent such permit or other document reflects an intent at the time of approval to condition the site's approval on a design that looks like something else. Concealment can further include a design which mimics and is consistent with the nearby natural, or architectural features (such as an artificial tree), or is incorporated into (including without limitation, being attached to the exterior of such facility and painted to match it) or replaces existing permitted facilities (including without limitation, stop signs or other traffic signs or freestanding light standards) so that the presence of the WCF is not apparent. This definition does not include measures that merely minimize visual impact but do not incorporate concealment design elements so that the facility looks like something other than a WCF.

Eligible facilities request means any request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station involving:

- A. Collocation of new transmission equipment.
- B. Removal of transmission equipment.
- C. Replacement of transmission equipment.

A request for modification of an existing tower or base station that does not comply with the generally applicable building, structural, electrical, and safety codes or with other laws codifying objective standards reasonably related to health and safety, or does not comply with any relevant Federal requirements, is not an eligible facilities request.

Eligible support structure means any tower or base station as defined in this section, provided that it is existing at the time the relevant application is filed with the City under this chapter.

Equipment cabinet means a cabinet or building used to house equipment used by telecommunication providers at a wireless communications facility. This definition does not include relatively small electronic components, such as remote radio units, radio transceivers, amplifiers, or other devices mounted behind antennas, if they are not used as physical containers for smaller, distinct devices.

Existing means for purposes of this chapter, a constructed tower or base station that was reviewed, approved, and lawfully constructed in accordance with all requirements of applicable law as of the time of an eligible facilities request, provided that a tower that exists as a legal, non-conforming use and was lawfully constructed is existing for purposes of this definition.

Micro wireless facility means a small wireless facility that is no larger in dimensions than twenty-four inches in length, fifteen inches in width, and twelve inches in height and that has an exterior antenna, if any, that is no more than eleven inches in length.

OTARD means over-the-air receiving device.

OTARD antenna means:

- A. An antenna that is designed to receive direct broadcast satellite service, including direct-to-home satellite services, that is one meter or less in diameter; or
- B. An antenna that is designed to receive video programming services via multipoint distribution services, including multichannel multipoint distribution services, instruction television fixed services, and local multipoint distribution services, and that is one meter or less in diameter or diagonal measurement; or
- C. An antenna that is designed to receive television broadcast signals.

OTARD antenna structure means any pole, tower, or other structure designed and intended to support an OTARD antenna.

Related accessory equipment means the transmission equipment customarily used with, and incidental to wireless communication facilities antennas, including by way of example, coaxial or fiber-optic cable, regular and backup power supply and remote radio units.

Right-of-way means in the context of this chapter any public street or road that is dedicated to public use for vehicular traffic.

Site means, in the context of this chapter for towers and eligible support structures, the current boundaries of the leased or owned property surrounding the tower or eligible support structure and any access or utility easements currently related to the site. For alternative tower structures, base stations, and small cell facilities in the right-of-way, a site is further restricted to that area comprising the base of the structure and to other related accessory equipment already installed on the ground. The current boundaries of a site are the boundaries that existed as of the date that the original support structure or a modification to that structure was last reviewed and approved by the City, if the approval of the modification occurred prior to the passage of the Middle Class Tax Relief and Job Creation Act of 2012, Section 6409(a) (the Spectrum Act) or otherwise outside of the section 6409(a) process.

Small cell facility means a WCF where each of the following conditions are met:

- (i) The WCF is mounted on a structure less than 50 feet high including its antenna, the WCF is mounted on a structure no more than 10 percent taller than adjacent structures, or the WCF does not extend the existing structure on which it is located to a height of more than 50 feet or by more than 10 percent (whichever is greater).
- (ii) Each antenna is located inside an enclosure of no more than three cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than three cubic feet; and all other wireless equipment associated with the structure, including the wireless equipment associated with the antenna and any pre-existing associated equipment on the structure, is no more than 28 cubic feet in volume.
- (iii) The WCF does not require antenna structure registration under Part 17 of the FCC's rules, the WCF is not located on tribal lands as defined in 36 CFR 800.16(x), and the WCF does not result in human exposure to radiofrequency radiation in excess of the applicable safety standards specified in 47 C.F.R. § 1.1307(b).

Small cell facility includes a micro wireless facility.

Substantial change means a modification that substantially changes the physical dimensions of an eligible support structure, which meets any of the following criteria:

1. For towers other than alternative tower structures in the right-of-way, it increases the height of the tower by more than ten (10) percent or by the height of one (1) additional antenna array with separation from the nearest existing antenna not to exceed twenty (20) feet, whichever is greater; for other eligible support structures, it increases the height of the structure by more than ten (10) percent or more than ten (10) feet, whichever is greater;
 - a. Changes in height should be measured from the original support structure in cases where deployments are or will be separated horizontally, such as on buildings' rooftops; in other circumstances, changes in height should be measured from the dimensions of the tower or base station, inclusive of originally approved appurtenances and any modifications that were approved prior to the passage of the Spectrum Act.
2. For towers other than towers in the right-of-way, it involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than twenty (20) feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater; for other eligible support structures, it involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six (6) feet;
3. For any eligible support structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four (4) cabinets; or for towers in the right-of-way and base stations, it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than ten (10) percent larger in height or overall volume than any other ground cabinets associated with the structure;

-
4. It entails any excavation or deployment outside the current site, except that, for towers other than towers in the public right-of-way, it entails any excavation or deployment of transmission equipment outside of the current site by more than 30 feet in any direction. The site boundary from which the 30 feet is measured excludes any access or utility easements currently related to the site;
 5. It would defeat the concealment elements of the eligible support structure; or
 6. For any eligible support structure, it does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure or base station equipment, unless the non-compliance is due to an increase in height, increase in width, addition of cabinets, or new excavation that would not exceed the thresholds identified in Paragraphs (1), (2), (3), and (4) of this definition; and
 7. For any eligible support structure, it does not comply with the generally applicable building, structural, electrical, and safety codes or with other laws codifying objective standards reasonably related to health and safety, or it does not comply with any relevant federal requirements.

Tower means any structure that is designed and built for the sole or primary purpose of supporting any FCC-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site. The term includes radio and television transmission towers, self-supporting lattice towers, guy towers, monopoles, microwave towers, common carrier towers, cellular telephone towers and the like. Alternative tower structures and small cell facilities in the right-of-way are not towers.

Transmission equipment means equipment that facilitates transmission for any FCC-licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

Wireless communications facility or *WCF* means a facility used to provide personal wireless services as defined at 47 U.S.C. Section 332 (c)(7)(C) or wireless information services provided to the public or to such classes of users as to be effectively available directly to the public via licensed or unlicensed frequencies; or wireless utility monitoring and control services. A WCF does not include a facility entirely enclosed within a permitted building where the installation does not require a modification of the exterior of the building; nor does it include a device attached to a building, used for serving that building only and that is otherwise permitted under other provisions of the Code. A WCF includes an antenna or antennas, including without limitation, directions, omni-directions and parabolic antennas, base stations, support equipment, small cell facilities, alternative tower structures, and towers. It does not include the support structure to which the WCF or its components are attached if the use of such structures for WCFs is not the primary use. The term does not include mobile transmitting devices used by wireless service users, such as vehicle or handheld radios/telephones and their associated transmitting

antennas, nor does it include other facilities specifically excluded from the coverage of this section.

Section 16.19.020. Purpose and goals.

The purpose of these provisions is to establish requirements for the siting of wireless communications facilities. The goals of these provisions are to:

- A. Provide for the managed development and installation, maintenance, modification, and removal of wireless communications infrastructure in the City with the fewest number of WCFs to complete a network without unreasonably discriminating against wireless communications providers of functionally equivalent services including all of those who install, maintain, operate, and remove WCFs.
- B. Promote and protect the public health, safety, and welfare by reducing the visibility of WCFs to the fullest extent possible through techniques including, but not limited to, concealment design techniques and undergrounding of WCFs and the equipment associated therewith.
- C. Encourage the deployment of smaller, less intrusive WCFs to supplement existing larger WCFs.
- D. Encourage the use of wall-mounted panel antennas.
- E. Encourage roof-mounted antennas only when wall-mounted antennas will not provide adequate service or are not otherwise feasible.
- F. Encourage the location of towers in non-residential areas, in a manner that minimizes the total number of towers needed throughout the community.
- G. Encourage the collocation of WCFs on new and existing sites.
- H. Encourage owners and users of WCFs and towers to locate them, to the extent possible, in areas where the adverse impact on the community is minimized.
- I. Enhance the ability of wireless communications service providers to provide such services to the community quickly, effectively, and efficiently.
- J. Effectively manage small cell facilities in the right-of-way.

Section 16.19.030. Applicability; waiver; exemptions.

The requirements set forth in this section shall apply to all WCF applications for base stations, alternative tower structures, small cell facilities, and towers as defined elsewhere herein. The City shall have the authority to waive any requirement or standard set forth in this section if the City determines that the specific requirement or standard is preempted by federal or state law. The requirements set forth in this section shall not apply to:

- A. *Amateur radio antennas.* Amateur radio antennas that are owned and operated by a federally licensed amateur radio station operator or are used exclusively for receive-only antennas, provided that the requirement that the height be no more than the distance from the base of the antenna to the property line is met. The City or its designee has the authority to approve modifications to the height restriction, if in the

reasonable discretion of the City, modifications are necessary to comply with federal law.

- B. *Pre-existing WCFs.* Any WCF for which a permit has been properly issued prior to the effective date of this section, shall not be required to meet the requirements of this section, other than the requirements of Sections 16.19.040.A, 040.B, 040.E, and 040.F below. Changes and additions to pre-existing WCFs (including trading out of antennas for an equal number of antennas) shall meet applicable requirements of this section.
- C. *Miscellaneous antennas.* Antennas used for reception of television, multi-channel video programming and radio such as OTARD antennas, television broadcast band antennas, and broadcast radio antennas, provided that the requirement that the height be no more than the distance from the base to the property line is met. The City Planning Director or her/his designee has the authority to approve modifications to the height restriction related to OTARD antennas and OTARD antenna structures, if in the reasonable discretion of the City, modifications are necessary to comply with federal law.

Section 16.19.040. Operational standards.

- A. *Federal requirements.* All WCFs shall meet the current standards and regulations of the FAA, the FCC and any other agency of the federal government with the authority to regulate WCFs. If such standards and regulations are changed, then the owners of the WCF governed by this section shall bring such facility into compliance with such revised standards and regulations within the time period mandated by the controlling federal agency. Failure to meet such revised standards and regulations shall constitute grounds for the removal of the WCF at the owner's expense.
- B. *Radio frequency standards.* All WCFs shall comply with federal standards for radio frequency emissions. If the City has or receives concerns regarding compliance with radio frequency emissions standards for a WCF, the City may request that the owner or operator of the WCF provide information demonstrating compliance. If such information is not sufficient, in the reasonable discretion of the City, to demonstrate compliance, the City may request and the owner or operator of the WCF shall submit a project implementation report which provides cumulative field measurements of radio frequency emissions of all antennas installed at the subject site, and which compares the results with established Federal standards. If, upon review, the City finds that the facility does not meet federal standards, the City may require corrective action within a reasonable period of time, and if not corrected, may require removal of the WCF. Any reasonable costs incurred by the City, including reasonable consulting costs to verify compliance with these requirements, shall be paid by the applicant.
- C. *Signal interference.* All WCFs shall be designed and sited so as not to cause interference with the normal operation of radio, television, telephone and other communication services utilized by adjacent residential and non-residential properties; nor shall any such facilities interfere with any public safety communications. The applicant shall provide a written statement ("signal interference letter") from a qualified radio frequency engineer, certifying that a technical evaluation of existing and proposed facilities indicates no potential

interference problems, and shall allow the City to monitor interference levels with public safety communications during this process.

- D. *Legal access.* In all applications for WCFs outside of the right-of-way, an applicant shall demonstrate that it has the written agreement of the owner of the property which is the subject of the application for legal access to and from the WCF and the applicant must also warrant and represent that it will have legal access to the utilities to operate and maintain the WCF.
- E. *Operation and maintenance.* To ensure the structural integrity of WCFs, the owner of a WCF shall ensure that it is maintained in compliance with standards contained in applicable local building and safety codes. If upon inspection, the City determines that a WCF fails to comply with such codes and constitutes a danger to persons or property, then, upon written notice being provided to the owner of the WCF, the owner shall have 30 days from the date of notice to bring such WCF into compliance. Upon good cause shown by the owner, the City may extend such compliance period not to exceed 90 days from the date of said notice. If the owner fails to bring such WCF into compliance within said time period, the City may remove such WCF at the owner's expense. No hazardous materials shall be permitted in association with WCFs, except those necessary for the operations of the WCF and only in accordance with all applicable laws governing such materials.
- F. *Abandonment and removal.* If a WCF has not been in use for a period of three months, the owner of the WCF shall notify the City of the non-use and shall indicate whether re-use is expected within the ensuing three months. Any WCF that is not operated for a continuous period of six months shall be considered abandoned. The City, in its sole discretion, may require an abandoned WCF to be removed. The owner of such WCF shall remove the same within 30 days of receipt of written notice from the City. If such WCF is not removed within said 30 days, the City may remove it at the owner's expense and any approved permits for the WCF shall be deemed to have expired.

Section 16.19.050. Design and siting standards.

The requirements set forth in this section shall apply to the location and design of all WCFs governed by this section as specified below; provided, however, that the City may waive any one or more of these requirements if it determines that the goals of this section are better served thereby. WCFs shall be designed and located to minimize the impact on surrounding properties and residential neighborhoods and to maintain the character and appearance of the City, consistent with other provisions of this Code.

- A. *Camouflage and concealment.* All WCFs and any related accessory equipment shall, to the maximum extent possible, use concealment design techniques, and where not possible utilize camouflage design techniques. Camouflage design techniques include, but are not limited to using materials, colors, textures, screening, undergrounding, landscaping, or other design options that will blend the WCF to the surrounding natural setting and built environment.
 - 1. Where WCFs are located in areas of high public visibility, they shall, where physically possible, be designed to be concealed. Where concealment is not possible, they shall be designed to minimize the WCF profile through placement

of some equipment fully or partially underground, or in a location that is obscured (e.g., behind landscape berms or behind existing objects).

2. A concealment design may include the use of alternative tower structures should the City determine that such design meets the intent of this Code and the community is better served thereby.
3. All WCFs, including antennas, vaults, equipment rooms, equipment enclosures, and towers shall be constructed of non-reflective materials (visible exterior surfaces only). Coloring of welds, bands, bolts, and the like, shall be of an identical or similar color to the main WCF.

B. *Siting.*

1. Order of preference. Except for eligible facilities requests, an applicant shall submit documentation demonstrating a good faith effort to locate WCFs in accordance with the following order of preference:
 - a. Collocated on the rooftop of an existing building.
 - b. Collocated on an existing or planned tower or alternative tower structure.
 - c. Collocated on an existing utility pole or traffic signal pole.
 - d. New tower or alternative tower structure, with the alternative tower structure replacing an existing streetlight where the alternative tower structure is in the right-of-way.
 - e. New stand-alone tower or alternative tower structure.
2. Setbacks. All WCFs shall comply with setback requirements. At a minimum, except for WCFs located in the right-of-way, all WCFs shall comply with the minimum setback requirements of the underlying zone district; if the following requirements are more restrictive than those of the underlying zone district, the more restrictive standard shall apply.
 - a. All WCFs, except for WCFs in the right-of-way, shall be located at least fifty (50) feet from any property lines, except when roof-mounted or wall mounted.
 - b. Monopole towers, except for monopole towers in the right-of-way, shall be set back from any residentially zoned properties a distance of at least three (3) times the monopole's height (i.e., a sixty (60) foot setback would be required for a twenty (20) foot monopole) and the setback from any public road, as measured from the right-of-way line, shall be at least equal to the height of the monopole.
3. No portion of any WCF may extend beyond the property line.
4. WCFs shall be required to be designed and constructed to permit the facility to accommodate WCFs from at least two wireless service providers on the same WCF unless the City approves an alternative design. No WCF owner or operator shall unfairly exclude a competitor from using the same facility or site.

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5. WCFs shall be sited in a location that does not reduce the parking for the other principal uses on the parcel below Code standards.
 6. WCFs shall not encroach into any sight distance triangles areas as defined in Section 16-13-110(a) and shall meet the requirements for the placement street trees in Section 16-13-110(c), except for collocations on an existing structures or poles or where a WCF replaces an existing pole.
 7. When located adjacent to a commercial establishment, WCFs shall not be located in front of store front windows, primary walkways, primary entrances or exits, or in such a way that would impede a delivery to the building.
 8. When located within a right-of-way, WCF deployment shall not impede existing and future facilities, including sidewalks, stormwater infrastructure, water infrastructure, and electric infrastructure, and other infrastructure included in adopted City plans.

C. *Areas of Special Importance.*

1. Notwithstanding any height limits specified in subsection (G) below, *Specific design and siting requirements*, any WCF in one of the following areas shall be subject to the following height limits unless it is collocated on an existing structure or replaces an existing structure:
 - a. In the Central Business District: 25 feet.
 - b. In all residential zone districts, including Planned Unit Development residential districts: 25 feet.
2. Any WCF in the Central Business District shall be collocated on an existing structure, including buildings, traffic signal poles, and utility poles, or shall replace an existing pole, including light poles. No new stand-alone WCF poles, towers, monopoles, or alternative tower structures are permitted in the Central Business District.

- D. *Lighting.* WCFs shall not be artificially lighted, unless required by the FAA or other applicable governmental authority, or the WCF is mounted on a light pole or other similar structure primarily used for lighting purposes. If lighting is required, the City may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views. Lighting shall be shielded or directed to the greatest extent possible so as to minimize the amount of glare and light falling onto nearby properties, particularly residences. Lighting shall otherwise comply with the City's lighting requirements for the applicable zone district.

E. *Landscape and fencing requirements.*

1. WCFs shall be sited in a manner that does not reduce the landscaped areas for the other principal uses on the lot or parcel, below any applicable Code standards including without limitation, planned unit development standards.
2. Except for WCFs in the right-of-way or WCFs collocated on existing structures, the site of the WCF shall be landscaped with a buffer of plant materials that effectively screen the view of the WCF from any adjacent property. The standard

buffer shall consist of the front, side, and rear landscaped setback on the perimeter of the site.

3. In locations where the visual impact of the WCF would be minimal, the landscaping requirement may be reduced or waived in whole or in part by the City.
 4. Existing mature tree growth and natural landforms on the site shall be preserved to the maximum extent possible. In some cases, such as WCFs sited on large, wooded lots, natural growth around the site perimeter may be sufficient to buffer.
 5. No trees larger than four inches in diameter measured at 4½ feet high on the tree may be removed, unless specifically authorized by the City. To obtain such authorization, the applicant shall show that tree removal is necessary, the applicant's plan minimizes the number of trees to be removed, and any trees removed are replaced at a ratio of two to one.
- F. *Noise.* Noise generated on the site shall not exceed the standards permitted in the City Code, except that a WCF owner or operator shall be permitted to exceed Code noise standards for a reasonable period of time during repairs, not to exceed two (2) hours without prior authorization from the City.
- G. *Specific design and siting requirements.* Additional design requirements shall be applicable to the types of WCFs as specified below:
1. *Base stations.*
 - a. Base stations shall be architecturally compatible with respect to attachments and colored to match the building or structure to which they are attached.
 - b. The maximum protrusion of such facilities from the building or structure face to which they are attached shall be two feet.
 - c. Wall mounted WCFs shall not extend above the roofline.
 - d. Roof mounted WCFs shall be approved only where an applicant demonstrates a wall mounted WCF is inadequate to provide service and shall be evaluated for approval based upon the following criteria:
 - i. Roof mounted whip antennas shall extend no more than 12 feet above the parapet of any flat roof or ridge of a sloped roof to which they are attached;
 - ii. Roof mounted panel antennas shall extend no more than seven feet above the parapet of a flat roof or ridge of a sloped roof to which they are mounted; and
 - iii. Other roof mounted related accessory equipment shall extend no more than seven feet above any parapet of a flat roof upon which they may be placed, and shall not be permitted on a sloped roof.
 2. *Alternative tower structures (ATS) and small cell facilities.*

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- a. Shall be designed and constructed to look like a building, facility, or structure typically found in the area and shall be painted with a similar color to surrounding structures or the natural environment.
 - b. The height and size shall be minimized as much as possible and shall be subject to the maximum height restrictions of the zoning district in which they are located or subject to a maximum height limit of 50 feet, whichever is lower.
 - c. Shall be sited in a manner that is least obtrusive to residential structures and residential district boundaries.
 - d. Shall consider the uses on adjacent and nearby properties and the compatibility of the facility to these uses.
 - e. Shall be compatible with the surrounding topography, tree coverage, and foliage.
 - f. Shall be designed to be concealed where technically feasible and to reduce or eliminate visual obtrusiveness.
 - g. Shall minimize visual impacts of the proposed ingress and egress.
 - h. Shall, for small cell facilities collocated on buildings or rooftops, comply with the design requirements for base stations in Section 16.19.050(G)(1) of this Article.
 3. *Alternative tower structures (ATS) and small cell facilities located in the right-of-way.*
 - a. No ATS or small cell facility pole shall be (i) higher than 35 feet, including any cannister or antennas located on top of a pole; or (ii) more than ten feet higher (as measured from the ground to the top of the pole or structure) than any existing utility pole or traffic signal within 500 feet, whichever is lower.
 - b. Any new ATS or small cell facility pole shall be separated from any other existing WCF facility by a distance of at least 500 feet, unless the new pole replaces an existing traffic signal, street light pole, or similar structure determined by the City.
 - i. The City Planning Director may exempt an applicant from this requirement for a particular proposed site if the applicant demonstrates through network engineering documentation that the minimum separation requirement cannot be satisfied for technical reasons, or if the Director determines that the placement of the facility at a distance of less than 500 feet from another WCF will nevertheless advance the goal of reducing visibility and visual clutter of WCF facilities.
 - c. Shall be designed and constructed to look like a building, facility, pole, or structure typically found in the area and shall be painted with a similar color to surrounding structures or the natural environment. Any new small cell

facility pole shall be painted the same color as surrounding streetlights and traffic signal poles.

- d. Shall be concealed consistent with other existing natural or manmade features in the right-of-way where technically feasible.
- e. Shall use a top-mounted antenna with a cylindrical “cantenna” design for any facilities on new or replacement stand-alone poles.
- f. When placed near a residential property, shall be sited in front of the common side yard property line between adjoining residential properties. In the case of a corner lot, the facility shall be sited in front of the common side yard property line adjoining residential properties, or on the corner formed by two intersecting streets.
- g. Shall install related accessory equipment within the pole structure or, for ground-mounted equipment, in an underground or partially underground equipment vault (projecting not more than 36 inches above grade) or collocated in an existing equipment cabinet.
- h. Shall not alter vehicular circulation or parking within the right-of-way or impede vehicular, bicycle, or pedestrian access or visibility along the right-of-way.
- i. Shall comply with the Federal Americans with Disabilities Act and all applicable local, state, and federal law and regulations.
- j. Shall not be located or maintained in a manner that causes unreasonable interference. Unreasonable interference means any use of the right-of-way that disrupts or interferes with its use by the City, the public, or other person authorized to use or be present upon the right-of-way, when there exists an alternative that would result in less disruption or interference. Unreasonable interference includes any use of the right-of-way that disrupts vehicular or pedestrian traffic, any interference with public utilities, and any other activity that will present a hazard to public health, safety, or welfare.
- k. In addition to the above requirements, small cell facilities shall:
 - i. Be designed such that antenna installations on traffic signals are placed in a manner so that the size, appearance, and function of the signal will not be considerably altered; and
 - ii. Be designed such that all antennas, mast arms, equipment, and other facilities are sized to minimize visual clutter, and where possible, concealed within the structure; and
 - iii. Be consistent with the size and shape of the pole-mounted equipment installed by communications companies on utility poles near the facility.
 - iv. Be located on an existing building, utility pole, or traffic pole or be located on a new pole if there are no reasonable alternatives.
 - v. Comply with the design requirements for base stations in Section 16.19.050(G)(1) of this Article when collocated on a building or rooftop.

4. *Towers.*

- a. Shall either maintain a galvanized steel finish, or, subject to any applicable FAA standards, be painted a neutral color so as to reduce visual obtrusiveness.
- b. Shall use existing landforms, vegetation, and structures to aid in concealing the facility from view or blending in with the surrounding built and natural environment.
- c. Monopole support structures shall taper from the base to the tip.
- d. Shall be enclosed by security fencing or a wall at least six feet in height and equipped with an appropriate anti-climbing device. No security fencing or any portion thereof shall consist of barbed wire or chain link material.
- e. Towers shall be subject to the maximum height restrictions of the zoning district in which they are located, subject to a maximum height limit of 60 feet, or as permitted through a conditional use permit.
- f. Towers shall be sited in a manner that is least obtrusive to residential structures and residential district boundaries where technically feasible.
- g. Towers shall take into consideration the uses on adjacent and nearby properties and the compatibility of the tower to these uses.
- h. Towers shall be designed using design characteristics that have the effect of reducing or eliminating visual obtrusiveness.
- i. Visual impacts of the proposed ingress and egress shall be minimized.
- j. No new towers shall be permitted unless the applicant demonstrates to the reasonable satisfaction of the City that no existing towers, alternative tower structures, poles, or other collocation options can accommodate the needs that the applicant proposes to address with its tower application. Evidence submitted to demonstrate that no existing structures can accommodate these needs may consist of the following:
 - i. No existing structures are of sufficient height and are located within the geographic area required to meet the applicant's engineering requirements.
 - ii. Existing structures do not have sufficient structural strength to support applicant's proposed WCF.
 - iii. The applicant's proposed WCF would cause electromagnetic interference with the WCFs on the existing structures or the existing WCFs would cause interference with the applicant's proposed WCF.
 - iv. The applicant demonstrates that there are other limiting factors that render existing structures unsuitable for collocation.
- k. A tower shall meet the greater of the following minimum setbacks from all property lines:

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- i. The setback for a principal building within the applicable zone district.
 - ii. Twenty-five percent of the tower height, including WCFs and transmission equipment; or
 - iii. The tower height, including antennas, if the tower is in or adjacent to a residential zone district or residential property.
 - iv. Towers over 40 feet in height shall not be located within one-quarter mile from any existing tower that is over 40 feet in height, unless the applicant has shown to the satisfaction of the City that there are no reasonably suitable alternative sites in the required geographic area which can meet the applicant's needs.
 1. Towers are prohibited in the right-of-way, in residential zone districts, and in Central Business District Sub-Districts.
 5. *Related accessory equipment.* Related accessory equipment for all WCFs shall meet the following requirements, subject to more specific requirements for the specific type of WCF where applicable:
 - a. All buildings, shelters, cabinets, and other accessory components shall be grouped as closely as technically possible.
 - b. The total footprint coverage area of the related accessory equipment shall not exceed 350 square feet.
 - c. No related accessory equipment or accessory structure shall exceed 12 feet in height.
 - d. Related accessory equipment shall be located out of sight whenever possible by locating behind parapet walls or within equipment enclosures. Where such alternate locations are not available, the related accessory equipment shall be concealed where technically feasible or otherwise camouflaged in a manner appropriate for the specific site.

