



CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

May 17, 2023
7:00 PM
202 Railroad Avenue, Rifle, CO

5:00 PM - Workshop Meeting

Discussion and Review

- a. Receive Update on Strategic Plan
- b. Receive Presentation of Rifle Mountain Park and Rose Hill Cemetery Master Plans
- c. Receive Presentation on Eco Dwelling Fritzlan Annexation

7:00 PM - Regular Meeting

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comment** *(maximum time permitted for Public Comment is 3 minutes per person)
5. **Consent Agenda**
 - 5.a. Consider Minutes of the April 19, 2023, Regular Meeting
 - 5.b. Consider Minutes of the May 3, 2023, Regular Meeting
 - 5.c. Consider Liquor License Renewal for Thai Chili Bistro, Inc dba Thai Chili Bistro
 - 5.d. Consider Liquor License Renewal for Imperio Mexican Restaurant, LLC dba Imperio Mexican Restaurant
 - 5.e. Consider Buy-Back of Columbarium Space
 - 5.f. Consider Proclamation Recognizing National Police Week
 - 5.g. Consider Approving Letter to the Colorado Department of Transportation (CDOT) Addressing Traffic & Roadway Concerns

- 5.h. Consider Ordinance No. 11, Series of 2023 - Amending Code for Excavations within Right of Way and Providing Additional and Supplemental Information to the Public Works Manual - 2nd Reading

6. Action, if any, on Workshop Items

7. Presentation

- 7.a. Present Proclamation Recognizing National Police Week
- 7.b. Receive Presentation of Rifle Mountain Park and Rose Hill Cemetery Master Plans

8. Regular Agenda

- 8.a. Consider Purchase of a Wide Area Mower

9. Administrative Reports

- 9.a. Report to City Manager

10. Comments from Mayor and Council

11. Adjournment



Agenda Item #a.

Agenda Item Name:

Receive Update on Strategic Plan

Presenter:

Tommy Klein, City Manager

Item Description:

Manager will provide a brief update on the Strategic Plan

Recommended Action:

None

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

The manager will present the 2023-2025 Strategic Plan for Council feedback.

We would also like feedback from Council about the possibility of using a DOLA representative to conduct our next strategic planning meeting in January of 2024. Dana Hlvac, our local contact, has experience assisting communities with planning. There are advantages to using the DOLA representative. There would be no cost to the City and a DOLA representative would be knowledgeable about trends in other communities of our size. The representative may also have information on programs we can leverage based on what he learns from our discussions. We would also have the option of holding a public input meeting. The manager will produce a document for citizen consumption and staff guidance in 2024.

Executive Summary:

Please see background.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. City of Rifle 2023 Strat Plan Report 1

City of Rifle

2023-2025 Strategic Plan



Introduction

The City Council and City of Rifle staff are pleased to present our 2023–2025 Strategic Plan. Working with citizens and other stakeholders, progress has been made to develop our community, one that is rich in amenities and opportunities. To continue our momentum we need a plan to ensure resources are invested wisely. The City of Rifle Strategic Plan defines the direction our organization will take and it specifies action items or steps to achieve goals that will carry Rifle into the future. Guided by our Strategic Plan, staff has worked diligently to complete projects and plan for future endeavors that will support our amazing community.

According to the United States Census Bureau, the City of Rifle is growing and is now the largest municipality in Garfield County with an estimated population of 10,518.¹ We are a growing city that has a quality of life supported by amenities that are unique to our area. We have a Parks and Recreation Department that has developed exceptional parks, biking and walking trails, a new swimming pool, facility, and offers recreation programs for preschool age children to adults. The City operates the Ute Theater which promotes concerts, plays, comedy shows and dance programs. The Rifle Senior Center is a welcoming space that provides our senior population with a place to share meals, socialize and engage in a variety of activities.

Our City has a dedicated staff that cares about Rifle. They are committed to creating and maintaining a community that is an exceptional place to live.

Mission Statement

Our mission is to provide quality services that: embrace our sense of community; promote economic vitality; preserve our natural assets; promote public health and safety; promote cultural, educational, and recreational opportunities.

To advance our mission, Rifle Municipal Code mandates that the City Council hold a strategic planning session with department heads and selected staff at least once per year. On March 31 and April 1 of 2023, City Council and staff met to produce our Strategic Plan for 2023-2025. The City contracted with the Mejorando Group to facilitate the discussion. Staff provided information on major projects that were completed in 2022 and 2023. Projects for 2023 and beyond were also presented to Council for consideration. Each proposed project submitted supports one of our four strategic goals and the related objectives established by City Council in 2021. Our four strategic goals are Organizational Excellence, Core Services, Quality of Life and Economic Development.

¹ "QuickFacts Rifle city, Colorado.", United States Census Bureau, <https://www.census.gov/quickfacts/fact/table/riflecitcolorado/POP060210>. Accessed 4 Apr. 2023



Objectives and Completed Projects for 2022-2023

Organizational Excellence

1. Be an Employer of Choice

We implemented a new pay plan.

The City transitioned to a better retirement plan.

We increased compensation to remain competitive in a tight labor market.

The City provided staff with an improved wellness plan.

2. Create a Positive Culture

We held appreciation events for our team.

The City Manager holds quarterly meetings with staff.

We are recognizing staff anniversaries.

The City conducts an annual staff survey.

A staffing plan for Utilities was completed and implemented.

3. On-going Employee Training

Human Resources provided multiple leadership training blocks for supervisors.

Annual safety training is held for all team members.

Incident Command System training was provided to new and existing staff.

The City provides ongoing IT training and testing.

Specialized training is provided to all employees based upon assignments.

4. Identify Weak Processes

We produced and implemented a new procurement code.

5. Promote Citizen Engagement

We leveraged various media to encourage citizens to use notifications.

Staff implemented Audio-Eye to facilitate accessibility to our website.

The Police Department sponsored a soccer camp for children.

Our police held several “Coffee with a Cop” events.

The Rifle Police Foundation was established.

We conducted our first City of Rifle Citizens’ Academy.

6. Develop a Communications Strategy

Our Communications Committee is working to improve how we provide information to citizens.

A Police Department recruiting video was produced and promulgated.

7. Link Budget to Community Needs and Strategic Plan

Finance is working to associate expenditures with goals set in our strategic plan.

Core Services

1. Formalize Capital Improvement and Maintenance Planning

The City implemented recommendations from Utility Rate Study.

Phase 2 City Hall was completed and Phase 3 was started.

Parks and Recreation reviewed fees for the cemetery and master planning has started.

2. Implement Priority Infrastructure

A RAISE Grant for a new Park and Ride was obtained.

Utilities monitored wastewater lines.

We budgeted for a storm water project assigned by CDPHE.

We completed improvements to West 2nd Street.

Airport Road overlay and waterline was replaced from Enterprise Court west to Baron Lane.

Improvement to Enterprise Court was completed.

Our cemetery trails were paved.

The Railroad Avenue bridge overlay was completed.

The West 7th Street project, Mesa Avenue to Moki Avenue, was completed.

The City applied HA-5 to multiple streets to extend the life of our roadways.

Crack and seal was applied to multiple streets.

We began construction of a new water tank for the airport.
Storm water license funding was included in the 2023 budget.

3. IT Improvements

Education and testing for staff began in 2022 using the KnowBe4 software.
Communications Committee has continuously worked on improving the City website.

4. Safe Community – Community Policing

Our organization applied for Congressionally Directed Spending to obtain new body worn cameras and in-car cameras for the Police department.
Police Department staff organized a shop with a cop event.
Multiple coffee with cop events held.

5. Policy Updates

The City reduced utilities hookup fees for ADUs.
Public Works manual revisions are underway.



Quality of Life

1. Community Surveys

A short community survey was completed March 2023 and input was used to craft this plan.

2. Complete Parks' Priorities

Hogback trail work continued during 2022.

The Parks and Recreation Strategic Plan was completed in March of 2023.
Our Parks and Recreation Advisory Board created a priority list in March of 2023.

3. Identify Desired Amenities

We investigated field house concepts and determined the project is cost prohibitive.
Community input meetings were held to gain guidance on the development of our Rifle Island.
Birch Park was designed.
Community Access increased coverage of Rifle High School sports and public meetings.

4. Beautify Public Places

The Exit 90 beautification project was completed.

Our downtown revitalization project was completed.

The West 2nd Street improvement project was completed.

Whiteriver Avenue and HWY 6 intersection grants were obtained.

A RAISE grant for Park and Ride was obtained and we began initial planning.

Economic Development

1. Work with Local Economic and Tourism Partners

GRIT planned event.

We have an improved relationship with Chamber of Commerce.

We are working with other municipalities and the Aspen Institute to create the Colorado River Valley Economic Development Partnership (CRVEDP).

The CRVEDP was established under the Rifle Regional Economic Development Corporation.

2. Logical Development Policy

We revised our ADU fees.

Several infill projects are in the planning stages.

3. Evaluate Assets

In August of 2022, we auctioned old vehicles and equipment.

Planning for a 2023 auction is underway.

4. River Improvements

Public Works staff removed a large amount of trash from Rifle Island.

City Council incorporated the island into the Main Street Zone making the area eligible for grants.



5. Downtown Improvements

The downtown project was completed.

West 2nd Street improvements were completed.

The Park and Ride and Evergreen projects are in the planning stages.

Objectives and Projects for 2023-2025

Organizational Excellence

We anticipate that the labor market will be very challenging for the foreseeable future. With this in mind, becoming an employer of choice will retain employees and maintain the high level of service expected by the community. The following goals were set by Council and staff:

1. Be an Employer of Choice

A flexible holiday plan will be employed.

A bilingual and ASL pay incentive will be implemented – testing and implementation of a new program.

We will conduct a pay study in 2025 or as needed to ensure retention.

A feasibility assessment for officer take-home cars will be completed in 2023.

2. Create a Positive Culture

We will be recognizing exceptional staff at appreciation events.

Additional employee events will be provided.

We will increase the Wellness budget in 2024 – revenue dependent.

3. On-going Employee Training

Human Resources will work with the Police Department on an officer development program.

Human Resources will offer department heads personalized training.

4. Identify Weak Processes

We will complete the Public Works manual.

Finance will produce our Financial Statements beginning in 2024.

The City will hire a new firm for our annual audit.

5. Promote Citizen Engagement

The Rifle Police Foundation is operational.

Downtown foot patrols need to be increased.

6. Develop a Communications Strategy

The Communications Committee is working on all aspects of the City's outreach.

We will highlight City benefits for recruiting purposes.

Staff will develop department profiles and link profiles to open positions.

7. Link Budget to Strategic Plan

Finance is working to link the budget to our plan for the 2024 budget.

Department heads are budgeting and planning for projects that support the Strategic Plan.

Core Services

The City of Rifle is responsible for providing the highest level of service possible. Planning for improvements will ensure high quality services to residents. Street maintenance is a priority and we will focus on maintaining current infrastructure unless grant funding is obtained for a new project.

1. Formalize Capital Improvement and Maintenance Planning

We will complete City Hall Phase 3.

The City will create a Capital Improvement Plan for structures.

Public Utilities will examine the existing Penwell pipe using x-ray equipment. The pipe travels from the old water plant to the large water tanks.

We will conduct an energy audit for the Ute Theater.

Finance will obtain a Fleet and IT allocation study.

2. Implement Priority Infrastructure

We are working with a citizen to swap parcels for the Park and Ride.

Park and Ride construction documents will be completed.

We will repair potholes throughout the city.

Contractors will be applying HA-5 to multiple streets.

Crack and Seal will be applied to multiple streets.

We will complete construction of the airport water tank.

We will obtain a Rifle Creek study and complete improvement features.

A new raw water pump will be installed at the pond.

City Engineering will design projects to the shovel-ready level for grants.

Railroad Avenue from 5th Street to 9th Street

Morrow Drive

Whiteriver Avenue from 9th Street to 16th Street

Tripp Drive

3. IT Improvements

We hope to complete a phone system upgrade.

Security of our network is a priority and we will upgrade systems appropriately.

4. Safe Community – Community Policing

We will purchase new body worn cameras.

We will purchase in-car cameras and install them in our patrol vehicles.

The City will offer a Police Citizens' Academy.

A drone program will be implemented.

The Police Department will expand our K-9 Program.

5. Policy Updates

We will renegotiate the cable television system franchise with Comcast.

Other

The City will seek Requests for Proposals for recycling and sanitation services.

Quality of Life

Creating a community where residents have an exceptional quality of life is a key function of local government. City Council and staff have set the following goals to improve our quality of life:



1. Community Surveys

A Parks survey will be completed in 2024.

A city-wide survey will be completed in 2025.

2. Complete Parks Priorities

The Hogback trails will be completed.

We will build a dog park at Deerfield Park in 2023.

We will work to obtain an easement for island access.

Parks and Recreation will work towards completion of Deerfield Park.

Parks and Recreation will replace playground equipment at Moki and Arnold Parks.

Birch Park construction documents will be completed, contingent on grant funding.

4. Beautify Public Places

The City will begin the Whiteriver Avenue and HWY 6 intersection project.

We will start the Park and Ride project.

The Police Department will increase code enforcement for abandoned vehicles and trash in yards.

We will seek to raze the old water plant.

Economic Development

Economic development is occurring organically in our community; however, there are steps we can take to aide development. With this in mind, City Council has set the following goals:

1. Work with Local Economic and Tourism Partners

The City will be working with Habitat for Humanity to build a manufacturing plant. The Greater Rifle Improvement Team will be planning additional City events.

2. Evaluate Assets

Staff will complete an audit of capital equipment.

3. River Improvements

We will search for grants to fund a bridge for the island.



4. Downtown Improvements

If approved by Council, we intend to sell City owned downtown parcels on West 3rd Street.

City staff endeavors to provide high quality services to the citizens of Rifle in a fiscally responsible manner. We are a unique community with amenities that are typically provided by larger cities. The natural beauty of our area combined with the potential for economic growth makes Rifle an ideal location to live and work.

We extend our thanks to the citizens of Rifle and our partners for supporting the City of Rifle team.



Agenda Item #b.

Agenda Item Name:

Receive Presentation of Rifle Mountain Park and Rose Hill Cemetery Master Plans

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

City Council and Parks and Recreation Advisory Board (PRAB) will receive a joint presentation from Shanen Weber of Design Concepts on the master plan documents for Rose Hill Cemetery and Rifle Mountain Park.

Recommended Action:

Informational Only

Fiscal Impact:

Design Concepts has created a phased approach for the build-out of each location.

RMP

Phase 1: \$252,950

Group Area Improvements

Community House Improvements

ADA Parking at Community House

Asphalt parking lot at Community House

Phase 2: \$488,986

Additional tent campsites

Camper Van/Truck campsites

Campsite refurbishment

Vault toilets at the Community House and Rifle Creek Campground.

Phase 3: \$409,670

Parking Areas

Signage Plan (See signage plan maps)

Phase 4: \$367,500

Landscape Improvements

Revegetation, Tree Planting

RHC

Phase 1: \$ 292,750
Scattering Garden
Scattering Garden Directory
Veterans Memorial
Cremation Internment
Memorial Grove
Site Furnishings

Phase 2: \$197,205
60' Pavilion
Shade Trees
Site Furnishings

Phase 3: \$69,525
Concrete Trails
Additional Columbariums
Rose Plantings
Benches

Phase 4: \$67,500
Entry and Exit Features
Ornamental Fencing Along Birch Ave.

Phase 5: \$97,185
Maintenance Yard Screening
Ornamental Fencing at Potter's Fields

Phase 6: \$111,656
Trail re-alignment
In-ground burial plots

Operational Impact:

Staff will look to budget for construction documents to get us "shovel" ready and continue to seek grant funding.

Prior Board Motions:

N/A

Background Information:

Staff engaged Design Concepts at the end of 2022 to complete a master plan for Rose Hill Cemetery and Rifle Mountain Park. During this process, we included Judy Crook, a Rifle resident and cemetery historian, during the RHC process. Jeff Achey and Melissa Kelly, from the Rifle Climbing coalition, participated in the RMP process.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

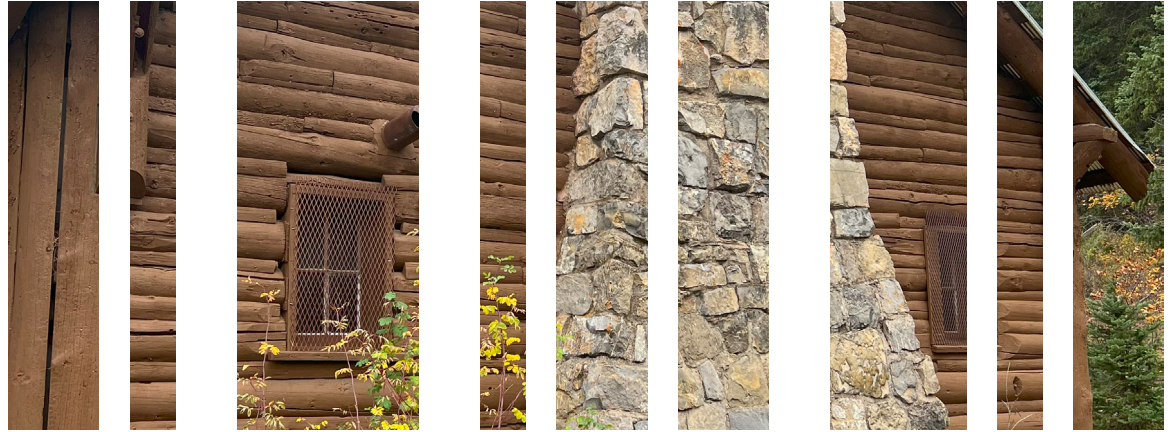
Misty Williams, City Clerk

Attachments:

1. Rifle Mountain Park 1
2. Rifle Mountain Park 2
3. Rifle_Mountain_Park-Final_Master_Plan
4. Rose Hill Cemetery Entry Elevations
5. Rose Hill 1
6. Rose Hill 2
7. Rose_Hill_Cemetery-Final_Master_Plan







20
23

THE CITY OF RIFLE, COLORADO
RIFLE MOUNTAIN PARK
MASTER PLAN DOCUMENT



PROJECT

ACKNOWLEDGMENTS

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Parks & Recreation Advisory Board

Sara Brainard, Board Member
Trudy Lowery, Board Member
Kevin Kelley, Board Member
Aaron Cumming, Board Member
Annie MacGregor, Board Member
Brian Dow, Board Member
Kevin Blatter, Board Member

City of Rifle Stakeholders

Jeff Achey, Rifle Climbing Association
Melissa Kelly, Rifle Climbing Association



City of Rifle Administration

Austin Rickstrew, Parks & Recreation Director
Patrick Waller, Planning Director
Kendrick Robinson, Recreation Program Manager

Consultant Team

Shanen Weber, Design Concepts
Aynslee Havenridge, Design Concepts
Walter Nieuwlandt, Design Concepts
Michael Langhorne, Bookcliff Survey Services, Inc.



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PROJECT SUMMARY

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Rifle Mountain Park Drive - Rifle, Colorado



PROJECT BACKGROUND

Rifle Mountain Park is located approximately 16 miles northeast of downtown Rifle, Colorado along County Road 217. On October 21, 1921 the land was officially deemed a park and has been a bustling center of outdoor activity ever since. There are currently 33 campsites situated throughout three main campgrounds, a Community House for local events, over 250 bolted rock climbing routes and hiking trails throughout the park.

The City of Rifle hired the Consultant Team to assist with the reorganization and renovation of campsite locations and amenities, design enhancements to the area

surrounding the Community House and to develop a cohesive family of signage throughout the park.

In order to accomplish these goals, the Consultant Team prepared a Preliminary Master Plan, associated graphics and cost estimate for review by City staff members. Regular design review meetings were held to ensure the appropriate direction of the project and satisfaction of City priorities. A Final Master Plan was developed accordingly, along with perspective renderings, final cost estimate and phasing plan to help outline and prioritize construction activities per the City's funding capabilities.

Rifle Mountain Park is just one of many local and state parks that residents and visitors to the area are able to enjoy. The park is extremely popular due to it's unique variety of recreational opportunities, from family camping to technical rock climbing.

The historical park entry sign and Community House were built by the Civilian Conservation Corp in the early 1930s. The Community House is one of the park's main features, consistently booked throughout the summer as a wedding and event space. The site warrants a holistic plan to enhance circulation and navigation for both pedestrians and vehicles. A strong hierarchy of park signage is therefore a focal point of this Master Plan.



Rifle Mountain Park - Rifle, Colorado



Rifle Gap State Park - Rifle, Colorado



Rifle Falls State Park - Rifle, Colorado





PROJECT GOALS & VISION

Together, the City of Rifle and the Consultant Team aimed to design an overall Master Plan for the Rifle Mountain Park campgrounds, climbing canyon and historic Community House. In addition, a cohesive family of signs was designed to reduce sign clutter throughout the park. A signage site plan was developed to show the locations of signs for all amenities throughout the park. New kiosks with pay stations, parking signs, building signs and climbing zone signs are color and symbol coded in order for ease of legibility and navigation throughout the park.

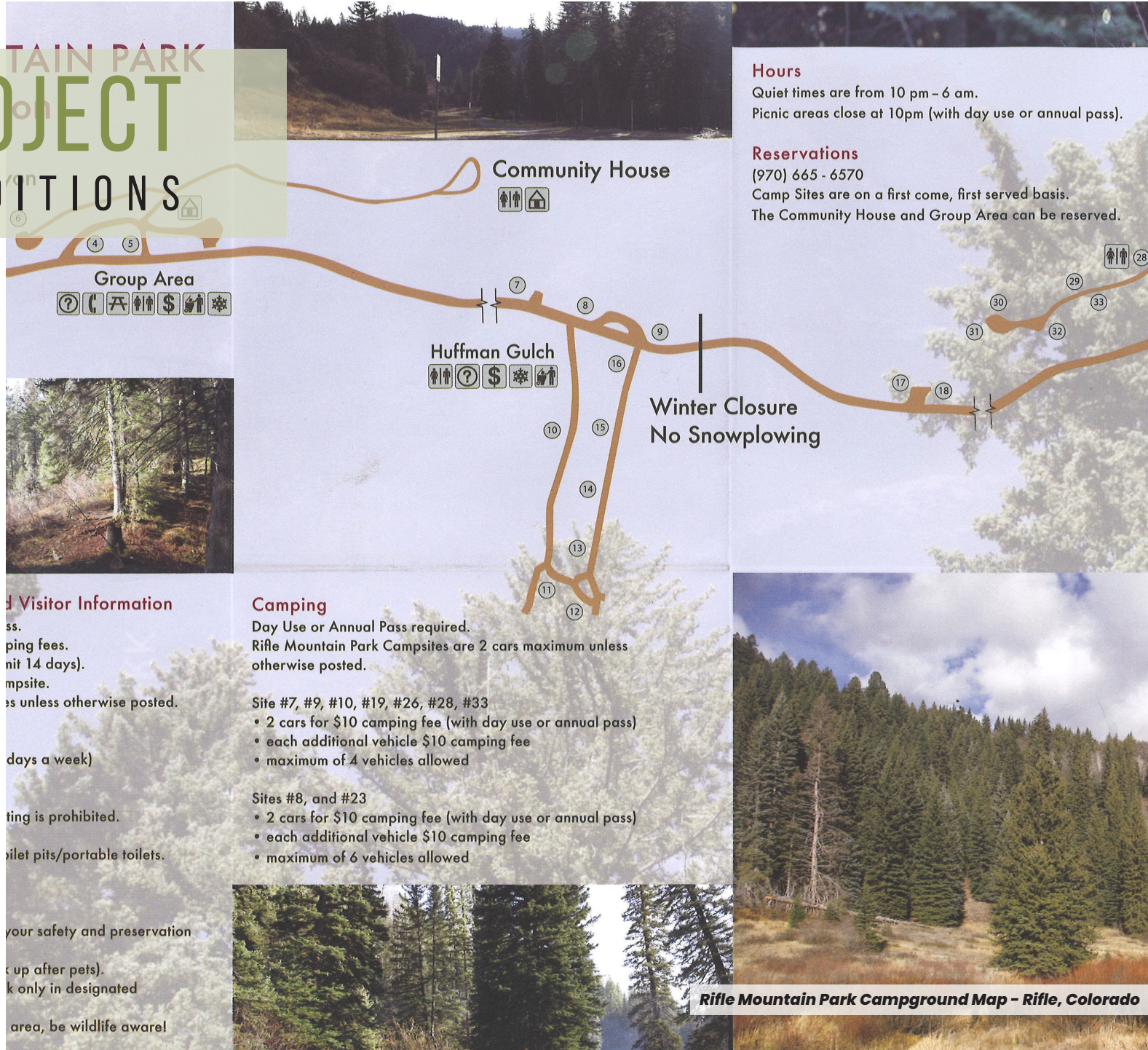
More specific goals for Rifle Mountain Park include confirming that each campsite offers the same amenities, including a tent pad, picnic table, fire ring and pull-in parking spaces. Additional vegetation for screening and privacy between campsites is also a high priority.

A separate area for camper van/truck parking is included in the proposed plan, as many visitors in the climbing community access and enjoy the park in large touring vehicles.

The design lays out ADA accessible walks to and from a newly organized parking lot at the Community House. A variety of hardscape and natural paths are proposed, leading from the Community House to the newly delineated event “stage” to help formalize the site. Additional portable restrooms with enclosures are also recommended to accommodate larger groups using the event space.

The improvements outlined in the Master Plan intend to clarify circulation, enhance the wayfinding experience and simplify the information presented to park users. Upgraded organization of campsites, the Community House, amenities and overall signage, will enable campers, hikers, event attendees and climbers to traverse the park with more ease and enjoyment.





EXISTING CONDITIONS

At 7,000 feet elevation, Rifle Mountain Park has been operating and open to the public for over 100 years, through a Special Act passed by Congress in the early 1900s. It's rustic aesthetic and amenities offer a traditional yet memorable Rocky Mountain camping, climbing and hiking experience.

A meandering drive north through the mountains from the City leads directly to Rifle Mountain Park. East Rifle Creek runs parallel along the west side of the site. At the entry to the park sits a stone and timber entrance sign and, further ahead, the first trailhead. A kiosk with park information and a

separate pay station greet visitors upon arrival, with additional visitor signage dispersed along the roadside.

The next stop along County Road 217 is the first camping area, Sawmill Gulch, that includes campsites #1-3 as well as portable restroom facilities. Continuing north is the Group Campground which is comprised of campsites #4-6. This area also includes portable restroom facilities, informational kiosk, pay station and trash enclosure for guests. There is a shared existing gravel parking lot for guests.

To the west sits the Park Host Cabin at the fork of County Road 217 and Rifle Mountain Park Community House Road. As the name suggest, this road terminates at the Community House event building, accompanied by an informal gravel parking lot with space for approximately 20 vehicles.

Built by the Civilian Conservation Corp workers in 1934, the charming Community House is a 58'x24' log cabin without electricity or running water. The cabin has a large event table, fireplace, outdoor picnic tables, benches, a double charcoal grill and offers portable restroom facilities. Reservations can be made to rent the Community House for events such as weddings and group gatherings, with a maximum capacity of 120 people.

The Huffman Gulch campground in the center of the park includes its own portable restroom facilities, informational kiosk, pay station and trash enclosure.



Community House



Views from Community House



Campground Amenities



Campground Signage



Dispersed Camping



Campground Kiosk

Campsites #7-18 are located here. At the north end of the park is Rifle Creek and campsites #19-35. Once again this campground includes multiple portable restroom facilities, informational kiosk, two pay stations and a trash enclosure.

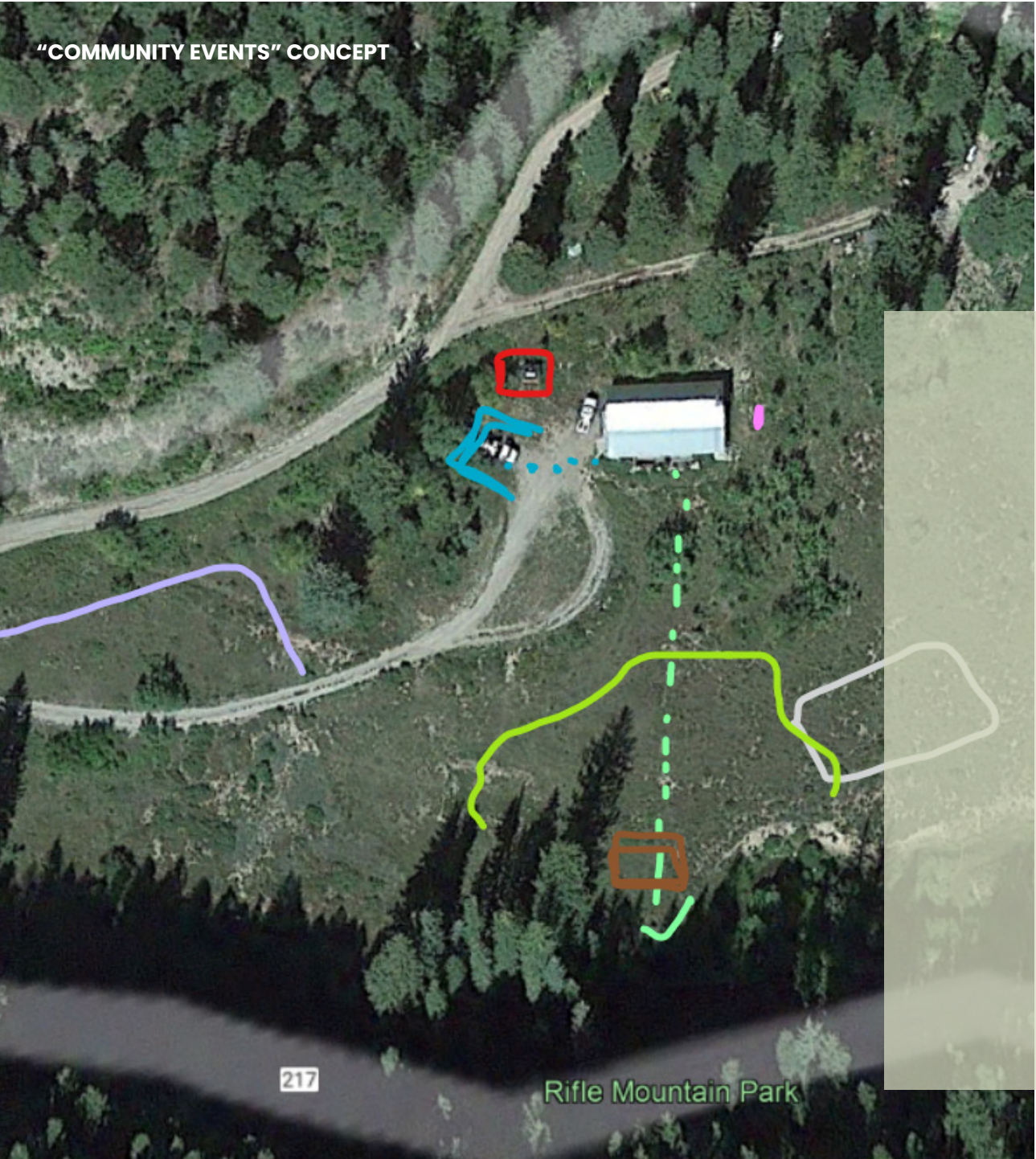
All campsites throughout the park are available on a first-come, first-serve basis for a fee, either as a day pass or overnight camping. Vehicular roads, parking areas and pedestrian paths are all gravel surfaced. Timber two rail fencing is installed around the Group Camping area. ATVs are prohibited as well as hunting, shooting and firework displays. A mixed deciduous and coniferous forest surrounds the park with native species typical of the Western Slope. Wildlife such as birds, rodents, bears and mountain lions can be seen in the area.

Sport climbing in Rifle Mountain Park became popular in the late 80's and early 90s. Today there are over 400 total permitted climbing routes, 250 of which are bolted routes, located throughout the climbing canyon. April through October is prime climbing season. The climbing canyon includes an informational kiosk, pay station, multiple parking areas and portable restroom facilities. Picnic tables, trash enclosures and rest areas are dispersed along County Road 217 to serve those climbing in the park. The Rifle Climber Coalition, formed in 2004, is the point of contact for all climbing related inquires, access and route information at www.rifleclimbers.org.



PROJECT P L A N S

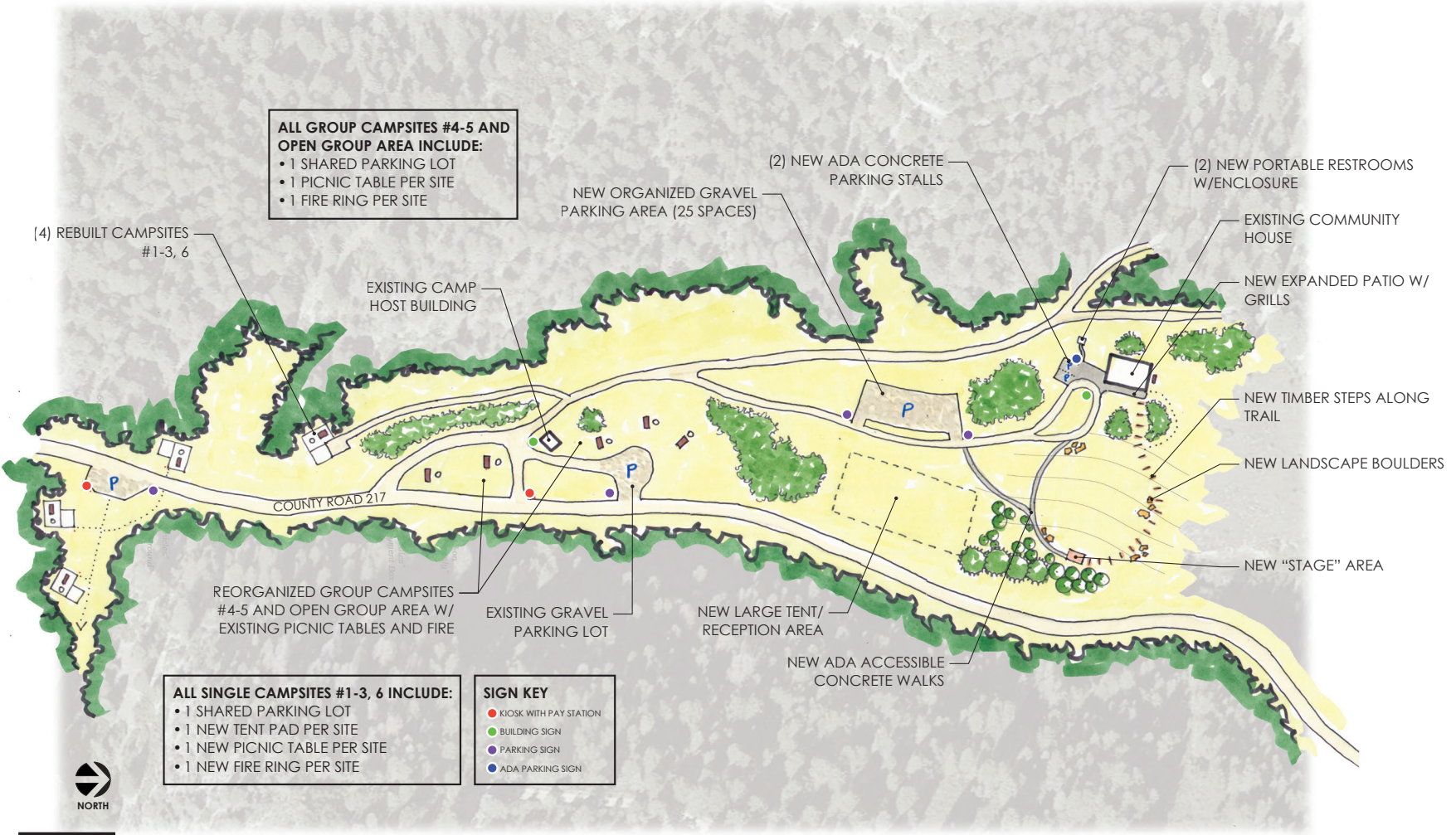
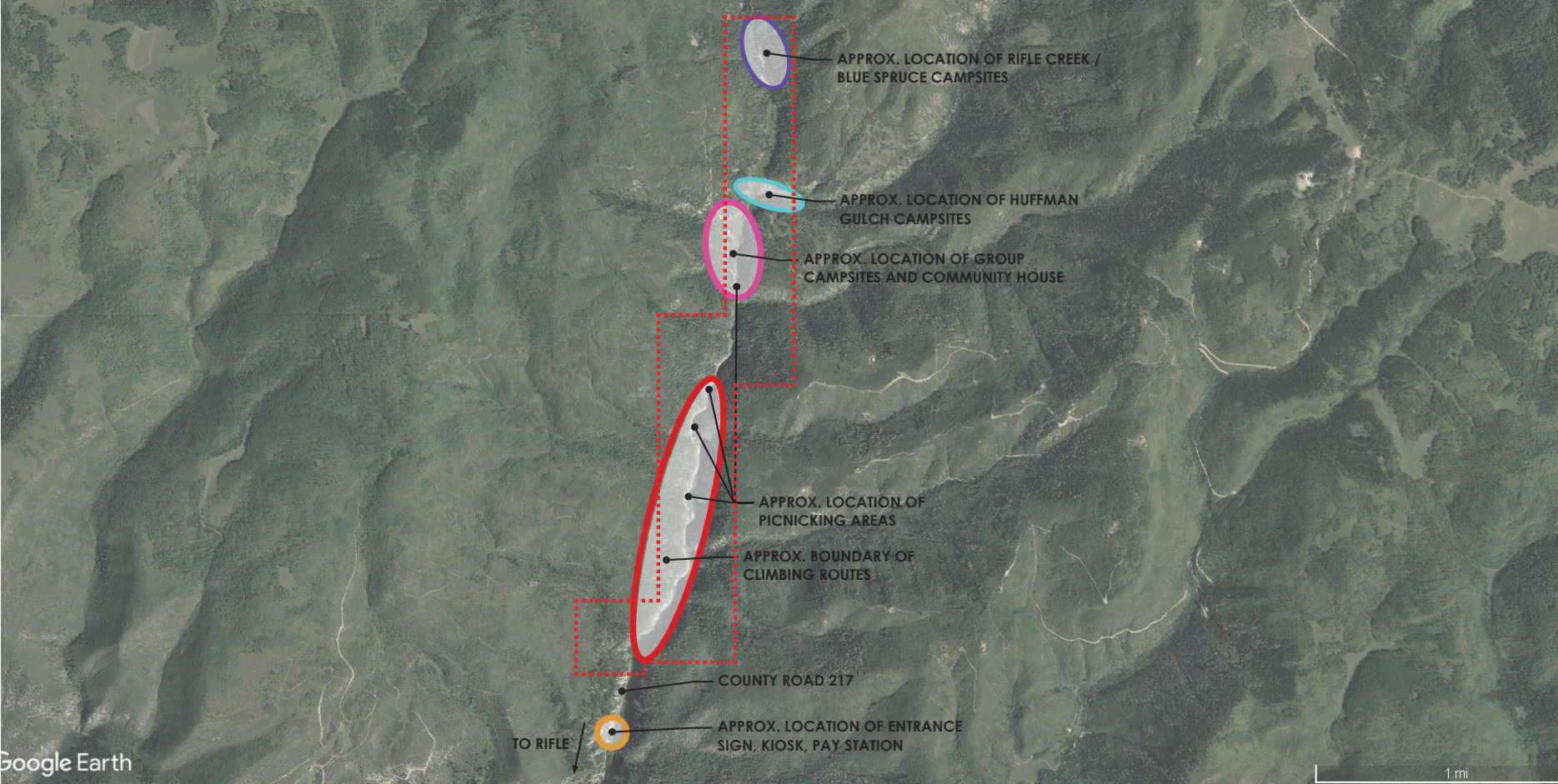
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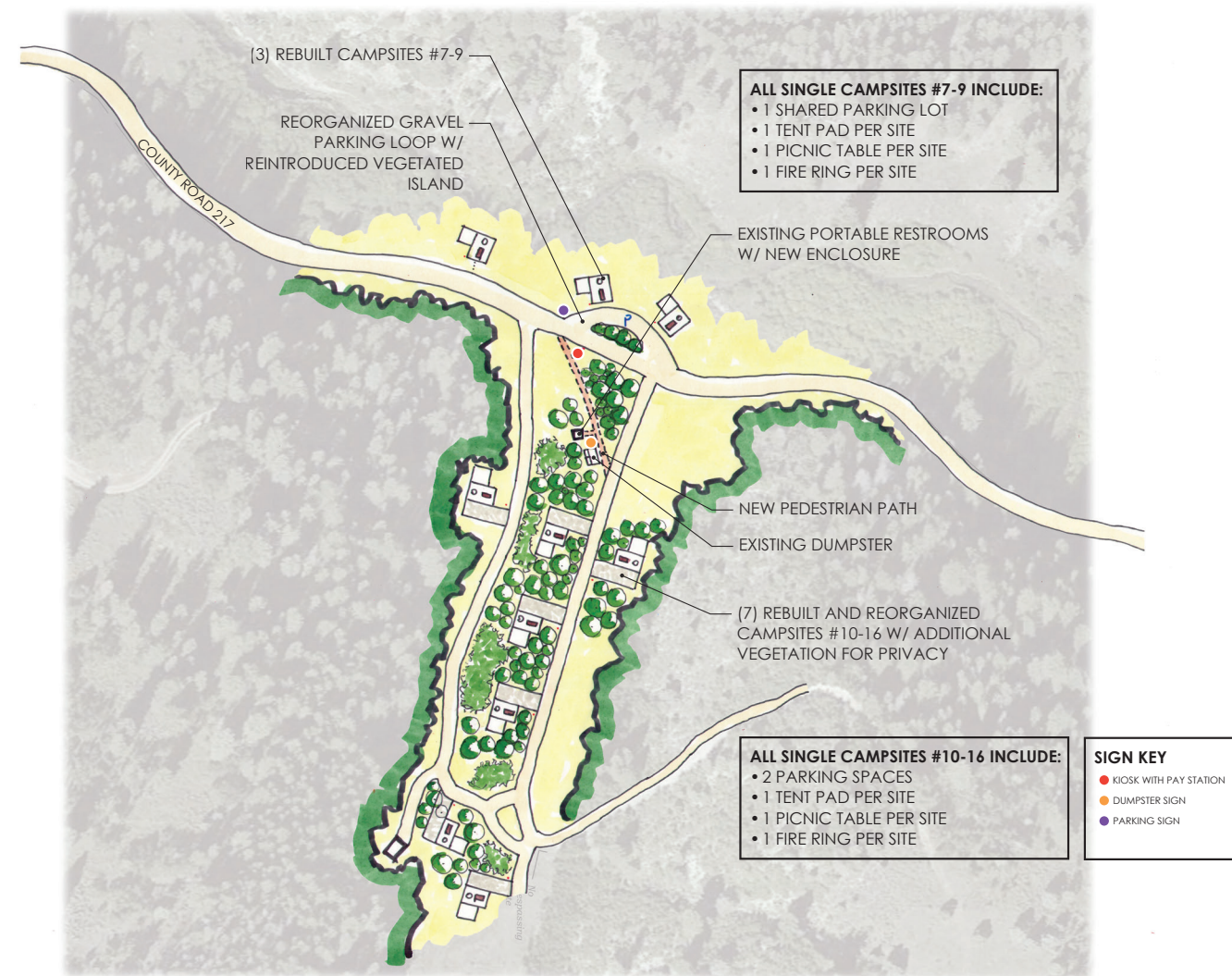


PRELIMINARY SITE PLAN

The Consultant Team prepared one conceptual design of the four campgrounds and correlating facilities in Rifle Mountain Park.

