



CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

January 17, 2024
7:00 PM
202 Railroad Avenue, Rifle, CO

5:00 PM - Workshop Meeting

Discussion and Review

- a. Discuss Strong Communities Grant Application
- b. Discuss Rifle Mountain Park Economic Impact Study
- c. Discuss 2024 Premiums for City of Rifle Worker's Compensation and Employee Health Insurance
- d. Discuss Agenda Item Action Form Format

7:00 PM - Regular Meeting

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comment** *(maximum time permitted for Public Comment is 3 minutes per person)
5. **Consent Agenda**
 - 5.a. Consider Designating a Public Posting Place - Resolution No. 1, Series of 2024
 - 5.b. Consider Minutes of the December 20, 2023 Regular Meeting
 - 5.c. Consider Liquor License Renewal for Capitol Deli, LLC dba Capitol Deli
 - 5.d. Consider Liquor License Renewal for Super Kidz, LLC dba Super Kidz LLC
 - 5.e. Consider Liquor License Renewal for El Rincon Centroamericano dba El Rincon Centroamericano
 - 5.f. Consider Approval of 2024 Premiums for City of Rifle Worker's Compensation Plan
 - 5.g. Consider Approval of 2024 Premiums for City of Rifle Employee Health Insurance

- 5.h. Consider Approval of the Yearly Wastewater Polymer Purchase
- 5.i. Consider Approval of Purchase Order for Sustainable Strategies
- 5.j. Consider Approval of Purchase Order for Journey Home Animal Shelter
- 5.k. Consider Approving Annual Dues for Rifle Regional Economic Development Corporation (RREDC)
- 5.l. Consider Approving Support of the Colorado River Valley Economic Development Partnership (CRVEDP)
- 5.m. Consider Allowing the City Manager to Sign and Approve Intergovernmental Agreement with Colorado Department of Transportation (CDOT) for Completion of the Park and Ride - Resolution No. 3, Series 2024

6. Action, if any, on Workshop Items

7. Presentation

- 7.a. Pinning of Rifle Police Officer Leland Loux
- 7.b. Receive Presentation from Phil Vaughan on Phase Three of the City Hall Project

8. Public Hearing

- 8.a. Consider Temporary Sign Code Text Amendments - Ordinance No. 1, Series of 2024
- 8.b. Consider Sketch Plan, Preliminary Plan, and Preliminary PUD Development Plan for Ecodwellings - 14th Street Marketplace

9. Regular Agenda

- 9.a. Consider Approving an Application for the DOLA Peace Officer Behavioral Health Support and Community Partnership Grant Program
- 9.b. Consider Purchase of a Projector for The Ute Theater
- 9.c. Consider VMware Licensing and Maintenance Renewal for 2024
- 9.d. Consider Microsoft Licensing and Maintenance Renewal for 2024 (Ratification)
- 9.e. Consider Declaring the 2011 Toyota Prius as a Surplus
- 9.f. Consider Purchasing Two Ford F150s for the Parks and Recreation Department

- 9.g. Consider Support of DOLA Strong Communities Grant for Rifle Apartments Project - Resolution No. 2, Series of 2024

10. Administrative Reports

- 10.a. November 2023 Traveler Report

- 10.b. Report to City Manager

11. Comments from Mayor and Council

12. Adjournment



Agenda Item #a.

Agenda Item Name:

Discuss Strong Communities Grant Application

Presenter:

Patrick Waller, Planning Director

Item Description:

Discuss Strong Communities Grant Application

Recommended Action:

No action in workshop.

Fiscal Impact:

The match for the grant is approximately \$950,000. Total grant funds requested are approximately \$4.5 million.

Operational Impact:

If approved, City Staff will continue to work on the grant application.

Prior Board Motions:

City Council provided a letter of support for the project in January 2023.

Background Information:

Evergreen Real Estate Group has been working to bring an affordable 60-unit development to the site west of the Brenden Theater property and north of Highway 6. In 2023, Evergreen was awarded the extremely competitive nine-percent tax credit from the Colorado Housing and Finance Authority.

Executive Summary:

The City of Rifle has applied for a grant to construct the public infrastructure associated with the project as well as the waiver of impact fees. The total grant budget is \$4,520,572 (with a required 20% match – approximately \$950,000) and includes the following items:

Extension of Rifle Creek trail that runs behind the Brendan Theater through the site

Extension of Park Avenue from Centennial Parkway to the north with a connection to the existing Park Avenue. This includes a bridge that crosses Rifle Creek and is included in both the City of Rifle's Transportation Master Plan as well as the Comprehensive Plan.

Replacement of a water line in Centennial Parkway

Waiver of \$775,000 in City impact fees that will be reimbursed by the State

Notification Requirements:

No additional notice required.

Prepared By:

Tommy Klein, City Manager

Attachments:

1. Staff Memo - Strong Communities Grant
2. Rifle Apartments Project Overview-1-10-24



MEMORANDUM

To: Honorable Mayor and City Council
From: Patrick Waller, AICP, Planning Director
Date: January 17, 2024
Subject: Strong Communities Grant in Support of Rifle Apartments Project

BACKGROUND

Evergreen Real Estate Group has been working to bring an affordable 60-unit development to the site west of the Brendan Theater property and north of Highway 6. In 2023, Evergreen was awarded the extremely competitive nine-percent tax credit from Colorado Housing and Finance Authority. The group is still working on obtaining the final funding necessary to initiate the project. The proposed development includes the following:

- 60 units of affordable for rent housing in three separate building
- 30 one-bedroom units, 20 two-bedroom units, and 10 three bedroom units
- The units will range in affordability for residents whose income is between 30% and 80% of the Area Median Income
- The developer is proposing three separate buildings and has been working with Staff on the submittal of a Site Plan for Planning Commission review

Type	1 Bedroom	2 Bedroom	3 Bedroom	
30% AMI - PBV	2 Units	6 Units	6 Units	14 Units
50% AMI	16 Units	2 Units		18 Units
60% AMI	6 Units	2 Units		8 Units
70% AMI	3 Units	5 Units	2 Units	10 Units
80% AMI	3 Units	5 Units	2 Units	10 Units
Total	30 Units	20 Units	10 Units	60 Units

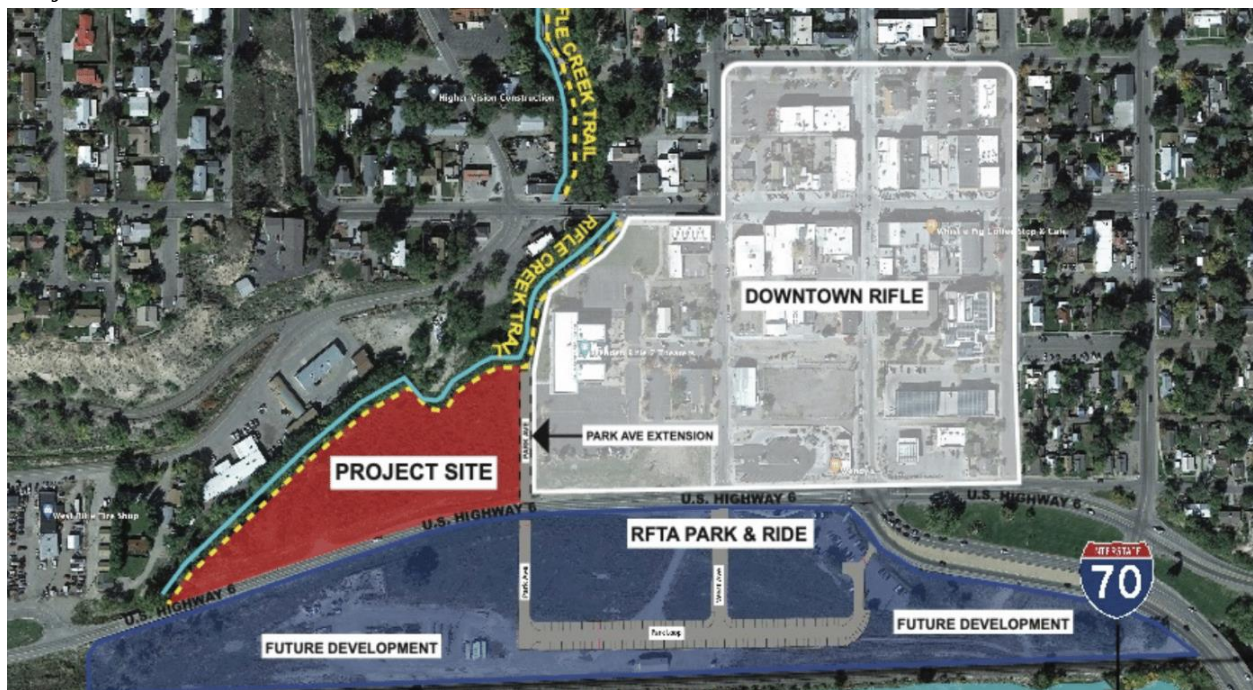
STRONG COMMUNITIES GRANT & SITE CONTEXT

The City of Rifle has applied for a grant to construct the public infrastructure associated with the project as well as the waiver of impact fees. The total grant budget is \$4,520,572 (with a required 20% match – approximately \$950,000) and includes the following items:

- Extension of Rifle Creek trail that runs behind the Brendan Theater through the site

- Extension of Park Avenue from Centennial Parkway to the north with a connection to the existing Park Avenue. This includes a bridge that crosses Rifle Creek and is included in both the City of Rifle's Transportation Master Plan as well as the Comprehensive Plan.
- Replacement of a water line in Centennial Parkway
- Waiver of \$775,000 in City impact fees that will be reimbursed by the State

Project Location



STAFF RECOMMENDATION

The City of Rifle application to Strong Communities has been moved to the next step in the Department of Local Affairs (DOLA) application process. As part of this process DOLA requires a Resolution of support from City Council. Staff recommends that City Council approve the Resolution of support for the project.



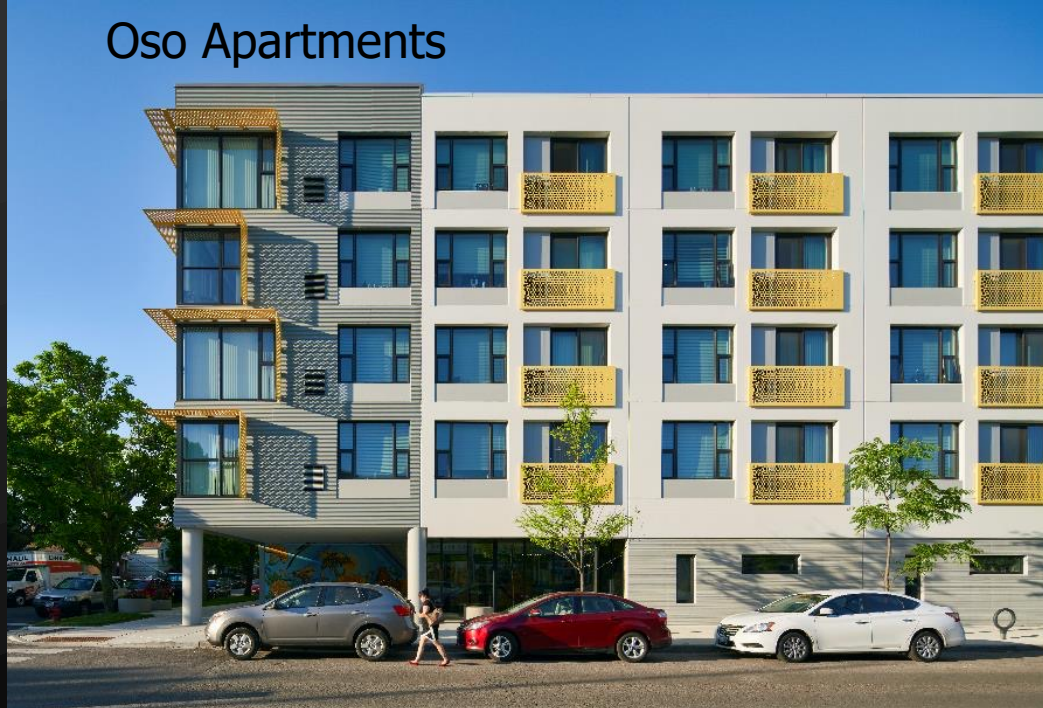
Independence Library and Apartments



Northtown Library and Apartments



Oso Apartments



Ann Rainey Apartments





ej architecture, pllc.



Golden Gateway Apartments
Golden, Colorado



2814 Patterson – Grand Junction



SHAW

CONSTRUCTION

Since 1962

Castle Creek Affordable Housing - Aspen



Glenwood Greens – Glenwood Springs



The Hub at Willits - Basalt



Rifle Apartments – Rifle, Colorado

- First family LIHTC project in Rifle in 20 years
- 60 Units – Serving individuals and families
- On Rifle Creek and adjacent to Downtown Rifle
- All-Electric development – NGBS Bronze
- Taking advantage of infrastructure improvements
 - Park Avenue Extension
 - Major CDOT park-n-ride improvements
 - Rifle Creek Trail connection
- Multiple advantages to this site
 - Sufficient parking
 - Multiple, low-rise buildings
 - Abundant Green Space
 - Development of a major vacant parcel Rifle CBD
 - As-of-Right Zoning – Multifamily allowed



Type	1 Bedroom	2 Bedroom	3 Bedroom	
30% AMI - PBV	2 Units	6 Units	6 Units	14 Units
50% AMI	16 Units	2 Units		18 Units
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Total	30 Units	20 Units	10 Units	60 Units



PROJECT SITE

DOWNTOWN RIFLE

PARK AVE EXTENSION

RFTA PARK & RIDE

FUTURE DEVELOPMENT

FUTURE DEVELOPMENT

RIFLE CREEK TRAIL

RIFLE CREEK TRAIL

U.S. HIGHWAY 6

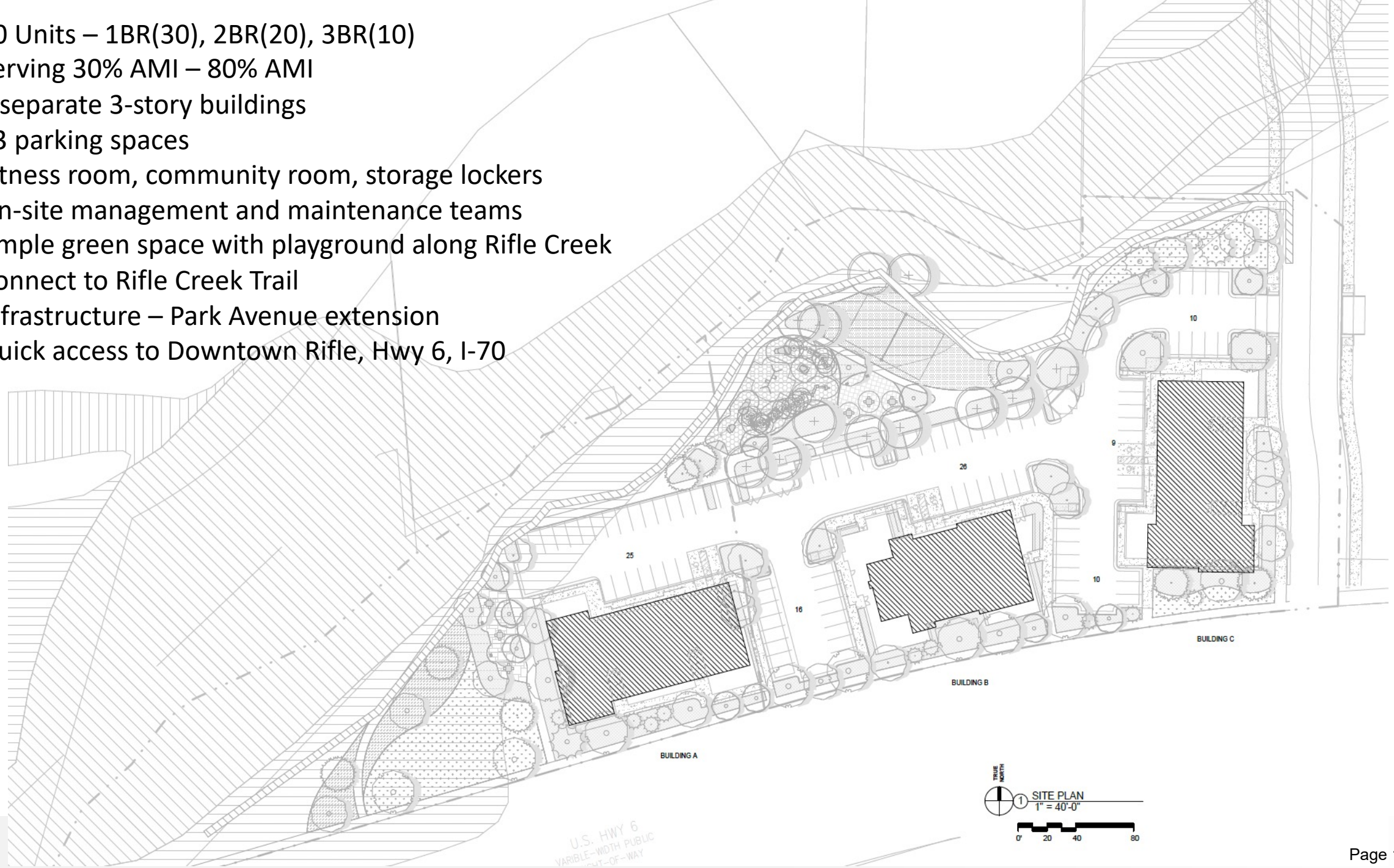
U.S. HIGHWAY 6

U.S. HIGHWAY 6

COLORADO RIVER



- 60 Units – 1BR(30), 2BR(20), 3BR(10)
- Serving 30% AMI – 80% AMI
- 3 separate 3-story buildings
- 93 parking spaces
- Fitness room, community room, storage lockers
- On-site management and maintenance teams
- Ample green space with playground along Rifle Creek
- Connect to Rifle Creek Trail
- Infrastructure – Park Avenue extension
- Quick access to Downtown Rifle, Hwy 6, I-70



Rifle Apartments – Rifle, Colorado

- Won 9% Low Income Housing Tax Credits in June 2023
- Received award for project-based vouchers from Garfield County Housing Authority in December 2023
- Currently working through Design Development
- Will submit to City of Rifle for Building Permit Review April 2024
- Financing Sources – Division of Housing, Colorado Housing and Finance Authority, Colorado Clean Energy Fund, Impact Development Fund



Rifle Apartments – Project Schedule

Action Item	Date
Groundbreaking and Construction Start	May 2024
Construction	May 2024 – September 2025
Construction Completion and Ribbon Cutting	September 2025
Leasing	September 2025 – December 2025
Project Stabilization and Completion	January 2026

Rifle Apartments – Rifle, Colorado

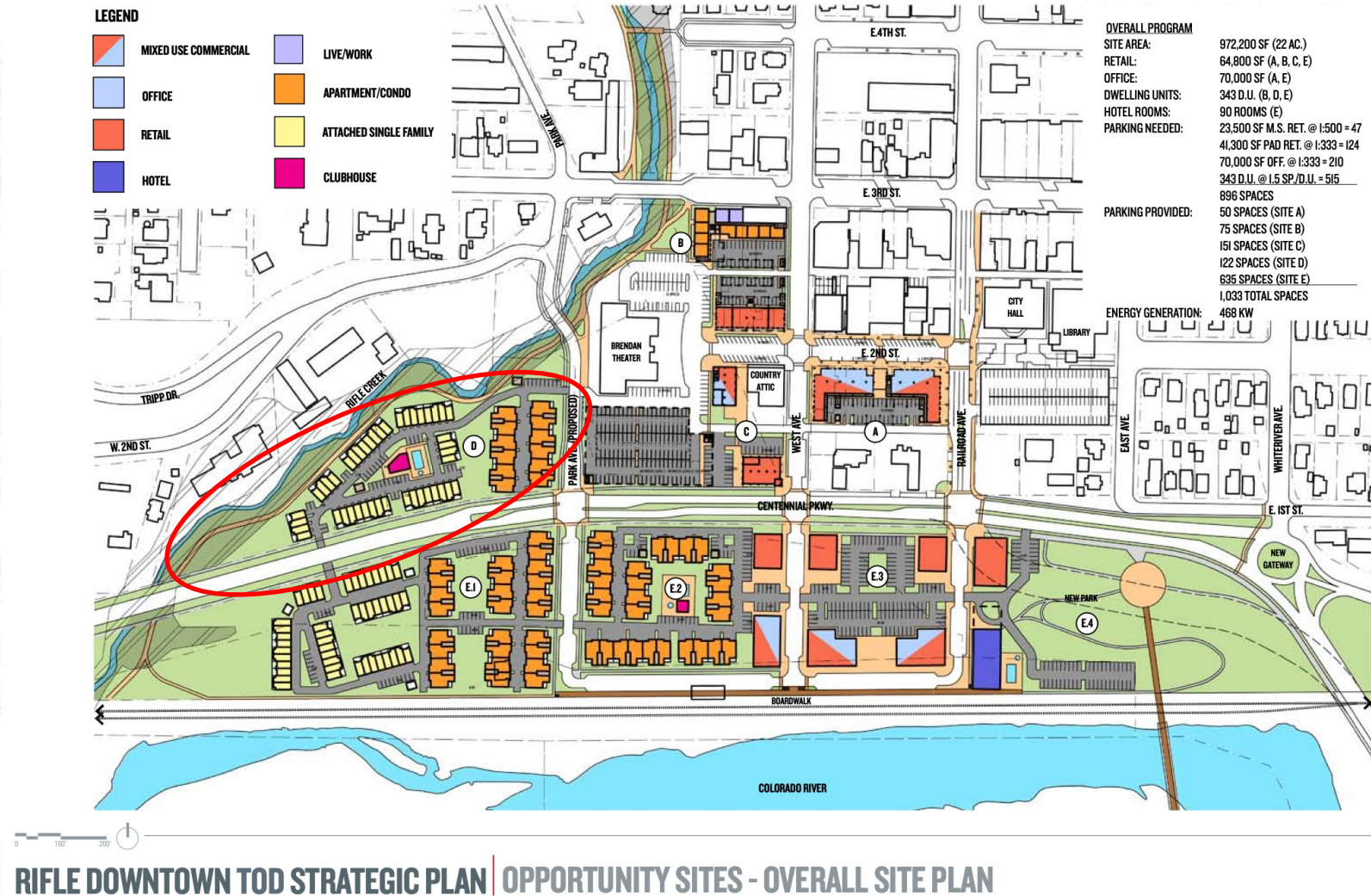
- **Rifle Apartments preliminary awarded 14 Project-Based Vouchers by Garfield County Housing Authority – December 2023**
- 631 names on the GCHA waiting list
- There are currently 44 unfilled vouchers
- 41 of 112 vouchers issued in 2022 (69%) expired due to inability to find rental unit
- GCHA is offering 30 days to 90 days over Administrative Plan requirements for families to find housing, as there is no rental stock
- Offering 120% of HUD approved 100% payment standards in effort to take advantage of limited rental units in marketplace
- HUD score dropped to “Standard Performer” from “High Performer” for 2022 due to inability to house voucher holders



LIHTC Projects in Garfield County since 1986				
Project	Type	Location	Units	Year
Machebeuf Apartments	Family	Glenwood Springs	55	1991
Glenwood Green Apartments	Family	Glenwood Springs	60	2011
The Manors I & II	Senior	Glenwood Springs	76	2016
Lakota Ridge Senior Housing	Senior	New Castle	50	2016
Eagles Nest Apartments*	Family	Rifle	30	1998
White River Village**	Family	Rifle	29	2002
Maxfield Heights	Senior	Rifle	50	2019
*Waiting list - 43 individuals and families				
**Waiting list - 100 individuals and families				

Rifle Apartments – Rifle, Colorado

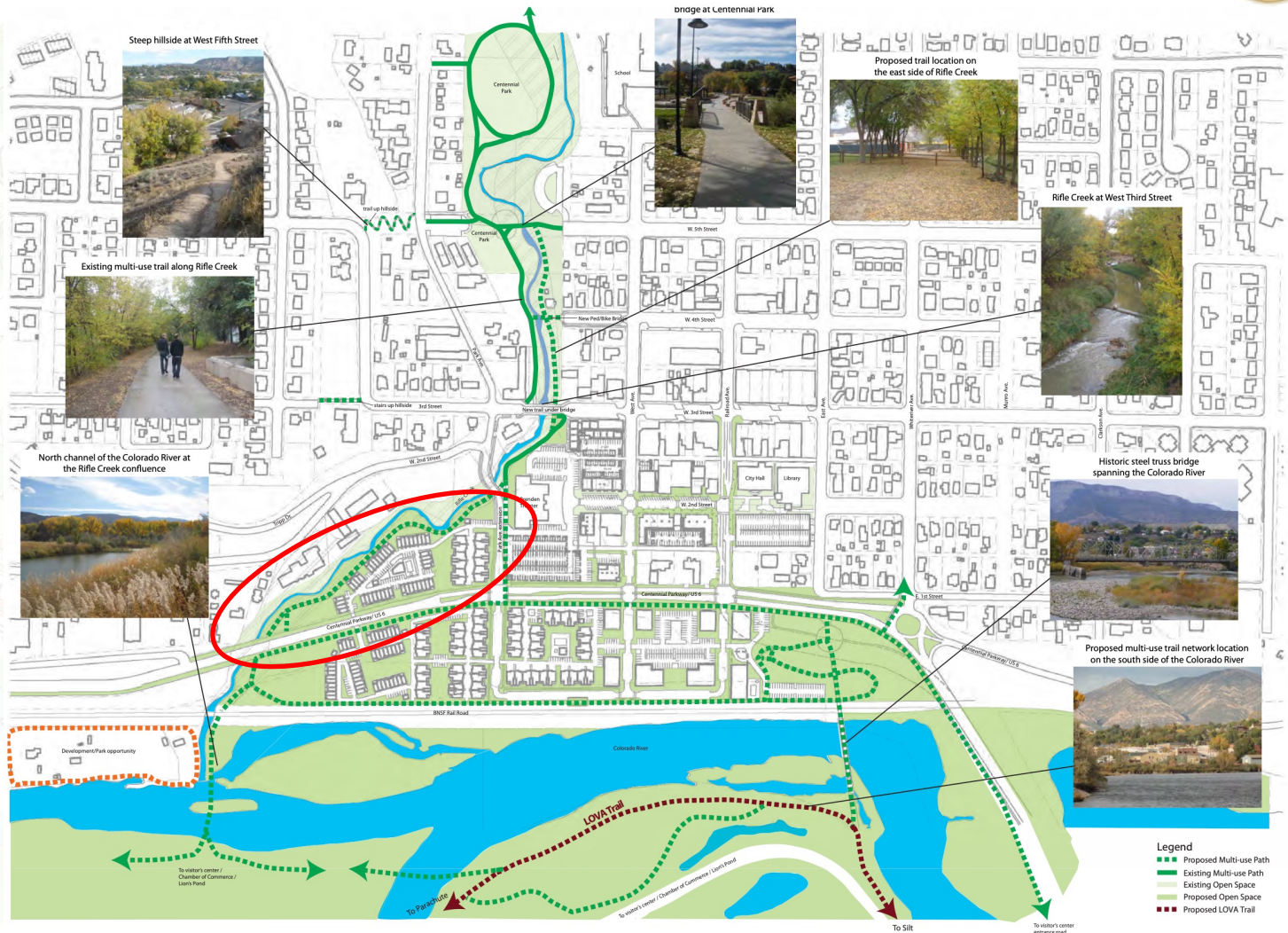
- City of Rifle has completed a TOD Strategic Plan – important site
- Rifle Apartments project site – “Creekside South” – is called out as a Large Opportunity Site in TOD Strategic Plan
- Vital aspect of TOD Strategic Plan is to encourage the development of diverse affordable residential housing options in Downtown Rifle
- High Density Housing will encourage continuous pedestrian activity Downtown
- Location will provide quick access to new Park-N-Ride – RFTA, Bustang, future BRT



Rifle Apartments – Rifle, Colorado

- Phase II of TOD Strategic Plan included the City of Rifle Master Bike Plan and Trail System and this site is a major part of the plan
- City of Rifle Bike Master Plan anticipates development at this site and incorporates the site in the long-term plans for the extension of the City of Rifle Trail and Bike system
- Rifle Apartments residents will enjoy direct access to City of Rifle Trails and Bike paths
- Long-term plan is to connect Rifle Creek Trail to City of Rifle owned island located on the Colorado River

DOWNTOWN RIFLE TRAILS AND OPEN SPACE DIAGRAM DRAFT PLAN
DOWNTOWN RIFLE TOD STRATEGIC PLAN



Rifle Apartments – Rifle, Colorado

- The development of the project site will spur the extension of Park Avenue
- The Park Avenue extension is mentioned in the City of Rifle Downtown Master Plan as one of the most visible and important opportunities to expand and enhance Downtown Rifle
- Extension of Park Avenue is important traffic link that will relieve traffic congestion on Railroad Avenue
- Park Avenue will be main ingress and egress for Rifle Apartments





Agenda Item #b.

Agenda Item Name:

Discuss Rifle Mountain Park Economic Impact Study

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

Receive a presentation on the economic impact that was conducted in September of 2023.

Recommended Action:

Informational presentation only - no action is required.

Fiscal Impact:

N/A

Operational Impact:

Staff will use this data along with the Master Plan to start making improvements and changes to the park's operations.

Prior Board Motions:

N/A

Background Information:

Parks and Recreation staff worked with the CSU extension office and Matt Burkard, a CSU grad student, to conduct the study. A grant received by CSU paid for this study. The city contributed \$2,000 for Matt's travel expenses while he was conducting the onsite portions of the project.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. The Economic Impacts of Rifle Mountain Park
2. RMP EconImpact Presentation

The Economic Impacts of Rifle Mountain Park

Matt Burkard, Rebecca Hill, Dawn Thilmany

Funding for this study was provided by an Economic Development Administration Technical Assistance Grant – Project # 05-79-06066

Executive Summary:

Rifle Mountain Park located a short drive north of Rifle, Colorado, has been an outdoor recreation hotspot for both local and nonlocal recreators, notably for its rock climbing and camping amenities. Located 16 miles northeast of Rifle, the park currently houses 33 campsites, a community house suited for large events, and over 250 rock climbing routes and hiking trails throughout the canyon. With the design of a Master Plan to coordinate the goals and betterment of Rifle State Park, the park aims to increase camping availability and amenities, add new ADA accessible walks, new organized parking, and a formalized event stage added to the community house. The park draws in recreators from across Colorado for its recreational offerings, providing a major draw to the community of Rifle. These non-local individuals spend dollars in the local communities and those dollars support local industries and provide broader economic impacts to the community. To better understand the economic implications of the park to Rifle and the larger Garfield County, the City of Rifle Parks and Recreation Advisory Board reached out to Colorado State University's Regional Economic Development Institute (REDI) to conduct a study that quantifies the economic impacts of Rifle Mountain Park.

This study quantifies the economic contribution of Rifle Mountain Park and develops an economic profile of the primary user base. Estimates of the recreational contributions of outdoor recreation and tourism activity rely on site-specific reported trip expenditures to create an input for final demand estimates. To evaluate the economic impact, this study employed an in-person intercept study developed and targeted directly to the visitors of the park. Each survey gathered key insights and data to obtain common trip-specific information, expenditures in the community, and user perceptions of park qualities. Data collection took place over 6 days in the fall of 2023, split up into two separate sessions. Survey periods were centered around the weekend to align with the patterns of many forms of outdoor recreation; peak participation is observed Friday through Sunday in a typical week during the respective recreational season. Once a sample of park users was produced, the responses were aggregated to the estimated annual population of Rifle Mountain Park by using the average number of different park entrance fees across the past 3 years (2021, 2022, 2023).

The regional model constructed through IMPLAN software parsed out the defined study area of Rifle, CO and surrounding area within Garfield County. To calculate the regional multipliers for income, output, and employment, the expenditures provided by recreational participants are entered into IMPLAN's impact analysis framework. Using a series of Leontief Production Functions (LPFs), IMPLAN produces output based on several inputs within the economy, but of

those measured in this study, consumer expenditures by those from outside the area act as the exogenous variable in this model. Because this type of analysis is only focused on the outside dollars entering the Rifle economy via recreator spending, only the non-resident and seasonal expenditures are considered in the total economic contribution of the Rifle Mountain Park. The IMPLAN software measures not only the direct impacts of economic activity as defined by the expenditures themselves, but also the forward and backward linkages in the economy. These industry connections produce ‘indirect effects’ for support businesses and ‘induced effects’ such as employee spending in other industries. We find that the annual economic contribution of Rifle Mountain Park on Rifle, Colorado is \$432,712.63 in total output, supporting 3.48 jobs. Labor income produced by the park is \$150,386.96, and the value added (industry GDP) is \$227,176.47. This study also considers the impacts of additional spending with the inclusion of quality improvements to the park as outlined by the Master Plan and considers the increase in expenditures associated with improved visitation through individual improvements to Rifle Mountain Park.

Participant Survey (See Appendix A for a full copy of the survey):

General Questions:

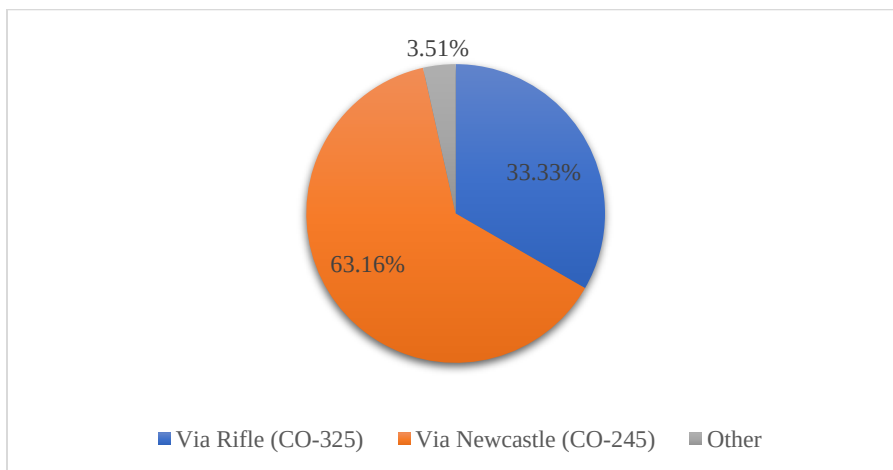
Intercept surveys were collected over 2 weekends, during Sept 22nd – 24th and Sept 29th – Oct 1st. In total, 122 surveys were collected, of which 114 participants completed the entire survey. Surveys were targeted towards adults using the park for recreational purposes. Only one person from each group travelling to the park or staying in the park was surveyed. Since the survey respondents were asked to answer questions on behalf of their travel group, a total of 246 individuals were represented by the usable sample. For the purposes of this study, participants were divided into local, seasonal residents, and non-resident visitors. Seasonal residents were defined as visitors staying in or near the park for more than 4 weeks per year, but without a primary address in Rifle. Non-residents were defined as visitors who did not live in Rifle, CO specifically. Of the individuals represented in this sample, 89 surveys representing 201 individuals were designated as non-resident visitors. 24 surveys representing 42 individuals were designated as seasonal residents, and 3 individuals were local to Rifle.

Overall, the average length of trip for non-resident visitors was 3.48 days, and the average number of trips taken to the park in a typical year was 12.98. On average, there were 2.28 individuals per travel group amongst non-residents. Groups ranged from 1 to 12 travelers per group. For seasonal residents, the average length of trip was 60.5 days, with an average number of trips taken to the park reported at 5.54. On average, a travel group of seasonal residents contained 1.75 individuals. Groups ranged from 1 to 7 travelers per group. The average travel time to get to Rifle Mountain Park for non-residents was 229 minutes (3 hours 49 minutes) and for seasonal residents was 417 minutes (6 hours 57 minutes).

Each participant was asked if they accessed Rifle Mountain Park going through Rifle (using CO-325N), through Newcastle (using CO-245), or any other route. Summary results from this

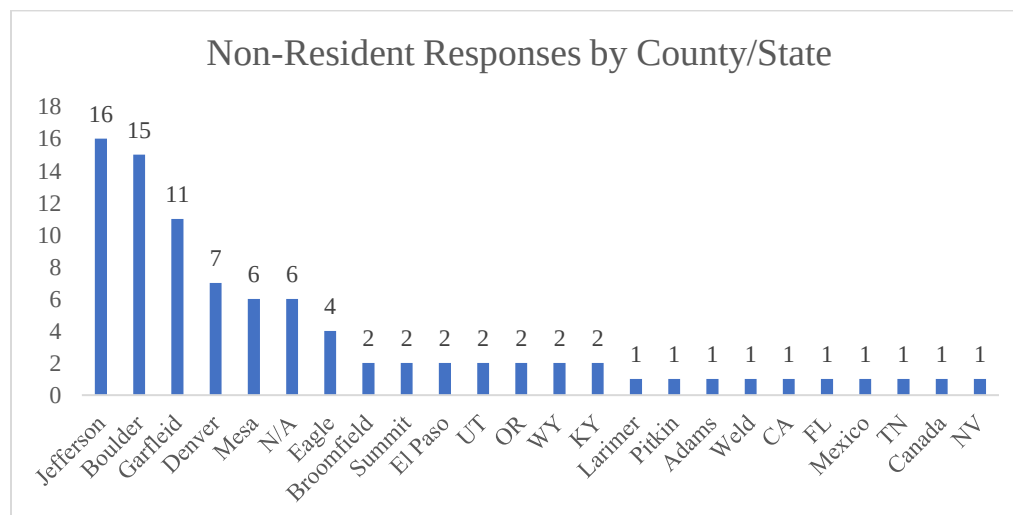
question can be found in Figure 1. 63% of participants indicated that they used CO-325 to access the park and thus drove through Rifle, indicating that a majority of visitors will visit Rifle when using the Rifle Mountain Park. 33% of the visitors surveyed in Rifle Mountain Park used CO-245 to access the park and chose to go through Newcastle rather than Rifle. Only 3.5% of participants utilized a route other than the previous two.

Figure 1: Access to Rifle Mountain Park



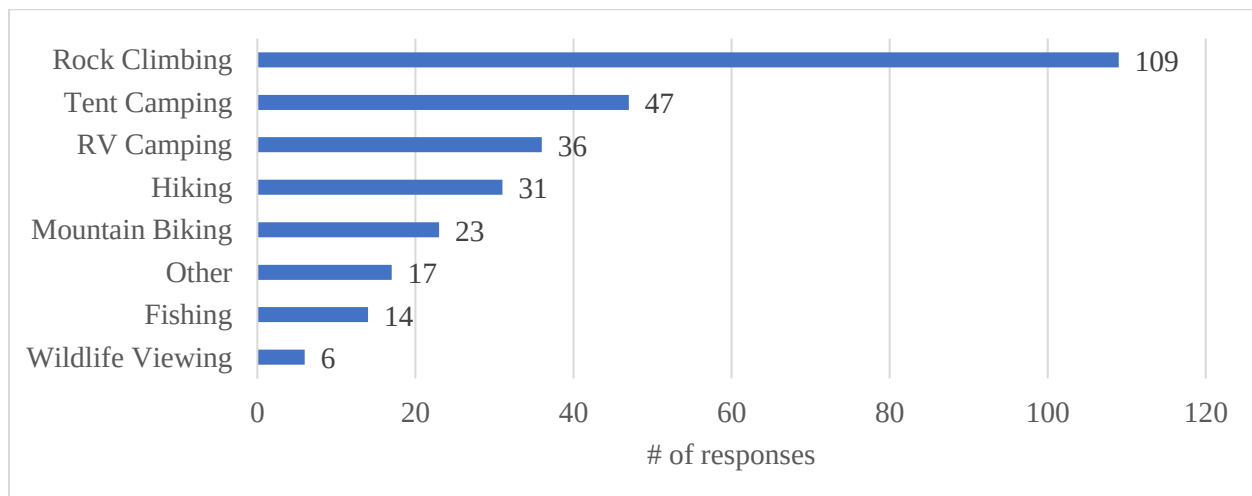
At the beginning of the survey, respondents were asked to list their zip code to gather information on where the primary user base travels from. This information is most relevant in regard to the non-resident visitors, since the seasonal residents within the park will stay for a long enough period of time to use Rifle as the area where they live and purchase goods and services. Figure 2 displays all of the counties and states listed by the primary zip code of non-resident participants. Notably, the two most popular counties of non-resident visitors are on the eastern slope of Colorado. Respondents that were local to a city in Garfield County, but not Rifle, were considered non-resident visitors.

Figure 2: Non-Resident Responses by County/State



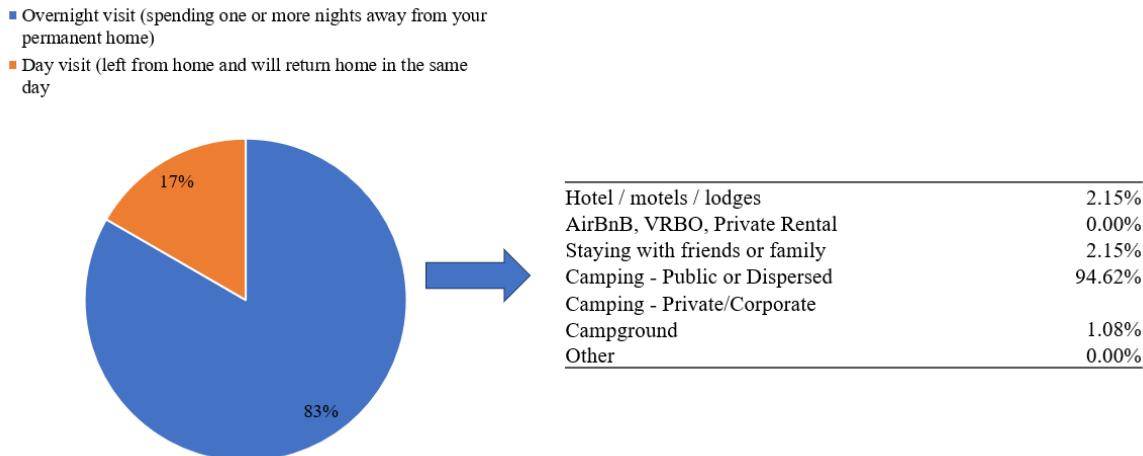
To better understand the user base of the Rifle Mountain Park and what outdoor recreation enthusiasts are doing in the park, the survey instrument included a question in which respondents could list any and all outdoor recreation activities they were participating in on their current trip. Figure 3 summarizes the results of this survey question. Rock climbing was the most popular outdoor activity, with 96% of respondents attending the park for rock climbing. Both tent camping and RV camping followed, with a combined 72% of respondents camping inside the park. Participants that were not camping in the park but instead camping outside of the park were asked not to include camping in their responses.

Figure 3: Outdoor Activities Amongst Respondents



In order to ascertain where non-resident and seasonal visitors were staying when visiting Rifle Mountain Park, we asked survey participants if they were staying for more than 1 night in the local area, and if so, what type of lodging they were using. Figure 4 presents the results from this question, indicating that 83% of visitors to the park were staying in Rifle for more than 1 night, while 17% were only using the park for a single day at a time. Of those who stayed in the local area during their trip, 95% of these overnight visitors were camping in public or dispersed campgrounds. Only 2.15% of visitors were staying in hotels, motels, or lodges, and another 2.15% were staying with friends or family nearby.

Figure 4: Overnight vs Day Trips, and Type of Lodging Used



Comments

At the end of the survey, respondents were given an open-ended question to allow them to provide their own experiences, suggestions, and comments pertaining to the Rifle Mountain Park that were not included in the previous questions. Though many participants left comments, below are a few of the key takeaways that participants wanted to share. All comments left in the survey can be found in Appendix B.

General Comments:

- Climbers are grateful, this is a world class destination and we try our best to take care of the park. We love Rifle, and appreciated that they are doing research on this park.
- I find it impressive how the city manages the park. Me and my wife met here and it's a big part of our life. Maybe some easier climbs for kids would be good. Better restaurants would be good, the library and the Rifle workspace helps people spend lots of time here.
- I love this place and it's the reason I moved out here from Maine.
- We love the park so much. I can't imagine not coming here every fall.
- Rifles the best, we appreciate that y'all care.

Comments on Camping:

- Adding more camping would be good, it seems like there's definitely spots of open grass that could be converted.
- It would be nice to have additional campsites for busy weekend. Designate sites for long term camping (and charge more) to let people stay for more than 14 days. Enforcing campsite reservations to ensure people are using them during the time they're reserved.

- Designated long term parking for campers. There's the right number of weekday sites, but not enough for weekends. \$10. Extra vehicle is steep, lower it to \$5 to reduce crowding. Grateful to be here. Enforce speed limits in the canyon.
- It would be unnecessary to make the campsites fancier. Sites just need a table and a spot for a tent. The spot across from the permit area should be converted to van camping only.
- Keep the campground dispersed and without utilities. Charging more or changing the camping situation may ruin the experience. Keep it primitive. The city's killing it!

Comments on Parking/Amenities:

- If they could create more parking that would be good. We like to see picnickers but they often don't have a place to park.
- Additional camping stretches out the impact on the park, extra cars [should be] \$5 instead of \$10.
- More pit toilets instead of portapotties, but there's a lot of portapotties now which is great. Showers, clean water spigot would a lot.
- This is a well managed place for the high amount of visitation. The relationship between the community and climbers is great. I've noticed people camping at picnic areas at the start of the park, more van sites would reduce the use of those picnic sites for locals.
- Add bike racks to the larger parking areas to encourage bike riding and also reduce impact on native vegetation.
- Grey water dump station would be amazing. Sell firewood at the host stand.

Comments on Climbing:

- Open up the hatchery for climbing.
- More campsites, open the lower canyon for climbing.
- Open the lower canyon. Keep maintaining this way, but add more campsites.
- If they opened the lower canyon it would double the amount of climbing here, the way camping is done at the moment doesn't incentivize sharing spots and that leads to overcrowding. A van parking area would be helpful.
- Rifle needs a gym and a gear store, it would extent my trips and expenditures. We appreciate this park so much, we are obsessed with the park.

Expenditure Questions:

To easily incorporate the expenditure information provided by study participants into the input-output model, trip expenditures were broken into relevant categories. The following categories were presented to participants: restaurants/bars/concessions, lodging, gas and fuel, climbing gear, hiking/biking gear, camping or general outdoor gear, groceries/snacks, other retail and shopping purchases, shuttle services or public transport, equipment rentals, permits and fees,

sightseeing/entertainment, and other expenses. These survey expenditure items were specifically chosen to represent the typical outdoor recreation expenditure patterns within the area given the nature of recreation in this region, and to be correlated with the industrial sectors provided by IMPLAN.

The responses to these questions were then expanded to estimate annual visitation using average park fee and annual pass sales totals from 2021, 2022, and 2023 and the survey data collected in the field. A baseline of estimated recreation expenditure for both seasonal and non-resident visitors across different industries was calculated to be used as an input in the economic contribution model. The economic impact generated from the conference involves just the new dollars that are brought into the region from outside the region, for this reason we only included the expenditures from non-local residents in our economic impact calculations. Summaries of the non-local expenditures are summarized in Table 1.

Table 1: Aggregated Non-Local Expenditure

Expenditure by Category	Aggr. Seasonal	Aggr. Non-Residents	Aggr Seasonal + Non-Residents
Restaurants, bars, food concessions	\$ 14,366.79	\$ 48,007.88	\$ 62,374.67
Lodging	\$ 5,175.00	\$ 8,255.32	\$ 13,430.32
Gas and fuel	\$ 27,304.29	\$ 70,170.25	\$ 97,474.53
Groceries and snacks	\$ 81,863.57	\$ 65,555.73	\$ 147,419.31
Climbing gear	\$ -	\$ 4,233.50	\$ 4,233.50
Hiking/biking gear	\$ -	\$ -	\$ -
Camping or general outdoor gear	\$ 2,538.21	\$ 6,879.44	\$ 9,417.65
Other retail and shopping purchases	\$ 4,953.21	\$ 9,102.02	\$ 14,055.24
Shuttle service or public transport	\$ -	\$ -	\$ -
Equipment rentals	\$ -	\$ -	\$ -
Permits and fees	\$ 42,804.64	\$ 86,236.38	\$ 129,041.02
Sightseeing/entertainment	\$ 3,006.43	\$ 211.67	\$ 3,218.10
Other expenses	\$ 4,243.50	\$ 1,058.37	\$ 5,301.87
Total	\$ 186,255.64	\$ 299,710.57	\$ 485,966.22
Outside expenditure	\$ 38,393.57	\$ 365,456.82	\$ 403,850.39

Economic Impact Results:

This study uses input – output analysis to estimate the broader economic contributions related to estimated expenditure values of outdoor recreation in tourism contributed by the Rifle Mountain Park, the primary beneficiary of increased economic activity via RMP is identified in this study as the City of Rifle, and secondary beneficiary identified as the larger Garfield County area. Using expenditure data collected from outdoor recreation participants in late summer 2023,

common recreation-specific spending data is mapped to IMPLAN's NAICS codes to provide an estimated additional activity to Garfield County's economy.

The direct expenditure information (actual spending on things like groceries and gas) provides valuable information on the magnitude and composition of gross spending generated by the Rifle Mountain Park. However, spending in different categories has different implications on the economic activity generated from an event. For example, not all of these expenditures stay within the community and there are additional spillover impacts from the spending. The spillover effects are called indirect and induced effects:

Indirect effects: the impact of local industries buying goods and services from other local industries causing further local economic activity

Induced effects: the impact of labor income being recirculated through household spending patterns causing further local economic activity

We use the IMPLAN software to incorporate the spillover effects into our economic impact analysis results which are presented in Table 2. We report economic impacts using the following four metrics:

Employment: The annual average of monthly jobs in an industry (note that this calculation is not equivalent to an FTE)

Labor Income: All forms of employment income, including wages, salary, benefits, and proprietor income

Value Added: The sum of all industry GDP generated by industry production

Output: The sales revenue or value of industry production

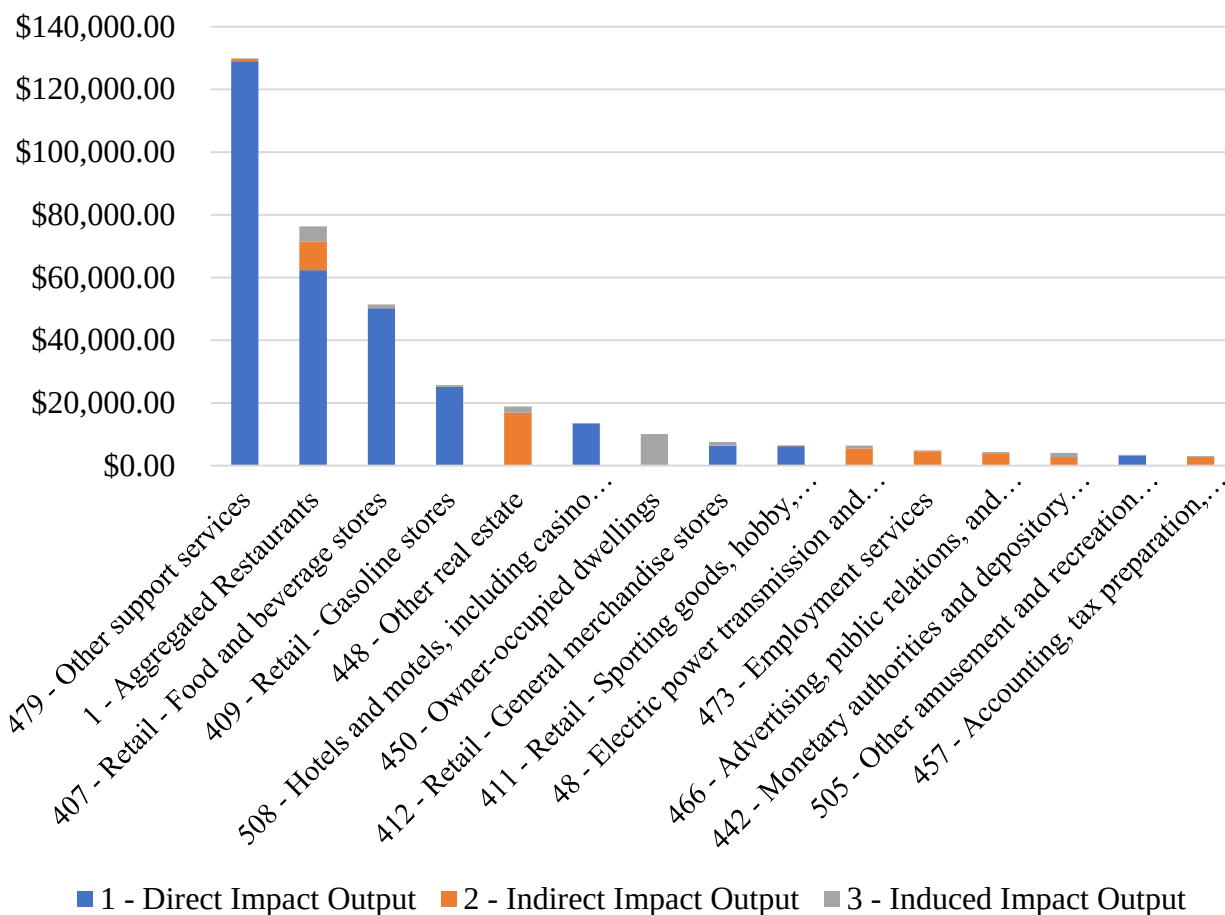
Table 2: Economic Contribution

Impact	Employment	Labor Income	Value Added	Output
Direct	2.6	\$110,387.45	\$157,804.59	\$295,934.14
Indirect	0.57	\$24,911.00	\$39,560.29	\$86,291.78
Induced	0.31	\$15,070.50	\$29,811.59	\$50,486.71
Total	3.48	\$150,368.96	\$227,176.47	\$432,712.63

Looking at the top 15 industries affected by expenditures attributable to visitors of Rifle Mountain Park displayed in Figure 5, we see that Other Support Services is the most heavily affected. This industry is defined as local and state government services, and the impact (which

is entirely from the direct impact of expenditures) is likely attributable to the park entrance fees paid by visitors. The restaurant industry is the second most impacted, followed by grocery stores and gasoline stores.

Figure 5: Top 15 Industries by Impact



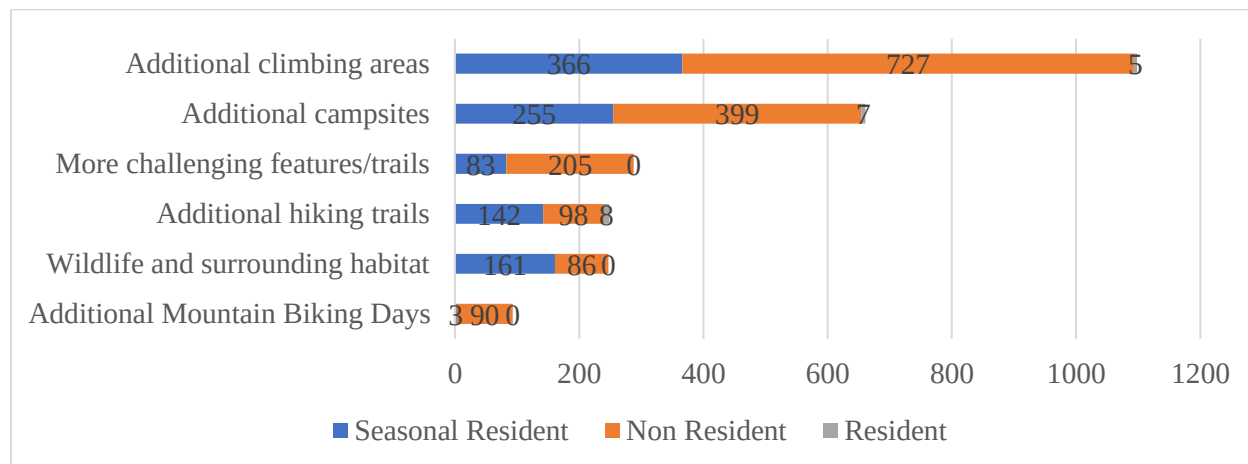
Park Management

In the last section of the intercept survey, respondents were asked, “How would a small improvement in the following factors affect the number of trip days you recreate in this area in a typical year?”¹ to provide empirical measurement of recreation quality preferences in the study area. A majority of respondents were rock climbing; their responses to quality site improvements were highly focused on the improvement and addition of rock-climbing amenities. Increases in the number of campsites was the next most sought-after quality improvements, with a potential outcome of the area receiving a higher number of additional trips. For example, based on the number of non-resident responses (89) the average non-resident respondent would spend an additional 4.48 days per year recreating in Rifle Mountain Park from additional campsites. Other

¹ Respondents were asked to consider each quality improvement independently from other quality improvements when considering the effect of the improvement on their annual days per year spent in the area.

quality improvements increase estimated annual visitation by one or multiple days as shown in Figure 6.

Figure 6: Additional Visitation Days from Quality Improvements



The average non-resident visitor takes 12.98 trips per year with an average of 3.48 days spent in the area. Assuming the typical non-resident visitor travels to Rifle Mountain Park 45.2 days in a typical year, if the City of Rifle were able to increase the number of campsites in the park, they could expect a conservative estimated increase in non-resident visitation of 9.9%. Calculating this contribution using aggregated non-resident visitation expenditure as an input, Rifle could expect an additional \$29,726 in expenditure as a result of non-resident recreators spending additional time in the area. The same calculations were performed with the seasonal resident responses, using an average of 60 days spent in the park per year as the baseline visitation. In Tables 3 and 4, we have estimated the rest of the recreation site quality improvements for the combined seasonal and non-resident visitor expenditure.

Table 3: Non-Resident Quality Site Improvement Expenditure

	Average # of Additional Days	% Increase in Visitation	Additional Expenditure	
Additional Mountain Biking Days	1.01	2.2%	\$	6,705.27
Wildlife and surrounding habitat	0.97	2.1%	\$	6,407.26
Additional hiking trails	1.10	2.4%	\$	7,301.29
More challenging features/trails	2.30	5.1%	\$	15,273.11
Additional campsites	4.48	9.9%	\$	29,726.69
Additional climbing areas	8.17	18.1%	\$	54,163.66

Table 4: Seasonal Resident Quality Site Improvement Expenditure

	Average # of Additional Days	% Increase in Visitation	Additional Expenditure	
Additional Mountain Biking Days	0.1	0.2%	\$	388.03
Wildlife and surrounding habitat	6.7	11.2%	\$	20,824.42
Additional hiking trails	5.9	9.9%	\$	18,366.88
More challenging features/trails	3.5	5.8%	\$	10,735.57
Additional campsites	10.6	17.7%	\$	32,982.77
Additional climbing areas	15.3	25.4%	\$	47,339.98

Discussion/Conclusions:

Through the implementation of an intercept survey targeted at the Rifle Mountain Park visitors during a typical summer season, we were able to calculate the economic contribution of the seasonal and non-resident visitation of the park to the city and community of Rifle, CO. We find a positive economic impact to Rifle and surrounding Garfield County. Notably, this analysis does not consider the expenditures of local visitors to Rifle Mountain Park, and only estimates the impacts derived from non-local sources of expenditure. This is due to the nature of the analysis considering only new dollars being brought into the local economy, specifically from visitors to the Rifle Mountain Park. There are likely many non-market benefits associated with the increase of recreational opportunities that are primarily realized within the residents of this community. Quality of life improvements, community health, ecological security, employee recruitment and business development improvements are some of the potential primary benefits attributable to recreational expansion within Rifle, Colorado.

These estimates provide insight into activity, spending, and frequency of visitation of outdoor recreation and tourism visitors for use in planning with the improvement of recreational opportunities. Identifying the key industries in Rifle and Garfield County that support recreation and tourism shows the local community the impact of investing in recreation infrastructure. Due to the economic contribution model's linear results, stakeholders can create similar estimates under different levels of potential visitation to the area, but it is important to note that estimates may be less reliable as the range expands beyond that estimated in this study. This study provides user-based data that further explains which recreational amenities should be improved upon to garner more visitation and thus more estimated economic output from the region's annual recreators.

RMP Impact Survey

Insert your interviewer number below.

Hello I am _____ a (PI/Co-PI). I am collecting information from visitors of the Rifle Mountain Park for an economic impact study being conducted by Colorado State University in partnership with the Rifle Parks and Recreation Department. The title of our project is Rifle Mountain Park Economic Impact Study. The Principal Investigator is Rebecca Hill, CSU Extension and I am the Co-Principal Investigator Matt Burkard, CSU Dept. of Agriculture and Resource Economics.

This research will help us better understand how recreation impacts the local area. We would like you to answer a few short questions about your recreational visit to the region. Participation will take less than 5 minutes, and your participation in this research is voluntary. If you decide to participate in this study, you may withdraw your consent and stop participation at any time without penalty.

No personal identifiers except for zip code will be collected. When we report and share the data with others, we will combine data from all participants. There are no known risks or direct benefits to you from this research study. Information collected as part of the research, even if identifiers are removed, will not be used, or distributed for future research studies.

Would you be willing to participate? Please do not participate in this survey if you or someone in your group has filled out this survey before.

