



RIFLE CITY COUNCIL

REGULAR MEETING

September 7, 2022
7:00 p.m.
202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Ed Green.

Present at Roll Call:

Mayor Ed Green, Council Clint Hostettler, Councilor Alicia Gresley, Councilor Sean Strode, Councilor Chris Bornholdt and Councilor Joe Carpenter.

Councilor Sean Strode moved to excuse Councilor Chris Bornholdt; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Joe Carpenter, Alicia Gresley, Ed Green, Brian Condie, Clint Hostettler, and Sean Strode.

No - None.

Others Present:

City Manager Tommy Klein, City Clerk Misty Williams, City Attorney Jim Neu, Rifle Community Television (RCTV) Salvador Tovar-Guzman, Finance Director Scott Rust, Chief of Police Debra Funston, Planning Director Patrick Waller, Public Works Director Brian Prunty, City Engineer Craig Spaulding, Parks and Recreation Director Tom Whitmore, Assistant Parks and Recreation Director Austin Rickstrew and Michael Langhorne.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

- A. Consider Minutes of the August 17, 2022, Regular Meeting
- B. Consider Minutes of the August 25, 2022, Special Meeting
- C. Consider Intergovernmental Agreement with Garfield County Clerk & Recorder for Election Services
- D. Consider Liquor License Renewal for Rolling Fork Grill, LLC dba Brickhouse Pizzeria
- E. Consider Liquor License Renewal for Coloradough, LLC dba Sweet Coloradough
- F. Consider Professional Services Agreement with Timothy Graves for City Prosecution Services

Councilor Clint Hostettler moved to approve Consent Agenda Items A, B, C, D, E, and F; seconded by Councilor Sean Strode.

Roll Call: Yes - Ed Green, Brian Condie, Clint Hostettler, Alicia Gresley, Joe Carpenter, and Sean Strode.

No – None.

PRESENTATION

Receive Presentation from Youth Zone

Postponed to September 21, 2022, Regular Council Meeting.

REGULAR AGENDA

Consider Vacating a Portion of Whiteriver Avenue Right-of-Way at 236 East 1st Street - Ordinance No. 18, Series of 2022

Planning Director Patrick Waller presented request to consider vacating a portion of Whiteriver Avenue Right-of-Way at 236 East 1st Street – Ordinance No. 18, Series of 2022. Applicant Michael Langhorne was present. Vacating a portion of Whiteriver Avenue will allow to straighten the existing ROW and to locate a City built retaining wall and fire hydrant within City ROW. Public Works staff has reviewed the proposal and has no concerns. No Utility Easements, Water or Wastewater lines will be impacted. Staff recommends approval of the ROW vacating request.

Applicant Michael Langhorne answered questions for Council.

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, APPROVING THE
VACATION OF A PORTION OF RIGHT OF WAY ADJACENT TO 236 EAST
1ST STREET IN THE CITY.

Councilor Clint Hostettler moved to approve Ordinance No. 18, Series of 2022 on 1st reading as presented and order it to be published as required by charter; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Sean Strode, Brian Condie, Joe Carpenter, Clint Hostettler, Alicia Gresley and Ed Green.

No – None.

Consider Approval of a Revocable License to Encroach for 1783 Anvil View Drive

Planning Director Patrick Waller presented request to consider approval of a Revocable License to Encroach for 1783 Anvil View Drive. The applicants, Russell and Cathy Marsh have been working with Planning Staff to complete a Lot Line Adjustment application to move the existing lot line between two properties owned by the applicant. 1783 Anvil View Avenue is developed with an existing single-family residence and the adjacent property (also owned by the applicant), 1795 Anvil View is not developed. As part of Staff's review, it was determined that an existing shed is encroaching on City of Rifle property that was reserved for the Raynard Ditch. The shed was constructed prior to the applicant purchasing the property. The applicant also has a fence and landscaping improvements that are encroaching onto City property. To address the encroachment issue, Staff recommends that Council approve a revocable license to encroach for the shed and the fence on City property. The encroachment has been reviewed by both Planning Staff and Parks and Recreation Staff. Based on the topography of the parcel neither department noted an issue with granting the encroachment and no impact to the Raynard Ditch Trail is anticipated.

