



CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

August 7, 2024
7:00 PM
202 Railroad Avenue, Rifle, CO

6:00 PM - Workshop Meeting

Discussion and Review

- a. Parks and Recreation Community Survey Results
- b. Receive Q2 2024 Financial Update (1/1/2024 - 6/30/2024)

7:00 PM - Regular Meeting

- 1. **Call to Order**
- 2. **Pledge of Allegiance**
- 3. **Roll Call**
- 4. **Public Comment** *(Maximum time permitted for Public Comment is 3 minutes per person)
*(Reserved for general comments or items on the agenda that are not a public hearing)
- 5. **Consent Agenda**
 - 5.a. Consider Minutes of the July 17, 2024 Regular Meeting
 - 5.b. Consider Liquor License Renewal for Dillon Companies LLC, dba City Market #43
 - 5.c. Consider Liquor License Renewal for City of Rifle dba Ute Theater and Events Center
 - 5.d. Easement Agreement with CDOT Related to Devolution Agreement and Highway 13 Bridge
- 6. **Action, if any, on Workshop Items**
- 7. **Presentation**
 - 7.a. Parks and Recreation Community Survey Results
 - 7.b. Colorado Xtreme Hockey 2023 Review
- 8. **Public Hearing**

- 8.a. Consider Adopting the 2024 Edition of the Model Traffic Code for Colorado - Ordinance No.17, Series of 2024 - 2nd Reading

9. Regular Agenda

- 9.a. Consider Awarding Bid to Roaring Fork Engineering for South Lift Station Design
- 9.b. Consider Approving Purchase of a 2024 Ford Bronco for the Police Department
- 9.c. Consider Authorizing Submission of the Energy/Mineral Impact Assistance Fund Grant Application for 5th and UTE Project - Resolution No. 18, Series of 2024
- 9.d. Discussion Regarding Naming a Finalist for the City Manager Position

10. Administrative Reports

- 10.a. Report to City Manager

11. Comments from Mayor and Council

12. Adjournment

ACCESSIBILITY STATEMENT

The City of Rifle values full inclusion and access for all of our facilities, programs, activities and services. We are pleased to provide meaningful accommodations to comply with the Americans with Disabilities Act (ADA) and reasonably provide translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids, and services. To request special assistance, call City Clerk Alexis Ramirez at 970-665-6405 or email aramirez@rifleco.org. Please allow 48 hours for your requests to be met.

La Ciudad de Rifle valora la plena inclusión y acceso para todas nuestras instalaciones, programas, actividades y servicios. Nos complace proporcionar alojamientos significativos para cumplir con la Ley de Estados Unidos con Discapacidades (ADA) y proporcionar razonablemente traducciones, interpretaciones, modificaciones, adaptaciones, formatos alternativos, ayudas auxiliares y servicios. Para solicitar asistencia especial, llame a la City Clerk Alexis Ramírez al 970-665-6405 o envíe un correo electrónico a aramirez@rifleco.org. Por favor, permita 48 horas para que se atiendan sus solicitudes.



Agenda Item #a.

Agenda Item Name:

Parks and Recreation Community Survey Results

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

Parks and Recreation Community Survey Results

Recommended Action:

Discussion Only

Fiscal Impact:

No fiscal impact currently.

Operational Impact:

No operational impacts currently.

Prior Board Motions:

None

Background Information:

The Parks and Recreation Department conducted a community survey to gather input on current facilities, programs, and services. The survey aimed to understand residents' satisfaction levels, identify areas for improvement, and gather suggestions for further developments. ETC Institute conducted the survey. The data collected provides valuable insights into how the community engages with parks and recreation offerings and highlights the public's priorities. The results of the survey will play a crucial role in guiding PRAB's strategic planning and development of the city's parks and recreation system, helping to align the department's initiatives with the community's needs and desires. The findings will also support the allocation of resources, prioritize projects, and enhance the overall quality and accessibility of recreation opportunities.

Executive Summary:

Ryan Murray, the Assistant Director of Community Research at ETC Institute, will present an overview of the survey results. The last community survey for parks and recreation was completed in 2016.

Notification Requirements:

No additional notice required.

Prepared By:

Austin Rickstrew, Parks & Recreation Director

Attachments:

1. 2024 Rifle PR Findings (070224)

