



CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

August 17, 2022
7:00 PM
202 Railroad Avenue, Rifle, CO

6:00 PM - Workshop Meeting

Discussion and Review

- a. Discussion to Amend Building Code to Require EV Charging Stations in Residential Construction
- b. Employee Compensation Study Recommendations

7:00 PM - Regular Meeting

- 1. **Call to Order**
- 2. **Pledge of Allegiance**
- 3. **Roll Call**
- 4. **Public Comment** *(maximum time permitted for Public Comment is 3 minutes per person)
- 5. **Consent Agenda**
 - 5.a. Consider Minutes of the August 3, 2022, Regular Meeting
 - 5.b. Consider Liquor License Renewal for Dillon Companies LLC, dba City Market #43
 - 5.c. Consider Exempting State Delivery Fee and Bag Fee from Sales & Use Tax Code - Ordinance No. 16, Series of 2022 - 2nd Reading
 - 5.d. Consider Amending Section 12.2 of the City of Rifle Home Rule Charter Setting Ballot Measure for Franchises - Ordinance No. 17, Series of 2022 - 2nd Reading
- 6. **Action, if any, on Workshop Items**
- 7. **Presentation**
 - 7.a. Receive Proposal from the Middle Colorado Watershed Council

8. Regular Agenda

- 8.a.** Resolution No. 8, Series of 2022 - Consider Approval of Palomino Park - Final Plat - Block 8 Lot 8 - Triplex Subdivision
- 8.b.** Resolution No. 9, Series of 2022 - Consider the Reappointment of Victor Zerbi as Rifle Municipal Judge and Amanda Maurer as Assistant Municipal Judge for a 2-Year Term
- 8.c.** Consider Approving Employee Compensation Plan - Resolution No. 10, Series of 2022

9. Administrative Reports

- 9.a.** Report to City Manager

10. Comments from Mayor and Council

11. Adjournment



Agenda Item #a.

Agenda Item Name:

Discussion to Amend Building Code to Require EV Charging Stations in Residential Construction

Presenter:

Sean Strode

Item Description:

Discussion to Amend Building Code - Require EV Charge Capability

Recommended Action:

None

Fiscal Impact:

Estimates for installation of charging stations for new residential construction is approximately \$150. Installation in an already completed home varies between \$500 and \$800.

Operational Impact:

None

Prior Board Motions:

None - Mentioned during the July 20, 2022, Council Comments.

Background Information:

Councilor Strode requested a workshop item to discuss a new residential construction requirement. Specifically, he wants to address EV charging capability for new residential construction.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

None



Agenda Item #b.

Agenda Item Name:

Employee Compensation Study Recommendations

Presenter:

Graves Consulting
Eric Marburger
Alicia Miller

Item Description:

Receive Information about 2022 Market Salary Study Results and Recommendations

Recommended Action:

Receive Compensation Study Results, move to approve recommended pay plan in Regular Meeting

Fiscal Impact:

\$153,000 for implementation. Continued annual cost associated with employee progression through grade levels, will be reflected during annual budget process

Operational Impact:

It is believed that this proposed pay plan will support staff retention

Prior Board Motions:

Council has approved previously recommended pay plans

Background Information:

Eric Marburger and Alicia Miller initially presented an overview of the process to Council in April

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Tommy Klein, City Manager

Attachments:

1. Council Presentation August 2022
2. 2022 General Governmental Pay Scale

3. 2022 Law Enforcement Pay Scale 2022



2022 Compensation Study Results and Recommendations

Summer 2022

Background

- ◆ In Spring of 2022, the City hired Graves Consulting to conduct a market analysis and to make recommendations to the pay structure and practices of the City
- ◆ Alicia Miller and Eric Marburger were assigned to the project
- ◆ Alicia and Eric met with all Department Heads to understand the City's positions in order to match them appropriately
- ◆ Presented project overview to City Council in April

Project Intent & Scope

Intent: To assist the City in becoming an Employer of Choice by ensuring that the compensation system allows the City to recruit and retain top talent and ensuring employees are paid competitively relative to market all while maintaining internal equity, providing career opportunities and complying with the Colorado Equal Pay for Equal Work Act.

Scope: Provide recommendations to update the City's Pay Structure based on current, statistically valid market data - including recommendations for implementation and ongoing maintenance

Methodology

- ◆ The City supplied:
 - ◆ All current City job descriptions
 - ◆ Current pay plan, compensation practices, and procedures
 - ◆ Demographic and census data
- ◆ With this data, Graves:
 - ◆ Conducted a Pay Equity Analysis per the Equal Pay for Equal Work Act
 - ◆ Held meetings with all Department Heads to review process, discuss areas of concern and to gained an understanding of the City's positions and responsibilities and departmental needs
 - ◆ Reviewed the current wage structure and classification system
 - ◆ Confirmed the City's Definition of Market
 - ◆ Extracted market data from existing wages surveys
 - ◆ Developed new pay structures

Methodology

Job Matching and Data Analysis

- ◆ We matched over 90% of City positions with market
- ◆ Aged market data to ensure its relevance going forward
- ◆ Added career ladders in some areas
- ◆ Restructured pay scales for General Government and Police

Pay Structures and Grades

- ◆ We developed the pay structures to be market based and to provide reasonable advancement opportunities.
- ◆ Each grade has a 35% pay spread.
- ◆ There is an 8% difference between each grade
- ◆ Steps are larger at the beginning of one's career then slow down at the higher end
- ◆ Police Steps are larger to reflect the Law Enforcement market

Proposed Pay Scale for General Government

2025-2026											
2025-2026											
		5%		5%		4.5%		4%		3%	
Grade	Minimum	A	B	C	D	E	F	G	Maximum		
200	\$ 33,280	\$ 34,944	\$ 36,691	\$ 38,342	\$ 39,876	\$ 41,072	\$ 42,304	\$ 43,574	\$ 44,881		
300	\$ 35,942	\$ 37,740	\$ 39,626	\$ 41,410	\$ 43,066	\$ 44,358	\$ 45,689	\$ 47,059	\$ 48,471		
400	\$ 38,818	\$ 40,759	\$ 42,797	\$ 44,722	\$ 46,511	\$ 47,907	\$ 49,344	\$ 50,824	\$ 52,349		
500	\$ 41,923	\$ 44,019	\$ 46,220	\$ 48,300	\$ 50,232	\$ 51,739	\$ 53,291	\$ 54,890	\$ 56,537		
600	\$ 45,277	\$ 47,541	\$ 49,918	\$ 52,164	\$ 54,251	\$ 55,878	\$ 57,555	\$ 59,281	\$ 61,060		
700	\$ 48,899	\$ 51,344	\$ 53,911	\$ 56,337	\$ 58,591	\$ 60,349	\$ 62,159	\$ 64,024	\$ 65,945		
800	\$ 52,811	\$ 55,452	\$ 58,224	\$ 60,844	\$ 63,278	\$ 65,177	\$ 67,132	\$ 69,146	\$ 71,220		
900	\$ 57,036	\$ 59,888	\$ 62,882	\$ 65,712	\$ 68,340	\$ 70,391	\$ 72,502	\$ 74,677	\$ 76,918		
1000	\$ 61,599	\$ 64,679	\$ 67,913	\$ 70,969	\$ 73,808	\$ 76,022	\$ 78,303	\$ 80,652	\$ 83,071		
1100	\$ 66,527	\$ 69,853	\$ 73,346	\$ 76,646	\$ 79,712	\$ 82,104	\$ 84,567	\$ 87,104	\$ 89,717		
1200	\$ 71,849	\$ 75,441	\$ 79,214	\$ 82,778	\$ 86,089	\$ 88,672	\$ 91,332	\$ 94,072	\$ 96,894		
1300	\$ 77,597	\$ 81,477	\$ 85,551	\$ 89,400	\$ 92,976	\$ 95,766	\$ 98,639	\$ 101,598	\$ 104,646		
1400	\$ 83,805	\$ 87,995	\$ 92,395	\$ 96,552	\$ 100,415	\$ 103,427	\$ 106,530	\$ 109,726	\$ 113,017		
1500	\$ 90,509	\$ 95,035	\$ 99,786	\$ 104,277	\$ 108,448	\$ 111,701	\$ 115,052	\$ 118,504	\$ 122,059		
1600	\$ 97,750	\$ 102,637	\$ 107,769	\$ 112,619	\$ 117,124	\$ 120,637	\$ 124,256	\$ 127,984	\$ 131,824		
1700	\$ 105,570	\$ 110,848	\$ 116,391	\$ 121,628	\$ 126,493	\$ 130,288	\$ 134,197	\$ 138,223	\$ 142,369		
1800	\$ 114,015	\$ 119,716	\$ 125,702	\$ 131,359	\$ 136,613	\$ 140,711	\$ 144,933	\$ 149,281	\$ 153,759		
1900	\$ 123,137	\$ 129,293	\$ 135,758	\$ 141,867	\$ 147,542	\$ 151,968	\$ 156,527	\$ 161,223	\$ 166,060		
2000	\$ 132,988	\$ 139,637	\$ 146,619	\$ 153,217	\$ 159,345	\$ 164,126	\$ 169,049	\$ 174,121	\$ 179,344		

Proposed Pay Scale for Police

		5.5%	5.0%	4.5%	4.5%	4.5%	4.0%	4.0%
<u>Grade</u>	<u>Minimum</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>Maximum</u>
PD 300	\$ 61,100	\$ 64,461	\$ 67,684	\$ 70,729	\$ 73,912	\$ 77,238	\$ 80,328	\$ 83,541
PD 400			\$ 72,004	\$ 75,244	\$ 78,630	\$ 82,169	\$ 85,455	\$ 88,873
PD 500			\$ 79,980	\$ 83,579	\$ 87,340	\$ 91,270	\$ 94,921	\$ 98,718

Placing Positions and Employees

- ◆ Each position* was placed into the new structure based on market data, the required experience, education, and training and internal equity.
 - ◆ The Market Rate for most positions is near Step D
- ◆ Each employee was placed at the step in the new grade that is closest to, but no lower than their current pay rate.
 - ◆ All but two employees will receive some level of pay increase. These vary from less than \$50 to over \$3,000.
 - ◆ Average increase is \$1,302
 - ◆ For FT employees receiving less than a \$1,000 increase, we are recommending providing a bonus to allow every employee to receive at least \$1,000 upon implementation
 - ◆ Approximate cost of this implementation is \$157,000

* Only exception is the City Manager

Additional Considerations

- ◆ Employees will be able to advance annually beyond the Market Rate up to the grade maximum
 - ◆ This means additional, annual pay increases must be budgeted
- ◆ The City may wish to consider bonuses:
 - ◆ In consideration of other agencies providing “off-cycle” pay increases
- ◆ Once adopted, the City can increase the new pay scales (and all employee pay rates) as the market shifts.
- ◆ Updates to the pay structures can be done annually or bi-annually
- ◆ With the new structures in place, revamping the City’s pay practices and performance evaluation process can take place

Benefits Overview

We focus on 3 fringe benefits: Health plans, Retirement plans and Paid Time Off and compare them to the Employers Council Public Agencies.

