



RIFLE CITY COUNCIL

REGULAR MEETING

June 7, 2023
7:00 p.m.
202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Ed Green.

Present at Roll Call:

Councilor Joe Carpenter, Councilor Alicia Gresley, Mayor Ed Green, Councilor Brian Condie, Councilor Chris Bornholdt, Councilor Clint Hostettler, and Councilor Sean Strode.

Others Present:

City Manager Tommy Klein, Deputy City Clerk Alexis Ramirez, City Attorney Jim Neu, Rifle Community Television (RCTV) Salvador Tovar-Guzman, Lieutenant Mike Kuper, Network and Systems Administrator Jake Statler, Recreation Program Manager Kendrick Robinson and Civil Engineer Craig Spaulding.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

- A. Consider Minutes of the May 17, 2023, Regular Meeting
- B. Consider Approval of the 2023-2025 City Strategic Plan
- C. Consider Liquor License Renewal for Rifle Tequila's dba Tequila's.
- D. Consider Modification of Premises for Capitol Deli, Inc. dba Capitol Deli
- E. Consider Liquor License Renewal for Western Slope Chicken, LLC dba Wingchesters
- F. Consider Resolution No. 14, Series of 2023 - Terminating the Declaration of Emergency for COVID
- G. Consider Resolution No. 16 Series of 2023 - Resolution of Substantial Compliance for Ecodwellings Fritzlan Annexation

Councilor Sean Strode moved to approve Consent Agenda Item A, B, C, D, E, F, and G; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Sean Strode, Joe Carpenter, Chris Bornholdt, Brian Condie, Clint Hostettler, Alicia Gresley and Ed Green.

No – None.

REGULAR AGENDA

Consider Declaring IT Equipment Surplus

City Manager Tommy Klein presented a request to consider declaring IT Equipment Surplus. The IT department has accumulated obsolete and damaged computer equipment over the years that needs to be sold or disposed of. IT would like to use the services of Lifespan, a company that is currently used by Grand River Hospital. They are confident that Lifespan will ensure that any confidential information stored on servers or hard drives will remain secure until destroyed. Lifespan is a certified company that will provide a report on all equipment based on Model, Serial No. and Information on data destroyed (if any). The cost of disposal of equipment by Lifespan is typically \$9.00 per item if data needs to be removed from the device. For other electronic equipment that has no value, the company charges \$0.30 per pound. Proceeds from items that are sold by Lifespan will be applied towards our cost of disposal and if proceeds exceed costs, the City will be compensated for the difference. (The City would receive 70% of the value of any items sold.) It is our hope to break even in the transaction. (Costs of disposing properly + erasing data + shipping = recycling + used retail value.) Staff requested approval to declare the items listed as surplus equipment and to work with Lifespan to sell, destroy, refurbish for sale or recycle materials.

Councilor Clint Hostettler moved to approve the declaration of IT equipment as surplus and approve disposal using Lifespan; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Brian Condie, Joe Carpenter, Alicia Gresley, Ed Green, Chris Bornholdt, Clint Hostettler, and Sean Strode.

No – None.

Consider Appointment to the Parks and Recreation Advisory Board

Recreation Program Manager Kendrick Robinson presented a request to consider the appointment of Josi Proulx to the Parks and Recreation Advisory Board. The Parks and Recreation Advisory Board (PRAB) consists of 8 Board members, seven regular members, and one alternate member. Staff solicited and received an application for the vacant seat. Staff completed the interview process and recommends Josi Proulx for the alternate board seat.

Recreation Program Manager Kendrick Robinson answered questions for Council.

Councilor Clint Hostettler moved to approve the appointment of Josi Proulx to fill the vacant alternate position on the Parks & Recreation Advisory Board; seconded by Councilor Sean Strode.

Roll Call: Yes - Alicia Gresley, Brian Condie, Sean Strode, Chris Bornholdt, Clint Hostettler, Ed Green and Joe Carpenter.

No – None.

Consider Resolution No. 15, Series of 2023 – Adopting an Electronic Participation Policy

City Attorney Jim Neu presented a request to consider Resolution No. 15, Series of 2023 – Adopting an Electronic Participation Policy. This Electronic Participation Policy would allow Council members that may not be able to attend a scheduled meeting in person to participate via telephone, electronically, or other means of communication. Council members shall advise the City of their intent to participate via Electronic Participation at the earliest possible time and not less than twenty-four (24) hours prior to the requested participation. The City shall provide all members of the City Council full and equal access to City Council meetings pursuant to this policy.

Councilor Brian Condie moved to approve Resolution No. 15, Series of 2023 – Adopting an Electronic Participation Policy; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Ed Green, Sean Strode, Alicia Gresley, Clint Hostettler, Brian Condie and Joe Carpenter.

No – Chris Bornholdt.

Consider Approval of Annual cost for Garfield County Emergency Communications Authority Invoice

Lieutenant Mike Kuper presented a request to consider approval of annual cost for Garfield County Emergency Communications Authority Invoice. This annual expense covers expenses for our communications, dispatch and mobile units for police officers. This expense is based on \$1,2054 per incident for a total of 14,761 incidents for Rifle Police Department totaling \$17,792.91 and 20 Rifle PD mobile units at \$473.308 per year totaling \$9,466.16. The invoice is for the Rifle Police Department's share of New World/Tyler User Annual Law Records and Law Mobile. Staff recommends approval of the GARCO 2023 invoice for the total amount of \$27,259.07.

Councilor Clint Hostettler moved to approve the annual Garfield County Emergency Communications Authority Invoice in the amount of \$27,259.07; seconded by Councilor Sean Strode.