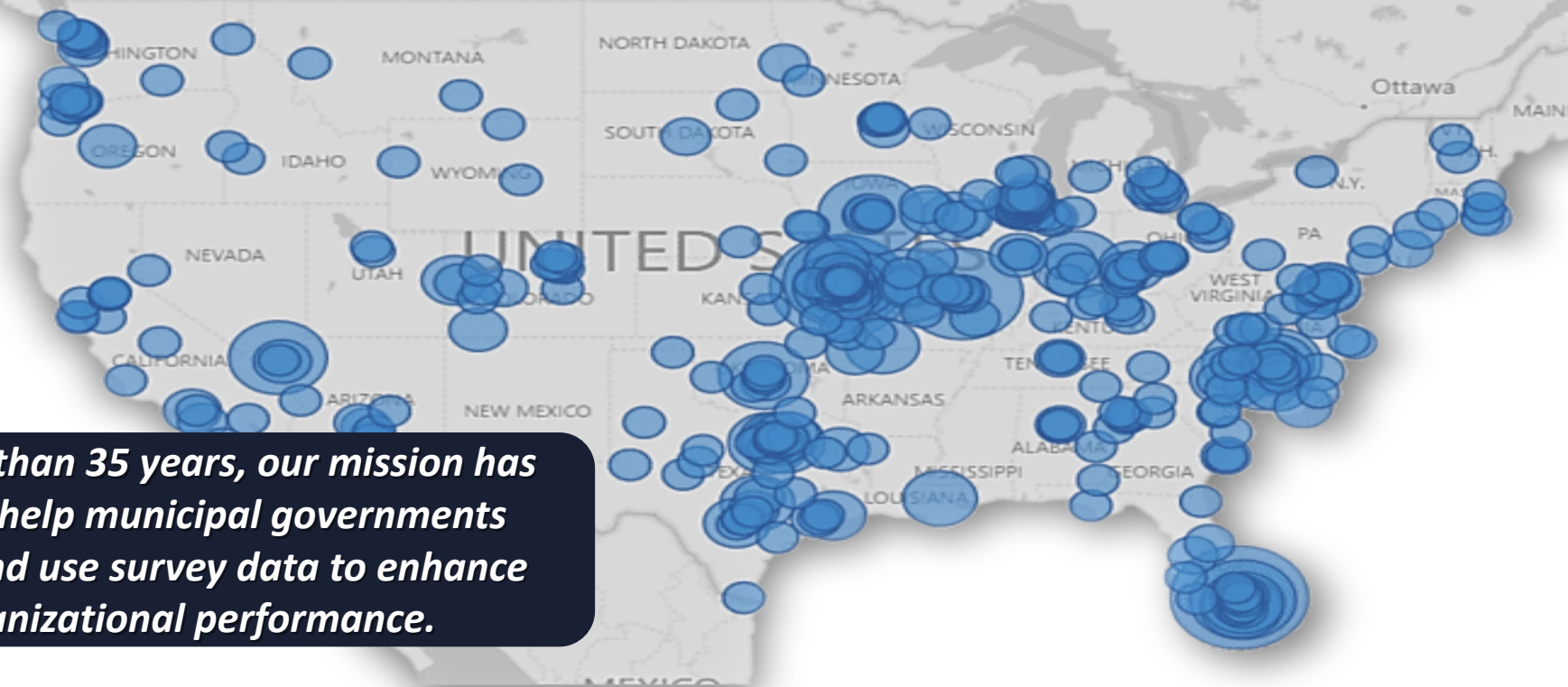
City of Rifle Parks and Recreation Survey Findings

BY ETC INSTITUTE – JULY 3, 2024

**Since 2006,
ETC Institute
Has,
In More Than
1,000 Cities
&
49 States,
Surveyed
More Than
3,000,000
Persons.**

**ETC Institute is a National Leader
in Market Research for Local
Governmental Organizations**

*For more than 35 years, our mission has
been to help municipal governments
gather and use survey data to enhance
organizational performance.*



Purpose



To help determine recreation priorities



To assist in taking a resident-driven approach to recreation planning



To gather objective feedback from residents to help determine priorities for the community

Methodology

Survey Description

- Six-page survey

Method of Administration

- By mail and online to all households in the City
- Each survey took approximately 16 minutes to complete

Sample Size

- 300 completed surveys

Margin of Error

- +/- 5.6% at the 95% level of confidence

What to Know

- 93% of respondents have visited a park or facility in the past year - *Nationally, 76% of respondents visit parks or facilities*
- 44% of respondents participated in a program in the past year - *Nationally, 32% of respondents participate in programs*
- City of Rifle is the most used recreation provider
- Facebook/social media is the most useful means of communication
- Overall perceptions are high with 63% of respondents indicating the overall value they receive is either “excellent” or “good”

Top Priorities Based on PIR Analysis

AMENITIES

1. Community center
2. Indoor walking/jogging track
3. Multi-use paved trails
4. Indoor basketball/volleyball courts

PROGRAMS

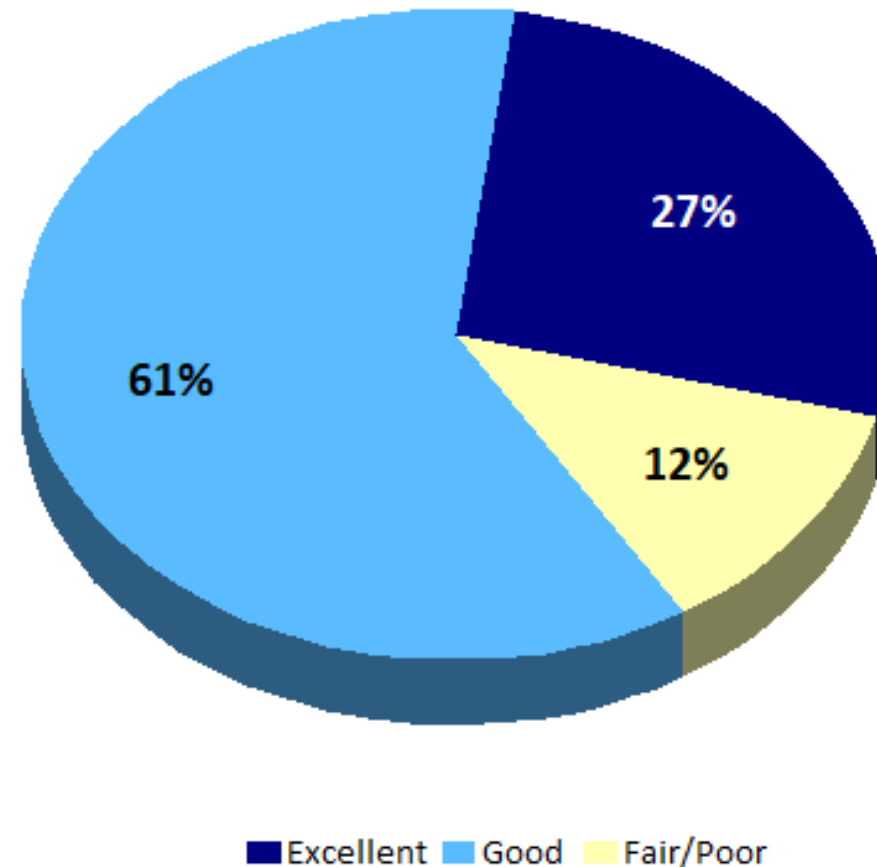
1. Adult fitness and wellness programs
2. Exercise classes for all ages
3. Community special events
4. Outdoor environmental/nature camps and programs
5. STEAM/tech classes
6. After school programs for youth of all ages
7. Water fitness programs/lap swimming

Rating the System

USAGE OF AND RATING THE HARD SYSTEM

Q2b. Overall, how would you rate the physical condition of ALL City of Rifle parks and facilities you have visited?