- ◆ **Health Plan:** Competitive with market
 - ◆ Overall costs are in line and cost sharing is employee friendly
 - ◆ Two types of Plans - PPO & HDHP
- ◆ **Retirement:** Competitive with market
 - ◆ Police plan is slightly higher than average
 - ◆ General government plan slightly below average
 - ◆ Two plans offered: 401a & 457b voluntary plan
- ◆ **Paid Time Off:** Competitive with market:
 - ◆ Holidays, Vacation and Sick Leave are all slightly above average

Summary

- ◆ New pay scales will allow employees to move through their pay grade annually, until the grade maximum is reached
- ◆ New position levels should allow for additional promotional opportunity
- ◆ Pay structures are market based with a sensitivity to internal equity, easy to maintain and positions can be adjusted as they grow in scope or as City services expand
- ◆ Budget impact of roughly 2.25% of payroll
 - ◆ Includes placement of all employees in the new system and “catch-up” bonuses for any employee who’s pay increase is less than \$1,000.
- ◆ Primary benefits are in line with the Colorado public sector market



Questions?

Proposed Pay Scale for General Government

<u>Grade</u>	<u>Minimum</u>	5% <u>A</u>	5% <u>B</u>	4.5% <u>C</u>	4% <u>D</u>	3% <u>E</u>	3% <u>F</u>	3% <u>G</u>	3% <u>Maximum</u>
200	\$ 33,280	\$ 34,944	\$ 36,691	\$ 38,342	\$ 39,876	\$ 41,072	\$ 42,304	\$ 43,574	\$ 44,881
300	\$ 35,942	\$ 37,740	\$ 39,626	\$ 41,410	\$ 43,066	\$ 44,358	\$ 45,689	\$ 47,059	\$ 48,471
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1400	\$ 83,805	\$ 87,995	\$ 92,395	\$ 96,552	\$ 100,415	\$ 103,427	\$ 106,530	\$ 109,726	\$ 113,017
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2000	\$ 132,988	\$ 139,637	\$ 146,619	\$ 153,217	\$ 159,345	\$ 164,126	\$ 169,049	\$ 174,121	\$ 179,344

City of Rifle
 2022 Compensation Study
 Graves Consulting
 ESM/AKM 7/5/22 and 7/16/22, 7/28/22

Proposed Pay Scale for Sworn Police Personnel

<u>Grade</u>	<u>Minimum</u>	5.5% <u>A</u>	5.0% <u>B</u>	4.5% <u>C</u>	4.5% <u>D</u>	4.5% <u>E</u>	4.0% <u>F</u>	4.0% <u>Maximum</u>	
PD 300	\$ 61,100	\$ 64,461	\$ 67,684	\$ 70,729	\$ 73,912	\$ 77,238	\$ 80,328	\$ 83,541	Police Officer
PD 400			\$ 72,004	\$ 75,244	\$ 78,630	\$ 82,169	\$ 85,455	\$ 88,873	Corporal
PD 500			\$ 79,980	\$ 83,579	\$ 87,340	\$ 91,270	\$ 94,921	\$ 98,718	Sergeant



Agenda Item #5.a.

Agenda Item Name:

Consider Minutes of the August 3, 2022, Regular Meeting

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Minutes of the August 3, 2022, Regular Meeting

Recommended Action:

Move to approve the minutes of the August 3, 2022, City Council Regular Meeting

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Minutes of the August 3, 2022, Regular Meeting

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. 08.03.2022 DRAFT Minutes



RIFLE CITY COUNCIL

REGULAR MEETING

August 3, 2022

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Ed Green.

Present at Roll Call:

Mayor Ed Green, Councilor Brian Condie, Council Clint Hostettler, Councilor Alicia Gresley, Councilor Sean Strode, Councilor Chris Bornholdt and Councilor Joe Carpenter.

Roll Call: Yes - Joe Carpenter, Alicia Gresley, Ed Green, Brian Condie, Chris Bornholdt, Clint Hostettler, and Sean Strode.

No - None.

Others Present:

City Manager Tommy Klein, City Clerk Misty Williams, City Attorney Jim Neu, Rifle Community Television (RCTV) Michael Churchill, Public Works Director Brian Prunty, Parks & Recreation Assistant Director Austin Rickstrew, Civil Engineer Craig Spaulding, Utility Director Robert Burns, Chief of Police Debra Funston, Planning Director Patrick Waller, Owner of Gumption Trailworks Aaron Mattix, Parks and Recreation Advisory Board Representative's - Annie MacGregor, Kevin Kelley, Trudy Lowery, Sara Brainard, Planning and Zoning Representatives -Brian Dow, Sharon Pettinger, Treonna Villaseñor, Dustin Marantino, Azi Marantino and Charlotte Squires.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

- A. Consider Minutes of the July 20, 2022, Regular Meeting
- B. Consider Liquor License Renewal for GMT Investments, LLC dba Black Bear Liquors
- C. Consider Liquor License Renewal for City of Rifle dba Ute Theater and Events Center
- D. Consider Amending Sections 10-8-20 and 10-8-140 of the Rifle Municipal Code setting forth the Municipal Offense of unlawful use or possession of a controlled substance – Ordinance No.1 5, Series of 2022 – 2nd Reading.

Councilor Sean Strode moved to approve Consent Agenda Items A, B, C, and D; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Ed Green, Brian Condie, Clint Hostettler, Alicia Gresley, Joe Carpenter, Chris Bornholdt, Sean Strode.

No – None.

PRESENTATION

Recognition of Sharon Pettinger's Service on Planning Commission

Planning Director Patrick Waller and Planning and Zoning Commission representatives presented Sharon Pettinger with a recognition plaque for her 12 years of service. Sharon Pettinger has submitted her resignation to the City of Rifle Planning Commission effective July 31, 2022. Planning and Zoning Commission representatives commend her for her dedication in seeking a better future for the City of Rifle throughout her years of service.

REGULAR AGENDA

Consider Approval of Asbestos Abatement at Old Water Treatment Plant

Utility Director Robert Burns presented request of asbestos abatement at the old water treatment plant. He stated this is the next step in the process after having the old plant taken offline in 2017 and disposing of equipment and property. Staff recommends approval of request in the amount of \$39,955.93 to ECOS Environmental.

Councilor Clint Hostettler moved to approve asbestos removal to ECOS Environmental in the amount of \$39,955.93; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Sean Strode, Brian Condie, Joe Carpenter, Chris Bornholdt, Clint Hostettler, Alicia Gresley and Ed Green.

No – None.

Consider Approval of the Purchase Order for Grand Hogback Trail System

Planning Director Patrick Waller presented request of approval of the purchase order for Grand Hogback Trail system. The City of Rifle and partners were awarded a CPW non-motorized grant in the amount of \$160,000 for the buildout of the Grand Hogback Trail System. The 2021 budget identified in the grant request was developed in collaboration with Roaring Fork Mountain Bike Association (RFMBA) and estimated that full build-out of the trails could be completed for \$270,000. Installation of a permanent toilet at the trailhead was estimated to be \$30,000 and \$5,000 was reserved for Trail and Trailhead signage. Staff only received one bid for the build-out of the trails. The submitted bid was \$360,095, an increase of \$90,095 from the original estimate. The bid was reviewed by Roaring Fork Mountain Bike Association Staff and determined to be acceptable based on current market conditions and unknowns associated with the trail construction. Based on the increased price received on the trail construction bid, Staff is recommending a decrease in scope as proposed. He stated this phase of construction would result in an additional 8.31 miles of trail with 2.51 miles pending. Staff recommends that Council approve construction services for Grand Hogback Trail System Improvements to Gumption Trailworks in the amount of \$265,006.

Planning Director Patrick Waller and Owner of Gumption Trailworks Aaron Mattix answered questions for council.

Councilor Clint Hostettler moved to approve construction services for Grand Hogback Trail System improvements to Gumption Trail works in the amount of \$265,006.00; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Brian Condie, Ed Green, Alicia Gresley, Sean Strode, Joe Carpenter, Chris Bornholdt, and Clint Hostettler.

No – None.

Consider Exempting State Delivery Fee and Bag Fee from Sales & Use Tax Code – Ordinance No. 16, Series of 2022 – 1st Reading

City Attorney Jim Neu presented the exemption request on the new State Delivery Fee and Bag Fee from Sales & Use Tax Code – Ordinance No. 16, Series of 2022 – 1st Reading. As part of a transportation package in 2021, the Colorado State Legislature passed SB 21-260 that imposed a \$0.27 delivery fee on most transactions that are delivered to residences to generate state revenue for road improvements, transit projects and electric vehicle programs. CML convened a meeting of its Sales Tax Simplification Committee to find uniformity and recommended that municipalities specifically exempt the fee in their sales tax code so there is no ambiguity. Staff recommends approval of exempting the State Delivery Fee and Bag Fee from Sales & Use Tax Code – Ordinance No. 16, Series of 2022 – 1st Reading.

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO
AMENDING SECTIONS 4-2-120 AND 4-2-220 OF THE RIFLE
MUNICIPAL CODE TO ESTABLISH AN EXEMPTION FROM SALES
AND USE TAX FOR CERTAIN RETAIL DELIVERY FEES AND
CARRYOUT BAG FEES ENACTED BY THE STATE OF COLORADO

Councilor Sean Strode moved to exempt the state of CO delivery fee and bag fee from the Sales & Use Tax Code – Ordinance No. 16, Series of 2022 on first reading as presented and order it to be published as required by charter; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Ed Green, Sean Strode, Alicia Gresley, Brian Condie, Clint Hostettler, Chris Bornholdt, and Joe Carpenter.

No – None.