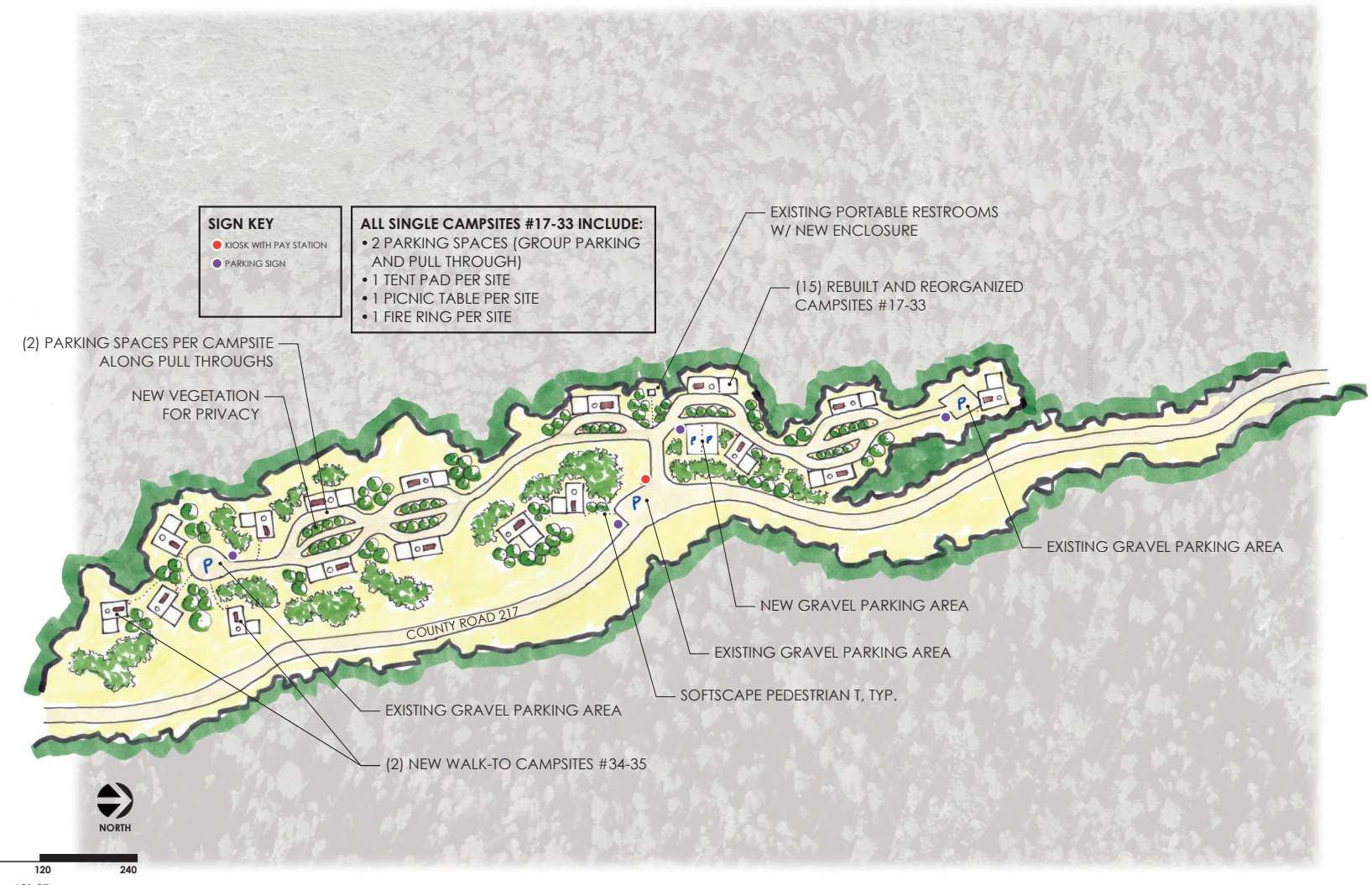
Precedent imagery of signage options regarding aesthetics, design and symbology were gathered for inspiration and review with City staff. A hierarchy of signage along with an overall signage plan for all camping, hiking and climbing activities was developed and is detailed further in the section titled, *Family of Signage*.





RIFLE MOUNTAIN PARK - PRELIMINARY SITE PLAN: HUFFMAN GULCH

DECEMBER 2022



RIFLE MOUNTAIN PARK - PRELIMINARY SITE PLAN: RIFLE CREEK

DECEMBER 2022





AESTHETIC - METAL AND STONE



AESTHETIC - METAL AND STONE



AESTHETIC - METAL AND WOOD



AESTHETIC - DIFFERENT HEIGHTS, METAL AND WOOD

CREATE A HIERARCHY OF SIGNAGE



TRADITIONAL AESTHETIC



USE OF VIBRANT COLORS

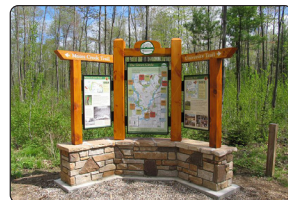


ARTISTIC DESIGN



USE OF STONE AND WEATHERED STEEL TO MATCH RIFLE PRECEDENTS

CREATE NEW ENTRYWAY SIGN



KIOSKS - MATCH AESTHETICS OF ENTRYWAY

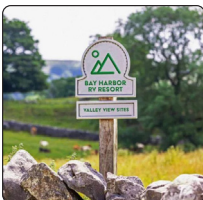


KIOSKS - MULTIPLE BOARDS



KIOSKS - OVERHEAD SHELTER

CREATE SIGNAGE FOR DIFFERENT AMENITIES



CAMPING SITE SIGNS - ARTISTIC, LEGIBLE, USE OF SYMBOLS



CAMPING SITE SIGNS - ARTISTIC, LEGIBLE, USE OF SYMBOLS



CAMPSITE AND AMENITY SIGNS - COLOR CODED, DIFFERENT ACTIVITIES



CAMPSITE AND AMENITY SIGNS - COLOR CODED, DIFFERENT ACTIVITIES

RIFLE MOUNTAIN PARK - SIGNAGE PRECEDENTS

DECEMBER 2022



DESIGN CONCEPTS
Community & Landscape Architects





FINAL SITE PLAN

Starting at Sawmill Gulch proposed improvements to campsites #1-3 and #6 include one shared parking lot, one new tent pad, one new picnic table and one new fire ring per site. Campsites #4-5 and the open Group Camping area are planned to be reorganized, with their respective picnic tables and fire rings to remain as is. This section of campground includes one shared parking lot for campers.

Moving north towards the Community House, a new gravel parking area is recommended in order to establish an organized space for vehicles during events. Further up the

road, two concrete ADA accessible parking spots are included in the plan to serve those using the Community House, along with two new portable restroom facilities with an enclosure. New concrete ADA accessible walks are proposed to connect from the parking lot and Community House down to the event “stage”, an elevated platform and gathering space. An educational sign is also included to inform visitors of the significant history of the building.

An expanded and enhanced patio is suggested to allow for more guests to enjoy the outdoor views when attending an event or celebration. A new timber set of stairs leading from the building down to the event “stage” is planned, allowing for a natural walkway experience on one side. Landscape boulders are designed along this walk as well as in strategic locations within the open field west of the “stage”. East of the parking lot and crossing over the road is a sizable area that’s ideally suitable for a large tent and reception area. No interior or exterior work is recommended for the Community House building itself.

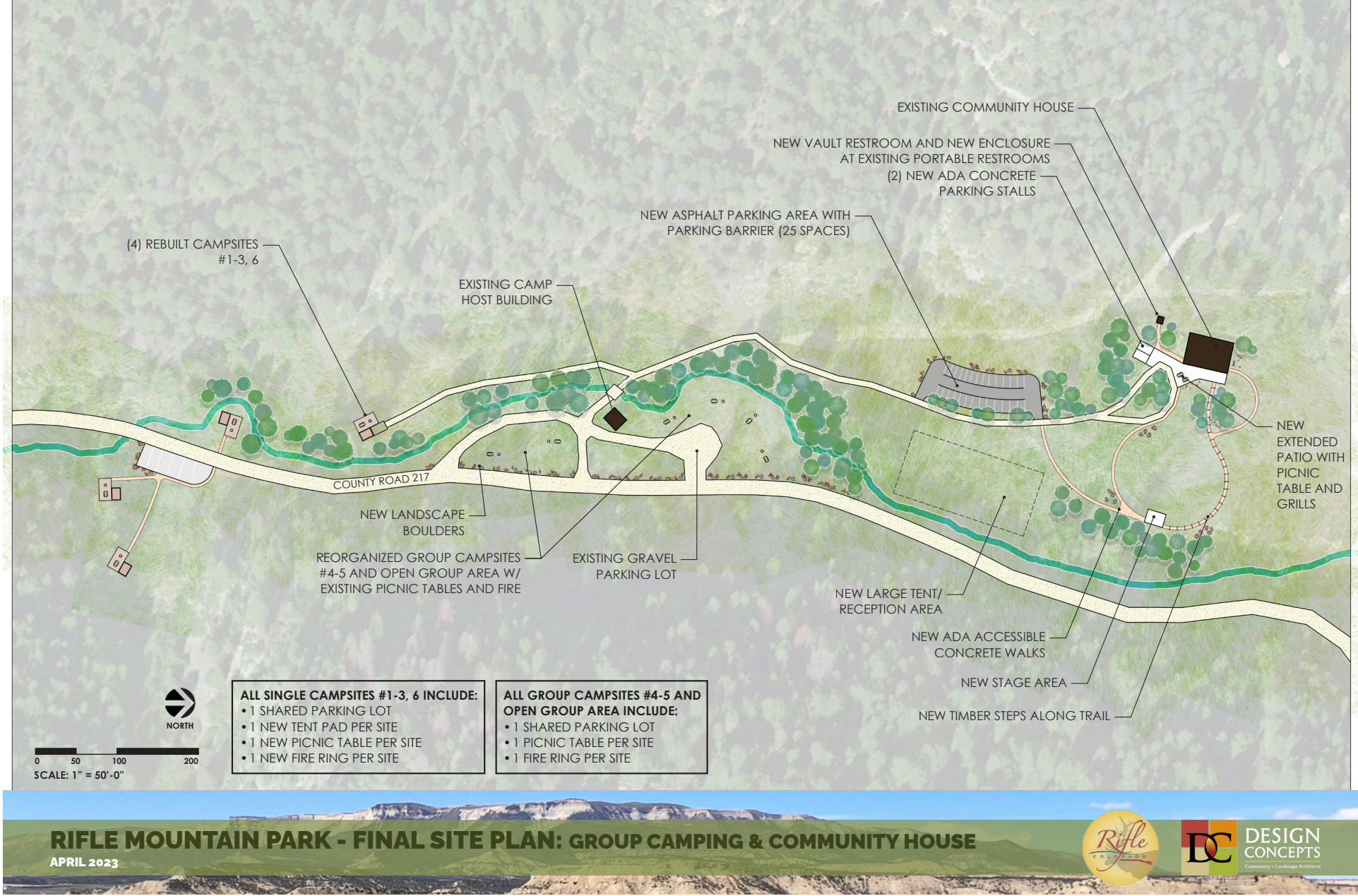
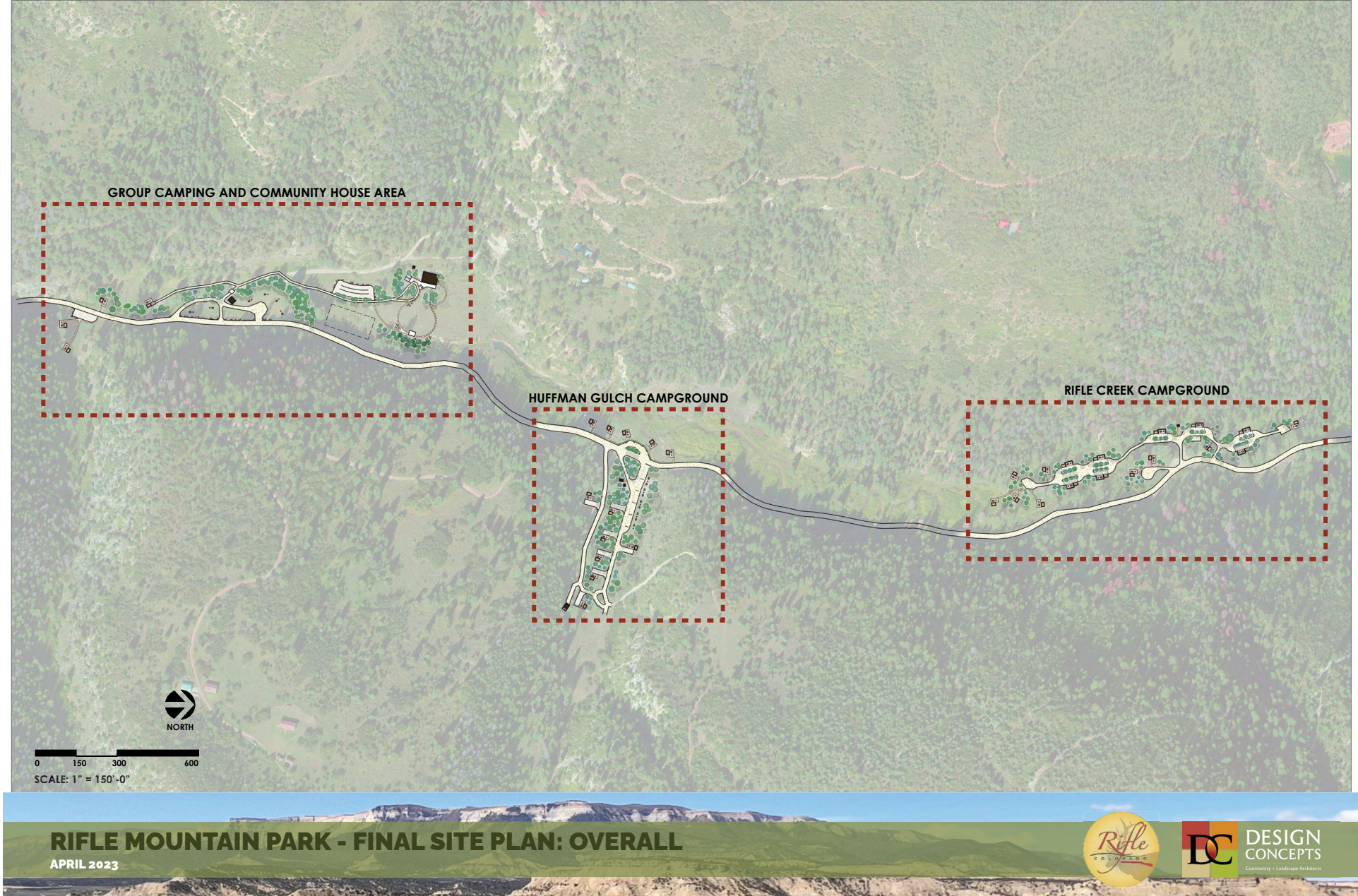
At the Huffman Gulch campground, campsites #7-9 are planned to be rebuilt due to their current unsatisfactory condition and will include one shared parking lot, one tent pad, one picnic table and one fire ring per site. The plan also proposes to reorganize the gravel parking loop and to reintroduce a vegetated island that once existed here. In addition to the existing vault restroom,

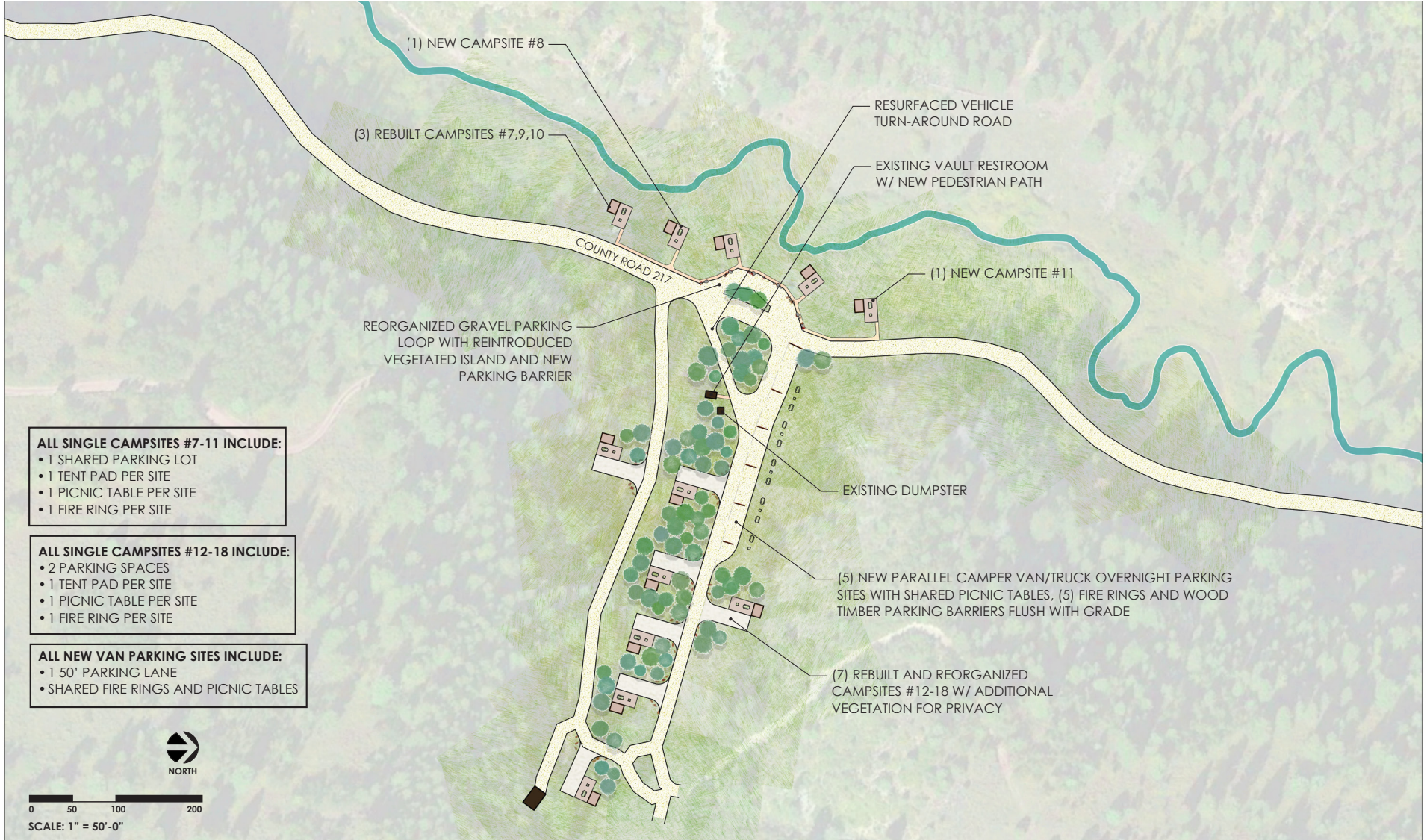
new portable restroom facilities with an enclosure are recommended. The design revises the pedestrian area by the trash enclosure to a gravel loop that connects to the main road as a vehicular turnaround and to allow for better access to the dumpster facilities.

All campsites #10-16 are to be rebuilt and reorganized with additional vegetative planting for screening and privacy between campsites. These sites will include two parking spaces, one tent pad, one picnic table and one fire ring per site. A new camper van/truck site is also delineated at Huffman Gulch to accommodate increased use of such touring vehicles by climbers using the canyon. This area will include a handful of picnic tables and fire rings to be shared amongst users.

In the Rifle Creek campground, campsites #17-33 are to be rebuilt and reorganized accordingly. It is recommended that the existing portable restroom facilities be enhanced with an enclosure to match all other restrooms on site. All sites in this area are to have two parking spaces (both group parking and pull through arrangements), as well as one tent pad, one picnic table and one fire ring per site. New planting is indicated in order to provide better screening and privacy between users. Two additional walk-in campsites are also proposed as sites #34 and #35.









FAMILY OF SIGNAGE

To eliminate sign clutter and avoid confusion, the Consultant Team discussed a hierarchy of signage with the City of Rifle. It was determined that the best strategy would be to focus efforts on a cohesive symbology, color coding and repetitive aesthetic that would carry through all signage in the park, whether in the camping or climbing canyon. This family of signage ranges from monumental entry and exit signs, to information kiosks, to an array of amenity signs, and down to the smallest individual campsite number signs.

To maintain the integrity and style of the city's existing welcome signs, gabion features with local rock and weathered steel framing are incorporated throughout the hierarchy of signage. Landmark signs are a proposed addition in order to inform guests of historical markers and features throughout the park.

Additionally, a new style of vehicular parking barrier is recommended to replace the existing timber and cinder block markers. The proposed design incorporates the use of boulders anchored to barrier cable that create a visual indicator of parking stalls, while being easy to maintain and replace.

For implementation of signage and wayfinding, a series of sign location maps have been created to delineate each type of sign and its location throughout the climbing and camping canyons. Two entry and exit monument signs are proposed at the north and south ends of the site. Six climbing information kiosks are proposed at each climbing zone. These signs would include the adjacent crags, routes and a corresponding map for climbers to reference. Rules, regulations and park bulletins are also intended to be posted at these signs.

Four equivalent campground information kiosks are located in the camping canyon and include similar information such as rules and regulations, announcements and bulletins. Pay stations are incorporated at all camping information

kiosks, as well as at two kiosks located at both ends of the park for climbers and day pass users.

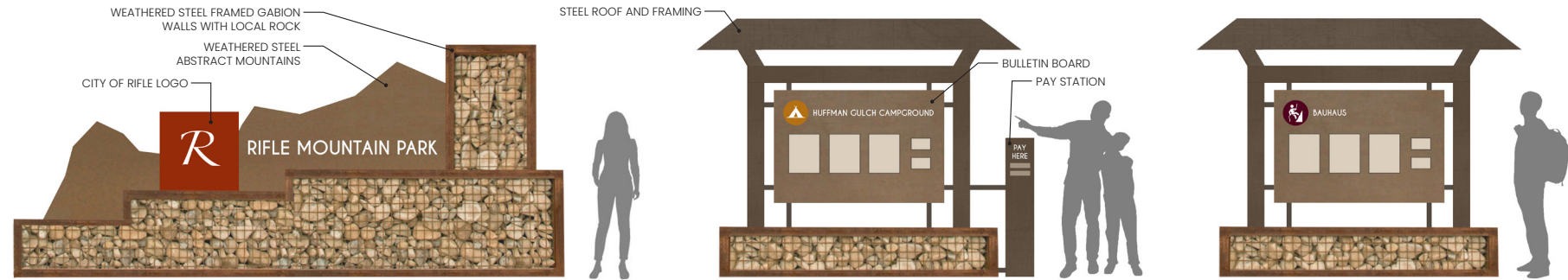
Four historical landmark signs are proposed to inform visitors of features such as the "Old Maid's Kitchen", which has since been renamed "Skull Cave". Folklore states that an "old maid" used the cave as a kitchen to cook for locals! Additional landmark signs include identifying the host cabin, historic Community House and event area.

A variety of amenity signs are recommended to help visitors navigate the park. These include signs for parking, ADA parking, picnicking, restrooms, trailheads and dumpster locations. In areas where a multitude of these amenities are offered in the same place, a stacked configuration of signs can be installed on one singular post.

Finally, small signs to indicate campsite numbers are proposed for both individual and group sites throughout the campgrounds.

Appropriate and cohesive wayfinding and signage are key to developing a successful park master plan. Ease of navigation for park users is a common design challenge and is worth the time and diligent effort in order to improve user experience and help showcase the park.





ENTRY AND EXIT

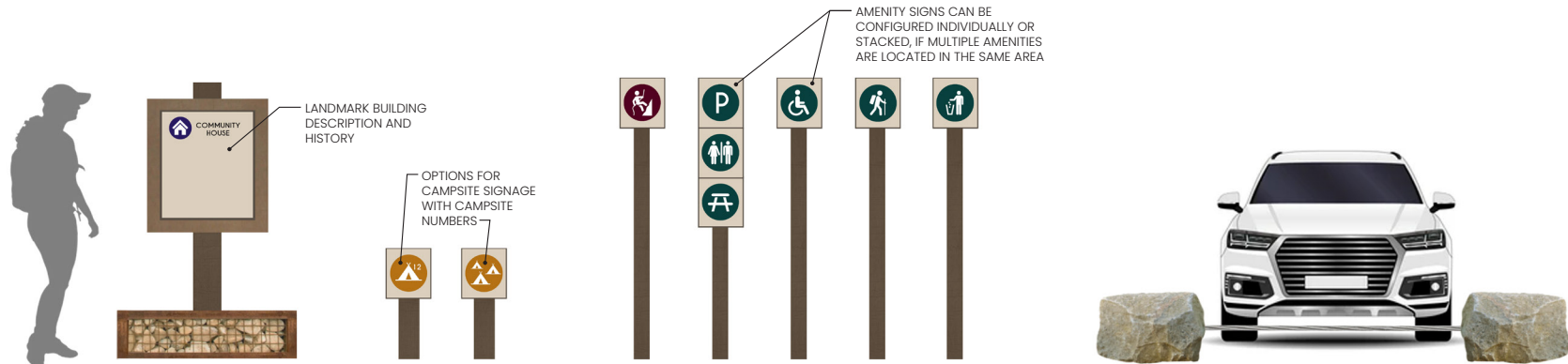
- Entrance into the park, north and south
- Exit out of the park, north and south

CAMPGROUND INFORMATION

- Campground name
- Pay station boxes (day pass, overnight camping)
- Rules and regulations (provided by City)
- Bulletin information (provided by City)

CLIMBING INFORMATION

- Parking and picnicking areas
- Overall Climbing Canyon map showing adjacent crags with associated routes



LANDMARK

- Community House (includes historical information)
- Camp Host Cabin
- Event/Amphitheater area

CAMPSITE

- Single campsite numbered signs
- Camper van numbered signs

AMENITY

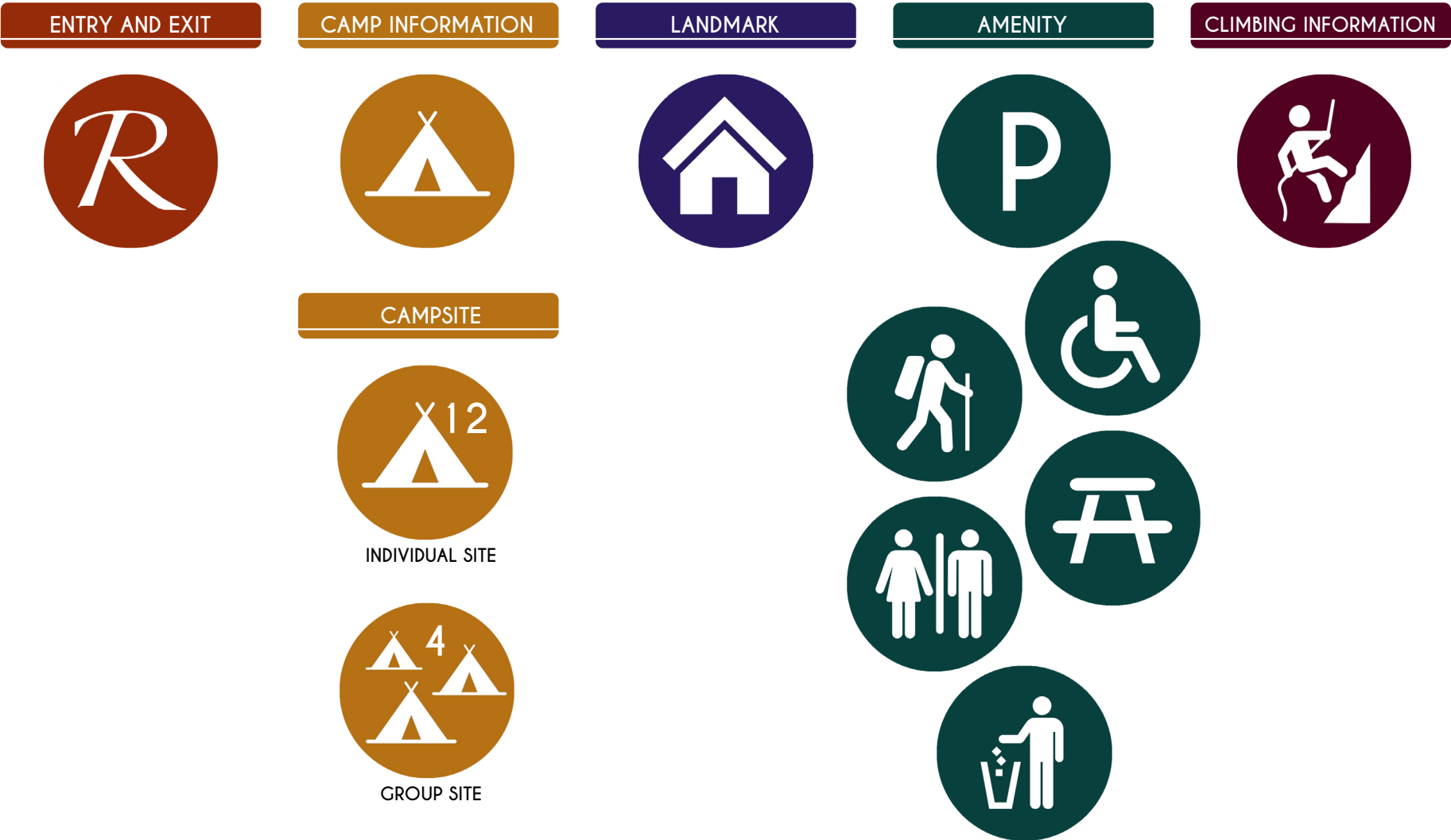
- Parking lots
- ADA parking stalls
- Vehicle camping (camper vans, trucks)
- Picnicking areas
- Hiking trails
- Restroom facilities
- Dumpsters

PARKING

- Barrier cable secured to boulders to designate parking spaces in larger parking lots

RIFLE MOUNTAIN PARK - FAMILY OF SIGNS: HIERARCHY OF SIGNAGE

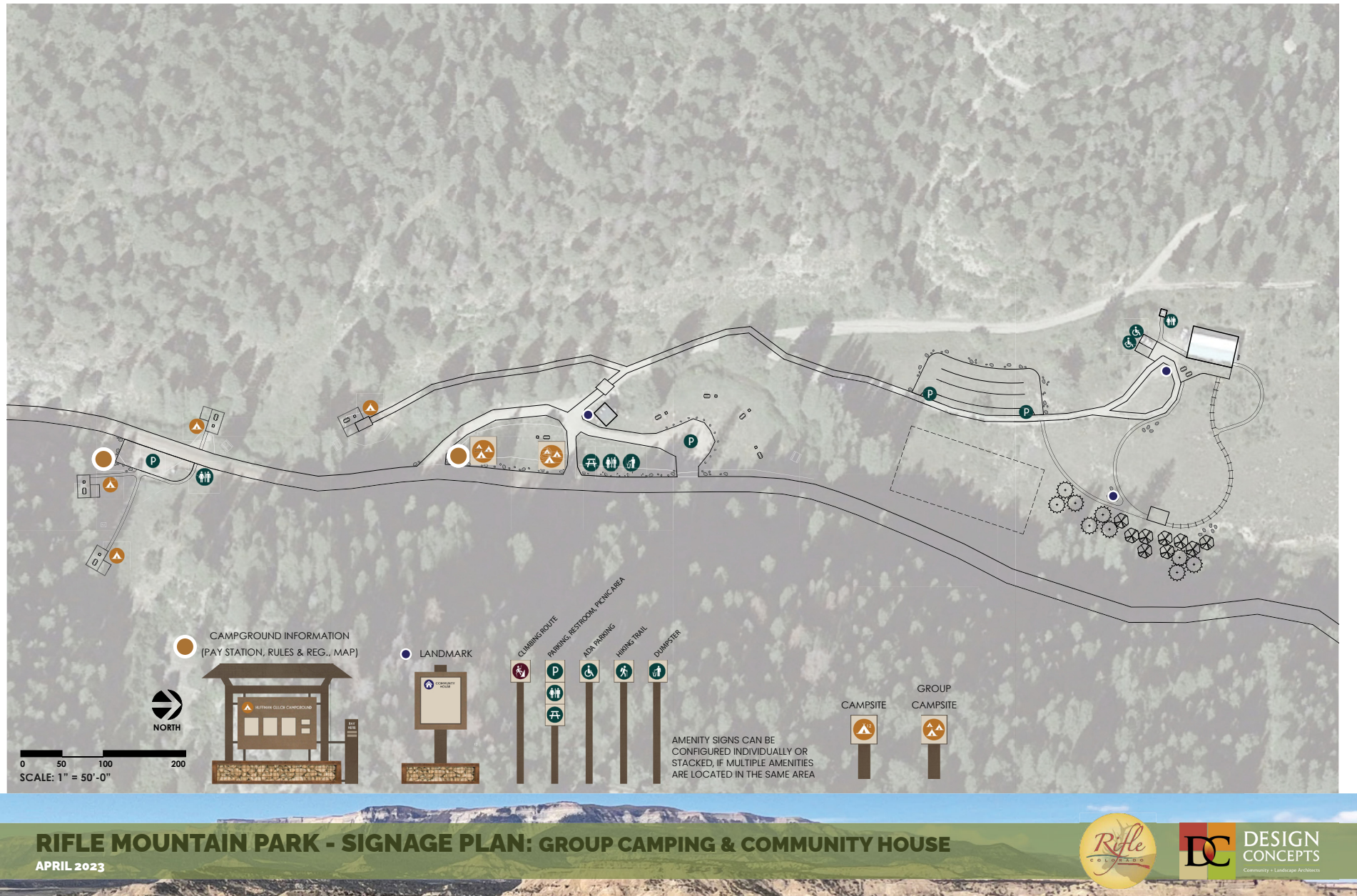
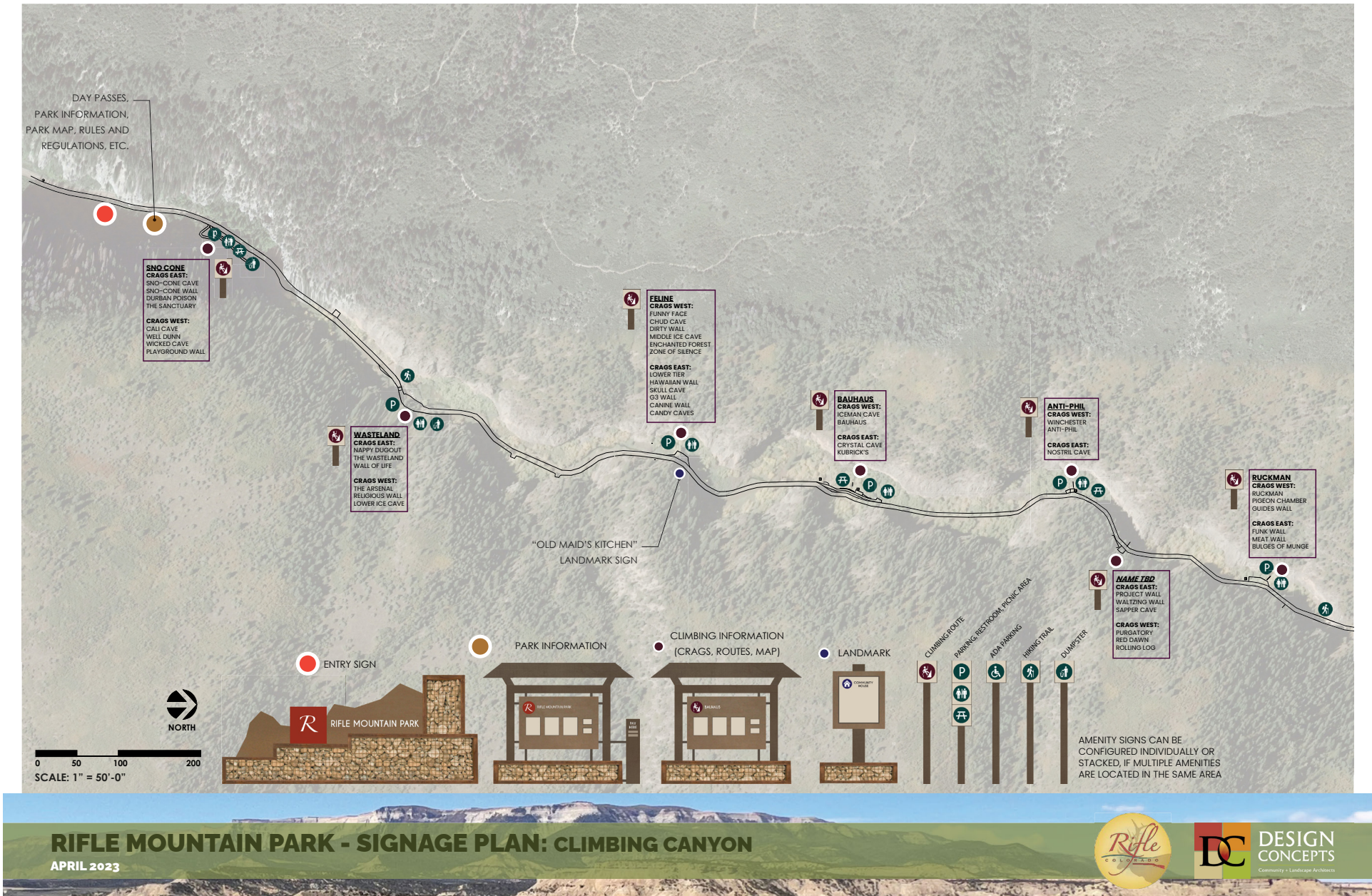
APRIL 2023

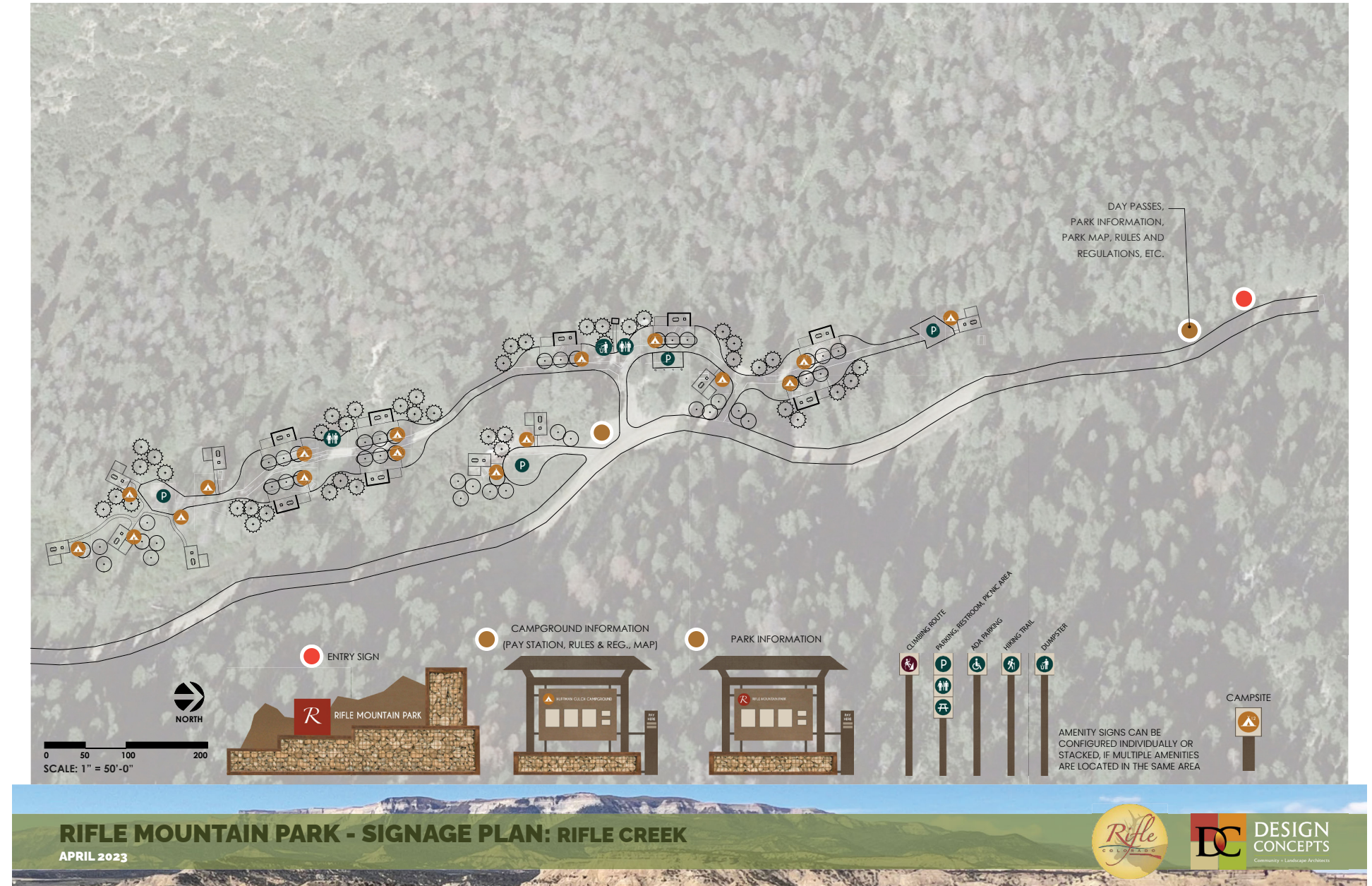


RIFLE MOUNTAIN PARK - FAMILY OF SIGNS: ICONS

APRIL 2023









PERSPECTIVE R E N D E R I N G S

The Consultant Team prepared two perspective renderings to better highlight and showcase the proposed site plan amenities and the relationship amongst these programmed spaces.



Rifle Mountain Park – Event Stage at Community House

The Event Stage and surrounding grounds at the Community House are a formalized area for celebrations such as weddings to be held. Seating can be brought in dependent upon the event size, defined by the wood timber meandering path that leads visitors around the seating area. Tents can house receptions and the extended patio can be used as additional overflow space for event attendees.



The Enhanced Campsites are reorganized throughout the camping canyon, to better offer privacy, screening between groups and equal amenities. Camper van/truck campsites have also been added for those traveling with camping vehicles. Picnic tables and fire rings are shared amongst this group of campers.



The Extended Patio is at a higher vantage point to showcase the spectacular mountain views from the Community House, anchored by a Landmark sign to describe the history of the building. Paved with accessible concrete, additional picnic tables and grills add amenities for guests to fully enjoy the space.



PHASING P L A N

In collaboration with the City of Rifle, the Consultant Team outlined a four stage phasing plan for the Rifle Mountain Park Master Plan in order to best reflect the City's future budgetary and funding resources.

The overall **Base Bid Construction Subtotal** for all four phases of construction is \$1,519,106. Once additional fees are considered including construction surveying, bonding and mobilization, construction contingency and design fees for construction documents, a grand total for **Base Bid Construction** is estimated to be \$2,065,984.

Phase One is an estimated \$252,950 and includes the group campgrounds and Community House, along with the following associated elements: reorganized or rebuilt group campgrounds; asphalt parking lot for the Community House; eight foot wide concrete trails and (2) ADA parking stalls at the Community House; an extended ADA accessible concrete patio at the Community House; additional picnic tables at the patio; wood timber natural path leading down to the event stage; and an enclosure for the existing portable restrooms.

Phase Two is the most costly phase at approximately \$488,986 and includes the following campground features: gravel paved individual campsite parking stalls; gravel paved camper van/truck parking area; new or rebuilt campsites; softscape paving at all campsite use pads for picnic tables and fire rings; wood timbers at campsite tent pads; picnic tables and fire rings at camper van/truck campground and four new campsites, #34-37; vault toilets at the Community House and Rifle Creek Campground; six bike racks at the climbing canyon rest areas; and an enclosure for the existing portable restrooms at Rifle Creek Campground.

Phase Three is budgeted for \$409,670 to be used for park signage and group parking lot components: gravel paved group camping parking lots throughout the campgrounds; two entry and exit signs; campground information kiosks;

campsite signs; climbing information kiosks; and amenity signs for parking, trailheads, dumpsters, restrooms, picnicking and landmarks.

Phase Four is estimated at \$367,500 and includes the following landscape elements throughout the entire park: deciduous trees; coniferous trees; ornamental trees; soil prep and native seed; and landscape boulders.

The four phases directly correspond to the project cost estimate available for reference in *Section 6: Opinion of Probable Costs*.





Recommended Tree List:

The City of Rifle informed the Consultant Team that they recently received an Xcel Foundation grant for the purchase of trees. Based on existing planting plans installed in Centennial Park in Rifle and other nearby municipalities a recommended tree list was developed for Rifle Mountain Park. The planting schedule will serve as an acceptable list to choose from when the City is ready to plant new trees throughout the site.

RECOMMENDED TREE LIST			
Symbol	Botanic Name	Common Name	Size
DECIDUOUS TREES			
AC GL	Acer glabrum	Rocky Mountain Maple	2.5" CAL.
AL TE	Alnus tenuifolia	Thinleaf (Mountain) Alder	2.5" CAL.
AM CA	Amelanchier canadensis	Shadblow Serviceberry	2.5" CAL.
AM GR	Amelanchier x grandiflora 'Autumn Brilliance'	Autumn Brilliance Serviceberry	2.5" CAL.
BE NI	Betula nigra	River Birch	2.5" CAL.
CA SP	Catalpa speciosa	Western Catalpa	2.5" CAL.
GL TR	Gleditsia triacanthos inermis 'Imperial'	Imperial Honeylocust	2.5" CAL.
PO AC	Populus x acuminata	Lanceleaf Cottonwood	2.5" CAL.
PO AN	Populus angustifolia	Narrowleaf Cottonwood	2.5" CAL.
PO TR	Populus tremuloides 'Quaking'	Quaking Aspen	2.5" CAL.
PR VI	Prunus virginiana	Native Chokecherry	2.5" CAL.
QU BI	Quercus bicolor	Swamp White Oak	2.5" CAL.
QU GA	Quercus gambelii	Gambel Oak	2.5" CAL.
SA MA	Salix matsudana 'Navajo'	Globe Willow	2.5" CAL.
CONIFEROUS TREES			
AB CO	Abies concolor	White Fir	10' B&B
JU SC	Juniperus scopulorum	Rocky Mountain Juniper	10' B&B
PI AR	Pinus aristata	Rocky Mountain Bristlecone Pine	10' B&B
PI BA	Picea pungens 'Bakeri'	Bakeri Blue Spruce	10' B&B
PI CO	Pinus contorta	Lodgepole Pine	10' B&B
PI FA	Picea pungens 'Fat Albert'	Fat Albert Spruce	10' B&B
PI NI	Pinus nigra	Austrian Pine	10' B&B
PI PU	Picea pungens	Colorado Blue Spruce	10' B&B
PS ME	Pseudotsuga menziesii	Douglas Fir	10' B&B

OPINION OF PROBABLE COSTS

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OPINION OF PROBABLE COSTS

The City of Rifle and the Consultant Team combined efforts to compile an Opinion of Probable Costs. This document serves as a conceptual cost estimate and a guide for planning and phasing purposes only. Accurate unit costs to the best of the Team's knowledge are based on the Final Master Plan as completed in this document in 2023. The Opinion of Probable Costs is based on the following assumptions:

- 1) The site plans in this document are conceptual and not for construction.
- 2) All quantities are approximate.

