CITY COUNCIL
WORKSHOP AND REGULAR MEETING AGENDA

July 20, 2022
7:00 PM
202 Railroad Avenue, Rifle, CO

6:00 PM - Workshop Meeting

Discussion and Review

a. Presentation & Discussion of 2021 Audited Financial Statements with Hinkle & Company, PC - Jim Hinkle

b. Discuss Temporary Use Permits - Food Trucks

7:00 PM - Regular Meeting

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Public Comment** *(maximum time permitted for Public Comment is 3 minutes per person)

5. **Consent Agenda**

5.a. Consider Minutes of the July 6, 2022, Regular Meeting

5.b. Consider Buy Back of Cemetery Space

5.c. Consider Adopting 2023 Budget Preparation Calendar

5.d. Consider Liquor License Renewal for Plaza Liquors, LLC dba Plaza Liquors

5.e. Consider Liquor License Renewal for Rocky Mountain Liquors, Inc. dba Rocky Mountain Liquors

5.f. Consider Purchase Order Approval - Garfield County Sheriff's Office for Victim Response Team (VRT) Services

5.g. Consider Text Amendments Regarding Wireless Communication Facilities - Ordinance No. 13, Series of 2022 - 2nd Reading

5.h. Consider Amending Section 10-11-80 of the Rifle Municipal Code Regarding Amplified Sound Devices - Ordinance No. 14, Series of 2022 - 2nd Reading

6. Action, if any, on Workshop Items

7. Regular Agenda

7.a. Consider Acceptance of the 2021 Audit Report and Financial Statements

7.b. Consider Amending Sections 10-8-20 and 10-8-140 of the Rifle Municipal Code setting forth the Municipal Offense of unlawful use or possession of a controlled substance - Ordinance No. 15, Series of 2022 - 1st Reading

7.c. Consider Purchase of Raw Water Electrical Drive

7.d. Consider Approval for the Construction of West Second Street to Frontier Paving, Inc

7.e. Consider Funding for Garfield Clean Energy

8. Administrative Reports

8.a. Report to City Manager

9. Comments from Mayor and Council

10. Executive Session

10.a. **Executive Session** for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees - (Review of Municipal Judge and City Prosecutor).

11. Adjournment

DRAFT

City of Rifle, Colorado

Financial Statements
with Independent Auditor's Report

December 31, 2021

DRAFT

City of Rifle, Colorado
Table of Contents
December 31, 2021

DRAFT

Combining and Individual Fund Statements and Schedules (Continued)

Budgetary Comparison Schedules

State Compliance

DRAFT

Independent Auditors' Report

City Council
City of Rifle
Rifle, Colorado

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the business-type activities and each major fund of the City of Rifle, Colorado (the City) as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the basic financial statements of the City, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and each major fund of the City as of December 31, 2021, and the respective changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The City's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

DRAFT

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

DRAFT

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The City has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The supplementary information and the local highway finance report listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling the information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Englewood, Colorado
(Date)

DRAFT

Basic Financial Statements

City of Rifle, Colorado

DRAFT

Statement of Net Position
December 31, 2021

	Governmental Activities	Business-Type Activities	Totals
Assets			
Cash and Investments	$ 24,239,549	$ 18,910,166	$ 43,149,715
Accounts Receivable	119,590	1,054,890	1,174,480
Property Taxes Receivable	714,823	-	714,823
Taxes Receivable	1,120,100	216,526	1,336,626
Due from Other Governments	-	-	-
Investment Income Receivable	-	-	-
Inventory	11,144	225,176	236,320
Prepaid Expenses	-	1,496	1,496
Capital Assets, *Not Being Depreciated*	5,486,457	2,636,896	8,123,353
Capital Assets, *Net of Accumulated Depreciation*	53,693,339	78,613,743	132,307,082
Total Assets	85,385,002	101,658,893	187,043,895
Liabilities			
Accounts Payable	1,970,412	128,504	2,098,916
Accrued Salaries	14,320	76,585	90,905
Accrued Liabilities	-	83,999	83,999
Accrued Interest Payable	-	271,998	271,998
Deposits	95,538	10,840	106,378
Retainage Payable	326,413	-	326,413
Noncurrent Liabilities			
Due Within One Year	155,229	2,298,356	2,453,585
Due in More Than One Year	4,533,619	26,042,122	30,575,741
Total Liabilities	7,095,531	28,912,404	36,007,935
Deferred Inflows of Resources			
Property Taxes	1,934,623	-	1,934,623
Deferred Tap Fees	-	69,897	69,897
Total Deferred Inflows of Resources	1,934,623	69,897	2,004,520
Net Position			
Net Investment in Capital Assets	54,815,644	52,927,704	107,743,348
Restricted For:			
Emergencies	449,590	144,639	594,229
Debt Service	180,698	-	180,698
Parks and Recreation	158,501	-	158,501
Operations and Maintenance Reserve	-	970,122	970,122
Unrestricted	20,750,415	18,634,127	39,384,542
Total Net Position	$ 76,354,848	$ 72,676,592	$ 149,031,440

See Notes to the Financial Statements.

DRAFT

City of Rifle, Colorado
Statement of Activities
For the Year Ended December 31, 2021

		Program Revenues			Net (Expense) Revenue and Change in Net Position		
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Totals
Primary Government							
Governmental Activities							
General Government	$ 4,861,698	$ 1,072,288	$ 1,008,577	$ 206,801	$ (2,574,032)	$ -	$ (2,574,032)
Public Safety	2,899,224	16,138	36,305	-	(2,846,781)	-	(2,846,781)
Public Works	4,312,854	-	519,101	-	(3,793,753)	-	(3,793,753)
Cemetery	3,972	65,290	-	-	61,318	-	61,318
Parks and Recreation	3,217,212	403,049	6,049	-	(2,808,114)	-	(2,808,114)
Economic Development	582,602	151,641	245,011	-	(185,950)	-	(185,950)
Interest on Long-Term Debt	131,854	-	-	-	(131,854)	-	(131,854)
Total Government Activities	16,009,416	1,708,406	1,815,043	206,801	(12,279,166)	-	(12,279,166)
Business-Type Activities							
Water Utility	4,547,934	3,988,080	-	-	-	(290,372)	(290,372)
Wastewater Utility	2,783,990	4,145,074	269,482	-	-	1,361,084	1,361,084
Sanitation Operations	749,288	744,339	-	-	-	(4,949)	(4,949)
Total Business-Type Activities	8,081,212	8,877,493	269,482	-	-	1,065,763	1,065,763
Total Primary Government	$ 24,090,628	$ 10,585,899	$ 2,084,525	$ 206,801	(12,279,166)	1,065,763	(11,213,403)
General Revenues							
Property Taxes					827,737	-	827,737
Specific Ownership Taxes					51,433	-	51,433
Sales and Use Taxes					11,419,731	2,256,632	13,676,363
Franchise Taxes					371,911	-	371,911
Other Taxes					181,110	-	181,110
Grants and Contributions not Restricted to Specific Programs					24,523	-	24,523
Investment Income					146,884	103,292	250,176
Gain (Loss) on Disposal of Capital Assets					-	-	-
Other					168,137	531,631	699,768
Transfers					2,000	(2,000)	-
Total General Revenues					13,193,466	2,889,555	16,083,021
Change in Net Position					914,300	3,955,318	4,869,618
Net Position, Beginning of year					75,440,548	68,721,274	144,161,822
Net Position, End of year					$ 76,354,848	$ 72,676,592	$ 149,031,440

See Notes to the Financial Statements.

City of Rifle, Colorado

Balance Sheet
Governmental Funds
December 31, 2021

DRAFT

	General	Street Improvements	Parks and Recreation	Capital Improvement	Nonmajor Governmental Funds	Totals
Assets						
Cash and Investments	$ 10,149,494	$ 5,943,527	$ 2,258,110	$ 4,056,557	$ 1,748,476	$ 24,156,164
Accounts Receivable	75,192	12,481	24,863	-	7,054	119,590
Taxes Receivable	652,303	144,351	288,701	-	34,745	1,120,100
Property Taxes Receivable	670,823	-	-	-	44,000	714,823
Interest Receivable	-	-	-	-	-	-
Due from Other Governments	-	-	-	-	-	-
Total Assets	11,547,812	6,100,359	2,571,674	4,056,557	1,834,275	26,110,677
Liabilities						
Accounts Payable	2,851	1,336,953	29,319	542,213	11,266	1,922,602
Retainage Payable	-	262,035	5,403	58,975	-	326,413
Deferred Revenue	1,219,800	-	-	-	-	1,219,800
Deposits	93,788	-	350	-	1,400	95,538
Total Liabilities	1,316,439	1,598,988	35,072	601,188	12,666	3,564,353
Deferred Inflows of Resources						
Property Taxes	670,823	-	-	-	44,000	714,823
Fund Balances						
Nonspendable						
Cemetery Perpetual Care	-	-	-	-	258,416	258,416
Restricted For:						
Emergencies	449,590	-	-	-	-	449,590
Debt Service	180,698	-	-	-	-	180,698
Parks and Recreation	158,501	-	-	-	-	158,501
Assigned For:						
Channel 10	24,954	-	-	-	-	24,954
Senior Center Capital and Meals	101,197	-	-	-	-	101,197
Police Expenditures	2,472	-	-	-	-	2,472
Subsequent Year Expenditures	1,034,597	2,635,394	305,723	289,000	291,674	4,556,388
Economic Development	-	-	-	-	1,042,761	1,042,761
Street Improvement	-	1,865,977	-	-	-	1,865,977
Parks and Recreation	-	-	2,230,879	-	-	2,230,879
Capital Improvements	-	-	-	3,166,369	-	3,166,369
Unrestricted, Unassigned	7,608,541	-	-	-	184,758	7,793,299
Total Fund Balances	9,560,550	4,501,371	2,536,602	3,455,369	1,777,609	21,831,501
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	$ 11,547,812	$ 6,100,359	$ 2,571,674	$ 4,056,557	$ 1,834,275	$ 26,110,677

See Notes to the Financial Statements.

DRAFT

City of Rifle, Colorado

Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position

December 31, 2021

Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:

Total Fund Balances of Governmental Funds	$	21,831,501
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in governmental funds.		58,230,762
Long-term liabilities and related items are not due and payable in the current year and, therefore, are not reported in governmental funds.		
Notes Payable		(4,037,739)
Accrued Compensated Absences		(651,109)
Internal Service Funds are blended into Governmental Activities		981,433
Total Net Position of Governmental Activities	$	76,354,848

See Notes to the Financial Statements.

City of Rifle, Colorado

DRAFT

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2021

	General	Street Improvements	Parks and Recreation	Capital Improvement	Nonmajor Governmental Funds	Totals
Revenues						
Taxes	$ 7,714,533	$ 1,504,422	$ 3,008,843	$ -	$ 624,124	$ 12,851,922
Licenses and Permits	308,019	57,179	-	-	-	365,198
Intergovernmental	1,580,750	36,039	14,154	54,877	360,187	2,046,007
Charges for Services	986,648	-	399,597	-	174,076	1,560,321
Investment Income	54,233	41,123	12,235	26,309	11,284	145,184
Other	158,918	-	8,219	-	-	167,137
Total Revenues	10,803,101	1,638,763	3,443,048	81,186	1,169,671	17,135,769
Expenditures						
Current						
General Government	3,905,701	-	-	-	-	3,905,701
Public Safety	3,159,570	-	-	-	-	3,159,570
Public Works	1,770,712	110,262	-	-	-	1,880,974
Parks and Recreation	391,247	-	2,377,919	-	-	2,769,166
Economic Development	-	-	-	-	578,400	578,400
Capital Outlay	84,329	6,036,042	39,069	1,193,569	89,314	7,442,323
Debt Service						
Principal	-	-	166,512	-	-	166,512
Interest and Fiscal Charges	-	-	131,854	-	-	131,854
Total Expenditures	9,311,559	6,146,304	2,715,354	1,193,569	667,714	20,034,500
Revenues Over (Under) Expenditures	1,491,542	(4,507,541)	727,694	(1,112,383)	501,957	(2,898,731)
Other Financing Sources (Uses)						
Disposal of capital assets	-	-	-	-	-	-
Debt proceeds	-	-	-	-	-	-
Transfers In	225,000	325,000	10,600	-	82,000	642,600
Transfers Out	(106,000)	-	-	-	(635,600)	(741,600)
Total Other Financing Sources (Uses)	119,000	325,000	10,600	-	(553,600)	(99,000)
Net Change in Fund Balances	1,610,542	(4,182,541)	738,294	(1,112,383)	(51,643)	(2,997,731)
Fund Balances, *Beginning of year*	7,950,008	8,683,912	1,798,308	4,567,752	1,829,252	24,829,232
Fund Balances, *End of year*	$ 9,560,550	$ 4,501,371	$ 2,536,602	$ 3,455,369	$ 1,777,609	$ 21,831,501

See Notes to the Financial Statements.

City of Rifle, Colorado

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities
Governmental Funds
For the Year Ended December 31, 2021

Amounts Reported for Governmental Activities in the Statement of Activities are Different Because:

Net Change in Fund Balances of Governmental Funds	$ (2,997,731)
Capital outlays to purchase or construct capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are capitalized in the statement of net position and are allocated over their estimated useful lives as annual depreciation expense in the statement of activities.	
Capital Outlay	7,459,132
Depreciation Expense	(3,501,380)
Disposal of Capital Assets	(32,350)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	
Payment of Note Payable Principal	157,262
Change in Accrued Compensated Absences	(108,925)
Internal Service Funds are blended into Governmental Activities:	
Fleet Maintenance and Information Technology Funds, Change in Net Position	(61,708)
Change in Net Position of Governmental Activities	$ 914,300

See Notes to theFinancial Statements.

City of Rifle, Colorado

DRAFT

Statement of Net Position
Proprietary Funds
December 31, 2021

	Business-Type Activities				Governmental Activities
	Water	Wastewater	Sanitation	Totals	Internal Service Funds
Assets					
Current Assets					
Cash and Investments	$ 13,729,208	$ 5,043,882	$ 137,076	$ 18,910,166	$ 83,385
Accounts Receivable	322,025	655,745	77,120	1,054,890	-
Taxes Receivable	216,526	-	-	216,526	-
Prepaid Expenses	499	499	498	1,496	-
Inventory	213,474	11,702	-	225,176	11,144
Total Current Assets	14,481,732	5,711,828	214,694	20,408,254	94,529
Noncurrent Assets					
Capital Assets *Not Being Depreciated*	1,831,192	805,704	-	2,636,896	-
Capital Assets *Net of Accumulated Depreciation*	54,291,432	24,322,311	-	78,613,743	949,034
Total Noncurrent Assets	56,122,624	25,128,015	-	81,250,639	949,034
Total Assets	70,604,356	30,839,843	214,694	101,658,893	1,043,563
Liabilities					
Current Liabilities					
Accounts Payable	22,026	49,975	56,503	128,504	47,810
Accrued Liabilities	44,455	115,742	387	160,584	14,320
Accrued Interest Payable	150,783	121,215	-	271,998	-
Deposits	10,840	-	-	10,840	-
Compensated Absences	2,364	-	-	2,364	-
Loan Payable - Current Portion	1,106,140	969,852	-	2,075,992	-
Certificates of Participation - Current Portion	220,000	-	-	220,000	-
Total Current Liabilities	1,556,608	1,256,784	56,890	2,870,282	62,130
Noncurrent Liabilities					
Compensated Absences	43,676	-	-	43,676	-
Notes Payable	15,549,501	6,868,945	-	22,418,446	-
Certificates of Participation	3,580,000	-	-	3,580,000	-
Total Noncurrent Liabilities	19,173,177	6,868,945	-	26,042,122	-
Total Liabilities	20,729,785	8,125,729	56,890	28,912,404	62,130
Deferred Inflows of Resources					
Deferred Tap Fees	21,969	47,928	-	69,897	-
Net Position					
Net Investment in Capital Assets	35,666,983	17,260,721	-	52,927,704	949,034
Restricted for:					
Emergencies	144,639	-	-	144,639	-
Operations and Maintenance Reserve	517,792	452,330	-	970,122	-
Assigned for:					
Subsequent Year's Expenditures	-	-	22,601	22,601	348,012
Unrestricted	13,523,188	4,953,135	135,203	18,611,526	(315,613)
Total Net Position	$ 49,852,602	$ 22,666,186	$ 157,804	$ 72,676,592	$ 981,433

See Notes to the Financial Statements.

DRAFT

City of Rifle, Colorado
Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2021

	Business-Type Activities				Governmental Activities
	Water	Wastewater	Sanitation	Totals	Internal Service Funds
Cash Flows From Operating Activities					
Cash Received from Customers	$ 3,570,767	$ 3,481,701	$ 735,882	$ 7,788,350	$ 1,299,306
Cash Received from Others	516,469	269,482	-	785,951	360
Cash Payments to Vendors and Suppliers	(2,465,486)	(1,452,262)	(747,693)	(4,665,441)	(1,318,708)
Cash Payments to Employees	12,831	90,318	(265)	102,884	2,038
Net Cash Provided (Used) by Operating Activities	1,634,581	2,389,239	(12,076)	4,011,744	(17,004)
Cash Flows From Noncapital Financing Activities					
Other Revenues	10,436	2,090	2,636	15,162	1,000
Payments from (to) Other Funds	-	-	(2,000)	(2,000)	101,000
Net Cash Provided (Used) by Noncapital Financing Activities	10,436	2,090	636	13,162	102,000
Cash Flows From Capital and Related Financing Activities					
Purchases of Capital Assets	(52,961)	(567,460)	-	(620,421)	(421,433)
Proceeds From System Improvement Fees	384,574	374,442	-	759,016	-
Proceeds From Cash in Lieu of Fees	8,739	-	-	8,739	-
Proceeds From Sales and Use Taxes	2,241,401	-	-	2,241,401	-
Proceeds From Grants	-	-	-	-	-
Principal Payments on Debt	(1,283,828)	(938,204)	-	(2,222,032)	-
Interest Payments on Debt	(496,815)	(309,917)	-	(806,732)	-
Net Cash Provided (Used) by Capital and Related Financing Activities	801,110	(1,441,139)	-	(640,029)	(421,433)
Cash Flows from Investing Activities					
Interest Received	74,371	28,101	820	103,292	1,700
Net Increase in Cash and Cash Equivalents	2,520,498	978,291	(10,620)	3,488,169	(334,737)
Cash and Cash Equivalents, *Beginning of Year*	11,208,710	4,065,591	147,696	15,421,997	418,122
Cash and Cash Equivalents, *End of Year*	$ 13,729,208	$ 5,043,882	$ 137,076	$ 18,910,166	$ 83,385
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities					
Operating Income (Loss)	$ (23,120)	$ 1,523,032	$ (4,949)	$ 1,494,963	$ (165,408)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities					
Depreciation	1,643,702	1,065,072	-	2,708,774	198,817
Changes in Asset and Liabilities					
Accounts Receivable	(24,000)	(288,931)	(8,457)	(321,388)	-
Inventory	2,622	(1,947)	-	675	45,775
Deposits	840	-	-	840	-
Accounts Payable	21,706	1,695	1,595	24,996	(98,226)
Accrued Liabilities	12,831	90,318	(265)	102,884	2,038
Net Cash Provided (Used) by Operating Activities	$ 1,634,581	$ 2,389,239	$ (12,076)	$ 4,011,744	$ (17,004)

See Notes to Financial Statements.

DRAFT

City of Rifle, Colorado
Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2021

	Business-Type Activities				Governmental Activities
	Water	Wastewater	Sanitation	Totals	Internal Service Funds
Cash Flows From Operating Activities					
Cash Received from Customers	$ 3,570,767	$ 3,481,701	$ 735,882	$ 7,788,350	$ 1,299,306
Cash Received from Others	516,469	269,482	-	785,951	360
Cash Payments to Vendors and Suppliers	(2,465,486)	(1,452,262)	(747,693)	(4,665,441)	(1,318,708)
Cash Payments to Employees	12,831	90,318	(265)	102,884	2,038
Net Cash Provided (Used) by Operating Activities	1,634,581	2,389,239	(12,076)	4,011,744	(17,004)
Cash Flows From Noncapital Financing Activities					
Other Revenues	10,436	2,090	2,636	15,162	1,000
Payments from (to) Other Funds	-	-	(2,000)	(2,000)	101,000
Net Cash Provided (Used) by Noncapital Financing Activities	10,436	2,090	636	13,162	102,000
Cash Flows From Capital and Related Financing Activities					
Purchases of Capital Assets	(52,961)	(567,460)	-	(620,421)	(421,433)
Proceeds From System Improvement Fees	384,574	374,442	-	759,016	-
Proceeds From Cash in Lieu of Fees	8,739	-	-	8,739	-
Proceeds From Sales and Use Taxes	2,241,401	-	-	2,241,401	-
Proceeds From Grants	-	-	-	-	-
Principal Payments on Debt	(1,283,828)	(938,204)	-	(2,222,032)	-
Interest Payments on Debt	(496,815)	(309,917)	-	(806,732)	-
Net Cash Provided (Used) by Capital and Related Financing Activities	801,110	(1,441,139)	-	(640,029)	(421,433)
Cash Flows from Investing Activities					
Interest Received	74,371	28,101	820	103,292	1,700
Net Increase in Cash and Cash Equivalents	2,520,498	978,291	(10,620)	3,488,169	(334,737)
Cash and Cash Equivalents, *Beginning of Year*	11,208,710	4,065,591	147,696	15,421,997	418,122
Cash and Cash Equivalents, *End of Year*	$ 13,729,208	$ 5,043,882	$ 137,076	$ 18,910,166	$ 83,385
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities					
Operating Income (Loss)	$ (23,120)	$ 1,523,032	$ (4,949)	$ 1,494,963	$ (165,408)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities					
Depreciation	1,643,702	1,065,072	-	2,708,774	198,817
Changes in Asset and Liabilities					
Accounts Receivable	(24,000)	(288,931)	(8,457)	(321,388)	-
Inventory	2,622	(1,947)	-	675	45,775
Deposits	840	-	-	840	-
Accounts Payable	21,706	1,695	1,595	24,996	(98,226)
Accrued Liabilities	12,831	90,318	(265)	102,884	2,038
Net Cash Provided (Used) by Operating Activities	$ 1,634,581	$ 2,389,239	$ (12,076)	$ 4,011,744	$ (17,004)

See Notes to the Financial Statements.

DRAFT

Note 1: Summary of Significant Accounting Policies

The financial statements of the City of Rifle (the City) have been prepared in conformity with generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

The City of Rifle was incorporated in 1905 and became a Home Rule City in 1963. The City operates under a Council-Manager form of government and provides the following services as authorized by its charter: public safety, highways and streets, water, sewer, sanitation, health and social services, culture and recreation, education, public improvements, planning and zoning, and general administrative services. The City's basic financial statements include the accounts of all City operations.

Reporting Entity

The financial reporting entity consists of the City, organizations for which the City is financially accountable, and organizations that raise and hold economic resources for the direct benefit of the City. All funds, organizations, institutions, agencies, departments, and offices that are not legally separate are part of the City. Legally separate organizations for which the City is financially accountable are considered part of the reporting entity. Financial accountability exists if the City appoints a voting majority of the organization's governing board and is able to impose its will on the organization, or if there is a potential for the organization to provide benefits to, or impose financial burdens on, the City.

Based on the application of these criteria, the City includes the Downtown Development Agency (DDA) and the Urban Renewal Authority (URA) as blended component units. The DDA and URA were created as separate legal entities by an act of the state legislature and "activated" by action of the City Council to plan and develop the downtown and other blighted areas of the city and to attract new businesses and residents. The governing board of the DDA is appointed by the City Council for fixed terms. The DDA has the complete authority to hire management and all other employees. There is no significant continuing relationship between the City and the DDA for carrying out day-to-day functions. The governing board of the URA is the City Council.

The DDA is a separate taxing body and levies taxes against the property owners within the designated development district and may hold referendums of its constituents. The DDA's levy and the levy of the City are independent of each other and are related only by the fact they are levied against a common tax base within the DDA's geographic boundaries. Property taxes from the DDA's levy are its primary revenue source. The URA's primary source of revenue is increment tax receipts based on the increased assessed valuation of taxes in the Urban Renewal Authority boundaries.

DRAFT

Note 1: Summary of Significant Accounting Policies (Continued)

Reporting Entity *(Continued)*

Because the DDA's governing board is appointed by the City and the budget and any amendments thereto are approved by the City, the DDA is reported as if it were part of the primary government. Similarly, since the URA's governing board is the City Council and the budget and any amendments thereto are approved by the City Council, the URA is reported as if it were part of the primary government.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the City and its component units. For the most part, the effect of interfund activity has been removed from these statements. Exceptions to this general rule are charges for interfund services that are reasonably equivalent to the services provided. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of the given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are *available* when they are collected within the current year or soon enough thereafter to pay liabilities of the current year. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current year.

DRAFT

Note 1: Summary of Significant Accounting Policies (Continued)

<u>Measurement Focus, Basis of Accounting, and Financial Statement Presentation</u>
(Continued)

Taxes, intergovernmental revenues, and interest associated with the current year are susceptible to accrual and so have been recognized as revenues of the current year. All other revenues are considered measurable and available only when cash is received by the City.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded only when payment is due.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a fund's principal ongoing operations. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for a specific use, it is the City's practice to use restricted resources first, then unrestricted resources as they are needed.

In the fund financial statements, the City reports the following major governmental funds:

The *General Fund* is the City's primary operating fund. It accounts for all financial resources of the City, except those accounted for in another fund.

The *Street Improvements Fund* receives sales, use, and street impact revenues restricted for public works street improvements.

The *Parks and Recreation Fund* accounts for the operations of the city's parks and recreation programs. It is partially funded through a 1% sales and use tax assessment.

The *Capital Improvement Program Fund* accounts for the operations of the City's Capital Improvement Projects.

Additionally, the City reports the following major proprietary funds:

The *Water Fund* accounts for the financial activities associated with the provision of water services.

The *Wastewater Fund* accounts for the financial activities associated with the provision of sewer services.

The *Sanitation Fund* accounts for the financial activities associated with the City's waste collection services.

DRAFT

Note 1: Summary of Significant Accounting Policies (Continued)

Assets, Liabilities and Net Position/Fund Balances

Cash Equivalents - For purposes of the statement of cash flows, cash equivalents are defined as investments with original maturities of three months or less. The City considers all pooled cash and investments to be cash equivalents.

Receivables - Receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Interfund Receivables and Payables - During operations, certain transactions occur between individual funds. The resulting receivables and payables are classified on the balance sheet as *interfund receivables* and *interfund payables*. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as *internal balances*.

Prepaid Expenses - Certain payments to vendors reflect costs applicable to future accounting periods and are reported as prepaid expenses using the consumption method.

Capital Assets - Capital assets, which include land, buildings, equipment, and all infrastructure owned by the City, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and the proprietary funds in the fund financial statements. Capital assets are defined by the City as assets with an initial, individual cost of $5,000 or more and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the acquisition value on the date of donation. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized.

Capital assets of the City are depreciated using the straight-line method over the following estimated useful lives.

Buildings and Improvements	10 - 50 years
Infrastructure	7 - 75 years
Water, Sewer and Storm Drainage Plants and Systems	30 - 50 years
Machinery and Equipment	5 - 10 years

Compensated Absences - Employees of the City are allowed to accumulate unused vacation and sick time depending on length of employment. Upon termination of employment from the City, an employee will be compensated for all accrued vacation time at their current rate of pay. Accumulated, unpaid vacation time is accrued when earned in the government-wide financial statements and the proprietary funds in the fund financial statements. A liability is recorded in the governmental fund financial statements only when payment is due.

Note 1: Summary of Significant Accounting Policies (Continued)

Assets, Liabilities and Net Position/Fund Balances *(Continued)*

Long-Term Debt - In the government-wide financial statements and the proprietary funds in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities. Debt premiums, discounts and accounting losses resulting from debt refunding's are deferred and amortized over the life of the debt using the straight-line method. In the governmental fund financial statements, the face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses.

Debt issuance costs, whether or not withheld from the debt proceeds, are reported as current expenses or expenditures.

Deferred Inflows of Resources - Deferred inflows of resources include property taxes earned but levied for a subsequent year. In addition, grants not available as current financial resources are reported as deferred inflows in the governmental fund financial statements.

Net Position/Fund Balances - In the government-wide and fund financial statements, net position and fund balances are restricted when constraints placed on the use of resources are externally imposed. The City Council establishes a fund balance commitment through passage of an ordinance and is authorized to informally assign amounts to a specific purpose. The City has not established a formal policy for its use of restricted and unrestricted fund balances. However, if both restricted and unrestricted fund balances are available for a specific purpose, the City uses restricted amounts first, followed by committed, assigned and unassigned amounts.

Property Taxes

Property taxes attach as an enforceable lien on property on January 1, are levied the following December, and collected in the subsequent year. Taxes are payable in full on April 30 or in two installments on February 28 and June 15. The County Treasurer's Office collects property taxes and remits to the City on a monthly basis. Since property tax revenues are collected in arrears during the succeeding fiscal year, receivables and corresponding deferred inflows of resources are reported at year end.

Subsequent Events

We have evaluated subsequent events through (Date), the date the financial statements were available to be issued.

DRAFT

Note 2: Cash and Investments

A summary of cash and investments at December 31, 2021, follows:

Petty Cash	$ 2,685
Cash Deposits	5,863,130
Investments	37,283,900
Total	$ 43,149,715

Cash Deposits

The Colorado Public Deposit Protection Act (PDPA) requires all local government entities to deposit cash in eligible public depositories. Eligibility is determined by State regulations. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. The PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution or held in trust for all uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. At December 31, 2021, the City had bank deposits of $3,935,990 collateralized with securities held by the financial institutions' agents but not in the City's name.

Investments

The City is required to comply with State statutes which specify investments meeting defined rating, maturity, and concentration risk criteria in which the City may invest, which include the following. Custodial risk is not addressed by State statutes.

- Obligations of the United States and certain U.S. Agency securities
- Certain international agency securities
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptances of certain banks
- Commercial paper
- Local government investment pools
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts (GICs)
- Certificates of deposit

At December 31, 2021, the City had the following investments:

	S&P	Investment Maturities (in Years)		
	Rating	Less Than 1	1 - 5 Years	Total
U.S. Treasury Securities	AA+	$ 2,011,712	$ 6,243,512	$ 8,255,224
Certificates of Deposit	n/a	969,247	-	969,247
Money Market Funds	n/a	5,362,113	-	5,362,113
Local Government Investment Pools	AAAm	22,697,316	-	22,697,316
Total		$ 31,040,388	$ 6,243,512	$ 37,283,900

Note 2: Cash and Investments

Investments *(Continued)*

Fair Value Measurements - The City reports its investments using the fair value measurements established by generally accepted accounting principles. As such, a fair value hierarchy categorizes the inputs used to measure the fair value of the investments into three levels. Level 1) inputs are quoted prices in active markets for identical investments; Level 2) inputs include quoted prices in active markets for similar investments, or other observable inputs; and Level 3) inputs are unobservable inputs. At December 31, 2021, the City's investments in U.S. Treasury and Agency securities were measured utilizing quoted prices in active markets for similar investments (Level 2 inputs).

Interest Rate Risk - State statutes generally limit the maturity of investment securities to five years from the date of purchase unless the governing board authorizes the investment for a period in excess of five years.

Credit Risk - State statutes limit certain investments to those with specified ratings from nationally recognized statistical rating organizations, depending on the type of investment.

Concentration of Credit Risk - State statutes do not limit the amount the City may invest in a single issuer of investment securities, except for corporate securities. At December 31, 2021, the City's investments in the following represented more than 5% of the City's total investments.

	Rating	Total
U.S. Treasury Securities		
Federal Home Loan Bank Bond	AA+	4.4%
Federal Home Loan Mortgage Corp Note	AA+	6.6%
Federal National Mortgage Association Note	AA+	5.4%
Local Government Investment Pools		
ColoTrust Prime	AAAm	24.6%
CSAFE	AAAm	36.3%

Local Government Investment Pools - At December 31, 2021, the City had $10,382,903 and $13,534,213 invested in the Colorado Local Government Liquid Asset Trust (Colotrust) and the Colorado Surplus Asset Fund Trust (CSAFE), respectively. The pools are investment vehicles established for local government entities in Colorado to pool surplus funds. The Colorado Division of Securities administers and enforces the requirements of creating and operating the pools. The pools operate in conformity with the Securities and Exchange Commission's Rule 2a-7. The pools are measured at the net asset value per share, with each share valued at $1. The pools are rated AAAm by Standard and Poor's. Investments of the pools are limited to those allowed by State statutes. A designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions. The custodian's internal records identify the investments owned by the participating governments.

DRAFT

Note 3: Capital Assets

Capital asset Governmental activity for the year ended December 31, 2021, is summarized below:

Governmental Activities	Balance 12/31/20	Additions	Transfer	Deletions	Balance 12/31/21
Capital Assets, Not Being Depreciated:					
Land	$ 3,979,905	$ 398,994	$ -	$ -	$ 4,378,899
Construction in Progress	18,584	1,107,558	(18,584)	-	1,107,558
Total Capital Assets, *Not Being Depreciated*	3,998,489	1,506,552	(18,584)	-	5,486,457
Capital Assets, *Being Depreciated:*					
Buildings	16,274,261	79,061	-	(8,601)	16,344,721
Improvements	82,384,833	5,828,575	18,584	-	88,231,992
Equipment	4,589,158	44,944	-	(320,692)	4,313,410
Internal Service - Equipment	2,816,014	421,433	-	(32,819)	3,204,628
Total Capital Assets, *Being Depreciated*	106,064,266	6,374,013	18,584	(362,112)	112,094,751
Less Accumulated Depreciation:					
Buildings	(7,450,597)	(422,138)	-	8,533	(7,864,202)
Improvements	(41,866,466)	(2,894,448)	-	-	(44,760,914)
Equipment	(3,624,318)	(184,794)	-	288,410	(3,520,702)
Internal Service - Equipment	(2,089,596)	(198,817)	-	32,819	(2,255,594)
Total Accumulated Depreciation	(55,030,977)	(3,700,197)	-	329,762	(58,401,412)
Total Capital Assets, *Being Depreciated, net*	51,033,289	2,673,816	18,584	(32,350)	53,693,339
Governmental Activities Capital Assets, *net*	$ 55,031,778	$ 4,180,368	-	$ (32,350)	$ 59,179,796

Depreciation expense was charged to programs of the City as follows:

Governmental Activities	Total
General Government	$ 161,174
Public Safety	76,919
Public Works	2,302,121
Cemetery	3,972
Parks and Recreation	884,790
Economic Development	72,404
	3,501,380
Internal Service - Equipment	198,817
Total	$ 3,700,197

DRAFT

Note 3: Capital Assets (Continued)

Capital asset Business-Type activity for the year ended December 31, 2021, is summarized below:

Business-Type Activities	Balance 12/31/20	Additions	Transfers	Deletions	Balance 12/31/21
Capital Assets, *Not Being Depreciated:*					
Land and improvements	$ 1,985,544	$ -	$ -	$ -	$ 1,985,544
Water Rights	651,352	-	-	-	651,352
Total Capital Assets, *Not Being Depreciated*	2,636,896	-	-	-	2,636,896
Capital Assets, *Being Depreciated:*					
Buildings	73,822,846	-	-	-	73,822,846
Improvements	42,226,506	42,042	-	-	42,268,548
Equipment	2,426,917	578,379	-	(173,791)	2,831,505
Total Capital Assets, *Being Depreciated*	118,476,269	620,421	-	(173,791)	118,922,899
Less Accumulated Depreciation:					
Buildings	(22,717,117)	(1,876,982)	-	-	(24,594,099)
Improvements	(13,108,916)	(767,361)	-	-	(13,876,277)
Equipment	(1,948,140)	(64,431)	-	173,791	(1,838,780)
Total Accumulated Depreciation	(37,774,173)	(2,708,774)	-	173,791	(40,309,156)
Total Capital Assets, *Being Depreciated*	80,702,096	(2,088,353)	-	-	78,613,743
Business-Type Activities Capital Assets, *net*	$ 83,338,992	$ (2,088,353)	$ -	$ -	$ 81,250,639

Note 4: Long-Term Debt

Governmental Activities

Following is a summary of long-term debt transactions of the governmental activities for the year ended December 31, 2021:

	Balance 12/31/20	Additions	Payments	Balance 12/31/21	Due Within One Year
Construction Loan	$ 4,195,001	$ -	$ (157,262)	$ 4,037,739	$ 155,229
Compensated Absences	542,194	120,163	(11,248)	651,109	-
Total	$ 4,737,195	$ 120,163	$ (168,510)	$ 4,688,848	$ 155,229

Compensated absences are expected to be liquidated primarily with revenues of the General Fund.

