



RIFLE CITY COUNCIL

REGULAR MEETING

February 1, 2023

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Ed Green.

Present at Roll Call:

Mayor Ed Green, Councilor Alicia Gresley, Councilor Joe Carpenter, Councilor Brian Condie, Councilor Chris Bornholdt and Councilor Sean Strode.

Councilor Sean Strode moved to excuse Councilor Clint Hostettler; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Ed Green, Alicia Gresley, Joe Carpenter, Chris Bornholdt, Sean Strode and Brian Condie.

No - None.

Others Present:

City Manager Tommy Klein, City Clerk Misty Williams, City Attorney Associate Lawrence Bond, Rifle Community Television (RCTV) Salvador Tovar-Guzman, Chief of Police Debra Funston, Planning Director Patrick Waller, Parks and Recreation Director Austin Rickstrew and Recreation Program Manager Kendrick Robinsen.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

- A. Consider Minutes of the January 18, 2023, Regular Meeting
- B. Consider Liquor License Renewal for Capitol Deli, LLC dba Capitol Deli
- C. Consider Modification of Premises for Dillon Companies, LLC dba City Market #43
- D. Consider Liquor License Renewal for Nachos Mexican Dining, LLC dba Nachos Mexican Dining

Councilor Sean Strode moved to approve Consent Agenda Items A, B, C, and D; seconded by Councilor Brian Condie.

Roll Call: Yes - Alicia Gresley, Brian Condie, Sean Strode, Chris Bornholdt, Ed Green and Joe Carpenter.

No – None.

REGULAR AGENDA

Consider Ordinance No. 4, Series of 2023 to Change GRIT Board Membership Requirements – 1st Reading

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING
CHAPTER 2, ARTICLE 12 OF THE RIFLE MUNICIPAL CODE
REGARDING THE MEMBERSHIP OF THE GREATER RIFLE
IMPROVEMENT TEAM (GRIT) BOARD.

Planning Director Patrick Waller presented the request to consider Ordinance No. 4, Series of 2023 to Change GRIT Board Membership Requirements – 1st Reading. This ordinance will replace Ordinance Number 24, Series of 2017. The Greater Rifle Improvement Team Advisory Board requests that the dedicated seats held for the DDA, Chamber and Rifle Regional Economic Development Corporation revert to at large seats that can be filled with interested residents or representatives of businesses within city limits. Notifications requirements have been met per Municipal Code.

Councilor Sean Strode moved to approve Ordinance No. 4, Series of 2023 on 1st reading & order it to be published as required by Charter; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Sean Strode, Joe Carpenter, Chris Bornholdt, Brian Condie, Alicia Gresley and Ed Green.

No – None

Consider Resolution No. 5, Series of 2023 – Amending Rifle’s Main Street Boundary

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE
COLORADO, AMENDING RIFLE’S COLORADO MAIN STREET
PROGRAM BOUNDARY**

Planning Director Patrick Waller presented request to consider Resolution No. 5, Series of 2023 – Amending Rifle’s Main Street Boundary. Planning Director Waller provided background explanation and map of the current Main Street Program boundaries that match the Downtown Development Authority’s boundaries. The Greater Rifle Improvement Team Advisory Board is seeking support from Council to expand the official boundaries to include the Rifle Island Park. GRIT believes the expansion of boundary changes will allow for program resources (Mini grants and planning/design consultants) can be utilized for the Island. Staff explained how a change in the official program boundaries will require a resolution from City Council to be included in the request packet to Colorado Main Street Advisory Board. Notification requirements have been met per Municipal Code.

Councilor Sean Strode moved to approve Resolution No. 5, Series of 2023 – Amending Rifle’s Main Street Boundary; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Ed Green, Sean Strode, Alicia Gresley, and Brian Condie.

No – Chris Bornholdt and Joe Carpenter.

Consider Approval of Purchase Request for Portable Restroom Services

Parks and Recreation Director Austin Rickstrew presented request to consider approval of purchase request for Portable Restroom Services. Staff solicited bids for portable restroom service in Rifle City Parks and Rifle Mountain Park for 2023, 2024, and 2025. The public notice was advertised in the Post Independent on 12/09/2022, 12/13/2022, and 12/23/2022. The City provides public portable restroom services at eight park locations within the city limits and ten areas within Rifle Mountain Park. Redi Services responded and notified us that there could be a 15 % fee increase this year. Based on the RFP response we received from Redi Services, we only saw a 9.5% increase in fees. It is \$5.60 more for parks within the city limits and \$6.16 for portable restrooms at Rifle Mountain Park. Redi Services have provided portable restroom services for the Parks and Recreation department for the past three years. Redi Service was the only company to request bid information and submit a formal bid. Staff recommends approving \$27,824.16 for portable restroom services from Redi Services in 2023.