3) All items must be verified through standard design and engineering practices. Items such as pipe sizes and pavement thicknesses are preliminary assumptions based on known conditions and standard practices. They are not to be used as a substitute for more detailed design or engineering.

4) Unit costs are based on 2023 data in collaboration with the City of Rifle, recent bid data from City of Rifle engineers, recent bid data from Design Concepts and current unit cost prices direct from suppliers and manufacturers.

5) Unit costs are intended to be an estimate of contractor bids for the proposed work. As such, the unit costs are inclusive of materials, labor, delivery, fabrication and installation, and contractor overhead, as applicable.

6) The Construction/Design Contingency line item is considered a general estimate percentage for detailed design for construction and unforeseen changes for existing conditions.



DESIGN
CONCEPTS
Community + Landscape Architects

Estimate of Probable Costs

Rifle Mountain Park - Master Plan

April 12, 2023

ITEM	QTY	UNIT	UNIT COST	TOTAL COST
PHASE 1				
SITE DEMOLITION				
Temporary construction fencing	1,835	LF	\$6.00	\$11,010.00
Clear and grub	38,180	SF	\$2.50	\$95,450.00
Additional demo of misc. items	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$111,460.00
EROSION CONTROL (Civil)				
Erosion control site maintenance	1	LS	\$15,000.00	\$15,000.00
			SUBTOTAL	\$15,000.00
EARTHWORK (Civil)				
Earthwork	1	LS	\$20,000.00	\$20,000.00
			SUBTOTAL	\$20,000.00
SITE CONSTRUCTION				
Asphalt paving - 8" - at Community House parking lot	299	TONS	\$155.00	\$46,345.00
Road base - 6" - at Community House parking lot	227	TONS	\$35.00	\$7,945.00
Concrete paving - 8' wide, 6" depth - at ADA parking and trails at Community House	89	CY	\$200.00	\$17,800.00
Wood timbers - at Community House natural path	1	LS	\$2,000.00	\$2,000.00
Reorganized or rebuilt campsites - at group campground #4-5	1	LS	\$2,000.00	\$2,000.00
			SUBTOTAL	\$76,090.00
SITE AMENITIES AND FURNISHINGS				
Portable restroom enclosure - at Community House	1	EA	\$25,000.00	\$25,000.00
Picnic table - at Community House	2	EA	\$2,700.00	\$5,400.00
			SUBTOTAL	\$30,400.00

ITEM	QTY	UNIT	UNIT COST	TOTAL COST
BASE BID CONSTRUCTION SUBTOTAL - PHASE 1				\$252,950.00
PHASE 2				
SITE DEMOLITION				
Temporary construction fencing	8,000	LF	\$6.00	\$48,000.00
Clear and grub	50,000	SF	\$2.50	\$125,000.00
			SUBTOTAL	\$173,000.00
EROSION CONTROL (Civil)				
Erosion control site maintenance	1	LS	\$20,000.00	\$20,000.00
			SUBTOTAL	\$20,000.00
EARTHWORK (Civil)				
Earthwork	1	LS	\$10,000.00	\$10,000.00
			SUBTOTAL	\$10,000.00
SITE CONSTRUCTION				
Gravel paving - 8" thick ABC CL 6 - at all individual campsite parking and camper van parking	2,542	SY	\$18.00	\$45,756.00
Softscape paving, Natural class 6, 3/8 minus - at campsite use pads (underneath picnic tables, fire rings)	360	TONS	\$34.25	\$12,330.00
Wood timbers - at campsite tent pads	1	LS	\$20,000.00	\$20,000.00
New or rebuilt tent pad - at individual campsites (does not include group camping sites #4-5)	35	EA	\$2,000.00	\$70,000.00
			SUBTOTAL	\$148,086.00
SITE AMENITIES AND FURNISHINGS				
Vault toilet - at Community House and Rifle Creek Campground	2	EA	\$32,000.00	\$64,000.00
Portable restroom enclosure - at Rifle Creek Campground	1	EA	\$25,000.00	\$25,000.00
Picnic table - at camper van campground (9) and new campsites #34-37 (1 per campsite)	13	EA	\$2,700.00	\$35,100.00
Fire ring - at camper van campground (5) and new campsites #34-37 (1 per campsite)	9	EA	\$1,200.00	\$10,800.00
Bike racks - at 6 climbing rest areas	6	EA	\$500.00	\$3,000.00
			SUBTOTAL	\$137,900.00
BASE BID CONSTRUCTION SUBTOTAL - PHASE 2				\$488,986.00
PHASE 3				

ITEM	QTY	UNIT	UNIT COST	TOTAL COST
SITE DEMOLITION				
Temporary construction fencing	2,145	LF	\$6.00	\$12,870.00
Clear and grub	21,000	SF	\$2.50	\$52,500.00
Additional demo of fencing at group camping	1	LS	\$2,500.00	\$2,500.00
			SUBTOTAL	\$67,870.00
EROSION CONTROL (Civil)				
Erosion control site maintenance	1	LS	\$10,000.00	\$10,000.00
			SUBTOTAL	\$10,000.00
EARTHWORK (Civil)				
Earthwork	1	LS	\$10,000.00	\$10,000.00
			SUBTOTAL	\$10,000.00
SITE CONSTRUCTION				
Gravel paving - 8" thick ABC CL 6 - at all group camping "parking lots"	1,600	SY	\$18.00	\$28,800.00
			SUBTOTAL	\$28,800.00
SITE AMENITIES AND FURNISHINGS				
Entryway and exits sign - at north and south	2	EA	\$25,000.00	\$50,000.00
Campground information kiosk with pay station -	6	EA	\$15,000.00	\$90,000.00
Campsite sign with number - at each campsite	37	EA	\$500.00	\$18,500.00
Climbing information kiosk - at 6 climbing rest areas	7	EA	\$15,000.00	\$105,000.00
Parking signs - at each parking "lot" (not each campsite), climbing zones, camper van parking and	22	EA	\$500.00	\$11,000.00
Trailhead sign - at campground and climbing canyons	3	EA	\$500.00	\$1,500.00
Dumpster sign - at campground and climbing canyons	5	EA	\$500.00	\$2,500.00
Restroom sign - at campground and climbing canyons	12	EA	\$500.00	\$6,000.00
Picnicking sign - at campground and climbing canyons	5	EA	\$500.00	\$2,500.00
Landmark sign - at campground and climbing canyons	4	EA	\$1,500.00	\$6,000.00
			SUBTOTAL	\$293,000.00
BASE BID CONSTRUCTION SUBTOTAL - PHASE 3				\$409,670.00
PHASE 4				
SITE DEMOLITION				
Temporary construction fencing	5,000	LF	\$6.00	\$30,000.00

ITEM	QTY	UNIT	UNIT COST	TOTAL COST
Clear and grub	30,000	SF	\$2.50	\$75,000.00
			SUBTOTAL	\$105,000.00
EROSION CONTROL (Civil)				
Erosion control site maintenance	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00
EARTHWORK (Civil)				
Earthwork	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00
LANDSCAPE				
Trees deciduous, 2-1/2" B&B - throughout entire park	85	EA	\$850.00	\$72,250.00
Trees evergreen, 8' ht. - throughout entire park	100	EA	\$850.00	\$85,000.00
Trees ornamental, 2" B&B - throughout entire park	15	EA	\$550.00	\$8,250.00
Soil prep and native seed - throughout entire park	10,000	SF	\$1.20	\$12,000.00
Landscape boulders - throughout entire park	150	EA	\$500.00	\$75,000.00
			SUBTOTAL	\$252,500.00
BASE BID CONSTRUCTION SUBTOTAL - PHASE 4				\$367,500.00
BASE BID CONSTRUCTION SUBTOTAL - ALL PHASES				\$1,519,106.00
Construction Surveying	1.0%			\$15,191.06
Bonding and Mobilization	10.0%			\$151,910.60
Construction Contingency	15.0%			\$227,865.90
Design Fees for Construction Documents	10.0%			\$151,910.60
BASE BID CONSTRUCTION TOTAL - ALL PHASES				\$2,065,984.16
1. Unit costs are based on 2023 data in collaboration with the City of Rifle, recent bid data from Design Concepts, and current unit cost prices direct from suppliers and manufacturers.				
2. This cost estimate is preliminary in nature and subject to change during the design process. Phasing discussions are ongoing and costing escalation based on future phasing has not been added to this estimate.				
3. Costs account for general conditions and are assumed to include to permitting, bonds, insurance, mobilization, and profit.				
4. Costs do not include review fees, etc.				
5. Costs assume no shoring or deep excavation work requiring specific excavations.				
6. Costs do not include any dewatering, equipment rentals, or treatment.				

ITEM	QTY	UNIT	UNIT COST	TOTAL COST
7. Earthwork quantities are preliminary raw numbers and not adjusted to account for shrink, swell, compaction, over-excavation, foundation or utility spoils.				
8. Earthwork quantities do not account for environmental remediation.				
9. Costs do not include utility tap fees.				

PROJECT

APPENDIX

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MEETING

NOTES

Detailed notes were recorded for all City of Rifle and Stakeholder meetings with the Consultant Team.



Rose Hill Cemetery/Rifle Mountain Park

Kickoff Meeting

Location:	Parks and Recreation Offices Rifle, CO	Date: October 11, 2022 Time: 10:00 am
To:	City of Rifle Staff Bookcliffs Surveying JVA	
From:	Design Concepts	
Present:	<u>Name</u> Tom Whitmore Austin Rickstrew Patrick Waller Kendrick Robinson Shanen Weber Walter Nieuwlandt	<u>Company</u> City of Rifle-Parks and Recreation Director City of Rifle-Asst. Parks and Recreation Director City of Rifle-Planning Director City of Rifle-Recreation Program Manager DCLA-Principal In Charge DCLA-Project Designer

The purpose of this meeting was to establish project goals and desires for Rose Hill Cemetery and Rifle Mountain Park, as well as obtain background information pertinent to the project, discuss challenges, review scheduling, and take inventory of the existing site.

General Comments-Rifle Mountain Park

October 19th - Design Concepts to attend a 5:30pm workshop with city council to answer their questions about these 2 projects.

COUNCIL MEMBERS’ CONCERNS/QUESTIONS:

- What the difference is between a master plan and a master plan document
- Why is Rose hill more than RMP in the initial fees?
- Help him understand the project schedule.
- Wants someone that is a part of the climbing community to be involved.

1. There’s talk about providing Wi-Fi at Rifle Mountain Park, the city’s stance is to not include. Reason is that it would prevent people from coming into town and supporting the businesses and using their Wi-Fi.
2. Tom would like to see the future use and quantity of visitors of RMP the same. Keep the park manageable, provide a high-quality experience and not let it get over ran.
3. Need a family of signs to give park consistent identity. Campsites, parking, picnic areas, trails, climbing routes, information kiosks, entry signage.
4. At the Community House, need a more defined event venue area, flatten out meadow to keep open grass. Amphitheater type space for weddings.



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2. Tom would like to see the future use and quantity of visitors of RMP the same. Keep the park manageable, provide a high-quality experience and not let it get over ran.
3. Need a family of signs to give park consistent identity. Campsites, parking, picnic areas, trails, climbing routes, information kiosks, entry signage.
4. At the Community House, need a more defined event venue area, flatten out meadow to keep open grass. Amphitheater type space for weddings.

Rifle Mountain Park

Team and Stakeholder Review Meeting

Location:	Virtual	Date: December 14, 2022
To:	Austin Rickstrew	Time: 1:00 – 1:45 pm
From:	Design Concepts	
Present:	<u>Name</u> Austin Rickstrew Patrick Waller Kendrick Robinson Jeff Achey Melissa Kelley Judy Crook Shanen Weber Aynslee Havenridge Walter Nieuwlandt	<u>Company</u> City of Rifle-Parks and Recreation Director City of Rifle-Planning Director City of Rifle-Recreation Program Manager Rifle Climbing Coalition Rifle Climbing Coalition City of Rifle Resident, Historian DCLA-Principal In Charge DCLA-Project Manager DCLA-Project Designer

The purpose of this meeting was to meet with stakeholders and the City of Rifle team to present and discuss the preliminary site plan and precedent imagery as a team. Comments, questions, and concerns were all discussed.

General Comments

Signage Precedents

1. Kendrick likes the color coding for the different amenities.
2. Delineate climbing routes and ice-caves routes.
3. Colorful aspect is a good idea, it stands out from more neutral colors.
4. Climbing signs - sign the zones, list the routes on the zone sign, list difficulty levels.
5. Add a historical sign for Old Maid’s Kitchen.
6. Add bike racks near the parking/picnic areas.

Group Campground and Community House

1. Team likes the layout of the reorganized tent pads and amenities in the group campgrounds.
2. Team likes the parking area and its location.
3. Team likes the space shown for the large tent and reception area.
4. Judy says she would like to see historical signage related to the Community House added (built by CCC, Civilian Conservation Corps).
5. A stage/platform is necessary for the bottom of the amphitheater.
6. Consider an entryway gate/archway for the approach road to the Community House.
7. Team agrees signage scope proposed here is sufficient.

Huffman Gulch Campground

1. Add flat, pull through camper spaces along the north side of the camp loop road. No tent pads are necessary, just picnic tables and fire rings. Can even consider multiple spaces per fire ring and picnic tables as the camper van culture is very communal.
2. Team likes the proposed vegetated island between the trail and road.
3. Instead of the proposed diagonal pedestrian trail, revise this to a gravel loop with the main road so cars can turn around and access the dumpsters, etc. easily.
4. No enclosure is needed for the bathrooms at this campground, as a pit toilet is already provided.
5. Add an additional enclosure with port-a-lets.

Rifle Creek Campground

1. Team confirmed this area should be called the Rifle Creek Campground (Blue Spruce picnic area is nearby, not to be confused with the RCC).
2. Will need an enclosure at restrooms in this area.
3. Keep the gravel road/spaces for campsites directly west of the existing parking lot off road. Those two campsites historically have been used for people with larger vehicles/trailers.
4. Remember to keep turn around space necessary for larger camp vehicles that drive through this area.
5. There is an existing vault toilet next to the parking lot off the road. Maintain this and show it on the site plan.
6. Keep/allow additional space for a third car to pay to park at a campsite.
7. Team confirmed they have always maintained a total of 33 campsites at Rifle Mountain Park.

Action Items

CITY OF RIFLE:

1. Provide drone footage of Rifle Mountain Park, if available.
2. Provide scan of crag routes from latest publication of *Rifle Mountain Park and Western Colorado Rock Climbs*.
3. Provide cost estimate numbers from Craig Spaulding, City of Rifle Civil Engineer.

DCLA:

1. Finalize the site plan, create preliminary graphics, develop preliminary cost estimate and preliminary master plan document.

Prepared by:




Aynslee Havenridge
Project Manager
AynsleeH@dcla.net
February 1, 2023



Meeting Notes

Rifle Mountain Park

Preliminary Master Plan Doc. Review Meeting

Location:	Parks Maintenance Building	Date:	February 16, 2023
To:	Austin Rickstrew	Time:	2:00 – 3:30 pm
From:	Design Concepts		
Present:	<u>Name</u> Austin Rickstrew Patrick Waller Keith Gray Dave Lowery Shanen Weber Aynslee Havenridge	<u>Company</u> City of Rifle-Parks and Recreation Director City of Rifle-Planning Director City of Rifle-Parks Manager City of Rifle-Cemetery Supervisor, Grnds.& Facil. DCLA-Principal In Charge DCLA-Project Manager	

The purpose of this meeting was to meet with the City of Rifle staff to present and discuss the preliminary master plan document and its contents as a team. Comments, questions, and concerns were all discussed.

General Comments

1. Provide parking lot striping at the Community House so can see how many spaces will fit and to formalize this parking area more. To be determined if the City will make this parking lot asphalt or remain as gravel.
2. Even though other parking lots will not be paved, show parking lot striping in drawings so that spaces are delineated.
3. At Huffman Gulch, add two more campsites - #36 and #37. Locate these on the outside edge and in between existing campsites.
4. Remove boulders around campground cul-de-sac so that if needed, people can drive off the road to set up their campers/campsite.
5. The City received an Xcel Foundation grant for trees. Design Concepts to provide a typical plant palette of acceptable trees the City can select from when ready to plant.
6. The City will provide drone footage at a later date and will be included in the appendices of the master plan document for reference.

Action Items

CITY OF RIFLE:

1. Review the site plan, images, cost estimate and preliminary document and provide feedback in a couple of weeks.

DCLA:

1. None.

Prepared by:





DESIGN
CONCEPTS

Aynslee Havenridge
Project Manager
AynsleeH@dcla.net
March 14, 2023



DESIGN
CONCEPTS

Community + Landscape Architects

Meeting Notes

Rifle Mountain Park

Preliminary Master Plan Doc. Comment Review Meeting

Location:	Virtual	Date:	March 13, 2023
To:	City of Rifle	Time:	1:00 – 2:30 PM
From:	Design Concepts	Company:	City of Rifle-Parks and Recreation Director
Present:	<u>Name</u>		City of Rifle-Planning Director
	Austin Rickstrew		City of Rifle-Recreation Program Manager
	Patrick Waller		City of Rifle-Parks Manager
	Kendrick Robinson		DCLA-Principal In Charge
	Keith Gray		DCLA-Project Manager
	Shanen Weber		DCLA-Project Designer
	Aynslee Havenridge		
	Walter Nieuwlandt		

The purpose of this meeting was to review the preliminary master plan draft comments. Comments, questions, and concerns were all discussed.

General Comments

- Rifle team will send DC replacement images to use in the master plan.
- Add 2 campsites on west side of road at Huffman gulch.
- Community house parking lot to be asphalt.
- Remove boulders at group camping area parking so visitors can pull into the open area.
- Rifle confirmed the softscape material to be used is - Natural class 6 3/8 minus (at trails, tent pads, or Dirty class 6, either from Rifle Creek Stone or Flag Sand and Gravel.
- Only need new tables/fire rings for the campsites we are adding (4 sites total) and for the camper van sites.
- Add vault restroom at Rifle Creek campground and at the Community House. Maintain the enclosure with port-a-lets next to vault toilet at Community House in case of larger events needing additional restrooms.
- The City received an Xcel grant for trees and DC will provide a recommended plant list for the City to choose from when planting.
- Rifle chose the metal post signs for campsites and DC will remove the gabion campsite sign suggestion. Otherwise, Rifle is satisfied with the gabion entry/exit signs, landmark signs and kiosks. The team is also in agreement regarding the boulder/cable parking barriers.
- Rifle suggested changing the "landmark" sign color. The current green will blend in too much and be overlooked.
- Potentially change "van camping" to "vehicle camping" so it's clear that you can use campers in addition to vans/trucks.

- Include day use pay station with rules/regs at both ends of the park for climbers and day-use only visitors.

Phasing priorities:

1. Group area, Host cabin and Community House improvements.
2. (4) additional campsites, van camping, existing campsites to be refurbished and vault restrooms at Rifle Creek and Community House.
3. Signage plan and parking areas.
4. Planting/landscape improvements.

Action Items

CITY OF RIFLE:

1. Send any additional photographs to be used in final MP draft.
2. Send drone photography from 2018, as well as later this year when new footage has been captured in the spring.

DCLA:

1. Send Rifle master plan revised perspectives approximately 2 weeks before final deadline (April 12) for a progress review.

Prepared by:




Walter Nieuwlandt
Project Designer
waltern@dcla.net
March 14, 2023



Rifle Mountain Park – Rifle, Colorado



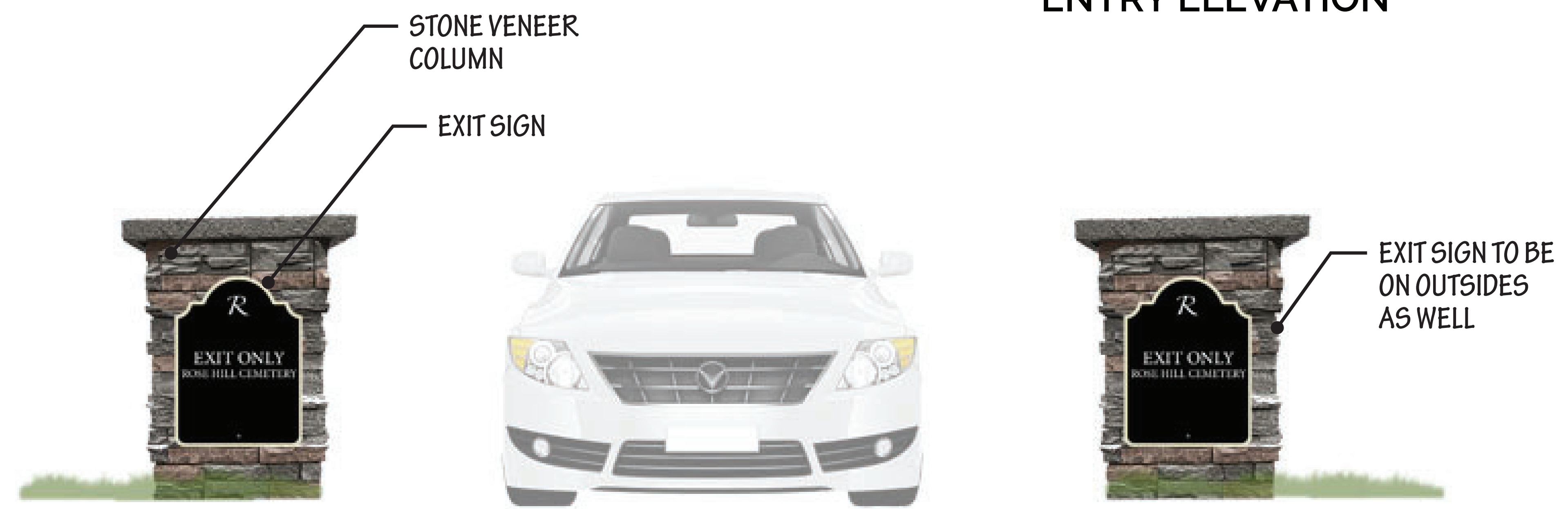
SITE SURVEY

A site survey will be provided by the City of Rifle at a later date and this document can be updated accordingly.

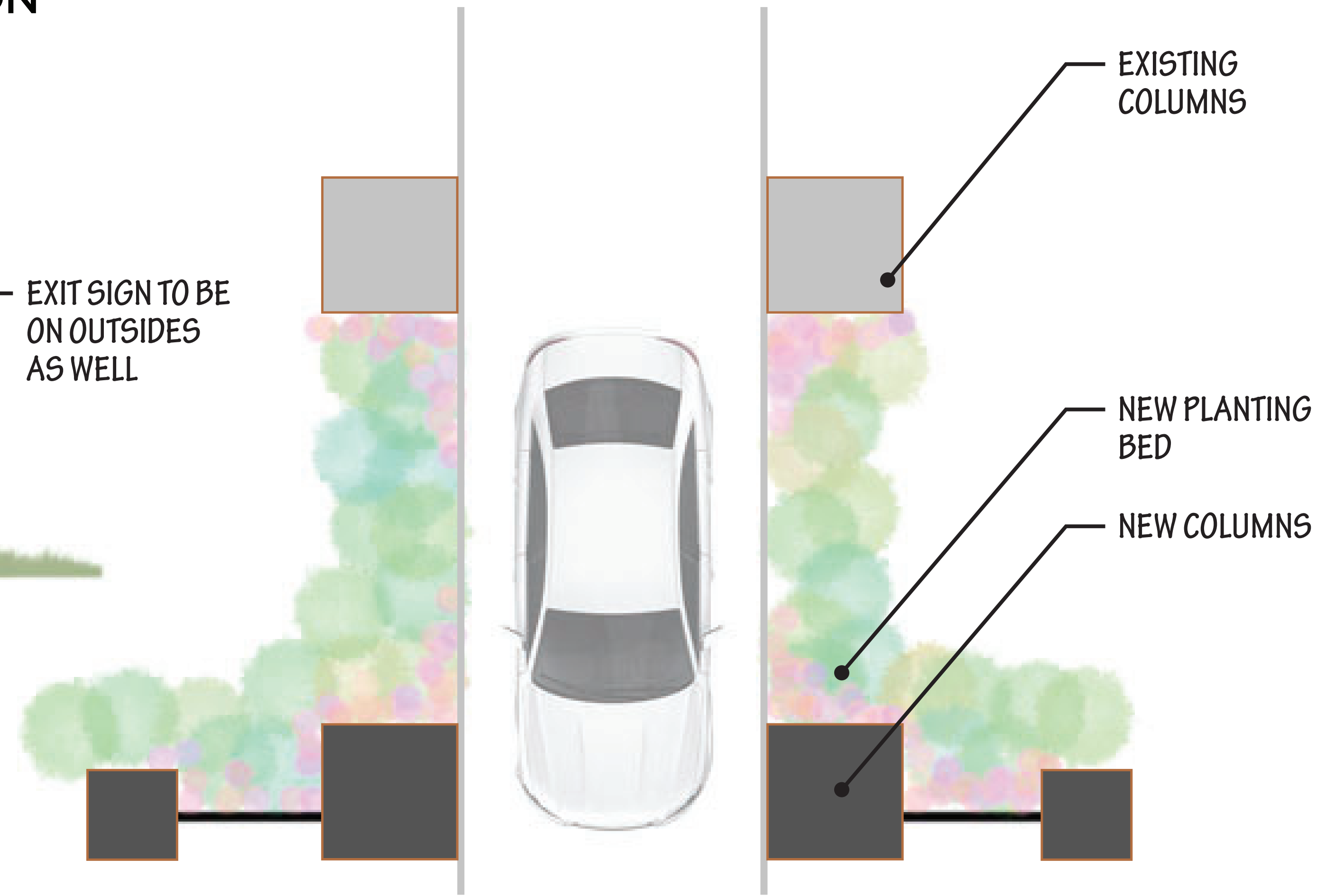




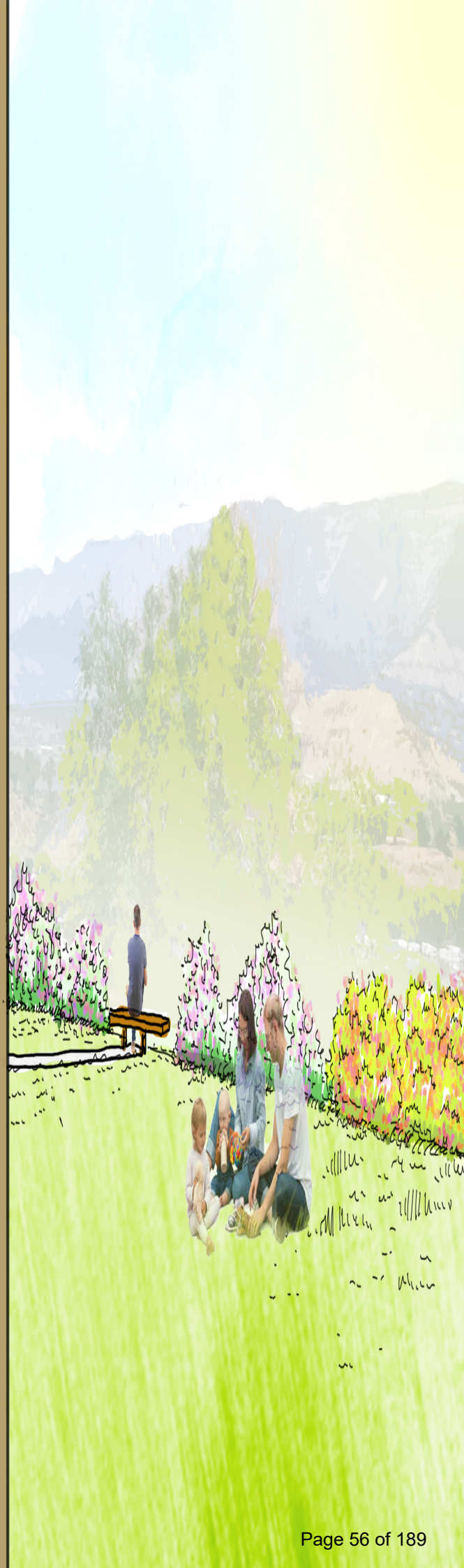
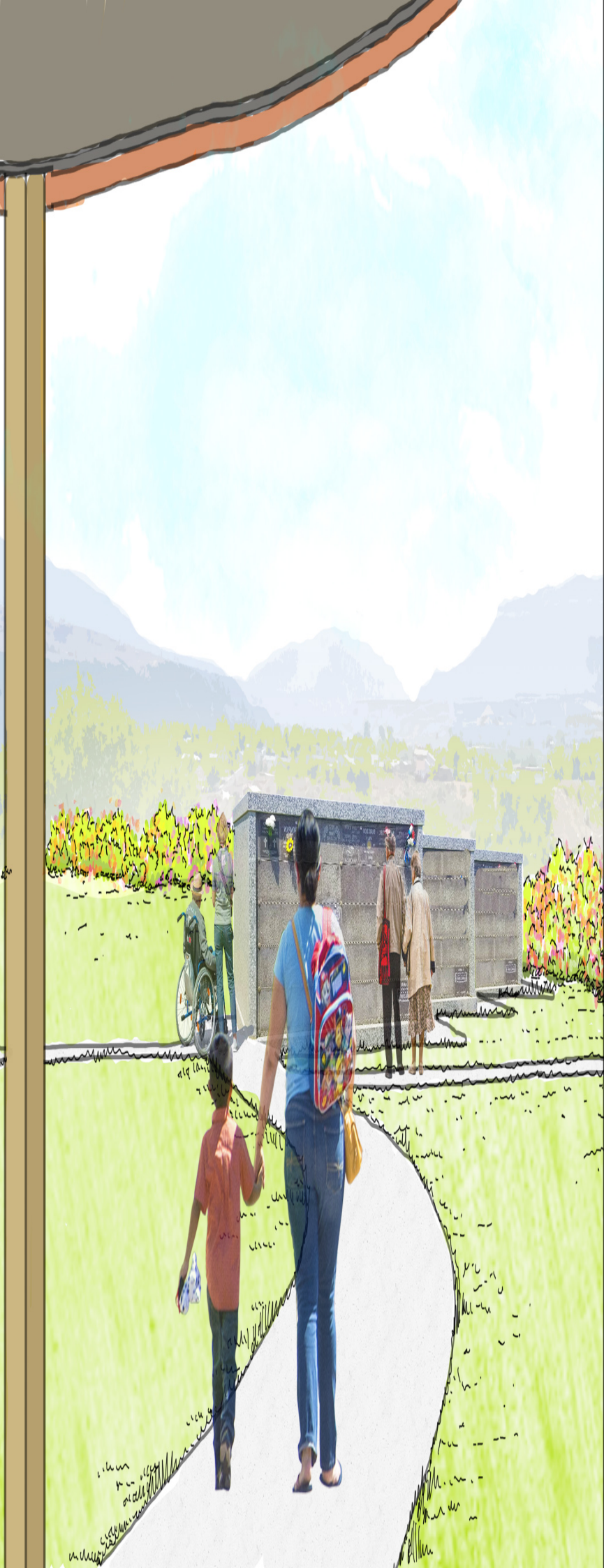
ENTRY ELEVATION



EXIT ELEVATION



ENTRY PLAN VIEW







20
23

THE CITY OF RIFLE, COLORADO **ROSE HILL CEMETERY** MASTER PLAN DOCUMENT



PROJECT

ACKNOWLEDGMENTS

Parks & Recreation Advisory Board

Sara Brainard, Board Member
Trudy Lowery, Board Member
Kevin Kelley, Board Member
Aaron Cumming, Board Member
Annie MacGregor, Board Member
Brian Dow, Board Member
Kevin Blatter, Board Member

City of Rifle Stakeholders

Judy Crook, City of Rifle Resident and Historian

City of Rifle Administration

Austin Rickstrew, Parks & Recreation Director
Patrick Waller, Planning Director
Kendrick Robinson, Recreation Program Manager

Consultant Team

Shanen Weber, Design Concepts
Aynslee Havenridge, Design Concepts
Walter Nieuwlandt, Design Concepts
Michael Langhorne, Bookcliff Survey Services, Inc.



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Rose Hill Cemetery Veterans Memorial - Rifle, Colorado

PROJECT SUMMARY

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Rose Hill Cemetery Drive - Rifle, Colorado



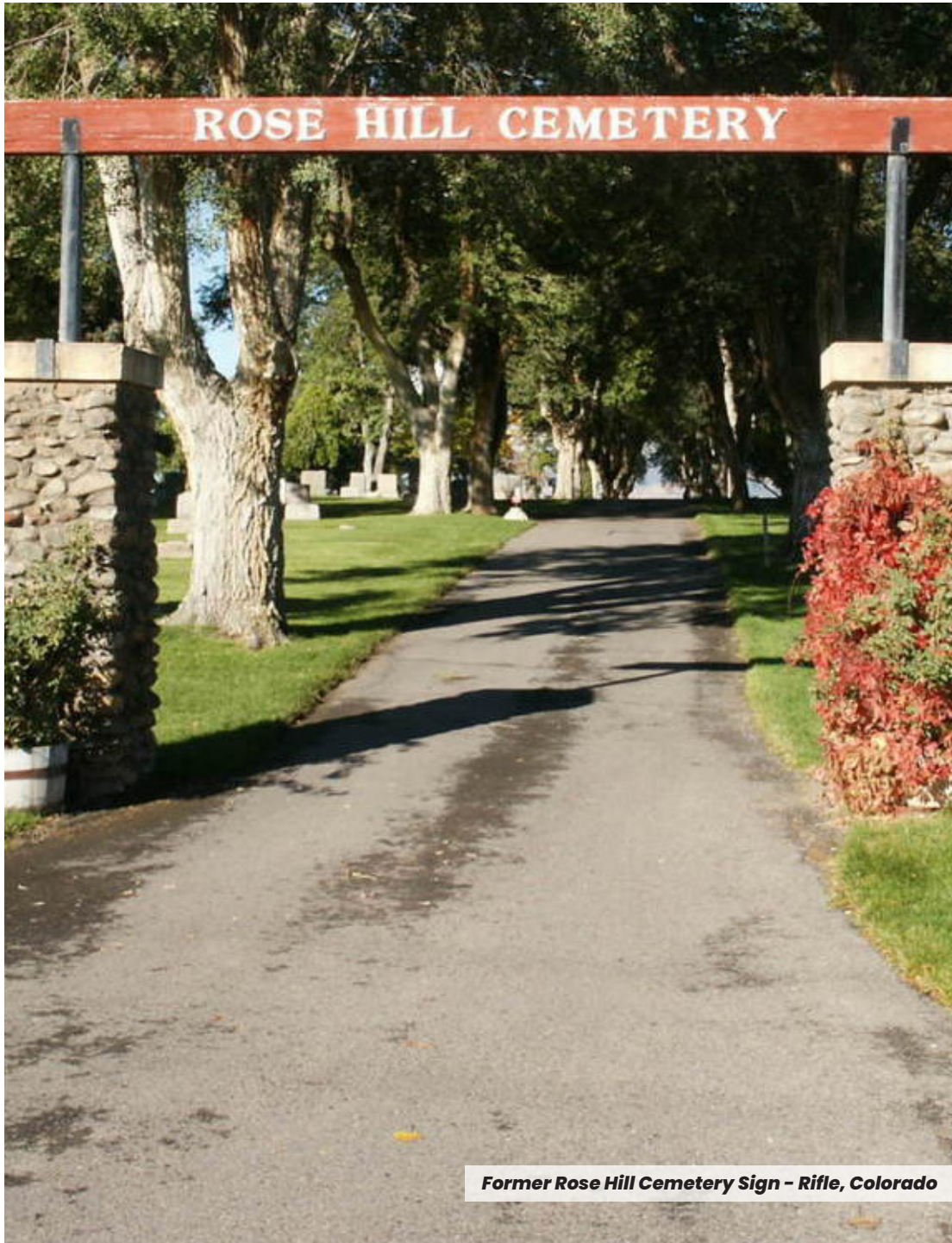
PROJECT BACKGROUND

Rose Hill Cemetery is located in the center of Rifle, Colorado, and dates back to 1897. The site is over 14 acres in size and is located along Birch Avenue, directly northeast of downtown Rifle. The cemetery provides funeral and burial services including traditional burial plots, cremation plots, one columbarium and one mausoleum built into the hillside. The oldest burial graves date back to the early 1890s and continue through present day.

The City of Rifle is looking to enhance, improve, organize and update to modern burial facilities at Rose Hill Cemetery. A Consultant Team was brought

on to support the planning effort. The Team prepared a Preliminary Master Plan, illustrative graphics and cost estimate for review by City staff members. Regular design review meetings were held to ensure the project proceeded in a clear direction to address City priorities. A Final Master Plan was developed accordingly, along with perspective renderings, final cost estimate and phasing plan to help prioritize construction activities per the City's funding capabilities.

Rose Hill Cemetery is an important, historic landmark for the City of Rifle and it's preservation along with appropriate, contemporary improvements is vital for the community. Thoughtful planning has been at the forefront of this master planning process in order to afford the project the honor, respect and care the cemetery and grave sites deserve.



Former Rose Hill Cemetery Sign - Rifle, Colorado





PROJECT GOALS & VISION

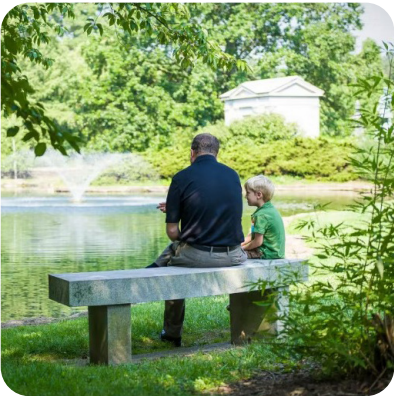
Together, the City of Rifle and the Consultant Team aimed to design a strategic Master Plan of Rose Hill Cemetery, focusing on specific areas of the property with the greatest need for improvement. Priorities include adding additional burial options throughout the site, capitalizing on undeveloped land found to the west and northeast, as well as improved signage and upgrades to the entry and exit features.

Additional goals for the cemetery include enhanced vegetation for screening purposes at the maintenance facilities and renaming the children's burial grounds.

Other notable aspects include the vision for a new scattering garden, additional cremation interment areas, a memorial tree grove and reception shelter. Additional columbariums are proposed as well, framed by future wild woods rose gardens along this ridge to accentuate the mountain views and pay homage to the cemetery name.

Cemeteries are a unique and important public space for grieving individuals to visit, pay respect to, share memories with and preserve the legacy of those they've lost. These sites often have a long-standing connection to the community they reside in and are important to uphold and take care of throughout time.

It is the mutual goal of all involved in this process that the proposed enhancements provide improved funeral services to those in need. By offering a variety of burial and cremation options throughout the cemetery, the Master Plan aims to create an inclusive and tranquil place for families and friends of loved ones laid to rest at Rose Hill.



PROJECT CONDITIONS

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Rose Hill Cemetery – Rifle, Colorado



Rose Hill Cemetery Zones – Rifle, Colorado

EXISTING CONDITIONS

Directly adjacent to St. Mary's Catholic Church, over 4,000 people are interred at Rose Hill Cemetery. The cemetery is organized into five locations with corresponding letter codes for ease of navigating grave sites, listed as "A" through "E".

Location A is referred to as Moose Cemetery and is west of the central cemetery. Location B includes graves to the east of the mausoleum in an area known as the "Child/Infant Burial Area", dedicated for infant and children's graves. Location C indicates the mausoleum. Location D is the central portion of the cemetery and E refers to the columbarium.

To the northwest lies the Potter’s Field, an area that consists of unidentified or unmarked graves. The northern area is lined with scrubland and Russian Olive trees which are currently being removed by the City. The Morrow Draw Trail runs northeast and southwest along this boundary.

To the east of the Potter’s Field is an area of undeveloped, vacant land with the potential to become additional burial plots. A veteran’s memorial and flag pole are located on the western edge of the cemetery grounds. Spectacular views of the Bookcliffs can be seen to the west from this location.

An irrigation pump house and maintenance shed are located on the property to the south for landscape and maintenance purposes.

The entry and exit access are situated along Birch Street and anchor the eastern edge of the site. Original stone pillars mark visitors’ passage into and from the cemetery.

A central asphalt loop and two secondary loops direct vehicular circulation throughout the cemetery. These roads were recently repaved in 2022. A pedestrian path connecting to Morrow Draw Trail is located to the north, along with a multitude of social trails throughout the site. A dense deciduous forest and green lawns make up the landscape palette.