Section 16.19.060. Application Requirements and Review Procedures.

No new WCF shall be constructed and no collocation or modification to any WCF may occur except after a written request from an applicant, reviewed and approved by the City in accordance with this section. The applicant should conduct a pre-application conference with the City Planning Staff before applying under this section. All WCFs, except eligible facilities requests, shall be reviewed pursuant to the following procedures:

- A. *Submittal requirements.* Each applicant for a WCF shall be required to submit the following information, as indicated on an application checklist provided by the City:
 1. Land Use Application Form and narrative explaining compliance with Chapter 16, Article 19 of the City's Code.
 2. Completed Right-of-Way Permit and/or Conditional Use Permit application as applicable, depending on the type of facility and proposed location.

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3. Application fee as listed on the fee schedule in Appendix A to the Rifle Municipal Code.
 4. Signal interference letter (see Section 16.19.040(C) above).
 5. Inventory of existing sites (see Section 16.19.060(B) below).
 6. Documentation of legal access to site, as applicable (see Section 16.19.040(D) above).
 7. Site plan. A scaled site plan, scaled elevation view, structural plans, and other supporting drawings, calculations, and other documentation, signed and sealed by appropriate qualified professionals, showing the location and dimension of all improvements, including information concerning topography, facility height, setbacks, access, fencing, landscaping, adjacent uses, and drainage.
 - i. The site plan must include the location of all existing water, sewer, power, and other utilities at a minimum of a "Quality Level B" as defined by ASCE C-I 38-02, Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data.
 - ii. It is the responsibility of the applicant to ensure that the proposed installation location is within the right-of-way or within any applicable easements.
 8. Photographs. Visual "before" and "after" photograph simulations specifying the location of WCFs and accessory equipment and identifying land uses within one hundred fifty (150) feet.
 9. Associated permits and approvals. All forms necessary for the City to grant all approvals necessary to authorize the construction and deployment of the WCF, including a Right-of-Way Use and Excavation Permit, grading permit, electrical permit, Colorado Department of Transportation approvals (to include Colorado Department of Transportation right-of-way permit where applicable), contractor license documentation, building permit, or any other required permits for concurrent review and processing by the applicable City departments. If the applicant does not wish to submit such documentation concurrently with its WCF application, applicant shall execute a tolling agreement with the City that excludes such permits or approvals from the review period(s) specified in Section 16.19.060(D)(1-5) below. The applicant shall also submit a list of other permits, including any state or federal permits, that the applicant and/or operator will be required to obtain to operate the facility.
 10. Any other information deemed necessary by the City to determine compliance with this section or any other City Code section.
- B. *Inventory of existing sites.* Each applicant for a WCF shall provide to the City a narrative and map description of the applicant's existing or then currently proposed WCFs within the City, and outside of the City within one mile of its boundaries. In addition, the applicant shall inform the City generally of the areas of the City in which it believes WCFs may need to be located within the next three years. The inventory list should identify the site name, site address, and a general description of the facility

(e.g., rooftop antennas and ground mounted equipment). This provision is not intended to be a requirement that the applicant submit its business plan, proprietary information, or make commitments regarding locations of WCFs within the City. Rather, it is an attempt to provide a mechanism for the City and all applicants for WCFs to share general information, assist in the City's comprehensive planning process, and promote collocation by identifying areas in which WCFs might be appropriately constructed for multiple users.

The City may share such information with other applicants applying for administrative approvals or conditional use permits under this section or other organizations seeking to locate WCFs within the jurisdiction of the City, provided however, that the City is not, by sharing such information, in any way representing or warranting that such sites are available or suitable.

- C. *License agreement and fees.* No new WCF facility shall be constructed or collocated upon any tower or other structure in a right-of-way without executing a license agreement and paying a license fee with the City or applicable owner of the right-of-way, not to exceed the amount that would be authorized of an entity regulated pursuant to 47 U.S.C. § 224.
- D. *Application review procedures for WCFs.* Each application for a WCF submitted pursuant to this Article 19 shall be administratively reviewed by the Planning Director and City Staff for compliance with this Article as a permitted use or, in addition or in the alternative, shall be reviewed as a conditional use by the Planning Commission consistent with the procedures for a conditional use permit review in Chapter 16, Article 5, Division 3 of the City's Code. The schedules of uses in Sections 16-3-320, 16-3-420, and 16-18-1010 indicate whether a WCF is a permitted, conditional, or prohibited use in certain zone districts. Except for WCFs in the right-of-way that meet all requirements of this section or eligible facilities requests, the City may refer an application to Planning and Zoning Commission for approval if the City finds the proposed WCF to have a significant visual impact (e.g., proximity to historic or designated view corridors, or on significant community features) or otherwise is substantially incompatible with the structure on which the WCF will be installed, or it does not meet the clear intent of this section.
 - 1. Time periods for review. The City shall act on a siting application on or before the shot clock date for the application, as defined in paragraph (5) of this subsection, Review Procedures for Wireless Communication Facilities, unless the applicant and the City agree to a different time period for review.
 - 2. Shot clock period. The shot clock period for a siting application is the sum of the number of days of the presumptively reasonable period of time for the pertinent type of application, pursuant to paragraph (3) of this subsection; plus, the number of days of the tolling period, if any, pursuant to paragraph (4) of this subsection.
 - 3. Presumptively reasonable periods of time. The following are the presumptively reasonable periods of time for action on applications seeking authorization for deployments in following categories:

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1. Review of an application to collocate a small cell facility using an existing structure: 60 days.
 2. Review of an application to collocate a facility other than a small cell facility using an existing structure: 90 days.
 3. Review of an application to deploy a small cell facility using a new structure: 90 days.
 4. Review of an application to deploy a facility other than a small cell facility using a new structure: 150 days.
 5. The “batching” rules stated in 47 C.F.R. § 1.6003, as may be amended from time to time, apply to applications seeking authorization for multiple deployments.
4. Tolling period. Unless a written agreement between the applicant and the City provides otherwise, the tolling period for an application (if any) is:
- i. For an initial application to deploy Small Wireless Facilities, if the City notifies the applicant on or before the 10th day after submission that the application is materially incomplete, and clearly and specifically identifies the missing documents or information and the specific rule or regulation creating the obligation to submit such documents or information, the shot clock date calculation shall restart at zero on the date on which the applicant submits all the documents and information identified by the City to render the application complete.
 - ii. For all other initial applications, the tolling period shall be the number of days from:
 1. The day after the date when the City notifies the applicant in writing that the application is materially incomplete and clearly and specifically identifies the missing documents or information that the applicant must submit to render the application complete and the specific rule or regulation creating this obligation; until
 2. The date when the applicant submits all the documents and information identified by the City to render the application complete;
 3. But only if the notice pursuant to paragraph (4)(ii)(a) of this subsection, is given on or before the 30th day after the date when the application was submitted; or
 - iii. For resubmitted applications following a notice of deficiency, the tolling period shall be the number of days from
 1. The day after the date when the City notifies the applicant in writing that the applicant's supplemental submission was not sufficient to render the application complete and clearly and specifically identifies the missing documents or information that

need to be submitted based on the City's original request under paragraph (4)(i) or (ii) of this subsection, until

2. The date when the applicant submits all the documents and information identified by the City to render the application complete;
3. But only if the notice is given on or before the 10th day after the date when the applicant makes a supplemental submission in response to the City's request.
5. Shot clock date. The shot clock date for a WCF application is determined by counting forward, beginning on the day after the date when the application was submitted, by the number of calendar days of the shot clock period identified pursuant to paragraph (2) of this subsection, provided, that if the date calculated in this manner is a legal holiday within the City, the shot clock date is the next business day after such date.
6. *Consolidated Applications.* The City shall allow a wireless provider to file a consolidated application for multiple small cell facilities and receive a single permit for the small cell network. The City's denial of any individual small cell facility is not a basis to deny the application as a whole or any other small cell facility incorporated within the consolidated application.

E. *Administrative review procedures for eligible facilities requests.*

1. *Application.* In all zoning districts and planned unit developments, eligible facilities requests for collocation on or modification of an existing tower or base station shall be considered a permitted use subject to administrative review and determination by the City. The City shall prepare and make publicly available an application form which shall be limited to the information necessary for the City to consider whether an application for collocation or modification is an eligible facilities request. Such information may include, without limitation, whether the project:
 - a. Would result in a substantial change;
 - b. Violates a generally applicable building, structural, electrical, or safety code or other law codifying objective standards reasonably related to public health and safety.

The application may not require the applicant to demonstrate a need or business case for the proposed modification or collocation.

2. *Type of review.* Upon receipt of an application for an eligible facilities request pursuant to this section, the City shall review such application to determine whether the application so qualifies.
3. *Timeframe for review.* Subject to the tolling provisions of subparagraph (4) below, within 60 days of the date on which an applicant submits an application seeking approval under this section, the City shall approve the application unless it determines that the application is not covered by this section.

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4. *Tolling of the timeframe for review.* The sixty-day review period begins to run when the application is filed, and may be tolled only by mutual agreement of the City and the applicant, or in cases where the City determines that the application is incomplete:
 - a. To toll the timeframe for incompleteness, the City must provide written notice to the applicant within 30 days of receipt of the application, specifically delineating all missing documents or information required in the application;
 - b. The timeframe for review begins running again when the applicant makes a supplemental written submission in response to the City's notice of incompleteness; and
 - c. Following a supplemental submission, the City will notify the applicant within ten days that the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in subparagraph 4(a) of this subsection E. In the case of a second or subsequent notice of incompleteness, the City may not specify missing documents or information that were not delineated in the original notice of incompleteness.
 5. *Failure to act.* In the event the City fails to act on a request seeking approval for an eligible facilities request under this section within the timeframe for review (accounting for any tolling), the request shall be deemed granted. The deemed grant of approval becomes effective when the applicant notifies the City in writing after the review period has expired (accounting for any tolling) that the application has been deemed granted.
 6. *Interaction with Telecommunications Act Section 332(c)(7).* If the City determines that the applicant's request is not an eligible facilities request as delineated in this section the presumptively reasonable timeframe under Section 332(c)(7), as prescribed by the FCC's shot clock order, will begin to run from the issuance of the City's decision that the application is not a covered request. To the extent such information is necessary, the City may request additional information from the applicant to evaluate the application under Section 332(c)(7) review. The City shall identify the need for any such additional information together with the notice that the request is not an eligible facilities request, and if such additional information is requested, the reasonable time frame under Section 332(c)(7) will begin to run beginning on the date that such additional information is received by the City.
- F. *Micro wireless facilities.* An application, application fee, and permit are not required for the installation, placement, operation, maintenance, or replacement of a micro wireless facility suspended on cable operator-owned cables or lines that are strung between existing utility poles in compliance with national safety codes. Cable operator shall have the meaning set forth in C.R.S. § 29-8-103(1), as amended. However, a right-of-way permit is required if the installation, placement, operation, maintenance, or replacement of a micro wireless facility:

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- i. Involves working within a highway travel lane or requires the closure of a highway travel lane;
 - ii. Disturbs the pavement or a shoulder, roadway, or ditch line;
 - iii. Includes placement on limited access rights-of-way; or
 - iv. Requires any specific precautions to ensure the safety of the traveling public; the protection of public infrastructure; or the operation of public infrastructure; and such activities either were not authorized in, or will be conducted in a time, place, or manner that is inconsistent with, the approval terms of the existing permit for the facility or structure upon which the micro wireless facility is attached.
 - G. *Abandonment and removal.* Prior to approval, affidavits shall be required from the owner of the property and from the applicant acknowledging that each is responsible for the removal of a WCF, including related accessory equipment, that is abandoned or is unused for a period of six months.
 - H. *Decision.* Any decision to approve, approve with conditions, or deny an application for a WCF shall be in writing, supported by substantial evidence in a written record, and shall be provided to the applicant within ten days of the decision. If the approval is for a concealed WCF, the written decision shall specifically identify that the WCF is a concealed facility.
 - I. *Compliance with applicable law.* Notwithstanding the approval of an application for collocation as described herein, all work done pursuant to WCF applications must be completed in accordance with all applicable building and safety requirements as set forth in the City Code, and any other applicable regulations. In addition, all WCF applications shall comply with the following:
 - a. Comply with any permit or license issued by a local, State, or Federal agency with jurisdiction of the WCF;
 - b. Comply with easements, covenants, conditions and/or restrictions on or applicable to the underlying real property;
 - c. Be maintained in good working condition and to the standards established at the time of application approval or as otherwise required by applicable law; and
 - d. Remain free from trash, debris, litter, graffiti, and other forms of vandalism. Any damage shall be repaired as soon as practicable, and in no instance more than ten days from the time of notification by the City or after discovery by the owner or operator of the site.
 - J. *Compliance report.* Upon request by the City, the applicant shall provide a compliance report within 45 days after installation of a WCF, demonstrating that as installed and in operation, the WCF complies with all conditions of approval, applicable City requirements and standard regulations.

Section 16.19.070. Standards for approval.

No WCF, including related accessory equipment, shall be approved unless it meets the following approval criteria:

- A. The applicant has provided the City complete application materials and any other materials necessary for review under this Article.
- B. Visual impacts, impacts to City infrastructure, and impacts to pedestrian and vehicular circulation are minimized to the greatest extent feasible.
- C. The WCF meets the applicable design standards for the type of WCF in accordance with Section 16.19.050, Design standards; and
- D. The WCF is and will be operated at all times in accordance with Section 16.19.040.
- E. For WCF applications requiring a conditional use permit, the WCF meets the standards listed in Section 16-5-280.

Section 16.19.080. Miscellaneous.

- A. *Severability.* If any portion of this chapter is found to be void or ineffective, it shall be deemed severed from this chapter and the remaining provisions shall remain valid and in full force and effect.
- B. *Codification amendments.* The codifier of the City Code is hereby authorized to make such numerical and formatting changes as may be necessary to incorporate the provisions of this chapter within the City Code.

Exhibit B

Changes to use schedules to accommodate Wireless Communications Facilities

Additions are shown in double underline; deletions are shown in ~~strike through~~.

Sec. 16-3-320. Schedule of uses for residential districts.

The following is the schedule of uses for the LDR, MDR and MDR-X Zone Districts:

<i>USE</i>	<i>LDR</i>	<i>MDR</i>	<i>MDR-X</i>
<u>Wireless Communications Facilities (subject to use-specific standards and application procedures in Sections 16.19.010 - 16.19.080)</u>			
<u>Alternative Tower Structure in right-of-way</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Alternative Tower Structure not in right-of-way</u>	<u>C</u>	<u>C</u>	<u>C</u>
<u>Base Station in right-of-way</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Base Station not in right-of-way</u>	<u>C</u>	<u>C</u>	<u>C</u>
<u>Eligible Facilities Request</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Small Cell Facility</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Tower</u>	<u>*</u>	<u>*</u>	<u>*</u>

P = Permitted use
C = Conditional use
* = Prohibited use

Sec. 16-3-420. Schedule of uses for commercial and industrial districts.

The following is the schedule of uses for the CS, TC, LI and I Zone Districts. For the Central Business District, see Section 16-18-1010 of this Chapter.

<i>USES</i>	<i>CS^I</i>	<i>TC^I</i>	<i>LI</i>	<i>I</i>
<u>Wireless Communications Facilities (subject to use-specific standards and application procedures in Sections 16.19.010 - 16.19.080)</u>				
<u>Alternative Tower Structure in right-of-way</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Alternative Tower Structure not in right-of-way</u>	<u>C</u>	<u>C</u>	<u>P</u>	<u>P</u>
<u>Base Station in right-of-way</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Base Station not in right-of-way</u>	<u>C</u>	<u>C</u>	<u>P</u>	<u>P</u>
<u>Eligible Facilities Request</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Small Cell Facility</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Tower</u>	<u>*</u>	<u>*</u>	<u>C</u>	<u>C</u>

P = Permitted use
C = Conditional use
* = Prohibited use

Sec. 16-18-1010. Table of land uses.

- (a) Table 16-18-1010 lists the categories of land uses allowed in each sub-district of the Central Business District, subject to varying levels of review. See Section 16-1-220 of this Chapter for land use definitions and Section 16-18-1020 of this Chapter for standards specific to each land use.

[. . .]

Legend for Table 16-18-1010

P:	Use is permitted subject to a Tier 1 level of review (see Section 16-18-1230)
C:	Use is conditional subject to a Tier 2 level of review (see Section 16-18-1240)
D:	Use is discouraged subject to a Tier 2 level of review (see Sections 16-18-40, 16-18-1240 and 16-18-1270)
Empty cell:	Use is prohibited
*	See regulations specifically applicable to this land use in Section 18-16-1020
**	For projects involving elements that are subject to varying levels of review, the entire project shall be subject to the highest level of review required
***	Within the Creekside Neighborhood, stand-alone commercial buildings are prohibited, except for indoor commercial lodging

Table 16-18-1010**

	<i>Central Business District Sub-Districts</i>					
	<i>Centennial Neighborhood</i>	<i>Creekside Neighborhood***</i>	<i>Historic Core</i>	<i>Second Street Mixed Use</i>	<i>North Gateway</i>	<i>River Gateway</i>
	<i>CBD-CN</i>	<i>CBD-CS</i>	<i>CBD-HC</i>	<i>CBD-MU</i>	<i>CBD-NG</i>	<i>CBD-RG</i>
<u>Wireless Communications Facilities (subject to use-specific standards and application procedures in Sections 16.19.010 - 16.19.080)</u>						
<u>Alternative Tower Structure in right-of-way</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Alternative Tower Structure not in right-of-way</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>
<u>Base Station in right-of-way</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Base Station not in right-of-way</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>
<u>Eligible Facilities Request</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Small Cell Facility</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>
<u>Tower</u>						

Exhibit C

Changes to the fee schedule to address Wireless Communications Facilities

Additions are shown in double underline; deletions are shown in ~~strikethrough~~.

APPENDIX A - Fees and Charges

* * *

<i>Code §</i>	<i>Description</i>	<i>Fee</i>
<i>Chapter 16</i>		
<u>16-19-060</u>	<u>Wireless Communications Facilities Application Fees</u>	
	<u>Application fee: new pole or structure intended to support one or more small cell facilities.</u>	<u>\$1,000.00</u>
	<u>Application fee: collocation or placement on existing structures of up to five small cell facilities</u>	<u>\$500.00</u> <u>(plus an additional \$100.00 for each small cell facility beyond five)</u>
	<u>Application fee: non-small cell facility or special use permit</u>	<u>\$1,000 plus \$1,000 deposit</u>



Agenda Item #9.a.

Agenda Item Name:

Consider Amending Section 10-11-80 of the Rifle Municipal Code Regarding Amplified Sound Devices - Ordinance No. 14, Series of 2022 - 1st Reading

Presenter:

Kathy Pototsky, Court Clerk / PIO

Item Description:

Proposing amendments to RMC 10-11-80 to clarify language and make it easier for officers in the field to interpret.

Recommended Action:

Move to Approve Ordinance No. 14, Series of 2022, on first reading, as presented and order it to be published as required by charter.

Fiscal Impact:

none

Operational Impact:

none

Prior Board Motions:

none

Background Information:

This code section became a topic of concern due to the fact that it wasn't being read in conjunction with the definition of noise disturbance as delineated in 10-11-20. Technically, our ordinance is fine as written because you can't charge someone with a violation UNLESS they meet that standard, which is "any sound which poses a threat of danger to the health or safety of humans or animals, annoys or disturbs a reasonable person of normal sensibilities or injures personal or real property". The interpretation that a business can NEVER use an amplifier within 200' of private property is incorrect. However, as Officer Josh Allison pointed out, the average officer on the street in the middle of the night isn't going to do a deep dive into the code to do that analysis. As a result, we request that reference be added to the language of 10-11-80. Additionally, we would recommend striking the "200 feet" language due to the fact that if it meets the definition of "noise disturbance" it doesn't matter if it's 5' or 5 miles. Other additions include time constraints and a requirement that businesses make reasonable efforts to control noise.

Executive Summary:

Ordinance No.14 aims to make the Code's noise ordinance clearer for officers, citizens and business owners.

Notification Requirements:

none

Prepared By:

Kathy Pototsky, Court Clerk / PIO

Attachments:

1. Ordinance No. 14-Noise Disturbance and Amplified Sound

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 14
SERIES OF 2022**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO AMENDING
SECTION 10-11-80 OF THE RIFLE MUNICIPAL CODE REGARDING
AMPLIFIED SOUND DEVICES.

WHEREAS, the City of Rifle (“Rifle” or the “City”) is a home-rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Rifle Home Rule Charter; and

WHEREAS, Chapter 10, Article XI of the City of Rifle Municipal Code (the “Code”) sets forth the City’s regulations to preserve the quality of life, health, safety and welfare of the City by preventing, reducing and monitoring noise; and

WHEREAS, the City Council finds and determines that the following amendment to Section 10-11-80 of the Code will assist in the regulation of amplified sound devices and is in the best interest of the public health, safety and welfare of the citizens of Rifle.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The foregoing recitals are incorporated by reference as findings and determinations of the City Council.
2. Section 10-11-80 of the Code is hereby amended as follows, with ~~strike-through~~ text deleted and underlined text added:

Sec. 10-11-80. – Amplified sound devices.

- (a) No person shall make or create a noise disturbance, as defined by Section 10-11-20, by operating ~~operate~~ an amplified sound device in a commercial or industrial area at any time, nor shall any such operation produce a sound that is audible within a private property boundary between the hours of 12:00am and 7:00am ~~within two hundred (200) feet of any private property boundary~~; provided, however, that such provision shall not apply to such devices emanating sound from the County Fairgrounds, any City park, recreation site or athletic field, any public school or any public or private health care facility between the hours of 9:00 a.m. and 9:00 p.m. Sunday through Thursday, and between the hours of 9:00 a.m. and 12:00 a.m. Friday and Saturday, or hours allowed by a special event permit. For purposes of this Subsection, the owner of the property, or the leaseholder of such property if leased, shall be presumed to be the operator of an amplified sound device upon such property. Within all commercial or industrial areas, businesses shall make reasonable efforts to contain any noise produced by the business within the confines of the business’s premises.

INTRODUCED on July 6, 2022, read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado held on July 20, 2022, passed without amendment, approved, and ordered published in full as required by the Charter.

DATED this _____ day of _____, 2022.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #9.b.

Agenda Item Name:

Consider Approval of the Rifle Gateway Traffic and Pedestrian Improvements Design Project to KLJ Engineering, LLC

Presenter:

Craig Spaulding, Civil Engineer

Item Description:

The intersection of US Highway 6 and Whiteriver Avenue is the City of Rifle's top priority traffic safety project. Pedestrians and bicycles traveling between South Rifle (which contains Walmart, the hospital, and commercial retail) and North Rifle (which contains the downtown and almost all of the City's housing) cross the intersection of Whiteriver, Centennial Parkway, First Street, and Railroad Avenue. There is no sidewalk or crosswalk at this intersection and Centennial Parkway and Railroad Avenue have a combined ADT of 24,400. This intersection also has a LOS of D/F. This project will improve the intersection's LOS with the intent of calming traffic and reducing queue times, which in turn will create safe crossing locations for pedestrians and bicycles.

Recommended Action:

Move to approve the Rifle Gateway Traffic and Pedestrian Improvements Design Project to KLJ Engineering, LLC in the amount of \$516,089.00

Fiscal Impact:

The design money requested is within the 2022 budget. 2023 construction dollars are proposed as follows: \$1.8M has been awarded by the CDOT Safer Mainstreet Grant, \$1M of ARPA is planned to be used for the project, \$1M of the general fund, \$1.2M of Street Improvement fund. This cost split is not final until the 2023 budget is approved.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

The Rifle Gateway Traffic and Pedestrian Improvements project will reduce crashes, improve traffic flow, and enhance bike and pedestrian safety at the gateway to Rifle's downtown. The intersection of Centennial Parkway/Hwy 6 and Whiteriver Avenue, as well as the intersection with Highway 13 that flows into it, see a large volume of vehicles every day through a maze of intersecting roads with little to no pedestrian safe

crossings. Despite the lack of pedestrian infrastructure, this area is often crossed by pedestrians, seniors, and bicyclists going to south Rifle for amenities and services, as well as residents coming from south Rifle into the downtown area. Colorado Mountain College's Rifle Campus is located south of the Colorado River within just a 20-minute bike ride of the downtown area and residential areas. Reconfiguring this area to develop mobility patterns to complement the downtown environment that safely allows for all modes of transportation is a priority of the City of Rifle.

Gateway transportation improvements are critical for traffic circulation between I-70 and Rifle's residential areas, as well as encouraging the development on Downtown "Opportunity Sites" within the Urban Renewal Authority, which sunsets in 2027. Rifle's 2014 Downtown Action Plan listed capital improvements for the Downtown/Gateway area. The project is a key component of Rifle's plans for walkable, downtown transit-oriented development around the planned relocation and expansion of the Rifle Park n' Ride. According to the 2019 Greater Roaring Fork Regional Housing Study, Rifle is located within the most affordable area of the region (the New Castle to Parachute Area), where housing costs 90% lower than the Aspen to Snowmass Area, more than 60% lower than the Basalt Area, more than 40% lower than the Glenwood Springs area, and more than 60% lower than the Carbondale area. As a result, the majority of the area's residents (65%) are out-commuters for work and nearly half of Rifle's jobs (44%) are filled by in-commuters. The Rifle Gateway Traffic and Pedestrian Improvements project will create safe, active transportation connections to and from transit in the downtown gateway area.

In 2009, CDOT collected the average daily traffic volumes for SH 13 west of West Avenue, SH 13 South of US 6, Railroad Avenue north of SH 13/US 6, and US 6 east of Whiteriver Ave. Based on these traffic counts, the average daily traffic volumes on SH 13 west of West Ave are approximately 5,000 vehicles per day combined eastbound and westbound. SH 13 south of US 6 has daily volumes of approximately 19,950 vpd. The daily traffic volume on Railroad Avenue north of US 6 is approximately 12,600 vpd. On US 6 east of Whiteriver Ave. the average daily traffic is approximately 7,300 vpd. These counts, which all go through the project area, have only increased over the last decade, further deteriorating safety conditions in the area.

In the same study, the traffic growth was projected to grow at a rate of approximately 3.3 percent annually. The results of the No-Action Alternative analysis show that most intersections will operate very poorly with extensive queuing and very long delays for the minor street approaches. These factors were expected to have a negative impact on the overall safety for all the road users (motor vehicles, pedestrians, transit, and bicyclists), which is what we are experiencing today.

