



RIFLE CITY COUNCIL

REGULAR MEETING

February 7, 2024

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Sean Strode.

Present at Roll Call:

Councilor Alicia Gresley, Councilor Chris Bornholdt, Councilor Clint Hostettler, Councilor Joe Carpenter, Councilor Karen Roberts, Councilor Brian Condie and Mayor Sean Strode.

Roll Call: Yes - Karen Roberts, Clint Hostettler, Alicia Gresley, Joe Carpenter, Chris Bornholdt, Sean Strode and Brian Condie.

No – None.

Others Present:

City Manager Tommy Klein, City Clerk Misty Williams, Assistant City Attorney Lawrence Bond, Rifle Cable 10 Manager (RCTV) Michael Churchill, Chief of Police Debra Funston, Planning Director Patrick Waller, Utilities Director Jared Emmert, Court Administrator Kathy Pototsky, and Colorado River Valley Chamber of Commerce Chairman Larry Stewart.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER THE FOLLOWING ITEMS:

- A. Consider Minutes of the January 17, 2024 Regular Meeting
- B. Consider Liquor License Renewal for Tapatios 2, LLC dba Tapatios
- C. Consider Liquor License Renewal for Kum & Go, LC dba Kum and Go #92
- D. Consider Liquor License Renewal for Nachos Mexican Dining, LLC dba Nachos Mexican Dining
- E. Consider Liquor Store License Transfer of Ownership for Rocky Mountain Liquors, Inc. dba Rocky Mountain Liquors
- F. Consider Temporary Sign Code Text Amendments - Ordinance No. 1, Series of 2024 - 2nd Reading
- G. Consider Landscape Maintenance / Snow Removal Contractor
- H. Consider Approval of Purchase Request for Portable Restroom Services
- I. Consider Appointments to the Parks and Recreation Advisory Board
- J. Consider the Reappointment of Aaron Cumming, Ken Blatter, and Michael Clancy to the Parks and Recreation Advisory Board
- K. Consider Approval of the Biennial Purchase of Water Plant Citric Acid
- L. Consider Approval of the Yearly Water Plant Aluminum Sulfate Purchase
- M. Consider Approval of the Yearly Water Plant Sodium Hypochlorite Purchase
- N. Consider Purchase of Ute Theater Projector with Lenses

Councilor Clint Hostettler moved to approve Consent Agenda Item A, B, C, D, E, F, G, H, I, J, K, L, M and N; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Alicia Gresley, Brian Condie, Sean Strode, Chris Bornholdt, Clint Hostettler, Karen Robert and Joe Carpenter.

No – None.

REGULAR AGENDA

Consider Approval of Purchase Order and Expenditure for Mind Springs Social Setting Withdrawal Management (SSWM) Program

City Manager Tommy Klein presented a request to consider the purchase order and expenditure for Mind Springs Social Setting Withdrawal Management (SSWM) Program to support the facility. Due to the revised contract between surrounding communities the City of Rifle agreed to contribute \$40,000 in 2023. The contract also established a Governance Committee consisting of one appointee from each Contributing Partner and this board will determine how to fund the project in the future by creating a "methodology by which financial needs of the withdrawal program will be identified and costs will be allocated among the Contributing Partners. Discuss was had on support amount and allocation of supporting funds. Payment will be made once SSWM invoices the City of Rifle and provides allocation of funds. If funds need to be allocated to capital for construction purposes, a request will be made then to provide the City of Rifle a presentation. The 2024 contribution amount has been budgeted for.

City Manager Tommy Klein answered questions for Council.

Councilor Clint Hostettler moved to approve the issuance of a purchase order and subsequent expenditure in the amount of \$40,000.00 for the Social Setting Withdrawal Management Program operated by Colorado West Psychiatry Hospital dba Minds Springs; seconded by Councilor Chris Bornholdt.

Roll Call: Sean Strode, Joe Carpenter, Chris Bornholdt, Brian Condie, Clint Hostettler, Alicia Gresley and Karen Roberts.

No – None.

Consider Approval of Purchase Order and Subsequent Expenditure to Fund the Rifle Community Foundation

City Manager Tommy Klein presented a request to consider the approval of a purchase order and subsequent expenditure to fund the Rifle Community Foundation. The Rifle Community Foundation is a nonprofit 501 (c) organization with a Board of Directors that supports local nonprofit organizations by awarding fund grants to applicants from South Canyon to De Beque Canyon. \$40,000.00 will be awarded out of the marijuana excise tax fund that is set aside to fund organizations that fund substance abuse and \$36,000.00 will be awarded from the general fund to support programs to enhance the lives of people in the Colorado Valley. Staff recommends approval of expenditure to continue the support of local nonprofit organizations in the total amount of \$76,000.00.

Council requested a report or presentation to be provided by the president of the board on the annual fund disbursements by the Rifle Community Foundation.

Councilor Alicia Gresley moved to approve the issuance of a purchase order and the subsequent expenditure of \$76,000.00 to fund the Rifle Community Foundation; seconded by Councilor Brian Condie.

Roll Call: Yes – Karen Roberts, Sean Strode, Alicia Gresley, Clint Hostettler, Chris Bornholdt, Brian Condie, and Joe Carpenter.

No – None.