Mausoleum Built into Hillside



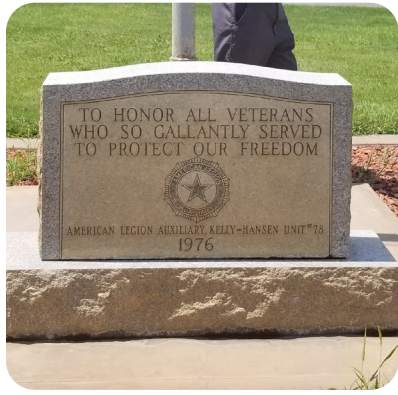
Mountain Views to the West



Potter’s Field to the Northwest



Columbarium to the West



Veterans’ Memorial



Vacant Land to the Northeast



Rose Hill Cemetery – Rifle, Colorado

PROJECT

P L A N S

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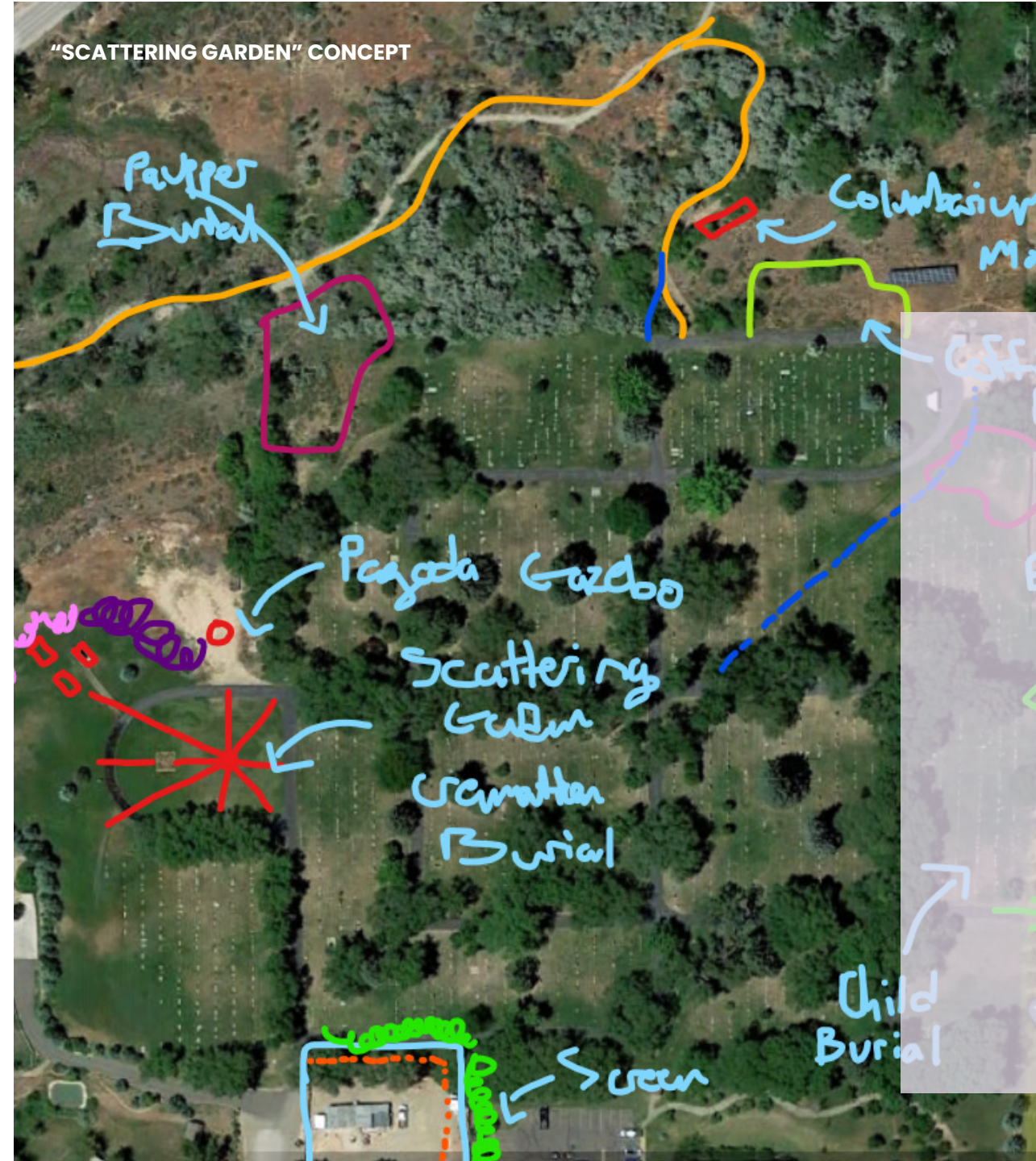
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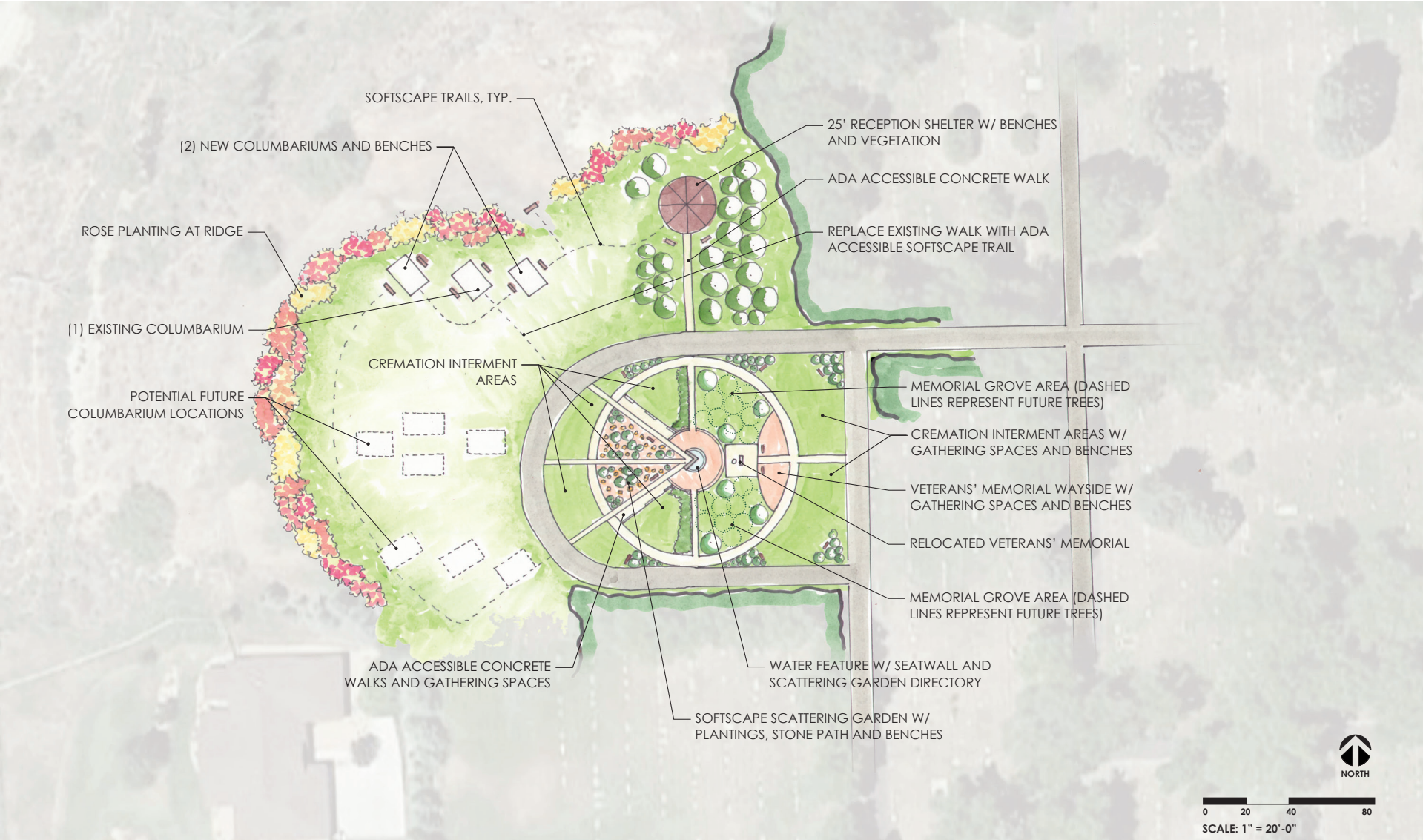
PRELIMINARY SITE PLAN

The Consultant Team prepared one conceptual design of Rose Hill Cemetery, focusing on the new scattering garden and it's associated amenities.

Precedent imagery was collected to discuss with the City options for new burial ground features, the function and materials used for a scattering garden, entryway signage enhancements and viability of a water feature. Ultimately it was the Team agreed that the presence of water was not a realistic possibility as this time, due to existing water quality, maintenance and budget concerns.



ROSE HILL CEMETERY - PRELIMINARY SITE PLAN: OVERALL
DECEMBER 2022



ROSE HILL CEMETERY - PRELIMINARY SITE PLAN: SCATTERING GARDEN
DECEMBER 2022





ARTISTIC STONE WITH PLAQUES



UPRIGHT STONE WITH PLAQUES



IN-GROUND CONCRETE WITH PLAQUES



METAL PLAQUES ON DECORATIVE FENCE

NAME IDENTIFICATION



AREAS TO GATHER



PLANTING, CONCRETE PAVING PATTERN



PLANTING, SEATING, VIEWS



ADA ACCESSIBLE PATHS



SIGNAGE

SCATTERING GARDEN



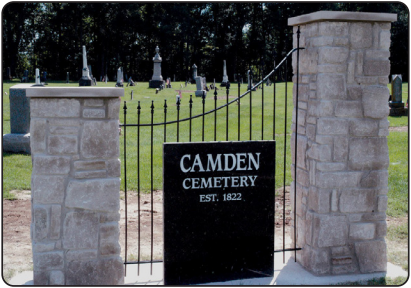
PLAQUE ON EXISTING PILLAR



PLAQUE WITH CAP FEATURE



SIGN ANCHORED TO SIDE OF PILLAR



ENHANCED PILLAR DESIGN

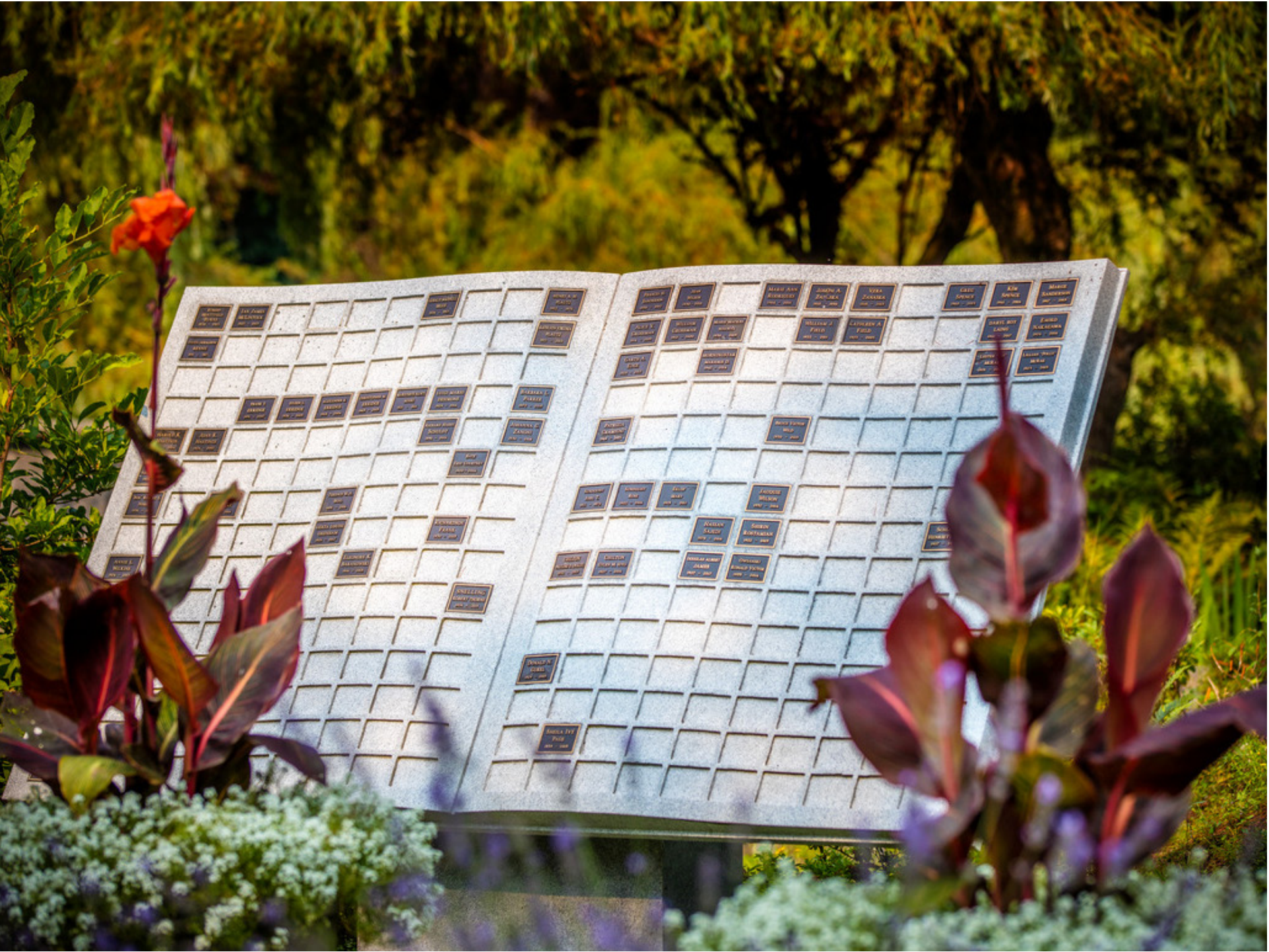
ENTRYWAY SIGNAGE

ROSE HILL CEMETERY - FEATURE PRECEDENTS

DECEMBER 2022



DESIGN CONCEPTS
Community • Landscape Architects





FINAL SITE PLAN

Beginning at the eastern entrance into Rose Hill Cemetery, the Master Plan proposes building upon the existing two stone pillars. The design includes an additional matching, smaller pillar on either side, with wrought iron fencing in between to create more prominent entry features. Large, legible signage attached to the pillars is planned to solidify a strong sense of arrival for visitors. Two exit pillars are also included in the design with exit signage attached.

The central portion of the cemetery is comprised mostly of in-ground burial sites and is intended to remain untouched. To the north lies an area of

unused property proposed as additional space for burial plots. It is highly recommended that the Potter's Field also remain as is due to the overgrown vegetation, unmarked graves and sensitive nature of the space. Disruption of any grave sites in this area should be avoided, however minimal landscape maintenance and a four foot high ornamental fence with a concrete mow band surrounding the area is proposed. This will ensure protection of the grave sites and ease of maintenance.

The mausoleum and children's burial area are not planned for any improvements however. The City of Rifle tasked the Consultant Team however to suggest a list of options to rename the children's area, currently known as the "Child/Infant Burial Area". The following list includes these suggestions:

- Children's Memory Garden
- Treasured Memories Garden
- Loving Memories Garden
- Precious Memories Garden
- Beloved Children's Garden
- Beloved Garden

Along the southern boundary additional vegetation is proposed in order to better screen the irrigation and maintenance facility. Large coniferous trees and shrubs would be an effective option.

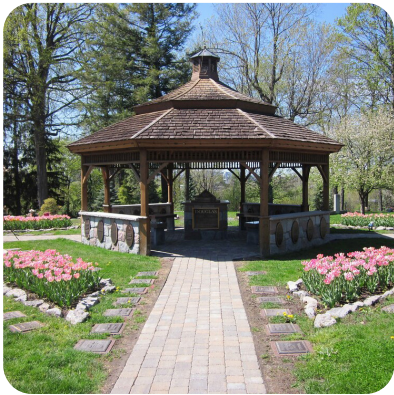
The newly designed scattering garden is situated to the west of the central burial plots. To the north of the vehicular drive is an approximately 60' wide reception

gazebo, accompanied by benches and planting to offer a place of respite for those attending a funeral service. An eight foot wide, ADA accessible, concrete walk leads from one end of the shelter to the edge of the asphalt road. Deciduous trees are proposed around this central gathering area to prevent exposure and provide shade.

West of the shelter is designed for additional columbariums to be located along side the one existing columbarium and on a diagonal, in order to avoid restricting pedestrian views to the north and west. Eight foot wide, ADA accessible, concrete trails from the vehicular path to the columbariums are proposed in order for pedestrians to safely move about the area. Benches are positioned on either side of each of the columbariums, inviting visitors to stay as long as they desire. Hardy wild rose shrubs are proposed to be planted along this ridge's edge.

The proposed scattering garden and the features surrounding are the main focal point of the Master Plan improvements. An eight foot wide concrete path creates a circular boundary around the area. Additional secondary concrete paths create a "wagon wheel" design, allowing for different features within each smaller segment created by the outermost circle.

The two western segments create the central soil scattering gardens, highlighted by planting, stone paths and benches on the perimeters, as well as segmented concrete retaining walls



that allow for access into the scattering garden as well as for tilling equipment. Wide concrete gathering spaces with benches flank either side of these gardens, large enough to accommodate groups of people for funeral or memorial services. Cremation interment areas complete the western half of the “wagon wheel”.

An artistic monument/sculpture, ornamental rock and/or specimen tree is located at the center of the design, with a directory displaying names of individuals whose ashes have been scattered amongst the gardens. Directory display options include sandblasted names on stone or metal name plates attached to a concrete or stone plaque, either as an upright structure or installed in-ground. Colored concrete encircles the feature and acts as additional overflow gathering space for groups.

The eastern half of the “wagon wheel” includes a large area for the proposed memorial grove where family and friends can purchase a tree in a loved one’s memory. The plan recommends relocating the veteran’s memorial and flag to the east, to be centered within the memorial grove. Additional colored concrete is planned on the eastern edge, along with benches for seating.

The outermost green spaces are additional cremation interment areas that serve as flexible space for visitors and include benches around the perimeter for seating. Deciduous shade trees and water-wise planting is dispersed throughout the entire scattering garden site for all to enjoy.

Cemetery Terminology:

Columbarium: a room or building with niches for funeral urns to be stored. These structures are intended to hold cremated remains.

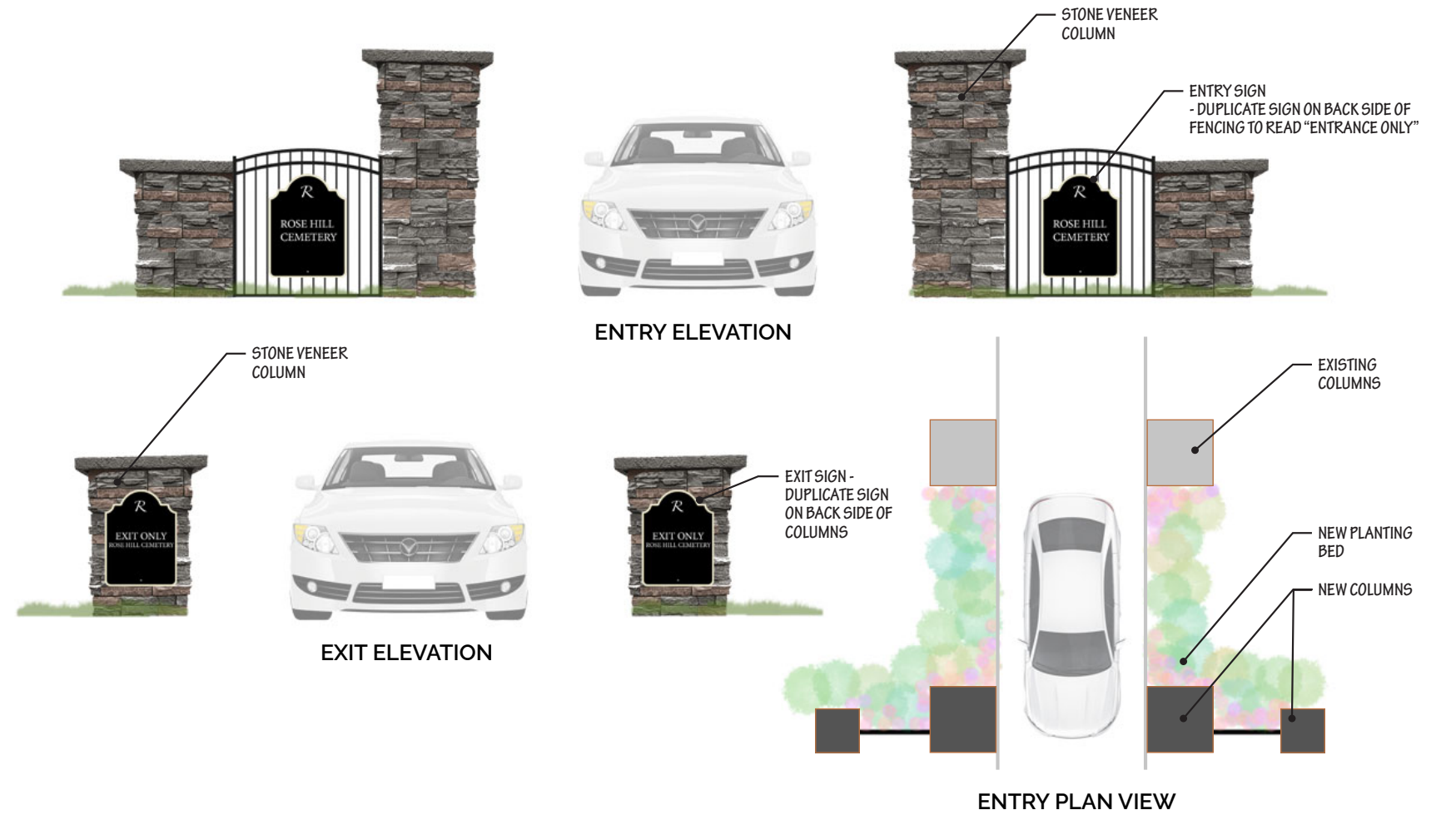
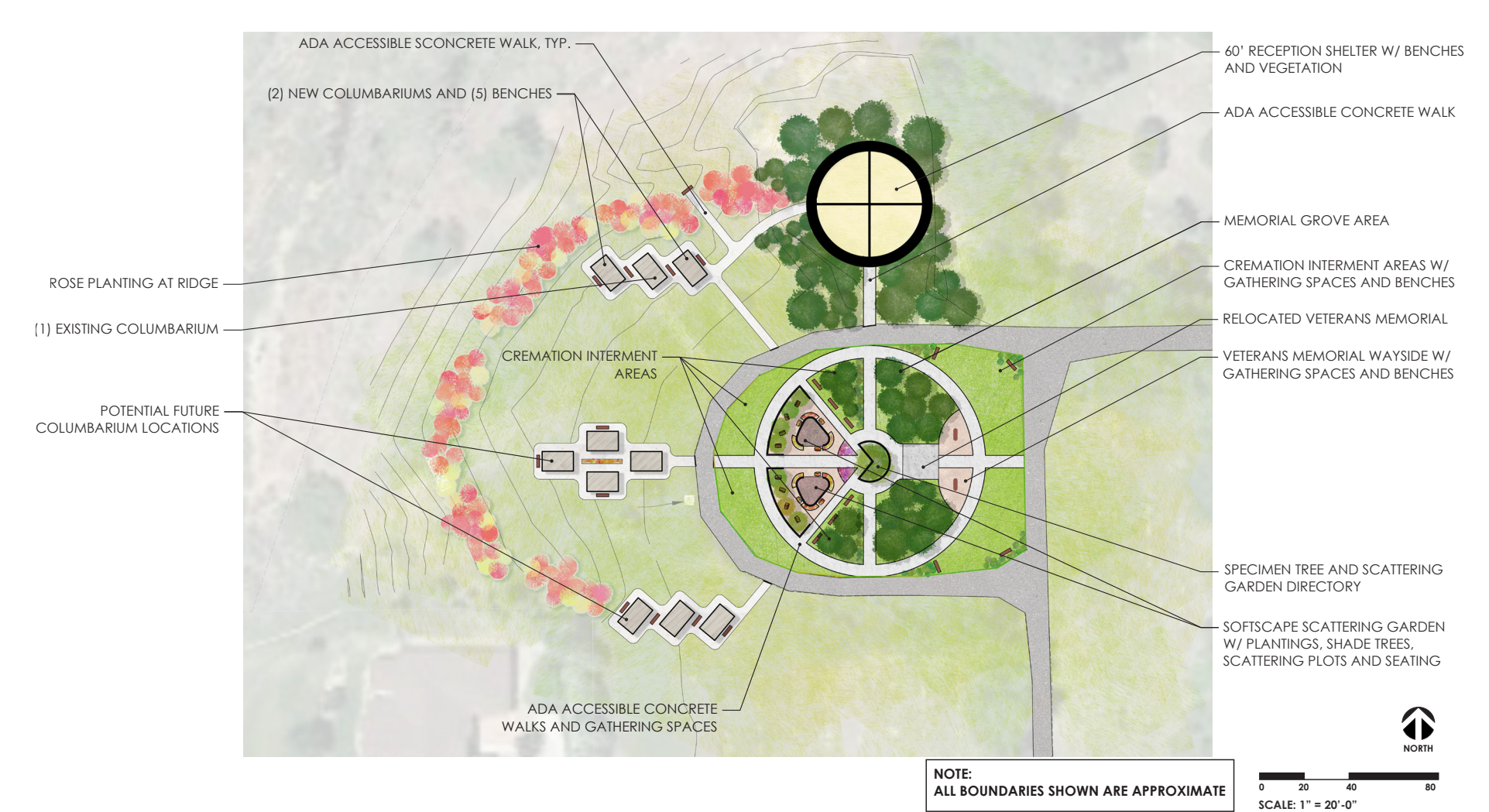
Burial or Interment: the process of burying a deceased person’s bodily remains in a below ground burial plot.

Cermation Interment: the process of burying a deceased person’s cremated remains in a permanent resting place.

Mausoleum: a building, especially a large and stately one, housing a tomb or tombs. These structures are intended to hold bodily remains.

Scattering Garden: a designed space where loved ones scatter the cremated remains of the deceased. There is often a memorial marker inscribed with details about each person whose remains rest in the garden.

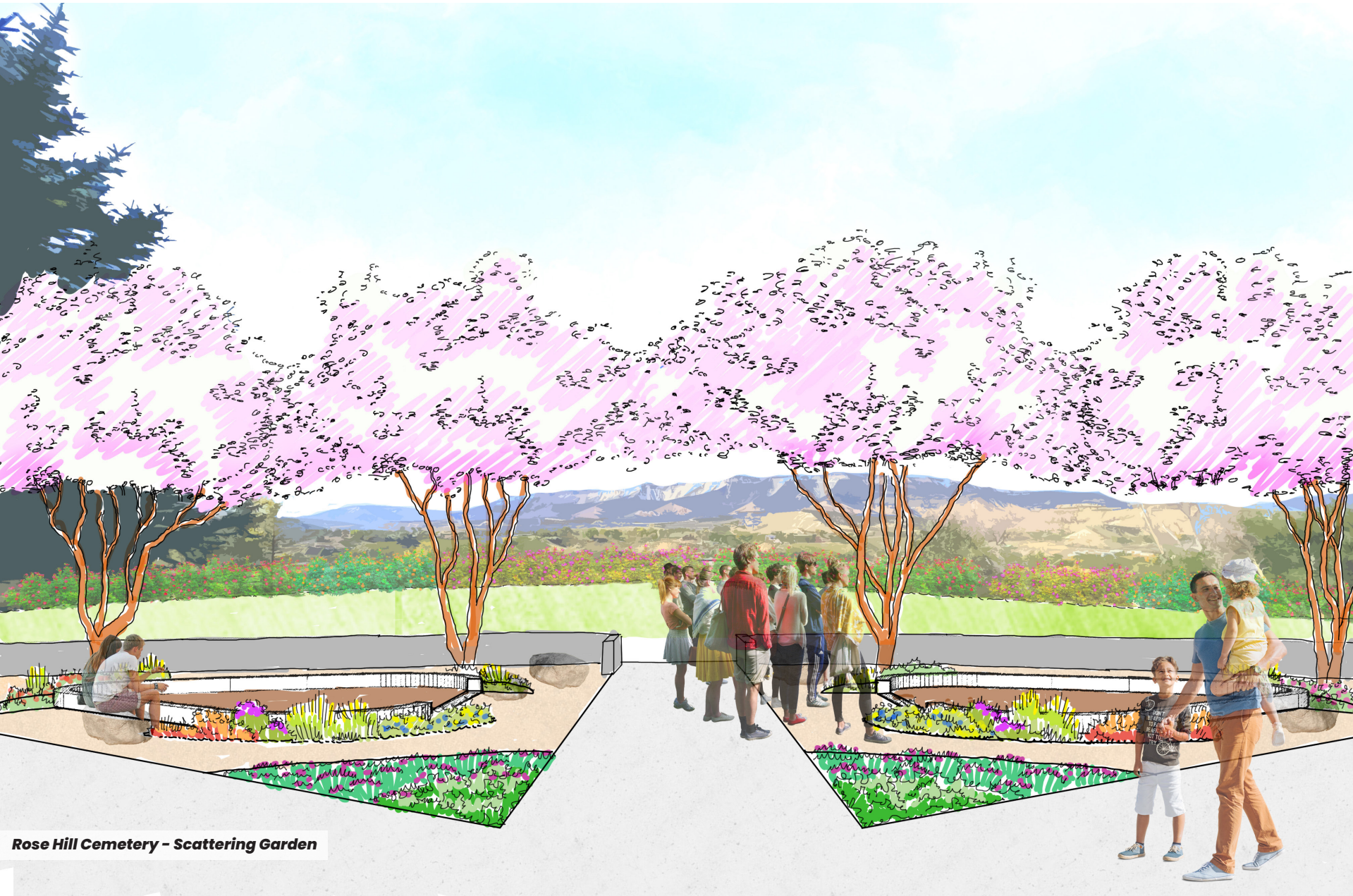






PERSPECTIVE RENDERINGS

The Consultant Team prepared two perspective renderings to better highlight and showcase the proposed site plan amenities and the relationship amongst these programmed spaces.



Rose Hill Cemetery - Scattering Garden

The Scattering Garden is a geometric feature that allows for multiple groups of people as well as individuals to gather and enjoy the space, whether a quite visit or a formal ceremony. Seatwalls and boulders provide seating options, surrounded by native plantings, ornamental and shade trees.



Rose Hill Cemetery – The Pergola

The proposed Pergola shelter is approximately a 60' round structure in order to offer gathering space for large groups before and after burial or scattering garden ceremonies in the cemetery. ADA accessible concrete walks lead to and from the shelter. Picnic tables, benches and shade trees all accompany the space in order to provide respite and shade.





PHASING P L A N

Through collaboration with the City of Rifle, the Consultant Team outlined a six stage phasing plan for the Rose Hill Cemetery Master Plan in order to best reflect the City's future budgetary and funding resources.

The overall **Base Bid Construction Subtotal** for all six phases of construction is \$835,821. Once additional fees are considered including construction surveying, bonding and mobilization, construction contingency and design fees for construction documents, a grand total for **Base Bid Construction** is estimated to be \$1,136,717.

Phase One is the most costly phase at an estimated \$292,750 and includes the scattering garden and the following associated elements: eight foot wide concrete trails; colored concrete at the central name directory feature; sandblasting and painting; seat boulders and concrete seatwalls; softscape paving and planting surrounding the scattering area; benches and trash receptacles; monument or sculpture displaying the name directory; and landscape planting throughout the garden.

Phase Two is approximately \$197,205 and focuses on the shelter and surrounding area to include the following features: the shelter; eight foot wide concrete trails; picnic tables, benches and trash receptacles; and landscape planting throughout the area.

Phase Three is budgeted for \$69,525 and includes the following columbarium components: eight foot wide concrete trails; (2) additional columbariums to match the existing columbarium; benches; and sod throughout the area.

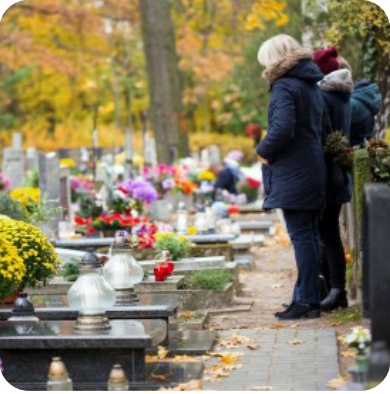
Phase Four is estimated at \$67,500 for the front entry and exit signage which includes the following elements: entryway and exit features with signage; four foot height ornamental fencing; and landscape planting at the entry and exit.

Phase Five is approximately \$97,185 and includes the following potter's fields and maintenance yard features: four foot height ornamental fencing at (2) potter's

fields; four foot wide pedestrian gates at (2) potter's field fencing; and landscape planting to screen the maintenance yard.

Phase Six is budgeted for \$111,656 for the trail segment enhancement and extension of burial grounds a components: softscape paving at the enhanced trail connection to the north; and sod throughout the area designated for additional burial plots.

The six phases directly correspond to the project cost estimate available for reference in *Section 6: Opinion of Probable Costs*.



LEGEND

PHASE 1: \$292,750

- SCATTERING GARDEN
- SCATTERING GARDEN DIRECTORY
- VETERANS MEMORIAL
- CREMATION INTERMENT
- MEMORIAL GROVE
- SITE FURNISHINGS

PHASE 2: \$197,205

- 60' PAVILION
- SHADE TREES
- SITE FURNISHINGS

PHASE 3: \$69,525

- CONCRETE TRAILS
- ADDITIONAL COLUMBARIUMS
- ROSE PLANTINGS
- BENCHES

PHASE 4: \$67,500

- ENTRY AND EXIT FEATURES
- ORNAMENTAL FENCING ALONG BIRCH AVE.

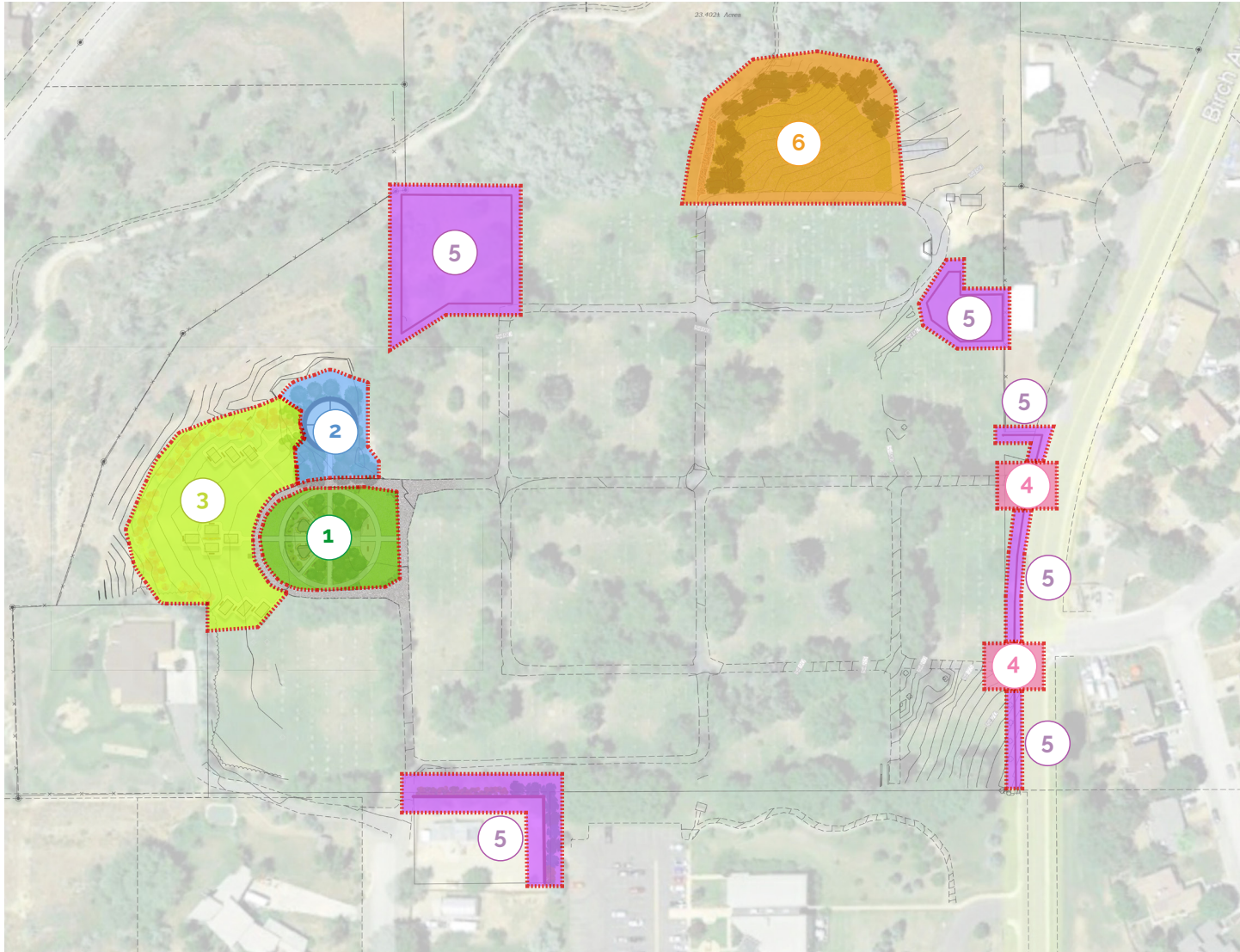
PHASE 5: \$97,185

- MAINTENANCE YARD SCREENING
- ORNAMENTAL FENCING AT POTTER'S FIELDS

PHASE 6: \$111,656

- TRAIL RE-ALIGNMENT
- IN-GROUND BURIAL PLOTS

NOTE:
ALL BOUNDARIES SHOWN ARE APPROXIMATE



ROSE HILL CEMETERY - PHASING PLAN

APRIL 2023



OPINION OF PROBABLE COSTS

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OPINION OF PROBABLE COSTS

The City of Rifle and the Consultant Team collaborated to compile an Opinion of Probable Costs.. This document serves as a conceptual cost estimate and a guide for planning and phasing purposes only. Accurate unit costs to the best of the Team's knowledge are based on the Final Master Plan as completed in this document in 2023. The Opinion of Probable Costs is based on the following assumptions:

- 1) The site plans in this document are conceptual and not for construction.
- 2) All quantities are approximate.

3) All items must be verified through standard design and engineering practices. Items such as pipe sizes and pavement thicknesses are preliminary assumptions based on known conditions and standard practices. They are not to be used as a substitute for more detailed design or engineering.

4) Unit costs are based on 2023 data in collaboration with the City of Rifle, recent bid data from City of Rifle engineers, recent bid data from Design Concepts and current unit cost prices direct from suppliers and manufacturers.

5) Unit costs are intended to be an estimate of contractor bids for the proposed work. As such, the unit costs are inclusive of materials, labor, delivery, fabrication and installation, and contractor overhead, as applicable.

6) The Construction/Design Contingency line item is considered a general estimate percentage for detailed design for construction and unforeseen changes for existing conditions.



Estimate of Probable Costs

Rose Hill Cemetery - Master Plan

April 12, 2023

ITEM	QTY	UNIT	UNIT COST	TOTAL COST
PHASE 1				
SITE DEMOLITION				
Temporary construction fencing	1,460	LF	\$6.00	\$8,760.00
Clear and grub	23,000	SF	\$2.50	\$57,500.00
Relocate Veterans Memorial and additional demo of misc. items	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$71,260.00
EROSION CONTROL (Civil)				
Erosion control site maintenance	1	LS	\$10,000.00	\$10,000.00
			SUBTOTAL	\$10,000.00
EARTHWORK (Civil)				
Earthwork	1	LS	\$15,000.00	\$15,000.00
			SUBTOTAL	\$15,000.00
SITE CONSTRUCTION				
Concrete paving - 8' wide, 6" depth - at scattering garden	91	CY	\$200.00	\$18,200.00
Colored concrete paving - at scattering garden	250	SF	\$250.00	\$62,500.00
Softscape paving, Natural class 6, 3/8 minus - at scattering garden interior	20	TONS	\$34.25	\$685.00
Sandblasting and painting - at scattering garden	1	LS	\$10,000.00	\$10,000.00
Concrete seatwalls - at scattering garden	70	SF	\$250.00	\$17,500.00
Seat boulders - at scattering garden	14	EA	\$500.00	\$7,000.00
			SUBTOTAL	\$115,885.00
SITE AMENITIES AND FURNISHINGS				
Directory of names sculpture/monument - at scattering garden	1	LS	\$20,000.00	\$20,000.00
Bench - at scattering garden	12	EA	\$2,000.00	\$24,000.00
Trash receptacle - at scattering garden	2	EA	\$1,500.00	\$3,000.00
			SUBTOTAL	\$47,000.00

ITEM	QTY	UNIT	UNIT COST	TOTAL COST
LANDSCAPE				
Trees deciduous, 2-1/2" B&B - at scattering garden	13	EA	\$850.00	\$11,050.00
Trees evergreen, 8' ht. - at scattering garden	5	EA	\$850.00	\$4,250.00
Trees ornamental, 2" B&B - at scattering garden	5	EA	\$550.00	\$2,750.00
Shrubs, #5 container - at scattering garden and rose ridge	100	EA	\$50.00	\$5,000.00
Perennials, #1 container - at scattering garden	25	EA	\$20.00	\$500.00
Grasses, #1 container - at scattering garden	35	EA	\$20.00	\$700.00
Shredded cedar mulch - at scattering garden planting beds	365	SF	\$2.00	\$730.00
Amended soil material - at scattering garden	6	CY	\$30.00	\$180.00
Soil prep and sod - at scattering garden	3,630	SF	\$1.50	\$5,445.00
Soil prep and native seed - at disturbed areas	2,500	SF	\$1.20	\$3,000.00
			SUBTOTAL	\$33,605.00
BASE BID CONSTRUCTION SUBTOTAL - PHASE 1				\$292,750.00
PHASE 2				
SITE DEMOLITION				
Temporary construction fencing	430	LF	\$6.00	\$2,580.00
Clear and grub	9,520	SF	\$2.50	\$23,800.00
			SUBTOTAL	\$26,380.00
EROSION CONTROL (Civil)				
Erosion control site maintenance	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00
EARTHWORK (Civil)				
Earthwork	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00
SITE CONSTRUCTION				
Concrete paving - 8' wide, 6" depth - at shelter	17	CY	\$200.00	\$3,400.00
			SUBTOTAL	\$3,400.00
SITE AMENITIES AND FURNISHINGS				
Large shelter/ pergola - 60' round	1	EA	\$100,000.00	\$100,000.00
Picnic table - at shelter	8	EA	\$3,000.00	\$24,000.00
Bench - at shelter	2	EA	\$2,000.00	\$4,000.00
Trash receptacle - at shelter	2	EA	\$1,500.00	\$3,000.00
			SUBTOTAL	\$131,000.00
LANDSCAPE				
Trees deciduous, 2-1/2" B&B - at shelter	8	EA	\$850.00	\$6,800.00

ITEM	QTY	UNIT	UNIT COST	TOTAL COST
Trees evergreen, 8' ht. - at shelter	4	EA	\$850.00	\$3,400.00
Trees ornamental, 2" B&B - at shelter	4	EA	\$550.00	\$2,200.00
Soil prep and sod - at shelter	8,550	SF	\$1.50	\$12,825.00
Soil prep and native seed - at disturbed areas	1,000	SF	\$1.20	\$1,200.00
			SUBTOTAL	\$26,425.00
BASE BID CONSTRUCTION SUBTOTAL - PHASE 2				\$197,205.00
PHASE 3				
SITE DEMOLITION				
Temporary construction fencing	450	LF	\$6.00	\$2,700.00
Clear and grub	3,550	SF	\$2.50	\$8,875.00
			SUBTOTAL	\$11,575.00
EROSION CONTROL (Civil)				
Erosion control site maintenance	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00
EARTHWORK (Civil)				
Earthwork	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00
SITE CONSTRUCTION				
Concrete paving - 8' wide, 6" depth - at columbariums	27	CY	\$200.00	\$5,400.00
Additional columbariums - adjacent to (1) existing columbarium	2	EA	\$15,000.00	\$30,000.00
			SUBTOTAL	\$35,400.00
SITE AMENITIES AND FURNISHINGS				
Bench - at columbariums	5	EA	\$2,000.00	\$10,000.00
			SUBTOTAL	\$10,000.00
LANDSCAPE				
Soil prep and sod - at columbariums	1,700	SF	\$1.50	\$2,550.00
			SUBTOTAL	\$2,550.00
BASE BID CONSTRUCTION SUBTOTAL - PHASE 3				\$69,525.00
PHASE 4				
SITE DEMOLITION				
Temporary construction fencing	920	LF	\$6.00	\$5,520.00
Clear and grub	2,300	SF	\$2.50	\$5,750.00
			SUBTOTAL	\$11,270.00

ITEM	QTY	UNIT	UNIT COST	TOTAL COST
EROSION CONTROL (Civil)				
Erosion control site maintenance	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00
EARTHWORK (Civil)				
Earthwork	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00
SITE AMENITIES AND FURNISHINGS				
Entryway and exit features and signage	1	LS	\$20,000.00	\$20,000.00
4' ht. ornamental fencing - at entry/exit features	390	LF	\$60.00	\$23,400.00
			SUBTOTAL	\$43,400.00
LANDSCAPE				
Shrubs, #5 container - at entry/exit features	15	EA	\$50.00	\$750.00
Grasses, #1 container - at entry/exit features	15	EA	\$20.00	\$300.00
Shredded cedar mulch, planting beds - at entry/exit features	140	SF	\$2.00	\$280.00
Soil prep and sod - at disturbed areas	1,000	SF	\$1.50	\$1,500.00
			SUBTOTAL	\$2,830.00
BASE BID CONSTRUCTION SUBTOTAL - PHASE 4				\$67,500.00
PHASE 5				
SITE DEMOLITION				
Temporary construction fencing	550	LF	\$6.00	\$3,300.00
Clear and grub	4,100	SF	\$2.50	\$10,250.00
Relocate existing maintenance yard fence 5' south to	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$18,550.00
EROSION CONTROL (Civil)				
Erosion control site maintenance	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00
EARTHWORK (Civil)				
Earthwork	1	LS	\$2,500.00	\$2,500.00
			SUBTOTAL	\$2,500.00
SITE CONSTRUCTION				
4' ht. ornamental fencing - at (2) potter's fields	800	LF	\$60.00	\$48,000.00
4' ht., 4' wide ornamental pedestrian fence gate - at (2) potter's fields, one gate per fence location	2	LS	\$1,200.00	\$2,400.00
			SUBTOTAL	\$50,400.00

ITEM	QTY	UNIT	UNIT COST	TOTAL COST
LANDSCAPE				
Trees evergreen, 8' ht.	10	EA	\$850.00	\$8,500.00
Trees ornamental, 2" B&B	6	EA	\$550.00	\$3,300.00
Shrubs, #5 container	40	EA	\$50.00	\$2,000.00
Shredded cedar mulch, planting beds	565	SF	\$2.00	\$1,130.00
Soil prep and sod	3,870	SF	\$1.50	\$5,805.00
			SUBTOTAL	\$20,735.00
BASE BID CONSTRUCTION SUBTOTAL - PHASE 5				\$97,185.00
PHASE 6				
SITE DEMOLITION				
Temporary construction fencing	645	LF	\$6.00	\$3,870.00
Clear and grub	22,800	SF	\$2.50	\$57,000.00
Additional demo of Russian Olive trees - at new burial plots	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$65,870.00
EROSION CONTROL (Civil)				
Erosion control site maintenance	1	LS	\$10,000.00	\$10,000.00
			SUBTOTAL	\$10,000.00
EARTHWORK (Civil)				
Earthwork	1	LS	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00
SITE CONSTRUCTION				
Softscape paving, Natural class 6, 3/8 minus - at north trail enhancement	12	TONS	\$34.25	\$411.00
			SUBTOTAL	\$411.00
LANDSCAPE				
Soil prep and sod	19,850	SF	\$1.50	\$29,775.00
Soil prep and native seed - at disturbed areas	500	SF	\$1.20	\$600.00
			SUBTOTAL	\$30,375.00
BASE BID CONSTRUCTION SUBTOTAL - PHASE 6				\$111,656.00
BASE BID CONSTRUCTION SUBTOTAL - ALL PHASES				\$835,821.00
Construction Surveying	1.0%			\$8,358.21
Bonding and Mobilization	10.0%			\$83,582.10
Construction Contingency	15.0%			\$125,373.15
Design Fees for Construction Documents	10.0%			\$83,582.10

ITEM	QTY	UNIT	UNIT COST	TOTAL COST
BASE BID CONSTRUCTION TOTAL - ALL PHASES				\$1,136,716.56
1. Unit costs are based on 2023 data in collaboration with the City of Rifle, recent bid data from Design Concepts, and current unit cost prices direct from suppliers and manufacturers.				
2. This cost estimate is preliminary in nature and subject to change during the design process. Phasing discussions are ongoing and costing escalation based on future phasing has not been added to this estimate.				
3. Costs account for general conditions and are assumed to include to permitting, bonds, insurance, mobilization, and profit.				
4. Costs do not include review fees, etc.				
5. Costs assume no shoring or deep excavation work requiring specific excavations.				
6. Costs do not include any dewatering, equipment rentals, or treatment.				
7. Earthwork quantities are preliminary raw numbers and not adjusted to account for shrink, swell, compaction, over-excavation, foundation or utility spoils.				
8. Earthwork quantities do not account for environmental remediation.				
9. Costs do not include utility tap fees.				