In December 2018, the City obtained a construction loan which allows the City to borrow up to $5,800,000, towards the pool renovation. The City was allowed to draw upon the loan through December 2020, at which time the loan converted into a term loan. The loan is due on December 1, 2040, with a maximum bi-annual payment of $144,588. Semi-annual payments are due on June 1 and December 1. Interest on the unpaid outstanding loan balance is at 3.3%. During the loan period, the City must maintain a cash deposit with the lender in a Debt Service Reserve Fund equal to 125% of the bi-annual principal and interest payable on the loan in the amount of $180,698.

Note 4: Long-Term Debt (Continued)

Governmental Activities *(Continued)*

The loan's future maturities are as follows:

Year Ended December 31,	Principal	Interest	Total
2022	$ 155,229	$ 133,887	$ 289,116
2023	160,466	128,650	289,116
2024	165,532	123,584	289,116
2025	171,464	117,652	289,116
2026	177,249	111,867	289,116
2027 - 2031	979,774	465,806	1,445,580
2032 - 2036	1,156,540	289,041	1,445,581
2037 - 2040	1,071,485	82,419	1,153,904
Total	$ 4,037,739	$ 1,452,906	$ 5,490,645

Business-Type Activities

Following are the changes in long-term debt of the business-type activities for the year ended December 31, 2021:

	Balance 12/31/20	Additions	Payments	Balance 12/31/21	Due Within One Year
2007 CWRPDA Loan - Wastewater	$ 8,542,544	$ -	$ (938,204)	$ 7,604,340	$ 969,852
Premium	270,071	-	(35,614)	234,457	-
2012 CWRPDA Loan - Water	15,587,923	-	(979,187)	14,608,736	1,009,596
2012 CWRPDA Loan - Water (Fed)	1,270,052	-	(94,641)	1,175,411	96,544
Premium	940,752	-	(69,258)	871,494	-
2015 Certificate of Participation - Water	4,010,000	-	(210,000)	3,800,000	220,000
Compensated Absences	41,969	83,015	(78,944)	46,040	2,364
Total	$ 30,663,311	$ 83,015	$ (2,405,848)	$ 28,340,478	$ 2,298,356

In May 2007, the City entered into a loan agreement with the Colorado Water Resource and Power Development Authority in the amount of $17,852,112. The proceeds were used to complete sewer improvements. The City has also recorded $747,848 of premiums that are being amortized over the life of the loan, with the remaining unamortized portion included in the note payable balance in the financial statements. The loan requires semi-annual principal and interest payments on February 1 and August 1 of each year through 2028. The loan bears interest at 3.5% per annum, not including administrative fees. Pursuant to the loan agreement, the City was required to establish a 3-month operations and maintenance reserve based on the subsequent years budgeted expenditures, or $386,484. The City has funded this reserve through the restriction of net position in the Wastewater Fund. The City believes it is in compliance with all required covenants and obligations called for by the loan agreement.

DRAFT

Note 4: Long-Term Debt (Continued)

Business-Type Activities *(Continued)*

Year Ended December 31,	Principal	Interest	Total
2022	$ 969,852	$ 282,017	$ 1,251,869
2023	996,088	248,257	1,244,345
2024	1,027,736	220,857	1,248,593
2025	1,064,384	190,537	1,254,921
2026	1,096,032	156,287	1,252,319
2027 - 2028	2,450,248	50,235	2,500,483
Total	$ 7,604,340	$ 1,148,190	$ 8,752,530

In August 2012, the City entered into two loan agreements with the Colorado Water Resource and Power Development Authority in the amount of $23,858,367. The loans are comprised of $21,858,367 of regular CWRPDA financing and an additional $2,000,000 direct loan. The proceeds are to be used to complete water system improvements.

The City has also received the benefit of $1,523,671 of premiums related to the $21,858,367 CWRPDA debt issuance that are being amortized over the life of the loan. The unamortized portions of the premiums are included in the note payable balance in the financial statements. Issuance costs of $382,038 were expensed during 2012. The $21,858,367 loan requires semi-annual principal and interest payments on February 1 and August 1 of each year through 2034 commencing in August 2012. The loan bears interest at 1.6% per annum, not including administrative fees. Pursuant to the loan agreement, the city was required to establish a 3-month operations and maintenance reserve based on the subsequent years budgeted expenditures or $608,678. The City has funded this reserve through the restriction of its net position balance in the Water Fund. The City believes it is in compliance with all required covenants and obligations called for by the loan agreement. All debt payments related to this loan are made by the Water Fund.

Year Ended December 31,	Principal	Interest	Total
2022	$ 1,009,596	$ 314,319	$ 1,323,915
2023	1,040,006	284,261	1,324,267
2024	1,052,170	270,711	1,322,881
2025	1,064,333	257,950	1,322,283
2026	1,076,497	245,840	1,322,337
2027 - 2031	5,607,516	1,009,396	6,616,912
2032 - 2034	3,758,618	222,723	3,981,341
Total	$ 14,608,736	$ 2,605,200	$ 17,213,936

The $2,000,000 direct loan was previously a federally subsidized non-interest-bearing loan. However, in 2014, the project no longer qualifies as green and, therefore, the loan does not qualify for a 0% interest rate. The new rate of 2% interest began accruing on August 1, 2014 with the first payment, at the new interest rate, due on February 1, 2015. The loan requires semi-annual principal payments of $50,000 on February 1 and August 1 of each year through 2032 commencing in February 2013. All debt payments related to this loan are made by the Water Fund.

DRAFT

Note 4: Long-Term Debt (Continued)

Business-Type Activities *(Continued)*

The Non-Federally subsidized loan future maturities are as follows:

Year Ended December 31,	Principal	Interest	Total
2022	$ 96,544	$ 23,028	$ 119,572
2023	98,484	21,087	119,571
2024	100,464	19,108	119,572
2025	102,483	17,089	119,572
2026	104,543	15,029	119,572
2027 - 2031	555,092	42,766	597,858
2032 - 2033	117,801	1,770	119,571
Total	$ 1,175,411	$ 139,877	$ 1,315,288

In 2015, the City issued $5,085,000 in certificates of participation for a water tank construction project. Principal payments are due semi-annually on June 1 and December 1. Principal payments started at $110,000 in 2015 and increase to $335,000 by 2035, at an interest rate of 3.13%. Payments are made by the Water Fund.

The 2015 Certificate of Participation future maturities are as follows:

Year Ended December 31,	Principal	Interest	Total
2022	$ 220,000	$ 120,772	$ 340,772
2023	225,000	113,610	338,610
2024	235,000	106,762	341,762
2025	240,000	99,012	339,012
2026	250,000	91,396	341,396
2027 - 2031	1,365,000	333,580	1,698,580
2032 - 2035	1,265,000	95,189	1,360,189
Total	$ 3,800,000	$ 960,321	$ 4,760,321

Note 5: Interfund Transactions

The City has recorded the following routine transfers:

	Transfer In	Transfer Out
General Fund	$ 225,000	$ (106,000)
Street Improvement	325,000	-
Parks and Recreation	10,600	-
Capital Improvements	-	-
Non-major Governmental Funds	82,000	(635,600)
Sanitation Fund	-	(2,000)
Total	$ 642,600	$ (743,600)

DRAFT

Note 6: Pension Plan

The City provides pension benefits for all its full-time police officers through a defined contribution plan. The police officers contribute 8% of their compensation to the plan, which the City matches with a 12.51% contribution. The City's contributions for each employee (and interest allocated thereon) vest at the rate of 20% per year, after the first year, so that by the fifth year of participation, employees are 100% vested in all contributions made to the plan. During the year ended December 31, 2021, the City contributed $161,626 and the employees contributed $130,284 to the plan.

All other full-time employees of the City are eligible to participate in a defined contribution pension plan established under the provisions of Section 401(a) of the Internal Revenue Code. In this defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. The plan covers all full-time employees upon initial employment and who have attained the age of twenty-one. The City contributes 5% of compensation to the plan on behalf of each qualified employee. Employees may not make contributions to this plan. Employers' contributions vest at the rate of 20% per year, after the first year, so that by the fifth year of participation, employees are 100% vested in all contributions made to the plan. For the year ended December 31, 2021, the City contributed $228,106 to the plan.

The City offers a deferred compensation plan in accordance with Section 457(b) of the Internal Revenue Code. The plan permits employees to contribute a portion of their current salary, based upon limits prescribed in the Internal Revenue Code. The City contributes a match of up to 1% when an employee elects to participate in the plan.

Note 7: Risk-Related Activities

The City is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; and natural disasters. For risks related to property and liability, the City is a member of the Colorado Intergovernmental Risk Sharing Agency (CIRSA), a separate and independent governmental and legal entity formed by intergovernmental agreement by member municipalities pursuant to the provisions of 24-20-115.5, Colorado Revised Statutes (1982 Replacement Volume) and Colorado Constitution, Article XIV, section 18(2). The purposes of CIRSA are to provide members defined liability and property coverage and to assist members to prevent and reduce losses and injuries to municipal property and to persons or property which might result in claims being made against members of CIRSA, their employees or officers. The City has not significantly changed its insurance coverage over the past three years, nor have settlements exceeded coverage during the same period.

The City carries commercial insurance for workers compensation claims.

DRAFT

Note 8: Commitments and Contingencies

TABOR Amendment

In November 1992, Colorado voters passed the TABOR Amendment to the State Constitution which limits state and local government taxing powers and imposes spending limitations. The City is subject to the TABOR Amendment. Fiscal year 1992 provides the basis for limits in future years, to which may be applied allowable increases for inflation and property valuation. Revenue received in excess of the limitations may be required to be refunded unless the City's electorate vote to retain the revenue. The TABOR Amendment is subject to many interpretations, but the City believes it is in substantial compliance with the Amendment.

Litigation

From time to time, the City is involved in various litigation. Management believes the outcome of any litigation will not have a significant impact on the City's financial position.

2021 Budget Designations

Through the adoption of the 2021 budget, the City has assigned a portion of the Fund Balance for subsequent year's expenditures, as reflected in the accompanying financial statements as assigned for subsequent year's expenditures. The assignment represents the amount for which 2021 budgeted expenditures exceed the 2021 budgeted revenues.

Current Economic Conditions

During the year ended December 31, 2021, the United States of America and State of Colorado declared an emergency associated with the COVID-19 pandemic. Along with significant declines in financial markets, the public health emergency creates uncertain economic conditions. The City has adapted and made changes to operations due to the potential impacts on health and safety, however the full economic effect on the City is uncertain. Should these conditions continue, the City could continue to be negatively impacted.

Note 9: Rate Maintenance

The 2012 Colorado Water Resources and Power Development Authority (CWRPDA) water loan agreement, and the 2007 CWRPDA wastewater loan agreement required that Net Revenues shall represent a sum equal to 110% of the amount necessary to pay, when due, the principal and interest on the loans and any parity debt coming due.

DRAFT

Note 9: Rate Maintenance (Continued)

The computation of both the Water and Wastewater rate maintenance is as follows:

	Water Fund	Wastewater Fund
Revenues		
Operating Revenues	$ 4,111,236	$ 4,040,114
Sales & Use Taxes	2,256,632	-
System Improvement Fees	384,574	374,442
Investment Income	74,371	28,101
Cash in Lieu of Water Rights Fees	8,739	-
Other Revenues	10,436	2,090
Total Revenues	6,845,988	4,444,747
Expenses		
Operating Expenses	4,134,356	2,517,082
Less Depreciation	(1,643,702)	(1,065,072)
Net Expenses	2,490,654	1,452,010
Net Revenues	$ 4,355,334	$ 2,992,737
Debt Service Requirements (Parity and Subordinate)		
2007 CWRPDA Note Payable	$ -	$ 1,251,869
2012 CWRPDA - Interest Bearing	1,323,915	-
2012 CWRPDA - Federal	119,572	-
2015 Certificates of Participation	340,772	-
Debt Service Required	1,784,259	1,251,869
Required Coverage		
(Water at 100%, without System Improvement Fees)	110%	110%
Debt Service Coverage at 110%	$ 1,962,685	$ 1,377,056
Net Revenue Excess	$ 2,392,649	$ 1,615,681

DRAFT

Note 10: West Rifle Compost Facility Closure and Post-Closure Requirements

The City of Rifle is responsible for the West Rifle Composting Facility (aka “Caca Loco”) which is no longer operable. State and Federal laws and regulation require the City to take proper remediation steps and to perform certain maintenance and monitoring functions at the site. Closure and Post Closure costs of $83,999 have been recognized as operating expense and a corresponding liability will continue to be carried on the balance sheet. This amount is based on what it would cost to perform all closure and post closure care in 2021 and each year thereafter. Actual costs may be higher due to inflation, changes in technology or change in regulations. The City is required by State and Federal laws and regulations to demonstrate financial assurance. The City is in compliance with these requirements through the local government financial test.

Estimated total current cost of closure and post closure care applicable to the West Rifle Composting Facility for 2021, reflected in the accompanying financial statements in accrued liabilities, are as follows:

Closure Costs	$	59,191
Post Closure Costs – 5 years		24,808
Estimated Cost in 2021 Dollars for Closure and Post Closure Costs	$	83,999

Required Supplementary Information

DRAFT

City of Rifle, Colorado
Budgetary Comparison Schedule
General Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Taxes	$ 6,288,281	$ 6,288,281	$ 7,714,533	$ 1,426,252
Licenses and Permits	237,075	237,075	308,019	70,944
Intergovernmental	862,930	1,207,348	1,580,750	373,402
Charges for Services	902,674	902,674	986,648	83,974
Interest Income	72,050	72,050	54,233	(17,817)
Miscellaneous	37,500	37,500	158,918	121,418
Total Revenue	8,400,510	8,744,928	10,803,101	2,058,173
Expenditures				
General Government	3,553,432	4,159,493	3,905,701	(253,792)
Public Safety	3,330,061	3,336,061	3,159,570	(176,491)
Public Works	1,900,783	1,915,783	1,770,712	(145,071)
Parks and Recreation	408,790	408,790	391,247	(17,543)
Debt Service				
Principal	-	-	-	-
Interest	-	-	-	-
Capital Outlay	72,500	72,500	84,329	11,829
Total Expenditures	9,265,566	9,892,627	9,311,559	(581,068)
Excess Revenues Over (Under) Expenditures	(865,056)	(1,147,699)	1,491,542	2,639,241
Other Financing Sources (Uses)				
Transfers In	25,000	225,000	225,000	-
Transfers Out	(152,000)	(152,000)	(106,000)	46,000
Total Other Financing Sources (Uses)	(127,000)	73,000	119,000	46,000
Change in Fund Balance	(992,056)	(1,074,699)	1,610,542	2,685,241
Fund Balance, *Beginning of Year*	7,570,623	7,570,623	7,950,008	379,385
Fund Balance, *End of Year*	$ 6,578,567	$ 6,495,924	$ 9,560,550	$ 3,064,626

See Accompanying Independent Auditor's Report.

City of Rifle, Colorado

DRAFT

Budgetary Comparison Schedule
Street Improvement Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Taxes	$ 1,249,718	$ 1,249,718	$ 1,504,422	$ 254,704
Licenses and Permits	120,000	120,000	57,179	(62,821)
Intergovernmental	1,700,000	1,700,000	36,039	(1,663,961)
Investment Income	75,000	75,000	41,123	(33,877)
Other	-	-	-	-
Total Revenues	3,144,718	3,144,718	1,638,763	(1,505,955)
Expenditures				
Public Works	153,134	153,134	110,262	(42,872)
Capital Outlay	5,954,000	7,683,000	6,036,042	(1,646,958)
Total Expenditures	6,107,134	7,836,134	6,146,304	1,689,830
Excess Revenues Over (Under) Expenditures	(2,962,416)	(4,691,416)	(4,507,541)	183,875
Other Financing Sources (Uses)				
Transfers In	325,000	325,000	325,000	-
Total Other Financing Sources (Uses)	325,000	325,000	325,000	-
Net Change in Fund Balance	(2,637,416)	(4,366,416)	(4,182,541)	183,875
Fund Balance, *Beginning of year*	7,498,872	7,498,872	8,683,912	1,185,040
Fund Balance, *End of year*	$ 4,861,456	$ 3,132,456	$ 4,501,371	$ 1,368,915

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado
Budgetary Comparison Schedule
Parks and Recreation Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Taxes	$ 2,470,400	$ 2,470,400	$ 3,008,843	$ 538,443
Intergovernmental	9,150	9,150	14,154	5,004
Charges for Services	256,875	256,875	399,597	142,722
Interest Income	10,500	10,500	12,235	1,735
Other	-	-	8,219	8,219
Total Revenues	2,746,925	2,746,925	3,443,048	696,123
Expenditures				
Parks and Recreation	2,701,962	2,704,462	2,377,919	326,543
Capital Outlay	52,038	202,038	39,069	162,969
Debt Service - Principal	159,250	159,250	166,512	(7,262)
Debt Service - Interest	150,000	150,000	131,854	18,146
Total Expenditures	3,063,250	3,215,750	2,715,354	500,396
Excess Revenues Over (Under) Expenditures	(316,325)	(468,825)	727,694	1,196,519
Other Financing Sources (Uses)				
Transfers In	10,600	10,600	10,600	-
Total Other Financing Sources (Uses)	10,600	10,600	10,600	-
Net Change in Fund Balance	(305,725)	(458,225)	738,294	1,196,519
Fund Balance, *Beginning of year*	1,554,715	1,554,715	1,798,308	243,593
Fund Balance, *End of year*	$ 1,248,990	$ 1,096,490	$ 2,536,602	$ 1,440,112

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado
Budgetary Comparison Schedule
Capital Improvement Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Intergovernmental	$ -	$ 55,000	$ 54,877	$ (123)
Investment Income	36,000	36,000	26,309	(9,691)
Total Revenues	36,000	91,000	81,186	(9,814)
Expenditures				
Capital Outlay	325,000	1,500,000	1,193,569	306,431
Total Expenditures	325,000	1,500,000	1,193,569	306,431
Net Change in Fund Balance	(289,000)	(1,409,000)	(1,112,383)	296,617
Fund Balance, *Beginning of year*	4,566,379	4,566,379	4,567,752	1,373
Fund Balance, *End of year*	$ 4,277,379	$ 3,157,379	$ 3,455,369	$ 297,990

City of Rifle, Colorado
Notes to Required Supplementary Information
December 31, 2021

Note 1: Stewardship, Compliance, and Accountability

Budgets

Budgets are legally adopted for all funds of the City, which has no operations other than depreciation expense. Budgets for the governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP), except for certain interfund transactions that are reported as revenues and expenditures on the budgetary basis but not the GAAP basis of accounting. Budgetary comparisons for the enterprise funds are presented on a non-GAAP budgetary basis, whereby capital outlay and debt principal are budgeted as expenditures and depreciation and amortization are not budgeted.

The City adheres to the following procedures to establish the budgetary information reflected in the financial statements:

- By October 15, management submits to the City Council a proposed budget for the fiscal year commencing the following January 1. The budget includes proposed expenditures and the means of financing them.
- Public hearings are conducted by the City Council to obtain taxpayer comments.
- Prior to December 31, the budget is adopted by formal resolution.
- Expenditures may not legally exceed appropriations at the fund level. Revisions that alter the total expenditures of any fund must be approved by the City Counsel.
- All appropriations lapse at the end of each fiscal year.

DRAFT

Combining and Individual Fund Statements and Schedules

City of Rifle, Colorado
Combining Balance Sheet
Nonmajor Governmental Funds
December 31, 2021

DRAFT

	Conservation Trust	Visitor Improvement	Downtown Development	Tourism and Industry	Urban Renewal Authority	Perpetual Care Fund	Totals
Assets							
Cash and Investments	$ 184,758	$ 311,290	$ 102,192	$ 861,721	$ 10,299	$ 278,216	$ 1,748,476
Accounts Receivable	-	-	-	7,054	-	-	7,054
Taxes Receivable	-	10,650	248	23,847	-	-	34,745
Property Taxes Receivable	-	-	44,000	-	-	-	44,000
Due from Other Governments	-	-	-	-	-	-	-
Total Assets	$ 184,758	$ 321,940	$ 146,440	$ 892,622	$ 10,299	$ 278,216	$ 1,834,275
Liabilities							
Accounts Payable	$ -	$ 230	$ 4,893	$ 6,143	$ -	$ -	$ 11,266
Deposit	-	-	-	1,400	-	-	1,400
Total Liabilities	-	230	4,893	7,543	-	-	12,666
Deferred Inflows of Resources							
Property Taxes	-	-	44,000	-	-	-	44,000
Fund Balances							
Nonspendable:							
Cemetery Perpetual Care	-	-	-	-	-	258,416	258,416
Assigned For:							
Subsequent Year's Expenditures	-	27,095	-	83,679	161,100	19,800	291,674
Economic Development	-	294,615	97,547	801,400	(150,801)	-	1,042,761
Unrestricted, Unassigned	184,758	-	-	-	-	-	184,758
Total Fund Balances	184,758	321,710	97,547	885,079	10,299	278,216	1,777,609
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	$ 184,758	$ 321,940	$ 146,440	$ 892,622	$ 10,299	$ 278,216	$ 1,834,275

See Accompanying Independent Auditor's Report.

City of Rifle, Colorado

DRAFT

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended December 31, 2021

	Conservation Trust	Visitor Improvement	Downtown Development	Tourism and Industry	Urban Renewal Authority	Perpetual Care Fund	Totals
Revenues							
Taxes	$ -	$ 181,110	$ 43,764	$ 248,566	$ 150,684	$ -	$ 624,124
Intergovernmental	115,176	75,000	-	170,011	-	-	360,187
Charges for Services	-	-	-	151,641	-	22,435	174,076
Investment Income	1,911	1,300	621	5,011	800	1,641	11,284
Total Revenues	117,087	257,410	44,385	575,229	151,484	24,076	1,169,671
Expenditures							
Economic Development	-	105,842	39,682	432,876	-	-	578,400
Capital Outlay	-	71,630	3,370	5,883	-	8,431	89,314
Total Expenditures	-	177,472	43,052	438,759	-	8,431	667,714
Excess of Revenues Over (Under) Expenditures	117,087	79,938	1,333	136,470	151,484	15,645	501,957
Other Financing Sources (Uses)							
Transfers In	-	75,000	7,000	-	-	-	82,000
Transfers Out	(275,000)	(35,600)	-	-	(325,000)	-	(635,600)
Total Other Financing Sources (Uses)	(275,000)	39,400	7,000	-	(325,000)	-	(553,600)
Net Change in Fund Balances	(157,913)	119,338	8,333	136,470	(173,516)	15,645	(51,643)
Fund Balances, *Beginning of year*	342,671	202,372	89,214	748,609	183,815	262,571	1,829,252
Fund Balances, *End of year*	$ 184,758	$ 321,710	$ 97,547	$ 885,079	$ 10,299	$ 278,216	$ 1,777,609

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado
Budgetary Comparison Schedule
Conservation Trust Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Intergovernmental	$ 90,000	$ 90,000	$ 115,176	$ 25,176
Investment Income	1,800	1,800	1,911	111
Total Revenues	91,800	91,800	117,087	25,287
Other Financing Sources (Uses)				
Transfers In	-	200,000	-	(200,000)
Transfers Out	(50,000)	(25,000)	(275,000)	(250,000)
Total Other Financing Sources (Uses)	(50,000)	175,000	(275,000)	(450,000)
Net Change in Fund Balance	41,800	266,800	(157,913)	(424,713)
Fund Balance, *Beginning of year*	338,096	338,096	342,671	4,575
Fund Balance, *End of year*	$ 379,896	$ 604,896	$ 184,758	$ (420,138)

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado
Budgetary Comparison Schedule
Visitor Improvement Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Taxes	$ 121,952	$ 121,952	$ 181,110	$ 59,158
Intergovernmental	102,000	152,000	75,000	(77,000)
Investment Income	1,380	1,380	1,300	(80)
Total Revenues	225,332	275,332	257,410	(17,922)
Expenditures				
Economic Development	97,427	147,427	105,842	41,585
Capital Outlays	180,000	180,000	71,630	108,370
Total Expenditures	277,427	327,427	177,472	149,955
Excess Revenues Over (Under) Expenditures	(52,095)	(52,095)	79,938	132,033
Other Financing Sources (Uses)				
Transfers In	50,000	75,000	75,000	-
Transfers Out	(25,000)	(25,000)	(35,600)	(10,600)
Total Other Financing Sources (Uses)	25,000	50,000	39,400	(10,600)
Net Change in Fund Balance	(27,095)	(2,095)	119,338	121,433
Fund Balance, *Beginning of year*	120,581	120,581	202,372	81,791
Fund Balance, *End of year*	$ 93,486	$ 118,486	$ 321,710	$ 203,224

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado
Budgetary Comparison Schedule
Downtown Development Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance *Positive (Negative)*
Revenues			
Taxes	$ 46,500	$ 43,764	$ (2,736)
Investment Income	575	621	46
Total Revenues	47,075	44,385	(2,690)
Expenditures			
Economic Development	50,402	39,682	10,720
Capital Outlay	2,500	3,370	(870)
Total Expenditures	52,902	43,052	9,850
Excess of Revenues Over (Under) Expenditures	(5,827)	1,333	7,160
Other Financing Sources (Uses)			
Transfers In	7,000	7,000	-
Total Other Financing Sources (Uses)	7,000	7,000	-
Net Change in Fund Balance	1,173	8,333	7,160
Fund Balance, *Beginning of year*	89,031	89,214	183
Fund Balance, *End of year*	$ 90,204	$ 97,547	$ 7,343

See Accompanying Independent Auditor's Report.

City of Rifle, Colorado

DRAFT

Budgetary Comparison Schedule
Tourism and Industry Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Taxes	$ 206,050	$ 206,050	$ 248,566	$ 42,516
Intergovernmental	-	78,500	170,011	91,511
Charges for Services	127,500	127,500	151,641	24,141
Investment Income	4,025	4,025	5,011	986
Other	-	-	-	-
Total Revenues	337,575	416,075	575,229	159,154
Expenditures				
Economic Development	443,815	446,315	432,876	13,439
Capital Outlay	22,000	98,000	5,883	92,117
Total Expenditures	465,815	544,315	438,759	105,556
Net Change in Fund Balance	(128,240)	(128,240)	136,470	264,710
Fund Balance, *Beginning of year*	401,135	401,135	748,609	347,474
Fund Balance, *End of year*	$ 272,895	$ 272,895	$ 885,079	$ 612,184

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado

Budgetary Comparison Schedule
Urban Renewal Authority Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance *Positive (Negative)*
Revenues			
Taxes	$ 163,000	$ 150,684	$ (12,316)
Investment Income	900	800	(100)
Total Revenues	163,900	151,484	(12,416)
Revenues Over (Under) Expenditures	163,900	151,484	(12,416)
Other Financing Sources			
Transfers Out	(325,000)	(325,000)	-
Total Other Financing Sources	(325,000)	(325,000)	-
Net Change in Fund Balance	(161,100)	(173,516)	(12,416)
Fund Balance, *Beginning of year*	183,196	183,815	619
Fund Balance, *End of year*	$ 22,096	$ 10,299	$ (11,797)

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado

Budgetary Comparison Schedule
Perpetual Care Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance *Positive (Negative)*
Revenues			
Taxes	$ 2,200	$ 22,435	$ 20,235
Investment Income	3,000	1,641	(1,359)
Total Revenues	5,200	24,076	18,876
Expenditures			
Capital Outlay	25,000	8,431	16,569
Total Expenditures	25,000	8,431	16,569
Net Change in Fund Balance	(19,800)	15,645	35,445
Fund Balance, *Beginning of year*	260,205	262,571	2,366
Fund Balance, *End of year*	$ 240,405	$ 278,216	$ 37,811

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado

Budgetary Comparison Schedule
Water Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance *Positive (Negative)*
Revenues			
Charges for Services	$ 3,700,000	$ 3,553,995	$ (146,005)
Sale of Meters	5,000	40,772	35,772
Other - Operating	562,140	516,469	(45,671)
Sales and Use Taxes	1,925,558	2,256,632	331,074
Investment Income	69,000	74,371	5,371
Other - Nonoperating	15,000	10,436	(4,564)
System Improvement Fees	86,145	384,574	298,429
Cash in Lieu of Fees	2,000	8,739	6,739
Intergovernmental	1,000,000	-	(1,000,000)
Total Revenues	7,364,843	6,845,988	(518,855)
Expenditures			
Personal Services	814,708	869,168	(54,460)
Supplies	67,000	112,698	(45,698)
Purchased Services	1,102,500	883,457	219,043
Other Expenses	-	7,112	(7,112)
Management Fees	138,890	138,890	-
Fleet Maintenance	37,500	37,981	(481)
Information Technology Maintenance	78,250	78,822	(572)
Capital Outlays	330,000	415,487	(85,487)
Interest Expense	427,575	413,578	13,997
Debt Principal Payments	1,291,078	1,283,828	7,250
Total Expenditures	4,287,501	4,241,021	46,480
Change in Net Position - Budgetary Basis	$ 3,077,342	2,604,967	$ (472,375)
Adjustments to GAAP Basis			
Capital Outlay		52,961	
Debt Principal Payments		1,283,828	
Depreciation		(1,643,702)	
Change in Net Position		2,298,054	
Fund Balance, *Beginning of year*		47,554,548	
Fund Balance, *End of year*		$ 49,852,602	

See Accompanying Independent Auditor's Report.

City of Rifle, Colorado

DRAFT

Budgetary Comparison Schedule
Wastewater Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance *Positive (Negative)*
Revenues			
Charges for Services	$ 3,840,500	$ 3,770,632	$ (69,868)
Intergovernmental	350,000	269,482	(80,518)
Investment Income	17,100	28,101	11,001
Other - Nonoperating	-	2,090	2,090
System Improvement Fees	100,000	374,442	274,442
Total Revenues	4,307,600	4,444,747	137,147
Expenditures			
Personal Services	585,635	570,190	15,445
Supplies	184,000	222,651	(38,651)
Purchased Services	811,550	492,112	319,438
Other Expense	-	-	-
Management Fees	85,268	85,268	-
Fleet Maintenance	27,817	35,067	(7,250)
Information Technology Maintenance	46,722	46,722	-
Capital Outlays	900,000	567,460	332,540
Interest Expense	274,302	266,907	7,395
Debt Principal Payments	945,454	938,204	7,250
Total Expenditures	3,860,748	3,224,581	636,167
Revenues Over (Under) Expenditures	446,852	1,220,166	773,314
Change in Net Position - Budgetary Basis	$ 446,852	1,220,166	$ 773,314
Adjustments to GAAP Basis			
Capital Outlay		567,460	
Debt Principal Payments		938,204	
Depreciation		(1,065,072)	
Change in Net Position		1,660,758	
Fund Balance, *Beginning of year*		21,005,428	
Fund Balance, *End of year*		$ 22,666,186	

See Accompanying Independent Auditor's Report.

City of Rifle, Colorado

DRAFT

Budgetary Comparison Schedule
Sanitation Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Charges for Services	$ 710,300	$ 710,300	$ 744,339	$ 34,039
Other - Operating	-	-	2,636	2,636
Investment Income	2,000	2,000	820	(1,180)
Total Revenues	712,300	712,300	747,795	35,495
Expenditures				
Personal Services	14,319	14,319	13,906	413
Purchased Services	687,500	707,500	704,400	3,100
Other Expenses	-	-	-	-
Management Fees	29,912	29,912	29,912	-
Information Technology Maintenance	1,070	1,070	1,070	-
Total Expenditures	732,801	752,801	749,288	3,513
Revenues Over (Under) Expenditures	(20,501)	(40,501)	(1,493)	31,982
Transfers				
Transfers Out	(2,000)	(2,000)	(2,000)	-
Change in Net Position - Budgetary Basis	$ (22,501)	$ (42,501)	(3,493)	$ 31,982
Adjustments to GAAP Basis				
None			-	
Change in Net Position			(3,493)	
Fund Balance, *Beginning of year*			161,297	
Fund Balance, *End of year*			$ 157,804	

See Accompanying Independent Auditor's Report.

DRAFT

State Compliance Section

MEMORANDUM

To: Honorable Mayor and City Council
From: Patrick Waller, AICP, Planning Director
Date: July 20, 2022
Subject: Temporary Use Permits - Food Trucks

BACKGROUND

The City of Rifle has adopted regulations for permitting food trucks in the City. The regulations were last updated in 2016. The major requirements of the existing code are as follows:

- Food Trucks are only permitted in the Tourist Commercial and Community Service zone district. A total of six permits can be issued.
- Food Carts are only permitted in the Central Business District. Three permits may be issued. Food Trucks are not permitted in this location, unless they are part of a special event.
- Any applicant is required to apply for a Temporary Use Permit, which is reviewed administratively by the Planning & Building Department.
- There are a number of standards that must be met for the permit to be issued including, but not limited to: marked parking spaces, Garfield County Environmental Health approval, hours of operation, adequate off-street parking, trash disposal, sales tax license, etc.
- Special events or festivals (i.e. the Farmer's Market) are exempt from the Temporary Use Permit regulations. Instead they are permitted via the Special Events Permitting Process.
- Permits are issued on a first-come, first-serve basis.