Roll Call: Yes - Alicia Gresley, Sean Strode, Chris Bornholdt, Clint Hostettler, Ed Green, Joe Carpenter and Brian Condie.

Consider Approval of Contract with Martinez Western Constructors for Construction Services on the 2023 Waterline Restraint Rehabilitation

Civil Engineer Craig Spaulding presented a request for approval of Contract with Martinez Western Constructors for Construction Services on the 2023 Waterline Restraint Rehabilitation. The waterline that runs beneath the bridge that runs across the river bridge needs rehabilitation before the line can be turned back on. At the beginning of the year, a leak was discovered in the waterline. Once this was discovered, the waterline was shut down and switched over to the old waterline. The waterline project includes concrete restraints to hold the water line back into place and have them anchored to the restraints to avoid future leaks. Bids were requested and no bids were received at the mandatory pre-bid meeting. One bid was received from Martinez Western Constructors in the amount of \$147,807.20. Staff recommends approval of contract as this project is critical to the City of Rifle's infrastructure.

Civil Engineer Craig Spaulding answered questions for Council.

Councilor Sean Strode moved to approve the contract with Martinez Western Constructors for Construction Services on the 2023 Waterline Restraint Rehabilitation in the amount of \$147,807.20; seconded by Councilor Clint Hostettler.
Roll Call: Yes - Joe Carpenter, Alicia Gresley, Ed Green, Brian Condie, Chris Bornholdt, Clint Hostettler, and Sean Strode.
No – None.

Consider Approval of Contract with Martinez Western Constructors for Construction Services on the Railroad and 5th Street Intersection Improvements

Civil Engineer Craig Spaulding presented a request to consider approval of Contract with Martinez Western Constructors for Construction Services on the Railroad and 5th Street Intersection Improvements. This work was planned to be part of the downtown project in 2019 but was removed to reduce the overall cost. The work was then anticipated to be part of the 2024 Railroad Avenue project but with the reception of the Colorado Department of Transportation Main Street Grant of \$250,000.00, the work is now scheduled for 2023. This project includes sidewalks, curb ramps and traffic signals. This vital work will ensure ADA compliance to Rifle's downtown and reliable traffic signals. Public bids were requested for the project, two contractors expressed interest and attended the mandatory pre-bid meeting but only one bid was received. The bid received was 89% higher than the engineer's estimate but after extensive meetings with the contractor to reduce costs on certain areas, the bid was reduced by (13%) \$132,549.50. After the negotiation process, the final bid amount came to \$891,608.01. Staff stated there is \$500,000.00 available through the CDOT Mainstreet Grant and Street Improvement Fund, \$200,000.00 from the Urban Renewable Area Fund is proposed to supplement the deficit as well as an additional \$191,608.01 from the Street Improvement Fund to fund this project. Staff recommends approval of contract with Martinez Western Constructors for Construction services on the Railroad and 5th Street Intersection Improvements due to the necessity of the project, transparency of the contractor and reception of grant.

Civil Engineer Craig Spaulding answered questions for Council.

Councilor Alicia Gresley moved to approve the contract with Martinez Western Constructors for Construction Services on the Railroad and 5th Street Intersection Improvements for \$891,608.01; seconded by Councilor Brian Condie.

Roll Call: Yes - Sean Strode, Brian Condie, Joe Carpenter, Chris Bornholdt, Alicia Gresley and Ed Green.
No – Clint Hostettler.

Consider Resolution No. 17, Series of 2023 – Resolution to allow the manager to sign and approve expenditures required for the CDOT Grant for the Gateway Improvement Project

City Manager Tommy Klein presented a request to consider Resolution No. 17, Series of 2023 – Resolution to allow the manager to sign and approve expenditures required for the Colorado Department of Transportation Grant for the Gateway Improvement Project. City of Rifle received a \$1.8 million CDOT grant for the intersection improvements at Highway 6 and Whiteriver. This project is still in the preliminary stages of funding and planning. This resolution will allow for the City Manager to sign and approve expenditures required for the Gateway Improvement project.

City Manager Tommy Klein and Civil Engineer Craig Spaulding answered questions for Council.

Councilor Clint Hostettler moved to approve Resolution No. 17, Series of 2023 to permit the city manager to sign grant documents and allocate funds for the Highway 6 and Whiteriver Intersection Improvement Project; seconded by Councilor Sean Strode.

Roll Call: Yes - Ed Green, Sean Strode, Alicia Gresley, Brian Condie, Clint Hostettler, Chris Bornholdt, and Joe Carpenter.
No – None.

Report to City Manager

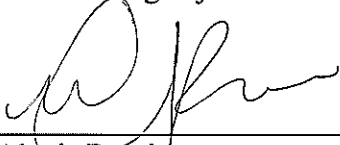
Reports were heard from City Manager Tommy Klein.

Comments from Mayor and Council

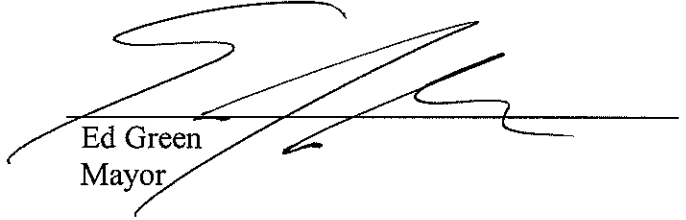
Comments were heard from Councilor Alicia Gresley, Councilor Sean Strode and Councilor Chris Bornholdt.

Adjournment

Meeting adjourned at 8:11 p.m.



Alexis Ramirez
Deputy City Clerk



Ed Green
Mayor