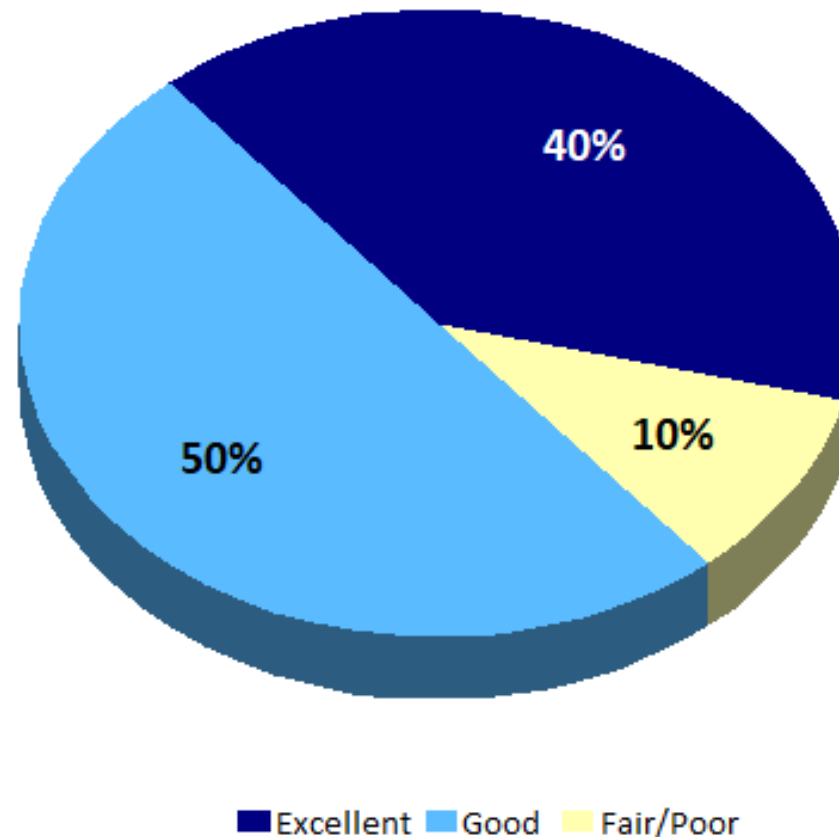
by percentage of respondents who answered "yes" to Question 2 (excluding "not provided")



93% respondents indicated they have visited parks/facilities in the past year

Q4b. How would you rate the overall quality of the City of Rifle recreation programs and/or activities in which your household has participated?

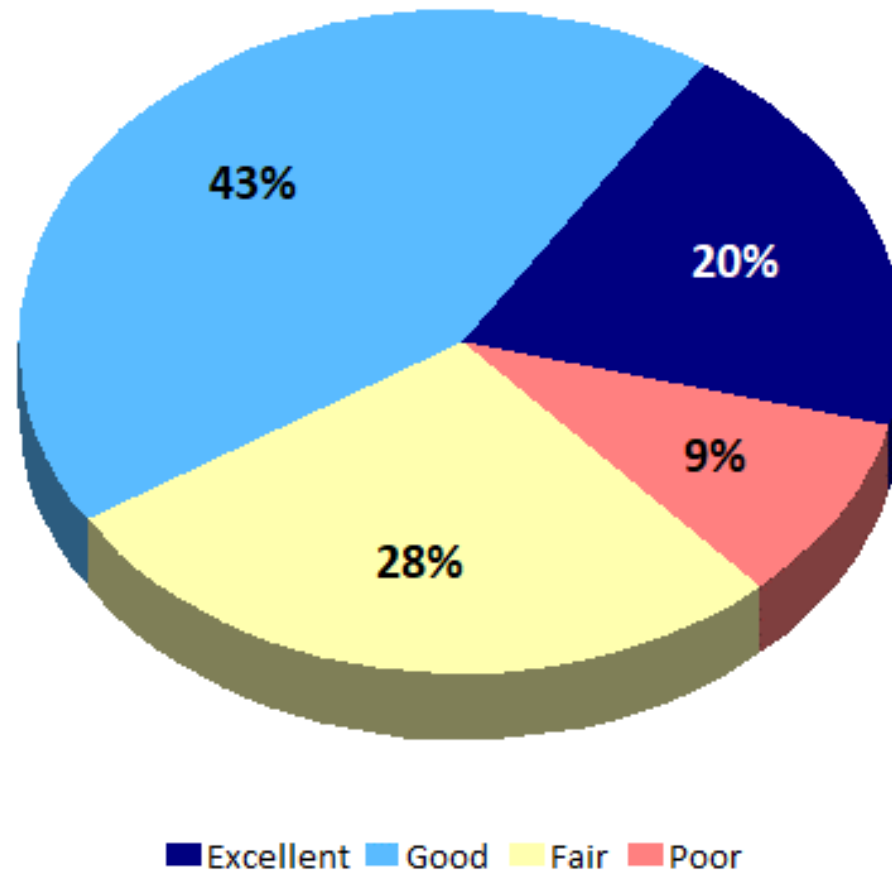
by percentage of respondents who answered "yes" to Question 4 (excluding "not provided")