Consider Purchase Request for New Freightliner Snowplow

Public Works Director Brian Prunty presented request to purchase a new Freightliner Snowplow Truck. One of the main heavy-duty plow trucks has reached its maximum lifetime and the need for a replacement is now a priority for the upcoming winter season. The need for snowplow equipment with greater utilization is needed and therefore a "dual" use configuration has been specified; this would allow the equipment to have sanding and de-icing capacity. The snowplow truck provides greater safety, material hauling capacity, durability by utilizing a 4x4 drive train and is stainless steel built. This purchase is to be funded via the American Rescue Plan Act (ARPA) funds provided to and administered by the states. These welcomed funds allow us to make a needed, and timely purchase that we were not able to budget for in 2022. Staff recommends approval to purchase a 2023 Freightliner 4x4 snowplow with sanding & de-icing equipment for the cost of \$274,047.00

Councilor Chris Bornholdt moved to approve the purchase of a 2023 Freightliner 4x4 Snowplow with Sanding & De-icing equipment for the cost of \$274,047.00; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Chris Bornholdt, Ed Green, Clint Hostettler, Alicia Gresley, Brian Condie, Joe Carpenter, and Sean Strode.

No – None.

Consider Amending Section 12.2 of the City of Rifle Home Rule Charter setting Ballot Measure for Franchises – Ordinance No. 17, Series of 2022 – 1st Reading

City Attorney Jim Neu presented request to consider amending section 12.2 of the City of Rifle Home Rule Charter setting Ballot Measure for Franchises – Ordinance No. 17, Series of 2022 – 1st Reading. The City has a Franchise Agreement with Xcel Energy entered into in 2003 for electric and gas service and allowing its infrastructure in City rights-of-way. Its 20-year term is up next year and Xcel has proposed a new Agreement with the City. The proposed Ordinance No. 17, Series of 2022 will be setting a ballot measure for this November coordinated election to amend City of Rifle Charter Section 12.2 authorizing the City Council to approve franchises with the affirmative vote of five members of Council. Staff recommends amendment approval of section 12.2 of the City of Rifle Home Rule Charter setting Ballot Measure for Franchises – Ordinance No. 17, Series of 2022 – 1st Reading.

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, REFERRING TO THE REGISTERED ELECTORS OF THE CITY OF RIFLE, AT THE COORDINATED ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022, A QUESTION WHETHER SECTION 12.2 OF THE CITY CHARTER SHALL BE REPEALED AND REENACTED TO ALLOW THE CITY COUNCIL TO APPROVE FRANCHISE AGREEMENTS WITH AN AFFIRMATIVE VOTE OF AT LEAST FIVE MEMBERS OF COUNCIL.

Councilor Clint Hostettler moved to approve Ordinance No. 17, Series of 2022 on first reading as presented and order it to be published as required by charter; seconded by Councilor Sean Strode. Roll Call: Yes - Alicia Gresley, Sean Strode, Chris Bornholdt, Brian Condie, Clint Hostettler, Ed Green and Joe Carpenter.
No – None.

Report to City Manager

Reports were heard from City Manager Tommy Klein, Public Works Director Brian Prunty and City Attorney Jim Neu.

Comments from Mayor and Council

Comments were heard from Clint Hostettler, Alicia Gresley, Sean Strode, Brian Condie, and Ed Green.

Adjournment

Meeting adjourned at 8:18 p.m.

Misty Williams
City Clerk

Ed Green
Mayor



Agenda Item #5.b.

Agenda Item Name:

Consider Liquor License Renewal for Dillon Companies LLC, dba City Market #43

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Liquor License Renewal for Dillon Companies LLC, dba City Market #43

Recommended Action:

Move to approve the Liquor License Renewal for Dillon Companies LLC, dba City Market #43

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Consider Liquor License Renewal for Dillon Companies LLC, dba City Market #43 located at 1320 Railroad Avenue, Rifle, CO has submitted a Fermented Malt Beverage Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. REDACTED - 2022 City Market Liquor License Renewal Application

DR 8400 (03/10/22)
COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division

Submit to Local Licensing Authority

RECEIVED

AUG 03 2022

**City Clerk
City of Rifle**

Fees Due	
Annual Renewal Application Fee	\$ 50.00
Renewal Fee	96.25
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 146.25

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name Dillon Companes, LLC		Doing Business As Name (DBA) City Market # 43	
Liquor License # 01-10779-0175	License Type Fermented Malt Beverage Off Premise		
Sales Tax License Number 01107790175	Expiration Date 08/27/2022	Due Date 07/13/2022	
Business Address 1320 Railroad Ave. Rifle, CO 81650-3326			Phone Number
Mailing Address PO Box 305103 Nashville, TN 37230-5103		Email business.license@kroger.com	
1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No Are the premises owned or rented? ☒ Owned ☐ Rented* *If rented, expiration date of lease _____			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No			
3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No			

DR 8400 (03/10/22)

COLORADO DEPARTMENT OF REVENUE

Liquor Enforcement Division

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Jacqueline Cossey

Title

Vice President

Signature

Jacqueline Cossey

Date

7/29/2022

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Date

Signature

Title

Attest

DR 8495 (07/23/19)
 COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division

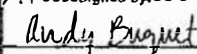
Tax Check Authorization, Waiver, and Request to Release Information

I, Andy Buquet am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of _____ (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) Dillon Companes, LLC City Market # 43		Social Security Number/Tax Identification Number	
Address 1320 Railroad Ave.			
City Rifle		State CO	Zip 81650-3326
Home Phone Number 615-232-9864		Business/Work Phone Number	
Printed name of person signing on behalf of the Applicant/Licensee Andy Buquet			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed 7/29/2022

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #5.c.

Agenda Item Name:

Consider Exempting State Delivery Fee and Bag Fee from Sales & Use Tax Code - Ordinance No. 16, Series of 2022 - 2nd Reading

Presenter:

James S. Neu, City Attorney

Item Description:

In 2015, the Colorado Municipal League started the Sales Tax Definition Project to assist municipalities in revising their sales tax definitions to increase continuity and conformity for businesses and consumers throughout the state. CML worked with municipal tax professionals to develop these standardized definitions for municipalities that self-collect sales tax, like Rifle, and they have been adopted by dozens of municipalities across Colorado. Rifle followed suit in 2018. A major benefit of that effort, which is ongoing, is to enable the administration and collection of sales tax on items purchased on the internet and delivered to households. Uniformity is important when working with these national companies delivering to different taxing jurisdictions.

As part of a transportation package in 2021, the Colorado State Legislature passed SB 21-260 that imposed a \$0.27 delivery fee on most transactions that are delivered to residences to generate state revenue for road improvements, transit projects and electric vehicle programs. Some home-rule municipalities took the position that the local sales tax should be calculated from the total purchase price that includes the delivery fee. Many municipalities have not taken this position, including Rifle. CML convened a meeting of its Sales Tax Simplification Committee to find uniformity and recommended that municipalities specifically exempt the fee in their sales tax code so there is no ambiguity.

Recommended Action:

Move to exempt the State of Colorado delivery fee and bag fee from the Sales & Use Tax Code - Ordinance No. 16, Series of 2022 on second reading.

Fiscal Impact:

The impact of exempting the State of Colorado Delivery Fee and Bag Fee will be minimal. The CML Sales Tax Simplification Committee has recommended that self-collecting home rule municipalities exempt the new fees to find uniformity and limit confusion for taxpayers.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. Ordinance No. 16-Retail Delivery Fee and Bag Fee Exemption

CITY OF RIFLE, COLORADO
ORDINANCE NO. 16
SERIES OF 2022

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO AMENDING
SECTIONS 4-2-120 AND 4-2-220 OF THE RIFLE MUNICIPAL CODE TO
ESTABLISH AN EXEMPTION FROM SALES AND USE TAX FOR
CERTAIN RETAIL DELIVERY FEES AND CARRYOUT BAG FEES
ENACTED BY THE STATE OF COLORADO

WHEREAS, the City of Rifle, Colorado, is a home rule municipality, organized and existing under Article XX, Section 6 of the Colorado Constitution; and

WHEREAS, pursuant to Article XX, Section 6 of the Colorado Constitution, the right to enact, administer and enforce sales and use taxes is clearly within the constitutional grant of power to the City and is necessary to raise revenue with which to conduct the affairs and render the services performed by the City; and

WHEREAS, pursuant to such authority, the City has adopted and enacted a Sales and Use Tax Code (the "Code"), under which City sales and use tax is levied; and

WHEREAS, the City does not wish to impose local sales tax on retail delivery fees and carryout bag fees enacted by the State of Colorado that might otherwise be taxable under the Code; and

WHEREAS, the City adopts this ordinance with the intent to exempt such fees from local sales and use tax.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The foregoing recitals are incorporated by reference as findings and determinations of the City Council.

2. Section 4-2-120(25) of the Code is hereby enacted as follows:

(25) The retail delivery fee consisting of the community access retail delivery fee imposed in C.R.S. § 24-38.5-303(7), the clean fleet retail delivery fee imposed in C.R.S. § 25-7.5-103(8), the clean transit retail delivery fee imposed in C.R.S. § 43-4-1203(7), the retail delivery fee imposed in C.R.S. § 43-4-218(3), the bridge and tunnel retail delivery fee imposed in C.R.S. § 43-4-805 (5)(g.7), and the air pollution mitigation retail delivery fee imposed in C.R.S. § 43-1-1303(8), as such sections existed on June 17, 2021.

3. Section 4-2-120(26) of the Code is hereby enacted as follows:

- (26) The carryout bag fee imposed in C.R.S. § 25-17-505, as such section existed on July 6, 2021.
4. Section 4-2-220(11) of the Code is hereby enacted as follows:
- (11) The retail delivery fee consisting of the community access retail delivery fee imposed in C.R.S. § 24-38.5-303(7), the clean fleet retail delivery fee imposed in C.R.S. § 25-7.5-103(8), the clean transit retail delivery fee imposed in C.R.S. § 43-4-1203(7), the retail delivery fee imposed in C.R.S. § 43-4-218(3), the bridge and tunnel retail delivery fee imposed in C.R.S. § 43-4-805 (5)(g.7), and the air pollution mitigation retail delivery fee imposed in C.R.S. § 43-1-1303(8), as such sections existed on June 17, 2021.
5. Section 4-2-220(12) of the Code is hereby enacted as follows:
- (12) The carryout bag fee imposed in C.R.S. § 25-17-505, as such section existed on July 6, 2021.

INTRODUCED on August 3, 2022, read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado held on August 17, 2022, passed without amendment, approved, and ordered published in full as required by the Charter.

DATED this ____ day of _____, 2022.

CITY OF RIFLE, COLORADO

By: _____
Mayor

ATTEST:

City Clerk



Agenda Item #5.d.