Executive Summary:

Due to both need and request, this has been identified as a priority project. The project has received \$1.8M from the CDOT safer Mainstreet grant and is planned for construction in the year 2023. A formal RFP was issued and one proposal was received. One other firm issued a letter with a cost estimate that was similar to the received proposal but did not submit it due to the time commitment the project involved. Another firm also showed concern about the time commitment. KLJ showed exceptional qualifications and included local firms that are in good standings with the City as a part of their team.

KLJ's proposal includes the gateway and the park and ride which are recommended to be combined as they are very interrelated when it comes to traffic analysis. The proposal also includes environmental impact evaluation, construction management, and public outreach. For all of the items, the proposal is \$516,089.00.

Notification Requirements:

None

Prepared By:

Craig Spaulding, Civil Engineer

Attachments:

1. KLJ_Rifle_Gateway_Traffic-Ped_Improvements_6-22
2. KLJ_Cost_Proposal_City_of_Rifle_6-22
3. RFP_Rifle Gateway Traffic and Pedestrian Improvements revised 6-10-22
4. 2022 Budget Summary 6.29.22
5. PURCHASE REQUEST-GTPI_KLJ 6-28-22



June 17, 2022

Craig Spaulding
City of Rifle
202 Railroad Avenue
Rifle, CO 81650

1601 Riverfront Drive, Suite 204
Grand Junction, CO 81501
970-450-7474
KLJENG.COM



RE: Gateway Traffic and Pedestrian Improvements

Dear Craig and Selection Committee:

We understand how vital this project is to the community of Rifle for the safety, operation, capacity, and mobility of the Whiteriver, Centennial Parkway, 1st Street, Highway 6, and Highway 13 (Railroad Avenue) intersections as the gateway to the city and downtown. KLJ is pleased to have assisted the City with generating updated traffic counts and forecasts for grant funding pursuits in anticipation of this project, as well as renderings of the proposed downtown development (adjacent to the intersections) for further planning. We have spent the better part of a year investigating and researching the study area to greater understand challenges and issues with this corridor, and are 100 percent vested and committed to helping the City achieve its goals. While we have developed some concept ideas to help you visualize alternatives and demonstrate our full-service capabilities, we come with no preconceived notions, but with an open mind, tremendous talent, and expertise to help you analyze and execute the ideal safe and cost-effective solution. The advantages KLJ's team bring are clear and distinct:

LOCAL MANAGEMENT – KLJ will manage and deliver this project from our Grand Junction office, less than one hour from Rifle. Our team is comprised of several local partners (e.g., Bookcliff Survey and Colorado River Engineering) with great insight, relationships, and past experience with the City of Rifle. Bookcliff Survey has performed right-of-way (ROW) and topographic surveys throughout the project area. Colorado River Engineering is a Rifle-based company that regularly works with the City. Most recently, both firms worked with the City on the 3rd Street reconstruction project.

DEPTH OF INTERSECTION ANALYSIS AND DESIGN – One of KLJ's key differentiators is our traffic modeling and analysis expertise. We bring our national expert and frequent speaker on intersection and corridor studies, Joe DeVore, to the team. Joe has worked with our Colorado team of Ryan Sundberg, Jason Reimer, Dean Cooper, and me on intersection studies for the City of Montrose and the City of Delta. Joe and Ryan have designed several roundabouts and other intersection types for cities, counties, and Departments of Transportation (DOT). We encourage you to reach out to our references regarding the performance and quality of our traffic and roadway design expertise. Our team brings many lessons learned and industry best

practices from across the country with traffic modeling, analysis, and alternatives development that will significantly benefit your project. Traffic Engineer Joe DeVore has analyzed more than 150 intersections and helped recommend 17 roundabouts in the past 10 years, including design of six roundabouts with our Colorado Lead Roadway Engineer Ryan Sundberg.

We have the capacity and availability to quickly start this project with bid documents ready by mid-December. We welcome the opportunity to work with the City of Rifle on this gateway to your community. If you have any questions regarding our submittal, please contact me at 970-450-7476 or marc.kenney@kljeng.com.

Sincerely,

KLJ

A handwritten signature in blue ink, appearing to read 'Marc Kenney', written over a light blue background.

Marc Kenney, PE, CFM
Project Manager



Rendering of Future Downtown Development South of Highway 6

KLJ acknowledges Addendum #1.

ENGINEERING, REIMAGINED

Project Understanding

The intersection of Whiteriver, Centennial Parkway, 1st Street, and Highway 13 (aka Railroad Avenue) and adjacent intersections create unique traffic patterns and present both capacity and safety challenges. Our locally-based team members use and are intimately familiar with this corridor. Providing pedestrian facilities and speed control will be important for pedestrian use, drivability, and overall corridor safety. This project will require collection and analysis of multimodal traffic data to accurately model current and future predicted traffic flow/patterns through potential intersection design. A cost-benefit and safety analysis of potential multimodal options will be used to select a preferred alternative intersection layout. The successful consultant will proceed with preferred alternatives design, culminating in the delivery of a project bid package for construction. The City of Rifle has applied for a Colorado Department of Transportation (CDOT) Safer Main Streets grant to fund construction and, as such, the construction package will be completed as per City of Rifle and CDOT standards. This project will require involvement, input, and coordination with many stakeholders, including, but not limited to, the City of Rifle, CDOT, local utility providers, adjacent property owners, and adjacent/local businesses. The following are key project challenges/issues we identified while researching

this project that will be addressed and mitigated to minimize projects costs and impact to schedule.

PROJECT CHALLENGES AND SOLUTIONS

CHALLENGE: Elevation differentials creating steep grades.

SOLUTION: Optimize the location of improvements (intersections, streets, sidewalk, etc.) to reduce grades. This means shifting the proposed intersection slightly south and east. Retaining walls are an option, but are costly so their use will be avoided or minimized to the extent possible.

CHALLENGE: Determine the most feasible intersection design and traffic impacts beyond the project area.

SOLUTION: KLJ uses the latest data collection methods and modeling software to evaluate the project area and surrounding system. Improved traffic flow through a project intersection can negatively impact surrounding intersections due to increased conveyance. Our team will look at the project area and system as a whole under existing conditions, future traffic projections, and crash data/projections, and will run several concepts to key-in on safe, cost-effective solutions prior to detailed design.

CHALLENGE: Drainage, retention, and water quality.

SOLUTION: Our team includes Colorado River Engineering, whose office is only a few blocks from the project area. They are familiar with the region's hydrology, storm drain infrastructure within and adjacent to the intersection, and stormwater quality requirements now that the City of Rifle is transitioning into an Municipal Separate Storm Sewer System (MS4) community.

CHALLENGE: Relocation of utilities, including broadband and waterline, through study area.

SOLUTION: Our team includes Horrocks Engineers and Colorado River

Engineering. Horrocks has their own utility locators so our team's schedule is not at the mercy of an 811 engineering locate call, which are known to be slow to respond. Colorado River Engineering knows the local utility companies, has worked with them on past projects, has relationships with key contacts, and will be able to keep the utility coordination aspect of this project on schedule.

CHALLENGE: Minimize right-of-way (ROW) impact and acquisition.

SOLUTION: The best way to avoid potential ROW impacts is to develop a clear understanding of existing ROW boundaries. Bookcliff Survey has conducted extensive ROW research within the project area. ROW impacts will be part of the evaluation matrix and ranking of potential design concepts. The goal is to have no impacts or minor impacts, with the understanding that there may be an alternative with minor ROW impacts that provides other benefits and should be evaluated.

CHALLENGE: Maintenance of traffic (MOT) during construction will be important.

SOLUTION: Traffic routing during construction will be the responsibility of the selected contractor. However, our traffic engineers have considerable construction experience and are always giving thought on how solutions will be constructed and how the contractor facilitates continuous traffic flow through the project during construction. Accordingly, we can share our thoughts with the selected contractor, but ultimately MOT decisions and responsibilities will be their decision.

CHALLENGE: Relocation of Park-n-Ride facility and potential land swap with developer.

SOLUTION: The City may or may not include this within the scope of this project. However, it is a possibility and will have several coordination and design challenges related to, but separate from the intersection project. Colorado River Engineering has studied this co-project, has developed feasible concepts, knows all parties involved, and will lead this effort.



Gateway Corridor Study Area

Project Approach



TASK 1. PROJECT MANAGEMENT

Project Manager **Marc Kenney, PE, CFM** will schedule a kick-off meeting with City of Rifle staff and our team to confirm understanding of the project scope, goals, objectives, controlling criteria, and project schedule. This meeting will also establish roles and responsibilities within the project team. Marc will be the primary point of contact for the City to streamline and promote effective communication. Our team will take a proactive approach to identify potential issues and provide solutions to avoid negative schedule impacts. Having productive project coordination meetings will avoid surprises and help assure efficiency in execution and project success. The open and continuous line of communication between Marc and the City is necessary for a successful outcome and will include phone calls, emails, and scheduled meetings. Project team meetings will be scheduled at critical project milestones with City staff, KLJ, subconsultants, utilities, and other stakeholders, as shown on the project schedule. Our team typically prefers to meet with City staff in-person for these meetings, but are open to attending meetings virtually. Some staff will attend meetings virtually to save travel costs to the project. KLJ will provide meeting minutes for all Project Kick-Off and Project Team Meetings, as well as all other significant meetings. Schedule updates will be completed throughout the project's duration, and invoicing will be submitted monthly.

TASK 2. PUBLIC ENGAGEMENT

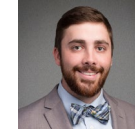
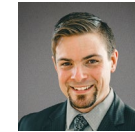
This project will modify the gateway to downtown Rifle from the I-70 corridor. Public outreach, education, and feedback will be key to a successful project. KLJ's in-house senior public engagement specialist will be involved in assisting the City and project team with public engagement. We will create a project website, host a public meeting, initiate outreach, and solicit project feedback. Public engagement will start just after the project kick-off meeting and will continue through the 90 percent design.

TASK 3. SURVEY AND ROW

3A. RIGHT-OF-ENTRY REQUESTS – Bookcliff Survey will properly notify adjacent property owners of the proposed survey work via certified mail. Survey work will start after we have received right-of-entry documentation back from property owners and/or when the two-week right-of-entry notification time frame has elapsed.

3B. SURVEY AND BASEMAP PREPARATION – Bookcliff Survey will prepare a basemap of the ROW, property boundary, topography, and existing features. KLJ has teamed with Horrocks for the mapping of subsurface utilities. Horrocks has extensive experience in providing these services and uses its own utility locating and survey staff to identify, mark, and survey existing utilities to a Quality Level B investigation. KLJ and Horrocks will coordinate with the City to complete any required Quality Level A investigation of identified potential utility conflicts that require vertical as-built data. Basemap preparation will be a combined effort between KLJ, Bookcliff Survey, and Horrocks, using collected field surveys and other available data.

3C. ROW IDENTIFICATION – ROW acquisition is often a challenging aspect of any project, and we have teamed with Bookcliff Survey because they have previously researched much of the ROW within the project area. If required, Bookcliff Survey will prepare detailed exhibits for the City showing the locations of proposed ROW acquisitions, including existing and proposed ROW and permanent and temporary easements. Legal descriptions will also be prepared for impacted parcels, as needed. The team will schedule a ROW review meeting with City ROW staff after completing the preliminary design tasks to review ROW and easement acquisitions.



TASK 4. TRAFFIC ANALYSIS AND DESIGN PHASE

Joe DeVore, PE, PTOE, RSP2 will lead the traffic analysis and **Ryan Sundberg, PE** will lead the preferred alternative design. Joe is familiar with this area and completed a limited scope traffic analysis to support a grant for this project. KLJ will expand on the data collection already completed for the intersection and use StreetLight Data to understand origins and destinations of traffic and seasonal variations in traffic demand. KLJ has conducted a preliminary analysis of the project area, and we believe the analysis of alternatives is likely to indicate a roundabout configuration the most suitable outcome. Roundabouts are becoming quite common, but still are viewed with hesitation by some of the traveling public. Our team acknowledges these concerns and bring significant experience developing roundabouts of all types and sizes to fit each communities' needs. To provide an end product that meets the needs of City and the traveling public, our team will review previous roundabout designs used south of I-70 to provide satisfactory movements, improve safety, and reduce conflicts. KLJ will develop the geometric layout following Federal Highway Administration (FHWA) and CDOT Geometric Design and Layout development guidance, including basemap, design calculations, turning movements, horizontal and vertical alignments, intersection and interchange geometrics, preliminary structure locations/depths, and typical sections at key locations. With consensus on a preferred alternative, we will continue with the design.



Concept shifting roundabout to Whiteriver Avenue focused on minimizing ROW impacts

4A. TRAFFIC STUDY – KLJ will use third-party data from StreetLight to check and supplement the data collected in March 2022 to identify seasonal fluctuations and trip characteristics. Our team will evaluate existing (2022) and predict future (2045) traffic conditions within the project area to confirm that roundabout designs will provide capacity necessary for Rifle's seasonal traffic peaks. Up to three intersection layouts/types will be analyzed to determine the most cost-effective solution over the short and long-term. KLJ will work with the City to determine if any land use or demographic changes will change from a two percent average annual growth rate. Safety analysis will be completed to understand the last 5 to 10 years of available crash data and identify possible existing crash trends. A 24-hour Vissim microsimulation model of the proposed roundabout will be created looking at both queuing and delay caused by various intersection layouts. The goal of the selected alternative will be to maximize multimodal safety, capacity, and project cost. Vissim will also be used to test intersection geometric design features, such as fast path radius, approach offsets, curve radius, and entry geometry. In addition to the Vissim operations analysis, the Surrogate Safety Assessment Model (SSAM) will be used to understand vehicular conflict safety between intersection types to identify a design with the highest safety for the site-specific conditions. By utilizing Vissim and SSAM together, KLJ will optimize and maximize the operations and safety benefits of the proposed layout. Results of the operations and safety analysis will be documented in an Intersection Control Evaluation (ICE) memo finalizing the intersection recommendations.



4B. GEOMETRIC DESIGN – Working with the City of Rifle and reviewing key design elements and lessons learned on the existing roundabouts south of I-70 will be one of the first agenda items to deliver an excellent end product. Additionally, KLJ knows the site-specific constraints and is already vetting different ways to mitigate the concerns. The concept on page 3 is one possible alternative KLJ developed while researching this project. This concept focused on minimizing ROW impacts to the existing business and improving both the Railroad Avenue and Whitewater intersections with Highway 13 and 6.

After gaining concurrence on the 2D design, KLJ will move into the 70 percent plan design. One key item that can be overlooked with intersections is the 3D AutoTURN analysis for large vehicles. Our team has designed, constructed, and observed the operation of thousands of intersections and the ideal vehicle for the 3D analysis is a tractor-trailer with lo-boy. Lo-boys have minimal clearance and making sure profile grades are sufficiently set to provide drainage and mitigate belly drag is crucial to a well-functioning intersection.

4C. DRAFT AND FINAL TRAFFIC MANAGEMENT (DETOUR) PLAN – The contractor is responsible for providing detailed Methods for Handling Traffic (MHT). KLJ's plan set will include basic traffic control plans to provide guidance to the contractor when preparing detailed MHTs. KLJ will coordinate with the City and CDOT to establish allowed detour routes, street closures (if any), and guidance for lane swaps, etc. All traffic control will be in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) and CDOT requirements.

4D. GEOTECHNICAL INVESTIGATION AND REPORT – KLJ has retained HBET to provide geotechnical services to perform all geotechnical sampling, laboratory analyses, and design calculations, as necessary, to establish suitable roadway sections for the project. This includes the determination of the 20-year equivalent single axle load (ESAL) counts and pavement design per CDOT's Pavement Design Manual.

4E. STORM SEWER HYDROLOGY AND HYDRAULICS – KLJ's team of experienced

drainage engineers will analyze the existing stormwater collection system in accordance with CDOT Drainage Design Manual (except where modified by City standards), utilizing existing data and other information available from the City to develop a working model for the tributary area of this project. Using that data, KLJ will appropriately size and position new gravity piping and curb inlets with the understanding that only those elements within the immediate project area will be detailed and designed for construction.

4F. UTILITIES, LANDSCAPE ARCHITECTURE, AND STREET LIGHTING – Existing utility impacts and relocations will be coordinated with the city for water, sanitary, and storm; Xcel Energy for power and natural gas; Comcast for cable TV communications; and Century Link for phone. Horrocks Engineering will provide our team's subsurface utility engineering (SUE) services. KLJ and Horrocks have teamed on numerous projects together and have a strong working relationship. Horrocks has a wealth of experience with SUE work and utilize their in-house utility locators and survey to streamline coordination and reduce schedule delays. Relocation plans for existing utilities and relocations will be the responsibility of the respective utility purveyor, including City-owned elements. KLJ will incorporate relocation plans prepared by others into our design plan set deliverable. This project is a gateway project and must look the part, so KLJ asked Ted Ciavonne to join our team to provide Landscape Architecture (LA) services. Ted was an owner of Ciavonne Roberts Associates, who have been acquired by Kaart. Ted's team has completed LA for numerous gateway intersections across the western slope, including the existing roundabouts in Rifle. KLJ's in-house electrical engineers will provide street lighting and associated circuitry design and will coordinate with the City during design. Sizes and exact locations will be determined and coordinated with the City during the geometric design phase.

4G. CDOT CATEGORICAL EXCLUSION (CATEX) – KLJ brought on ERO to assist with this task due to their depth of experience with CDOT, local species, Western Slope challenges, and our working relationship on other projects.

4H. PARK-N-RIDE FACILITY – This is an optional scope of work that has been discussed as part of this project. Colorado River Engineering is familiar with this

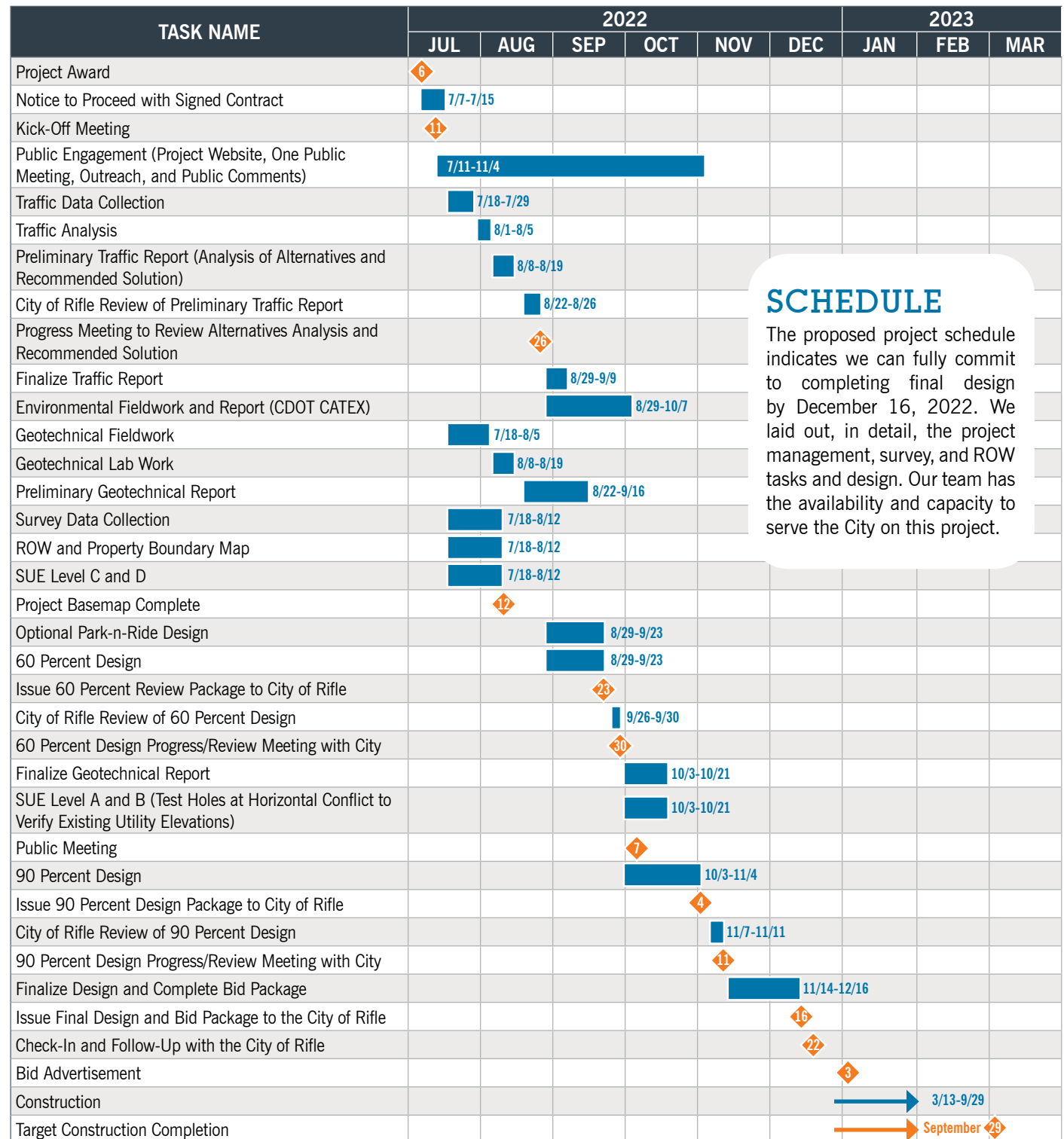
scope, has developed concepts, and will lead this scope, should the City opt to include it with this project.

4I. PLANS AND SPECIFICATIONS –

Following selection of a design alternative, our staff of seasoned engineers and CAD designers will provide the City of Rifle the level of detail and hands-on attention this project demands. The design and drawings will use current CDOT format, design standards, M&S standards and details, construction standards and specifications, and project special provisions. KLJ's deliverables include all items identified in the request for proposal, specifically, stamped and signed construction drawings that depict existing conditions; existing ROW; survey control; street plan; profile and cross sections; Americans with Disability Act (ADA) improvements; lighting; landscape/streetscape improvements, plantings, and irrigation system; striping; signage; details; and specifications. KLJ has experience with, and will utilize, CDOT Specifications Section 101 and sections 200 through 717 of the current Standard Specifications for Road and Bridge Construction.

4J. CONSTRUCTION COST ESTIMATE –

Accurate construction cost estimates impact the City of Rifle's ability to accurately plan and fund the project. KLJ's cost estimates will use quantity take-offs with unit prices from CDOT Average Bid Costs incorporated with City gathered cost data from recent projects, and allocations for unmeasured items derived from similar projects to obtain a total project cost. These allocations will include lump sums for items such as erosion control, traffic control, signing, and striping. As design progresses, the estimate will be refined, and, where applicable, allocation items will be replaced with actual bid items and quantity take-offs to lock in project costs. If required, ROW estimates will be included and closely coordinated with City of Rifle staff. The team will also work with the City to determine the appropriate amount of the contingency to be included within the engineer's estimate of probable cost.



SCHEDULE

The proposed project schedule indicates we can fully commit to completing final design by December 16, 2022. We laid out, in detail, the project management, survey, and ROW tasks and design. Our team has the availability and capacity to serve the City on this project.

Previous Similar Project Experience

One key defining differentiators we bring to your project is the **level of expertise and skill set of our in-house traffic engineers with regard to traffic modeling and analysis** to improve safety, vehicle capacity, and pedestrian/bike mobility. Our traffic modelers are critical to the design of our roadway projects with analysis of more than 160 intersections in the past 10 years. Many of our transportation projects require analysis of complex systems, including the inter-relationship of crash history, traffic counts, future growth, traffic flow, geometric design, signal timing, signing, and striping. Our team is adept at examining intersection, corridor, and area traffic operation and safety issues within a community.

Joe DeVore, PE, PTOE, RSP2 will provide traffic analysis and modeling to support the geometric design. He has led the traffic modeling and analysis for the design of **17 roundabouts**. Joe is one of KLJ's leading traffic engineers and modelers, having provided analysis for **more than 150 intersections**. He provides a unique background of both macro and micro safety analysis and has perfected a surrogate conflict analysis methodology using Vissim and SSAM to provide detailed future safety analysis for daily site-specific conditions. Joe is a frequent national speaker on microsimulation analysis, traffic modeling, and ICE guidance.

Our roadway engineer, **Ryan Sundberg, PE**, has designed **six roundabouts in the past five years** for the Minnesota Department of Transportation (MnDOT) and several cities and counties. He has collaborated with Joe on the traffic analysis for each of these projects. Ryan has been the lead roadway engineer on more than \$150 million worth in roadway reconstruction projects in the past 10 years. His expertise is in roadway and intersection/roundabout geometric design and mobility integration. Ryan uses his knowledge and experience to design solutions that improve capacity and safety for traffic and pedestrians, while minimizing environmental and ROW impacts – balancing construction costs, constructability, and service life.

The below chart lists additional intersection traffic analysis studies completed by Joe DeVore in the past five years. KLJ has analyzed various types of intersection alternatives from roundabouts and continuous flow intersections to restricted U-turns, grade separated, diverging diamond interchanges (DDI), and single-point urban interchanges (SPUI). Access control and multimodal integration are often part of these studies, analysis, and design.

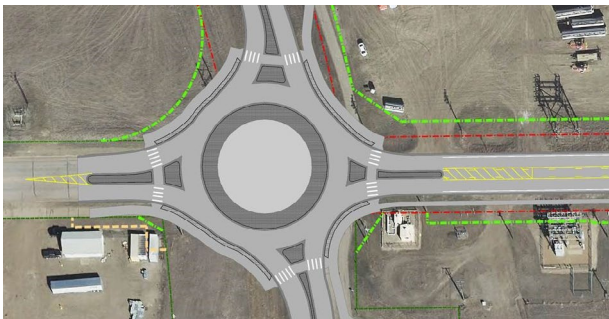
Our team also brings recent CDOT local agency experience working on the City of Montrose West Main Revitalization, Town of Bayfield Trail Extension, and Huerfano County Bridge Replacement. Our team is adept at coordinating with CDOT, understanding CDOT design standards, and executing CDOT's approval process.