44% of respondents indicated they have participated in a program in the past year

Q18a. How would you rate the overall value you and your household receive from the City's Parks and Recreation services?

by percentage of respondents (excluding "not provided")

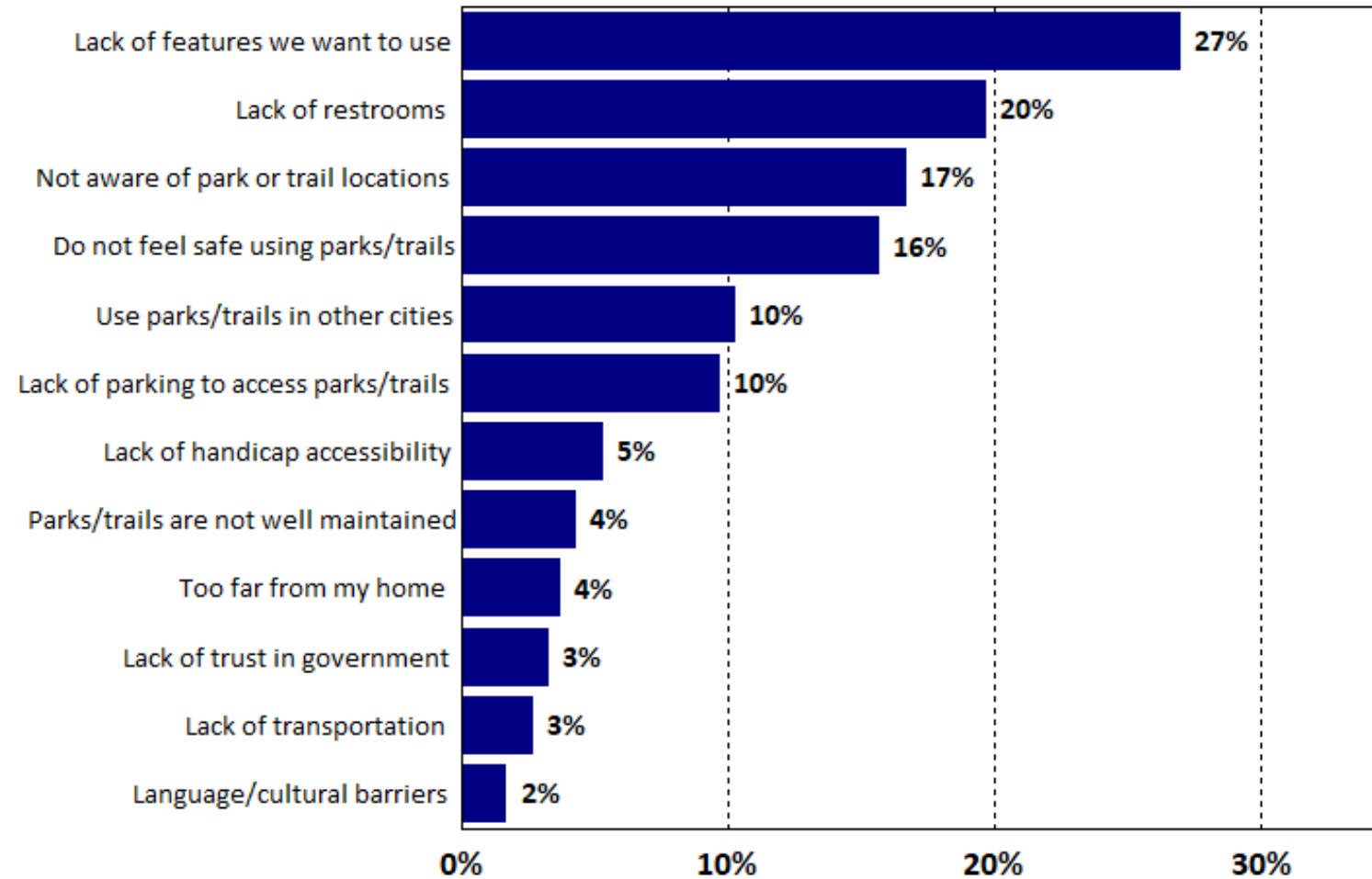


Barriers

WHAT PREVENTS RESPONDENTS FROM USING THE SYSTEM