If you would like our contact information, you can email Matt.Burkard@colostate.edu or rebecca.hill@gmail.com. If you have questions about your rights as a volunteer in this research, contact the CSU IRB at: CSU_IRB@colostate.edu; 970-491-1553

☐ Yes, begin survey (1)

☐ No (2)

Page Break

What is your 5-digit home zip code, or country of residence if from outside the U.S.?

Are you a local or seasonal resident (more than 4 weeks per year) of the City of Rifle?

- ☐ Yes, a local resident (1)
- ☐ Yes, a seasonal resident (2)
- ☐ Yes, a second home owner (3)
- ☐ No (4)

Including yourself, how many people are you travelling with?

Approximately how much time did it take for you to travel to this location, in minutes?

What method(s) of travel did you use to get to this area?

- ☐ Driving (1)
- ☐ Commercial Flights (2)
- ☐ Private Flights (3)
- ☐ Public Transportation / Shuttle Service (4)

Did you access Rifle Mountain Park through Rifle (via CO-325 N) or through Newcastle (via CO-245)

☐ Via Rifle (CO-325) (1)

☐ Via Newcastle (CO-245) (2)

☐ Other (3) _____

Is recreation the primary, secondary, or incidental reason for your visit to the area?

☐ Primary Reason (1)

☐ Secondary Reason (2)

☐ Incidental Reason (3)

In a typical year, how many times do you visit this area for recreational purposes?

What outdoor activities are you doing on this trip? (Select all that apply)

- ☐ Rock Climbing (1)
 - ☐ Hiking (2)
 - ☐ Mountain Biking (3)
 - ☐ Tent Camping (7)
 - ☐ RV Camping (6)
 - ☐ Fishing (4)
 - ☐ Wildlife Viewing (11)
 - ☐ Other (please specify) (10)
-

Which best describes your current visit to the Rifle Mountain Park?

- ☐ Overnight visit (spending one or more nights away from your permanent home) (1)
- ☐ Day visit (left from home and will return home in the same day) (2)

Skip To: Q11 If Which best describes your current visit to the Rifle Mountain Park? = Day visit (left from home and will return home in the same day)

How many nights are you staying in the local area on this trip?

What type of lodging are you using on this trip?

- ☐ Hotel / motels / lodges (1)
- ☐ AirBnB, VRBO, Private Rental (2)
- ☐ Staying with friends or family (3)
- ☐ Camping - Public or Dispersed (4)
- ☐ Camping - Private/Corporate Campground (5)
- ☐ Other (6) _____

Approximately how much did you and your travel party spend in total on this trip on the following items during your time in the local area (within Rifle). Include all spending made in the local area. Exclude

spending if the purchases were made outside of the area, out of state. Local/Seasonal residents only include spending related to your outdoor recreation trip. Exclude airfare.

	\$
Restaurants, bars, food concessions (1)	
Lodging (2)	
Gas and fuel (3)	
Groceries and snacks (8)	
Climbing Gear (4)	
Hiking/Biking Gear (6)	
Camping or general outdoor gear (7)	
Other retail and shopping purchases (gifts, etc) (9)	
Shuttle service or public transport (10)	
Equipment rentals (12)	
Permits and fees (fishing/hunting, camping) (13)	
Sightseeing / entertainment (golf, scenic tours, etc) (14)	
Other expenses (15)	

What is the total expenditure your group made outside of Rifle related to this trip? Costs can include airfare, travelling costs, access fees, equipment rentals, and any relevant purchases that you did not list above. _____

How would a small improvement in the following factors affect the number of trip days you recreate in this area in a typical year?

	Increase by ___ days (1)	Decrease by ___ days (2)	No Impact (3)
Additional mountain biking trails (1)			
Additional campsites (2)			
Additional climbing areas (3)			
Additional hiking trails (4)			
Wildlife and surrounding habitat (6)			
More challenging features/trails (7)			

Thank you for your participation!

If you have any comments, suggestions, or feedback about your recreation experience for the City of Rifle, please let us know below.

Appendix B: All Comments

Climbers are grateful, this is a world class destination and we try our best to take care of the park
Potable water in the canyon
This is a well managed place for the high amount of visitation. The relationship between the community and climbers is great. I've noticed people camping at picnic areas at the start of the park, more van sites would reduce the use of those picnic sites for local
Open the hatchery walls
More campsites, open the lower canyon for climbing
Open up the hatchery for climbing
Opening up the lower canyon would make this an international destination. Opening portapotties and maintaining roads earlier in the season. I'm in favor of speed bumps and speed maintenance
Pretty well run, love it
Great rock climbing, thank you
Take something other than cash. Easier routes and harder routes would both be good. More campsites would be great. Coffee cart at camp?
More parking, more campsites
We love it here.
We love rifle, and appreciated that they are doing research on this park
I'd like to buy my yearly pass on the internet, add van camping to the park
Adding more camping would be good, it seems like there's definitely spots of open grass they could be converted
Camping unreliable on the weekends, parking is tough sometimes but camping is so sparse that I don't even bother trying to camp. They could charge a little bit more for camping too, day fees and annual fees. Maybe a communal area to set up stoves and fire instead of spread out sites. Other climbing areas have climber specific camping (red river gorge), off site van camping. Check out land leasing around the fish hatchery . Incentivize camping outside the park
Rifle is doing great, the space is awesome and the benches and bridges are very solid. this place has so much convenient areas
Designated long term parking for campers. There's the right number of weekday sites, but not enough for weekends. \$10. Extra vehicle is steep, lower it to \$5 to reduce crowding. Grateful to be here. Enforce speed limits in the canyon
It would be nice to have additional campsites for busy weekend. Designate sites for long term camping (and charge more) to let people stay for more than 14days. Enforcing campsite reservations to ensure people are using them during the time they're reserved
Potable water spigot would be good
Grey water dump station would be amazing. Sell firewood at the host stand
Having showers or nearby cell service
More pit toilets instead of portapotties, but there's a lot of portapotties now which is great. Showers, clean water spigot would a lot
Potable water, more trash cans
I friggin love this place and it's the reason I moved out here from Maine
Perm at bathrooms would make it a nicer place. If there was a permit option that was cashless
There are opportunities to provide more parking spots throughout the canyon (outside of the wicked cave)
I love that we have it, it's a great resource, open the lower portion of the canyon for climbing

Some of the camping situation could be alleviated by reducing the extra car cost, though experience it's more expensive to share sites than it is to get your own site. Parking is an issue on weekend but there's not much to do. I ended up extending my trip because of how wonderful this place is, I originally was going to stay for 30 days
It would be cool if the city organized an event that integrated picnickers and climbers together. It would be nice to continue and build that relationship between communities
The campground are really good here for picnicking, it is very beautiful
Open the lower canyon. Keep maintaining this way, but add more campsites
I find it impressive how the city manages the park. Me and my wife met here and it's a big part of our life. Maybe some easier climbs for kids would be good. Better restaurants would be good the library and the rifle workspace helps people spend lots of time here.
Lao use rifle gap state park for the shower there, and now that I have the annual parks pass it's easier. Occasionally I will go to the hot springs in Glenwood, and if rifle had something like that I'd be down there every night after climbing, and also get food gas and other stuff in rifle because of it.
With More parking, opening more of the canyon to climbing, we would be willing to pay more to access the park
We love the park so much. I can't imagine not coming here every fall
A map of the campground at the entrance of the park would be helpful
More campsites that are better numbered, most of the site poles are not clear, also a map of sites would be convenient
If they opened the lower canyon it would double the amount of climbing here, the way camping is done at the moment doesn't incentivize sharing spots and that leads to overcrowding. A van parking area would be helpful
It's week optimized already
Please open the lower canyon :)
We'd spend more money in rifle if there were different restaurant selections. We have spent money for auto repairs in rifle. We've spent money in rifle before though
It would be unnecessary to make the campsites fancier. Sites just need a table and a spot for a tent. The spot across from the permit area should be converted to van camping only
We love it here
Don't allow rvs, and generators are not good to have in the park. Feeling like your out in nature makes this park wonderful, and rvs and huge rigs would push me out of this park. Keep it primitive
Rifle needs a gym and a gear store, it would extent my trips and expenditures. We appreciate this park so much, we are obsessed with the park
Potable water in the park! Maybe even showers?
The bathrooms and trash pick ups are great. A smaller dumpster up canyon would be cool.
Happy about the portapotties
Rifles the best, we appreciate that y'all care.
Ability to work from here would improve my visitation
Bigger parking lots. More bike racks
Make sure portapotties are fully stocked
The rifle park is great
Being able to pay for ,multiple days at a time would be great. If they put up easier stuff they should do a great job.
It would be really nice to open up climbing down canyon

More camping would be awesome
More campsites will be good, especially van sites.
It's hard to say I want to change anything
We love Emily and Wayne and Marty. Give them a raise.
More camping would be great
If they could create more parking that would be good. We like to see picnickers but they often don't have a place to park
They do a good job, and they're very consistent. I'd hate to see any dramatic changes.
Drinking water access improvement would be nice
There should be a climbing store here, to buy things like tape and chalk.
Open the lower canyon, make extra car passes \$5
Thanks, it's so great to use this place
Don't allow generators in the park.
Adding more campsites at the current price is better than nicer sites at a higher price. High demand for campsites.
Bigger parking spaces in the park, it gets crazy busy at the climbing spots. Rifles cool
Parking should be improved at the walls and campsites. More parking at the beginning would also work. Overflow parking at the hatchery. Access can be an obstacle since climbers take up so much parking.
The wall above the fish hatchery would be cool to have open for climbing
Tons of rock in the lower canyon that would be great to climb. No potable water in the canyon and it would be nice to have. Additional campsites would spread out the impact its had for locals to visit when out of state folks are here all the time.
Thank you for maintaining the majestic beautiful area, and for the low camping fees. Wonderful camp hosts
Place is pretty awesome, I hope it doesn't change negatively and we keep it wild
Additional camping stretches out the impact on the park, extra cars \$5 instead of \$10. Potable water would be good
I really appreciate that the park and the climbing community has a good relationship with the city. I think the capacity is maxed out, and if more people came it would create a negative environmental impact.
The lower canyon would be nice to have open, it would spread out climbers. We'd even sign papers or pay a fee to climb it.
More campsites,
Thank you for everything you do, and we appreciate all of the portapotties. More police officers to enforce speed limits. More camping
Increase parking spots, increase campsites
Keep the campground dispersed and without utilities. Charging more or changing the camping situation may ruin the experience. Keep it primitive. The city's killin it
I love it here
Austin is doing good things. Being quick to put in new routes would be huge. New campsites would be a huge improvement. The additional car fee should be \$5

A large, faint watermark of the Colorado State University logo is visible in the background, featuring a stylized mountain and the letters 'CSU'.

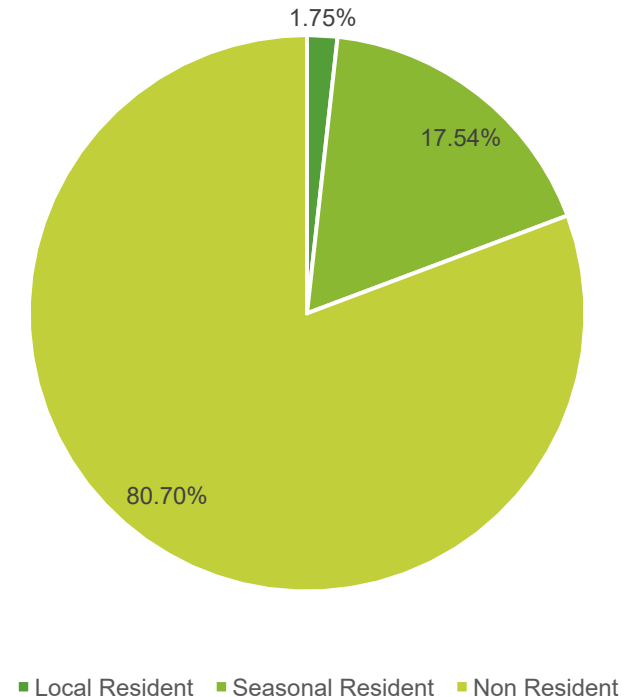
Rifle Mountain Park Economic Contribution Study

Matt Burkard

Colorado State University, Regional Economic
Development Institute

Summary Statistics

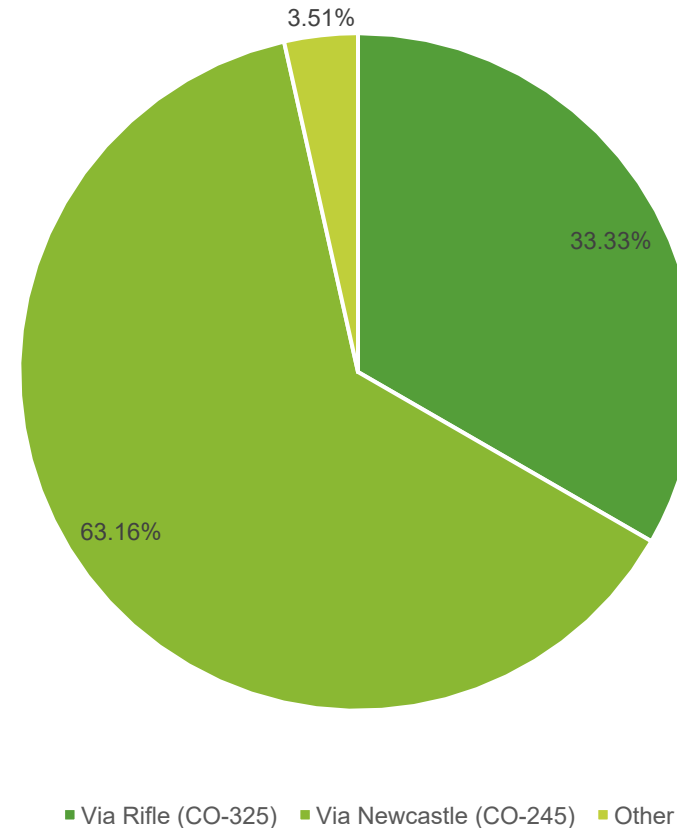
- Intercept surveys were collected during over 2 weekends: Sept 22nd – 24th and Sept 29th – Oct 1st
- Surveys were targeted towards adults using the park for recreational purposes
- We collected 122 total surveys. The sample used includes 114 completed and usable surveys, representing 246 individuals
- Of these individuals represented, 201 were non-resident visitors, and 42 were identified as seasonal residents (more than 4 weeks per year). 3 individuals were local.



Summary Statistics

Access to Rifle Mountain Park

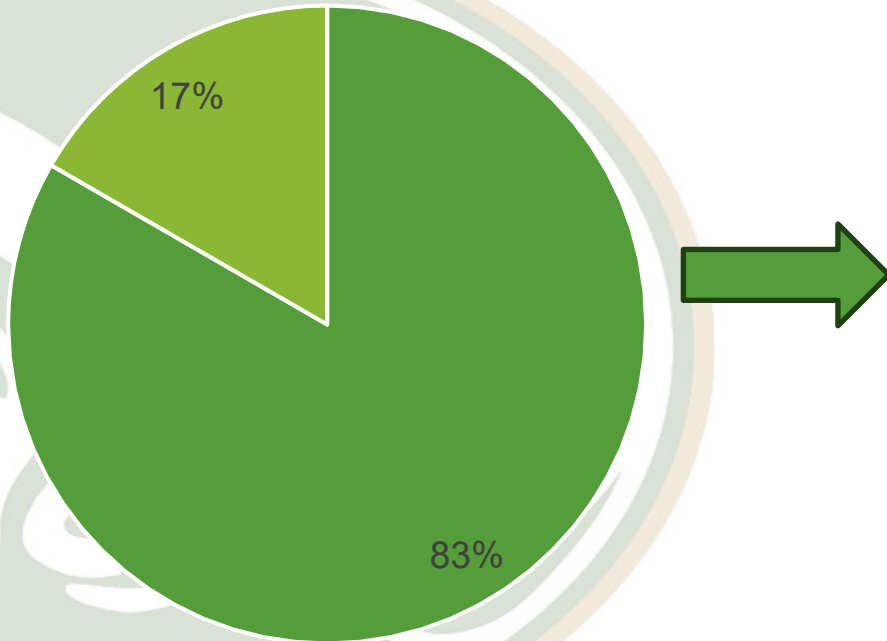
- On average, visitors travelled 265 minutes (4 hours 5 minutes) to access the park
- 63% of respondents accessed the park through Rifle via CO-325 N)



Visitor Trips

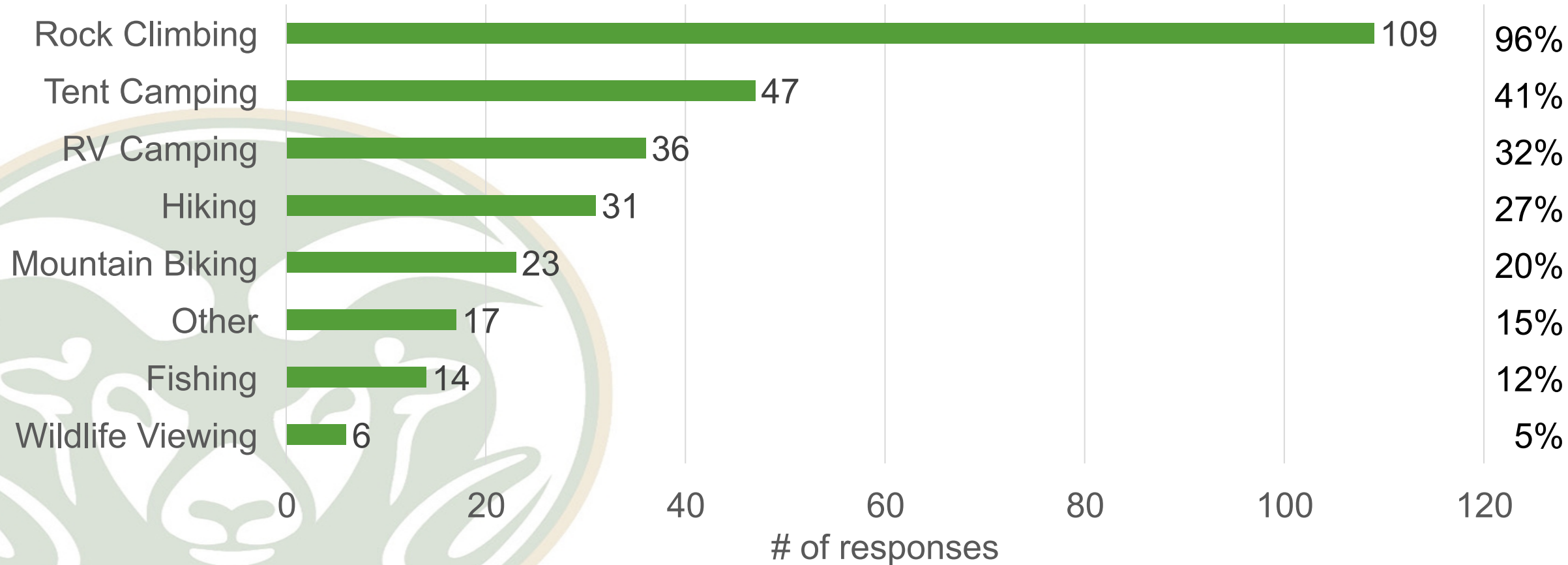
Overnight vs Day Trips

- Overnight visit (spending one or more nights away from your permanent home)
- Day visit (left from home and will return home in the same day)



Hotel / motels / lodges	2.15%
AirBnB, VRBO, Private Rental	0.00%
Staying with friends or family	2.15%
Camping - Public or Dispersed	94.62%
Camping - Private/Corporate	
Campground	1.08%
Other	0.00%

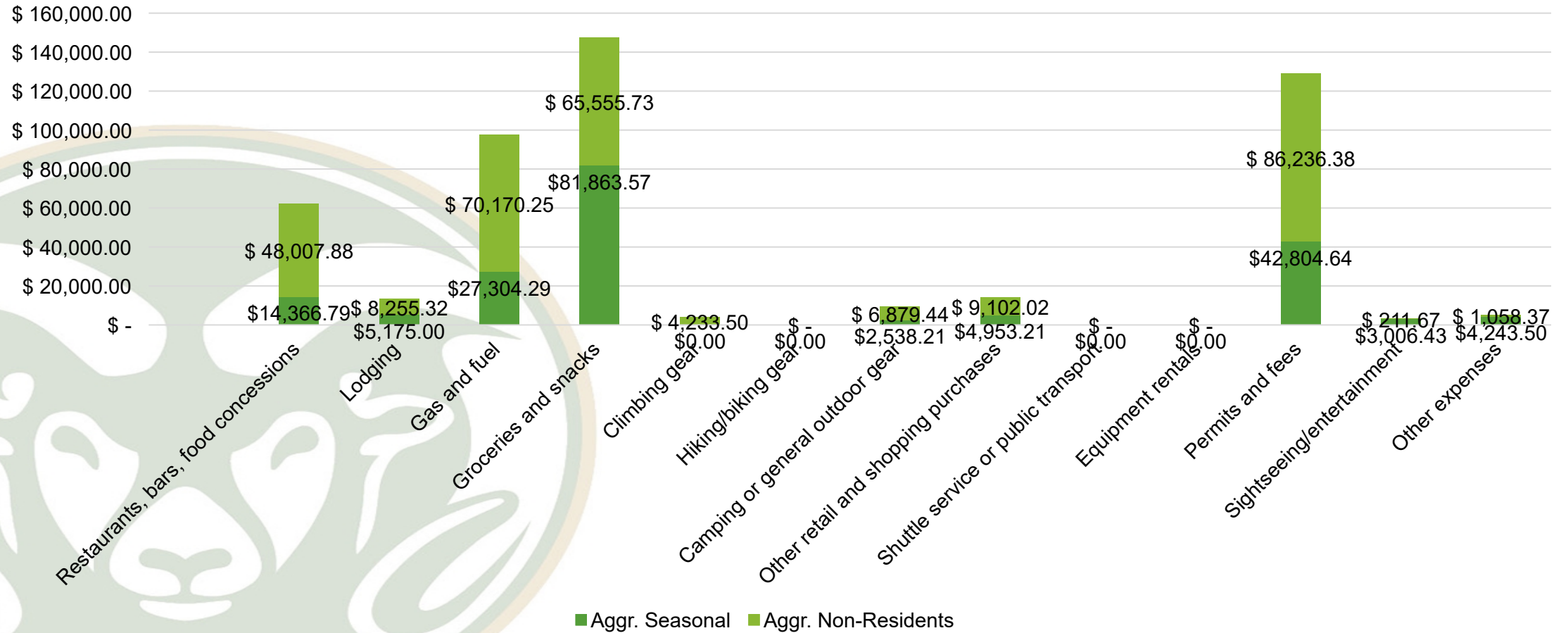
Outdoor Activities amongst responses



Survey Results - Expenditures

Expenditure by Category	Residents	Seasonal	Non-Residents
Restaurants, bars, food concessions	\$ -	\$ 2,915.00	\$ 2,268.00
Lodging	\$ -	\$ 1,050.00	\$ 390.00
Gas and fuel	\$ 90.00	\$ 5,540.00	\$ 3,315.00
Groceries and snacks	\$ 115.00	\$ 16,610.00	\$ 3,097.00
Climbing gear	\$ -	\$ -	\$ 200.00
Hiking/biking gear	\$ 30.00	\$ -	\$ -
Camping or general outdoor gear	\$ 30.00	\$ 515.00	\$ 325.00
Other retail and shopping purchases	\$ 50.00	\$ 1,005.00	\$ 430.00
Shuttle service or public transport	\$ -	\$ -	\$ -
Equipment rentals	\$ -	\$ -	\$ -
Permits and fees	\$ 5.00	\$ 8,685.00	\$ 4,074.00
Sightseeing/entertainment	\$ -	\$ 610.00	\$ 10.00
Other expenses	\$ 100.00	\$ 861.00	\$ 50.00
Total	\$ 420.00	\$ 37,791.00	\$ 14,159.00
Outside expenditure	\$ -	\$ 7,790.00	\$ 17,265.00

Aggregated Expenditure Results



Aggregated Expenditure Results

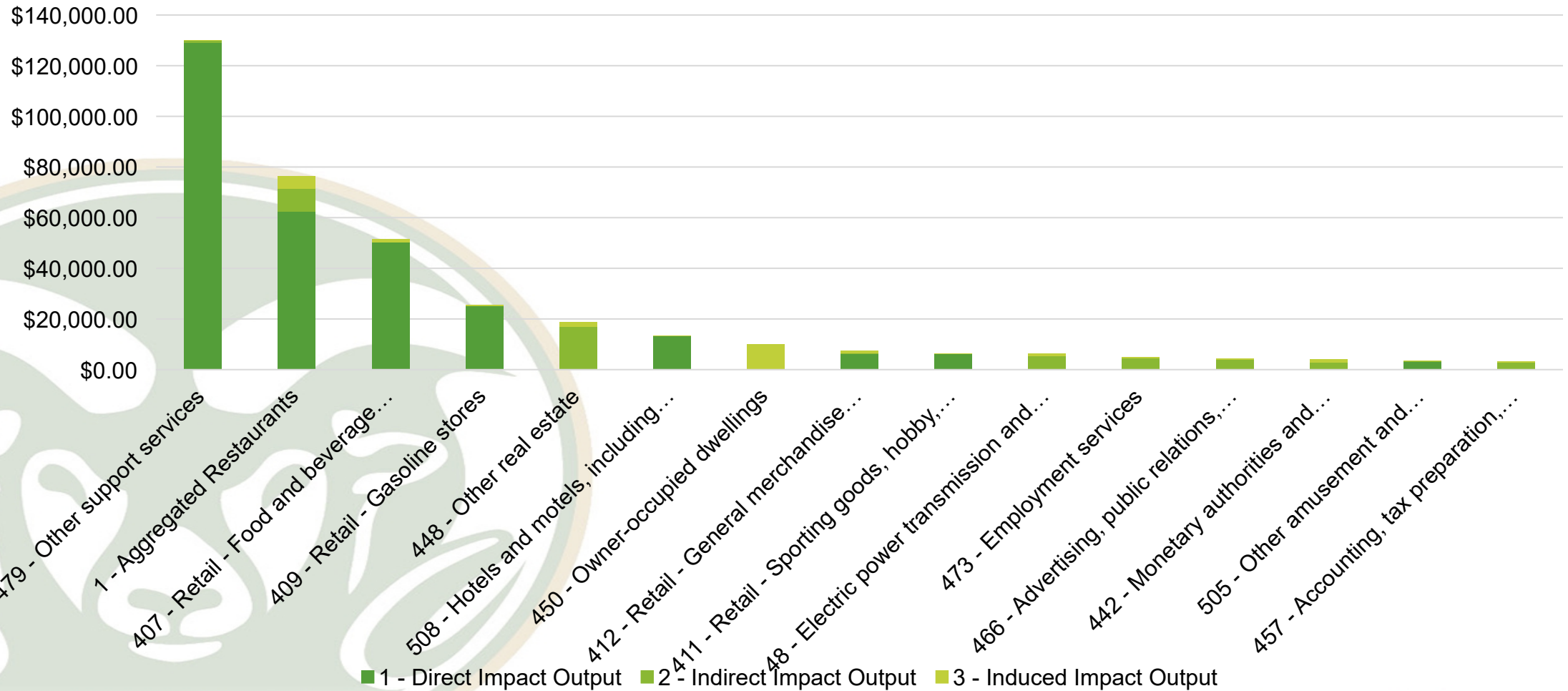
Expenditure by Category	Aggr. Seasonal	Aggr. Non-Residents	Aggr Seasonal + Non-Res
Restaurants, bars, food concessions	\$ 14,366.79	\$ 48,007.88	\$ 62,374.67
Lodging	\$ 5,175.00	\$ 8,255.32	\$ 13,430.32
Gas and fuel	\$ 27,304.29	\$ 70,170.25	\$ 97,474.53
Groceries and snacks	\$ 81,863.57	\$ 65,555.73	\$ 147,419.31
Climbing gear	\$ -	\$ 4,233.50	\$ 4,233.50
Hiking/biking gear	\$ -	\$ -	\$ -
Camping or general outdoor gear	\$ 2,538.21	\$ 6,879.44	\$ 9,417.65
Other retail and shopping purchases	\$ 4,953.21	\$ 9,102.02	\$ 14,055.24
Shuttle service or public transport	\$ -	\$ -	\$ -
Equipment rentals	\$ -	\$ -	\$ -
Permits and fees	\$ 42,804.64	\$ 86,236.38	\$ 129,041.02
Sightseeing/entertainment	\$ 3,006.43	\$ 211.67	\$ 3,218.10
Other expenses	\$ 4,243.50	\$ 1,058.37	\$ 5,301.87
Total	\$ 186,255.64	\$ 299,710.57	\$ 485,966.22
Outside expenditure	\$ 38,393.57	\$ 365,456.82	\$ 403,850.39

Economic Contribution

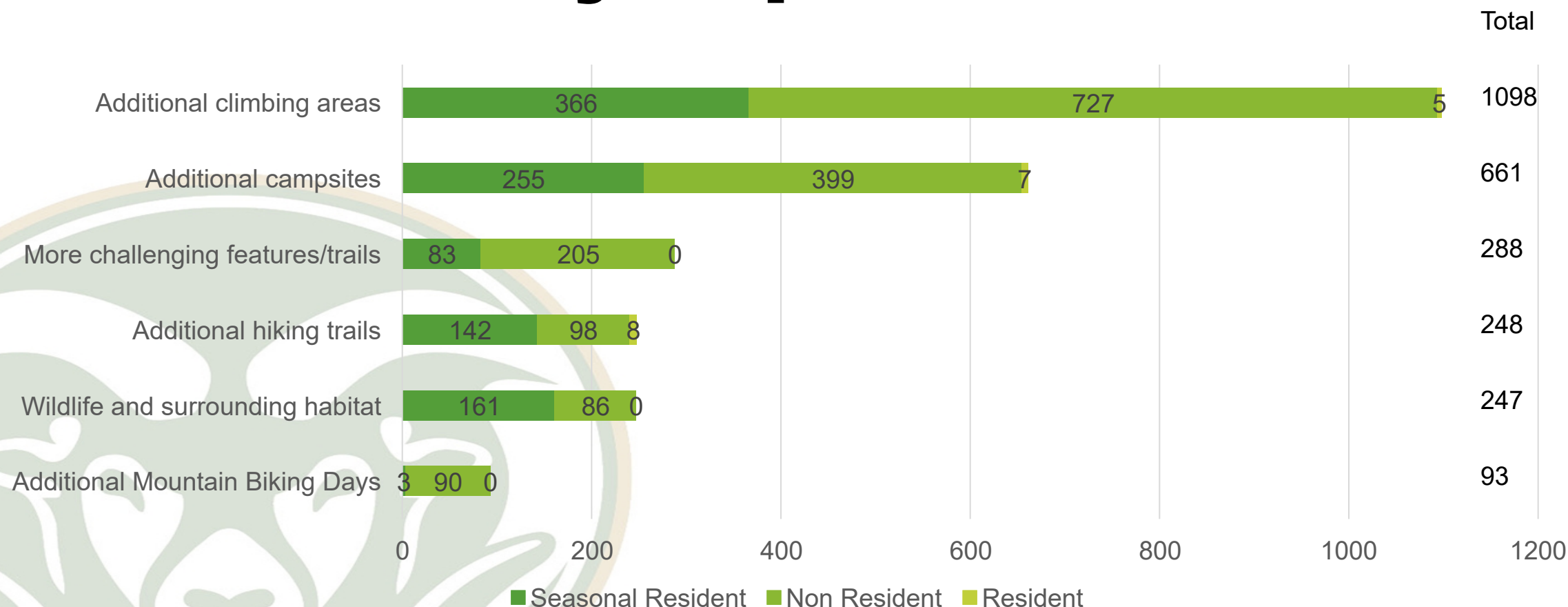
Impact	Employment	Labor Income	Value Added	Output
Direct	2.6	\$110,387.45	\$157,804.59	\$295,934.14
Indirect	0.57	\$24,911.00	\$39,560.29	\$86,291.78
Induced	0.31	\$15,070.50	\$29,811.59	\$50,486.71
Total	3.48	\$150,368.96	\$227,176.47	\$432,712.63

- Employment: an Industry-specific mix of full-time, part-time, and seasonal employment (similar to FTE)
- Labor Income: All forms of employment income, including wages, salary, benefits, and proprietor income
- Value Added: Industry GDP
- Output: GDP plus intermediate inputs (business to business spending)

Top 15 Industries



Quality Improvements



- Measured in additional days spent at the park per year

Comments - Camping

- Adding more camping would be good, it seems like there's definitely spots of open grass that could be converted.
- It would be nice to have additional campsites for busy weekend. Designate sites for long term camping (and charge more) to let people stay for more than 14 days. Enforcing campsite reservations to ensure people are using them during the time they're reserved
- Designated long term parking for campers. There's the right number of weekday sites, but not enough for weekends. \$10. Extra vehicle is steep, lower it to \$5 to reduce crowding. Grateful to be here. Enforce speed limits in the canyon
- It would be unnecessary to make the campsites fancier. Sites just need a table and a spot for a tent. The spot across from the permit area should be converted to van camping only.
- Keep the campground dispersed and without utilities. Charging more or changing the camping situation may ruin the experience. Keep it primitive. The city's killin it!

Comments – Parking/Amenities

- If they could create more parking that would be good. We like to see picnickers but they often don't have a place to park.
- Additional camping stretches out the impact on the park, extra cars [should be] \$5 instead of \$10.
- More pit toilets instead of portapotties, but there's a lot of portapotties now which is great. Showers, clean water spigot would a lot
- This is a well managed place for the high amount of visitation. The relationship between the community and climbers is great. I've noticed people camping at picnic areas at the start of the park, more van sites would reduce the use of those picnic sites for local
- The campgrounds are really good here for picnicking, it is very beautiful
- Grey water dump station would be amazing. Sell firewood at the host stand

Comments – More Climbing

- Open up the hatchery for climbing
- More campsites, open the lower canyon for climbing
- Open the lower canyon. Keep maintaining this way, but add more campsites
- If they opened the lower canyon it would double the amount of climbing here, the way camping is done at the moment doesn't incentivize sharing spots and that leads to overcrowding. A van parking area would be helpful
- Rifle needs a gym and a gear store, it would extent my trips and expenditures. We appreciate this park so much, we are obsessed with the park

Comments - General

- Climbers are grateful, this is a world class destination and we try our best to take care of the park. We love rifle, and appreciated that they are doing research on this park
- I find it impressive how the city manages the park. Me and my wife met here and it's a big part of our life. Maybe some easier climbs for kids would be good. Better restaurants would be good, the library and the rifle workspace helps people spend lots of time here.
- I friggin love this place and it's the reason I moved out here from Maine
- We love the park so much. I can't imagine not coming here every fall
- Rifles the best, we appreciate that y'all care.



Agenda Item #c.

Agenda Item Name:

Discuss 2024 Premiums for City of Rifle Worker's Compensation and Employee Health Insurance

Presenter:

Danielle Hogan, HR Manager

Item Description:

Discuss 2024 Premiums for City of Rifle Worker's Compensation and Employee Health Insurance

Recommended Action:

Discussion only - No action during workshop

Fiscal Impact:

Please see memos attached.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Please see memos attached.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. 2024 Renewal Workers Comp Ins Memo to Council
2. CHP 2024 Health Insurance Sole Source PO Request Memo
3. WC 2024 PURCHASE ORDER REQUEST FORM
4. Pinnacol-Assurance-Invoice-21538040-01_02_2024
5. CHP 2024 PURCHASE ORDER REQUEST FORM 12.18.2023



To: Rifle City Council Members. City Manager - Tommy Klein, Finance Director - Scott Rust

From: Danielle Hogan HR Manager

Date: Friday, December 29, 2023

Subject: **2024 Pinnacol Workers Compensation Renewal Cost**

The City of Rifle is required to carry Workers Compensation Insurance; we broker our Workers Compensation Insurance with Pinnacol Assurance. Annual rates are determined by the Division of Insurance and Pinnacol. This rate is then multiplied by the total payroll of staff who work in those classifications and then the totals from all rate classifications are added together with a factor for our loss ratio to determine our annual premium.

City of Rifle receives discounts on our annual premium for multiple factors; a few of these factors, they are being Cost Containment Certified by the State of CO Division of Insurance, effectively and efficiently managing claims, being a return to work employer and updates the City makes to policies, equipment and facilities related to safety; just to list a few. Rifle received \$68,374.00 in discounts from the initially accessed annual premium. Initial annual premium: \$211,227.00, discounts: -\$68,374.00, **Total annual premium due: \$142,853.00.**

There are limited options for Workers Compensation Insurance for municipalities in the State of Colorado; City of Rifle has chosen to stay with Pinnacol Assurance for our Workers Comp Insurance..



To: Rifle City Council Members, City Manager - Tommy Klein, Finance Director - Scott Rust

From: Danielle Hogan HR Manager

Date: Monday, December 18, 2023

Subject: **2024 Estimated Employee Health Insurance Cost**

The City Of Rifle provides Health Insurance for eligible employees. We currently have insurance coverage through County Health Pool.

Costs for health insurance in 2024 were predicted to be higher than previous annual increases nationally and at the local level; this is due to inflation, increased cost of care and Rx from facilities, as well as increased catastrophic claims due to delayed preventative care as a result of the pandemic. Rifle was not insulated from these factors. Rifle's claims cost and utilization of insurance was a 98% Loss Ratio for 2022, with a 3 year average of 95%. These factors caused Rifle to move up in the County Health Pool's banded rate formula for premium cost for 2024 and directly contributed to the increase we received. Our 2024 increase in premium cost is a 17% increase. The minimum increase any County Health Pool participants received was 13%.

The total estimated cost for health insurance coverage for eligible employees in 2024 is \$1,967,000.00.



CITY OF RIFLE
PURCHASE REQUEST

1.	Vendor Name	NEW: W-9 attached ☐
	Pinnacol Assurance	

2.	Vendor Address
	7501 E. Lowry Blvd. Denver, CO 80230-7006

3.	For the Purchase of (description)
	Workers Compensation Insurance

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$142,853.00	\$165,000.00	

5.	Dept. Name	General Ledger Acct #
		various

6.	Type of Purchase
☐	Capital Construction
☐	Capital Construction – Change Order
☐	Capital Equipment
☐	Plant Equipment
☐	Materials, supplies, non-profession/technical services (includes computer/software maint.)
☒	Professional Services
☐	Utilities (includes equipment installation and ongoing contracts)
☐	Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
☐	Cooperative Purchasing:	Sec 4-3-90	
☐	Open Market:	Sec. 4-3-40(c)	
☐	Comparative Pricing:	Sec. 4-3-40(d)	
☐	Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
☐	Competitive Sealed Bid:	Sec.4-3-40(f)	(attach bid tab & advertisement)
☒	Sole Source:	Sec. 4-3-40(a)	(attach memo)

8.	Authorization Required
☐	City Manager
☐	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director	Danielle Hogan	12/29/2023
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		

Billing Summary

Policy Number 9685
Invoice Date 01/02/2024
Invoice Number 21538040

Previous Balance \$1,723.73
Payment(s) Received - Thank You -\$1,723.73
Current Activity \$143,571.03
see back for details

Total Due By 01/22/2024 \$143,571.03

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

**Thank you for being a Pinnacol Assurance
customer since 1956.**

Contact Information

Your agent is:
Network Insurance Services, LLC-
303-708-9999

Visit [Pinnacol.com](https://pinnacol.com)

To call Pinnacol directly:
800.873.7242

Pinnacol Assurance News

Sign up for Pinnacol's Policyholder Portal, a simple and secure way to manage your policy online. Say goodbye to postage stamps and opt into electronic invoices, make credit card or EFT payments, set up recurring payments, and more. To get started, visit [Pinnacol.com](https://pinnacol.com) and click SIGN IN on the top right side of the page. If you have any questions, call us at 303.361.4840.

Policy Number 9685
Invoice Number 21538040

Total Due By 01/22/2024 \$143,571.03

Pinnacol Assurance
PO Box 561434
Denver, CO 80256-1434

Go paperless. Access your invoice online 24/7 from the Quick Links section on [Pinnacol.com](https://pinnacol.com).

000968500009 215380403 202401022 000000 0001418473001

Policy Information

Renewal

Your renewal policy premium for Colorado 01/01/2024 to 01/01/2025 is estimated at \$142,853. Premiums are subject to change. Your policy's deductible is \$1,000.

Colorado Billing Schedule

This is your 1st of 1 installment(s).

Dividends

Earning dividends is one of the many benefits that come from partnering with Pinnacol. We would like to remind you that, in the previous 12 months, your company did receive the benefit of \$5,609 in dividends.

Billing Summary Details

Previous Balance	\$1,723.73
Payment(s) Received - Thank You	-\$1,723.73
Current Activity	
Renewal Installment	\$142,853.00
Colorado Deductible	\$718.03
Current Activity Total	\$143,571.03
Total Due By 01/22/2024	\$143,571.03



Moved? Please indicate the type of change when providing the new information below.

☐ Physical Address ☐ Mailing Address ☐ Both

Address _____

City _____ State _____ Zip _____

Business Phone _____ Ext. _____

Email _____

Coverage Information for 9685

ESTIMATED PREMIUM

Location: City of Rifle
202 Railroad Ave
Rifle, CO 81650

Period: 01/01/2024 - 01/01/2025

Class	RT	Description	Emp	Payroll	Rate	Prem Charge
881105	BD	Municipal, township, county, non-salaried board member & trustee	16.00	\$249,600	.058800	\$147
881005	EM	Clerical office employees NOC	30.00	\$2,138,465	.117600	\$2,515
550605	EM	Street or road construction-paving or repaving & drivers	9.00	\$502,957	5.997600	\$30,165
901505	EM	Building or property management-all other employees	1.00	\$32,228	3.351600	\$1,080
910205	EM	Park NOC-all employees & drivers	150.00	\$1,321,212	2.998800	\$39,621
922005	EM	Cemetery operation & drivers	1.00	\$58,993	5.429200	\$3,203
838005	EM	Automobile service or repair center & drivers	1.00	\$68,810	2.352000	\$1,618
908205	EM	Restaurant NOC	4.00	\$193,345	1.352400	\$2,615
940205	EM	Street cleaning & drivers	.00	\$0	4.292400	\$0
772005	EM	Police officers & drivers	24.00	\$1,975,120	3.724000	\$73,553
758005	EM	Sewage disposal plant operation & drivers	8.00	\$502,645	2.116800	\$10,640
738005	EM	Drivers, chauffeurs, messengers and their helpers NOC-commercial	3.00	\$17,000	5.782000	\$983
915405	EM	Theater NOC-all employees-no players, entertainers or musicians	9.00	\$305,252	1.548400	\$4,727
761005	EM	Radio, television broadcasting station -all employees & clerical	5.00	\$140,118	.450800	\$632
752005	EM	Waterworks operation & drivers	9.00	\$579,842	2.998800	\$17,388
941005	EM	Municipal, township, county or state employee NOC	4.00	\$384,708	1.842400	\$7,088
881005	EO	Clerical office employees NOC	7.00	\$109,800	.117600	\$129
Total for City of Rifle				\$8,580,095		\$196,104

Description	Period	Adjustment	Amount
Ratable Manual Premium	01/01/2024 - 01/01/2025		\$196,104
Increased Limits (1,000,000/1,000,000/1,000,000)	01/01/2024 - 01/01/2025	1.011	\$2,157
Deductible Discount (\$1000 Ded)	01/01/2024 - 01/01/2025	.968	\$6,275-
Experience Modification	01/01/2024 - 01/01/2025	1.060	\$11,519
Schedule Rating & Designated Provider	01/01/2024 - 01/01/2025	.845	\$31,543-
Cost Containment Credit	01/01/2024 - 01/01/2025	.950	\$8,598-
Premium Discount	01/01/2024 - 01/01/2025	.915	\$13,886-
Self-Rating Adjustment	01/01/2024 - 01/01/2025	.946	\$8,072-
Annual Policy Fee	01/01/2024 - 01/01/2025		\$160
Terrorism Insurance Coverage	01/01/2024 - 01/01/2025		\$429
Catastrophe Insurance Coverage	01/01/2024 - 01/01/2025		\$858
Net Estimated Annual Premium	01/01/2024 - 01/01/2025		\$142,853

Policyholder Disclosure Notice of Terrorism and Catastrophe Insurance Coverage

Coverage for acts of terrorism is included in your policy. Under your existing coverage, any losses resulting from certified acts of terrorism would be partially reimbursed by the United States Government. Beginning January 1, 2016:

- ☐ The current 85% Federal share of compensation under the TRIPRA decreases by one percentage point per calendar year until it is equal to 80%.
- ☐ The current program trigger for aggregate industry insured losses to exceed \$100 million increases by \$20 million per calendar year until it is equal to \$200 million.
- ☐ Notwithstanding above, the United States Government will not make any payment under the Act for any portion of Insured Losses that exceed \$100 billion.

Premium for terrorism is calculated on the basis of total payroll. The total Colorado payroll is divided by \$100 and multiplied by the approved terrorism rate, \$0.005 per \$100 of payroll. The calculation is expressed as (Colorado payroll/\$100 X Approved Terrorism Rate = Premium). This premium is not subject to any other modification including, but not limited to, premium discount, experience rating, schedule rating, or retrospective rating.

Additionally, all workers' compensation carriers are required to charge premium to cover large losses. Premium for Catastrophe (other than Certified Acts of Terrorism) is calculated on the basis of total payroll. The total Colorado payroll is divided by \$100 and multiplied by the approved Catastrophe (other than Certified Acts of Terrorism) rate, \$0.01 per \$100 of payroll. The calculation is expressed as (Colorado payroll/ \$100 X Catastrophe (other than Certified Acts of Terrorism) Value = Premium). This premium is not subject to any other modifications including, but not limited to, premium discount, experience rating, schedule rating, or retrospective rating.

This Policy Information Page reflects coverage, premium and payroll information as of the date of issuance.

NCCI #: WC050403
Policy #: 9685

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

Network Insurance Services, LLC-
P O Box 910
Castle Rock, CO 80104
(303) 708-9999

ENDORSEMENT: Premium Credit Addendum

Current Schedule of Credits for Policy Period 01/01/2024 - 01/01/2025

2.5%	The premium differential for a designated provider has been applied to the policy premium from 01/01/2024 thru 01/01/2025.
5.0%	The premium differential for cost containment has been applied to the policy premium from 01/01/2024 thru 01/01/2025.

Premium Credits for Qualifying Risk Management Programs that have received Cost Containment Certification from the State of Colorado.

Implementation of a certified cost containment program potentially qualifies your business for a 5% premium dividend as filed with the Division of Insurance. For new and renewal business, the underwriting review of a policyholder includes determining if the entity has a certified workers' compensation risk management program. If certified, a premium dividend of 5% will be applied. If during the course of the policy period, the certification is eliminated, the cost containment premium dividend will be removed at renewal. Pinnacol Assurance can assist you in setting up a program to potentially reduce losses and protect your employees as well as reducing premium costs.

Pursuant to Colorado Insurance Regulation 5-1-11 (III)(F) all workers' compensation insurers must allow a credit of 2.5% on all policies when you have selected a designated medical provider.

If you have selected a designated medical provider, we must allow a credit of 2.5%. If you are eligible for schedule rating, the 2.5% credit must be included in the total schedule credit or debit, subject to the 25% maximum limitation.

If you are not eligible for experience or schedule rating, the 2.5% credit will be applied, in addition to the premium credit applicable. The combined premium credit and the 2.5% credit for selection of a designated medical provider shall not exceed 12.5%.

Right to Appeal Classifications / Experience Modification:

If Pinnacol Assurance determines that the employees at your business are misclassified, Pinnacol Assurance can correct the classification and charge and collect additional premium not included in the initial premium.

If you have any questions regarding the employee classification / experience modification assigned to calculate your workers' compensation insurance premium, you must direct your questions to Pinnacol Assurance or to your authorized Pinnacol Assurance agent within thirty (30) days after the anniversary date of the policy, or thirty (30) days after the date of receipt by you of notice of a change in a classification. Pinnacol Assurance or the authorized Pinnacol Assurance agent must explain to you why a particular employee classification / experience modification was used, and must explain sufficiently to eliminate any possible confusions within thirty (30) days after receipt of your request for information.

If you continue to disagree with a classification applied to your policy, Section 8-55-102, C.R.S. gives you the right to appeal Pinnacol Assurance's final decision by filing written notice with the Worker's Compensation Classification Appeals Board within 30 days after you have exhausted all appeal review procedures provided by Pinnacol Assurance.

Your written request for appeal should be sent to the Worker's Compensation Appeals Board,

c/o NCCI
Michael Craddock
Underwriting Dispute Consultant, Regulatory Assurance
National Council on Compensation Insurance
901 Peninsula Corporate Circle
Boca Raton FL 33487-1362

Written instructions for your appearance before the Colorado Workers' Compensation Appeals Board will be furnished by the Secretary of the Board. The Board will render a decision as to whether a misclassification has occurred

Availability of Medical Case Management Services:

When the injury or disease cited in a claim filed against your policy shows high potential for the development of medical costs, a Pinnacol Assurance nurse is assigned to contact the injured worker. The purpose of this contact is to facilitate proper treatment, injured worker recovery, and coordination of multiple provider medical treatment. The Pinnacol Assurance nurse will also review the medical necessity and work injury-relatedness of medical services.

When the injury or disease cited in a claim shows low potential for the development of above-average medical costs, a Pinnacol Assurance claims representative reviews medical costs for adherence to standard cost schedules and relatedness to the work injury. If review indicates non-standard costs or unrelated costs, the claims representative will collaborate with a Pinnacol Assurance nurse for further medical case management.

If you believe that a claim filed against your policy may develop significant medical costs, or an injured employee has questions or concerns about claim-related medical procedures, you can contact a Pinnacol Assurance nurse through the assigned claim representative.

Deductible Plans:

Deductible plans are available that allows policyholders to pay a portion of the claim cost on a per claim basis in exchange for a premium discount. The deductible levels currently available are: \$500, \$1,000, \$1,500, \$2,000, \$2,500, \$5,000, \$10,000, \$13,500, \$15,500, \$16,000, \$16,500, \$17,000, \$17,500, \$18,000 or \$18,500. By law, all claims must be filed with and initially paid by Pinnacol Assurance. Policies endorsed with the deductible program are then billed for reimbursement of total medical and lost wage costs until the claim is closed or the deductible is met, whichever comes first. Deductible options can only be added within 30 days of your policy renewal or effective date. The deductible plan selected will apply to the full policy period and can only be changed or removed prior to the next renewal date of your policy. To determine if a deductible plan is right for you, please contact Pinnacol Assurance.

Right to Notice of Change In Rate By Classification:

If you desire information whenever there is a change in your workers' compensation insurance rate by classification, you must request such information from Pinnacol Assurance. This request for information must be in writing.

Effective Date: January 2, 2024
Pinnacol Assurance has issued this endorsement January 2, 2024.

Chris Hansen
Underwriter

January 2, 2024
Policy #: 9685

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

Network Insurance Services, LLC-
P O Box 910
Castle Rock, CO 80104
(303) 708-9999

NOTICE TO POLICYHOLDERS

Dear Policyholder,

The cost containment discount applied to your policy is subject to recertification, as well as the improved loss experience requirement of the State of Colorado insurance regulations. If you fail to maintain your certification, this cost containment discount may be withdrawn.

If you have any questions about the cost containment certification, please call Chris Hansen at (303) 361-4523/(888) 852-2263.

NCCI #: WC050510
Policy #: 9685

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

Network Insurance Services, LLC-
P O Box 910
Castle Rock, CO 80104
(303) 708-9999

ENDORSEMENT: Include Deductible Endorsement

BENEFITS DEDUCTIBLE ENDORSEMENT

This endorsement applies only to Part 1 of this policy, Workers' Compensation Insurance.

Part One, Paragraphs B and D, of this policy are hereby amended. Pinnacol Assurance will pay benefits and costs pursuant to said paragraphs only when such benefits and/or costs exceed the amount of \$1,000, which shall be a deductible amount payable by you. This deductible amount applies separately to each claim. All claims must be reported by you as required in Section 8-44-111 of the Workers' Compensation Act. Pinnacol Assurance is liable to pay workers' compensation benefits directly to the employee or employee's dependents, in the event of death. You will reimburse Pinnacol Assurance within 20 days of notice to you that payment of the deductible is due or your policy may be cancelled. You will be responsible for any unpaid balance as well as interest at 1.5% per month and reasonable costs of collection.

The estimated premium reduction for electing a deductible amount of \$1,000 is 3.2%. The premium reduction is subject to change and will be adjusted based upon the governing classification at the policy period audit. If the policy premium balance is a credit following the billing of any statement, but a debit balance exists for the deductible amount on any claims, a refund will not be issued for the policy premium balance if the net amount is a debit.

We have your rights and the rights of persons entitled to the benefits of this insurance to recover all advances and payments, including those within the deductible amount from anyone liable for the injury. It is imperative that you do everything necessary to protect those rights for us and to help us enforce them. If we recover any advance or payment made under this policy from anyone liable for the injury, the amount we recover will first be applied to any payment made by us in excess of the deductible amount. Any remaining amount from the recovery, if any, less applicable legal expenses we incur, will then be applied to reduce the deductible amount paid by you.

The deductible plan selected will apply to the full policy period. Changes to the future deductible plans may only be made prior to the next renewal date of your policy. This deductible endorsement will apply to the policy continuously, however it may be terminated by you or Pinnacol Assurance prior to the renewal date of the policy.

Effective Date: January 2, 2024
Pinnacol Assurance has issued this endorsement January 2, 2024.

Chris Hansen
Underwriter

NCCI #: WC000422C
Policy #: 9685

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

Network Insurance Services, LLC-
P O Box 910
Castle Rock, CO 80104
(303) 708-9999

**ENDORSEMENT: Terrorism Risk Insurance Program Reauthorization Act
Disclosure Endorsement (WC 00 04 22 C)**

This endorsement addresses the requirements of the Terrorism Risk Insurance Act of 2002 as amended and extended by the Terrorism Risk Insurance Program Reauthorization Act of 2019. It serves to notify you of certain limitations under the Act, and that your insurance carrier is charging premium for losses that may occur in the event of an Act of Terrorism.

Your policy provides coverage for workers' compensation losses caused by Acts of Terrorism, including workers' compensation benefit obligations dictated by state law. Coverage for such losses is still subject to all terms, definitions, exclusions, and conditions in your policy, and any applicable federal and/or state law, rules, or regulations.

Definitions

The definitions provided in this endorsement are based on and have the same meaning as the definitions in the Act. If words or phrases not defined in this endorsement are defined in the Act, the definitions in the Act will apply.

"Act" means the Terrorism Risk Insurance Act of 2002, which took effect on November 26, 2002, and any amendments thereto, including any amendments resulting from the Terrorism Risk Insurance Program Reauthorization Act of 2019.

"Act of Terrorism" means any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States as meeting all of the following requirements:

- a. The act is an act of terrorism.
- b. The act is violent or dangerous to human life, property or infrastructure.
- c. The act resulted in damage within the United States, or outside of the United States in the case of the premises of United States missions or certain air carriers or vessels.
- d. The act has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

"Insured Loss" means any loss resulting from an act of terrorism (and, except for Pennsylvania, including an act of war, in the case of workers' compensation) that is covered by primary or excess property and casualty insurance issued by an insurer if the loss occurs in the United States or at the premises of United States missions or to certain air carriers or vessels.

"Insurer Deductible" means, for the period beginning on January 1, 2021, and ending on December 31, 2027, an amount equal to 20% of our direct earned premiums, during the immediately preceding calendar year.

Limitation of Liability

The Act limits our liability to you under this policy. If aggregate Insured Losses exceed \$100,000,000,000 in a calendar year and if we have met our Insurer Deductible, we are not liable for the payment of any portion of the amount of Insured Losses that exceeds \$100,000,000,000; and for aggregate Insured Losses up to \$100,000,000,000, we will pay only a pro rata share of such Insured Losses as determined by the Secretary of Treasury.

Policy Disclosure Notice

1. Insured Losses would be partially reimbursed by the United States Government. If the aggregate industry Insured Losses occurring in any calendar year exceed \$200,000,000, the United States Government would pay 80% of our Insured Losses that exceed our Insurer Deductible.
2. Notwithstanding item 1 above, the United States Government will not make any payment under the Act for any portion of Insured Losses that exceed \$100,000,000,000.
3. The premium charge for the coverage your policy provides for Insured Losses is included in the amount shown in Item 4 of the Information Page or in the Schedule below.

SCHEDULE

<u>State</u>	<u>Rate</u>	<u>Premium</u>
CO	\$0.005	\$429

Effective Date: January 2, 2024

Pinnacol Assurance has issued this endorsement January 2, 2024.

Phone / (888) 852-2263

Fax /

NCCI #: WC000421E
Policy #: 9685

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

Network Insurance Services, LLC-
P O Box 910
Castle Rock, CO 80104
(303) 708-9999

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

Catastrophe (Other Than Certified Acts of Terrorism) Premium Endorsement

This endorsement is notification that your insurance carrier is charging premium to cover the losses that may occur in the event of a Catastrophe (Other Than Certified Acts of Terrorism) as that term is defined below. Your policy provides coverage for workers compensation losses caused by a Catastrophe (Other Than Certified Acts of Terrorism). This premium charge does not provide funding for Certified Acts of Terrorism contemplated under the Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement (WC 00 04 22 C) attached to this policy.

For purposes of this endorsement, the following definitions apply:

Catastrophe (Other Than Certified Acts of Terrorism): Any single event, resulting from an Earthquake, Noncertified Act of Terrorism, or Catastrophic Industrial Accident, which results in aggregate workers compensation losses in excess of \$50 million.

Earthquake: The shaking and vibration at the surface of the earth resulting from underground movement along a fault plane or from volcanic activity.

Noncertified Act of Terrorism: An event that is not certified as an Act of Terrorism by the Secretary of Treasury pursuant to the Terrorism Risk Insurance Act of 2002 (as amended) but that meets all the following criteria:

- a. It is an act that is violent or dangerous to human life, property, or infrastructure;
- b. The acts results in damage within the United States, or outside of the United States in the case of the premises of the United States missions or air carriers or vessels as those terms are defined in the Terrorism Risk Insurance Act of 2002 (as amended); and
- c. It is an act that has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Catastrophic Industrial Accident: A chemical release, large explosion, or small blast that is localized in nature and affects workers in a small perimeter the size of a building.

The premium charge for the coverage your policy provides for workers compensation losses caused by a Catastrophe (Other Than Certified Acts of Terrorism) is shown in Item 4 of the Information Page or in the Schedule below.

SCHEDULE

<u>State</u>	<u>Rate</u>	<u>Premium</u>
CO	0.01	\$858

Thank you for your business.

Pinnacol Assurance

GENERAL RENEWAL INFORMATION

Installment Billing Information

Thank you for choosing Pinnacol Assurance for your workers' compensation coverage. Please review your enclosed renewal bill carefully and report any necessary changes to your underwriter.

Privacy Information

Your right to privacy

Pinnacol Assurance appreciates your business. We also appreciate your right to privacy. This notice explains in more detail our commitment to keeping your personal information private and describes how we collect, use and disclose information.

Information we collect from you

In order to properly calculate the premium we need to cover your business, we obtain information from you about the nature and operations of your business. This includes payroll and ownership information, federal and state tax identification numbers and information about any prior workers' compensation coverage on your business. If an employee is injured on the job we will collect information about that employee to properly process their claim.

Information we collect from other sources

We may collect personal information from other sources, such as credit reporting services and government agencies, to verify your payroll and the extent and nature of your business. We may receive and check your past insurance claims from insurance support organizations or your former insurers.

Information we use and disclose

We will use the personal information we obtain from you and other sources to process and maintain your policy, service claims, and support our business functions. We may share that personal information with businesses that perform services for us or function on our behalf. Those businesses are also required to protect your privacy rights. They are not allowed to disclose personal information, except as needed to perform the services required by us. We may give, without your past permission and only if allowed by law, personal information about you to certain persons or organizations, such as your agent or broker, other insurance companies, regulators, or administrators. We will also disclose personal information to comply with legal requirements and to protect our own legal interests.

Confidentiality

We protect the confidentiality of personal information by restricting access to personal information to only those of our employees who need access to personal information in the course of doing their jobs, such as underwriting policies, paying claims, developing new Services, or advising customers about the Services.

Security

We use physical, electronic and procedural safeguards to maintain the confidentiality and integrity of personal information and to guard against unauthorized access. Some techniques we use to protect personal information include user authentication (such as through password protection), encryption, firewall technology and the use of detection software. We use special devices to restrict access to our systems from the Internet, and we monitor and log all Internet activity. We restrict physical access to our data center. All of these mechanisms are regularly reviewed and tested by independent auditors.

Contact Us

This Privacy Statement applies to current and former customers and may be amended at any time. The amended notice can be found on www.pinnacol.com/privacy-policy. If you have any questions about our policies on privacy, please contact us at 800-873-7242 or 303-361-4000.

Thank you again for your business.