Councilor Alicia Gresley moved to approve the purchase request for portable restroom services from Redi Services, LLC in the amount of \$27, 824.16 for 2023; seconded by Councilor Sean Strode.

Roll Call: Yes - Brian Condie, Joe Carpenter, Alicia Gresley, Ed Green, Chris Bornholdt and Sean Strode.

No – None.

Consider Purchase of Standard Aluminum Bleachers

Parks and Recreation Director Austin Rickstrew presented request to consider approval of purchase request for Ten Standard Aluminum Bleachers. Parks & Recreation Director Rickstrew provided explanation on purchase request being part of findings from the annual Colorado Intergovernmental Risk Sharing Agency (CIRSA) audit, who is the City’s Property / Casualty Insurance provider. It was determined that ten bleachers were out of code and needed to be replaced. Staff solicited an RFP for the replacement of all ten bleachers and twelve RFP responses were received. Staff evaluated RFP’s received that ranged from \$43,576.00 to \$96,680.00. Staff recommends the purchase of all ten bleachers from Winning Teams by Nissel in the amount of \$43,576.00. Staff will also be responsible for assembling the new bleachers at the various locations.

Councilor Chris Bornholdt moved to approve the purchase of then Standard Aluminum bleachers from Winning Teams by Nissel for the amount of \$43, 576.00; seconded by Councilor Sean Strode.

Roll Call: Yes - Alicia Gresley, Sean Strode, Chris Bornholdt, Ed Green, Joe Carpenter, and Brian Condie.

No – None.

Consider Purchase of Pool Chemicals for Rifle Metro Pool

Parks and Recreation Director Austin Rickstrew presented request to consider purchase request for Pool Chemicals for the 2023 Rifle Metro Pool Season. Staff recommends purchase of pool chemicals and supplies from CEM Sales and Service Recreation Water Professionals as this is the only brand distributor in the state for Pulsar products. CEM is the only regional supplier of the product used in our Pulsar chlorinators, which is a specialty calcium hypochlorite briquette. Other brand distributors were contacted but they are not allowed to sell in our region. These products are required for the pool to operate safely and will be stored appropriately. Staff recommends approval of pool chemicals for the 2023 season from CEM Sales and Service of Sheridan, CO. in the amount of \$35,000.00.

Councilor Brian Condie moved to approve the purchase of pool chemicals for the 2023 season from CEM Sales & Service in the amount of up to \$35,000.00; seconded by Councilor Sean Strode.

Roll Call: Yes - Joe Carpenter, Alicia Gresley, Ed Green, Brian Condie, Chris Bornholdt, and Sean Strode.

No – None.

Consider Purchase of a Utility Tractor

Parks and Recreation Director Austin Rickstrew presented request to consider purchase request for a Utility Tractor. Staff has identified a few pieces of equipment that are aging and are in need of replacement. The John Deere 5410 utility tractor was purchased new in 1997 and is still currently being used. Staff solicited an RFP for a new Utility Tractor and had two responses from Potestio Brothers Equipment and Mahindra Tractors. When evaluating the two bids, service location was considered and any extras that were included. Potestio Brothers included turf tires on the new unit, which are highly desirable due to the applications that we use this piece of equipment. Staff recommends approval of purchase request for a new Utility Tractor from Potestio Brothers Equipment in the amount of \$53,648.00 as this will allow for an efficient use and bring maintenance costs down.

Councilor Chris Bornholdt moved to approve the purchase of a new utility tractor from Potestio Bros. Equipment in the amount of \$53, 648.00; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Ed Green, Brian Condie, Alicia Gresley, Joe Carpenter, Chris Bornholdt, and Sean Strode.

No – None.

Consider Purchase of a Wide Area Mower

Parks and Recreation Director Austin Rickstrew presented request to consider purchase request for a Wide Area Mower. The current Jacobsen 311T was purchased in 2016 for \$49,985.00. Austin explained the difficulties they have in getting parts to service the mower and how there is no local service center for Jacobsen equipment. Due to the use over the years, the 311T is reaching the end of its useful life. Staff solicited an RFP for a new Wide Area Mower and had four responses. But, only three bids met all specifications; Potestio Brothers Equipment, Taza Supplies, LLC. and L.L. Johnsons Distributing Company; ranging from \$63,975.00 to \$118,227.86. Based on the large price difference, Staff recommends purchasing a John Deer 1600D Wide Area Mower from Potestio Brothers Equipment.