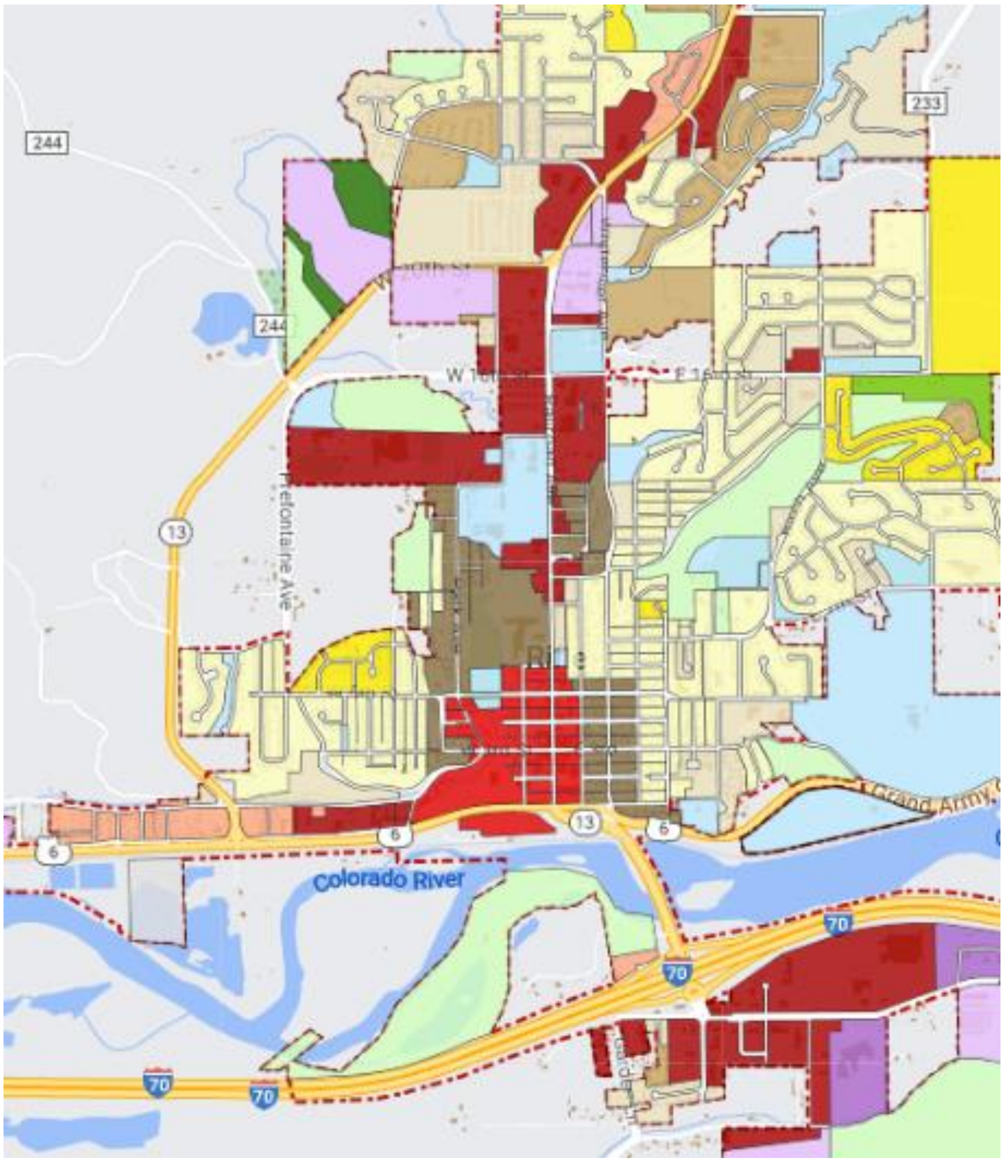
EXISTING PERMITS

Currently, all six food truck permits have been issued. This includes a food truck that is only in the city occasionally and two trucks that operate in the same location, but not at the same time. No permits have been issued for food carts in the Central Business District.

Staff has received a number of inquiries from other potential food truck vendors and has not accepted applications because the existing permits are full.

CITY OF RIFLE ZONING MAP:

Below is an excerpt from the City of Rifle zoning map. The dark red and peach colors are the locations where food trucks are allowed. The lighter red color is the Central Business District, where food carts are allowed. Food trucks are not permitted in any other location.



COUNCIL DISCUSSION

Based on the requests for permits and that all allowed permits have been issued, Staff is bringing this item to Council for consideration of whether or not to update the Municipal Code to amend the existing permit numbers or other Temporary Use Permit requirements. Because the regulations are in Article 16, any amendments to the regulations would require a full public hearing process in front of both Planning Commission and City Council.

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: July 20, 2022

Agenda Item #5.a.

Agenda Item Name:
Consider Minutes of the July 6, 2022, Regular Meeting

Presenter:
Misty Williams, City Clerk

Item Description:
Consider Minutes of the July 6, 2022, Regular Meeting

Recommended Action:
Move to approve the minutes of the July 6, 2022, City Council Regular Meeting

Fiscal Impact:
N/A

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
N/A

Executive Summary:
Minutes of the July 6, 2022, Regular Meeting

Notification Requirements:
N/A

Prepared By:
Alexis Ramirez, Deputy City Clerk

Attachments:
1. 07.06.2022 DRAFT Minutes

RIFLE CITY COUNCIL

REGULAR MEETING

July 6, 2022
7:00 p.m.
202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL
A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Ed Green.

Present at Roll Call:
Mayor Ed Green, Councilor Chris Bornholdt, Councilor, Councilor Alicia Gresley, Councilor Joe Carpenter, Councilor Sean Strode and Councilor Brian Condie.

Roll Call: Yes - Ed Green, Clint Hostettler, Alicia Gresley, Joe Carpenter, Chris Bornholdt, Sean Strode and Brian Condie.
No - None.

Others Present:
City Manager Tommy Klein, City Clerk Misty Williams, Deputy City Clerk Alexis Ramirez, City Attorney Jim Neu, Deputy City Attorney Joely Denkinger, Rifle Community Television (RCTV) Michael Churchill, Planning Director Patrick Waller, Building Inspector John Nihiser, Public Works Director Brian Prunty, Chief of Police Debra Funston, Court Clerk/ PIO Kathy Pototsky, Senior Center Director Tami Sours, Abel Quintero, Benjamin Andrade, Benjamin Andrade –Sr., Katherine Andreatta, Maisa Metcalf, Stefan Johnson, Hannah Roza, Marc Kennen, and Suzanne Kennen.

PUBLIC COMMENT
Public comment was heard from Katherine Andreatta.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

A. Consider Minutes of the June 15, 2022, Regular Meeting
B. Consider Liquor License Renewal for Walmart Inc., dba Walmart #5232
C. Consider Liquor License Renewal for RCG Rifle, LLC dba Rib City Grill

Councilor Clint Hostettler moved to approve Consent Agenda Items A, B and C; seconded by Councilor Sean Strode.
Roll Call: Yes - Alicia Gresley, Brian Condie, Sean Strode, Chris Bornholdt, Clint Hostettler, Ed Green, and Joe Carpenter.
No – None.

PRESENTATION
Recognize John Nihiser - CIRSA Safety Award
Building Inspector John Nihiser received the 2020 Safety Champion award at CIRSA's general membership meeting on June 22, 2022. The Safety Champion Award "recognizes individual employees, groups, managers, etc. who go above and beyond the call of duty to foster a positive safety culture within their entity." As an appreciation for his 50 years of experience and recognition of the 2020 CIRSA Safety Champion Award, the City of Rifle also recognized his expertise in the field with a plaque of recognition.

Receive Presentation from Garfield Clean Energy
Garfield Clean Energy representatives Maisa Metcalf and Stefan Johnson provided presentation. Mission of the group is to provide energy efficiency solutions, education, and alternative and renewable energy opportunities to all individuals and organizations, in order to build a stronger, more resilient economy benefiting the citizens of Garfield County. GCE is a countywide collaborative organization consisting of Garfield County, Parachute, Silt, New Castle, Glenwood Springs, Carbondale, Colorado Mountain College, Roaring Fork Transportation Authority, and Holy Cross Energy.

GCE representatives answered questions for Council.

Council determined that further information was necessary before any decisions could be made regarding financial contribution request – Information requested: Current Usage Data Analysis Report, Projection Plan for Energy and Solar Production in the next 5 to 10 years and List of Benefits for the City of Rifle.

Receive Presentation from Western Colorado Alliance
Western Colorado Alliance representative Hannah Roza provided presentation. The charitable purpose of the organization is to "Bring people together to build grassroots power through community organizing and leadership development." They are also focused on creating a future where engaged local voices are leading communities across Western Colorado that are healthy, just and self-reliant. The group works on issues concerning clean energy, grassroots democracy, leadership development, oil and gas, and public lands.

Receive Update on Greater Rifle Improvement Team Advisory Board Grant Requests
Planning Director Patrick Waller provided update on Greater Rifle Improvement Team Advisory Board Grant Requests for 2022. GRIT's funding is via the Visitor Improvements Fund, through the City's Lodging Tax. The GRIT Advisory Board has a bi-annual grant process, where local organizations and events can apply for funding. GRIT received 9 grant applications totaling $66,500 in requested funds.

PRESENTATION
(Acting as Liquor Licensing Authority) Public Hearing - Consider Application by Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit for a Hotel & Restaurant Liquor License at 840 Railroad Ave, Rifle, Colorado 81650.

Mayor Ed Green opened the public hearing.

Applicants Benjamin Andrade and Benjamin Andrade, Sr. were sworn in and presented a Hotel & Restaurant Application for Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit located at 840 Railroad Avenue, Rifle, CO.

City Clerk Misty Williams provided overview of the Hotel & Restaurant application received on May 18, 2022 for Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit Restaurant. The public hearing for this application was properly noticed, the application is complete, the appropriate fees have been paid and a petition that reflected the neighborhood's needs and desires was also submitted. Mi Lindo Nayarit Restaurant, Inc. is located within 500 feet of Rifle Middle School. Mi Lindo Nayarit has received a waiver from Garfield County School Board to serve alcohol at 840 Railroad Avenue. Mi Lindo Nayarit is a restaurant and its primary business is to serve meals. This application was submitted to the State of Colorado Liquor Enforcement Division on June 2, 2022, for concurrent review. Staff recommends approval of the hotel & restaurant application for Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit Restaurant.

The applicants explained their plans for Mi Lindo Nayarit Restaurant and answered questions from Council.

No public comments were heard.

Mayor Ed Green closed the public hearing.

Councilor Clint Hostettler moved to approve the Hotel & Restaurant Liquor License application for Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit Restaurant ; seconded by Councilor Joe Carpenter.
Roll Call: Yes - Sean Strode, Joe Carpenter, Chris Bornholdt, Brian Condie, Clint Hostettler, Alicia Gresley and Ed Green.
No – None.

Consider Adopting the 2020 National Electrical Code - Ordinance No. 12, Series of 2022 - 1st Reading

No action was taken per council decision.

Consider Text Amendments Regarding Wireless Communication Facilities – Ordinance No. 13, Series of 2022 - 1st Reading
Planning Director Patrick Waller presented amendments regarding wireless communication facilities – Ordinance No. 13, Series of 2022 – 1st Reading. Notification requirements were met. At the February 16, 2022, City Council meeting, Council received a presentation regarding potential amendments to the Rifle Municipal Code ("RMC") to address Wireless Communications Facilities ("WCFs"), including small cell facilities. Ordinance No. 2022-13 and the attached exhibits would adopt a set of text amendments to the RMC addressing WCFs. This proposed set of text amendments is intended to add provisions to the RMC to allow the City to effectively process applications for WCFs and to set standards for the construction and installation of these facilities within the City. Deputy City Attorney Joely Denkinger provided brief outline of exhibits amending the land use code with A. New Regulations, B. Types and C. Applicant Fees. Staff recommends approval of amendments regarding wireless communication facilities – Ordinance No. 13, Series of 2022 – 1st Reading.

Deputy City Attorney Joely Denkinger answered questions for Council.

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO AMENDING CHAPTER 16 AND APPENDIX A OF THE RIFLE MUNICIPAL CODE TO REGULATE THE SITING AND CONSTRUCTION OF WIRELESS COMMUNICATIONS FACILITIES WITHIN THE CITY

Councilor Clint Hostettler moved to approve Ordinance No. 13, Series of 2022 as presented on first reading and order it to be published as required by charter; seconded by Councilor Sean Strode.
Roll Call: Yes - Brian Condie, Joe Carpenter, Alicia Gresley, Ed Green, Chris Bornholdt, Clint Hostettler and Sean Strode.
No – None.

REGULAR AGENDA
Consider Amending Section 10-11-80 of the Rifle Municipal Code Regarding Amplified Sound Devices - Ordinance No. 14, Series of 2022 - 1st Reading
Court Administrator/PIO Kathy Pototsky presented request to amend Section 10-11-80 of the Rifle Municipal Code Regarding Amplified Sound Devices – Ordinance No. 14, Series of 2022 – 1st Reading. Kathy Pototsky stated the proposed amendments are to clarify language and make it easier for officers in

the field to interpret. Proposed amendments include adding noise disturbance clarification, removing 200 feet distance, time constraints and requirements that businesses can make as reasonable efforts to control noise. Staff recommends approval of amendments regarding amplified sound devices in section 10-11-80 of the Rifle Municipal Code– Ordinance. 14, Series of 2022 - 1st Reading.

Public Comment was heard from Abel Quintero.

Court Administrator/PIO Kathy Pototsky answered questions for Council.

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO AMENDING SECTION 10-11-80 OF THE RIFLE MUNICIPAL CODE REGARDING AMPLIFIED SOUND DEVICES.

Councilor Clint Hostettler moved to approve Ordinance No. 14, Series of 2022 – as presented on first reading and order it to be published as required by charter; seconded by Councilor Sean Strode.
Roll Call: Yes - Brian Condie, Joe Carpenter, Alicia Gresley, Ed Green, Chris Bornholdt, Clint Hostettler and Sean Strode.
No – None.

Consider Approval of the Rifle Gateway Traffic and Pedestrian Improvements Design Project to KLJ Engineering, LLC
Public Works Director Brian Prunty and KLJ Engineering, LLC Project Manager Mark Kenney presented the Rifle Gateway Traffic and Pedestrian Improvement Project Design. Notification requirements were met. A formal RFP was issued and one proposal was received. KLJ's proposal includes the gateway and the park and ride which are recommended to be combined as they are very interrelated when it comes to traffic analysis. The proposal also includes environmental impact evaluation, construction management, and public outreach. For all of the items, the proposal is $516,089.00.The Rifle Gateway Traffic and Pedestrian Improvements project will reduce crashes, improve traffic flow, and enhance bike and pedestrian safety at the gateway to Rifle’s downtown. Staff recommends approval of the Rifle Gateway Traffic and Pedestrian Improvements Design Project to KLJ Engineering, LLC.

Public Works Director Brian Prunty answered questions for Council.

Councilor Sean Strode moved to approve the Rifle Gateway Traffic and Pedestrian Improvements Design Project to KLJ Engineering, LLC in the amount of $516,089.00; seconded by Councilor Alicia Gresley.
Roll Call: Yes - Joe Carpenter, Alicia Gresley, Ed Green, Brian Condie, Chris Bornholdt, Clint Hostettler, and Sean Strode.
No – None.

Consider Appointment of Annick Pruett to the Greater Rifle Improvement Team Advisory Board
Planning Director Patrick Waller presented request of appointment of Annick Pruett to the Greater Rifle Improvement Team Advisory Board. Patrick stated there is one seat open on the board. Annick Pruett meets the criteria. Staff recommends approval of appointment of Annick Pruett to the GRIT Advisory Board.

Councilor Alicia Gresley moved to approve the appointment of Annick Pruett to the Greater Rifle Improvement Team Advisory Board; seconded by Councilor Sean Strode.
Roll Call: Yes - Ed Green, Brian Condie, Clint Hostettler, Alicia Gresley, Joe Carpenter, Chris Bornholdt, and Sean Strode.
No – None.

Consider Approval of the Amended Purchase Contract for Senior Meals Program
Senior Center Director Tami Sours presented the purchase contract amendment for the Senior Meals Program. The contract renewal for preparing senior meals for New Castle, Silt, Rifle, and Parachute has been amended to reflect the new reimbursement rates of $11.50 per meal from $10.25 with an annual cap of $196,592.50. This amended contract will be in effect from August 1, 2022 to June 30, 2023. Staff recommends approval of the amendment to the purchase contract for Senior Meals Program.

Councilor Clint Hostettler moved to approve the annual contract for Senior Congregate Meals for the period of July 1, 2022 to June 30, 2023 with a renewal cap not to exceed $196,592.50; seconded by Councilor Joe Carpenter.
Roll Call: Yes - Sean Strode, Brian Condie, Joe Carpenter, Chris Bornholdt, Clint Hostettler, Alicia Gresley and Ed Green.
No – None.

Report to City Manager
Reports were heard from City Manager Tommy Klein, Public Works Brian Prunty, City Clerk Misty Williams, Chief of Police Debra Funston,

Comments from Mayor and Council
Comments were heard from Councilor Brian Condie, Councilor Sean Strode, Councilor Chris Bornholdt, and Councilor Clint Hostettler.

Adjournment
Meeting adjourned at 9:11 p.m.

Misty Williams City Clerk	Ed Green Mayor

Agenda Item #5.b.

Agenda Item Name:
Consider Buy Back of Cemetery Space

Presenter:
Misty Williams, City Clerk

Item Description:
Mrs. Pacheco would like to convey the space back to the City of Rifle for the amount originally paid. She purchased the space back in 2018. The cemetery needs more spaces, we recommend buying this space back from the owner at the original purchase price of $1205.00.

Recommended Action:
Move to approve the purchase of cemetery space, for a total amount of $1205.00.

Fiscal Impact:
N/A

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
Code allows purchase back of grave spaces at original purchase price.

Executive Summary:
Recommend buy back of this space to increase the availability of grave spaces in Rose Hill Cemetery.

Notification Requirements:
N/A

Prepared By:
Alexis Ramirez, Deputy City Clerk

Attachments:
1. Letter to Council & Deed of Conveyance - Cemetery

July 11, 2022

Dear Council,

Please consider the purchase of cemetery that was purchased from the City of Rifle by Diane Pacheco March 2018. Mrs. Pacheco not lives in Olathe and will be laid to rest there when the time comes.

Mrs. Pacheco paid $1205.00, $630.00 for the space and $575.00 for perpetual care. Deed of Conveyance is attached

Thank you for your consideration.

Kind Regards,

Lynn Miller

Lynn Miller
Finance
Utility Billing/Cemetery Coordinator

CITY OF RIFLE
202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
WWW.RIFLECO.ORG
(970) 665-6440 • (970) 625-9179 Fax • lmiller@rifleco.org

ROSE HILL CEMETERY
DEED OF CONVEYANCE

I__Diane Pacheco___, whose address is _PO Box 60, Olathe CO 81425__, for

the consideration of $_1205.00_ herby transfers, sells and conveys to :

CITY OF RIFLE

Whose address is 202 Railroad Av, Rifle, CO 81650, Space(s) _5_, in Block _42_, Lot _23_, of the Rose Hill Cemetery, in the City of Rifle, County of Garfield and State of Colorado, as shown on the official maps and plats thereof, and warrant the title to the same; and also warrants that the space(s) have not been used for the burial of any person.

Diane Pacheco

____

STATE OF Colorado)
) SS.
COUNTY OF Montrose)

The foregoing deed was subscribed and sworn to before me this 29 day of June), 2022 by Diane Pacheco

Witness my hand and official seal; my commission expires: 5/9/2024

Judy Thompson
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 19944005907
MY COMMISSION EXPIRES May 9, 2024

Judy Thompson
Notary Public

CERTIFICATE OF CONSENT

The consent of the City Council to this transfer was granted and resolution adopted at a regular meeting held on _______________, as required by Section 11-7-60 (11) of the Rifle Municipal Code.

CITY OF RIFLE, COLORADO

(City Seal)

____
City Manager

CERTIFICATE OF RECORDING

This transfer was duly recorded on the records of the Rose Hill Cemetery on _______________, 20___

CITY OF RIFLE, COLORADO

(City Seal)

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: July 20, 2022

Agenda Item #5.c.

Agenda Item Name:
Consider Adopting 2023 Budget Preparation Calendar

Presenter:
Scott Rust, Finance Director
Tommy Klein, City Manager

Item Description:
Council to consider and adopt the proposed 2023 Budget Preparation Calendar

Recommended Action:
Move to adopt the 2023 Budget Preparation Calendar

Fiscal Impact:
N/A

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
Council, per Article IX of the City of Rifle Charter, must formally adopt a Budget Calendar on an annual basis. The 2023 Budget Preparation Calendar, as presented, will guide all budget preparation activities and significant compliance deadlines (State of Colorado and City of Rifle Municipal Code).

Executive Summary:
Council is required to adopt a Budget Calendar on an annual basis.

Notification Requirements:
N/A

Prepared By:
Scott Rust, Finance Director

Attachments:
1. Resolution No. 7 - Budget Preparation Calendar 2023

CITY OF RIFLE, COLORADO
RESOLUTION NO. 7, SERIES OF 2022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, ADOPTING THE CALENDAR FOR THE 2023 BUDGET.

WHEREAS, Article IX of the Charter of the City of Rifle requires the City Manager to submit an annual budget to the City Council each year to comply with the Local Government Budget Law of Colorado and the City wishes to adopt a schedule for the 2023 Budget Preparation Process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The City incorporates the foregoing recitals as findings by the City Council.

2. The following schedule is adopted for preparation of the 2023 Budget:

Thursday, **August 25, 2022:**	Deadline for Assessor to submit Preliminary Certification of Values
Wednesday, September 14, 2022:	First Budget workshop with Council
Wednesday, September 21, 2022:	Second Budget workshop with Council
Wednesday, October 5, 2022:	City Manager presents Budget to Council, "Notice of Budget" Published (October 15th deadline)
Friday, October 14, 2022:	Draft Budget available to public
Wednesday, November 2, 2022:	First public hearing on Budget at regular City Council meeting,
Wednesday, November 16, 2022:	Second public hearing on Budget at regular City Council meeting, Adopt and appropriate 2022 Budget
Wednesday, November 16, 2022:	Certify mill levies to Garfield County
Monday, December 12, 2022:	Statutory deadline for Final Certification of Values
Thursday, December 15, 2022:	Deadline for certification of mill levy to Garfield County
Tuesday, January 31, 2023:	Deadline for a certified copy of Adopted Budget to DLG

3. This Resolution shall be published in the Rifle Citizen Telegram and posted at City Hall.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 20th day of July, 2022.

CITY OF RIFLE, COLORADO

By ____________________________________
Mayor

ATTEST:

____
City Clerk

Agenda Item #5.d.

Agenda Item Name:
Consider Liquor License Renewal for Plaza Liquors, LLC dba Plaza Liquors

Presenter:
Misty Williams, City Clerk

Item Description:
Liquor Store License Renewal for Plaza Liquors, LLC dba Plaza Liquors

Recommended Action:
I move to approve the Liquor Store License Renewal application for Plaza Liquors, LLC dba Plaza Liquors

Fiscal Impact:
N/A

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
Plaza Liquors, LLC dba Plaza Liquors located at 1900 Railroad Avenue, Unit B, Rifle, CO has submitted a Liquor Store Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:
N/A

Notification Requirements:
N/A

Prepared By:
Alexis Ramirez, Deputy City Clerk

Attachments:
1. REDACTED - Plaza Liquors Renewal Application

DR 8400 (03/10/22)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division

Submit to Local Licensing Authority

Fees Due	
Renewal Fee	277.50
Storage Permit $100 X ______	$
Sidewalk Service Area $75.00	$
Additional Optional Premise Hotel & Restaurant $100 X ______	$
Related Facility - Campus Liquor Complex $160.00 per facility	$
Amount Due/Paid	$277.50

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLAZA LIQUORS
1900 RAILROAD AVENUE UNIT B
Rifle CO 81650

RECEIVED
JUL 11 2022
City Clerk
City of Rifle

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below **Return to city or county licensing authority by due date**

Licensee Name PLAZA LIQUORS LLC	Doing Business As Name (DBA) PLAZA LIQUORS

Liquor License # 42-72809-0000	License Type Liquor Store (city)

Sales Tax License Number 042728090000	Expiration Date 08/20/2022	Due Date 07/06/2022

Business Address 1900 RAILROAD AVENUE UNIT B Rifle CO 81650	Phone Number 9706253208

Mailing Address 1900 RAILROAD AVENUE UNIT B Rifle CO 81650	Email

Operating Manager	Date of Birth	Home Address	Phone Number

1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No
   Are the premises owned or rented? ☒ Owned ☐ Rented* *If rented, expiration date of lease______________

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No

3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No

3b. If so, which are you renewing? ☐ Delivery ☒ Takeout ☐ Both Takeout and Delivery

4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No

4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
Jesus Pineda	Owner
Signature	**Date**
[signature]	7-11-22

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	**Title**	**Attest**

Tax Check Authorization, Waiver, and Request to Release Information

I, Jesus Prado am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Plaza Liquors (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business): Jesus Prado	Social Security Number/Tax Identification Number:	
Address: 1900 Railroad ave Unit B		
City: Rifle	State: Co	Zip: 81650
Home Phone Number:	Business/Work Phone Number: 970-625-3208	
Printed name of person signing on behalf of the Applicant/Licensee: Jesus Prado		
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)		Date signed: 7-11-22

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Agenda Item #5.e.

Agenda Item Name:
Consider Liquor License Renewal for Rocky Mountain Liquors, Inc. dba Rocky Mountain Liquors

Presenter:
Misty Williams, City Clerk

Item Description:
Liquor Store License Renewal for Rocky Mountain Liquors, Inc. dba Rocky Mountain Liquors

Recommended Action:
I move to approve the Liquor Store License Renewal application for Rocky Mountain Liquors, Inc. dba Rocky Mountain Liquors

Fiscal Impact:
N/A

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
Rocky Mountain Liquors, Inc. dba Rocky Mountain Liquors located at 1735 Railroad Avenue, Rifle, CO has submitted a Liquor Store Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:
N/A

Notification Requirements:
N/A

Prepared By:
Alexis Ramirez, Deputy City Clerk

Attachments:

1. REDACTED - 2022 Rocky Mtn Liquors Renewal Application

DR 8400 (03/10/22)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division

Submit to Local Licensing Authority

ROCKY MOUNTAIN LIQUORS
1735 RAILROAD AVE
Rifle CO 81650

Fees Due	
Renewal Fee	277.50
Storage Permit $100 X ______	$
Sidewalk Service Area $75.00	$
Additional Optional Premise Hotel & Restaurant $100 X ______	$
Related Facility - Campus Liquor Complex $160.00 per facility	$
Amount Due/Paid	$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below **Return to city or county licensing authority by due date**

Licensee Name ROCKY MOUNTAIN LIQUORS INC	Doing Business As Name (DBA) ROCKY MOUNTAIN LIQUORS	
Liquor License # 28-10865-0000	License Type Liquor Store (city)	
Sales Tax License Number 028108650000	Expiration Date 08/24/2022	Due Date 07/10/2022
Business Address 1735 RAILROAD AVE Rifle CO 81650		Phone Number 9706250113
Mailing Address 1735 RAILROAD AVE Rifle CO 81650	Email	
Operating Manager	Date of Birth / Home Address	Phone Number

1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No
   Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease 1/2023

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No

3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No

3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No

4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No

DR 8495 (07/23/19)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division

Tax Check Authorization, Waiver, and Request to Release Information

I,____________________am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of____________________(the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) Rocky Mountain Liquors	Social Security Number/Tax Identification Number [illegible]	
Address 1735 Rail Road Ave		
City Rifle	State CO	Zip 81650
Home Phone Number 970·948·6394	Business/Work Phone Number 970·625·0113	
Printed name of person signing on behalf of the Applicant/Licensee Linda Trujillo		
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Linda Trujillo	Date signed 6/29/2022	

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
[illegible]	[illegible]
Signature	**Date**
[illegible]	[illegible]

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	**Title**	**Attest**

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: July 20, 2022

Agenda Item #5.f.

Agenda Item Name:
Consider Purchase Order Approval - Garfield County Sheriff's Office for Victim Response Team (VRT) Services

Presenter:
Debra Funston, Chief of Police

Item Description:
Garfield County Sheriff's Office provides Victim Response Team Services for the City of Rifle.

Recommended Action:
Move to approve the issuance of a Purchase Order for Garfield County Sheriffs Office Victim Response Team (VRT) Services in the amount of $35,602.91

Fiscal Impact:
Funds have been verified and are currently available.

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
This payment covers the Rifle Police Department cost share portion for the Garfield County Victim's Response (VRT) position for 2022. Our portion is based on an average of Rifle PD VRT calls over the past three years. This is a new charge split up between the county and participating municipalities in Garfield County.

Executive Summary:
N/A

Notification Requirements:
N/A

Prepared By:
Scott Rust, Finance Director

Attachments:
1. PO Request GARCO Sheriff - VRT Services 2022

2. Rifle PD VRT Invoice
3. VRT Agency Breakdown
4. VRT Analysis after pay increase

CITY OF RIFLE
PURCHASE REQUEST

1.	Vendor Name NEW: W-9 attached ☐
	Garfield County Sheriffs Office

2.	Vendor Address
	107 8th Street Glenwood Springs, CO 81601

3.	For the Purchase of (description)
	Victim's Response Team (VRT)

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	35,602.91	35,602.91	

5.	Dept. Name	General Ledger Acct #
	Professional Services	100-4210-400-320

6.		Type of Purchase
		Capital Construction
		Capital Construction – Change Order
		Capital Equipment
		Plant Equipment
		Materials, supplies, non-profession/technical services (includes computer/software maint.)
		Professional Services
		Utilities (includes equipment installation)
		Land, easements, ROW

7.		Purchasing Process Required
		Cooperative Purchasing
		Open Market
		Comparative Pricing
		Request for Proposal (attach bid tab)
		Formal Bid (attach bid tab and advertisement)
	X	Single Source (attach an explanation)

8.		Authorization Required
		City Manager
		City Council

9.	Signatures		
	Position	Signature	Date
	Department Director	Debra Funston	05-26-2022
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		

General summary of purchasing ordinance (Section 4, Art. III)

TYPE OF CONTRACT	ESTIMATED AMOUNT	PROCESS	Purchase Order? Purchase Request?	**CITY COUNCIL APPROVAL REQUIRED?**
Capital Construction	< $5,000	Open Market (informal evaluation by) purchasing agent)	> $5,000 - PO	Yes if over $25,000 or for any amount from Capital Fund.
	$5,000-$25,000	Comparative Pricing (solicit quotes from 3) vendors/suppliers)	Purchase Request	
	$25,001-$100,000	Competitive Bid (see Code Sec 4-3-40)		
	> $100,000	Bonded Competitive Bid		
Capital Construction Change orders	< = 10% of approved contract	When total change orders to date are < 10% - Dept Head or City Manager Approval	Purchase Request	Yes if total change orders to date are greater than 10%
	> 10% of approved contract			
Capital Equipment	< $5,000	Open Market (informal evaluation by) purchasing agent)	> $5,000 - PO	Yes if over $25,000 or for any amount from Capital Fund.
	$5,000-$25,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	> $25,000	Competitive Bid (see Code Sec 4-3-40)		
Plant Equipment Replacement (purchases necessary for replacement of existing equipment that is component part of any water, wastewater, or physical plant)	< $7,500	Open Market (informal evaluation by purchasing agent)	> $5,000 - PO >= $5,000 - Purchase Request	Yes if over $25,000
	$7,500-$75,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	>$75,000	Competitive Bid (see Code Sec 4-3-40)		
Materials, Supplies, Non-Professional Services and Technical Services (including software/hardware maintenance technical services)	< $10,000	Open Market (informal evaluation by purchasing agent)	> $5,000 - PO >= $5,000 - Purchase Request	Yes if over $20,000
	>$10,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
Professional Services (note- process for appointed positions such as auditor, attorney, engineer, or municipal judge to be determined by Council)	< $25,000	Open Market (informal evaluation by purchasing agent)	All - Purchase Request	Yes if anticipated to exceed $25,000 per year to a single vendor
	> = $25,000	Written requests for written proposals must be sent to at least 3 firms or individuals		
Utilities including installation of equipment (purchases to secure utility services such as natural gas, electricity, local telephone, water, or sewer)	any amount	Single Source (negotiations, where appropriate, after good faith determination that only one viable source exists in relevant supply area - keep records for one year)	> $5,000 - PO >= $5,000 - Purchase Request	No
Real Property Interest (including easements and rights of way)	any amount	Single Source (see above)	> $5,000 - PO >= $5,000 - Purchase Request	Yes if over $5,000.

Lou Vallario
Sheriff of Garfield County

107 8th Street
Glenwood Springs, CO 81601
Telephone: 970-945-0453
Fax: 970-945-6430

May 23, 2022

Invoice: VRT 2022

Pay Method	Amount Due
Annual	$35,602.91

Chief Debra Funston
Rifle Police Department
201 E. 18th Street
Rifle, CO 81650

Dear Chief Funston,

Please accept this as our official invoice for the 2022 Victim Response Team (VRT) position, total due from your agency in the amount of $35,602.91.

Please remit your payment(s) to the Garfield County Sheriff's Office, at
107 8th Street, Glenwood Springs, CO 81601. Please call or email me if you have a different billing preference or if I may answer any questions for you.

Sincerely,

April Sharrock, Administrative Assistant
Garfield County Sheriff's Office
107 8th ST |Glenwood Springs| CO| 81601
Ph: (970)945-0453 Ext:1024
Website: www.garcosheriff.com

VRT Agency Breakdown

% of Victims	2018	2019	2020	3 yr avg	Cost ($85,378.00)
Rifle	40%	29%	37%	35.33%	$30,165.00
Glenwood	32%	31%	26%	29.67%	$25,332.00
Parachute	14%	21%	16%	17.00%	$14,515.00
C-Dale	6%	6%	9%	7.00%	$5,977.00
Silt	3%	7%	7%	5.67%	$4,841.00
New Castle	4%	5%	5%	4.67%	$3,988.00
TOTAL:				99.34%*	$84,818.00*

*There were a few State assists not included in the overall percentages.

These numbers are based on 6 agencies reimbursing the GCSO for the total salary and benefits for a second VRT, $24.92 per hour plus county benefits at the 3 year average.

The VRT Coordinator is fully funded by the GCSO which includes 35% of the victims as well as management, administration, office space and training for both VRTs.

To divide the cost equally between agencies is $14,230.00 per agency.

FYI: We would also need to do something for a vehicle. Since the positon was eliminated from the GCSO budget, so was the second VRT vehicle. New Vehicle with some unfitting: approximately $45K. Open to options……….