This Privacy Statement applies to current and former customers and may be amended at any time. The amended notice will be sent to customers.

GLOSSARY OF TERMS

Annual Policy Fee: This dollar amount is charged annually on every Pinnacol Assurance policy for fixed administrative costs for writing and renewing a policy.

Class: These are class codes which apply to your policy. The object of the classification procedure is to assign one basic classification which best describes the business of the employer within a state. It is the business which is classified, not the individual employments, occupations or operations within a business. Under special circumstances separate classifications may apply.

Cost Containment Discount: Employers that implement a six-step safety plan and become certified by the State Cost Containment Certification Board may be eligible for a 5% Cost Containment Discount.

Deductible Adjustment: This applies to adjustments to the optional deductible plan when selected by the employer. A deductible is the dollar amount you agree to reimburse Pinnacol Assurance for each claim that occurs during the policy period.

Designated Provider Discount: A 2.5% premium discount will be awarded to employers who have implemented a designated medical provider program as outlined in Colorado Insurance Commissioner's Regulation 5-1-11. This discount applies to all policies, except for those who pay the minimum premium amount only.

Experience Modification Adjustments: If you qualify for experience modification, your past loss experience is compared to the average or "expected" experience for businesses in your class. This comparison is converted to a loss of experience factor, which we apply to your premium. If your losses are less than average, your premium will be reduced. If your losses are more than average, your premium will be increased.

Increased Limits: This is the additional premium we charge to increase the limit for Employer's Liability above the standard coverage provided: Bodily Injury by Accident: \$100,000--each employee; Bodily Injury by Disease: \$500,000--policy limit.

Manual Premium: Payroll/100 times the rate for the business classification.

Minimum Premium: Annual premium will never be less than minimum premium, regardless of your payroll, even if you terminate your policy before the expiration date.

Modified Premium: This is the premium after the experience modification is applied.

Posting: A check is posted to your account after it is deposited by our bank.

Premium Adjustment: Pinnacol Assurance offers this discount based on the amount of premium developed by your policy.

Rate: The premium charge developed for your business classification. Rates are based on loss statistics for each class. Most rates are applied per \$100 of payroll. For example, if you have \$100,000 of payroll under a classification with a \$5.00 rate, the manual premium is \$5,000 ($\$100,000/100 = 1,000 \times \$5.00 = \$5,000$). Others are per capita.

Rating Type: The most common rating type codes and descriptions are listed below. Please contact your underwriter if a more comprehensive list is needed.

CODE	DESCRIPTION	CODE	DESCRIPTION
AC	Agricultural Corporate Officer	IN	Individual Owner
CL	Contract Labor	MB	Member
CO	Corporate Officer	SE	Subcontractor Employee
EM	Employee	WP	Working Partner
IC	Independent Contractor		

Pinnacol Performance Credit: Pinnacol Assurance offers this discount based on continuous long-term coverage.

Right to Appeal Classification and Experience Modification: Pinnacol Assurance can charge and collect any additional amount of money not included in the initial premium charged as a result of a job misclassification or experience modification. If you have any questions regarding the employee classification/modification used to calculate your premium, contact your underwriter or your insurance agent. Pinnacol Assurance or its representative must explain why a particular employee classification/modification was used, to eliminate any possible confusion.

- If you still disagree, you may further appeal to have your classification reviewed. Send your request, in writing, to Pinnacol Assurance's Classification and Rating Committee at the above address. The Committee will review your file and will issue a final decision.

- If you still disagree with the Pinnacol Assurance review, Section 8-55-102, C.R.S. gives you the right to appeal Pinnacol Assurance's final decision by filing written notice with the Workers' Compensation Classification Appeals Board within 30 days of the final decision. The address of the Workers' Compensation Appeals Board is: Workers' Compensation Appeals Board Attn: Michael Craddock, Underwriting Dispute Consultant, Regulatory Assurance, National Council on Compensation Insurance, 901 Peninsula Corporate Circle, Boca Raton FL 33487-1362. Please send Pinnacol Assurance a copy of your appeal.

Scheduled Rating: Pinnacol Assurance offers a premium discount based on risk characteristics for your business.

Subject Premium: Manual premium + increased limits premium - deductible adjustment.

Colorado Deductible Information

Period Effective Date 01/01/2023

Deductible Amount \$1,000.00

Location: City of Rifle

Claim #	Claimant Name	Injury Date	Total Paid Prior	Total Paid Current	Total Billed Prior	New Amount Due
10207122	BROWN, TAYTE	09/15/2023	\$666.40	\$7,835.49	\$666.40	\$333.60
10208938	LAMBERT, ALAN	10/05/2023	\$121.47	\$505.90	\$121.47	\$384.43
Total for City of Rifle						\$718.03



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐	
	County Health Pool - Dept # 42079		
2.	Vendor Address		
	PO Box 650823 Dallas, TX 75265-0823		
3.	For the Purchase of (description)		
	2024 Employee Health Insurance		
4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$1,967,000.00	\$1,967,000.00	
5.	Dept. Name	General Ledger Acct #	
6.	Type of Purchase		
	☐ Capital Construction		
	☐ Capital Construction – Change Order		
	☐ Capital Equipment		
	☐ Plant Equipment		
	☐ Materials, supplies, non-profession/technical services (includes computer/software maint.)		
	☒ Professional Services		
	☐ Utilities (includes equipment installation and ongoing contracts)		
	☐ Land, easements, ROW		
7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☐ Cooperative Purchasing:	Sec 4-3-90	
	☐ Open Market:	Sec. 4-3-40(c)	
	☐ Comparative Pricing:	Sec. 4-3-40(d)	
	☐ Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
	☐ Competitive Sealed Bid:	Sec. 4-3-40(f)	(attach bid tab & advertisement)
	☒ Sole Source:	Sec. 4-3-40(a)	(attach memo)
8.	Authorization Required		
	☐ City Manager		
	☐ City Council		
9.	Signatures		
	Position	Signature	Date
	Department Director	Danielle Hegan	12/18/2023
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		



Agenda Item #d.

Agenda Item Name:

Discuss Agenda Item Action Form Format

Presenter:

Tommy Klein, City Manager

Item Description:

Discuss the agenda item format.

Recommended Action:

None

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Mayor Strode would like to review the agenda item format (fields) and determine if changes should be made.

Executive Summary:

In January 2018, the Agenda Item Action Form was initiated in an effort to streamline the City Council packet's agenda items and to help give a brief summary for each of the items on the agenda. On August 5, 2020, the City of Rifle Clerk's Department began using the CivicClerk software to create the City Council's meeting packets and agendas.

An Agenda Item Action Form was created as part of this implementation, with a few minor changes being made from the original form.

The current Agenda Item Action Form can be easily edited to reflect the Council's desire for specific information.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

None



Agenda Item #5.a.

Agenda Item Name:

Consider Designating a Public Posting Place - Resolution No. 1, Series of 2024

Presenter:

Misty Williams, City Clerk

Item Description:

Designates the place where notices of public meetings shall be posted.

Recommended Action:

Move to approve Resolution No. 1, Series of 2024 designating a Place for the Posting of Public Meetings

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/a

Background Information:

N/A

Executive Summary:

The City of Rifle is subject to the Colorado Open Meetings Law which requires the City to post notices of any public meetings in a public place. City Council annually designates the place where notices of public meetings shall be posted. Resolution No. 1, Series of 2024 designates the official location for the posting of public meeting notices for the City Council for 2024 shall be on its website at: <https://www.rifleco.org/>.

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. Resolution No. 1-Designating Posting Place

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 1
SERIES OF 2024**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, DESIGNATING A PLACE FOR THE POSTING OF PUBLIC
MEETING NOTICES.

WHEREAS, the City of Rifle is subject to the Colorado Open Meetings Law which requires that full and timely notice be given to the public of any meeting at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs, or at which a majority or quorum of the body is in attendance, or is expected to be in attendance; and

WHEREAS, pursuant to § C.R.S. 24-6-402(2)(c), a local public body shall be deemed to have given full and timely notice of a public meeting if the local public body posts the notice, with specific agenda information if available, no less than twenty-four hours prior to the holding of the meeting on a public website of the local public body.

WHEREAS, the City Council annually designates the place where notices of public meetings shall be posted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE THAT:

1. The above recitals are hereby incorporated as findings by the City of Rifle.
2. The posting place for notices of any public meetings for the City of Rifle shall be on its website at: <https://www.rifleco.org/>. The City Clerk shall provide the address of the website to the Department of Local Affairs for inclusion in the inventory maintained pursuant to C.R.S. §24-32-116.
3. The City of Rifle shall, to the extent feasible, make the notices searchable by type of meeting, date of meeting, time of meeting, agenda contents, and any other category deemed appropriate by it and shall consider linking the notices to any appropriate social media accounts of the City of Rifle.
4. The City of Rifle hereby designates the bulletin board located in the foyer at the west entrance to City Hall at 202 Railroad Avenue, Rifle Colorado 81650 as the public place within its boundaries at which it may post a notice no less than twenty-four hours prior to a meeting if it is unable to post a notice online in exigent or emergency circumstances such as a power outage or an interruption in internet service that prevents the public from accessing the notice online.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 17th day of January 2024.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #5.b.

Agenda Item Name:

Consider Minutes of the December 20, 2023 Regular Meeting

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Minutes of the December 20, 2023, Regular Meeting

Recommended Action:

Move to approve the minutes of the December 20, 2023, City Council Regular Meeting

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Minutes of the December 20, 2023, Regular Meeting

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. 12.20.2023 DRAFT Minutes



RIFLE CITY COUNCIL

REGULAR MEETING

December 20, 2023

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Sean Strode.

Present at Roll Call:

Councilor Brian Condie, Councilor Alicia Gresley, Councilor Chris Bornholdt, Councilor Clint Hostettler, Councilor Joe Carpenter, Councilor Karen Roberts and Mayor Sean Strode.

Roll Call: Yes - Karen Roberts, Clint Hostettler, Alicia Gresley, Joe Carpenter, Chris Bornholdt, Sean Strode and Brian Condie.

No – None.

Others Present:

City Manager Tommy Klein, City Clerk Misty Williams, City Attorney Jim Neu, Rifle Cable 10 Manager (RCTV) Michael Churchill, Chief of Police Debra Funston, Planning Director Patrick Waller and Finance Director Scott Rust.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER THE FOLLOWING ITEMS:

- A. Consider Minutes of the December 6, 2023 Regular Meeting
- B. Consider Liquor License Renewal for Kum and Go LC dba Kum and Go #922
- C. Consider Refuse Collection Rates – Ordinance No. 23, Series of 2023 – 2nd Reading
- D. Consider Amendments to Accessory Dwelling Unit Regulations – Ordinance No. 24, Series of 2023 – 2nd Reading
- E. Consider Right of Way Vacation for 700 Block Alley – Ordinance No. 25, Series of 2023 – 2 Reading

Councilor Alicia Gresley moved to approve Consent Agenda Item A, B, C, D and E; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Alicia Gresley, Brian Condie, Sean Strode, Chris Bornholdt, Clint Hostettler, Karen Roberts, and Joe Carpenter.

No – None.

PUBLIC HEARING

Consider Amending the 2023 Budget – Supplemental Appropriations Request #2

Finance Director Scott Rust presented a request to consider amending the 2023 Budget. Approving the additional appropriations by ordinance will provide the legal authority to cover the additional expenditures in the General Fund, Street Improvement Fund, Conservation Trust Fund, Visitor Improvement Fund, Capital Fund, Tourism & Industry Fund, Urban Renewal Fund, Parks & Recreation Fund, Water Fund, and the Wastewater Fund. This supplemental appropriation request is necessary to appropriate additional funds to cover additional projects which were approved throughout 2023.

Amending the 2023 Budget – Resolution No. 31, Series of 2023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, AMENDING THE CITY’S BUDGET FOR THE YEAR ENDING DECEMBER 31, 2023.

Councilor Karen Roberts moved to approve Resolution No. 31, Series of 2023; seconded by Councilor Brian Condie.

Roll Call: Yes - Sean Strode, Joe Carpenter, Chris Bornholdt, Brian Condie, Clint Hostettler, Alicia Gresley, and Karen Roberts.

No – None.

Adopting Supplemental Appropriations for the 2023 Budget – Ordinance No. 27, Series of 2023 – 1st and Only Reading

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE BUDGET YEAR ENDING DECEMBER 31, 2023.

Councilor Karen Roberts moved to approve Ordinance No. 27, Series of 2023 on its first and only reading as presented and order it to be published in full as required by charter; seconded by Councilor Brian Condie.

Roll Call: Yes - Karen Roberts, Sean Strode, Alicia Gresley, Clint Hostettler, Chris Bornholdt, Brian Condie and Joe Carpenter.

No – None.

REGULAR AGENDA

Consider 2023 Mill Levy Certification for the 2024 Fiscal Year – Resolution No. 30, Series of 2023

A RESOLUTION OF THE CITY OF RIFLE, COLORADO LEVYING GENERAL PROPERTY TAXES TO HELP DEFRAID THE COST OF GOVERNMENT FOR THE CITY OF RIFLE FOR THE 2024 BUDGET YEAR

Finance Director Scott Rust presented a request to consider the 2023 Mill Levy Certification for the 2024 Fiscal Year – Resolution No. 30, Series of 2023. Certifying the 2023 mill levy will allow the City of Rifle and Downtown Development Authority (DDA) to levy property taxes within each entity's taxing jurisdiction for the upcoming 2024 budget year. The property tax revenue collected is a critical revenue source that allows each entity to provide critical services to citizens. This is the direct result of increased assessed values in the taxing jurisdiction as mill levy rates remain unchanged year over year.

Councilor Clint Hostettler moved to approve Resolution No. 30, Series of 2023; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Brian Condie, Joe Carpenter, Alicia Gresley, Karen Roberts, Chris Bornholdt, Clint Hostettler and Sean Strobe.

No – None.

Report to City Manager

Reports were heard from City Manager Tommy Klein, City Clerk Misty Williams, and Chief of Police Debra Funston.

Comments from Mayor and Council

Comments were heard from Councilor Alicia Gresley, Councilor Brian Condie, Councilor Karen Roberts, Councilor Clint Hostettler, Councilor Joe Carpenter and Mayor Sean Strobe.

Adjournment

Meeting adjourned at 7:20 p.m.

Misty Williams
City Clerk

Sean Strobe
Mayor



Agenda Item #5.c.

Agenda Item Name:

Consider Liquor License Renewal for Capitol Deli, LLC dba Capitol Deli

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Liquor License Renewal for Capitol Deli, LLC dba Capitol Deli

Recommended Action:

Move to approve the Liquor License Renewal for Capitol Deli, LLC dba Capitol Deli

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Capitol Deli, LLC dba Capitol Deli located at 851 Railroad Avenue, Rifle, CO has submitted a Hotel & Restaurant Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. REDACTED 2024 Capitol Deli License Renewal

Submit to Local Licensing Authority

**CAPITOL DELI
 851 RAILROAD AVENUE
 Rifle CO 81650**

RECEIVED

JAN 09 2024

City Clerk
 City of Rifle

Fees Due	
Renewal Fee	625.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Colorado Beer and Wine License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name CAPITOL DELI, INC		Doing Business As Name (DBA) CAPITOL DELI	
Liquor License # 03-14252	License Type Hotel & Restaurant (city)		
Sales Tax License Number	Expiration Date 02/04/2024	Due Date 12/21/2023	
Business Address 851 RAILROAD AVENUE Rifle CO 81650			Phone Number 9706659647
Mailing Address 851 RAILROAD AVENUE Rifle CO 81650		Email	
Operating Manager	Date of Birth	Home Address	Phone Number
1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease _____			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☐ No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No			
3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No			

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
Dustin Budd	CEO
Signature	Date
Dustin Budd	1/8/2024

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	Title	Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, Dusti Budd am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Capitol Deli (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Capitol Deli</u>		Social Security Number/Tax Identification Number	
Address <u>851 Railroad Ave 1</u>			
City <u>Rifle</u>		State <u>CO</u>	Zip <u>81650</u>
Home Phone Number		Business/Work Phone Number <u>970-465-9647</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Dusti Budd</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Dusti Budd</u>			Date signed <u>1/8/2024</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #5.d.

Agenda Item Name:

Consider Liquor License Renewal for Super Kidz, LLC dba Super Kidz LLC

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Liquor License Renewal for Super Kidz, LLC dba Super Kidz LLC

Recommended Action:

Move to approve the Liquor License Renewal for Super Kidz, LLC dba Super Kidz LLC

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Super Kidz, LLC dba Super Kidz LLC, located at 1733 Railroad Avenue, Unit A, Rifle, CO, has submitted a Beer and Wine Liquor License Renewal Application.

This application is complete and the appropriate fees have been paid.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. SuperKidz Renewal

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	\$ 125
Renewal Fee	
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

* Note that the Division will not accept cash

☒ Paid by check

☐ Paid online

Uploaded to
MoveIt on

Date

Licensee Name Super Kidz LLC		Doing Business As Name (DBA) Super Kidz LLC	
Liquor License # 03-15866	License Type Beer and wine		
Sales Tax License Number 94809108	Expiration Date	Due Date	
Business Address 1733 Railroad Ave Unit A Rifle CO 81650			Phone Number 625-1842
Mailing Address PO Box 3961 Basalt CO 81621			Email
Operating Manager Marcia Oliver Rosendie	Date of Birth	Home Address	Phone Number
1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease _____			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in the upper right hand corner and include all fees due. ☐ Yes ☒ No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No			
3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No			

6.	Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation.	☐ Yes ☒ No
7.	Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.	☐ Yes ☒ No
8.	Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation.	☐ Yes ☒ No

Affirmation & Consent I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.		
Type or Print Name of Applicant/Authorized Agent of Business <i>Mauricio Oberg Resendiz</i>	Title <i>Owner</i>	
Signature 	Date <i>12/18/2023</i>	
Report & Approval of City or County Licensing Authority The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. Therefore this application is approved.		
Local Licensing Authority For	Date	
Signature	Title	Attest

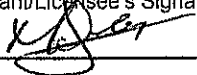
Tax Check Authorization, Waiver, and Request to Release Information

I, Marcio Oliver Resendiz am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Super Kidz LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Super Kidz LLC</u>		Social Security Number/Tax Identification Number	
Address <u>1733 Railroad Ave</u>			
City <u>Rifle</u>		State <u>Colorado</u>	Zip <u>81650</u>
Home Phone Number		Business/Work Phone Number <u>(970) 625 1842</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Marcio Oliver Resendiz</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <u>12/18/2023</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #5.e.

Agenda Item Name:

Consider Liquor License Renewal for El Rincon Centroamericano dba El Rincon Centroamericano

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Liquor License Renewal for El Rincon Centroamericano dba El Rincon Centroamericano

Recommended Action:

Move to approve the Liquor License Renewal for El Rincon Centroamericano dba El Rincon Centroamericano

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

El Rincon Centroamericano dba El Rincon Centroamericano, located at 1530 Railroad Avenue, Unit C, Rifle, CO, has submitted a Hotel & Restaurant Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. REDACTED 2024 El Rincon License Renewal

Submit to Local Licensing Authority

RECEIVED

JAN 05 2024

City Clerk
 City of Rifle

Fees Due	
Annual Renewal Application Fee	\$ 125
Renewal Fee	500. ⁰⁰
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

* Note that the Division will not accept cash

☒ Paid by check ☐ Paid online

Uploaded to
 Movell on

Date

Licensee Name <u>ERICKSON Izaguirre</u>		Doing Business As Name (DBA) <u>El Rincon Centroamerica</u>	
Liquor License # <u>03-16134</u>	License Type <u>Hotel & Restaurant</u>		
Sales Tax License Number	Expiration Date <u>02-03-2024</u>	Due Date	
Business Address <u>1530 Railroad Ave, unit C, Rifle, CO, 81650</u>			Phone Number
Mailing Address <u>1530 Railroad Ave, unit C, Rifle, CO, 81650</u>			Email
Operating Manager <u>ERICKSON Izaguirre</u>	Date of Birth	Home Address	Phone Number
1. Do you have legal possession of the premises at the street address above? ☐ Yes ☒ No Are the premises owned or rented? ☐ Owned ☒ Rented *If rented, expiration date of lease <u>04-14-2025</u>			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in the upper right hand corner and include all fees due. ☐ Yes ☒ No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No			
3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503 C.R.S.? ☐ Yes ☒ No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No			

6	Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation	☐ Yes	☒ No
7	Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation	☐ Yes	☒ No
8	Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation	☐ Yes	☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge

Type or Print Name of Applicant Authorized Agent of Business	Title
ERICKSON, Izaguirre	Owner
Signature	Date
<i>Erickson</i>	01-05-2024

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S. and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority, For:		Date
Signature	Title	Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, ERICKSON IZAGUIRRE am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of El Rincon Centromericanos (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>ERICKSON IZAGUIRRE</u>		Social Security Number/Tax Identification Number _____	
Address <u>1520 Railroad Ave, unit C</u>			
City <u>Rifle</u>		State <u>CO</u>	Zip <u>81650</u>
Home Phone Number _____		Business/Work Phone Number <u>970 665 9366</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>ERICKSON IZAGUIRRE</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>E. Izaguirre</u>			Date signed <u>01-05-2024</u>

Privacy Act Statement

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Agenda Item #5.f.

Agenda Item Name:

Consider Approval of 2024 Premiums for City of Rifle Worker's Compensation Plan

Presenter:

Danielle Hogan, HR Manager

Item Description:

Consider Approval of 2024 Premiums for City of Rifle Worker's Compensation Plan

Recommended Action:

Move to approve the 2024 premiums for City of Rifle Worker's Compensation plan through Pinnacol Assurance in the amount of \$142,853.

Fiscal Impact:

Please see memo attached.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Please see memo attached.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. 2024 Renewal Workers Comp Ins Memo to Council
2. Pinnacol-Assurance-Invoice-21538040-01_02_2024
3. WC PURCHASE ORDER



To: Rifle City Council Members. City Manager - Tommy Klein, Finance Director - Scott Rust

From: Danielle Hogan HR Manager

Date: Friday, December 29, 2023

Subject: **2024 Pinnacol Workers Compensation Renewal Cost**

The City of Rifle is required to carry Workers Compensation Insurance; we broker our Workers Compensation Insurance with Pinnacol Assurance. Annual rates are determined by the Division of Insurance and Pinnacol. This rate is then multiplied by the total payroll of staff who work in those classifications and then the totals from all rate classifications are added together with a factor for our loss ratio to determine our annual premium.

City of Rifle receives discounts on our annual premium for multiple factors; a few of these factors, they are being Cost Containment Certified by the State of CO Division of Insurance, effectively and efficiently managing claims, being a return to work employer and updates the City makes to policies, equipment and facilities related to safety; just to list a few. Rifle received \$68,374.00 in discounts from the initially accessed annual premium. Initial annual premium: \$211,227.00, discounts: -\$68,374.00, **Total annual premium due: \$142,853.00.**

There are limited options for Workers Compensation Insurance for municipalities in the State of Colorado; City of Rifle has chosen to stay with Pinnacol Assurance for our Workers Comp Insurance..

Billing Summary

Policy Number 9685
Invoice Date 01/02/2024
Invoice Number 21538040

Previous Balance	\$1,723.73
Payment(s) Received - Thank You	-\$1,723.73
Current Activity see back for details	\$143,571.03

Total Due By 01/22/2024 \$143,571.03

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

**Thank you for being a Pinnacol Assurance
customer since 1956.**

Contact Information

Your agent is:
Network Insurance Services, LLC-
303-708-9999

Visit [Pinnacol.com](https://pinnacol.com)

To call Pinnacol directly:
800.873.7242

Pinnacol Assurance News

Sign up for Pinnacol's Policyholder Portal, a simple and secure way to manage your policy online. Say goodbye to postage stamps and opt into electronic invoices, make credit card or EFT payments, set up recurring payments, and more. To get started, visit [Pinnacol.com](https://pinnacol.com) and click SIGN IN on the top right side of the page. If you have any questions, call us at 303.361.4840.

Policy Number 9685
Invoice Number 21538040

Total Due By 01/22/2024 \$143,571.03

Pinnacol Assurance
PO Box 561434
Denver, CO 80256-1434

Go paperless. Access your invoice online 24/7 from the Quick Links section on [Pinnacol.com](https://pinnacol.com).

000968500009 215380403 202401022 000000 0001418473001

Policy Information

Renewal

Your renewal policy premium for Colorado 01/01/2024 to 01/01/2025 is estimated at \$142,853. Premiums are subject to change. Your policy's deductible is \$1,000.

Colorado Billing Schedule

This is your 1st of 1 installment(s).

Dividends

Earning dividends is one of the many benefits that come from partnering with Pinnacol. We would like to remind you that, in the previous 12 months, your company did receive the benefit of \$5,609 in dividends.

Billing Summary Details

Previous Balance	\$1,723.73
Payment(s) Received - Thank You	-\$1,723.73
Current Activity	
Renewal Installment	\$142,853.00
Colorado Deductible	\$718.03
Current Activity Total	\$143,571.03
Total Due By 01/22/2024	\$143,571.03



Moved? Please indicate the type of change when providing the new information below.

☐ Physical Address ☐ Mailing Address ☐ Both

Address _____

City _____ State _____ Zip _____

Business Phone _____ Ext. _____

Email _____

Coverage Information for 9685

ESTIMATED PREMIUM

Location: City of Rifle
202 Railroad Ave
Rifle, CO 81650

Period: 01/01/2024 - 01/01/2025

Class	RT	Description	Emp	Payroll	Rate	Prem Charge
881105	BD	Municipal, township, county, non-salaried board member & trustee	16.00	\$249,600	.058800	\$147
881005	EM	Clerical office employees NOC	30.00	\$2,138,465	.117600	\$2,515
550605	EM	Street or road construction-paving or repaving & drivers	9.00	\$502,957	5.997600	\$30,165
901505	EM	Building or property management-all other employees	1.00	\$32,228	3.351600	\$1,080
910205	EM	Park NOC-all employees & drivers	150.00	\$1,321,212	2.998800	\$39,621
922005	EM	Cemetery operation & drivers	1.00	\$58,993	5.429200	\$3,203
838005	EM	Automobile service or repair center & drivers	1.00	\$68,810	2.352000	\$1,618
908205	EM	Restaurant NOC	4.00	\$193,345	1.352400	\$2,615
940205	EM	Street cleaning & drivers	.00	\$0	4.292400	\$0
772005	EM	Police officers & drivers	24.00	\$1,975,120	3.724000	\$73,553
758005	EM	Sewage disposal plant operation & drivers	8.00	\$502,645	2.116800	\$10,640
738005	EM	Drivers, chauffeurs, messengers and their helpers NOC-commercial	3.00	\$17,000	5.782000	\$983
915405	EM	Theater NOC-all employees-no players, entertainers or musicians	9.00	\$305,252	1.548400	\$4,727
761005	EM	Radio, television broadcasting station -all employees & clerical	5.00	\$140,118	.450800	\$632
752005	EM	Waterworks operation & drivers	9.00	\$579,842	2.998800	\$17,388
941005	EM	Municipal, township, county or state employee NOC	4.00	\$384,708	1.842400	\$7,088
881005	EO	Clerical office employees NOC	7.00	\$109,800	.117600	\$129
Total for City of Rifle				\$8,580,095		\$196,104

Description	Period	Adjustment	Amount
Ratable Manual Premium	01/01/2024 - 01/01/2025		\$196,104
Increased Limits (1,000,000/1,000,000/1,000,000)	01/01/2024 - 01/01/2025	1.011	\$2,157
Deductible Discount (\$1000 Ded)	01/01/2024 - 01/01/2025	.968	\$6,275-
Experience Modification	01/01/2024 - 01/01/2025	1.060	\$11,519
Schedule Rating & Designated Provider	01/01/2024 - 01/01/2025	.845	\$31,543-
Cost Containment Credit	01/01/2024 - 01/01/2025	.950	\$8,598-
Premium Discount	01/01/2024 - 01/01/2025	.915	\$13,886-
Self-Rating Adjustment	01/01/2024 - 01/01/2025	.946	\$8,072-
Annual Policy Fee	01/01/2024 - 01/01/2025		\$160
Terrorism Insurance Coverage	01/01/2024 - 01/01/2025		\$429
Catastrophe Insurance Coverage	01/01/2024 - 01/01/2025		\$858
Net Estimated Annual Premium	01/01/2024 - 01/01/2025		\$142,853

Policyholder Disclosure Notice of Terrorism and Catastrophe Insurance Coverage

Coverage for acts of terrorism is included in your policy. Under your existing coverage, any losses resulting from certified acts of terrorism would be partially reimbursed by the United States Government. Beginning January 1, 2016:

- ☐ The current 85% Federal share of compensation under the TRIPRA decreases by one percentage point per calendar year until it is equal to 80%.
- ☐ The current program trigger for aggregate industry insured losses to exceed \$100 million increases by \$20 million per calendar year until it is equal to \$200 million.
- ☐ Notwithstanding above, the United States Government will not make any payment under the Act for any Insured Losses that exceed \$100 billion.

Premium for terrorism is calculated on the basis of total payroll. The total Colorado payroll is divided by \$100 and multiplied by the approved terrorism rate, \$0.005 per \$100 of payroll. The calculation is expressed as (Colorado payroll/\$100 X Approved Terrorism Rate = Premium). This premium is not subject to any other modification including, but not limited to, premium discount, experience rating, schedule rating, or retrospective rating.

Additionally, all workers' compensation carriers are required to charge premium to cover large losses. Premium for Catastrophe (other than Certified Acts of Terrorism) is calculated on the basis of total payroll. The total Colorado payroll is divided by \$100 and multiplied by the approved Catastrophe (other than Certified Acts of Terrorism) rate, \$0.01 per \$100 of payroll. The calculation is expressed as (Colorado payroll/ \$100 X Catastrophe (other than Certified Acts of Terrorism) Value = Premium). This premium is not subject to any other modifications including, but not limited to, premium discount, experience rating, schedule rating, or retrospective rating.

This Policy Information Page reflects coverage, premium and payroll information as of the date of issuance.

NCCI #: WC050403
Policy #: 9685

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

Network Insurance Services, LLC-
P O Box 910
Castle Rock, CO 80104
(303) 708-9999

ENDORSEMENT: Premium Credit Addendum

Current Schedule of Credits for Policy Period 01/01/2024 - 01/01/2025

2.5%	The premium differential for a designated provider has been applied to the policy premium from 01/01/2024 thru 01/01/2025.
5.0%	The premium differential for cost containment has been applied to the policy premium from 01/01/2024 thru 01/01/2025.

Premium Credits for Qualifying Risk Management Programs that have received Cost Containment Certification from the State of Colorado.

Implementation of a certified cost containment program potentially qualifies your business for a 5% premium dividend as filed with the Division of Insurance. For new and renewal business, the underwriting review of a policyholder includes determining if the entity has a certified workers' compensation risk management program. If certified, a premium dividend of 5% will be applied. If during the course of the policy period, the certification is eliminated, the cost containment premium dividend will be removed at renewal. Pinnacol Assurance can assist you in setting up a program to potentially reduce losses and protect your employees as well as reducing premium costs.

Pursuant to Colorado Insurance Regulation 5-1-11 (III)(F) all workers' compensation insurers must allow a credit of 2.5% on all policies when you have selected a designated medical provider.

If you have selected a designated medical provider, we must allow a credit of 2.5%. If you are eligible for schedule rating, the 2.5% credit must be included in the total schedule credit or debit, subject to the 25% maximum limitation.

If you are not eligible for experience or schedule rating, the 2.5% credit will be applied, in addition to the premium credit applicable. The combined premium credit and the 2.5% credit for selection of a designated medical provider shall not exceed 12.5%.

Right to Appeal Classifications / Experience Modification:

If Pinnacol Assurance determines that the employees at your business are misclassified, Pinnacol Assurance can correct the classification and charge and collect additional premium not included in the initial premium.

If you have any questions regarding the employee classification / experience modification assigned to calculate your workers' compensation insurance premium, you must direct your questions to Pinnacol Assurance or to your authorized Pinnacol Assurance agent within thirty (30) days after the anniversary date of the policy, or thirty (30) days after the date of receipt by you of notice of a change in a classification. Pinnacol Assurance or the authorized Pinnacol Assurance agent must explain to you why a particular employee classification / experience modification was used, and must explain sufficiently to eliminate any possible confusions within thirty (30) days after receipt of your request for information.

If you continue to disagree with a classification applied to your policy, Section 8-55-102, C.R.S. gives you the right to appeal Pinnacol Assurance's final decision by filing written notice with the Worker's Compensation Classification Appeals Board within 30 days after you have exhausted all appeal review procedures provided by Pinnacol Assurance.

Your written request for appeal should be sent to the Worker's Compensation Appeals Board,

c/o NCCI
Michael Craddock
Underwriting Dispute Consultant, Regulatory Assurance
National Council on Compensation Insurance
901 Peninsula Corporate Circle
Boca Raton FL 33487-1362

Written instructions for your appearance before the Colorado Workers' Compensation Appeals Board will be furnished by the Secretary of the Board. The Board will render a decision as to whether a misclassification has occurred

Availability of Medical Case Management Services:

When the injury or disease cited in a claim filed against your policy shows high potential for the development of medical costs, a Pinnacol Assurance nurse is assigned to contact the injured worker. The purpose of this contact is to facilitate proper treatment, injured worker recovery, and coordination of multiple provider medical treatment. The Pinnacol Assurance nurse will also review the medical necessity and work injury-relatedness of medical services.

When the injury or disease cited in a claim shows low potential for the development of above-average medical costs, a Pinnacol Assurance claims representative reviews medical costs for adherence to standard cost schedules and relatedness to the work injury. If review indicates non-standard costs or unrelated costs, the claims representative will collaborate with a Pinnacol Assurance nurse for further medical case management.

If you believe that a claim filed against your policy may develop significant medical costs, or an injured employee has questions or concerns about claim-related medical procedures, you can contact a Pinnacol Assurance nurse through the assigned claim representative.

Deductible Plans:

Deductible plans are available that allows policyholders to pay a portion of the claim cost on a per claim basis in exchange for a premium discount. The deductible levels currently available are: \$500, \$1,000, \$1,500, \$2,000, \$2,500, \$5,000, \$10,000, \$13,500, \$15,500, \$16,000, \$16,500, \$17,000, \$17,500, \$18,000 or \$18,500. By law, all claims must be filed with and initially paid by Pinnacol Assurance. Policies endorsed with the deductible program are then billed for reimbursement of total medical and lost wage costs until the claim is closed or the deductible is met, whichever comes first. Deductible options can only be added within 30 days of your policy renewal or effective date. The deductible plan selected will apply to the full policy period and can only be changed or removed prior to the next renewal date of your policy. To determine if a deductible plan is right for you, please contact Pinnacol Assurance.

Right to Notice of Change In Rate By Classification:

If you desire information whenever there is a change in your workers' compensation insurance rate by classification, you must request such information from Pinnacol Assurance. This request for information must be in writing.

Effective Date: January 2, 2024
Pinnacol Assurance has issued this endorsement January 2, 2024.

Chris Hansen
Underwriter

January 2, 2024
Policy #: 9685

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

Network Insurance Services, LLC-
P O Box 910
Castle Rock, CO 80104
(303) 708-9999

NOTICE TO POLICYHOLDERS

Dear Policyholder,

The cost containment discount applied to your policy is subject to recertification, as well as the improved loss experience requirement of the State of Colorado insurance regulations. If you fail to maintain your certification, this cost containment discount may be withdrawn.

If you have any questions about the cost containment certification, please call Chris Hansen at (303) 361-4523/(888) 852-2263.

NCCI #: WC050510
Policy #: 9685

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

Network Insurance Services, LLC-
P O Box 910
Castle Rock, CO 80104
(303) 708-9999

ENDORSEMENT: Include Deductible Endorsement

BENEFITS DEDUCTIBLE ENDORSEMENT

This endorsement applies only to Part 1 of this policy, Workers' Compensation Insurance.

Part One, Paragraphs B and D, of this policy are hereby amended. Pinnacol Assurance will pay benefits and costs pursuant to said paragraphs only when such benefits and/or costs exceed the amount of \$1,000, which shall be a deductible amount payable by you. This deductible amount applies separately to each claim. All claims must be reported by you as required in Section 8-44-111 of the Workers' Compensation Act. Pinnacol Assurance is liable to pay workers' compensation benefits directly to the employee or employee's dependents, in the event of death. You will reimburse Pinnacol Assurance within 20 days of notice to you that payment of the deductible is due or your policy may be cancelled. You will be responsible for any unpaid balance as well as interest at 1.5% per month and reasonable costs of collection.

The estimated premium reduction for electing a deductible amount of \$1,000 is 3.2%. The premium reduction is subject to change and will be adjusted based upon the governing classification at the policy period audit. If the policy premium balance is a credit following the billing of any statement, but a debit balance exists for the deductible amount on any claims, a refund will not be issued for the policy premium balance if the net amount is a debit.

We have your rights and the rights of persons entitled to the benefits of this insurance to recover all advances and payments, including those within the deductible amount from anyone liable for the injury. It is imperative that you do everything necessary to protect those rights for us and to help us enforce them. If we recover any advance or payment made under this policy from anyone liable for the injury, the amount we recover will first be applied to any payment made by us in excess of the deductible amount. Any remaining amount from the recovery, if any, less applicable legal expenses we incur, will then be applied to reduce the deductible amount paid by you.

The deductible plan selected will apply to the full policy period. Changes to the future deductible plans may only be made prior to the next renewal date of your policy. This deductible endorsement will apply to the policy continuously, however it may be terminated by you or Pinnacol Assurance prior to the renewal date of the policy.

Effective Date: January 2, 2024
Pinnacol Assurance has issued this endorsement January 2, 2024.

Chris Hansen
Underwriter

NCCI #: WC000422C
Policy #: 9685

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

Network Insurance Services, LLC-
P O Box 910
Castle Rock, CO 80104
(303) 708-9999

**ENDORSEMENT: Terrorism Risk Insurance Program Reauthorization Act
Disclosure Endorsement (WC 00 04 22 C)**

This endorsement addresses the requirements of the Terrorism Risk Insurance Act of 2002 as amended and extended by the Terrorism Risk Insurance Program Reauthorization Act of 2019. It serves to notify you of certain limitations under the Act, and that your insurance carrier is charging premium for losses that may occur in the event of an Act of Terrorism.

Your policy provides coverage for workers' compensation losses caused by Acts of Terrorism, including workers' compensation benefit obligations dictated by state law. Coverage for such losses is still subject to all terms, definitions, exclusions, and conditions in your policy, and any applicable federal and/or state law, rules, or regulations.

Definitions

The definitions provided in this endorsement are based on and have the same meaning as the definitions in the Act. If words or phrases not defined in this endorsement are defined in the Act, the definitions in the Act will apply.

"Act" means the Terrorism Risk Insurance Act of 2002, which took effect on November 26, 2002, and any amendments thereto, including any amendments resulting from the Terrorism Risk Insurance Program Reauthorization Act of 2019.

"Act of Terrorism" means any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States as meeting all of the following requirements:

- a. The act is an act of terrorism.
- b. The act is violent or dangerous to human life, property or infrastructure.
- c. The act resulted in damage within the United States, or outside of the United States in the case of the premises of United States missions or certain air carriers or vessels.
- d. The act has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

"Insured Loss" means any loss resulting from an act of terrorism (and, except for Pennsylvania, including an act of war, in the case of workers' compensation) that is covered by primary or excess property and casualty insurance issued by an insurer if the loss occurs in the United States or at the premises of United States missions or to certain air carriers or vessels.

"Insurer Deductible" means, for the period beginning on January 1, 2021, and ending on December 31, 2027, an amount equal to 20% of our direct earned premiums, during the immediately preceding calendar year.

Limitation of Liability

The Act limits our liability to you under this policy. If aggregate Insured Losses exceed \$100,000,000,000 in a calendar year and if we have met our Insurer Deductible, we are not liable for the payment of any portion of the amount of Insured Losses that exceeds \$100,000,000,000; and for aggregate Insured Losses up to \$100,000,000,000, we will pay only a pro rata share of such Insured Losses as determined by the Secretary of Treasury.

Policy Disclosure Notice

1. Insured Losses would be partially reimbursed by the United States Government. If the aggregate industry Insured Losses occurring in any calendar year exceed \$200,000,000, the United States Government would pay 80% of our Insured Losses that exceed our Insurer Deductible.
2. Notwithstanding item 1 above, the United States Government will not make any payment under the Act for any portion of Insured Losses that exceed \$100,000,000,000.
3. The premium charge for the coverage your policy provides for Insured Losses is included in the amount shown in Item 4 of the Information Page or in the Schedule below.

SCHEDULE

<u>State</u>	<u>Rate</u>	<u>Premium</u>
CO	\$0.005	\$429

Effective Date: January 2, 2024

Pinnacol Assurance has issued this endorsement January 2, 2024.

Phone / (888) 852-2263

Fax /

NCCI #: WC000421E
Policy #: 9685

City of Rifle
Attn Danielle Hogan Executive Assistant
P O Box 1908
Rifle, CO 81650

Network Insurance Services, LLC-
P O Box 910
Castle Rock, CO 80104
(303) 708-9999

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

Catastrophe (Other Than Certified Acts of Terrorism) Premium Endorsement

This endorsement is notification that your insurance carrier is charging premium to cover the losses that may occur in the event of a Catastrophe (Other Than Certified Acts of Terrorism) as that term is defined below. Your policy provides coverage for workers compensation losses caused by a Catastrophe (Other Than Certified Acts of Terrorism). This premium charge does not provide funding for Certified Acts of Terrorism contemplated under the Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement (WC 00 04 22 C) attached to this policy.

For purposes of this endorsement, the following definitions apply:

Catastrophe (Other Than Certified Acts of Terrorism): Any single event, resulting from an Earthquake, Noncertified Act of Terrorism, or Catastrophic Industrial Accident, which results in aggregate workers compensation losses in excess of \$50 million.

Earthquake: The shaking and vibration at the surface of the earth resulting from underground movement along a fault plane or from volcanic activity.

Noncertified Act of Terrorism: An event that is not certified as an Act of Terrorism by the Secretary of Treasury pursuant to the Terrorism Risk Insurance Act of 2002 (as amended) but that meets all the following criteria:

- a. It is an act that is violent or dangerous to human life, property, or infrastructure;
- b. The acts results in damage within the United States, or outside of the United States in the case of the premises of the United States missions or air carriers or vessels as those terms are defined in the Terrorism Risk Insurance Act of 2002 (as amended); and
- c. It is an act that has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Catastrophic Industrial Accident: A chemical release, large explosion, or small blast that is localized in nature and affects workers in a small perimeter the size of a building.

The premium charge for the coverage your policy provides for workers compensation losses caused by a Catastrophe (Other Than Certified Acts of Terrorism) is shown in Item 4 of the Information Page or in the Schedule below.

SCHEDULE

<u>State</u>	<u>Rate</u>	<u>Premium</u>
CO	0.01	\$858

Thank you for your business.

Pinnacol Assurance

GENERAL RENEWAL INFORMATION

Installment Billing Information

Thank you for choosing Pinnacol Assurance for your workers' compensation coverage. Please review your enclosed renewal bill carefully and report any necessary changes to your underwriter.

Privacy Information

Your right to privacy

Pinnacol Assurance appreciates your business. We also appreciate your right to privacy. This notice explains in more detail our commitment to keeping your personal information private and describes how we collect, use and disclose information.

Information we collect from you

In order to properly calculate the premium we need to cover your business, we obtain information from you about the nature and operations of your business. This includes payroll and ownership information, federal and state tax identification numbers and information about any prior workers' compensation coverage on your business. If an employee is injured on the job we will collect information about that employee to properly process their claim.

Information we collect from other sources

We may collect personal information from other sources, such as credit reporting services and government agencies, to verify your payroll and the extent and nature of your business. We may receive and check your past insurance claims from insurance support organizations or your former insurers.

Information we use and disclose

We will use the personal information we obtain from you and other sources to process and maintain your policy, service claims, and support our business functions. We may share that personal information with businesses that perform services for us or function on our behalf. Those businesses are also required to protect your privacy rights. They are not allowed to disclose personal information, except as needed to perform the services required by us. We may give, without your past permission and only if allowed by law, personal information about you to certain persons or organizations, such as your agent or broker, other insurance companies, regulators, or administrators. We will also disclose personal information to comply with legal requirements and to protect our own legal interests.

Confidentiality

We protect the confidentiality of personal information by restricting access to personal information to only those of our employees who need access to personal information in the course of doing their jobs, such as underwriting policies, paying claims, developing new Services, or advising customers about the Services.

Security

We use physical, electronic and procedural safeguards to maintain the confidentiality and integrity of personal information and to guard against unauthorized access. Some techniques we use to protect personal information include user authentication (such as through password protection), encryption, firewall technology and the use of detection software. We use special devices to restrict access to our systems from the Internet, and we monitor and log all Internet activity. We restrict physical access to our data center. All of these mechanisms are regularly reviewed and tested by independent auditors.

Contact Us

This Privacy Statement applies to current and former customers and may be amended at any time. The amended notice can be found on www.pinnacol.com/privacy-policy. If you have any questions about our policies on privacy, please contact us at 800-873-7242 or 303-361-4000.

Thank you again for your business.

This Privacy Statement applies to current and former customers and may be amended at any time. The amended notice will be sent to customers.

GLOSSARY OF TERMS

Annual Policy Fee: This dollar amount is charged annually on every Pinnacol Assurance policy for fixed administrative costs for writing and renewing a policy.

Class: These are class codes which apply to your policy. The object of the classification procedure is to assign one basic classification which best describes the business of the employer within a state. It is the business which is classified, not the individual employments, occupations or operations within a business. Under special circumstances separate classifications may apply.

Cost Containment Discount: Employers that implement a six-step safety plan and become certified by the State Cost Containment Certification Board may be eligible for a 5% Cost Containment Discount.

Deductible Adjustment: This applies to adjustments to the optional deductible plan when selected by the employer. A deductible is the dollar amount you agree to reimburse Pinnacol Assurance for each claim that occurs during the policy period.

Designated Provider Discount: A 2.5% premium discount will be awarded to employers who have implemented a designated medical provider program as outlined in Colorado Insurance Commissioner's Regulation 5-1-11. This discount applies to all policies, except for those who pay the minimum premium amount only.

Experience Modification Adjustments: If you qualify for experience modification, your past loss experience is compared to the average or "expected" experience for businesses in your class. This comparison is converted to a loss of experience factor, which we apply to your premium. If your losses are less than average, your premium will be reduced. If your losses are more than average, your premium will be increased.

Increased Limits: This is the additional premium we charge to increase the limit for Employer's Liability above the standard coverage provided: Bodily Injury by Accident: \$100,000--each employee; Bodily Injury by Disease: \$500,000--policy limit.

Manual Premium: Payroll/100 times the rate for the business classification.

Minimum Premium: Annual premium will never be less than minimum premium, regardless of your payroll, even if you terminate your policy before the expiration date.

Modified Premium: This is the premium after the experience modification is applied.

Posting: A check is posted to your account after it is deposited by our bank.

Premium Adjustment: Pinnacol Assurance offers this discount based on the amount of premium developed by your policy.

Rate: The premium charge developed for your business classification. Rates are based on loss statistics for each class. Most rates are applied per \$100 of payroll. For example, if you have \$100,000 of payroll under a classification with a \$5.00 rate, the manual premium is \$5,000 (\$100,000/100 = 1,000 x \$5.00 = \$5,000). Others are per capita.

Rating Type: The most common rating type codes and descriptions are listed below. Please contact your underwriter if a more comprehensive list is needed.

CODE	DESCRIPTION	CODE	DESCRIPTION
AC	Agricultural Corporate Officer	IN	Individual Owner
CL	Contract Labor	MB	Member
CO	Corporate Officer	SE	Subcontractor Employee
EM	Employee	WP	Working Partner
IC	Independent Contractor		

Pinnacol Performance Credit: Pinnacol Assurance offers this discount based on continuous long-term coverage.

Right to Appeal Classification and Experience Modification: Pinnacol Assurance can charge and collect any additional amount of money not included in the initial premium charged as a result of a job misclassification or experience modification. If you have any questions regarding the employee classification/modification used to calculate your premium, contact your underwriter or your insurance agent. Pinnacol Assurance or its representative must explain why a particular employee classification/modification was used, to eliminate any possible confusion.

- If you still disagree, you may further appeal to have your classification reviewed. Send your request, in writing, to Pinnacol Assurance's Classification and Rating Committee at the above address. The Committee will review your file and will issue a final decision.

- If you still disagree with the Pinnacol Assurance review, Section 8-55-102, C.R.S. gives you the right to appeal Pinnacol Assurance's final decision by filing written notice with the Workers' Compensation Classification Appeals Board within 30 days of the final decision. The address of the Workers' Compensation Appeals Board is: Workers' Compensation Appeals Board Attn: Michael Craddock, Underwriting Dispute Consultant, Regulatory Assurance, National Council on Compensation Insurance, 901 Peninsula Corporate Circle, Boca Raton FL 33487-1362. Please send Pinnacol Assurance a copy of your appeal.

Scheduled Rating: Pinnacol Assurance offers a premium discount based on risk characteristics for your business.

Subject Premium: Manual premium + increased limits premium - deductible adjustment.

Colorado Deductible Information

Period Effective Date 01/01/2023

Deductible Amount \$1,000.00

Location: City of Rifle

Claim #	Claimant Name	Injury Date	Total Paid Prior	Total Paid Current	Total Billed Prior	New Amount Due
10207122	BROWN, TAYTE	09/15/2023	\$666.40	\$7,835.49	\$666.40	\$333.60
10208938	LAMBERT, ALAN	10/05/2023	\$121.47	\$505.90	\$121.47	\$384.43
Total for City of Rifle						\$718.03



CITY OF RIFLE
PURCHASE REQUEST

1.	Vendor Name	NEW: W-9 attached ☐
	Pinnacol Assurance	

2.	Vendor Address
	7501 E. Lowry Blvd. Denver, CO 80230-7006

3.	For the Purchase of (description)
	Workers Compensation Insurance

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$142,853.00	\$165,000.00	

5.	Dept. Name	General Ledger Acct #
		various

6.	Type of Purchase
☐	Capital Construction
☐	Capital Construction – Change Order
☐	Capital Equipment
☐	Plant Equipment
☐	Materials, supplies, non-profession/technical services (includes computer/software maint.)
☒	Professional Services
☐	Utilities (includes equipment installation and ongoing contracts)
☐	Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
☐	Cooperative Purchasing:	Sec 4-3-90	
☐	Open Market:	Sec. 4-3-40(c)	
☐	Comparative Pricing:	Sec. 4-3-40(d)	
☐	Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
☐	Competitive Sealed Bid:	Sec.4-3-40(f)	(attach bid tab & advertisement)
☒	Sole Source:	Sec. 4-3-40(a)	(attach memo)

8.	Authorization Required
☐	City Manager
☐	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director	Danielle Hogan	12/29/2023
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		



Agenda Item #5.g.

Agenda Item Name:

Consider Approval of 2024 Premiums for City of Rifle Employee Health Insurance

Presenter:

Danielle Hogan, HR Manager

Item Description:

Consider Approval of 2024 Premiums for City of Rifle Employee Health Insurance

Recommended Action:

Move to approve the 2024 premiums for City of Rifle Employee health insurance with County Health Pool in the amount of \$1,967,000.

Fiscal Impact:

Please see memo attached.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Please see memo attached.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. CHP 2024 Health Insurance Sole Source PO Request Memo
2. CHP 2024 PURCHASE ORDER REQUEST FORM 12.18.2023



To: Rifle City Council Members, City Manager - Tommy Klein, Finance Director - Scott Rust

From: Danielle Hogan HR Manager

Date: Monday, December 18, 2023

Subject: **2024 Estimated Employee Health Insurance Cost**

The City Of Rifle provides Health Insurance for eligible employees. We currently have insurance coverage through County Health Pool.

Costs for health insurance in 2024 were predicted to be higher than previous annual increases nationally and at the local level; this is due to inflation, increased cost of care and Rx from facilities, as well as increased catastrophic claims due to delayed preventative care as a result of the pandemic. Rifle was not insulated from these factors. Rifle's claims cost and utilization of insurance was a 98% Loss Ratio for 2022, with a 3 year average of 95%. These factors caused Rifle to move up in the County Health Pool's banded rate formula for premium cost for 2024 and directly contributed to the increase we received. Our 2024 increase in premium cost is a 17% increase. The minimum increase any County Health Pool participants received was 13%.

The total estimated cost for health insurance coverage for eligible employees in 2024 is \$1,967,000.00.



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name			NEW: W-9 attached ☐
	County Health Pool - Dept # 42079			
2.	Vendor Address			
	PO Box 650823 Dallas, TX 75265-0823			
3.	For the Purchase of (description)			
	2024 Employee Health Insurance			
4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.	
	\$1,967,000.00	\$1,967,000.00		
5.	Dept. Name	General Ledger Acct #		
6.	Type of Purchase			
	☐	Capital Construction		
	☐	Capital Construction – Change Order		
	☐	Capital Equipment		
	☐	Plant Equipment		
	☐	Materials, supplies, non-profession/technical services (includes computer/software maint.)		
	☒	Professional Services		
	☐	Utilities (includes equipment installation and ongoing contracts)		
	☐	Land, easements, ROW		
7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)			
	☐	Cooperative Purchasing:	Sec 4-3-90	
	☐	Open Market:	Sec. 4-3-40(c)	
	☐	Comparative Pricing:	Sec. 4-3-40(d)	
	☐	Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
	☐	Competitive Sealed Bid:	Sec. 4-3-40(f)	(attach bid tab & advertisement)
	☒	Sole Source:	Sec. 4-3-40(a)	(attach memo)
8.	Authorization Required			
	☐	City Manager		
	☐	City Council		
9.	Signatures			
	Position	Signature	Date	
	Department Director	Danielle Hegan	12/18/2023	
	City Manager			
	City Council Approval (meeting date)			
10.	Purchase Order # assigned by Finance			



Agenda Item #5.h.

Agenda Item Name:

Consider Approval of the Yearly Wastewater Polymer Purchase

Presenter:

Jared Emmert, Waste Water Treatment Plant Supervisor

Item Description:

Consider Approval of the Annual Wastewater Polymer Purchase

Recommended Action:

Move to approve wastewater polymer purchase request in the amount of \$140,000

Fiscal Impact:

The cost of polymer is included in the 2024 Wastewater budget for chemicals.

Operational Impact:

Polymer coagulant is a required chemical for the operation of the two solids dewatering presses at the wastewater treatment facility.

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Due to the high cost of chemicals, purchasing polymer coagulant for the wastewater plant dewatering presses now requires a purchase order every time it is ordered. Instead of a dozen smaller purchase orders, it is more efficient to make one larger purchase order for the year. The cost of the polymer is accounted for in the yearly Wastewater Fund chemical budget, per usual. The selected brand and model of polymer was the best performing of multiple polymer models that were jar-tested on sludge at the wastewater treatment plant.

Notification Requirements:

N/A

Prepared By:

Jared Emmert, Waste Water Treatment Plant Supervisor

Attachments:

1. Polymer sole source memo 2024

2. Kubwater polymer request 2024



***City of Rifle, Colorado
Utility Department Memo***

To: Tommy Klein, City Manager
Cc: Rifle City Council
From: Jared Emmert, Utilities Director
Date: 1/5/2024
Re: Screw Press Polymer Sole Source

Mr. Klein,

Due to increasing chemical costs over the past two years, purchasing polymer coagulant for the screw press now requires a PO every time it is ordered. Instead of a dozen small PO's, it is a more efficient use of time to make one large PO every year. Polymer is accounted for in the yearly Wastewater Fund chemical budget, per usual.

The polymer being used is Zetag 8868FS, which is the most effective polymer for the wastewater treatment plant's new screw press. Multiple polymer models from different companies were jar tested, and Zetag 8868FS was selected for its sludge dewatering performance. Zetag 8868FS is produced by the Solenis Company and sold by Kubwater Resources Inc., the regional representative for Solenis products.

Thank you,

Jared Emmert

Jared Emmert, Utilities Director



CITY OF RIFLE PURCHASE REQUEST

1.	Vendor Name		NEW: W-9 attached ☐
	Kubwater Resources, Inc		

2.	Vendor Address
	PO Box 23334, Tigard, OR 97281

3.	For the Purchase of (description)
	Polymer coagulant

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$140,000	\$150,000	

5.	Dept. Name	General Ledger Acct #
	UTIL - WASTEWATER	320.4325.400.332

6.	Type of Purchase
	☐ Capital Construction
	☐ Capital Construction – Change Order
	☐ Capital Equipment
	☐ Plant Equipment
	☒ Materials, supplies, non-profession/technical services (includes computer/software maint.)
	☐ Professional Services
	☐ Utilities (includes equipment installation and ongoing contracts)
	☐ Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☐ Cooperative Purchasing:	Sec 4-3-90	
	☐ Open Market:	Sec. 4-3-40(c)	
	☐ Comparative Pricing:	Sec. 4-3-40(d)	
	☐ Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
	☐ Competitive Sealed Bid:	Sec.4-3-40(f)	(attach bid tab & advertisement)
	☒ Sole Source:	Sec. 4-3-40(a)	(attach memo)

8.	Authorization Required
	☒ City Manager
	☒ City Council

9.	Signatures		
	Position	Signature	Date
	Department Director		
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		



TABLE 1 - IS A PURCHASE ORDER NECESSARY

<u>Amount of Purchase</u>	<u>Is Purchase Order Needed</u>	<u>Method of Source Selection</u>
\$0.01 - \$10,000	No – Dept Head Approval	No special sourcing
\$10,000.01 - \$25,000	Yes – City Manager Approval	Yes – see table 2 below
\$25,000.01 or Greater	Yes – Council Approval	Yes – see table 2 below

TABLE 2 - METHODS OF SOURCE SELECTION

<u>Methods of source selection</u>	<u>Contract limits</u>
Competitive sealed bidding	Greater than \$50,000.00
Competitive sealed proposals	Greater than \$10,000.00 and less than \$50,000.00.
**Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal.	
Small purchases	Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION

TABLE 3 - LOCAL VENDOR PREFERENCE

Contract Amount	Primary Preference In City Limits	Secondary Preference In County Out of City
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount



Agenda Item #5.i.

Agenda Item Name:

Consider Approval of Purchase Order for Sustainable Strategies

Presenter:

Tommy Klein, City Manager

Item Description:

Consider Approval of Purchase Order for Sustainable Strategies.

Recommended Action:

Move to approve the purchase order for Sustainable Strategies in the amount of \$72,000.

Fiscal Impact:

Funding is in the 2023 Adopted Budget at \$72,000.

Operational Impact:

None

Prior Board Motions:

Rifle has used Sustainable Strategies for grant writing services since January 2022. Council approved the first Purchase Order on January 2022.

Background Information:

Rifle has used Sustainable Strategies for grant writing services since January 2022. The firm has been very successful in obtaining grants for the City.

Executive Summary:

A summary of the grants obtained to date using the services of Sustainable Strategies.

\$1.8 million Revitalizing Main Street Larger Safety Grant (Colorado Department of Transportation)
\$600,000 Federal Mineral Lease District Grant (Garfield County)
\$500,000 Energy and Mineral Assistance Fund (Colorado Department of Local Affairs)
\$250,000 Revitalizing Main Street Small Multimodal Grant (Colorado Department of Transportation)
\$250,000 Community Oriented Policing Grant (U.S. Department of Justice)
\$150,000 Revitalizing Main Street Small Grant (Colorado Department of Transportation)
\$120,000 Safe Streets and Roads for All Planning Grant (U.S. Department of Transportation)
\$90,000 Climate Resilience Challenge Grant (Colorado Department of Local Affairs)
\$67,500 Strong Communities Grant (Colorado Department of Local Affairs)

Pending \$4,500,000 grant application- Strong Communities (Colorado Department of Local Affairs)

We have paid approximately \$120,000 to S2 for grant writing services since partnering with the group. Our costs in 2024 will increase to \$72,000 per year. Previous years cost the City \$60,000 each. Staff considers the increase to be reasonable. The company will contract with us for five applications per year, but they have not limited us to five applications per year, and we have not incurred additional costs when exceeding the contracted limit.