Agenda Item Name:

Consider Amending Section 12.2 of the City of Rifle Home Rule Charter Setting Ballot Measure for Franchises
- Ordinance No. 17, Series of 2022 - 2nd Reading

Presenter:

James S. Neu, City Attorney

Item Description:

Consider Amending Section 12.2 of the City of Rifle Home Rule Charter setting Ballot Measure for Franchises
- Ordinance No. 17, Series of 2022 - 2nd Reading

Recommended Action:

Move to approve Ordinance No. 17, Series of 2022 on second reading as presented.

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

The City has a Franchise Agreement with Xcel Energy entered into in 2003 for electric and gas service and allowing its infrastructure in City rights-of-way.

Its 20-year term is up next year and Xcel has proposed a new Agreement with the City.

Executive Summary:

The proposed Ordinance No. 17, Series of 2022 will be setting a ballot measure for this November coordinated election to amend City of Rifle Charter Section 12.2 authorizing the City Council to approve franchises with the affirmative vote of five members of Council.

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. Ordinance No. 17-Charter Amendment Franchises

CITY OF RIFLE, COLORADO
ORDINANCE NO. 17
SERIES OF 2022

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, REFERRING TO THE REGISTERED ELECTORS OF THE CITY OF RIFLE, AT THE COORDINATED ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022, A QUESTION WHETHER SECTION 12.2 OF THE CITY CHARTER SHALL BE REPEALED AND REENACTED TO ALLOW THE CITY COUNCIL TO APPROVE FRANCHISE AGREEMENTS WITH AN AFFIRMATIVE VOTE OF AT LEAST FIVE MEMBERS OF COUNCIL.

WHEREAS, the City of Rifle (the “City”) is a home-rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Rifle Home Rule Charter; and

WHEREAS, Section 12.2 of the Charter states that no franchise shall be granted except upon the affirmative vote of a majority of the qualified electors voting thereon at a special election called for that purpose; and

WHEREAS, the City’s existing franchise agreements for electric, natural gas and cable are with regulated monopolies with no competition; and

WHEREAS, holding an election for franchise agreements is administratively burdensome and provides no public benefit since no alternatives for these necessary services exist; and

WHEREAS, statutory municipalities are authorized to approve franchise agreements by ordinance and no modern home-rule charter requires a vote on franchises as such requirement is antiquated; and

WHEREAS, the City Council desires to submit to the registered electors of the City at the coordinated election to be held on November 8, 2022, a ballot question to amend Section 12.2 of the Charter to authorize the City Council to approve franchises in the City with an affirmative vote of at least five members of Council.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO ORDAINS THAT:

1. Recitals. The City Council incorporates the foregoing recitals as conclusions, facts, determinations, and findings by the City Council.

2. Submission to Voters. The following question stated in Section 3 below shall be submitted to the registered voters of the City of Rifle voting at the coordinated election which shall be held on Tuesday, November 8, 2022.

3. Ballot Form. The City Clerk shall add the question to the City's 2022 Municipal Election Ballot in substantially the following form:

**SHALL SECTION 12.2 OF THE CITY OF RIFLE HOME RULE
CHARTER BE REPEALED AND REPLACED TO READ AS FOLLOWS:**

12.2 – GRANTING OF FRANCHISES

No franchise shall be granted except by an ordinance passed with an affirmative vote of at least five members of Council. If an ordinance granting a franchise is put to voter approval pursuant to the initiative or referendum process, the proposed franchisee shall pay the expense of such election. In no event shall an exclusive franchise ever be granted.

YES _____

NO _____

4. Amendment to Rifle Home Rule Charter. Subject to registered voter approval, Section 12.2 of the City of Rifle Home Rule Charter shall be amended to be consistent with the ballot question language in Section 3 above.

5. Severability. If any clause or provision of this ordinance is held to be invalid or unenforceable, the invalidity or unenforceability of the clause or provisions will not affect the validity of any of the remaining clauses or provisions of this ordinance, which, upon the date that it is to take effect, will become, and remain thereafter, in full force and effect.

6. Invalidity. If this ordinance does not for any reason become effective, or is declared invalid by a court, the provisions of this ordinance will have no force or effect, and all other acts, orders, or ordinances of the City will continue to be effective as if this ordinance was never adopted.

INTRODUCED on August 3, 2022, read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on August 17, 2022, passed with amendments, approved, and ordered published in full as required by the Charter.

Dated this _____ day of _____, 2022.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #7.a.

Agenda Item Name:

Receive Proposal from the Middle Colorado Watershed Council

Presenter:

Paula Stepp

Item Description:

Paula Stepp from the Middle Colorado Watershed Council will request the City of Rifle's assistance in obtaining a GOCO grant.

Recommended Action:

Staff is requesting direction from Council.

Fiscal Impact:

If directed to proceed, staff will budget for the funding in 2023 in the amount of \$271,000. The grant will reimburse the City as we move through the process. A 1.5% management fee for Rifle will be included in the application.

Operational Impact:

Finance will submit reports produced by MCWC and disperse funds to the organization.

Prior Board Motions:

None

Background Information:

The Middle Colorado Watershed Council is a 501 (c) 3 that was formed in 2013. The mission of the organization is "to evaluate, protect and enhance the health of the middle Colorado river watershed through the cooperative effort of watershed stakeholders." In 2017, Rifle provided space to the MCWC to operate the River Stop (also called the Interpretive Center) at the reststop.

Executive Summary:

Middle Colorado Watershed Council is requesting our assistance in obtaining a Planning and Capacity Building GOCO grant to hire employees to advance their mission. We would be the fiscal agent for the grant if Council directs staff to move forward. The MCWC intends to request \$271,000 in their grant application for:

1. Hiring a consultant for three months to advise how to move to an employee-based nonprofit and help define a strategy for finding future funding and determining funding needs to replace contractors' self-provided equipment.
2. Supporting the financial needs to move two part-time employees into full-time status with some employee

benefits, including covering social security taxes and workmen's compensation.

3. Making the River Stop fully operational by adding a part-time person to oversee volunteers, help with programming and engage with visitors to the River Stop

4. Hiring a part-time development/marketing person

(Source: Draft application documents from MCWC)

Awards for this GOCO grant cycle will be announced on December 9, 2022. Rifle will not be providing matching funds and will only be the fiscal agent. Staff is confident that the MCWC has the experience and capability to manage and submit timely reports for the grant. If staff is directed to proceed, funding for the grant will be placed in the 2023 budget.

The grant application will allow for a 1.5% management fee for Rifle. A copy of the project budget is attached for your review.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. GOCO Universal Budget Form _1 MCWC final 8.4.22

PROJECT BUDGET & DETAILS

APPLICATION SCOPE OF WORK

Source of Funds (CASH)	Date Secured	GOCO Funds	Matching Funds
City of Rifle (based on 2022 contribution) for 2023 and 2024			\$4,000.00
Middle Colorado Watershed Council contributions from donors, local governments and foundation contributions (based on 2022 budget) for 2023 and 2024			\$125,000.00
MCWC Event Sponsors (based on 2022 budget) for 2023 and 2024			\$18,000.00
Source of Funds (IN-KIND)			
City of Rifle			
Middle Colorado Watershed Council - Volunteers and Board Member Activities			\$46,016.00
[Partner Source]			
	<i>subtotal</i>	\$0.00	\$193,016.00
TOTAL SOURCE OF FUNDS			\$193,016.00

Use of Funds (CASH)	Description	GOCO Funds	Matching Funds	Total Funding
Category				
TBD	Hire a consultant to facilitate planning and implementation of change to full-time, employee-based nonprofit	\$25,000.00		\$25,000.00
				\$0.00
Category				\$0.00
TBD	Converting contract worker positions to full time employees, 2 years of additional costs	\$127,000.00	\$125,000.00	\$252,000.00
				\$0.00
Category				\$0.00
MCWC	Full-time activation of River Stop, 2 years	\$50,000.00	\$22,000.00	\$72,000.00
				\$0.00
Category				\$0.00
TBD	Part-time development/marketing director, 2 years	\$65,000.00		\$65,000.00
				\$0.00
Category				\$0.00
vendor/service provider	Fiscal management fee, city of Rifle, 1.5%	\$4,000.00		\$4,000.00
	<i>subtotal</i>	\$271,000.00	\$147,000.00	\$418,000.00
Use of Funds (IN-KIND)		Matching Funds		
Category				
Board of Directors	Board Meetings, Board Project Engagement, Budget and Funding Oversight - two years			\$29,460.00
Category				
Volunteers	Outreach and Education Committee (volunteer based) for education, event coordination, marketing, administrative support - two years			\$12,156.00
Category				
Events Participation	Annual film festival (2 locations), river restoration projects, organized bike rides, hikes and meetings to educate about watershed issues - two years			\$2,400.00
Category				
Pro Bono work	Legal contract review - two years			\$2,000.00
	<i>subtotal</i>			\$46,016.00
		GOCO Funds	Matching Funds	
		<i>subtotal</i>	\$271,000.00	\$193,016.00
TOTAL USE OF FUNDS*				\$464,016.00

* The Total Use of Funds must equal the Total Source of Funds in the section above.