Initial analysis from July 2021

Percentage of VRT Cases by year — **Salary & Benefits**

Agency	2018	2019	2020	3 year average	Cost/Agency
Rifle PD	40%	29%	37%	35.33%	$30,165.00
Glenwood PD	32%	31%	26%	29.67%	$25,332.00
Parachute PD	14%	21%	16%	17.00%	$14,515.00
Carbondale PD	6%	6%	9%	7%	$5,977.00
Silt PD	3%	7%	7%	5.67%	$4,841.00
New Castle PD	4%	5%	5%	4.67%	$3,988.00
				Total	**$84,818.00**

Hourly Rate	hours per year	Annual wages	Annual Benefits	Total
$24.92	2080	$51,833.60	$33,544.40	$85,378.00

Analysis after 5% increase in base salary January 2022

Percentage of VRT Cases by year — **Salary & Benefits**

Agency	2018	2019	2020	3 year average	Cost/Agency
Rifle PD	40%	29%	37%	35.33%	$32,679.62
Glenwood PD	32%	31%	26%	29.67%	$27,444.22
Parachute PD	14%	21%	16%	17.00%	$15,724.70
Carbondale PD	6%	6%	9%	7%	$6,474.88
Silt PD	3%	7%	7%	5.67%	$5,244.65
New Castle PD	4%	5%	5%	4.67%	$4,319.67
				Total	**$91,887.73**

Hourly Rate	hours per year	Annual wages	Annual Benefits	Total
$26.17	2080	$54,433.60	$38,064.62	$92,498.22

Analysis with tenured employee

Percentage of VRT Cases by year — **Salary & Benefits**

Agency	2018	2019	2020	3 year average	Cost/Agency
Rifle PD	40%	29%	37%	35.33%	$34,869.52
Glenwood PD	32%	31%	26%	29.67%	$29,283.29
Parachute PD	14%	21%	16%	17.00%	$16,778.43
Carbondale PD	6%	6%	9%	7%	$6,908.76
Silt PD	3%	7%	7%	5.67%	$5,596.10
New Castle PD	4%	5%	5%	4.67%	$4,609.13
				Total	**$98,045.22**

	Hourly Rate	hours per year	Annual wages	Annual Benefits	Total
Lexi Madrid	$29.15	2080	$60,632.00	$38,064.62	$98,696.62

Vehicle - Maintenance, Fuel & Mileage only

Percentage of VRT Cases by year — **Vehicle & Upfitting**

Agency	2018	2019	2020	3 year average	Cost per Agency
Rifle PD	40%	29%	37%	35.33%	$2,923.29
Glenwood PD	32%	31%	26%	29.67%	$2,454.97
Parachute PD	14%	21%	16%	17.00%	$1,406.62
Carbondale PD	6%	6%	9%	7%	$579.20
Silt PD	3%	7%	7%	5.67%	$469.15
New Castle PD	4%	5%	5%	4.67%	$386.41
				Total	**$8,274.24**

Estimated by Vehcile Class as $689.52/month

Green & Blue Columns

Agency	Percentage	Total ROE/Year	Quarterly Pay Amount	Monthly Pay Amount
Rifle PD	35.33%	$35,602.91	$8,900.73	$2,966.91
Glenwood PD	29.67%	$29,899.19	$7,474.80	$2,491.60
Parachute PD	17.00%	$17,131.32	$4,282.83	$1,427.61
Carbondale PD	7%	$7,054.07	$1,763.52	$587.84
Silt PD	5.67%	$5,713.80	$1,428.45	$476.15
New Castle PD	4.67%	$4,706.07	$1,176.52	$392.17

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: July 20, 2022

Agenda Item #5.g.

Agenda Item Name:
Consider Text Amendments Regarding Wireless Communication Facilities - Ordinance No. 13, Series of 2022 - 2nd Reading

Presenter:
Patrick Waller, Planning Director

Item Description:
Text Amendment Package For Wireless Communication Facilities

Recommended Action:
Move to approve Ordinance No. 13, Series of 2022 on 2nd Reading as presented.

Fiscal Impact:
N/A

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
Wireless Communication Facility technology is evolving and staff anticipate seeing the deployment of smaller cell facilities within the City of Rifle in the near future. Because of the updated technology, municipalities nationwide are updating or adopting regulations regarding these types of facilities.

Executive Summary:
At the February 16, 2022, City Council meeting, Council received a presentation regarding potential amendments to the Rifle Municipal Code ("RMC") to address Wireless Communications Facilities ("WCFs"), including small cell facilities. Ordinance No. 2022-13 and the attached exhibits would adopt a set of text amendments to the RMC addressing WCFs. This proposed set of text amendments is intended to add provisions to the RMC to allow the City to effectively process applications for WCFs and to set standards for the construction and installation of these facilities within the City.

Notification Requirements:
Notice was provided via publishing as required by the Rifle Municipal Code.

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. Ordinance No. 13-Text Amendments-WCF Regulations

CITY OF RIFLE, COLORADO
ORDINANCE NO. 13
SERIES OF 2022

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO AMENDING CHAPTER 16 AND APPENDIX A OF THE RIFLE MUNICIPAL CODE TO REGULATE THE SITING AND CONSTRUCTION OF WIRELESS COMMUNICATIONS FACILITIES WITHIN THE CITY

WHEREAS, the City of Rifle ("Rifle" or the "City") is a home-rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Rifle Home Rule Charter; and

WHEREAS, Chapter 16 of the City of Rifle Municipal Code (the "Code") sets forth the City's regulations relating to land use, development, and zoning; and

WHEREAS, the technology used to provide service to mobile phones and wireless broadband devices has changed in recent years and service providers have started to deploy new and additional Wireless Communications Facilities ("WCFs") to provide such services; and

WHEREAS, state and federal law and regulations provide guidelines regarding certain aspects of the operation and siting of WCFs; and

WHEREAS, the City desires to exercise local control over the design, siting, and construction of WCFs in order to minimize any impacts on public rights-of-way, City infrastructure, and the aesthetic character of the City, within the limits set by state and federal law; and

WHEREAS, on May 31, 2022, pursuant to Code Chapter 16, Article V, Division 3, the Rile Planning Commission held a public hearing and approved TXT-2022-25, recommending City Council's adoption of the Code amendments herein; and

WHEREAS, the City Council finds and determines that the following amendments to Chapter 16 and Appendix A of the Code are in the best interest of the public health, safety, and welfare of the citizens of Rifle.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The foregoing recitals are incorporated by reference as findings and determinations of the City Council.

2. Chapter 16 of the City Code is herby amended to add a new Article 19 titled "Wireless Communications Facilities" as shown in **Exhibit A** to this Ordinance, which is incorporated herein by reference.

3. The schedules of allowed uses set forth in Sections 16-3-320, 16-3-420, and 16-18-1010 are hereby amended as shown in **Exhibit B** to this Ordinance, which is incorporated herein by reference.

4. The City's fee schedule in Appendix A to the City Code is hereby amended as shown in **Exhibit C** to this Ordinance, which is incorporated herein by reference.

INTRODUCED on July 6, 2022, read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado on July 20, 2022, passed without amendment, approved, and ordered published in full as required by the Charter.

DATED this _____ day of __________________, 2022.

CITY OF RIFLE, COLORADO

By ______________________________________
Mayor

ATTEST:

____
City Clerk

Exhibit A

A new article shall be added to Chapter 16 of the City of Rifle Municipal Code as follows:

CHAPTER 16, ARTICLE IXX: WIRELESS COMMUNICATIONS FACILITIES

Section 16.19.010. Definitions.

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Alternative tower structure or ATS means any man-made trees, clock towers, bell steeples, light poles, water towers, farm silos, or similar alternative design mounting structures that conceal where technically feasible the presence of WCFs to make them architecturally compatible with the surrounding area pursuant to this chapter. A stand-alone pole in the right-of-way that accommodates small cell facilities is considered an alternative tower structure provided it meets the concealment or camouflage standards of this chapter. Alternative tower structures are not considered towers, for the purposes of this chapter.

Antenna means any device used to transmit and/or receive radio or electromagnetic waves such as, but not limited to panel antennas, reflecting discs, microwave dishes, whip antennas, directional and non-directional antennas consisting of one or more elements, multiple antenna configurations, or other similar devised and configurations.

Antennas, panel means an array of antennas, rectangular in shape, used to transmit and receive telecommunication signals.

Antenna, whip means a single antenna that is cylindrical in shape and omni-directional.

Base station means a structure or equipment at a fixed location that enables FCC-licensed or authorized wireless communications between user equipment and a communications network. The definition of base station does not include or encompass a tower as defined herein or any equipment associated with a tower. Base station includes, without limitation:

A. Equipment associated with wireless communications services such as private broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

B. Radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplied, and comparable equipment, regardless of technological configuration (including distributed antenna systems and small-cell networks).

C. Any structure other than a tower that, at the time the relevant application is filed with the City under this section, supports or houses equipment described in paragraphs A and B above that has been reviewed and approved under the applicable zoning or siting process, or under another State or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.

The definition of base station does not include any structure that, at the time the relevant application is filed with the City under this chapter, does not support or house equipment described in paragraphs A and B above.

Camouflage or camouflage design techniques means measures used in the design and siting of wireless communication facilities with the intent to minimize the visual impact of such facilities to surrounding uses. A WCF site utilizes camouflage design techniques when it (i) is integrated as an architectural feature of an existing structure such as a cupola, or (ii) is integrated in an outdoor fixture such as a flagpole, while still appearing to some extent as a WCF. This definition does not include the use of concealment design elements so that a facility looks like something other than a wireless tower or base station.

Collocation means mounting or installing an antenna facility on a pre-existing structure; and/or modifying a structure for the purpose of mounting or installing an antenna facility on that structure.

A. For the purposes of eligible facilities requests, *collocation* means the mounting or installation of transmission equipment on an eligible support structure for the purpose of transmitting and/or receiving radio frequency signals for communications purposes.

B. For the purposes of facilities subject to shot clocks governed by 47 U.S.C. § 332, *collocation* means the attachment of facilities to existing structures, regardless of whether the structure or location has previously been zoned for wireless facilities.

Concealment means utilization of elements of stealth design in a facility so that the facility looks like something other than a wireless tower or base station. Analogous language any permit or other document required by the City Code is included in this definition to the extent such permit or other document reflects an intent at the time of approval to condition the site's approval on a design that looks like something else. Concealment can further include a design which mimics and is consistent with the nearby natural, or architectural features (such as an artificial tree), or is incorporated into (including without limitation, being attached to the exterior of such facility and painted to match it) or replaces existing permitted facilities (including without limitation, stop signs or other traffic signs or freestanding light standards) so that the presence of the WCF is not apparent. This definition does not include measures that merely minimize visual impact but do not incorporate concealment design elements so that the facility looks like something other than a WCF.

Eligible facilities request means any request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station involving:

A. Collocation of new transmission equipment.

B. Removal of transmission equipment.

C. Replacement of transmission equipment.

A request for modification of an existing tower or base station that does not comply with the generally applicable building, structural, electrical, and safety codes or with other laws codifying objective standards reasonably related to health and safety, or does not comply with any relevant Federal requirements, is not an eligible facilities request.

Eligible support structure means any tower or base station as defined in this section, provided that it is existing at the time the relevant application is filed with the City under this chapter.

Equipment cabinet means a cabinet or building used to house equipment used by telecommunication providers at a wireless communications facility. This definition does not include relatively small electronic components, such as remote radio units, radio transceivers, amplifiers, or other devices mounted behind antennas, if they are not used as physical containers for smaller, distinct devices.

Existing means for purposes of this chapter, a constructed tower or base station that was reviewed, approved, and lawfully constructed in accordance with all requirements of applicable law as of the time of an eligible facilities request, provided that a tower that exists as a legal, non-conforming use and was lawfully constructed is existing for purposes of this definition.

Micro wireless facility means a small wireless facility that is no larger in dimensions than twenty-four inches in length, fifteen inches in width, and twelve inches in height and that has an exterior antenna, if any, that is no more than eleven inches in length.

OTARD means over-the-air receiving device.

OTARD antenna means:

A. An antenna that is designed to receive direct broadcast satellite service, including direct-to-home satellite services, that is one meter or less in diameter; or

B. An antenna that is designed to receive video programming services via multipoint distribution services, including multichannel multipoint distribution services, instruction television fixed services, and local multipoint distribution services, and that is one meter or less in diameter or diagonal measurement; or

C. An antenna that is designed to receive television broadcast signals.

OTARD antenna structure means any pole, tower, or other structure designed and intended to support an OTARD antenna.

Related accessory equipment means the transmission equipment customarily used with, and incidental to wireless communication facilities antennas, including by way of example, coaxial or fiber-optic cable, regular and backup power supply and remote radio units.

Right-of-way means in the context of this chapter any public street or road that is dedicated to public use for vehicular traffic.

Site means, in the context of this chapter for towers and eligible support structures, the current boundaries of the leased or owned property surrounding the tower or eligible support structure and any access or utility easements currently related to the site. For alternative tower structures, base stations, and small cell facilities in the right-of-way, a site is further restricted to that area comprising the base of the structure and to other related accessory equipment already installed on the ground. The current boundaries of a site are the boundaries that existed as of the date that the original support structure or a modification to that structure was last reviewed and approved by the City, if the approval of the modification occurred prior to the passage of the Middle Class Tax Relief and Job Creation Act of 2012, Section 6409(a) (the Spectrum Act) or otherwise outside of the section 6409(a) process.

Small cell facility means a WCF where each of the following conditions are met:

(i) The WCF is mounted on a structure less than 50 feet high including its antenna, the WCF is mounted on a structure no more than 10 percent taller than adjacent structures, or the WCF does not extend the existing structure on which it is located to a height of more than 50 feet or by more than 10 percent (whichever is greater).

(ii) Each antenna is located inside an enclosure of no more than three cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than three cubic feet; and all other wireless equipment associated with the structure, including the wireless equipment associated with the antenna and any pre-existing associated equipment on the structure, is no more than 28 cubic feet in volume.

(iii) The WCF does not require antenna structure registration under Part 17 of the FCC's rules, the WCF is not located on tribal lands as defined in 36 CFR 800.16(x), and the WCF does not result in human exposure to radiofrequency radiation in excess of the applicable safety standards specified in 47 C.F.R § 1.1307(b).

Small cell facility includes a micro wireless facility.

Substantial change means a modification that substantially changes the physical dimensions of an eligible support structure, which meets any of the following criteria:

1. For towers other than alternative tower structures in the right-of-way, it increases the height of the tower by more than ten (10) percent or by the height of one (1) additional antenna array with separation from the nearest existing antenna not to exceed twenty (20) feet, whichever is greater; for other eligible support structures, it increases the height of the structure by more than ten (10) percent or more than ten (10) feet, whichever is greater;
    a. Changes in height should be measured from the original support structure in cases where deployments are or will be separated horizontally, such as on buildings' rooftops; in other circumstances, changes in height should be measured from the dimensions of the tower or base station, inclusive of originally approved appurtenances and any modifications that were approved prior to the passage of the Spectrum Act.
2. For towers other than towers in the right-of-way, it involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than twenty (20) feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater; for other eligible support structures, it involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six (6) feet;
3. For any eligible support structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four (4) cabinets; or for towers in the right-of-way and base stations, it involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than ten (10) percent larger in height or overall volume than any other ground cabinets associated with the structure;

4. It entails any excavation or deployment outside the current site, except that, for towers other than towers in the public right-of-way, it entails any excavation or deployment of transmission equipment outside of the current site by more than 30 feet in any direction. The site boundary from which the 30 feet is measured excludes any access or utility easements currently related to the site;
5. It would defeat the concealment elements of the eligible support structure; or
6. For any eligible support structure, it does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure or base station equipment, unless the non-compliance is due to an increase in height, increase in width, addition of cabinets, or new excavation that would not exceed the thresholds identified in Paragraphs (1), (2), (3), and (4) of this definition; and
7. For any eligible support structure, it does not comply with the generally applicable building, structural, electrical, and safety codes or with other laws codifying objective standards reasonably related to health and safety, or it does not comply with any relevant federal requirements.

Tower means any structure that is designed and built for the sole or primary purpose of supporting any FCC-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site. The term includes radio and television transmission towers, self-supporting lattice towers, guy towers, monopoles, microwave towers, common carrier towers, cellular telephone towers and the like. Alternative tower structures and small cell facilities in the right-of-way are not towers.

Transmission equipment means equipment that facilitates transmission for any FCC-licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

Wireless communications facility or *WCF* means a facility used to provide personal wireless services as defined at 47 U.S.C. Section 332 (c)(7)(C) or wireless information services provided to the public or to such classes of users as to be effectively available directly to the public via licensed or unlicensed frequencies; or wireless utility monitoring and control services. A WCF does not include a facility entirely enclosed within a permitted building where the installation does not require a modification of the exterior of the building; nor does it include a device attached to a building, used for serving that building only and that is otherwise permitted under other provisions of the Code. A WCF includes an antenna or antennas, including without limitation, directions, omni-directions and parabolic antennas, base stations, support equipment, small cell facilities, alternative tower structures, and towers. It does not include the support structure to which the WCF or its components are attached if the use of such structures for WCFs is not the primary use. The term does not include mobile transmitting devices used by wireless service users, such as vehicle or handheld radios/telephones and their associated transmitting antennas, nor does it include other facilities specifically excluded from the coverage of this section.

Section 16.19.020. Purpose and goals.

The purpose of these provisions is to establish requirements for the siting of wireless communications facilities. The goals of these provisions are to:

A. Provide for the managed development and installation, maintenance, modification, and removal of wireless communications infrastructure in the City with the fewest number of WCFs to complete a network without unreasonably discriminating against wireless communications providers of functionally equivalent services including all of those who install, maintain, operate, and remove WCFs.

B. Promote and protect the public health, safety, and welfare by reducing the visibility of WCFs to the fullest extent possible through techniques including, but not limited to, concealment design techniques and undergrounding of WCFs and the equipment associated therewith.

C. Encourage the deployment of smaller, less intrusive WCFs to supplement existing larger WCFs.

D. Encourage the use of wall-mounted panel antennas.

E. Encourage roof-mounted antennas only when wall-mounted antennas will not provide adequate service or are not otherwise feasible.

F. Encourage the location of towers in non-residential areas, in a manner that minimizes the total number of towers needed throughout the community.

G. Encourage the collocation of WCFs on new and existing sites.

H. Encourage owners and users of WCFs and towers to locate them, to the extent possible, in areas where the adverse impact on the community is minimized.

I. Enhance the ability of wireless communications service providers to provide such services to the community quickly, effectively, and efficiently.

J. Effectively manage small cell facilities in the right-of-way.

Section 16.19.030. Applicability; waiver; exemptions.

The requirements set forth in this section shall apply to all WCF applications for base stations, alternative tower structures, small cell facilities, and towers as defined elsewhere herein. The City shall have the authority to waive any requirement or standard set forth in this section if the City determines that the specific requirement or standard is preempted by federal or state law. The requirements set forth in this section shall not apply to:

A. *Amateur radio antennas.* Amateur radio antennas that are owned and operated by a federally licensed amateur radio station operator or are used exclusively for receive-only antennas, provided that the requirement that the height be no more than the distance from the base of the antenna to the property line is met. The City or its designee has the authority to approve modifications to the height restriction, if in the reasonable discretion of the City, modifications are necessary to comply with federal law.

B. *Pre-existing WCFs.* Any WCF for which a permit has been properly issued prior to the effective date of this section, shall not be required to meet the requirements of this section, other than the requirements of Sections 16.19.040.A, 040.B, 040.E, and 040.F below. Changes and additions to pre-existing WCFs (including trading out of antennas for an equal number of antennas) shall meet applicable requirements of this section.

C. *Miscellaneous antennas.* Antennas used for reception of television, multi-channel video programming and radio such as OTARD antennas, television broadcast band antennas, and broadcast radio antennas, provided that the requirement that the height be no more than the distance from the base to the property line is met. The City Planning Director or her/his designee has the authority to approve modifications to the height restriction related to OTARD antennas and OTARD antenna structures, if in the reasonable discretion of the City, modifications are necessary to comply with federal law.

Section 16.19.040. Operational standards.

A. *Federal requirements.* All WCFs shall meet the current standards and regulations of the FAA, the FCC and any other agency of the federal government with the authority to regulate WCFs. If such standards and regulations are changed, then the owners of the WCF governed by this section shall bring such facility into compliance with such revised standards and regulations within the time period mandated by the controlling federal agency. Failure to meet such revised standards and regulations shall constitute grounds for the removal of the WCF at the owner's expense.

B. *Radio frequency standards.* All WCFs shall comply with federal standards for radio frequency emissions. If the City has or receives concerns regarding compliance with radio frequency emissions standards for a WCF, the City may request that the owner or operator of the WCF provide information demonstrating compliance. If such information is not sufficient, in the reasonable discretion of the City, to demonstrate compliance, the City may request and the owner or operator of the WCF shall submit a project implementation report which provides cumulative field measurements of radio frequency emissions of all antennas installed at the subject site, and which compares the results with established Federal standards. If, upon review, the City finds that the facility does not meet federal standards, the City may require corrective action within a reasonable period of time, and if not corrected, may require removal of the WCF. Any reasonable costs incurred by the City, including reasonable consulting costs to verify compliance with these requirements, shall be paid by the applicant.

C. *Signal interference.* All WCFs shall be designed and sited so as not to cause interference with the normal operation of radio, television, telephone and other communication services utilized by adjacent residential and non-residential properties; nor shall any such facilities interfere with any public safety communications. The applicant shall provide a written statement ("signal interference letter") from a qualified radio frequency engineer, certifying that a technical evaluation of existing and proposed facilities indicates no potential interference problems, and shall allow the City to monitor interference levels with public safety communications during this process.

D. *Legal access.* In all applications for WCFs outside of the right-of-way, an applicant shall demonstrate that it has the written agreement of the owner of the property which is the subject of the application for legal access to and from the WCF and the applicant must also warrant and represent that it will have legal access to the utilities to operate and maintain the WCF.

E. *Operation and maintenance.* To ensure the structural integrity of WCFs, the owner of a WCF shall ensure that it is maintained in compliance with standards contained in applicable local building and safety codes. If upon inspection, the City determines that a WCF fails to comply with such codes and constitutes a danger to persons or property, then, upon written notice being provided to the owner of the WCF, the owner shall have 30 days from the date of notice to bring such WCF into compliance. Upon good cause shown by the owner, the City may extend such compliance period not to exceed 90 days from the date of said notice. If the owner fails to bring such WCF into compliance within said time period, the City may remove such WCF at the owner's expense. No hazardous materials shall be permitted in association with WCFs, except those necessary for the operations of the WCF and only in accordance with all applicable laws governing such materials.

F. *Abandonment and removal.* If a WCF has not been in use for a period of three months, the owner of the WCF shall notify the City of the non-use and shall indicate whether re-use is expected within the ensuing three months. Any WCF that is not operated for a continuous period of six months shall be considered abandoned. The City, in its sole discretion, may require an abandoned WCF to be removed. The owner of such WCF shall remove the same within 30 days of receipt of written notice from the City. If such WCF is not removed within said 30 days, the City may remove it at the owner's expense and any approved permits for the WCF shall be deemed to have expired.

Section 16.19.050. Design and siting standards.

The requirements set forth in this section shall apply to the location and design of all WCFs governed by this section as specified below; provided, however, that the City may waive any one or more of these requirements it if determines that the goals of this section are better served thereby. WCFs shall be designed and located to minimize the impact on surrounding properties and residential neighborhoods and to maintain the character and appearance of the City, consistent with other provisions of this Code.

A. *Camouflage and concealment.* All WCFs and any related accessory equipment shall, to the maximum extent possible, use concealment design techniques, and where not possible utilize camouflage design techniques. Camouflage design techniques include, but are not limited to using materials, colors, textures, screening, undergrounding, landscaping, or other design options that will blend the WCF to the surrounding natural setting and built environment.

1. Where WCFs are located in areas of high public visibility, they shall, where physically possible, be designed to be concealed. Where concealment is not possible, they shall be designed to minimize the WCF profile through placement

of some equipment fully or partially underground, or in a location that is obscured (e.g., behind landscape berms or behind existing objects).

2. A concealment design may include the use of alternative tower structures should the City determine that such design meets the intent of this Code and the community is better served thereby.

3. All WCFs, including antennas, vaults, equipment rooms, equipment enclosures, and towers shall be constructed of non-reflective materials (visible exterior surfaces only). Coloring of welds, bands, bolts, and the like, shall be of an identical or similar color to the main WCF.

B. *Siting.*

1. Order of preference. Except for eligible facilities requests, an applicant shall submit documentation demonstrating a good faith effort to locate WCFs in accordance with the following order of preference:

   a. Collocated on the rooftop of an existing building.

   b. Collocated on an existing or planned tower or alternative tower structure.

   c. Collocated on an existing utility pole or traffic signal pole.

   d. New tower or alternative tower structure, with the alternative tower structure replacing an existing streetlight where the alternative tower structure is in the right-of-way.

   e. New stand-alone tower or alternative tower structure.

2. Setbacks. All WCFs shall comply with setback requirements. At a minimum, except for WCFs located in the right-of-way, all WCFs shall comply with the minimum setback requirements of the underlying zone district; if the following requirements are more restrictive than those of the underlying zone district, the more restrictive standard shall apply.

   a. All WCFs, except for WCFs in the right-of-way, shall be located at least fifty (50) feet from any property lines, except when roof-mounted or wall mounted.

   b. Monopole towers, except for monopole towers in the right-of-way, shall be set back from any residentially zoned properties a distance of at least three (3) times the monopole's height (i.e., a sixty (60) foot setback would be required for a twenty (20) foot monopole) and the setback from any public road, as measured from the right-of-way line, shall be at least equal to the height of the monopole.

3. No portion of any WCF may extend beyond the property line.

4. WCFs shall be required to be designed and constructed to permit the facility to accommodate WCFs from at least two wireless service providers on the same WCF unless the City approves an alternative design. No WCF owner or operator shall unfairly exclude a competitor from using the same facility or site.

5. WCFs shall be sited in a location that does not reduce the parking for the other principal uses on the parcel below Code standards.
6. WCFs shall not encroach into any sight distance triangles areas as defined in Section 16-13-110(a) and shall meet the requirements for the placement street trees in Section 16-13-110(c), except for collocations on an existing structures or poles or where a WCF replaces an existing pole.
7. When located adjacent to a commercial establishment, WCFs shall not be located in front of store front windows, primary walkways, primary entrances or exits, or in such a way that would impede a delivery to the building.
8. When located within a right-of-way, WCF deployment shall not impede existing and future facilities, including sidewalks, stormwater infrastructure, water infrastructure, and electric infrastructure, and other infrastructure included in adopted City plans.

C. *Areas of Special Importance*.

1. Notwithstanding any height limits specified in subsection (G) below, *Specific design and siting requirements*, any WCF in one of the following areas shall be subject to the following height limits unless it is collocated on an existing structure or replaces an existing structure:
    a. In the Central Business District: 25 feet.
    b. In all residential zone districts, including Planned Unit Development residential districts: 25 feet.
2. Any WCF in the Central Business District shall be collocated on an existing structure, including buildings, traffic signal poles, and utility poles, or shall replace an existing pole, including light poles. No new stand-alone WCF poles, towers, monopoles, or alternative tower structures are permitted in the Central Business District.

D. *Lighting.* WCFs shall not be artificially lighted, unless required by the FAA or other applicable governmental authority, or the WCF is mounted on a light pole or other similar structure primarily used for lighting purposes. If lighting is required, the City may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views. Lighting shall be shielded or directed to the greatest extent possible so as to minimize the amount of glare and light falling onto nearby properties, particularly residences. Lighting shall otherwise comply with the City's lighting requirements for the applicable zone district.

E. *Landscape and fencing requirements.*

1. WCFs shall be sited in a manner that does not reduce the landscaped areas for the other principal uses on the lot or parcel, below any applicable Code standards including without limitation, planned unit development standards.
2. Except for WCFs in the right-of-way or WCFs collocated on existing structures, the site of the WCF shall be landscaped with a buffer of plant materials that effectively screen the view of the WCF from any adjacent property. The standard

buffer shall consist of the front, side, and rear landscaped setback on the perimeter of the site.

3. In locations where the visual impact of the WCF would be minimal, the landscaping requirement may be reduced or waived in whole or in part by the City.

4. Existing mature tree growth and natural landforms on the site shall be preserved to the maximum extent possible. In some cases, such as WCFs sited on large, wooded lots, natural growth around the site perimeter may be sufficient to buffer.

5. No trees larger than four inches in diameter measured at 4½ feet high on the tree may be removed, unless specifically authorized by the City. To obtain such authorization, the applicant shall show that tree removal is necessary, the applicant's plan minimizes the number of trees to be removed, and any trees removed are replaced at a ratio of two to one.

F. *Noise.* Noise generated on the site shall not exceed the standards permitted in the City Code, except that a WCF owner or operator shall be permitted to exceed Code noise standards for a reasonable period of time during repairs, not to exceed two (2) hours without prior authorization from the City.

G. *Specific design and siting requirements.* Additional design requirements shall be applicable to the types of WCFs as specified below:

1. *Base stations.*

a. Base stations shall be architecturally compatible with respect to attachments and colored to match the building or structure to which they are attached.

b. The maximum protrusion of such facilities from the building or structure face to which they are attached shall be two feet.

c. Wall mounted WCFs shall not extend above the roofline.

d. Roof mounted WCFs shall be approved only where an applicant demonstrates a wall mounted WCF is inadequate to provide service and shall be evaluated for approval based upon the following criteria:

i. Roof mounted whip antennas shall extend no more than 12 feet above the parapet of any flat roof or ridge of a sloped roof to which they are attached;

ii. Roof mounted panel antennas shall extend no more than seven feet above the parapet of a flat roof or ridge of a sloped roof to which they are mounted; and

iii. Other roof mounted related accessory equipment shall extend no more than seven feet above any parapet of a flat roof upon which they may be placed, and shall not be permitted on a sloped roof.

2. *Alternative tower structures (ATS) and small cell facilities.*

a. Shall be designed and constructed to look like a building, facility, or structure typically found in the area and shall be painted with a similar color to surrounding structures or the natural environment.

b. The height and size shall be minimized as much as possible and shall be subject to the maximum height restrictions of the zoning district in which they are located or subject to a maximum height limit of 50 feet, whichever is lower.

c. Shall be sited in a manner that is least obtrusive to residential structures and residential district boundaries.

d. Shall consider the uses on adjacent and nearby properties and the compatibility of the facility to these uses.

e. Shall be compatible with the surrounding topography, tree coverage, and foliage.

f. Shall be designed to be concealed where technically feasible and to reduce or eliminate visual obtrusiveness.

g. Shall minimize visual impacts of the proposed ingress and egress.

h. Shall, for small cell facilities collocated on buildings or rooftops, comply with the design requirements for base stations in Section 16.19.050(G)(1) of this Article.

3. *Alternative tower structures (ATS) and small cell facilities located in the right-of-way.*

a. No ATS or small cell facility pole shall be (i) higher than 35 feet, including any cannister or antennas located on top of a pole; or (ii) more than ten feet higher (as measured from the ground to the top of the pole or structure) than any existing utility pole or traffic signal within 500 feet, whichever is lower.

b. Any new ATS or small cell facility pole shall be separated from any other existing WCF facility by a distance of at least 500 feet, unless the new pole replaces an existing traffic signal, street light pole, or similar structure determined by the City.

i. The City Planning Director may exempt an applicant from this requirement for a particular proposed site if the applicant demonstrates through network engineering documentation that the minimum separation requirement cannot be satisfied for technical reasons, or if the Director determines that the placement of the facility at a distance of less than 500 feet from another WCF will nevertheless advance the goal of reducing visibility and visual clutter of WCF facilities.

c. Shall be designed and constructed to look like a building, facility, pole, or structure typically found in the area and shall be painted with a similar color to surrounding structures or the natural environment. Any new small cell facility pole shall be painted the same color as surrounding streetlights and traffic signal poles.

d. Shall be concealed consistent with other existing natural or manmade features in the right-of-way where technically feasible.

e. Shall use a top-mounted antenna with a cylindrical "cantenna" design for any facilities on new or replacement stand-alone poles.

f. When placed near a residential property, shall be sited in front of the common side yard property line between adjoining residential properties. In the case of a corner lot, the facility shall be sited in front of the common side yard property line adjoining residential properties, or on the corner formed by two intersecting streets.

g. Shall install related accessory equipment within the pole structure or, for ground-mounted equipment, in an underground or partially underground equipment vault (projecting not more than 36 inches above grade) or collocated in an existing equipment cabinet.

h. Shall not alter vehicular circulation or parking within the right-of-way or impede vehicular, bicycle, or pedestrian access or visibility along the right-of-way.

i. Shall comply with the Federal Americans with Disabilities Act and all applicable local, state, and federal law and regulations.

j. Shall not be located or maintained in a manner that causes unreasonable interference. Unreasonable interference means any use of the right-of-way that disrupts or interferes with its use by the City, the public, or other person authorized to use or be present upon the right-of-way, when there exists an alternative that would result in less disruption or interference. Unreasonable interference includes any use of the right-of-way that disrupts vehicular or pedestrian traffic, any interference with public utilities, and any other activity that will present a hazard to public health, safety, or welfare.

k. In addition to the above requirements, small cell facilities shall:

   i. Be designed such that antenna installations on traffic signals are placed in a manner so that the size, appearance, and function of the signal will not be considerably altered; and

   ii. Be designed such that all antennas, mast arms, equipment, and other facilities are sized to minimize visual clutter, and where possible, concealed within the structure; and

   iii. Be consistent with the size and shape of the pole-mounted equipment installed by communications companies on utility poles near the facility.

   iv. Be located on an existing building, utility pole, or traffic pole or be located on a new pole if there are no reasonable alternatives.

   v. Comply with the design requirements for base stations in Section 16.19.050(G)(1) of this Article when collocated on a building or rooftop.

4. *Towers.*

   a. Shall either maintain a galvanized steel finish, or, subject to any applicable FAA standards, be painted a neutral color so as to reduce visual obtrusiveness.

   b. Shall use existing landforms, vegetation, and structures to aid in concealing the facility from view or blending in with the surrounding built and natural environment.

   c. Monopole support structures shall taper from the base to the tip.

   d. Shall be enclosed by security fencing or a wall at least six feet in height and equipped with an appropriate anti-climbing device. No security fencing or any portion thereof shall consist of barbed wire or chain link material.

   e. Towers shall be subject to the maximum height restrictions of the zoning district in which they are located, subject to a maximum height limit of 60 feet, or as permitted through a conditional use permit.

   f. Towers shall be sited in a manner that is least obtrusive to residential structures and residential district boundaries where technically feasible.

   g. Towers shall take into consideration the uses on adjacent and nearby properties and the compatibility of the tower to these uses.

   h. Towers shall be designed using design characteristics that have the effect of reducing or eliminating visual obtrusiveness.

   i. Visual impacts of the proposed ingress and egress shall be minimized.

   j. No new towers shall be permitted unless the applicant demonstrates to the reasonable satisfaction of the City that no existing towers, alternative tower structures, poles, or other collocation options can accommodate the needs that the applicant proposes to address with its tower application. Evidence submitted to demonstrate that no existing structures can accommodate these needs may consist of the following:

      i. No existing structures are of sufficient height and are located within the geographic area required to meet the applicant's engineering requirements.

      ii. Existing structures do not have sufficient structural strength to support applicant's proposed WCF.

      iii. The applicant's proposed WCF would cause electromagnetic interference with the WCFs on the existing structures or the existing WCFs would cause interference with the applicant's proposed WCF.

      iv. The applicant demonstrates that there are other limiting factors that render existing structures unsuitable for collocation.

   k. A tower shall meet the greater of the following minimum setbacks from all property lines:

i. The setback for a principal building within the applicable zone district.

ii. Twenty-five percent of the tower height, including WCFs and transmission equipment; or

iii. The tower height, including antennas, if the tower is in or adjacent to a residential zone district or residential property.

iv. Towers over 40 feet in height shall not be located within one-quarter mile from any existing tower that is over 40 feet in height, unless the applicant has shown to the satisfaction of the City that there are no reasonably suitable alternative sites in the required geographic area which can meet the applicant's needs.

l. Towers are prohibited in the right-of-way, in residential zone districts, and in Central Business District Sub-Districts.