Staff recommends that we continue working with the firm.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. S2 PURCHASE ORDER



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	Sustainable Strategies DC	

2.	Vendor Address
	200 Massachusetts Avenue, NW, Suite 380, Washington, DC 20001

3.	For the Purchase of (description)
	Grant Writing Services

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$72,000	\$72,000	

5.	Dept. Name	General Ledger Acct #
	General Non D	100-4800-400-320

6.	Type of Purchase
	Capital Construction
	Capital Construction – Change Order
	Capital Equipment
	Plant Equipment
	Materials, supplies, non-profession/technical services (includes computer/software maint.)
x	Professional Services
	Utilities (includes equipment installation)
	Land, easements, ROW

7.	Purchasing Process Required
	Cooperative Purchasing
	Open Market
	Comparative Pricing
	Request for Proposal (attach bid tab)
	Formal Bid (attach bid tab and advertisement)
x	Single Source (attach an explanation)

8.	Authorization Required
x	City Manager
x	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director		
	City Manager		
	City Council Approval (meeting date)		01-17-2024
10.	Purchase Order # assigned by Finance		

General summary of purchasing ordinance (Section 4, Art. III)

TYPE OF CONTRACT	ESTIMATED AMOUNT	PROCESS	Purchase Order? Purchase Request?	CITY COUNCIL APPROVAL REQUIRED?
Capital Construction	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3) vendors/suppliers)	Purchase Request	
	\$20,001-\$100,000	Competitive Bid (see Code Sec 4-3-40)		
	> \$100,000	Bonded Competitive Bid		
Capital Construction Change orders	< = 10% of approved contract	When total change orders to date are < 10% - Dept Head or City Manager Approval	Purchase Request	Yes if total change orders to date are greater than 10%
	> 10% of approved contract			
Capital Equipment	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	> \$20,000	Competitive Bid (see Code Sec 4-3-40)		
Plant Equipment Replacement (purchases necessary for replacement of existing equipment that is component part of any water, wastewater, or physical plant)	< \$7,500	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO => \$5,000 - Purchase Request	Yes if over \$75,000
	\$7,500-\$75,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	>\$75,000	Competitive Bid (see Code Sec 4-3-40)		
Materials, Supplies, Non- Professional Services and Technical Services (including software/hardware maintenance technical services)	< \$10,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO => \$5,000 - Purchase Request	Yes if over \$20,000
	>\$10,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
Professional Services (note- process for appointed positions such as auditor, attorney, engineer, or municipal judge to be determined by Council)	< \$25,000	Open Market (informal evaluation by purchasing agent)	All - Purchase Request	Yes if anticipated to exceed \$25,000 per year to a single vendor
	> = \$25,000	Written requests for written proposals must be sent to at least 3 firms or individuals		
Utilities including installation of equipment (purchases to secure utility services such as natural gas, electricity, local telephone, water, or sewer)	any amount	Single Source (negotiations, where appropriate, after good faith determination that only one viable source exists in relevant supply area - keep records for one year)	> \$5,000 - PO => \$5,000 - Purchase Request	No
Real Property Interest (including easements and rights of way)	any amount	Single Source (see above)	> \$5,000 - PO => \$5,000 - Purchase Request	Yes if over \$5,000.



Agenda Item #5.j.

Agenda Item Name:

Consider Approval of Purchase Order for Journey Home Animal Shelter

Presenter:

Tommy Klein, City Manager

Item Description:

Consider approving purchase order (expenditure) for Journey Home Animal Shelter

Recommended Action:

Move to approve the purchase order for the Journey Home Animal Shelter in the amount of \$79,781 for animal housing and care services.

Fiscal Impact:

Expenditure is in our 2024 annual budget.

Operational Impact:

None

Prior Board Motions:

Council has approved the expenditure for over 7 years.

Background Information:

The police department utilizes the services of the Journey Home Animal Shelter as part of our animal control function. Journey Home is the only Rifle-based organization that can fulfill our needs.

Executive Summary:

This is a sole source purchase.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. JOURNEY HOME PURCHASE ORDER (2)



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	Journey Home Animal Shelter - Rifle Animal Shelter	

2.	Vendor Address
	1500 Prefontaine Avenue, Rifle, CO

3.	For the Purchase of (description)
	Services related to housing animals

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$79,781	\$79,781	

5.	Dept. Name	General Ledger Acct #
	Gen Non	100-4800-400-321

6.	Type of Purchase
	☐ Capital Construction
	☐ Capital Construction – Change Order
	☐ Capital Equipment
	☐ Plant Equipment
	☐ Materials, supplies, non-profession/technical services (includes computer/software maint.)
	☒ Professional Services
	☐ Utilities (includes equipment installation and ongoing contracts)
	☐ Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☐ Cooperative Purchasing:	Sec 4-3-90	
	☐ Open Market:	Sec. 4-3-40(c)	
	☐ Comparative Pricing:	Sec. 4-3-40(d)	
	☐ Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
	☐ Competitive Sealed Bid:	Sec.4-3-40(f)	(attach bid tab & advertisement)
	☒ Sole Source:	Sec. 4-3-40(a)	(attach memo)

8.	Authorization Required	
	☒	City Manager
	☒	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director		
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		



TABLE 1 - IS A PURCHASE ORDER NECESSARY

<u>Amount of Purchase</u>	<u>Is Purchase Order Needed</u>	<u>Method of Source Selection</u>
\$0.01 - \$10,000	No – Dept Head Approval	No special sourcing
\$10,000.01 - \$25,000	Yes – City Manager Approval	Yes – see table 2 below
\$25,000.01 or Greater	Yes – Council Approval	Yes – see table 2 below

TABLE 2 - METHODS OF SOURCE SELECTION

<u>Methods of source selection</u>	<u>Contract limits</u>
Competitive sealed bidding	Greater than \$50,000.00
Competitive sealed proposals	Greater than \$10,000.00 and less than \$50,000.00.
**Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal.	
Small purchases	Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION

TABLE 3 - LOCAL VENDOR PREFERENCE

Contract Amount	Primary Preference In City Limits	Secondary Preference In County Out of City
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount



Agenda Item #5.k.

Agenda Item Name:

Consider Approving Annual Dues for Rifle Regional Economic Development Corporation (RREDC)

Presenter:

Tommy Klein, City Manager

Item Description:

Consider approving expenditure for RREDC yearly dues

Recommended Action:

Move to approve the expenditure of \$30,000 for Rifle Regional Economic Development Corporation annual dues.

Fiscal Impact:

Dues in the amount of \$30,000 are included in the 2024 Budget.

Operational Impact:

None

Prior Board Motions:

Previous boards have approved our annual dues to the RREDC.

Background Information:

The Rifle Regional Economic Development Corporation (RREDC) was established in 2007 as a 501 (c) that is focused on, "advancing economic development strategies and projects with the goal of job creation in Western Garfield County (RREDC Website).

The RREDC is paying for the consultant that is working with the Colorado River Valley Economic Development Partnership for the first six months of 2024. The manager anticipates that the organization will need to retain the consultant through the remainder of 2024 and eventually hire a permanent director.

Executive Summary:

Please see the Background field.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. RREDC PURCHASE REQUEST



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	Rifle Regional Economic Development Corporation	

2.	Vendor Address
	PO Box 823, Rifle, CO 81650

3.	For the Purchase of (description)
	RREDC Yearly Dues

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$30,000	\$30,000	

5.	Dept. Name	General Ledger Acct #
	General Non D	100-4800-400-510

6.	Type of Purchase
	Capital Construction
	Capital Construction – Change Order
	Capital Equipment
	Plant Equipment
	Materials, supplies, non-profession/technical services (includes computer/software maint.)
x	Professional Services
	Utilities (includes equipment installation)
	Land, easements, ROW

7.	Purchasing Process Required
	Cooperative Purchasing
	Open Market
	Comparative Pricing
	Request for Proposal (attach bid tab)
	Formal Bid (attach bid tab and advertisement)
x	Single Source (attach an explanation)

8.	Authorization Required
x	City Manager
x	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director		
	City Manager		
	City Council Approval (meeting date)		01-17-2024
10.	Purchase Order # assigned by Finance		

General summary of purchasing ordinance (Section 4, Art. III)

TYPE OF CONTRACT	ESTIMATED AMOUNT	PROCESS	Purchase Order? Purchase Request?	CITY COUNCIL APPROVAL REQUIRED?
Capital Construction	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3) vendors/suppliers)	Purchase Request	
	\$20,001-\$100,000	Competitive Bid (see Code Sec 4-3-40)		
	> \$100,000	Bonded Competitive Bid		
Capital Construction Change orders	< = 10% of approved contract	When total change orders to date are < 10% - Dept Head or City Manager Approval	Purchase Request	Yes if total change orders to date are greater than 10%
	> 10% of approved contract			
Capital Equipment	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	> \$20,000	Competitive Bid (see Code Sec 4-3-40)		
Plant Equipment Replacement (purchases necessary for replacement of existing equipment that is component part of any water, wastewater, or physical plant)	< \$7,500	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$75,000
	\$7,500-\$75,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	>\$75,000	Competitive Bid (see Code Sec 4-3-40)		
Materials, Supplies, Non- Professional Services and Technical Services (including software/hardware maintenance technical services)	< \$10,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$20,000
	>\$10,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
Professional Services (note- process for appointed positions such as auditor, attorney, engineer, or municipal judge to be determined by Council)	< \$25,000	Open Market (informal evaluation by purchasing agent)	All - Purchase Request	Yes if anticipated to exceed \$25,000 per year to a single vendor
	> = \$25,000	Written requests for written proposals must be sent to at least 3 firms or individuals		
Utilities including installation of equipment (purchases to secure utility services such as natural gas, electricity, local telephone, water, or sewer)	any amount	Single Source (negotiations, where appropriate, after good faith determination that only one viable source exists in relevant supply area - keep records for one year)	> \$5,000 - PO >= \$5,000 - Purchase Request	No
Real Property Interest (including easements and rights of way)	any amount	Single Source (see above)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$5,000.



Agenda Item #5.I.

Agenda Item Name:

Consider Approving Support of the Colorado River Valley Economic Development Partnership (CRVEDP)

Presenter:

Tommy Klein, City Manager

Item Description:

Consider approving the expenditure of \$30,000 to support the Colorado River Valley Economic Development Partnership (CRVEDP)

Recommended Action:

Move to approve the expenditure of \$30,000 to support the Colorado River Valley Economic Development Partnership.

Fiscal Impact:

Funding for this expenditure is included in the 2024 Budget in the amount of \$30,000.

Operational Impact:

None

Prior Board Motions:

None

Background Information:

The City of Rifle is a member of the Colorado River Valley Economic Development Partnership (CRVEDP). Parachute, Silt, and New Castle are also members of the organization. The purpose of the CRVEDP is to attract businesses to western Garfield County to afford our citizens an opportunity to work closer to home.

Executive Summary:

The Colorado River Valley Economic Development Partnership (CRVEDP) was created with the assistance of the Aspen Institute. The managers of Parachute, Silt, New Castle, and Evan Zislis of the Aspen Institute began informal discussions regarding economic development in the spring of 2022. The purpose of the CRVEDP is to attract businesses to western Garfield County to afford our citizens an opportunity to work closer to home. A consultant was hired by the Rifle Regional Economic Development Corporation (RREDC) with partial funding from the Aspen Institute to formalize the organization. Garfield County initially declined to join the group in the early stages of development. After a board of directors was established, the county opted to join the group and became a voting member in the fall of 2023. In addition to town managers, the voting members on the board include Jamie LaRue of the Garfield County Library District, Paige Haderlie representing the Chamber, Anne Kellerby representing Battlement Mesa, Tiffany Pehl of AGNC, and Tinker Duclo representing CMC.

Should the Council approve the funding, the capital could be used as matching funds for grants, employing consultants, and conducting studies. The partner municipalities are funding the CREDP at various levels.

Staff is very excited about the prospect of cooperating with the neighboring municipalities towards creating opportunities for employment in western Garfield County.

The 2024 Budget includes \$30,000 to support the efforts of the CRVEDP.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. CRVEDP PURCHASE REQUEST FILLABLE



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	Rifle Regional Economic Development Corporation - CRVEDP	

2.	Vendor Address
	PO Box 823, Rifle, CO 81650

3.	For the Purchase of (description)
	CRVEDP Yearly Investment

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$30,000	\$30,000	

5.	Dept. Name	General Ledger Acct #
	General Non D	100-4800-400-510

6.	Type of Purchase
	Capital Construction
	Capital Construction – Change Order
	Capital Equipment
	Plant Equipment
	Materials, supplies, non-profession/technical services (includes computer/software maint.)
	x Professional Services
	Utilities (includes equipment installation)
	Land, easements, ROW

7.	Purchasing Process Required
	Cooperative Purchasing
	Open Market
	Comparative Pricing
	Request for Proposal (attach bid tab)
	Formal Bid (attach bid tab and advertisement)
	x Single Source (attach an explanation)

8.	Authorization Required
	x City Manager
	x City Council

9.	Signatures		
	Position	Signature	Date
	Department Director		
	City Manager		
	City Council Approval (meeting date)		01-17-2024
10.	Purchase Order # assigned by Finance		

General summary of purchasing ordinance (Section 4, Art. III)

TYPE OF CONTRACT	ESTIMATED AMOUNT	PROCESS	Purchase Order? Purchase Request?	CITY COUNCIL APPROVAL REQUIRED?
Capital Construction	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3) vendors/suppliers)	Purchase Request	
	\$20,001-\$100,000	Competitive Bid (see Code Sec 4-3-40)		
	> \$100,000	Bonded Competitive Bid		
Capital Construction Change orders	< = 10% of approved contract	When total change orders to date are < 10% - Dept Head or City Manager Approval	Purchase Request	Yes if total change orders to date are greater than 10%
	> 10% of approved contract			
Capital Equipment	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	> \$20,000	Competitive Bid (see Code Sec 4-3-40)		
Plant Equipment Replacement (purchases necessary for replacement of existing equipment that is component part of any water, wastewater, or physical plant)	< \$7,500	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$75,000
	\$7,500-\$75,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	>\$75,000	Competitive Bid (see Code Sec 4-3-40)		
Materials, Supplies, Non- Professional Services and Technical Services (including software/hardware maintenance technical services)	< \$10,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$20,000
	>\$10,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
Professional Services (note- process for appointed positions such as auditor, attorney, engineer, or municipal judge to be determined by Council)	< \$25,000	Open Market (informal evaluation by purchasing agent)	All - Purchase Request	Yes if anticipated to exceed \$25,000 per year to a single vendor
	> = \$25,000	Written requests for written proposals must be sent to at least 3 firms or individuals		
Utilities including installation of equipment (purchases to secure utility services such as natural gas, electricity, local telephone, water, or sewer)	any amount	Single Source (negotiations, where appropriate, after good faith determination that only one viable source exists in relevant supply area - keep records for one year)	> \$5,000 - PO >= \$5,000 - Purchase Request	No
Real Property Interest (including easements and rights of way)	any amount	Single Source (see above)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$5,000.



Agenda Item #5.m.

Agenda Item Name:

Consider Allowing the City Manager to Sign and Approve Intergovernmental Agreement with Colorado Department of Transportation (CDOT) for Completion of the Park and Ride - Resolution No. 3, Series 2024

Presenter:

Tommy Klein, City Manager

Item Description:

Consider Resolution to Allow the City Manager to Sign and Approve IGA with CDOT for Completion of the Park and Ride - Resolution No. 3, Series 2024

Recommended Action:

Move to approve Resolution No. 3, Series 2024 - Resolution to allow the City Manager to sign and approve IGA with CDOT for completion of the Park and Ride

Fiscal Impact:

The City will expend matching grant funds from ARPA monies.

Operational Impact:

Staff time associated with construction and managing the grant will be part of the project.

Prior Board Motions:

Council has previously approved design and the production of construction documents for this project.

Background Information:

The RAISE Grant awarded the City \$2,742,472.00 to complete the Rifle Park and Ride with a match of \$800,000. This resolution will allow the manager to sign the Intergovernmental Agreement needed for the grant.

DOT Intergovernmental Agreement - www.RifleCO.org/PacketAddendums

Executive Summary:

The RAISE Grant allows the City to proceed with a project that has been in the process for over a decade.

Notification Requirements:

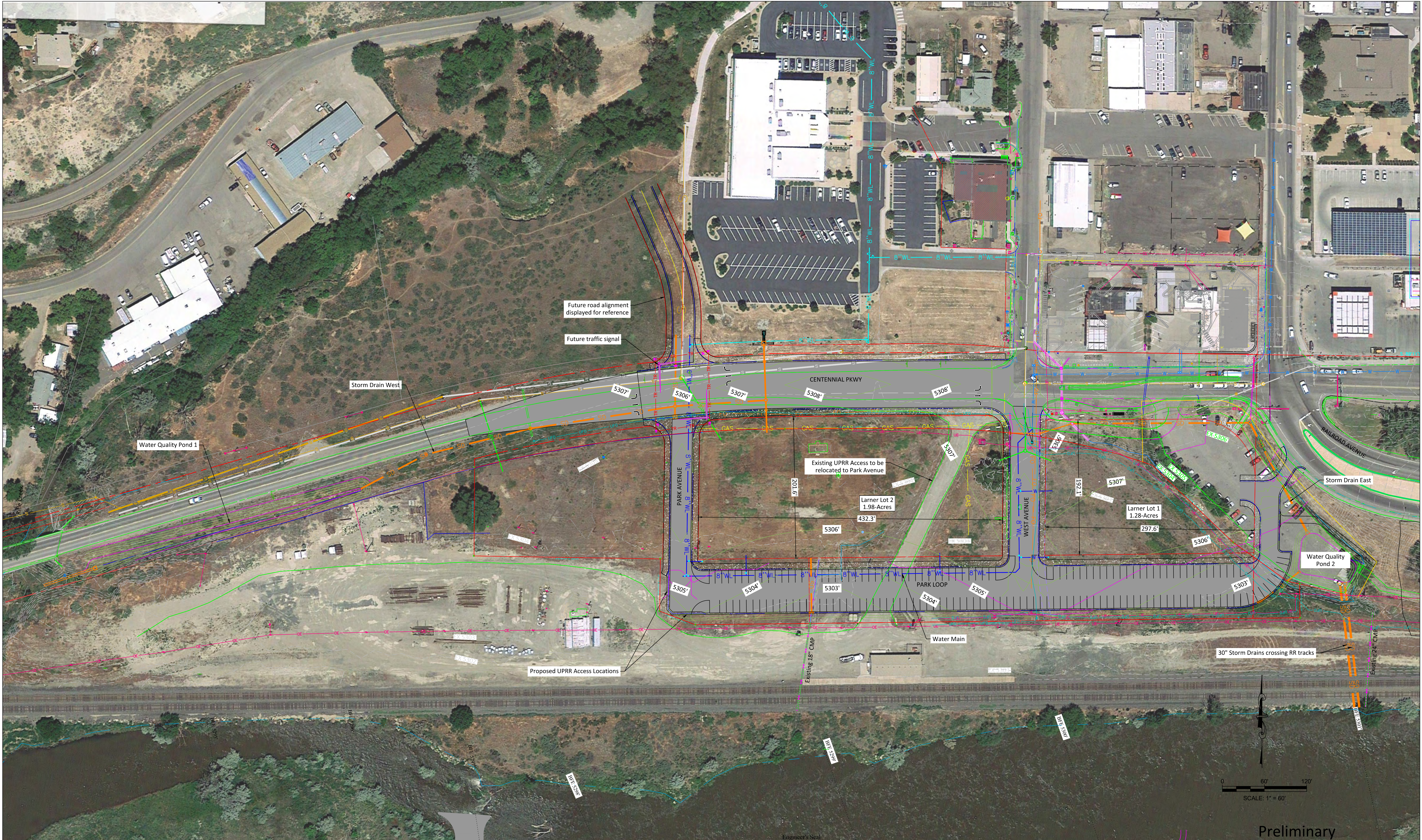
None

Prepared By:

Craig Spaulding, Civil Engineer

Attachments:

1. Park and Ride Plan Overview
2. Resolution No. 3-CDOT IGA-Park and Ride Project



Preliminary

These drawings have been prepared for the client identified on the design sheet titleblock. Unless these drawings bear a signed engineers seal, they may be used only at owners sole risk.

Drawing Revisions						Original Drawing Preparation		
No.	Description	By	Date	Approved	Date	Drawn	By	Date
1						EB	EB	11/2022
2						###	###	####
3						###	###	####
4						Client Approved	###	####



PO Box 1301
Rifle, CO 81650
Tel 970-625-4933

CLIENT:

City of Rifle
202 Railroad Ave
Rifle, CO 81650

PROJECT:

Centennial Parkway Improvements

SHEET TITLE:

PROJECT OVERVIEW

CRE FILE:

M:\Land Projects R2\1231-Park & Ride, Larner Development\dwg\Park & Ride Development Design.dwg

SHEET NO. OF 11

4

Revision 1

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 3
SERIES 2024**

A RESOLUTION OF THE CITY OF RIFLE, COLORADO APPROVING THE
INTERGOVERNMENTAL AGREEMENT WITH THE COLORADO
DEPARTMENT OF TRANSPORTATION FOR THE RIFLE PARK-N-RIDE
PHASE II IMPROVEMENTS PROJECT: TRG M126-008 (25923).

WHEREAS, the City of Rifle received a grant from the Colorado Department of Transportation for the Rifle Park-n-Ride Phase II Improvements Project (the “Project”) which will pay for 77% of the Project (the “Grant”) with a 23% match from the City; and

WHEREAS, the City Council desires to approve the Intergovernmental Agreement (IGA) between the City and the Colorado Department of Transportation for the Project which is a condition of the Grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE THAT:

1. The above recitals are hereby incorporated as findings by the City of Rifle.
2. The City Council hereby approves the IGA with the Colorado Department of Transportation for Project TRG M126-008 (25923) attached hereto and incorporated herein by this reference and authorizes the City Manager, Tommy Klein, to execute the IGA on behalf of the City.
3. The total cost of the Project is \$3,542,472 with the State of Colorado funding \$2,742,472 (77% of the Project), and the City of Rifle funding \$800,000 (23% of the Project).
4. The City Council of the City of Rifle authorizes the expenditure of funds necessary to meet the terms and obligations of the IGA and to complete the work under the Project.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 17th day of January 2024.

ATTEST:

CITY OF RIFLE, COLORADO

By _____
City Clerk

By _____
Mayor



Agenda Item #7.a.

Agenda Item Name:

Pinning of Rifle Police Officer Leland Loux

Presenter:

Debra Funston, Chief of Police

Item Description:

Pinning and Swearing in of Rifle Police Officer Leland Loux

Recommended Action:

No action required

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Leland Loux completed the required training and certifications to become a Rifle Police Department officer and will be assigned to patrol.

Notification Requirements:

N/A

Prepared By:

Debra Funston, Chief of Police

Attachments:

None



Agenda Item #7.b.

Agenda Item Name:

Receive Presentation from Phil Vaughn on Phase Three of the City Hall Project

Presenter:

Phil Vaughn

Item Description:

Receive a presentation from Phil Vaughn on Phase Three of the City Hall project.

Recommended Action:

None

Fiscal Impact:

Funding was approved by Council. A supplemental will be presented to Council because construction will extend into 2024.

Operational Impact:

None

Prior Board Motions:

Approval of the City Hall project.

Background Information:

City Council approved three phases of construction to update City Hall. Replacement of the rooftop HVAC unit and work on the radiant heating system was included in the third phase of the project. In lieu of replacing the entire system, Council approved repairing the existing systems. Problems were discovered during the repairs, which included a malfunctioning boiler and pumps that do not have the capacity to support the system.

Phil Vaughn has been managing the project for the City, and he will present an update on the project.

Executive Summary:

Please see the background.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. 2024-01-11-PVCMIRifle City Hall Phase 3-Project Update



January 11, 2024

Mr. Tommy Klein
City Manager
City of Rifle, CO
202 Railroad Ave.
Rifle, CO 81650
Sent via email: tklein@rifleco.org

Dear Mr. Klein,

Please find below a project update for the Rifle City Hall Phase 3 Renovation Project- HVAC scope.

Update for the Rifle City Hall Phase 3 Renovation Project- HVAC scope

A. Summary

Weekly progress meetings are occurring and daily coordination between the City of Rifle, Jeff Johnson Architectural, PC, PNCI Construction, Inc. and PVCMI is occurring in an effective and efficient manner.

I thank the entire Project Team and City of Rifle staff for their hard work on this project. The troubleshooting by PNCI Construction, Inc. and David Lowery of the existing hydronics system at the end of the project was hard work and required patience to determine previous hydronic system plumbing repairs that were not conducted correctly such as connecting supply and return piping incorrectly. The removal and replacement of the existing hydronics piping and hydronic baseboard was not approved for this project budget, thus, the troubleshooting was an important process to produce a functioning system.

B. Project Scope conducted to Date

- i. Demolition and structural improvements.
- ii. Electrical upgrades.
- iii. Installation of the Trane HVAC rooftop unit
- iv. Roofing completion

- v. Heat trace installation
- vi. Lochinvar boiler replacement
- vii. Trane programming including HVAC rooftop unit, inclusion of hydronics controls and graphics. Trane Trace SC+ allows for remote monitoring of the systems by Trane and City of Rifle staff. This program optimizes the HVAC system and provides energy savings.

C. Upcoming project scope

- i. Trane has been troubleshooting the Trane HVAC rooftop unit and have indicated that additional troubleshooting work on the unit will occur on 1/19/24.
- ii. 2- VAV (Variable air volume) terminal units will be installed on 1/19/24.

D. Coordination and Communication with customers and City of Rifle staff

- i. Coordination and communications have gone well during the course of the project.

E. Schedule

- i. The project installation and all work conducted by PNCI Construction, Inc. was on schedule, or conducted earlier.
- ii. The Trane HVAC rooftop unit troubleshooting has extended past the project completion date.

F. Budget

Total Project Budget: \$1,061,651.57, including contingency.

Cell D35: Materials Testing/Special Inspection- \$12,000.00.

We have \$10,756.45 remaining in this line item. \$10,756.45

Cell D66- Soft Cost/Professional Fees Contingency- \$5,925.00

Total Soft Cost Contingency Remaining \$16,681.45

Hard Cost Contingency as per the attached 12/27/23 (\$31,649.93)
Master Project Budget

Jeff Johson Architectural P.C.- Under budget \$17,500.00
estimate

Remaining Project Budget: \$2,531.52

Please see attached the 12/27/23 Master Project Budget and Owner Contingency Tracking Sheet

The project is under budget.

I thank the City of Rifle administration and the Rifle City Council for approving the project budget with an appropriate contingency. This process allowed for

work to move forward in a timely manner with financial oversight by Tommy Klein and I.

Additional scope added to the project includes the following. This is not an all-inclusive listing, please see the attached 12/27/23 Master Project Budget and Owner Contingency Tracking Sheet.

- i. Hydronic repairs identified during additional investigation of the hot water heating system. Repairs include addition of a bag filter, glycol replacement, review of all hydronic equipment, providing provisions for air bleeding and providing and installing circuit setter valves. COR #1 and COR #5- \$35,991.31
- ii. Replace 4 non-functioning Trane variable air volume terminal units, building new duct connections, seal ductwork and connect controls to the building automation system. COR #4- \$27,190.40
- iii. Addition of pre-construction fees to provide coordination and estimating for additional work scope item A through N. COR #4- \$10,000.00.
- iv. Lochinvar boiler replacement. COR #17- \$31,393.00
- v. Added Trane controls scope for the hydronic heating system. COR #18- \$15,673.00.
- vi. VAV replacements-2. COR #19- \$15,107.00

G. Issues and Risks

- i. Trane HVAC rooftop unit troubleshooting

Please contact me with any questions.

Sincerely,



Philip B. Vaughan
President
Phil Vaughan Construction Management, Inc.
970-625-5350
Email: phil@pvcmi.com
Website: www.pvcmi.com

Attachments:
12/27/23 Master Project Budget
12/27/23 Owner Contingency Tracking Sheet

END OF REPORT

City of Rifle- Rifle City Hall Phase 3- Master Project Budget- HVAC Scope					
Date: 12/27/23					
PROJECT COSTS:				Notes:	
			Value		
Rehabilitation					
	Phase 3	CM/GC Renovation- PNCI Const. Schematic Design estimate dated 6/20/22	800,397.57		
	Phase 3	Trane Controls upgrade and Trane Intellipack. Included above.	0.00		
		Owner Hard Cost Contingency/Inflation Contingency	196,079.00	City of Rifle- 20% contingency	
		Building Permits/ Plan Review Fee	0.00	City of Rifle	
		Subtotal	\$996,476.57		
Professional Fees					
		Phase 3- HVAC- Construction Administration- Construction Manager as Adviser, Architect, Mechanical Engineer, Electrical Engineer.	47,250.00		
		Construction Accounting	0.00		
		Other (Specify)			
		Other (Specify)			
		Other (Specify)			
		Subtotal	\$47,250.00		
Construction Interim Costs					
		Hazard & Liability Insurance	0.00		
		Builder's Risk Insurance	0.00		
		Perform. & Pymt Bonds	0.00		
		Construction Interest	0.00		
		Constr. Origination Fees	0.00		
		Tap Fees (Water/Sewer)	0.00		
		Impact fees	0.00		
		Materials Testing/Special Inspection	12,000.00	City of Rifle	
		Power and Telecom Provider fees	0.00		
		3rd Party/Bank Inspections/Admin			
		Title & Recording			
		Construction Lender Legal Fees			
		Natural Gas and Telecommunications relocation costs	0.00		
		Other (Specify)			
		Other (Specify)			
		Subtotal	\$12,000.00		
Permanent Financing					
		Bond Premium			
		Bond Issue 30-day lag reserve			
		Bond Cost of Issuance			
		Discount Points			
		Perm Loan Origination	0.00		
		Title & Recording			
		Legal Fees			
		Prepaid MIP			
		Forward Rate Lock			
		Conversion Fee			
		Other (Specify)			
		Other (Specify)			
		Other (Specify)			
		Subtotal	\$0.00		
Soft Costs					
		Geotechnical/Soils Study	0.00		
		Environmental Study (Phase 1, Phase 2, Lead, Asbestos, etc.)			
		Other Studies (traffic, wetlands, etc.)			
		Green Certification Fees (LEED Certification, etc.)			
		Relocation			
		Soft Cost/Professional Fees Contingency	5,925.00	City of Rifle- 10% contingency	
		Other (Specify)			
		Other (Specify)			
		Other (Specify)			
		Subtotal	\$5,925.00		
TOTAL PROJECT COSTS:			\$1,061,651.57		
Add Alternates Chosen for Inclusion in the project			Amount	Total with 5% Contingency	
1	0		\$0.00	\$0.00	
2	0		\$0.00	\$0.00	
3	0		\$0.00	\$0.00	
4			\$0.00	\$0.00	
5			\$0.00	\$0.00	
Total Add Alternates included in the project				\$0.00	
TOTAL PROJECT COSTS WITH ADD ALTERNATES CHOSEN FOR INCLUSION			\$1,061,651.57		

Rifle City Hall Phase 3	
Owner Hard Cost Contingency Tracking Sheet	
12/27/2023	
Owner Hard Cost Contingency	
Starting Balance:	\$196,079.00
COR #1- Hydronics Repair Scope- 3/6/23	-\$33,395.31
COR #2- VAV Replacement-Mech Room- 3/10/23	-\$27,190.40
COR #3-Storefront entry door hardware	-\$4,017.22
COR #4- Added pre-construction services A-N.	-\$10,000.00
COR #5- Additional hydronic repair scope/Reconciled	-\$2,596.00
COR #6- HVAC design update	-\$35,611.00
COR #7- Premixed glycol- 30% solution	-\$10,154.00
COR #8- Tracking Structural Steel Scope	
COR #9- Fire Alarm Scope per AHJ comments	
COR #10- Hydronic Scope Changes- Mech Room	-\$6,492.00
COR #11- Chiller demo- Not accepted	\$0.00
COR #12- Masonry patch/repair scope	-\$3,784.00
COR #13- Water Damage	\$2,978.00
COR #14- Heat Trace Scope increase	-\$7,679.00
COR #15- Exterior metal paint	-\$6,404.00
COR #16- Added circuit setters existing hydronics	-\$3,624.00
COR #17- Boiler replacement	-\$31,393.00
COR #18- Trane Controls scope	-\$15,673.00
COR #19- 2- VAV replacements-existing coils	-\$15,107.00
COR #20- Trane MP503 Upgrade/hydronic research	-\$17,587.00
Ending Balance/Contingency Remaining	-\$31,649.93
Total Prime Contract Change Orders	-\$227,728.93
Total of all change orders as a percentage of Owner's Hard Cost Contingency	-116.14%



Agenda Item #8.a.

Agenda Item Name:

Consider Temporary Sign Code Text Amendments - Ordinance No. 1, Series of 2024

Presenter:

Patrick Waller, Planning Director

Item Description:

Consider Temporary Sign Code Text Amendments - Ordinance No. 1, Series of 2024

Recommended Action:

Move to approve Ordinance No. 1, Series of 2024, on first reading as presented and order it to be published as required by charter.

Fiscal Impact:

No fiscal impact to the City. Sign regulation does affect the business community in the City.

Operational Impact:

Planning Commission's recommendation allows for a more flexible sign code that will require more time for Staff to regulate effectively.

Prior Board Motions:

N/A

Background Information:

Planning Commission had over three public hearings and workshop sessions to review the proposed text changes.

Executive Summary:

Staff received feedback from members of the business communities that the sign code has been overly restrictive, especially regarding “flutter flags”. Based on this community input, staff reviewed the sign code for areas where additional flexibility could be found without significantly impacting the aesthetics of the community.

Notification Requirements:

Notice was published in the paper as required by the Rifle Municipal Code.

Prepared By:

Patrick Waller, Planning Director

Attachments:

1. Temp Sign Text Amendments - City Council 1.17.24
2. Ordinance No. 1 - 2024 -Sign Code Update

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490



MEMORANDUM

TO: City of Rifle City Council
FROM: Patrick Waller, Planning Director
DATE: January 17, 2024
SUBJECT: Sign Code Text Amendments

Background

Staff received feedback from members of the business communities that the sign code has been overly restrictive, especially regarding “flutter flags”. Based on this community input, Staff reviewed the sign code for areas where additional flexibility could be found without significantly impacting the aesthetics of the community.

Planning Commission had over three public hearings and workshop sessions to review the proposed text changes and recommended approval of the following items.

Proposed Definition Changes

As part of the Code update process, Staff has reviewed the sign code in it's entirety. Based on that review, Planning Commission recommended a minor adjustment to the a-frame sign and inflatable sign definition. Planning Commission also recommended Tube Man signs and Wind Sock signs to be included in the sign code under prohibited signs.

Animated Electronic Signs

Staff has seen a proliferation of animated electronic signs throughout the City. Currently the Rifle Municipal Code prohibits these types of signs. Staff is not supportive of allowing animated signs in the City. The signs provide a distraction to drivers and take away from character of downtown and commercial areas.

Planning Commission had extensive discussion around these types of signs and ultimately decided to recommend that Council maintain the code as is, which would maintain the prohibition on animated signs.

Proposed Temporary Signage Changes

After reviewing other sign codes, Staff and Planning Commission recommended the inclusion of Special Event and Grand Opening temporary signage allowances in the Rifle Municipal Code. The intent of this section is to allow significant lee-way to business owners for multiple types of temporary signage for a limited time period. The proposed language is below:

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490



Special Event, and Grand Opening Signage

Special Event Signs: Special event signs on private property which do not meet the criteria established by the City Of Rifle Municipal Code may be permitted for a limited period of time as a means of publicizing short term activities. Businesses wishing to use banners, feather flags, window signs, flags, or pennants, balloons or attraction boards may apply for a special event sign permit to be approved by the planning director or his designee. Such permit shall be valid for no more than one day prior to the special event and shall be removed within forty eight (48) hours after the event has terminated. Such permit shall not exceed three (3) days and limited to two (2) permits per year per business or organization.

Small party balloons are permitted during special events with the following conditions:

- 1. Balloons are permitted to be displayed twenty four (24) hours prior to the special event and must be removed within twenty four (24) hours of the event ending.*
- 2. Balloons must remain inflated and shall be removed if drooping.*
- 3. Balloons shall be properly disposed of and shall not be released into the atmosphere.*

Grand Opening Business Sign: Grand opening banners will be allowed to be displayed for a period of time not to exceed fourteen (14) consecutive days and shall follow procedures outlined in Section A. Grand opening banners are only allowed for a business that is new to the City Of Rifle or in a new location in the City Of Rifle.

Temporary Signs & Flutter Flags

Currently, the Code allows for a banner/flutter flag to be displayed for 30-days, no more than once in a calendar year. As part of the review process, Planning Commission had extensive discussion regarding temporary signs and flutter flags and received public input from interested business owners. Planning Commission's recommendation makes the following changes to the temporary sign and flutter flag requirements:

1. The overall number of days for use of a flutter flag would increase from 30 to 45 days.
2. The requirement that flutter flags may be displayed no more than once per calendar year has been removed and flutter flags may be displayed at a business owners preference (once per month, once per week, etc.).
3. A requirement has been added that the temporary signs are kept in good repair.
4. One open flag attached to the building (provided it is less than 3x5') is allowed without a time restriction provided that they are only up when the business is operational.

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

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5. Planning Commission's other proposals regarding signs including Special Events and Grand Openings allow even more flexibility for business owners to attract attention to their business.

Currently the City Code already allows hunting related flutter flags from August 1 – December 1. This allows any sort of temporary sign (provided that it is hunting related) for 122 days. The addition of the 45-day allowance for a flutter flag would allow for a business display a "temporary sign" for up to 167 days in the year. Planning Commission recommended that City Council adopt the following changes to the code (red text shows Planning Commission's additions and strikethroughs are deletions):

*Banners **and Flutter Flags** Sec. 16-8-70. - Exempt signs.*

- (4) *Banners **and flutter flags**. Banners **or flutter flags** applied to ~~paper~~, plastic or fabric used to decorate or attract attention to a business, activity or event, provided that:*
 - a. The banner is displayed in conjunction with a special event for a period not to exceed ~~thirty (30)~~ **forty-five (45) days in a calendar year.***
 - ~~b. Banners are displayed no more than one (1) per calendar year per location.~~*
 - b. One (1) banner per street frontage per establishment shall be permitted.***
 - c. Non-profit special event banners. Temporary special event signs and banners for religious, charitable, civic, fraternal or similar nonprofit or not-for-profit organizations shall be erected no sooner than thirty (30) days prior to and removed no later than seven (7) days after the event. No such sign shall exceed thirty-two (32) square feet. No such sign shall be illuminated.***
 - d. All temporary signs / banners / flutter flags shall be kept in good repair (not frayed, faded or sagging) and remain firmly attached to the building or mounting bracket to which they are attached/hung."***
 - e. Exemptions from these requirements may be applied for through the Conditional Use Permit process.***
- (8) *Flags. Government and nongovernment flags are allowed, provided that they do not display commercial logos. **One three foot by five foot flag designating a business as open is permitted provided that the flag is attached to the structure and removed daily when the business is closed.***

Alternative – Location Specific

As part of the Workshop and Public Hearing process, Planning Commission requested that Staff provide an option that would change the regulations based on the specific location of the business. After Staff review the most appropriate locations for different

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490



flutter flag requirements would be in the Community Service, Light Industrial, and Tourist Commercial zone districts.

These areas are generally restricted to the northern portion of Railroad to Highway 13, Airport Road, and Highway 6 in West Rifle. City Council could decide to allow flutter flags in these locations for an extended period of time, while keeping the existing regulations in place for Central Business Districts.

Staff is not supportive of these options for the following reasons:

1. The purpose of regulating the flutter flags is to limit “visual clutter” and to limit the overall amount of temporary signage in the City. If every business in Rifle in these zone districts had a flutter flag in place year round, it is Staff’s opinion that the visual aesthetics of the City would suffer substantially. Additionally, Commercial zone districts are generally located along major streets in the City and the temporary signage would have a substantial impact to the character of the City for both visitors and residents.
2. These types of sign are regulated in the Temporary section of the code and these types of signs are not intended for permanent display throughout the year.
3. Providing different regulations for different zone districts would further complicate the enforcement of the regulations. Staff would like to keep the enforcement of flags uniform throughout the City. With the change to the restriction on allowing the flags for one calendar year – there will already be a more complicated regulation for Staff enforcement. This will be even more difficult if it is restricted based on location.

Ultimately, Planning Commission chose not to recommend location specific guidelines and instead allowed a property owner to apply for a Conditional Use Permit to allow for additional time and flags.

Findings

Pursuant to RMC Section 16-5-280, the City Council shall consider the following criteria when determining whether or not to recommend approval of the sign update to Council:

1. Conformance of the proposal with the City of Rifle Municipal Code;
The proposal is in conformance with the Rifle Municipal Code.
2. The compatibility of the proposal with the character of the surrounding area, including but not limited to the architectural character of the neighborhood, the average lot and building sizes in the neighborhood, and the relative value of the proposed structure to the value of other structures in the neighborhood;

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490



The proposal will be compatible with the character of Rifle. Staff feels that these updates to the Code allow for added flexibility for business owners without the proliferation of temporary signs throughout the City.

3. The desirability for the proposed use in the specific area of the City;

The sign code is enforced Citywide.

4. The potential for adverse environmental effects that might result from the proposed use;

No major adverse environmental effects are anticipated from the proposal.

5. Compatibility of the proposed use and the site (or subdivision) plan with the City of Rifle Comprehensive Plan;

No Comprehensive Plan issues were noted as part of the review.

6. The potential impact of the proposed use upon the value of property and buildings within the surrounding area; and

No impacts to property values are anticipated.

7. Conformance of the proposal with the approval requirements concerning water and sewer tap availability for high volume use requests pursuant to 13-4-120 of the Code, if applicable.

Not applicable.

Recommendation

Planning Commission recommended that City Council approve the text amendment package for temporary signs. Planning Commission was not in favor of the alternative text amendment for location temporary use requirements.

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 1
SERIES OF 2024**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING
ARTICLE VIII OF CHAPTER 16 OF THE RIFLE MUNICIPAL CODE
REGARDING THE USE AND TYPES OF SIGNS WITHIN THE CITY.

WHEREAS, Article VIII of Chapter 16 of the Rifle Municipal Code (the “Code”) regulates the placement, use and types of signs within the City; and

WHEREAS, City staff have recommended updates to the Code to provide a more reasonable balance between the rights of businesses, services and other activities and the rights of the public to be protected against the unrestricted proliferation of signs and other devices; and

WHEREAS, the City Council finds and determines that it is in the best interests of the citizens of Rifle to amend Article VIII of Chapter 16 of the Code accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Section 16-8-50(b) of the Rifle Municipal Code, “Sign Standards by zoning district”, is hereby amended as follows, with underlined text added:

Sec. 16-8-50. - Sign standards by zoning district.

(b) Signs in the CBD, CS, TC, LI, I and PD zoning districts. See Chapter 16, Article 18 for additional standards for signs within the Central Business District.

(1) Properties or buildings with one (1) primary use and one (1) primary entrance are subject to the following guidelines:

<u>Sidewalk Sign A-frames</u>	1 per retail or restaurant use in CBD, CS, and TC only; business structure must be adjacent to a City sidewalk, or internal sidewalk with minimum 4 feet of clearance width remaining with sign in place; sign may only be placed on a directly adjacent sidewalk	6 sq. ft.	48" tall; 24" wide	Unlighted	Subject to Chapter 11, Article II, Encroachment Permits Must be removed during non-business hours May not be open/closed sign only <u>Sidewalk Sign A-frames</u> on internal lots must be placed on the sidewalk, and not impede parking or traffic flow
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Section 3. Section 16-8-70 of the Rifle Municipal Code, "Exempt Signs" is hereby amended as follows, with underlined text added:

Sec. 16-8-70. - Exempt signs.

- (4) Banners and flutter flags. ~~Banners or flutter flags applied to paper, plastic or fabric used to decorate or attract~~ attention to a business, activity or event, provided that:
- a. The banner is displayed in conjunction with a special event for a period not to exceed thirty (30) forty-five (45) days in a calendar year.
 - b. ~~Banners are displayed no more than one (1) per calendar year per location.~~
 - b. One (1) banner per street frontage per establishment shall be permitted.
 - c. Non-profit special event banners. Temporary special event signs and banners for religious, charitable, civic, fraternal or similar nonprofit or not-for-profit organizations shall be erected no sooner than thirty (30) days prior to and removed no later than seven (7) days after the event. No such sign shall exceed thirty-two (32) square feet. No such sign shall be illuminated.
 - d. All temporary signs / banners / flutter flags shall be kept in good repair (not frayed, faded or sagging) and remain firmly attached to the building or mounting bracket to which they are attached/hung."
 - e. Exemptions from these requirements may be applied for through the Conditional Use Permit process.
- (8) Flags. Government and nongovernment flags are allowed, provided that they do not display commercial logos. One three foot by five foot flag designating a business as open is permitted provided that the flag is attached to the structure and removed daily when the business is closed.
- (17) Special Event, and Grand Opening Signage
- a. Special Event Signs:
 - 1. Special event signs on private property which do not meet the criteria established by the City Of Rifle Municipal Code may be permitted for a limited period of time as a means of publicizing short term activities. Businesses wishing to use banners, feather flags, window signs, flags, or pennants, balloons or attraction boards may apply for a special event sign permit to be approved by the planning director or his designee. Such permit shall be valid for no more than one day prior to the special event and shall be removed within forty eight (48) hours after the event has terminated. Such permit shall not exceed three (3) days and limited to two (2) permits per year per business or organization.

2. Small party balloons are permitted during special events with the following conditions:

- i. Balloons are permitted to be displayed twenty four (24) hours prior to the special event and must be removed within twenty four (24) hours of the event ending.
- ii. Balloons must remain inflated and shall be removed if drooping.
- iii. Balloons shall be properly disposed of and shall not be released into the atmosphere.

- b. Grand Opening Business Sign: Grand opening banners will be allowed to be displayed for a period of time not to exceed fourteen (14) consecutive days and shall follow procedures outlined in Section A. Grand opening banners are only allowed for a business that is new to the City Of Rifle or in a new location in the City Of Rifle.

Section 4. Section 16-8-80 of the Rifle Municipal Code, “Prohibited Signs” is hereby amended as follows, with underlined text added:

Sec. 16-8-80. - Prohibited signs.

14. Tube man and wind sock signs

Section 5. Section 16-8-110 of the Rifle Municipal Code, “Definitions” is hereby amended as follows, with underlined text added:

Sec. 16-8-110. - Definitions.

Flutter Flag, aka, Feather/Teardrop/Wind/Wave Flag means an upright portable sign that contains a harpoon-style pole or staff driven into the ground for support or supported by means of an individual stand.

Inflatable signs mean inflatable figures, shapes or mascots or tethered balloons, unless specifically permitted in a Grand Opening or Special Event Sign Permit application.

Sidewalk Sign, aka A-frame, Swing means a sandwich-board-type or weighted base sign typically used in front of a business for advertising purposes. Described signs shall not impede pedestrian traffic nor violate ADA accessibility requirements.

Tube Man, aka Wind/Sky/Air Dancer, Tall Boy means an inflatable stick figure comprising sections of fabric tubing attached to a fan. As the fan blows air through it, the tubing moves in a dynamic dancing or flailing motion, typically used to advertise retail business premises to passing motorists.

Wind Sock Sign means a truncated cloth cone open at both ends and mounted in an elevated position that flutters with the direction of the wind and is emblazoned with the business name and or message.

INTRODUCED, on January 17, 2024, read in full, passed on first reading, and ordered published by title as required by the City Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on February 7, 2024, approved without amendments, and ordered published in full as required by the Charter.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #8.b.

Agenda Item Name:

Consider Sketch Plan, Preliminary Plan, and Preliminary PUD Development Plan for Ecodwellings - 14th Street Marketplace

Presenter:

Patrick Waller, Planning Director

Item Description:

Sketch Plan, Preliminary Plan, and Preliminary PUD Development Plan for Ecodwellings - 14th Street Marketplace

Recommended Action:

Move to approve with conditions, Sketch Plan, Preliminary Plan, and Preliminary PUD Development Plan for Ecodwellings - 14th Street Marketplace

Fiscal Impact:

Applicant is proposing private streets, with City water and sewer.

Operational Impact:

N/A

Prior Board Motions:

Council previously approved the Marketplace application in November of 2022. Since that time, the development ran into an issue with an access easement that restricted development. This updated plan accounts for the easement issue.

Background Information:

The property has an existing Community Service Business District - Planned Unit Development approval for a project known as 14th Street Marketplace. The development was originally approved in 2009 and amended in 2011. The original intent of the project was to provide for higher density multi-family housing with allowances for commercial development. The project also included architectural standards for the property. Since the project was approved, only Lot 1 has been developed with the City Market gas station.

Subject property was most recently heard by Planning Commission and City Council for a 17 unit Preliminary Plan / Planned Unit Development application by the same applicant. Due to unresolved easement issues, the applicant has returned with a new application for 12 units.

Executive Summary:

The applicant requests approval of a Preliminary Plan / Planned Unit Development to subdivide approximately 1.9 acres into 12 single-family lots. The request also includes a request for PUD zoning for the property.

Notification Requirements:

Notice was completed as required by City of Rifle Municipal Code - posting of the site, publishing in the paper, and mailing property owners within 200'.

Prepared By:

Patrick Waller, Planning Director

Attachments:

1. Marketplace Staff Report & Exhibits

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490



MEMORANDUM

TO: City of Rifle City Council
FROM: Geir Sverdrup, Senior Planner
DATE: January 17, 2024
SUBJECT: Marketplace – Sketch Plan/Preliminary Plan/PUD
ADDRESS: North of existing City Market Gas Station (Railroad and 14th Street)
CASE #: Sketch Plan/Preliminary Plan/PUD 2023-037
APPLICANT: Eco Dwellings LLC

REQUEST AND SUMMARY

The applicant requests approval of a Preliminary Plan / Planned Unit Development to subdivide approximately 1.9 acres into 12 single-family lots. The request also includes a request for PUD zoning for the property.

PROJECT MAP

The property is located west of Railroad Avenue, and north of 14th Street. Access is via a private easement that the property shares with Lots 1 and 4 of the existing 14th Street Marketplace. There is no direct access proposed onto Railroad Avenue.

Vicinity Map



PROJECT HISTORY

The property has an existing Community Service Business District - Planned Unit Development approval for a project known as 14th Street Marketplace. The development was originally approved in 2009 and amended in 2011. The original intent of the project was to provide for higher density multi-family housing with allowances for commercial development. The project also included architectural standards for the property. Since the project was approved, only Lot 1 has been developed with the City Market gas station.

The application was previously heard by City Council for a 17 unit Preliminary Plan / Planned Unit Development application by the same applicant. Due to unresolved easement issues, the applicant has returned with a new application for 12 units.

ZONING, LAND USE, AND COMPREHENSIVE PLAN

The current proposal is for 12 single-family lots within the 1.9-acre development. Lots within the project are proposed to be a minimum of 3,000 square feet in area. This meets the minimum within the Medium Density Residential District, but does not meet the minimum requirement in the Community Service Business District where this property is located. The applicant is requesting a Planned Unit Development zoning to decrease the lot size in the Community Service Business District.

The applicant's subdivision proposal is unique because the applicant is planning to develop the lots with a pre-determined unit type, rather than stick built construction. As proposed, the applicant would like to develop each of the 3,000 square foot lots with an approximately 900 square foot factory made residential unit. The units will include an exterior storage shed (not to exceed 100 square feet) and a 20'x20' concrete parking pad for off-street parking. No garages will be included in the project, but the PUD request does allow for optional carports.

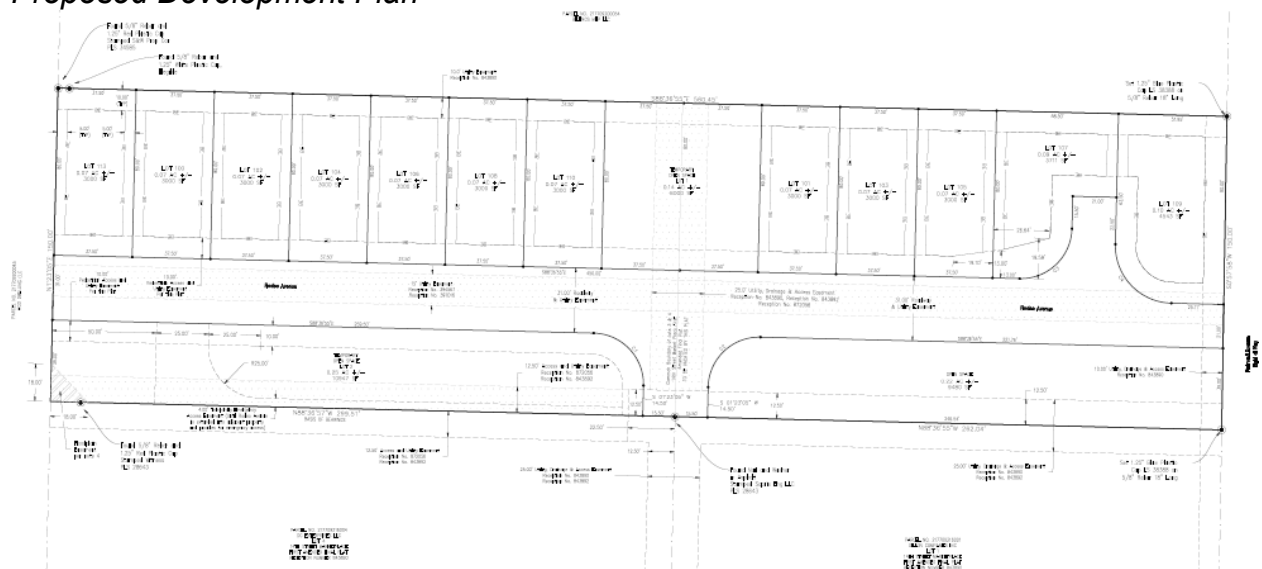


The applicant has requested the following items as part of the PUD request:

1. MDR Zoning - Current Zoning is Community Service and Single-Family homes are permitted use per Table 16-3-420 but changing to MDR Zoning allows for the 3000sf lot size.
2. Lots along North/South Easement (between existing lots 2 and 3) and the lots along the East/West Easement (between existing lots 3 and 4) will be Temporary Open space. These two areas are to be reserved for future development when/if the easement modification agreement can be mutually agreed upon with all lot owners.
3. Setbacks per lot plan (SGM)
 - Side yard 5 feet
 - Back yard 10 feet
 - Front yard/street 10 feet
4. Allow carports and storage sheds to encroach setbacks.
5. Common areas/open space managed by HOA.
6. Sidewalks shall be 5' wide.
7. All properties shall have a storage shed.
8. Exterior color schemes shall not be replicated on adjoining lots. All units are the same floor plan.
9. Sheds shall not be permitted in the front yards.
10. The maximum height of structures shall be 27'.
11. Six-foot privacy fence to be installed along Northern property boundary and along the South boundary of Lots 16, 17 and 18.

The applicant has indicated that the flexibility from the PUD is needed to develop the project with the proposed units. They are requesting the residential use, rather than the proposed commercial because the market has not been able to support a commercial use on the property.

Proposed Development Plan



COMPREHENSIVE PLAN

The property is designated as both Community Commercial and High Density Residential in the Comprehensive Plan. The High Density Residential designation recommends 12-30 dwelling units/acre and allows in, “some cases small homes/patio homes with less than 3,000 square foot lots”. The applicant’s proposal has a density of 6.32 dwelling units per acre.

The Comprehensive Plan specifically addresses the parcel and indicates that it should be developed for commercial uses. The applicant has responded in their application with a number of items from the Comprehensive Plan that supports the development of this type of housing.

STAFF COMMENTS

The application was reviewed by the City of Rifle Planning Department, Colorado River Fire Rescue, City of Rifle Public Works, City of Rifle Utilities, City of Rifle Building Department, Mountain Cross Engineering, City of Rifle GIS and Xcel Energy. The referral comments are included in the packet. The following items are important considerations for the project and summarize key referral comments.

Colorado River Fire Rescue

1. On plan C5, a Temporary Hammer Head turnaround and an emergency access gate with a Knox Box are shown on the road base. What are the conditions that make this temporary? When does this access and turnaround become permanent?
2. The fire truck turnaround on the east end of the subdivision shows allowed parking spaces on the south side of the turnaround. The turnaround will not work if there are cars parked on the south side of the turnaround. No parking signs shall be installed in the turnaround area. A diagram of where the signs will be placed shall be submitted for my approval.
3. No road name is shown on the plans for the entrance road of the main subdivision road or the entrance roads from 14th and or Railroad. All new road names road name shall be approved by Garfield County Communications. CRFR will follow up on this.
4. The emergency access road shows 6” road base on the prepared subgrade. Has this been engineered for the apparatus weight for the soils in that location? If so, is there a report?
5. Is there going to be signage on the north side of the subdivision road to not allow parking? What is the plan? Please provide information.
6. In my September 2, 2022 referral notes, I requested the entrance roads to be named. Nothing showing on the plans for road names on the two entrance roads. The entrance roads shall be named for cross-street information to the subdivision.

Mountain Cross Engineering, Inc.

1. The conflict between the hydrant to be relocated and the proposed sewer line needs additional information. The Applicant should verify that the relocated hydrant and water line would comply with the 10' horizontal offset from the sewer line.
2. The sewer-lateral crossing from Lot 14 should be shown in the profile on sheet C7 to verify separation.
3. The Applicant should address if a Floodplain Permit has been obtained from Garfield County and if the provisions of the permit allow for placing fill on Lot 1 and Temporary Open Space Lot 2. If this is not intended, the Applicant should address how the flood plain will be protected.
4. The Applicant should verify MH03 is not in the floodway. The Applicant should also address if any special construction is warranted to floodproof this manhole.
5. The Applicant should provide more design information for the lengths, diameter, material, and depths of bury for the sanitary sewer laterals and water services on the plan sheet.

City Of Rifle - Engineering

1. The fire hydrant near the City Market fuel station entrance shall be moved to behind the sidewalk
2. The water services not serving irrigation or buildings shall be removed
3. The sewer services not serving buildings shall be removed
4. A hydrant is needed at the western termination of the waterline.
5. Existing Water and Sewer shall be shown along with connection details
 - a. This work shall be done under a ROW Permit

Access to the Property

The applicant's proposal makes use of a private access easement and does not have direct access onto Railroad Avenue or 14th Street. The existing access easements are designed to provide unrestricted access to each of the four (4) lots.

In the applicant's previous application, they proposed an emergency access through the adjacent property (aka 16th Street Property) to the west in order to address Colorado River Fire Rescue accessibility concerns. The revised application no longer proposes this solution and will need to incorporate fire district's revised comments into a Final Plat submittal. The solution shall be of a permanent nature.

Additionally, the current proposal would require that a trash truck be required to reverse from the western portion of the property or to use a gravel turn around weekly. The final plan for the permanent turn around needs to address this issue.

Open Space

The revised plan maintains the original open space along the eastern half of the southern property line. Due to the access easement issues the applicant has designated the area on either side of the north/south easement and the western half of the southern property line as "Temporary" Open Space. It is staff recommendation that

these “Temporary” designations be removed. Should the applicant resolve the easement issues in the future, a re-plat application can be submitted. As this is under a PUD designation and with the levels of public comment and concern received during the previous process, staff recommends that a landscape and irrigation plan be submitted for review and approval by staff prior to final plat submittal. This plan shall incorporate the “Temporary” open spaces, the western half of the south property line and the open space along the midpoint along the north property line as well as the original open space along the eastern half of the south property line. Plan shall provide screening from the adjacent gas station.

Urban Design

The proposed application is unique because the subdivision is proposed with a singular unit type, already reviewed by this Commission. The applicant’s proposal would incorporate some site built and some factory built housing. The proposal has the same floor plan for each unit. To address the similar nature of the buildings, the applicant has proposed to vary the location of the buildings on the lots and has proposed “flip flopping” the units so that they vary from property to property. Additionally, the applicant is proposing four different siding choices to make sure there are different color palettes within the development. To ensure that the siding colors and building locations vary within the development, Staff is recommending a Condition of Approval that would restrict the same siding material and footprint on adjoining lots.



Planned Unit Development Information

The Rifle Municipal Code allows for Planned Unit Developments to permit greater flexibility in the development of a parcel provided that benefits are provided to the City including but not limited to affordable housing and high quality design. The PUD code section was written with significant projects in mind (much larger than the 12-units

proposed for this project). The applicant is requesting relief from a number of R.M.C requirements as part of the PUD request, including the following, staffs recommended revisions are struck-out or in red:

- 1) MDR Zoning **Setbacks and minimum lot size** - Current Zoning is Community Service and Single-Family homes are permitted use per Table 16-3-420 but changing to MDR Zoning **dimensional requirements** allows for the 3000sf lot size **and MDR setbacks**.
- ~~2) Lots along North/South Easement (between existing lots 2 and 3) and the lots along the East/West Easement (between existing lots 3 and 4) will be Temporary Open space. These two areas are to be reserved for future development when/if the easement modification agreement can be mutually agreed upon with all lot owners.~~
- 2) Modular home installation allowed as a use by-right.**
- 3) Setbacks per lot plan (SGM)
 - a. Side yard 5 feet
 - b. Back yard 10 feet
 - c. Front yard/street 10 feet
- 4) Allow carports and storage sheds to encroach setbacks. **Carports shall have a 5' Front Yard Setback.**
- 5) Common areas/open space managed **and maintained** by HOA.
- 6) Sidewalks shall be 5' wide.
- 7) All properties shall have a storage shed not **to exceed 100sf**.
- 8) Exterior color schemes shall not be replicated on adjoining lots. ~~All units are the same floor plan.~~
- 9) Sheds shall not be permitted in the front yards.
- 10) The maximum height of structures shall be 27'.
- ~~11) Six foot privacy fence to be installed along Northern property boundary and along the South boundary of Lots 16, 17 and 18.~~

Staff's analysis of the application shows that the main benefit that the proposed project provides to the city is additional free market more attainable housing units. While the project itself is not deed-restricted (i.e. there is no restriction on the sales price of units), the type of construction, small units, and small lot types ensure that the units will be less expensive than larger lot and housing construction. The applicant has described the project as entry level housing with homeowners being able to purchase homes and build equity.