SAMPLE LIST OF INTERSECTIONS ANALYZED BY THE KLJ TEAM IN THE PAST FIVE YEARS		
City of Montrose, CO West Main Revitalization » West Main and Chipeta Road » West Main and Grand Avenue » West Main and Townsend Avenue » West Main and Park Avenue » West Main and Nevada Avenue	City of Mendota Heights, MN Dodd Road and Delaware Avenue City of Fargo, ND 17th Avenue, including Five Intersections Saint Cloud Area Planning Organization (APO), MN US 12 (Independence) Montana Department of Transportation (MDT) Intersection Safety Evaluations (ISE) Reports for 16 Intersections with High Historical Crash Rates/Severity	MnDOT (continued) TH 59 Complete Streets (Pelican Rapids) » TH 59 and TH 108 South » TH 59 and TH 108 North » TH 59 and CSAH 9 TH 22 Reconstruction (St. Peter to Mankato) » TH 22 and CSAH 57 » TH 22 and CR 101 » TH 22 and CSAH 21 » TH 22 and Bassett Drive » TH 22 and CSAH 26 » TH 22 and N Victory Drive TH 371 Corridor Study (Brainerd) » TH 371 and CR 125 » TH 371 and CR 126 » TH 371 and Brainerd International Raceway (BIR) Access MN 53 (International Falls) » MN 53 and 7th Street » MN 53 and 11 Street TH 10 Corridor Study (Royalton) » TH 10 and CR 26
City of Delta, CO Hillside Street Reconstruction » Hillside and 5th Street	Mesa County, CO Clifton 1st Street Reconstruction » 1st Street and Grand Avenue	
Town of Silt, CO New Pedestrian Bridge Over I-70 » I-70/Silt Interchange	City of West Fargo, ND Sheyenne Street Reconstruction » Sheyenne Street/I-94 Interchange	
City of Bismarck, ND 43rd Avenue Reconstruction Centennial Road/Bismarck Expressway/I-94B Interchange	MnDOT ICE Reports » TH 60/I-35 (Faribault) » TH 60/3rd Street (Faribault) » TH 21/CSAH 11 (Faribault) » TH 63 and MN 30 (1st Street) (Stewartville) » TH 65 and Front Street (Albert Lea) TH 60 Corridor Study (Windom) » 9 ICE Reports	

KLJ Traffic Modelers Have Analyzed More Than 160 Intersections in the Past Decade

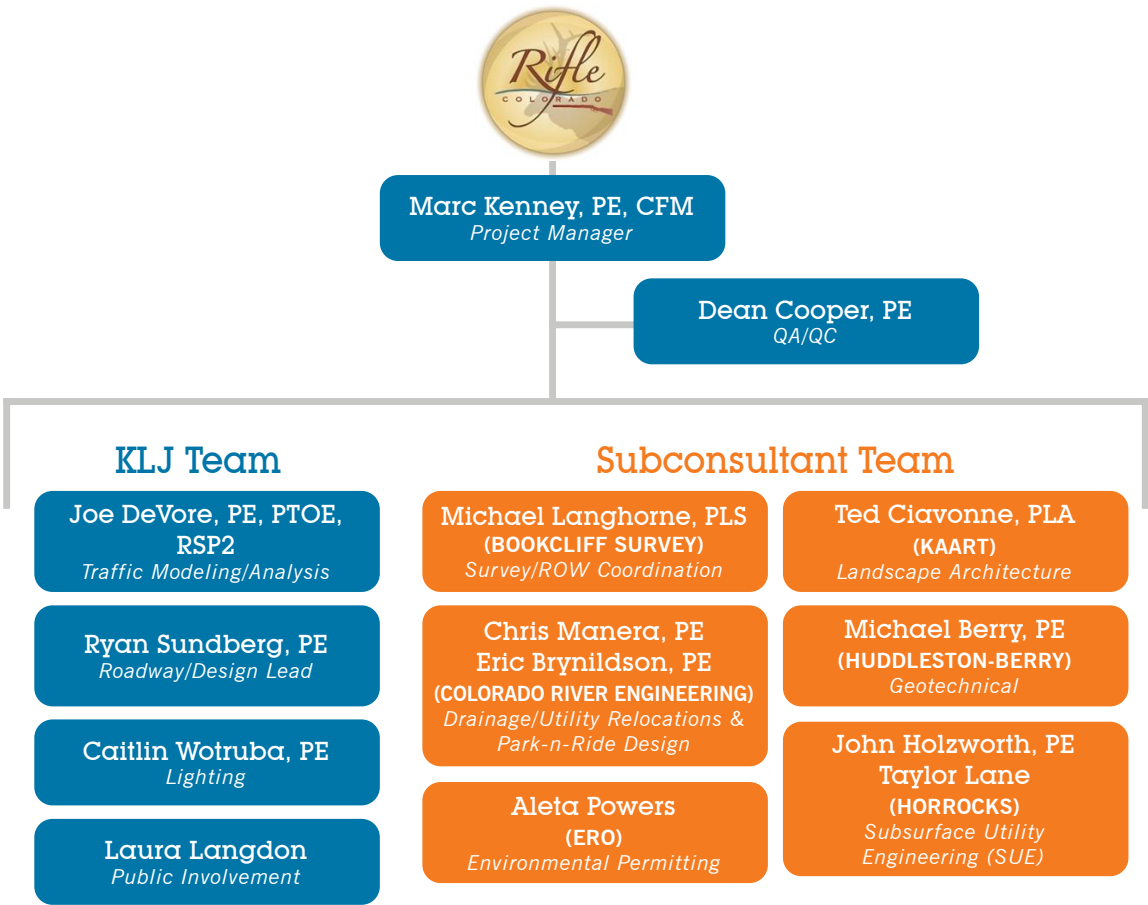
In the past 10 years, **KLJ has designed 18 roundabouts** – from mini and compact roundabouts to single-lane, multilane, and teardrop roundabouts. We will evaluate several intersection design concepts as part of this project. However, given our preliminary work, knowledge of the traffic flows/patterns, and available ROW, we anticipate a configuration involving a roundabout will likely be the most efficient and safest intersection type for this project. Joe DeVore, Ryan Sundberg, and their supporting teams bring a broad depth of roundabout experience for city, county, and DOT clients across a multi-state region. In addition to the previously listed intersection studies, these projects also included traffic analysis/modeling, alternatives development, and intersection design. We solved similar issues and faced similar design criteria on these roundabout projects and bring many lessons learned, which will help mitigate issues on the City of Rifle project and assure a high-performance roundabout design. Full-depth profiles of these projects are featured in the Appendix along with completion date, construction value, and reference contact information.

In the Past 10 Years, KLJ Has Designed 18 Roundabouts



CLIENT/PROJECT TITLE/LOCATION	# of Roundabouts	SIMILAR PROJECT CRITERIA										DESIGN LEAD	
		Traffic Analysis	Environmental Permitting	ROW Acquisition/Coordination	Roundabout Design	Pedestrian/Bike Mobility	Lighting	Utility Relocation	Landscape Architecture	Public Engagement	Maintenance of Traffic	Joe DeVore, PE, PTOE, RSP2	Ryan Sundberg, PE
NDDOT ND Highway 1806 Reconstruction – Mandan, ND	1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
City of Bismarck 43rd Avenue Reconstruction – Bismarck, ND	2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
MDT US 93A Seven-Mile Kalispell Bypass – Kalispell, MT	5	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
MDT Kalispell Bypass Foys Lake Road Reconstruction Design-Build – Kalispell, MT	2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
MDT Kalispell Bypass Airport Road Reconstruction – Kalispell, MT	2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Hennepin County CSAH 92/TH 12 Intersection Improvements – Hennepin County, MN	1	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Koochiching County CSAH 332 and Highway 53 Intersection Improvements – Koochiching County, MN	1	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
MnDOT Pelican Rapids Complete Streets – Pelican Rapids, MN	2	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
MnDOT TH 22 Reconstruction – Mankato, MN	1	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
City of Bozeman Cottonwood-Stucky Intersection Improvements Bozeman, MT	1	✓	✓	✓	✓	✓	✓	✓	✓		✓		
TOTAL ROUNDABOUTS	18												

Corporate Resume/Project Team



Team Availability			
Team Member	Percent Available	Team Member	Percent Available
Marc Kenney	55%	Chris Manera	55%
Dean Cooper	35%	Eric Brynildson	60%
Joe DeVore	55%	Ted Ciavonne	45%
Ryan Sundberg	55%	Aleta Powers	50%
Caitlin Wotruba	40%	Michael Berry	60%
Laura Langdon	50%	John Holzwarth	50%
Michael Langhorne	50%	Taylor Lane	45%

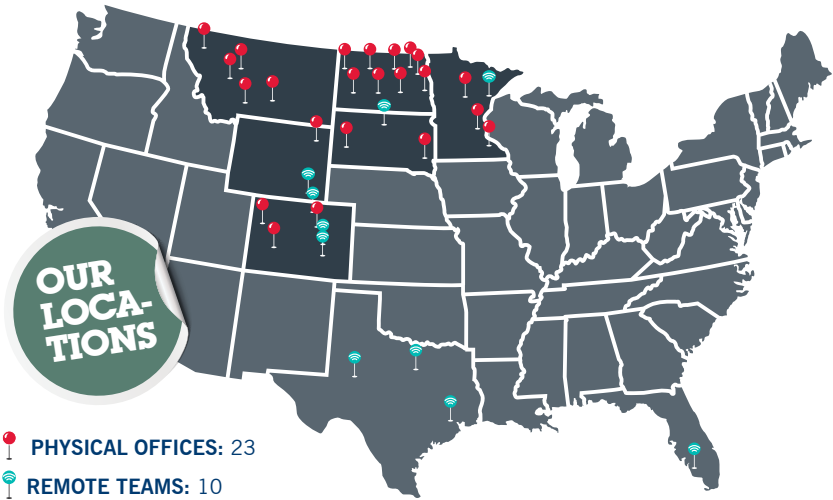
PRIME CONSULTANT



KLJ will serve as the prime consultant, providing project management, traffic modeling and analysis, intersection/roadway design, drainage, utility relocations, lighting, cultural resources, public engagement, and visualizations. The project will be led by **Marc Kenney, PE, CFM** a 25-year veteran senior project manager from **KLJ's Grand Junction office**. Marc has worked extensively across the Western Slope on municipal/public, roadway, drainage, and private projects.

KLJ is a multi-discipline engineering consulting firm specializing in the municipal and transportation markets. Since 1938, KLJ has served city, county, state, federal, DOTs, Tribal, and private clients, providing planning, design, and construction engineering services for infrastructure projects. We are an employee-owned firm with a staff of 500 in 23 offices across Colorado, North Dakota, South Dakota, Minnesota, Montana, and Wyoming.

KLJ expanded to the Colorado market in mid-2018 with an office in Denver and has since opened offices in Grand Junction and Montrose – growing to nearly 40 team members in Colorado. Several of our key team leads have spent most of their careers serving the Colorado market, specifically the Western Slope, bringing familiarity with the region and relationships with local municipalities, utilities, and contractors. Since opening offices in Colorado, KLJ has worked with the cities of Montrose, Delta, Arvada, and Fort Lupton; towns of Collbran, Silt, and Bayfield; and counties of Mesa, Montrose, Ouray, Clear Creek, and Huerfano.



If desired, KLJ can assist the City with our value-added grant services. Our expert grant writers have helped clients secure more than \$384 million in grants in the past 15 years. We assist our clients in identifying available grants, writing grant applications, and assisting in the negotiation of the grant between the agency and you. We also can serve as the grant administrator, overseeing the compliance related to grant commitments, certifying pay estimates, managing the grant reimbursement process, and generating pre-project, quarterly, and annual reports to meet grant requirements.

SUB-CONSULTANTS



COLORADO RIVER ENGINEERING, based in Rifle, will assist with drainage, utility coordination, and lead design of the Park-n-Ride facility, if elected as an option. They previously led concept development for relocation of the Rifle Park-n-Ride facility. Their local knowledge, relationships, and past experience with Rifle will be extremely important to the success of the intersection and possible future relocation of the Park-n-Ride facility.



BOOKCLIFF SURVEY SERVICES, located in Rifle, will provide all surveying services for the roundabout and Park-n-Ride

facility. Bookcliff brings years of experience with roadway and development projects within Rifle and surrounding communities.



ERO RESOURCES (ERO), located in Hotchkiss, will provide environmental services. KLJ and ERO have worked on the Town of Collbran and Town of Bayfield trail feasibility and extension projects



KAART will provide LA from its Grand Junction office. Ted Ciavonne provided LA services for the Rifle roundabout south of I-70 and several smaller roundabouts within Rifle commercial/residential developments, as well as City of Grand Junction Horizon Drive and City of Fruita roundabouts.



HUDDLESTON BERRY ENGINEERING & TESTING (HBET), based in Grand Junction, will provide geotechnical services.



HORROCKS ENGINEERING will provide SUE services from its Denver office. KLJ, HBET, and Horrocks have worked together on the City of Montrose West Main Revitalization and Mesa County Clifton 1st Street Reconstruction and South Camp Road Widening.

Answers to Questions

Does KLJ have experience in high traffic intersection design? KLJ has experience in high traffic intersection studies and design throughout the Midwest with recent projects on:

- » Preliminary Traffic Model for Whiteriver, Centennial Parkway, 1st Street, Highway 6, and Highway 13 (Railroad Avenue) Intersections in Rifle, CO (16,000 Annual Average Daily Traffic [AADT])
- » West Main in Montrose, CO (20,000 AADT)
- » US 93 and US 93A in Kalispell, MT (20,000 AADT)
- » TH 15 in St. Cloud, MN (32,000 Average Daily Traffic [ADT])
- » US 12 in Independence, MN (18,000 AADT)
- » Sheyenne Street in West Fargo, ND (18,000 AADT)
- » Centennial Road/Bismarck Expressway/I-94B (26,000 AADT) in Bismarck, ND

KLJ has used a microsimulation traffic modeling approach on all of these projects to accurately analyze corridors and intersections that are approaching or at capacity to quantify latent demand and understand the benefits of alternative intersection control.

If KLJ does have experience in high traffic intersections, please provide a list of the types of intersections you have designed. Include locations. See list included under the “Similar Experience List” in the Appendix of this proposal.

Briefly describe how you anticipate addressing the pedestrian traffic at this intersection. KLJ intends to address pedestrian traffic by improving crossing visibility, providing pedestrian refuges where applicable, and working with the City of Rifle to address any pedestrian concerns. One way to address the pedestrian traffic is with the construction of a roundabout, to limit the crossings to one direction of vehicular travel at a time. If traffic counts

warrant the need, the use of rapid flashing beacons or other advanced warning signs will be recommended.

Briefly describe how you anticipate addressing the pedestrian issues at this intersection. KLJ has extensive experience considering pedestrian crossings of single and multi-lane intersections throughout the upper Midwest, including accommodations at high-speed intersections. These designs have considered enhanced pedestrian crossings, such as pedestrian signalization and rapid flashing beacons, displaced pedestrian crossings, and even pedestrian underpasses for high-volume pedestrian routes. At the intersection of US 6 and Highway 13, pedestrian crossings will be a major concern from businesses and residential to the north and east to the park and ride/transit station in the southwest quadrant. With the west leg having an AADT of approximately 6,000 and the north leg of approximately 12,500, different pedestrian crossing designs will need to be implemented to maximize pedestrian safety while also providing capacity for the intersection. KLJ will minimize the pedestrian crossing distances and maximize the visibility of pedestrian movements to vehicles entering or exiting from the intersection.

Briefly describe how you anticipate addressing the adjacent intersections in both your analysis and design. KLJ will complete a microsimulation traffic analysis to identify and test alternatives that will provide the necessary capacity at US 6, Railroad Avenue, and Highway 13 approaches, while considering future developments and growth in the study area. This analysis will guide the design to minimize vehicle lanes and vehicular conflicts to create a safe design that moves traffic and pedestrians acceptably and safely. By including all three intersections in a microsimulation analysis, we will be able to identify queuing concerns between intersections and prioritize alternatives that reduce queues and keep traffic flowing through these closely spaced intersections. One option to possibly consider, from a high-level assessment, will be a five-legged roundabout with a southbound bypass lane to remove thru traffic from the circulatory roadway (see photo to the right).

How many concepts do you envision for this project? KLJ proposes analyzing up to three alternatives and two sub-options as part of the traffic analysis considering a combination of one or two roundabouts with a continuous flow intersection at White River Avenue and Highway 13. These concepts will start with two different alternatives that will likely have two sub options created for the highest benefit alternative considering bypass lanes or direction movements that will further limit potential vehicle conflicts and maximize the safety of this project. With the site-specific traffic analysis using Vissim software, KLJ will optimize the roadway design to the project constraints.

Please provide a minimum of three references that have worked with the engineer that will be leading the project.

Scott Murphy, PE 970-901-1792
City Engineer, City of Montrose
smurphy@cityofmontrose.org

Nathan Ellingson, PE 612-596-0375
Principal Engineer, Hennepin County
nathan.ellingson@hennepin.us

Forrest Hasty, PE, PMP 507-508-4018
MnDOT Project Manager, MnDOT
forrest.hasty@state.mn.us

David Hood 970-874-7904
City Engineer, City of Delta
davidhood@cityofdelta.net



Potential Conceptual Development for Gateway Intersections



Appendix

Similar Experience Resumes

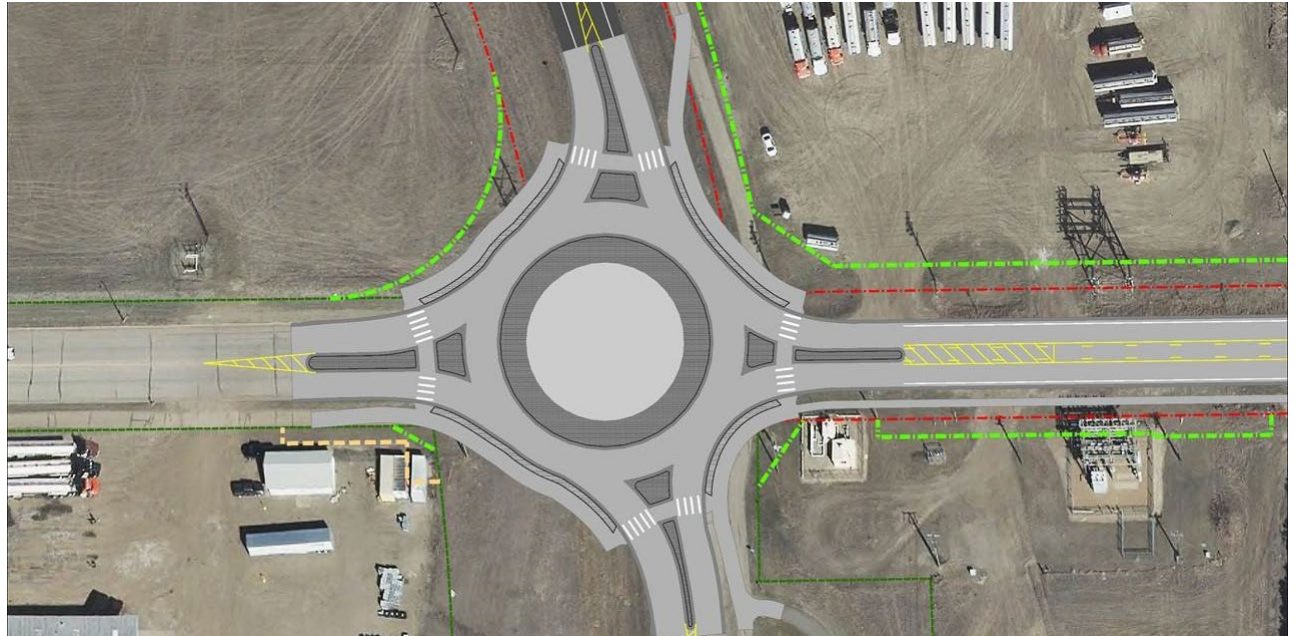
ND HIGHWAY 1806 RECONSTRUCTION ROUNDBOUT AT OLD RED TRAIL AND COLLINS AVENUE

Mandan, ND

COMPLETION DATE: 2021 | **COST:** \$6.9 MILLION

ND Highway 1806 (Mandan Avenue/Old Red Trail) was a two-lane rural roadway located in northeast Mandan that supported a large residential development near the school, trucks accessing the largest oil refinery in the state, a large sports complex, and boaters/campers at a recreational reservoir. The road lacked adequate turn lanes, proper sight distance at some intersections, pedestrian facilities, and lighting. Also, the curve near the refinery did not meet the 35-mph design speed of the corridor, resulting in numerous crashes. These challenges led to a reconstruction of the roadway to accommodate safety and increased vehicular and pedestrian traffic demands. KLJ provided a traffic study of the corridor, comparing alternative design solutions and led extensive public engagement meetings. The project reconstructed and widened Old Red Trail from Mandan Avenue to Collins Avenue, installed a roundabout for traffic control at the intersection of Old Red Trail and Mandan Avenue, added turn lanes, made spot improvements at the refinery entrance, and improved the nearby interstate ramps. KLJ provided civil, survey, ROW, environmental, lighting, public engagement, and construction administration. New lighting featured an LED system. Roadside ditches were replaced with curb and gutter with storm sewer drainage, and landscape architecture was provided along the corridor.

CONTACT: ARDIN STRIEFEL, NDDOT, 701-328-2559,
ASTRIEFE@ND.GOV



43RD AVENUE NE URBAN RECONSTRUCTION WITH TWO ROUNDABOUTS

Bismarck, ND

COMPLETION DATE: 2022 | **COST:** \$8.8 MILLION

The 43rd Avenue NE project, from State Street to N 26th Street, consists of reconstruction and widening of approximately one mile of 43rd Avenue NE and approximately a half mile of N 19th Street. The alternative analysis process included traffic operations, ROW, utility, and environmental impacts. The selected roadway section consists of a four-lane urban road section between State Street and N 19th Street that transitions to a three-lane urban road section between N 19th Street and N 26th Street. Other improvements include new roundabouts at the intersections of N 19th Street and N 26th Street, lighting, traffic signal modifications at State Street, restricted access intersections, retaining walls, landscaping, railroad crossing, a 10-foot wide shared-use pedestrian trail, a 6-foot wide pedestrian sidewalk, watermain improvements, sanitary sewer improvements, and installation of a stormwater conveyance system that includes installing two box culverts and channel grading along the Hay Creek watershed.

CONTACT: GABE SCHELL, CITY ENGINEER, 701-355-1505, GSCHELL@BISMARCKND.GOV



US 93 ALTERNATE SEVEN-MILE BYPASS, INCLUDING FIVE ROUNDABOUTS

Kalispell, MT

COMPLETION DATE: 2010-2016 | **COST:** \$130 MILLION

KLJ provided planning, preliminary design, and final design for an alternate route of US 93 that bypasses the central business district of the City of Kalispell. The project was constructed in 13 segments over a multi-year period to align with funding availability. The new bypass initially featured a temporary two-lane highway for nearly four miles and a four-lane highway for another 3.6 miles. The project required extensive coordination between MDT, the City of Kalispell, Flathead County, and the Confederated Salish and Kootenai Tribe (CSKT). The project was accelerated into a fast-track process with 10 construction phases. The project included rural and urban arterial roadway, seven bridges, three pedestrian bridges, two pedestrian tunnels, nine miles of bike paths, four interchanges, five roundabouts, and noise walls. KLJ provided updates, design, and permit assistance for re-evaluation of the 10-year old Environmental Impact Statement (EIS) for 404, 124, floodplain, and MS4 permits, which included utility connections, bike path connectivity, and ROW design and acquisition for 280 parcels of land. We performed an extensive traffic study, forecasted future traffic volumes, analyzed intersection configurations, and completed a predictive study of each. Roundabouts and traffic signals were compared for capacity and safety using a traffic simulation that KLJ prepared and presented in the analysis to the public to build consensus for a preferred alternative. We provided civil, structural, traffic, survey, ROW, environmental, cultural resources, and public engagement for all segments. KLJ is currently in design on converting two of the original two-lane segments to four-lane to make the entire length of the bypass a four-lane highway.

CONTACT: BOB VOSEN, MDT PROJECT MANAGER, 406-523-5802, RVOSEN@MT.GOV





US 93 ALTERNATE BYPASS FOYS LAKE DESIGN-BUILD WITH TWO ROUNDABOUTS

Kalispell, MT

COMPLETION DATE: 2022 | COST: \$17 MILLION

KLJ is the lead design engineer for a design-build project to convert the last 1.9-mile segment of the two-lane bypass around Kalispell into a four-lane highway for MDT. The project includes changing the at-grade roundabout at Foy's Lake Road into a grade-separated interchange. The on/off ramps feature teardrop-shaped roundabouts instead of traditional traffic signals. KLJ is providing highway and traffic engineering, environmental document and permit preparation, survey, ROW, storm drainage improvements, utility relocations, streambank restoration, public involvement, and enhancement to the Great Northern Historic Trail. The project is substantially completed and open to traffic with final chip-seal and road line painting in 2022.

KALISPELL BYPASS AND KALISPELL BYPASS US 93 TO AIRPORT ROAD

Kalispell, MT

COMPLETION DATE: 2023 | COST: \$19 MILLION

KLJ is currently designing a 1.7-mile reconstruction of the Kalispell Bypass from Basecamp Drive to Airport Road. The reconstruction project includes two-lane roadway widening, replacing an at-grade roundabout with a grade-separated interchange at Airport Road with two teardrop-shaped roundabouts, bridge widening design over Ashley Creek, and addressing geotechnical settlement conditions, trail improvements, ROW design, public outreach, and environmental document updates and permitting. KLJ performed an extensive traffic study, forecasted future traffic volumes, analyzed intersection configurations, and completed a predictive safety study of each configuration, summarizing these findings in a comprehensive intersection selection report. Roundabouts and traffic signals were compared for capacity and safety using a traffic simulation that was used in presenting the analysis to the public to build consensus for a preferred alternative. A diamond interchange with roundabouts at the on/off ramp intersections was the preferred alternative that is being carried forward into design.