5. *Related accessory equipment.* Related accessory equipment for all WCFs shall meet the following requirements, subject to more specific requirements for the specific type of WCF where applicable:

a. All buildings, shelters, cabinets, and other accessory components shall be grouped as closely as technically possible.

b. The total footprint coverage area of the related accessory equipment shall not exceed 350 square feet.

c. No related accessory equipment or accessory structure shall exceed 12 feet in height.

d. Related accessory equipment shall be located out of sight whenever possible by locating behind parapet walls or within equipment enclosures. Where such alternate locations are not available, the related accessory equipment shall be concealed where technically feasible or otherwise camouflaged in a manner appropriate for the specific site.

Section 16.19.060. Application Requirements and Review Procedures.

No new WCF shall be constructed and no collocation or modification to any WCF may occur except after a written request from an applicant, reviewed and approved by the City in accordance with this section. The applicant should conduct a pre-application conference with the City Planning Staff before applying under this section. All WCFs, except eligible facilities requests, shall be reviewed pursuant to the following procedures:

A. *Submittal requirements.* Each applicant for a WCF shall be required to submit the following information, as indicated on an application checklist provided by the City:

1. Land Use Application Form and narrative explaining compliance with Chapter 16, Article 19 of the City's Code.

2. Completed Right-of-Way Permit and/or Conditional Use Permit application as applicable, depending on the type of facility and proposed location.

3. Application fee as listed on the fee schedule in Appendix A to the Rifle Municipal Code.
4. Signal interference letter (see Section 16.19.040(C) above).
5. Inventory of existing sites (see Section 16.19.060(B) below).
6. Documentation of legal access to site, as applicable (see Section 16.19.040(D) above).
7. Site plan. A scaled site plan, scaled elevation view, structural plans, and other supporting drawings, calculations, and other documentation, signed and sealed by appropriate qualified professionals, showing the location and dimension of all improvements, including information concerning topography, facility height, setbacks, access, fencing, landscaping, adjacent uses, and drainage.
    i. The site plan must include the location of all existing water, sewer, power, and other utilities at a minimum of a "Quality Level B" as defined by ASCE C-I 38-02, Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data.
    ii. It is the responsibility of the applicant to ensure that the proposed installation location is within the right-of-way or within any applicable easements.
8. Photographs. Visual "before" and "after" photograph simulations specifying the location of WCFs and accessory equipment and identifying land uses within one hundred fifty (150) feet.
9. Associated permits and approvals. All forms necessary for the City to grant all approvals necessary to authorize the construction and deployment of the WCF, including a Right-of-Way Use and Excavation Permit, grading permit, electrical permit, Colorado Department of Transportation approvals (to include Colorado Department of Transportation right-of-way permit where applicable), contractor license documentation, building permit, or any other required permits for concurrent review and processing by the applicable City departments. If the applicant does not wish to submit such documentation concurrently with its WCF application, applicant shall execute a tolling agreement with the City that excludes such permits or approvals from the review period(s) specified in Section 16.19.060(D)(1-5) below. The applicant shall also submit a list of other permits, including any state or federal permits, that the applicant and/or operator will be required to obtain to operate the facility.
10. Any other information deemed necessary by the City to determine compliance with this section or any other City Code section.

B. *Inventory of existing sites.* Each applicant for a WCF shall provide to the City a narrative and map description of the applicant's existing or then currently proposed WCFs within the City, and outside of the City within one mile of its boundaries. In addition, the applicant shall inform the City generally of the areas of the City in which it believes WCFs may need to be located within the next three years. The inventory list should identify the site name, site address, and a general description of the facility (e.g., rooftop antennas and ground mounted equipment). This provision is not intended to be a requirement that the applicant submit its business plan, proprietary information, or make commitments regarding locations of WCFs within the City. Rather, it is an attempt to provide a mechanism for the City and all applicants for WCFs to share general information, assist in the City's comprehensive planning process, and promote collocation by identifying areas in which WCFs might be appropriately constructed for multiple users.

The City may share such information with other applicants applying for administrative approvals or conditional use permits under this section or other organizations seeking to locate WCFs within the jurisdiction of the City, provided however, that the City is not, by sharing such information, in any way representing or warranting that such sites are available or suitable.

C. *License agreement and fees.* No new WCF facility shall be constructed or collocated upon any tower or other structure in a right-of-way without executing a license agreement and paying a license fee with the City or applicable owner of the right-of-way, not to exceed the amount that would be authorized of an entity regulated pursuant to 47 U.S.C. § 224.

D. *Application review procedures for WCFs.* Each application for a WCF submitted pursuant to this Article 19 shall be administratively reviewed by the Planning Director and City Staff for compliance with this Article as a permitted use or, in addition or in the alternative, shall be reviewed as a conditional use by the Planning Commission consistent with the procedures for a conditional use permit review in Chapter 16, Article 5, Division 3 of the City's Code. The schedules of uses in Sections 16-3-320, 16-3-420, and 16-18-1010 indicate whether a WCF is a permitted, conditional, or prohibited use in certain zone districts. Except for WCFs in the right-of-way that meet all requirements of this section or eligible facilities requests, the City may refer an application to Planning and Zoning Commission for approval if the City finds the proposed WCF to have a significant visual impact (e.g., proximity to historic or designated view corridors, or on significant community features) or otherwise is substantially incompatible with the structure on which the WCF will be installed, or it does not meet the clear intent of this section.

1. Time periods for review. The City shall act on a siting application on or before the shot clock date for the application, as defined in paragraph (5) of this subsection, Review Procedures for Wireless Communication Facilities, unless the applicant and the City agree to a different time period for review.

2. Shot clock period. The shot clock period for a siting application is the sum of the number of days of the presumptively reasonable period of time for the pertinent type of application, pursuant to paragraph (3) of this subsection; plus, the number of days of the tolling period, if any, pursuant to paragraph (4) of this subsection.

3. Presumptively reasonable periods of time. The following are the presumptively reasonable periods of time for action on applications seeking authorization for deployments in following categories:

1. Review of an application to collocate a small cell facility using an existing structure: 60 days.
2. Review of an application to collocate a facility other than a small cell facility using an existing structure: 90 days.
3. Review of an application to deploy a small cell facility using a new structure: 90 days.
4. Review of an application to deploy a facility other than a small cell facility using a new structure: 150 days.
5. The "batching" rules stated in 47 C.F.R. § 1.6003, as may be amended from time to time, apply to applications seeking authorization for multiple deployments.

4. Tolling period. Unless a written agreement between the applicant and the City provides otherwise, the tolling period for an application (if any) is:

   i. For an initial application to deploy Small Wireless Facilities, if the City notifies the applicant on or before the 10th day after submission that the application is materially incomplete, and clearly and specifically identifies the missing documents or information and the specific rule or regulation creating the obligation to submit such documents or information, the shot clock date calculation shall restart at zero on the date on which the applicant submits all the documents and information identified by the City to render the application complete.

   ii. For all other initial applications, the tolling period shall be the number of days from:

      1. The day after the date when the City notifies the applicant in writing that the application is materially incomplete and clearly and specifically identifies the missing documents or information that the applicant must submit to render the application complete and the specific rule or regulation creating this obligation; until
      2. The date when the applicant submits all the documents and information identified by the City to render the application complete;
      3. But only if the notice pursuant to paragraph (4)(ii)(a) of this subsection, is given on or before the 30th day after the date when the application was submitted; or

   iii. For resubmitted applications following a notice of deficiency, the tolling period shall be the number of days from

      1. The day after the date when the City notifies the applicant in writing that the applicant's supplemental submission was not sufficient to render the application complete and clearly and specifically identifies the missing documents or information that

need to be submitted based on the City's original request under paragraph (4)(i) or (ii) of this subsection, until

2. The date when the applicant submits all the documents and information identified by the City to render the application complete;

3. But only if the notice is given on or before the 10th day after the date when the applicant makes a supplemental submission in response to the City's request.

5. Shot clock date. The shot clock date for a WCF application is determined by counting forward, beginning on the day after the date when the application was submitted, by the number of calendar days of the shot clock period identified pursuant to paragraph (2) of this subsection, provided, that if the date calculated in this manner is a legal holiday within the City, the shot clock date is the next business day after such date.

6. Consolidated Applications. The City shall allow a wireless provider to file a consolidated application for multiple small cell facilities and receive a single permit for the small cell network. The City's denial of any individual small cell facility is not a basis to deny the application as a whole or any other small cell facility incorporated within the consolidated application.

E. *Administrative review procedures for eligible facilities requests.*

1. *Application.* In all zoning districts and planned unit developments, eligible facilities requests for collocation on or modification of an existing tower or base station shall be considered a permitted use subject to administrative review and determination by the City. The City shall prepare and make publicly available an application form which shall be limited to the information necessary for the City to consider whether an application for collocation or modification is an eligible facilities request. Such information may include, without limitation, whether the project:

   a. Would result in a substantial change;

   b. Violates a generally applicable building, structural, electrical, or safety code or other law codifying objective standards reasonably related to public health and safety.

   The application may not require the applicant to demonstrate a need or business case for the proposed modification or collocation.

2. *Type of review.* Upon receipt of an application for an eligible facilities request pursuant to this section, the City shall review such application to determine whether the application so qualifies.

3. *Timeframe for review.* Subject to the tolling provisions of subparagraph (4) below, within 60 days of the date on which an applicant submits an application seeking approval under this section, the City shall approve the application unless it determines that the application is not covered by this section.

4. *Tolling of the timeframe for review.* The sixty-day review period begins to run when the application is filed, and may be tolled only by mutual agreement of the City and the applicant, or in cases where the City determines that the application is incomplete:

   a. To toll the timeframe for incompleteness, the City must provide written notice to the applicant within 30 days of receipt of the application, specifically delineating all missing documents or information required in the application;

   b. The timeframe for review begins running again when the applicant makes a supplemental written submission in response to the City's notice of incompleteness; and

   c. Following a supplemental submission, the City will notify the applicant within ten days that the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in subparagraph 4(a) of this subsection E. In the case of a second or subsequent notice of incompleteness, the City may not specify missing documents or information that were not delineated in the original notice of incompleteness.

5. *Failure to act.* In the event the City fails to act on a request seeking approval for an eligible facilities request under this section within the timeframe for review (accounting for any tolling), the request shall be deemed granted. The deemed grant of approval becomes effective when the applicant notifies the City in writing after the review period has expired (accounting for any tolling) that the application has been deemed granted.

6. *Interaction with Telecommunications Act Section 332(c)(7).* If the City determines that the applicant's request is not an eligible facilities request as delineated in this section the presumptively reasonable timeframe under Section 332(c)(7), as prescribed by the FCC's shot clock order, will begin to run from the issuance of the City's decision that the application is not a covered request. To the extent such information is necessary, the City may request additional information from the applicant to evaluate the application under Section 332(c)(7) review. The City shall identify the need for any such additional information together with the notice that the request is not an eligible facilities request, and if such additional information is requested, the reasonable time frame under Section 332(c)(7) will begin to run beginning on the date that such additional information is received by the City.

F. *Micro wireless facilities*. An application, application fee, and permit are not required for the installation, placement, operation, maintenance, or replacement of a micro wireless facility suspended on cable operator-owned cables or lines that are strung between existing utility poles in compliance with national safety codes. Cable operator shall have the meaning set forth in C.R.S. § 29-8-103(1), as amended. However, a right-of-way permit is required if the installation, placement, operation, maintenance, or replacement of a micro wireless facility:

i. Involves working within a highway travel lane or requires the closure of a highway travel lane;

ii. Disturbs the pavement or a shoulder, roadway, or ditch line;

iii. Includes placement on limited access rights-of-way; or

iv. Requires any specific precautions to ensure the safety of the traveling public; the protection of public infrastructure; or the operation of public infrastructure; and such activities either were not authorized in, or will be conducted in a time, place, or manner that is inconsistent with, the approval terms of the existing permit for the facility or structure upon which the micro wireless facility is attached.

G. *Abandonment and removal.* Prior to approval, affidavits shall be required from the owner of the property and from the applicant acknowledging that each is responsible for the removal of a WCF, including related accessory equipment, that is abandoned or is unused for a period of six months.

H. *Decision.* Any decision to approve, approve with conditions, or deny an application for a WCF shall be in writing, supported by substantial evidence in a written record, and shall be provided to the applicant within ten days of the decision. If the approval is for a concealed WCF, the written decision shall specifically identify that the WCF is a concealed facility.

I. *Compliance with applicable law.* Notwithstanding the approval of an application for collocation as described herein, all work done pursuant to WCF applications must be completed in accordance with all applicable building and safety requirements as set forth in the City Code, and any other applicable regulations. In addition, all WCF applications shall comply with the following:

a. Comply with any permit or license issued by a local, State, or Federal agency with jurisdiction of the WCF;

b. Comply with easements, covenants, conditions and/or restrictions on or applicable to the underlying real property;

c. Be maintained in good working condition and to the standards established at the time of application approval or as otherwise required by applicable law; and

d. Remain free from trash, debris, litter, graffiti, and other forms of vandalism. Any damage shall be repaired as soon as practicable, and in no instance more than ten days from the time of notification by the City or after discovery by the owner or operator of the site.

J. *Compliance report.* Upon request by the City, the applicant shall provide a compliance report within 45 days after installation of a WCF, demonstrating that as installed and in operation, the WCF complies with all conditions of approval, applicable City requirements and standard regulations.

Section 16.19.070. Standards for approval.

No WCF, including related accessory equipment, shall be approved unless it meets the following approval criteria:

A. The applicant has provided the City complete application materials and any other materials necessary for review under this Article.

B. Visual impacts, impacts to City infrastructure, and impacts to pedestrian and vehicular circulation are minimized to the greatest extent feasible.

C. The WCF meets the applicable design standards for the type of WCF in accordance with Section 16.19.050, Design standards; and

D. The WCF is and will be operated at all times in accordance with Section 16.19.040.

E. For WCF applications requiring a conditional use permit, the WCF meets the standards listed in Section 16-5-280.

Section 16.19.080. Miscellaneous.

A. *Severability.* If any portion of this chapter is found to be void or ineffective, it shall be deemed severed from this chapter and the remaining provisions shall remain valid and in full force and effect.

B. *Codification amendments.* The codifier of the City Code is hereby authorized to make such numerical and formatting changes as may be necessary to incorporate the provisions of this chapter within the City Code.

Exhibit B

Changes to use schedules to accommodate Wireless Communications Facilities

Additions are shown in double underline; deletions are shown in ~~strikethrough~~.

Sec. 16-3-320. Schedule of uses for residential districts.

The following is the schedule of uses for the LDR, MDR and MDR-X Zone Districts:

USE	*LDR*	*MDR*	*MDR-X*
Wireless Communications Facilities (subject to use-specific standards and application procedures in Sections 16.19.010 - 16.19.080)			
Alternative Tower Structure in right-of-way	P	P	P
Alternative Tower Structure not in right-of-way	C	C	C
Base Station in right-of-way	P	P	P
Base Station not in right-of-way	C	C	C
Eligible Facilities Request	P	P	P
Small Cell Facility	P	P	P
Tower	*	*	*

P = Permitted use
C = Conditional use
* = Prohibited use

Sec. 16-3-420. Schedule of uses for commercial and industrial districts.

The following is the schedule of uses for the CS, TC, LI and I Zone Districts. For the Central Business District, see Section 16-18-1010 of this Chapter.

USES	*CS*[1]	*TC*[1]	*LI*	*I*
Wireless Communications Facilities (subject to use-specific standards and application procedures in Sections 16.19.010 - 16.19.080)				
Alternative Tower Structure in right-of-way	P	P	P	P
Alternative Tower Structure not in right-of-way	C	C	P	P
Base Station in right-of-way	P	P	P	P
Base Station not in right-of-way	C	C	P	P
Eligible Facilities Request	P	P	P	P
Small Cell Facility	P	P	P	P
Tower	*	*	C	C

P = Permitted use
C = Conditional use
* = Prohibited use

Sec. 16-18-1010. Table of land uses.

(a) Table 16-18-1010 lists the categories of land uses allowed in each sub-district of the Central Business District, subject to varying levels of review. See Section 16-1-220 of this Chapter for land use definitions and Section 16-18-1020 of this Chapter for standards specific to each land use.

[. . .]

Legend for Table 16-18-1010

P:	Use is permitted subject to a Tier 1 level of review (see Section 16-18-1230)
C:	Use is conditional subject to a Tier 2 level of review (see Section 16-18-1240)
D:	Use is discouraged subject to a Tier 2 level of review (see Sections 16-18-40, 16-18-1240 and 16-18-1270)
Empty cell:	Use is prohibited
*	See regulations specifically applicable to this land use in Section 18-16-1020
**	For projects involving elements that are subject to varying levels of review, the entire project shall be subject to the highest level of review required
***	Within the Creekside Neighborhood, stand-alone commercial buildings are prohibited, except for indoor commercial lodging

Table 16-18-1010**

	Central Business District Sub-Districts					
	Centennial Neighborhood	***Creekside Neighborhood**** ***	***Historic Core***	***Second Street Mixed Use***	***North Gateway***	***River Gateway***
	CBD-CN	***CBD-CS***	***CBD-HC***	***CBD-MU***	***CBD-NG***	***CBD-RG***
Wireless Communications Facilities (subject to use-specific standards and application procedures in Sections 16.19.010 - 16.19.080)						
Alternative Tower Structure in right-of-way	P	P	P	P	P	P
Alternative Tower Structure not in right-of-way	C	C	C	C	C	C
Base Station in right-of-way	P	P	P	P	P	P
Base Station not in right-of-way	C	C	C	C	C	C
Eligible Facilities Request	P	P	P	P	P	P
Small Cell Facility	P	P	P	P	P	P
Tower						

Exhibit C

Changes to the fee schedule to address Wireless Communications Facilities

Additions are shown in double underline; deletions are shown in ~~strikethrough~~.

APPENDIX A - Fees and Charges

* * *

Code §	*Description*	*Fee*
Chapter 16		
16-19-060	**Wireless Communications Facilities Application Fees**	
	Application fee: new pole or structure intended to support one or more small cell facilities.	$1,000.00
	Application fee: collocation or placement on existing structures of up to five small cell facilities	$500.00 (plus an additional $100.00 for each small cell facility beyond five)
	Application fee: non-small cell facility or special use permit	$1,000 plus $1,000 deposit

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: July 20, 2022

Agenda Item #5.h.

Agenda Item Name:
Consider Amending Section 10-11-80 of the Rifle Municipal Code Regarding Amplified Sound Devices - Ordinance No. 14, Series of 2022 - 2nd Reading

Presenter:
Kathy Pototsky, Court Clerk / PIO

Item Description:
Proposing amendments to RMC 10-11-80 to clarify language and make it easier for officers in the field to interpret.

Recommended Action:
Move to Approve Ordinance No. 14, Series of 2022, on 2nd reading, as presented and order it to be published as required by charter.

Fiscal Impact:
N/A

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
This code section became a topic of concern due to the fact that it wasn't being read in conjunction with the definition of noise disturbance as delineated in 10-11-20. Technically, our ordinance is fine as written because you can't charge someone with a violation UNLESS they meet that standard, which is "any sound which poses a threat of danger to the health or safety of humans or animals, annoys or disturbs a reasonable person of normal sensibilities or injures personal or real property". The interpretation that a business can NEVER use an amplifier within 200' of private property is incorrect. However, as Officer Josh Allison pointed out, the average officer on the street in the middle of the night isn't going to do a deep dive into the code to do that analysis. As a result, we request that reference be added to the language of 10-11-80. Additionally, we would recommend striking the "200 feet" language due to the fact that if it meets the definition of "noise disturbance" it doesn't matter if it's 5' or 5 miles. Other additions include time constraints and a requirement that businesses make reasonable efforts to control noise.

Executive Summary:
Ordinance No.14 aims to make the Code's noise ordinance clearer for officers, citizens and business owners.

Notification Requirements:
N/A

Prepared By:
Alexis Ramirez, Deputy City Clerk

Attachments:
1. Ordinance No. 14-Noise Disturbance and Amplified Sound

CITY OF RIFLE, COLORADO
ORDINANCE NO. 14
SERIES OF 2022

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO AMENDING SECTION 10-11-80 OF THE RIFLE MUNICIPAL CODE REGARDING AMPLIFIED SOUND DEVICES.

WHEREAS, the City of Rifle ("Rifle" or the "City") is a home-rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Rifle Home Rule Charter; and

WHEREAS, Chapter 10, Article XI of the City of Rifle Municipal Code (the "Code") sets forth the City's regulations to preserve the quality of life, health, safety and welfare of the City by preventing, reducing and monitoring noise; and

WHEREAS, the City Council finds and determines that the following amendment to Section 10-11-80 of the Code will assist in the regulation of amplified sound devices and is in the best interest of the public health, safety and welfare of the citizens of Rifle.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The foregoing recitals are incorporated by reference as findings and determinations of the City Council.

2. Section 10-11-80 of the Code is hereby amended as follows, with ~~strike through text~~ deleted and underlined text added:

Sec. 10-11-80. – Amplified sound devices.

(a) No person shall make or create a noise disturbance, as defined by Section 10-11-20, by operating ~~operate~~ an amplified sound device in a commercial or industrial area at any time, nor shall any such operation produce a sound that is audible within a private property boundary between the hours of 12:00am and 7:00am ~~within two hundred (200) feet of any private property boundary~~; provided, however, that such provision shall not apply to such devices emanating sound from the County Fairgrounds, any City park, recreation site or athletic field, any public school or any public or private health care facility between the hours of 9:00 a.m. and 9:00 p.m. Sunday through Thursday, and between the hours of 9:00 a.m. and 12:00 a.m. Friday and Saturday, or hours allowed by a special event permit. For purposes of this Subsection, the owner of the property, or the leaseholder of such property if leased, shall be presumed to be the operator of an amplified sound device upon such property. Within all commercial or industrial areas, businesses shall make reasonable efforts to contain any noise produced by the business within the confines of the business's premises.

***

INTRODUCED on July 6, 2022, read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado held on July 20, 2022, passed without amendment, approved, and ordered published in full as required by the Charter.

DATED this _____ day of _________________, 2022.

CITY OF RIFLE, COLORADO

By ____________________________________
Mayor

ATTEST:

____
City Clerk

Agenda Item #7.a.

Agenda Item Name:
Consider Acceptance of the 2021 Audit Report and Financial Statements

Presenter:
Scott Rust, Finance Director

Item Description:
Formally Accept the Audit Report and the 2021 Audited Financial Statements

Recommended Action:
Move to Accept the 2021 Financial Statements and associated Audit Report

Fiscal Impact:
N/A

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
N/A

Executive Summary:

Notification Requirements:
N/A

Prepared By:
Scott Rust, Finance Director

Attachments:
1. 2021 City of Rifle Financial Statements Draft

DRAFT

City of Rifle, Colorado

Financial Statements
with Independent Auditor's Report

December 31, 2021

City of Rifle, Colorado
Table of Contents
December 31, 2021

DRAFT

DRAFT

Combining and Individual Fund Statements and Schedules (Continued)

Budgetary Comparison Schedules

State Compliance

DRAFT

Independent Auditors' Report

City Council
City of Rifle
Rifle, Colorado

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the business-type activities and each major fund of the City of Rifle, Colorado (the City) as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the basic financial statements of the City, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and each major fund of the City as of December 31, 2021, and the respective changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The City's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

DRAFT

Auditor's Responsibilities for the Audit of the Financial Statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

DRAFT

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The City has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The supplementary information and the local highway finance report listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling the information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Englewood, Colorado
(Date)

DRAFT

Basic Financial Statements

City of Rifle, Colorado
Statement of Net Position
December 31, 2021

DRAFT

	Governmental Activities	Business-Type Activities	Totals
Assets			
Cash and Investments	$ 24,239,549	$ 18,910,166	$ 43,149,715
Accounts Receivable	119,590	1,054,890	1,174,480
Property Taxes Receivable	714,823	-	714,823
Taxes Receivable	1,120,100	216,526	1,336,626
Due from Other Governments	-	-	-
Investment Income Receivable	-	-	-
Inventory	11,144	225,176	236,320
Prepaid Expenses	-	1,496	1,496
Capital Assets, *Not Being Depreciated*	5,486,457	2,636,896	8,123,353
Capital Assets, *Net of Accumulated Depreciation*	53,693,339	78,613,743	132,307,082
Total Assets	85,385,002	101,658,893	187,043,895
Liabilities			
Accounts Payable	1,970,412	128,504	2,098,916
Accrued Salaries	14,320	76,585	90,905
Accrued Liabilities	-	83,999	83,999
Accrued Interest Payable	-	271,998	271,998
Deposits	95,538	10,840	106,378
Retainage Payable	326,413	-	326,413
Noncurrent Liabilities			
Due Within One Year	155,229	2,298,356	2,453,585
Due in More Than One Year	4,533,619	26,042,122	30,575,741
Total Liabilities	7,095,531	28,912,404	36,007,935
Deferred Inflows of Resources			
Property Taxes	1,934,623	-	1,934,623
Deferred Tap Fees	-	69,897	69,897
Total Deferred Inflows of Resources	1,934,623	69,897	2,004,520
Net Position			
Net Investment in Capital Assets	54,815,644	52,927,704	107,743,348
Restricted For:			
Emergencies	449,590	144,639	594,229
Debt Service	180,698	-	180,698
Parks and Recreation	158,501	-	158,501
Operations and Maintenance Reserve	-	970,122	970,122
Unrestricted	20,750,415	18,634,127	39,384,542
Total Net Position	$ 76,354,848	$ 72,676,592	$ 149,031,440

See Notes to the Financial Statements.

City of Rifle, Colorado
Statement of Activities
For the Year Ended December 31, 2021

DRAFT

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expense) Revenue and Change in Net Position: Governmental Activities	Net (Expense) Revenue and Change in Net Position: Business-Type Activities	Net (Expense) Revenue and Change in Net Position: Totals
Primary Government							
Governmental Activities							
General Government	$ 4,861,698	$ 1,072,288	$ 1,008,577	$ 206,801	$ (2,574,032)	$ -	$ (2,574,032)
Public Safety	2,899,224	16,138	36,305	-	(2,846,781)	-	(2,846,781)
Public Works	4,312,854	-	519,101	-	(3,793,753)	-	(3,793,753)
Cemetery	3,972	65,290	-	-	61,318	-	61,318
Parks and Recreation	3,217,212	403,049	6,049	-	(2,808,114)	-	(2,808,114)
Economic Development	582,602	151,641	245,011	-	(185,950)	-	(185,950)
Interest on Long-Term Debt	131,854	-	-	-	(131,854)	-	(131,854)
Total Government Activities	16,009,416	1,708,406	1,815,043	206,801	(12,279,166)	-	(12,279,166)
Business-Type Activities							
Water Utility	4,547,934	3,988,080	-	-	-	(290,372)	(290,372)
Wastewater Utility	2,783,990	4,145,074	269,482	-	-	1,361,084	1,361,084
Sanitation Operations	749,288	744,339	-	-	-	(4,949)	(4,949)
Total Business-Type Activities	8,081,212	8,877,493	269,482	-	-	1,065,763	1,065,763
Total Primary Government	$ 24,090,628	$ 10,585,899	$ 2,084,525	$ 206,801	(12,279,166)	1,065,763	(11,213,403)
General Revenues							
Property Taxes					827,737	-	827,737
Specific Ownership Taxes					51,433	-	51,433
Sales and Use Taxes					11,419,731	2,256,632	13,676,363
Franchise Taxes					371,911	-	371,911
Other Taxes					181,110	-	181,110
Grants and Contributions not Restricted to Specific Programs					24,523	-	24,523
Investment Income					146,884	103,292	250,176
Gain (Loss) on Disposal of Capital Assets					-	-	-
Other					168,137	531,631	699,768
Transfers					2,000	(2,000)	-
Total General Revenues					13,193,466	2,889,555	16,083,021
Change in Net Position					914,300	3,955,318	4,869,618
Net Position, Beginning of year					75,440,548	68,721,274	144,161,822
Net Position, End of year					$ 76,354,848	$ 72,676,592	$ 149,031,440

See Notes to the Financial Statements.

City of Rifle, Colorado

DRAFT

Balance Sheet
Governmental Funds
December 31, 2021

	General	Street Improvements	Parks and Recreation	Capital Improvement	Nonmajor Governmental Funds	Totals
Assets						
Cash and Investments	$ 10,149,494	$ 5,943,527	$ 2,258,110	$ 4,056,557	$ 1,748,476	$ 24,156,164
Accounts Receivable	75,192	12,481	24,863	-	7,054	119,590
Taxes Receivable	652,303	144,351	288,701	-	34,745	1,120,100
Property Taxes Receivable	670,823	-	-	-	44,000	714,823
Interest Receivable	-	-	-	-	-	-
Due from Other Governments	-	-	-	-	-	-
Total Assets	11,547,812	6,100,359	2,571,674	4,056,557	1,834,275	26,110,677
Liabilities						
Accounts Payable	2,851	1,336,953	29,319	542,213	11,266	1,922,602
Retainage Payable	-	262,035	5,403	58,975	-	326,413
Deferred Revenue	1,219,800	-	-	-	-	1,219,800
Deposits	93,788	-	350	-	1,400	95,538
Total Liabilities	1,316,439	1,598,988	35,072	601,188	12,666	3,564,353
Deferred Inflows of Resources						
Property Taxes	670,823	-	-	-	44,000	714,823
Fund Balances						
Nonspendable						
Cemetery Perpetual Care	-	-	-	-	258,416	258,416
Restricted For:						
Emergencies	449,590	-	-	-	-	449,590
Debt Service	180,698	-	-	-	-	180,698
Parks and Recreation	158,501	-	-	-	-	158,501
Assigned For:						
Channel 10	24,954	-	-	-	-	24,954
Senior Center Capital and Meals	101,197	-	-	-	-	101,197
Police Expenditures	2,472	-	-	-	-	2,472
Subsequent Year Expenditures	1,034,597	2,635,394	305,723	289,000	291,674	4,556,388
Economic Development	-	-	-	-	1,042,761	1,042,761
Street Improvement	-	1,865,977	-	-	-	1,865,977
Parks and Recreation	-	-	2,230,879	-	-	2,230,879
Capital Improvements	-	-	-	3,166,369	-	3,166,369
Unrestricted, Unassigned	7,608,541	-	-	-	184,758	7,793,299
Total Fund Balances	9,560,550	4,501,371	2,536,602	3,455,369	1,777,609	21,831,501
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	$ 11,547,812	$ 6,100,359	$ 2,571,674	$ 4,056,557	$ 1,834,275	$ 26,110,677

See Notes to the Financial Statements.

City of Rifle, Colorado

DRAFT

Reconciliation of the Balance Sheet of Governmental Funds
to the Statement of Net Position
December 31, 2021

Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:

Total Fund Balances of Governmental Funds	$	21,831,501
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in governmental funds.		58,230,762
Long-term liabilities and related items are not due and payable in the current year and, therefore, are not reported in governmental funds.		
Notes Payable		(4,037,739)
Accrued Compensated Absences		(651,109)
Internal Service Funds are blended into Governmental Activities		981,433
Total Net Position of Governmental Activities	$	76,354,848

See Notes to the Financial Statements.

City of Rifle, Colorado

DRAFT

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2021

	General	Street Improvements	Parks and Recreation	Capital Improvement	Nonmajor Governmental Funds	Totals
Revenues						
Taxes	$ 7,714,533	$ 1,504,422	$ 3,008,843	$ -	$ 624,124	$ 12,851,922
Licenses and Permits	308,019	57,179	-	-	-	365,198
Intergovernmental	1,580,750	36,039	14,154	54,877	360,187	2,046,007
Charges for Services	986,648	-	399,597	-	174,076	1,560,321
Investment Income	54,233	41,123	12,235	26,309	11,284	145,184
Other	158,918	-	8,219	-	-	167,137
Total Revenues	10,803,101	1,638,763	3,443,048	81,186	1,169,671	17,135,769
Expenditures						
Current						
General Government	3,905,701	-	-	-	-	3,905,701
Public Safety	3,159,570	-	-	-	-	3,159,570
Public Works	1,770,712	110,262	-	-	-	1,880,974
Parks and Recreation	391,247	-	2,377,919	-	-	2,769,166
Economic Development	-	-	-	-	578,400	578,400
Capital Outlay	84,329	6,036,042	39,069	1,193,569	89,314	7,442,323
Debt Service						
Principal	-	-	166,512	-	-	166,512
Interest and Fiscal Charges	-	-	131,854	-	-	131,854
Total Expenditures	9,311,559	6,146,304	2,715,354	1,193,569	667,714	20,034,500
Revenues Over (Under) Expenditures	1,491,542	(4,507,541)	727,694	(1,112,383)	501,957	(2,898,731)
Other Financing Sources (Uses)						
Disposal of capital assets	-	-	-	-	-	-
Debt proceeds	-	-	-	-	-	-
Transfers In	225,000	325,000	10,600	-	82,000	642,600
Transfers Out	(106,000)	-	-	-	(635,600)	(741,600)
Total Other Financing Sources (Uses)	119,000	325,000	10,600	-	(553,600)	(99,000)
Net Change in Fund Balances	1,610,542	(4,182,541)	738,294	(1,112,383)	(51,643)	(2,997,731)
Fund Balances, *Beginning of year*	7,950,008	8,683,912	1,798,308	4,567,752	1,829,252	24,829,232
Fund Balances, *End of year*	$ 9,560,550	$ 4,501,371	$ 2,536,602	$ 3,455,369	$ 1,777,609	$ 21,831,501

See Notes to the Financial Statements.

DRAFT

City of Rifle, Colorado

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities
Governmental Funds
For the Year Ended December 31, 2021

Amounts Reported for Governmental Activities in the Statement of Activities are Different Because:

Net Change in Fund Balances of Governmental Funds	$	(2,997,731)
Capital outlays to purchase or construct capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are capitalized in the statement of net position and are allocated over their estimated useful lives as annual depreciation expense in the statement of activities.		
Capital Outlay		7,459,132
Depreciation Expense		(3,501,380)
Disposal of Capital Assets		(32,350)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Payment of Note Payable Principal		157,262
Change in Accrued Compensated Absences		(108,925)
Internal Service Funds are blended into Governmental Activities:		
Fleet Maintenance and Information Technology Funds, Change in Net Position		(61,708)
Change in Net Position of Governmental Activities	$	914,300

See Notes to theFinancial Statements.