OTHER LEVERAGED RESOURCES (OPTIONAL)

CASH OR IN-KIND	Description	Total Funding
Category	Contracted projects with grant funding include resources that cover some of the hours of contracted employees. These can not be considered a match for this GoCo funding request because those matches have been applied elsewhere, but further explain how MCWC is able to sustain its current workforce.	
vendor/service provider	Post Fire Water Quality and Rain Gauge Restoration Work with CWCB, Colorado River District and CDPHE Funding	\$0.00
Category		
vendor/service provider	USFS and Glenwood Canyon Restoration Alliance Post Fire Sign Replacement Project in Glenwood Canyon	\$0.00
Category		
vendor/service provider	CWCB funding for facilitating IWMP 2-year planning process to create a water management plan	\$0.00
Category		
vendor/service provider	BLM and CPW funding to facilitate and oversee fish passage and fish barrier projects in the watershed	\$0.00
Category		
vendor/service provider		\$0.00
	<i>subtotal</i>	\$0.00

TOTAL PROJECT VALUE	\$464,016.00
GOCO % of project cost	58%
GOCO % of project value	58%

PROJECT BUDGET & DETAILS

APPLICATION SCOPE OF WORK

Source of Funds (CASH)	Date Secured	GOCO Funds	Matching Funds
		\$150,000.00	
City of Alamosa	20-Jul		\$10,000.00
School	20-Dec		\$13,000.00
Colorado Health Foundation	1-Jun		\$30,000.00
Source of Funds (IN-KIND)			
City of Alamosa	20-Jul		\$3,000.00
School	20-Aug		\$10,000.00
Alamosa Gravel	TBD		\$8,000.00
Pete's Playground Company	20-Aug		\$2,000.00
	<i>subtotal</i>	\$150,000.00	\$76,000.00
TOTAL SOURCE OF FUNDS			\$226,000.00

Use of Funds (CASH)	Description	GOCO Funds	Matching Funds	Total Funding
Design				
<i>TBD</i>	Final design/drawings	\$25,000.00		\$25,000.00
Site Preparation				
<i>John's Construction Company</i>	Earthwork		\$3,000.00	\$3,000.00
Play Equipment				
<i>Playworld Vendor</i>	Water feature	\$25,000.00		\$25,000.00
<i>Pete's Playground Company</i>	Playground	\$75,000.00		\$75,000.00
<i>TBD</i>	Garden boxes		\$5,000.00	\$5,000.00
<i>TBD</i>	Picnic tables/benches		\$20,000.00	\$20,000.00
Outdoor Classroom				
<i>TBD</i>	Concrete seating		\$15,000.00	\$15,000.00
<i>TBD</i>	Shade structure	\$25,000.00		\$25,000.00
Contingency	Flat amount		\$10,000.00	\$10,000.00
	<i>subtotal</i>	\$150,000.00	\$53,000.00	\$203,000.00
Use of Funds (IN-KIND)	Description		Matching Funds	
Site Preparation				
<i>Removal of old equipment</i>	School staff time, cost of equipment disposal and re-grading			\$10,000.00
Project Management				
<i>City of Alamosa</i>	City staff time			\$3,000.00
Play Equipment				
<i>Pete's Playground Company</i>	Discount on playground equipment			\$2,000.00
Gravel				
<i>Alamosa Gravel</i>	Gravel donation			\$8,000.00
	<i>subtotal</i>			\$23,000.00
		GOCO Funds	Matching Funds	
	<i>subtotal</i>	\$150,000.00	\$76,000.00	
TOTAL USE OF FUNDS*			\$226,000.00	

* The Total Use of Funds must equal the Total Source of Funds in the section above.

OTHER LEVERAGED RESOURCES (OPTIONAL)

CASH OR IN-KIND	Description	Total Funding
Sports field and lighting		
<i>various vendors</i>	The initial phase of site development includes field construction completed last year.	\$500,000.00
Fitness stations		
<i>Fit 4 Life program</i>	5 donated fitness stations previously reflected as match with CHF. Part of this phase of work.	\$75,000.00
	<i>subtotal</i>	\$575,000.00

TOTAL PROJECT VALUE	\$801,000.00
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GOCO % of project cost 66%
GOCO % of project value 19%

PROJECT BUDGET & DETAILS

APPLICATION SCOPE OF WORK

Source of Funds (CASH)	Date Secured	GOCO Funds	Matching Funds
		\$230,000.00	
Colorado Land Trust	20-Jul		\$50,000.00
NRCS	20-Dec		\$75,000.00
Family Foundation	1-Jun		\$250,000.00
Source of Funds (IN-KIND)			
Legal	20-Jul		\$1,750.00
Contractors	20-Aug		\$1,250.00
	<i>subtotal</i>	\$230,000.00	\$378,000.00
TOTAL SOURCE OF FUNDS			\$608,000.00

Use of Funds (CASH)	Description	GOCO Funds	Matching Funds	Total Funding
Property Acquisition				
	Conservation Easement Purchase	\$200,000.00	\$340,000.00	\$540,000.00
				\$0.00
Due Diligence				\$0.00
<i>Appraise It, Inc.</i>	Appraisal	\$15,000.00	\$10,000.00	\$25,000.00
<i>O.K. Environmental Services</i>	Baseline	\$4,000.00	\$1,000.00	\$5,000.00
O.K. Environmental Services	Environmental Assessment		\$3,000.00	\$3,000.00
<i>Dr. A. Rock, PhD</i>	Geologist's Remoteness Letter	\$2,000.00		\$2,000.00
<i>Cheatham, Steele, & Hyde, LLP</i>	Legal Services		\$10,000.00	\$10,000.00
Map It, Inc.	Mapping		\$2,000.00	\$2,000.00
	Survey		\$9,000.00	\$9,000.00
Endowment				\$0.00
	Stewardship Endowment	\$9,000.00		\$9,000.00
	<i>subtotal</i>	\$230,000.00	\$375,000.00	\$605,000.00
Use of Funds (IN-KIND)	Description		Matching Funds	
Due Diligence				
<i>Appraise It, Inc.</i>	Donated appraisal services			\$1,250.00
<i>Cheatham, Steele, & Hyde, LLP</i>	Donated legal services			\$1,750.00
	<i>subtotal</i>			\$3,000.00
		GOCO Funds	Matching Funds	
	<i>subtotal</i>	\$230,000.00	\$378,000.00	
TOTAL USE OF FUNDS*				\$608,000.00

* The Total Use of Funds must equal the Total Source of Funds in the section above.

OTHER LEVERAGED RESOURCES (OPTIONAL)

CASH OR IN-KIND	Description	Total Funding
<i>Trail Easement on property</i>	A portion of this property will accommodate a 2 mile trail easement to be held by the city.	\$25,000.00
	<i>subtotal</i>	\$25,000.00

TOTAL PROJECT VALUE **\$633,000.00**

GOCO % of project cost 38%
GOCO % of project value 36%



Agenda Item #8.a.

Agenda Item Name:

Resolution No. 8, Series of 2022 - Consider Approval of Palomino Park - Final Plat - Block 8 Lot 8 - Triplex Subdivision

Presenter:

Patrick Waller, Planning Director

Item Description:

Request for Final Plat of Palomino Park Subdivision

Recommended Action:

Move to approve Resolution No. 8, Series of 2022 as presented.

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Planning Commission approved the Sketch/Preliminary Plan at their July 26th meeting.

Executive Summary:

The applicant is requesting approval to subdivide an existing triplex into 3 separate lots/units in the Medium Density Residential Zone District.

Notification Requirements:

None required for Final Plat review

Prepared By:

Patrick Waller, Planning Director

Attachments:

1. Palomino Park - Triplex Subdivision - Staff Memo & Exhibits
2. Resolution No. 8-Palomino Park - Townhome Minor Subdivision

MEMORANDUM

TO: City of Rifle City Council
FROM: Patrick Waller, Planning Director
DATE: August 17, 2022
SUBJECT: Palomino Park, Block, 8 Lot 8 – Final Plan/Plat
ADDRESS: 2405 West Avenue
CASE #: Final Plat – 2022-021 Subdivision
APPLICANT: Milton Rodas

I. REQUEST AND SUMMARY

The applicant is requesting approval to subdivide an existing triplex into 3 separate lots in the Medium Density Residential Zone District. The parcel was created as part of the Palomino Park - 2nd Addition Subdivision. The triplex is currently under construction. Planning Commission approved the Sketch/Preliminary Plan at the July 26th meeting.

II. PROJECT MAP

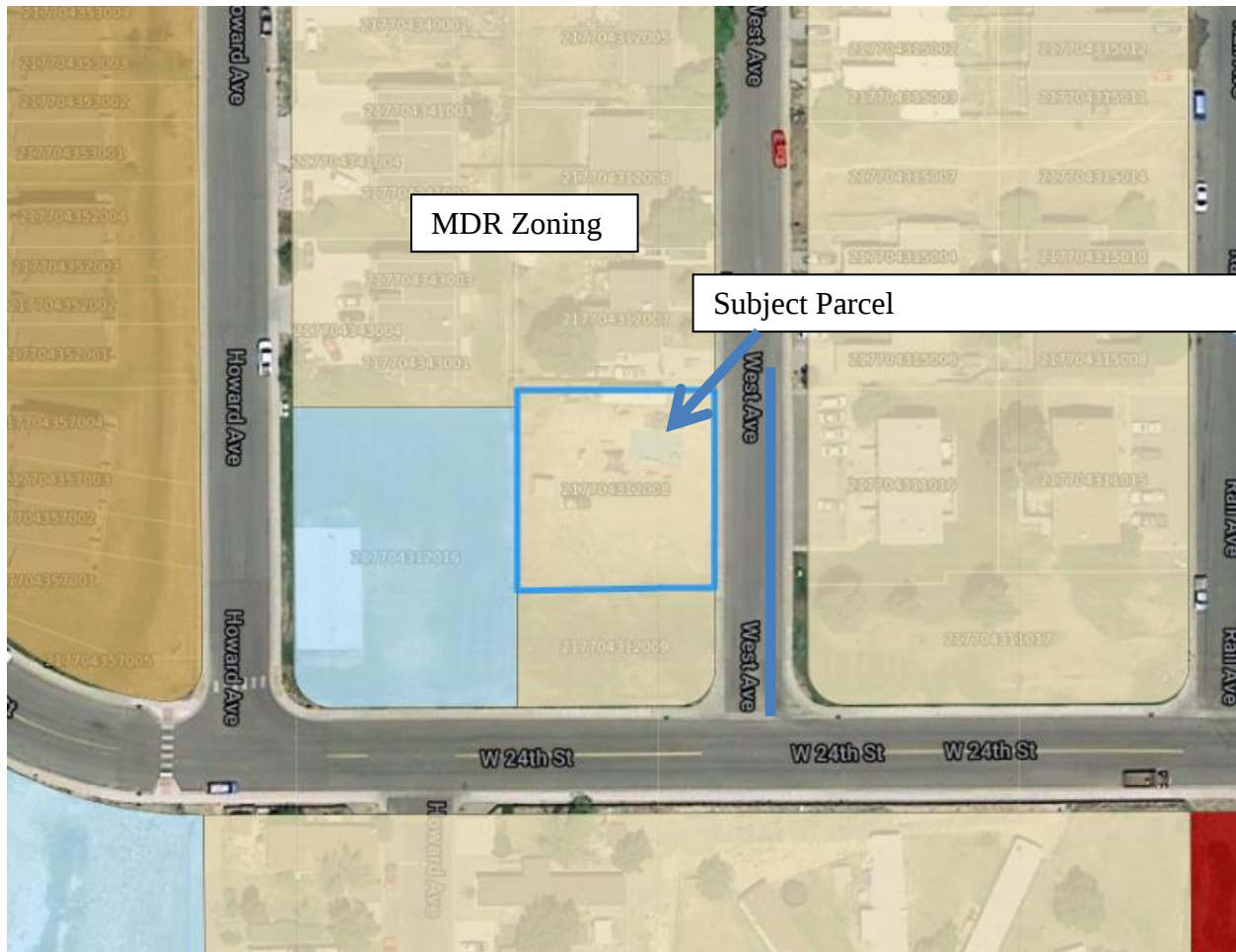
The property is located near the corner of West Avenue and 24th Street on a generally level parcel. The property is bordered to the north by a single-family residence, but the area has a significant number of triplexes in the area including the property directly across the street. To the south and west are City of Rifle properties that are used as park space.