CONTACT: BOB VOSEN, MDT PROJECT MANAGER, 406-523-5802, RVOSEN@MT.GOV



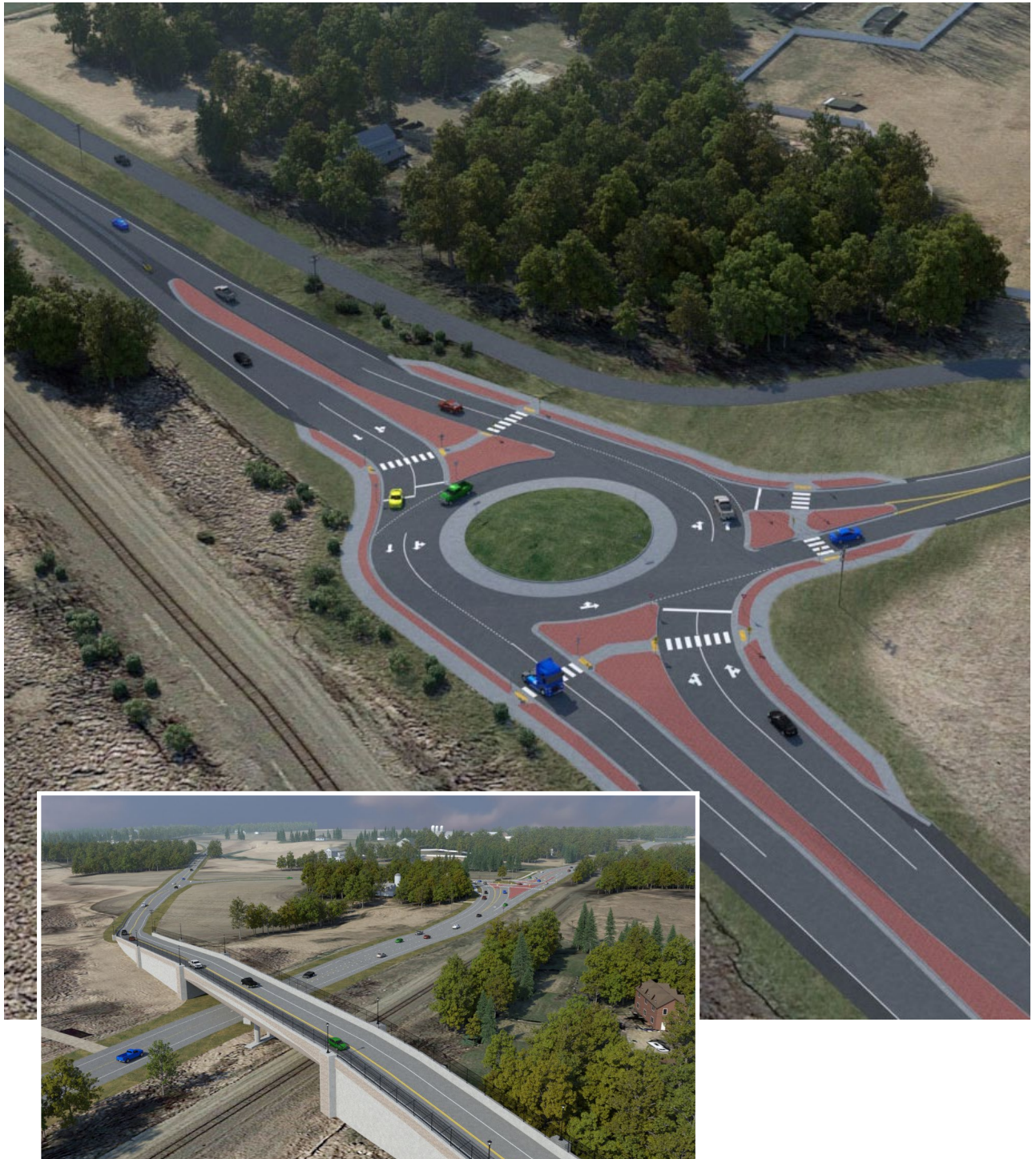
CSAH 92/TH 12 INTERSECTION IMPROVEMENTS

Hennepin County, MN

COMPLETION DATE: 2022 | COST: \$15 MILLION

The split intersection of TH 12 and CSAH 92 has been fraught with safety and mobility challenges for decades. It is particularly difficult to make left-hand turns from CSAH 92 onto TH 12, leading to driver frustration and risk taking. Fatal crashes along the corridor gave rise to an active safety coalition that secured state bond and federal aid funding to develop major safety and mobility improvements. KLJ led traffic analysis, alternatives analysis, and an extensive public engagement process. The project's first open house had more than 100 attendees, and an on-line survey of alternatives that was shared through Facebook advertisement received nearly 2,000 responses. KLJ also produced a video highlighting the proposed improvements to gain public and stakeholder support. Public involvement resulted in a challenging alternative selection process with strong and sometimes conflicting positions taken by various stakeholders. KLJ used ConceptStation during agency meetings to develop, present, and analyze many alternatives and sub-alternatives quickly and effectively. Ultimately, a grade separation of CSAH 92 and the BNSF railroad track was selected with a hybrid roundabout providing access to CSAH 92. The new crossing included significant infrastructure within the railroad ROW; KLJ promptly sought and achieved initial project approval and a Preliminary Engineering Agreement from BNSF. Ongoing coordination allowed for bridge pier placement within BNSF ROW to significantly reduce bridge costs and project impacts. After achieving consensus on the preferred alternative to improve safety and mobility on TH 12 and CSAH 92, KLJ completed environmental documentation and preliminary and final design. We used drone survey to efficiently collect data, while simultaneously avoiding potential conflict with an aggressive landowner.

CONTACT: NATHAN ELLINGSON, HENNEPIN COUNTY,
612-596-0375, NATHAN.ELLINGSON@HENNEPIN.US





PELICAN RAPIDS COMPLETE STREET WITH ROUNDABOUTS

Pelican Rapids, MN

COMPLETION DATE: 2025 | COST: \$15 MILLION

The City of Pelican Rapids is a diverse community with numerous cultures and transportation needs to accommodate all modes of users. It's not uncommon for residents to bike or walk to work. With two schools and access to several parks along TH 59, pedestrian and bicycle safety are critically important to the corridor. The City plans to replace underground utilities in conjunction with MnDOT's improvements on TH 59 and TH 108. MnDOT has opted to employ a complete streets approach to improve safety and mobility for all users along the corridor. KLJ is working to balance operational needs of the road with multimodal solutions, incorporating aesthetics and streetscape design, Americans with Disabilities (ADA) features, and drainage improvements. KLJ evaluated the existing conditions of the corridor and provided environmental documentation and a Level I Layout for the corridor. The design includes two mini roundabouts through the heart of Pelican Rapids. The team is carrying the project into final design. We led public engagement, which played a significant role in developing design alternatives.

CONTACT: THOMAS PACE, MNDOT DISTRICT 4, 213-846-3627, THOMAS.PACE@STATE.MN.US

TH 22 RECONSTRUCTION

Mankato to St. Peter, MN

COMPLETION DATE: 2025 | COST: \$30 MILLION

The TH 22 reconstruction project includes development of three Level 1 Staff Approved Layouts, a high-speed roundabout design, divided two-lane highway with continuous T-intersection, access consolidation, and passing lanes for a 6.5-mile stretch of highway. Unique to this project is the roundabout that needs to handle 110-foot long Load King trailers in all directions without being a super-sized roundabout due to heavy traffic patterns in all directions and pedestrian crossings. KLJ also led all the traffic analysis, provided a non-programmatic Categorical Exclusion (CATEX) for the project, and provided preliminary design for a Minnesota Department of Natural Resources (MnDNR) trail adjacent to the highway.

CONTACT: CHARLES ANDROSKY, MANKATO AREA PLANNING ORGANIZATION, 507-387-8396, CANDROSKY@MANKATOMN.GOV



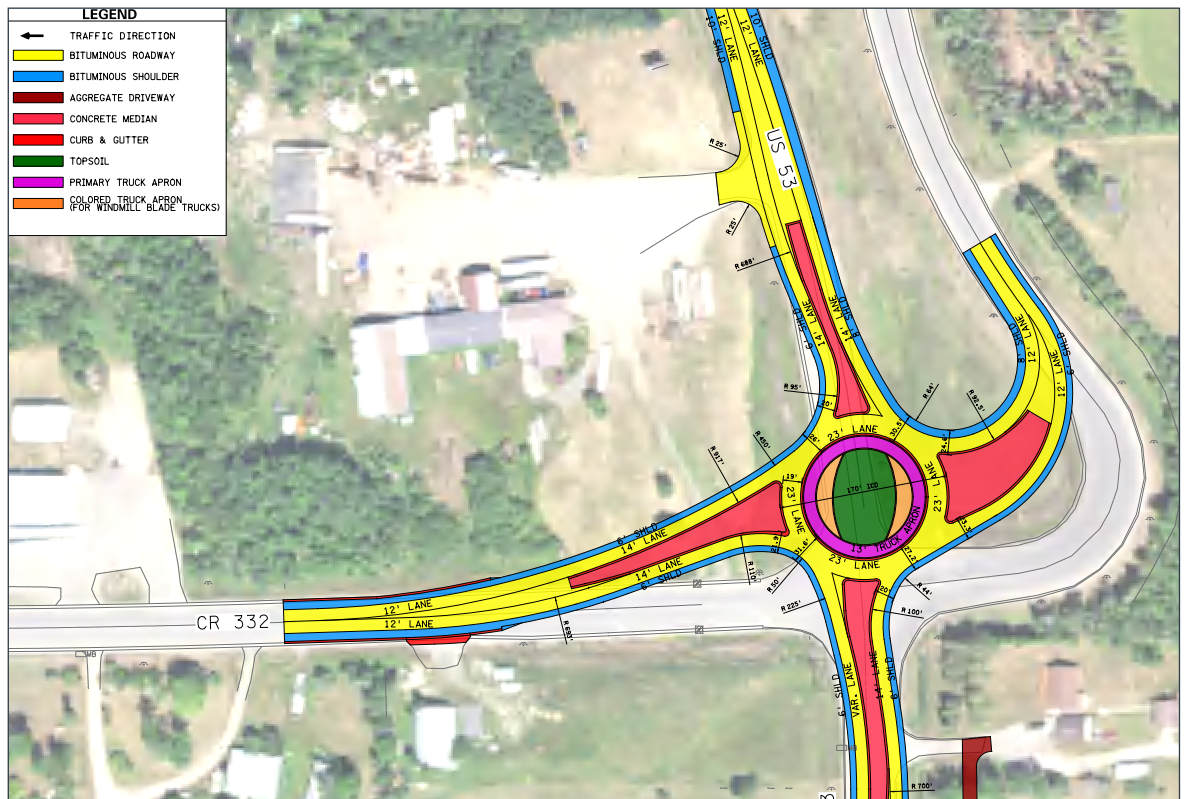
CSAH 332 AND HIGHWAY 53 ROUNDABOUT

Koochiching County, MN

COMPLETION DATE: 2023 | COST: \$3 MILLION

Koochiching County identified the intersection of US 53 and CSAH 332 as a location needing significant safety improvements. US 53 is the primary route into International Falls, as well as the international border crossing into Canada. CSAH 332 is the primary route for logging trucks to reach the laydown yard. The County was awarded \$1.8 million in funding to improve the intersection. KLJ completed an ICE study and led the public involvement phase working with Koochiching County, MnDOT, City of International Falls, and the Minnesota Timber Producers Association to approve the selection of a roundabout. We are providing preliminary and final design of the roundabout, which required a larger radius design to handle long logging trucks. KLJ is also providing ROW acquisition and environmental permitting.

CONTACT: DAVE REIMER, KOOCHICHING COUNTY, 218-283-1186, DAVE.REIMER@KOOCHICHING.MN.US



COTTONWOOD AND STUCKY ROUNDAABOUT

Bozeman, MT

COMPLETION DATE: 2017 | **COST:** \$2.3 MILLION

KLJ completed preliminary and final design for MDT to install a single-lane roundabout at a rural intersection with a known stop-sign compliance history. The project included preliminary concepts to address safety and future capacity needs; final construction plans, specifications and estimate; permitting; environmental documentation; and design for ROW acquisition. The existing intersection was realigned to the east to minimize ROW impacts, including shifting impacts from developed parcels to undeveloped lands. The project also included street lighting, a 10-foot shared-use path, and realignment of irrigation ditches. We provided topographic and cadastral survey, environmental documentation, public involvement, and overall design services for the roundabout.

CONTACT: KELLY WILLIAMS, MDT PROJECT MANAGER,
406-444-7964, KWILLIAMS@MT.GOV



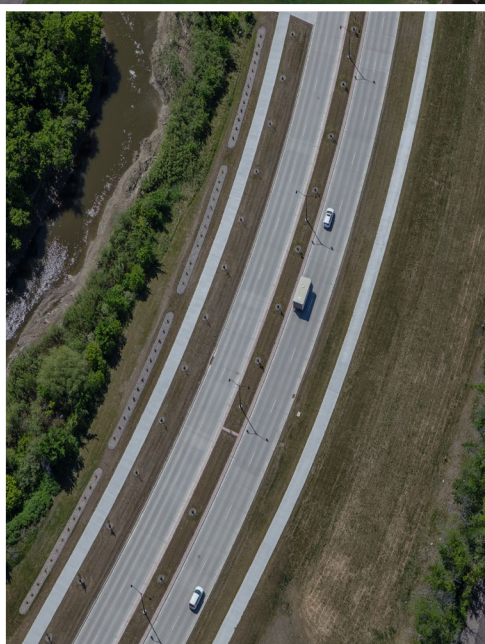
1-94/SHEYENNE STREET INTERCHANGE AND RECONSTRUCTION

West Fargo, ND

COMPLETION DATE: 2021 | COST: \$61 MILLION

KLJ completed a study and design of this reconstruction project using Synchro, SimTraffic, and Vissim software to model travel demand, microsimulation, macroscopic, and crash prediction to provide detailed analysis of a wide range of alternatives along the five-mile corridor. We used a value engineering process at the I-94 interchange to develop a Modified SPUI (MSPUI) to address the uniquely directional peak hour traffic congestion issues. The project involved an intense public involvement strategy with several public, landowner, and neighborhood association meetings using marketing videos, educational 3D simulation videos, and a video game simulation to highlight improvement strategies. Our team utilized context-sensitive solutions to provide varied improvement strategies through downtown West Fargo, the interchange, and residential areas. The two-lane rural roadway became a six-lane urban corridor with new storm sewer, sanitary sewer, watermain, 12-foot wide pedestrian paths on both sides with underpasses, a new 272-foot bridge over the diversion, retaining walls, new lift station, 10 traffic signals, and lighting. KLJ completed the survey, environmental, cultural resources, ROW, public involvement, roadway and interchange design, and construction administration. ***The study won the American Council of Engineering Companies (ACEC)-ND 2018 and ACEC National 2019 Planning Study Award.***

CONTACT: DUSTIN SCOTT, PE, ASSISTANT CITY ADMINISTRATOR, CITY OF WEST FARGO, 701-515-5050, DUSTIN.SCOTT@WESTFARGOND.GOV



MENDOTA HEIGHTS NORTH-SOUTH MOBILITY STUDY

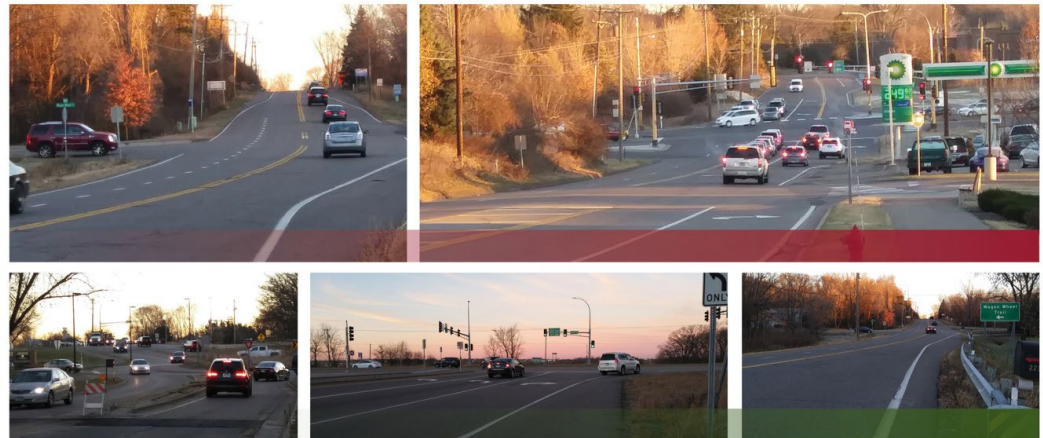
Mendota Heights, MN

COMPLETION DATE: 2018 | **COST:** \$49,000 (STUDY)

KLJ assisted the City of Mendota Heights in planning for the vision of the Dodd Road and Delaware Avenue corridors from the southern city boundary to north of Highway 110. With the Vikings Lakes and Inver Grove Heights Northwest Expansion developments expected to produce almost 150,000 daily trips at full build-out, there will be a large increase in traffic using the north-south connections of Dodd Road and Delaware Avenue/Argenta Trail through Mendota Heights. Additional developments in the city were also included in the analysis. KLJ developed traffic projections and provided traffic safety and operations analysis for the study corridors to understand deficiencies in the existing roadway and to plan for traffic control and corridor improvements as proposed developments are built. This will help City planners to prioritize these improvements and provide safe and efficient roadways in the future. Key deliverables from this study included:

- » Alternative intersection analysis along TH 110 at major intersections included continuous flow, median U-turn, and signalized RCI alternatives in addition to the preferred long-term SPUI recommendation at Dodd Road.
- » Mini-roundabout recommendations at two existing all-way stop intersections.

CONTACT: RYAN RUZEK, PE, 651-452-1850, RYANR@MENDOTA-HEIGHTS.COM



Mendota Heights N-S Mobility Study



COLORADO RIVER ENGINEERING EXPERIENCE

A list of detailed projects and clients highlighting our experience the last 10 years of successfully completed projects can be provided that demonstrate Colorado River Engineering's ability to plan, design, manage, and coordinate through construction. Most Recent projects completed by Colorado River Engineering personnel or consultants of similar relevance include:

City of Rifle

Rifle Downtown Improvements – Railroad Avenue and 3rd Street: Design team project leader, performed civil design, and managed sub-consultants. Quality control oversight and inspection throughout construction. Worked closely with City staff to manage geotechnical testing, materials compliance, and business owner coordination.

CDOT Park and Ride Planning/Larner Land Swap: Performed street and parking layouts, utility planning, land use planning and schematics, attended landowner meetings with City Attorney, planning, and engineering.

Wendy's and Centennial Parkway Improvements: Performed civil design and managed design team including streetscaping, bus stop, lighting, electrical, irrigation, landscaping, and surveying.

Journey Home Animal Care Facility: The project was for the Garfield County Animal Welfare Foundation. Performed civil design for new building site, parking area, and access road.

Rifle Metro Pool Renovation: Performed civil design and site plan for project that included set pool elevations, grading, deck design, trench drains, and utilities. Coordinated with aquatic design consultants, architectural, mechanical, electrical, and project management team. Construction quality control oversight.

I-70/Highway 13 North Roundabout: Performed civil design and prepared CDOT permitting package and bid package. Provided design and specifications for the project to support grant funding operations and future construction.

Downtown Transit Oriented Development Strategic Plan: Worked on Charlier's team to analyze the downtown corridor for streetscaping, pedestrian accessibility, crosswalks, traffic patterns, and street layout.

2nd Street and West Avenue Improvements: Managed the design team and performed civil design for this project which included streetscaping, irrigation, landscaping, sidewalk, and lighting.

Rifle Regional Drainage Report: Performed a drainage analysis for the downtown area south of 3rd street. Provided an investigation of existing infrastructure and design layout of new infrastructure including a future buildout for future planning and compliance.

Brenden Theater Site: Performed civil design and coordinated with City staff for relocation of sewer main trunk line and water mains through the project. Coordinated with landscape architect to layout streetscaping, irrigation, parking, lighting, and traffic flow through site.

Highway 13/Fairway Avenue: Consultant engineer who coordinated with multi-jurisdictional agencies including CDOT, City of Rifle, and Private Developer. Completed the access line relocation, access permit, notice to proceed and construction management services. Construction documents included surface reconstruction of super elevation highway in a spiral curve, utility coordination and relocation, and future master planning for signalization, highway expansion with acceleration, deceleration, and travel lanes.

16th Street Improvements: Work included municipal roadway design for 16th Street including extensive utility coordination and relocations, roadway reconstruction to accommodate multimodal access, roadway base and asphalt construction, and construction management/administration.

Garfield County

County Road 137: Canyon Creek road and bridge replacement project. Managed structural, geotechnical, ROW acquisition, scour, hydraulic design, quality control team, and compliance through construction.

County Road 311: Currently working on Quality Assurance/Quality Control (QA/QC) services for the 2.5-mile road improvement project on Divide Creek. This project includes two bridges, irrigation, retaining walls, storm drain, and landowner coordination.

Garfield County Fairgrounds: Completed design and QA/QC services for improvements including parking lot, lighting, drainage, fencing, irrigation, landscaping, fire suppression, and access.

County Road 115 (Red Canyon Road): Performed QA/QC services for road and drainage system construction.

Battlement Trail Phase 3 Trail Crossing CR 300: Completed design of trail crossing and associated roadway and drainage improvements for a new pedestrian Trail crossing of Battlement Parkway at the Golf course.

Federal Emergency Management Agency (FEMA) Floodplain Review: Consultant engineer reviewing the proposed FEMA Floodplain studies for impacts to Garfield County. Duties include review and analysis of existing floodplain mapping to proposed, summary presentation to Garfield County and coordination with FEMA consultant representatives.

US 6 and CR 300 Traffic and Safety Study: Selected consultant to review County Road 300 for increase in traffic and safety factors, including traffic analysis and summary of findings report.

KAART EXPERIENCE

Although Kaart has experience in all aspects of LA for both public and private sector clients, they have had the opportunity to work on a number of roundabouts, sometimes from the initial planning stages of its configurations, and sometimes from the more aesthetic detailed design of the landscape.

Kaart was involved with the first roundabout in Grand Junction, at Horizon and 12th, with a scope of planting, irrigation, and accommodations for maintenance. Many years later they worked on the newest roundabout in Grand Junction, which is being constructed next year at G Road and 24 Road, the design solution is in process.



Kaart has also had the privilege of working on the Rifle roundabouts south of the interstate, where this historic cattle drive route is now honored with a local artist's sculptures. They have been involved in the design of a number of smaller roundabouts within commercial and residential developments; but their most comprehensive roundabout project to date was the entire design of the Horizon Drive streetscape, including the main entrance roundabouts at I-70 and Horizon Drive with a design solution, including sculptures set in enhanced native landscapes. Kaart has also been involved with conceptualizing the landscape architecture for roundabouts for the City of Fruita and the City of Rifle.



Marc Kenney, PE, CFM

PROJECT MANAGER

Marc is a licensed civil professional engineer in Colorado, Wyoming, Utah, New Mexico, and North Dakota with 25 years of private and public work experience in hydrology, hydraulics, transportation, and environmental engineering. His focus over the past 16 years has been projects located in the western United States and he has been a part of several successful infrastructure projects.

Client Manager and Project Manager | Town of Collbran | Collbran, CO

KLJ is the Town of Collbran's Engineer of Record and have several ongoing projects. These include Cedar Crest Lane Street improvements, a trail feasibility project, a middle-mile broadband project, and potable water and wastewater projects. Marc is the client manager for the Town and is also the project manager for most of these projects. He sticks to the three pillars of project management, scope, schedule, and budget, and excels at keeping the client and his team up to date on the project status by using excellent communication. Marc's experience enables him to efficiently manage tasks, the project team, and subconsultants so they stay focused and have everything they need when they need it.

Design Engineer | West Main Revitalization | Montrose, CO

West Main Street is part of State Highway 90 and runs 0.5 miles through downtown Montrose's urban core and serves as the primary access and frontage for adjacent businesses. KLJ was retained to provide a study, preliminary design, and final design for reconstruction of the existing two-travel lanes in each direction, shoulders for undefined parallel parking, and narrow, non-ADA-compliant sidewalks and driveways on each side of the road for recommended improvements. Upgrades include ADA-compliant widened sidewalks along both sides of the street; addition of bicycle lanes along one or both sides of the street; crosswalk safety with bulbouts and traffic calming measures; lane configuration to accommodate future traffic volumes, including studying a road diet; and modern streetscape of the corridor with trees, lighting, parking, and outdoor restaurant-style seating.

Project Manager | Mesa County Clifton 1st Street Reconstruction | Clifton, CO

The project is a reconstruction and improvement of 1st Street from Grand Avenue to Front Street and on Grand Avenue from 1st Street to 2nd Street. The project features new street alignment to minimize ROW impact to surrounding landowners, utility relocations, and public involvement meetings. Challenges include limited ROW, dense utilities, working with utility providers/stakeholders on solutions to utility conflicts, working with adjacent landowners, and safely meeting vehicular and pedestrian requirement/needs.

Design Engineer | E Road 31 Road to Agape Way | Grand Junction, CO

This project consisted of a corridor study and development of CDOT standard plans and specifications for corridor improvements. The primary objectives of the project were to upgrade the street section, install storm drain and improve drainage throughout the corridor, provide and improve pedestrian access, and upgrade the undersized structure over Lewis Wash. Marc provided project scoping, drainage analysis, storm drain layout and design, utility/irrigation stakeholder coordination, roadway and intersection design review, stormwater quality analysis, and hydraulic design of the Lewis Wash structure, including sizing and analysis of floodplain/floodway.

Project Manager | South Camp Road Shoulder Widening | Mesa County, CO

KLJ was retained to design five-foot shoulders on either side of South Camp Road to facilitate the high volume of cycling traffic along the Tour of the Moon cycling route. Improvements are being made to the intersections of South Camp and East Fallen Rock and Rimrock Drive. Specifically, the multi-use path that parallels South Camp is being realigned to increase the visibility and safety of the intersections. This project will improve slope stability along the roadway and bring the design into compliance with current American Association of State Highway and Transportation Officials (AASHTO) sidewalk design guidance.

YEARS OF EXPERIENCE

25 years

AVAILABILITY

55%

REGISTRATION

Professional Engineer –
CO, WY, UT, NM, ND

Certified Floodplain
Manager (CFM)

Certified Professional
in Stormwater Quality
(CPSWQ)

Certified Professional in
Erosion and Sediment
Control (CPESC)

EDUCATION

ME Civil Engineering –
Clarkson University

BS Civil Engineering,
Concentration in
Environmental
Engineering – Clarkson
University

AS – Sullivan County
Community College





Dean Cooper, PE

QA/QC

Dean has 32 years of engineering experience throughout Colorado's Western Slope. Many of his projects are in Gunnison, Montrose, Ouray, San Miguel, Mesa, and Garfield Counties. These projects are publicly and privately funded, and cover a broad range of services, including design, survey, permitting, construction, and project management of numerous city streetscapes (ADA-accessible routes, drainage, irrigation, landscaping, parks); residential, commercial, and industrial subdivisions; CDOT highway intersection and access; and county road and bridge rehabilitation, maintenance, and replacement. Dean's tenure as Montrose County Engineer and his years of experience in private consulting and construction provides clients with a level of service and expertise that can efficiently address the complexities of urban street construction, anticipate and design for unique soil conditions, and an ability to respond effectively to citizen concerns.

QA/QC | Hillside Street Reconstruction | Delta, CO

The City identified the need to reconstruct an approximately 1,900-foot section of Hillside Street to improve the road section and multimodal connectivity from downtown to Garnet Mesa. This is the first multimodal corridor for the City. We are using our experience to help the city develop a multimodal corridor that is economical and user-friendly. The more complicated features of this project are working around the irrigation ditch and the radius of the street as it comes from downtown and turns to the south. KLJ will work with City staff to develop the most effective road realignment, while minimizing impacts to other adjacent property owners.