PROJECT APPENDIX

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MEETING NOTES

Detailed notes were recorded for all City of Rifle and Stakeholder meetings with the Consultant Team.



Meeting Notes

Rose Hill Cemetery/Rifle Mountain Park

Kickoff Meeting

Location:	Parks and Recreation Offices Rifle, CO	Date:	October 11, 2022
To:	City of Rifle Staff Bookcliffs Surveying JVA	Time:	10:00 am
From:	Design Concepts		
Present:	<u>Name</u> Tom Whitmore Austin Rickstrew Patrick Waller Kendrick Robinson Shanen Weber Walter Nieuwlandt	<u>Company</u> City of Rifle-Parks and Recreation Director City of Rifle-Asst. Parks and Recreation Director City of Rifle-Planning Director City of Rifle-Recreation Program Manager DCLA-Principal In Charge DCLA-Project Designer	

The purpose of this meeting was to establish project goals and desires for Rose Hill Cemetery and Rifle Mountain Park, as well as obtain background information pertinent to the project, discuss challenges, review scheduling, and take inventory of the existing site.

General Comments-Rifle Mountain Park

October 19th - Design Concepts to attend a 5:30pm workshop with city council to answer their questions about these 2 projects.

COUNCIL MEMBERS’ CONCERNS/QUESTIONS:

- What the difference is between a master plan and a master plan document
 - Why is Rose hill more than RMP in the initial fees?
 - Help him understand the project schedule.
 - Wants someone that is a part of the climbing community to be involved.
-
1. There’s talk about providing Wi-Fi at Rifle Mountain Park, the city’s stance is to not include. Reason is that it would prevent people from coming into town and supporting the businesses and using their Wi-Fi.
 2. Tom would like to see the future use and quantity of visitors of RMP the same. Keep the park manageable, provide a high-quality experience and not let it get over ran.
 3. Need a family of signs to give park consistent identity. Campsites, parking, picnic areas, trails, climbing routes, information kiosks, entry signage.
 4. At the Community House, need a more defined event venue area, flatten out meadow to keep open grass. Amphitheater type space for weddings.

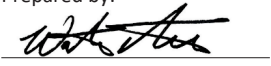
- Provide formal gravel parking areas (~25 cars) so people don’t park on the landscape.
 - ADA parking spots close to community house, ADA access from ADA spots to community house.
 - Need a portable toilet shelter.
 - Flat multi-use area near community house for large group tent.
 - Instead of memorial benches, the idea of memorial bricks instead of benches was discussed as an option.
5. Organize and revamp the existing group camping area. Consider durability, circulation, and aesthetics.
 6. Campsites should allow 2 cars per site, a tent pad, fire ring and picnic table.
 7. Screening between campsites.
 8. Austin thinks they currently have about 130 campsites at RMP.

General Comments-Rose Hill Cemetery

1. “Wagon wheel” pathways at veterans’ memorial green space.
2. Dave brought up the idea of using the wagon wheel area as a space for the scattering garden and also cremains burials.
3. City described scattering garden as a patch of earth that people can scatter ashes into. The soil is re-tilled after every scattering to incorporate the ashes and prepared for next use.
4. Accommodate multiple new columbariums in the master plan NW of the wagon wheel. Match existing if possible. Provide pedestrian ADA accessibility to the columbariums.
5. Tom likes the idea of planting the ridge line to the west of the columbarium with roses per the cemetery name – Rose Hill.
6. Paths in wagon wheel could be hard or soft surface. Layout of sight lines to include the west views and columbariums.
7. Gazebo gathering area NW of wagon wheel for people to gather before/after burial or service.
8. Avoid any disturbance in pauper burial areas.
9. New columbarium/mausoleum downhill from cemetery off existing paved pedestrian trail. Consider building into hill and need to include ADA accessibility.
10. Realign pedestrian trail off paved trail to align with the new paved cemetery road.
11. Area west of the existing solar panel can be turned into new flat land to use as burial plots. Plots are 4’x8’.
12. Enhance cemetery entrance. Can keep existing stone columns or remove them, they are open to both.
13. Suggestions to rename child burial area.
14. Screen north and east fence lines of maintenance facility area. May have to push fence line inward due to existing graves against the fence line.

- CITY OF RIFLE:
- 1. City to check their resource for drone coverage at Rifle Mountain Park.
 - 2. City to check their files for existing columbarium drawings, specifications, model #, manufacturer, etc.
- DCLA:
- 1. Design Concepts to review Rifle Mountain Park Rock Climbs book to gather any base mapping information we can find on existing campgrounds, trails, picnic areas, parking, etc.
 - 2. Design Concepts to research scattering gardens.
 - 3. Design Concepts to research types of columbariums and mausoleums.
 - 4. Design Concepts (Shanen) to attend a City Council zoom mtg to answer council questions regarding proposals.
 - 5. Design Concepts to coordinate site survey with Bookcliff Surveying for Rose Hill Cemetery if proposal is approved.
 - 6. Design Concepts to provide city with project contract for review and signature if proposal is approved.

Prepared by:



 Walter Nieuwlandt
Project Designer
waltern@dcla.net
November 30, 2022



Rose Hill Cemetery
Team and Stakeholder Review Meeting

Location:	Virtual	Date:	December 14, 2022
To:	Austin Rickstrew	Time:	1:45 – 2:30 pm
From:	Design Concepts		
Present:	<u>Name</u>		<u>Company</u>
	Austin Rickstrew		City of Rifle-Parks and Recreation Director
	Patrick Waller		City of Rifle-Planning Director
	Kendrick Robinson		City of Rifle-Recreation Program Manager
	Judy Crook		City of Rifle Resident, Historian
	Shanen Weber		DCLA-Principal In Charge
	Aynslee Havenridge		DCLA-Project Manager
	Walter Nieuwlandt		DCLA-Project Designer

The purpose of this meeting was to meet with stakeholders and the City of Rifle team to present and discuss the preliminary site plan and precedent imagery as a team. Comments, questions, and concerns were all discussed.

General Comments

- 1. Austin confirmed that the Russian Olive trees on the north side of the cemetery are in the process of being removed by the City.
- 2. Austin confirmed there is no plan to officially sign the children’s cemetery, just to rename it.
- 3. Team agreed we should keep majority of proposed plants on the outside perimeter of the scattering garden and the trees can provide shade. Scattering would happen in specific areas that would be tilled into the earth.
- 4. The cemetery gets soggy from overwatering, etc. Make sure that soft trails proposed are durable and compacted.
- 5. Austin likes the “Enhanced Pillar Design” of the cemetery entry and exit precedent images. Team agreed to keep the existing pillars as is but to build upon them.
- 6. The team agreed they’re not interested in a reflecting/water pool or cascading water feature. It would be irrigation ditch water and always look dirty, so the Team agreed it’s not desired at this time for the costs that would be associated to maintain.
- 7. Team agrees there is no problem with moving the veterans’ memorial to a new location to the east.
- 8. Team agrees the planting should include a hardy rose shrub species.

Action Items

- CITY OF RIFLE:
- 1. None.

- DCLA:
- 1. Check in with Bookcliff Surveying on timeline of survey to be completed.
 - 2. Finalize the site plan, create preliminary graphics, develop preliminary cost estimate and preliminary master plan document.

Prepared by: _____



 Aynslee Havenridge
Project Manager
AynsleeH@dcla.net
January 18, 2023



Meeting Notes

Rose Hill Cemetery

Preliminary Master Plan Doc. Review Meeting

Location:	Parks Maintenance Building	Date:	February 16, 2023
To:	Austin Rickstrew	Time:	2:00 – 3:30 pm
From:	Design Concepts		
Present:	<u>Name</u>		<u>Company</u>
	Austin Rickstrew		City of Rifle-Parks and Recreation Director
	Patrick Waller		City of Rifle-Planning Director
	Keith Gray		City of Rifle-Parks Manager
	Dave Lowery		City of Rifle-Cemetery Supervisor, Grnds.& Facil.
	Shanen Weber		DCLA-Principal In Charge
	Aynslee Havenridge		DCLA-Project Manager

The purpose of this meeting was to meet with the City of Rifle staff to present and discuss the preliminary master plan document and its contents as a team. Comments, questions, and concerns were all discussed.

General Comments

- 1. The irrigation system will need a filtering system with the new site improvements.
- 2. Due to maintenance, concrete walks are preferred over crusher fine trails near the columbarium’s and throughout.
- 3. Dave suggested a larger shelter or group of shelters to house approximately 150 people at one time and would be a good idea to rent out for gatherings before/after ceremonies.
- 4. Parking for the shelter was discussed, however due to space, it was determined existing roadside parking will have to work for gatherings.

Action Items

- CITY OF RIFLE:
- 1. Review the site plan, images, cost estimate and preliminary document and provide feedback in a couple of weeks.
- DCLA:
- 1. None.

Prepared by: _____



 Aynslee Havenridge
Project Manager
AynsleeH@dcla.net
March 14, 2023



Meeting Notes

Rose Hill Cemetery

Preliminary Master Plan Doc. Comment Review Meeting

Location:	Virtual	Date:	March 13, 2023
To:	City of Rifle	Time:	1:00 – 2:30 PM
From:	Design Concepts		
Present:	<u>Name</u>	<u>Company</u>	
	Austin Rickstrew	City of Rifle-Parks and Recreation Director	
	Patrick Waller	City of Rifle-Planning Director	
	Kendrick Robinson	City of Rifle-Recreation Program Manager	
	Keith Gray	City of Rifle-Parks Manager	
	Shanen Weber	DCLA-Principal In Charge	
	Aynslee Havenridge	DCLA-Project Manager	
	Walter Nieuwlandt	DCLA-Project Designer	

The purpose of this meeting was to review the preliminary master plan draft comments. Comments, questions, and concerns were all discussed.

General Comments

- Cemetery was built in 1897.
- Add fence around potter's fields to give it privacy (both areas). 4' ornamental fencing with mow bands and gates. We can provide a style of fence for the potter's areas and stay consistent with entry/exit fence features. Include a concrete mow band for maintenance.
- Rifle team agreed they are satisfied with the current design of the scattering garden. Will need to add access for a tiller to till the scattering soil. DC will adjust seatwalls around the garden to allow for this.
- Add narrative in MP about future art pieces by the community to go in the planter with specimen tree and directory.
- Delete children's burial name suggestions on the precedent imagery board in MP.
- Increase the size of the shelter north of the garden to accommodate a larger group.
- Change all softscape to concrete paths.

Phasing priorities:

1. Scattering garden and central area.
2. Pavilion/shelter and surrounding area.
3. Columbarium and associated concrete trails.
4. Entry/Exit signage.
5. Maintenance yard screening and potter's field fencing.
6. Trail realignment and addition of coffin burial areas to the NE.

Action Items

CITY OF RIFLE:

1. Send any additional photographs to be used in final MP draft.

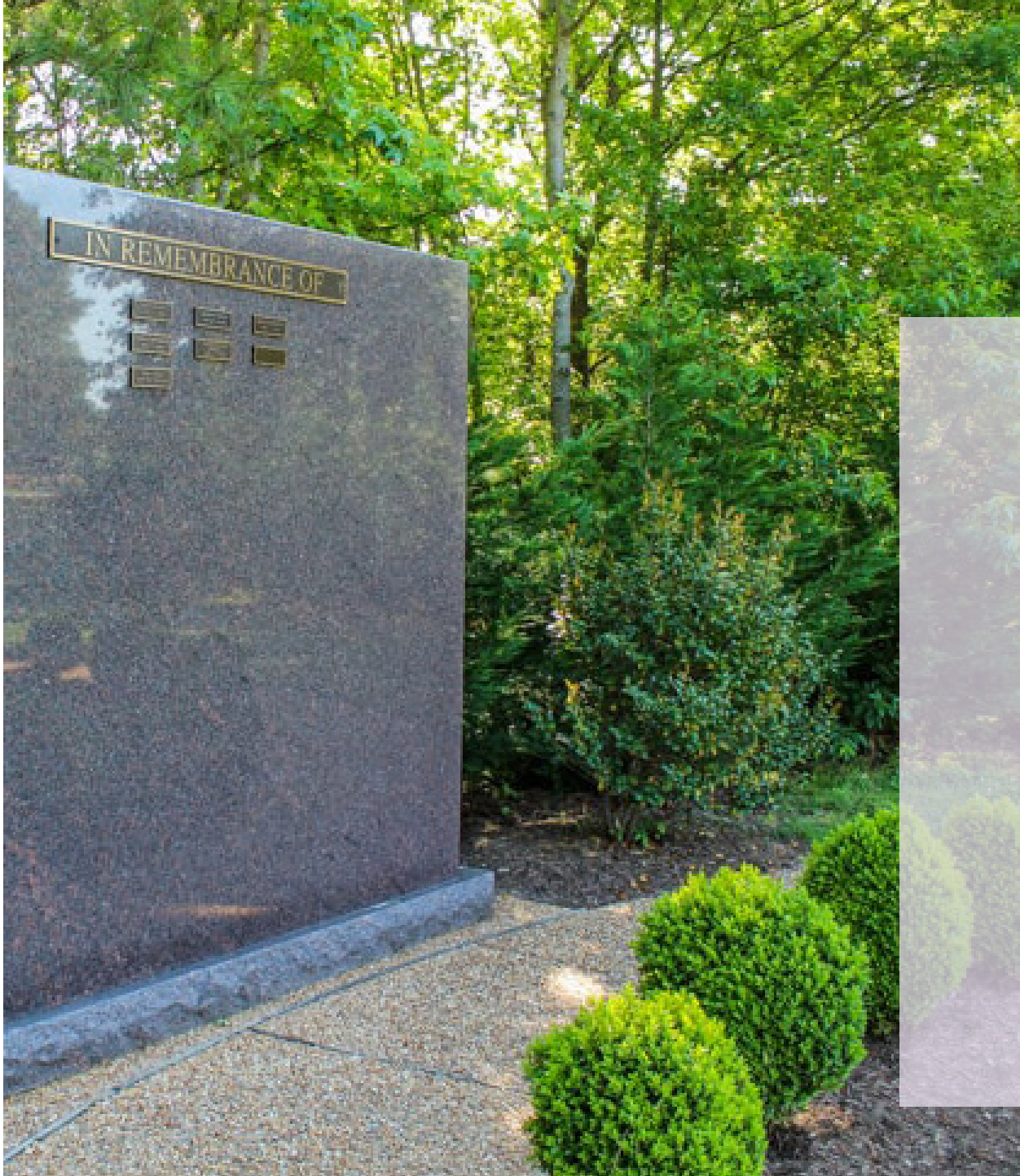
DCLA:

1. Send Rifle master plan entry/exit signage and revised perspectives approximately 2 weeks before final deadline (April 12) for a progress review.

Prepared by:



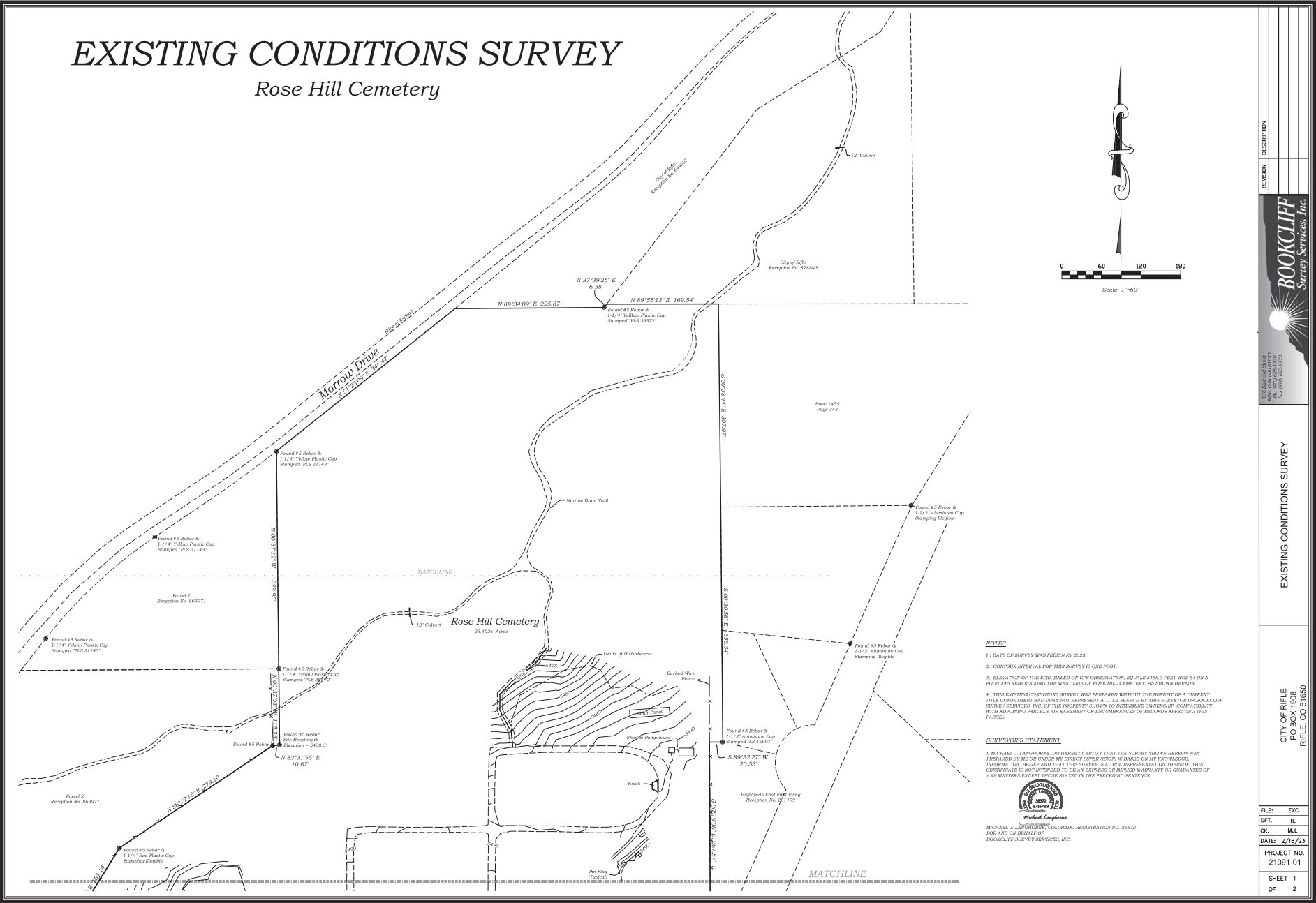
Walter Nieuwlandt
Project Designer
waltern@dcla.net
March 14, 2023

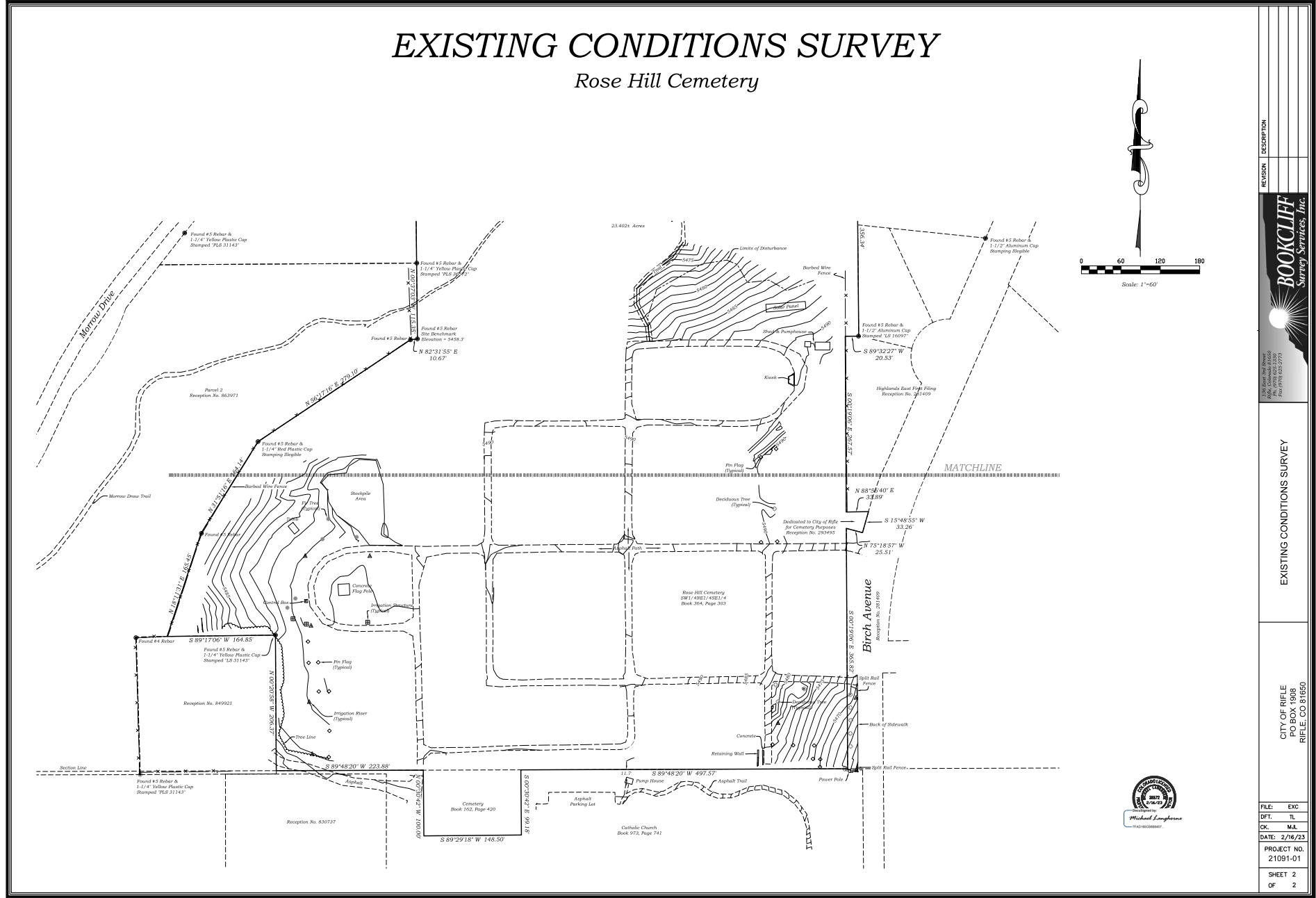


SITE SURVEY

The Rose Hill Cemetery Site Survey dated February 16, 2023 was provided by Bookcliff Survey Services, Inc.

FILE ID: D800D68-286D-457D-8D26-88C0687DCEP





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Agenda Item #c.

Agenda Item Name:

Receive Presentation on Eco Dwelling Fritzlan Annexation

Presenter:

Tommy Klein, City Manager

Item Description:

Workshop Item

Recommended Action:

None

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

Council denied the annexation application for the Ecodweling project on the Fritzlan property on April 19th, 2023.

Background Information:

The applicant's annexation request was previously denied by the City Council. Any new application requires new public hearings and public notice in front of the Planning Commission and City Council.

Executive Summary:

Eco Dwelling representatives have prepared a new annexation plan and would like to present the project in a workshop. No formal action will be taken by the Council and all comments are non-binding.

Notification Requirements:

No additional notice required.

Prepared By:

Tommy Klein, City Manager

Attachments:

1. Fritzlan Statement of Purpose and PUD Guide
2. FRITZLAN-PRESENTATION
3. LANDSCAPING-FRITZLAN

Fritzlan Ranch by EcoDwelling

Statement of purpose and description

Fritzlan Ranch is a proposed Attainable housing project by Eco Dwelling. These are meant to be a more affordable housing option for first time home buyers, senior citizens or even the professional that is not desiring a large space or large yard to maintain. These can also be used as transitional housing for large employers to offer new employees a place to live while they are working on finding a larger home in the area. This process can take many months.

Fritzlan Ranch is proposed to be a medium density 66-unit single family residential development. The proposed homes are to be factory built or partially factory-built/pre-fabricated structures on 3000 square foot lots. The framing components are all manufactured from raw steel coils at the Eco Dwelling Factory in Rifle. The site-built homes will utilize local subcontractors to complete.

Key Factors:

- Parcel is surrounded on three sides by parcels already within the City limits. This makes this parcel a logical choice for development and annexation.
- The location is served by utilities at or near the lot lines.
- Demand for affordable housing is high.
- Has good pedestrian and vehicle access to Airport Road.
- Easy access to I-70 for commuters.
- Walking distance to shopping and restaurants.

Fritzlan Ranch PUD Guide

1. MDR Zoning to allow for smaller lot sizes.
2. Setbacks/building envelope per lot plan but in no case less than 5'.
3. Allow carports and storage sheds to encroach setbacks.
 - a. Zero lot line setbacks.
 - b. Limited to one story and/or 16' tall for carports and 12' tall for storage sheds.
 - c. Storage sheds not to exceed 100sf.
4. Common areas/open space managed by HOA.
5. Use of Manufactured Housing, factory-built housing, pre-fabricated housing or pre-fabricated components to construct houses.
6. Request relief from RMC requirement to provide garages. No garages proposed or allowed.
7. Used for this PUD shall be limited to residential use only.
8. Parking will include 2 spaces for each lot as well as parking allowed on one side of each street. There will also be additional parking spaces throughout the proposed development (see preliminary plan, approx. 40 spaces)
9. Property has 17 shares of raw water from Loesch & Crann Ditch. A portion of these will be used for irrigation within the subdivision. This includes but is not limited to the open space and park areas. All excess raw water to be dedicated to the City of Rifle.

Compliance with City of Rifle Comprehensive Plan 2019

- a. This Parcel is in Tier 1 Priority Growth Area where growth is encouraged.
- b. Annexation is also encouraged in Tier 1 area.
- c. Adjacent to the Last Chance Commons and Habitat for Humanity Wapiti Commons Projects. Both single family Medium Density type developments.
- d. Served by existing infrastructure. There are adequate utilities available at the lot lines to serve this proposed development.
- e. Proximity to businesses. Walking distance to restaurants and stores along Airport Road. This includes Walmart at about 2300 feet/.44 miles.

- f. Manufactured homes and mobile home parks that are constructed and managed in a quality manner should be incorporated as a viable affordable housing strategy (page 13)
- g. Affordable housing in the form of manufactured housing or mobile home parks that are constructed and managed to a high standard of quality. (page 46)
- h. Land use Map designates this area as High Density Residential.
- i. Preliminary Plan includes area for a park or open space.

Overall, this proposed plan meets or exceeds the desired intended use for this area.



FRITZLAN RANCH

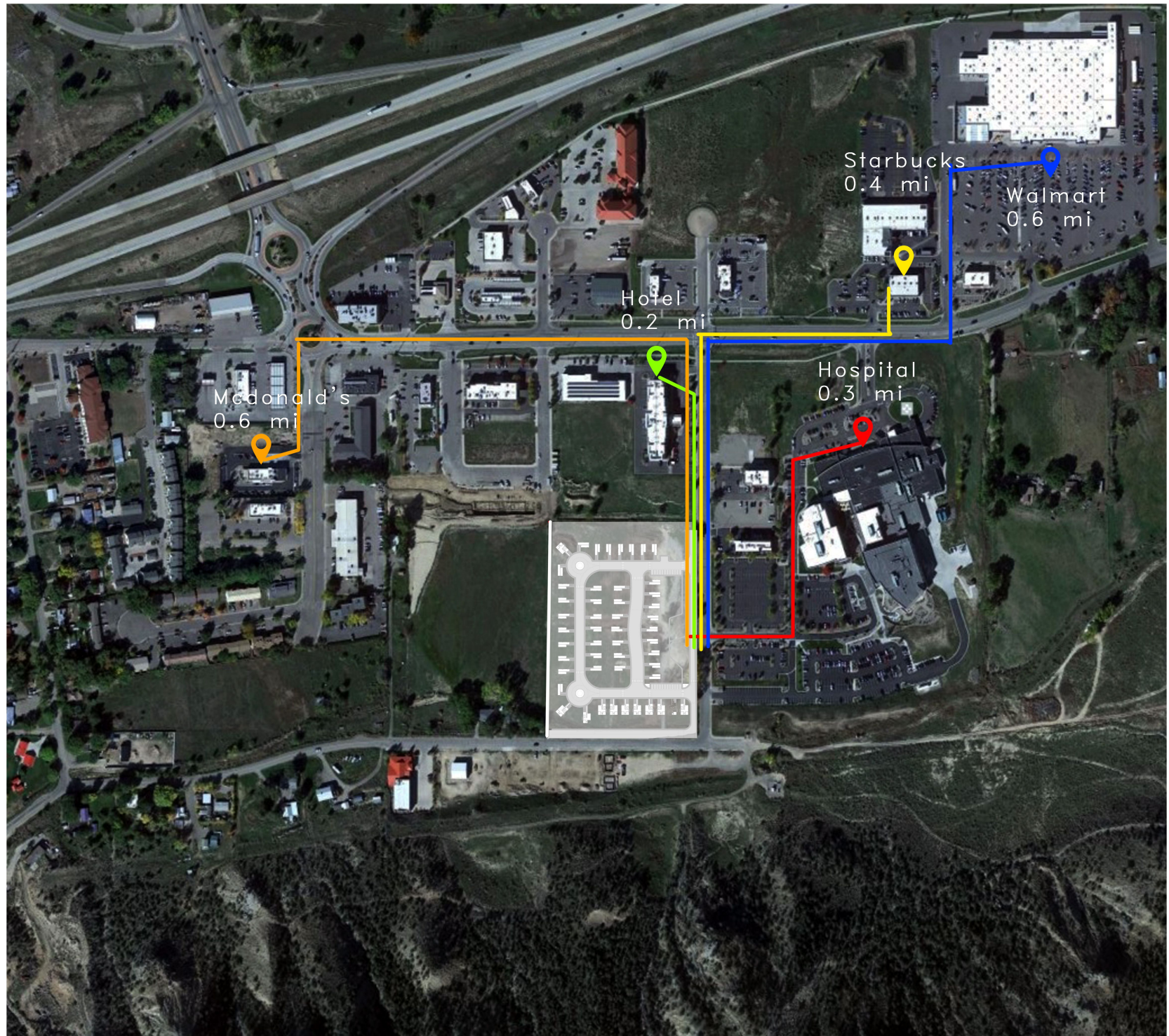


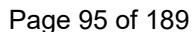
LOCATION

Located in the picturesque town of Rifle, Colorado, Fritzlan Ranch boasts 50 beautiful (11, 1220sqft. and 39, 900sqft. units), each one designed to offer you the utmost comfort and convenience.

Fritzlan Ranch also counts with green spaces, to enjoy contact with nature. The neighborhood also includes a space for kids to play.

One of the highlights of Fritzlan Ranch is its walkable amenities. Everything you need is just a short stroll away.





SITE PLAN

Fritzlan Ranch count with two model of houses.

The first one is the **ED1** model. With 900 square feet, two rooms, and two bathrooms, it's the perfect blend of comfort and functionality.

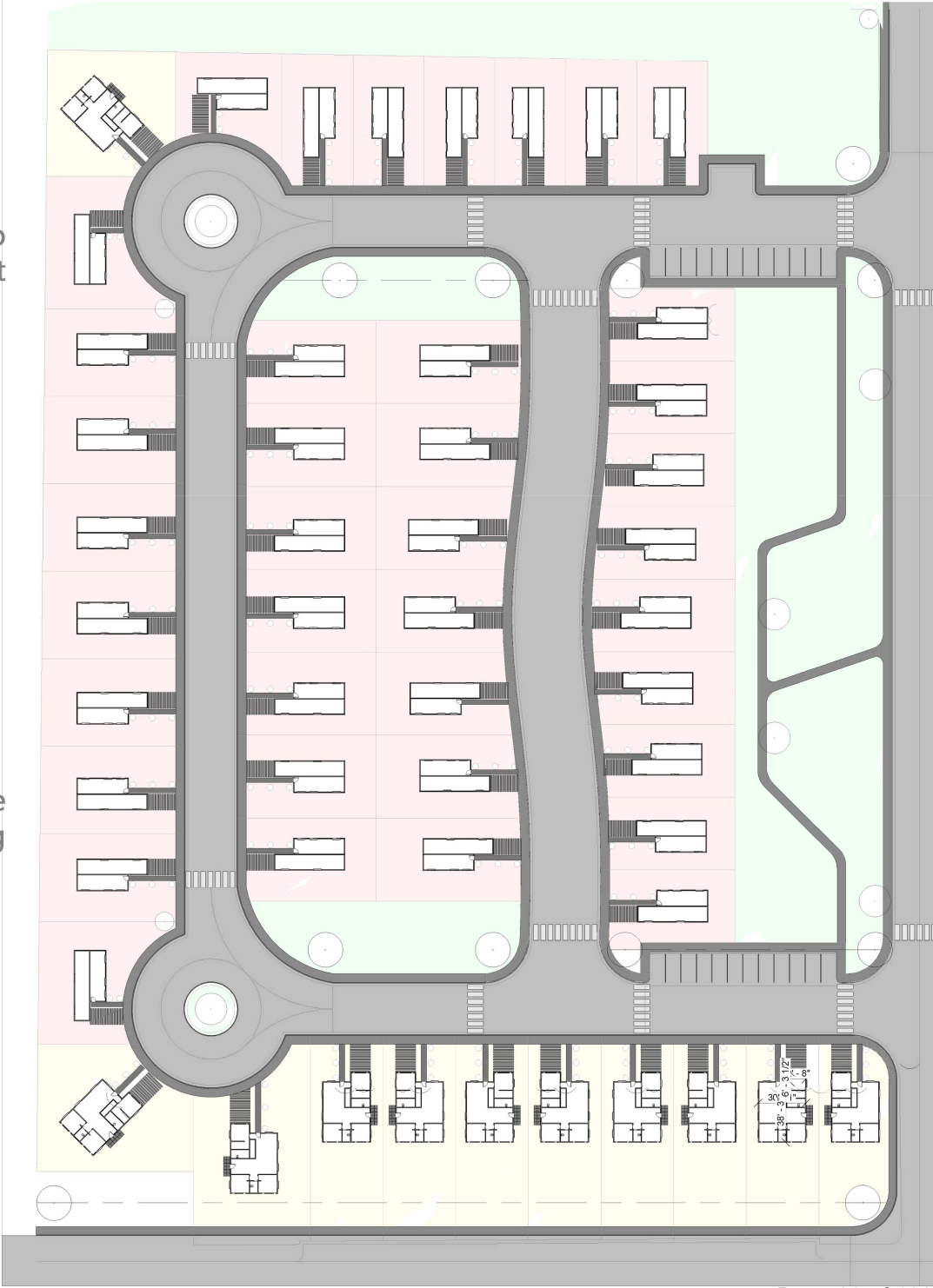


ED1 ZONE

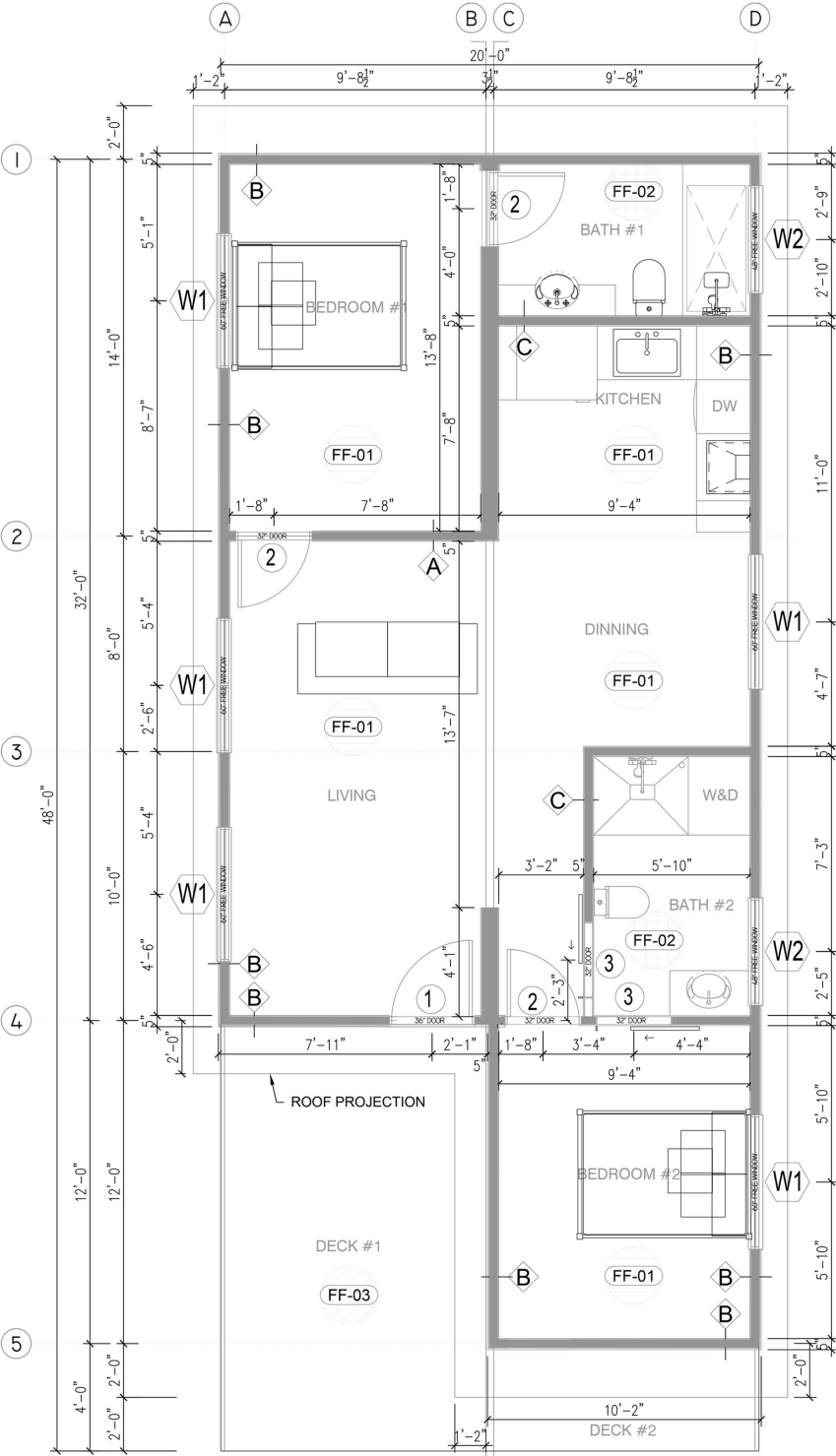
The second model is the **ED2**. With 1220 square feet, three rooms, and two bathrooms, it is the perfect home for growing families or those who desire a little extra space.



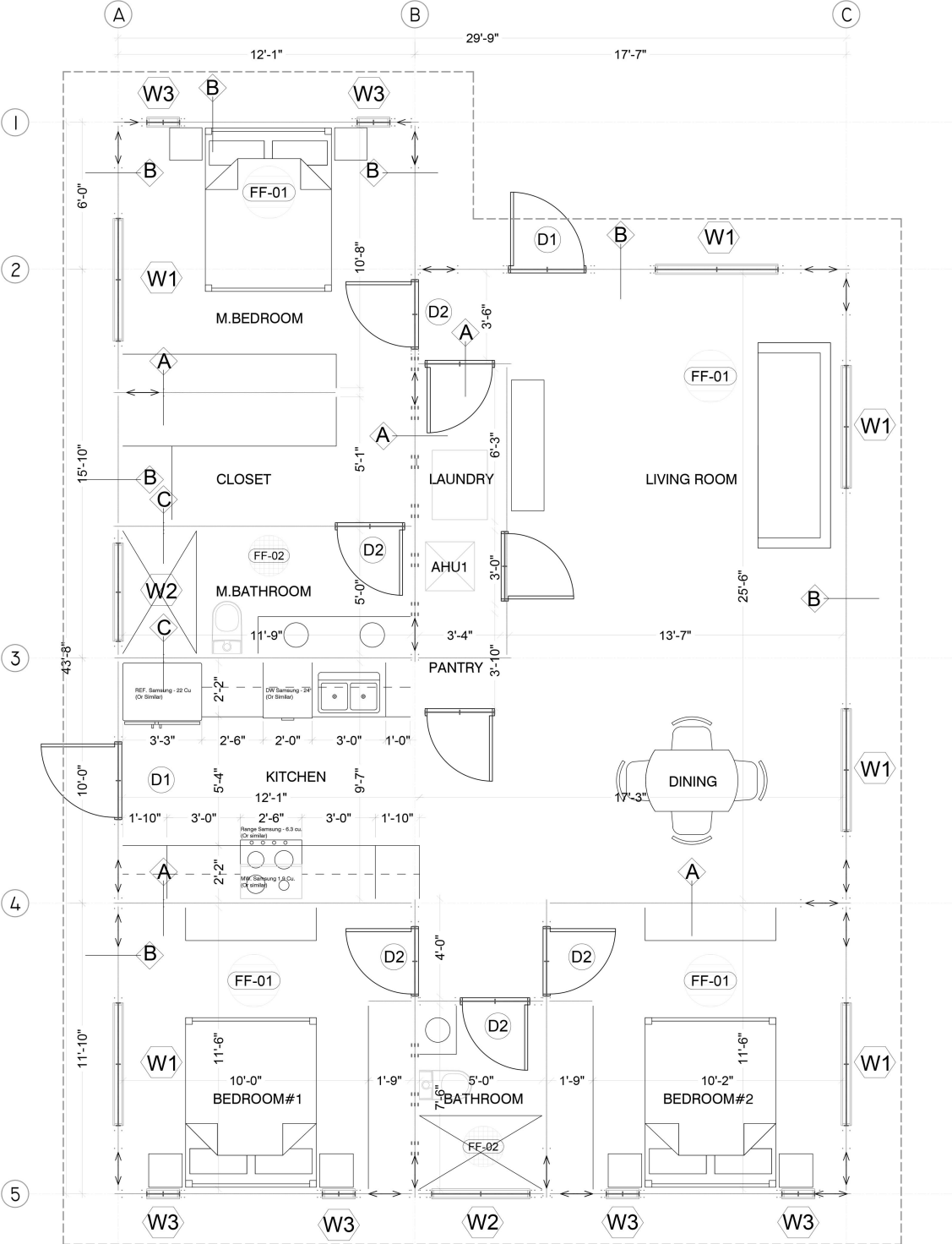
ED2 ZONE



ED1 MODEL



ED2 MODEL



HOUSE MATERIALS

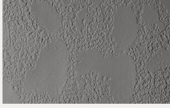
EXTERIOR FINISH LEGEND

Window frames: White PVC

Roof: Galvalume 4X10', Color Bronze or Musket Gray

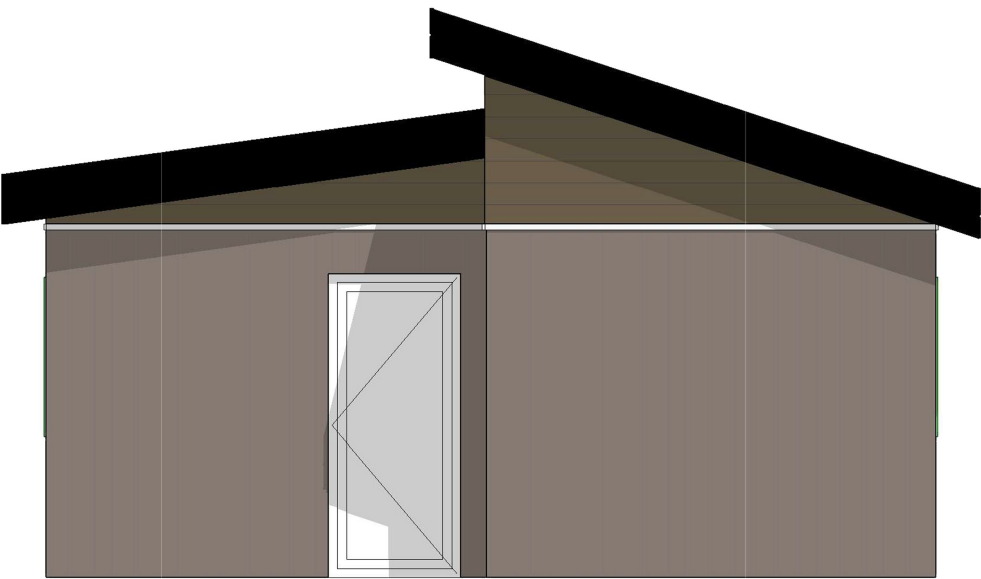
Walls : Hardie Vertical Siding

**JamesHardie™**

	HARDIE® PANEL VERTICAL SIDING SELECT CEDARMILL® Our natural cedar look has a soft texture that mimics wood.
	HARDIE® PANEL VERTICAL SIDING SMOOTH You can't go wrong with this sleek, modern siding. Find the perfect color in our Statement Collection products or Dream Collection products. Or get it primed for paint.
	HARDIE® PANEL VERTICAL SIDING STUCCO Get the warm, inviting look of stucco, but with fiber cement's superior strength. Available in our Statement Collection products and Dream Collection products—or primed for paint.
	HARDIE® PANEL VERTICAL SIDING SIERRA 8 This combination of texture and linear detail adds dimension without getting too fussy.