Councilor Clint Hostettler moved to approve a revocable license to encroach for 1783 Anvil View Drive; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Brian Condie, Ed Green, Alicia Gresley, Sean Strode, Joe Carpenter and Clint Hostettler.

No – None.

Consider Declaring Antennas as Surplus

City Manager Tommy Klein presented request to declare the antennas located at the old water plant as surplus. The antennas were purchased over 20 years ago are no longer in use. Plan is to sell them as is or dispose of them according to code.

City Manager Tommy Klein answered questions for Council.

Councilor Sean Strode moved to declare two antennas at the old water plant as surplus & to be disposed of by the City Manager per Rifle City Code Sec. 4-3-130; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Ed Green, Sean Strode, Alicia Gresley, Brian Condie, Clint Hostettler, and Joe Carpenter.

No – None.

Consider Approval of Landscape Architect Firm for Birch Property Master Plan

Parks and Recreation Director Tom Whitmore presented request for approval of the Landscape Architect Firm for Birch Property Master Plan. The direction from City Council in 2021 was to pursue a playground for the future park on the Birch property. It was decided that it would be best to conduct master planning for the park parcel in order to establish the optimal location for a playground. A playground is the primary component of the 1st phase of this park. Request for Proposals were issued and three firms submitted proposals. The Park and Recreation Advisory Board (PRAB) reviewed proposals on the August 29th, 2022 meeting and voted unanimously to recommend City Council the Design Concepts proposal for the Birch Property Master Plan.

Councilor Clint Hostettler moved to approve design concepts in the amount of \$44, 727.00 for Birch Property Master Plan; seconded by Councilor Sean Strode.

Roll Call: Yes - Ed Green, Clint Hostettler, Alicia Gresley, Brian Condie, Joe Carpenter and Sean Strode.

No – None.

Consider Approval of Purchase Request for Street Lights on West Second Street

City Engineer Craig Spaulding and Public Works Director Brian Prunty presented purchase request for Street Lights on West Second Street. Two bids were received. The street lights would be for two intersections providing nine globe style street lights. The lighting improvements to this street will improve functionality, safety and aesthetics combined with the intent of the Second Street Project. Staff recommends approval of Street Light improvements on West Second Street.

Councilor Clint Hostettler moved to approve purchase request in the amount of \$45,000.00 to CED New Castle for Street Lights on West Second Street; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Alicia Gresley, Sean Strode, Brian Condie, Clint Hostettler, Ed Green and Joe Carpenter.

No – None.

Consider Approval of Landmark EPC, LLC for the Design and Management of Whiteriver Avenue, Morrow Drive and Tripp Drive

City Engineer Craig Spaulding and Public Works Director Brian Prunty presented request for approval of Landmark EPC, LLC for the Design and Management of Whiteriver Avenue, Morrow Drive and Tripp Drive. The three roads encompassed in the design are all within the CIP and Maintenance plan. Due to the similar design scope of the three roads, they were placed in one RFQ to be designed in 2023. Bank settlement is seen on Morrow Drive, Whiteriver Avenue and Tripp Drive. This settlement was analyzed by Kumar and recommendations for improvements were made. The improvements require structural and geotechnical expertise so all improvements were advertised under the same design contract. The design services were advertised publicly and one bid was received. Staff recommends that Landmark is awarded the design of Morrow Drive, Whiteriver Avenue and Tripp Drive.

Civil Engineer Craig Spaulding and Public Works Director Brian Prunty answered questions for Council.

Councilor Clint Hostettler moved to approve Landmark EPC, LLC for the design & management of Whiteriver Avenue, Morrow Drive and Tripp Drive in the amount of \$374,585.00; seconded by Councilor Sean Strode.

Roll Call: Yes - Clint Hostettler, Brian Condie, Sean Strode, Joe Carpenter, Alicia Gresley and Ed Green.