Architectural Criteria and Energy Efficiency Measures

The proposal has designed the units to be significantly more energy efficient than what would be required by basic compliance with the City of Rifle energy codes. This includes the use of close cell foam insulation, Zip system sheathing, and energy efficient windows. Energy efficient construction is supported by City PUD requirements.

The design of the units includes a number of items that are required by the Rifle PUD requirements, including articulated buildings and the use of a variety of siding materials.

Setbacks

The Planned Unit Development regulations allow for the City to approve smaller setbacks than those required in the underlying zone district provided that there is a greater diversity of housing types, there are sufficient parks and open space, there is an attractive streetscape and pleasant pedestrian environment, and more attainable housing.

While this project does not provide a variety of housing types within the development, the proposed units are a new type of housing to the City of Rifle and provide a diversity of units overall. The units are not deed restricted affordable housing, but their small footprint and small lot size do allow for a more attainable price than current new construction.

The applicant is proposing a buffer landscaping strip between the gas station and the development site along the eastern portion of the southern property line and has designated the area on either side of the north/south easement as well as the western half of the southern property line as “Temporary “ Open Space. Staff is not supportive of the “Temporary” designation. The use of these spaces would, however, provide sufficient open space for this development. The City has not received an application for the property to the west, which would have incorporated trails and open spaces along the creek.

Floodplain

A portion of the property is encumbered by the Floodplain. The applicant will need to update the application to the satisfaction of Mountain Cross Engineering and the City of Rifle Public Works Department as part of the Final Plan application.

Homeowners Association

The applicant is proposing that the roads and the open space areas are privately maintained. HOA documents have been submitted as part of this application. Individual property owners will be responsible for maintenance of their own lots.

Commercial Vs. Residential Use on Railroad

The applicant is proposing to develop this parcel as an entirely residential use. This differs from the existing zoning, which allows for commercial, and the Comprehensive Plan that specifically calls out this area for commercial development. The applicant has represented that the parcel has not been able to develop commercially since it was originally developed and is proposing the residential use of the property. Directly to the north of the subject property is a residential mobile home park.

Public Comment

While there were significant public comments received as part of the initial application, Staff did not receive any public comment prior to the P& Z hearing. During the P & Z hearing the public in attendance was either in support of the project or wanted to wait on this application until the Fritzlan Ranch project was in the ground to show what the

project may look like completed. One resident brought up a concern regarding the amount of standing water on-site after the 100-yr event in late 2023 that flooded Rifle Creek and Centennial Park.

FINDINGS

Pursuant to Section 16-5-280, City Council shall consider the following criteria before rendering a decision on the project (***staff comments shown in bold italics***):

1. Conformance of the proposal with the City of Rifle Municipal Code;

The proposal is following the process as described in the code for a Planned Unit Development – Preliminary Plan application. Conditions of approval have been suggested to comply with the Municipal Code.

2. The compatibility of the proposal with the character of the surrounding area, including but not limited to the architectural character of the neighborhood, the average lot and building sizes in the neighborhood, and the relative value of the proposed structure to the value of other structures in the neighborhood;

The proposal is directly adjacent to a mobile home park. The use will improve the architectural character of the area, with new development and should not have an impact on the relative value of other structures in the area.

The average lot and building sizes are similar to the mobile home park to the north. The use is significantly different from the gas station, which is the only developed property in the subdivision.

3. The desirability for the proposed use in the specific area of the City;

The City of Rifle needs additional housing units and these smaller units with smaller lot sizes would provide a good entry level product. That said, the location directly off Railroad is not a traditional single-family home development location and the proposed development type is unique for the City.

4. The potential for adverse environmental effects that might result from the proposed use;

Minimal adverse environmental effects are anticipated.

5. Compatibility of the proposed use and the site (or subdivision) plan with the City of Rifle Comprehensive Plan;

The property is designated as both Community Commercial and High Density Residential in the Comprehensive Plan. The High Density Residential designation recommends 12-30 dwelling units/acre and allows in, “some cases small homes/patio homes with less than 3,000 square foot lots”. The applicant’s proposal has a density of 6.32 dwelling units per acre.

The Comprehensive Plan specifically addresses the parcel and indicates that it should be developed for commercial uses. The applicant has responded in their application with a number of items from the Comprehensive Plan that supports the development of this type of housing.

6. The potential impact of the proposed use upon the value of property and buildings within the surrounding area;

The development of the vacant parcel with pre-existing infrastructure will increased the value of property and buildings within the surrounding area.

7. Conformance of the proposal with the approval requirements concerning water and sewer tap availability for high volume use requests pursuant to Section 13-4-120 of this Code, if applicable.

Not applicable.

PLANNING & ZONING COMMISSION RECOMMENDATION

The Planning and Zoning Commission recommends that City Council approve the application for a Preliminary Plan and recommends approval to Rifle City Council to rezone the project to an updated CS - PUD with the following conditions:

1. All representations made by the Applicant in the application and during the public hearing shall be conditions of approval, unless specifically altered by the City Council.
2. All Staff and referral agency comments (including comments from Mountain Cross Engineering, City of Rifle Engineering and Colorado River Fire Rescue) shall be incorporated into the Final Plat submittal as noted in referral comments attached to this Staff Report, including but not limited to:
 - a. Floodplain issues
 - b. Utility design
 - c. Storm Water and Detention Areas
3. The applicant shall provide a maintenance and access agreement for the shared access to the development, for City Staff review, as part of the Final Plan application.
4. The applicant shall provide a permanent emergency access/turnaround at the western portion of the project satisfactory to Colorado River Fire Rescue and the City of Rifle, as part of the Final Plan application.
5. Applicant shall submit for review and approval by the City of Rifle, a Landscape and Irrigation Plan that includes all open spaces, individual lots and screening of the projects southern property line from the gas station, as part of the final plat application.
6. All "Temporary" designations shall be removed from the plat.

7. The applicant shall provide updated engineered plans that will be reviewed and accepted by referral agencies as part of the Final Plat application. The updated plans shall address comments, to the satisfaction of the referral agency, that were provided at Preliminary Plan. Additional modifications may be required as part of this review.
8. The application for the Final Plat of the Marketplace subdivision shall be reviewed by the Planning Commission prior to City Council action.

The applicant's proposed PUD shall be amended as follows:

1. MDR Zoning **Setbacks and minimum lot size** - Current Zoning is Community Service and Single-Family homes are permitted use per Table 16-3-420 but changing to MDR Zoning **dimensional requirements** allows for the 3000sf lot size **and MDR setbacks**.
- ~~2. Lots along North/South Easement (between existing lots 2 and 3) and the lots along the East/West Easement (between existing lots 3 and 4) will be Temporary Open space. These two areas are to be reserved for future development when/if the easement modification agreement can be mutually agreed upon with all lot owners.~~
2. **Modular home installation allowed as a use by-right.**
3. Setbacks per lot plan (SGM)
 - a. Side yard 5 feet
 - b. Back yard 10 feet
 - c. Front yard/street 10 feet
4. Allow carports and storage sheds to encroach setbacks. **Carports shall have a 5' Front Yard Setback.**
5. Common areas/open space managed **and maintained** by HOA.
6. Sidewalks shall be 5' wide.
7. All properties shall have a storage shed not **to exceed 100sf**.
8. Exterior color schemes shall not be replicated on adjoining lots. ~~All units are the same floor plan.~~
9. Sheds shall not be permitted in the front yards.
10. The maximum height of structures shall be 27'.
- ~~11. Six foot privacy fence to be installed along Northern property boundary and along the South boundary of Lots 16, 17 and 18.~~

Marketplace by Ecodwelling

Statement of purpose and description

Marketplace is the first of several proposed Attainable housing projects by Ecodwelling. These are meant to be a more affordable housing option for first time home buyers, senior citizens or even the professional that is not desiring a large space or large yard to maintain. These can also be used as transitional housing for large employers to offer new employees a place to live while they are working on finding a larger home in the area. This process can take many months.

Marketplace is proposed to be a medium density 12-unit single family residential development. The proposed homes are to be factory built or partially factory-built structures on 3000 square foot lots. The framing components are all manufactured from raw steel coils at the Ecodwelling Factory in Rifle. The site-built homes will utilize local subcontractors to complete.

Key Factors:

- The location is served by utilities at or near the lot lines.
- Demand for affordable housing is high.
- Is adjacent to existing MDR neighborhood (Billings Mobile Home Park).
- Has good pedestrian and vehicle access to Railroad Avenue and 14th Street with and existing shared access with the City Market fuel station.
- Walking distance to shopping, schools and downtown Rifle.
- Walking distance to RFTA bus stops at Metro Park and 5th street.
- The previous property Owner determined that the Commercial Zoning was not conducive to this site as most Commercial demand was downtown or on Airport Road.
- Serves as alternate entrance/exit for potential future 16th Street development.



October 23, 2023

Marketplace PUD Guide

1. MDR Zoning - Current Zoning is Community Service and Single-Family homes are permitted use per Table 16-3-420 but changing to MDR Zoning allows for the 3000sf lot size.
2. Lots along North/South Easement (between existing lots 2 and 3) and the lots along the East/West Easement (between existing lots 3 and 4) will be Temporary Open space. These two areas are to be reserved for future development when/if the easement modification agreement can be mutually agreed upon with all lot owners.
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8. Exterior color schemes shall not be replicated on adjoining lots. All units are the same floor plan.
9. Sheds shall not be permitted in the front yards.
10. The maximum height of structures shall be 27'.
11. Six-foot privacy fence to be installed along Northern property boundary and along the South boundary of Lots 16, 17 and 18.

Compliance with Comprehensive Plan:

The Comprehensive Plan encourages, "small single-family homes to address the affordability issue."

"Density helps create walkable neighborhoods, provides built-in clientele for businesses, provides housing choice and affordability, expand transportation choices, and improves the efficiency of public infrastructure and services."

"Manufactured homes and mobile home parks that are constructed and managed in a quality manner should be incorporated as a viable housing option."

"Housing should be provided in a range of types and price points to accommodate all of Rifle's population. In particular, "missing middle" housing that includes townhomes, duplexes and small single-family homes should be a focus."





Eco Dwelling LLC
16400 NW 15th Ave Suite B
Miami Gardens, FL 33169
PH: (305) 705 2473

“The City’s zoning standards and incentive policies should focus on encouraging affordability of housing.”

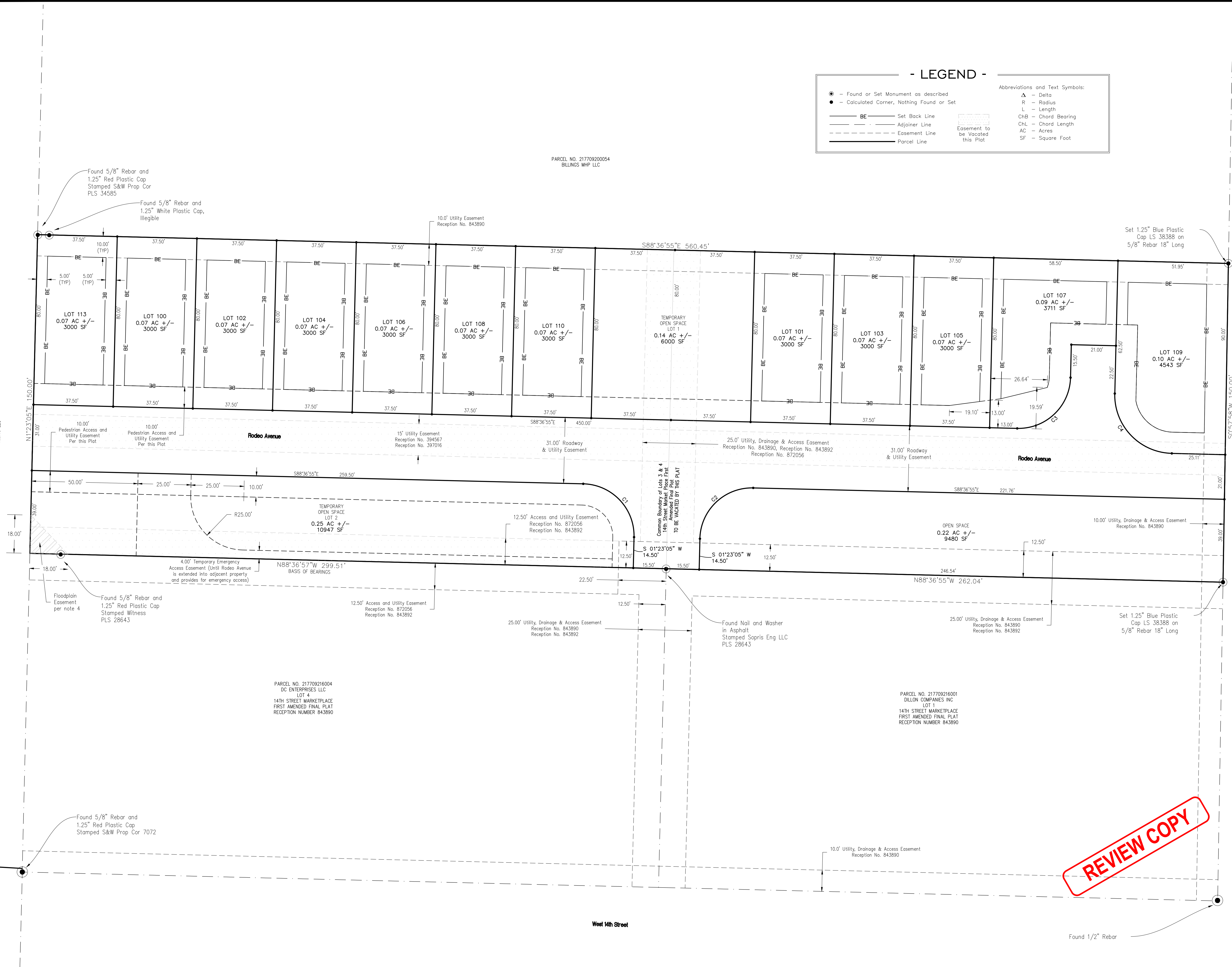
It also “promotes appropriate transitions from one land use to another.”

Marketplace development is a new concept to the area but meets all of the goals stated above. The small lots, smaller homes and the efficiency of the factory assembled units or components coupled with the bulk building materials sourcing provides a more affordable unit. This location allows walking distance to a grocery store, bus stops, downtown stores and restaurants as well as some of the schools in Rifle.



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PARCEL NO. 217709200045
ECO DWELLING LLC



PARCEL NO. 217709200054
BILLINGS MHP LLC

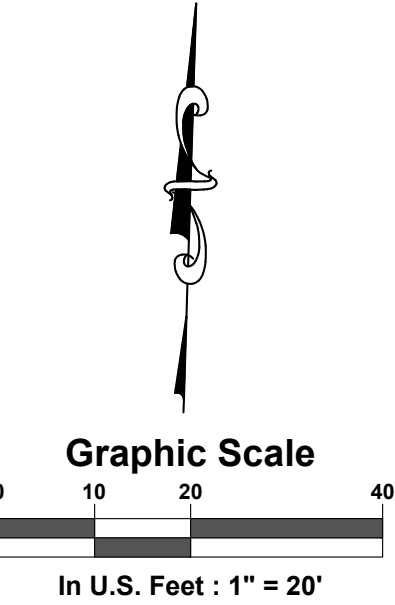
PARCEL NO. 217709216004
DC ENTERPRISES LLC
LOT 4
14TH STREET MARKETPLACE
FIRST AMENDED FINAL PLAT
RECEPTION NUMBER 843890

PARCEL NO. 217709216001
DILLON COMPANIES INC
LOT 1
14TH STREET MARKETPLACE
FIRST AMENDED FINAL PLAT
RECEPTION NUMBER 843890

- LEGEND -

- Found or Set Monument as described
- Calculated Corner, Nothing Found or Set
- BE - Set Back Line
- Adj - Adjoiner Line
- E - Easement Line
- P - Parcel Line

- Abbreviations and Text Symbols:
- Δ - Delta
 - R - Radius
 - L - Length
 - ChB - Chord Bearing
 - ChL - Chord Length
 - AC - Acres
 - SF - Square Foot



SGM
118 West Sixth Street, Suite 200
Glenwood Springs, CO 81601
970.945.1004
www.sgm-inc.com

ECO DWELLINGS CO LLC
14TH STREET MARKET PLACE
RIFLE, COLORADO

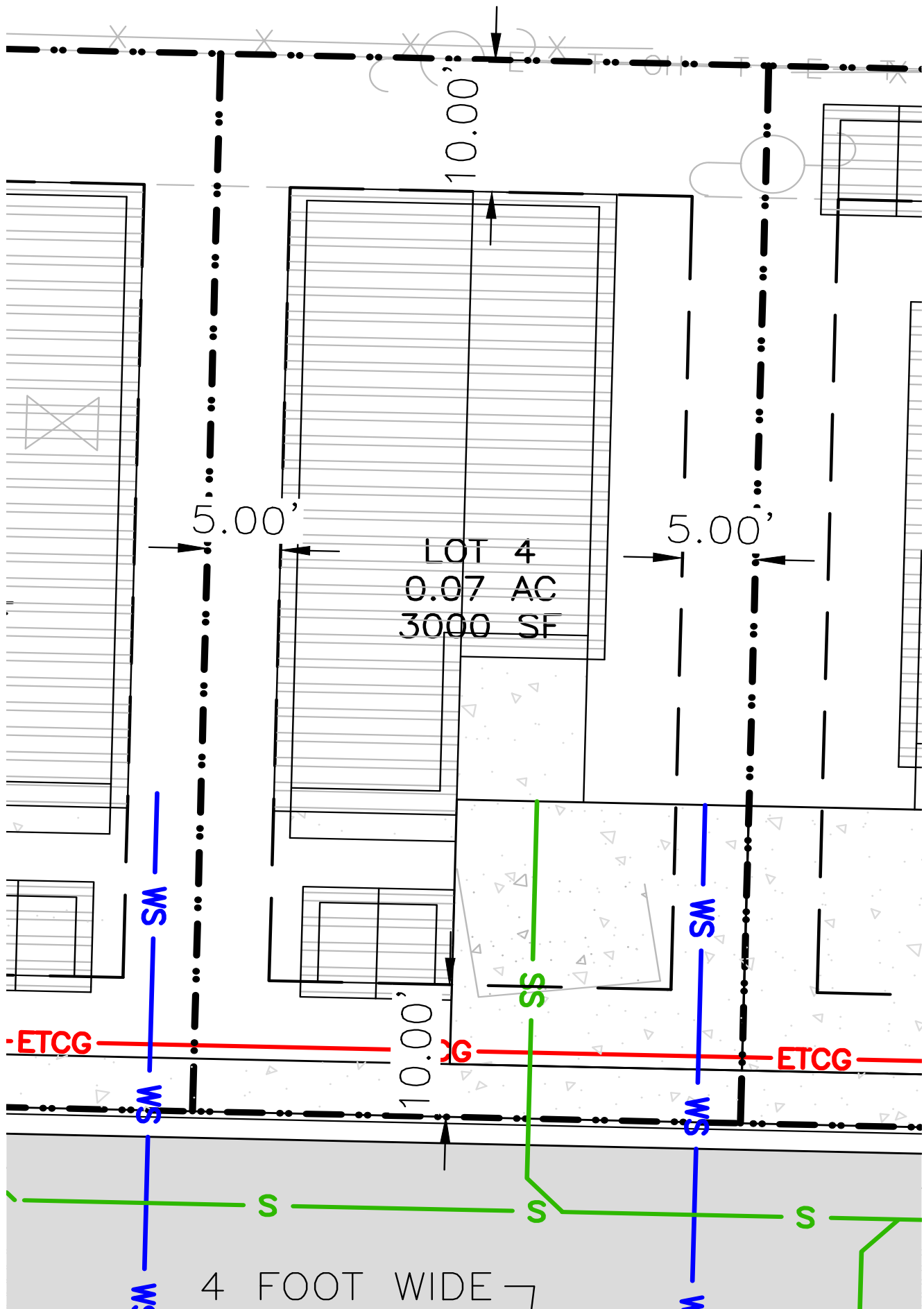
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1			
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Job No. 2021-715.002
Drawn by: [Signature]
Date: 12/14/2022
Approved: JS PLS: BB
File: EcoDwelling_Plat OF 11012023
Title:

FINAL
PLAT

Sheet No.
2

Of: 2





Agenda Item #9.a.

Agenda Item Name:

Consider Approving an Application for the DOLA Peace Officer Behavioral Health Support and Community Partnership Grant Program

Presenter:

Debra Funston, Chief of Police

Item Description:

Grant application request

Recommended Action:

Move to permit the Chief of Police to apply for the DOLA Peace Officer Behavioral Health grant.

Fiscal Impact:

The \$5000 amount is reimbursable through this grant

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

The Rifle Police Department has conducted their annual psychological check-ups through this grant for the past several years. We utilize a portion of this grant money to sponsor a department-wide training session emphasizing mental health and wellness for our staff.

Executive Summary:

The Rifle Police Department has conducted their annual psychological check-ups through this grant for the past several years. We utilize a portion of this grant money to sponsor a department-wide training session emphasizing mental health and wellness for our staff.

Notification Requirements:

N/A

Prepared By:

Debra Funston, Chief of Police

Attachments:

None



Agenda Item #9.b.

Agenda Item Name:

Consider Purchase of a Projector for The Ute Theater

Presenter:

Tommy Klein, City Manager

Item Description:

Consider the purchase of an Epson projector for The Ute Theater.

Recommended Action:

Move to approve the purchase of an Epson projector for The Ute Theater at a total cost of \$25,761.

Fiscal Impact:

This item was not included in the budget. The cost of the projector will be split between the Ute (Tourism and Industry) Budget and the IT Budget.

Operational Impact:

The Ute will not be able to host events requiring visual media until the projector is replaced.

Prior Board Motions:

None

Background Information:

The old projector at the Ute has failed and cannot be repaired. A projector is a necessary piece of equipment for the facility.

Executive Summary:

The old projector at the Ute has failed and is no longer serviceable. The projector is used to show videos, pictures, PowerPoint slides and similar visual media. A projector is used often and is a required piece of equipment for many organizations that rent the Ute. The old projector was installed when the Ute was reopened in 2012. We anticipate that the new projector will last ten years or more. The Ute is currently renting a projector as needed. We are seeking approval to purchase an Epson EB-PU2216B projector for \$25,761.00. The vendor and price of the projector is set by Sourcewell. Purchasing from Sourcewell is an approved method of procurement per City Ordinance 4-3-50.

Ordinance 4-3-50 states that, "[t]he Procurement Officer is authorized to participate in joint bidding with other public agencies or entities when deemed to be in the City's best interests. The Procurement Officer, in his or her sole discretion, may use pricing schedules of higher governmental entities to purchase materials and services based on bids established for that purpose. Cooperative purchasing includes, but is not limited to, platforms such as Sourcewell."

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. CDW-G Purchase Order



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	CDW-G	

2.	Vendor Address
	75 Remittance Dr, Ste 1515 Chicago IL 60675-1515

3.	For the Purchase of (description)
	Epson EB-PU2216B- 3 LCD projector

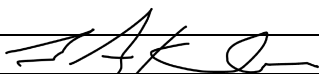
4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$25,761	0	

5.	Dept. Name	General Ledger Acct #
	Tour and Ind (Ute)	50/50 split between 207-4650-400-741 and 620-4901-400-741 (IT)

6.	Type of Purchase
	☐ Capital Construction
	☐ Capital Construction – Change Order
	☒ Capital Equipment
	☐ Plant Equipment
	☐ Materials, supplies, non-profession/technical services (includes computer/software maint.)
	☐ Professional Services
	☐ Utilities (includes equipment installation)
	☐ Land, easements, ROW

7.	Purchasing Process Required
	☒ Cooperative Purchasing Sourcewell
	☐ Open Market
	☐ Comparative Pricing
	☐ Request for Proposal (attach bid tab)
	☐ Formal Bid (attach bid tab and advertisement)
	☐ Single Source (attach an explanation)

8.	Authorization Required
	☒ City Manager
	☒ City Council

9.	Signatures		
	Position	Signature	Date
	Department Director		01-17-2024
	City Manager		01--4-2-17
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		

General summary of purchasing ordinance (Section 4, Art. III)

TYPE OF CONTRACT	ESTIMATED AMOUNT	PROCESS	Purchase Order? Purchase Request?	CITY COUNCIL APPROVAL REQUIRED?
Capital Construction	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3) vendors/suppliers)	Purchase Request	
	\$20,001-\$100,000	Competitive Bid (see Code Sec 4-3-40)		
	> \$100,000	Bonded Competitive Bid		
Capital Construction Change orders	< = 10% of approved contract	When total change orders to date are < 10% - Dept Head or City Manager Approval	Purchase Request	Yes if total change orders to date are greater than 10%
	> 10% of approved contract			
Capital Equipment	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	> \$20,000	Competitive Bid (see Code Sec 4-3-40)		
Plant Equipment Replacement (purchases necessary for replacement of existing equipment that is component part of any water, wastewater, or physical plant)	< \$7,500	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$75,000
	\$7,500-\$75,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	>\$75,000	Competitive Bid (see Code Sec 4-3-40)		
Materials, Supplies, Non- Professional Services and Technical Services (including software/hardware maintenance technical services)	< \$10,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$20,000
	>\$10,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
Professional Services (note- process for appointed positions such as auditor, attorney, engineer, or municipal judge to be determined by Council)	< \$25,000	Open Market (informal evaluation by purchasing agent)	All - Purchase Request	Yes if anticipated to exceed \$25,000 per year to a single vendor
	> = \$25,000	Written requests for written proposals must be sent to at least 3 firms or individuals		
Utilities including installation of equipment (purchases to secure utility services such as natural gas, electricity, local telephone, water, or sewer)	any amount	Single Source (negotiations, where appropriate, after good faith determination that only one viable source exists in relevant supply area - keep records for one year)	> \$5,000 - PO >= \$5,000 - Purchase Request	No
Real Property Interest (including easements and rights of way)	any amount	Single Source (see above)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$5,000.



Agenda Item #9.c.

Agenda Item Name:

Consider VMware Licensing and Maintenance Renewal for 2024

Presenter:

Tommy Klein, City Manager

Item Description:

VMware licensing for 2024

Recommended Action:

Move to approve the purchase of VMware licensing for 2024 in an amount not to exceed \$51,672

Fiscal Impact:

Much of this total cost was included in the 2024 budget, however I am requesting authorization for a 3-year renewal due to cost increases from VMware. See the attached memo for full detail.

Operational Impact:

None

Prior Board Motions:

None

Background Information:

We utilize VMware products for server and desktop virtualization and management.

Executive Summary:

Maintenance of VMware products and services consists of support and licensing for server OS and desktop OS virtualization. Due to cost increases, I am requesting a 3-year renewal for a portion of this renewal in order to lock in our prices and save funds. See the attached memo for full detail.

Notification Requirements:

None

Prepared By:

Kelly Thompson, IT Director

Attachments:

1. Memorandum to Council re-VMware Contract Maintenance Renewal
2. Summit Partners 20231127 Horizon EntPlus Upg
3. Quote AAAQ38409(1) - 3-year renewal vSphere

4. Summit PURCHASE REQUEST FORM VMware



Memorandum

To: Honorable Mayor Strode and City Council; Tommy Klein, City Manager

From: Kelly Thompson, IT Director

Date: 1/12/2024

Re: Sole Source Rationale for VMware Maintenance

For the attached Purchase Request, I am requesting utilizing the sole source purchasing process because Summit Partners is our local vendor for VMware maintenance agreements, and VMware does utilize a NASPO / ValuePoint state pricing contract.

In addition, Broadcom has recently purchased VMware and that has led to uncertainty in future costs and changes in licensing. Specifically for the City, the “perpetual license” – where we own the software and only pay for support – is going away. It will be replaced with a subscription model, of which a recent quote showed our cost rising from less than \$10,000/year to over \$20,000/year just for the virtual infrastructure license. We utilize two separate products from VMware: vSphere with vCenter (the underlying virtual infrastructure) and Horizon for desktop virtualization management. This being the last time we can renew support for vSphere and vCenter perpetual licenses, it has been recommended by our vendor and our new Broadcom/VMware rep that we purchase multi-year support, thus locking in our current pricing. I did not budget for a 3-year renewal; however, I believe we have enough contingency in the Contract Maintenance account to cover this for 2024.

Attached is a quote for 3-year support for VMware vSphere and vCenter totaling \$26,672.00 along with last year's invoice for VMware Horizon Virtual Desktop Infrastructure (VDI) at \$16,738.56. We already had to move to the subscription model with Horizon VDI when we upgraded our license last fall. I cannot get a quote for 2024 this far in advance of that renewal, and due to the uncertainty in pricing, am requesting up to \$25,000 for Horizon to complete our VMware purchase request for 2024. I did budget for this potential increase in cost, as the Broadcom purchase of VMware finalized right around the time we upgraded. I am hopeful that the cost will not rise substantially from last year, however.

I am requesting authorization to purchase VMware licensing and services for 2024 in an amount not to exceed \$51,672. Let me know if you have any questions.

Regards,

A handwritten signature in dark ink, appearing to read "Kelly Thompson", with a long horizontal flourish extending to the right.

Kelly Thompson



Summit Partners-Colorado LLC

3070 E. Post Road, Suite 100
Las Vegas, NV 89120

Invoice

Date	Invoice #
11/6/2023	32121

Bill To
City of Rifle Accounts Payable 202 Railroad Ave. Rifle, CO 81650

Ship To
City of Rifle Kelly Thompson 202 RAILROAD AVE RIFLE, CO 81650-2218

S.O. No.	Rep	End User PO	Terms	Ship	F.O.B.	Project
4816	JMD	2008	Net 30	10/30/2023	Destination	AAAQ38361
Item Code	Description			Qty.	Price Each	Amount
	VMware Horizon Enterprise Plus 1 Year Subscription 80 Concurrent Users [Includes App Volumes]					
HAH-ADCUEP-12PT...	VMWARE HORIZON ENTERPRISE PLUS SUBSCRIPTION-(ADD-ON TO CORE) CONCURRENT USER QTY 10-12 MONTH PREPAID			7	2,092.32	14,646.24
HAH-CRCUEP-12PT...	VMWARE HORIZON ENTERPRISE PLUS SUBSCRIPTION-(CORE) CONCURRENT USER QTY 10-12 MONTH PREPAID			1	2,092.32	2,092.32
	SubTotal					16,738.56
	Total sales tax calculated by AvaTax				0.00	0.00
	Select this as a transaction's tax to use AvaTax				0.00%	0.00
Date: 11/27/23						
Approval: Kelly Thompson						
Account #:						
Billable Not Billable						
PO # 2008						
Grant #						

Please note new remit to address: Summit Partners LLC 3070 E. Post Road, Suite100 Las Vegas, NV 89120	Due Date	Subtotal \$16,738.56 Total \$16,738.56
	12/6/2023	



3070 East Post Road Suite 100
Las Vegas, NV 89120

QUOTE

Number AAAQ38409

Date Jan 8, 2024

t. (702) 988-4290 f. (702) 988-4290

Sold To

City of Rifle
Accounts Payable
202 Railroad Ave.
Rifle, CO 81650

Phone (970) 665-6454
Fax

Ship To

City of Rifle
Kelly Thompson
202 RAILROAD AVE
RIFLE, CO 81650-2218
US

Phone (970) 665-6454
Fax

VMware Support - 3 yr

Sales Person	P.O. Number	Ship Via	Terms
Justin McDonald		Best	Net 30

Qty	Part Number	Description	Unit Price	Ext. Price
-----	-------------	-------------	------------	------------

Contract # 31022811

Coverage Period: 1-30-24 / 1-29-27

1	VCS8-STD-P-SSS-C	PRODUCTION SUPPORT/SUBSCRIPTION VMWARE VCENTER SERVER 8 STANDARD FOR VSPHERE 8 (PER INSTANCE) FOR 1 YEAR	\$4,632.00	\$4,632.00
4	VS8-STD-P-SSS-C	PRODUCTION SUPPORT/SUBSCRIPTION FOR VMWARE VSPHERE 8 STANDARD FOR 1 PROCESSOR FOR 1 YEAR	\$1,064.00	\$4,256.00
4	VS8-EPL-P-SSS-C	PRODUCTION SUPPORT/SUBSCRIPTION FOR VMWARE VSPHERE 8 ENTERPRISE PLUS FOR 1 PROCESSOR FOR 1 YEAR	\$2,964.00	\$11,856.00
2	VS8-EPL-P-SSS-C	PRODUCTION SUPPORT/SUBSCRIPTION FOR VMWARE VSPHERE 8 ENTERPRISE PLUS FOR 1 PROCESSOR FOR 1 YEAR	\$2,964.00	\$5,928.00

Quote Expiration: 1/29/24

Please contact me if I can be of further assistance.

SubTotal	\$26,672.00
Tax 0.00 %	\$0.00
Total	\$26,672.00

This quote is valid for 30 days from date of issue. The information contained in this quote is proprietary and confidential. Summit Partners respectfully requests that you do not share this information with any third parties without prior written consent. Minimum 15% restocking fee with original packaging.



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	Summit Partners	

2.	Vendor Address
	3070 East Post Road Suite 100, Las Vegas, NV 89120

3.	For the Purchase of (description)
	VMware License Renewal

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$51,672	\$35,000	

5.	Dept. Name	General Ledger Acct #
	IT	620-4192-400-431

6.	Type of Purchase
	☐ Capital Construction
	☐ Capital Construction – Change Order
	☐ Capital Equipment
	☐ Plant Equipment
	☒ Materials, supplies, non-profession/technical services (includes computer/software maint.)
	☐ Professional Services
	☐ Utilities (includes equipment installation and ongoing contracts)
	☐ Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☐ Cooperative Purchasing:	Sec 4-3-90	
	☐ Open Market:	Sec. 4-3-40(c)	
	☐ Comparative Pricing:	Sec. 4-3-40(d)	
	☐ Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
	☐ Competitive Sealed Bid:	Sec.4-3-40(f)	(attach bid tab & advertisement)
	☒ Sole Source:	Sec. 4-3-40(a)	(attach memo)

8.	Authorization Required	
	☒	City Manager
	☒	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director		
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		



TABLE 1 - IS A PURCHASE ORDER NECESSARY

<u>Amount of Purchase</u>	<u>Is Purchase Order Needed</u>	<u>Method of Source Selection</u>
\$0.01 - \$10,000	No – Dept Head Approval	No special sourcing
\$10,000.01 - \$25,000	Yes – City Manager Approval	Yes – see table 2 below
\$25,000.01 or Greater	Yes – Council Approval	Yes – see table 2 below

TABLE 2 - METHODS OF SOURCE SELECTION

<u>Methods of source selection</u>	<u>Contract limits</u>
Competitive sealed bidding	Greater than \$50,000.00
Competitive sealed proposals	Greater than \$10,000.00 and less than \$50,000.00.
**Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal.	
Small purchases	Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION

TABLE 3 - LOCAL VENDOR PREFERENCE

Contract Amount	Primary Preference In City Limits	Secondary Preference In County Out of City
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount



Agenda Item #9.d.

Agenda Item Name:

Consider Microsoft Licensing and Maintenance Renewal for 2024 (Ratification)

Presenter:

Tommy Klein, City Manager

Item Description:

Consider Microsoft Licensing and Maintenance Renewal for 2024 (Ratification)

Recommended Action:

Move to ratify the purchase of 2024 Microsoft Licensing and Maintenance at a cost of \$44,690.50.

Fiscal Impact:

The total cost associated with the purchase is \$44,690.50. Funding for these purchase (Part 1 and Part 2) is in the 2024 budget.

Operational Impact:

None

Prior Board Motions:

Previous Councils have approved a similar expenditure request.

Background Information:

We utilize Microsoft products and depend on them heavily to conduct business.

Executive Summary:

Maintenance of Microsoft products consists of ongoing licensing and updates for the operating systems used by the City. The quote also includes licenses for Office 365 and cloud hosting and storage. Please see the memo for a sole source justification.

Note that this item is a ratification. The purchase order was approved by the manager prior to the Council's public consideration. Microsoft required a purchase order to secure pricing and ensure there was not an interruption in services.

Notification Requirements:

None

Prepared By:

Kelly Thompson, IT Director

Attachments:

1. Memorandum to Council re-Microsoft Contract Maintenance Renewal
2. Insight PURCHASE REQUEST Microsoft #0226830875
3. Quotation #0226830875 - City Of Rifle - Release# M
4. Insight PURCHASE REQUEST Microsoft #0226809325
5. Quotation #0226809325 - City Of Rifle - Release# M



Memorandum

To: Honorable Mayor Strode and City Council; Tommy Klein, City Manager

From: Kelly Thompson, IT Director

Date: 12/27/2023

Re: Sole Source Rationale for Microsoft Maintenance Renewal

For the attached Purchase Requests, I am requesting utilizing the sole source purchasing process because Insight Public Sector is our vendor for Microsoft maintenance agreements, and Microsoft does utilize a NASPO / ValuePoint state pricing contract. Hence, the local government pricing has already been negotiated for the State of Colorado. Insight prefers these quotes be in two separate Purchase Orders. The grand total of both requests is \$44,690.50 for all required Microsoft licensing for 2024. While I believe these quotes to be accurate, I am requesting a “not to exceed” amount totaling \$46,000.

Let me know if you have any questions.

Regards,

A handwritten signature in black ink, appearing to read "Kelly Thompson", with a long, sweeping horizontal line extending to the right.

Kelly Thompson



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	Insight Public Sector	

2.	Vendor Address
	2701 E Insight Way, Chandler, AZ 85286

3.	For the Purchase of (description)
	Microsoft Licensing for 2024 (part 1)

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$40,000	\$40,000	

5.	Dept. Name	General Ledger Acct #
	IT	620-4192-400-431

6.	Type of Purchase
☐	Capital Construction
☐	Capital Construction – Change Order
☐	Capital Equipment
☐	Plant Equipment
☒	Materials, supplies, non-profession/technical services (includes computer/software maint.)
☐	Professional Services
☐	Utilities (includes equipment installation and ongoing contracts)
☐	Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☐	Cooperative Purchasing:	Sec 4-3-90
	☐	Open Market:	Sec. 4-3-40(c)
	☐	Comparative Pricing:	Sec. 4-3-40(d)
	☐	Request for Proposal:	Sec. 4-3-40(e) (attach bid tab)
	☐	Competitive Sealed Bid:	Sec.4-3-40(f) (attach bid tab & advertisement)
	☒	Sole Source:	Sec. 4-3-40(a) (attach memo)

8.	Authorization Required	
	☒	City Manager
	☒	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director		
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		



TABLE 1 - IS A PURCHASE ORDER NECESSARY

<u>Amount of Purchase</u>	<u>Is Purchase Order Needed</u>	<u>Method of Source Selection</u>
\$0.01 - \$10,000	No – Dept Head Approval	No special sourcing
\$10,000.01 - \$25,000	Yes – City Manager Approval	Yes – see table 2 below
\$25,000.01 or Greater	Yes – Council Approval	Yes – see table 2 below

TABLE 2 - METHODS OF SOURCE SELECTION

<u>Methods of source selection</u>	<u>Contract limits</u>
Competitive sealed bidding	Greater than \$50,000.00
Competitive sealed proposals	Greater than \$10,000.00 and less than \$50,000.00.
**Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal.	
Small purchases	Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION

TABLE 3 - LOCAL VENDOR PREFERENCE

Contract Amount	Primary Preference In City Limits	Secondary Preference In County Out of City
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount

SOLD-TO PARTY 10142805

CITY OF RIFLE
PO BOX 1908
RIFLE CO 81650-1908

SHIP-TO

CITY OF RIFLE
KELLY THOMPSON
202 RAILROAD AVE
RIFLE CO 81650-2218

We deliver according to the following terms:

Payment Terms : Net 30 days
Ship Via : Electronic Delivery
Terms of Delivery : FOB DESTINATION
Currency : USD

MPSA 4100058060 - Subscription Renewal
Previous order 0327429373 / PO # 1925

Quotation

Quotation Number : 0226830875
Document Date : 26-DEC-2023
PO Number :
PO release: : MPSA SUBSCRIPTION RENEWAL
Sales Rep : Dan Trivett
Email : DAN.TRIVETT@INSIGHT.COM
Telephone :
Sales Rep 2 : Maggie Ehr Gott
Email : MAGGIE.EHRGOTT@INSIGHT.COM
Telephone : +18002692523

Material	Material Description	Quantity	Unit Price	Extended Price
AAA-11650	Microsoft Office 365 (Plan G3) - subscription license - 1 user Coverage Dates: 01-JAN-2024 - 31-DEC-2024 You will be billed on the following dates for the specified amounts: 01-JAN-2024 26231.70 USD STATE OF COLORADO NASPO VALUEPOINT SOFTWARE VAR(# CTR060025 / 178266) LICENSE : 4100058060 DEPLOY DATE : 01-JAN-2024	110	238.47	26,231.70
AAA-11035	Microsoft Virtual Desktop Access - subscription license (1 month) - 1 user Coverage Dates: 01-JAN-2024 - 31-DEC-2026 You will be billed on the following dates for the specified amounts: 01-JAN-2024 13082.30 USD 01-JAN-2025 13082.30 USD 01-JAN-2026 13082.30 USD STATE OF COLORADO NASPO VALUEPOINT SOFTWARE VAR(# CTR060025 / 178266) LICENSE : 4100058060 DEPLOY DATE : 01-JAN-2024	110	356.79	39,246.90 13,082.30

Product Subtotal	65,478.60
TAX	0.00
Total	65,478.60
	39,314.00

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Dan Trivett

DAN.TRIVETT@INSIGHT.COM

Maggie Ehrgott

+18002692523

MAGGIE.EHRGOTT@INSIGHT.COM

Fax 8664330064

Please respond to colorado@insight.com

Phone: 800-269-2523

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by you and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

SOFTWARE AND CLOUD SERVICES PURCHASES: If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.

<https://www.insight.com/terms-and-policies>



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	Insight Public Sector	

2.	Vendor Address
	2701 E Insight Way, Chandler, AZ 85286

3.	For the Purchase of (description)
	Microsoft Licensing for 2024 (part 2)

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$6,000	\$6,000	

5.	Dept. Name	General Ledger Acct #
	IT	620-4192-400-431

6.	Type of Purchase
☐	Capital Construction
☐	Capital Construction – Change Order
☐	Capital Equipment
☐	Plant Equipment
☒	Materials, supplies, non-profession/technical services (includes computer/software maint.)
☐	Professional Services
☐	Utilities (includes equipment installation and ongoing contracts)
☐	Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☐	Cooperative Purchasing:	Sec 4-3-90
	☐	Open Market:	Sec. 4-3-40(c)
	☐	Comparative Pricing:	Sec. 4-3-40(d)
	☐	Request for Proposal:	Sec. 4-3-40(e) (attach bid tab)
	☐	Competitive Sealed Bid:	Sec.4-3-40(f) (attach bid tab & advertisement)
	☒	Sole Source:	Sec. 4-3-40(a) (attach memo)

8.	Authorization Required	
	☒	City Manager
	☒	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director		
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		



TABLE 1 - IS A PURCHASE ORDER NECESSARY

<u>Amount of Purchase</u>	<u>Is Purchase Order Needed</u>	<u>Method of Source Selection</u>
\$0.01 - \$10,000	No – Dept Head Approval	No special sourcing
\$10,000.01 - \$25,000	Yes – City Manager Approval	Yes – see table 2 below
\$25,000.01 or Greater	Yes – Council Approval	Yes – see table 2 below

TABLE 2 - METHODS OF SOURCE SELECTION

<u>Methods of source selection</u>	<u>Contract limits</u>
Competitive sealed bidding	Greater than \$50,000.00
Competitive sealed proposals	Greater than \$10,000.00 and less than \$50,000.00.
**Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal.	
Small purchases	Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION

TABLE 3 - LOCAL VENDOR PREFERENCE

Contract Amount	Primary Preference In City Limits	Secondary Preference In County Out of City
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount

SOLD-TO PARTY 10142805

CITY OF RIFLE
PO BOX 1908
RIFLE CO 81650-1908

SHIP-TO

CITY OF RIFLE
KELLY THOMPSON
202 RAILROAD AVE
RIFLE CO 81650-2218

We deliver according to the following terms:

Payment Terms : Net 30 days
Ship Via : Electronic Delivery
Terms of Delivery : FOB DESTINATION
Currency : USD

MPSA 4100058060 - Annual Payment quote
Previous order 332746154 / PO # 1926

Quotation

Quotation Number : 0226809325
Document Date : 27-OCT-2023
PO Number :
PO release: : MPSA ANNUAL PAYMENT
Sales Rep : Dan Trivett
Email : DAN.TRIVETT@INSIGHT.COM
Telephone :
Sales Rep 2 : Maggie Ehrgott
Email : MAGGIE.EHRGOTT@INSIGHT.COM
Telephone : +18002692523

Material	Material Description	Quantity	Unit Price	Extended Price
AAA-03344	Microsoft SQL Server - software assurance - 1 user CAL STATE OF COLORADO NASPO VALUEPOINT SOFTWARE VAR(# CTR060025 / 178266) coverage period: 1/1/2024 - 12/31/2024 LICENSE : 4100058060 AUTHORIZATION NUMBER : ANNUAL BILLING DUE 1/1/2024	20	37.69	753.80
AAA-03790	Microsoft Windows Server - software assurance - 1 user CAL STATE OF COLORADO NASPO VALUEPOINT SOFTWARE VAR(# CTR060025 / 178266) coverage period: 1/1/2024 - 12/31/2024 LICENSE : 4100058060 AUTHORIZATION NUMBER : ANNUAL BILLING DUE 1/1/2024	110	7.56	831.60
AAA-30385	Microsoft Windows Server Datacenter Edition - software assurance - 2 cores STATE OF COLORADO NASPO VALUEPOINT SOFTWARE VAR(# CTR060025 / 178266) coverage period: 1/1/2024 - 12/31/2024 LICENSE : 4100058060 AUTHORIZATION NUMBER : ANNUAL BILLING DUE 1/1/2024	30	126.37	3,791.10
Product Subtotal				5,376.50
TAX				0.00
Total				5,376.50

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Dan Trivett

DAN.TRIVETT@INSIGHT.COM

Maggie Ehrgott

+18002692523

MAGGIE.EHRGOTT@INSIGHT.COM

Fax 8664330064

Please respond to colorado@insight.com

Phone: 800-269-2523

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<https://www.insight.com/terms-and-policies>



Agenda Item #9.e.

Agenda Item Name:

Consider Declaring the 2011 Toyota Prius as a Surplus

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

Declare the 2011 Toyota Prius as surplus.

Recommended Action:

Move to declare the 2011 Toyota Prius as surplus and to be traded into Columbine Ford.

Fiscal Impact:

The trade-in value will be used towards the two new Ford F150s.

Operational Impact:

None

Prior Board Motions:

N/A

Background Information:

Council approval is required to dispose of property owned by the city if the original cost to purchase the item is \$25,000 or above.

Executive Summary:

Municipal code 4-3-610 states:

Any item of personal property must be designated as surplus before it can be sold. Personal property purchased by the City at a cost of twenty-five thousand dollars (\$25,000.00) or more must be declared surplus by the City Council. The City Manager may declare all personal property purchased by the City at a cost of less than twenty-five thousand dollars (\$25,000.00) to be surplus, but nothing in this Section shall prohibit the City Manager from referring surplus designation decisions on such property to the City Council.

The Prius was purchased in 2012 for \$23,194.00.

Based on an assessment from staff, the vehicle still holds a value that could be used towards purchasing a new vehicle. The staff recommends that we trade in the vehicle when purchasing the two new Ford trucks.

Notification Requirements:

Council must declare any item with a purchased price of \$25,000 or over as surplus and be notified of the disposition.

Prepared By:

Austin Rickstrew, Parks & Recreation Director

Attachments:

1. 2011 Toyota Surplus Memo
2. Columbine Ford 2011 Toyota Prius Appraisal



Memo

To: Tommy Klein, City Manager

From: Austin Rickstrew, Parks and Recreation Director

Date: January 9, 2024

Re: Deem 2011 Toyota Prius as Surplus

Tommy,

I request that we deem the 2011 Toyota Prius surplus and allow staff to trade in the vehicle when purchasing the two new Ford F150s from Columbine Ford. The car was initially purchased for \$23,194.00 in 2012. When evaluating the department's fleet, I determined that the Prius was not used heavily and was not ideal for most of the staff's tasks. It makes the most sense to remove this car from our fleet and get trade-in value put toward purchasing one of the two new trucks we are looking to purchase. I have had an appraisal completed by Columbine Ford. It currently holds a \$6,000 value. I have attached the appraisal for your review. Please let me know if you have any questions.

Thank you,
Austin



CITY OF RIFLE

202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650

WWW.RIFLECO.ORG

(970) 665-6578 • ARICKSTREW@RIFLECO.ORG



Customer Appraisal Summary (Draft)

2011 Toyota Prius Two - JTDKN3DU4B5357597

Columbine Ford
2728 Railroad Ave
Rifle, Colorado 81650

Customer Information

You may drive and appraise my vehicle	
_____	Initials _____
Customer signature _____	
Manager signature _____	

Name: City Of Rifle
Address: _____

City: Rifle
State/Region: Colorado Postal Code: 81650
Email: _____
Phone (Home): _____
Phone (Work): _____
Phone (Mobile): _____

Vehicle Information

VIN: <u>JTDKN3DU4B5357597</u>	Odometer: <u>34,467</u>
Year: <u>2011</u>	Interior Color: _____
Make: <u>Toyota</u>	Exterior Color: <u>White</u>
Model: <u>Prius</u>	Transmission: <u>CVT</u>
Series: <u>Two</u>	Condition: _____

Additional Information

Comments: _____
Extended Warranty: _____ Good Until: _____
Factory Certification: _____ Time: _____ Odometer: _____
Vehicle Salvaged: _____ Flood Damage: _____
Factory Buyback: _____ Odometer Replaced: _____
Improvements: _____
Tag or Plate: _____ Tag State/Region: _____ Exp: _____
Lien Holder: _____ Phone: _____
Lien Account #: _____
Lien Address: _____
Lien Payoff: _____ Good Until: _____ Per Diem: _____
DMV Fee: _____
Title in Name of: _____
Title in State/Region of: _____

Reconditioning Items

DETAIL: \$350 TIRES - 4: \$800 UVI: \$350
Salesperson: Joshua Bowen Appraisal Date: 1/9/2024 Est. Recond./Certif.: \$1,500 / -

Appraiser: Justin Adis Signature _____ Good Until: 1/16/2024 Appraisal Amount: \$6,000.00



Agenda Item #9.f.

Agenda Item Name:

Consider Purchasing Two Ford F150s for the Parks and Recreation Department

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

Consider the purchase of two Ford F150s

Recommended Action:

Move to approve the purchase of two Ford F150s from Columbine Ford in the amount of \$90,949.00

Fiscal Impact:

Columbine Ford government pricing on two Ford F150s is quoted at \$48,211.00 and \$48,283. We will receive a trade-in value of \$6,000 for the 2012 Toyota Prius that was deemed as surplus. The Prius was purchased in 2011 with Parks & Recreation funds.

Staff budgeted \$97,000.00 in 2024 for two vehicles.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

The city has been struggling to obtain vehicles due to shortages. The Parks and Recreation Department has not been able to replace two vehicles. During the 2024 budget process, staff decided to budget to replace two trucks and purchase the new vehicles outright.

Executive Summary:

Parks and Recreation staff are working on replacing two trucks in 2024 and have found two vehicles in stock at Columbine Ford. The purchase price for each truck is \$48,211.00 and \$48,283.00. We recommend that we trade the surplus 2011 Toyota Prius valued at \$6,000. That would bring the total purchase price of the two trucks to \$90,949.00. The 2024 budget has \$97,000 for the purchase of two trucks. The new vehicles we are replacing will be auctioned later this year. We request this purchase to be a sole source purchase as Columbine Ford has the vehicles on the lot, and looking at other dealerships nearby, no others have stock in what we are looking for.

Notification Requirements:

N/A

Prepared By:

Austin Rickstrew, Parks & Recreation Director

Attachments:

1. Columbine Ford Quote
2. Columbine Ford Memo 01.09.24
3. Columbine Ford 2011 Toyota Prius Appraisal
4. PURCHASE REQUEST Columbine Ford 01.09.24



ford.com

F-1502023 F-150 XLT SUPERCREW
145" WHEEL BASE
2.7L V6 ECOBOOST
ELECTRIC SPEED AUTO W/VIEW**PK F97847**EXTERIOR
OXBORD WHITE
INTERIOR
BLACK SPORT CLOTH/40/CON/40**STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE**

EXTERIOR

- EASY-FLAME RUNNING LAMPS
- EASY FUEL & CAPLESS FILLER
- FULLY BOXED STEEL FRAME
- HALOGEN HEADLAMPS
- HEADLAMPS - AUTO HIGH BEAM
- HEADLAMPS - AUTO LOW BEAM
- LOCKING REMOVABLE TAILGATE
- MANUAL FOLD POWER MIRRORS
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- TRAILER SWAY CONTROL
- WHEELS - INTERMITTENT

INTERIOR

- CHROME INTERIOR SCREEN
- CHROME CONTROL
- DUAL LOCKDOWN
- DUAL SIMULATOR
- ILLUMINATED ENTRY
- MESSAGE CENTER/OUTSIDE TEMP
- COMPASS, TRIP COMPUTER
- POWERPOINTS - 12V
- TELESCOPE STR COLLIM

FUNCTIONAL

- AUTO HOLD
- CURVE CONTROL
- DYNAMIC HITCH ASSIST
- FALL-SAFE COOLING SYSTEM
- FORWARD CONNECT™ 4G
- HOTSPOT TELEMATICS MODERN
- HILL START ASSIST
- POST-COLLISION BRAKING
- PRE-COLLISION ASSIST W/AB
- REAR VIEW CAMERA
- SELECTSHIFT
- SYNCHRO W/8 SCREEN

SAFETY/SECURITY

- ADVANCE WITH RESCUE
- ARBARS - FRONT/REAR
- ARMED SIDE IMPACT
- ARBARS - SAFETY CANOPY
- CTR HIGH MOUNT STOP LAMP
- PERIMETER ALARM
- SOS POST-CRASH ALERT SYS™
- TIRE PRESSURE MONIT SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST
- 8YR/100,000 HYBRID BATTERY

INCLUDED ON THIS VEHICLE

EQUIPMENT GROUP 10.4

XLT SERIES

OPTIONAL EQUIPMENT/OTHER

2.7L V6 ECOBOOST
3.5L V6 REGULAR A/C
6000 GROSS WEIGHT
FRONT LICENSE PLATE BRACKET
COLORED COORDINATING PLATE
BLACK PLASTIC RUNNING BOARDS
SYNC 4 WEHANCED VOICE RECOG
REAR WINDOW DEFROSTER
SPRUS XLT W/ 360L
PRIVACY GLASS W/WEAR DEFROSTER
50 STATE EMISSIONS
LINER TRAY STYLE W/CARPET MAT
CLASS IV TRAILER HITCH
FOOT LAMPS
20" 6-SPOKE MAGNETIC PCT WHLS
STX SPORT CLOTH 40/CON/40

1,285.00
NO CHARGE

NO CHARGE

NO CHARGE

145.00
250.00
2,585.00

NO CHARGE

200.00
315.00
1,225.00
295.00

(MSRP)

EQUIPMENT INFORMATION

BASE PRICE

TOTAL OPTIONS/OTHER

TOTAL VEHICLE & OPTIONS/OTHER

DESTINATION & DELIVERY

TOTAL BEHORE DISCOUNTS

STX APPEARANCE DISCT

XL STX WHEEL DISCOUNT

TOTAL SAVINGS

53,705.00
750.00
- 750.00
- 595.00
- 2,095.00

(MSRP)

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DESTINATION & DELIVERY



Memo

To: Tommy Klein, City Manager

CC: Scott Rust, Finance Director

From: Austin Rickstrew, Parks and Recreation Director

Date: January 9, 2024

Re: Purchase of two Ford F-150s from Columbine Ford

Tommy,

As we have discussed, we budgeted \$97,000 in our department to purchase two vehicles to replace the existing fleet. I have been looking for two trucks and found that Columbine Ford had two trucks that fit the criteria that we were looking for. I looked at other dealers in the area and found they do not have the type of trucks we are looking for. I request that we purchase the two trucks from Columbine Ford using sole-source procurement. Please let me know if you have any questions.

Thanks,
Austin



CITY OF RIFLE

202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650

WWW.RIFLECO.ORG

(970) 665-6578 • ARICKSTREW@RIFLECO.ORG



Customer Appraisal Summary (Draft)

2011 Toyota Prius Two - JTDKN3DU4B5357597

Columbine Ford
2728 Railroad Ave
Rifle, Colorado 81650

Customer Information

You may drive and appraise my vehicle	
_____	Initials _____
Customer signature _____	
Manager signature _____	

Name: City Of Rifle
Address: _____
City: Rifle
State/Region: Colorado Postal Code: 81650
Email: _____
Phone (Home): _____
Phone (Work): _____
Phone (Mobile): _____

Vehicle Information

VIN: JTDKN3DU4B5357597 Odometer: 34,467
Year: 2011 Interior Color: _____
Make: Toyota Exterior Color: White
Model: Prius Transmission: CVT
Series: Two Condition: _____

Additional Information

Comments: _____
Extended Warranty: _____ Good Until: _____
Factory Certification: _____ Time: _____ Odometer: _____
Vehicle Salvaged: _____ Flood Damage: _____
Factory Buyback: _____ Odometer Replaced: _____
Improvements: _____
Tag or Plate: _____ Tag State/Region: _____ Exp: _____
Lien Holder: _____ Phone: _____
Lien Account #: _____
Lien Address: _____
Lien Payoff: _____ Good Until: _____ Per Diem: _____
DMV Fee: _____
Title in Name of: _____
Title in State/Region of: _____

Reconditioning Items

DETAIL: \$350 TIRES - 4: \$800 UVI: \$350
Salesperson: Joshua Bowen Appraisal Date: 1/9/2024 Est. Recond./Certif.: \$1,500 / -

Appraiser: Justin Adis Signature _____ Good Until: 1/16/2024 Appraisal Amount: \$6,000.00



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	Columbine Ford	

2.	Vendor Address
	2728 Railroad Ave. Rifle CO 81650

3.	For the Purchase of (description)
	Two Ford F150s

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$90,949.00	\$97,000	

5.	Dept. Name	General Ledger Acct #
	Parks And Recreation	210-4521-400-860

6.	Type of Purchase
	☐ Capital Construction
	☐ Capital Construction – Change Order
	☒ Capital Equipment
	☐ Plant Equipment
	☐ Materials, supplies, non-profession/technical services (includes computer/software maint.)
	☐ Professional Services
	☐ Utilities (includes equipment installation and ongoing contracts)
	☐ Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☐ Cooperative Purchasing:	Sec 4-3-90	
	☐ Open Market:	Sec. 4-3-40(c)	
	☐ Comparative Pricing:	Sec. 4-3-40(d)	
	☐ Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
	☐ Competitive Sealed Bid:	Sec.4-3-40(f)	(attach bid tab & advertisement)
	☒ Sole Source:	Sec. 4-3-40(a)	(attach memo)

8.	Authorization Required	
	☒	City Manager
	☒	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director	<i>Austin Rickstrew</i>	01/09/2024
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		

TABLE 1 - IS A PURCHASE ORDER NECESSARY

<u>Amount of Purchase</u>	<u>Is Purchase Order Needed</u>	<u>Method of Source Selection</u>
\$0.01 - \$10,000	No – Dept Head Approval	No special sourcing
\$10,000.01 - \$25,000	Yes – City Manager Approval	Yes – see table 2 below
\$25,000.01 or Greater	Yes – Council Approval	Yes – see table 2 below

TABLE 2 - METHODS OF SOURCE SELECTION

<u>Methods of source selection</u>	<u>Contract limits</u>
Competitive sealed bidding	Greater than \$50,000.00
Competitive sealed proposals	Greater than \$10,000.00 and less than \$50,000.00.
**Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal.	
Small purchases	Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION

TABLE 3 - LOCAL VENDOR PREFERENCE

Contract Amount	Primary Preference In City Limits	Secondary Preference In County Out of City
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount



Agenda Item #9.g.

Agenda Item Name:

Consider Support of DOLA Strong Communities Grant for Rifle Apartments Project - Resolution No. 2, Series of 2024

Presenter:

Patrick Waller, Planning Director

Item Description:

DOLA Strong Communities Grant for Rifle Apartments project

Recommended Action:

Move to approve Resolution No. 2, Series of 2024 in support of the DOLA Strong Communities Grant for Rifle Apartments Project.

Fiscal Impact:

The match for the grant is approximately \$950,000. Total grant funds requested are approximately \$4.5 million.