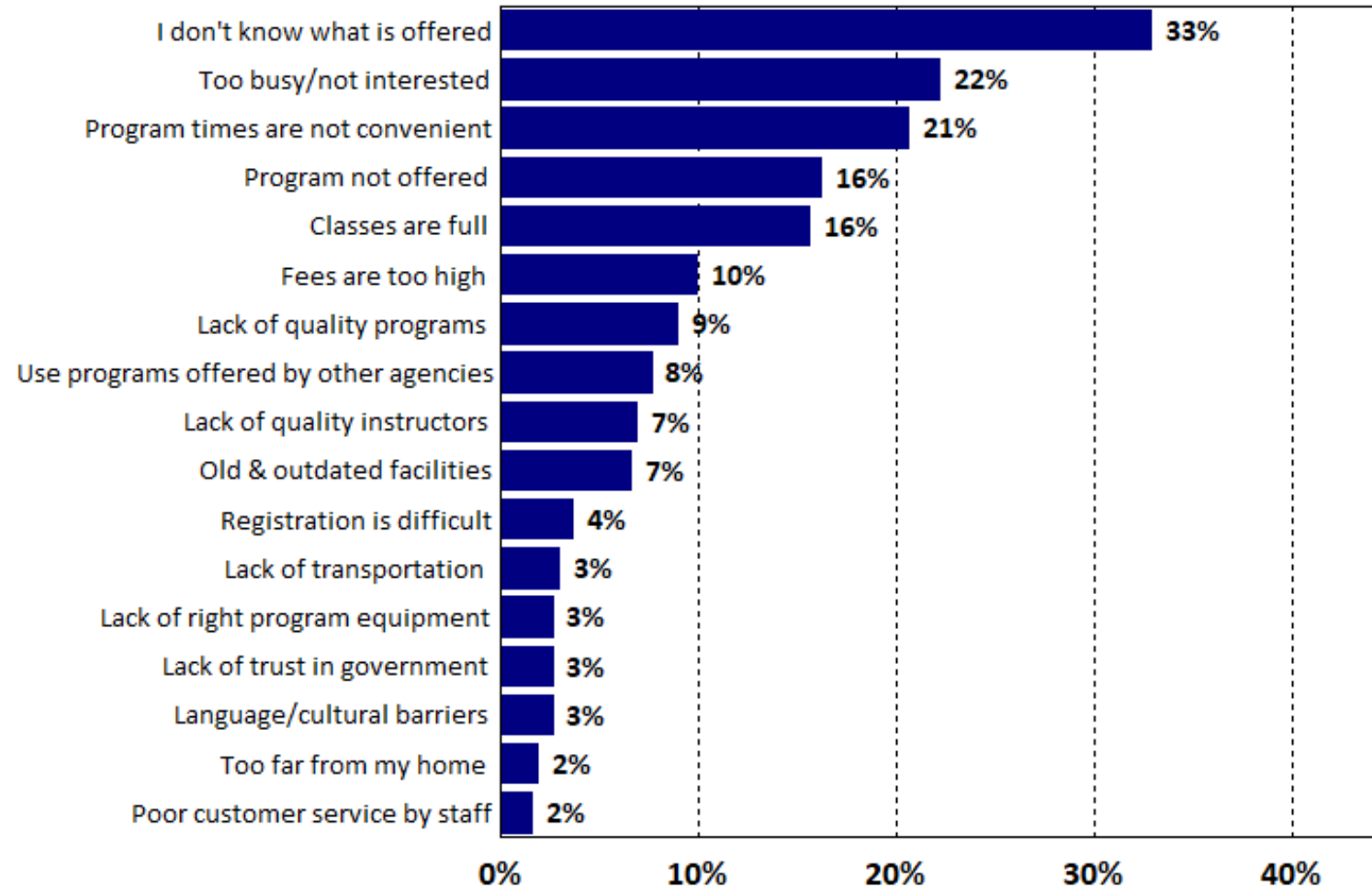
Q3. Reasons Preventing Households From Using City of Rifle Parks or Recreation Facilities More Often

by percentage of respondents (multiple selections could be made)



Q5. Reasons Preventing Households From Participating in City of Rifle Recreation Programs or Activities More Often

by percentage of respondents (multiple selections could be made)