DRAFT

City of Rifle, Colorado
Statement of Net Position
Proprietary Funds
December 31, 2021

	Business-Type Activities				Governmental Activities
	Water	Wastewater	Sanitation	Totals	Internal Service Funds
Assets					
Current Assets					
Cash and Investments	$ 13,729,208	$ 5,043,882	$ 137,076	$ 18,910,166	$ 83,385
Accounts Receivable	322,025	655,745	77,120	1,054,890	-
Taxes Receivable	216,526	-	-	216,526	-
Prepaid Expenses	499	499	498	1,496	-
Inventory	213,474	11,702	-	225,176	11,144
Total Current Assets	14,481,732	5,711,828	214,694	20,408,254	94,529
Noncurrent Assets					
Capital Assets *Not Being Depreciated*	1,831,192	805,704	-	2,636,896	-
Capital Assets *Net of Accumulated Depreciation*	54,291,432	24,322,311	-	78,613,743	949,034
Total Noncurrent Assets	56,122,624	25,128,015	-	81,250,639	949,034
Total Assets	70,604,356	30,839,843	214,694	101,658,893	1,043,563
Liabilities					
Current Liabilities					
Accounts Payable	22,026	49,975	56,503	128,504	47,810
Accrued Liabilities	44,455	115,742	387	160,584	14,320
Accrued Interest Payable	150,783	121,215	-	271,998	-
Deposits	10,840	-	-	10,840	-
Compensated Absences	2,364	-	-	2,364	-
Loan Payable - Current Portion	1,106,140	969,852	-	2,075,992	-
Certificates of Participation - Current Portion	220,000	-	-	220,000	-
Total Current Liabilities	1,556,608	1,256,784	56,890	2,870,282	62,130
Noncurrent Liabilities					
Compensated Absences	43,676	-	-	43,676	-
Notes Payable	15,549,501	6,868,945	-	22,418,446	-
Certificates of Participation	3,580,000	-	-	3,580,000	-
Total Noncurrent Liabilities	19,173,177	6,868,945	-	26,042,122	-
Total Liabilities	20,729,785	8,125,729	56,890	28,912,404	62,130
Deferred Inflows of Resources					
Deferred Tap Fees	21,969	47,928	-	69,897	-
Net Position					
Net Investment in Capital Assets	35,666,983	17,260,721	-	52,927,704	949,034
Restricted for:					
Emergencies	144,639	-	-	144,639	-
Operations and Maintenance Reserve	517,792	452,330	-	970,122	-
Assigned for:					
Subsequent Year's Expenditures	-	-	22,601	22,601	348,012
Unrestricted	13,523,188	4,953,135	135,203	18,611,526	(315,613)
Total Net Position	$ 49,852,602	$ 22,666,186	$ 157,804	$ 72,676,592	$ 981,433

See Notes to the Financial Statements.

DRAFT

City of Rifle, Colorado
Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2021

	Business-Type Activities				Governmental Activities
	Water	Wastewater	Sanitation	Totals	Internal Service Funds
Cash Flows From Operating Activities					
Cash Received from Customers	$ 3,570,767	$ 3,481,701	$ 735,882	$ 7,788,350	$ 1,299,306
Cash Received from Others	516,469	269,482	-	785,951	360
Cash Payments to Vendors and Suppliers	(2,465,486)	(1,452,262)	(747,693)	(4,665,441)	(1,318,708)
Cash Payments to Employees	12,831	90,318	(265)	102,884	2,038
Net Cash Provided (Used) by Operating Activities	1,634,581	2,389,239	(12,076)	4,011,744	(17,004)
Cash Flows From Noncapital Financing Activities					
Other Revenues	10,436	2,090	2,636	15,162	1,000
Payments from (to) Other Funds	-	-	(2,000)	(2,000)	101,000
Net Cash Provided (Used) by Noncapital Financing Activities	10,436	2,090	636	13,162	102,000
Cash Flows From Capital and Related Financing Activities					
Purchases of Capital Assets	(52,961)	(567,460)	-	(620,421)	(421,433)
Proceeds From System Improvement Fees	384,574	374,442	-	759,016	-
Proceeds From Cash in Lieu of Fees	8,739	-	-	8,739	-
Proceeds From Sales and Use Taxes	2,241,401	-	-	2,241,401	-
Proceeds From Grants	-	-	-	-	-
Principal Payments on Debt	(1,283,828)	(938,204)	-	(2,222,032)	-
Interest Payments on Debt	(496,815)	(309,917)	-	(806,732)	-
Net Cash Provided (Used) by Capital and Related Financing Activities	801,110	(1,441,139)	-	(640,029)	(421,433)
Cash Flows from Investing Activities					
Interest Received	74,371	28,101	820	103,292	1,700
Net Increase in Cash and Cash Equivalents	2,520,498	978,291	(10,620)	3,488,169	(334,737)
Cash and Cash Equivalents, *Beginning of Year*	11,208,710	4,065,591	147,696	15,421,997	418,122
Cash and Cash Equivalents, *End of Year*	$ 13,729,208	$ 5,043,882	$ 137,076	$ 18,910,166	$ 83,385
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities					
Operating Income (Loss)	$ (23,120)	$ 1,523,032	$ (4,949)	$ 1,494,963	$ (165,408)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities					
Depreciation	1,643,702	1,065,072	-	2,708,774	198,817
Changes in Asset and Liabilities					
Accounts Receivable	(24,000)	(288,931)	(8,457)	(321,388)	-
Inventory	2,622	(1,947)	-	675	45,775
Deposits	840	-	-	840	-
Accounts Payable	21,706	1,695	1,595	24,996	(98,226)
Accrued Liabilities	12,831	90,318	(265)	102,884	2,038
Net Cash Provided (Used) by Operating Activities	$ 1,634,581	$ 2,389,239	$ (12,076)	$ 4,011,744	$ (17,004)

See Notes to Financial Statements.

City of Rifle, Colorado
Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2021

DRAFT

	Business-Type Activities				Governmental Activities
	Water	Wastewater	Sanitation	Totals	Internal Service Funds
Cash Flows From Operating Activities					
Cash Received from Customers	$ 3,570,767	$ 3,481,701	$ 735,882	$ 7,788,350	$ 1,299,306
Cash Received from Others	516,469	269,482	-	785,951	360
Cash Payments to Vendors and Suppliers	(2,465,486)	(1,452,262)	(747,693)	(4,665,441)	(1,318,708)
Cash Payments to Employees	12,831	90,318	(265)	102,884	2,038
Net Cash Provided (Used) by Operating Activities	1,634,581	2,389,239	(12,076)	4,011,744	(17,004)
Cash Flows From Noncapital Financing Activities					
Other Revenues	10,436	2,090	2,636	15,162	1,000
Payments from (to) Other Funds	-	-	(2,000)	(2,000)	101,000
Net Cash Provided (Used) by Noncapital Financing Activities	10,436	2,090	636	13,162	102,000
Cash Flows From Capital and Related Financing Activities					
Purchases of Capital Assets	(52,961)	(567,460)	-	(620,421)	(421,433)
Proceeds From System Improvement Fees	384,574	374,442	-	759,016	-
Proceeds From Cash in Lieu of Fees	8,739	-	-	8,739	-
Proceeds From Sales and Use Taxes	2,241,401	-	-	2,241,401	-
Proceeds From Grants	-	-	-	-	-
Principal Payments on Debt	(1,283,828)	(938,204)	-	(2,222,032)	-
Interest Payments on Debt	(496,815)	(309,917)	-	(806,732)	-
Net Cash Provided (Used) by Capital and Related Financing Activities	801,110	(1,441,139)	-	(640,029)	(421,433)
Cash Flows from Investing Activities					
Interest Received	74,371	28,101	820	103,292	1,700
Net Increase in Cash and Cash Equivalents	2,520,498	978,291	(10,620)	3,488,169	(334,737)
Cash and Cash Equivalents, *Beginning of Year*	11,208,710	4,065,591	147,696	15,421,997	418,122
Cash and Cash Equivalents, *End of Year*	$ 13,729,208	$ 5,043,882	$ 137,076	$ 18,910,166	$ 83,385
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities					
Operating Income (Loss)	$ (23,120)	$ 1,523,032	$ (4,949)	$ 1,494,963	$ (165,408)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities					
Depreciation	1,643,702	1,065,072	-	2,708,774	198,817
Changes in Asset and Liabilities					
Accounts Receivable	(24,000)	(288,931)	(8,457)	(321,388)	-
Inventory	2,622	(1,947)	-	675	45,775
Deposits	840	-	-	840	-
Accounts Payable	21,706	1,695	1,595	24,996	(98,226)
Accrued Liabilities	12,831	90,318	(265)	102,884	2,038
Net Cash Provided (Used) by Operating Activities	$ 1,634,581	$ 2,389,239	$ (12,076)	$ 4,011,744	$ (17,004)

See Notes to the Financial Statements.

DRAFT

Note 1: Summary of Significant Accounting Policies

The financial statements of the City of Rifle (the City) have been prepared in conformity with generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

The City of Rifle was incorporated in 1905 and became a Home Rule City in 1963. The City operates under a Council-Manager form of government and provides the following services as authorized by its charter: public safety, highways and streets, water, sewer, sanitation, health and social services, culture and recreation, education, public improvements, planning and zoning, and general administrative services. The City's basic financial statements include the accounts of all City operations.

Reporting Entity

The financial reporting entity consists of the City, organizations for which the City is financially accountable, and organizations that raise and hold economic resources for the direct benefit of the City. All funds, organizations, institutions, agencies, departments, and offices that are not legally separate are part of the City. Legally separate organizations for which the City is financially accountable are considered part of the reporting entity. Financial accountability exists if the City appoints a voting majority of the organization's governing board and is able to impose its will on the organization, or if there is a potential for the organization to provide benefits to, or impose financial burdens on, the City.

Based on the application of these criteria, the City includes the Downtown Development Agency (DDA) and the Urban Renewal Authority (URA) as blended component units. The DDA and URA were created as separate legal entities by an act of the state legislature and "activated" by action of the City Council to plan and develop the downtown and other blighted areas of the city and to attract new businesses and residents. The governing board of the DDA is appointed by the City Council for fixed terms. The DDA has the complete authority to hire management and all other employees. There is no significant continuing relationship between the City and the DDA for carrying out day-to-day functions. The governing board of the URA is the City Council.

The DDA is a separate taxing body and levies taxes against the property owners within the designated development district and may hold referendums of its constituents. The DDA's levy and the levy of the City are independent of each other and are related only by the fact they are levied against a common tax base within the DDA's geographic boundaries. Property taxes from the DDA's levy are its primary revenue source. The URA's primary source of revenue is increment tax receipts based on the increased assessed valuation of taxes in the Urban Renewal Authority boundaries.

DRAFT

Note 1: Summary of Significant Accounting Policies (Continued)

Reporting Entity *(Continued)*

Because the DDA's governing board is appointed by the City and the budget and any amendments thereto are approved by the City, the DDA is reported as if it were part of the primary government. Similarly, since the URA's governing board is the City Council and the budget and any amendments thereto are approved by the City Council, the URA is reported as if it were part of the primary government.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the City and its component units. For the most part, the effect of interfund activity has been removed from these statements. Exceptions to this general rule are charges for interfund services that are reasonably equivalent to the services provided. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of the given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are *available* when they are collected within the current year or soon enough thereafter to pay liabilities of the current year. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current year.

DRAFT

Note 1: Summary of Significant Accounting Policies (Continued)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation *(Continued)*

Taxes, intergovernmental revenues, and interest associated with the current year are susceptible to accrual and so have been recognized as revenues of the current year. All other revenues are considered measurable and available only when cash is received by the City.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded only when payment is due.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a fund's principal ongoing operations. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for a specific use, it is the City's practice to use restricted resources first, then unrestricted resources as they are needed.

In the fund financial statements, the City reports the following major governmental funds:

> The *General Fund* is the City's primary operating fund. It accounts for all financial resources of the City, except those accounted for in another fund.
>
> The *Street Improvements Fund* receives sales, use, and street impact revenues restricted for public works street improvements.
>
> The *Parks and Recreation Fund* accounts for the operations of the city's parks and recreation programs. It is partially funded through a 1% sales and use tax assessment.
>
> The *Capital Improvement Program Fund* accounts for the operations of the City's Capital Improvement Projects.

Additionally, the City reports the following major proprietary funds:

> The *Water Fund* accounts for the financial activities associated with the provision of water services.
>
> The *Wastewater Fund* accounts for the financial activities associated with the provision of sewer services.
>
> The *Sanitation Fund* accounts for the financial activities associated with the City's waste collection services.

Note 1: Summary of Significant Accounting Policies (Continued)

<u>Assets, Liabilities and Net Position/Fund Balances</u>

Cash Equivalents - For purposes of the statement of cash flows, cash equivalents are defined as investments with original maturities of three months or less. The City considers all pooled cash and investments to be cash equivalents.

Receivables - Receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Interfund Receivables and Payables - During operations, certain transactions occur between individual funds. The resulting receivables and payables are classified on the balance sheet as *interfund receivables* and *interfund payables*. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as *internal balances*.

Prepaid Expenses - Certain payments to vendors reflect costs applicable to future accounting periods and are reported as prepaid expenses using the consumption method.

Capital Assets - Capital assets, which include land, buildings, equipment, and all infrastructure owned by the City, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and the proprietary funds in the fund financial statements. Capital assets are defined by the City as assets with an initial, individual cost of $5,000 or more and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the acquisition value on the date of donation. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized.

Capital assets of the City are depreciated using the straight-line method over the following estimated useful lives.

Buildings and Improvements	10 - 50 years
Infrastructure	7 - 75 years
Water, Sewer and Storm Drainage Plants and Systems	30 - 50 years
Machinery and Equipment	5 - 10 years

Compensated Absences - Employees of the City are allowed to accumulate unused vacation and sick time depending on length of employment. Upon termination of employment from the City, an employee will be compensated for all accrued vacation time at their current rate of pay. Accumulated, unpaid vacation time is accrued when earned in the government-wide financial statements and the proprietary funds in the fund financial statements. A liability is recorded in the governmental fund financial statements only when payment is due.

DRAFT

Note 1: Summary of Significant Accounting Policies (Continued)

Assets, Liabilities and Net Position/Fund Balances *(Continued)*

Long-Term Debt - In the government-wide financial statements and the proprietary funds in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities. Debt premiums, discounts and accounting losses resulting from debt refunding's are deferred and amortized over the life of the debt using the straight-line method. In the governmental fund financial statements, the face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses.

Debt issuance costs, whether or not withheld from the debt proceeds, are reported as current expenses or expenditures.

Deferred Inflows of Resources - Deferred inflows of resources include property taxes earned but levied for a subsequent year. In addition, grants not available as current financial resources are reported as deferred inflows in the governmental fund financial statements.

Net Position/Fund Balances - In the government-wide and fund financial statements, net position and fund balances are restricted when constraints placed on the use of resources are externally imposed. The City Council establishes a fund balance commitment through passage of an ordinance and is authorized to informally assign amounts to a specific purpose. The City has not established a formal policy for its use of restricted and unrestricted fund balances. However, if both restricted and unrestricted fund balances are available for a specific purpose, the City uses restricted amounts first, followed by committed, assigned and unassigned amounts.

Property Taxes

Property taxes attach as an enforceable lien on property on January 1, are levied the following December, and collected in the subsequent year. Taxes are payable in full on April 30 or in two installments on February 28 and June 15. The County Treasurer's Office collects property taxes and remits to the City on a monthly basis. Since property tax revenues are collected in arrears during the succeeding fiscal year, receivables and corresponding deferred inflows of resources are reported at year end.

Subsequent Events

We have evaluated subsequent events through (Date), the date the financial statements were available to be issued.

Note 2: Cash and Investments

A summary of cash and investments at December 31, 2021, follows:

Petty Cash	$	2,685
Cash Deposits		5,863,130
Investments		37,283,900
Total	$	43,149,715

Cash Deposits

The Colorado Public Deposit Protection Act (PDPA) requires all local government entities to deposit cash in eligible public depositories. Eligibility is determined by State regulations. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. The PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution or held in trust for all uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. At December 31, 2021, the City had bank deposits of $3,935,990 collateralized with securities held by the financial institutions' agents but not in the City's name.

Investments

The City is required to comply with State statutes which specify investments meeting defined rating, maturity, and concentration risk criteria in which the City may invest, which include the following. Custodial risk is not addressed by State statutes.

- Obligations of the United States and certain U.S. Agency securities
- Certain international agency securities
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptances of certain banks
- Commercial paper
- Local government investment pools
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts (GICs)
- Certificates of deposit

At December 31, 2021, the City had the following investments:

	S&P	Investment Maturities (in Years)		
	Rating	Less Than 1	1 - 5 Years	Total
U.S. Treasury Securities	AA+	$ 2,011,712	$ 6,243,512	$ 8,255,224
Certificates of Deposit	n/a	969,247	-	969,247
Money Market Funds	n/a	5,362,113	-	5,362,113
Local Government Investment Pools	AAAm	22,697,316	-	22,697,316
Total		$ 31,040,388	$ 6,243,512	$ 37,283,900

Note 2: Cash and Investments

Investments *(Continued)*

Fair Value Measurements - The City reports its investments using the fair value measurements established by generally accepted accounting principles. As such, a fair value hierarchy categorizes the inputs used to measure the fair value of the investments into three levels. Level 1) inputs are quoted prices in active markets for identical investments; Level 2) inputs include quoted prices in active markets for similar investments, or other observable inputs; and Level 3) inputs are unobservable inputs. At December 31, 2021, the City's investments in U.S. Treasury and Agency securities were measured utilizing quoted prices in active markets for similar investments (Level 2 inputs).

Interest Rate Risk - State statutes generally limit the maturity of investment securities to five years from the date of purchase unless the governing board authorizes the investment for a period in excess of five years.

Credit Risk - State statutes limit certain investments to those with specified ratings from nationally recognized statistical rating organizations, depending on the type of investment.

Concentration of Credit Risk - State statutes do not limit the amount the City may invest in a single issuer of investment securities, except for corporate securities. At December 31, 2021, the City's investments in the following represented more than 5% of the City's total investments.

	Rating	Total
U.S. Treasury Securities		
Federal Home Loan Bank Bond	AA+	4.4%
Federal Home Loan Mortgage Corp Note	AA+	6.6%
Federal National Mortgage Association Note	AA+	5.4%
Local Government Investment Pools		
ColoTrust Prime	AAAm	24.6%
CSAFE	AAAm	36.3%

Local Government Investment Pools - At December 31, 2021, the City had $10,382,903 and $13,534,213 invested in the Colorado Local Government Liquid Asset Trust (Colotrust) and the Colorado Surplus Asset Fund Trust (CSAFE), respectively. The pools are investment vehicles established for local government entities in Colorado to pool surplus funds. The Colorado Division of Securities administers and enforces the requirements of creating and operating the pools. The pools operate in conformity with the Securities and Exchange Commission's Rule 2a-7. The pools are measured at the net asset value per share, with each share valued at $1. The pools are rated AAAm by Standard and Poor's. Investments of the pools are limited to those allowed by State statutes. A designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions. The custodian's internal records identify the investments owned by the participating governments.

DRAFT

Note 3: Capital Assets

Capital asset Governmental activity for the year ended December 31, 2021, is summarized below:

Governmental Activities	Balance 12/31/20	Additions	Transfer	Deletions	Balance 12/31/21
Capital Assets, Not Being Depreciated:					
Land	$ 3,979,905	$ 398,994	$ -	$ -	$ 4,378,899
Construction in Progress	18,584	1,107,558	(18,584)	-	1,107,558
Total Capital Assets, *Not Being Depreciated*	3,998,489	1,506,552	(18,584)	-	5,486,457
Capital Assets, *Being Depreciated:*					
Buildings	16,274,261	79,061	-	(8,601)	16,344,721
Improvements	82,384,833	5,828,575	18,584	-	88,231,992
Equipment	4,589,158	44,944	-	(320,692)	4,313,410
Internal Service - Equipment	2,816,014	421,433	-	(32,819)	3,204,628
Total Capital Assets, *Being Depreciated*	106,064,266	6,374,013	18,584	(362,112)	112,094,751
Less Accumulated Depreciation:					
Buildings	(7,450,597)	(422,138)	-	8,533	(7,864,202)
Improvements	(41,866,466)	(2,894,448)	-	-	(44,760,914)
Equipment	(3,624,318)	(184,794)	-	288,410	(3,520,702)
Internal Service - Equipment	(2,089,596)	(198,817)	-	32,819	(2,255,594)
Total Accumulated Depreciation	(55,030,977)	(3,700,197)	-	329,762	(58,401,412)
Total Capital Assets, *Being Depreciated, net*	51,033,289	2,673,816	18,584	(32,350)	53,693,339
Governmental Activities Capital Assets, *net*	$ 55,031,778	$ 4,180,368	-	$ (32,350)	$ 59,179,796

Depreciation expense was charged to programs of the City as follows:

Governmental Activities	Total
General Government	$ 161,174
Public Safety	76,919
Public Works	2,302,121
Cemetery	3,972
Parks and Recreation	884,790
Economic Development	72,404
	3,501,380
Internal Service - Equipment	198,817
Total	$ 3,700,197

City of Rifle, Colorado
Notes to the Financial Statements
December 31, 2021

Note 3: Capital Assets (Continued)

Capital asset Business-Type activity for the year ended December 31, 2021, is summarized below:

Business-Type Activities	Balance 12/31/20	Additions	Transfers	Deletions	Balance 12/31/21
Capital Assets, *Not Being Depreciated:*					
Land and improvements	$ 1,985,544	$ -	$ -	$ -	$ 1,985,544
Water Rights	651,352	-	-	-	651,352
Total Capital Assets, *Not Being Depreciated*	2,636,896	-	-	-	2,636,896
Capital Assets, *Being Depreciated:*					
Buildings	73,822,846	-	-	-	73,822,846
Improvements	42,226,506	42,042	-	-	42,268,548
Equipment	2,426,917	578,379	-	(173,791)	2,831,505
Total Capital Assets, *Being Depreciated*	118,476,269	620,421	-	(173,791)	118,922,899
Less Accumulated Depreciation:					
Buildings	(22,717,117)	(1,876,982)	-	-	(24,594,099)
Improvements	(13,108,916)	(767,361)	-	-	(13,876,277)
Equipment	(1,948,140)	(64,431)	-	173,791	(1,838,780)
Total Accumulated Depreciation	(37,774,173)	(2,708,774)	-	173,791	(40,309,156)
Total Capital Assets, *Being Depreciated*	80,702,096	(2,088,353)	-	-	78,613,743
Business-Type Activities Capital Assets, *net*	$ 83,338,992	$ (2,088,353)	$ -	$ -	$ 81,250,639

Note 4: Long-Term Debt

Governmental Activities

Following is a summary of long-term debt transactions of the governmental activities for the year ended December 31, 2021:

	Balance 12/31/20	Additions	Payments	Balance 12/31/21	Due Within One Year
Construction Loan	$ 4,195,001	$ -	$ (157,262)	$ 4,037,739	$ 155,229
Compensated Absences	542,194	120,163	(11,248)	651,109	-
Total	$ 4,737,195	$ 120,163	$ (168,510)	$ 4,688,848	$ 155,229

Compensated absences are expected to be liquidated primarily with revenues of the General Fund.

In December 2018, the City obtained a construction loan which allows the City to borrow up to $5,800,000, towards the pool renovation. The City was allowed to draw upon the loan through December 2020, at which time the loan converted into a term loan. The loan is due on December 1, 2040, with a maximum bi-annual payment of $144,588. Semi-annual payments are due on June 1 and December 1. Interest on the unpaid outstanding loan balance is at 3.3%. During the loan period, the City must maintain a cash deposit with the lender in a Debt Service Reserve Fund equal to 125% of the bi-annual principal and interest payable on the loan in the amount of $180,698.

Note 4: Long-Term Debt (Continued)

Governmental Activities *(Continued)*

The loan's future maturities are as follows:

Year Ended December 31,	Principal	Interest	Total
2022	$ 155,229	$ 133,887	$ 289,116
2023	160,466	128,650	289,116
2024	165,532	123,584	289,116
2025	171,464	117,652	289,116
2026	177,249	111,867	289,116
2027 - 2031	979,774	465,806	1,445,580
2032 - 2036	1,156,540	289,041	1,445,581
2037 - 2040	1,071,485	82,419	1,153,904
Total	$ 4,037,739	$ 1,452,906	$ 5,490,645

Business-Type Activities

Following are the changes in long-term debt of the business-type activities for the year ended December 31, 2021:

	Balance 12/31/20	Additions	Payments	Balance 12/31/21	Due Within One Year
2007 CWRPDA Loan - Wastewater	$ 8,542,544	$ -	$ (938,204)	$ 7,604,340	$ 969,852
Premium	270,071	-	(35,614)	234,457	-
2012 CWRPDA Loan - Water	15,587,923	-	(979,187)	14,608,736	1,009,596
2012 CWRPDA Loan - Water (Fed)	1,270,052	-	(94,641)	1,175,411	96,544
Premium	940,752	-	(69,258)	871,494	-
2015 Certificate of Participation - Water	4,010,000	-	(210,000)	3,800,000	220,000
Compensated Absences	41,969	83,015	(78,944)	46,040	2,364
Total	$ 30,663,311	$ 83,015	$ (2,405,848)	$ 28,340,478	$ 2,298,356

In May 2007, the City entered into a loan agreement with the Colorado Water Resource and Power Development Authority in the amount of $17,852,112. The proceeds were used to complete sewer improvements. The City has also recorded $747,848 of premiums that are being amortized over the life of the loan, with the remaining unamortized portion included in the note payable balance in the financial statements. The loan requires semi-annual principal and interest payments on February 1 and August 1 of each year through 2028. The loan bears interest at 3.5% per annum, not including administrative fees. Pursuant to the loan agreement, the City was required to establish a 3-month operations and maintenance reserve based on the subsequent years budgeted expenditures, or $386,484. The City has funded this reserve through the restriction of net position in the Wastewater Fund. The City believes it is in compliance with all required covenants and obligations called for by the loan agreement.

DRAFT

Note 4: Long-Term Debt (Continued)

Business-Type Activities *(Continued)*

Year Ended December 31,	Principal	Interest	Total
2022	$ 969,852	$ 282,017	$ 1,251,869
2023	996,088	248,257	1,244,345
2024	1,027,736	220,857	1,248,593
2025	1,064,384	190,537	1,254,921
2026	1,096,032	156,287	1,252,319
2027 - 2028	2,450,248	50,235	2,500,483
Total	$ 7,604,340	$ 1,148,190	$ 8,752,530

In August 2012, the City entered into two loan agreements with the Colorado Water Resource and Power Development Authority in the amount of $23,858,367. The loans are comprised of $21,858,367 of regular CWRPDA financing and an additional $2,000,000 direct loan. The proceeds are to be used to complete water system improvements.

The City has also received the benefit of $1,523,671 of premiums related to the $21,858,367 CWRPDA debt issuance that are being amortized over the life of the loan. The unamortized portions of the premiums are included in the note payable balance in the financial statements. Issuance costs of $382,038 were expensed during 2012. The $21,858,367 loan requires semi-annual principal and interest payments on February 1 and August 1 of each year through 2034 commencing in August 2012. The loan bears interest at 1.6% per annum, not including administrative fees. Pursuant to the loan agreement, the city was required to establish a 3-month operations and maintenance reserve based on the subsequent years budgeted expenditures or $608,678. The City has funded this reserve through the restriction of its net position balance in the Water Fund. The City believes it is in compliance with all required covenants and obligations called for by the loan agreement. All debt payments related to this loan are made by the Water Fund.

Year Ended December 31,	Principal	Interest	Total
2022	$ 1,009,596	$ 314,319	$ 1,323,915
2023	1,040,006	284,261	1,324,267
2024	1,052,170	270,711	1,322,881
2025	1,064,333	257,950	1,322,283
2026	1,076,497	245,840	1,322,337
2027 - 2031	5,607,516	1,009,396	6,616,912
2032 - 2034	3,758,618	222,723	3,981,341
Total	$ 14,608,736	$ 2,605,200	$ 17,213,936

The $2,000,000 direct loan was previously a federally subsidized non-interest-bearing loan. However, in 2014, the project no longer qualifies as green and, therefore, the loan does not qualify for a 0% interest rate. The new rate of 2% interest began accruing on August 1, 2014 with the first payment, at the new interest rate, due on February 1, 2015. The loan requires semi-annual principal payments of $50,000 on February 1 and August 1 of each year through 2032 commencing in February 2013. All debt payments related to this loan are made by the Water Fund.

DRAFT

Note 4: Long-Term Debt (Continued)

Business-Type Activities *(Continued)*

The Non-Federally subsidized loan future maturities are as follows:

Year Ended December 31,	Principal	Interest	Total
2022	$ 96,544	$ 23,028	$ 119,572
2023	98,484	21,087	119,571
2024	100,464	19,108	119,572
2025	102,483	17,089	119,572
2026	104,543	15,029	119,572
2027 - 2031	555,092	42,766	597,858
2032 - 2033	117,801	1,770	119,571
Total	$ 1,175,411	$ 139,877	$ 1,315,288

In 2015, the City issued $5,085,000 in certificates of participation for a water tank construction project. Principal payments are due semi-annually on June 1 and December 1. Principal payments started at $110,000 in 2015 and increase to $335,000 by 2035, at an interest rate of 3.13%. Payments are made by the Water Fund.

The 2015 Certificate of Participation future maturities are as follows:

Year Ended December 31,	Principal	Interest	Total
2022	$ 220,000	$ 120,772	$ 340,772
2023	225,000	113,610	338,610
2024	235,000	106,762	341,762
2025	240,000	99,012	339,012
2026	250,000	91,396	341,396
2027 - 2031	1,365,000	333,580	1,698,580
2032 - 2035	1,265,000	95,189	1,360,189
Total	$ 3,800,000	$ 960,321	$ 4,760,321

Note 5: Interfund Transactions

The City has recorded the following routine transfers:

	Transfer In	Transfer Out
General Fund	$ 225,000	$ (106,000)
Street Improvement	325,000	-
Parks and Recreation	10,600	-
Capital Improvements	-	-
Non-major Governmental Funds	82,000	(635,600)
Sanitation Fund	-	(2,000)
Total	$ 642,600	$ (743,600)

Note 6: Pension Plan

The City provides pension benefits for all its full-time police officers through a defined contribution plan. The police officers contribute 8% of their compensation to the plan, which the City matches with a 12.51% contribution. The City's contributions for each employee (and interest allocated thereon) vest at the rate of 20% per year, after the first year, so that by the fifth year of participation, employees are 100% vested in all contributions made to the plan. During the year ended December 31, 2021, the City contributed $161,626 and the employees contributed $130,284 to the plan.

All other full-time employees of the City are eligible to participate in a defined contribution pension plan established under the provisions of Section 401(a) of the Internal Revenue Code. In this defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. The plan covers all full-time employees upon initial employment and who have attained the age of twenty-one. The City contributes 5% of compensation to the plan on behalf of each qualified employee. Employees may not make contributions to this plan. Employers' contributions vest at the rate of 20% per year, after the first year, so that by the fifth year of participation, employees are 100% vested in all contributions made to the plan. For the year ended December 31, 2021, the City contributed $228,106 to the plan.

The City offers a deferred compensation plan in accordance with Section 457(b) of the Internal Revenue Code. The plan permits employees to contribute a portion of their current salary, based upon limits prescribed in the Internal Revenue Code. The City contributes a match of up to 1% when an employee elects to participate in the plan.

Note 7: Risk-Related Activities

The City is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; and natural disasters. For risks related to property and liability, the City is a member of the Colorado Intergovernmental Risk Sharing Agency (CIRSA), a separate and independent governmental and legal entity formed by intergovernmental agreement by member municipalities pursuant to the provisions of 24-20-115.5, Colorado Revised Statutes (1982 Replacement Volume) and Colorado Constitution, Article XIV, section 18(2). The purposes of CIRSA are to provide members defined liability and property coverage and to assist members to prevent and reduce losses and injuries to municipal property and to persons or property which might result in claims being made against members of CIRSA, their employees or officers. The City has not significantly changed its insurance coverage over the past three years, nor have settlements exceeded coverage during the same period.

The City carries commercial insurance for workers compensation claims.

DRAFT

Note 8: Commitments and Contingencies

TABOR Amendment

In November 1992, Colorado voters passed the TABOR Amendment to the State Constitution which limits state and local government taxing powers and imposes spending limitations. The City is subject to the TABOR Amendment. Fiscal year 1992 provides the basis for limits in future years, to which may be applied allowable increases for inflation and property valuation. Revenue received in excess of the limitations may be required to be refunded unless the City's electorate vote to retain the revenue. The TABOR Amendment is subject to many interpretations, but the City believes it is in substantial compliance with the Amendment.

Litigation

From time to time, the City is involved in various litigation. Management believes the outcome of any litigation will not have a significant impact on the City's financial position.

2021 Budget Designations

Through the adoption of the 2021 budget, the City has assigned a portion of the Fund Balance for subsequent year's expenditures, as reflected in the accompanying financial statements as assigned for subsequent year's expenditures. The assignment represents the amount for which 2021 budgeted expenditures exceed the 2021 budgeted revenues.

Current Economic Conditions

During the year ended December 31, 2021, the United States of America and State of Colorado declared an emergency associated with the COVID-19 pandemic. Along with significant declines in financial markets, the public health emergency creates uncertain economic conditions. The City has adapted and made changes to operations due to the potential impacts on health and safety, however the full economic effect on the City is uncertain. Should these conditions continue, the City could continue to be negatively impacted.

Note 9: Rate Maintenance

The 2012 Colorado Water Resources and Power Development Authority (CWRPDA) water loan agreement, and the 2007 CWRPDA wastewater loan agreement required that Net Revenues shall represent a sum equal to 110% of the amount necessary to pay, when due, the principal and interest on the loans and any parity debt coming due.

DRAFT

Note 9: Rate Maintenance (Continued)

The computation of both the Water and Wastewater rate maintenance is as follows:

	Water Fund	Wastewater Fund
Revenues		
Operating Revenues	$ 4,111,236	$ 4,040,114
Sales & Use Taxes	2,256,632	-
System Improvement Fees	384,574	374,442
Investment Income	74,371	28,101
Cash in Lieu of Water Rights Fees	8,739	-
Other Revenues	10,436	2,090
Total Revenues	6,845,988	4,444,747
Expenses		
Operating Expenses	4,134,356	2,517,082
Less Depreciation	(1,643,702)	(1,065,072)
Net Expenses	2,490,654	1,452,010
Net Revenues	$ 4,355,334	$ 2,992,737
Debt Service Requirements (Parity and Subordinate)		
2007 CWRPDA Note Payable	$ -	$ 1,251,869
2012 CWRPDA - Interest Bearing	1,323,915	-
2012 CWRPDA - Federal	119,572	-
2015 Certificates of Participation	340,772	-
Debt Service Required	1,784,259	1,251,869
Required Coverage		
(Water at 100%, without System Improvement Fees)	110%	110%
Debt Service Coverage at 110%	$ 1,962,685	$ 1,377,056
Net Revenue Excess	$ 2,392,649	$ 1,615,681

DRAFT

Note 10: West Rifle Compost Facility Closure and Post-Closure Requirements

The City of Rifle is responsible for the West Rifle Composting Facility (aka "Caca Loco") which is no longer operable. State and Federal laws and regulation require the City to take proper remediation steps and to perform certain maintenance and monitoring functions at the site. Closure and Post Closure costs of $83,999 have been recognized as operating expense and a corresponding liability will continue to be carried on the balance sheet. This amount is based on what it would cost to perform all closure and post closure care in 2021 and each year thereafter. Actual costs may be higher due to inflation, changes in technology or change in regulations. The City is required by State and Federal laws and regulations to demonstrate financial assurance. The City is in compliance with these requirements through the local government financial test.