Operational Impact:

If approved, City Staff will continue to work on the grant application

Prior Board Motions:

City Council provided a letter of support for the project in January 2023.

Background Information:

Evergreen Real Estate Group has been working to bring an affordable 60-unit development to the site west of the Brenden Theater property and north of Highway 6. In 2023, Evergreen was awarded the extremely competitive nine-percent tax credit from Colorado Housing and Finance Authority.

Executive Summary:

The City of Rifle has applied for a grant to construct the public infrastructure associated with the project as well as the waiver of impact fees. The total grant budget is \$4,520,572 (with a required 20% match – approximately \$950,000) and includes the following items:

Extension of Rifle Creek trail that runs behind the Brendan Theater through the site

Extension of Park Avenue from Centennial Parkway to the north with a connection to the existing Park Avenue. This includes a bridge that crosses Rifle Creek and is included in both the City of Rifle's Transportation Master Plan as well as the Comprehensive Plan.

Replacement of a water line in Centennial Parkway

Waiver of \$775,000 in City impact fees that will be reimbursed by the State

Notification Requirements:

No additional notice required

Prepared By:

Patrick Waller, Planning Director

Attachments:

1. Staff Memo - Strong Communities Grant
2. Rifle Apartments Project Overview-1-10-24
3. Resolution No. 2-DOLA Strong Communities Infrastructure-Rifle Apartments Affordable Housing Project



MEMORANDUM

To: Honorable Mayor and City Council
From: Patrick Waller, AICP, Planning Director
Date: January 17, 2024
Subject: Strong Communities Grant in Support of Rifle Apartments Project

BACKGROUND

Evergreen Real Estate Group has been working to bring an affordable 60-unit development to the site west of the Brendan Theater property and north of Highway 6. In 2023, Evergreen was awarded the extremely competitive nine-percent tax credit from Colorado Housing and Finance Authority. The group is still working on obtaining the final funding necessary to initiate the project. The proposed development includes the following:

- 60 units of affordable for rent housing in three separate building
- 30 one-bedroom units, 20 two-bedroom units, and 10 three bedroom units
- The units will range in affordability for residents whose income is between 30% and 80% of the Area Median Income
- The developer is proposing three separate buildings and has been working with Staff on the submittal of a Site Plan for Planning Commission review

Type	1 Bedroom	2 Bedroom	3 Bedroom	
30% AMI - PBV	2 Units	6 Units	6 Units	14 Units
50% AMI	16 Units	2 Units		18 Units
60% AMI	6 Units	2 Units		8 Units
70% AMI	3 Units	5 Units	2 Units	10 Units
80% AMI	3 Units	5 Units	2 Units	10 Units
Total	30 Units	20 Units	10 Units	60 Units

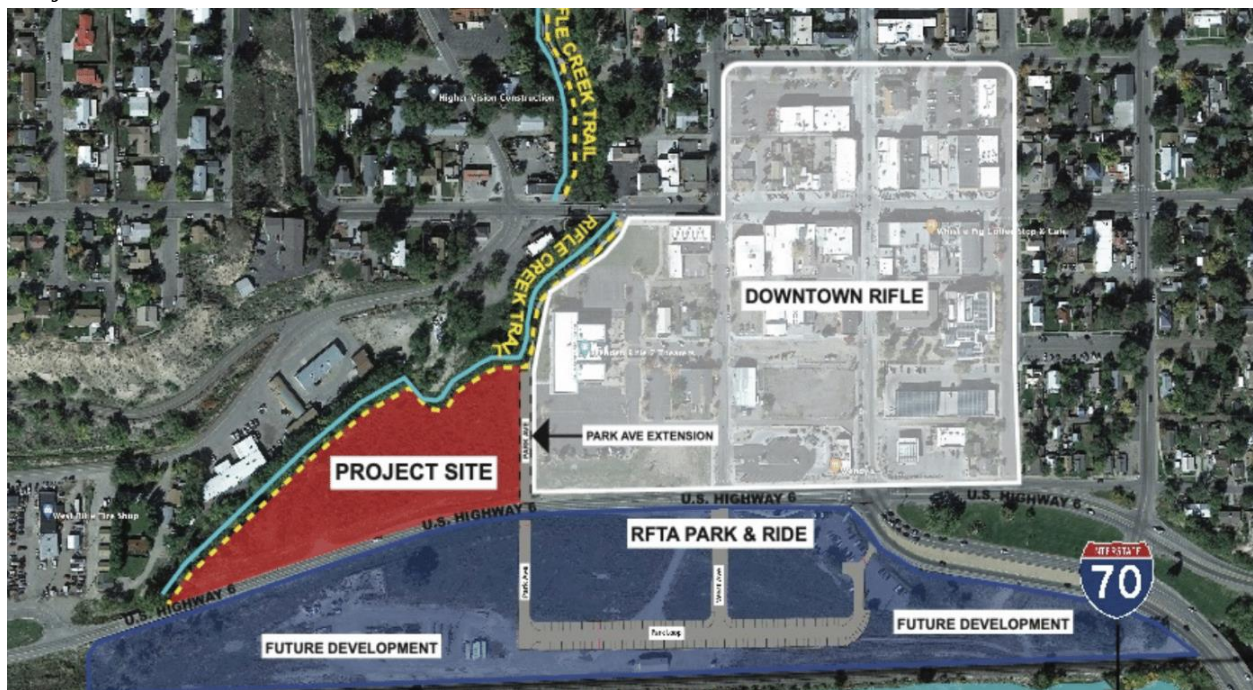
STRONG COMMUNITIES GRANT & SITE CONTEXT

The City of Rifle has applied for a grant to construct the public infrastructure associated with the project as well as the waiver of impact fees. The total grant budget is \$4,520,572 (with a required 20% match – approximately \$950,000) and includes the following items:

- Extension of Rifle Creek trail that runs behind the Brendan Theater through the site

- Extension of Park Avenue from Centennial Parkway to the north with a connection to the existing Park Avenue. This includes a bridge that crosses Rifle Creek and is included in both the City of Rifle's Transportation Master Plan as well as the Comprehensive Plan.
- Replacement of a water line in Centennial Parkway
- Waiver of \$775,000 in City impact fees that will be reimbursed by the State

Project Location



STAFF RECOMMENDATION

The City of Rifle application to Strong Communities has been moved to the next step in the Department of Local Affairs (DOLA) application process. As part of this process DOLA requires a Resolution of support from City Council. Staff recommends that City Council approve the Resolution of support for the project.



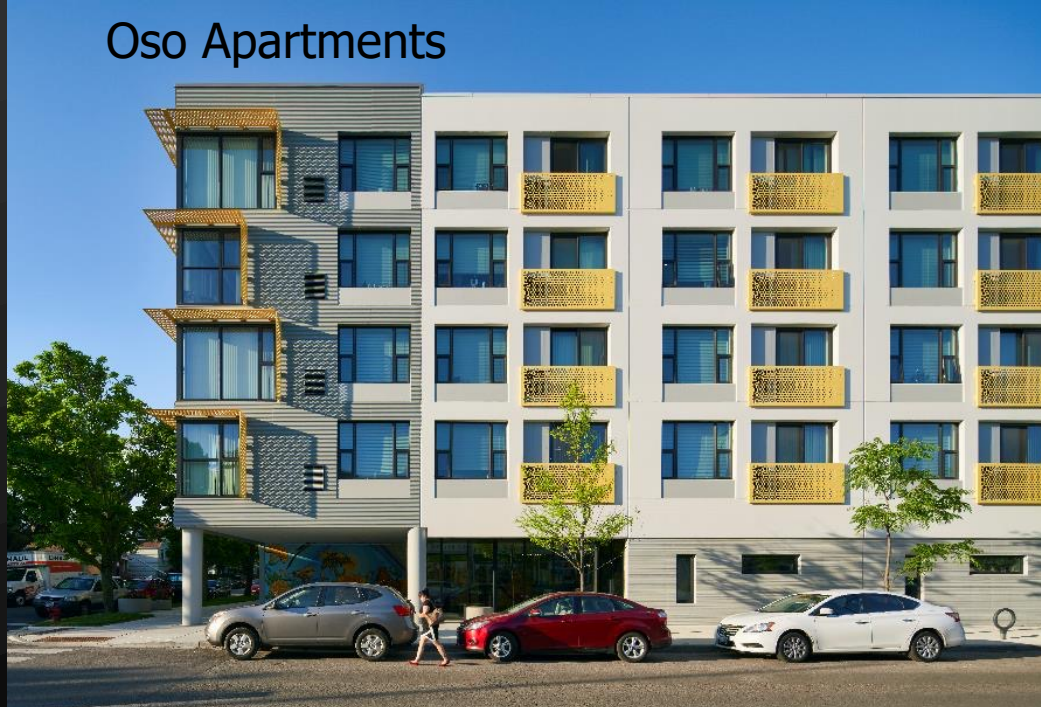
Independence Library and Apartments



Northtown Library and Apartments



Oso Apartments



Ann Rainey Apartments





ej architecture, pllc.



Golden Gateway Apartments
Golden, Colorado



2814 Patterson – Grand Junction



SHAW

CONSTRUCTION

Since 1962

Castle Creek Affordable Housing - Aspen



Glenwood Greens – Glenwood Springs



The Hub at Willits - Basalt



Rifle Apartments – Rifle, Colorado

- First family LIHTC project in Rifle in 20 years
- 60 Units – Serving individuals and families
- On Rifle Creek and adjacent to Downtown Rifle
- All-Electric development – NGBS Bronze
- Taking advantage of infrastructure improvements
 - Park Avenue Extension
 - Major CDOT park-n-ride improvements
 - Rifle Creek Trail connection
- Multiple advantages to this site
 - Sufficient parking
 - Multiple, low-rise buildings
 - Abundant Green Space
 - Development of a major vacant parcel Rifle CBD
 - As-of-Right Zoning – Multifamily allowed



Type	1 Bedroom	2 Bedroom	3 Bedroom	
30% AMI - PBV	2 Units	6 Units	6 Units	14 Units
50% AMI	16 Units	2 Units		18 Units
60% AMI	6 Units	2 Units		8 Units
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80% AMI	3 Units	5 Units	2 Units	10 Units
Total	30 Units	20 Units	10 Units	60 Units



PROJECT SITE

DOWNTOWN RIFLE

PARK AVE EXTENSION

RFTA PARK & RIDE

FUTURE DEVELOPMENT

FUTURE DEVELOPMENT

RIFLE CREEK TRAIL

RIFLE CREEK TRAIL

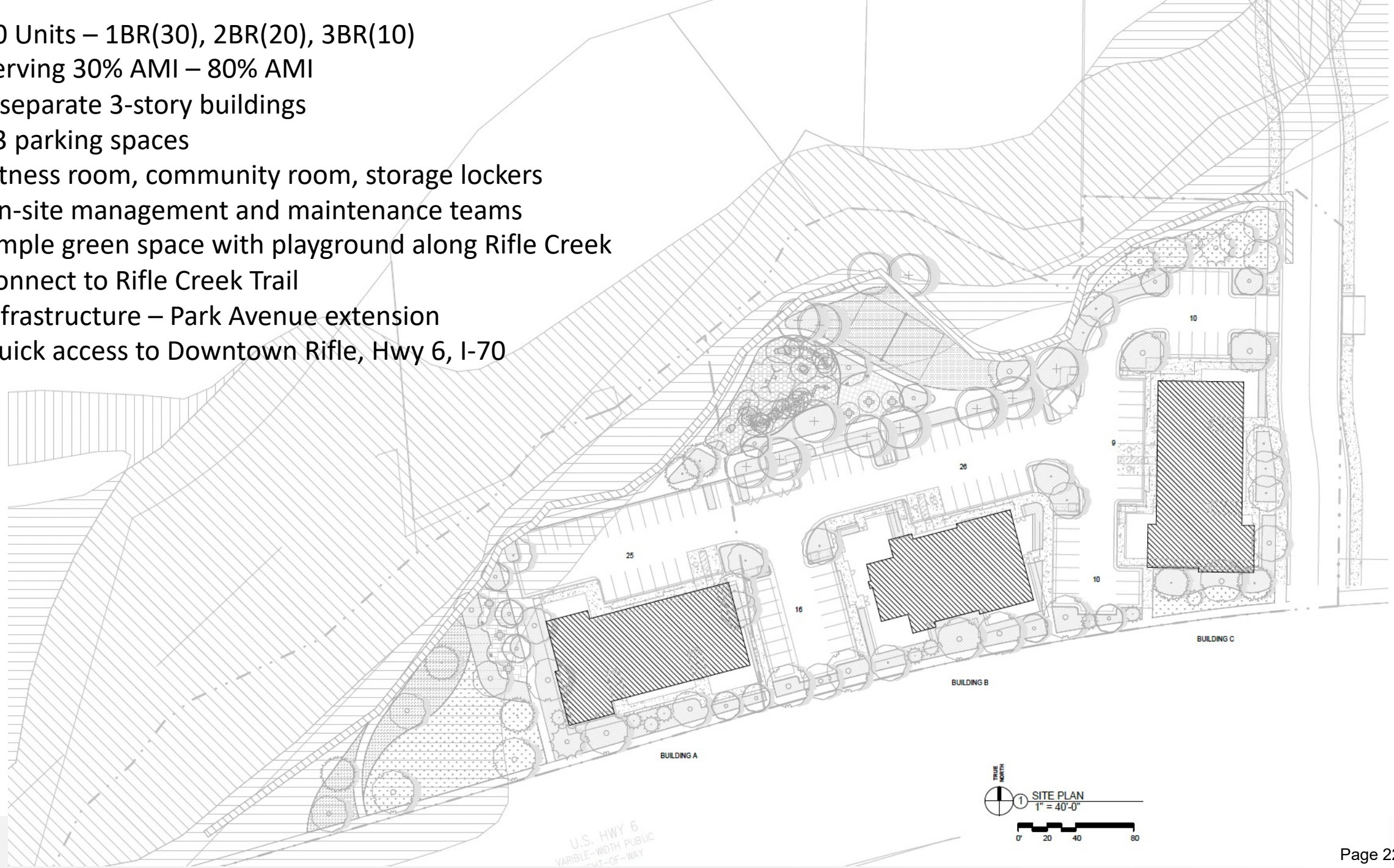
U.S. HIGHWAY 6

U.S. HIGHWAY 6

COLORADO RIVER

INTERSTATE
70

- 60 Units – 1BR(30), 2BR(20), 3BR(10)
- Serving 30% AMI – 80% AMI
- 3 separate 3-story buildings
- 93 parking spaces
- Fitness room, community room, storage lockers
- On-site management and maintenance teams
- Ample green space with playground along Rifle Creek
- Connect to Rifle Creek Trail
- Infrastructure – Park Avenue extension
- Quick access to Downtown Rifle, Hwy 6, I-70



Rifle Apartments – Rifle, Colorado

- Won 9% Low Income Housing Tax Credits in June 2023
- Received award for project-based vouchers from Garfield County Housing Authority in December 2023
- Currently working through Design Development
- Will submit to City of Rifle for Building Permit Review April 2024
- Financing Sources – Division of Housing, Colorado Housing and Finance Authority, Colorado Clean Energy Fund, Impact Development Fund



Rifle Apartments – Project Schedule

Action Item	Date
Groundbreaking and Construction Start	May 2024
Construction	May 2024 – September 2025
Construction Completion and Ribbon Cutting	September 2025
Leasing	September 2025 – December 2025
Project Stabilization and Completion	January 2026

Rifle Apartments – Rifle, Colorado

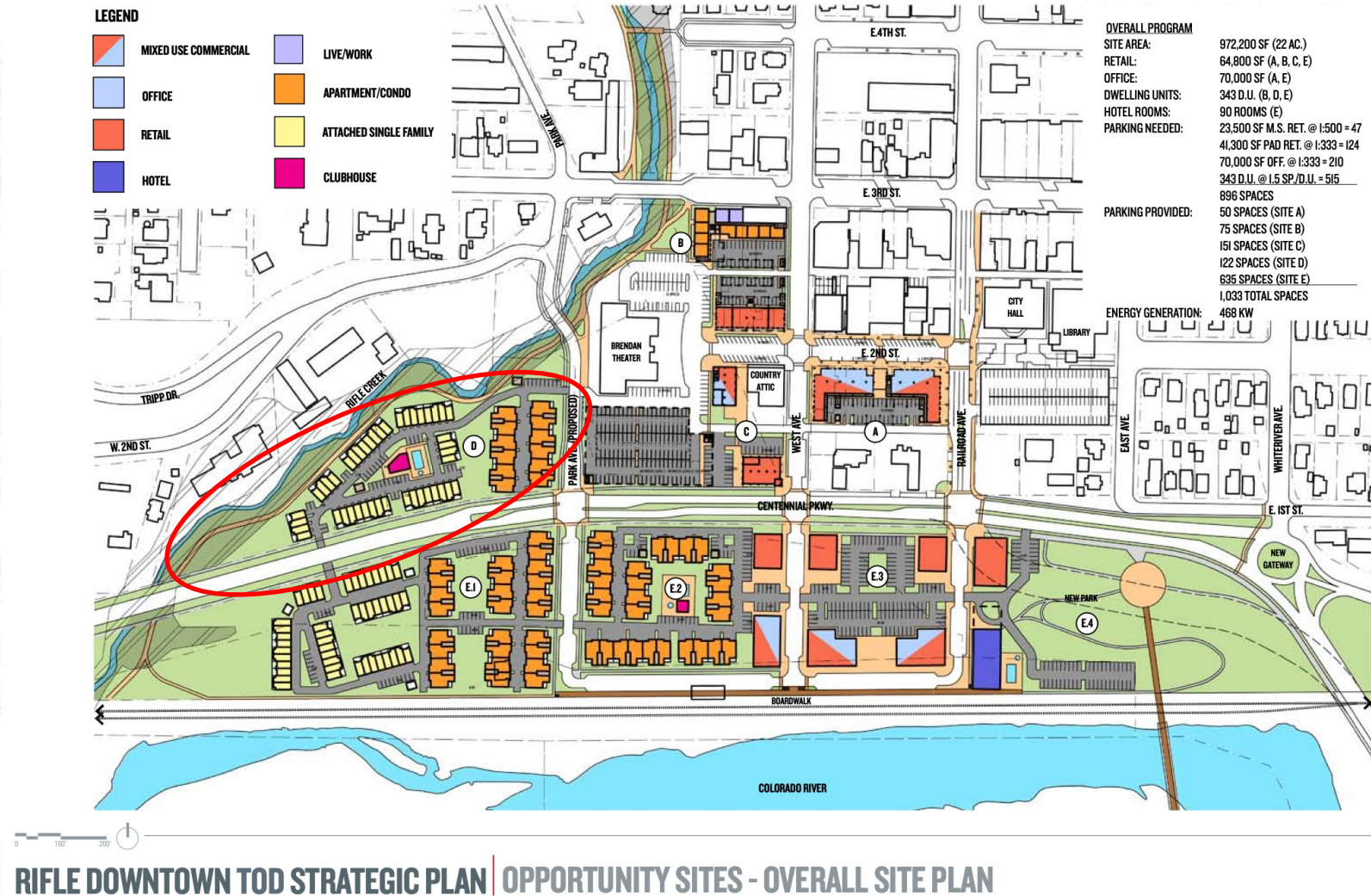
- **Rifle Apartments preliminary awarded 14 Project-Based Vouchers by Garfield County Housing Authority – December 2023**
- 631 names on the GCHA waiting list
- There are currently 44 unfilled vouchers
- 41 of 112 vouchers issued in 2022 (69%) expired due to inability to find rental unit
- GCHA is offering 30 days to 90 days over Administrative Plan requirements for families to find housing, as there is no rental stock
- Offering 120% of HUD approved 100% payment standards in effort to take advantage of limited rental units in marketplace
- HUD score dropped to “Standard Performer” from “High Performer” for 2022 due to inability to house voucher holders



LIHTC Projects in Garfield County since 1986				
Project	Type	Location	Units	Year
Machebeuf Apartments	Family	Glenwood Springs	55	1991
Glenwood Green Apartments	Family	Glenwood Springs	60	2011
The Manors I & II	Senior	Glenwood Springs	76	2016
Lakota Ridge Senior Housing	Senior	New Castle	50	2016
Eagles Nest Apartments*	Family	Rifle	30	1998
White River Village**	Family	Rifle	29	2002
Maxfield Heights	Senior	Rifle	50	2019
*Waiting list - 43 individuals and families				
**Waiting list - 100 individuals and families				

Rifle Apartments – Rifle, Colorado

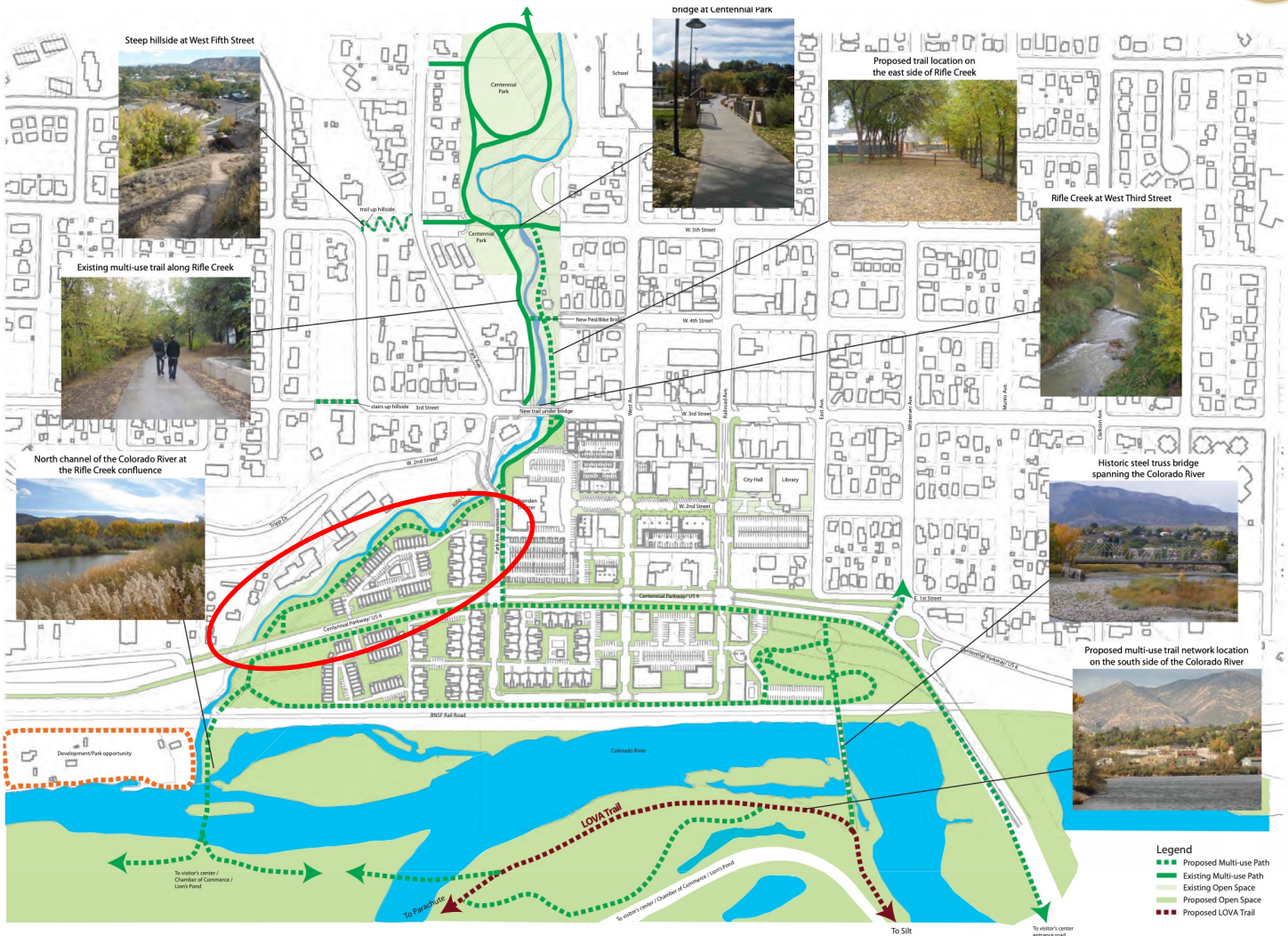
- City of Rifle has completed a TOD Strategic Plan – important site
- Rifle Apartments project site – “Creekside South” – is called out as a Large Opportunity Site in TOD Strategic Plan
- Vital aspect of TOD Strategic Plan is to encourage the development of diverse affordable residential housing options in Downtown Rifle
- High Density Housing will encourage continuous pedestrian activity Downtown
- Location will provide quick access to new Park-N-Ride – RFTA, Bustang, future BRT



Rifle Apartments – Rifle, Colorado

- Phase II of TOD Strategic Plan included the City of Rifle Master Bike Plan and Trail System and this site is a major part of the plan
- City of Rifle Bike Master Plan anticipates development at this site and incorporates the site in the long-term plans for the extension of the City of Rifle Trail and Bike system
- Rifle Apartments residents will enjoy direct access to City of Rifle Trails and Bike paths
- Long-term plan is to connect Rifle Creek Trail to City of Rifle owned island located on the Colorado River

DOWNTOWN RIFLE TRAILS AND OPEN SPACE DIAGRAM | DRAFT PLAN
DOWNTOWN RIFLE TOD STRATEGIC PLAN



Rifle Apartments – Rifle, Colorado

- The development of the project site will spur the extension of Park Avenue
- The Park Avenue extension is mentioned in the City of Rifle Downtown Master Plan as one of the most visible and important opportunities to expand and enhance Downtown Rifle
- Extension of Park Avenue is important traffic link that will relieve traffic congestion on Railroad Avenue
- Park Avenue will be main ingress and egress for Rifle Apartments



**CITY OF RIFLE, COLORADO
RESOLUTION NO. 2
SERIES OF 2024**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, SUPPORTING THE APPLICATION FOR A GRANT FROM THE
DEPARTMENT OF LOCAL AFFAIRS STRONG COMMUNITIES
INFRASTRUCTURE GRANT PROGRAM AND THE COMPLETION OF THE
RIFLE APARTMENTS AFFORDABLE HOUSING PROJECT.

WHEREAS, the City of Rifle is a political subdivision of the State of Colorado, and therefore an eligible applicant for a grant awarded by the Department of Local Affairs (DOLA) Strong Communities Infrastructure Grant Program; and

WHEREAS, the City of Rifle has submitted a Grant Application for the Rifle Apartments Affordable Housing Project requesting a total award of \$4,520,572; and

WHEREAS, the City of Rifle supports the completion of the project if a grant is awarded by DOLA.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE THAT:

1. The above recitals are hereby incorporated as findings by the City of Rifle.
2. The City Council of the City of Rifle strongly supports the Grant Application submitted by the City of Rifle and has appropriated matching funds for a grant with DOLA.
3. The City Council of the City of Rifle authorizes the expenditure of funds necessary to meet the terms and obligations of any grant awarded pursuant to a Grant Agreement with DOLA.
4. If a grant is awarded, the City Council of the City of Rifle hereby authorizes the City Manager to sign a Grant Agreement with DOLA.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 17th day of January 2024 and is effective immediately.

CITY OF RIFLE, COLORADO

By _____

Mayor

City of Rifle, Colorado
Resolution No. 2, Series of 2024
Page 2 of 2

ATTEST:

City Clerk



Agenda Item #10.a.

Agenda Item Name:

November 2023 Traveler Report

Presenter:

Tommy Klein, City Manager

Item Description:

November 2023 Traveler Report

Recommended Action:

None

Fiscal Impact:

As of November 2023, the year-end forecast for the net costs for Rifle is increasing by \$9,827.

Operational Impact:

None

Prior Board Motions:

Prior board motion to fund the Traveler for the 2023 budget cycle in the amount of \$134,374.

Background Information:

A previous Council hired a vendor to conduct a study on the Traveler program and to provide other options the City could pursue. The study also provided information on how to best determine fees for the service. RFTA has adopted the methodology recommended by the Rifle study and agreed to provide quarterly reports on usage. For the 2023 budget, we funded the Traveler program in the amount of \$134,374.

Executive Summary:

Please see background information.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. 2023 November Traveler Forecast Report



Garfield County Traveler Program



2023 Traveler Actual and Forecasted Service and Cost Monitoring Report



2023 Traveler Actual and Forecasted Service and Cost Monitoring Report

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November 2023 Summary

This is intended to be a Traveler year-to-date Actual and Forecasted Service and Cost monitoring report for the 2023 year. In general, forecasts made with fewer months' data may tend to be less accurate than those made with a greater number of months' data.

This report includes year-to-date data for the month of **November** 2023, so the numbers could change over the course of the year for a wide variety of reasons. However, based on eleven-twelfths of the year's data, a number of observations can be made, as follows:

1. **2023 One-Way Passenger Trips Forecast:** When year-to-date actuals thru November's one-way passenger trips are forecasted out to year-end by multiplying them by 1.09 for each jurisdiction, they could total approximately **18%** more than the total one-way passenger trips forecast that was budgeted in the 2023 7-Party MOU.
2. **2023 Loaded Miles Forecast:** Similarly, at year end, actual Loaded Miles could total approximately **32%** more than the forecast that was used to budget in the 2023 7-Party MOU.
3. **2023 Loaded Minutes Forecast:** At year end, actual 2023 Loaded Minutes could total approximately **31%** more than the forecast that was used to budget in the 2023 7-Party MOU.
4. **Total 2023 Traveler Cost Forecast:** As of **November** 2023, the year-end forecast for actual costs is approximately **\$6,335** under budget. However, one-way passenger trips, loaded miles, and loaded hours are being redistributed among the participating jurisdictions, and the net costs for Rifle is **increasing** by **\$9,827**, while the net costs for RFTA jurisdictions, Silt, and Garfield County are **decreasing** by **\$11,652**, **\$1,342**, and **\$10,076**, respectively.
5. **Cost-Effectiveness:** If the current upward trend in one-way passenger trips, loaded miles, and loaded minutes, continues, the cost-effectiveness of the service should greatly improve as long as there isn't a corresponding increase in costs. The chart below, using eleven months' data to forecast out to year-end, indicates the following efficiencies could be achieved:

Performance Measure	YTD Forecast	MOU Budget	\$ Variance	% Variance
Total Cost Per One-Way Psgr. Trip	\$ 67.78	\$ 80.53	\$ (12.75)	-16%
Total Cost Per Loaded Mile	\$ 12.58	\$ 16.75	\$ (4.17)	-25%
Total Cost Per Loaded Minute	\$ 3.37	\$ 4.45	\$ (1.08)	-24%

Budgeted 2023 Traveler 7-Party MOU Service and Cost Data Compared with Traveler Year-to-Date Actual Service and Cost Data Forecasted to Year-End 2023

Nov 2023 Actual Data

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
		2023 Forecast One-Way Passenger Trips	MOU Est. One-Way Passenger Trips	Forecast - MOU Vari +/-	2023 Forecast Loaded Miles	MOU Est. Loaded Miles	Forecast - MOU Vari +/-	2023 Forecast Loaded Minutes	MOU Est. Loaded Minutes	Forecast - MOU Vari +/-	2023 Est. Forecast Fully Allocated Cost	Est. MOU Fully Allocated Cost	Forecast - MOU Vari +/-	2023 Est. Forecast Allocation of County Contribution, Grants & Program Income	Est.MOU Allocation of County Contribution, Grants & Program Income	Forecast - MOU Vari +/-	2023 Est. Forecast Net Respons for Each Municipality	MOU Est. Net Respons for Each Municipality	2023 Forecast to 2022 MOU Vari +/-	2023 Forecast Muncpal Cost Only Per Trip	2023 Forecast Total Alloc. Cost Per Trip
Jurisdiction																					
Carbondale		225	59	166	2,377	456	1,921	6,200	1,375	4,825	\$ 19,985	\$ 5,762	\$ 14,223	\$ 9,923	\$ 2,813	\$ 7,110	\$ 10,063	\$ 2,949	\$ 7,114	\$ 44.78	\$ 88.93
Glenwood Springs		3,865	3,328	537	14,625	9,745	4,880	76,816	54,103	22,713	\$ 250,610	\$ 242,992	\$ 7,619	\$ 124,425	\$ 118,614	\$ 5,811	\$ 126,185	\$ 124,377	\$ 1,808	\$ 32.65	\$ 64.84
New Castle		560	716	(156)	6,814	9,376	(2,562)	14,532	22,051	(7,519)	\$ 49,633	\$ 89,017	\$ (39,383)	\$ 24,642	\$ 43,453	\$ (18,810)	\$ 24,991	\$ 45,564	\$ (20,573)	\$ 44.66	\$ 88.69
Silt		29	68	(39)	230	243	(13)	623	977	(354)	\$ 2,163	\$ 4,750	\$ (2,587)	\$ 1,074	\$ 2,319	\$ (1,245)	\$ 1,089	\$ 2,431	\$ (1,342)	\$ 36.98	\$ 73.45
Rifle		4,896	4,079	817	16,690	8,137	8,553	80,950	53,816	27,134	\$ 286,391	\$ 262,522	\$ 23,869	\$ 142,190	\$ 128,148	\$ 14,042	\$ 144,201	\$ 134,374	\$ 9,827	\$ 29.45	\$ 58.49
Garfield County		1,786	1,391	395	20,482	18,389	2,093	49,214	42,003	7,211	\$ 161,262	\$ 171,338	\$ (10,076)	\$ 161,262	\$ 171,338	\$ (10,076)	\$ -	\$ -	\$ -	\$ -	\$ 90.30
Total		11,361	9,641	1,720	61,217	46,346	14,871	228,335	174,325	54,010	\$ 770,045	\$ 776,380	\$ (6,335)	\$ 463,517	\$ 466,684	\$ (3,167)	\$ 306,529	\$ 309,696	\$ (3,167)	\$ 26.98	\$ 67.78
Check Total		11,361		18%	61,217		32%	228,335		31%	\$ 770,045			\$ 463,517			\$ 306,529				

Difference +/-

- - - - -

Note: Column P, Line 6 indicates potential changes in Garfield County's 2023 contribution based on year-end forecasted costs and services

Note: Column S, Lines 1 - 5 indicate potential changes in the jurisdictions 2023 contributions based on year-end forecasted costs and services

Chart 1

Jurisdiction	% Actual Psgr. To Budget	% Actual Load Miles To Budget	% Actual Loaded Minutes To Budget
Carbondale	381%	521%	451%
Glenwood Springs	116%	150%	142%
New Castle	78%	73%	66%
Silt	43%	95%	64%
Rifle	120%	205%	150%
Garfield County	128%	111%	117%
Total Average	118%	132%	131%

Chart 2

Performance Measure	YTD Forecast	MOU Budget	\$ Variance	% Variance
Total Cost Per One-Way Psgr. Trip	\$ 67.78	\$ 80.53	\$ (12.75)	-16%
Total Cost Per Loaded Mile	\$ 12.58	\$ 16.75	\$ (4.17)	-25%
Total Cost Per Loaded Minute	\$ 3.37	\$ 4.45	\$ (1.08)	-24%

2023 Forecast - 11-2023: Year-To-Date and Annualized Cost and Service Data

Pay Periods 23

Line Item	Breakdown	2023 Budget	YTD Actual	Annualized	Forecast	Variance
Salaries Supervisor Ops Dpt		111,700	80,627	91,144	91,782	(19,918)
Salaries NonCDL Bus (FTYR) Ops Dpt		213,700	187,812	212,309	212,654	(1,046)
Salaries NonCDL Bus (PTYR) Ops Dpt		47,840	30,247	34,192	35,411	(12,429)
Salaries Transit Dispatch		68,000	63,453	72,301	72,512	4,512
Salaries Mechanics Mtn Dpt		32,000	43,238	47,168	47,668	15,668
Alternative Activity		2,550	311	339	2,861	311
Overtime Pay		6,000				5,529
Overtime Pay - Supervisors			4,038	4,564	4,564	
Overtime Pay - nonCDL FT			4,680	5,291	5,291	
Overtime Pay - Transit Dispatch			1,481	1,674	1,674	
Bonus Pay		1,750				250
Bonus Safety			1,000	1,091	2,000	
Shift Pay		4,600				(949)
Shift Pay - nonCDL FT			3,133	3,542	3,542	
Shift Pay - nonCDL PT			96	109	109	
Separation Pay - Supervisor			11,692	11,692	11,692	11,692
Fringe Benefits Ops Dept	(61)	67,000				(7,132)
Fringe Benefits - Supervisor	17,474		14,969	16,922	17,021	
Fringe Benefits - nonCDL FT	33,445		25,317	28,619	28,672	
Fringe Benefits - nonCDL PT	5,503		2,318	2,620	2,882	
Fringe Benefits - Dispatch	10,639		9,961	11,260	11,293	
Health Insurance Ops Dept	17	68,100				125
Health Insurance - Supervisor	16,844		9,580	10,451	10,451	
Health Insurance - Relief Sup			4	5	5	
Health Insurance - nonCDL FT	37,116		39,937	43,567	43,567	
Health Insurance - nonCDL PT	-		27	29	29	
Health Insurance - Dispatch	14,123		12,992	14,173	14,173	
Subtotal Compensation		623,240	546,913	613,063	619,855	(3,385)
Admin Overhead		40,000	36,667	40,000	40,000	-
Vehicle Insurance		9,000	10,937	11,931	10,937	1,937
Office Rental		19,703	14,843	16,192	16,692	(3,011)
Telephone/Communications		11,000	8,927	9,738	9,738	(1,262)
Staff Training		1,000	25	27	500	(500)
Travel		756	-	-	500	(256)
Office Supplies		550	302	329	565	15
Postage		200	192	209	250	50
Subtotal Admin		82,209	71,892	78,428	79,183	(3,026)
Repairs-Third pty sevicees		33,000	34,551	37,692	37,692	4,692
Drug and Alcohol Testing		672	-	-	250	(422)
DOT Exams		672	-	-	250	(422)
Unleaded Fuel		13,000	6,917	7,546	7,846	(5,154)
Compressed Natural Gas		8,000	7,323	7,989	8,289	289
Software Support		10,230	11,253	12,276	11,253	1,023
Prior Year Expenses		-	71	77	71	71
Subtotal Operating		65,574	60,115	65,580	65,650	76
Total Budget / Forecast		771,023	678,919	757,070	764,688	(6,335)

Actual & Annualized Data by Jurisdiction	Loaded Miles		Loaded Minutes		Passengers	
	YTD Actual	Annualized	YTD Actual	Annualized	YTD Actual	Annualized
Carbondale	2,179	2,377	5,683	6,200	206	225
Glenwood Springs	13,406	14,625	70,415	76,816	3,543	3,865
New Castle	6,246	6,814	13,321	14,532	513	560
Silt	211	230	571	623	27	29
Rifle	15,299	16,690	74,204	80,950	4,488	4,896
Rural Garfield	18,775	20,482	45,113	49,214	1,637	1,786
Total	56,116	61,217	209,307	228,335	10,414	11,361

RFTA - Garfield County Traveler

Year: 2023															
Jurisdiction	Passenger Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Annualized
Carbondale	Client	29	27	33	12	16	18	17	15	14	14	11		206	225
	PCA	0	0	0	0	0	0	0	0	0	0	0		0	0
	Guest	0	0	0	0	0	0	0	0	0	0	0		0	0
Carbondale		29	27	33	12	16	18	17	15	14	14	11		206	225
Glenwood Springs	Client	367	316	334	285	310	335	281	384	258	319	322		3,511	3,830
	PCA	0	1	3	1	2	1	1	2	5	1	3		20	22
	Guest	0	0	2	0	1	1	7	0	0	0	1		12	13
Glenwood Springs		367	317	339	286	313	337	289	386	263	320	326		3,543	3,865
New Castle	Client	60	42	37	51	31	36	41	48	50	25	34		455	496
	PCA	7	2	7	4	8	0	2	9	17	0	2		58	63
	Guest	0	0	0	0	0	0	0	0	0	0	0		0	0
New Castle		67	44	44	55	39	36	43	57	67	25	36		513	560
Silt	Client	5	4	4	10	4								27	29
	PCA	0	0	0	0	0								0	0
	Guest	0	0	0	0	0								0	0
Silt		5	4	4	10	4								27	29
Rifle	Client	354	335	392	314	397	404	391	441	384	384	397		4,193	4,574
	PCA	23	25	26	16	29	41	32	44	28	21	10		295	322
	Guest	0	0	0	0	0	0	0	0	0	0	0		0	0
Rifle		377	360	418	330	426	445	423	485	412	405	407		4,488	4,896
Garfield County	Client	143	146	146	131	150	109	110	175	140	170	140		1,560	1,702
	PCA	5	8	4	2	4	4	6	11	0	0	0		44	48
	Guest	6	0	1	26	0	0	0	0	0	0	0		33	36
Garfield County		154	154	151	159	154	113	116	186	140	170	140		1,637	1,786
		999	906	989	852	952	949	888	1,129	896	934	920		10,414	11,361

Note: Garfield County client passenger type includes food cambro deliveries. Each delivery accounts for one client trip.

RFTA - Garfield County Traveler

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Annualized
2023 - Loaded Miles	Carbondale	172	214	354	139	178	223	205	187	181	184	142		2,179	2,377
	Glenwood Springs	1,399	1,281	1,396	1,500	1,431	1,415	1,000	1,222	807	1,058	897		13,406	14,625
	New Castle	829	577	517	671	453	397	674	594	696	349	489		6,246	6,814
	Silt	44	19	33	81	34								211	230
	Rifle	941	718	827	777	921	1,679	1,712	1,901	1,916	2,142	1,765		15,299	16,690
	Garfield County	2,422	2,246	1,841	1,767	1,792	1,216	1,197	1,970	1,494	1,623	1,207		18,775	20,482
		5,807	5,055	4,968	4,935	4,809	4,930	4,788	5,874	5,094	5,356	4,500		56,116	61,217

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Annualized
2023 - Loaded Minutes	Carbondale	567	643	903	322	427	489	597	487	409	441	398		5,683	6,200
	Glenwood Springs	7,443	7,037	6,875	5,873	6,702	7,411	5,985	6,841	4,309	6,757	5,182		70,415	76,816
	New Castle	1,989	1,198	1,123	1,403	972	800	993	1,436	1,558	795	1,054		13,321	14,532
	Silt	113	67	80	224	87								571	623
	Rifle	5,555	5,531	6,426	5,043	6,708	7,104	7,623	7,456	9,272	6,748	6,738		74,204	80,950
	Garfield County	5,208	4,828	4,890	3,911	4,022	2,911	3,488	4,133	4,466	3,785	3,471		45,113	49,214
		20,875	19,304	20,297	16,776	18,918	18,715	18,686	20,353	20,014	18,526	16,843		209,307	228,335

Loaded Miles = Miles driven with passengers on board / Loaded Minutes = Minutes driven with passengers on board

RFTA - Garfield County Traveler

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Annualized
2023 - Loaded Hours	Carbondale	9.4	10.7	15.0	5.4	7.1	8.1	9.9	8.1	6.8	7.3	6.6		94.7	103.3
	Glenwood Springs	124.0	117.3	114.6	97.9	111.7	123.5	99.7	114.0	71.8	112.6	86.4		1,173.6	1,280.3
	New Castle	33.1	20.0	18.7	23.4	16.2	13.3	16.5	23.9	26.0	13.2	17.6		222.0	242.2
	Silt	1.9	1.1	1.3	3.7	1.4								9.5	10.4
	Rifle	92.6	92.2	107.1	84.0	111.8	118.4	127.0	124.3	154.5	112.5	112.3		1,236.7	1,349.2
	Garfield County	86.8	80.5	81.5	65.2	67.0	48.5	58.1	68.9	74.4	63.1	57.8		751.9	820.2
		347.9	321.7	338.3	279.6	315.3	311.9	311.4	339.2	333.6	308.8	280.7		3,488.4	3,805.6

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 - Distinct Customers	Carbondale	2	2	2	2	1	1	2	1	1	1	1		2
	Glenwood Springs	27	28	25	24	25	26	25	28	26	24	22		40
	New Castle	7	6	7	5	5	4	5	6	5	2	5		9
	Silt	2	2	1	2	1								3
	Rifle	31	33	31	28	29	31	29	29	33	34	35		43
	Garfield County	16	18	16	16	17	16	15	14	14	13	13		28
		85	89	82	77	78	78	76	78	79	74	76		125

Loaded Hours = Hrs driven w/psg on board / Distinct Customers p/month = Unique customers utilizing the service / YTD distinct customers shows unique YTD customers

RFTA - Garfield County Traveler

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 - Psg p/Mile	Carbondale	0.02	0.02	0.02	0.01	0.02	0.02	0.02	0.02	0.01	0.02	0.02		0.02
	Glenwood Springs	0.13	0.12	0.10	0.10	0.11	0.13	0.12	0.15	0.10	0.14	0.15		0.12
	New Castle	0.03	0.02	0.02	0.02	0.03	0.02	0.02	0.03	0.03	0.02	0.03		0.02
	Silt	0.03	0.02	0.03	0.02	0.03								0.02
	Rifle	0.14	0.15	0.16	0.13	0.16	0.13	0.13	0.12	0.13	0.12	0.15		0.14
	Garfield County	0.04	0.04	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03		0.03
		0.07	0.07	0.07	0.06	0.08	0.07	0.07	0.08	0.06	0.07	0.08		0.07

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 - Psg p/Hour	Carbondale	0.25	0.23	0.19	0.19	0.21	0.21	0.23	0.25	0.19	0.18	0.22		0.21
	Glenwood Springs	1.26	1.20	1.07	1.10	1.08	1.30	1.17	1.28	1.02	1.18	1.27		1.17
	New Castle	0.30	0.26	0.26	0.22	0.30	0.22	0.25	0.29	0.40	0.21	0.29		0.27
	Silt	0.23	0.17	0.24	0.19	0.29								0.21
	Rifle	1.36	1.42	1.36	1.19	1.49	1.37	1.43	1.43	1.36	1.30	1.41		1.37
	Garfield County	0.38	0.37	0.31	0.36	0.33	0.32	0.32	0.36	0.31	0.35	0.31		0.34
		0.75	0.74	0.67	0.64	0.77	0.81	0.78	0.80	0.72	0.74	0.79		0.74

RFTA - Garfield County Traveler

Jurisdiction: Carbondale															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	ADA - Ambulatory	Yes	16	9	4	2			2						33
2023	Non-ADA - Ambulatory	Yes	13	18	29	10	16	18	15	15	14	14	11		173
			29	27	33	12	16	18	17	15	14	14	11		206

Jurisdiction: Glenwood Springs															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	ADA - Ambulatory	No	201	193	204	183	182	170	153	192	118	219	232		2,047
2023	ADA - Ambulatory	Yes	47	25	37	28	40	74	49	68	45				413
2023	ADA - Ambulatory Requiring Lift	No	2	5	4	7	4	7	6	14	9	16	10		84
2023	ADA - WheelChair	No	75	50	44	29	39	35	28	44	34	30	31		439
2023	Non-ADA - Ambulatory	No	31	33	35	30	37	39	34	60	39	47	43		428
2023	Non-ADA - Ambulatory Requiring Lift	No							2				2		4
2023	Non-ADA - WheelChair	No	11	10	10	8	8	10	9	6	13	7	4		96
			367	316	334	285	310	335	281	384	258	319	322		3,511

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

RFTA - Garfield County Traveler

Jurisdiction: New Castle															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	Non-ADA - Ambulatory	No	34	30	18	33	22	36	39	38	33	25	32		340
2023	Non-ADA - Ambulatory	Yes	1		1		1			1	1				5
2023	Non-ADA - WheelChair	No	25	12	18	18	8		2	9	16		2		110
			60	42	37	51	31	36	41	48	50	25	34		455

Jurisdiction: Rifle															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	Non-ADA - Ambulatory	No	205	215	221	172	233	253	260	266	268	247	245		2,585
2023	Non-ADA - Ambulatory Requiring Lift	No	73	61	74	65	68	70	64	76	37	68	68		724
2023	Non-ADA - WheelChair	No	76	59	97	77	96	81	67	99	79	69	84		884
			354	335	392	314	397	404	391	441	384	384	397		4,193

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

RFTA - Garfield County Traveler

Jurisdiction: Garfield County															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	ADA - Ambulatory	No		13	9	12	22	21	16	23	23	38	42		219
2023	Non-ADA - Ambulatory	No	69	65	71	63	61	39	46	89	77	82	61		723
2023	Non-ADA - Ambulatory Requiring Lift	No	46	38	36	32	36	32	36	36	28	36	37		393
2023	Non-ADA - WheelChair	No	28	30	30	24	31	17	12	27	12	14			225
			143	146	146	131	150	109	110	175	140	170	140		1,560

Jurisdiction: Silt															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	Non-ADA - Ambulatory	No	5	2		4									11
2023	Non-ADA - Ambulatory	Yes		2	4	6	4								16
			5	4	4	10	4								27

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

RFTA - Garfield County Traveler

Jurisdiction: Carbondale														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	Errands					2			1					3
2023	Medical	29	23	33	12	14	18	15	14	14	14	11		197
2023	Wellness		4					2						6
		29	27	33	12	16	18	17	15	14	14	11		206

Jurisdiction: Glenwood Springs														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	Errands	91	69	105	63	62	92	80	110	91	93	88		944
2023	Medical	76	49	40	33	45	63	30	81	51	61	68		597
2023	Wellness	45	26	43	27	33	51	31	60	52	50	62		480
2023	Work	155	172	146	162	170	129	140	133	64	115	104		1,490
		367	316	334	285	310	335	281	384	258	319	322		3,511

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

RFTA - Garfield County Traveler

Jurisdiction: New Castle														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	Errands	14	9	5	9		4	9	6					56
2023	Medical	15	7	14	9	9		2	10	19	2	5		92
2023	Wellness	17	14	10	20	11	18	19	18	20	12	17		176
2023	Work	14	12	8	13	11	14	11	14	11	11	12		131
		60	42	37	51	31	36	41	48	50	25	34		455

Jurisdiction: Rifle														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	Errands	143	137	154	123	113	107	107	106	101	102	154		1,347
2023	Medical	80	70	85	47	77	102	73	85	78	58	66		821
2023	Wellness	32	33	44	41	67	73	89	114	84	96	56		729
2023	Work	99	95	109	103	140	122	122	136	121	128	121		1,296
		354	335	392	314	397	404	391	441	384	384	397		4,193

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

RFTA - Garfield County Traveler

Jurisdiction: Garfield County														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	Cambro	28	28	36	32	36	32	36	36	28	36	37		365
2023	Errands	8	14	16	13	15	5	4	6	3	2	3		89
2023	Medical	24	27	23	21	29	23	14	33	14	14	7		229
2023	Wellness	10	6	11	25	24	8	14	17	14	20	14		163
2023	Work	73	71	60	40	46	41	42	83	81	98	79		714
		143	146	146	131	150	109	110	175	140	170	140		1,560

Jurisdiction: Silt														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	Errands					4								4
2023	Medical	2			4									6
2023	Wellness			2										2
2023	Work	3	4	2	6									15
		5	4	4	10	4								27

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

Year	Jurisdiction	No Show Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	Carbondale	Cancel at Door				1				1					2
	Carbondale	Late Cancel		1	3	2		3		3			2		14
	Carbondale	No Show			1			2							3
	Carbondale			1	4	3		5		4			2		19
	Glenwood Springs	Cancel at Door	4	4	4	1			1		1				15
	Glenwood Springs	Late Cancel	25	20	15	8	8	11	9	12	14	16	11		149
	Glenwood Springs	No Show	4	2	8	10	9	11	6	5	1	1	7		64
	Glenwood Springs		33	26	27	19	17	22	16	17	16	17	18		228
	New Castle	Late Cancel	5	4	3	2	9	3	5	7	4	7	3		52
	New Castle	No Show				1	3		1	1					6
	New Castle		5	4	3	3	12	3	6	8	4	7	3		58
	Silt	Late Cancel	2	1			1								4
	Silt		2	1			1								4
	Rifle	Cancel at Door	2	1	1	1				1	1				7
	Rifle	Late Cancel	8	5	14	10	8	6	4	15	9	8	9		96
	Rifle	No Show				2	2	2	5	9	2	1	5		28
	Rifle		10	6	15	13	10	8	9	25	12	9	14		131
	Garfield County	Cancel at Door			2	2			3		1				8
	Garfield County	Late Cancel	10	4	8	8	3	2	10	3	4	6	4		62
	Garfield County	Medical Delay			1										1
	Garfield County	No Show		1	1	2		5	2	2		3	6		22
	Garfield County		10	5	12	12	3	7	15	5	5	9	10		93
			60	43	61	50	43	45	46	59	37	42	47		533

RFTA - Garfield County Traveler

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 - Denials	Carbondale	0	0	0	0	0	0	0	0	0	0	0		0
	Glenwood Springs	0	0	0	0	0	0	0	0	0	0	0		0
	New Castle	0	0	0	0	0	0	0	0	0	0	0		0
	Silt	0	0	0	0	0								0
	Rifle	0	0	0	0	0	0	0	0	0	0	0		0
	Garfield County	0	0	0	0	0	0	0	0	0	0	0		0
		0	0	0	0	0	0	0	0	0	0	0		0



Agenda Item #10.b.

Agenda Item Name:

Report to City Manager

Presenter:

Tommy Klein, City Manager

Item Description:

Staff report on notable tasks completed within the individual departments.

Recommended Action:

No action necessary

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

None

Executive Summary:

Work Report to City Manager
01/12/2024

Notification Requirements:

None

Prepared By:

Alexis Ramirez, Deputy City Clerk

Attachments:

1. 01.12.2024 Report to City Manager
2. 2023 BUILDING PERMIT REPORT FINAL
3. 2023 PD Annual Report_Early Release

WORK REPORT TO CITY MANAGER

01.12.2024

PIO

- Continuing updates on website and social media on local issues and citizen concerns.
- Attended workshop on how to use generative AI in government. It was a hands-on tutorial about AI tools like Midjourney, DALL-E and Canva. The workshop focused on how and why image generation tools can help simplify the delivery of services, improve presentations, and enhance citizen engagement.
- Press release on holiday closures and Christmas tree drop-off and trash and recycling fee increase.
- Attended GRIT meetings.

COURT

- Handled 58 adult cases on December 20 court day and 62 adult cases and 27 juvenile cases on January 3. We have noticed a significant decrease in failures to appear. The judge asked people in the courtroom if they had received a text reminder and if it helped and the overwhelming reply was “yes”. Here’s to hoping that keeps up!
- Held 08 telephone hearings with inmates in custody including two over the Christmas holiday weekend and one on New Year’s Eve.
- Received notice that the Colorado Supreme Court dismissed the Rule 21 motion as moot.
- Attending a series of webinars on AI considerations for courts. Interestingly, there have been a number of high-profile cases involving AI generated legal filings where the documents contained *made up case citations*! Really scary stuff. Another side effect of a potentially great tool!

PUBLIC WORKS

- Veteran’s Memorial, Phase I Beautification: received topo from surveyor; plans in progress – 25%
- CAD renderings and development of specifications of the City of Rifle Specifications Manual, in progress
- Implementation of Limble software for Asset Management: adding assets to database.
- Grand Mesa Water Treatment Plant Demolition - Demolition progress: 65%; restoring the site and grade: 0% (March)
- GIS: ongoing work with Utilities to map lead water service; working with AppGeo to fix some display issues; mapping utility information.

Fleet

- Normal fleet maintenance operations.
- Repair and maintenance of Volvo front-end wheel loader: brake parts on order; service tech is scheduled for Friday, January 12th.
- Overseeing repair to 4V35, currently at Columbine Ford.
- GreyCo currently upfitting 4V37.
- Preparing newly acquired Sr. Center trailer (3017) for use.
- Preparing vehicles for Winter/Spring Auction

Operations & Maintenance

- Assisting Fleet Mechanic with repair to 30-ton trailer
- Heavy truck operator-level maintenance
- Snow & Ice removal operations
- Commencing snow removal and ice mitigation operations

Two-week work forecast

- Snow and its removal
- Concrete valley pan removal and replacement, weather permitting

POLICE

- RPD officers issued a total of 193 citations in December. Of those citations, 63 were traffic citations.
- Officers responded to 1218 calls for service in December, yielding 64 cases requiring follow-up and additional investigation.
- Officers made 48 arrests in December.
- Records handled 66 record requests in December.

Where do our records go? Who is requesting records?

RECORDS	
Requestor	Count
DA's Office	26
City Prosecutor	0
Citizen	21
Other LE Agency	5
DHS	4
CBI	3
Insurance	7
Total	66

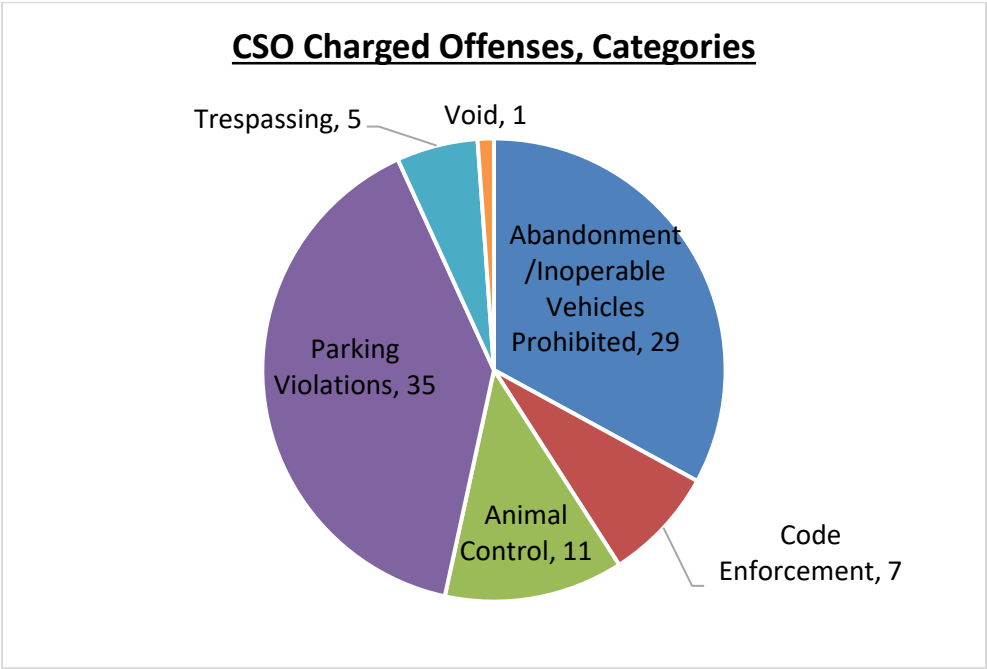
The Rifle Police Department issues many tickets throughout the month. Here is a snapshot of the types of tickets written in December 2023.

Traffic Tickets, Offense Description	Count
Audible and Visual signals on Emergency Vehicles	1
careless driving	6
Compulsory Insurance (not in possession)	1
Display/possess/sell invalid plate/sticker/title knowing such is fictitious, stolen, etc	1
Displayed expired number plates	1
Driving under restraint	3
Driving Under Restraint- other than DUI	1
Drove vehicle while license under restraint (suspended/revoked/denied)	1
Drove vehicle while under the influence of alcohol or drugs	2
Drove vehicle without valid drivers license (Resident more than 30 days)	1
Duty to Report Accident	1
Entering Through Highway - Stop Intersection (failed to stop/yield)	4
Entering Through Highway (stop sign)	1
Failed to display valid registration	2
Failed to Present Evidence of Insurance upon Request	10
Failed to provide proof of insurance	1
Following Too Closely	1
Head Lamps on Motor Vehicles (Motor vehicle Improper headlights)	1
Improper Signal	1
Limitations on Backing (unsafe backing public or private property)	1
Operators license required	8
Required Postion and Method of Turning (Left turn position)	3
Speeding	1
Stop Lamps and Turn Signals (defective or no stop lights)	1
Tail Lamps and Reflectors (defective, improper, none)	1
Tail Lamps and Reflectors (No license plate light)	2
Turning Movements and Required Signals (Improper/none signal or wrong position)	1
Unsafe Vehicles - spot inspections	1
Vehicular Assault - Reckless Driving	1
Windows Unobstructed - certain materials prohibited (windows obstructed, dark tinted, other requirements)	3
Grand Total	63

Code Compliance

Code Compliance continues to work hard to provide great services to the City of Rifle. These are code compliance statistics for December.

- CSOs issued 67 Citations in December.
- CSOs responded to 173 calls for service in December.



SPEAR (Special Problem Enforcement And Response) Update for December

The SPEAR team continues to work hard in Rifle and Garfield County.

- 39 incidents across Garfield County
- The team initiated 10 new cases
- Made 5 arrests
- Seized 1 gun

Seized Property	Count
Firearms	-
Vehicles Recovered	1
Fentanyl Pills	149
Fentanyl Powder	-
Methamphetamine	126.14 g
Cocaine	70.48 g
MDMA Pills	20
Misc Script Pills	-



Agencies in Garfield County continue to seek assistance from SPEAR. SPEAR has been assisting on several critical incidents around the county.