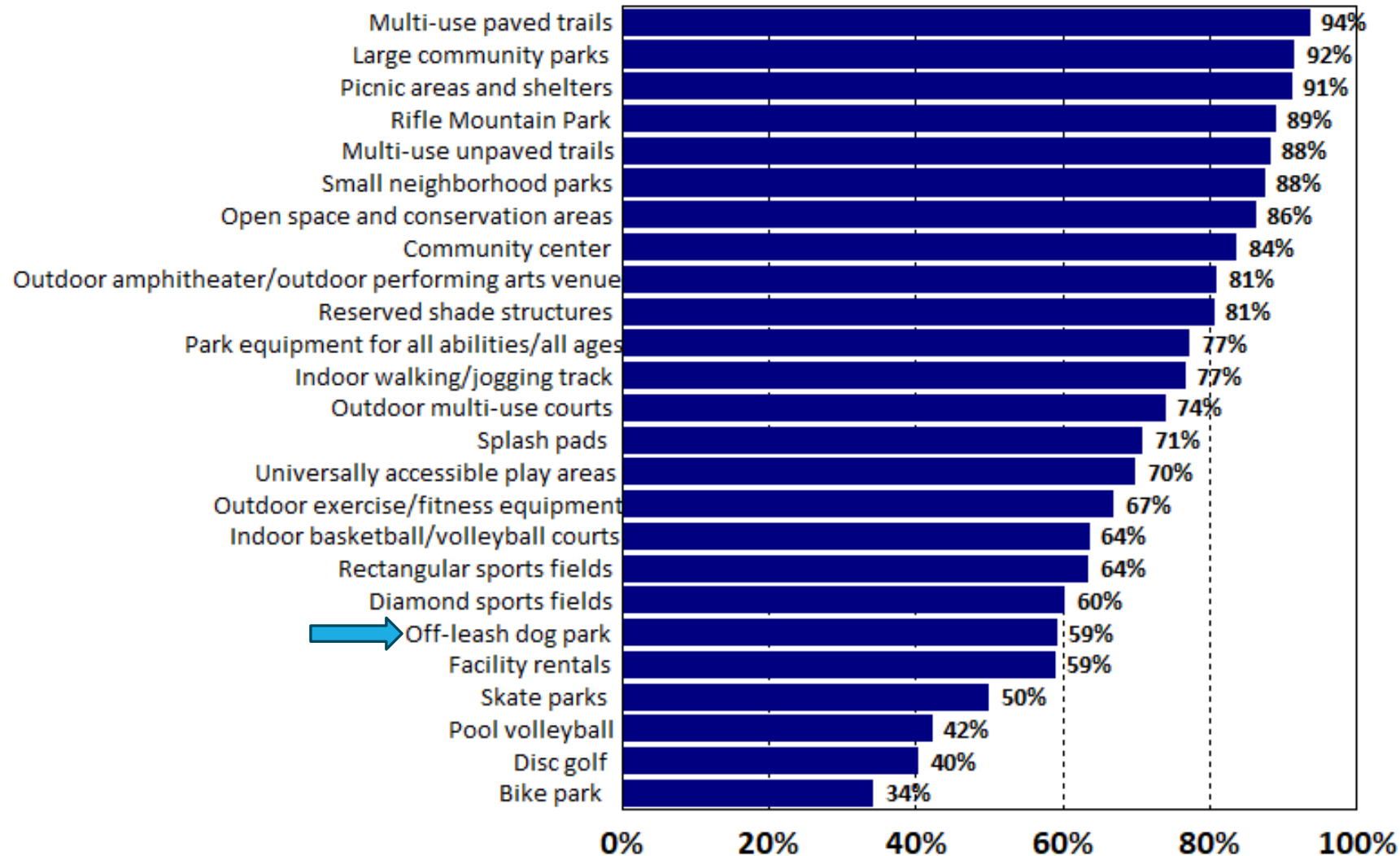


Facility and Amenity Priorities

UNMET NEEDS AND PRIORITIES FOR AMENITIES

Q10[1]. Households That Have a Need for the Following Facilities/Amenities

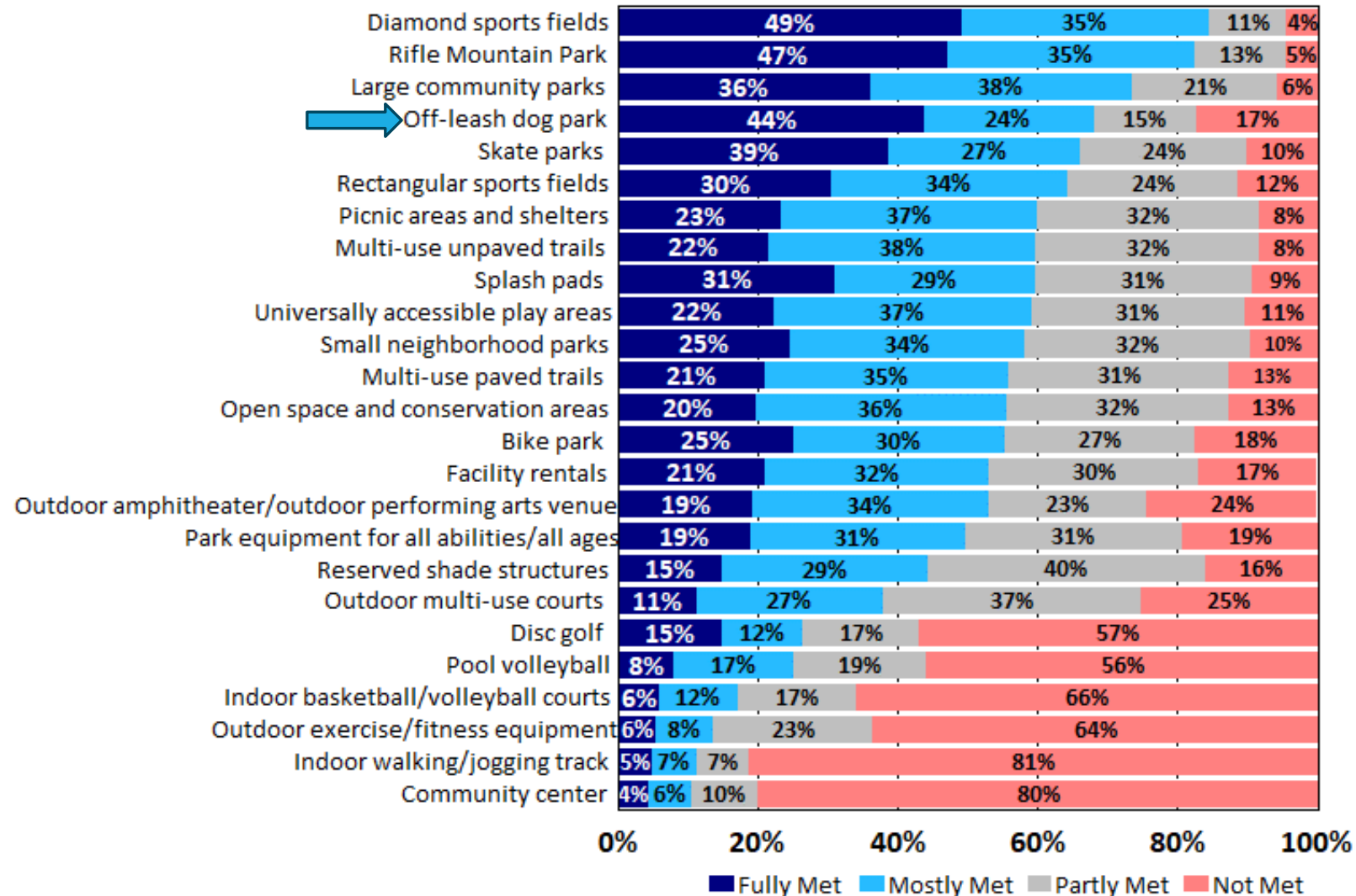
by percentage of respondents who have a need for the facility/amenity



First, we determine the overall need for the amenities listed

Q10[2]. How Well Facilities/Amenities in the City of Rifle Meet the Needs of Households