Map Excerpt



III. ZONING, LAND USE, AND COMPREHENSIVE PLAN

The property is zoned Medium Density Residential, which allows for triplexes as a use by-right. This parcel is one of the final parcels to be built-out in the Palomino Park Subdivision, which was originally approved in 1978. The project is required to go through the subdivision process in order to create the lot lines.



The Comprehensive Plan does not have a designation for the existing parcel. In this instance, the Comprehensive Plan recommendation mirrors existing zoning, where this use is considered by-right.

IV. REFERRAL COMMENTS, PRELIMINARY PLAN, AND STAFF COMMENTS

Referral Comments

Staff received comments from the following referral agencies:

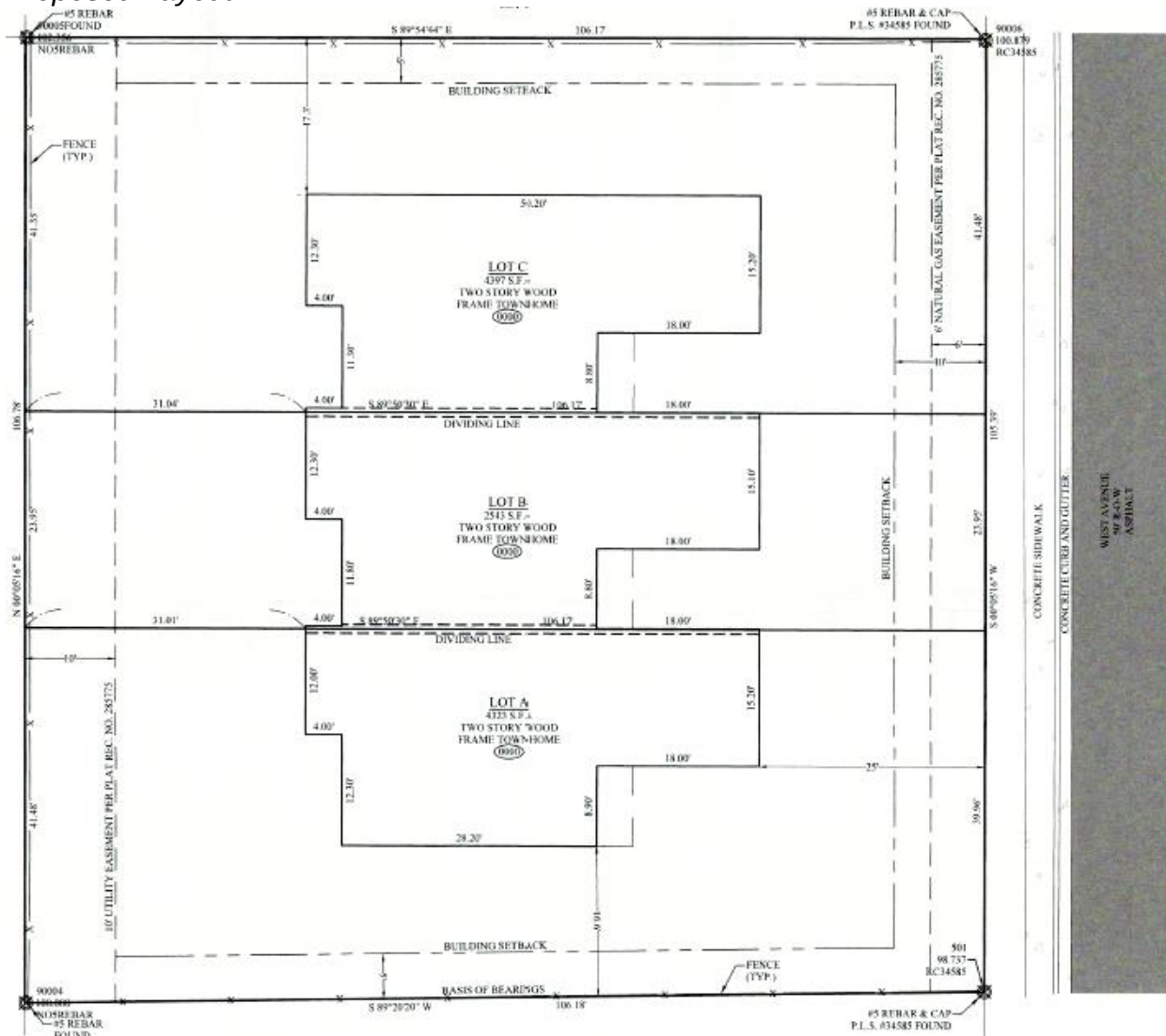
City of Rifle Utilities

- No issues were identified with the application

City of Rifle GIS Department

- Requested the standard GIS items for lot lines and as-builts.

Proposed Layout



Staff Comments

Building Permit

The applicant is going through the Building Permit process and plans to complete the project this summer. The Building Department has indicated that all requirements have been met to subdivide the units.

Covenants

Because the 3-units will all be within one structure, the applicant will need to provide staff with covenants detailing the maintenance and repair plan for the structure.

Final Plat

The applicant will be required to submit a Final Plat that meets the City of Rifle Municipal Code requirements. Staff has attached the required changes to the Plat.

V. STAFF RECOMMENDATION

Staff recommends City Council APPROVE the Final Plan application 2022-021 for Palomino Park Lot 8 with the following conditions:

1. All representations made by the Applicant in the application and during the public hearing shall be conditions of approval, unless specifically altered by City Council.
2. The applicant shall provide GIS information before the final plat is recorded.
3. The applicant shall provide a final plat that meets City of Rifle Municipal Code requirements for recording.
4. The applicant shall provide a copy of the covenants for the property before the final plat is recorded.

VI. FINDINGS

Pursuant to Section 16-5-430, the City shall consider the following criteria before approving a project (***staff comments shown in bold italics***):

1. Conformance of the proposal with the City of Rifle Municipal Code;

The proposal is following the process as described in the code. No issues were identified with the Rifle Municipal Code in Staff's review.

2. The compatibility of the proposal with the character of the surrounding area, including but not limited to the architectural character of the neighborhood, the average lot and building sizes in the neighborhood, and the relative value of the proposed structure to the value of other structures in the neighborhood;

The neighborhood is residential with other triplex units in close proximity to the property. The units are permitted by-right.

3. The desirability for the proposed use in the specific area of the City;

Additional residential units are appropriate in this area.

4. The potential for adverse environmental effects that might result from the proposed use;

No adverse environmental effects are anticipated.

5. Compatibility of the proposed use and the site (or subdivision) plan with the City of Rifle Comprehensive Plan;

The proposal is in compliance with the City of Rifle Comprehensive Plan.

6. The potential impact of the proposed use upon the value of property and buildings within the surrounding area;

No negative impacts are anticipated on the value of property and buildings within the surrounding area.

7. Conformance of the proposal with the approval requirements concerning water and sewer tap availability for high volume use requests pursuant to Section 13-4-120 of this Code, if applicable.

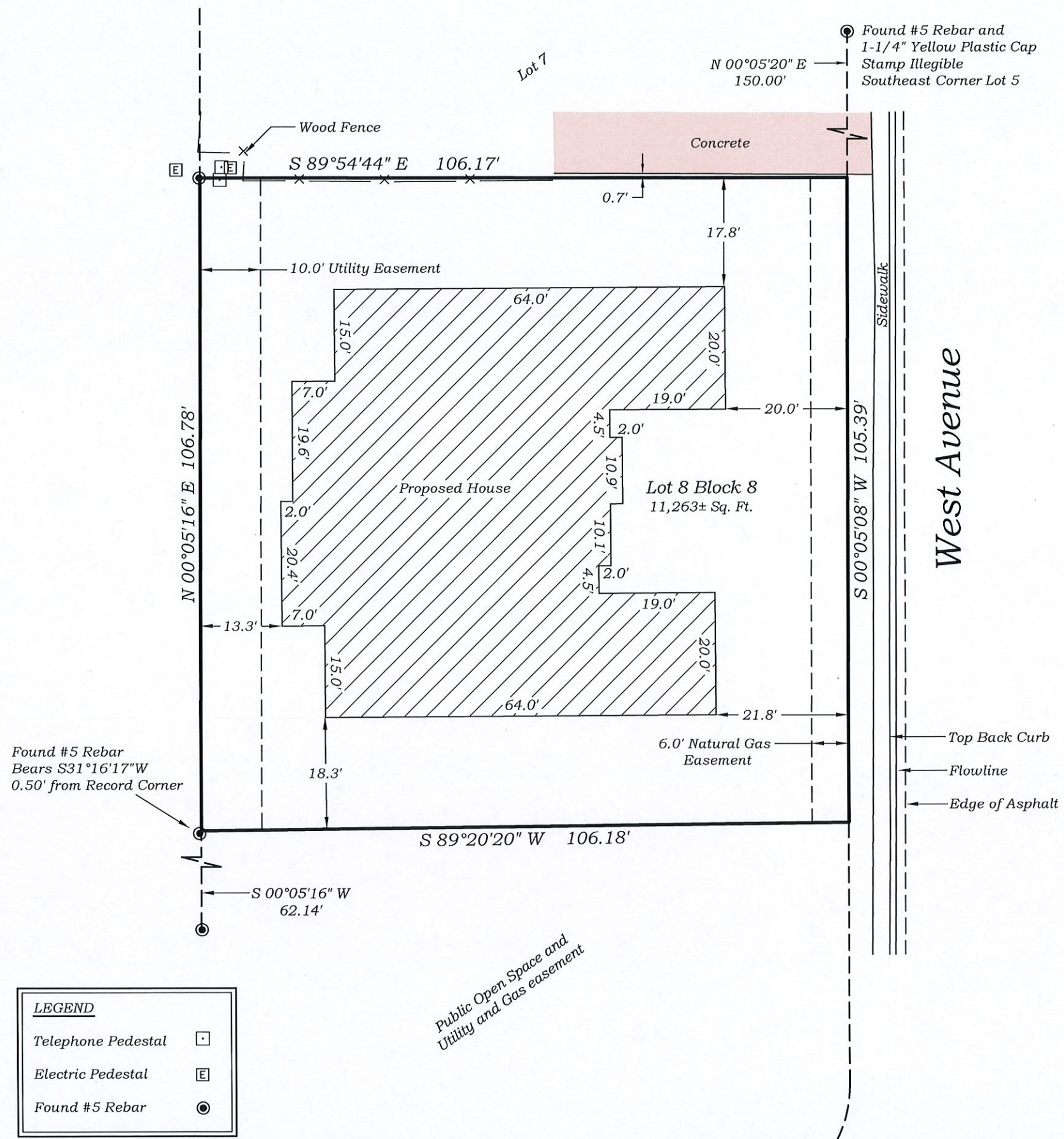
Not applicable.