Estimated total current cost of closure and post closure care applicable to the West Rifle Composting Facility for 2021, reflected in the accompanying financial statements in accrued liabilities, are as follows:

Closure Costs	$	59,191
Post Closure Costs – 5 years		24,808
Estimated Cost in 2021 Dollars for Closure and Post Closure Costs	$	83,999

Required Supplementary Information

City of Rifle, Colorado

DRAFT

Budgetary Comparison Schedule
General Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Taxes	$ 6,288,281	$ 6,288,281	$ 7,714,533	$ 1,426,252
Licenses and Permits	237,075	237,075	308,019	70,944
Intergovernmental	862,930	1,207,348	1,580,750	373,402
Charges for Services	902,674	902,674	986,648	83,974
Interest Income	72,050	72,050	54,233	(17,817)
Miscellaneous	37,500	37,500	158,918	121,418
Total Revenue	8,400,510	8,744,928	10,803,101	2,058,173
Expenditures				
General Government	3,553,432	4,159,493	3,905,701	(253,792)
Public Safety	3,330,061	3,336,061	3,159,570	(176,491)
Public Works	1,900,783	1,915,783	1,770,712	(145,071)
Parks and Recreation	408,790	408,790	391,247	(17,543)
Debt Service				
Principal	-	-	-	-
Interest	-	-	-	-
Capital Outlay	72,500	72,500	84,329	11,829
Total Expenditures	9,265,566	9,892,627	9,311,559	(581,068)
Excess Revenues Over (Under) Expenditures	(865,056)	(1,147,699)	1,491,542	2,639,241
Other Financing Sources (Uses)				
Transfers In	25,000	225,000	225,000	-
Transfers Out	(152,000)	(152,000)	(106,000)	46,000
Total Other Financing Sources (Uses)	(127,000)	73,000	119,000	46,000
Change in Fund Balance	(992,056)	(1,074,699)	1,610,542	2,685,241
Fund Balance, *Beginning of Year*	7,570,623	7,570,623	7,950,008	379,385
Fund Balance, *End of Year*	$ 6,578,567	$ 6,495,924	$ 9,560,550	$ 3,064,626

See Accompanying Independent Auditor's Report.

City of Rifle, Colorado
Budgetary Comparison Schedule
Street Improvement Fund
For the Year Ended December 31, 2021

DRAFT

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Taxes	$ 1,249,718	$ 1,249,718	$ 1,504,422	$ 254,704
Licenses and Permits	120,000	120,000	57,179	(62,821)
Intergovernmental	1,700,000	1,700,000	36,039	(1,663,961)
Investment Income	75,000	75,000	41,123	(33,877)
Other	-	-	-	-
Total Revenues	3,144,718	3,144,718	1,638,763	(1,505,955)
Expenditures				
Public Works	153,134	153,134	110,262	(42,872)
Capital Outlay	5,954,000	7,683,000	6,036,042	(1,646,958)
Total Expenditures	6,107,134	7,836,134	6,146,304	1,689,830
Excess Revenues Over (Under) Expenditures	(2,962,416)	(4,691,416)	(4,507,541)	183,875
Other Financing Sources (Uses)				
Transfers In	325,000	325,000	325,000	-
Total Other Financing Sources (Uses)	325,000	325,000	325,000	-
Net Change in Fund Balance	(2,637,416)	(4,366,416)	(4,182,541)	183,875
Fund Balance, *Beginning of year*	7,498,872	7,498,872	8,683,912	1,185,040
Fund Balance, *End of year*	$ 4,861,456	$ 3,132,456	$ 4,501,371	$ 1,368,915

See Accompanying Independent Auditor's Report.

City of Rifle, Colorado

DRAFT

Budgetary Comparison Schedule
Parks and Recreation Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Taxes	$ 2,470,400	$ 2,470,400	$ 3,008,843	$ 538,443
Intergovernmental	9,150	9,150	14,154	5,004
Charges for Services	256,875	256,875	399,597	142,722
Interest Income	10,500	10,500	12,235	1,735
Other	-	-	8,219	8,219
Total Revenues	2,746,925	2,746,925	3,443,048	696,123
Expenditures				
Parks and Recreation	2,701,962	2,704,462	2,377,919	326,543
Capital Outlay	52,038	202,038	39,069	162,969
Debt Service - Principal	159,250	159,250	166,512	(7,262)
Debt Service - Interest	150,000	150,000	131,854	18,146
Total Expenditures	3,063,250	3,215,750	2,715,354	500,396
Excess Revenues Over (Under) Expenditures	(316,325)	(468,825)	727,694	1,196,519
Other Financing Sources (Uses)				
Transfers In	10,600	10,600	10,600	-
Total Other Financing Sources (Uses)	10,600	10,600	10,600	-
Net Change in Fund Balance	(305,725)	(458,225)	738,294	1,196,519
Fund Balance, *Beginning of year*	1,554,715	1,554,715	1,798,308	243,593
Fund Balance, *End of year*	$ 1,248,990	$ 1,096,490	$ 2,536,602	$ 1,440,112

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado
Budgetary Comparison Schedule
Capital Improvement Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Intergovernmental	$ -	$ 55,000	$ 54,877	$ (123)
Investment Income	36,000	36,000	26,309	(9,691)
Total Revenues	36,000	91,000	81,186	(9,814)
Expenditures				
Capital Outlay	325,000	1,500,000	1,193,569	306,431
Total Expenditures	325,000	1,500,000	1,193,569	306,431
Net Change in Fund Balance	(289,000)	(1,409,000)	(1,112,383)	296,617
Fund Balance, *Beginning of year*	4,566,379	4,566,379	4,567,752	1,373
Fund Balance, *End of year*	$ 4,277,379	$ 3,157,379	$ 3,455,369	$ 297,990

See Accompanying Independent Auditor's Report.

City of Rifle, Colorado

Notes to Required Supplementary Information
December 31, 2021

Note 1: Stewardship, Compliance, and Accountability

Budgets

Budgets are legally adopted for all funds of the City, which has no operations other than depreciation expense. Budgets for the governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP), except for certain interfund transactions that are reported as revenues and expenditures on the budgetary basis but not the GAAP basis of accounting. Budgetary comparisons for the enterprise funds are presented on a non-GAAP budgetary basis, whereby capital outlay and debt principal are budgeted as expenditures and depreciation and amortization are not budgeted.

The City adheres to the following procedures to establish the budgetary information reflected in the financial statements:

- By October 15, management submits to the City Council a proposed budget for the fiscal year commencing the following January 1. The budget includes proposed expenditures and the means of financing them.
- Public hearings are conducted by the City Council to obtain taxpayer comments.
- Prior to December 31, the budget is adopted by formal resolution.
- Expenditures may not legally exceed appropriations at the fund level. Revisions that alter the total expenditures of any fund must be approved by the City Counsel.
- All appropriations lapse at the end of each fiscal year.

DRAFT

Combining and Individual Fund Statements and Schedules

City of Rifle, Colorado
Combining Balance Sheet
Nonmajor Governmental Funds
December 31, 2021

DRAFT

		Conservation Trust		Visitor Improvement		Downtown Development		Tourism and Industry		Urban Renewal Authority		Perpetual Care Fund		Totals
Assets														
Cash and Investments	$	184,758	$	311,290	$	102,192	$	861,721	$	10,299	$	278,216	$	1,748,476
Accounts Receivable		-		-		-		7,054		-		-		7,054
Taxes Receivable		-		10,650		248		23,847		-		-		34,745
Property Taxes Receivable		-		-		44,000		-		-		-		44,000
Due from Other Governments		-		-		-		-		-		-		-
Total Assets	$	184,758	$	321,940	$	146,440	$	892,622	$	10,299	$	278,216	$	1,834,275
Liabilities														
Accounts Payable	$	-	$	230	$	4,893	$	6,143	$	-	$	-	$	11,266
Deposit		-		-		-		1,400		-		-		1,400
Total Liabilities		-		230		4,893		7,543		-		-		12,666
Deferred Inflows of Resources														
Property Taxes		-		-		44,000		-		-		-		44,000
Fund Balances														
Nonspendable:														
Cemetery Perpetual Care		-		-		-		-		-		258,416		258,416
Assigned For:														
Subsequent Year's Expenditures		-		27,095		-		83,679		161,100		19,800		291,674
Economic Development		-		294,615		97,547		801,400		(150,801)		-		1,042,761
Unrestricted, Unassigned		184,758		-		-		-		-		-		184,758
Total Fund Balances		184,758		321,710		97,547		885,079		10,299		278,216		1,777,609
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	$	184,758	$	321,940	$	146,440	$	892,622	$	10,299	$	278,216	$	1,834,275

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended December 31, 2021

	Conservation Trust	Visitor Improvement	Downtown Development	Tourism and Industry	Urban Renewal Authority	Perpetual Care Fund	Totals
Revenues							
Taxes	$ -	$ 181,110	$ 43,764	$ 248,566	$ 150,684	$ -	$ 624,124
Intergovernmental	115,176	75,000	-	170,011	-	-	360,187
Charges for Services	-	-	-	151,641	-	22,435	174,076
Investment Income	1,911	1,300	621	5,011	800	1,641	11,284
Total Revenues	117,087	257,410	44,385	575,229	151,484	24,076	1,169,671
Expenditures							
Economic Development	-	105,842	39,682	432,876	-	-	578,400
Capital Outlay	-	71,630	3,370	5,883	-	8,431	89,314
Total Expenditures	-	177,472	43,052	438,759	-	8,431	667,714
Excess of Revenues Over (Under) Expenditures	117,087	79,938	1,333	136,470	151,484	15,645	501,957
Other Financing Sources (Uses)							
Transfers In	-	75,000	7,000	-	-	-	82,000
Transfers Out	(275,000)	(35,600)	-	-	(325,000)	-	(635,600)
Total Other Financing Sources (Uses)	(275,000)	39,400	7,000	-	(325,000)	-	(553,600)
Net Change in Fund Balances	(157,913)	119,338	8,333	136,470	(173,516)	15,645	(51,643)
Fund Balances, *Beginning of year*	342,671	202,372	89,214	748,609	183,815	262,571	1,829,252
Fund Balances, *End of year*	$ 184,758	$ 321,710	$ 97,547	$ 885,079	$ 10,299	$ 278,216	$ 1,777,609

City of Rifle, Colorado

DRAFT

Budgetary Comparison Schedule
Conservation Trust Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Intergovernmental	$ 90,000	$ 90,000	$ 115,176	$ 25,176
Investment Income	1,800	1,800	1,911	111
Total Revenues	91,800	91,800	117,087	25,287
Other Financing Sources (Uses)				
Transfers In	-	200,000	-	(200,000)
Transfers Out	(50,000)	(25,000)	(275,000)	(250,000)
Total Other Financing Sources (Uses)	(50,000)	175,000	(275,000)	(450,000)
Net Change in Fund Balance	41,800	266,800	(157,913)	(424,713)
Fund Balance, *Beginning of year*	338,096	338,096	342,671	4,575
Fund Balance, *End of year*	$ 379,896	$ 604,896	$ 184,758	$ (420,138)

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado
Budgetary Comparison Schedule
Visitor Improvement Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Taxes	$ 121,952	$ 121,952	$ 181,110	$ 59,158
Intergovernmental	102,000	152,000	75,000	(77,000)
Investment Income	1,380	1,380	1,300	(80)
Total Revenues	225,332	275,332	257,410	(17,922)
Expenditures				
Economic Development	97,427	147,427	105,842	41,585
Capital Outlays	180,000	180,000	71,630	108,370
Total Expenditures	277,427	327,427	177,472	149,955
Excess Revenues Over (Under) Expenditures	(52,095)	(52,095)	79,938	132,033
Other Financing Sources (Uses)				
Transfers In	50,000	75,000	75,000	-
Transfers Out	(25,000)	(25,000)	(35,600)	(10,600)
Total Other Financing Sources (Uses)	25,000	50,000	39,400	(10,600)
Net Change in Fund Balance	(27,095)	(2,095)	119,338	121,433
Fund Balance, *Beginning of year*	120,581	120,581	202,372	81,791
Fund Balance, *End of year*	$ 93,486	$ 118,486	$ 321,710	$ 203,224

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado

Budgetary Comparison Schedule
Downtown Development Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance *Positive (Negative)*
Revenues			
Taxes	$ 46,500	$ 43,764	$ (2,736)
Investment Income	575	621	46
Total Revenues	47,075	44,385	(2,690)
Expenditures			
Economic Development	50,402	39,682	10,720
Capital Outlay	2,500	3,370	(870)
Total Expenditures	52,902	43,052	9,850
Excess of Revenues Over (Under) Expenditures	(5,827)	1,333	7,160
Other Financing Sources (Uses)			
Transfers In	7,000	7,000	-
Total Other Financing Sources (Uses)	7,000	7,000	-
Net Change in Fund Balance	1,173	8,333	7,160
Fund Balance, *Beginning of year*	89,031	89,214	183
Fund Balance, *End of year*	$ 90,204	$ 97,547	$ 7,343

City of Rifle, Colorado

Budgetary Comparison Schedule
Tourism and Industry Fund
For the Year Ended December 31, 2021

DRAFT

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Taxes	$ 206,050	$ 206,050	$ 248,566	$ 42,516
Intergovernmental	-	78,500	170,011	91,511
Charges for Services	127,500	127,500	151,641	24,141
Investment Income	4,025	4,025	5,011	986
Other	-	-	-	-
Total Revenues	337,575	416,075	575,229	159,154
Expenditures				
Economic Development	443,815	446,315	432,876	13,439
Capital Outlay	22,000	98,000	5,883	92,117
Total Expenditures	465,815	544,315	438,759	105,556
Net Change in Fund Balance	(128,240)	(128,240)	136,470	264,710
Fund Balance, *Beginning of year*	401,135	401,135	748,609	347,474
Fund Balance, *End of year*	$ 272,895	$ 272,895	$ 885,079	$ 612,184

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado
Budgetary Comparison Schedule
Urban Renewal Authority Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance *Positive (Negative)*
Revenues			
Taxes	$ 163,000	$ 150,684	$ (12,316)
Investment Income	900	800	(100)
Total Revenues	163,900	151,484	(12,416)
Revenues Over (Under) Expenditures	163,900	151,484	(12,416)
Other Financing Sources			
Transfers Out	(325,000)	(325,000)	-
Total Other Financing Sources	(325,000)	(325,000)	-
Net Change in Fund Balance	(161,100)	(173,516)	(12,416)
Fund Balance, *Beginning of year*	183,196	183,815	619
Fund Balance, *End of year*	$ 22,096	$ 10,299	$ (11,797)

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado
Budgetary Comparison Schedule
Perpetual Care Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance *Positive (Negative)*
Revenues			
Taxes	$ 2,200	$ 22,435	$ 20,235
Investment Income	3,000	1,641	(1,359)
Total Revenues	5,200	24,076	18,876
Expenditures			
Capital Outlay	25,000	8,431	16,569
Total Expenditures	25,000	8,431	16,569
Net Change in Fund Balance	(19,800)	15,645	35,445
Fund Balance, *Beginning of year*	260,205	262,571	2,366
Fund Balance, *End of year*	$ 240,405	$ 278,216	$ 37,811

See Accompanying Independent Auditor's Report.

City of Rifle, Colorado

DRAFT

Budgetary Comparison Schedule
Water Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance *Positive (Negative)*
Revenues			
Charges for Services	$ 3,700,000	$ 3,553,995	$ (146,005)
Sale of Meters	5,000	40,772	35,772
Other - Operating	562,140	516,469	(45,671)
Sales and Use Taxes	1,925,558	2,256,632	331,074
Investment Income	69,000	74,371	5,371
Other - Nonoperating	15,000	10,436	(4,564)
System Improvement Fees	86,145	384,574	298,429
Cash in Lieu of Fees	2,000	8,739	6,739
Intergovernmental	1,000,000	-	(1,000,000)
Total Revenues	7,364,843	6,845,988	(518,855)
Expenditures			
Personal Services	814,708	869,168	(54,460)
Supplies	67,000	112,698	(45,698)
Purchased Services	1,102,500	883,457	219,043
Other Expenses	-	7,112	(7,112)
Management Fees	138,890	138,890	-
Fleet Maintenance	37,500	37,981	(481)
Information Technology Maintenance	78,250	78,822	(572)
Capital Outlays	330,000	415,487	(85,487)
Interest Expense	427,575	413,578	13,997
Debt Principal Payments	1,291,078	1,283,828	7,250
Total Expenditures	4,287,501	4,241,021	46,480
Change in Net Position - Budgetary Basis	$ 3,077,342	2,604,967	$ (472,375)
Adjustments to GAAP Basis			
Capital Outlay		52,961	
Debt Principal Payments		1,283,828	
Depreciation		(1,643,702)	
Change in Net Position		2,298,054	
Fund Balance, *Beginning of year*		47,554,548	
Fund Balance, *End of year*		$ 49,852,602	

DRAFT

City of Rifle, Colorado
Budgetary Comparison Schedule
Wastewater Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance *Positive (Negative)*
Revenues			
Charges for Services	$ 3,840,500	$ 3,770,632	$ (69,868)
Intergovernmental	350,000	269,482	(80,518)
Investment Income	17,100	28,101	11,001
Other - Nonoperating	-	2,090	2,090
System Improvement Fees	100,000	374,442	274,442
Total Revenues	4,307,600	4,444,747	137,147
Expenditures			
Personal Services	585,635	570,190	15,445
Supplies	184,000	222,651	(38,651)
Purchased Services	811,550	492,112	319,438
Other Expense	-	-	-
Management Fees	85,268	85,268	-
Fleet Maintenance	27,817	35,067	(7,250)
Information Technology Maintenance	46,722	46,722	-
Capital Outlays	900,000	567,460	332,540
Interest Expense	274,302	266,907	7,395
Debt Principal Payments	945,454	938,204	7,250
Total Expenditures	3,860,748	3,224,581	636,167
Revenues Over (Under) Expenditures	446,852	1,220,166	773,314
Change in Net Position - Budgetary Basis	$ 446,852	1,220,166	$ 773,314
Adjustments to GAAP Basis			
Capital Outlay		567,460	
Debt Principal Payments		938,204	
Depreciation		(1,065,072)	
Change in Net Position		1,660,758	
Fund Balance, *Beginning of year*		21,005,428	
Fund Balance, *End of year*		$ 22,666,186	

See Accompanying Independent Auditor's Report.

DRAFT

City of Rifle, Colorado

Budgetary Comparison Schedule
Sanitation Fund
For the Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance *Positive (Negative)*
Revenues				
Charges for Services	$ 710,300	$ 710,300	$ 744,339	$ 34,039
Other - Operating	-	-	2,636	2,636
Investment Income	2,000	2,000	820	(1,180)
Total Revenues	712,300	712,300	747,795	35,495
Expenditures				
Personal Services	14,319	14,319	13,906	413
Purchased Services	687,500	707,500	704,400	3,100
Other Expenses	-	-	-	-
Management Fees	29,912	29,912	29,912	-
Information Technology Maintenance	1,070	1,070	1,070	-
Total Expenditures	732,801	752,801	749,288	3,513
Revenues Over (Under) Expenditures	(20,501)	(40,501)	(1,493)	31,982
Transfers				
Transfers Out	(2,000)	(2,000)	(2,000)	-
Change in Net Position - Budgetary Basis	$ (22,501)	$ (42,501)	(3,493)	$ 31,982
Adjustments to GAAP Basis				
None			-	
Change in Net Position			(3,493)	
Fund Balance, *Beginning of year*			161,297	
Fund Balance, *End of year*			$ 157,804	

See Accompanying Independent Auditor's Report.

State Compliance Section

Agenda Item #7.b.

Agenda Item Name:
Consider Amending Sections 10-8-20 and 10-8-140 of the Rifle Municipal Code setting forth the Municipal Offense of unlawful use or possession of a controlled substance - Ordinance No. 15, Series of 2022 - 1st Reading

Presenter:
Kathy Pototsky, Court Clerk / PIO

Item Description:
Adding the offense of Possession of a Controlled Substance to the Rifle Municipal Code.

Recommended Action:
Move to Approve Ordinance No. 15, Series of 2022, on first reading, as presented and order it to be published as required by charter.

Fiscal Impact:
N/A

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
The state legislature made the decision to reclassify most drug offenses. Many offenses which had previously been felonies are now misdemeanors. We saw this as an opportunity to have these cases written into municipal court. We previously added the offense of "use", but would now like to add "possession" since it was just recently reduced to a misdemeanor.

Our rationale for this is threefold: First, it avoids bifurcation of cases (for example, writing a minor theft into municipal court and the drug element into county court). Second, we feel that as a smaller court with a very involved team, we are in a better position to evaluate individuals and ascertain whether further services should be recommended or required and we are better able to follow up. Third, it helps prevent “court confusion” among the accused. In many instances, defendants have multiple cases in multiple courts. Needless to say, this leads to missed court dates and appearances in the wrong location. Obviously, that will still occur, but to a slightly lesser degree.

Executive Summary:

Handling these cases in municipal court leads to better service for our citizens.

Notification Requirements:
N/A

Prepared By:
Kathy Pototsky, Court Clerk / PIO

Attachments:
1. Ordinance No. 15-Controlled Substances Text Amendment (2)

CITY OF RIFLE, COLORADO
ORDINANCE NO. 15
SERIES OF 2022

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO AMENDING SECTIONS 10-8-20 AND 10-8-140 OF THE CITY OF RIFLE MUNICIPAL CODE SETTING FORTH THE MUNICIPAL OFFENSE OF UNLAWFUL USE OR POSSESSION OF A CONTROLLED SUBSTANCE.

WHEREAS, the City of Rifle ("Rifle" or the "City") is a home-rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Rifle Home Rule Charter; and

WHEREAS, Section 10-8-140 of the City of Rifle Municipal Code (the "Code") defines the municipal offense of unlawful use of a controlled substance; and

WHEREAS, state law sets forth the offenses of both unlawful possession and unlawful use of a controlled substance and provides different penalties for possession and use; and

WHEREAS, the City Council desires to amend the Code to address both unlawful possession and use of controlled substances; and

WHEREAS, the City Council finds and determines that amending the language in Sections 10-8-20 and 10-8-140 of the Code as described herein is in the best interest of the public health, safety and welfare of the citizens of Rifle.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The foregoing recitals are incorporated by reference as findings and determinations of the City Council.

2. Sections 10-8-20 and 10-8-140 of the Code are hereby amended as follows (deletions shown in ~~strikethrough~~, additions shown in double underline):

Sec. 10-8-20. Definitions.

Possession of a controlled substance means that a person has or holds any amount of a controlled substance anywhere on his or her person, or that a person owns or has custody of a controlled substance or has a controlled substance within his or her immediate presence and control.

Sec. 10-8-140. – Unlawful possession and use of a controlled substance

(a) Except as otherwise provided for offenses concerning marijuana and marijuana concentrates in this Article VIII of the Rifle Municipal Code, any person who possesses any controlled substance, except when it is dispensed by or under the direction of a person licensed or authorized by law to prescribe, administer, or dispense the controlled substance for bona fide medical needs, commits a Class A misdemeanor.

(b) Except as otherwise provided for offenses concerning marijuana and marijuana concentrates in this Article VIII of the Rifle Municipal Code, any person who uses any controlled substance, except when it is dispensed by or under the direction of a person licensed or authorized by law to prescribe, administer, or dispense the controlled substance for bona fide medical needs, commits a ~~Class A~~ Class B misdemeanor.

INTRODUCED on July 20, 2022, read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado held on August 3, 2022, passed without amendment, approved, and ordered published in full as required by the Charter.

DATED this _____ day of _________________, 2022.

CITY OF RIFLE, COLORADO

By: ____________________________________
Mayor

ATTEST:

____
City Clerk

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: July 20, 2022

Agenda Item #7.c.

Agenda Item Name:
Consider Purchase of Raw Water Electrical Drive

Presenter:
Robert Burns, Utilities Director

Item Description:
This is for a new 350 horsepower, variable frequency drive for the upcoming installation of a spare high volume raw water pump.

Recommended Action:
I move to approve purchase of the variable frequency drive to browns hill in the amount of $58,622

Fiscal Impact:
This item is below the budgeted amount of $75,000

Operational Impact:
Minimal (Work will be winter performed)

Prior Board Motions:
The item is in the capital improvement plan developed by JVA

Background Information:
N/A

Executive Summary:
This project is outlined for a 2022 project in the capital improvement plan that was developed by JVA. This is the first phase, which is acquiring and installing the necessary electrical components with pump sourcing and procurement to follow. Budget for the project was approved for $400,000 to complete along with installation of spare electrical and a spare pump at our booster station on Airport road. Utility staff anticipated and budgeted $75,000 for the new electrical at the raw water pump station. This project is critical for providing high capacity pumping along with allowing us to divert water in amounts that help our water rights reporting.

Notification Requirements:
N/A

Prepared By:

Robert Burns, Utilities Director

Attachments:

1. Browns Hill PO Request_RWPS_VFD

City of Rifle, Colorado
Utility Department
Pump VFD

To: Tommy Klein, City Manager
From: Robert Burns, Utility Director – Utility Department
Re: Drive purchase for spare raw water pump

Mr. Klein,

Staff will be requesting a purchase order for in the amount of $58,622 to Browns Hill.

Staff is requesting sole source for this portion as Browns Hill is our current programming and integration contractor and utilizing other sources would incur additional costs as Browns Hill would still need to be contracted to program the drive into our current SCADA system.

This project is outlined for a 2022 project in the capital improvement plan that was developed by JVA. This is the first phase which is acquiring and installing the necessary electrical components with pump sourcing and procurement to follow. Budget for the project was approved for $400,000 to complete along with installation of spare electrical and a spare pump at our booster station on Airport road. Utility staff anticipated and budgeted $75,000 for the new electrical at the raw water pump station. This project is critical for providing high capacity pumping along with allowing us to divert water in amounts that help our water rights reporting.

Thank you for your consideration.

Robert P. Burns
Utility Director
City of Rifle – Utility Department

8130 Shaffer Parkway, Unit A
Littleton, CO 80127
PHONE: 720-344-7771
FAX: 720-344-7460

Budgetary Estimate

Client: Rifle
Project: River PS VFD

Browns Hill Job #: 22-148-SQ02
Quote Date: July 1, 2022

Subject: Browns Hill Engineering & Controls, LLC herein proposes to furnish instrumentation, control systems and electrical equipment specifically listed in the following "Scope of Work."

Scope of Work:

- **River Pump Station VFD**

Provide (1) SQD 350HP Seperately Enclosed VFD Panel
Includes:
NEMA 1 Enclosure
Main Circuit Breaker Disconnect
350HP VFD
Line Reactor
Pilot Devices, Control Relays, Fuses as required

Provide VFD Paramater Configuration
Provide PLC & HMI Programming for VFD Control

Only items listed on this scope of work are included in this pricing.

Exclusions: The following items are specifically excluded from this scope of work:

- All costs associated with cutting, patching and painting
- **VFD Panel Installation**
- **Conduit & Wire procurement & installation**

Browns Hill Engineering & Controls, LLC agrees to perform all work described per this proposal for the following lump sum price.

Proposal lump sum cost
$58,622 and no/100 dollars

This proposal is valid for 30 days and subject to revision after that time.

We are now accepting all major credit cards.

We appreciate the opportunity to provide this proposal and should you have any questions please contact the undersigned at 720-344-7771.

Sincerely,

John Suder

John Suder, Service Manager
Browns Hill Engineering & Controls, LLC

Customer Approval:

Signature: ______________________ Date: ____________________

Name: _________________________

CITY OF RIFLE
PURCHASE REQUEST

1.	Vendor Name	NEW: W-9 attached ☐
	BROWNS HILL ENGINEERING AND CONTROLS	

2.	Vendor Address
	8130 Shaffer Parkway, Unit A Littleton, CO 80127

3.	For the Purchase of (description)
	variable frequency drive - raw water pump station

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	$58,622	$400,000	

5.	Dept. Name	General Ledger Acct #
	Utility - Water	310-4333-400-734

6.		Type of Purchase
	☐	Capital Construction
	☐	Capital Construction – Change Order
	✔	Capital Equipment
	☐	Plant Equipment
	☐	Materials, supplies, non-profession/technical services (includes computer/software maint.)
	☐	Professional Services
	☐	Utilities (includes equipment installation and ongoing contracts)
	☐	Land, easements, ROW

7.		Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☐	Cooperative Purchasing:	Sec 4-3-90	
	☐	Open Market:	Sec. 4-3-40(c)	
	☐	Comparative Pricing:	Sec. 4-3-40(d)	
	☐	Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
	☐	Competitive Sealed Bid:	Sec.4-3-40(f)	(attach bid tab & advertisement)
	✔	Sole Source:	Sec. 4-3-40(a)	Browns Hill installed and maintains our SCADA system - no other vendor

8.		Authorization Required
	✔	City Manager
	☐	City Council

9.	Signatures		
	Position	**Signature**	**Date**
	Department Director	Robert P. Burns	7/12/2022
	City Manager		
	City Council Approval (meeting date)		
10.	**Purchase Order # assigned by Finance**		

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: July 20, 2022

Agenda Item #7.d.

Agenda Item Name:
Consider Approval for the Construction of West Second Street to Frontier Paving, Inc

Presenter:
Craig Spaulding, Civil Engineer

Item Description:
Consider Approval for the Construction of West Second Street to Frontier Paving, Inc

Recommended Action:
Move to approve construction services for West Second Street Improvements to Frontier Paving, Inc in the amount of $626,149.15.

Fiscal Impact:
N/A

Operational Impact:
This will increase maintenance to the downtown area.

Prior Board Motions:
N/A

Background Information:
This project was designed in 2014 and the West portion of Second Street was constructed but due to budget the other side was not. The City of Rifle recently received $150,000 from the CDOT Mainstreet Grant to fund the project which moved the project forward.

Executive Summary:
This project provides major improvements to the downtown area with 24% grant funding. Follow this link to view general construction documents for this project. https://www.rifleco.org/PacketAddendums

Notification Requirements:
N/A

Prepared By:
Craig Spaulding, Civil Engineer

Attachments:
1. Memo to CC re Award of Construction project to FPI_bgp

2. Bid tab
3. Bid Ranking
4. Low Bid Analysis
5. PURCHASE REQUEST-W Second St Imp_FPI 7-14-22

PUBLIC WORKS **INTEROFFICE MEMO**

To: Honorable Mayor Green & Councilors

From: Brian Prunty, Public Works Director

CC: Tommy Klein, City Manager

Date: July 14, 2022

Re: W. 2^{nd} Street Improvements Construction

Main Street Revitalization Grant awarded in May provided an opportunity for the City of Rifle address what is to be considered urban blight in the downtown area. Since Sno-White laundry service vacated the property in the 100 Block of W. 2^{nd} Street in the mid-2000's, it has sat vacant and unimproved. It should be considered one of the prime development spaces in the City of Rifle, but developers who have understood its potential, priced it to the point which prospective developers would be hard pressed to make it profitable. This grant gave us the opportunity to change the game.

With the grant, we were provided funds, which when applied to constructive rehabilitation, could help us extend the amazing shopping venues which are now Downtown Rifle and the Centennial Parkway (Wendy's) Rehabilitation. Very much to the credit of property owners of the north side of this roadway section – Johnson Construction, John Savage and Louis Koutsoubos, who have all improved the look of their properties, a project to improve drainage and the aesthetics of this Block has the potential of making this property attractive to potential developers. This is work that needs to be done regardless of whether the lot is developed due to poor asphalt, drainage, and virtually no landscaping. It does nothing to enhance the look of Rifle as one enters the downtown area.

The Grant valued at $150,000, while only 24% of the cost of this project, is money that we should consider important. With the changing economy, this money provides a much-needed boost to funds necessary for such work and allows us to make vital improvements to our city at a time that we are witnessing rampant increase of construction costs.

Frontier Paving Incorporated (FPI) has provided a reasonable bid of $569,226.50 with a second bidder coming in at $644,303.00. Even adding a contingency of 10% to FPI's bid, we have a total of $626,149.15, which is lower than the second bid. We are asking for your approval and award of this contract to FPI for their bid plus contingency.

