



RIFLE CITY COUNCIL

REGULAR MEETING

April 20, 2022

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Ed Green.

Present at Roll Call:

Mayor Ed Green, Councilor Clint Hostettler, Councilor Alicia Gresley, Councilor Chris Bornholdt, Councilor Sean Strode and Councilor Brian Condie.

Councilor Sean Strode motioned to excuse Councilor Joe Carpenter; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Clint Hostettler, Alicia Gresley, Chris Bornholdt, Sean Strode, Brian Condie and Ed Green. No - None.

Others Present:

City Manager Tommy Klein, City Clerk Misty Williams, City Attorney Jim Neu, Lieutenant Mike Kuper, Rifle Community Television (RCTV) Michael Churchill, Parks and Recreation Director Tom Whitmore, Planning Director Patrick Waller, Finance Director Michelle Duran, Alicia Miller, Eric Marburger, John Savage, Harold Martinez, Terry Paul, Hans Lutgring, and Debbie Wilde.

PUBLIC COMMENT

Comment was heard from Harold Martinez.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

- A. Consider Minutes of the April 6, 2022, Regular Meeting
- B. Consider Request to Rezone the Farm Development from LDR-PUD, MDR-PUD, CS-PUD and PZ-PUD to Developing Resources – Ordinance No. 4, Series of 2022 – 2nd Reading.
- C. Consider Final Plan and Rezoning Request for North Pastures Filing 7
 - i. Consider Request to Rezone a Portion of North Pastures Filing 7 from Community Service to Medium Density Residential – Ordinance No. 5, Series of 2022 – 2nd Reading
 - ii. Consider Request for Final Approval for North Pastures Filing 7 – Ordinance No. 6 Series of 2022 – 2nd Reading and Subdivision Improvements Agreement

Councilor Clint Hostettler moved to approve Consent Agenda Items A, B, and C; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Alicia Gresley, Brian Condie, Sean Strode, Chris Bornholdt, Clint Hostettler and Ed Green. No – Alicia Gresley: Consent Agenda Item Cii

PRESENTATION

Present Draft of 2021 Financial Results

Finance Director Michelle Duran presented overview of the 4th quarter 2021 draft financial reports, including the year-to-date sales tax collected, excise tax collected, expenditures, revenues and fund balances.

PUBLIC HEARING

REGULAR AGENDA

Receive Information on Proposed Procurement Code (Purchasing Policy)

City Attorney Jim Neu provided explanation of the process of the updated Proposed Procurement Code. City Attorney Neu stated new Procurement Code would be replacing current Procurement Code that has been in place for 20 years. Phil Vaughan was hired as a consultant and completed Procurement Code. The proposed Procurement Code has an appeals process for vendors that have bid on City projects. Under this version of the code staff may use a web-based service to supplement publication of information on city projects. Definitions were clarified and modifications to format were made to produce a much improved document. Phil Vaughan was present to answer questions from Council. City Attorney Jim Neu has reviewed the final version of the document. If the code meets Council expectations, Staff recommends motion for the next item - Consider Purchasing Policy, Ordinance No. 7, Series of 2022 – 1st Reading.

Consider Purchasing Policy – Ordinance No. 7, Series of 2022 – 1st Reading

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO REPEALING AND REENACTING ARTICLE III (PURCHASING) OF CHAPTER 4 (REVENUE AND FINANCE) OF THE RIFLE MUNICIPAL CODE REGARDING PURCHASING.

Councilor Clint Hostettler moved to approve the Repealing and Reenacting Article III (Purchasing) of Chapter 4 (Revenue and Finance) of the Rifle Municipal Code Regarding Purchasing – Ordinance No. 7, Series of 2022 on 1st reading and order it to be published as required by Charter; seconded by Councilor Sean Strode.

Roll Call: Yes - Sean Strode, Chris Bornholdt, Brian Condie, Clint Hostettler, Alicia Gresley and Ed Green. No - None.

Consider Expenditure for July 3rd and December 3rd Fireworks Shows

Parks and Recreation Director Tom Whitmore explained expenditure request for July 3rd and December 3rd Fireworks Shows. Fireworks shows are a huge boost to bringing people into downtown and are two of the biggest events held throughout the year within the City of Rifle. These events are coordinated in partnership with Colorado River Fire Rescue, Garfield County Fairgrounds staff, Re-2 staff, Rifle PD, City Staff, etc. The Parks and Recreation Department have contracted with J&M Display Fireworks and planned logistics for firework displays. Greater Rifle Improvement Team (GRIT) Advisory Board has committed to fund both shows in the amount of \$30,000.00. Staff recommends approval of expenditure of \$30,000.00 for July 3rd and December 3rd Fireworks Displays.