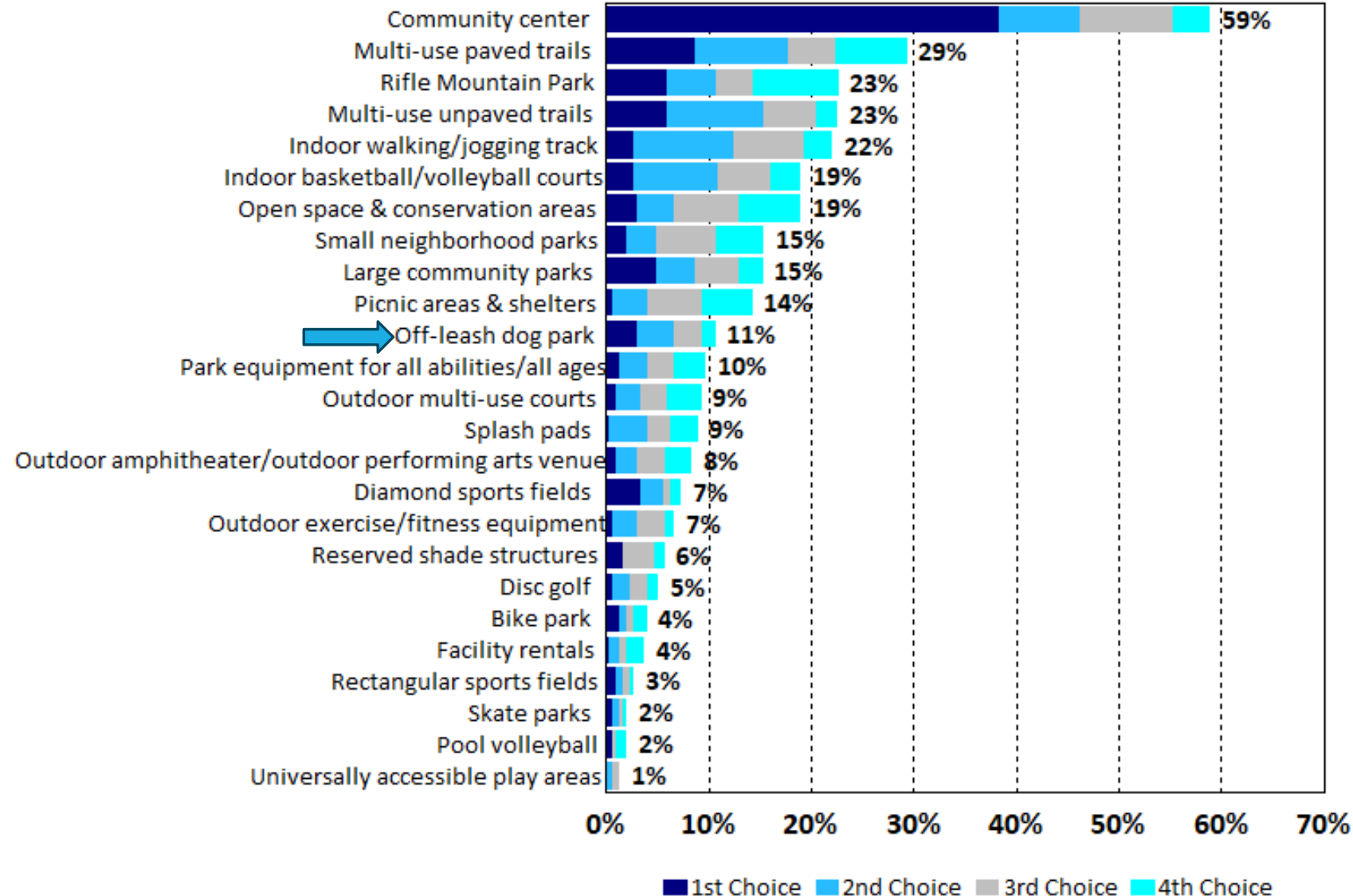
by percentage of households that have a need for facilities/amenities



Those respondents who have a need are asked to indicate how well their needs are currently being met

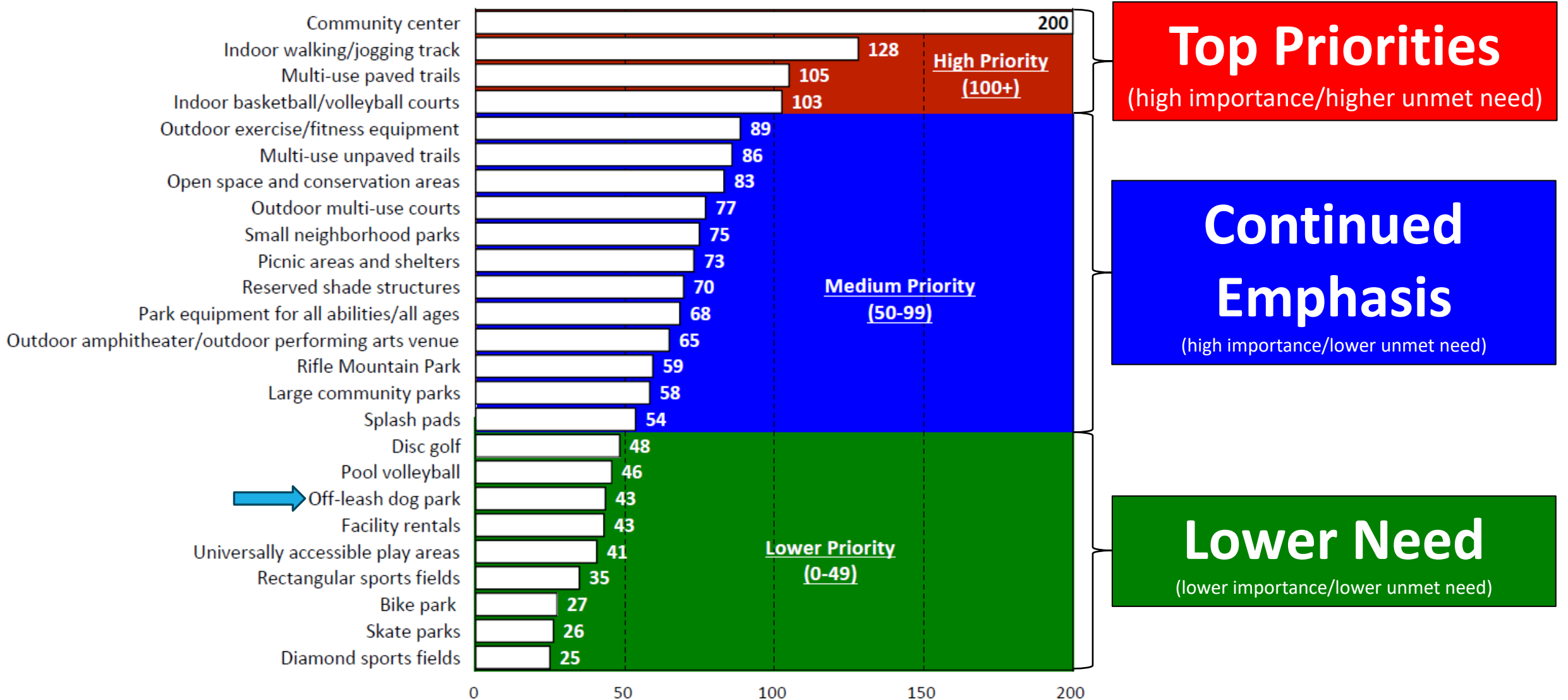
Q11. Facilities/Amenities That Are Most Important to Households