Project Manager | West Main Revitalization | Montrose, CO

West Main Street is part of State Highway 90 and runs 0.5 miles through downtown Montrose's urban core and serves as the primary access and frontage for adjacent businesses. KLJ was retained to provide a study, preliminary design, and final design for reconstruction of the existing two-travel lanes in each direction, shoulders for undefined parallel parking, and narrow, non-ADA-compliant sidewalks and driveways on each side of the road for recommended improvements. Upgrades include ADA-compliant widened sidewalks along both sides of the street; addition of bicycle lanes along one or both sides of the street; crosswalk safety with bulbouts and traffic calming measures; lane configuration

to accommodate future traffic volumes, including studying a road diet; and modern streetscape of the corridor with trees, lighting, parking, and outdoor restaurant-style seating. KLJ is also providing a traffic study of the roadway for future growth expectations and for analysis of alternative roadway concepts.

Quality Control | Clifton 1st Street Improvement Project | Grand Junction, CO

This Mesa County project is currently in the design phase and involves designing improvements to 1st Street between Grand Avenue and Front Street, and Grand Avenue between 1st Street and 2nd Street. Improvements include realignment to minimize ROW acquisition and building demolition; widening of corridor to a full street section with lanes, shoulders, and curb, gutter, and sidewalk; drainage improvements; utility coordination and relocation; and working with project stakeholders throughout the design process.

Construction Project Engineer | Highway 50/ Highway 92 Intersection Improvements | Delta, CO

This CDOT project involved complete reconstruction of the Highway 50/Highway 92 intersection and included additional turn lanes, storm drainage system, sidewalk/ADA ramps, and signalization upgrades. Dean served as the construction project engineer for stormwater compliance (CDOT Transportation Erosion Control Supervisor [TECS] certified), quantity tracking, survey calculations and staking, and surface modeling for construction equipment automatic grade control systems.

Project Engineer | Highway 50/92 Intersection Improvements | Delta, CO

This CDOT project involved complete reconstruction of the Highway 50/Highway 92 intersection and included additional turn lanes, storm drainage system, sidewalk/ADA ramps, and signalization upgrades. Dean served as construction project engineer for stormwater compliance, quantity tracking, survey calculations and staking, and surface modeling for construction equipment automatic grade control systems.

YEARS OF EXPERIENCE

32 years

AVAILABILITY

35%

REGISTRATION

Professional Engineer –
CO, SC

Unmanned Aerial Vehicle
(UAV) Pilot – Part 107
Certified

Private Pilot

EDUCATION

BS Civil Engineering –
The Citadel, Charleston,
SC





Joe DeVore, PE, PTOE, RSP2

TRAFFIC MODELING/ANALYSIS

Joe has 10 years experience in analyzing traffic operations, quantifying traffic safety, and providing visualization and leadership into stakeholder engagement to identify and recommend technically-supported improvements. He provides a unique background of both macro and micro safety analysis and has perfected a surrogate conflict analysis methodology using Vissim and the SSAM to provide detailed future safety analysis for daily site-specific conditions. This experience has been used to quantify crash reductions for access management, reduced conflict intersections, and specifically beneficial in identifying roundabout benefits as part of ICEs. Joe specializes in quantifying and presenting the traffic operations and safety trade-offs, making a technical process customized to specific project values.

Traffic Engineer | TH 12 and CSAH | Hennepin County, MN

Joe led traffic engineering and modeling tasks that included a 24-hour traffic operations and safety analysis using Vissim and SSAM, documenting the process in an ICE, and conducting a detailed roundabout evaluation comparison between HCS, Rodel, and Vissim software to identify the impact of unacceptable traffic conditions. This process prioritized safety improvements through conflict reduction while also reducing delay by more than 80 percent on the existing corridor.

Lead Traffic Engineer | 43rd Avenue Corridor Reconstruction | Bismarck, ND

Joe provided Vissim modeling to look at the safety and operations of potential corridor concepts to select an option that would prioritize safety and provide acceptable operations for the next 25 years. This analysis used SSAM to quantify vehicular conflicts between roundabouts, traffic signals, three and five-lane options, and showed that a three-lane roundabout corridor was both the safest option and provided the best corridor traffic operations in reduction of delay and travel time.

Traffic Engineer | MDT Kalispell Bypass and Kalispell Bypass South US 93 to Airport Road | Kalispell, MT

Joe was a key member of the traffic engineering team for the design of the south segment of the Kalispell US 93 bypass. He led both traffic operations and safety analysis, identifying when existing at-grade intersections will

need to be improved to grade separated interchanges. This process is using the same Vissim and SSAM process to identify operations and safety benefits using a detailed microsimulation Vissim model. This work also includes providing alternative interchange design, including the analysis of roundabout and quadrant interchanges that will reduce the cost and impacts compared to a conventional diamond interchange.

Lead Traffic Engineer | Foys Lake Road Design-Build | Kalispell, MT

Joe provided initial conceptual modeling that proposed a roundabout terminal interchange that allowed bridge widths to be minimized and to maximize operations and safety of the proposed interchange. He assisted throughout the design project creating 20-year traffic forecasts, providing public and stakeholder involvement, and providing a CD Road analysis to reduce freeway access by combining two closely spaced exit ramps.

Traffic Operations | ND 1806 Reconstruction from I-94 to 27th Street and the I-94 Mandan Avenue Interchange | Mandan, ND

ND 1806 serves a diversity of users, including daily commuter traffic; industrial traffic accessing the Marathon Refinery and the local industrial area; visitors and sports enthusiasts accessing Mandan's premier sports complex; and recreational users traveling to Harmon Lake. The project provides users access to all these different facilities, as well as a positive image to welcome visitors and promote the City. The project increased roadway capacity, improved intersection operations, corrected roadway deficiencies, and improved pedestrian facilities. KLJ provided preliminary engineering and the environmental documentation, including a Documented CATEX. We wrote the project's Interstate Justification Report (IJR), provided in-depth traffic analysis, provided significant utility coordination, analyzed existing stormwater and drainage systems, developed a maintenance of traffic plan, and facilitated multiple project involvement meetings.

YEARS OF EXPERIENCE

10 years

AVAILABILITY

55%

REGISTRATION

Professional Engineer –
CO, ND, MN, SD, MT,
FL, WY

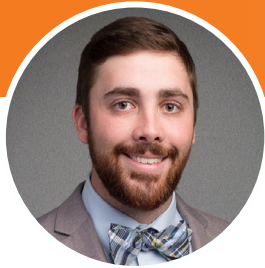
Professional Traffic
Operations Engineer
(PTOE)

Road Safety
Professional 2 (RSP2) -
Infrastructure

EDUCATION

BS Civil Engineering –
University of Minnesota





Ryan Sundberg, PE

ROADWAY/DESIGN LEAD

Ryan is a lead design engineer who provides planning, design, and construction engineering services to a wide range of infrastructure and land development projects. Applying this versatile skill set, he has gained more than 11 years of diverse project experience and has provided tremendous support in designing with efficiency. Through the development of this skill set, Ryan has become proficient in the requirements of ADA, Public ROW Accessibility Guidelines (PROWAG), and AASHTO standards on bicycle facilities. Recent work has kept him involved with design on rural county roadway reconstructions, urban roadway reconstructions, an ADA-compliant floating dock system, and flood mitigation measures.

Design Lead | NDDOT Highway 1806 Reconstruction | Mandan, ND

ND 1806 was a two-lane rural roadway supporting a large residential, a school, the state's largest oil refinery, a large sports complex, and a recreational reservoir. The road lacked adequate turn lanes, proper sight distance at some intersections, pedestrian facilities, and lighting. The curve did not meet the 35 mph design speed of the corridor, resulting in numerous crashes. To improve safety and accommodate vehicular and pedestrian traffic, KLJ conducted a traffic study, comparing alternative design solutions and led extensive public engagement meetings. The project ultimately reconstructed and widened Old Red Trail from Mandan Avenue to Collins Avenue, installed a roundabout for traffic control at the intersection of Old Red Trail and Mandan Avenue, added turn lanes, made spot improvements at the refinery entrance, and improved the nearby interstate ramps. Ryan provided engineering related to roadway geometrics, concrete jointing plan, and erosion control/seeding.

Design Lead | Mesa County Clifton 1st Street Reconstruction | Clifton, CO

The project is a reconstruction and improvement of 1st Street from Grand Avenue to Front Street and on Grand Avenue from 1st Street to 2nd Street. The project features new street alignment to minimize ROW impact to surrounding landowners, utility relocations, and public involvement meetings. Challenges include limited ROW, dense utilities, working with utility providers/stakeholders on solutions to utility conflicts, working with adjacent landowners, and safely meeting vehicular and pedestrian requirement/needs.

Design Lead | CSAH 92/TH 12 Intersection Improvements | Hennepin County, MN

The project involves the reconfiguration of a high volume offset T-intersection with a parallel railroad line in western Hennepin County to a unique three-legged roundabout with a high speed bypass. The project scope includes alternatives analysis, environmental documentation, public involvement, preliminary design, staff approved layout, roundabout and interchange design, final design, and structure design. Ryan oversees the roadway design team, which includes alternative analysis concepts, preliminary design, staff approved layout, roadway and interchange design, box culvert design, and drainage design. He also coordinates and oversees the team cohesiveness between the erosion control, structural bridge design, and environmental documentation teams.

Design Lead | US 53 and CSAH 332 Roundabout | Koochiching County, MN

KLJ provided an ICE study for the intersection of US 53 and CSAH 332, which requires significant safety improvements. US 53 is the primary route into International Falls, as well as the international border crossing into Canada. CSAH 332 is the primary route for logging trucks. The ICE study determined that installing a roundabout is the best solution for the intersection. The project includes development of a Level 1 MnDOT Layout. KLJ is working with Koochiching County, MnDOT, the City of International Falls, and the Minnesota Timber Producers Association to understand potential construction impacts and develop mitigations. The roundabout will significantly reduce risk factors and improve freight operations at the intersection of US 53 and CSAH 332.

Design Lead | TH 22 Reconstruction | Mankato, MN

The project includes developing three Level 1 Staff Approved Layouts, a high-speed roundabout design, divided two-lane highway with continuous T-intersection, access consolidation, and passing lanes for a 6.5-mile long stretch of trunk highway. Ryan was responsible for the overall design of all three layouts. Unique to this project is the roundabout, designed by Ryan, needs to handle 110-foot long Load King trailers in all directions, without being a supersized roundabout, due to heavy traffic patterns in all directions and pedestrian crossings.

YEARS OF EXPERIENCE

11 years

AVAILABILITY

55%

REGISTRATION

Professional Engineer –
CO, ND, MN, SD, MT

EDUCATION

BS Civil Engineering
– University of North
Dakota





Caitlin Wotruba, PE

LIGHTING

Caitlin is a civil engineer with six years of design experience. She has worked on a variety of private and public sector projects utilizing her signing, pavement marking, traffic control, signal design, lighting design, and construction administration experience. Caitlin's experience has provided opportunities to understand the signal design standards for various municipalities to design a signal that will meet the specific requirements.

Design Engineer/Lighting | Hillside Street Reconstruction | Delta, CO

The City identified the need to reconstruct an approximately 1,900-foot section of Hillside Street to improve the road section and multimodal connectivity from downtown to Garnet Mesa. This is the first multimodal corridor for the City. We are using our experience to help the city develop a multimodal corridor that is economical and user-friendly. The more complicated features of this project are working around the irrigation ditch and the radius of the street as it comes from downtown and turns to the south. KLJ will work with City staff to develop the most effective road realignment, while minimizing impacts to other adjacent property owners.

Signal Design | Bismarck 7th and 9th Street Signal Improvements | Bismarck, ND

The project includes six signal replacements along 7th Street and five signal replacements along 9th Street. Caitlin worked on the design of the signal replacements along 7th Street and helped to coordinate the design with the subconsultant for the signal replacement along 9th Street.

Lighting | TH 23 Gap | Paynesville to Richmond, MN

The project included grading, bituminous mill and surfacing, lighting, and bridges. Caitlin worked on the design of the replacement of existing luminaires with new LED heads and the addition of lights to the end of existing lighting system, as well as five new lighting systems and temporary lighting during construction

Signal Design | ND 1806 Concrete Pavement Repair and Signalization | Mandan, ND

NDDOT, in collaboration with the City of Mandan, conducted a maintenance project on ND Highway 1806 in Mandan, ND that included concrete pavement repair, roadway diet, signal replacement, ADA improvements, and bridge repairs.

Signal Design | 1806 Mandan CRP | Mandan, ND

The project included one signal replacement at 6th Street SE and 3rd Avenue SE. Caitlin worked on the preliminary design to coordinate the signal equipment locations, as well as potential impacts to existing ROW and sidewalks.

Civil Engineer | Franklin Avenue Reconstruction | Minneapolis, MN

The project includes reconstructing Franklin Avenue between Hennepin Avenue and Lyndale Avenue in Minneapolis, MN to improve bike and pedestrian infrastructure. Caitlin worked on modifying the signal at Lyndale Avenue to accommodate the new pedestrian ramps and roadway alignment. She coordinated with the prime consultant, the City of Minneapolis, and the County to determine the needs of each for the design.

Civil Engineer | Columbia Road Reconstruction | Grand Forks, ND

The project included two signal replacements along Columbia Road near the University of North Dakota. Caitlin coordinated with the City in finalizing signal designs, as well as reviewing signal equipment shop drawings during construction.

Civil Engineering Analyst | Cleveland Avenue Reconstruction | Ramsey County, MN

The project included updating infrastructure to modify parking bays, add bike lanes, and a multi-use trail. Caitlin worked on the lighting, signal, signing, and pavement marking designs along the length of the project.

YEARS OF EXPERIENCE

6 years

AVAILABILITY

40%

REGISTRATION

Professional Engineer –
CO, MN, ND, MT

MnDOT Signal and
Lighting Certification

EDUCATION

BS Civil Engineering –
Michigan Technological
University

BS Surveying
Engineering – Michigan
Technological University





Laura Langdon

PUBLIC INVOLVEMENT

Laura was a project manager for a municipal government for five years before becoming a senior public engagement strategist for KLJ. Her experience from the owner's perspective affords her with unique insight into a project. This inherent sense of owner satisfaction positions her as an invaluable asset to any project. Laura strategizes and executes public information plans for a variety of projects. Although adaptability is key, she uses the same foundational pillars to guide her approaches. These are equity, meaningful engagement, transparency, and accountability. These pillars build a community within the decision-making process, garner public consensus, and ultimately build a stronger, more successful project. In 2021, Laura was lead or had a major part of 18 contracts for public engagement.

Public Involvement Lead | US 53 and CSAH 332 Roundabout | Koochiching County, MN

KLJ provided an ICE study for the intersection of US 53 and CSAH 332, which requires significant safety improvements. US 53 is the primary route into International Falls, as well as the international border crossing into Canada. CSAH 332 is the primary route for logging trucks. The ICE study determined that installing a roundabout is the best solution for the intersection. KLJ is leading preliminary engineering, which includes development of a Level 1 MnDOT Layout. Because of the high importance of both US 53 and CSAH 332 to the region, KLJ is working with Koochiching County, MnDOT, the City of International Falls, and the Minnesota Timber Producers Association to understand potential construction impacts and develop mitigations, early in the design process will be critical. Once constructed, the roundabout will significantly reduce risk factors and improve freight operations at the intersection of US53 and CSAH 332.

Public Information Officer | Rodney Street Phase II | Helena, MT

Collaborating with the City of Helena's Public Information Officer and City Engineer, Laura created a custom approach to meet the needs of the City and the project. One major element was her development of a conflict mitigation plan for the removal of the old growth trees along the corridor. She took the task head-on to get ahead of the issue by developing detailed visuals, publishing the plan for each individual tree, and communicating directly with the adjacent landowners. By becoming the moderator between the public and City, most questions and issues

were resolved with minimal impact to City staff. She strategized the engagement plan, branded marketing materials, held listening sessions with nearby schools, churches, and businesses, hosted virtual open houses, went door-to-door, created a robust contact list, and worked directly with impacted landowners.

Public Involvement Lead | Highway 197 Corridor Vision, MnDOT District 2 | Bemidji, MN

This corridor vision was looking at redesigning several intersections downtown and revising accesses to businesses. Laura strategized a public engagement plan. She coordinated with MnDOT and their partners, the Headwaters Regional Development Commission (HRDC), and the City of Bemidji. She created an interactive survey to inform the public about the project and let them score their priorities, intersection alternatives, and decorative design features. She coordinated pop-up events and recreational areas, businesses, and the library. She was privy to some previous public pushback and strategized a transparent and informative campaign to build back the public's trust and engagement.

Public Involvement Manager | Lewistown Street and Sidewalk Improvements Project | Lewistown, MT

MDT hired KLJ to manage stakeholder engagement by supporting communications with the public throughout the three-phased project. Laura's responsibilities include building relationships with community, creating text and email subscription updates, graphic and map creation, media coordination, stakeholder meetings, and managing the website and call center. KLJ developed the Public Involvement Plan (PIP) that served as the guide to managing all stakeholder engagements. Our team works seamlessly with many state agencies, fully understanding the necessary approvals and actions each step of the way. These relationships build a strong PIP and contribute directly to its success.

YEARS OF EXPERIENCE

9 years

AVAILABILITY

50%

EDUCATION

BS Civil Engineering
with Transportation
Emphasis – Northern
Arizona University





Michael Langhorne, PLS

SURVEY/ROW COORDINATION

Michael has more than 32 years of experience serving as a professional land surveyor in Colorado. He is located in Rifle, CO and is active in the Rifle community, serving on the Rifle Economic Development Corporation, Downtown Development Authority, Visitor Improvement Fund, and Rifle Area Chamber Commerce over the years. Michael's experience includes managing survey projects and personnel, implementing new technology, GIS, construction staking and mapping, topographic and boundary surveys, and assisting with interpreting land records and creating land and easement descriptions.

Survey Lead | Sylvan Lake Spillway Design and Bathymetry | Eagle County, CO

This state park is located in Eagle County, CO. Michael provided the detailed existing conditions survey with one-foot contour interval for design and expansion of existing reservoir. He also completed bathymetry and mapping of the lake floor.

Survey Lead | Alsbury Reservoir | Silt, CO

The project is located south of Silt, CO in the White River National Forest. Michael provided the detailed existing conditions survey with one-foot contour interval for design and expansion of existing reservoir. He established primary and secondary control, along with settlement monuments and piezometers, for post construction settlement monitoring.

Survey Lead | Porter Reservoir | New Castle, CO

The project is located south of New Castle, CO. Michael provided the existing conditions survey with two-foot contour intervals for design and expansion of existing reservoir. He provided construction staking to build the expansion design and intake and outlet structures. Michael established primary and secondary control along with settlement monuments and piezometers for post construction annual settlement monitoring and reporting for the Colorado Division of Water Resources.

Survey Lead | Woods Lake Ranch | Eagle, CO

Michael provided the existing conditions survey with two-foot contour intervals of the existing Woods Lake, located southeast of Eagle, CO to include underwater topography utilizing the Sonarmite Echosounder in conjunction with Trimble GPS Real Time Kinematic (RTK). He also provided a detailed existing conditions survey on the adjacent dams and spillway and across the adjacent landscape.

Survey Lead | City of Rifle Regional Water Purification Facility | Rifle, CO

Michael provided the existing conditions survey with one-foot contour intervals of the existing Rifle Plant intake reservoir to include underwater topography utilizing the Sonarite Echosounder in conjunction with Trimble GPS RTK. He also provided a detailed existing conditions survey on the adjacent landscape and intake structures.

Survey Lead | Alberta Park South Fork Reservoir | South Fork, CO

Michael provided the existing conditions survey with two-foot contour intervals of the existing reservoir to include underwater topography utilizing the Sonarite Echosounder in conjunction with Trimble GPS RTK. He also provided a detailed existing conditions survey on the adjacent landscape and intake structures.

Survey Lead | Hallam Lake | Aspen, CO

Michael provided the existing conditions survey with two-foot contour intervals of the existing reservoir to include underwater topography utilizing the Sonarite Echosounder in conjunction with Trimble GPS RTK. He also provided a detailed existing conditions survey on the adjacent landscape and intake structures.

YEARS OF EXPERIENCE

32 years

AVAILABILITY

50%

REGISTRATION

Professional Land
Surveyor – CO





Chris Manera, PE

DRAINAGE/UTILITY RELOCATIONS & PARK-N-RIDE DESIGN

Chris is an engineer in the general field of water resources and land development civil engineering. He has specialized in the analysis of water rights, surface hydrology and watershed modeling, reservoir operation studies, and floodplain evaluation. Chris is also experienced in the design of hydraulic structures, including diversion structures, treatment facilities, pipelines, ditches and canals, and storage vessels, including reservoirs and storage tanks. He has participated in the monitoring and regulation of small water delivery systems. Chris also has experience in groundwater investigations, including groundwater modeling, groundwater exploration, non-tributary groundwater quantification, and groundwater hydrology. He has extensive experience in computer modeling of water rights, hydrology studies, and development of water accounting programs. Chris also has experience in land use planning, subdivision design, and water and sewer utility infrastructure development.

Floodplain/Drainage Engineer | Elk Creek Ranch Public Utility District (PUD) | Rio Blanco County, CO

Chris provided floodplain delineation along the White River for a residential development in Rio Blanco County, CO. He developed flood flow hydrology for the watershed. Chris routed flows through the subject property to determine the 100-year floodway area using HEC-RAS computer model. He also submitted the Letter of Map Revision (LOMR) application to FEMA for floodplain boundary revisions.

Floodplain/Drainage Engineer | Elk Creek Campground | New Castle, CO

Chris provided floodplain delineation along Elk Creek for an existing campground development near New Castle, CO. He routed flows through the subject property to determine the 100-year floodway area using HEC-RAS computer model. Chris submitted the report and reviewed it with County Planning Department to regulate facilities.

Drainage Engineer | Drainage and Grading Plans | Throughout Colorado

Chris worked on numerous drainage and grading plans, which were completed for lot owners and land developers to meet regulatory requirements of local or county governing bodies. Work completed has included rainfall runoff analyses, flood flow hydrology, hydraulic structures design, retention and detention mitigation design, and implementation of best management practices (BMP).

Site Engineer | Brendan Theaters | Rifle, CO

Chris completed site plan engineering for a seven-plex movie theater building and three vacant commercial lots. Engineering involved design of sewer trunk line relocation, trail design, water and sewer services, relocation of dry utilities, drainage, parking, and off-site street improvements.

Site Engineer | Homestead PUD | Rifle, CO

Chris prepared the engineering design documents for final plat submittal of Phase IV and A, and off-site street improvements to Birch Avenue. Design work included road and lot layout, water and sewer services, drainage improvements, irrigation ditch improvements, and utility design details. Work also included review of utility service demands.

Site Engineer | North Pasture | Rifle, CO

Chris provided preliminary plan design for a 100-unit subdivision. He prepared the engineering construction design documents for Phase I, a 29-unit R-1 and R-2 subdivision. Design work included road and lot layout, water and sewer services, drainage improvements, and utility design details. Colorado River Engineering provided construction inspection services.

YEARS OF EXPERIENCE

33 years

AVAILABILITY

55%

REGISTRATION

Professional Engineer –
CO

EDUCATION

BS Civil Engineering
– Colorado State
University



Eric Brynildson, PE

YEARS OF EXPERIENCE

14 years

AVAILABILITY

60%

REGISTRATION

Professional Engineer –
CO

EDUCATION

BS Mechanical Engineer
– Colorado School of
Mines

DRAINAGE/UTILITY RELOCATIONS & PARK-N-RIDE DESIGN

Eric has been a vital component of Colorado River Engineering for the last 14 years. He has been involved as a project manager, design engineer, or staff engineer on every major project in the company. Eric is employed as an engineer in the general field of civil engineering, specializing in dams, water resources, land development, and road and bridge design. He has specialized in managing the design, construction, and quality control of county road and bridge projects, commercial site plans, and pipeline projects. Eric has extensive experience in land development, subdivision design, hydrology, and water and sewer utility infrastructure design and construction. He has been involved with the construction and installation of utility mains, service lines, general underground utilities, and road construction as an operator prior to entering the engineering profession which gives him vital experience from the construction field.





Aleta Powers

ENVIRONMENTAL PERMITTING

Aleta has worked for ERO since 1994 and has experience in National Environmental Policy Act (NEPA), Environmental Site Assessment (ESA), and Clean Water Act (CWA) compliance. Her considerable project experience focuses on the western Colorado region, and includes permitting assistance and resource analysis for highway reconstruction, reservoir re-operation, pipeline construction, and mining operations. Aleta has worked with CDOT to complete coordination and consultation with federal and state land managing agencies, including with the United States Army Corps of Engineers (USACE), United States Fish and Wildlife Service (USFWS), Bureau of Land Management (BLM), and Colorado Parks and Wildlife (CPW). Additionally, she serves as project manager for the on-call contracts ERO currently holds with the Federal Highway Administration (FHWA).

Project Manager | Mesa County 45.5 Road/DeBeque Cut-Off | Mesa County, CO

Aleta completed NEPA compliance, USACE permitting, cultural resource investigations, and BLM rare plant surveys for multiple phases of road improvements. She coordinated cultural resource studies with the BLM and State Historic Preservation Office. Aleta completed wetland delineations and submitted permit applications to the USACE and conducted CDOT compliance coordination. She also facilitated paleontological survey and construction monitoring.

Project Manager | Kokopelli Trail Phase I and II | Mesa County, CO

Aleta was project manager for approximately five miles of trail between Fruita and Loma. She was responsible for acquiring permits and meeting environmental compliance requirements for CDOT, BLM, CPW, USFWS, USACE, and other agencies on behalf of the City of Fruita. Aleta conducted Phase I ESA, wetland delineation and 404 permitting (NWP 14), Biological Assessment (BA) for yellow-billed cuckoo and Colorado river fishes, cultural resources inventory and reporting, and other environmental compliance. She completed environmental training session, project initiation session, and construction monitoring on behalf of the City.

Project Manager | New Castle Overpass | Garfield County, CO

Aleta completed CDOT compliance studies related to a new pedestrian overpass at the I-70 Interchange in New Castle. She delineated wetlands, surveyed for threatened and endangered species and noxious weeds, addressed cultural resources, and conducted a Phase I ESA.

Project Manager Xcel/PSCo Powerline Maintenance and Renewal Activities | Mesa and Garfield Counties, CO

Aleta aided in resource studies and environmental compliance for transmission line upgrade and renewal between Palisade and the Shoshone Plant in Glenwood Canyon, including coordination with CDOT, BLM (Grand Junction and Colorado River Valley Field Offices), Reclamation, USACE, and USFWS. The biological resource surveys included wetlands/floodplains; raptors and migratory birds; and threatened, endangered, and sensitive species, including endangered Colorado River fish, Colorado hookless cactus, DeBeque Phacelia, and others. She completed cultural resource surveys on private and public lands and completed private access request mailings and coordination.

Project Manager | Eagle Valley Trail System Completion Project | Eagle County, CO

Aleta was project manager to meet environmental compliance requirements for two trail segments. She coordinated with BLM, CDOT, USACE, and CPW, and completed or facilitated surveys for cultural resources, rare plants, paleontological resources, and all natural resources. Resource surveys and reports were provided to BLM to support their Environmental Assessment (EA) and to CDOT for their environmental process.