TOWNHOME PLAT

[illegible]

Page 52 of 68

SITE PLAN



SCALE: 1"= 20'

PROPERTY DESCRIPTION

LOT 8, BLOCK 8 PALOMINO PARK FILING NO. TWO
RECEPTION NO. 285775

NOTES

- 2.) THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE COMMITMENT AND DOES NOT REPRESENT A TITLE SEARCH BY THIS SURVEYOR OR BOOKCLIFF SURVEY SERVICES, INC. OF THE PROPERTY SHOWN TO DETERMINE OWNERSHIP, COMPATIBILITY WITH ADJOINING PARCELS, OR EASEMENT OR ENCUMBRANCES OF RECORDS AFFECTING THIS PARCEL.

SURVEYOR'S STATEMENT

I, MICHAEL J. LANGHORNE, DO HEREBY CERTIFY THAT THE SURVEY SHOWN HEREON WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, IS BASED ON MY KNOWLEDGE, INFORMATION, BELIEF AND THAT THIS SURVEY IS A TRUE REPRESENTATION THEREOF. THIS CERTIFICATE IS NOT INTENDED TO BE AN EXPRESS OR IMPLIED WARRANTY OR GUARANTEE OF ANY MATTERS EXCEPT THOSE STATED IN THE PRECEDING SENTENCE.

DATE: 3/10/20

MICHAEL J. LANGHORNE, COLORADO REGISTRATION NO. 36572
FOR AND ON BEHALF OF BOOKCLIFF SURVEY SERVICES, INC.

[illegible]

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6491



July 20, 2022

Milton Rodas
2405 West Avenue

Re: Final Plat Review – Palomino Park Lot 8, Block 8, Subdivision

After reviewing the above referenced Final Plat, City of Rifle Planning has the following comments:

1. The Rifle Municipal Code requires that the following certificates are included on the Final Plat – City Council, Planning Commission, and Public Works Director.
2. Remove the Planning Director's Certificate.

Once the identified changes are made, please submit an electronic copy for additional review and approval.

Please let me know if you have any questions,

Patrick Waller
Planning Director
pwaller@rifleco.org
970-665-6499

From: [Casey Boren](#)
To: [Robert Burns](#)
Cc: [Patrick Waller](#)
Subject: RE: City of Rifle Referral Request - 2022-020, Triplex Minor Subdivision
Date: Tuesday, June 28, 2022 7:28:33 AM

They are already separately metered so there shouldn't be any issues.

From: Robert Burns
Sent: Tuesday, June 28, 2022 7:22 AM
To: Casey Boren
Cc: Patrick Waller
Subject: FW: City of Rifle Referral Request - 2022-020, Triplex Minor Subdivision

Casey,

Any concerns on this

Robert P. Burns – Utility Director
City of Rifle, Colorado – Utility Department
“Promoting Positive Growth Through Responsible Resource Management”
970-665-6599

From: Patrick Waller
Sent: Monday, June 27, 2022 2:45 PM
To: Erica Gentry; 'Orrin Moon'; 'Wakefield, Samantha L'; 'James S. Neu'; 'Joely R. Denking'; Brian Prunty; John Nihiser; Robert Burns; Craig Spaulding
Cc: Hannah Popp
Subject: City of Rifle Referral Request - 2022-020, Triplex Minor Subdivision

Hi Folks,

The City of Rifle has received an application to subdivide an existing triplex into three separate lots. The triplex has already been issued a Building Permit, but to create the units, the applicant must go through the City's subdivision process.

Please let me know if you have any questions or comments by Tuesday July 12th.

Thanks!

Patrick Waller
City of Rifle Planning Director
970-665-6499
pwaller@rifleco.org

From: [Erica Gentry](#)
To: [Patrick Waller](#)
Subject: RE: City of Rifle Referral Request - 2022-020, Triplex Minor Subdivision
Date: Thursday, July 07, 2022 2:55:34 PM

Standard GIS reqs please!

From: Patrick Waller <pwaller@rifleco.org>
Sent: Monday, June 27, 2022 2:45 PM
To: Erica Gentry <egentry@rifleco.org>; 'Orrin Moon' <Orrin.Moon@Crfr.us>; 'Wakefield, Samantha L' <Samantha.l.wakefield@xcelenergy.com>; 'James S. Neu' <jsn@mountainlawfirm.com>; 'Joely R. Denkinger' <jrd@mountainlawfirm.com>; Brian Prunty <bprunty@rifleco.org>; John Nihiser <JNihiser@rifleco.org>; Robert Burns <rburns@rifleco.org>; Craig Spaulding <cspaulding@rifleco.org>
Cc: Hannah Popp <hpopp@rifleco.org>
Subject: City of Rifle Referral Request - 2022-020, Triplex Minor Subdivision

Hi Folks,

The City of Rifle has received an application to subdivide an existing triplex into three separate lots. The triplex has already been issued a Building Permit, but to create the units, the applicant must go through the City's subdivision process.

Please let me know if you have any questions or comments by Tuesday July 12th.

Thanks!

Patrick Waller
City of Rifle Planning Director
970-665-6499
pwaller@rifleco.org

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 8
SERIES OF 2022**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, APPROVING THE MINOR SUBDIVISION TOWNHOME
PLAT FOR LOT 8, BLOCK 8, PALOMINO PARK SUBDIVISION IN THE
CITY OF RIFLE

WHEREAS, Milton Rodas ("Developer") is the owner of certain real property located in the City of Rifle, Colorado at known as Lot 8, Block 8, Palomino Park, Filing No. Two according to the Plat thereof recorded May 25, 1978 with the Garfield County Clerk and Recorder as Reception No. 285775 (hereinafter the "Property"); and

WHEREAS, Developer desires to subdivide the triplex located on the Property into three (3) townhome lots/units; and

WHEREAS, on July 26, 2022 after a duly-noticed public hearing and pursuant to Rifle Municipal Code §16-5-280, the City of Rifle Planning Commission approved a Sketch/Preliminary Plan for the Property; and

WHEREAS, Developer filed with the Rifle Planning Department an application for Minor Subdivision Final Townhome Plat approval for the Property creating three (3) lots/units; and

WHEREAS, on August 17, 2022 the Rifle City Council reviewed the Final Subdivision Plat application for the Property; and

WHEREAS, the City Council desires to approve the Minor Subdivision Townhome Plat for the Property pursuant to Rifle Municipal Code §16-5-440(e), subject to all terms and conditions set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The City Council incorporates the foregoing recitals as findings by the City Council.

2. The Final Minor Subdivision for the Palomino Park West Avenue Lot 8, Block 8 Townhome Plat in the City of Rifle is hereby approved.

3. Developer shall comply with all of Developer's representations made in any applications and in statements during the public hearings before the Planning Commission and City Council and they shall be conditions of approval with which Developer shall comply unless specifically modified. Developer shall also comply in full with the requirements of the Rifle Municipal Code, including without limitation the requirements of the City of Rifle Public Works

Manual. Developer shall also comply in full with the Planning and Development Department's staff report presented to the City Council on even date herewith.

4. The Mayor of the City is hereby authorized to indicate the City Council's approval of the Final Plat for the Property by signing two (2) reproducible copies of the Final Plat. A true and correct copy of the Final Plat shall be deposited with the City Clerk and shall be available for public inspection at the Clerk's office after being fully executed by the parties.

5. The City Clerk is hereby directed to file one (1) copy of the Final Plat for the Property and the original of this Resolution in the Office of the City Clerk.

6. The City Clerk is hereby further directed to record this Resolution and the Final Plat for the Property in the Office of the Clerk and Recorder of Garfield County, and to file one (1) certified copy of the Final Plat and this Resolution with the Garfield County Assessor.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held the 17th day of August 2022.

Dated this _____ day of _____, 2022.

CITY OF RIFLE, COLORADO

BY _____
Mayor

ATTEST:

City Clerk



Agenda Item #8.b.

Agenda Item Name:

Resolution No. 9, Series of 2022 - Consider the Reappointment of Victor Zerbi as Rifle Municipal Judge and Amanda Maurer as Assistant Municipal Judge for a 2-Year Term

Presenter:

Kathy Pototsky, Court Clerk / PIO

Item Description:

The terms of Rifle Municipal Court Judge Victor Zerbi and Assistant Judge Amanda Maurer expire on August 31, 2022. This resolution would reappoint them both to a two-year term ending August 31, 2024.

Recommended Action:

Approve Resolution No. 9, Series of 2022 and reappoint the Municipal Judge and Assistant Judge.

Fiscal Impact:

none

Operational Impact:

none

Prior Board Motions:

none

Background Information:

Judge Victor Zerbi has been the Municipal Court Judge since October 2003 and Judge Maurer has been the Associate Judge since 2008. Their knowledge and experience warrant reappointment.

Executive Summary:

We are requesting the reappointment of both Municipal Court judges for additional two-year terms.

Notification Requirements:

none

Prepared By:

Kathy Pototsky, Court Clerk / PIO

Attachments:

1. Resolution No. 9-Appointment of Municipal Judge

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 9
SERIES OF 2022**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, APPOINTING THE RIFLE MUNICIPAL JUDGE AND
ASSISTANT MUNICIPAL JUDGE.

WHEREAS, Section 8.5 of the Rifle Municipal Charter authorizes the City Council to appoint one or more municipal judges; and

WHEREAS, pursuant to Section 2-4-40 of the Rifle Municipal Code, the term of office of all Municipal Judges appointed shall be for a period of two (2) years, and shall begin on the first day of September of each even-numbered year; and

WHEREAS, the City Council desires to reappoint Victor Zerbi as Rifle Municipal Judge and Amanda Maurer as Assistant Municipal Judge for another two-year term.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE THAT:

1. The above recitals are hereby incorporated as findings by the City of Rifle.
2. The City Council hereby reappoints Victor Zerbi as Rifle Municipal Judge and Amanda Maurer as Assistant Municipal Judge for a two-year term through August 31, 2024.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 17th day of August 2022.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #8.c.