Councilor Sean Strode moved to approve expenditure of \$30,000.00 for July 3rd and December 3rd for fireworks displays; seconded by Council Alicia Gresley.

Roll Call: Yes - Ed Green, Sean Strode, Alicia Gresley, Clint Hostettler, Chris Bornholdt and Brian Condie. No – None.

Consider Increasing Rose Hill Cemetery Fees

Parks and Recreation Director Tom Whitmore explained request to consider increasing Rose Hill Cemetery Fees. Recently there has been an increasing demand for full burials, grave spaces and columbarium's with the addition of non-resident requests. Staff is currently working on reconfiguring additional burial spaces and is in the preliminary planning for possible expansion operations. In comparison to nearby cemeteries, Staff recommends a cemetery fee increase based on zip code. Adjusting all fees and increasing charges for non-81650 patrons will also increase revenue.

Council determined that further information was necessary before any decisions could be made regarding request – Information requested: Ordinance that reflects rules on 81650 patron relatives, perpetual care of non-81650 patrons and new cemetery fees comparable to area cemeteries.

Consider Funding Mind Springs' Detox Center

Consultant Debbie Wilde and Glenwood Springs Outpatient Program Director Hans Lutgring presented request to consider funding the Community Withdrawal Center operated by Mind Springs' (Social Setting Withdrawal Management) SWIM Center. The Community Withdrawal Center will be a 6-bed facility in Glenwood Springs at 2802 S. Grand Avenue. Mind Springs has purchased the building and will provide services to residents of the facility and walk-ins. Multiple meetings have taken place involving Garfield County and area Municipalities about funding the Detox Center. Staff recommends using a portion of the excise tax, determined by Council, to fund Mind Springs's SWIM Center in 2023 with the addition to utilize Rifle's Opioid Settlement Funds in the amount of \$1,888.00 each year for the same purpose.

Consultant Debbie Wilde answered questions from Council.

Councilor Clint Hostettler moved to approve funding in 2023 for Mind Springs (Social Setting Withdrawal Management) SWIM Center in the total amount of \$40,000.00 from the general fund that will also include Rifle's opioid settlement funds in the amount of \$1,888.00 each year pending the appropriation of funds; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Alicia Gresley, Chris Bornholdt, Clint Hostettler, Ed Green and Brian Condie. Recused – Sean Strode.

Consider Approving the Sale of City Property Formally Occupied by the Rifle Animal Shelter – Ordinance No. 8, Series of 2022 – 1st Reading

Attorney Jim Neu presented request to approve the sale of city property formally occupied by the Rifle Animal Shelter – Ordinance No. 8, Series of 2022 – 1st Reading. Attorney Neu stated that due to the consensus of City Staff this property is declared surplus. Resolution No. 4, Series of 2022, the City Council authorized the City Manager to take all actions necessary to sell the Property and he engaged a

realtor to list the property. Section 13.2 of the Rifle Home Rule Charter requires property used for governmental purposes to only be sold or conveyed by an ordinance passed with an affirmative vote of at least five members of the City Council. The Rifle Animal Shelter was operated by a not-for-profit corporation and the property was never used for governmental purposes; however, not knowing the full history of the use of the property, staff recommends complying with Section 13.2 of the Rifle Home Rule Charter to approve the sale of the Property.

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, APPROVING THE SALE OF
CITY PROPERTY FORMALLY OCCUPIED BY THE RIFLE ANIMAL SHELTER.

Councilor Sean Strode moved to approve the sale of City property formally occupied by the Rifle Animal Shelter – Ordinance No. 8, Series of 2022 on 1st Reading as presented and order it to be published as required by charter; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Alicia Gresley, Ed Green, Brian Condie, Chris Bornholdt, Clint Hostettler and Sean Strode. No - None.

Report to City Manager

Reports were heard from City Manager Tommy Klein.

Comments from Mayor and Council

Comments were heard from Councilor Sean Strode, Alicia Gresley, Councilor Clint Hostettler and Mayor Ed Green.

EXECUTIVE SESSION

Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees (City Manager Six Month Review)

Councilor Sean Strode moved to go into Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) for the City Manager's Six Month Review; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Sean Strode, Brian Condie, Chris Bornholdt, Clint Hostettler, Alicia Gresley and Ed Green; No - None

Adjournment

Meeting adjourned at 8:58 p.m.

Misty Williams
City Clerk



Ed Green
Mayor