Project Manager | Fruita Connection Trail | Mesa County, CO

Aleta assisted with wetland permitting, ESA compliance, and CDOT environmental clearance requirements for a riverfront connection trail between Grand Junction and Fruita. She completed cultural survey and consultation and secured a USACE permit (NWP).

YEARS OF EXPERIENCE

28 years

AVAILABILITY

50%

EDUCATION

Graduate Work in
Environmental Sciences
– Colorado School of
Mines

MS Environmental
Science, Hydrology
Emphasis –University of
Colorado at Denver

BA Geography/Sociology
– University of Northern
Colorado





Ted Ciavonne, PLA

LANDSCAPE ARCHITECTURE

Since starting Ciavonne, Roberts & Associates (now Kaart Planning) more than 40 years ago, Ted has established himself as a respected landscape architect and land and site planner with both public and private sector clients throughout western Colorado. He enjoys applying his professional skills toward a full range of projects and services. Ted has worked on the detailed design of roundabouts, streetscapes, plazas, parks, and trail systems; the site planning of commercial, educational, and recreational facilities; the comprehensive planning of residential developments and multi-acre communities. He has worked throughout the Western Slope region of Colorado since 1978. In 2021 Ciavonne, Roberts & Associates was acquired by Kaart to complement their GIS and surveying services; the transition has been seamless as the entirety of Ciavonne, Roberts & Associates is now a part of Kaart Planning.

Relevant Experience

- » City of Delta Main Street Revitalization
- » City of Delta Pocket Park and Plaza
- » Rifle North Gateway Roundabout
- » Riverfront at Dos Rios Master Plan
- » Las Colonias Masterplan
- » City of Rifle Railroad Avenue Revitalization
- » Fruita Gateway Enhancements and Fruita Streetscape Phase 2
- » Horizon Drive Roundabout
- » Horizon Drive Master Plan

Community Involvement

- » Colorado State Board of Landscape Architecture 2007-2010 (President – 2007/2008)
- » American Society of Landscape Architects: Past Western Slope Director
- » Current Member City of Grand Junction Zoning Focus Group
- » Current Member County Process and Code Review Committee
- » Legends Art Committee Volunteer: Site Design/Install Coordinator
- » Governor's Award for Smart Growth: Fruita Riverfront Action Plan

YEARS OF EXPERIENCE

40 years

AVAILABILITY

45%

REGISTRATION

Professional Landscape Architect – CO

EDUCATION

Bachelor of Landscape Architecture – Colorado State University



Michael Berry, PE

YEARS OF EXPERIENCE

25 years

AVAILABILITY

60%

REGISTRATION

Professional Engineer –
CO, UT

EDUCATION

MS Civil Engineering –
Drexel University

MS Engineering
Management – Drexel
Engineering

BS Geological
Engineering – Colorado
School of Mines

GEOTECHNICAL

Michael has more than 25 years of experience as a geotechnical engineer responsible for engineering projects. He has performed various calculations and computerized analyses for shallow and deep foundations, retaining walls, bridge substructures, slopes, landfills, infiltration structures, and water supply facilities. Michael's responsibilities include scoping, contracting, coordinating, and directing subsurface investigations, geotechnical instrument installation, and geophysical investigations. He has managed subsurface investigations, instrument installation, and geophysical investigations and has supervised and directed operations of geophysical, drilling, excavating, and grouting contractors. Michael has also written many detailed geotechnical, geological, hydrologic, and environmental reports and specifications.

Geotechnical Engineer | Bell Rippy Community | Glenwood Springs, CO

Michael completed engineering design of 12 retaining walls for a large multi-family project in Glenwood Springs.

Geotechnical Engineer | 22 Road Improvements | Grand Junction, CO

Michael completed engineering design of a large retaining wall along 22 Road in Mesa County as part of roadway improvements.

Geotechnical Engineer | North River Road | Palisade, CO

Michael completed engineering design of several retaining walls as part of improvements to North River Road in Palisade.

Geotechnical Engineer | DeBeque PK-12 School | DeBeque, CO

Michael completed engineering design of large (14.5-foot high) retaining wall at the PK-12 school in DeBeque.



Huddlestone-Berry
Engineering & Testing, LLC



John Holzworth, PE

SUBSURFACE UTILITY ENGINEERING

John is an experienced business leader in infrastructure development and delivery with specific expertise for DOTs, which includes highways, bridges, airports, multimodal, transit, and rail. He has progressively grown his management, leadership, and delivery skills by serving clients and internal teams to deliver excellence in all aspects of the industry. John excels in team development, project management, business planning, strategic planning, and relationship building. He has practiced civil/transportation engineering in Colorado for more than 17 years, and has a detailed understanding of CDOT's work approaches, project goals, and vision for the future with hands-on experience delivering projects.

Relevant Experience

- » Project Principal | Drake and College Intersection Improvements | Fort Collins, CO
- » Project Principal | Fort Collins Parks Planning and Design On-Call | Fort Collins, CO |
- » Project Principal | Fountain Creek Bridge-Home of Heroes | Pueblo, CO
- » Project Manager | North Vista Highlands Development | Pueblo, CO
- » Project Manager | Academy Boulevard Great Streets Plan | Colorado Springs, CO
- » Principal in Charge | I-25 Gap Planning and Environmental Linkages (PEL) | Colorado Springs/Denver South, CO
- » Project Principal | Douglas County SUE On-Call | Douglas County, CO
 - > County Line Road and Inverness Parkway Intersection Reconfiguration
 - > Lincoln Avenue, Havana Street, and Meridian Boulevard Intersections
 - > County Line Road Widening University to Broadway
 - > C470 Trail Over the Yosemite Street Pedestrian Bridge
- » Project Principal | Weld County On-Call SUE | Greeley, CO
 - > CR 74 and CR 33 Intersection
 - > O Street and 35th Avenue Intersection
 - > CR 80 and CR 37 Intersection
- » Quality Manager | CR 66 and CR 41 Intersection Design and Improvements | Weld County, CO
- » Project Principal | SH 392 and WCR 23 Intersection Improvements (CDOT Local Agency) | Severance, CO

YEARS OF EXPERIENCE

35 years

AVAILABILITY

50%

REGISTRATION

Professional Engineer –
CO

EDUCATION

BS Civil Engineering –
Old Dominion University



Taylor Lane

SUBSURFACE UTILITY ENGINEERING

Taylor has nine years of experience using EMS to locate underground utilities and six years of experience in survey. He has served as a field supervisor and field technician, has strong leadership skills, and is capable of managing and coordinating multiple crews at the same time. Taylor is familiar with advanced survey practices and theories. He also has experience managing and using Terraflex, Radio Detection (EMS), IKE, GPR, and other advanced SUE practices. Taylor can collect, review, and modify data using MicroStation and CAD programs. He has worked in several cities and states building relationships along the way with various industry leaders and clients. Taylor's objective is to expand his knowledge base and continue to learn, while paving SUE standards.

Relevant Experience

- » SUE Lead | Douglas County SUE On-Call | Douglas County, CO
 - > County Line Road and Inverness Parkway Intersection Reconfiguration
 - > Lincoln Avenue, Havana Street, and Meridian Boulevard Intersections
 - > County Line Road Widening University to Broadway
 - > C470 Trail Over the Yosemite Street Pedestrian Bridge
- » SUE Lead | Weld County On-Call SUE | Greeley, CO
 - > CR 74 and CR 33 Intersection
 - > O Street and 35th Avenue Intersection
 - > CR 80 and CR 37 Intersection
- » SUE Lead | CR 66 and CR 41 Intersection Design and Improvements | Weld County, CO
- » SUE Lead | WCR 66 Corridor SUE and Conceptual Alignment | Greeley, CO

- » SUE Lead | US 34 Encore at Johnstown | Larimer County, CO
- » SUE Lead | South Camp Road SUE (subconsultant) | Mesa County, CO
- » SUE Lead | Clifton, 1st Street, and Camp Avenue Improvements SUE (subconsultant) | Mesa County, CO
- » SUE Lead | SUE for ITS Poles in CDOT R4 (subconsultant CDOT Traffic Engineering NPS Task order) | Weld County, CO
- » SUE Lead | 112th and Himalaya Improvements SUE | Adams County, CO
- » SUE Lead | Crown Castle Highway 36 Lyons to Estes Park | Boulder and Larimer Counties, CO
- » SUE Lead | 12th Street Outfall: Phase 1A SUE | Greeley, CO
- » SUE Lead | CDOT R4 SH 40 Bridge Replacement LPA #FBR 2872-020 | Weld County, CO

YEARS OF EXPERIENCE

9 years

AVAILABILITY

45%

TRAINING

OSHA – 10 Hour Training



SUMMARY OF PROJECT FEE (Detailed Description on Following Page)		
Task #	Task Description	Total Fee
1.1	Traffic Report	\$47,242
1.2	Public Meeting (one meeting)	\$2,976
1.3	60% Design	\$83,516
1.4	90% Design	\$41,740
1.5	Final Design and Bid Documents	\$29,028
1.6	Project Management	\$15,488
1.7	Design Subconsultants	\$92,397
DESIGN SUBTOTAL		\$312,387
1.8	Construction Assistance	\$11,312
1.9	Construction Subconsultants	\$56,250
CONSTRUCTION SUBTOTAL		\$67,562
PROJECT TOTAL		\$379,949

Value-Added Services (optional)		
	CDOT Environmental CATEX - ERO	\$12,500
	Landscape Architecture - KAART (Assume Irrigation and Landscaping - No Extras)	\$10,000
	Park-n-Ride (Design)	\$104,680
	Park-n-Ride (Construction + Survey)	\$88,950
	Drone Flight (Ortho Image and Supplemental Topographic Data)	\$3,690
	Public Engagement (Website, Outreach, Education, Public Meeting)	\$8,960

** KLJ's cost proposal assumes a the final design of a roundabout similar in nature to the concept provided to the City previously and shown in our proposal. Actual design costs may be less if the preferred/selected alternative turns out to be simpler to design.*

STAFF TYPE		Marc Kenney Senior Project Manager	Joe DeVore Associate Project Manager	Brad Fisher Senior Engineer	Ryan Sundberg Engineer	TBD Engineer in Training	TBD Engineer in Training	TBD Engineer in Training	Laura Langdon Engagement Specialist	Project Assistant	DIRECT LABOR	REIM- BURSABLE RATE	SUB- CONSULTANT FEE	DIRECT EXPENSE	TASK TOTAL
Hourly Rate		\$220.00	\$165.00	\$180.00	\$158.00	\$100.00	\$112.00	\$100.00	\$112.00	\$70.00					
TASK 1.1	TRAFFIC REPORT														
	Traffic Data Collection and Analysis		8			40	16				\$7,112.00			\$2,000.00	\$9,112.00
	Preliminary Traffic Report		40		8	40	16				\$13,656.00				\$13,656.00
	Design Concepts		8		40	24	40				\$14,520.00				\$14,520.00
	Review Meeting (Virtual)	2	2		2						\$1,086.00				\$1,086.00
	Final Traffic Report		16		2	40		4			\$7,356.00				\$7,356.00
	QA/QC	1	4		4						\$1,512.00				\$1,512.00
	Task 1.1 Subtotal	3	78		56	144	72	4			\$45,242.00				\$47,242.00
TASK 1.2	PUBLIC MEETING (ONE MEETING)														
	Public Meeting (one meeting)	4			12						\$2,776.00	\$200.00			\$2,976.00
	Task 1.2 Subtotal	4			12						\$2,776.00	\$200.00			\$2,976.00
TASK 1.3	60% DESIGN														
	60% Design Package	4	4	40	60		120	120			\$43,660.00				\$43,660.00
	QA/QC	8		8	8						\$4,464.00				\$4,464.00
	60% Review Meeting	4			12						\$2,776.00	\$200.00			\$2,976.00
	Drainage Report and Design	20			32			80			\$17,456.00				\$17,456.00
	Utility Coordination	8		40				60			\$14,960.00				\$14,960.00
	Task 1.3 Subtotal	44	4	88	112		120	260			\$83,316.00	\$200.00			\$83,516.00
TASK 1.4	90% DESIGN														
	90% Design Package	4	4	40	60		80	80			\$35,180.00				\$35,180.00
	QA/QC	4		8	8						\$3,584.00				\$3,584.00
	90% Review Meeting	4			12						\$2,776.00	\$200.00			\$2,976.00
	Task 1.4 Subtotal	12	4	48	80		80	80			\$41,540.00	\$200.00			\$41,740.00
TASK 1.5	FINAL DESIGN AND BID DOCUMENTS														
	Finalize Design	2		8	40		60	40			\$18,920.00				\$18,920.00
	Bid Documents	1		32	8						\$7,244.00				\$7,244.00
	QA/QC	4		4	8						\$2,864.00				\$2,864.00
	Task 1.5 Subtotal	7		44	56		60	40			\$29,028.00				\$29,028.00
TASK 1.6	PROJECT MANAGEMENT														
	Project Management, Billing, Coordination, etc.	48	12		16					6	\$15,488.00				\$15,488.00
	Task 1.6 Subtotal	48	12		16					6	\$15,488.00				\$15,488.00
TASK 1.7	DESIGN SUBCONSULTANTS														
	Survey Topography - Bookcliff Survey	2									\$440.00		\$10,000.00		\$10,440.00
	Survey ROW Research + Exhibits - Bookcliff Survey	2									\$440.00		\$15,000.00		\$15,440.00
	SUE Level B/C/D - Horrocks Engineers	2									\$440.00		\$33,679.00		\$34,119.00
	SUE Level A (Assume 10 Test Holes) - Horrocks Engineers	4									\$880.00		\$23,798.00		\$24,678.00
	Geotechnical Engineering - Huddleston Berry	1									\$220.00		\$7,500.00		\$7,720.00
	Task 1.7 Subtotal	11									\$2,420.00		\$89,977.00		\$92,397.00
TASK 1.8	CONSTRUCTION ASSISTANCE														
	Construction Engineering Support	16			24			40			\$11,312.00				\$11,312.00
	Task 1.8 Subtotal	16			24			40			\$11,312.00				\$11,312.00
TASK 1.9	CONSTRUCTION SUBCONSULTANTS														
	Civil Construction Inspections - Colorado River Engineering										\$-		\$56,250.00		\$56,250.00
	Task 1.9 Subtotal										\$-		\$56,250.00		\$56,250.00
TOTAL PROJECT COST															\$379,949.00

STAFF TYPE		Marc Kenney Senior Project Manager	Joe DeVore Associate Project Manager	Brad Fisher Senior Engineer	Ryan Sundberg Engineer	TBD Engineer in Training	TBD Engineer in Training	TBD Engineer in Training	Laura Langdon Engagement Specialist	Project Assistant	DIRECT LABOR	REIM- BURSABLE RATE	SUB- CONSULTANT FEE	DIRECT EXPENSE	TASK TOTAL
Hourly Rate		\$220.00	\$165.00	\$180.00	\$158.00	\$100.00	\$112.00	\$100.00	\$112.00	\$70.00					
	VALUE-ADDED SERVICES (OPTIONAL)														
	CDOT Environmental CATEX - ERO										\$-		\$12,500.00		\$12,500.00
	Landscape Architecture - KAART (Assume Irrigation and Landscaping - No Extras)										\$-		\$10,000.00		\$10,000.00
	Park-n-Ride (Design)										\$-		\$104,680.00		\$104,680.00
	Park-n-Ride (Construction + Survey)										\$-		\$88,950.00		\$88,950.00
	Drone Flight (Ortho Image and Supplemental Topographic Data)	12						8			\$3,440.00			\$250.00	\$3,690.00
	Public Engagement (Website, Outreach, Education, Public Meeting)								80		\$8,960.00				\$8,960.00

City of Rifle Gateway Traffic and Pedestrian Improvements

Revised 6-10-22



Request for Proposal

**CITY OF RIFLE
202 RAILROAD AVENUE
RIFLE, COLORADO 81650**

2022

Proposal Due Date: June 17, 2022

Award Date: July 6, 2022

Estimated Completion Date: December 2022

Project Directory

Project Engineer

Craig Spaulding
202 Railroad Ave
Rifle, CO 81650
970-665-6556
cspaulding@rifleco.org

Public Works Director

Brian Prunty
202 Railroad Ave
Rifle, CO 81650
970-665-6554
bprunty@rifleco.org

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INVITATION FOR PROPOSAL

For

City of Rifle Gateway Traffic and Pedestrian Improvements

(11 pages)

Your firm has been invited to propose on work due to your firm's technical expertise and good standing on past projects. Per City code (Sec 4-30-50, part 6), The City is required to invite at least three qualified firms for work within certain anticipated costs. You are all qualified, therefore:

The City of Rifle invites firms to submit proposals to provide full engineering design, specifications, survey for design and permit applications as further detailed below in the following.

Proposals will be accepted until 2:00 p.m., June 17th, 2022. It is the sole responsibility of the consultant to see that the proposal is delivered to the City before the submission deadline. The consultant shall bear all risks associated with delays in the mail or delivery service. Late proposals will not be considered. An electronic copy may be e-mailed. This deadline allows us to place the contract on the council meeting of **July 6, 2022**.

This is a BEST VALUE solicitation. Qualifications, experience, performance on past projects (good standing), proposed staff and project manager, and availability are critical aspects of our analysis. The review of submittals will look at completeness of proposal, scope of work consistent with RFP, personnel skill and availability, designated project managers, reviewers, and Engineer of Record (EOR), commitment to schedule, and cost.

The RFQ and associated addendums can be found at <https://www.rifleco.org/216/Projects-Out-To-Bid> . Questions concerning this proposal shall be addressed to Craig Spaulding, Civil Engineer at cspaulding@rifleco.org or phone 970-665-6556.

Project Goal and Objectives

The purpose of this design is to create final construction document for the intersection of Whiteriver, Centennial Parkway, 1st Street, and Highway 13(Railroad Avenue). The design will need to take into account intersections in every direction and include improvements if required or recommendations if not currently warranted but expected. The construction is to take place in 2024 and grant funding from CDOT Safer MainStreets is a portion of the construction funding.

Scope of Work

The scope of work will include all necessary engineering and construction management to complete the project described above listed but not limited to the items below:

Kickoff meeting/Confirm schedule

- Data request
- Set schedule
- Confirm Scope
- Discuss concept possibilities

Technical Evaluation

- Gather the following:
 - Traffic analysis
 - Full topographic, property/ROW, and utility survey as needed for design
 - Utility Survey
 - Data Review
- Sufficient to identify concepts and evaluate alternatives

Concept Design/Alternative Evaluations

- Provide alternatives in a public workshop to discuss pros and cons
- Decide on final Concept
- Major details provided, road sections, geometry
- Draft specifications provided
- Initial cost estimate

70% Design/Cost Estimates

- Site walkthrough with EOR with reviewable “staking” in the field
- Consultant shall provide to City their internal review comments and drawing mark ups
- Updated specifications
- Minor details
- Elevations and grading shown
- Updated cost estimate for construction

Bid Documents/Bid Assistance

- a. Final cost estimate with any public/private delineation
- b. Review at City with EOR for final comments
- c. Spreadsheet for Contractor invoicing
- d. Construction data shall be referenced to a minimal number of alignment sets, single source of benchmarks, etc.
- e.
- f. Finalization of all designs to 100%, printable and stamped by the Engineer of Record (EOR), electronic or wet-stamp accepted.
- g. Three renderings that show visuals of proposed improvements
- h. Preparation of the full bid package with final selected designs per City PWM or job-specific specifications approved by City Project Manager
- i. Consultant Engineer's cost estimate for construction with public improvements breakout
- j. Spreadsheet for Contractor bidding purposes/City invoice tracking
- k. Addendums and responses to questions
- l. Attendance for pre-bid and bid opening

Construction Management/Consulting

Construction data, including stations, offsets, elevations, benchmarks, bearings and distances, northings and eastings, in digital format, shall be made available for City, surveyor and contractor for construction. The consultant shall satisfy themselves as to the veracity of any and all data before and during construction.

- b. A waiver of liability to transfer data to the City or contractor will then presume non-professional services are being rendered and only CAD technician services shall be paid for.
- c. Unless otherwise noted, typical practices of construction accuracy (point elevations, N/E, etc.) shall be to 0.1' (one tenth of a foot).
- a. Construction Management sufficient to affirm the plans, staking, gather field data as needed for field changes and provide as-builts worthy to electronically locate all utilities installed signed by the EOR
- b. Requests for Information (RFI) and Submittals review and approvals shall be through the Consultant first, then to the City with approval/denial/alternate recommendations.
- c. Site visit at least once per week during construction. May be coordinated with a weekly job site meeting.
 - a. Construction data, including stations, offsets, elevations, benchmarks, bearings and
 - b.

Meetings

Consultant shall anticipate weekly meetings

Proposals shall include:

- 1) Project Understanding & Approach
 - a. Address key project issues the consultant
 - b. Provide a list of previous similar projects along with contact information
- 2) Brief Corporate Resume and sub-consultants including projects performed involving **traffic studies and intersection design**
- 3) Answers to questions contained in this document
- 4) Fee Proposal in the form of detailed spreadsheet with a breakdown of staff names, hours, hourly rate, and fee for each proposed task, subtask, and sub-consultants. This shall be provided in a separate email.

Proposal Process

The proposal shall be submitted in one part. Please limit the proposal to 10 pages (excluding resumes, project descriptions, and any required attachments) of text and/or figures, photos, etc., one sided (or 5 pages two sided). A basic corporate resume of qualifications is sufficient. Any costs, fees, or proposal amounts must be in a separate envelope. Submit the proposal by the deadline to:

Craig Spaulding, Civil Engineer
cspaulding@rifleco.org
City of Rifle
202 Railroad Avenue
Rifle, Colorado 81650

There will be weekly design meetings and meetings with City Staff at design milestones.

Proposal Timeline

Proposals Due	June 17, 2022
Award (Council meeting)	July 6, 2022
Kickoff meeting/Confirm schedule	July 11, 2022
Technical Evaluation	August 5, 2022
Concept Design/Alternative Evaluations	August 26, 2022
60% Design/Cost Estimates	September 23, 2022
90% Design	November 4, 2022
Bid Documents	December 16, 2022
Bid Advertisement	January 3, 2023
Construction Begin	March 13, 2023
Construction Completion	September, 2023

Questions

Does your firm have experience in high traffic intersection design?

If your firm does have experience in high traffic intersections, please provide a list of the types of intersections you have designed. Include locations.

Briefly describe how you anticipate addressing the pedestrian **traffic** at this intersection.

Briefly describe how you anticipate addressing the pedestrian issues at this intersection.

Briefly describe how you anticipate addressing the adjacent intersections in both your analysis and design.

How many concepts to you envision for this project?

Please provide a minimum of 3 references that has worked with the engineer that will be leading the project. These references should be for traffic/intersection design projects.

Evaluation Criteria

Qualifying Firms are required to have experience in

- Traffic Analysis and Intersection Design

Qualifying Firms will be rated by the sum of the points below ranging from 0-100

- (0-20) Technical Expertise of the Firm
- (0-30) Previous Experience on Project Similar in Scope
- (0-15) Completeness and Accuracy of Proposal
- (0-20) Project Approach
- (0-15) Proposal Cost

Local preferences

Local preferences will be applied per City code as follows:

For all competitive solicitations for which the City decides to use a point ranking system, upon completion of the point ranking, if a nonlocal vendor is the highest ranked vendor and the point score obtained by a local vendor is within ten percent (10%) of the points obtained by the nonlocal vendor, the highest ranked local vendor shall have the opportunity to proceed with negotiations with the City for the contract.

The submissions will be ranked by the City using the criteria above and negotiations will be conducted with the highest ranked firm to adjust scope and fee to add preferences/omissions and remove unwanted aspects of the proposal. Once an agreement is reached on the final scope, schedule and budget, the selection (with adjusted fee and scope) will be sent to City Council for award. The City has the right to reject all proposals. Non-responsive proposals will be rejected.

Interviews

The City may elect to conduct interviews of project teams associated with this solicitation. Interviews times would be scheduled by the City.

Please contact Craig Spaulding, Civil Engineer at cspaulding@rifleco.org, if you have a preference and provide an email affirmation that you have received all files in readable condition.

Form of Contract

Contract form will be EJDC Agreement between Owner and Engineer for Professional Services provided by the COR at award

References and Supporting Documents

Conceptual drawings of Park and Ride

2022 Traffic Memo

2022 Traffic Data

Gateway Alternatives Report

Centennial Parkway Conceptual Design

Interviews

The City may elect to conduct interviews of project teams associated with this solicitation. Interviews times would be scheduled by the City.

Please contact Craig Spaulding, Civil Engineer at cspaulding@rifleco.org, if you have a preference and provide an email affirmation that you have received all files in readable condition.