ED1 MATERIALS COMBINATIONS



EXTERIOR FINISH LEGEND

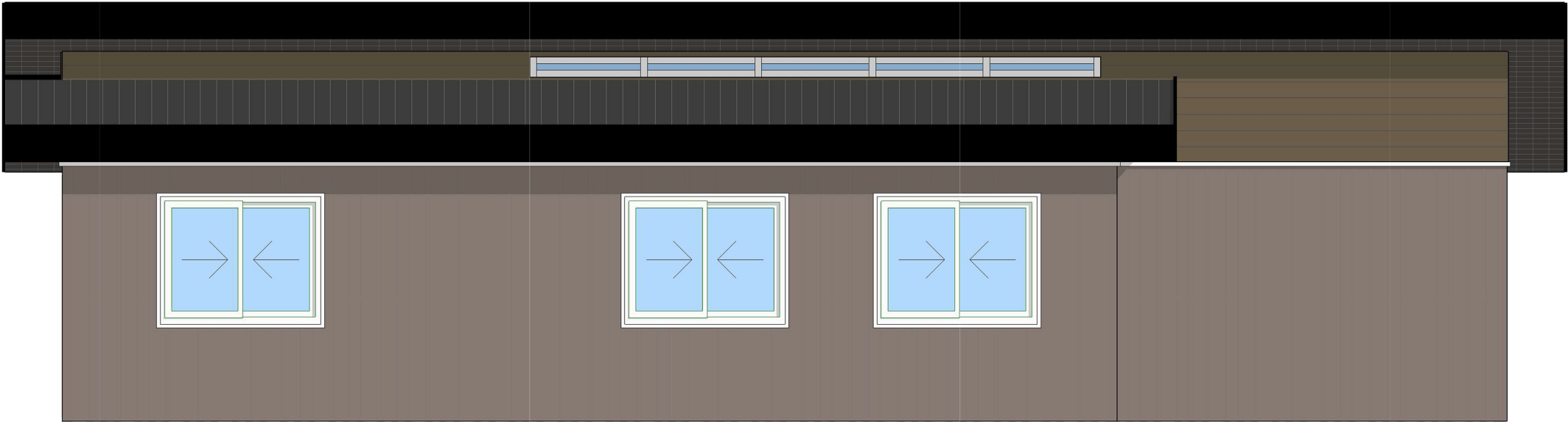
Window frames: White PVC



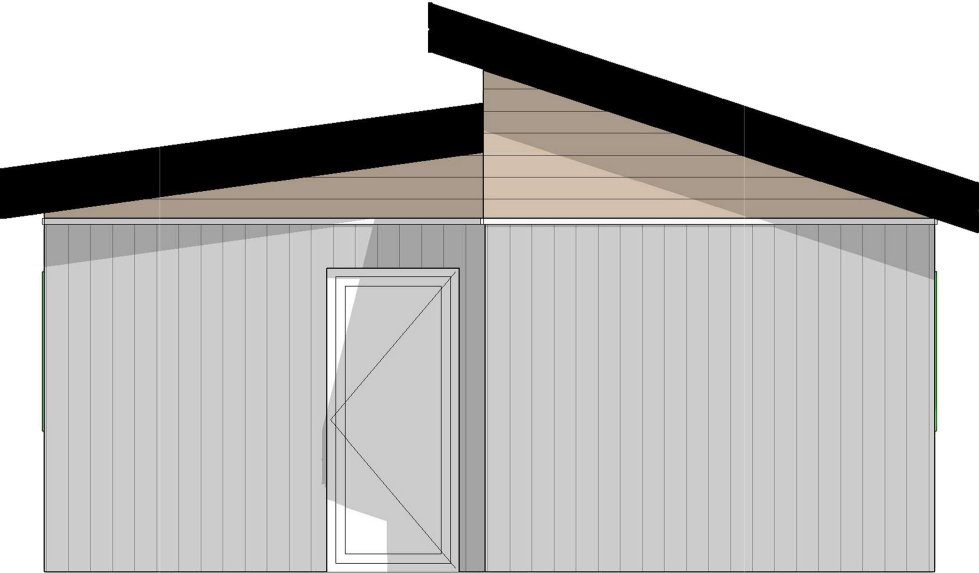
Roof: Galvalume 4X10', Color Bronze or Musket Gray



Walls : Hardie Vertical Siding



ED1 MATERIALS COMBINATIONS



EXTERIOR FINISH LEGEND

Window frames: White PVC

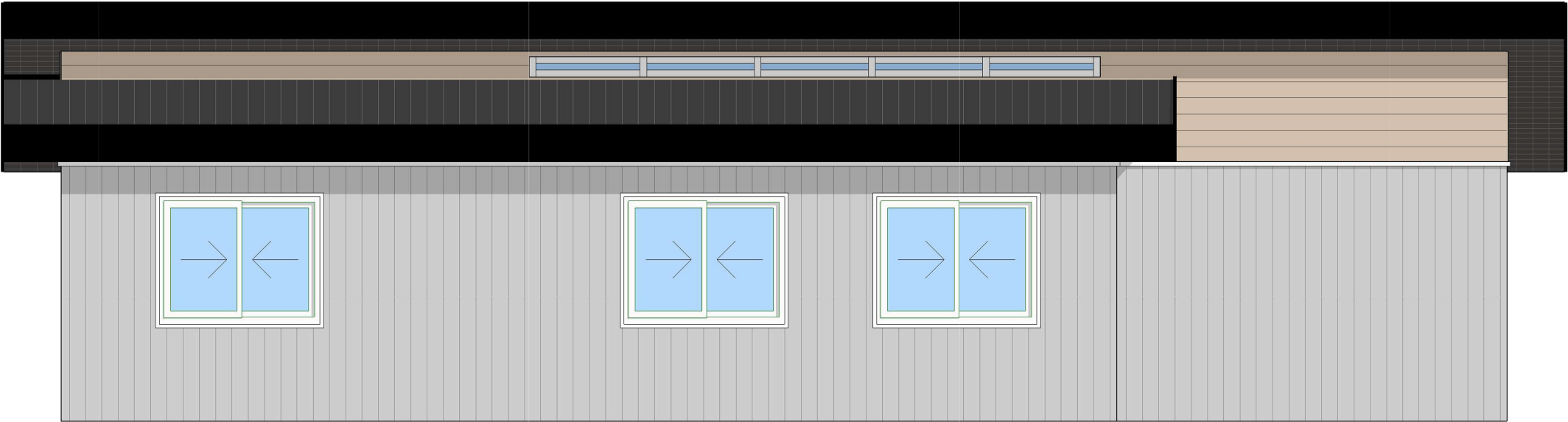


Roof: Galvalume 4X10', Color Bronze or Musket Gray

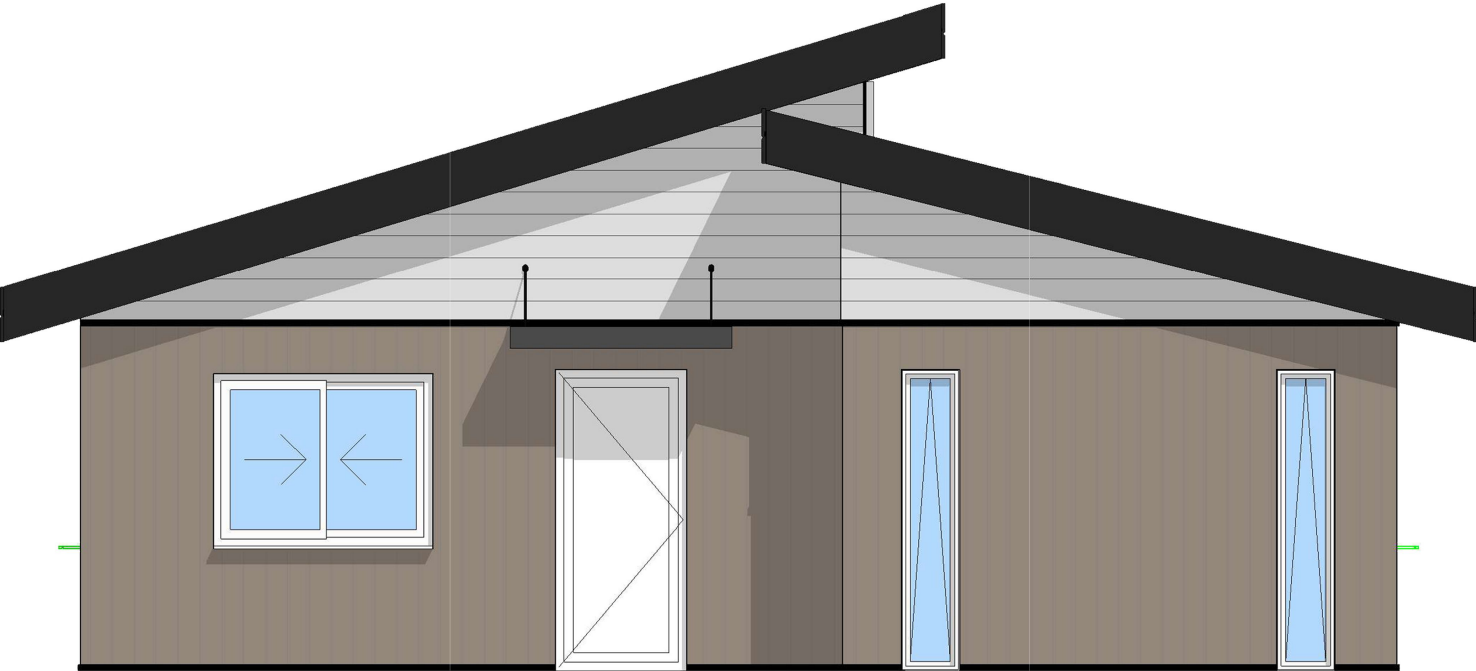


Walls : Hardie Vertical Siding



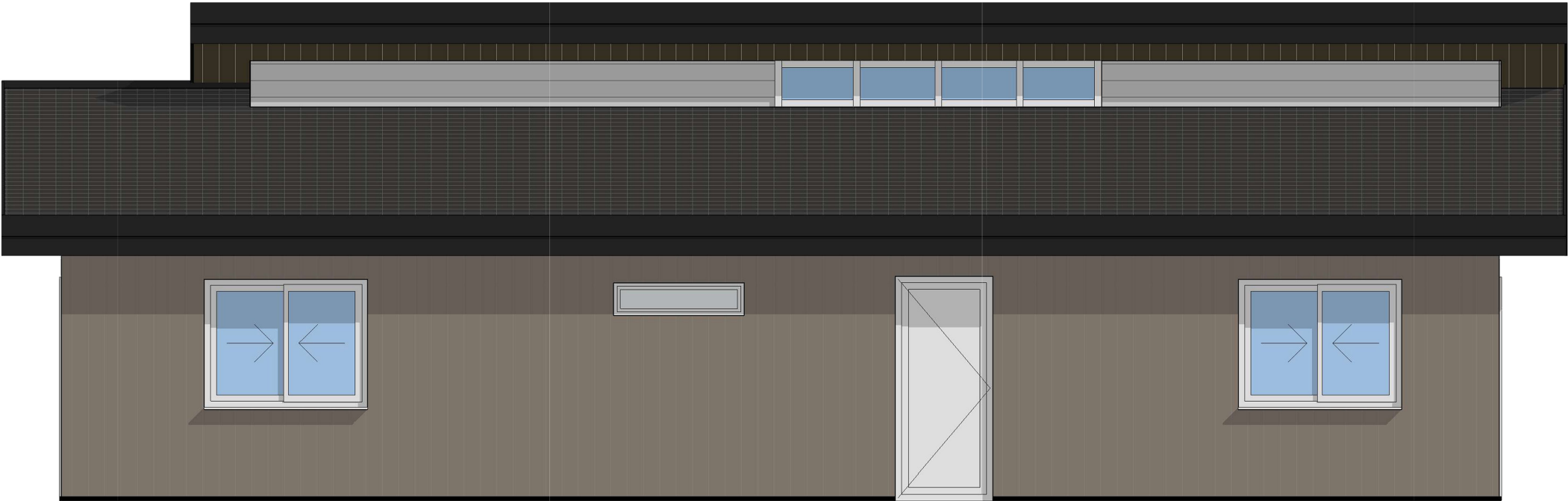


ED2 MATERIALS COMBINATIONS

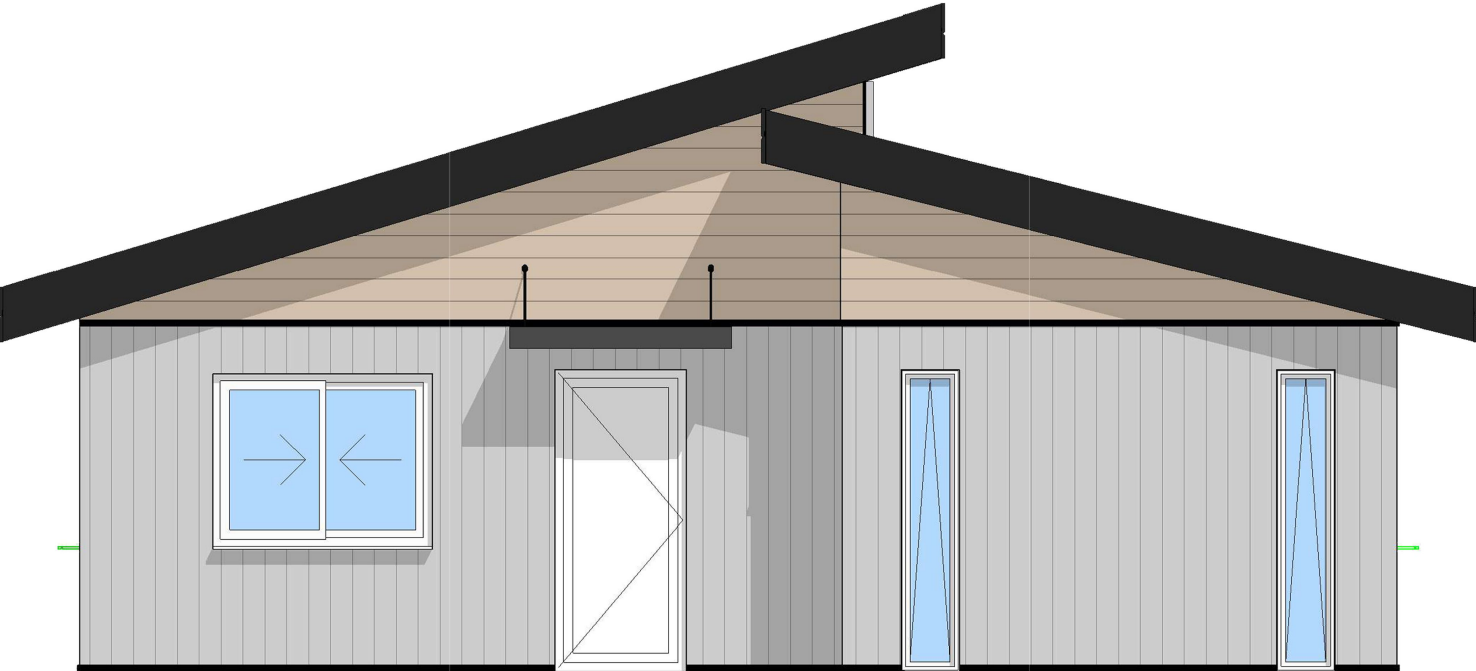


EXTERIOR FINISH LEGEND

- Window frames: White PVC
- Roof: Galvalume 4X10', Color Bronze or Musket Gray
- Walls : Hardie Vertical Siding

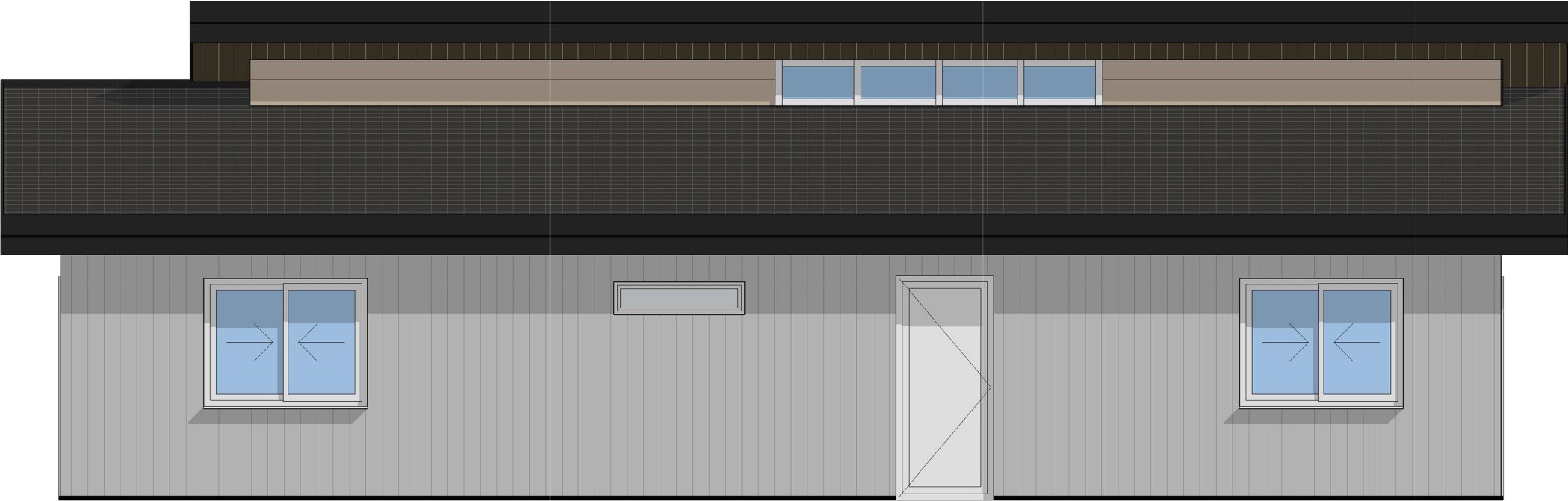


ED2 MATERIALS COMBINATIONS



EXTERIOR FINISH LEGEND

- Window frames: White PVC
- Roof: Galvalume 4X10', Color Bronze or Musket Gray
- Walls : Hardie Vertical Siding



GREEN SPACES

Nature is your neighbor at Fritzlan Ranch. Our carefully designed green spaces provide a tranquil escape from the hustle and bustle of daily life. Whether you enjoy a leisurely stroll or prefer picknicking with your loved ones, there's always a spot waiting for you.

Fritzlan Ranch offers a fantastic park with a playground for the little ones, providing a safe and fun environment for kids to play and explore. It's a place where the community can come together, creating lasting memories in the heart of Fritzlan Ranch.



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DISCREPANCIES TO THE LANDSCAPE ARCHITECT
BEFORE COMMENCING THE REQUIRED WORK. NO
DRAWINGS SHALL BE SCALED.

PROJECT
Fritzlan Ranch
391 Last Chance Dr
Rifle, CO

OWNER
5 Powerline Rd
Rifle, CO 81650

ARCHITECT

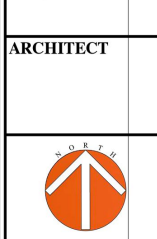
SCALE
AS SHOWN

PROJECT NUMBER
24-082020-CH

DRAWN BY:
MC

CHECKED BY:
MC

DATE:
08-15-20



SCALE
AS SHOWN

PROJECT NUMBER
24-082020-CH

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MC

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Digitally signed by Mariano Corral
DN: E=mcoral392@gmail.com,
CN=Mariano Corral,
O=Mariano Corral Landscape
Architecture P.A., L=Miami,
S=Florida, C=US
Location: Miami, Florida
Reason: I attest to the accuracy
and integrity of this document
Contact Info: Mariano Corral
Date: 2022.08.10
07:03:01-04:00

REGISTERED LANDSCAPE ARCHITECT
LA6666671
STATE OF FLORIDA
LIC.# 12345

SHEET NUMBER:
LP-1

OF:
105 of 189

Call to action:
Know what's below.
Call to action.
IT'S THE LAW!

PLANT LIST							
KEY	QUANT	BOTANICAL NAMES/COMMON NAMES	HGT	SPR	CALIPER	TYPE	NATIVE
F	11	FRANIXUS / ASH TREE	50/80	24	24	LARGE	NO
PS	6	PRUNUS SERRULATA / CH BLOSSOM	15/30	15/30	15/30	MEDIUM	NO
GP	246	BOX / BOXWOOD SHRUB	2/3	2/4	2/4	SMALL	NO
TOTAL NEW TREES		17					
TOTAL NEW SHRUB		246					

PHOTOS OF PROPOSED PLANT MATERIALS



(GP) BOXWOOD SHRUB



(GP) BOXWOOD SHRUB



(F) ASH TREE



(PS) CHERRY BLOSSOM

LANDSCAPE CALCULATIONS REQUIRED TO BE PERMANENTLY AFFIXED TO PLAN

ZONING DISTRICT :
NET LOT AREA : 9.03 ACRES
393680 SQFT

THIRTY FIVE (35%) PERCENT OF THE GROSS LOT SF SHALL BE LANDSCAPING
393680 X 35% = 137788 SQFT

TWNTY (20%) PERCENT OF VUA MAY BE USED TO FULL FILL THE GROSS 35%

TREES SITE REQUIREMENTS

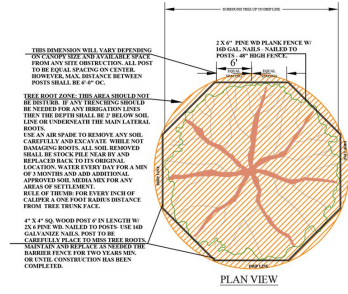
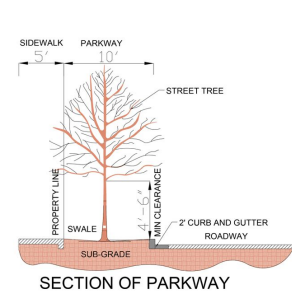
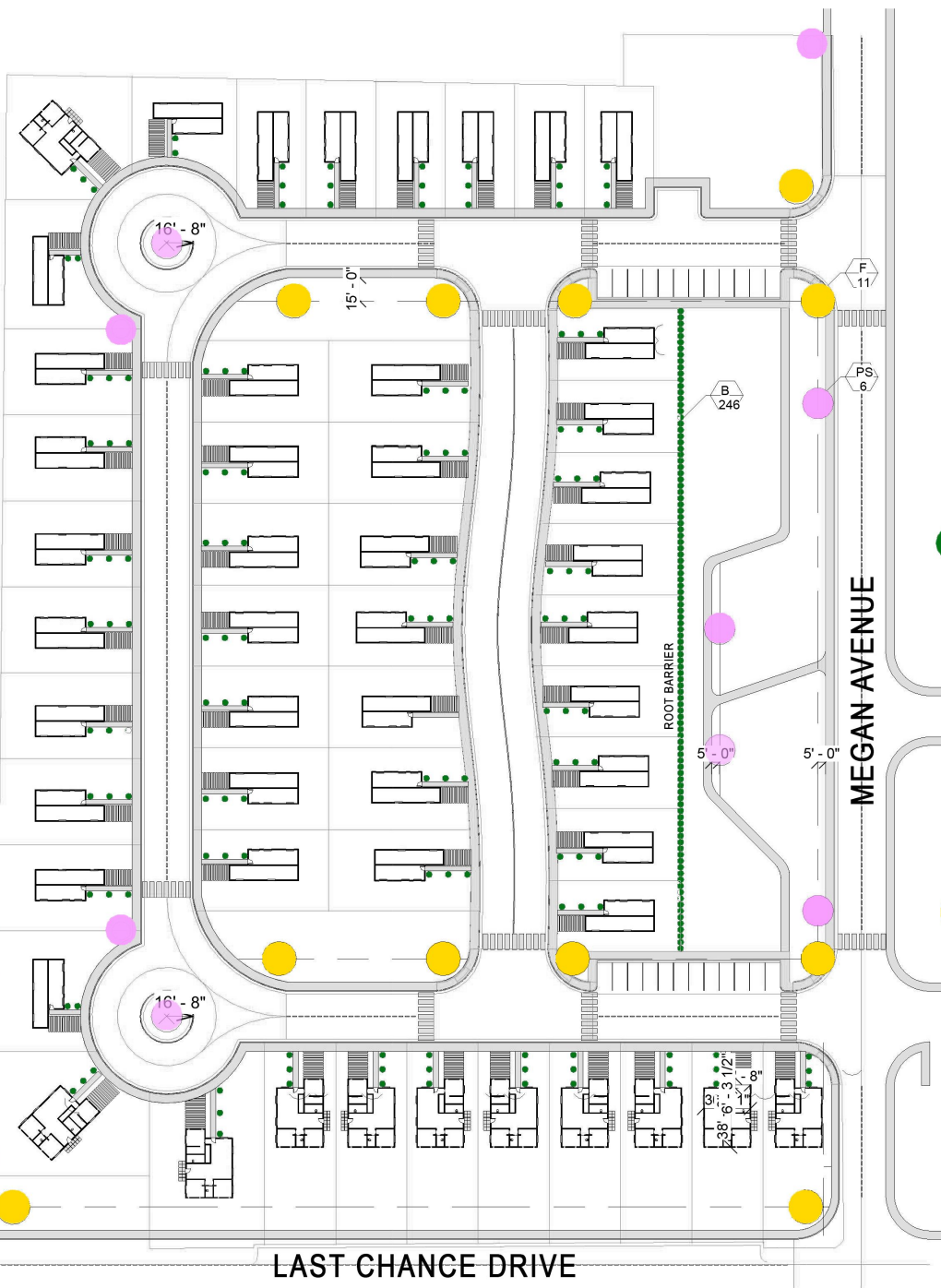
A. ONE (1) /1000 SF OF NET LOT AREA
1.20% MUST BE SHADE TREE

B. 1 STREET REQUIREMENTS 235' LF/40'=
TREES-VUA REQUIREMENTS
Section 47.21

A. 25% of total trees must be 3 1/2 min cal. trees =
B. 25% of total trees must be 2 1/2' min cal. trees=
C. 10% Other species.

Total new trees included : 17
Total new shrubs included : 246

LANDSCAPE PLAN SCALE 1" = 80' - 0"



TREE PROTECTION BARRIER FENCE DETAILS

UDP-S21019



Know what's below.
Call to action.
IT'S THE LAW!

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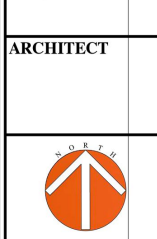
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DRAWN BY:
MC

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Digitally signed by Mariano Corral
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LA6666671
STATE OF FLORIDA
LIC.# 12345

SHEET NUMBER:
LP-1

OF:
106 of 189

2001 SW 109 Court
Miami, Florida 33185
407.555.1822
marianocorral@comcast.net

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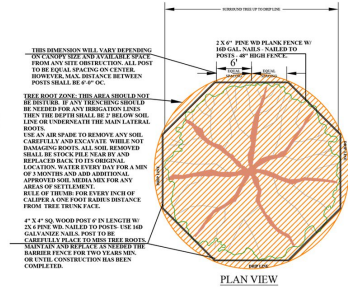
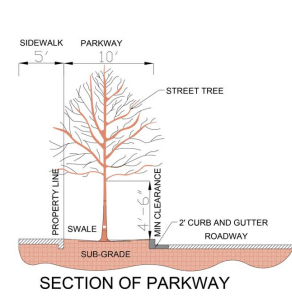
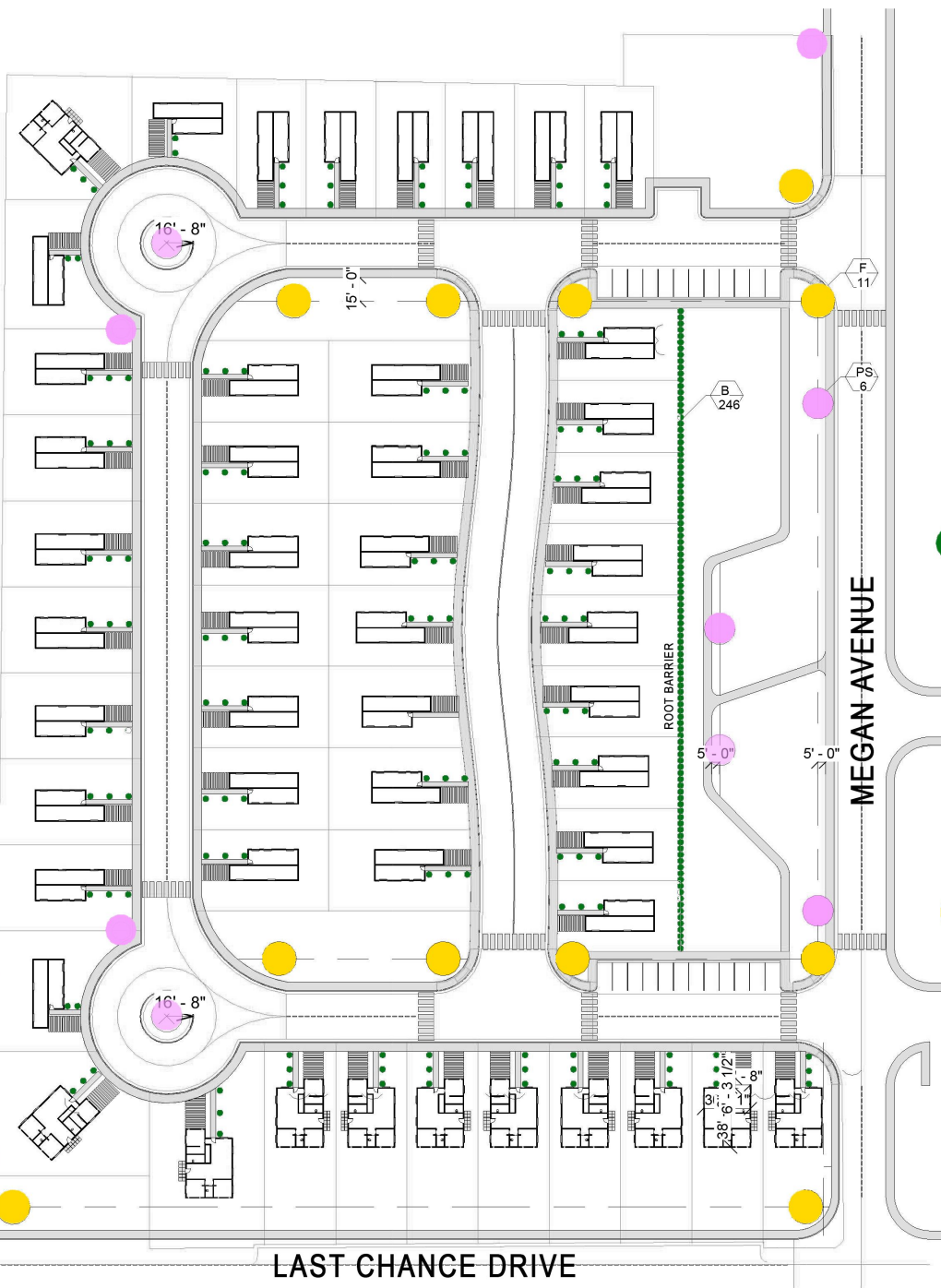
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C. 10% Other species.

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Total new shrubs included : 246

LANDSCAPE PLAN SCALE 1" = 80' - 0"



UDP-S21019





Agenda Item #5.a.

Agenda Item Name:

Consider Minutes of the April 19, 2023, Regular Meeting

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Minutes of the April 19, 2023, Regular Meeting

Recommended Action:

Move to approve the minutes of the April 19, 2023, City Council Regular Meeting

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Minutes of the April 19, 2023, Regular Meeting

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. 04.19.2023 DRAFT Minutes



RIFLE CITY COUNCIL

REGULAR MEETING

April 19, 2023

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Ed Green.

Present at Roll Call:

Councilor Sean Strode, Councilor Joe Carpenter, Councilor Chris Bornholdt, Councilor Brian Condie, Councilor Clint Hostettler, Councilor Alicia Gresley and Mayor Ed Green.

Others Present:

City Manager Tommy Klein, Deputy City Clerk Alexis Ramirez, City Attorney Jim Neu, Rifle Community Television (RCTV) Salvador Tovar-Guzman, Parks and Recreation Director Austin Rickstrew, Chief of Police Debra Funston, Senior Planner Geir Sverdrup, Senior Center Director Tami Sours, Design Concepts Representative Shanen Weber, Phil Antes, Tanya Doose, John Doose, Becky Bloomfield, Terry Davis, Trish O'Grady, Fernando Argire, John Kuersten, Harold Martinez and Seth Myers.

PUBLIC COMMENT

Public comment was heard from John Doose, Phil Antes and Terry Davis.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

- A. Declare Vehicles as Surplus for Auction
- B. Consider Minutes of the April 5, 2023, Regular Meeting
- C. Consider Liquor License Renewal for Ruedi Creek Enterprises, Inc dba Sammy's
- D. Consider Ordinance No. 7, Series of 2023 - Rose Hill Cemetery Fees - 2nd Reading
- E. Consider Parking Garage Camera Purchase

Councilor Clint Hostettler moved to approve Consent Agenda Items A, B, C, D, and E; seconded by Councilor Sean Strode.

Roll Call: Yes - Brian Condie, Joe Carpenter, Alicia Gresley, Ed Green, Chris Bornholdt, Clint Hostettler, and Sean Strode.

No – None.

PRESENTATION

Receive Presentation of Birch Property Park Master Plan

Parks & Recreation Director Austin Rickstrew and Design Concepts Representative Shanen Weber presented the Birch Property Park Master Plan. Staff engaged Design Concepts at the end of 2022 to complete a master plan and visioning process for the Birch Property. Two public meetings were held to receive community members' input. In addition to the public meetings a survey was also conducted. Many of the park's features and design come directly from survey responses and input that was received. Design Concepts created a three-phased approach for the build-out of the park - Phase 1 Estimate: \$1,898,013.00 with the following amenities - Parking lot and parking lot lights, Utilities in road, Playground, Plaza and Shelters with lighting, Port-a-lets and Enclosure, Irrigation Pond Improvements and Extension of Birch Street Park entry feature. Phase 2 Estimate: \$665,690.00 with the following amenities - Multi-Use Fields, Pickleball Courts, Pickleball Plaza with Shelter, Perimeter Trail, Trail lighting, and Vegetative Screening. Phase 3 Estimate: \$668,194.00 with the following amenities - Futsal Court "Lookout" Shelters, Play Equipment - The "Summit", Soft Scape Bike Trails, Pollinator Garden, Connection Trails to Raynard Ditch Trail and Vegetative Screening. Staff is looking for construction readiness process and will continue to seek grant funding.

PUBLIC HEARING

Consider Amending the 2023 Budget - Supplemental Appropriations #1

RESOLUTION NO. 13, SERIES OF 2023

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, AMENDING THE CITY'S BUDGET FOR THE YEAR ENDING
DECEMBER 31, 2023.**

ORDINANCE NO. 10, SERIES OF 2023

**AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, PROVIDING FOR A
SUPPLEMENTAL APPROPRIATION FOR THE BUDGET YEAR ENDING
DECEMBER 31, 2023.**

Mayor Ed Green opened the public hearing.

City Manager Tommy Klein presented request to consider amending the 2023 Budget – Supplemental Appropriations #1. Amending the 2023 budget and approving the additional appropriations by ordinance will provide the legal authority to cover the additional expenditures associated with the critical projects requested by staff after the 2023 budget was adopted. Supplemental appropriations are requested for the following projects:

1. Park Hill Retaining Wall in the amount of \$300,000.00
(50% Street Improvement Fund (201) and 50% Wastewater Fund (320))
2. Dog Park Construction at Deerfield Park in the amount of \$100,000.00
(100% Conservation Trust Fund (202))
3. Raptor Study \$3,000.00 (100% Conservation Trust Fund (202))
4. Sidewalk Repair in the amount of \$30,000.00
(100% Street Improvement Fund (201))

The request to amend the 2023 budget will ensure sufficient appropriations are available in each individual fund to cover the necessary expenses of the City of Rifle. The request to amend the budget is consistent with governmental practices and state law.

Rifle City Council Meeting April 19, 2023

No public comments were heard.

Mayor Ed Green closed the hearing.

Councilor Clint Hostettler moved to approve Resolution No. 13, Series of 20223 to Amend the 2023 Budget on its first and only reading, as presented, and order it to be published in full as required by Charter; seconded by Councilor Brian Condie.

Councilor Clint Hostettler also moved to approve Ordinance No. 10, Series of 2023 to Adopt Supplemental Appropriations for the 2023 Budget on its first and only reading, as presented, and order it to be published in full as required by Charter; seconded by Councilor Brian Condie.

Roll Call: Yes - Alicia Gresley, Brian Condie, Sean Strode, Chris Bornholdt, Clint Hostettler, Ed Green and Joe Carpenter.

No – None

Consider Request for Annexation and Zoning – Fritzlan / EcoDwelling Annexation - Ordinance No. 8 Annexation, Ordinance No. 9 Zoning, Resolution No. 11 Annexation Findings, Resolution No. 12 Annexation Plan, and Annexation Agreement

Mayor Ed Green opened the public hearing.

Applicants John Kuersten and Fernando Arguire were sworn in.

Planner Geir Sverdrup presented request for Annexation and Zoning for the Fritzlan / EcoDwelling Annexation application. The applicant seeks annexation and MDR PUD zoning of 7.9 acres into the City of Rifle. The property is located to the north of Last Chance Drive and the west of Megan Avenue. The Comprehensive Plan designates this area as both Neighborhood Commercial and High Density Residential. The density for this area is suggested to be 12-30 dwelling units/acre and the applicants proposal is for approximately 8.33 dwelling units/acre. Applicants are proposing a few changes to the current conceptual plan that includes three bedroom units, a community park and road/streets maintenance by the HOA. Planning Commission recommends that City Council approves the request for Annexation and Zoning with associated conditions.

Applicants reviewed proposed plans with possible additions in regards to request of annexation and zoning of Fritzlan/EcoDwelling and answered questions from Council.

Public comments were heard from Harold Martinez, Trish O’Grady, Phil Antes, Mark Haes and Seth Meyers.

Comments were heard from Councilor Brian Condie, Councilor Joe Carpenter, Councilor Sean Strode, Councilor Clint Hostettler, Councilor Alicia Gresley and Councilor Chris Bornholdt.

Mayor Ed Green closed the hearing.

Council invited applicants to provide more information such as a preliminary sketch plan with possible additions that includes placement of three bedroom units and park plan, annexation plan and landscaping plan. Council encourages applicants to conduct more public outreach with the

Rifle City Council Meeting April 19, 2023

community.

Councilor Brian Condie moved to approved Ordinance No. 8, Series of 2023 – Fritzlan Annexation, Ordinance No. 9, Series of 2023 – Fritzlan Zoning on its first reading as presented and order it to be published in full as required by Charter, Resolution No. 11, Series of 2023 – Fritzlan Annexation Findings, Resolution No. 12, Series of 2023 – Fritzlan Annexation Plan and Annexation Agreement; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Alicia Gresley, Clint Hostettler and Brian Condie.

No – Ed Green, Sean Strode, Chris Bornholdt, and Joe Carpenter.

MOTION DID NOT PASS.

REGULAR AGENDA

Consider Appointments to the Senior Center Advisory Board

Senior Center Director Tami Sours presented a request to consider appointments to the Senior Center Advisory Board. The Senior Center Advisory Board received applications from five community members who expressed the desire to be board members. The Senior Advisory Board has reviewed applications and recommends appointing all five candidates. Three will be appointed to three-year terms; Alan Hayes, Pat Wood and Gloria Strouse. Two will fill vacant positions, Nola Haynes for a one-year term and Kathy Boyd for a two-year term. All candidates are at least 60 years of age, citizens of the City of Rifle, and are very active participants in the Senior Center programs and activities.

Councilor Sean Strode moved to approve the appointment of Alan Hayes, Pat Wood and Gloria Strouse to fill-three year terms; Nola Haynes to fill the vacant position for a one-year term; and Kathy Boyd to fill the vacant position for a two-year term with the Senior Center Advisory Board; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Alicia Gresley, Sean Strode, Chris Bornholdt, Clint Hostettler, Ed Green, Joe Carpenter and Brian Condie.

No – None

Consider the Re-Appointment of Milton Rodas, Rick Steffen, Karen Roberts, and Melissa Carter to the City of Rifle Planning Commission for an Additional Four-Year Term

City Manager Tommy Klein presented a request to consider the re-appointment of Milton Rodas, Rick Steffe, Karen Roberts and Melissa Carter to the City of Rifle Planning Commission for an additional four-year term. Planning Commission needs these members to be re-appointed in order to continue to meet with a quorum. Staff recommends the re-appointment of current members – Milton Rodas, Rick Steffen, Karen Roberts and Melissa Carter.

Councilor Clint Hostettler moved to approve the re-appointment of Milton Rodas, Rick Steffen, Karen Roberts and Melissa Carter to the City of Rifle Planning Commission for a four-year Term; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Joe Carpenter, Alicia Gresley, Ed Green, Brian Condie, Chris Bornholdt, Clint Hostettler, and Sean Strode.

No – None.

Award to TNT Striping for Crack Sealing 2023

Civil Engineer Craig Spaulding presented a request to consider awarding the 2023 Crack Sealing Bid to TNT Striping, LLC. Craig stated three Bids were received and TNT Striping, LLC. was the lowest bidder. TNT Striping, LLC.'s pricing over the years and job performances for the City

Rifle City Council Meeting April 19, 2023

of Rifle projects were taken in consideration when recommending bid award.

Councilor Sean Strode moved to approve the award to TNT Striping, LLC. for the Crack Sealing 2023 project in the amount of \$52,247.82; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Sean Strode, Brian Condie, Joe Carpenter, Chris Bornholdt, Clint Hostettler, Alicia Gresley and Ed Green.

No – None.

Consider Modification of Premises for City of Rifle dba Ute Theater and Events Center

City Manager Tommy Klein presented request to consider temporary modification of premises for City of Rifle dba Ute Theater and Events Center. Temporary modification application is complete and fees have been paid as part of the annual review. Temporary modification of premises application includes the request to expand the licensed area to serve alcohol. This will allow greater opportunities for outdoor activities related the Ute Theater during the summer season. The temporary modification of premises will be valid until December 31, 2023. A Special Event permit application will be submitted for any event that involves East 4th street closure. All nearby businesses will be contacted prior to any Ute Event closures.

Councilor Clint Hostettler moved to approve the Temporary Modification of Premises application for City of Rifle dba Ute Theater and Events Center; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Ed Green, Sean Strode, Alicia Gresley, Brian Condie, Clint Hostettler, Chris Bornholdt, and Joe Carpenter.

No – None.

Report to City Manager

Reports were heard from City Manager Tommy Klein.

Comments from Mayor and Council

Comments were heard from Councilor Sean Strode, Councilor Brian Condie, Councilor Alicia Gresley and Councilor Joe Carpenter.

Adjournment

Meeting adjourned at 9:08 p.m.

Alexis Ramirez
Deputy City Clerk

Ed Green
Mayor



Agenda Item #5.b.

Agenda Item Name:

Consider Minutes of the May 3, 2023, Regular Meeting

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Minutes of the May 3, 2023, Regular Meeting

Recommended Action:

Move to approve the minutes of the May 3, 2023, City Council Regular Meeting

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Minutes of the May 3, 2023, Regular Meeting

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. 05.03.2023 DRAFT Minutes



RIFLE CITY COUNCIL

REGULAR MEETING

May 3, 2023
7:00 p.m.
202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Ed Green.

Present at Roll Call:

Councilor Clint Hostettler, Councilor Alicia Gresley, Councilor Joe Carpenter, Councilor Chris Bornholdt, Councilor Sean Strode, Councilor Brian Condie, and Mayor Ed Green.

Others Present:

City Manager Tommy Klein, City Clerk Misty Williams, City Attorney Jim Neu, Rifle Community Television (RCTV) Salvador Tovar-Guzman, Chief of Police Debra Funston, Lieutenant Mike Kuper, Police Department Executive Assistant Angela Mills, Officer Haley Walker, CSO Kallie McCain, System Administrator Brenda Maes, Civil Engineer Craig Spaulding, Inspector General Danny Lake and Colorado Department of Corrections Executive Director Andre Stancil.