No – None.

Consider Approval of Colorado River Engineering, Inc. for the Design and Management of Railroad Avenue from 5th Street to 9th Street

City Engineer Craig Spaulding and Public Works Director Brian Prunty presented request for approval of CRE Engineering, Inc. for the Design and Management of Railroad Avenue from 5th Street to 9th Street. Rutted asphalt in front of the middle school, water main breaks, and traffic signal faults are seen on this arterial corridor. This has placed this roadway as the project for 2024 in the CIP and Maintenance Plan. The City of Rifle intends to replace failed asphalt, upgrade sidewalks to ADA/PROWAG conformance, install street lights, improve traffic signals, rehabilitate the sanitary sewer and replace the existing waterline. The design services were advertised publicly and two bids were received. Staff recommends approval of CRE Engineering, Inc. for the Design and Management of Railroad Avenue from 5th Street to 9th Street as new infrastructure will increase the reliability of City utilities and roadways.

Civil Engineer Craig Spaulding and Public Works Director Brian Prunty answered questions for Council.

Councilor Alicia Gresley moved to approve CRE Engineering, Inc. for the design and management of Railroad Avenue from 5th Street to 9th Street in the amount of \$280,539.00; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Ed Green, Alicia Gresley, Sean Strode, Joe Carpenter, Brian Condie, and Clint Hostettler.

No – None.

Consider Approval of Landmark EPC, LLC for the Design and Management of the 5th Street and Ute Avenue Improvements

City Engineer Craig Spaulding and Public Works Director Brian Prunty presented request for approval of Landmark EPC, LLC for the Design and Management of the 5th Street and Ute Avenue Improvements. The purpose of the project is to rebuild a failed road, install new waterline, replace old sewer manholes, and provide continuous ADA sidewalk path. The design is planned to take place from 2022-2023 which includes review of CCTV footage provided by City of Rifle in 2023. There will likely be a sanitary sewer rehabilitation project in 2024 and the waterline and road work in 5th and Ute will take place in 2025. This project was advertised publicly and two bids were received. Staff recommends approval of Landmark EPC, LLC for the Design and Management of the 5th Street and Ute Avenue Improvements as it will increase reliability of City infrastructure in this entire neighborhood.

Civil Engineer Craig Spaulding and Public Works Director Brian Prunty answered questions for Council.

Councilor Clint Hostettler moved to approve Landmark EPC, LLC for the design and management of the 5th Street and Ute Avenue improvements in the amount of \$193,283.00; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Brian Condie, Joe Carpenter, Alicia Gresley, Ed Green, Clint Hostettler, and Sean Strode.

No – None.

Consider Approval for the Purchase of a Bobcat Track-Steer

Public Works Director Brian Prunty and Operations and Maintenance Supervisor Colton Secary presented request to approve purchase of a Bobcat Track-Steer. Our current Bobcat track-steer at 13 years old has reached the end of its reliable life. This is a vital piece of equipment to our daily operations. Staff recommends purchase of a Bobcat Track-Steer loader as this will result in more work efficiency, less down time and less fuel consumption.

Public Works Director Brian Prunty and O&M Supervisor Colton Secary answered questions for Council.

Councilor Alicia Gresley moved to approve the purchase of a new Bobcat Track-Steer loader from Bobcat of the Rockies in the amount of \$83,385.00; seconded by Councilor Brian Condie.

Roll Call: Yes - Joe Carpenter, Alicia Gresley, Ed Green, Brian Condie, Clint Hostettler and Sean Strode.

No – None.

Report to City Manager

Reports were heard from City Manager Tommy Klein, City Clerk Misty Williams, Public Works Director Brian Prunty, and Civil Engineer Craig Spaulding.

Comments from Mayor and Council

Comments were heard from Alicia Gresley, Sean Strode, and Brian Condie.

Adjournment

Meeting adjourned at 8:17 p.m.

Misty Williams
City Clerk



Ed Green
Mayor