*Funds Carried over from 2021

*Projected

Account Number	Account Name	Activity Code(s)		Proposed	Awarded	Final
201-4312-400-320	Professional Services		PW Manual, ROW Permitting, Development Code Update	\$ 70,000.00	\$ 70,000.00	\$ -
				\$ 70,000.00	\$ 70,000.00	\$ -
Account Number	Account Name	Activity Code(s)		Proposed	Awarded	Final
201-4312-400-641	Minor Projects	Crack Seal, Preventative Maintenance	Continuing to Crack Fill Rifle. This portion will include Downtown and Highlands East	\$ 50,000.00	\$ 37,976.41	\$ 37,976.41
201-4312-400-641	Minor Projects	HA5	HA5 is a preventive maintenance coating that is a preferable alternative to chip and seal. Roads that have been crack sealed in the last two years will be receiving this coating	\$ 200,000.00	\$ 172,661.50	
201-4312-400-641	Minor Projects	2022 Asphalt Patching and Overlay	This will repair a number of failing asphalt areas that are able to be either patched or overlaid	\$ 300,000.00	\$ 52,437.10	
				\$ 550,000.00	\$ 263,075.01	
Account Number	Account Name	Activity Code(s)		Proposed	Awarded	Final
201-4312-400-733	Traffic Signal		9th St and Middle School Light, fiber to existing	\$ 225,000.00	\$ 225,000.00	
				\$ 225,000.00	\$ 225,000.00	
Account Number	Account Name	Activity Code(s)		Proposed	Awarded	Final
*201-4312-400-735	Major Overlay/Reconstruction			\$ -		
Account Number	Account Name	Activity Code(s)		Proposed	Awarded	Final
201-4312-400-734	Major Projects	Airport Road Overlay	The increased rate of deterioration of Airport road makes it critical that an overlay is performed, this would be the priority major project	\$ 1,100,000.00	\$ 1,100,000.00	
201-4312-400-734	Major Projects	Gateway	Expect some Carry Over	\$ 315,000.00	\$ 315,000.00	
201-4312-400-734	Major Projects	Morrow Drive		\$ 650,000.00	\$ 110,000.00	
				\$ 2,215,000.00	\$ 1,415,000.00	\$ -
Account Number	Account Name	Activity Code(s)		Proposed	Awarded	Final
201-4313-400-734	Maj Overlay/Reconstruction	Ute/5th	Spring FMLD Grant Application Pending, Design to be performed in 2021	\$ 700,000.00	\$ 110,000.00	
201-4313-400-734	Maj Overlay/Reconstruction	RR Ave 5th to 9th	Design Only	\$ 110,000.00	\$ 110,000.00	
201-4313-400-733	30th St		Grant Dependent, 2022 design only	\$ 150,000.00	\$ -	
*201-4313-400-735	Downtown Project-Road	Whiteriver/Centennial Intersection	Costs carried over to 2022	\$ -	\$ 1,256,434.62	
201-4313-400-751	Downtown Project-Road	Whiteriver/Centennial Intersection	Grants have been applied for, this would be design and construction would be 2023	\$ 100,000.00	\$ 411,409.00	
201-4313-400-751	Major Project Devolution Funds	Park and Ride	Grants have been applied for, this would be design and construction would be 2023	\$ 150,000.00	\$ 104,680.00	
				\$ 1,210,000.00	\$ 1,992,523.62	\$ -
Total				\$ 3,975,000.00	\$ 3,965,598.63	\$ -



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	KLJ Engineering, LLC	

2.	Vendor Address
	P.O. Box 4130
	Bismarck, ND 58502

3.	For the Purchase of (description)
	Professional Services Associated with
	the Gateway Traffic and Pedestrian Improvements

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$516,089.00	\$250,000	

5.	Dept. Name	General Ledger Acct #
	Public Works	201-4313-400-751

6.	Type of Purchase
	Capital Construction
	Capital Construction – Change Order
	Capital Equipment
	Plant Equipment
	Materials, supplies, non-profession/technical services (includes computer/software maint.)
	x Professional Services
	Utilities (includes equipment installation)
	Land, easements, ROW

7.	Purchasing Process Required
	Cooperative Purchasing
	Open Market
	Comparative Pricing
	x Request for Proposal (attach bid tab)
	Formal Bid (attach bid tab and advertisement)
	Single Source (attach an explanation)

8.	Authorization Required
	City Manager
	x City Council

9.	Signatures		
	Position	Signature	Date
	Department Director		
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		

General summary of purchasing ordinance (Section 4, Art. III)

TYPE OF CONTRACT	ESTIMATED AMOUNT	PROCESS	Purchase Order? Purchase Request?	CITY COUNCIL APPROVAL REQUIRED?
Capital Construction	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3) vendors/suppliers)	Purchase Request	
	\$20,001-\$100,000	Competitive Bid (see Code Sec 4-3-40)		
	> \$100,000	Bonded Competitive Bid		
Capital Construction Change orders	< = 10% of approved contract	When total change orders to date are < 10% - Dept Head or City Manager Approval	Purchase Request	Yes if total change orders to date are greater than 10%
	> 10% of approved contract			
Capital Equipment	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	> \$20,000	Competitive Bid (see Code Sec 4-3-40)		
Plant Equipment Replacement (purchases necessary for replacement of existing equipment that is component part of any water, wastewater, or physical plant)	< \$7,500	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$75,000
	\$7,500-\$75,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	>\$75,000	Competitive Bid (see Code Sec 4-3-40)		
Materials, Supplies, Non- Professional Services and Technical Services (including software/hardware maintenance technical services)	< \$10,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$20,000
	>\$10,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
Professional Services (note- process for appointed positions such as auditor, attorney, engineer, or municipal judge to be determined by Council)	< \$25,000	Open Market (informal evaluation by purchasing agent)	All - Purchase Request	Yes if anticipated to exceed \$25,000 per year to a single vendor
	> = \$25,000	Written requests for written proposals must be sent to at least 3 firms or individuals		
Utilities including installation of equipment (purchases to secure utility services such as natural gas, electricity, local telephone, water, or sewer)	any amount	Single Source (negotiations, where appropriate, after good faith determination that only one viable source exists in relevant supply area - keep records for one year)	> \$5,000 - PO >= \$5,000 - Purchase Request	No
Real Property Interest (including easements and rights of way)	any amount	Single Source (see above)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$5,000.



Agenda Item #9.c.

Agenda Item Name:

Consider Appointment of Annick Pruett to the Greater Rifle Improvement Team Advisory Board

Presenter:

Patrick Waller, Planning Director

Item Description:

Appoint Annick Pruett to GRIT Advisory Board

Recommended Action:

Approve the Appointment of Annick Pruett to the Greater Rifle Improvement Team Advisory Board

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

The GRIT Advisory Board is an 8-member board made up of 5-board seats who are citizens of the City of Rifle, or representatives of businesses located within the City. One seat each is reserved for the Downtown Development Authority, Rifle Area Chamber of Commerce, and Rifle Regional Economic Development Council.

Executive Summary:

Ms. Pruett has submitted a letter of interest to fill the seat vacated when Evin Sartin stepped down in March for personal reasons. The GRIT Advisory Board voted unanimously in support Ms. Pruett's appointment. Ms. Pruett is eligible to serve on the GRIT Advisory Board because of her employment with Grand River Hospital District as the Director of Community Relations.

Notification Requirements:

N/A

Prepared By:

Patrick Waller, Planning Director

Attachments:

1. Staff Memo and Letter of Interest - Appointment Request

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490 Fax: 970-625-6268



MEMORANDUM

TO: City Council

FROM: Kim Burner, GRIT Manager; Patrick Waller, Planning Director

DATE: June 27, 2022

SUBJECT: Greater Rifle Improvement Team Appointment Request

For City Council consideration is appointment of Annick Pruett to the GRIT Advisory Board. Ms. Pruett has submitted a letter of interest (attached) to fill the seat vacated when Evin Sartin stepped down in March for personal reasons. The GRIT Advisory Board voted unanimously in support Ms. Pruett's appointment. Ms. Pruett is eligible to serve on the GRIT Advisory Board because of her employment with Grand River Hospital District as the Director of Community Relations.

Garrick Frontella stepped down as Chair of the board during the May, 10, 2022 regular meeting when officer elections were held. The board voiced their thanks to Mr. Frontella for his leadership as chair for the past 2 years. The board voted unanimously to appoint Kari Slappey as Chair and Samm Young as Vice-Chair. The board voted unanimously to leave the Secretary position vacant as City staff performs these duties.

May 23, 2022

RE: Letter of Interest for the Greater Rifle Improvement Team

Dear GRIT Board of Directors and Rifle City Council,

I am writing you to express my interest in joining the GRIT Board of Directors. I am a twenty three year resident of the Rifle area and have enjoyed many of the outdoor recreational opportunities as well as many of the fantastic events that have taken place in Rifle over the years.

As a new resident in Rifle in 2000, I served on the Rifle Rendezvous planning committee in 2001-2002. In 2004 I worked on the first of many Garfield County Fair Concerts through my work at KMTS, where we brought in Chris Le Doux and continued to work on several Garfield County Fair concerts through 2008. I served as the CEO for the Rifle Area Chamber of Commerce for 2007-2011 where I assisted in getting Rifle's Lodging Tax passed and in later years served as a Rifle City Council Member (2015-2018).

I have been very impressed at the continued growth and improvements Rifle has made over the past two decades, from the quality of events, like the Farmers Market, to the improvements in the downtown area. I would love to be part of the team that helps make the funding for these types of events and improvements happen.

Thank you in advance for your consideration in appointing me to the Greater Rifle Improvement Team Board of Directors.

Sincerely,

Annick Pruett
Community Relations Director
Grand River Health



Agenda Item #9.d.

Agenda Item Name:

Consider Approval of the Amended Purchase Contract for Senior Meal Program

Presenter:

Tami Sours, Senior Center Director

Item Description:

Annual renewal for Senior Congregate Meals Amended Contract for August 1, 2022 to June 30, 2023.

Recommended Action:

Move to approve the Annual Contract Senior Congregate Meals for the period July 1, 2022 to June 30, 2023, with a renewal cap not to exceed \$175,223.75

Fiscal Impact:

The contract renewal for preparing senior meals for New Castle, Silt, Rifle, and Parachute has been amended to reflect the new reimbursement rates of \$11.50 per meal from \$10.25 with an annual cap of \$196,592.50 from \$175,223.75. This amended contract will be in effect from August 1, 2022 to June 30, 2023. As stated at the last council meeting, our average cost per meal over the past ten months was \$11.22. We feel that the \$11.50 should cover costs for the time frame of this contract.

Operational Impact:

N/A

Prior Board Motions:

In the past, council has approved the Senior Congregate Meal Contracts.

Background Information:

The City of Rifle has partnered with Garfield County for many years to prepare senior meals for New Castle, Silt, Rifle, and Parachute. New Castle and Silt site serves one meal per week, Parachute two days per week, and Rifle serves three days per week. Rifle has, in the past, agreed to take the extra cost per meal for other towns, so that hot meals are served to our seniors.

In order for grants and cost accounting, the county has asked that we not bill towns for the difference in meal costs so they are able to track the total cost of the program.

Executive Summary:

After our last meeting, a First Amendment to the Standard Purchase Contract for Services between Garfield County and City of Rifle was signed to extend the existing contract until July 31, 2022. This amendment is attached to the packet.

The newly amended Contract Renewal Letter from the Garfield County Procurement Department will be for the City of Rifle to prepare senior meals for New Castle, Silt, Rifle and Parachute for the period of August 1,

2022 thru June 30, 2023 at a reimbursement rate of \$11.50 per meal with an annual cap of \$196,592.50 estimating 17,095 meals. The original annual renewal contract was for \$10.25 per meal with an annual cap of \$175,223.75. Over the past ten months, the period of July 1, 2021 to April 30, 2022, we have prepared 10,926 meals at a total cost of \$122,600.97, averaging \$11.22 per meal. The total cost for this period was \$122,600.97 with reimbursement from the county of \$111,991.50, leaving a cost to the City of Rifle of \$10,609.47 for the past ten months.

Notification Requirements:

N/A

Prepared By:

Tami Sours, Senior Center Director

Attachments:

1. Food Cost 07012021 to 06302022
2. 07012022 - 07312022 One Month Extension Senior Meal Contract
3. 2022-2023 Amended Senior Congregate Meals Contract

Summary 2021				Year-To-Date Food Cost												
Location	Date	Client #	Meat	Veg/Fruit	Milk	Bread	Misc	Purch Tot	Meal Avg		Clean	Wages	Misc Total	Misc Avg	Total Avg	Total Cost
RIFLE 2022	Jan	485	851.03	680.56	159.67	142.31	262.87	2,096.44	4.32		109.40	3,339.64	3,449.04	7.11	11.43	5,545.48
	Feb	461	546.10	839.63	295.69	192.45	133.15	2,007.02	4.35		137.15	3,260.53	3,397.68	7.37	11.72	5,404.70
	Mar	598	1,157.81	1,114.80	308.30	172.24	254.97	3,008.12	5.03		100.72	3,729.60	3,830.32	6.41	11.44	6,838.44
	Apr	499	783.22	870.63	281.02	115.53	465.97	2,516.37	5.04		123.64	3,290.95	3,414.59	6.84	11.89	5,930.96
	May	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
	Jun	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
2021	Jul	661	923.62	1,059.02	388.74	214.42	600.79	3,186.59	4.82		137.35	3,218.52	3,355.87	5.08	9.90	6,542.46
	Aug	682	888.69	962.85	353.95	255.43	305.50	2,766.42	4.06		155.21	4,004.21	4,159.42	6.10	10.16	6,925.84
	Sep	393	740.21	521.80	228.61	152.37	151.93	1,794.92	4.57		125.68	2,983.31	3,108.99	7.91	12.48	4,903.91
	Oct	410	752.07	706.20	146.85	112.20	178.48	1,895.80	4.62		178.74	2,756.96	2,935.70	7.16	11.78	4,831.50
	Nov	408	627.84	642.36	239.45	356.81	395.98	2,262.44	5.55		139.49	2,872.20	3,011.69	7.38	12.93	5,274.13
Rifle	Dec	353	450.98	627.99	192.03	152.10	195.54	1,618.64	4.59		104.54	2,733.10	2,837.64	8.04	12.63	4,456.28
Total		4,950	7,721.57	8,025.84	2,594.31	1,865.86	2,945.18	23,152.76	4.68		1,311.92	32,189.02	33,500.94	6.77	11.45	56,653.70

PARA 2022	Jan	431	447.38	785.76	161.71	109.22	216.30	1,720.37	3.99		98.62	3,012.99	3,111.61	7.22	11.21	4,831.98
	Feb	440	533.22	799.66	255.00	188.20	114.92	1,891.00	4.30		103.60	2,772.11	2,875.71	6.54	10.83	4,766.71
	Mar	543	669.72	871.81	351.04	153.11	263.23	2,308.91	4.25		108.69	3,448.59	3,557.28	6.55	10.80	5,866.19
	Apr	509	553.81	847.45	275.65	89.24	375.06	2,141.21	4.21		124.03	3,377.76	3,501.79	6.88	11.09	5,643.00
	May	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
	Jun	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
2021	Jul	243	389.98	314.40	143.18	69.41	230.33	1,147.30	4.72		51.33	1,116.54	1,167.87	4.81	9.53	2,315.17
	Aug	253	334.82	402.22	129.56	65.28	88.96	1,020.84	4.03		56.82	1,489.34	1,546.16	6.11	10.15	2,567.00
	Sep	295	397.70	379.47	171.04	107.71	98.57	1,154.49	3.91		92.27	2,209.60	2,301.87	7.80	11.72	3,456.36
	Oct	388	304.81	565.69	138.23	109.67	127.50	1,245.90	3.21		109.96	2,582.93	2,692.89	6.94	10.15	3,938.79
	Nov	460	583.48	723.19	297.17	253.56	330.64	2,188.04	4.76		187.57	3,163.73	3,351.30	7.29	12.05	5,539.34
Para	Dec	450	613.14	548.58	219.14	126.72	285.00	1,792.58	3.98		142.66	3,404.04	3,546.70	7.88	11.86	5,339.28
Total		4,012	4,828.06	6,238.23	2,141.72	1,272.12	2,130.51	16,610.64	4.14		1,075.55	26,577.63	27,653.18	6.89	11.03	44,263.82

SILT 2022	Jan	115	131.81	228.76	35.96	26.78	54.52	477.83	4.16		26.85	805.64	832.49	7.24	11.39	1,310.32
	Feb	113	117.67	188.92	69.97	49.67	33.27	459.50	4.07		34.29	803.01	837.30	7.41	11.48	1,296.80
	Mar	179	236.88	276.44	117.71	55.29	85.14	771.46	4.31		34.02	1,133.83	1,167.85	6.52	10.83	0.00
	Apr	130	154.04	202.37	70.73	21.89	96.52	545.55	4.20		31.90	864.13	896.03	6.89	11.09	1,441.58
	May	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
	Jun	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
2021	Jul	155	249.65	203.08	89.97	43.08	147.04	732.82	4.73		32.55	710.97	743.52	4.80	9.52	1,476.34
	Aug	147	198.34	224.98	75.71	34.39	50.54	583.96	3.97		32.94	864.99	897.93	6.11	10.08	1,481.89
	Sep	196	262.62	253.64	114.39	71.58	66.43	768.66	3.92		61.68	1,468.54	1,530.22	7.81	11.73	2,298.88
	Oct	142	92.61	203.23	52.73	44.94	44.85	438.36	3.09		40.17	946.68	986.85	6.95	10.04	1,425.21
	Nov	110	141.01	163.79	67.58	60.56	84.48	517.42	4.70		47.15	751.87	799.02	7.26	11.97	1,316.44
Silt	Dec	137	207.51	166.80	79.50	39.74	81.28	574.83	4.20		43.65	1,039.21	1,082.86	7.90	12.10	1,657.69
Total		1,424	1,792.14	2,112.01	774.25	447.92	744.07	5,870.39	4.12		385.20	9,388.87	9,774.07	6.86	10.99	15,644.46

N.C. 2022	Jan	49	40.76	78.04	24.33	12.78	27.05	182.96	3.73		11.24	344.84	356.08	7.27	11.00	539.04
	Feb	38	56.20	78.21	20.02	14.90	7.86	177.19	4.66		6.67	250.33	257.00	6.76	11.43	434.19
	Mar	52	60.55	85.57	37.24	14.46	28.13	225.95	4.35		11.69	331.90	343.59	6.61	10.95	569.54
	Apr	55	49.65	96.62	30.41	9.85	41.77	228.30	4.15		13.55	365.66	379.21	6.89	11.05	607.51
	May	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
	Jun	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!		0.00	0.00	0.00	#DIV/0!	#DIV/0!	0.00
2021	Jul	57	99.77	70.05	41.44	18.42	60.41	290.09	5.09		15.86	271.18	287.04	5.04	10.13	577.13
	Aug	91	128.30	154.05	48.11	17.34	44.31	392.11	4.31		87.30	532.92	620.22	6.82	11.12	1,012.33
	Sep	36	31.02	50.34	15.36	17.16	16.56	130.44	3.62		11.89	296.17	308.06	8.56	12.18	438.50
	Oct	51	53.23	79.01	17.98	12.66	18.04	180.92	3.55		14.48	339.25	353.73	6.94	10.49	534.65
	Nov	62	78.26	106.45	42.68	34.10	45.37	306.86	4.95		24.79	438.07	462.86	7.47	12.42	769.72
N.C.	Dec	49	53.24	60.36	16.46	15.25	30.22	175.53	3.58		15.19	365.66	380.85	7.77	11.35	556.38
Total		540	650.98	858.70	294.03	166.92	319.72	2,290.35	4.24		212.66	212.66	3,748.64	6.94	11.18	6,038.99

Location	YTD	Client #	Meat	Veg/Fruit	Milk	Bread	Misc	Purch Tot	Meal Avg		Clean	Wages	Misc Total	Misc Avg	Total Avg	Total Cost
Rifle		4,950	7,721.57	8,025.84	2,594.31	1,865.86	2,945.18	23,152.76	4.68		1,311.92	32,189.02	33,500.94	6.77	11.45	56,653.70
Para		4,012	4,828.06	6,238.23	2,141.72	1,272.12	2,130.51	16,610.64	4.14		1,075.55	26,577.63	27,653.18	6.89	11.03	44,263.82
Silt		1,424	1,792.14	2,112.01	774.25	447.92	744.07	5,870.39	4.12		385.20	9,388.87	9,774.07	6.86	10.99	15,644.46
N.C.		540	650.98	858.70	294.03	166.92	319.72	2,290.35	4.24		212.66	212.66	3,748.64	6.94	11.18	6,038.99
Grand Total		10,926	14,992.75	17,234.78	5,804.31	3,752.82	6,139.48	47,924.14	4.39		2,985.33	68,368.18	74,676.83	6.83	11.22	122,600.97

**FIRST AMENDMENT TO THE STANDARD PURCHASE CONTRACT
FOR SERVICES BETWEEN GARFIELD COUNTY, COLORADO AND
CITY OF RIFLE, COLORADO**

This FIRST AMENDMENT TO THE STANDARD PURCHASE CONTRACT FOR SERVICES ("First Amendment") is made by and between **GARFIELD COUNTY, COLORADO** ("County") and **CITY OF RIFLE, COLORADO** ("Contractor").

WHEREAS, the parties entered into Standard Purchase Contract for Services dated July 1, 2021, to provide Senior Meal Services (collectively, "Contract"); and

WHEREAS, the term of the Contract is set to expire June 30, 2022, but the Contractor needs additional time to confirm the upcoming renewal terms; and

WHEREAS, an amendment of the Contract is necessary to extend the term of the Contract to for services to continue.

NOW, THEREFORE, in mutual consideration for the covenants and promises set forth below, the parties hereto agree as follows:

1. Section 2 of the Contract is deleted and replaced with the following:

2.Term. The term of the Contract is from July 1, 2021 to July 31, 2022.

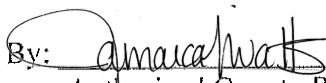
2. Except to the extent amended herein, all remaining terms and provisions of the Contract remain unchanged and in full force and effect.

3. This Second Amendment shall become effective upon signature of all the parties.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Standard Purchase Contract for Services on the dates set forth below.

BOARD OF COUNTY COMMISSIONERS
GARFIELD COUNTY, COLORADO

CITY OF RIFLE, COLORADO

By: 
Authorized County Representative
Name: Jamaica Watts
Title: Procurement and Contracts Director
Date: June 29, 2022

By: 
Authorized Representative
Name: Tommy Klein
Title: City Manager
Date: June 24, 2022



June 29, 2022

Tami Sours
50 Ute Avenue
Rifle, CO 81650

via email: tsours@rifleco.org

Re: Purchase Contract for Services Renewal Letter and Amendment #1
Senior Meals Program

Dear Ms. Sours:

This Contract Renewal Letter and Amendment is issued pursuant to the current Garfield County Procurement Code and the Purchase Contract for Services ("Contract") between the Board of County Commissioners of Garfield County and City of Rifle, Colorado. This Contract is renewed for an additional term, beginning **August 1, 2022** and ending **June 30, 2023**. The compensation to be paid during this renewal term shall not exceed **One Hundred Ninety-Six Thousand Five Hundred Ninety-Two Dollars and Fifty Cents (\$196,592.50)**, subject to annual appropriation. **The cost has increased to \$11.50 per meal for this term due to inflation.** Except as noted above, all other terms and conditions of the Contract remain unchanged and in full force and effect.

If the terms of this Contract Renewal Letter are acceptable to you, then please sign this letter and return it to the Procurement Department at your earliest convenience via email.

If you have any questions, please do not hesitate to contact me.

Thank you.

CBarritt

Cimberlee Barritt
Contract Administrator
810 Pitkin Avenue
Glenwood Springs, CO 81601
Phone: 970-945-1377 ext. 4021
Email: cbarritt@garfield-county.com



GARFIELD COUNTY, COLORADO

By: _____
Authorized County Representative
Name: Jamaica Watts
Title: Procurement and Contracts Director
Date: _____

CONTRACTOR: CITY OF RIFLE, COLORADO

By: _____
Name: _____
Title: _____
Date: _____



Agenda Item #10.a.

Agenda Item Name:

Report to City Manager

Presenter:

Tommy Klein, City Manager

Item Description:

Staff report on notable tasks completed within the individual departments.

Recommended Action:

No action necessary

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Work Report to City Manager
07/01/2022

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. Report to City Manager 07.01.2022

WORK REPORT TO CITY MANAGER

07.01.2022

PIO

- Continuing updates on website and social media on local issues and citizen concerns and answering a plethora of questions.
- Attended EPA ORD Webinar: The Smoke Ready Communities Research Study: A Story of Community Capacity, Collaboration, and Reducing the Public Health Burden of Wildfire Smoke.
- Press release on the new We-Go-Swing in Centennial Park.
- Press release on the fireworks and the July 3rd celebration.
- Press release on holiday closures.
- Attended ICS training put on by Carbondale Rural Fire Protection District. Very valuable information and we got to tour their new fire training facility which is really neat.

COURT

- Handled 47 adult on June 15 court day.
- Held 7 telephone hearings with inmates in custody.
- Janet, our Deputy Court Clerk, attended a two day Colorado Association of Municipal Court Administrators conference in Littleton. It was important to have one of us there since there were a number of changes in the law this year.

PUBLIC WORKS

The following are engineering projects currently in progress, to include inspection and administration, design, and/or planning:

- 0.5 MG Airport Water Tank: Awarded – scheduled for construction – August 1
- I-70 Exit 90 Gateway Beautification: construction in progress – 90% complete.
- RFQ's for 5th Street and Ute Avenue, Railroad Ave 5th to 9th Street, & Morrow Dr./Tripp Dr./Whiteriver Ave. are pushed to July 2022 for release; pursuing Fall DOLA grant opportunity to pursue design and construction – Spring 2023 construction.
- Park Hill retaining wall for City/Frontella property line: due to the difficulty of securing a contract, we will self-perform contract management. Currently, CTL Thompson is working on the engineering for wall configuration. We will purchase block and secure a construction contractor.
- Planning for Paradise Island cleanup – targeting a September 2022 work schedule.
- In-house designs: awarded; scheduled for construction accordingly.
 - Cemetery Roadway Improvements: first week of September
 - Airport Road - East Improvements: first week of September
 - W. 7th Street Repair – first week of September
 - Re-surface of the 9th Street Bridge – mid-August
- 100 Block of W. 2nd Street Rehab: out for bid June 10, 2022 – due July 8th with anticipated award July 20th.
- Safer Main Street Grant for Whiteriver Roundabout: Awarded \$1.8 million; received bids for design: will

The following are CIP projects currently under construction:

- Railroad Avenue Rehabilitation project: awaiting action by Sage Telecommunications to begin work for concrete repair of alley scheduled for July 5 & 6; Martinez Western is scheduled to begin surface repair July 11; Punch List work 95% complete.
- I-70 Exit 90 Gateway Improvements: working on landscaping and lighting; project substantially complete July 1, 2022.
- Crack-sealing contract nearing completion.

Fleet

- Enterprise Fleet Mgmt. (EFM) is assisting in planning to meet our 2022/2023 vehicle needs.
- Sold 18 vehicles at auction and netted \$72,323.
- EFM indicates six (6) vehicles currently either as “shipped” or In-stock” as of June 27, 2022; vehicles to be delivered to Parks, O& M, and Sr. Center.
- Quiriat Portuguese, PW Administrative Assistant, now helping Edward Meza with Preventative Maintenance scheduling.

Operations & Maintenance

- Multiple and varied street repairs with hot asphalt
- Preparing Procurement documents for purchase: a track-steer loader
- Release for bid specifications for heavy snowplow truck (dual purpose).
- Outfitting new Can-Am side-by-side for weed control operations.
- Ditch maintenance to include culvert jetting
- Preparing estimate for demolishing the Graham Mesa Water Treatment Plant

PLANNING

- Staff is working with our consultants on the river visioning project. They have started outreach events and we have received a number of survey responses. Staff anticipates bringing the results to Council in August.
- Staff is finalizing the contract for the Grand Hogback Trail Construction grant.

CITY MANAGER

- We met with Ashley from S2 and discussed DOLA and FMLD grants. We will request funds to support the Whiteriver/HWY 6 project from both entities. DOLA grants are capped at 750k and a limit has yet to be published by FMLD for the new cycle.

IT

For the first half of 2022 the IT Department has worked on myriad projects as well as supported the City of Rifle staff with helpdesk support. We have responded to 351 email messages and 221 calls to the Helpdesk, including several after-hours support calls. We have assisted with numerous meetings via Zoom and otherwise. So far this year the City has hosted 55 Zoom Meetings totaling 11,383 minutes with 205 participants as well as 7 Webinars totaling 3,759 minutes with 29 participants.