PUBLIC COMMENT

No Public Comment.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

A. Consider Approval of Backup Generator Radiator Replacement

Councilor Clint Hostettler moved to approve Consent Agenda Item A; seconded by Councilor Sean Strode.

Roll Call: Yes - Alicia Gresley, Brian Condie, Sean Strode, Chris Bornholdt, Clint Hostettler, Ed Green, and Joe Carpenter.

No – None.

PRESENTATION

Presentation from the Office of the Inspector General to Officers Walker and McCain for the Capture of an Escapee from Rifle Correctional Facility

Chief of Police Debra Funston provided brief details on an event that occurred on April 10, 2023 that involved a fleeing inmate from the Rifle Correctional Facility. On April 11, 2023 Officer Walker and Officer McCain were on duty and responded to a call from a citizen who described seeing an individual with the subject description; officers followed through and apprehended the subject.

Colorado Department of Corrections Executive Director Andre Stancil and Inspector General Danny Lake provided pins and recognition awards to Officer Walker and Officer McCain on apprehension of an escape from the Rifle Correctional Facility.

REGULAR AGENDA

Consider Awarding Contract to Andale Construction for Construction Services on the 2023 High-Density Mineral Bond Coatings

Civil Engineer Craig Spaulding presented a request to consider awarding contract to Andale Construction, Inc. for construction services on the 2023 High-Density Mineral Bond Coatings. This project will install High-Density Mineral Bond (HA5) in the Highlands East and Deerfield Subdivisions. HA5 is an asphalt preventative maintenance coating that prevents UV exposure and water infiltration. HA5 will extend the life of Rifle's Streets in conjunction with other maintenance practices. The bid was posted on BidNet and only one bid was received. The bid is qualified and below the engineer's estimate. Staff recommends award approval to Andale Construction, Inc. for construction services in the amount of \$205,543.51 for the 2023 HA5 project.

Councilor Alicia Gresley moved to approve contract for construction services in the amount of \$205,543.51 for the 2023 HA5 project to Andale Construction, Inc.; seconded by Councilor Sean Strode.

Roll Call: Yes - Sean Strode, Joe Carpenter, Chris Bornholdt, Brian Condie, Clint Hostettler, Alicia Gresley and Ed Green.

No – None

Consider Leasing Property from Rifle Regional Economic Development Corporation (RREDC)

City Manager Tommy Klein presented a request to consider leasing property from Rifle Regional Economic Development Corporation (RREDC). The land is located in the City limits at the dead-end of Buckhorn Drive and it borders BLM and City of Rifle property. The City of Rifle has leased this property from RREDC since 2018 for \$1.00/year. The new lease being requested includes retroactive renewal dates from 2019 to present. Staff recommends approval of lease as this land would be useful for any storage needs the City of Rifle might have in the future.

Councilor Brian Condie moved to approve the lease of land identified as Parcel 217715400061 by the Garfield County Assessor's Office from the Rifle Regional Economic Development Corporation for \$1.00 per year; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Ed Green, Sean Strode, Alicia Gresley, Clint Hostettler, Chris Bornholdt, Brian Condie, and Joe Carpenter.

Consider Ordinance No. 11, Series of 2023 – Amending Code for Excavations within Right of Way and Providing Additional and Supplemental Information to the Public Works Manual – 1st Reading

Civil Engineer Craig Spaulding presented request to consider Ordinance No. 11, Series of 2023 – Amending Code for Excavations within Right of Way and Providing Additional and Supplemental Information to the Public Works Manual – 1st Reading. Update to the code includes fees, bonding, warranty, as builds and inspections. The new code will provide clear direction as well as sureties to better implement the ongoing management of the City of Rifle right of ways. Staff recommends approval of Ordinance No. 11, Series of 2023.

Councilor Clint Hostettler moved to approve Ordinance No. 11, Series of 2023- Amending Code for Excavations within Right of Way and Providing Additional and Supplemental Information to the Public Works Manual on first reading as presented, and order it to be published as required by Charter; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Brian Condie, Joe Carpenter, Alicia Gresley, Ed Green, Chris Bornholdt, Clint Hostettler, and Sean Strode.

No – None

Report to City Manager

Reports were heard from City Manager Tommy Klein and Chief of Police Debra Funston.

Comments from Mayor and Council

Comments were heard from Councilor Alicia Gresley, Councilor Sean Strode, Councilor Brian Condie and Councilor Chris Bornholdt.

Adjournment

Meeting adjourned at 7:37 p.m.

Misty Williams
City Clerk

Ed Green
Mayor



Agenda Item #5.c.

Agenda Item Name:

Consider Liquor License Renewal for Thai Chili Bistro, Inc dba Thai Chili Bistro

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Liquor License Renewal for Thai Chili Bistro, Inc dba Thai Chili Bistro

Recommended Action:

Move to approve the Liquor License Renewal for Thai Chili Bistro, Inc dba Thai Chili Bistro

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Thai Chili Bistro, Inc dba Thai Chili Bistro located at 115 East 3rd Street, Rifle, CO has submitted a Hotel & Restaurant Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. REDACTED Thai Chili Bistro, Inc.

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	\$ 50.00
Renewal Fee	500
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 550.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name THAI CHILI BISTRO, INC			Doing Business As Name (DBA) THAI CHILI BISTRO		
Liquor License # 42-60302-0000	License Type H&R	Sales Tax License Number 42603020000	Expiration Date 05/21/2023	Due Date	
Business Address 115 EAST 3RD STREET RIFLE, CO 81650				Phone Number 970-625-8888	
Mailing Address			Email tina.cpa@gmail.com		
Operating Manager Shizhong Wang	Date of Birth	Home Address		Phone Number 970-625-8888	
1. Do you have legal possession of the premises at the street address above? ☐ Yes ☒ No Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease 10/01/2027					
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No					
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No					
3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery					
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☐ No					
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No					
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No					
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No					

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
Shizhong Wang	Manager
Signature	Date
Shizhong Wang	5/5/2023

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	Title	Attest

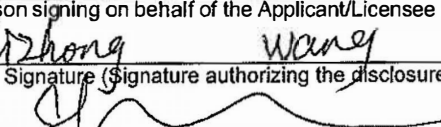
Tax Check Authorization, Waiver, and Request to Release Information

I, Shizhong Wang am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Thai Chili Bistro, Inc. (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) THAI CHILI BISTRO, INC.		Social Security Number/Tax Identification Number	
Address 115 E. 3RD ST.			
City RIFLE		State CO	Zip 81650
Home Phone Number		Business/Work Phone Number 970-625-8888	
Printed name of person signing on behalf of the Applicant/Licensee Shizhong Wang			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed 5/5/2023

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #5.d.

Agenda Item Name:

Consider Liquor License Renewal for Imperio Mexican Restaurant, LLC dba Imperio Mexican Restaurant

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Liquor License Renewal for Imperio Mexican Restaurant, LLC dba Imperio Mexican Restaurant

Recommended Action:

Move to Approve Liquor License Renewal Application for Imperio Mexican Restaurant, LLC dba Imperio Mexican Restaurant

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Imperio Mexican Restaurant, LLC dba Imperio Mexican Restaurant located at 1733 Railroad Avenue Unit C, Rifle, CO has submitted a Hotel & Restaurant Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. REDACTED Imperio Liquor License Renewal Application

Submit to Local Licensing Authority

**IMPERIO MEXICAN RESTAURANT
 1733 RAILROAD AVENUE UNIT C
 Rifle CO 81650**

Fees Due	
Renewal Fee	550.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 550.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Colorado Beer and Wine License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name IMPERIO MEXICAN RESTAURANT LLC		Doing Business As Name (DBA) IMPERIO MEXICAN RESTAURANT	
Liquor License # 03-16631	License Type Hotel & Restaurant (city)		
Sales Tax License Number 95033193-0000	Expiration Date 07/13/2023	Due Date 05/29/2023	
Business Address 1733 RAILROAD AVENUE UNIT C Rifle CO 81650			Phone Number 9706251008
Mailing Address 1733 RAILROAD AVENUE UNIT C Rifle CO 81650		Email Imperioinc970@gmail.com	
Operating Manager Abelardo Quintero			
1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease _____			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No			
3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No			

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Title

Abelardo Quintero

Owner

Signature

Abelardo Quintero

Date

05-01-23

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Date

Signature

Title

Attest

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) Abelardo Quintero		Social Security Number/Tax Identification Number n	
Address		State nn	Zip 3
Home Phone Number 970 963-1308		Business/Work Phone Number 970 618 1088	
Printed name of person signing on behalf of the Applicant/Licensee Abelardo Quintero			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Abelardo Quintero			Date signed 05-01-23

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #5.e.

Agenda Item Name:

Consider Buy-Back of Columbarium Space

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

Ms. Catherine Mlnarik would like to convey a columbarium niche back to the City of Rifle for the amount originally paid. Catherine Mlnarik purchased the niche in 2021. The cemetery is always in need of more space. We recommend buying this niche back from the owner at the original purchase price of \$1,040.00.

Recommended Action:

Move to approve the purchase of a columbarium niche for a total amount of \$1,040.00

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

The code allows the city to purchase back spaces at the original price.

Executive Summary:

Recommend buy-back of this space to increase the availability of grave spaces in Rose Hill Cemetery.

Notification Requirements:

None

Prepared By:

Austin Rickstrew, Parks & Recreation Director

Attachments:

1. Memo - 5.9.23
2. Mlnarik Scanned Deed



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Angie Wilkins, Administrative Assistant

DATE: Tuesday May 3, 2023

SUBJECT: Buy-Back of Cemetery Spaces

I am requesting approval to purchase back columbarium space known as E-00A-0S25 purchased by Catherine Mlnarik on February 25, 2021.

Catherine lives in Valparaiso, Nebraska, and will now be laid to rest there. The price paid in 2021 was \$750 for the niche, and \$290 for perpetual care, for a total of \$1040 for both niche and perpetual care.

Respectfully,

Angie Wilkins



ROSE HILL CEMETERY
DEED OF CONVEYANCE

I Catherine Minarik, whose address is PO Box 297 Valparaiso Nebraska 68065, for the consideration of \$ 1040 (1 Columbarium Space \$750 purchase, \$290 perpetual care) hereby transfers, sells and conveys to

CITY OF RIFLE

Whose address is 202 Railroad Ave, Rifle, CO 81650, Space(s) E-00A-0S25, of the Rose Hill Cemetery, in the City of Rifle, County of Garfield and State of Colorado, as shown on the official maps and plats thereof, and warrants the title to the same; and also warrants that the space(s) have not been used for the burial of any person.

Catherine Minarik

Signatures:

STATE OF NE)

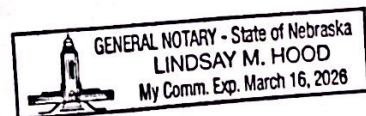
COUNTY OF Lancaster) ss.

The foregoing deed was subscribed and sworn to before me this 19th day of April, 20 23 by Catherine Minarik.

Witness my hand and official seal;

Lindsay M Hood
Notary Public

3-16-26
My commission expires



CERTIFICATE OF CONSENT

The consent of the City Council to this transfer was granted by resolution adopted at a regular meeting held on _____, as required by Section 11-7-60 of the Rifle

Municipal Code.

CITY OF RIFLE, COLORADO

(City
Seal)

Mayor

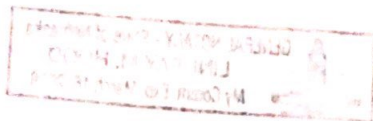
CERTIFICATE OF RECORDING

This transfer was duly recorded on the records of the Rose Hill Cemetery on this _____ day
of _____, 20____.

CITY OF RIFLE, COLORADO

(City Seal)

City Clerk





Agenda Item #5.f.

Agenda Item Name:

Consider Proclamation Recognizing National Police Week

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Proclamation Recognizing National Police Week

Recommended Action:

Recommend approval of proclamation recognizing National Police Week

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

The 61st Anniversary of National Police Week is recognized May 14-20, 2023.

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. National Police Week Proclamation_2023 (2)



City of Rifle Proclamation

61st Anniversary of National Police Week May 14 - 20, 2023

To recognize National Police Week 2023 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Rifle Police Department; and

WHEREAS, since the first recorded death in 1786, more than 23,700 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, 556 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 224 officers killed in 2022 and 332 officers killed in previous years; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff.

Therefore, be it resolved that the City Council of Rifle, Colorado, does recognize the week of May 14 through May 20, 2023, as National Police Week in the City of Rifle, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Approved by the City Council at a regular meeting this 17h day of May, 2023.

CITY OF RIFLE

Attest::

By:

City Clerk

Mayor



Agenda Item #5.g.

Agenda Item Name:

Consider Approving Letter to the Colorado Department of Transportation (CDOT) Addressing Traffic & Roadway Concerns

Presenter:

Tommy Klein, City Manager

Item Description:

Recommended Action:

Recommend approval of letter to the Colorado Department of Transportation (CDOT) Addressing Traffic & Roadway Concerns

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

N/A

Background Information:

At the May 3, 2023 workshop, Mr. Strobe proposed joining other stakeholders in our region and signing onto a letter addressed to the Colorado Department of Transportation (CDOT) in order to prompt talks regarding traffic along Interstate 70 and State Highway 82. After discussing the matter, the consensus was to approve signing the letter on Rifle's behalf.

Executive Summary:

Please see the Background Information text.

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. CDOT Request 05-08-23

May 8, 2023

Shoshana Lew, Executive Director
Colorado Department of Transportation
2829 W. Howard Place
Denver, CO 80204

Dear Director Lew:

Over the next 20-30 years, communities in Garfield County, particularly along the I-70 corridor, are expected to experience robust population and employment growth. According to population and employment forecasts, Garfield County's population is estimated to grow by 40%, from 62,000 residents in 2020, to 86,000 in 2040. Similarly, the number of jobs in Garfield County will increase by 40% over the same time period, from an estimated 36,000 jobs to 51,000.

The forecasted growth in Garfield County will create significant demands upon the transportation system, particularly along the Interstate 70 (I-70) and State Highway 82 (SH82) corridors within the County. Residents are already experiencing increasing traffic congestion on I-70 and SH82, coupled with frequent and unpredictable delays associated with accidents, weather-related hazards, and closures.

Due to forecasted population and employment growth, increasing traffic congestion, and growing concerns about travel safety and reliability, now is the time for Garfield County communities to begin discussing and developing a future vision and plans for a safer, more efficient, and reliable multi-modal transportation system for the I-70 and SH82 corridors. While these discussions might eventually evolve to include other stakeholders in the region, we believe they should initially begin with jurisdictions in Garfield County.

In 2022, Colorado Department of Transportation (CDOT) demonstrated its leadership and vision surrounding the development of multimodal transportation services in the I-70 corridor, when it orchestrated and submitted the Westward Three MOVE Grant application to the US Department of Transportation. CDOT's advocacy on behalf of the MOVE: W3 project netted approximately \$24 million in RAISE grant funding, a significant portion of which will make Mobility Hubs in Rifle and Glenwood Springs possible.

For this reason, it seems vital to us that CDOT, the most important transportation stakeholder in our region and the State, to be involved in and, ideally, to facilitate a series of transportation roundtable meetings for local governments within Garfield County. The goal of this effort would be to identify short- and long-term strategies, as well as opportunities for collaboration, that the partners could pursue to preserve, if not increase, roadway capacity on I-70 and SH 82 within Garfield County.

The signatories to this letter, including Garfield County, Parachute, Rifle, Silt, New Castle, Glenwood Springs, and Carbondale, respectfully, but eagerly, request that CDOT agree to initiate and facilitate this process. Please know as well that we stand ready to support this effort in any way necessary.

Thank you for your consideration of this request!

Sincerely,

The Undersigned Garfield County Jurisdictions

**BOARD OF COUNTY COMMISSIONERS
GARFIELD COUNTY, COLORADO**

By: _____
John Martin, Chairman

TOWN OF PARACHUTE, COLORADO

By: _____
Tom Rugaard, Mayor

CITY OF RIFLE , COLORADO

By: _____
Ed Green, Mayor

TOWN OF SILT, COLORADO

By: _____
Keith Richel, Mayor

TOWN OF NEW CASTLE, COLORADO

By: _____
Art Riddile, Mayor

CITY OF GLENWOOD SPRINGS, COLORADO

By: _____
Ingrid Wussow, Mayor

TOWN OF CARBONDALE, COLORADO

By: _____
Ben Bohmfalk, Mayor



Agenda Item #5.h.

Agenda Item Name:

Consider Ordinance No. 11, Series of 2023 - Amending Code for Excavations within Right of Way and Providing Additional and Supplemental Information to the Public Works Manual - 2nd Reading

Presenter:

Craig Spaulding, Civil Engineer

Item Description:

Consider Ordinance No. 11, Series of 2023 - Amending Code for Excavations within Right of Way and Providing Additional and Supplemental Information to the Public Works Manual - 2nd Reading

Recommended Action:

Move to approve Ordinance No. 11, Series of 2023 - Amending Code for Excavations within Right of Way and Providing Additional and Supplemental Information to the Public Works Manual on second reading.

Fiscal Impact:

This will update Right of Way Permit fees to sustain the costs incurred by the City for Inspections and management.

Operational Impact:

The new code will provide clear direction as well as sureties to better implement the ongoing management of the City Right of Way.

Prior Board Motions:

N/A

Background Information:

Updates to the right of way permit ordinance have been requested for atleast the last 4 years as projects have pointed out areas for improvement. Right of Way permits are primarily obtained by utility companies installing gas, electricity and communications. The amendment leave most of the existing code intact but updated fees, bonding, warranty, asbuilts, and inspections.

Executive Summary:

These amendments better protect the City, landowners, and homeowners. It should be noted that all of the requirements being placed on the utility permit applicants are currently required for contractors performing work for the City. The requirements are similar to other Colorado Municipalities and are important to the protection of City Right of Way.

Notification Requirements:

N/A

Prepared By:

Craig Spaulding, Civil Engineer

Attachments:

1. Supplemental General Condition 1 Memo
2. City of Rifle Public Works Manual Supplemental Conditions
3. ROW updates 4.13.23
4. Ordinance No. 11-ROW Code Updates

ENGINEERING



TO: Tommy Klein and Jim Neu
FROM: Craig Spaulding
DATE: April 27, 2023
RE: Public Works Manual Supplemental Condition 1

The following addresses the changes to the Public Works Manual as circulated amongst City Staff and in the Right of Way Updates Council Workshop. This is important to the new Right of Way permitting process as it provides clarity on how street cuts are to be restored and also specifies materials that are available and up to date with current industry standards.

The attached documents shall serve as supplemental information to the City of Rifle Public Works Manual dated 11/6/2002.

A new section of the Public Works Manual is created with this Supplement titled Supplemental Conditions. This information and information used to modify the Public Works Manual in the future will be located in the Supplemental Conditions Section until the time at which the Public Works Manual is redrafted.

The supplemental information in SC-1 is sourced from Item 19 of the Municipal Government Pavement Engineers Council (MGPEC) and shall be titled Supplemental Condition 1 (SC-1) within the City of Rifle Public Works Manual.

The information within SC-1 shall:

1. replace section 10.3.5 of the Public Works Manual to stay current with industry standard flow fill concrete specifications.
2. Provide additional information in regards to street surfacing and patching as it pertains to utility cuts.

In the instance that there is conflicting information the precedence of Contract Documents shall be as follows:

3. Rifle Municipal Charter
4. Agreement Documents
5. Public Works Manual Supplemental Conditions
6. Public Works Manual Dated 11/6/2002

SC-1

UTILITY CUT, BACKFILL AND PATCHING

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SC-1

UTILITY CUT, BACKFILL AND PATCHING

SC-1.1 DESCRIPTION OF WORK

This work shall consist of the excavation and rapid backfill of trenches for the installation or repair of utility and underground features. The work also includes utilizing temporary pavement patching materials, and final permanent pavement surfaces. The work requires the use of removable, controlled low-strength materials (CLSM) for the backfill material, as an alternative to traditional compacted soil, for trenches and cuts too small for traditional soil compaction and safe human entry for testing. Various temporary pavement materials may also be utilized, prior to permanent pavement repairs.

A. Description of removable, flowable, controlled low strength materials CLSM

The term CLSM used in this item shall mean the same as Removable CLSM or flowable backfill. This material is covered in detail due to the many time saving and engineering benefits of this type of backfill material. CLSM does not need compacting, nor moisture density compaction testing. Only a few physical tests of the CLSM properties are needed to assure durability and future removability with light excavating equipment. A low strength is desired so that surrounding utilities or structures will be accessible without causing damage if the CLSM must be removed in the future. Air entrainment is required to prevent damage and heave displacement of trench patches due to freeze-thaw damage.

In addition, CLSM may be used for other applications apart from trench or street cut backfill. These include filling voids due to pipe abandonment or undercutting of excavation in caving or normal soils. CLSM offers quick restoration of the trench and improving other subgrade conditions for roadway or structure support in a rapid time frame without the need for traditional soil backfill testing requirements or when a quick strength is needed to support upper layers. These benefits may outweigh the extra costs vs. using traditional methods that require compaction and testing.

Other applications include: backfilling behind retaining walls and abutments, filling void areas including pipe abandonment, annular spaces, undercut areas and other approved void filling applications. Other suitable applications include structural support for utilities and replacement of unstable subgrade during pavement repairs.

Utility types that can utilize CLSM include: conduits or pipes for electrical, wired or fiber optic communications, traffic signal or other utilities such as gas and water lines, sanitary and storm sewer lines, and other types of utility under existing pavements or ground surfaces to be built upon or improved later.

B. Objectives for Required Use of CLSM

The objectives of requiring the use of the CLSM specified below, instead of reusing excavated soils, is to provide a self-leveling, frost heave-resistant, non-settling,

controlled low-strength material (defined by American Concrete Institute in ACI 229 as a CLSM), that does not normally require compactive effort and compaction testing. Traditional use of compacted soil or aggregate materials for backfill will require **CITY OF RIFLE** approval and testing for acceptance.

C. Requirements for CLSM – Flow-Fill or Flashfill

This item further specifies two distinct CLSM material products: The Flashfill products will allow trench backfill, temporary or permanent pavement restoration and traffic access to occur more quickly than Flow-Fill. The term 'CLSM' in this item shall mean either or both.

A high slump is required to aid in the self leveling and void filling objective. The visual consistency may appear to range in appearance from thin batter or mud, to thick water. It must be foremost removable with light machinery in the future, and also quickly stable to support paving operations and traffic.

Minimum air contents are required in the top 4 feet of CLSM fill to limit permanent frost heave. This air content requirement should be used for the entire depth, to aid in the ability to remove or excavate CLSM in the future. The air content requirement may be forbidden by some utility agencies, such as for thrust blocks or for pipe bedding normally used for lateral support of pressurized pipes.

A Removability Modulus (RE) is specified at a maximum 1.5, and is based on compressive strength and unit weight of the CLSM Backfill. Refer to section 19.2C.

SC-1.2 CLSM MATERIALS

D. Flow-Fill

Flow-Fill shall consist of a controlled low-strength, self-leveling concrete material composed of various combinations of cement, fly ash, aggregates, water, chemical admixtures and/or cellular foam for air-entrainment. Generally, the **CONTRACTOR** may place Flow-Fill in approximate 3 feet thick layers, allow bleed water to rise and divert away from placement before another layer may be added. Refer to section 19.4E for more information,

The Flow-Fill shall be limited to a maximum Removability Modulus (RE, as described in section 19.2C) of 1.5 to ensure ability to excavate in the future. Slumps of less than 7 inches will not be permitted for placement, since the flowability to fill voids and avoid future settlement is impaired, and strengths may increase beyond specified removability limits.

The **CONTRACTOR** shall submit a mix design for approval by the **CITY OF RIFLE**, prior to placement. The mix design shall be supported by laboratory test data verifying compliance with air content, slump, strength and removability (RE) requirements.

TABLE 19.2A-1

Flow-Fill Property	Flow-Fill Specification
Air Content, ASTM C231	6% Minimum
Compressive Strength, ASTM D4832	50psi – 150psi at 28 days
Slump, ASTM C143	7" – 10"
Removability Modulus, RE	1.5 Maximum

E. Flashfill

Flashfill shall consist of a controlled low-strength, self-leveling cementitious material composed of various combinations of fly ash, water, chemical admixtures and/or cellular foam for air-entrainment. No aggregate or sand is usually needed. It shall have a minimum specified air content to provide suitable resistance to frost-heave. Flashfill may generally be placed without lift thickness limits.

Higher strengths may be permitted over Flow-Fill; however, the Flashfill shall still be limited to a maximum Removability Modulus (RE) of 1.5. Slumps of less than 8 inches or spreads of less than 8 inches will not be permitted for placement, since the flowability to fill voids and avoid future settlement is impaired, and strengths may increase beyond removability limits.

The **CONTRACTOR** shall submit a mix design for approval by the **CITY OF RIFLE**, prior to placement. The mix design shall be supported by laboratory test data verifying compliance with air content, slump, strength and removability (RE) requirements.

TABLE 19.2B-1

Flashfill Property	Flashfill Specification
Air Content, ASTM C231, or by Section 19.2D volumetric calculations (recommended)	15% Minimum
Compressive Strength, ASTM D4832	100psi – 300psi at 28 days
Slump, ASTM C143 (one lift, no rodding)	8" – 11"
Spread, ASTM D6103 (recommended)	8" – 12", or greater
Removability Modulus, RE	1.5 Maximum

F. Removability Modulus

The Removability Modulus* ,RE , is a value calculated by

$$RE = \frac{W^{1.5} \times 104 \times C^{0.5}}{10^6}$$

where: W = in-situ unit weight (pcf) and C = 28-day compressive strength

*RE was developed & is used by Hamilton County, Ohio; per the NCHRP #597 CLSM Report. A lower RE means CLSM is easier to excavate or remove.

Some examples of RE based on strength and unit weights are shown below:

TABLE 19.2C-1
Removability Modulus (RE)

Compressive strength, psi [C]	Unit Weight, pcf [W]										
	50	60	70	80	90	100	110	120	130	140	150
25	0.18	0.24	0.30	0.37	0.44	0.52	0.60	0.68	0.77	0.86	0.96
50	0.26	0.34	0.43	0.53	0.63	0.74	0.85	0.97	1.09	1.22	1.35
75	0.32	0.42	0.53	0.64	0.77	0.90	1.04	1.18	1.33	1.49	1.65
100	0.37	0.48	0.61	0.74	0.89	1.04	1.20	1.37	1.54	1.72	1.91
125	0.41	0.54	0.68	0.83	0.99	1.16	1.34	1.53	1.72	1.93	2.14
150	0.45	0.59	0.75	0.91	1.09	1.27	1.47	1.67	1.89	2.11	2.34
175	0.49	0.64	0.81	0.98	1.17	1.38	1.59	1.81	2.04	2.28	2.53
200	0.52	0.68	0.86	1.05	1.26	1.47	1.70	1.93	2.18	2.44	2.70
RE less than or equal to 1.50 indicates Removable							1.70	Shading indicates Not Readily Removable			

G. Air Content Volumetric Calculation

Air content can be calculated as follows (using wet unit weights before and after foaming or entraining air):

$$\text{Air Content} = \frac{(\text{Unit Weight not Air-Entrained} - \text{Unit Weight Air-Entrained}) \times 100\%}{\text{Unit Weight not Air-Entrained}}$$

H. Flow Consistency of CLSM

Flow shall be measured by ASTM D6103, which utilizes a moistened 3" diameter, 6" high open-ended cylinder, filled with the flashfill. When the cylinder is lifted, the resulting "pancake" is measured at its longest and shortest dimensions and averaged.

SC-1.3 MATERIAL CONSTITUENTS

I. Cement

Cement shall meet the standard chemical requirements of Type II or Type IP, ASTM C150 or ASTM C595, respectively.

J. Fly Ash

Fly ash shall meet the requirements of ASTM C618 Type C or Type F. Fly ash not meeting the requirements of ASTM C618 may be used if prior testing indicates acceptable, consistent results for strength and air content.

K. Water

Potable water or reasonably clean and free of chemicals injurious to the final product are to be used.

L. Chemical Admixtures

Air-entraining admixtures shall conform to ASTM C260 requirements; other chemical admixtures shall conform to ASTM C494 requirements.

M. Foaming Agents

Foaming agents shall conform to ASTM C869 and C796, or as approved by the **CITY OF RIFLE**.

N. Suitability of CLSM Constituents

CLSM materials may not contain any material deemed toxic or hazardous. Material Safety Data Sheets (MSDS) must be available for any cement, flyash or admixture component of the mixture upon request. Flowable Backfill shall be compatible with bedding materials, electrochemically and otherwise if used as a metal pipe backfill application. Thermal compatibility with plastic pipes should be considered for direct contact of the CLSM with the pipe; heat generation of the mix must not exceed the softening point of the pipe material.

O. Aggregates

The final blend of aggregates for CLSM, including rock, gravel or sand, shall conform to the following gradations:

TABLE 19.3G-1

Sieve Size	% Passing
1 inch (25 mm)	100
No. 200	0 to 10

When coarse aggregate is used, 100 percent shall pass the 1 inch sieve, and it shall comprise not more than 40 percent of the total aggregate content. Other aggregate products such as aggregate base, crushed rock, pea gravel, or reject sand which has no more than 20 percent passing the No. 200 sieve and is free of organic material and other deleterious substances, may be accepted by the **CITY OF RIFLE** if a flowable, workable mix can be produced without segregation of the aggregate.

SC-1.4 CONSTRUCTION METHODS

P. Cutting Streets

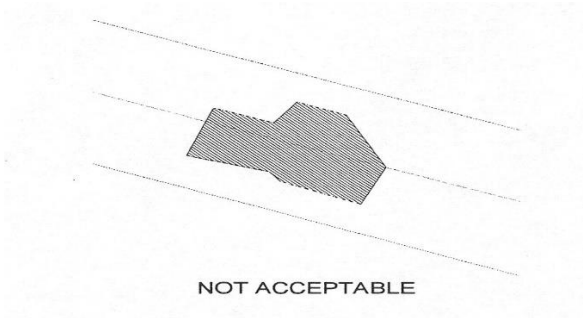
Prior to beginning work within any public right-of-way, or cutting any street surface, an encroachment permit and traffic control or barricade plan approval shall be obtained from the government entity or **CITY OF RIFLE** having jurisdiction over that right-of-way. The barricading and traffic control devices shall be in place, and shall be in compliance with the **CITY OF RIFLE** approved traffic control and barricade plan and the most current Manual on Uniform Traffic Control Devices (MUTCD).

Permit fees and construction restrictions shall be in accordance with the rules, regulations, and ordinances of the entity or **CITY OF RIFLE** having jurisdiction.

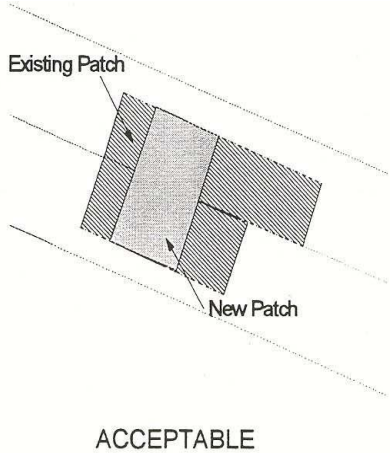
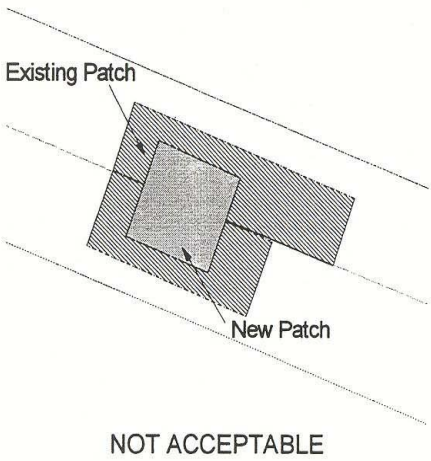
While undergoing improvements, all streets upon or within which any work is being done shall be kept open to all traffic by the **CONTRACTOR** unless otherwise approved by the **CITY OF RIFLE**.

Existing pavements shall be removed to clean, straight lines, parallel and perpendicular to the flow of traffic. Asphalt and concrete pavements shall be removed by saw cutting, without damaging adjacent surfaces. Final removal of concrete will be to normal or **CITY OF RIFLE** approved full panel longitudinal and transverse joint lines.

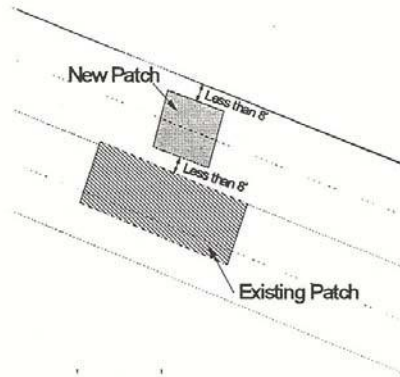
Patches with angled sides and irregular shapes will not be accepted as depicted below.



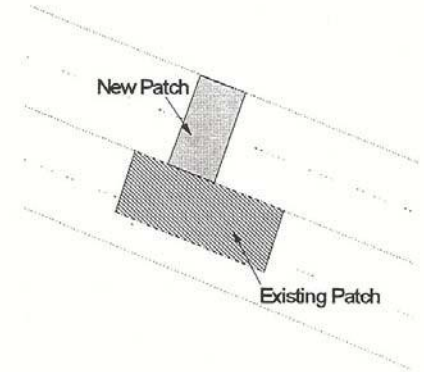
Patches surrounded by 3 or more sides within existing patches will generally not be accepted. Boundaries of the patches shall coincide. The **CONTRACTOR** shall get direction from the contracting **CITY OF RIFLE** or utility when existing patches are not stable.



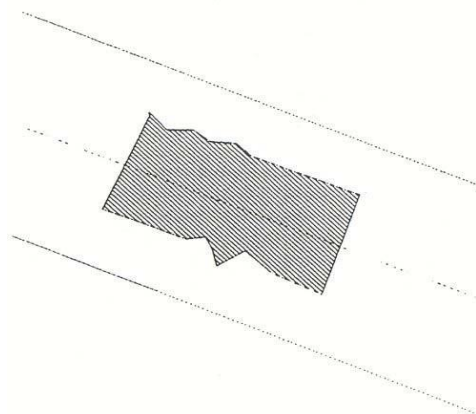
Existing pavement shall not leave strips of pavement less than one-half lane in width from the edge of the new patch or the lip of the gutter for commercial, industrial or non-residential streets. In the case of residential streets, strips shall not be less than 8 feet in width from the existing patches or the lip of the gutter.



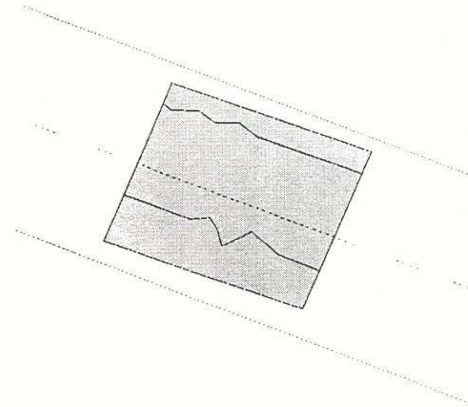
NOT ACCEPTABLE



ACCEPTABLE



NOT ACCEPTABLE



ACCEPTABLE

Avoid breaking away the edges of the existing pavement or damaging the remaining pavement with heavy construction equipment.

Q. Trench Excavation. General

Excavation including the manner of supporting excavation and provisions for access to trenches shall comply with the current regulations as determined by OSHA for bracing and safe conditions. Excavation shall include, without classifications, the removal of all materials of whatever nature encountered, including all obstructions of any nature that would interfere with the proper execution and completion of the work. The removal of said materials shall conform to the lines and grade shown. Excavation for pipe, wire, or conduits shall be by open trench unless otherwise specified or shown on the plans. However, the **CONTRACTOR** shall first obtain approval from the **CITY OF RIFLE** prior to using tunnel or jacking methods on any portion.

The **CONTRACTOR** shall furnish, place, and maintain all supports and shoring that may be required for the sides of the excavation, and all pumping, ditching, or other approved measures for the removal or exclusion of water, including storm water and waste water reaching the site of the work from any source as to prevent damage to the work or adjoining property. The **CONTRACTOR** shall be responsible for any damage to persons or property due to interruption or diversion of potable, storm or wastewater on account of his operations. If due to delays in delivery of materials or for other reasons, and the **CONTRACTOR** is not able to fully complete the work within any excavated area in a reasonable length of time as determined by the **CITY OF RIFLE**, the **CITY OF RIFLE** may require the **CONTRACTOR** to backfill the excavation and re-excavate when the work can be completed expeditiously, with no additional payment.

Except as otherwise shown or provided herein, excavation shall be open cut trenches with vertical sides up to the top of the pipe, and from the top of the pipe to the ground surface. The bottom of the trench shall have a maximum width equal to the outside diameter of the pipe plus 24 inches or as shown on the plans. If the maximum trench width is exceeded, the **CONTRACTOR** shall provide either; additional bedding, another type of bedding, or a higher strength of pipe if required by the **CITY OF RIFLE**, with no additional payment. The **CONTRACTOR** may be compensated by the **CITY OF RIFLE** or utility when the **CITY OF RIFLE** requires trench widths greater than the outside diameter of the pipe plus 24 inches for flexible pipe, to compensate for low stability soils.

Except when otherwise specified or ordered by the **CITY OF RIFLE**, the bottom of the trench shall be excavated uniformly to the grade or depth indicated on the drawings. The maximum amount of open trench permitted in any one location shall be 500 feet, or the length necessary to accommodate the amount of pipe installed in a single day, whichever is greater, unless otherwise limited by the **CITY OF RIFLE**. Trench shall be considered open until backfilled to finish surface. Trenches across streets shall be completely backfilled as soon as possible after pipe, wire, or conduit installation.

Substantial bridging, properly anchored, capable of carrying the legal limit loading, in addition to adequate trench bracing, shall be used to bridge across trenches at street crossings where trench backfill and temporary patches have not been completed during regular working hours. Safe and convenient passage for pedestrians and access to all properties shall be provided.

R. Trench Over-Excavation

Wherever the excavation is made below the grade shown on the drawings, or below the grade ordered by the **CITY OF RIFLE**, it shall be refilled to the required grade with CLSM; or using City of Rifle approved methods and specifications and verified with materials and compaction testing.

S. Disposal of Unsuitable and Excess Excavated Materials

Excess material and excavated material unsuitable for backfill, shall be removed from the site of the work by the end of each working day unless otherwise approved by the **CITY OF RIFLE** and disposed of by the **CONTRACTOR**.

T. Trench Backfill with CLSM

Except as otherwise provided or approved by the CITY OF RIFLE, after the pipe or conduit is laid, trenches shall be backfilled with CLSM in the pipe zone as defined in the following table:

TABLE 19.4E-1

Pipe or Conduit	Pipe Zone
2-inch or less diameter	6 inches above the top of the pipe up to subgrade
Greater than 2-inch diameter, except vitrified clay pipe	12 inches above the top of the pipe up to subgrade
Vitrified clay pipe	24 inches above the top of the pipe up to subgrade

CLSM should be well mixed and discharged directly from the truck into the space to be filled, or by other methods approved by the **CITY OF RIFLE**. The mix may be placed part depth or full depth as conditions at the site and CLSM type dictate. When used as backfill in the pipe zone, care should be taken to prevent flotation or misalignment of the pipe by means of straps, soil anchors or other approved means of restraint. Material may be placed in stages with initially lesser flowability, to prevent movement or flotation of pipe. Refer to Section 19.3.F for thermal compatibility when using CLSM directly against plastic pipe materials. CLSM shall not be placed when the trench bottom or walls are frozen or contain frozen materials.

Compaction of CLSM will not be normally required. Some external pushing and hand tamping may be required to help fill voids around tightly spaced utilities or obstacles.

The maximum layer thickness for Flow-Fill shall be 3 feet at one time. Additional layers shall not be placed until the backfill has lost sufficient moisture to be walked on without indenting more than 2 inches. Allow bleed water to rise and divert away from placement area before another layer may be added. Do not place CLSM on top of bleed water or on any water above the bearing layer. Any damage resulting from placing Flow-Fill in layers that are too thick or from not allowing sufficient strength gain time between placement of layers shall be repaired at the **CONTRACTOR's** expense.

The maximum layer thickness for Flashfill is not restricted except to prevent flowing or running into undesired areas.

SC-1.5 STREET SURFACING AND PATCHING

Placement of pavement materials for vehicle traffic shall not be allowed until the removable CLSM backfill has cured 24 hours (Flow-Fill only) or achieved sufficient resistance to allow paving. CLSM (either type) should be subjected to standard proofroll criteria, or penetration resistance tests. CLSM should achieve a penetration resistance of

at least 3.6 tsf (tons per square foot) (equivalent to 50 psi) using a hand-held soil penetrometer, typically pushed to ¼" depth, in accordance with the penetrometer manufacturer's instructions. Alternately, penetration resistance shall be considered achieved when a person weighing 100 pounds by use of their body weight as an axial load, cannot penetrate the CLSM backfill with the square cut end of a ½" diameter (#4) steel reinforcing bar.

U. Temporary Pavement Selection

Whenever permanent pavement patches are not constructed immediately following trench backfilling operations, temporary pavement patch construction consisting of:

- ☐ A minimum of 3 inches of hot mix asphalt (or approved warm mix if allowed) or cold plant mix asphalt on Flashfill or cured Flow-Fill CLSM, or
- ☐ A thickness of Flash-Patch equal to existing pavement thickness on CLSM, or
- ☐ Steel plates per the **CITY OF RIFLE** requirements on CLSM must be utilized to provide the required number of paved travel lanes. Sufficient excavation of backfill shall be done to allow the temporary surfacing to be level with surrounding pavement. Use of steel plates may be left in place for a short duration as approved by the **CITY OF RIFLE**. Temporary pavement patches may be left in place for a maximum of 30 working days following completion of backfilling operations unless otherwise approved by the **CITY OF RIFLE**.

When Flow-Fill is used as backfill material on collector or arterials streets needed to be opened within 24 hours, it must fill the excavation, using 3 feet maximum lifts as required in section 19.4E, up to the existing pavement surface grade, less enough thickness to provide for steel plates. The **CONTRACTOR** must then plate the excavation with heavy duty steel plates adequate to carry heavy traffic and wait at least 24 hours for the Flow-Fill to cure prior to applying the Permanent Patch or another Temporary Patch. Steel plates should be set below the street surface to avoid lateral displacement; the patch size may be increased to accommodate side support and a smooth height transition. Some Agencies may not allow steel plates on arterials during snow plow operation season. Alternately, Flash-Patch may be placed as a temporary patch and driving surface over CLSM, and shall match the existing pavement thickness.

Neither Flow-Fill nor Flashfill shall be allowed for a driving surface, except for very low traffic conditions and only when allowed by the **CITY OF RIFLE**.

V. Temporary Pavement Patching Materials

Various materials for temporary patching options can be selected, and include:

- ☐ **Asphalt Pavement Material (APM)** or **Warm Mix Asphalt (WMA)** conforming to MGPEC Item 20 specifications. These may be used for either concrete or asphalt streets.
- ☐ **Cold-mix** asphalt materials (with cut-back asphalt cements only allowed from October 1 to February 28 (29)). This may only be used for asphalt streets.

- **VOC compliant** Cold-mix asphalt materials, (conforming to CDPHE Regulation No. 7, 5CCR 1001-9, Section XI, required from March 1 through September 30). This may only be used for asphalt streets.
- **Flash-Patch** materials (consisting of cementitious fly ash, water and cellular foam) and shall include approximately 10 to 15% air content. This may be used for either concrete or asphalt streets. Flash-Patch can be produced with the same volumetric-mixing truck as delivers and produces the Flashfill CLSM material. Flash-Patch materials will exceed CLSM strengths, but are limited in thickness to the existing pavement thickness to allow removal.
 - Flash-Patch usage on arterial roadways will require that **Small Aggregate topping** be used. Gradations shall meet ASTM C33 for size #9, and be crushed stone or natural gravels, with gradations requirements listed below:

TABLE 19.5B-1

Sieve	3/8"	#4	#8	#16	#50
% Passing	100	85 – 100	10 - 40	0 - 10	0 - 5

W. Temporary Pavement Patch Placement

Asphalt should ideally be placed according to MGPEC Item 20 requirements. Any temporary asphalt pavement patch shall be placed and compacted and shall be maintained by the **CONTRACTOR** so that the patched surface and the surrounding area remain a single even (smooth) unbroken plane, suitable to handle the traffic, for the duration of Temporary Patch.

Flash-Patch usage on arterial roadways will require that the Small Aggregate shall be broadcast on and embedded into the surface, for increased skid-resistance. Aggregate application will occur on patches within 100 feet of approaching stop signs or signal lights on other city streets. This aggregate shall be applied at approximately 5 lb per SY of patch surface, before the Flash-Patch hardens. The **CONTRACTOR** shall be responsible to apply and embed the surface aggregate in a timely manner before set occurs.