CITY OF RIFLE BUILDING PERMIT REPORT

December 2023

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S		
December	25	1	1	0	0	24	\$ 917,274.92	\$ 19,491.77	\$ 1,734.82	\$ 7,784.83	\$ 9,947.78	\$ 14,404.26	1.00		
Year to Date	271	19	19	0	5	246	\$ 16,979,194.57	\$ 291,830.60	\$ 45,943.84	\$ 108,603.51	\$ 133,145.14	\$ 484,428.24	23.32		
2022	321	57	53	3	9	255	\$ 22,766,506.85	\$ 450,435.37	\$ 187,153.95	\$ 99,476.66	\$ 35,542.35	\$ 853,168.90	11.10		
Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Issued
001285	217710201017	12/5/2023	1293 Fir Ave	LGCY Installation Services	LDRPUD	Solar	\$ 29,521.99	\$ 627.30		\$ 436.92				COMPLETED	12/12/2023
001290	217704203041	12/7/2023	551 W 30th ST	LGCY Installation Services	Low Den	Solar	\$ 46,806.88	\$ 994.63		\$ 500.00					
001298	217710210090	12/7/2023	1004 E 17th St	LGCY Installation Services	LDR	Solar	\$ 22,307.20	\$ 474.00		\$ 353.55					
001309	217710209054	12/7/2023	1032 E 19th St	LGCY Installation Services	LDR	Solar	\$ 29,521.99	\$ 627.30		\$ 436.92					
001317	217710311001	12/7/2023	1526 E 12th St	LGCY Installation Services	Low Den	Solar	\$ 56,596.56	\$ 1,202.67		\$ 500.00					
001324	217715306001	12/7/2023	1581 Airport Road	Texas NH Management	LI	Sign	\$ 20,000.00	\$ 425.00		\$ 40.00				COMPLETED	1/2/2024
001329	217716100025	12/11/2023	46 Clarkson Dr	Honest Roofing	MDRX	Reroof	\$ 7,384.21	\$ 156.91		\$ 50.00				COMPLETED	12/19/2023
001333	217710202006	12/4/2023	1547 Graham Court	MTM Roofing	Low Den	Reroof	\$ 20,000.00	\$ 425.00		\$ 50.00				COMPLETED	12/28/2023
001334	217704348004	12/12/2023	779 W 26th St	A-1 Heating and Cooling	Medium	AC/Heater	\$ 7,973.10	\$ 169.41		\$ 25.00					
001335	217717202001	12/11/2023	153 June Ave	Done Right Handyman	TC	Deck	\$ 4,500.00	\$ 95.63		\$ 104.25				COMPLETED	12/20/2023
001336	217716211004	12/7/2023	120 W 3rd St	Mullenax Construction	CBD	Reroof	\$ 4,875.00	\$ 103.57		\$ 50.00				COMPLETED	12/11/2023
001337	217710331112	12/7/2023	1312 E 7th St	Mullenax Construction	Low Den	Reroof	\$ 10,400.00	\$ 221.00		\$ 50.00					
001330	217710309005	12/1/2023	1558 Dogwood Dr	CVG Roofing LLC	LDR	Reroof	\$ 17,360.00	\$ 368.90		\$ 50.00					
001310	217709111020	12/4/2023	964 E 17th St	Sanchez Home Builders	LDR	Residential New	\$ 389,499.13	\$ 8,276.83	\$ 1,699.72	\$ 2,614.95	\$ 9,947.78	\$ 14,404.26	1.00		
001325	217716216007	12/4/2023	119 W 3rd St	Brewzone Bistro LLC	CBD	Comm Tenant Finish	\$ 1,500.00	\$ 31.88	\$ 35.10	\$ 54.00					
001323	217718102027	12/4/2023	2454 Pioneer Way	Renweal By Anderson	LDRPUD	Window/Door	\$ 43,573.00	\$ 925.91		\$ 578.84					
001291	217710311019	12/5/2023	1658 Dogwood Dr	LGCY Installation Services	LDR	Solar	\$ 48,413.00	\$ 1,028.76		\$ 500.00					
001296	217710208003	12/5/2023	1067 E 18th St	LGCY Installation Services	LDR	Solar	\$ 31,665.67	\$ 672.86		\$ 458.57					
001315	217709432011	12/5/2023	645 Ash Ave	LGCY Installation Services	LDR	Solar	\$ 46,016.57	\$ 977.84		\$ 500.00					
001338	217717100025	12/13/2023	1014 Access/1015 W 2nd	Legacy Sign & Neon Corp	CS	Sign	\$ 7,500.00	\$ 159.38		\$ 40.00					
001340	217710201014	12/14/2023	1367 Firethorn Dr	LAP Roofing LLC	LDRPUD	Reroof	\$ 7,500.00	\$ 159.38		\$ 50.00					
001341	217709103001	12/14/2023	1332 Arabian Ave	Robert Blackburn	LDR	AC/Heater	\$ 6,600.00	\$ 140.25		\$ 50.00					
001342	217704305002	12/18/2023	2623 E Ave	Storm King Roofing	LDR	Reroof	\$ 17,959.00	\$ 381.61		\$ 50.00					
001347	217717113017	12/19/2023	582 Mesa Ave	Colorado Maint Group	LDR	Reroof	\$ 15,650.00	\$ 332.56		\$ 50.00					
001343	217708409002	12/21/2023	619 Fairway Ave	A-1 Heating and Cooling	LDRPUD	AC/Heater	\$ 15,181.62	\$ 322.58		\$ 25.00					
001339	217708409034	12/27/2023	565 Elm Court	One World Energy	LDRPUD	Solar	\$ 8,970.00	\$ 190.61		\$ 166.83					
Total =							\$ 917,274.92	\$ 19,491.77	\$ 1,734.82	\$ 7,784.83	\$ 9,947.78	\$ 14,404.26	1.00		

Valuation Statistics Total For Month			\$	917,274.92				
Single & Two Family New	\$	389,499.13	Multifamily New	\$	-	Commercial New	\$	-
Single & Two Family Other	\$	526,275.79	Multifamily Other	\$	-	Commercial Other	\$	1,500.00
Single & Two Family Total	\$	915,774.92	Multifamily Total	\$	-	Commercial Total	\$	1,500.00

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family *Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other

Total Units= Single Family Units + Multi Family Units

Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals

CITY OF RIFLE BUILDING PERMIT REPORT

November 2023

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S
November	9	1	1			8	\$ 457,299.06	\$ 9,717.51	\$ 1,347.03	\$ 3,880.21	\$ 4,102.43	\$ 13,253.92	1.00
Year to Date	246	18	18	0	5	222	\$ 16,061,919.65	\$ 272,338.83	\$ 44,209.02	\$ 100,818.68	\$ 123,197.36	\$ 470,023.98	22.32
2022	268	14	14	0	4	223	\$ 12,234,458.27	\$ 206,914.74	\$ 94,649.41	\$ 43,016.95	\$ 22,946.58	\$ 183,835.89	16.10

Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Issued
001255	217704230004	11/10/2023	2831 East Ave	8A Painting Services	LDR	Carport	\$ 4,800.00	\$ 102.00		\$ 108.45					
001306	217709101004	11/8/2023	1324 Arabian Ave	Titan Solar Power CO	LDR	Solar	\$ 41,000.00	\$ 871.25		\$ 500.00				COMPLETED	12/11/2023
001308	217704305024	11/2/2023	423 W 27th St	Freedom Forever Colorado	Low Den	Solar	\$ 47,436.78	\$ 1,008.02		\$ 500.00					
001316	217709130012	11/15/2023	1645 Walnut Loop	JBS Construction	MDR	Residential New	\$ 292,609.51	\$ 6,217.92	\$ 1,347.03	\$ 2,072.36	\$ 4,102.43	\$ 13,253.92	1.00		
001319	217709300075	11/8/2023	612 East Ave	A-1 Heating and Cooling	Low Den	AC/Heater Unit	\$ 6,867.80	\$ 145.90		\$ 170.90				COMPLETED	12/15/2023
001320	217704306010	11/21/2023	423 W 25th St	Gilbert Frontella	MDR	Siding	\$ 2,500.00	\$ 53.13		\$ 76.25				COMPLETED	12/18/2023
001322	217716114008	11/17/2023	436 E 2nd St	A-1 Heating and Cooling	LDR	AC/Heater Unit	\$ 21,166.97	\$ 449.78		\$ 25.00					
001327	217704303009	11/21/2023	2812 Rail Ave	Keeping Up With The Joneses	LDR	Siding	\$ 24,000.00	\$ 510.00		\$ 377.25					
001152	217710309020	11/17/2023	1505 E 12th St	Rooftek of the Rockies	LDR	Reroof	\$ 16,918.00	\$ 359.51		\$ 50.00				COMPLETED	11/17/2023

Total = \$ 457,299.06 \$ 9,717.51 \$ 1,347.03 \$ 3,880.21 \$ 4,102.43 \$ 13,253.92 1.00

Valuation Statistics Total For Month		\$	457,299.06
Single & Two Family New	\$ 292,609.51	Multifamily New	\$ -
Single & Two Family Other	\$ 164,689.55	Multifamily Other	\$ -
Single & Two Family Total	\$ 457,299.06	Multifamily Total	\$ -

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family *Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other Total Units= Single Family Units + Multi Family Units

Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals

CITY OF RIFLE BUILDING PERMIT REPORT

October 2023

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S		
OCTOBER	28	1	1	0	0	27	\$ 768,860.54	\$ 16,274.35	\$ 2,814.89	\$ 6,441.09	\$ 13,427.64	\$ 39,502.10	1.00		
Year to Date	237	17	17	0	5	214	\$ 15,604,620.59	\$ 262,621.32	\$ 42,861.99	\$ 96,938.47	\$ 119,094.93	\$ 456,770.06	21.32		
	2022	247	11	11	0	203	\$ 10,932,975.35	\$ 191,158.39	\$ 84,173.94	\$ 37,925.22	\$ 22,946.58	\$ 144,085.59	15.10		
Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Issued
000842	217704345050	10/16/2023	710 W 26th St	Palmetto Solar	LDR	Solar	\$ 29,088.00	\$ 618.12	\$ 280.80	\$ 432.54					
001150	217710309007	10/6/2023	1557 E 12th St	Wendy Bautista	Low Den	Reroof	\$ 3,150.00	\$ 66.94		\$ 50.00					
001170	217715317016	10/17/2023	1000 Airport Road	Wal-Mart Real Estate	CS	Comm Other	\$ 100,000.00	\$ 2,125.00	\$ 645.94	\$ 993.75					
001229	217713400205	10/13/2023	375 County Road 352	Tectonic Management	Outside C	Out of City Water	\$ -					\$ 33,426.86			
001235	217716414001	10/2/2023	709 Taugenbaugh BLVD	M Squared Inc	TC	Comm Improvement	\$ 150,000.00	\$ 3,187.50	\$ 827.94	\$ 1,273.75					
001260	217709429002	10/3/2023	535 Aspen Ave	A2Z Roofing LLC	Low Den	Reroof	\$ 3,000.00	\$ 63.75	\$ -	\$ 50.00					
001262	217710311002	10/3/2023	1530 E 12th St	A-1 Heating and Cooling	LDR	Furnace/Boiler	\$ 20,453.35	\$ 434.61		\$ 25.00					
001266	217715317014	10/19/2023	900 Airport Road Unit 5	GJ Sign Gallery LLC	CS	Sign	\$ 3,650.00	\$ 77.56		\$ 40.00					
001270	217718102201	10/17/2023	2429 Pioneer Way	NW CO Council of Government	Low Den	Furnace/Boiler	\$ 3,000.00			\$ 25.00					
001275	217709130011	10/16/2023	1643 Walnut Loop	JBS Construction	CBD	Residential New	\$ 290,952.81	\$ 6,182.73	\$ 1,341.01	\$ 2,063.09	\$ 6,215.81		1.00		
001276	217708409041	10/30/2023	825 Wamsley Way	A-1 Heating and Cooling	Low Den	Furnace/Boiler	\$ 23,933.33	\$ 508.56		\$ 25.00				COMPLETION	11/21/2023
001279	217709434008	10/6/2023	1240 E 8th St	Myrna Antillon	LDR	AC/Heater Unit	\$ 12,000.00	\$ 255.00		\$ 25.00					
001280	217709309008	10/10/2023	834 Park Ave	Gonzalez Roofing	MDRX	Reroof	\$ 5,000.00	\$ 106.25		\$ 50.00					
001282	217704330003	10/16/2023	304 W 28th Court	Kyri and Sean Fritz	LDR	Reroof	\$ 4,000.00	\$ 85.00		\$ 50.00				COMPLETION	10/26/2023
001283	217716414002	10/13/2023	707 Taugenbaugh BLVD	K2 Building Solutions	CS	Sign	\$ 5,000.00	\$ 106.25		\$ 40.00					
001286	217717107001	10/12/2023	304 Elm Ave	Jose Ledezma	Low Den	Reroof	\$ 6,830.00	\$ 145.15		\$ 50.00				COMPLETION	11/13/2023
001287	217716225009	10/27/2023	229 E 2nd St	A-1 Heating and Cooling	MDRX	AC/Heater Unit	\$ 6,425.37	\$ 136.51		\$ 25.00				COMPLETION	11/17/2023
001288	217716418002	10/20/2023	332 9th St S	A-1 Heating and Cooling	Medium	AC/Heater Unit	\$ 8,151.46	\$ 173.19		\$ 25.00				COMPLETION	11/30/2023
001289	217709102006	10/20/2023	1411 Arabian Ave	Porticade Contruction	LDR	Solar	\$ 11,070.00	\$ 235.24		\$ 196.23					
001292	217704215026	10/19/2023	3010 Howard Ave	Renewal By Anderson	Low Den	Window/Door	\$ 26,587.00	\$ 564.95		\$ 407.28				COMPLETION	12/14/2023
001293	217704215001	10/19/2023	516 W 30th St	Renewal By Anderson	Low Den	Window/Door	\$ 43,789.00	\$ 930.50		\$ 581.02					
001295	217709300055	10/18/2023	801 Whiteriver Ave	Ray Davila	LDR	Reroof	\$ 12,100.00	\$ 257.13		\$ 50.00				COMPLETION	12/12/2023
001299	217716203003	10/30/2023	126 W 4th St	Colorado Maintenance Group	CBD	Residential Improv.	\$ 23,551.70	\$ 500.44		\$ 370.97	\$ 7,211.83	\$ 6,075.24			
001300	217709422009	10/26/2023	424 E 5th ST	A-1 Heating and Cooling	Low Den	AC/Heater Unit	\$ 6,216.52	\$ 132.09		\$ 25.00				COMPLETION	11/7/2023
001301	217716216002	10/25/2023	134 W 2nd St	S&M Construction LLC	Central B	Comm Improvement	\$ 5,000.00	\$ 106.25	\$ 72.31	\$ 111.25					
001304	217708408001	10/24/2023	701 Mesa Ave	Kimberly Gorsett	LDR	Siding	\$ 40,000.00	\$ 850.00		\$ 542.75				COMPLETION	12/12/2023
001305	217716117003	10/26/2023	419 E 2nd St	Tammie Sefcovic	Low Den	Carport	\$ 3,000.00	\$ 63.75		\$ 83.25				COMPLETION	12/15/2023
001307	217704425005	10/26/2023	211 W 28th Ct	Valerie Vanthilt	Low Den	Fence	\$ 10,000.00	\$ 212.50		\$ 25.00				COMPLETION	11/14/2023
Total =							\$ 768,860.54	\$ 16,274.35	\$ 2,814.89	\$ 6,441.09	\$ 13,427.64	\$ 39,502.10	1.00		

Valuation Statistics Total For Month				\$	768,860.54
Single & Two Family New	\$	290,952.81	Multifamily New	\$	-
Single & Two Family Other	\$	301,345.73	Multifamily Other	\$	-
Single & Two Family Total	\$	592,298.54	Multifamily Total	\$	-
			Commercial New	\$	-
			Commercial Other	\$	263,650.00
			Commercial Total	\$	263,650.00

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family *Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other

Total Units= Single Family Units + Multi Family Units

Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals

CITY OF RIFLE BUILDING PERMIT REPORT

September 2023

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S		
September	30	0	0	0	0	30	\$ 436,594.24	\$ 7,817.67	\$ 814.36	\$ 3,789.57	\$ -	\$ -	0.00		
Year to Date	209	16	16	0	5	187	\$ 14,835,760.05	\$ 246,346.97	\$ 40,047.10	\$ 90,497.38	\$ 105,667.29	\$ 417,267.96	20.32		
2022	229	9	9	0	4	187	\$ 10,296,713.43	\$ 177,744.13	\$ 79,077.07	\$ 35,457.39	\$ 22,946.58	\$ 144,085.59	13.10		
Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Issued
001171	217710215028	9/13/2023	1149 E 17TH ST	DAVID & RAQUEL BATCHELOR	MDR	FENCE	\$ 2,000.00	\$ 42.50		\$ 25.00					
001207	217704303002	9/11/2023	326 W 27TH ST	HIGH COUNTRY BUILDING	LDR	RES. ADD	\$ 42,412.00	\$ 901.26	\$ 368.62	\$ 567.11					
001215	217715317014	9/22/2023	800 AIRPORT RD UNIT 1	GJ SIGN GALLERY	CS	SIGN	\$ 2,550.00	\$ 54.19		\$ 40.00				COMPLETED	10/20/2023
001221	217709212002	9/7/2023	1250 RAILROAD AVE	ZUHA MOHAMMAD	CS	FENCE	\$ 11,900.00	\$ 252.88		\$ 25.00					
001236	217710201003	9/6/2023	1325 FIRETHORN DRIVE	A2Z ROOFING LLC	LDRPUD	REROOF	\$ 6,200.00	\$ 131.75		\$ 50.00				COMPLETED	10/4/2023
001241	217717100047	9/1/2023	1400 ACCESS ROAD	A-1 HEATING AND COOLING	TC	AC/HEATER	\$ 15,906.56	\$ 338.00		\$ 25.00				COMPLETED	9/25/2023
001242	217710215007	9/7/2023	1645 E 17TH CIRCLE	JARED WELLER	MDR	FENCE	\$ 4,200.00	\$ 89.25		\$ 25.00					
001243	217704439010	9/5/2023	150 W 26TH ST	BIG DOG RENEWABLE ENERGY	TOURIST C	SOLAR	\$ 21,117.00	\$ 448.72		\$ 336.89				COMPLETED	9/19/2023
001244	217709417002	9/7/2023	718 WHITERIVER AVE	JOHN MODROW	LOW DEN	FENCE	\$ 2,500.00	\$ 53.13		\$ 25.00					
001245	217710204011	9/8/2023	1257 FIR AVE	RENEWAL BY ANDERSON	LDRPUD	WINDOW/DOOR	\$ 9,397.00	\$ 199.67		\$ 172.81				COMPLETED	9/19/2023
001246	217716100009	9/1/2023	585 E 1ST ST	A-1 HEATING AND COOLING	PD	AC/HEATER	\$ 31,846.68	\$ 676.73		\$ 25.00				COMPLETED	12/15/2023
001248	217709406005	9/6/2023	437 E 11TH	SOCO SOLAR & POWER LLC	LOW DEN	SOLAR	\$ 14,985.00	\$ 318.41		\$ 251.04				COMPLETED	10/9/2023
001249	217704305014	9/14/2023	415 W 26TH ST	MOUNTAIN AIR MECHANICAL	LOW DEN	AC/HEATER	\$ 13,122.00	\$ 278.84		\$ 25.00					
001250	217709109002	9/14/2023	1588 BALSAM COURT	SOCO SOLAR & POWER LLC	MEDIUM	SOLAR	\$ 12,000.00	\$ 255.00		\$ 209.25				COMPLETED	10/16/2023
001251	217709307030	9/28/2023	935 PARK AVE	SOCO SOLAR & POWER LLC	SOLAR	SOLAR	\$ 9,000.00	\$ 191.25		\$ 167.25				COMPLETED	10/19/2023
001252	217704419027	9/13/2023	356 MEADOW CT	JEFFEREY & BRENDA SIMONSON	MEDIUM	RES. ADD	\$ 56,000.00	\$ 1,190.00	\$ 445.74	\$ 685.75					
001253	217716413002	9/12/2023	12102 COUNTY RD 320	MILE HIGH CITY ROOFING	TOURIST C	REROOF	\$ 6,000.00	\$ 127.50		\$ 50.00				COMPLETED	9/20/2023
001254	217716117006	9/21/2023	400 E. 1ST ST	TITAN SOLAR POWER CO	LOW DEN	SOLAR	\$ 16,172.00	\$ 343.66		\$ 267.66					
001256	217716102005	9/18/2023	50 UTE AVE	RIFLE SENIOR CENTER	MEDIUM	REROOF	\$ 68,700.00							COMPLETED	9/28/2023
001257	217710305016	9/20/2023	920 EDELWEISS CT	MR. M SEAMLESS GUTTER	LOW DEN	REROOF	\$ 13,500.00	\$ 286.88		\$ 50.00				COMPLETED	9/28/2023
001258	217709333002	9/21/2023	659 PARK AVE	MILE HIGH CITY ROOFING	LOW DEN	REROOF	\$ 4,000.00	\$ 85.00		\$ 50.00				COMPLETED	9/27/2023
001259	217709437004	9/29/2023	781 CLARKSON AVE	RENEWAL BY ANDERSON	LDRPUD	WINDOW/DOOR	\$ 7,907.00	\$ 168.00		\$ 151.95					
001261	217704304017	9/22/2023	2722 EAST AVE	LESLIE DIAZ DE GUAMAN	LOW DEN	REROOF	\$ 4,650.00	\$ 98.81		\$ 50.00				COMPLETED	10/18/2023
001263	217709102006	9/22/2023	1411 ARABIAN AVE	MARIA & JOSE MEDINA	LDR	REROOF	\$ 4,500.00	\$ 95.63		\$ 50.00				COMPLETED	10/18/2023
001267	217709321005	9/29/2023	520 HUTTON AVE	RENEWAL BY ANDERSON	LOW DEN	WINDOW/DOOR	\$ 8,829.00	\$ 187.60		\$ 164.86				COMPLETED	11/6/2023
001268	217709319006	9/29/2023	520 RAILROAD AVE	MOLINA CONSTRUCTION	CBD	REROOF	\$ 10,000.00	\$ 212.50		\$ 50.00					
001269	217717104022	9/29/2023	448 WILL AVE	LUCKY SEVEN LLC	LDR	REROOF	\$ 24,600.00	\$ 522.75		\$ 50.00					
001271	217704316008	9/29/2023	410 W 25TH ST	RIVAS RELIABLE ROOFING	MEDIUM	REROOF	\$ 3,150.00	\$ 66.94		\$ 50.00				COMPLETED	10/6/2023
001272	217704316007	9/29/2023	412 W 25TH ST	RIVAS RELIABLE ROOFING	MEDIUM	REROOF	\$ 3,150.00	\$ 66.94		\$ 50.00				COMPLETED	10/6/2023
001273	217704316006	9/29/2023	414 W 25TH ST	RIVAS RELIABLE ROOFING	MEDIUM	REROOF	\$ 3,150.00	\$ 66.94		\$ 50.00				COMPLETED	10/6/2023
001274	217704316005	9/29/2023	416 W 25TH ST	RIVAS RELIABLE ROOFING	MEDIUM	REROOF	\$ 3,150.00	\$ 66.94		\$ 50.00				COMPLETED	10/6/2023
Total =							\$ 436,594.24	\$ 7,817.67	\$ 814.36	\$ 3,789.57	\$ -	\$ -	0.00		

Valuation Statistics Total For Month		\$	436,594.24
Single & Two Family New	\$ -	Multifamily New	\$ -
Single & Two Family Other	\$ 761,302.92	Multifamily Other	\$ -
Single & Two Family Total	\$ -	Multifamily Total	\$ -
		Commercial New	\$ -
		Commercial Other	\$ 67,473.56
		Commercial Total	\$ -

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family

*Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other

Total Units= Single Family Units + Multi Family Units

Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals

CITY OF RIFLE BUILDING PERMIT REPORT

August 2023

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S		
August	25	0	0	0	0	25	\$ 428,700.68	\$ 4,771.02	\$ 1,235.13	\$ 2,979.04	\$ -	\$ -	0.00		
Year to Date	179	16	16	0	5	157	\$ 14,399,165.81	\$ 238,529.30	\$ 39,232.74	\$ 86,707.81	\$ 105,667.29	\$ 417,267.96	20.32		
2022	197	7	7	0	4	187	\$ 8,934,540.73	\$ 155,553.99	\$ 69,112.17	\$ 30,844.70	\$ 22,946.58	\$ 111,212.03	11.10		
Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Completed
001198	217715317014	8/1/2023	800 Airport Road	Obrochta Motels LLC	CBD	Comm Tenant Finish	\$ 3,000.00	\$ 63.75	\$ 54.11	\$ 83.25				COMPLETED	10/3/2023
001195	217714303002	8/2/2023	3140 Airport Road	Jaeger Land, LLC	Light Ind	Sign	\$ 2,100.00	\$ 44.63		\$ 40.00					
001200	217704439016	8/2/2023	123 W. 26th St	Jacob Siljenberg	Tourist C	Fence	\$ 2,122.60	\$ 20.15		\$ 25.00				COMPLETED	8/18/2023
001204	TBD	8/2/2023	115 Willow Circle	McFly Handyman Services	TC	Fence	\$ 948.00	\$ 20.15		\$ 25.00				COMPLETED	8/18/2023
001205	217710309020	8/16/2023	1505 E. 12th Street	Renewal By Anderson	LDR	Window/Door Replace	\$ 31,170.00	\$ 662.36		\$ 453.57					
001206	217717114006	8/14/2023	413 Arnold Ave	Renewal By Anderson	LDR	Window/Door Replace	\$ 11,744.00	\$ 249.56		\$ 205.67				COMPLETED	10/30/2023
001208	217717114006	8/28/2023	413 Arnold Ave	Porticade Construction LLC	LDR	Solar	\$ 4,380.00	\$ 93.08		\$ 102.57				COMPLETED	11/8/2023
001210	217717113013	8/23/2023	581 Mesa Ave	Renewal By Anderson	Low Den	Window/Door Replace	\$ 37,939.00	\$ 806.13		\$ 521.93				COMPLETED	10/20/2023
001211	217710207020	8/23/2023	1492 Fir Ct	Renewal By Anderson	Medium	Window/Door Replace	\$ 5,030.00	\$ 106.89		\$ 111.67				COMPLETED	12/19/2023
001212	217710201014	8/16/2023	1367 Firethorn Drive	Renewal By Anderson	LDRPUD	Window/Door Replace	\$ 8,574.00	\$ 182.20		\$ 161.29				COMPLETED	10/19/2023
001213	217704342002	8/1/2023	2526 Howard Ave	Bradley Youngman		Reroof	\$ 7,856.00	\$ 166.94		\$ 50.00				COMPLETED	8/9/2023
001214	217704427014	8/2/2023	261 Creek Court	David & Misty Williams	LDR	Residential Shed	\$ 8,000.00	\$ 170.00		\$ 153.25					
001216	217709307001	8/7/2023	801 Park Ave	Stephen & Miranda Watson	MDRX	Fence	\$ 2,000.00	\$ 42.50		\$ 25.00					
001217	217704345036	8/8/2023	2621 Shawnee Court	YEM Innovation Services LLC.	Low Den	Reroof	\$ 8,000.00	\$ 170.00		\$ 50.00					
001218	217716421002	8/10/2023	800 S. Whiteriver Ave #5B	A-1 Heating and Cooling	MDRPUD	AC/Heater Unit	\$ 11,302.72	\$ 240.17		\$ 25.00				COMPLETED	8/17/2023
001219	217709432018	8/14/2023	820 E. 5th St.	A-1 Heating and Cooling	LDR	AC/Heater Unit	\$ 8,955.50	\$ 190.27		\$ 25.00				COMPLETED	8/18/2023
001220	217704427005	8/14/2023	2275 Meadow Circle	A-1 Heating and Cooling	Low Den	AC/Swamp Cooler	\$ 5,976.00	\$ 126.99		\$ 25.00				COMPLETED	8/28/2023
001222	217716104010	8/17/2023	337 Mccarron Ave	Valleywide Fencing LLC	LDR	Fence	\$ 4,850.00	\$ 103.06		\$ 25.00					
001223	217709431066	8/14/2023	955 Birch Ave	A-1 Heating and Cooling	MDR	Furnace/Boiler	\$ 7,104.97	\$ 150.96		\$ 25.00				COMPLETED	9/8/2023
001225	217709431033	8/28/2023	734 Cactus Ct	Porticade Construction LLC	Low Den	Solar	\$ 9,370.00	\$ 199.11		\$ 172.43				COMPLETED	11/21/2023
001226	217704345036	8/15/2023	2621 Shawnee Court	Big Dog Renewable Energy	Low Den	Solar	\$ 26,600.00	\$ 565.25		\$ 407.41				COMPLETED	9/15/2023
001228	217704340001	8/15/2023	2476 Howard Ave	Corey & Mercedes Desideratus	MDR	Reroof	\$ 3,000.00	\$ 63.75		\$ 50.00				COMPLETED	9/6/2023
001230	217704403009	8/30/2023	181 E. 26th St	Roaring Fork Sign Company	CS	Sign	\$ 1,046.00	\$ 22.23		\$ 40.00					
001231	217704423003	8/24/2023	355 E. 26th St	A-1 Heating and Cooling	Medium	Furnace/Boiler	\$ 4,631.89	\$ 98.39		\$ 25.00					
001232	217709431026	8/17/2023	824 Cactus Ct	Soco Solar & Power LLC.	LDR	Solar	\$ 12,000.00	\$ 255.00		\$ 209.25					
001233	217709120041	8/17/2023	1429 Munro Ave	Hector Joya	Low Den	Fence	\$ 1,000.00	\$ 21.25		\$ 25.00				COMPLETED	8/31/2023
001237	217715317014	8/22/2023	900 Airport Road Unit 2	Covenant Homes INC	CS	Comm Tenant Finish	\$ 200,000.00	\$ 4,250.00	\$ 1,181.02	\$ 3,107.50					
Total =							\$ 428,700.68	\$ 4,771.02	\$ 1,235.13	\$ 2,979.04	\$ -	\$ -	0.00		

Valuation Statistics Total For Month		\$	428,700.68
Single & Two Family New			Multifamily New \$ -
Single & Two Family Other	\$ 222,554.68		Multifamily Other \$ -
Single & Two Family Total	\$ 219,754.68		Multifamily Total \$ -
			Commercial New \$ -
			Commercial Other \$ 206,146.00
			Commercial Total \$ 253,146.00

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family *Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other Total Units= Single Family Units + Multi Family Units

Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals

CITY OF RIFLE BUILDING PERMIT REPORT

July 2023

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S
July	29	2	2	0	1	26	\$ 782,492.12	\$ 16,627.80	\$ 2,426.46	\$ 7,457.60	\$ 9,379.36	\$ 32,976.04	3.32
Year to Date	154	16	16	0	5	132	\$ 13,970,465.13	\$ 233,758.28	\$ 37,997.61	\$ 83,728.77	\$ 105,667.29	\$ 417,267.96	20.32
2022	182	6	6	0	4	173	\$ 8,296,348.25	\$ 147,887.52	\$ 63,661.23	\$ 28,012.11	\$ 22,946.58	\$ 75,932.03	11.10

Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Issued
001174	217709130017	7/5/2023	1675 Walnut Loop	JBS Construction	LDR	Residential New	\$ 294,624.35	\$ 6,260.76	\$ 1,354.37	\$ 2,083.65	\$ 4,143.87	\$ 12,094.26	1.00	Occupancy	12/8/2023
001176	217716419006	7/6/2023	820 Megan Ave	Kruger Roofing INC.	CS	Reroof	\$ 33,000.00	\$ 701.25		\$ 50.00					
001177	217717104024	7/13/2023	436 Will Ave	Big Dog Renewable Energy	LDR	Solar	\$ 62,330.00	\$ 1,324.51		\$ 500.00					
001178	217709101004	7/25/2023	1324 Arabian Ave	Grand Valley Solar LLC.	LDR	Solar	\$ 20,000.00	\$ 425.00		\$ 75.00					
001179	217716100007	7/21/2023	100 Clarkson Ave	Porticade Construction LLC.	OUT	Solar	\$ 75,000.00	\$ 1,593.75		\$ 500.00					
001180	217704303002	7/21/2023	326 W. 27th St	Porticade Construction LLC.	LDR	Solar	\$ 5,475.00	\$ 116.32		\$ 117.90					
001181	217710209054	7/21/2023	1032 E 19th St	Porticade Construction LLC.	LDR	Solar	\$ 6,570.00	\$ 139.61		\$ 133.23					
001182	217704313003	7/12/2023	2619 W Ave	Generation Solar	LDR	Solar	\$ 9,000.00	\$ 191.25		\$ 167.25					
001183	217704437026	7/21/2023	310 Evergreen Drive	Porticade Construction LLC.	MDRPU	Solar	\$ 3,285.00	\$ 69.79		\$ 87.24					
001189	217704423003	7/17/2023	355 E. 26th St	A-1 Heating and Cooling	Medium	AC/Heater Unit	\$ 8,699.12	\$ 184.83		\$ 25.00				COMPLETED	8/28/2023
001191	217704426008	7/21/2023	2595 Ute Ave	Porticade Construction LLC.	Low Den	Solar	\$ 4,380.00	\$ 93.08		\$ 102.57					
001192	217710305005	7/21/2023	925 Edelweiss Court	Porticade Construction LLC.	Low Den	Solar	\$ 3,285.00	\$ 69.79		\$ 87.24				COMPLETED	11/7/2023
001193	217710308007	7/21/2023	1609 Dogwood Drive	Porticade Construction LLC.	Low Den	Solar	\$ 12,592.00	\$ 267.58		\$ 217.54				COMPLETED	12/28/2023
001194	217710202006	7/21/2023	1547 Graham Court	Porticade Construction LLC.	Low Den	Solar	\$ 7,665.00	\$ 162.86		\$ 148.56				COMPLETED	12/18/2023
001196	217718102002	7/19/2023	2431 Pioneer Way	Dalila Pinela	LDRPUD	Porch Cover	\$ 1,500.00	\$ 31.88		\$ 54.00					
001199	217710311028	7/21/2023	1626 Dogwood Drive	Porticade Construction LLC.	Low Den	Solar	\$ 5,475.00	\$ 116.32		\$ 117.90					
001201	217709413002	7/20/2023	839 Munroe Ave	Judy Hampton	LDR	Residential IMPR	\$ 16,000.00	\$ 340.00		\$ 265.25				COMPLETED	9/27/2023
001202	217718101009	7/20/2023	100 Oil Court	Superior Drywall INC.	LI	Comm. Tenant Fin	\$ 41,380.00	\$ 879.33		\$ 556.69					
001125	217715317011	7/10/2023	990 Airport Road	Micro Plastics INC.	CS	Sign	\$ 10,000.00	\$ 212.50		\$ 120.00					
001076	217709120023	07/6/2023	1351 Rifle HeightsDr	Aaron Higgins	LDR	Residential New	\$ 213,547.00	\$ 4,537.85	\$ 1,059.25	\$ 1,629.61	\$ 4,139.74	\$ 14,403.51	1.00	COMPLETED	10/20/2023
001157	217709407009	7/20/2023	1137 Munro Avenue	Porticade Construction LLC.	MDR	Solar	\$ 18,630.00	\$ 395.89		\$ 302.07					
001159	217718201005	7/18/2023	110 Gas Court	TPI Industrial INC.	LI	Comm. Foundation	\$ 100,000.00	\$ 2,125.00	\$ 646.00	\$ 993.75	\$ 1,510.13	\$ 11,253.53	1.72		
001165	217704300007	7/19/2023	200 W. 20th Street C-15	Kings Crown MHP, LLC.	MDR	Deck	\$ 4,000.00	\$ 85.00		\$ 97.25				COMPLETED	8/10/2023
001172	217716118002	7/19/2023	55 Clarkson Ave	JBS Construction	MDRX	Residential Add.	\$ 120,679.00	\$ 2,564.41	\$ 721.21	\$ 1,109.55	\$ 3,729.49	\$ 7,319.00	0.60		
001173	217704429046	7/19/2023	438 Columbine Dr	Renewal By Anderson	Medium	Window/Door Replace	\$ 13,774.00	\$ 292.70		\$ 234.09				COMPLETED	8/16/2023
001185	217704429037	7/18/2023	402 Columbine Court	Porticade Construction LLC.	Medium	Solar	\$ 12,045.00	\$ 255.94		\$ 209.88					
001187	217704313015	7/10/2023	2706 Howard Ave	Renewal By Anderson	Low Den	Window/Door Replace	\$ 11,889.00	\$ 252.62		\$ 207.70				COMPLETED	10/6/2023
001203	217715317014	7/21/2023	900 Airport Road Unit 2	GJ Sign Gallery, LLC.	CS	Sign	\$ 3,000.00	\$ 63.75		\$ 40.00					
Total =							\$ 782,492.12	\$ 16,627.80	\$ 2,426.46	\$ 7,457.60	\$ 9,379.36	\$ 32,976.04	3.32		

Valuation Statistics Total For Month			\$	782,492.12
Single & Two Family New	\$ 628,850.35	Multifamily New	\$	-
Single & Two Family Other	\$ 334,594.12	Multifamily Other	\$	-
Single & Two Family Total	\$ 963,444.47	Multifamily Total	\$	-
			Commercial New	\$ 100,000.00
			Commercial Other	\$ 41,380.00
			Commercial Total	\$ 141,380.00

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family *Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other Total Units= Single Family Units + Multi Family Units

Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals

CITY OF RIFLE BUILDING PERMIT REPORT

June 2023

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S
June	15	1	1	0	1	13	\$ 3,788,437.96	\$ 80,504.23	\$ 9,860.83	\$ 16,501.87	\$ 70,347.78	\$ 175,472.56	0.00
Year to Date	125	14	14	0	4	106	\$ 13,187,973.01	\$ 217,130.48	\$ 35,571.15	\$ 76,271.17	\$ 96,287.93	\$ 384,291.92	17.00
2022	160	4	4	0	3	153	\$ 5,642,273.25	\$ 89,384.83	\$ 16,898.10	\$ 50,302.09	\$ 22,946.58	\$ 45,359.34	8.14

Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Issued
001071	217715306001	6/26/2023	1581 Airport Road	Amanda Bryant	LI	New - Comm	\$ 3,400,000.00	\$ 72,250.00	\$ 8,559.69	\$ 13,168.75	\$ 60,400.00	\$ 161,068.30		OCCUPANCY	12/28/2023
001116	217709120031	6/13/2023	1448 Rifle Heights Drive	Suarez Construction of Col	LDR	New - Residential	\$ 280,000.00	\$ 5,950.00	\$ 1,301.14	\$ 2,001.75	\$ 9,947.78	\$ 14,404.26		OCCUPANCY	12/6/2023
001138	217703302003	6/13/2023	2021 Graham Mesa Avenue	George, Claud A.	LDR	Fence	\$ 100.00	\$ 2.13		\$ 25.00					
001139	217709421011	6/12/2023	538 Whiteriver Avenue	Steele, Leslie	LDR	AC/Swamp Cooler	\$ 1,500.00	\$ 31.88		\$ 25.00				COMPLETED	8/18/2023
001151	217708408026	6/1/2023	670 Mesa Court	A-1 Heating & Cooling	LDR	AC/Heater Unit	\$ 6,699.20	\$ 142.33		\$ 25.00				COMPLETED	6/7/2023
001153	217704439020	6/2/2023	153 West 26th Street	Fredy Gomez	TC	Fence	\$ 700.00	\$ 14.88		\$ 25.00				COMPLETED	6/22/2023
001155	217704300007	6/13/2023	200 West 20th Street A-49	Frances Suits	MDRPUD	Deck	\$ 4,000.00	\$ 85.00		\$ 97.25					
001158	217709441011	6/8/2023	650 Birch Court	Skyline Solar	LDR	Solar	\$ 35,392.73	\$ 752.08		\$ 496.22				COMPLETED	6/23/2023
001161	217717108008	6/20/2023	240 Elm Avenue	Renewal by Anderson	LDR	Window/Door Re	\$ 22,907.00	\$ 486.75		\$ 361.95				COMPLETED	9/6/2023
001162	217710205015	6/20/2023	1274 Fir Avenue	A-1 Heating & Cooling	LDR	AC/Swamp Cooler	\$ 6,200.00	\$ 131.75		\$ 25.00				COMPLETED	8/4/2023
001164	217704437038	6/26/2023	388 Columbine Court	Critobal, Pamela	MDRPUD	Deck	\$ 1,400.00	\$ 29.75		\$ 50.95					
001169	217704426001	6/16/2023	2300 Meadow Circle	Colorado Maint Group	LDR	Reroof	\$ 9,338.00	\$ 198.43		\$ 50.00				COMPLETED	12/21/2023
001167	217709419006	6/15/2023	341 East 7th Street	Estrada, Nidia	LDR	Fence	\$ 600.00	\$ 12.75		\$ 25.00				COMPLETED	6/28/2023
001168	217709300039	6/20/2023	635 Park Avenue	Farrar, Davis & Cathie	MDRX	Fence	\$ 11,601.03	\$ 246.50		\$ 25.00					
001169	217709434008	6/20/2023	1240 East 8th Street	Myrna Antillon	LDR	Reroof	\$ 4,000.00	\$ 85.00		\$ 50.00				COMPLETED	12/21/2023
001163	217710203001	6/8/2023	1368 Firethorn Dr	Molina Construction		Reroof	\$ 4,000.00	\$ 85.00		\$ 50.00				COMPLETED	7/7/2023

Total = \$ 3,788,437.96 \$ 80,504.23 \$ 9,860.83 \$ 16,501.87 \$ 70,347.78 \$ 175,472.56 0.00

Valuation Statistics Total For Month		\$	3,788,437.96
Single & Two Family New	\$ 280,000.00	Multifamily New	\$ -
Single & Two Family Other	\$ -	Multifamily Other	\$ -
Single & Two Family Total	\$ -	Multifamily Total	\$ -

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family *Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other

Total Units= Single Family Units + Multi Family Units

Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals

CITY OF RIFLE BUILDING PERMIT REPORT

May 2023

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S
May	25	5	5	0		20	\$ 2,644,228.82	\$ 29,758.38	\$ 5,777.75	\$ 11,787.93	\$ 21,240.15	\$ 49,277.04	2.00
Year to Date	110	13	13	0	3	93	\$ 9,399,535.05	\$ 136,626.25	\$ 25,710.32	\$ 59,769.30	\$ 25,940.15	\$ 208,819.36	17.00
	2022	125	4	4	0	1	\$ 3,563,436.34	\$ 76,111.37	\$ 9,817.78	\$ 37,251.66	\$ 12,025.51	\$ 42,604.60	5.66

Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Issued
000872	217709120032	5/26/2023	1464 Rifle Heights Drive	Christian A. Lopez	LDR	New - Residential	\$ 450,461.50	\$ 9,572.28	\$ 1,921.61	\$ 2,956.33	\$ 7,573.42	\$ 13,602.00	1.00		
001063	217715317016	5/16/2023	1000 Airport Road	Angel Sign Company	CS	Sign	\$ 63,398.50	\$ 1,347.21		\$ 40.00				COMPLETED	10/18/2023
001065	217704203038	5/9/2023	621 W. 30th Street	Chavez, Jimenez, Nancy	LDR	Residential Addition	\$ 25,000.00	\$ 531.25	\$ 254.31	\$ 391.25				COMPLETED	9/15/2023
001115	217721119016	5/31/2023	521 Last Chance	BEA, Inc.	CS-PUD	New - Residential	\$ 267,305.32	\$ 5,680.21	\$ 1,254.93	\$ 1,930.66	\$ 9,947.78	\$ 12,094.26	1.00		
001122	217709126001	5/31/2023	1663 Arabian Ave	JBS Construction	MDR	New - Residential	\$ 380,217.00	\$ 8,079.59	\$ 1,665.93	\$ 2,562.97	\$ 6,215.81	\$ 12,094.26	1.00		
001123	217710309010	5/26/2023	1545 East 12th Street	Renewal by Anderson	LDR	Window/Door RE	\$ 357,100.00	\$ 758.84		\$ 499.42				COMPLETED	7/13/2023
001124	2177047305001	5/11/2023	301 West 27th Street	8A Painting & Services	LDR	Residential Impro	\$ 7,500.00	\$ 159.38		\$ 146.25				COMPLETED	9/7/2023
001126	217710308011	5/3/2023	1541 Dogwood Drive	Northwest Colorado	LDR	Furnace/Boiler	\$ 2,500.00	\$ -		\$ 25.00				COMPLETED	8/24/2023
001127	217716423013	5/9/2023	771 Smith Street	Habitat for Humanity	CS	New - Residential	\$ 280,000.00	\$ -	\$ 1,301.14	\$ 2,001.75	\$ 2,538.28	\$ 12,544.26			
001128	217716423013	5/9/2023	773 Smith Street	Habitat for Humanity	CS	New - Residential	\$ 280,000.00	\$ -	\$ 1,301.44	\$ 2,001.75	\$ 2,538.28	\$ 12,544.26			
000129	217709321005	5/26/2023	520 Hutton Avenue	Renewal by Anderson	LDR	Window/Door RE	\$ 29,773.00	\$ 632.66		\$ 439.46				COMPLETED	7/14/2023
001130	217709424001	5/24/2023	552 Clarkson Avenue	A2Z Roofing LLC	LDR	Reroof	\$ 3,500.00	\$ 74.38		\$ 50.00				COMPLETED	6/7/2023
001132	217717112005	5/16/2023	105 Will Avenue	Big Dog Renewable Energy	TC	Solar	\$ 60,413.00	\$ 1,283.76		\$ 499.99				COMPLETED	10/30/2023
001133	217717203014	5/4/2023	101 Daniel Avenue	Varela, Erine & Kathie	TC	Residential Improvemen	\$ 1,800.00	\$ 38.25		\$ 63.15					
001134	217716225006	5/9/2023	236 E. 1st Street	Carla's Massage & Wellnes	MDR	Window/Door RE	\$ 1,800.00	\$ 38.25		\$ 63.15				COMPLETED	9/11/2023
001137	217716209008	5/9/2023	333 Park Avenue	Rivas Reliable Roofng, LLC	CBD	Reroof	\$ 7,200.00	\$ 153.00		\$ 50.00				COMPLETED	5/23/2023
001141	217716100007	5/24/2023	100 Clarkson Avenue	Porticade Construction LLC	OUT	Solar	\$ 24,637.50	\$ 523.52		\$ 386.18					
001142	217709120028	5/24/2023	1362 Rifle Heights Drive	Porticade Construction LLC	LDR	Solar	\$ 13,687.50	\$ 290.83		\$ 232.88				COMPLETED	9/21/2023
001143	217704313015	5/24/2023	2706 Howard Avenue	Porticade Construction LLC	LDR	Solar	\$ 10,950.00	\$ 232.69		\$ 194.55					
001144	217704312006	5/17/2023	2415 West Avenue	Garrick Frontella	MDR	Window/Door RE	\$ 1,525.00	\$ 32.39		\$ 54.76				COMPLETED	7/11/2023
001145	217704312006	5/17/2023	2419 West Avenue	Garrick Frontella	MDR	Window/Door RE	\$ 1,525.00	\$ 32.39		\$ 54.76				COMPLETED	7/11/2023
001147	217718102025	5/23/2023	2460 Pioneer Way	High Mountain Repair & Co	LDR	Fence	\$ 7,000.00	\$ 148.75		\$ 25.00				COMPLETED	5/30/2023
001148	217709431037	5/26/2023	202 Railroad Avenue	PNCI Contractors Inc.	CBD	Comm Improvements	\$ 810,397.00	\$ -		\$ -				COMPLETED	12/28/2023
001149	217709431037	5/25/2023	799 Cedar Court	Rivas Reliable Roofng, LLC	LDR	Reroof	\$ 6,000.00	\$ 127.50		\$ 50.00				COMPLETED	6/8/2023
001154	217704341003	5/31/2023	2462 Howard Avenue	Currie, Danial	MDR	Fence	\$ 1,000.00	\$ 21.25		\$ 25.00					
Total =							\$ 2,644,228.82	\$ 29,758.38	\$ 5,777.75	\$ 11,787.93	\$ 21,240.15	\$ 49,277.04	2.00		

Valuation Statistics Total For Month		\$	2,644,228.82					
Single & Two Family New	\$	1,657,983.82	Multifamily New	\$	-	Commercial New	\$	-
Single & Two Family Other	\$	-	Multifamily Other	\$	-	Commercial Other	\$	-
Single & Two Family Total	\$	-	Multifamily Total	\$	-	Commercial Total	\$	-

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family *Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other Total Units= Single Family Units + Multi Family Units

Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals

CITY OF RIFLE BUILDING PERMIT REPORT

April 2023

Summary (see note 1)	Total No. of Permits	Total Units =New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S
April	18	0	0	0	0	18	\$ 400,759.33	\$ 8,391.52	\$ 965.90	\$ 4,493.62	\$ 4,700.00	\$ 14,801.92	0.00
Year to Date	85	8	8	0	3	73	\$ 6,755,306.23	\$ 106,867.87	\$ 19,932.57	\$ 47,981.37	\$ 4,700.00	\$ 159,542.32	15.00
2022	103	4	4	0	1	98	\$ 3,191,758.81	\$ 68,128.37	\$ 9,415.43	\$ 34,122.21	\$ 12,025.51	\$ 42,604.60	5.66

Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Issued
001048	217717108008	4/11/2023	240 Elm Avenue	Big Dog Renewable Energy	LDR	Solar	\$ 47,142.86	\$ 1,001.77		\$ 499.99					
001055	217716212004	4/26/2023	120 E. 3rd Street	Tapatios 2 LLC	CBD	Comm Tenant Fin	\$ 1,500.00	\$ 31.88		\$ 54.00				COMPLETED	5/3/2023
001084	217718201005	4/17/2023	110 Gas Court	Platinum Sign	LI	Sign	\$ 13,714.47	\$ 291.42		\$ 40.00				COMPLETED	8/31/2023
001085	217721119017	4/5/2023	451 Last Chance Drive	James & Virginia Logan	CS	Fence	\$ 15,800.00	\$ 335.75		\$ 25.00					
001086	216619311992	4/24/2023	1530 East 12th Street	Renewal by Anderson	LDR	Window / Door RE	\$ 43,551.00	\$ 925.44		\$ 578.62				COMPLETED	9/12/2023
001106	217709438008	4/3/2023	752 Munro Avenue	Alan Duncan Roofing	LDR	Reroof	\$ 3,300.00	\$ 70.13		\$ 50.00				COMPLETED	4/13/2023
001108	217708408003	4/11/2023	693 Mesa Avenue	Big Dog Renewable Energy	LDR	Solar	\$ 29,391.00	\$ 499.99		\$ 435.60					
001109	217709333002	4/13/2023	659 Park Avenue	Generation Solar	LDR	Solar	\$ 20,500.00	\$ 435.63		\$ 328.25					
001110	217704300007	4/3/2023	200 W. 20th Street A-33	Ray's Roof Repair	MDR	Reroof	\$ 6,500.00	\$ 138.13		\$ 50.00					
001111	217714303002	4/27/2023	3140 Airport Road	Jaeger Land, LLC	LI	Comm Tenant Fin	\$ 35,000.00	\$ 743.75	\$ 319.96	\$ 492.25	\$ 4,700.00	\$ 14,801.92		COMPLETED	11/30/2023
001112	217709432011	4/24/2023	645 Ash Avenue	Renewal by Anderson	LDR	Window / Door RE	\$ 47,345.00	\$ 1,006.06		\$ 616.93				COMPLETED	6/9/2023
001113	217716203006	4/13/2023	401 Railroad Avenue	Colorado Maint Group	CBD	Reroof	\$ 2,375.00	\$ 50.45		\$ 50.00				COMPLETED	4/28/2023
001114	217704429027	4/12/2023	427 Columbine Drive	Alan Duncan Roofing	MDR	Reroof	\$ 4,500.00	\$ 95.63		\$ 50.00				COMPLETED	4/20/2023
001117	217717203014	4/20/2023	101 Daniel Avenue	Varela, Erine & Kathie	TC	Carport	\$ 4,500.00	\$ 95.63		\$ 104.23					
001118	217709109001	4/27/2023	1592 Balsam Court	Cisneros, Gustavo	MDR	Fence	\$ 2,900.00	\$ 61.63		\$ 25.00					
001119	217710304003	4/27/2023	765 Fir Avenue	Colorado Maint Group	LDR	Reroof	\$ 9,360.00	\$ 198.90		\$ 50.00				COMPLETED	5/15/2023
001120	217718103004	4/27/2023	2416 Pioneer Way	Colorado Maint Group	LDR	Reroof	\$ 13,380.00	\$ 284.33		\$ 50.00				COMPLETED	6/6/2023
001121	217715407051	4/27/2023	1944 Airport Road	Canyon Vista	LI-PUD	Comm Tenant Fin	\$ 100,000.00	\$ 2,125.00	\$ 645.94	\$ 993.75				COMPLETED	6/13/2023

Total = \$ 400,759.33 \$ 8,391.52 \$ 965.90 \$ 4,493.62 \$ 4,700.00 \$ 14,801.92 0.00

Valuation Statistics Total For Month		\$	400,759.33
Single & Two Family New	\$ -	Multifamily New	\$ -
Single & Two Family Other	\$ -	Multifamily Other	\$ -
Single & Two Family Total	\$ -	Multifamily Total	\$ -
		Commercial New	\$ -
		Commercial Other	\$ -
		Commercial Total	\$ -

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family *Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other Total Units= Single Family Units + Multi Family Units

Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals

CITY OF RIFLE BUILDING PERMIT REPORT

March 2023

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S
March	28	2	2			25	\$ 1,027,877.98	\$ 9,942.09	\$ 3,698.41	\$ 8,458.89	\$ -	\$ 40,467.76	3.00
Year to Date	67	8	8	0	3	55	\$ 6,354,546.90	\$ 98,476.35	\$ 18,966.67	\$ 43,487.75	\$ -	\$ 144,740.40	15.00
2022	71	4	4	0	1	66	\$ 2,732,902.35	\$ 57,750.81	\$ 27,585.02	\$ 9,201.43	\$ 12,025.51	\$ 42,604.60	5.66

Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Issued
001034	217709120010	3/9/2023	991 E. 17TH ST	FREEDON FOREVER CO.	LDR	RES- SOLAR	\$ 12,903.75	\$ 274.17	\$ -	\$ 221.90	\$ -	\$ -	0.00	COMPLETION	10/25/2023
001035	217703302003	3/9/2023	2021 GRAHAM MESA AVE	FREEDOM FOREVER CO	LDR	RES- SOLAR	\$ 51,353.23	\$ 1,091.23	\$ -	\$ 499.99	\$ -	\$ -	0.00		
001058	217709435005	3/9/2023	1310 E.8TH STREET	RENEWAL BY ANDERSON	LDR	RES- WINDOW / DOOR	\$ 1,293.00	\$ 27.46	\$ -	\$ 47.69	\$ -	\$ -	0.00	COMPLETION	3/21/2023
001067	217716109018	3/17/2023	712 E. 3RD STREET	PORTICADE CONSTRUCTI	MDR	RES-SOLAR	\$ 17,300.00	\$ 367.63	\$ -	\$ 283.45	\$ -	\$ -	0.00	COMPLETION	4/20/2023
001077	217716404007	3/7/2023	718 TAUGENBAUGH BLVD	KK PATEL	TC	COMM-IMPROV	\$ 7,000.00	\$ 148.75	\$ -	\$ 139.25	\$ -	\$ -	0.00		
001078	217709320001	3/24/2023	204 E. 5TH ST	STORM KING ROOFING	MDRX	RES- REROOF	\$ 9,145.00	\$ 194.31	\$ -	\$ 50.00	\$ -	\$ -	0.00	COMPLETION	8/10/2023
001080	217716423013	3/27/2023	767 SMITH ST	HABITAT FOR HUMANITY	CS	RESIDENTIAL NEW	\$ 280,000.00	Tax Excmpt	\$ 1,301.14	\$ 2,001.75	\$ -	\$ 13,606.92	1.00		
001081	217716423013	3/27/2023	765 SMITH ST	HABITAT FOR HUMANITY	CS	RESIDENTIAL NEW	\$ 280,000.00	Tax Excmpt	\$ 1,301.14	\$ 2,001.75	\$ -	\$ 13,606.92	1.00		
001082	217709125003	3/27/2023	1638 BALSAM LOOP	BIG DOG RENEWABLE	MDR	RES- SOLAR	\$ 44,672.00	\$ 949.28	\$ -	\$ 499.00	\$ -	\$ -	0.00		
001087	217716216003	3/22/2023	124 W. 2ND STREET	GONZALEZ ROOFING	CBD	RES- REROOF	\$ 27,000.00	\$ 573.75	\$ -	\$ 50.00	\$ -	\$ -	0.00		
001098	217709332001	3/23/2023	531 PARK AVENUE	PARK AVENUE VILLAS	MDRX	RES-REROOF	\$ 9,870.00	\$ 209.74	\$ -	\$ 50.00	\$ -	\$ -	0.00	COMPLETION	4/13/2023
001099	217709332004	3/23/2023	547 PARK AVENUE	PARK AVENUE VILLAS	MDRX	RES-REROOF	\$ 9,870.00	\$ 209.74	\$ -	\$ 50.00	\$ -	\$ -	0.00	COMPLETION	4/14/2023
001100	217709332002	3/23/2023	533 PARK AVENUE	PARK AVENUE VILLAS	MDRX	RES-REROOF	\$ 9,870.00	\$ 209.74	\$ -	\$ 50.00	\$ -	\$ -	0.00	COMPLETION	4/14/2023
001101	217709332003	3/23/2023	545 PARK AVENUE	PARK AVENUE VILLAS	MDRX	RES-REROOF	\$ 9,870.00	\$ 209.74	\$ -	\$ 50.00	\$ -	\$ -	0.00	COMPLETION	4/13/2023
001102	217704439099	3/27/2023	135 WILLOW CIRCLE	FREEDOM FOREVER CO	TC	RES-SOLAR	\$ 19,200.00	\$ 408.00	\$ -	\$ 310.05	\$ -	\$ -	0.00	COMPLETION	10/25/2023
001103	217704300007	3/28/2023	200 W. 20TH STREET A-33	BARBARA GLASSIER	LDR	RES- IMPROV	\$ 9,400.00	\$ 199.75	\$ -	\$ 172.85	\$ -	\$ -	0.00	COMPLETION	5/2/2023
001104	217717104008	3/28/2023	407 PREFONTAINE AVE.	GONZALEZ DIAZ, JOSE	LDR	SEWER LINE REPLA	\$ 1,200.00	\$ 25.50	\$ -	\$ 44.85	\$ -	\$ -	0.00	COMPLETION	4/6/2023
001079	217709130018	3/20/2023	1677 WALNUT LOOP	JBS CONSTRUCTION	MDR	RES-NEW	\$ 223,681.00	\$ 4,753.20	\$ 1,096.13	\$ 1,686.36	\$ -	\$ 13,253.92	1.00	OCCUPANCY	10/3/2023
001088	217716201005	3/27/2023	213 E. 5TH ST	FRONTELLA, GILBERT	MDRX	RES-DECK	\$ 425.00	\$ 9.01	\$ -	\$ 25.00	\$ -	\$ -	0.00		
001089	217716201005	3/27/2023	217 E. 5TH ST	FRONTELLA, GILBERT	MDRX	RES-DECK	\$ 425.00	\$ 9.01	\$ -	\$ 25.00	\$ -	\$ -	0.00		
001090	217716201005	3/27/2023	219 E. 5TH ST	FRONTELLA, GILBERT	MDRX	RES-DECK	\$ 425.00	\$ 9.01	\$ -	\$ 25.00	\$ -	\$ -	0.00		
001091	217716201005	3/27/2023	221 E. 5TH ST	FRONTELLA, GILBERT	MDRX	RES-DECK	\$ 425.00	\$ 9.01	\$ -	\$ 25.00	\$ -	\$ -	0.00		
001092	217716201005	3/27/2023	225 E. 5TH ST	FRONTELLA, GILBERT	MDRX	RES-DECK	\$ 425.00	\$ 9.01	\$ -	\$ 25.00	\$ -	\$ -	0.00		
001093	217716201005	3/27/2023	229 E. 5TH ST	FRONTELLA, GILBERT	MDRX	RES-DECK	\$ 425.00	\$ 9.01	\$ -	\$ 25.00	\$ -	\$ -	0.00		
001094	217716201005	3/27/2023	231 E. 5TH ST	FRONTELLA, GILBERT	MDRX	RES-DECK	\$ 425.00	\$ 9.01	\$ -	\$ 25.00	\$ -	\$ -	0.00		
001095	217716201005	3/27/2023	233 E. 5TH ST	FRONTELLA, GILBERT	MDRX	RES-DECK	\$ 425.00	\$ 9.01	\$ -	\$ 25.00	\$ -	\$ -	0.00		
001096	217716201005	3/27/2023	237 E. 5TH ST	FRONTELLA, GILBERT	MDRX	RES-DECK	\$ 425.00	\$ 9.01	\$ -	\$ 25.00	\$ -	\$ -	0.00		
001097	217716201005	3/27/2023	241 E. 5TH ST	FRONTELLA, GILBERT	MDRX	RES-DECK	\$ 425.00	\$ 9.01	\$ -	\$ 25.00	\$ -	\$ -	0.00		
Total =							\$ 1,027,877.98	\$ 9,942.09	\$ 3,698.41	\$ 8,458.89	\$ -	\$ 40,467.76	3.00		