Consider Ratification of Emergency Procurement Expenditure for the Wastewater Treatment Plant

Utilities Director Jared Emmert presented a request to consider the ratification of an emergency procurement expenditure for the Wastewater Treatment Plant. The non-potable water system that supplies water to hydrants, faucets, and equipment in the WWTP headworks building failed in multiple places underneath the foundation. The entire non-potable system under the headworks will need to be replaced. SGM Engineering designed the new system, with Johnson Construction making the replacement. The non-potable water system is required to feed water to multiple pieces of equipment, as well as for cleaning and priming pumps. Staff is currently manually feeding water to equipment by running hoses from adjacent buildings. Staff recommends approval of ratification of emergency procurement expenditure for the wastewater treatment plant as it's added operating workload to staff is already being exceeded with less personnel.

Councilor Clint Hostettler moved to approve the emergency procurement for wastewater treatment plant non-potable water system repairs in the amount of \$153,325.18; seconded by Councilor Karen Roberts.

Roll Call: Yes - Alicia Gresley, Sean Strode, Chris Bornholdt, Clint Hostettler, Karen Roberts, Joe Carpenter, and Brian Condie.

No – None.

Consider Request from the Western Garfield County Chamber of Commerce

Colorado River Valley Chamber of Commerce Chairman Larry Stewart presented a request to approve \$10,000.00 in funding to assist with operation expenses. In 2023, Council approved a \$3,000.00 expenditure to pay for Colorado River Valley Chamber of Commerce membership dues. In the 2024 budget, there has been \$3,000.00 set aside for dues. Colorado River Valley Chamber of Commerce is a membership organization that supports local businesses by organizing events, providing advice, and offering training opportunities. The request of \$10,000.00 will be allocated towards operating and membership fees including rent, employee payroll, informative workshops for small businesses owners and development.

Colorado River Valley Chamber of Commerce Chairman Larry Stewart answered questions for Council.

Councilor Chris Bornholdt moved to approve the funding in the amount of \$10,000.00 to extend membership with Colorado River Valley Chamber of Commerce; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Joe Carpenter, Alicia Gresley, Karen Roberts, Brian Condie, Chris Bornholdt, and Sean Strode.

Recused: Clint Hostettler.

No – None.

Consider Appointing Misty Briscoe-Garcia to the Downtown Development Authority (DDA) Board

Downtown Development Authority (DDA) President Larry Stewart presented a request to approve the appointment of Misty Briscoe-Garcia to the Downtown Development Authority (DDA) Board. The Rifle Downtown Development Authority is governed by 11 board members. Misty Briscoe-Garcia has expressed interest in filling a vacant DDA position. Misty is an attorney at law and a real estate agent. Owns Misty B. Briscoe-Garcia, PC law practice and the owner/broker for Freehold Mountain Real Estate. Staff recommends the approval of appointing Misty Briscoe-Garcia to the DDA Board.

The DDA meeting time has been changed from 7:00 am to 8:30 am every first Wednesday of the month.

Councilor Alicia Gresley moved to approve the appointment of Misty Briscoe-Garcia to the Downtown Development Authority Board (DDA); seconded by Councilor Clint Hostettler.

Roll Call: Yes - Karen Roberts, Brian Condie, Clint Hostettler, Alicia Gresley, Joe Carpenter, Chris Bornholdt, and Sean Strode.

No – None.

Consider Enacting Section 8-1-205 to the Rifle Municipal Code Regarding the Visual Display of License Plates – Ordinance No. 2, Series of 2024 – 1st Reading

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO ENACTING
SECTION 8-1-205 OF THE RIFLE MUNICIPAL CODE TO REQUIRE
THE VISUAL DISPLAY OF LICENSE PLATES ON A MOTOR
VEHICLE.

Court Clerk Kathy Potosky presented a request to consider enacting Section 8-1-205 to the Rifle Municipal Code regarding the Visual Display of License Plates – Ordinance No. 2, Series of 2024 – 1st Reading. The amendment to the Rifle Model Traffic Code is the addition of a section requiring that the license plates on a motor vehicle be visible with a lesser fee. The language is identical to the state model traffic code and allows City of Rifle officers to write tickets into Rifle Municipal Court instead of county court. Staff recommends approval of request as it will save staff time with court meetings; instead of attending two court meetings (County & City), they will only have to participate in one.

Councilor Clint Hostettler moved to approve Ordinance No. 2, Series of 2024 on first reading as presented and order it to be published as required by Charter; seconded by Councilor Joe Carpenter. Roll Call: Yes - Sean Strode, Joe Carpenter, Chris Bornholdt, Clint Hostettler, Alicia Gresley and Karen Roberts.
No – Brian Condie.

Report to City Manager

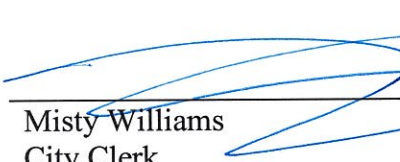
Reports were heard from City Manager Tommy Klein, City Clerk Misty Williams, Planning Director Patrick Waller, Parks and Recreation Director Austin Rickstrew and Chief of Police Debra Funston.

Comments from Mayor and Council

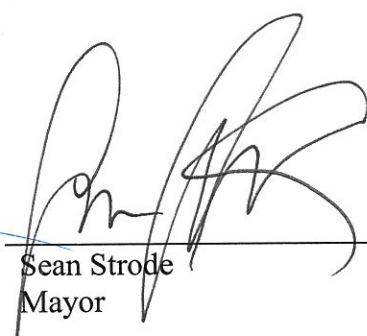
Comments were heard from Councilor Alicia Gresley, Councilor Clint Hostettler, and Councilor Chris Bornholdt.

Adjournment

Meeting adjourned at 8:00 p.m.


Misty Williams
City Clerk




Sean Strode
Mayor