The following surface tolerance for any temporary patches shall be observed. When a 10-foot straight edge is laid across the temporary patch parallel to the centerline of the street and in the direction transverse to the centerline, there shall be no more than a 3/4-inch rut, hump, or depression evident. Deteriorated temporary patches exhibiting ruts, humps, or depressions shall be repaired or replaced immediately. If the existing street exceeded the above tolerances prior to patching, then the temporary patch shall be equal to or better than the condition of the surrounding pavements.

Temporary patches with hot or cold mix asphalt may be opened to traffic after proper compaction and clean-up of the adjacent areas has occurred. Temporary patches of Flash-Patch may be opened to traffic usually within 1-1/2 hours after placement on arterial roadways, and usually within one hour on other streets.

X. Permanent Pavement Materials

Asphalt for replacement of Asphalt Pavement streets, shall be APM (Asphalt Pavement Material), or WMA (Warm Mix Asphalt) if allowed by **CITY OF RIFLE**, and shall meet the material requirements in MGPEC Item 20 for Grading S or SX with PG 64-22 binder, unless specified otherwise. Completion of the permanent patch in areas where an open graded surface course (SMA) exists shall include placement of a surface course to match the existing surface texture.

Concrete for replacement of Concrete Pavement Streets shall meet MGPEC Item 30, CDOT Class P specifications, or **CITY OF RIFLE** standards as they require. Refer to the applicable specification for restoring tie bars, smooth dowel bars, expansion joint and joint seal materials.

Y. Permanent Pavement Construction

Prior to placing the permanent patch, the existing cuts made for trenches shall be properly prepared for final pavement patching.

1. Existing Asphalt Pavement

Existing asphalt pavement shall be saw cut to a neat straight line and to a minimum 9 inches outside of the trench area. The **CITY OF RIFLE** may require just the top lift be outside the trench edges. The resulting "T patch" edges shall not fall within existing wheel paths. Patches parallel to the direction of traffic and encompassing the wheel path shall extend to lane lines.

The asphalt thickness shall be the thicker of the existing depth, or the by **CITY OF RIFLE** standards, except that the minimum depth shall be at least 4 inches.

A tack coat shall be applied to all edges to the existing freshly cut and/or approved well cleaned edges of asphalt pavement prior to placing new pavement.

Compaction of each lift shall be between 92 and 96 percent of AASHTO T 209 using maximum theoretical (Rice) density. Average compaction of less than 92 percent of AASHTO T 209 will be cause for rejection.

2. Existing Concrete Pavement

Existing concrete pavement shall be prepared by saw cutting and removal of partial panels back to existing joint lines to achieve full panels for new replacement panels or per **CITY OF RIFLE** requirements. The **CONTRACTOR** shall provide CLSM to the top of subgrade/bottom of the final Concrete Pavement level or base course level. The top of loose CLSM shall be moisture adjusted and compacted and proof-rolled to a tight condition prior to adding base course and/or concrete for pavement. Jointing layout and the use of tie bars and smooth dowel bars shall be constructed according to applicable specific **CITY OF RIFLE**, CDOT 'M' standards or MGPEC Item 30 specifications. Generally, deformed tie bars shall be used in longitudinal joints, and smooth load-transfer dowels in transverse joints regardless if the existing PCCP had or has them.

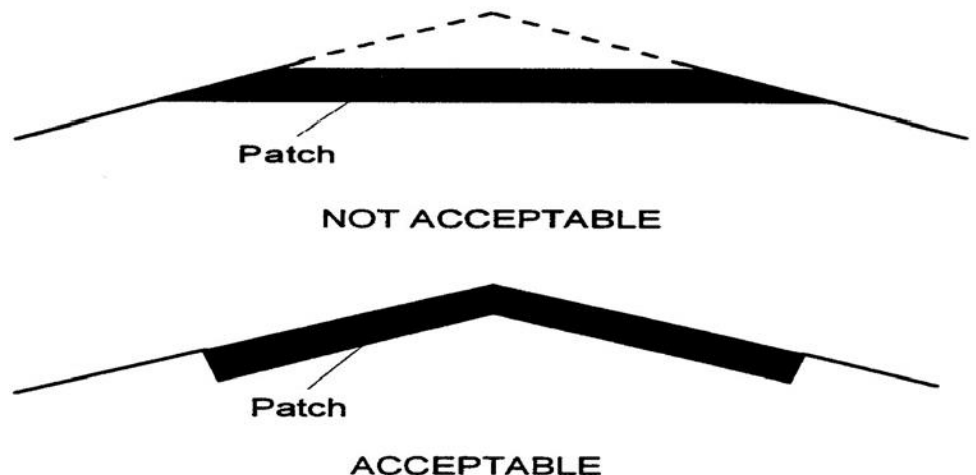
Alignment tolerances of the dowel bars shall be followed to assure natural lateral movement and proper performance.

The top of CLSM placed for temporary paving or for steel plates in section 19.4A shall be excavated to the top of subgrade/bottom of the final asphalt or concrete pavement level. The depth of excavation shall allow for the permanent pavement section to be equal to, or greater than, the existing section, or the section required by the **CITY OF RIFLE**.

Any improvements in the right-of-way or on private property disturbed or damaged during construction shall be replaced prior to placement of the permanent pavement patch. Damaged sections of concrete sidewalk shall be removed and replaced to the nearest expansion joint or score line. Damaged concrete curb and gutter shall be removed and replaced to the nearest contraction joint. Replacement of less than a standard length of curb and gutter will not be permitted. Integral curb, gutters, and/or sidewalk shall be replaced in their entirety.

The following surface tolerance for permanent pavement patch for asphalt (or concrete), including any surface treatment before stripping, shall be observed. The surface shall be thoroughly compacted (leveled), smooth (broomed), and free from ruts, humps, depressions, or irregularities. When a 10-foot straight-edge is laid across the permanent patch parallel to the centerline of the street and in a direction transverse to the centerline, the surface shall not vary more than 1/4 inch from the lower edge of the straight edge. Patches exhibiting deviations greater than 1/4 inch shall be replaced prior to acceptance of the patch. If the existing street exceeds the above tolerances, then the patch shall be equal or better than the condition of the surrounding pavement.

Patches shall also have a cross slope or cross section consistent with the design of the existing roadway.



Z. Traffic Control Devices

All traffic control devices removed or disturbed during construction must be replaced upon completion of the permanent patch including but not limited to delineation, paint, thermoplastic pavement markings, and traffic signal detector loops. Temporary lane lines and other markings used during construction shall be permanently removed, to the satisfaction of the **CITY OF RIFLE**, prior to placing the new traffic stripes or markings.

ENGINEERING



TO: Rifle City Council
FROM: Craig Spaulding
DATE: April 12, 2023
RE: ROW Code Updates

The following changes to the Right of Way Permit process are being drafted. The purpose of this update is to receive any Council input that they would like to provide that will be incorporated into a draft presented the May 3rd Council Workshop. At that point all comments will be addressed and placed in amended code to be reviewed and compiled by Jim Neu and then taken to council for the required number of readings and hopefully implemented by July.

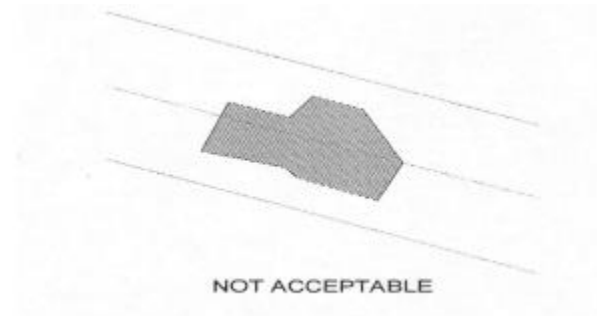
Updates

1. 11-4-80: update bonding to 100% or \$2,500 whichever is greater
 - a. This protects the City and adjacent properties from damage and defective work
 - b. This also protects homeowners from contractors performing work that does not meet City standards. If the bond is with the contractor the City can get the work corrected without going after the homeowner
 - c. There is currently code that allows this to be reduced or waived which may be worth keeping for instances that a bond is not practical for a homeowner
2. 11-4-90 and Appendix A: update fees (existing is \$50)
 - a. Increase base fee to pay for maintenance of code and public works manual, review, inspections and software
 - i. Assume \$6,500 every 3 years and we get 50-80 permits per year
 1. Additional \$27-\$43
 - ii. Software cost
 1. \$6,000/50-80 permits \$75-\$120
 - iii. Review, Inspection, Admin and Management Cost
 1. Initial rate that covers the majority of permits with opportunity to increase at review
 - a. A "base permit" takes 2 hrs at 60/hr
 - iv. Final Cost
 1. $(\$27-\$43) + (\$75-\$120) + \$120$
 - a. Min \$222
 - b. Max \$283
 2. **Recommend \$250**

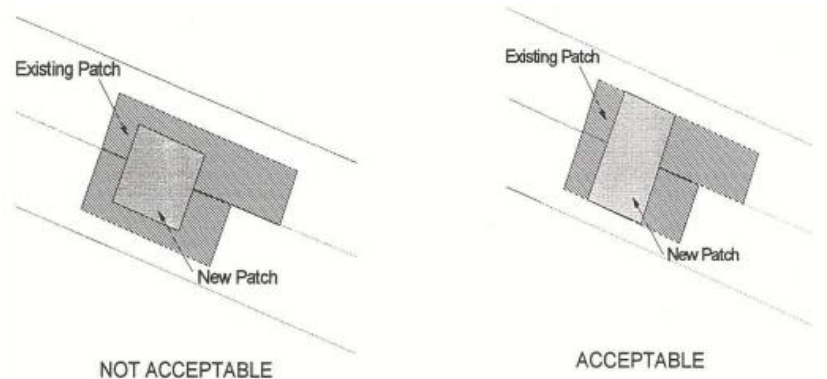
3. 11-4-350

- a. Restore asphalt per MGPEC, this is a change to the Public Works Manual and not code

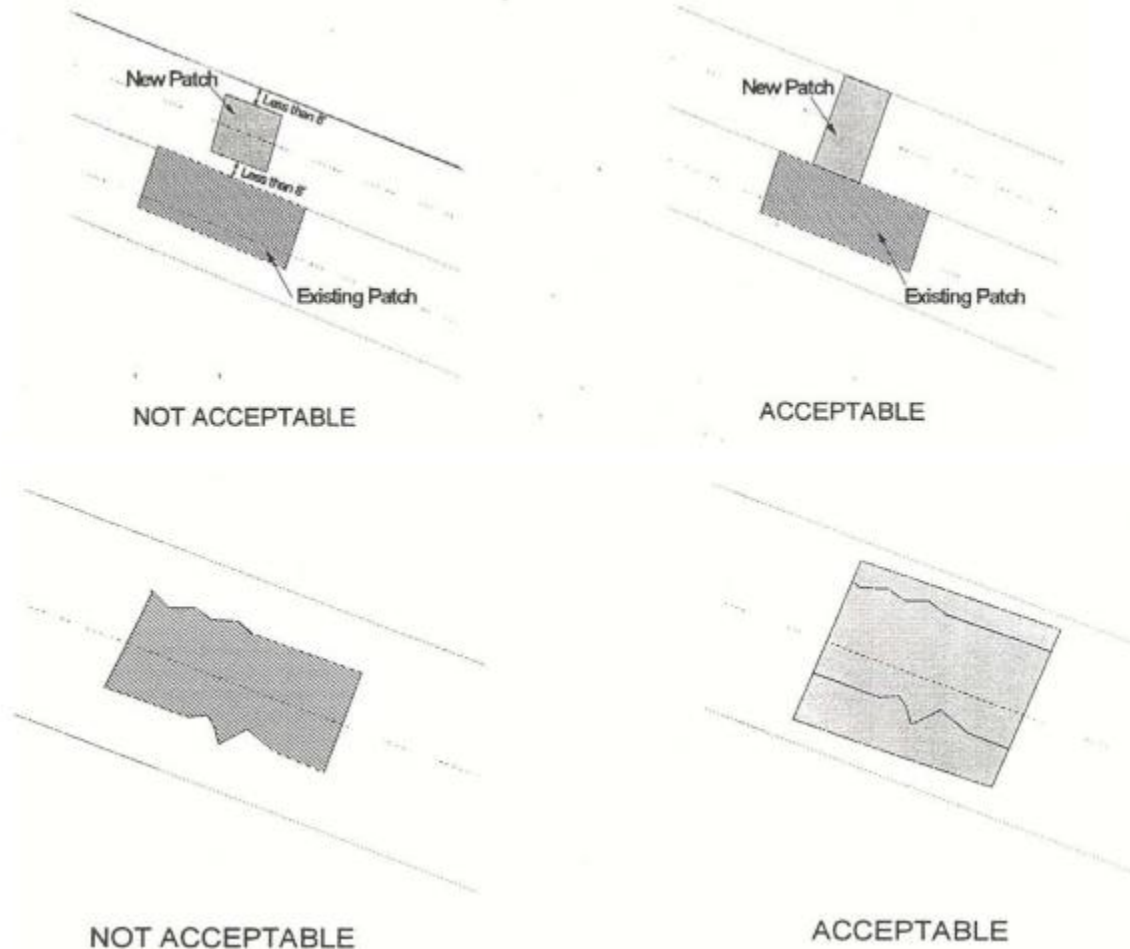
Prior to beginning work within any public right-of-way, or cutting any street surface, an encroachment permit and traffic control or barricade plan approval shall be obtained from the government entity or AGENCY having jurisdiction over that right-of-way. The barricading and traffic control devices shall be in place, and shall be in compliance with the AGENCY approved traffic control and barricade plan and the most current Manual on Uniform Traffic Control Devices (MUTCD). Permit fees and construction restrictions shall be in accordance with the rules, regulations, and ordinances of the entity or AGENCY having jurisdiction. While undergoing improvements, all streets upon or within which any work is being done shall be kept open to all traffic by the CONTRACTOR unless otherwise approved by the AGENCY. MGPEC - VOLUME I - PAVEMENT DESIGN STANDARDS & CONSTRUCTION SPECIFICATIONS 2021 Version Item 19 - Page 8 Existing pavements shall be removed to clean, straight lines, parallel and perpendicular to the flow of traffic. Asphalt and concrete pavements shall be removed by saw cutting, without damaging adjacent surfaces. Final removal of concrete will be to normal or AGENCY approved full panel longitudinal and transverse joint lines. Patches with angled sides and irregular shapes will not be accepted as depicted below.



Patches surrounded by 3 or more sides within existing patches will generally not be accepted. Boundaries of the patches shall coincide. The CONTRACTOR shall get direction from the contracting AGENCY or utility when existing patches are not stable.



Existing pavement shall not leave strips of pavement less than one-half lane in width from the edge of the new patch or the lip of the gutter for commercial, industrial or non-residential streets. In the case of residential streets, strips shall not be less than 8 feet in width from the existing patches or the lip of the gutter.



Avoid breaking away the edges of the existing pavement or damaging the remaining pavement with heavy construction equipment.

4. 11-4-360
 - a. Update to current standards, I don't know if the specified mix is available anymore. CDOT specifications will be used as they are mix designs that local batch plants produce
5. Add Warranty of 2 or 3 years
 - a. The existing warranty is 1 year which is not adequate as it usually takes longer that this for poor workmanship to arise
 - b. The pushback that is foreseen on this requirement is not that contractors don't want to repair work but it will require performance bonds to extend through the warranty period whin may hurt the bonding capacity for smaller companies

6. Add Asbuilts and if applicable tie to bond. If the asbuilts were included in the cost estimate and they are not provided at the end of a project that portion could be held from the bond to have asbuilts generated
 - a. Currently City of Rifle projects spend \$50k-\$100k determining where utilities are prior to installing new utilities.
 - b. It will take decades to improve the mapping of what is underground but this requirement is the beginning of the correction
 - c. Another requirement that Eagle has is that Utility Companies must provide the City with a map of their utilities and update it annually which would be very beneficial
7. Add Subsurface Utility Engineering (SUE) compliance note: this is a state requirement so the note should reference the bill but not go into so much detail that it has to be amended as the state requirements change
 - a. there are companies that are not complying with this now that have resulted in damaged utilities and outages of services for citizens

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 11
SERIES OF 2023**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING
ARTICLE IV OF CHAPTER 11 OF THE RIFLE MUNICIPAL CODE
REGARDING RIGHT-OF-WAY EXCAVATION PERMITS.

WHEREAS, Article IV of Chapter 11 of the Rifle Municipal Code (the “Code”) regulates the opening and excavating of the public right-of-way or of public places; and

WHEREAS, City staff have recommended updates to the Code to provide better protection to the City and residents and clarity to contractors working in the City’s right-of-way; and

WHEREAS, the City Council finds and determines that it is in the best interests of the citizens of Rifle to amend Article IV of Chapter 11 of the Code accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Section 11-4-30 of the Rifle Municipal Code, “Definitions”, is hereby amended to include the following definition:

City Manager shall also include his or her designee to administer this Article.

Section 3. Section 11-4-80 of the Rifle Municipal Code is hereby repealed and reenacted as follows:

Sec. 11-4-80. Deposit or security bond required.

- (a) A maintenance bond in an amount equal to the total cost of construction, including labor and materials, or two thousand five hundred dollars (\$2,500.00), whichever is greater. The maintenance bond shall guarantee that the material and equipment are furnished and used, and the workmanship employed in the performance of the work described in the right-of-way permit will be of such character and quality as to ensure it to be free from all defects and in continuous good order and in a condition satisfactory to the City for a period of two (2) years from the date of issuance of the final inspection log, indicating one hundred percent (100%) satisfactory completion of the work. The maintenance bond shall be noncancelable for two (2) full years from the date of issuance of satisfactory completion.
- (b) The applicant may request to substitute a maintenance bond with a letter of credit or cash-in- lieu payment contingent upon approval of the City.
- (c) If the improvements fail within two (2) years of acceptance of the work, and it is not rectified by the permittee in the timeframe specified by the City to the City’s satisfaction, the City shall utilize the permittee’s security to fix the improvements.

- (d) Upon notice to the permittee, for reasonable cause, the City may at any time increase or reduce the amount of the required security or waive the same as conditions warrant.

Section 4. Section 11-4-410 of the Rifle Municipal Code is hereby amended as follows, with underlined text added:

Sec. 11-4-410. Inspections.

- (a) The City Manager shall make such inspections as are necessary for the enforcement of this Article.
- (b) The City Manager shall have the authority to promulgate and cause to be enforced such regulations as may be reasonably necessary to enforce and carry out the intent of this Article.
- (c) Quality control of backfill compaction may be monitored by the Public Works Director or Engineer by utilizing standard compaction testing methods.
 - 1. The Public Works Director or Engineer shall have the authority to require the permittee to obtain standard compaction tests during the backfilling process. The soils engineer or testing laboratory shall be approved by the Public Works Director or Engineer.
 - 2. When compaction tests are required by the Public Works Director or Engineer, at least one compaction test shall be taken on each compacted level of backfill per 100 feet or in locations designated by the Public Works Director or Engineer if the project is of a smaller scope than 100 feet.
 - 3. In the event that compaction tests do not meet the backfill standards required by herein, the areas not meeting the minimum density requirements shall be recompacted and retested until density requirements are met.
 - 4. If the permittee fails to perform required compaction tests, the Public Works Director or Engineer shall have the authority to order the permittee to cease backfill operations until such time as the compaction tests are performed.
 - 5. If compaction testing is required, no paving or repaving operations shall occur until the compaction tests have been approved by the Public Works Director or Engineer.

Section 5. The Code is hereby amended with the enactment of a new Subsection 11-4-480 to read as follows:

Sec. 11-4-480. Warranty of public improvements.

The warranty of all improvements constructed shall coincide with the term and requirements contained in Appendix B of the issued permit.

Section 6. The Code is hereby amended with the enactment of a new Subsection 11-4-490 to read as follows:

Sec. 11-4-490. Map of Underground Facilities.

Every public utility, private utility or person owning, using, controlling or having an interest in pipes, conduits, ducts or other structures under the surface of any street used for the purpose of supplying or conveying gas, electricity, telephone, cable television, water or sewer to or from the City, or to or from its inhabitants, or for any other purpose, shall file with the Public Works Director, December 31, 2023, a map or set of maps, each drawn to a scale of not less than one inch to 400 feet, showing the location, size and description of all such installations. The owner agrees upon reasonable notice from the City or any permittee to accurately locate his installations upon the ground as shown on the maps. By March 1 of each year, such public utility, private utility or person shall file with the Public Works Director a corrected map or set of maps showing installations and abandonments during the previous year; provided, however, if no further installations have been made during the previous year, there may be filed with the Public Works Director a written statement to that effect.

Section 7. The following fee referenced in the Code at Appendix A, for RMC Section 11-4-90, are hereby repealed and reenacted to read as follows:

Chapter 11		
11-4-90	Street cut permit: Basic	\$250
	Street cut permit: Horizontal Boring	\$500

Section 8. The Supplemental Conditions presented to the City Council on even date herewith related to the materials and restoration specifics for excavations are hereby approved to be incorporated into the City's Public Works Manual.

INTRODUCED, on May 3, 2023, read in full, passed on first reading, and ordered published by title as required by the City Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on May 17, 2023, approved without amendments, and ordered published in full as required by the Charter.

CITY OF RIFLE, COLORADO

By

Mayor

ATTEST:

City Clerk



Agenda Item #7.a.

Agenda Item Name:

Present Proclamation Recognizing National Police Week

Presenter:

Debra Funston, Chief of Police

Item Description:

National Police Week is recognized May 14-20, 2023

Recommended Action:

No action necessary

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

The 61st Anniversary of National Police Week is recognized May 14-20, 2023.

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Misty Williams, City Clerk

Attachments:

1. National Police Week Proclamation_2023 (2)



City of Rifle Proclamation

61st Anniversary of National Police Week May 14 - 20, 2023

To recognize National Police Week 2023 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Rifle Police Department; and

WHEREAS, since the first recorded death in 1786, more than 23,700 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, 556 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 224 officers killed in 2022 and 332 officers killed in previous years; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff.

Therefore, be it resolved that the City Council of Rifle, Colorado, does recognize the week of May 14 through May 20, 2023, as National Police Week in the City of Rifle, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Approved by the City Council at a regular meeting this 17h day of May, 2023.

CITY OF RIFLE

Attest::

By:

City Clerk

Mayor



Agenda Item #7.b.

Agenda Item Name:

Receive Presentation of Rifle Mountain Park and Rose Hill Cemetery Master Plans

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

City Council and Parks and Recreation Advisory Board (PRAB) will receive a joint presentation from Shanen Weber of Design Concepts on the master plan documents for Rose Hill Cemetery and Rifle Mountain Park.

*****PLEASE SEE ATTACHMENTS FROM THE WORKSHOP ITEM FOR MASTER PLANS AND IMAGES*****

Recommended Action:

Informational Only

Fiscal Impact:

Design Concepts has created a phased approach for the build-out of each location.

RMP

Phase 1: \$252,950

Group Area Improvements

Community House Improvements

ADA Parking at Community House

Asphalt parking lot at Community House

Phase 2: \$488,986

Additional tent campsites

Camper Van/Truck campsites

Campsite refurbishment

Vault toilets at the Community House and Rifle Creek Campground.

Phase 3: \$409,670

Parking Areas

Signage Plan (See signage plan maps)

Phase 4: \$367,500

Landscape Improvements

Revegetation, Tree Planting

RHC

Phase 1: \$ 292,750
Scattering Garden
Scattering Garden Directory
Veterans Memorial
Cremation Internment
Memorial Grove
Site Furnishings

Phase 2: \$197,205
60' Pavilion
Shade Trees
Site Furnishings

Phase 3: \$69,525
Concrete Trails
Additional Columbariums
Rose Plantings
Benches

Phase 4: \$67,500
Entry and Exit Features
Ornamental Fencing Along Birch Ave.

Phase 5: \$97,185
Maintenance Yard Screening
Ornamental Fencing at Potter's Fields

Phase 6: \$111,656
Trail re-alignment
In-ground burial plots

Operational Impact:

Staff will look to budget for construction documents to get us "shovel" ready and continue to seek grant funding.

Prior Board Motions:

N/A

Background Information:

Staff engaged Design Concepts at the end of 2022 to complete a master plan for Rose Hill Cemetery and Rifle Mountain Park. During this process, we included Judy Crook, a Rifle resident and cemetery historian, during the RHC process. Jeff Achey and Melissa Kelly, from the Rifle Climbing coalition, participated in the RMP process.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Austin Rickstrew, Parks & Recreation Director

Attachments:

None



Agenda Item #8.a.

Agenda Item Name:

Consider Purchase of a Wide Area Mower

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

Purchase of a Wide Area Mower

Recommended Action:

Move to approve the purchase of a new wide area mower from L.L Johnson Distributing Co. in the amount of \$90,968.00

Fiscal Impact:

\$97,000 was budgeted for this purchase.

Operational Impact:

The new mower will improve efficiency and decrease downtime.

Prior Board Motions:

N/A

Background Information:

The current Jacobsen 311T was purchased in 2016 for \$49,985.00. We have found that it is very hard to get parts to service, and there is no local service center for Jacobsen equipment. The 311T is reaching the end of its useful life. Staff budgeted \$97,000 in the 2023 budget to purchase the new mower.

The Jacobsen 311T is currently functioning with the understanding that large dollar amounts of repairs will not be completed. If the 311T becomes unusable, we do not have a backup. We experienced a major breakdown with our Jacobsen 522-R mower that required us to use the backup unit. L.L Johnson is working to get us a unit to use until we receive the replacement for the 522-R. If we experience a similar breakdown to the 311-T, we will struggle to maintain mowing operations efficiently without another unit.]

Potestio Brothers notified us that they pushed our delivery date until March 2024. This is the second time they adjusted the delivery date of the mower. I contacted L.L Johnson inquiring about possible options for a quicker delivery date. They cannot deliver until 2024, but if a PO is issued for purchasing one of their mowers, they will provide us with a unit to use if we experience another breakdown until the new unit arrives in 2024 at no additional cost to the city.

Potestio Brothers cannot guarantee the original bid price. L.L Johnson has confirmed that the original bid price

quoted will stay the same. The staff is now recommending the purchase of the Wide Area Mower from L.L Johnson.

Executive Summary:

The Parks and Recreation staff solicited an RFP for a new Wide Area Mower, and we had four responses. After the staff reviewed the responses, we rated each piece of equipment based on the specifications listed in the RFP and price. Three of the bids met all specifications (John Deere 1600D and Toro 4000D), and the Toro 7500D did not meet specifications. When reviewing the responses to the RFP, we found two bids for the same piece of equipment; the John Deere 1600D and Potestio Brothers' bid was \$63,975.00, and Taza Supplies' bid was \$118,227.86. L.L Johnsons' bid for a Toro 4000D was \$90,967.97.

Notification Requirements:

N/A

Prepared By:

Austin Rickstrew, Parks & Recreation Director

Attachments:

1. 4000d sale 5-9
2. PO Request - Wide Area Mower - L.L Johnson



4700 Holly Street
Denver, CO 80216
Mobile: 720-908-0944
Office: 303-394-6684



Town of Rifle Parks

ATTN: Mr. Austin Rickstrew

12/16/2022

Qty	Model Number	Description	MSRP	2023 MAPO Price
1	30609	Groundsmaster 4000-D (T4)	\$110,558.00	\$86,235.24
1	30669	Universal Sunshade, White	\$940.00	\$733.20
1	31522	4WD Flow Divider Kit	\$642.00	\$500.76
1	MAPO Service Fee	MAPO Service Fee	\$ 3,498.77	\$ 3,498.77
			TOTAL	\$ 90,967.97

GRAND TOTAL	\$ 90,967.97
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I am sending our current pricing information on the Toro Commercial Turf products that you are interested in. These prices are from our current pricing available to all of our tax supported accounts using the **OMNIA / MAPO Contract # 2017025**. The Service Fee listed above covers freight, set-up and delivery charges.

* All Toro equipment comes with a two year or 1,500 hour warranty

Thank you for the opportunity to quote you on the equipment listed above.

The price includes all set up and delivery.

* Please allow me to requote when you are closer to your purchase date for up to date pricing and availability.

* Please note due to unexpected issues in our supply chain, we are experiencing extreme

delays in all product categories.

*** Estimated availability/lead time on unit and accesories is 2024**

As always feel free to call me to answer any questions.

Sincerely,

Tyrel Muheim

Western Territory Sales Manager

Cell: 720-908-0944

Office: 303-394-6684

TMuheim@lljohnson.com



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	L.L Johnson Distributing Co.	

2.	Vendor Address
	4700 Holly Street, Denver, CO 80216

3.	For the Purchase of (description)
	Purchase of Toro 4000 Wide Area Mower

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$90,967.97	\$97,000.00	

5.	Dept. Name	General Ledger Acct #
	Parks	210-4521-400-741

6.	Type of Purchase
	☐ Capital Construction
	☐ Capital Construction – Change Order
	☒ Capital Equipment
	☐ Plant Equipment
	☐ Materials, supplies, non-profession/technical services (includes computer/software maint.)
	☐ Professional Services
	☐ Utilities (includes equipment installation and ongoing contracts)
	☐ Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☐ Cooperative Purchasing:	Sec 4-3-90	
	☐ Open Market:	Sec. 4-3-40(c)	
	☐ Comparative Pricing:	Sec. 4-3-40(d)	
	☒ Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
	☐ Competitive Sealed Bid:	Sec.4-3-40(f)	(attach bid tab & advertisement)
	☐ Sole Source:	Sec. 4-3-40(a)	(attach memo)

8.	Authorization Required	
	☒	City Manager
	☒	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director	<i>Austin Rickstrew</i>	05/08/2022
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		

TABLE 1 - IS A PURCHASE ORDER NECESSARY

<i>Amount of Purchase</i>	<i>Is Purchase Order Needed</i>	<i>Method of Source Selection</i>
\$0.01 - \$10,000	No – Dept Head Approval	No special sourcing
\$10,000.01 - \$25,000	Yes – City Manager Approval	Yes – see table 2 below
\$25,000.01 or Greater	Yes – Council Approval	Yes – see table 2 below

TABLE 2 - METHODS OF SOURCE SELECTION

<i>Methods of source selection</i>	<i>Contract limits</i>
Competitive sealed bidding	Greater than \$50,000.00
Competitive sealed proposals	Greater than \$10,000.00 and less than \$50,000.00.
**Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal.	
Small purchases	Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION

TABLE 3 - LOCAL VENDOR PREFERENCE

Contract Amount	Primary Preference In City Limits	Secondary Preference In County Out of City
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount



Agenda Item #9.a.

Agenda Item Name:

Report to City Manager

Presenter:

Tommy Klein, City Manager

Item Description:

Staff report on notable tasks completed within the individual departments.

Recommended Action:

No action necessary

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Work Report to City Manager
05/12/2023

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. Report to City Manager 05.12.2023

WORK REPORT TO CITY MANAGER

05.12.2023

PIO

- Continuing updates on website and social media on local issues and citizen concerns.
- Attended Garfield PIO Meeting covering the 2023 Fire Season Outlook. Garfield is at 300% average precipitation. This is the second wettest in the past 40 years and our soil moisture is out of a deficit. The seasonal temperature and precipitation outlook for the next 90 days shows equal chances of above or below normal. The wildfire outlook is green (normal) for May, June and July. May is Wildfire Preparedness Month so we will be pushing out resources to help our citizens prepare. A great informational website is <https://csfs.colostate.edu/live-wildfire-ready/> .
- The communications committee is working on messaging and strategies for the proposed tax increase measure.

COURT

- Handled 53 adult cases and 18 juvenile cases on May 3 court day.
- The court heard a couple of motions challenging the constitutionality of our theft statutes. The issue is that our penalties for theft are tougher than state law. The judge read the motions and listened to oral arguments and will issue an opinion on May 17th.
- Held 07 telephone hearings with inmates in custody.

PARKS AND RECREATION

- Staff is preparing to start training for new pool staff.
- We experienced a failure with one of the VFDs that controls the leisure pool filtration pump. Without this operational, we cannot filter/circulate, heat, or chlorinate the pool. We currently have parts on order and are waiting for an ETA.
- The two windows in the admissions office were replaced, and the building is currently being repainted.
- Swimming Lessons registration is open, and we have processed 993 registrations.
- We are gearing up for summer operations and still hiring for positions at the pool.
- The 2nd Annual Parks and Recreation Invitational golf tournament will be held on May 20 at Rifle Creek Golf Course. This tournament is a four-person scramble format.
- Each month, we produce a newsletter. The may newsletter can be found at https://www.rifleco.org/DocumentCenter/View/14161/Rifle-Parks-and-Recreation-Newsletter-May?fbclid=IwAR3EW8jNac55M9uaBu6_jO-tloL2wiZWrabCRaZYIBD44XDCFGRRPV1DmJE or in the recreation office.
- The pool schedule is set and can be found on our website.

- Staff is still working to implement a new maintenance management system to help with efficiency and tracking. The new system will allow us to track asset management, work orders, preventive maintenance, stock management, and audits.
- We were unsuccessful in soliciting a part-time (32-35 hours per week) benefited parks maintenance worker. We will repost that job in July.
- Staff is working on collecting bids for the dog park build-out.
- PRAB will interview a candidate for the current vacant alternate seat at their next meeting.

ENGINEERING

Project Status Summary

Project	Status Update	Scope	Bid	Construction Time	Cost Estimate
River bridge Overlay	CDOT Meeting took place 5/9/23, It looks like the project will be highly impactful and timing will be dependent on the upcoming Railroad Ave Project	Bridge Joints and Overlay	TBD	TBD	TBD
Airport Water Tank	Work has resumed after winter and is expected to be done by August	New .5MG Water Tank and Rehabilitation of Existing Water Tank	Closed	2023	\$3.8M
Gateway Intersection	90% review has been received and will be incorporated in a final set by May 18 th allowing for a June bid and Construction no later than the end of July	Improve Traffic and Pedestrian Safety at the Intersection of Centennial and Whiteriver	May '23	Summer and Fall '23	\$3.5M
Park and Ride	CDOT is working on Grant IGA, the developer and City are working on plan review and subdivision, design is at 60%, Union Pacific Permitting is beginning	New Park and Ride with extension of streets and utilities	Late Summer '23	Fall '23 to Spring '24	\$3.5M
Tripp Drive	Survey and Geotechnical Complete	Rebuild Road and Stabilize Bank	Spring '26	2026	\$350k
Morrow Drive	Survey and Geotechnical Complete	Rebuild Road and Stabilize Bank	Spring '25	2025	\$1M
Whiteriver Ave from 9th Street to 16th Street	Survey and Geotechnical Complete	Rebuild Road, Stabilize Bank, Replace Waterline	Spring '25	2025	\$1.1M
Ute Avenue and 5th Street	Survey and Geotechnical Complete, sewer inspection is complete	Replace and Rehabilitate Sewer line, New Waterline, Rebuild Streets and add Sidewalk	Spring '24	2024	\$1.2M
Paradise Island	City has met with landowners and has a plan for easements	TBD	TBD	TBD	TBD
Penwell Transmission Line	Utilities are X-raying existing line	Water Transmission Line from plants to tanks	TBD	TBD	\$8M
River bridge Waterline	Bids will be received 5/12/23	Repair Waterline and add Restraints	Posted	Spring '23	\$65k

Railroad Avenue 5th Street to 9th Street	Utility layout, survey, and geotechnical complete, currently working on final grading and road section	Rehab Sewer line, Replace Waterline, Rebuild Street and Sidewalk	Spring '24	Summer '24	\$2.5M
Railroad Avenue and 5th Street Intersection	Grant Received and bid posted bids will be received 5/19/23	New Signal, Sidewalks and Landscaping	Posted	Aug-October	\$600k
2023 Street Improvements	Bid Posting 5/3/23	Prefontaine, 16th St, 7th St, Wapiti and Airport Road	May -23	Summer '23	
2023 Crack Sealing	Award April 19, 2023	16th St, 7th St, Airport Road, and Parks Parking Lots	Awarded	June	\$75k
2023 HA5	Expected to begin in July	Deerfield Subdivision and Highlands East	Closed	July	\$200k
Park Avenue Extension	No further progress, land purchase will become a discussion for 2024 budget	Bridge and Connection to Centennial Parkways	TBD	TBD	\$2M
Intersection of Park Avenue and Third Street	Plans at 60% completed in house, need to have them reviewed and add utilities	Sidewalk, Waterline, Street Rebuild	TBD	TBD	\$750k
Stormwater SEP	COC executed, awaiting public notice	Study and Improvements of Stormwater	TBD	TBD	TBD
Alley Maintenance	Will put together a bid in Spring	Grading and Mag Chloride	Spring '23	Summer '23	\$50k
Park Hill Retaining Wall	Meeting with land owner took place, no cost sharing is expected	Retaining wall fixing ROW and private issue	May '23	Summer '23	\$250k

Financials

For the Street Improvement Fund:

- Professional Services for storm water compliance currently includes mapping software and consultation, inspection software and Public Works Manual Updates
 - This consists of an estimated \$36,650.00 which is \$33,350.00 under budget
- Minor Projects includes Crack Seal, HA5, Chip Seal, Alley Maintenance, and Street Repairs
 - With additional streets added this is estimated to be \$1,755,528.08 over budget which is intended to be supplemented with general funds
- Traffic Signals includes replacement of the 5th Street Signal and is on budget
- Major Projects Include Designs of Streets
 - All of this work was awarded in 2022, contracts include construction management which will take place in later years so Major Projects are projected to be \$280,000 below budget
- Capital Projects are the Whiteriver and Centennial intersection and Park and Ride.
 - The Intersection is anticipated to be below the budgeted amount
 - The Park and Ride is likely not going to have an executed IGA between CDOT and the City soon enough to begin in 2023 meaning its costs will be incurred in 2024

Only because of projects rolling over into 2024 and later years, the Street Fund is anticipated to be \$2,936,294.40 under the budgeted amount.

Administration

- **Website**-If supportable by a new fee structure, ROW permits will be online done on the website Users will be able to apply, pay and request inspections.
- **ROW permits and process**-ROW updates have been made, a quote was received for the new permitting software that will be implemented soon, due to multiple location left as potential nuisances and the need to implement storm water management a grading permit is being drafted and is expected to go to council in May
- **GIS** -Engineering and GIS have begun working with Ecopoint to implement a field collection software that is already available with the current City ESRI GIS license. This will allow the City to map storm water and utilities in house
- **Stormwater**-The City of Rifle has reached the population of 10,000 which is a trigger to be regulated as a Municipal Separate Storm System (MS4) by the EPA. There is money in the 2023 budget for professional services in regards to compliance. It is not expected that the regulation will go into effect in 2023 but Engineering would like to update the water quality portions of the Public Works Manual ahead of the mandates
- **PWM and Eng. Standards**-Changes to the Public Works Manual have begun as Supplemental Conditions. This will continue until the Manual is fully updated which is expected in 2024
- **2024 budget**-as street projects don't fit within the 2023 budget the 2024 budget begins to develop. Other inclusions are being noted such as a potential Transportation Master Plan which currently is ran to 2025 and would be updated with participation from Planning
- **Street Survey** Engineering has completed a survey of all street conditions. With additional projects added to 2023 the report for streets will target June/July to be incorporated in the 2024 budget discussion.
- **Utility Coordination**-Coordination meeting to take place May 24, 2023.

PUBLIC WORKS

Projects

- Developing Phased plan for Veteran's Memorial
- CAD rendering of City of Rifle Specifications Manual drawings
- Collection of GPS data for GIS mapping

Fleet

- Normal fleet maintenance operations.
- Continued support and maintenance of vehicles for May 17th auction.
- Secured two vehicles: one Explorer for Parks and one Explorer for PD.
- Extensive equipment maintenance: Sweeper, Auction vehicles

Operations & Maintenance

- Pothole repair and street maintenance
- Successful completion of Spring Cleanup

Two weeks Look-ahead

- 2023 Spring Auction of Surplus Vehicles Open House - today
- Completion of Spring vehicle auction
- Drainage maintenance from beaver issues

POLICE

- RPD issued a total of 184 citations in April (Patrol 139/CSO 35). Of those citations, 83 were traffic citations.
- RPD responded to 1115 calls for service in April, yielding 63 cases requiring follow-up and additional investigation.
- RPD made 45 arrests in April.

Noteworthy events in April for the Rifle Police Department.

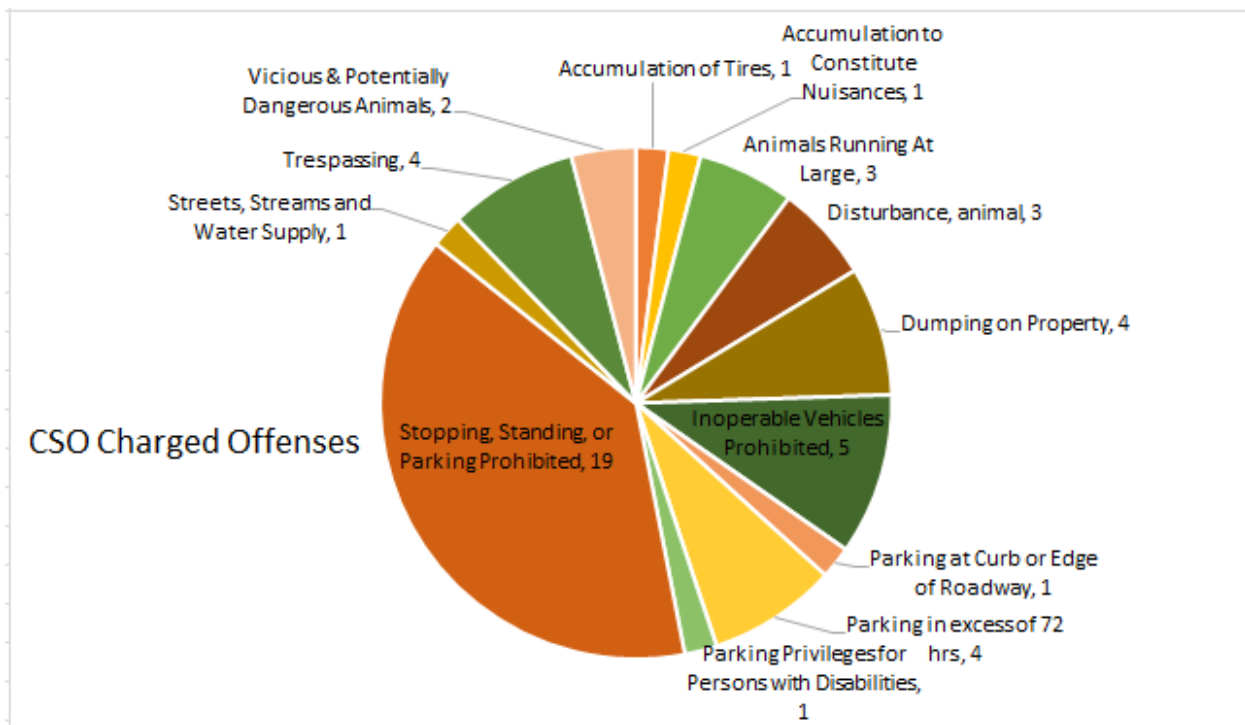
- RPD hosted a FBI Law Enforcement Executive Development Course April 3-7
- RPD visited two academies to recruit new cadets in April
- Members of RPD completed First Aid and CPR training on April 28th.

Code Compliance

Code Compliance continues to work hard to provide great services to the City of Rifle. These are code compliance statistics for April.

CSO Charged Offenses

Offense Description	Count
Accumulation of Tires	1
Accumulation to Constitute Nuisances	1
Animals Running At Large (failed to physically restrain)	3
Disturbance (allow animal to disturb)	3
Dumping on Property	4
Inoperable Vehicles Prohibited (leave on any public property...1st violation w/in 12 months)	4
Inoperable Vehicles Prohibited (permit to remain on property over 30 days...1st violation w/in 12 months)	1
Parking at Curb or Edge of Roadway (2-way road - wrong side or within 12 inches)	1
Parking in excess of 72 hrs (vehicle, unattached trailer, recreational vehicle)	4
Parking Privileges for Persons with Disabilities (blocking access to handicap area)	1
Parking Prohibited: Repairing Vehicle	1
Prohibited by Sign	1
Stopping, Standing, or Parking Prohibited - On Sidewalk	1
Stopping, Standing, or Parking Prohibited (Prohibited by sign any street, alley, parking lot, any place in city)	15
Stopping, Standing, or Parking Prohibited (unlawful moving parked vehicle)	1
Streets, Streams and Water Supply	1
Trespassing (premises designed to exclude or fenced)	4
Vicious Animals & Potentially Dangerous Animals Prohibited (unlawful possession - potentially dangerous)	2
Grand Total	49



SPEAR (Special Problem Enforcement And Response) Update for April

SPEAR continues to respond and support patrol and investigations on a regular basis throughout the county. SPEAR continues to respond and support Patrol and Investigations on a regular basis throughout the county.

53 Incidents

16 New Cases

7 Arrests

9 Seized/Stolen Firearms

1 Stolen Vehicle Recovery

Seized Drugs off our streets

565 Fentanyl Pills

44.4 grams TGW of Meth

8 grams of Cocaine