Valuation Statistics Total For Month		\$	1,027,877.98
Single & Two Family New	\$ 783,681.00	Multifamily New	\$ -
Single & Two Family Other	\$ 237,196.98	Multifamily Other	\$ -
Single & Two Family Total	\$ 1,020,877.98	Multifamily Total	\$ -
		Commercial New	\$ -
		Commercial Other	\$ 7,000.00
		Commercial Total	\$ 7,000.00

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family *Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS Use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other Total Units= Single Family Units + Multi Family Units

Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals

CITY OF RIFLE BUILDING PERMIT REPORT

February 2023

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S		
February	19	1	1			18	\$ 655,422.19	\$ 13,443.74	\$ -	\$ 6,870.80	\$ -	\$ 12,810.00	2.00		
Year to Date	39	6	6	0	3	30	\$ 5,326,668.92	\$ 88,534.26	\$ 15,268.26	\$ 35,028.86	\$ -	\$ 104,272.64	12.00		
2022	37	3	3	0	0	34	\$ 743,357.36	\$ 15,702.63	\$ 7,424.38	\$ 2,383.96	\$ 10,722.76	\$ 26,147.79	2.13		

Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Completed
001032	217710205006	2/2/2023	1357 W. SPRUCE COURT	PORTICADE CONSTRUCTION	LDR	RES-SOLAR	\$ 48,052.53	\$ 1,021.11	\$ -	\$ 499.99	\$ -	\$ -	0.00	COMPLETION	4/20/2023
001033	217704330018	2/2/2023	2613 CHEYENNE COURT	PORTICADE CONSTRUCTION	LDR	RES-SOLAR	\$ 50,000.00	\$ 1,062.50	\$ -	\$ 499.99	\$ -	\$ -	0.00		
001042	217709430004	2/13/2023	560 ASPEN AVE	RENEWAL BY ANDERSON	LDR	RES- WINDOW	\$ 19,196.00	\$ 407.92	\$ -	\$ 309.99	\$ -	\$ -	0.00	COMPLETION	3/21/2023
001043	217704314009	2/7/2023	2425 W. 24TH PL	ELK CREEK ENTERPRISES	MDR	RES-FURNACE	\$ 8,000.00	\$ 170.00	\$ -	\$ 25.00	\$ -	\$ -	0.00	COMPLETION	3/8/2023
001046	217709200054	2/7/2023	1501 RAILROAD AVE	ELK CREEK ENTERPRISES	CS	RES-FURNACE	\$ 7,000.00	\$ 148.75	\$ -	\$ 25.00	\$ -	\$ -	0.00	COMPLETION	3/8/2023
001047	217710309016	2/13/2023	1109 FIRETHORN COURT	RENEWAL BY ANDERSON	LDR	RES- WINDOW	\$ 6,313.00	\$ 134.13	\$ -	\$ 129.63	\$ -	\$ -	0.00	COMPLETION	4/20/2023
001050	217709327018	02/07/2023	1145 PARK AVE	ELK CREEK ENTERPRISES	MDRX	RES- FURNACE	\$ 27,000.00	\$ 573.75	\$ -	\$ 25.00	\$ -	\$ -	0.00	COMPLETION	2/12/2023
001054	217724200496	2/1/2023	0056 COUNTY RD 352	NORTHSTAR DEMO		RES- DEMO	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ -	0.00	COMPLETION	4/10/2023
001057	217716203002	2/21/2023	132 W. 4TH ST	COLORADO MTN GROUP	CBD	RES IMPROV	\$ 59,000.00	\$ 1,253.75	\$ -	\$ 706.75	\$ -	\$ -	0.00	COMPLETION	6/2/2023
001059	217709404005	2/7/2023	575 E. 12TH ST	ADALBERTO CHAVEZ	LDR	RES- NEW	\$ 22,767.24	\$ -	\$ -	\$ 1,007.00	\$ -	\$ -	1.00		
001060	217709422009	2/3/2023	422 E. 5TH ST	ELIZABETH LISLE	LDR	RES- FURNACE	\$ 2,000.00	\$ 42.50	\$ -	\$ 25.00	\$ -	\$ -	0.00	COMPLETION	2/3/2023
001061	217709116016	2/21/2023	1873 ANVIL COURT	DOMINGUEZ RODELAS	LDR	RES- IMPROV	\$ 3,000.00	\$ 63.75	\$ -	\$ 83.25	\$ -	\$ -	0.00		
001062	217717105013	02/09/2023	425 WILL AVENUE	AR ROOFING & GUTTERS	LDR	RES- REROOF	\$ 27,000.00	\$ 573.75	\$ -	\$ 50.00	\$ -	\$ -	0.00		
001066	217714304013	2/23/2023	3147 BARON LN STE A-F	A-1 HEATING & COOLING	LI	RES- FURNACE	\$ 11,734.12	\$ 249.35	\$ -	\$ 274.35	\$ -	\$ -	0.00		
001068	217709102002	2/21/2023	1309 ARABIAN AVE	BIG DOG RENEWABLE	LDR	RES- SOLAR	\$ 18,963.00	\$ 402.94	\$ -	\$ 306.73	\$ -	\$ -	0.00		
001069	217704437004	2/14/2023	375 EVERGREEN DR	TITAN SOLAR POWER	MDRPU	RES- SOLAR	\$ 17,920.00	\$ 380.80	\$ -	\$ 292.13	\$ -	\$ -	0.00	COMPLETION	5/3/2023
001070	217718102020	2/22/2023	2484 PIONEER WAY	TOP NOTCH LOGWORKS	LDRPUD	RES-DECK	\$ 42,075.91	\$ 894.07	\$ -	\$ 563.72	\$ -	\$ -	0.00	COMPLETION	5/3/2023
001072	217705403021	2/23/2023	2433 PINE LANE	A-1 HEATING & COOLING	MDR	RES- FURNACE	\$ 6,132.52	\$ 130.31	\$ -	\$ 25.00	\$ -	\$ -	0.00	COMPLETION	3/7/2023
001073	217709200054	2/23/2023	1501 RAILROAD AVE	A-1 HEATING & COOLING	MDR	RES- FURNACE	\$ 6,514.85	\$ 138.42	\$ -	\$ 25.00	\$ -	\$ -	0.00	COMPLETION	3/24/2023
001074	217704439025	2/23/2023	166 W. 26TH ST	A-1 HEATING & COOLING	TC	RES- FURNACE	\$ 6,945.25	\$ 147.56	\$ -	\$ 25.00	\$ -	\$ -	0.00	COMPLETION	3/9/2023
001038	217709126019	2/9/2023	1681 WALNUT LOOP	JBS CONSTRUCTION	MDR	RES- NEW	\$ 265,807.77	\$ 5,648.38	\$ -	\$ 1,922.27	\$ -	\$ 12,810.00	1.00	COMPLETION	8/31/2023
							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00		
Total =							\$ 655,422.19	\$ 13,443.74	\$ -	\$ 6,870.80	\$ -	\$ 12,810.00	2.00		

Valuation Statistics Total For Month		\$ 655,422.19	
Single & Two Family New	\$ 288,575.01	Multifamily New	\$ -
Single & Two Family Other	\$ 366,847.18	Multifamily Other	\$ -
Single & Two Family Total	\$ 655,422.19	Multifamily Total	\$ -

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family *Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other Total Units= Single Family Units + Multi Family Units

Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals

Permit 001059- Permit renewal only

CITY OF RIFLE BUILDING PERMIT REPORT

January 2023

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Plan Review Fees	Building Permit Fees	Land Use Development Fees	Water/Sewer Fees	EQR'S
January	20	5	5	0	3	12	\$ 4,671,246.73	\$ 75,090.52	\$ 15,268.26	\$ 28,158.06	\$ -	\$ 91,462.64	10.00
Year to Date	20	5	5	0	3	12	\$ 4,671,246.73	\$ 75,090.52	\$ 15,268.26	\$ 28,158.06	\$ -	\$ 91,462.64	10.00
2022	22	2	2	0	0	20	\$ 347,097.91	\$ 7,218.48	\$ 3,491.30	\$ 887.41	\$ 3,953.17	\$ 15,246.09	1.13

Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Plan Review Fees	Building Permit Fees	Land Use Devlp. Fees	Water/Sewer Fees	EQR'S	Cert of Occupancy / Completion	Date Issued
000950	217716414002	1/10/2023	707 TAUGHENBAUGH BLVD	K2 BUILDING SOLUTIONS	CS	COMM NEW	\$ 2,100,000.00	\$ 44,625.00	\$ 5,897.94	\$ 9,073.75	\$ -	\$ 28,293.78	5.00	OCCUPANCY	10/30/2023
000987	217709121020	1/4/2023	1411 RIFLE HEIGHTS DR.	OMAR GUTIERREZ	LDR	RESIDENTIAL NEW	\$ 380,956.67	\$ 8,095.32	\$ 1,668.62	\$ 2,567.11	\$ -	\$ 11,970.10	1.00		
000994	217715317011	1/26/2023	990 AIRPORT ROAD	WESTERN CONSTRUCTORS, INC	CS	COMM TENANT FINSH	\$ 628,000.00	\$ 13,345.00	\$ 2,497.14	\$ 3,841.75	\$ -	\$ 110.76	0.00	OCCUPANCY	10/26/2023
000997	217704305016	1/31/2023	405 W. 26TH STREET	GENERATION SOLAR	LDR	SOLAR	\$ 20,260.00	\$ 430.53	\$ -	\$ 324.89	\$ -	\$ -	0.00		
001018	217708408026	1/6/2023	670 MESA COURT	RENEWAL BY ANDERSON	LDR	WINDOW / DOOR	\$ 16,582.00	\$ 352.37	\$ -	\$ 273.40	\$ -	\$ -	0.00		
001020	217710202005	1/6/2023	1527 GRAHAM COURT	RENEWAL BY ANDERSON	LDR-PUD	WINDOW / DOOR	\$ 13,577.00	\$ 288.49	\$ -	\$ 231.33	\$ -	\$ -	0.00		
001026	217717101007	1/6/2023	342 ELM AVENUE	BIG DOG RENEWABLE ENERGY	LDR	SOLAR	\$ 23,078.00	\$ 490.41	\$ -	\$ 364.34	\$ -	\$ -	0.00	COMPLETION	4/5/2023
001027	217715400035	1/5/2023	1889 AIRPORT ROAD BLDG I	APOGEE HOMES LLC	LI	COMM NEW	\$ 100,000.00	\$ 2,125.00	\$ -	\$ 993.75	\$ -	\$ -	0.00		
001028	217715400035	1/5/2023	1889 AIRPORT ROAD BLDG J	APOGEE HOMES LLC	LI	COMM NEW	\$ 100,000.00	\$ 2,125.00	\$ -	\$ 993.75	\$ -	\$ -	0.00		
001031	217704335006	1/17/2023	1104 W. 26TH STREET	BIG DOG RENEWABLE ENERGY	LDR	SOLAR	\$ 25,832.06	\$ 548.93	\$ -	\$ 399.65	\$ -	\$ -	0.00		
001036	217716423013	1/17/2023	757 SMITH STREET	HABITAT FOR HUMANITY RVF	CS	RESIDENTIAL NEW	\$ 280,000.00	Tax Excmpt	\$ 1,301.14	\$ 2,001.75	\$ -	\$ 12,772.00	1.00		
001037	217716423013	1/17/2023	755 SMITH STREET	HABITAT FOR HUMANITY RVF	CS	RESIDENTIAL NEW	\$ 280,000.00	Tax Excmpt	\$ 1,301.14	\$ 2,001.75	\$ -	\$ 12,772.00	1.00		
001039	217704305002	1/27/2023	2623 EAST AVENUE	8A PAINTING & SERVICES	LDR	DECK	\$ 3,100.00	\$ 65.88	\$ -	\$ 84.65	\$ -	\$ -	0.00	COMPLETION	3/24/2023
001040	217704305002	1/11/2023	2623 EAST AVENUE	8A PAINTING & SERVICES	LDR	SIDING	\$ 4,500.00	\$ 95.63	\$ -	\$ 104.25	\$ -	\$ -	0.00	COMPLETION	3/24/2023
001044	217716423013	1/17/2023	763 SMITH ST	HABITAT FOR HUMANITY RVF	CS	RESIDENTIAL NEW	\$ 280,000.00	Tax Excmpt	\$ 1,301.14	\$ 2,001.75	\$ -	\$ 12,772.00	1.00		
001045	217716423013	1/17/2023	761 SMITH ST	HABITAT FOR HUMANITY RVF	CS	RESIDENTIAL NEW	\$ 280,000.00	Tax Excmpt	\$ 1,301.14	\$ 2,001.75	\$ -	\$ 12,772.00	1.00	OCCUPANCY	4/17/2023
001049	217704311007	1/26/2023	2433-2439 RAIL AVENUE	CMC GROUP, INC	MDR	REROOF	\$ 3,100.00	\$ 65.88	\$ -	\$ 50.00	\$ -	\$ -	0.00	COMPLETION	4/14/2023
001051	217704345043	1/31/2023	2630 SHAWNEE COURT	BIG DOG RENEWABLE ENERGY	LDR	SOLAR	\$ 75,000.00	\$ 1,593.75	\$ -	\$ 499.99	\$ -	\$ -	0.00	COMPLETION	4/14/2023
001052	217709315026	1/31/2023	633 EAST AVENUE	GENERATION SOLAR	MDR	SOLAR	\$ 14,800.00	\$ 314.50	\$ -	\$ 248.45	\$ -	\$ -	0.00	COMPLETION	4/11/2023
001053	217710209044	1/31/2023	1179 E. 19TH STREET	GENERATION SOLAR	LDR	SOLAR	\$ 17,575.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.00	COMPLETION	4/6/2023
001056	217704103027	1/31/2023	3231 Coalmine Ave	GRAY MOUNTAIN ROOFING	MDR	REROOF	\$ 21,886.00	\$ 465.08	\$ -	\$ 50.00	\$ -	\$ -	0.00	COMPLETION	2/9/2023
000977	217716409006	1/12/2023	367 9TH STREET SOUTH	ALAN DUNCAN ROOFING	MDR	REROOF	\$ 3,000.00	\$ 63.75	\$ -	\$ 50.00	\$ -	\$ -	0.00		
Total =							\$ 4,671,246.73	\$ 75,090.52	\$ 15,268.26	\$ 28,158.06	\$ -	\$ 91,462.64	10.00		

Valuation Statistics Total For Month				\$	4,668,246.73
Single & Two Family New	\$	1,500,956.67	Multifamily New	\$	-
Single & Two Family Other	\$	867,290.06	Multifamily Other	\$	-
Single & Two Family Total	\$	2,368,246.73	Multifamily Total	\$	-
				Commercial New	\$ 2,300,000.00
				Commercial Other	\$ -
				Commercial Total	\$ 2,300,000.00

*manufactured homes- SFD only if on its own lot / if in a park it will be under counted as Other

*SFD=Single Family Dwellings *2-FAM=New 2 Family (will count as a SFD) *MF=Multi- Family *Un=Units *RES=Residential *OTHER=Shed, Decks, Garages & etc. *Parcel No.=GIS use

Note 1: Total No. of permits= Total Single Family Units + Multi Family Bldg. + Commercial + Other Total Units= Single Family Units + Multi Family Units

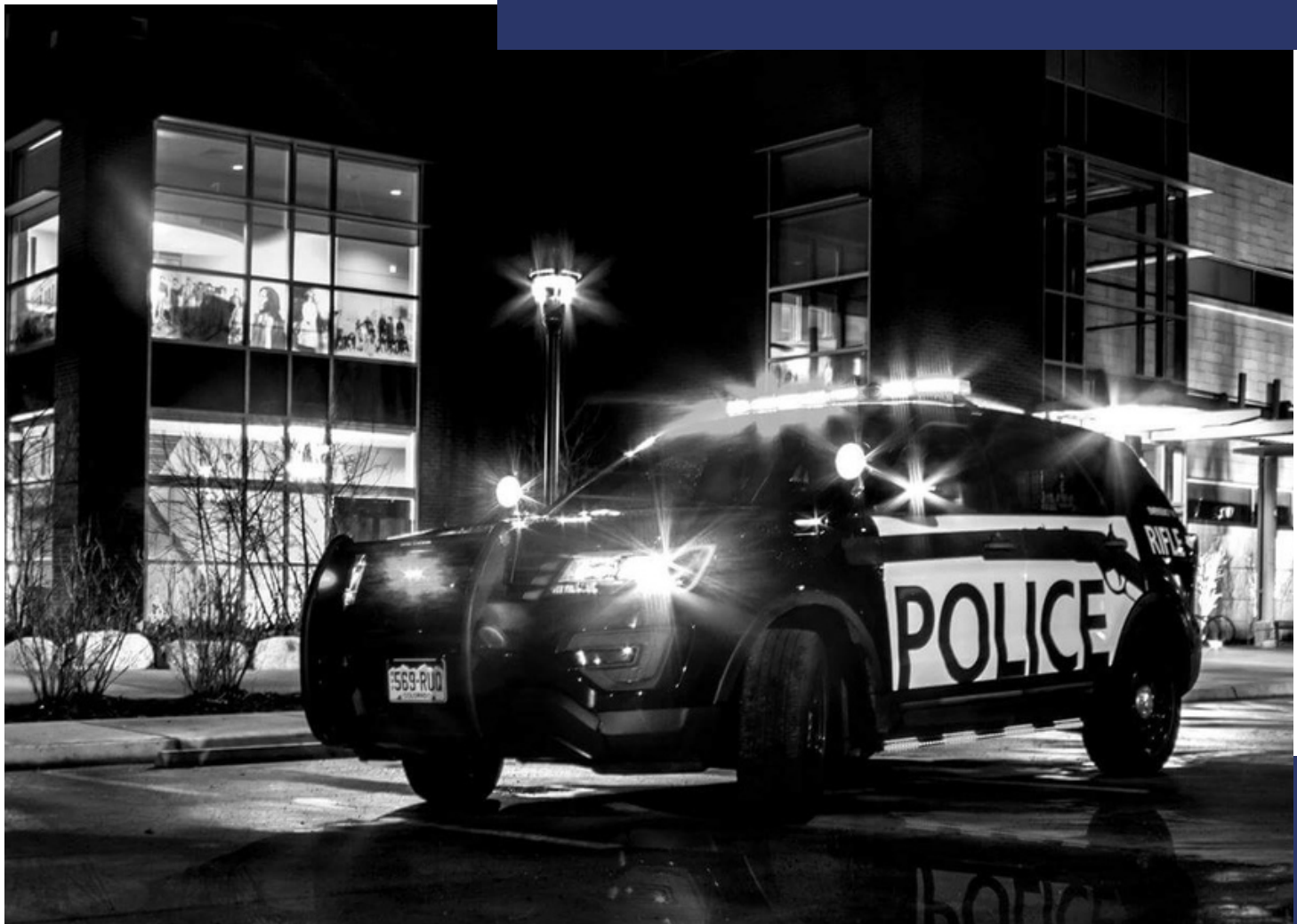
Note 2: Building Permit Fees include Permit, Mechanical and Plumbing Fees

Notes regarding final totals



Rifle Police Department

Annual Report



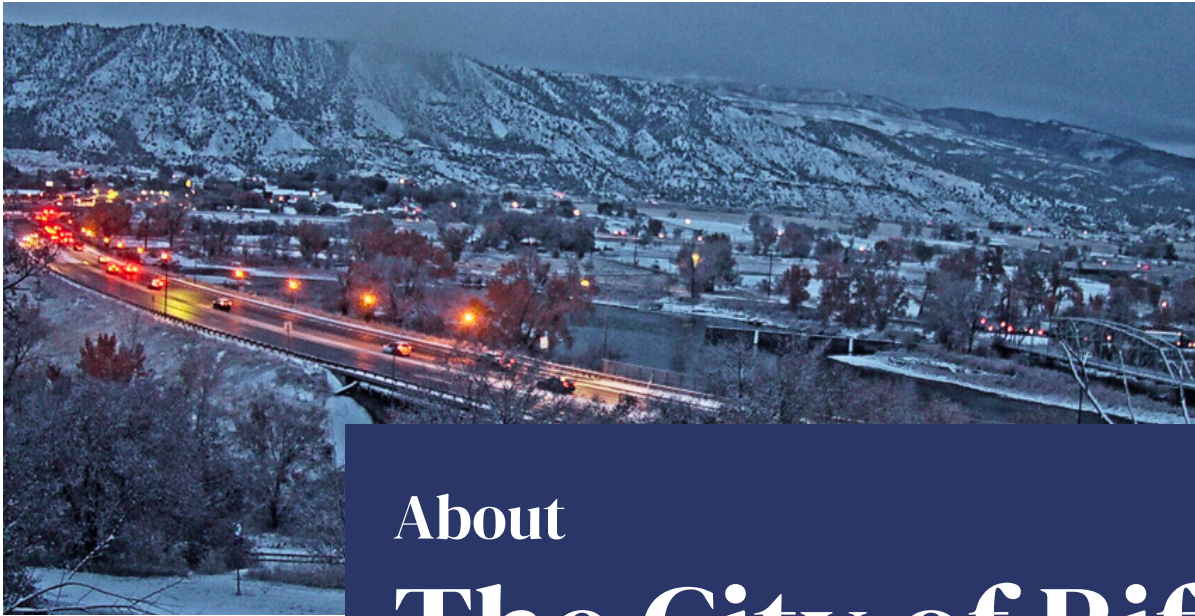
2023

January - December

www.rifleco.org/

201 East 18th Street Rifle CO 81650

970-665-6500



About The City of Rifle

Rifle is where the classic western lifestyle of agriculture, ranching, hunting, and fishing meets the new western lifestyle of outdoor enthusiasts, mountain biking, and ATVing. Rich with western heritage and history.

Situated on Interstate 70 with a population of 10,437, Rifle is conveniently located an hour from Grand Junction, 90 minutes from Aspen, and three hours from Denver. Outdoor Life Magazine ranked Rifle 17th of 200 towns in the best place to live in the US for outdoor sports enthusiasts. At an elevation of 5,300 feet, the climate in Rifle is mild in both winter and summer allowing for year-round outdoor recreation. Though Rifle has a small-town feel, it has modern amenities such as the Ute Theatre, Brendan Theatre, ample City Parks, restaurants, excellent hospital facilities, and historic downtown. Rifle offers world-class recreation opportunities such as big game hunting, fishing, golf, water sports, hiking, biking, skiing, snowmobiling, and world-renowned rock and ice climbing. For more information about this unique and beautiful city visit, www.rifleco.org.

About the Rifle Police Department



The Rifle Police Department has a team of 28; comprised of 22 sworn and 6 civilian personnel. The organization has one lieutenant, 4 sergeants, 4 corporals, 11 patrol officers, and 2 detectives. Within the patrol division is one K-9 Officer and a School Resource Officer. In partnership with other local agencies, the Rifle Police Department has an officer assigned to a multijurisdictional

all-crimes task force. The department also provides four officers to a part-time county-wide tactical team. The Rifle Police Department is a community-centric police agency that promotes community partnerships and preventing crime as a top priority.



Mission Statement

"We endeavor to promote the peace, safety, and well-being of our community through interaction, education, and enforcement of the law."

Organizational Values

- Integrity
- Proactivity
- Professionalism
- Compassion
- Teamwork
- Innovation

Vision Statement

Through innovative thinking and goal setting, the Rifle Police Department is committed to delivering exceptional law enforcement services to our city.

We will continue to strengthen community relationships and public trust while striving for excellence through employee development, self-discipline, and strong leadership.



Letter from the Chief

I t has been an honor serving this community over the past year. Through the many projects we started and accomplished over the past year, I am very proud of our department and our service to the Rifle Community.



The Rifle Police Department's Annual Report is an overview of the many projects we worked on this past year including highlights and statistics from each department. Our community has seen significant growth in the past year. Homelessness, unemployment, crime, and the rise of inflation play a role in the health of communities. Our community as a whole has made significant strides to bring forth a safe, happy, and healthy environment for our citizens and visitors to thrive.

The Rifle Police Department continues to rigorously recruit police officers over the past year to fill vacancies. Utilizing our new recruitment video, officers visited several law enforcement academies on the western slope. We reached out to academy directors directly and forwarded information on our agency in hopes our information would be forwarded to non-sponsored cadets. As of January 2024, we have all of our vacancies filled. Two applicants will be attending the CMC academy in January while three cadets are POST-certified awaiting scheduling of their field training.

The establishment of the Rifle Police Foundation, a local non-profit organization, occurred in late 2022 and early 2023. A governing board was established and the group began meeting. The foundation has already raised significant funding for projects not budgeted by the city.

Re-2 School District and the Rifle Police Department have worked collectively towards safer schools in our school district. The school district fully supports school resource officers working in the schools and understands the value these officers bring to the educational community. The school district agreed to fund 75 % of school resource officer costs during the time officers are assigned to the schools.

Special Problem Enforcement And Response (SPEAR) continues to work hard in Garfield County. We were able to secure office space for SPEAR within the City of Rifle. Their presence and diligence towards enforcing crimes in our area have made a tremendous impact in Rifle.

As we look towards 2024, I am excited for the future of the police department.

We are currently working on relocating our gym to our auxiliary building. The area will be split with a matted area already being utilized for training. The move will increase the space for employees to work out in an area better suited for more people. This move will open up space within the police department to create office space for our Community Service Officers. This will provide a more private office environment for these employees.

We received congressional funding to upgrade our body camera system to Axon with the addition of an in-car camera system. Our new body cameras are in place and fully functioning. Our in-car camera systems are due for delivery in early 2024. This will enable us to adequately document cases and incidents providing transparency to our community and either sustaining or disqualifying complaints. With the additional data evidence and management, we were granted a part-time position to move to a full-time position to adequately manage our camera system evidence.

A new drone program rolled out for the Rifle Police Department enabling us to conduct a variety of operations such as: security operations for events, search and rescue missions, accident reconstruction as well as crime scene reconstruction. Drones can be used for any type of bird's eye view needed for construction projects, repairs, and aerial photographs of city projects and areas. We currently have two officers working on certifications to manage the drone program.

From law enforcement, animal control, records, evidence, community outreach, investigations, patrol, and code enforcement, our staff continues to work very hard to bring exemplary and professional police service to our community.

Respectfully & In Your Service,
Debra Finston



RPD

Command Staff



Chief Funston

Debra Funston has been serving in law enforcement for 34 years. She began her career in Virginia in 1988 and moved back to her home state of Colorado working for several different agencies. She earned her Bachelors in Criminal Justice and a Masters in Public Administration. She served as the Chief of Police in Palisade prior to taking her position as The Chief of Police for Rifle Police Department in 2021.



Lt. Mike Kuper

Lieutenant Kuper came to the Rifle Police Department January 22, 2001. He has served as a patrol officer, FTO, patrol sergeant, range master and detective sergeant. Lt. Kuper is a founding member of the Garfield County All Hazards Response Team where he operated as an entry team leader and a designated marksman. Lt. Kuper was promoted to his current rank on May 2nd, 2021.

RPD

Patrol Leadership

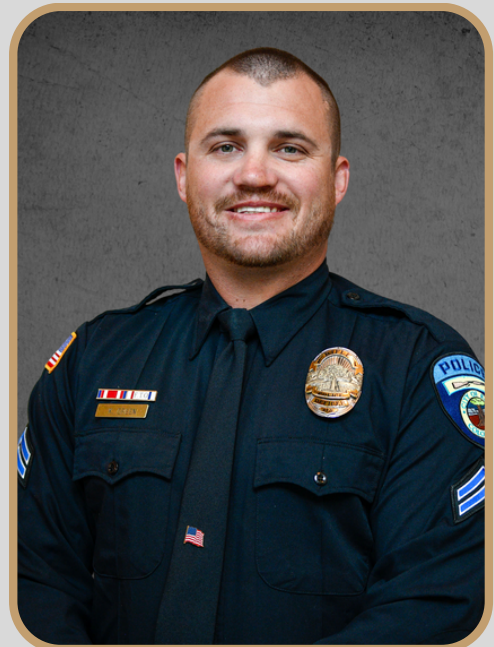


Patrol Sergeants

- Nick Flaten
- Michael Pruitt

Patrol Corporals

- Diego Pina
- Kyle Green



Patrol Division



The Patrol Division is responsible for protecting the City of Rifle 24 hours a day, 7 days a week. This is accomplished in a number of ways including some of the following:

- Respond to emergency calls including medical emergencies, crimes in progress, and motor vehicle accidents
- Patrol the neighborhoods in the City of Rifle in a marked patrol vehicle.
- Provide extra patrol in traffic hot spots, and school zones.
- Proactively investigate and prevent crimes.
- Write and serve search warrants.
- Issue summonses.
- Make arrests for law violations and arrest warrants.
- Write reports, and testify in court as needed.

The Patrol Division Includes

- Field Training Unit
- K9 Unit
- School Resource Officer

17 Officers

Field Training Unit



The Field Training Unit is comprised of 8 Field Training Officers who are responsible for transitioning newly appointed officers to working at the level of a solo police officer. The Field Training Unit also conducts training for laterals and Community Service Officers. The FTO program consists of a minimum of 14 – 16 weeks.

The trainee will work with different FTOs, offering a variety of shifts and geographical areas within the City of Rifle.

In 2024, The Field Training Unit Trained 3 Academy Graduates and 2 Community Service Officers, which totaled over 3,000 training hours.

K9 Unit



The K9 Team works alongside officers to respond to calls for service with a focus on intervening during in-progress crimes.

In 2023, the Rifle Police Department had one police dog, K9 Chuck, assigned to Corporal Edgar Lara, working on patrol, for narcotics detection.

Aside from public safety activity, the K9 Team is active in community outreach events and also conducts private demonstrations for schools, youth programs, and other organizations.



School Resource Officer



The School Resource Officer program (SRO) is a nationally accepted program involving the placement of a law enforcement officer within the educational environment.

The Rifle Police Department currently has one sworn officer assigned as an SRO, Officer Josh Allison.

The SRO is primarily assigned to **Rifle High School** but also works with

- Rifle Middle School
- Highlands Elementary School
- Graham Mesa Elementary
- Wamsley Elementary School.

5 Schools

2,638

Students

380

Calls for Service
at schools

Community Service Division



Our approach is to establish relationships with the community and business owners, to communicate various city codes, and to assist with proactive solutions to solving problems.

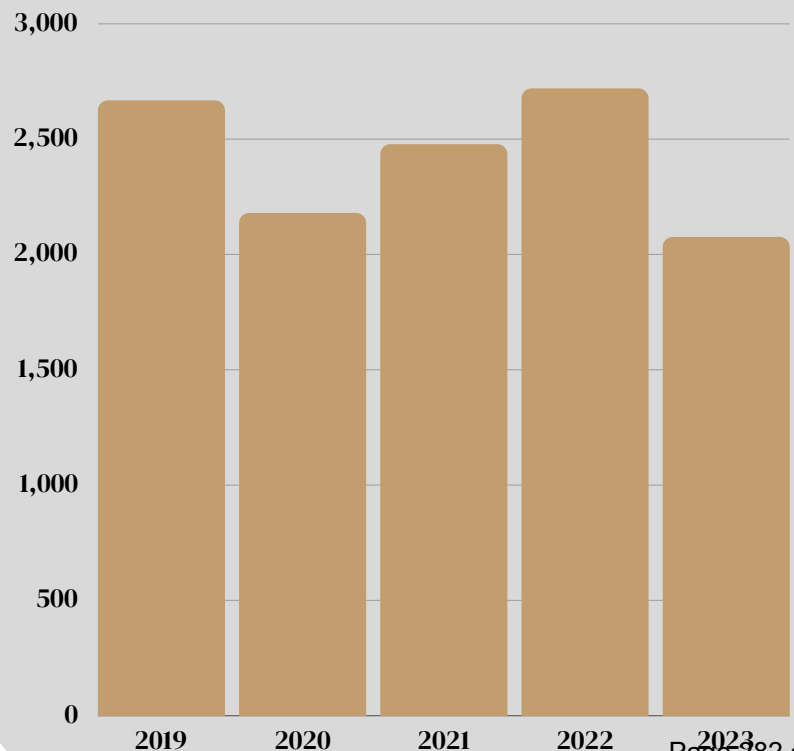
Above: CSO Alan Lambert, CSO Dawn Neely

- **Animal Control**
- **Nuisance Code Violations**
- **Abandoned Vehicles & Parking complaints**

The Code Enforcement Officer is responsible for the enforcement of our municipal ordinances, which protect the basic character of residential and business areas. We do this through investigation of items, such as junk vehicles and weed and rubbish complaints. We preserve the character of Rifle neighborhoods by ensuring compliance with the regulations of the Municipal Code, designed to maintain a quality appearance for the community.

2,076

incidents handled by
Community Service Officers



Investigations Division



Above: Detective Sergeant Dewey Ryan, Emotional Support Dog Jack Ryan, Detective Haley Crow, Detective Jose Valadez.

The Detectives Division conducts investigations of reported criminal activity in the City of Rifle.

An investigation may include conducting interviews with victims, witnesses, and suspects, analyzing information for validity, reliability, and accuracy; and compiling a factual and comprehensive case to be presented in court.

Detectives may also respond to and process major crime scenes to ensure that the highest level of investigation and evidence collection methods are achieved. Detectives will frequently complete the processing of physical evidence and prepare evidence for submission to the Colorado Bureau of Investigations.

- Sex Offense 35
- Death 16
- Robbery/Menacing 2
- Child Abuse 12
- Fraud 30
- Other 27

Total Cases 122



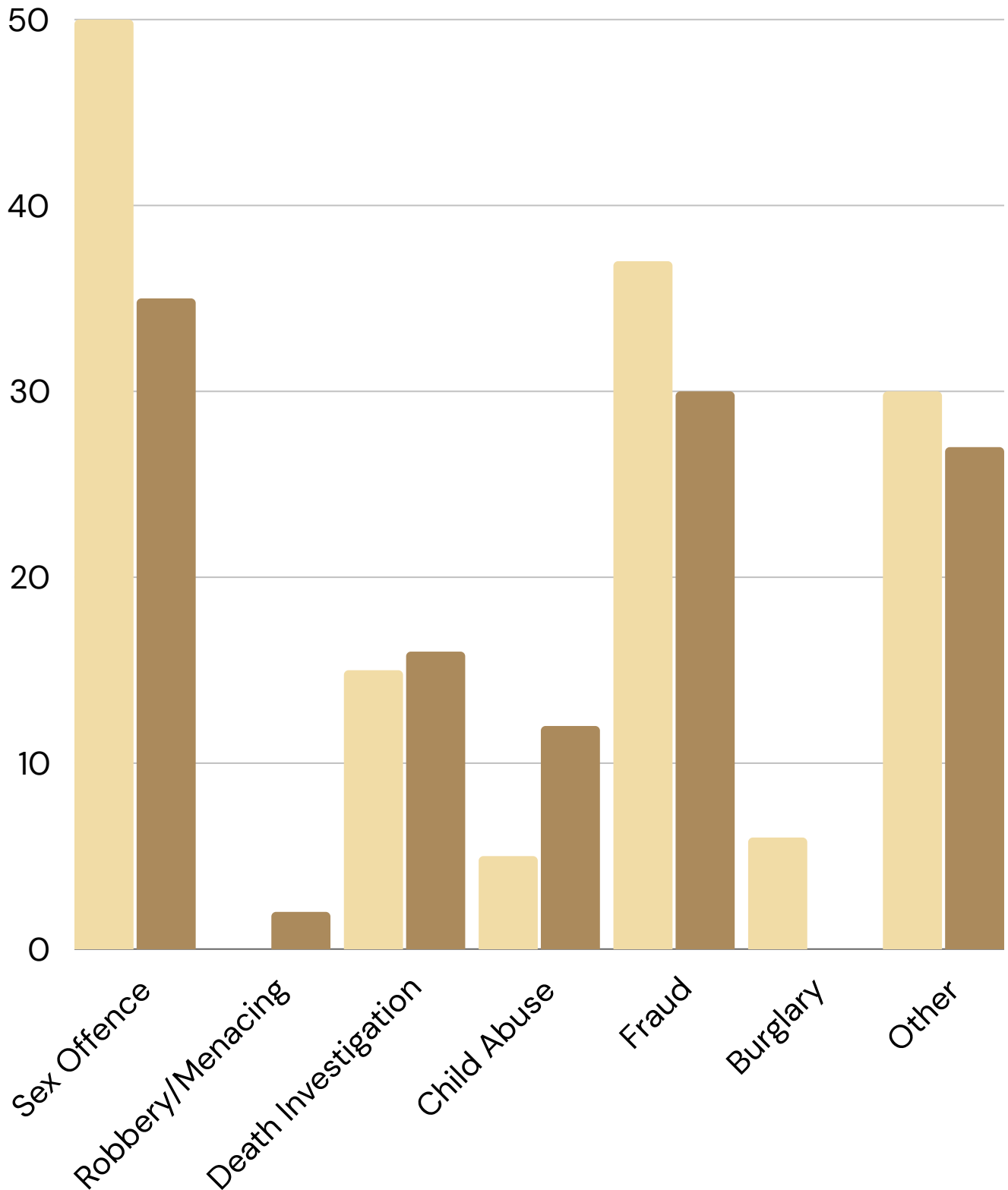
2022



2023

Investigations Division

year-over-year comparison



Special Problems Enforcement & Response



The Detectives Division is augmented with personnel assigned to the multi-agency Special Problems Enforcement & Response Team (SPEAR). TRIDENT and TAG combined to form SPEAR late this year.

This special unit is comprised of sworn law enforcement officers from Rifle PD, Garfield County Sheriff's Office, and Glenwood Springs Police Department and will be stationed within Rifle city limits in early January 2023.

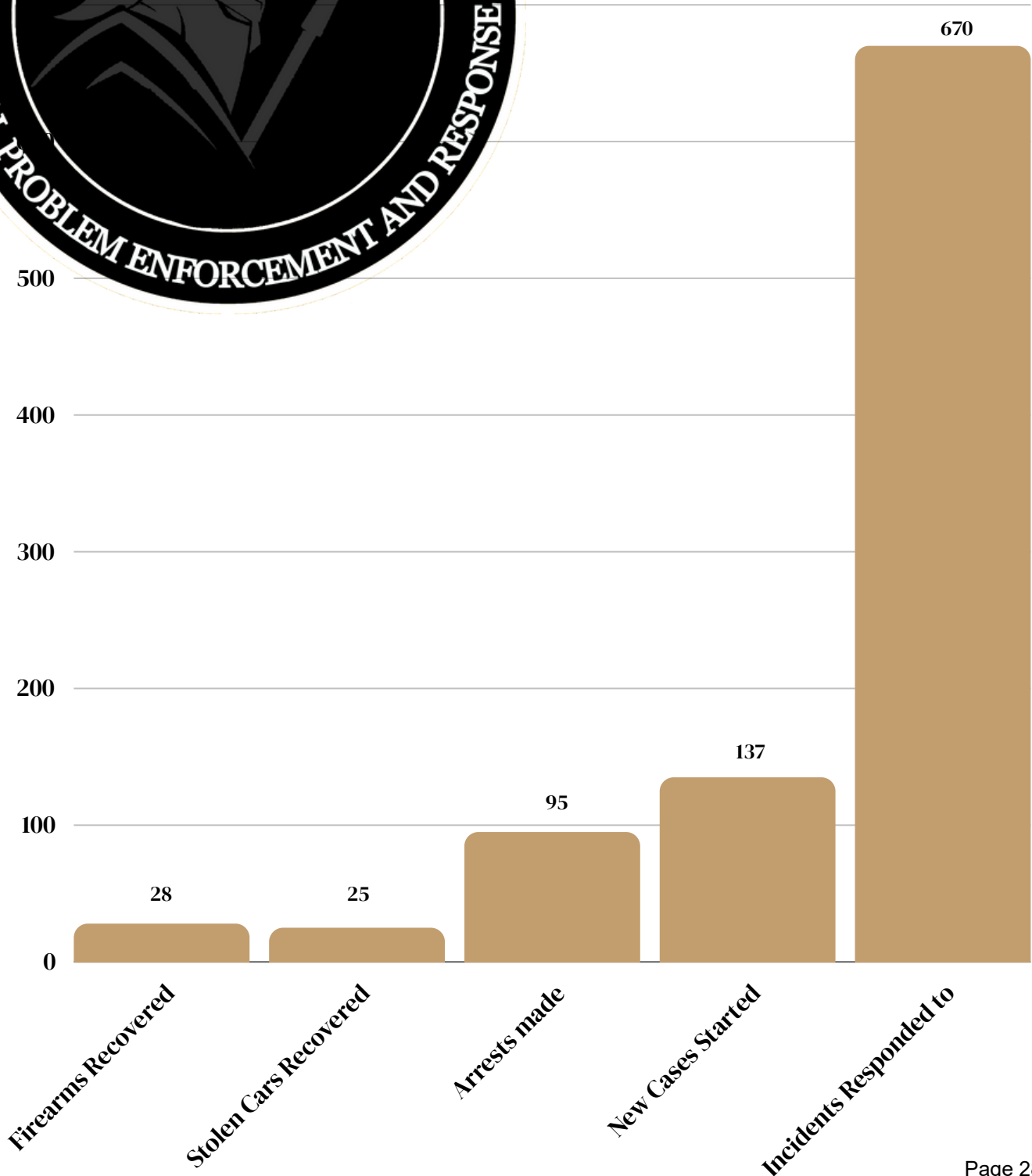
SPEAR focuses on drug and vice-type offenses. "Crimes against Persons" such as homicide, robbery, assault with a deadly weapon, kidnapping, suspicious death, rape, and other felony assaults. The Unit also handles other responsibilities including monitoring and suppressing gang activity, drug interdiction, fugitive apprehension, and conducting human trafficking investigations.

Message from SPEAR Sergeant, Tyler

What we (SPEAR board and team) have accomplished this year has been truly impressive. We formed a brand-new team combining not only TRIDENT and TAG, but our partners DEA and HSI into one. We took an old beat up building and turned it into a functioning office that we call home. My feelings on this are what we have done, is created a model that other jurisdictions should look at. We have shown how multiple agencies, both local and federal can work together and be very successful.

Mike Tyler

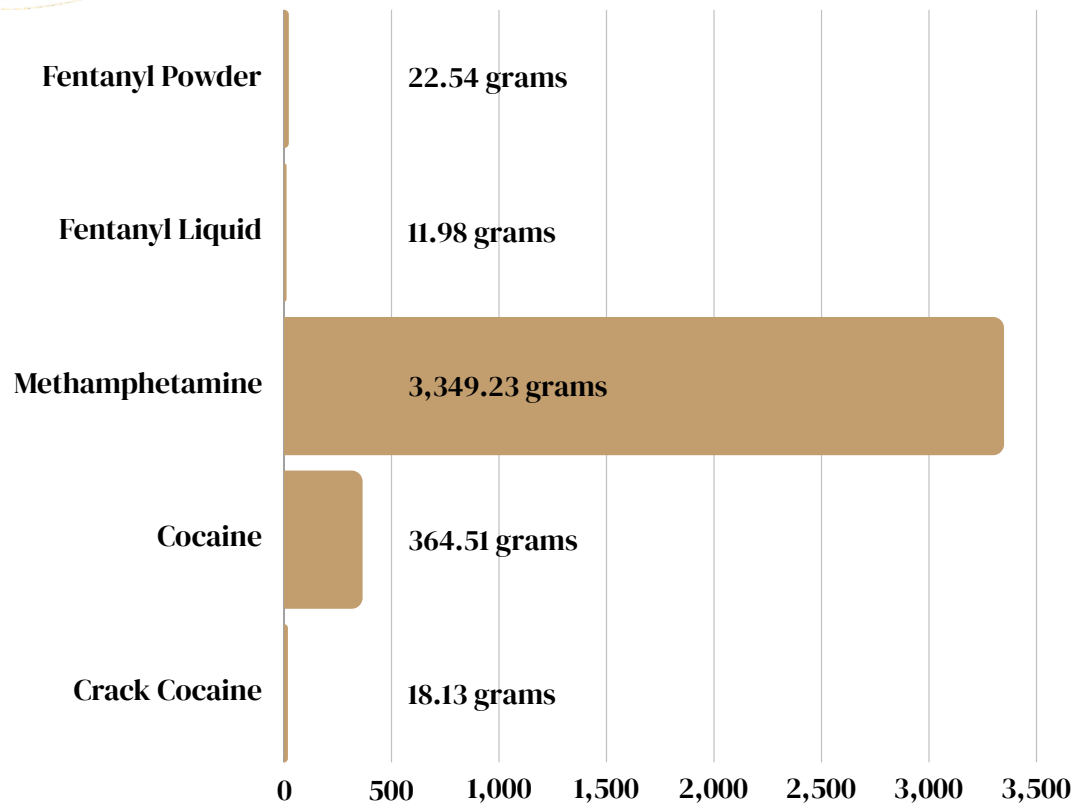
SPEAR cases and statistics



SPEAR by the numbers



Drugs Seized



Fentanyl Pills: 14,154

Misc. Pills (MDMA/Prescriptions): 167

All Hazards Response Team

The Garfield County All Hazards Response Team (AHRT) was developed in response to the ever-increasing needs of the communities in the county.



The AHRT Team is a joint effort between various law enforcement agencies in the county, and currently includes sworn officers from:

- Garfield County Sheriff's Department
- Glenwood Springs Police Department
- Rifle Police Department

Additionally, the team includes medics and firefighter personnel from the Glenwood Springs Fire Department and Colorado River Fire Rescue.

Specialized Training

- Active Shooters
- Breaching
- Tactical Tracking
- Chemical Munitions
- Distraction Devices
- Hostage Rescue
- Rapelling
- Basic SWAT School

Records & Evidence Department

The Rifle Police Department's Records & Evidence Department is made up of three members: a Records & Evidence Manager, and two Records & Evidence Technicians.



Responsibilities of R.E.D include but are not limited to:

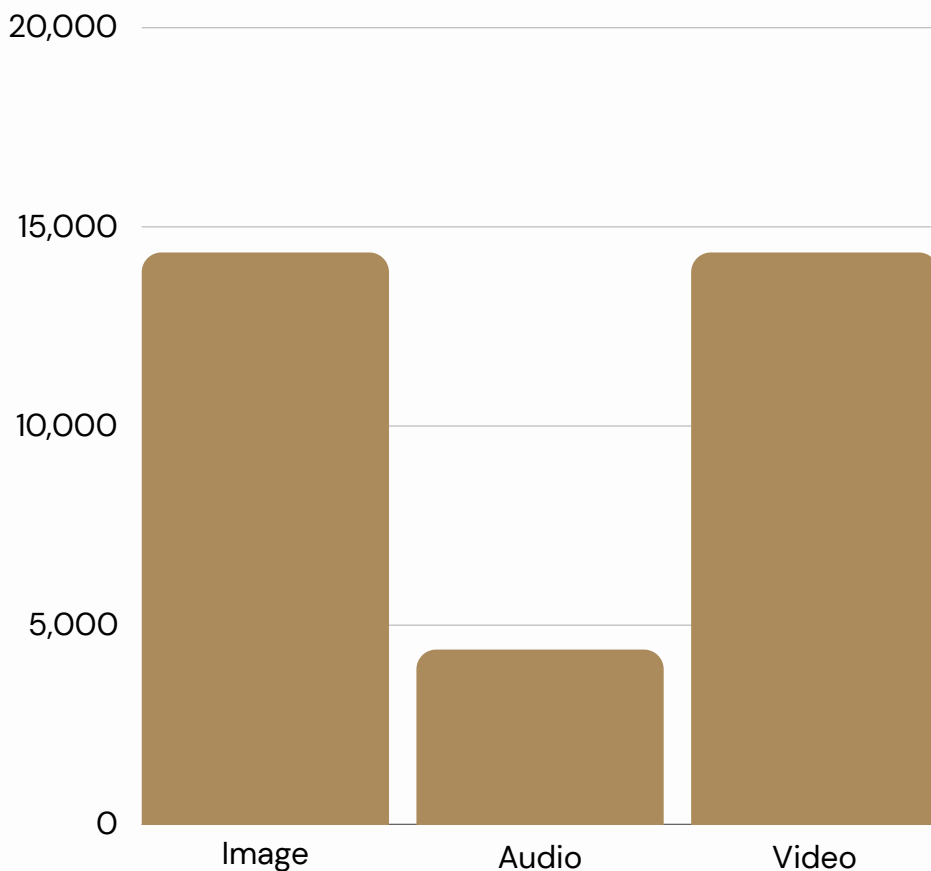
- Completing Records Requests.
- Processing all tickets, warnings, documents, and reports.
- Sex Offender Registration.
- Ensuring complete reporting is submitted to the National Incident-Based Reporting System, Colorado Division of Criminal Justice, and Colorado Bureau of Investigations.
- Collecting monthly crime statistics.



R.E.D. Media Files

R.E.D. is responsible for digital evidence retention and release. The Rifle Police Department started using Body Worn Cameras (BWC) in 2020 to prepare for mandatory use which started on Jan. 1 2023.

breakdown of media files by type



**1
minute**

of BWC video
can take up to

**45
minutes**

to process

19,845
Media Files

2900
Total Hours

12.14
average time
of video

R.E.D. By the Numbers

Throughout the year the Records and Evidence Department receives and processes various items. These items can include firearms, personal belongings, drugs and drug paraphernalia, and other miscellaneous evidence. During 2023 R.E.D. processed 333 of those items and passed all audits with 100% accuracy.

639

Case Reports Reviewed

47

Incident Reports
Reviewed

2,144

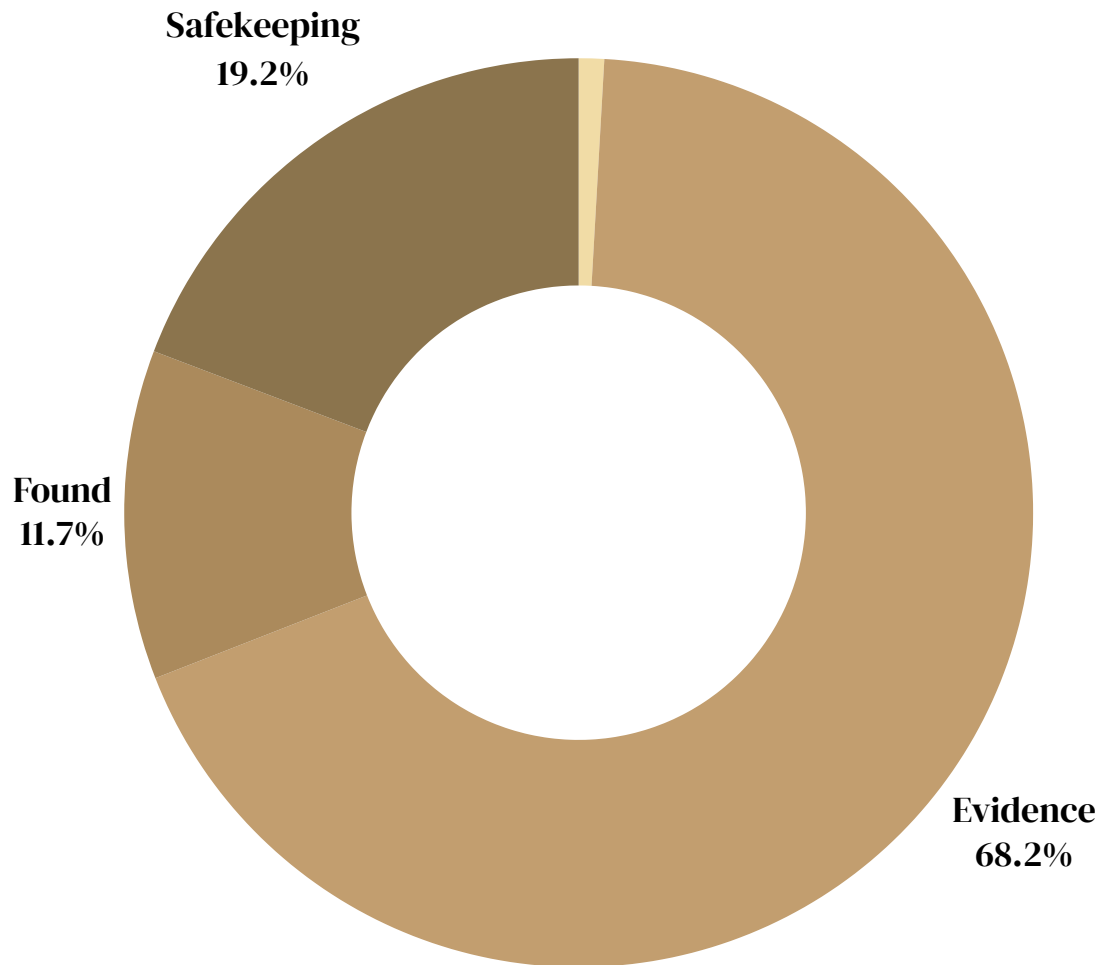
Tickets, orders and
warnings entered

116

Warrants entered

851

Records Requests



333

items collected

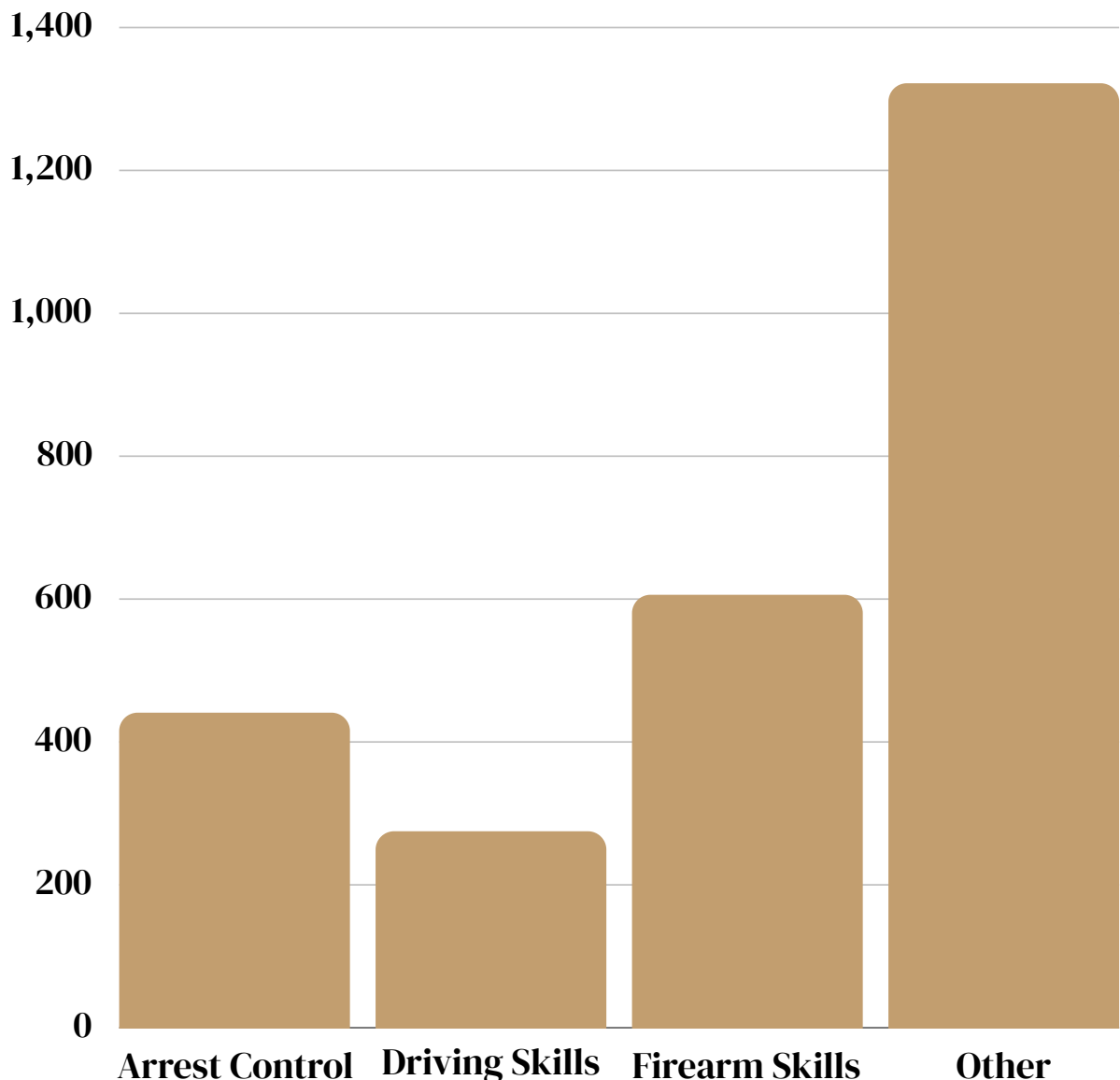
100%

accuracy in audits

Training

Rifle Police Department officers attended over 3,055 hours of training during 2023. The main categories included Arrest Control, Driving Skills, and Firearms Skills.

Training recorded under other include subjects such as Legislative Updates, Ethics, CPR/First Aid, Mental Health, and De-escalation.



Scale reflects total training hours by category.

Training



Incidents & Arrests

year-over-year comparison



20,000

15,000

10,000

5,000

0

2019

2020

2021

2022

2023



Major Crimes at a Glance

22%

Decrease in
Major Crimes
from 2022 to 2023

79%

of all cases are
Major Crimes

MAJOR CRIMES CASES					
Case Type	2019	2020	2021	2022	2023
Arson	4	4	1	3	1
Assault	23	33	26	31	26
Burglary	24	21	19	18	7
Child Abuse	10	7	5	10	13
Criminal Mischief	52	52	49	32	28
Criminal Trespass	46	65	73	45	51
Domestic	61	50	64	77	82
Drugs	66	60	46	31	14
DUI/DWAI	69	95	61	48	37
Fraud/Forgery	35	36	15	30	25
Harassment	19	24	18	14	17
Homicide	2	1	2	0	0
Identity Theft	5	1	3	5	2
Kidnapping/Hostage	0	2	1	0	0
Menacing	8	9	2	13	6
Missing Person	15	34	9	10	12
Motor Vehicle Theft	14	22	31	29	20
Robbery	3	1	4	2	3
Sex Offense	22	31	39	48	32
Theft	155	185	162	153	89
Warrant	152	86	121	132	99
Weapon Violation	5	10	8	3	7
Major Crimes	790	829	759	734	571
All Cases	1017	1050	966	915	726

Communication



The Rifle Police Department is committed to providing the community with transparent, accurate, and timely information. We strongly encourage two-way dialog and invite community feedback.

Getting Social



Reach – **2.2 M**
Interaction – **119 K**
Followers – **14.6 K**
Clicks – **4.9 K**

over
500

posts
shared on
Social Media

News Releases

14

**News
Releases**

When news breaks we send information to Always Mountain Time, KMTS, KDNK, Aspen Public Radio, The Sopris Sun, Aspen Times, Aspen Daily News, Glenwood Springs Post Independent, La Tricolor an el Sol del Valle.

If you would like to learn more about our communication plan please call or email Angela Mills at 970-665-6500, amills@rifleco.org



Community Engagement



We love connecting with our community. Throughout the year we host several events that give us to opportunity to visit with, educate, and learn from our citizens. Those events include The Bicycle Rodeo, Cup with a Pup, Coffee with a Cop, Trunk or Treat, and Shop with a Cop.



The newly established foundation is a 501c3 nonprofit organization dedicated to aiding the Rifle Police Department. Through donations of funds and resources, the Foundation supports Rifle peace officers by promoting excellence within the department and improving public safety for the city of Rifle by providing resources not otherwise readily available from traditional sources.



Mission

"To strengthen the services of the Rifle Police Department, promote excellence within the department, and improve public safety for the city of Rifle."

Vision

Strive to create a safe city that is good for businesses, the community, and our future. Our Foundation seeks to find ways to support and influence the police department's success, as police services are critical to community safety, quality of life, and economic success. We fully support the Rifle Police Department's mission of, "Endeavor to promote the peace, safety, and well-being of our community through interaction, education, and enforcement of the law."



**Learn more about the foundation
by scanning the QR Code**



Years of Service

We have several officers who have dedicated many years of service to our city. We proudly have them highlighted below.

25

or more years
of service

- Corporal Diego Pina
- Sergeant Mike Tyler



20

to 24 years of service

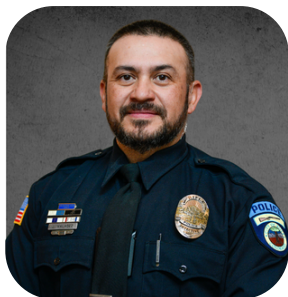
- Officer Justin Macklin
- Lieutenant Mike Kuper



15

to 19 years of service

- Sergeant Mike Pruitt
- Detective Jose Valadez
- Detective Sergeant Dewey Ryan



10

to 14 years of service

- Sergeant Nick Flaten
- CSO Dawn Neely