BGP

ITEM NO.	SPEC. SECTION	DESCRIPTION	UNITS	ESTIMATED QUANTITY	UNIT PRICE ($)	AMOUNT
101		Mobilization	LS	1	$ 11,500.00	$ 11,500.00
102		Site containment: Erosion control BMP's	LS	1	$ 500.00	$ 500.00
104		LF of Trench	LF	500	$ 3.50	$ 1,750.00
105		Remove & export existing asphalt, depth varies	SF	19,265	$ 0.40	$ 7,706.00
106		Excavation Cut and Export to allow road base section	CY	714	$ 27.00	$ 19,265.00
107		Removal of Concrete Sidewalk	SF	260	$ 4.00	$ 1,040.00
108		Allowance: Saw cut Asphalt for phasing	lf	750	$ 1.25	$ 937.50
201		6" PVC C900, Class 305-psi, water service with tracer wire, cap,	LF	58	$ 130.00	$ 7,540.00
202		6" Gate Valve EA 1	EA	1	$ 3,000.00	$ 3,000.00
203		8" x 6" Tee EA 1	EA	1	$ 2,800.00	$ 2,800.00
204		8" Repair Coupler EA 1	EA	2	$ 1,200.00	$ 2,400.00
205		Adjust existing meter pit to match sidewalk grade: City Irrigation	EA	1	$ 200.00	$ 200.00
301		12" ADS N-12	LF	78	$ 135.00	$ 10,530.00
302		18" ADS N-12 LF	LF	341	$ 120.00	$ 40,920.00
303		Inlet, Type 1 (single grate) [owner supplied]	EA	1	$ 4,000.00	$ 4,000.00
304		Inlet, Type 2 (double grate) [owner supplied]	EA	1	$ 4,000.00	$ 4,000.00
305		Storm Manhole, grade rings or custom lid grouting [owner supplied]	EA	1	$ 4,000.00	$ 4,000.00
401		Asphalt, 4" depth (16,117 sq. ft.) includes West Ave patch	TON	436	$ 155.00	$ 67,580.00
402		Concrete: 6" Vertical Curb & 18" Gutter (both spill and catch gutter combined)	LF	775	$ 56.00	$ 43,400.00
403		concrete is CDOT Class D with fibermesh	SF	508	$ 34.00	$ 17,272.00
404		Concrete Sidewalk: 4" thick	SF	3,700	$ 14.50	$ 53,650.00
405		Cast Iron Landing Mats installed in ADA ramps	EA	15	$ 500.00	$ 7,500.00
406		Concrete Drainage Pan (6" thickness), 6' wide, #5 rebar @18" o.c. each way	LF	30	$ 215.00	$ 6,450.00
407		Concrete Drainage Pan (6" thickness), 3' wide, #5 rebar @18" o.c. each way	LF	12	$ 215.00	$ 2,580.00
408		Concrete Fillets, #5 rebar @ 18" o.c. each way	SF	376	$ 30.50	$ 11,468.00
409		Asphalt Trench Patching	ton	47	$ 205.00	$ 9,635.00
410		Road Base: CDOT Class 6 Aggregate	TON	610	$ 42.00	$ 25,620.00

411		Re-grade existing sub base, moisture treat, compact, proof roll	LS	1	$ 4,700.00	$ 4,700.00
501		Street Lights Type 1: Furnish and Install bases install fixtures owner supplied	EA	8	$ 2,100.00	$ 16,800.00
502		Street Lights Type 2: Furnish and Install bases install fixtures owner supplied	EA	2	$ 2,100.00	$ 4,200.00
503		Provide 1.25" dia conduit and wiring to each street light with sweeps as necessary:	LF	860	$ 25.75	$ 22,145.00
504		Planter box receptacle: Provide GFCI at each tree EA 9	EA	9	$ 230.00	$ 2,070.00
505		Provide 1.25" dia conduit to each GFCI outlet and wiring: 3 - #6THHN CU & 1 - #8 Grd LS	LF	860	$ 29.50	$ 25,370.00
506		Provide 120V wiring to sprinkler control box	LS	1	$ 850.00	$ 850.00
601		Relocate existing stop signs	EA	2	$ 685.00	$ 1,370.00
602		ADA Parking Signs	EA	2	$ 685.00	$ 1,370.00
603		Parking Signs: 2 Hour Parking Designation Signs	EA	2	$ 685.00	$ 1,370.00
604		Striping: 4" Wide White Parking Stalls & ADA Landing	LS	1	$ 525.00	$ 525.00
605		ADA Symbols: 60 mil plastic pavement marking	EA	2	$ 600.00	$ 1,200.00
606		Crosswalks: 60 mil plastic pavement marking	EA	3	$ 1,500.00	$ 4,500.00
607		Stop Bar: 60 mil plastic pavement marking	EA	2	$ 575.00	$ 1,150.00
608		Relocate existing notification sign and wood posts	EA	1	$ 340.00	$ 340.00
801		Trees: Skyline Honeylocust 2" caliper, BALL 2-4'' ABOVE FINISHED GRADE. LOCATE MAJOR ROOTS TO DETERMINE TOP OF ACTUAL ROOT BALL, TRUNK FLARE TO BE VISIBLE, wood mulch at base	EA	9	$ 800.00	$ 7,200.00
802		Furnish and install tree wells (2 within existing sidewalk)	EA	7	$ 8,700.00	$ 60,900.00
803		Appleblossom Carpet Rose, size 5 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	15	$ 185.00	$ 2,775.00

804		Gold Flame Spirea, size 5 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	10	$ 185.00	$ 1,850.00
805		Little Devil Ninebark, size 5 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	5	$ 185.00	$ 925.00
806		Blue Pincushion Flower, size 1 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	20	$ 80.00	$ 1,600.00

807		Feather Reed Grass, size 1 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	15	$ 80.00	$ 1,200.00
808		Johnson Blue Geranium, size 1 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	10	$ 80.00	$ 800.00
809		Kannah Creek Buckwheat, size 1 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	15	$ 80.00	$ 1,200.00
810		3" deep 3/4'' TAN Granite surfacing, includes weed barrier fabric	CY	8	$ 250.00	$ 2,000.00
811		Irrigation connection, backflow preventor, install new PRV and tee to supply existing and new, Hunter I-Core D controller, single zone vavle, all associated plumbing and wiring, furnished and installed	LS	1	$ 3,850.00	$ 3,850.00

812		Layout, furnish, and install 1" Class 250 PE irrigation piping in 4" conduit at minimum 2' depth, includes all fittings, trenching and backfill to 95% density	lf	600	$ 7.25	$ 4,350.00
		Irrigation and Planting Beds	EA	4	$ 140.00	$ 560.00
1101		Surveys: Construction Staking	LS	1	$ 12,225.00	$ 12,225.00
1102		Traffic Control and Traffic Control Plans	LS	1	$ 8,200.00	$ 8,200.00
1103		Pothole/Hydroex existing fiber optic lines & gas at storm drain an	LS	1	$ 3,100.00	$ 3,100.00
1104		Adjust Manhole Lids	Ea	3	$ 425.00	$ 1,275.00

Rank	Company	Total Bid	Percent Low Bid	Percent of Estimate
1	Frontier Paving	$ 569,226.50	100%	103%
2	Martinez Western	$ 644,303.00	113%	117%

				Frontier Paving		Engineers Est			
ITEM NO.	DESCRIPTION	UNITS	ESTIMATED QUANTITY	UNIT PRICE ($)	AMOUNT	UNIT PRICE ($)	AMOUNT	Bid Est %	Over/(Under)
101	Mobilization	LS	1	$ 11,500.00	$ 11,500.00	$ 10,000.00	$ 10,000.00	115%	$ 1,500.00
102	Site containment: Erosion control BMP's	LS	1	$ 500.00	$ 500.00	$ 6,280.00	$ 6,280.00	8%	$ (5,780.00)
104	Saw cut and remove existing asphalt for utillity installation per LF of Trench	LF	500	$ 3.50	$ 1,750.00	$ 2.00	$ 1,000.00	175%	$ 750.00
105	Remove & export existing asphalt, depth varies	SF	19,265	$ 0.40	$ 7,706.00	$ 0.10	$ 2,013.00	383%	$ 5,693.00
106	Excavation Cut and Export to allow road base section	CY	714	$ 27.00	$ 19,265.00	$ 18.47	$ 13,178.69	146%	$ 6,086.31
107	Removal of Concrete Sidewalk	SF	260	$ 4.00	$ 1,040.00	$ 4.00	$ 1,040.00	100%	$ -
108	Allowance: Saw cut Asphalt for phasing	lf	750	$ 1.25	$ 937.50	$ 2.00	$ 1,500.00	63%	$ (562.50)
201	6" PVC C900, Class 305-psi, water service with tracer wire, cap, and post extended to surface painted blue LF 58	LF	58	$ 130.00	$ 7,540.00	$ 114.00	$ 6,612.00	114%	$ 928.00
202	6" Gate Valve EA 1	EA	1	$ 3,000.00	$ 3,000.00	$ 2,500.00	$ 2,500.00	120%	$ 500.00
203	8" x 6" Tee EA 1	EA	1	$ 2,800.00	$ 2,800.00	$ 2,500.00	$ 2,500.00	112%	$ 300.00
204	8" Repair Coupler EA 1	EA	2	$ 1,200.00	$ 2,400.00	$ 1,500.00	$ 3,000.00	80%	$ (600.00)
205	Adjust existing meter pit to match sidewalk grade: City Irrigation connection EA 1	EA	1	$ 200.00	$ 200.00	$ 150.00	$ 150.00	133%	$ 50.00
301	12" ADS N-12	LF	78	$ 135.00	$ 10,530.00	$ 85.00	$ 6,630.00	159%	$ 3,900.00
302	18" ADS N-12 LF	LF	341	$ 120.00	$ 40,920.00	$ 95.00	$ 32,395.00	126%	$ 8,525.00
303	Inlet, Type 1 (single grate) [owner supplied]	EA	1	$ 4,000.00	$ 4,000.00	$ 2,000.00	$ 2,000.00	200%	$ 2,000.00
304	Inlet, Type 2 (double grate) [owner supplied]	EA	1	$ 4,000.00	$ 4,000.00	$ 2,000.00	$ 2,000.00	200%	$ 2,000.00
305	Storm Manhole, grade rings or custom lid grouting [owner supplied]	EA	1	$ 4,000.00	$ 4,000.00	$ 2,000.00	$ 2,000.00	200%	$ 2,000.00
401	Asphalt, 4" depth (16,117 sq. ft.) includes West Ave patch	TON	436	$ 155.00	$ 67,580.00	$ 130.00	$ 56,680.00	119%	$ 10,900.00
402	Concrete: 6" Vertical Curb & 18" Gutter (both spill and catch gutter combined)	LF	775	$ 56.00	$ 43,400.00	$ 28.00	$ 21,700.00	200%	$ 21,700.00
403	Concrete Driveways: 6" thick, #5 rebar @ 18" o.c. each way: All concrete is CDOT Class D with fibermesh	SF	508	$ 34.00	$ 17,272.00	$ 13.97	$ 7,096.76	243%	$ 10,175.24
404	Concrete Sidewalk: 4" thick	SF	3,700	$ 14.50	$ 53,650.00	$ 5.30	$ 19,610.00	274%	$ 34,040.00
405	Cast Iron Landing Mats installed in ADA ramps	EA	15	$ 500.00	$ 7,500.00	$ 650.00	$ 9,750.00	77%	$ (2,250.00)
406	Concrete Drainage Pan (6" thickness), 6' wide, #5 rebar @18" o.c. each way	LF	30	$ 215.00	$ 6,450.00	$ 185.00	$ 5,550.00	116%	$ 900.00
407	Concrete Drainage Pan (6" thickness), 3' wide, #5 rebar @18" o.c. each way	LF	12	$ 215.00	$ 2,580.00	$ 185.00	$ 2,220.00	116%	$ 360.00
408	Concrete Fillets, #5 rebar @ 18" o.c. each way	SF	376	$ 30.50	$ 11,468.00	$ 28.00	$ 10,528.00	109%	$ 940.00
409	Asphalt Trench Patching	ton	47	$ 205.00	$ 9,635.00	$ 190.00	$ 8,930.00	108%	$ 705.00
410	Road Base: CDOT Class 6 Aggregate	TON	610	$ 42.00	$ 25,620.00	$ 70.00	$ 42,700.00	60%	$ (17,080.00)
411	Re-grade existing sub base, moisture treat, compact, proof roll	LS	1	$ 4,700.00	$ 4,700.00	$ 15,000.00	$ 15,000.00	31%	$ (10,300.00)
501	Street Lights Type 1: Furnish and Install bases install fixtures owner supplied	EA	8	$ 2,100.00	$ 16,800.00	$ 1,000.00	$ 8,000.00	210%	$ 8,800.00
502	Street Lights Type 2: Furnish and Install bases install fixtures owner supplied	EA	2	$ 2,100.00	$ 4,200.00	$ 1,000.00	$ 2,000.00	210%	$ 2,200.00
503	Provide 1.25" dia conduit and wiring to each street light with sweeps as necessary:	LF	860	$ 25.75	$ 22,145.00	$ 40.00	$ 34,400.00	64%	$ (12,255.00)
504	Planter box receptacle: Provide GFCI at each tree EA 9	EA	9	$ 230.00	$ 2,070.00	$ 115.00	$ 1,035.00	200%	$ 1,035.00
505	Provide 1.25" dia conduit to each GFCI outlet and wiring: 3 - #6THHN CU & 1 - #8 Grd LS	LF	860	$ 29.50	$ 25,370.00	$ 40.00	$ 34,400.00	74%	$ (9,030.00)
506	Provide 120V wiring to sprinkler control box	LS	1	$ 850.00	$ 850.00	$ 1,200.00	$ 1,200.00	71%	$ (350.00)
601	Relocate existing stop signs	EA	2	$ 685.00	$ 1,370.00	$ 300.00	$ 600.00	228%	$ 770.00

602	ADA Parking Signs	EA	2	$ 685.00	$ 1,370.00	$ 600.00	$ 1,200.00	114%	$ 170.00
603	Parking Signs: 2 Hour Parking Designation Signs	EA	2	$ 685.00	$ 1,370.00	$ 600.00	$ 1,200.00	114%	$ 170.00
604	Striping: 4" Wide White Parking Stalls & ADA Landing	LS	1	$ 525.00	$ 525.00	$ 1,200.00	$ 1,200.00	44%	$ (675.00)
605	ADA Symbols: 60 mil plastic pavement marking	EA	2	$ 600.00	$ 1,200.00	$ 600.00	$ 1,200.00	100%	$ -
606	Crosswalks: 60 mil plastic pavement marking	EA	3	$ 1,500.00	$ 4,500.00	$ 1,200.00	$ 3,600.00	125%	$ 900.00
607	Stop Bar: 60 mil plastic pavement marking	EA	2	$ 575.00	$ 1,150.00	$ 500.00	$ 1,000.00	115%	$ 150.00
608	Relocate existing notification sign and wood posts	EA	1	$ 340.00	$ 340.00	$ 300.00	$ 300.00	113%	$ 40.00
801	Trees: Skyline Honeylocust 2" caliper, BALL 2-4'' ABOVE FINISHED GRADE. LOCATE MAJOR ROOTS TO DETERMINE TOP OF ACTUAL ROOT BALL, TRUNK FLARE TO BE VISIBLE, wood mulch at base	EA	9	$ 800.00	$ 7,200.00	$ 110.00	$ 990.00	727%	$ 6,210.00
802	Furnish and install tree wells (2 within existing sidewalk)	EA	7	$ 8,700.00	$ 60,900.00	$ 1,500.00	$ 10,500.00	580%	$ 50,400.00
803	Appleblossom Carpet Rose, size 5 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	15	$ 185.00	$ 2,775.00	$ 110.00	$ 1,650.00	168%	$ 1,125.00
804	Gold Flame Spirea, size 5 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	10	$ 185.00	$ 1,850.00	$ 110.00	$ 1,100.00	168%	$ 750.00
805	Little Devil Ninebark, size 5 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	5	$ 185.00	$ 925.00	$ 110.00	$ 550.00	168%	$ 375.00

806	Blue Pincushion Flower, size 1 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	20	$ 80.00	$ 1,600.00	$ 110.00	$ 2,200.00	73%	$ (600.00)
807	Feather Reed Grass, size 1 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	15	$ 80.00	$ 1,200.00	$ 110.00	$ 1,650.00	73%	$ (450.00)
808	Johnson Blue Geranium, size 1 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	10	$ 80.00	$ 800.00	$ 110.00	$ 1,100.00	73%	$ (300.00)
809	Kannah Creek Buckwheat, size 1 Gal, REMOVE UNSATISFACTORY MATERIAL(INCLUDING ROAD BASE, ASPHALT, CONCRETE AND TRASH) AND REMOVE FROM SITE. SOIL AMENDMENT IS TO CONSIST OF 50% GROUND WELL-AGED MANURE, 50% FINELY GROUND AND AGED WOOD CHIPS. AMENDMENT IS TO BE INCORPORATED WITH FERTILIZER BY TILLING AT THE RATE OF 6 CUBIC YARDS/1000 SF INTO ALL SHRUB AREAS, wood mulch at base	EA	15	$ 80.00	$ 1,200.00	$ 110.00	$ 1,650.00	73%	$ (450.00)
810	3" deep 3/4'' TAN Granite surfacing, includes weed barrier fabric	CY	8	$ 250.00	$ 2,000.00	$ 234.00	$ 1,872.00	107%	$ 128.00
811	Irrigation connection, backflow preventor, install new PRV and tee to supply existing and new, Hunter I-Core D controller, single zone vavle, all associated plumbing and wiring, furnished and installed	LS	1	$ 3,850.00	$ 3,850.00	$ 12,000.00	$ 12,000.00	32%	$ (8,150.00)
812	Layout, furnish, and install 1" Class 250 PE irrigation piping in 4" conduit at minimum 2' depth, includes all fittings, trenching and backfill to 95% density	lf	600	$ 7.25	$ 4,350.00	$ 27.34	$ 16,404.00	27%	$ (12,054.00)
1101	Surveys: Construction Staking	LS	1	$ 12,225.00	$ 12,225.00	$ 10,000.00	$ 10,000.00	122%	$ 2,225.00
1102	Traffic Control and Traffic Control Plans	LS	1	$ 8,200.00	$ 8,200.00	$ 87,905.30	$ 87,905.30	9%	$ (79,705.30)
1103	Pothole/Hydroex existing fiber optic lin	LS	1	$ 3,100.00	$ 3,100.00	$ 15,000.00	$ 15,000.00	21%	$ (11,900.00)

1104	Adjust Manhole Lids	Ea	3	$ 425.00	$ 1,275.00	$ 750.00	$ 2,250.00	57%	$ (975.00)
					$ 568,653.50		$ 552,719.75	103%	$ 15,933.75

CITY OF RIFLE
PURCHASE REQUEST

1.	Vendor Name NEW: W-9 attached ☐
	Frontier Paving, Inc.

2.	Vendor Address
	854 Bedrock Lane
	Rifle, CO 81650

3.	For the Purchase of (description)
	Construction of W Second St. Improvements

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	$626,149.15	$0	

5.	Dept. Name	General Ledger Acct #
	General Fund	Gen. Fund#

6.	Type of Purchase	
	x	Capital Construction
		Capital Construction – Change Order
		Capital Equipment
		Plant Equipment
		Materials, supplies, non-profession/technical services (includes computer/software maint.)
		Professional Services
		Utilities (includes equipment installation)
		Land, easements, ROW

7.	Purchasing Process Required	
		Cooperative Purchasing
		Open Market
		Comparative Pricing
		Request for Proposal (attach bid tab)
	x	Formal Bid (attach bid tab and advertisement)
		Single Source (attach an explanation)

8.	Authorization Required	
		City Manager
	x	City Council

9.	Signatures		
	Position	**Signature**	**Date**
	Department Director		
	City Manager		
	City Council Approval (meeting date)		
10.	**Purchase Order # assigned by Finance**		

General summary of purchasing ordinance (Section 4, Art. III)

TYPE OF CONTRACT	ESTIMATED AMOUNT	PROCESS	Purchase Order? Purchase Request?	**CITY COUNCIL APPROVAL REQUIRED?**
Capital Construction	< $5,000	Open Market (informal evaluation by) purchasing agent)	> $5,000 - PO	Yes if over $20,000 or for any amount from Capital Fund.
	$5,000-$20,000	Comparative Pricing (solicit quotes from 3) vendors/suppliers)	Purchase Request	
	$20,001-$100,000	Competitive Bid (see Code Sec 4-3-40)		
	> $100,000	Bonded Competitive Bid		
Capital Construction Change orders	< = 10% of approved contract	When total change orders to date are < 10% - Dept Head or City Manager Approval	Purchase Request	Yes if total change orders to date are greater than 10%
	> 10% of approved contract			
Capital Equipment	< $5,000	Open Market (informal evaluation by) purchasing agent)	> $5,000 - PO	Yes if over $20,000 or for any amount from Capital Fund.
	$5,000-$20,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	> $20,000	Competitive Bid (see Code Sec 4-3-40)		
Plant Equipment Replacement (purchases necessary for replacement of existing equipment that is component part of any water, wastewater, or physical plant)	< $7,500	Open Market (informal evaluation by purchasing agent)	> $5,000 - PO >= $5,000 - Purchase Request	Yes if over $75,000
	$7,500-$75,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	>$75,000	Competitive Bid (see Code Sec 4-3-40)		
Materials, Supplies, Non-Professional Services and Technical Services (including software/hardware maintenance technical services)	< $10,000	Open Market (informal evaluation by purchasing agent)	> $5,000 - PO >= $5,000 - Purchase Request	Yes if over $20,000
	>$10,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
Professional Services (note- process for appointed positions such as auditor, attorney, engineer, or municipal judge to be determined by Council)	< $25,000	Open Market (informal evaluation by purchasing agent)	All - Purchase Request	Yes if anticipated to exceed $25,000 per year to a single vendor
	> = $25,000	Written requests for written proposals must be sent to at least 3 firms or individuals		
Utilities including installation of equipment (purchases to secure utility services such as natural gas, electricity, local telephone, water, or sewer)	any amount	Single Source (negotiations, where appropriate, after good faith determination that only one viable source exists in relevant supply area - keep records for one year)	> $5,000 - PO >= $5,000 - Purchase Request	No
Real Property Interest (including easements and rights of way)	any amount	Single Source (see above)	> $5,000 - PO >= $5,000 - Purchase Request	Yes if over $5,000.

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: July 20, 2022

Agenda Item #7.e.

Agenda Item Name:
Consider Funding for Garfield Clean Energy

Presenter:
Tommy Klein, City Manager

Item Description:
Consider Funding for GCE

Recommended Action:
Approve funding for the Garfield Clean Energy Collaborative in the amount of $10,000 from the Administration Budget.

Fiscal Impact:
If approved, funding will originate from the 2022 Administration Budget in the amount of $10,000.

Operational Impact:
None

Prior Board Motions:
None

Background Information:
The Garfield Clean Energy Collaborative provided a presentation to Council at the July 6th meeting. At that time, we requested additional information. GCE provided a letter detailing deliverables and services. Please see the attachment.

Executive Summary:
Please see the memo.

Funding will originate from the Administration Budget from the Professional Services Account. The Communications Board has made progress on objectives (creating a communications strategy) that we planned to hire a consultant to complete in 2022 for an estimated $30,000. Deficit spending is not required to support GCE at the $10,000 level.

Notification Requirements:
None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. 7-14-22 GCE - Rifle memo

To: Mayor Green and Rifle City Council

From: Garfield Clean Energy Collaborative

Date: July 12, 2022

Re: **Follow up to July 6 GCE presentation - 2022 GCE partnership fee**

Thank you for the opportunity to provide an update on Garfield Clean Energy programs and services at your July 6 Rifle City Council meeting. As mentioned at the last meeting, the City of Rifle was a key founding member for the Garfield Clean Energy Collaborative and an inspiring leader on solar energy implementation.

Per Rifle Council direction, this memo provides additional information on what could be accomplished in 2022 if the City of Rifle is interested in re-engaging with Garfield Clean Energy as an active partner including membership fee.

Deliverables/Services for 2022:

- Review of rate change assessment for Xcel accounts to save the City of Rifle on energy costs.
- Begin process of reviewing solar PPA contracts and determining options for buy-out.
- Reestablish the live data feed in order to ensure renewable energy systems are fully functioning and benefiting the City of Rifle.
- Gather three years of utility bill data for key city accounts that have the highest energy bills to re-establish energy cost tracking and method for ongoing energy cost management; get city-owned facilities into the GCE EnergyCAP data tracking system.
- Continue to provide energy efficiency/ renewable energy advice and coaching on rebates and incentives to homes and businesses in Rifle. (This service to Rifle residents and businesses has been ongoing – see cumulative results to date attached to this memo.)
- Assist with any additional electric vehicle charging station grants and opportunities; EV and other mobility funding opportunities.
- Ongoing promotion and media coverage of Rifle solar and energy efficiency case studies and successes.

Proposed membership fee for 2022:

The Garfield Clean Energy Board finance committee has recommended a $10,000 request to the City of Rifle for GCE membership. For more background, please see the chart below of GCE budget and member contribution amounts over a 10 year period.

Residential energy efficiency summary	2010 - 2022
Home energy assessments	58
Energy efficiency retrofits completed, by household	77
*CARE Program participants (income-qualified)	32
Total retrofit project investments, incl. CARE	$330,676
Rebates paid for retrofit projects	$121,735
Estimated total annual energy cost savings	$30,718
Residential Revolving Loan Fund borrowers	5
Solarize projects, total investment	$57,318

* Does not include energy savings from 94 weatherized units at Rifle Creek Apartments.

Commercial energy efficiency summary	2010 - 2022
Energy efficiency retrofits completed, by site	42
2014-2022 Building energy walkthroughs	53
Total retrofit project investments	$939,415
Rebates paid for retrofit projects	$308,676
Estimated annual energy savings	$91,592

Garfield Clean Energy Partnership Funding - see notes below

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Garfield County	155,000	255,000	155,000	180,000	150,000	150,000	150,000	160,000	170,000	150,000	150,000
Parachute	1,000	1,000	1,000	2,500	1,500	1,500	1,500	1,500	2,000	2,000	2,000
Rifle	38,000	38,000	30,150	3,000	3,000	3,000	3,000	3,000	3,000	0	0
Silt	2,500	2,500	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
New Castle	13,000	13,000	15,500	15,500	17,500	17,500	17,500	17,500	7,500	7,500	7,500
Glenwood Springs	43,000	43,000	43,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Carbondale	25,000	85,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Library District	5,000	5,000	5,000	0	0	0	0	0	0	0	0
RFTA	20,000	20,000	27,500	25,000	25,000	25,000	30,000	30,000	30,000	30,000	30,000
Colorado Mountain College	29,000	29,000	29,000	30,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Holy Cross											10,000
Subtotal	**$331,500**	**$491,500**	**$334,150**	**$329,000**	**$305,000**	**$305,000**	**$310,000**	**$320,000**	**$320,500**	**$297,500**	**$307,500**
Grants from partners											
Garfield County Re-energize											$150,000

Notes:
Carbondale 2013 amount had major increase due to start of programs that initially had funding flow through GCE; later determined to keep it local.
Both GWS and Carbondale put additional funding into accelerated local programs, including local rebates and grants; this funding complements GCE.

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: July 20, 2022

Agenda Item #8.a.

Agenda Item Name:
Report to City Manager

Presenter:
Tommy Klein, City Manager

Item Description:
Staff report on notable tasks completed within the individual departments.

Recommended Action:
No action necessary

Fiscal Impact:
N/A

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
N/A

Executive Summary:
Work Report to City Manager
07/15/2022

Notification Requirements:
N/A

Prepared By:
Alexis Ramirez, Deputy City Clerk

Attachments:
1. Report to City Manager 07.15.2022

WORK REPORT TO CITY MANAGER

07.15.2022

PIO

- Continuing updates on website and social media on local issues and citizen concerns. Construction updates and questions are the hot topics of the summer! ☺

COURT

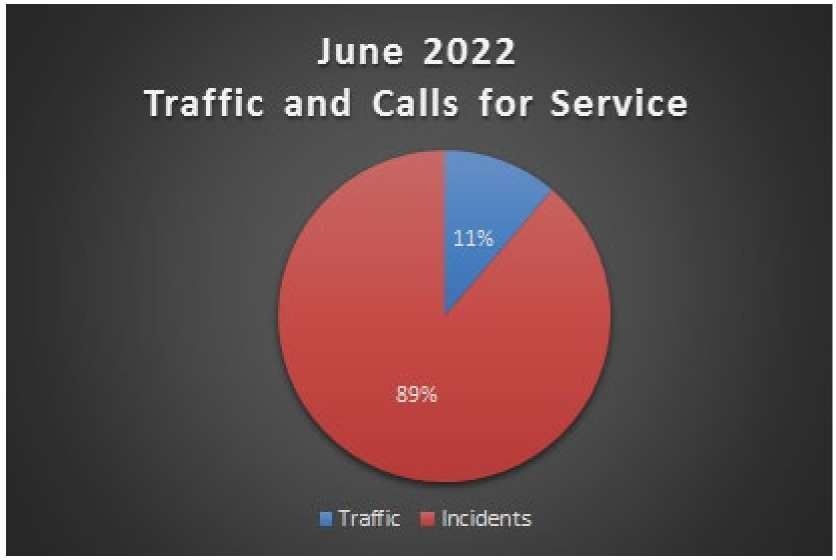
- Handled 72 adult cases and 10 juvenile cases on July 6 court day.
- Held 8 telephone hearings with inmates in custody including two over the holiday weekend.

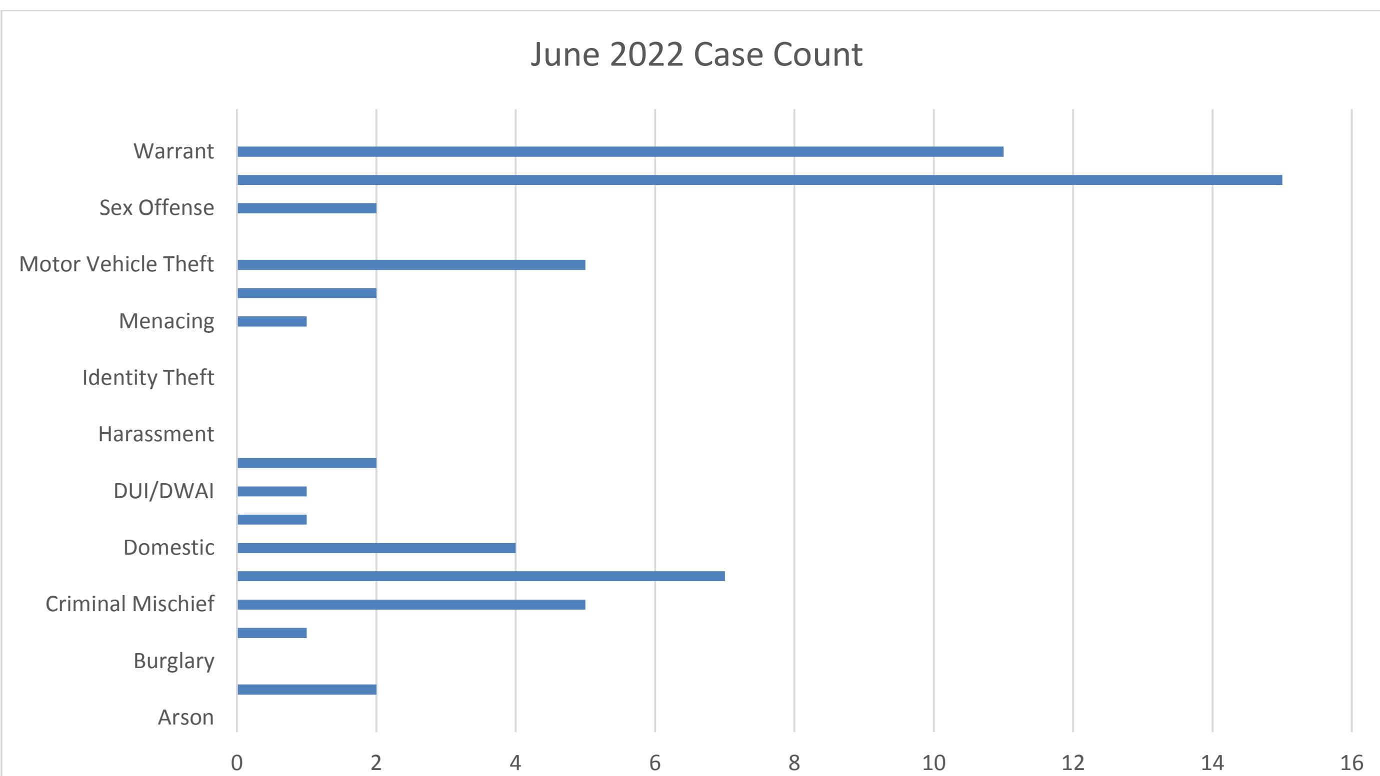
POLICE

- The Police Department is currently down one F/T police officer position and one Executive Assistant position. We have a hiring process scheduled for the Executive Assistant position on July 8th. We are still confirming a hiring process date for police applications we have received thus far.
- We have 3 trainee officers currently in Field Training and due to be on their own in early August. These trained officers will fulfill some vacancies we have been experiencing for several months.
- Kallie McCain, who has been serving as a CSO temporarily will be leaving to attend the Peace Officers Academy at CMU in August. She will be reporting back to the police department this fall and entering the Rifle Police Department Field Training program.
- Please see the below charts for June 2022 Stats showing the types of cases/calls we handled during the month of June.
- We are waiting on news on a Body Worn Camera grant request that has passed initial stages.
- A grant application was submitted to hire two additional officers, one of them assigned to patrol and one assigned as a School Resource Officer. We are hoping to hear on the award status soon!

June Cases	
Case Type	**Count**
Arson	0
Assault	2
Burglary	0
Child Abuse	1
Criminal Mischief	5
Criminal Trespass	7
Domestic	4
Drugs	1
DUI/DWAI	1
Fraud/Forgery	2
Harassment	0
Homicide	0
Identity Theft	0
Kidnapping/Hostage	0
Menacing	1
Missing Person	2
Motor Vehicle Theft	5
Robbery	0
Sex Offense	2
Theft	15
Warrant	11
Weapon Violation	0

June Calls	
Calls	**Count**
Traffic	146
Incidents	1156





PUBLIC WORKS

- 0.5 MG Airport Water Tank: Awarded – scheduled for construction – August 1
- I-70 Exit 90 Gateway Beautification: construction in progress – 95% complete.
  After this week, we'll conduct a Punch List Walk-thru, approve the finish grade, and followed by hydro-seeding.
- RFQ's for 5th Street and Ute Avenue, Railroad Ave 5th to 9th Street, & Morrow Dr./Tripp Dr./Whiteriver Ave. are pushed to July 2022 for release; pursuing Fall DOLA grant opportunity for 5th Street & Ute Ave Improvements design and construction – Spring 2023 construction.
- Planning for Paradise Island cleanup – targeting a September 2022 work schedule.
- In-house designs: awarded; scheduled for construction accordingly.
  - Cemetery Roadway Improvements: first week of September
  - Airport Road - East Improvements: first week of September
  - W. 7th Street Repair – first week of September
  - Re-surface of the 9th Street Bridge – mid-August
- 100 Block of W. 2nd Street Rehab: Bid Award – July 20, 2022
- Whiteriver Roundabout: Kick-off meeting with CDOT (July 7, 2022) with Michael Konn of CDOT; Kick-off meeting with Design team (KLJ) – 7/19/2022.

The following are CIP projects currently under construction:

- Railroad Avenue Rehabilitation project: awaiting action by Sage Telecommunications to begin work for concrete repair of alley scheduled for July
  12; Martinez Western is scheduled to begin surface repair July 18; Punch List work 95% complete.
- I-70 Exit 90 Gateway Improvements: working on landscaping and lighting; project substantially complete July 15, 2022.
- Crack-sealing contract: 100% complete.

FLEET

- Enterprise Fleet Mgmt. (EFM) is assisting in planning to meet our 2022/2023 vehicle needs.
- Placed in service Can-Am side-by-side sprayer
- Out for bid on BidNet: Heavy plow truck and track-steer loader

OPERATIONS & MAINTENANCE

- Crew performed base preparation for work in restoring the concrete features at Willow Creek Subdivision by Tally Ho Construction. Installed asphalt millings as a temporary surface ahead of paving this Fall.

Two weeks look-ahead

- Closeout and acceptance of 3rd Street and Railroad Improvement project work; addressing some warranty issues.
- Development inspection and management of the following:
  - North Pasture, Filing VII
  - Wapiti Commons (Habitat for Humanity)
  - I-70 Exit 90 Gateway acceptance and closeout
  - Last Chance Commons

Agenda Item #10.a.

Agenda Item Name:
Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees - (Review of Municipal Judge and City Prosecutor).

Presenter:
Jim Neu

Item Description:
N/A

Recommended Action:
N/A

Fiscal Impact:
N/A

Operational Impact:
N/A

Prior Board Motions:
N/A

Background Information:
N/A

Executive Summary:
N/A

Notification Requirements:
N/A

Prepared By:
Misty Williams, City Clerk

Attachments:
None