Councilor Sean Strode moved to approve the purchase of a new Wide Area Mower from Potestio Bros Equipment in the amount of \$63, 978.00; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Sean Strode, Brian Condie, Joe Carpenter, Chris Bornholdt, Alicia Gresley and Ed Green.

No – None

Consider Purchase of Utility Vehicle with a Full HVAC Cab

Parks and Recreation Director Austin Rickstrew presented request to consider purchase request for a Utility Vehicle with a Full HVAC Cab. The current 2012 Gator 825i that is used for park operations and winter snow removal is currently having some issues. The auxiliary heater does not provide enough airflow to keep the windshield defrosted and the soft shell does not provide an air-tight seal which leads to window fogging. Staff solicited an RFP for a new Utility Vehicle with a Full HVAC Cab and had six responses ranging from \$25,529.00 to \$39,759.00. When evaluating bids, winch and hydraulic operation plows were considered and maintenance costs. Staff recommends purchasing a new John Deer XUV835M with a Full HVAC Cab from Potestio Brothers Equipment. This equipment is used year round assisting the parks department operations.

Councilor Chris Bornholdt moved to approve the purchase of a new Utility Tractor with a full HVAC Cab from Potestio Bros. Equipment in the amount of \$30,578.00; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Brian Condie, Ed Green, Alicia Gresley, Sean Strode, Joe Carpenter, and Chris Bornholdt.

No – None.

Consider Approving Resolution No. 6, Series of 2023 – Garfield County FMLD Grant

**A RESOLUTION OF THE CITY OF RIFLE, COLORADO SUPPORTING A
TRADITIONAL GRANT APPLICATION TO THE GARFIELD COUNTY
FEDERAL MINERAL LEASE DISTRICT FOR THE COMPLETION OF THE
RIFLE GATEWAY TRAFFIC AND PEDESTRIAN IMPROVEMENTS PROJECT**

City Manager Tommy Klein presented request to consider approving Resolution No. 6, Series of 2023 – Garfield County Federal Mineral Lease District (FMLD) Grant. City Manager Klein explained how the roundabout and pedestrian improvement project for the Whiteriver and HWY 6 intersection is at the design stage and shared the hopes of construction beginning as early as fall of 2023. On July 6, 2022, Council awarded the design of the Gateway Improvement Project to KLJ. Staff submitted a grant request to FMLD at the end of 2022 and was subsequently awarded \$600,000.00 to make improvements to the Highway 6 and Whiteriver intersection. Staff received data from KLJ and determined that a controlled intersection was preferable to a roundabout. City Engineer Craig Spaulding wrote a letter to the FMLD Board to update them on the change in the scope. But, on January 24, 2023, the City was notified by the general counsel of the FMLD Board via email, that the awarded grant of \$600,000.00 was being withdrawn because of the change in the project scope. The FMLD general counsel invited Rifle to reapply for a grant, pass a new resolution and present it to the board on February 8, 2023. Staff is estimating the cost of the project will be approximately close to \$3,800,000. But, there is a possibility that the project will exceed cost estimate due to the uncertainty in the construction market. Staff is requesting Council's approval to allow the City Manager to apply for a new FMLD grant, sign agreements related to the grant, and expend up to \$1,000,000 in matching funds (ARPA Funds).

Councilor Alicia Gresley moved to approve Resolution No. 6, Series of 2023 to allow the City Manager to submit the grant application for the Gateway Improvements Project to the Garfield County Federal Mineral Lease District, sign the grant agreement & to expend the funds necessary to meet the terms of the grant not to exceed \$600,000.00; seconded by Councilor Sean Strode.

Roll Call: Yes - Ed Green, Sean Strode, Alicia Gresley, Brian Condie, Chris Bornholdt, and Joe Carpenter.

No – None.

Report to City Manager

Reports were heard from City Manager Tommy Klein.

Comments from Mayor and Council

Comments were heard from Councilor Alicia Gresley, Councilor Sean Strode, and Mayor Ed Green.

Adjournment

Meeting adjourned at 7:54 p.m.


Misty Williams
City Clerk




Ed Green
Mayor