



RIFLE CITY COUNCIL

REGULAR MEETING

September 1, 2021

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Barb Clifton.

Present at Roll Call:

Mayor Barb Clifton, Councilor Joe Carpenter, Councilor Brian Condie, Councilor Ed Green, Councilor Theresa Hamilton, Councilor Clint Hostettler and Councilor Sean Strode.

Others Present:

Chief of Police/Interim City Manager Tommy Klein, City Attorney Jim Neu, City Clerk Misty Williams, Rifle Community Television (RCTV) Salvador Tovar-Guzman, Civil Engineer Craig Spaulding, Public Works Director Brian Prunty, Planning Director Patrick Waller, Finance Director Michelle Duran, Utilities Director Robert Burns, Human Resource Manager Danielle Hogan

PUBLIC COMMENT

No public comments were heard.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

- A. Approve Continuation of SCADA Monitoring Services at Water Treatment Facility
- B. Consider Certificate of Authority with Equitable Advisors and Charles Scwhab Corporation - Resolution No. 9, Series of 2021
- C. Consider Liquor License Renewal for City of Rifle dba Ute Theater and Events Center
- D. Consider Minutes of the August 18, 2021, Regular Meeting

Councilor Theresa Hamilton moved to approve Consent Agenda Items A, B, C, and D; seconded by Councilor Sean Strode.

Roll Call: Yes - Barb Clifton, Joe Carpenter, Brian Condie, Ed Green, Theresa Hamilton, Clint Hostettler and Sean Strode. No - None

PRESENTATION

Rifle Downtown Project Update

Civil Engineer Craig Spaulding and Public Works Director Brian Prunty gave an update on the Rifle Downtown Project.

REGULAR AGENDA

Consider Changing City Contribution to 457(b) Retirement Plan

Human Resource Manager Danielle Hogan explained the proposed changes to the 457(b) Plan. With the proposed change, the City contribution would adjust from 1% to a match of employee contribution up to 3% maximum City Contribution. Approval of the updated contribution plan will allow this change to occur with the transition to the new retirement management company in or before October 2021. Staff recommends approval to change the City contribution to the 457(b) Retirement Plan from 1% to a match of the employee contribution up to 3%.

Councilor Theresa Hamilton moved to approve changing the City Contribution to the 457(b) Retirement Plan from 1% to a match of the employee contribution of up to 3%; seconded by Councilor Brian Condie.

Roll Call: Yes - Barb Clifton, Joe Carpenter, Brian Condie, Ed Green, Theresa Hamilton, Clint Hostettler and Sean Strode. No - None

Consider Approval of Rifle House Retaining Wall Agreement and Utility Easement

Interim City Manager Tommy Klein presented the Rifle House Retaining Wall Agreement and Utility Easement. He explained that Mr. John Savage of KMLJ, LLC owns the property at 205 Railroad Avenue commonly known as the Rifle House. The Downtown Development Authority owns the parking lot immediately to the north of the Rifle House - street address 209 Railroad Avenue. As part of the downtown project, this parking lot was recently paved. Mr. Savage paid for and constructed a retaining wall around the parking lot at the south and west sides at no cost to the City with the understanding that the wall on the south side would encroach onto DDA property. An informal agreement was made at the

time the permit for the wall was issued. Staff maintains that a retaining wall for the parking lot was necessary to provide support for the property. The City will be permitted to access the wall for inspection and we will share any costs associated with repairs. Prior to paving the parking lot at 209 Railroad Avenue, underground utilities were installed to the Rifle House property. The utility lines transverse the DDA property. Staff recommends approval of the buried utilities easement deed and the retaining wall agreement.

Councilor Clint Hostettler moved to approve the Rifle House Retaining Wall agreement; seconded by Councilor Theresa Hamilton.

Roll Call: Yes - Barb Clifton, Joe Carpenter, Brian Condie, Ed Green, Theresa Hamilton, Clint Hostettler and Sean Strode. No - None

Councilor Clint Hostettler moved to approve the Rifle House Utility Easement; seconded by Councilor Sean Strode.

Roll Call: Yes - Barb Clifton, Joe Carpenter, Brian Condie, Ed Green, Theresa Hamilton, Clint Hostettler and Sean Strode. No - None

Consider Market Adjustment Raise for City of Rifle Employees

Human Resource Manager Danielle Hogan explained the Market Adjustment Raise for City of Rifle employees. The 5% market adjustment raise increase would benefit City of Rifle full time and permanent part time employees, while increasing employee retention and improving the ability to recruit the best qualified candidates for employment. The market adjustment raise would also keep wages competitive amid inflation. Staff recommends approval of the 5% market adjustment raise for the City of Rifle full time and permanent part time employees, retroactive to January 2021, in the amount of \$335,040.14.

Councilor Brian Condie moved to approve the 5% market adjustment raise for City of Rifle full time and permanent part time employees retroactive to January 2021 in the amount of \$335,040.14; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Barb Clifton, Joe Carpenter, Brian Condie, Ed Green, Theresa Hamilton, Clint Hostettler and Sean Strode. No - None

Notice of City Manager Finalist – Thomas Klein

City Attorney Jim Neu explained that pursuant to C.R.S. §24-6-402(3.5), a local government must announce that it has chosen final candidates for executive positions and publish notice of those candidates 14 days prior to making an appointment. This process must be followed, even though there is only one candidate. Staff recommends naming Thomas Klein as the sole finalist for the City Manager position.

Councilor Theresa Hamilton moved to approve the naming of Thomas Klein as the sole finalist for the City Manager position; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Barb Clifton, Joe Carpenter, Brian Condie, Ed Green, Theresa Hamilton, Clint Hostettler and Sean Strode. No - None

Administrative Reports

Reports were heard from City Clerk Misty Williams and Interim City Manager Tommy Klein.

Comments from Mayor and Council

Comments were heard from Councilor Theresa Hamilton and Mayor Barb Clifton.

Adjournment

Meeting adjourned at 7:50 p.m.

Misty Williams
City Clerk



Barb Clifton
Mayor