Agenda Item Name:

Consider Approving Employee Compensation Plan - Resolution No. 10, Series of 2022

Presenter:

Danielle Hogan, HR Manager

Item Description:

Compensation Study Recommendations

Recommended Action:

Move to approve the 2022 Employee Compensation Plan - Resolution No. 10, Series of 2022 - as presented.

Fiscal Impact:

\$157,000 for integration into new proposed pay plan with each FT employee receiving a minimum of \$1,000.00 and each year-round employee receiving \$500 bonus. Future year fiscal impacts will be reviewed during the annual budget process.

Operational Impact:

n/a

Prior Board Motions:

Council has approved previously recommended compensation plans.

Background Information:

n/a

Executive Summary:

Please see memo attached

Notification Requirements:

n/a

Prepared By:

Danielle Hogan, HR Manager

Attachments:

1. 2022 Pay Plan Memo to Council 8.17.2022
2. 2022 General Governmental Pay Scale
3. 2022 Law Enforcement Pay Scale 2022

4. Resolution No. 10-Employee Compensation Plan



To: Mayor and Rifle City Council

From: Danielle Hogan, HR Manager, & Tommy Klein, City Manager

Date: Thursday, August 11, 2022

Subject: 2022 Compensation Plan

Graves Consulting was hired by City staff to complete a Total Compensation Market Study of City wages compared to market including a review the City's current benefits offered compared to the market.

Mr. Eric Marburger and Ms. Alicia Miller worked to complete the study. The resulting proposed pay scale reflects current market wages for Rifle's positions. The proposed pay scale also addresses previous concerns with the prior pay scale of stagnated progression of employees through their position's pay grade. The current proposed pay scale considers that each employee will progress through their position's pay grade annually, pending satisfactory performance evaluation and funding availability.

The benefit review confirmed that Rifle offers competitive benefits that often are higher than average. No recommendations were made to change current benefit offerings at this time.

City staff is recommending integration into the new pay scale this fall; targeting an October timeframe. Process of integration would move each employee to the nearest step in the new pay grade above their current wage. Full-time staff receiving less than \$1,000 to move to the nearest step in their grade would receive a bonus for the amount of the difference up to \$1,000. Year-round part-time staff would receive \$500.00 as a bonus.

Employees who have satisfactory performance evaluations would progress to the next step in their positions pay grade in January 2023; pending approval of 2023 budget. Cost associated with the progression will be reflected in the upcoming 2023 budgeting process.

The cost of integration to the 2022 Pay Scale, including bonus amounts, is \$157,000.

Staff recommends that Council approves the proposed 2022 Pay Scale and integration cost of \$157,000.

Proposed Pay Scale for General Government

<u>Grade</u>	<u>Minimum</u>	5% <u>A</u>	5% <u>B</u>	4.5% <u>C</u>	4% <u>D</u>	3% <u>E</u>	3% <u>F</u>	3% <u>G</u>	3% <u>Maximum</u>
200	\$ 33,280	\$ 34,944	\$ 36,691	\$ 38,342	\$ 39,876	\$ 41,072	\$ 42,304	\$ 43,574	\$ 44,881
300	\$ 35,942	\$ 37,740	\$ 39,626	\$ 41,410	\$ 43,066	\$ 44,358	\$ 45,689	\$ 47,059	\$ 48,471
400	\$ 38,818	\$ 40,759	\$ 42,797	\$ 44,722	\$ 46,511	\$ 47,907	\$ 49,344	\$ 50,824	\$ 52,349
500	\$ 41,923	\$ 44,019	\$ 46,220	\$ 48,300	\$ 50,232	\$ 51,739	\$ 53,291	\$ 54,890	\$ 56,537
600	\$ 45,277	\$ 47,541	\$ 49,918	\$ 52,164	\$ 54,251	\$ 55,878	\$ 57,555	\$ 59,281	\$ 61,060
700	\$ 48,899	\$ 51,344	\$ 53,911	\$ 56,337	\$ 58,591	\$ 60,349	\$ 62,159	\$ 64,024	\$ 65,945
800	\$ 52,811	\$ 55,452	\$ 58,224	\$ 60,844	\$ 63,278	\$ 65,177	\$ 67,132	\$ 69,146	\$ 71,220
900	\$ 57,036	\$ 59,888	\$ 62,882	\$ 65,712	\$ 68,340	\$ 70,391	\$ 72,502	\$ 74,677	\$ 76,918
1000	\$ 61,599	\$ 64,679	\$ 67,913	\$ 70,969	\$ 73,808	\$ 76,022	\$ 78,303	\$ 80,652	\$ 83,071
1100	\$ 66,527	\$ 69,853	\$ 73,346	\$ 76,646	\$ 79,712	\$ 82,104	\$ 84,567	\$ 87,104	\$ 89,717
1200	\$ 71,849	\$ 75,441	\$ 79,214	\$ 82,778	\$ 86,089	\$ 88,672	\$ 91,332	\$ 94,072	\$ 96,894
1300	\$ 77,597	\$ 81,477	\$ 85,551	\$ 89,400	\$ 92,976	\$ 95,766	\$ 98,639	\$ 101,598	\$ 104,646
1400	\$ 83,805	\$ 87,995	\$ 92,395	\$ 96,552	\$ 100,415	\$ 103,427	\$ 106,530	\$ 109,726	\$ 113,017
1500	\$ 90,509	\$ 95,035	\$ 99,786	\$ 104,277	\$ 108,448	\$ 111,701	\$ 115,052	\$ 118,504	\$ 122,059
1600	\$ 97,750	\$ 102,637	\$ 107,769	\$ 112,619	\$ 117,124	\$ 120,637	\$ 124,256	\$ 127,984	\$ 131,824
1700	\$ 105,570	\$ 110,848	\$ 116,391	\$ 121,628	\$ 126,493	\$ 130,288	\$ 134,197	\$ 138,223	\$ 142,369
1800	\$ 114,015	\$ 119,716	\$ 125,702	\$ 131,359	\$ 136,613	\$ 140,711	\$ 144,933	\$ 149,281	\$ 153,759
1900	\$ 123,137	\$ 129,293	\$ 135,758	\$ 141,867	\$ 147,542	\$ 151,968	\$ 156,527	\$ 161,223	\$ 166,060
2000	\$ 132,988	\$ 139,637	\$ 146,619	\$ 153,217	\$ 159,345	\$ 164,126	\$ 169,049	\$ 174,121	\$ 179,344

City of Rifle
 2022 Compensation Study
 Graves Consulting
 ESM/AKM 7/5/22 and 7/16/22, 7/28/22

Proposed Pay Scale for Sworn Police Personnel

<u>Grade</u>	<u>Minimum</u>	5.5% <u>A</u>	5.0% <u>B</u>	4.5% <u>C</u>	4.5% <u>D</u>	4.5% <u>E</u>	4.0% <u>F</u>	4.0% <u>Maximum</u>	
PD 300	\$ 61,100	\$ 64,461	\$ 67,684	\$ 70,729	\$ 73,912	\$ 77,238	\$ 80,328	\$ 83,541	Police Officer
PD 400			\$ 72,004	\$ 75,244	\$ 78,630	\$ 82,169	\$ 85,455	\$ 88,873	Corporal
PD 500			\$ 79,980	\$ 83,579	\$ 87,340	\$ 91,270	\$ 94,921	\$ 98,718	Sergeant

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 10
SERIES OF 2022**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, APPROVING THE MARKET-BASED PAY POLICIES AND
PRACTICES RECOMMENDED PURSUANT TO THE 2022
COMPENSATION PLAN.

WHEREAS, in 2022, the City of Rifle commissioned a Compensation Market Salary Survey and Plan prepared by Graves Consulting to review the City's employee compensation; and

WHEREAS, following the findings and determinations of the Compensation Market Salary Survey and Plan, the City established Pay Policies and Practices consistent with the recommendations of the consultant from Graves Consulting; and

WHEREAS, the Rifle City Council desires to approve of the Pay Policies and Practices and to adopt the same as the compensation plan of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The City Council incorporates the foregoing recitals as conclusions, facts, determinations, and findings by the City Council.

2. The Pay Policies and Practices attached as **Exhibit A**, incorporated herein by this reference, are hereby approved and adopted as the City of Rifle employee compensation plan.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 17th day of August 2022.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #9.a.

Agenda Item Name:

Report to City Manager

Presenter:

Tommy Klein, City Manager

Item Description:

Staff report on notable tasks completed within the individual departments.

Recommended Action:

No action necessary

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Work Report to City Manager

08/12/2022

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. Report to City Manager 08.12.2022

WORK REPORT TO CITY MANAGER

08.12.2022

PIO

- Continuing updates on website and social media on local issues and citizen concerns. One minute updates in English and Spanish posted on Facebook and Twitter are proving successful.
- Colorful visuals created by Angeliqua Bromley and Angela Mills are tremendously increasing traffic on all of our social media. Kudos to these talented ladies!

COURT

- Handled 73 adult cases and nine juvenile cases on August 3 court day.
- Held five telephone hearings with inmates in custody.
- Held an emergency hearing regarding the impounding of a dangerous dog. Judge Zerbi ordered that the animal remain impounded until the next hearing.

PUBLIC WORKS

- 0.5 MG Airport Water Tank: Awarded – scheduled for construction: September 6
- I-70 Exit 90 Gateway Beautification: substantially complete – working through Punch List.
- Paradise Island cleanup – targeting a mid to late September 2022 work schedule; crane scheduled for week of September 19th. O&M will perform organization and stockpiling materials for removal 1 – 2 weeks ahead of crane schedule.
- 100 Block of W. 2nd Street Rehab: Pre-construction Meeting August 9
- Whiteriver Roundabout: Design progress - traffic flow investigation and preparing for toward Design Scoping Review (DSR), August 30th.

The following are CIP projects currently under construction:

- HA5 contract work completed: August 9th.

FLEET

- Planning for vehicle replacement and procurement for 2023 Budget.
- Received and evaluated bids via BidNet: track-steer loader

OPERATIONS & MAINTENANCE

- Storm event repair and recovery of impacted alleys east of downtown.
- Installed Pedestrian crosswalk features along with drainage improvements for the Rifle Middle School at W. 6th St. and West Avenue.