by percentage of respondents who selected the item as one of their top four choices



Top Priorities for Investment for Facilities/Amenities

Based on the Priority Investment Rating

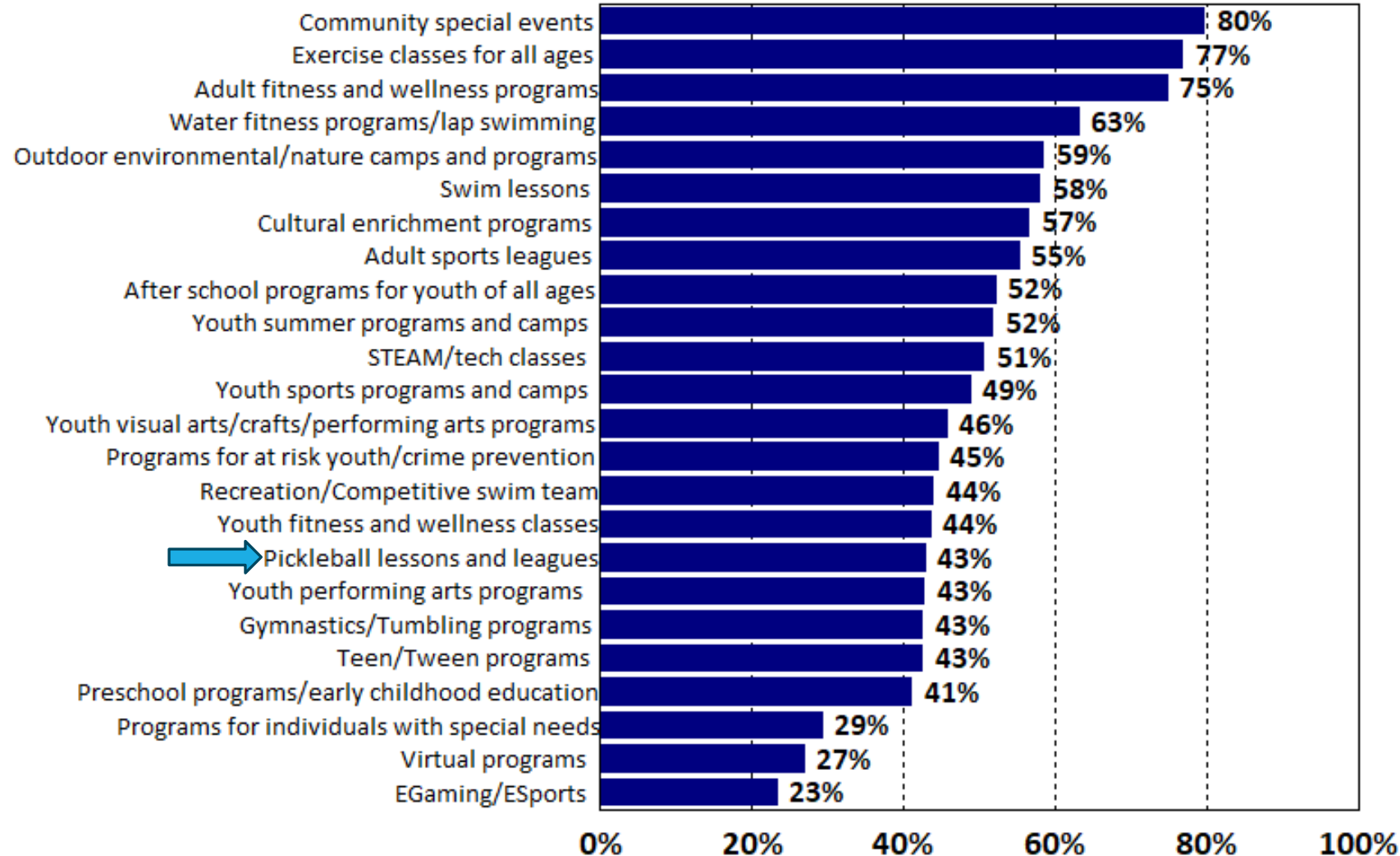


Program Priorities

UNMET NEEDS AND PRIORITIES FOR PROGRAMS

Q12[1]. Households That Have a Need for the Following Programs/Activities

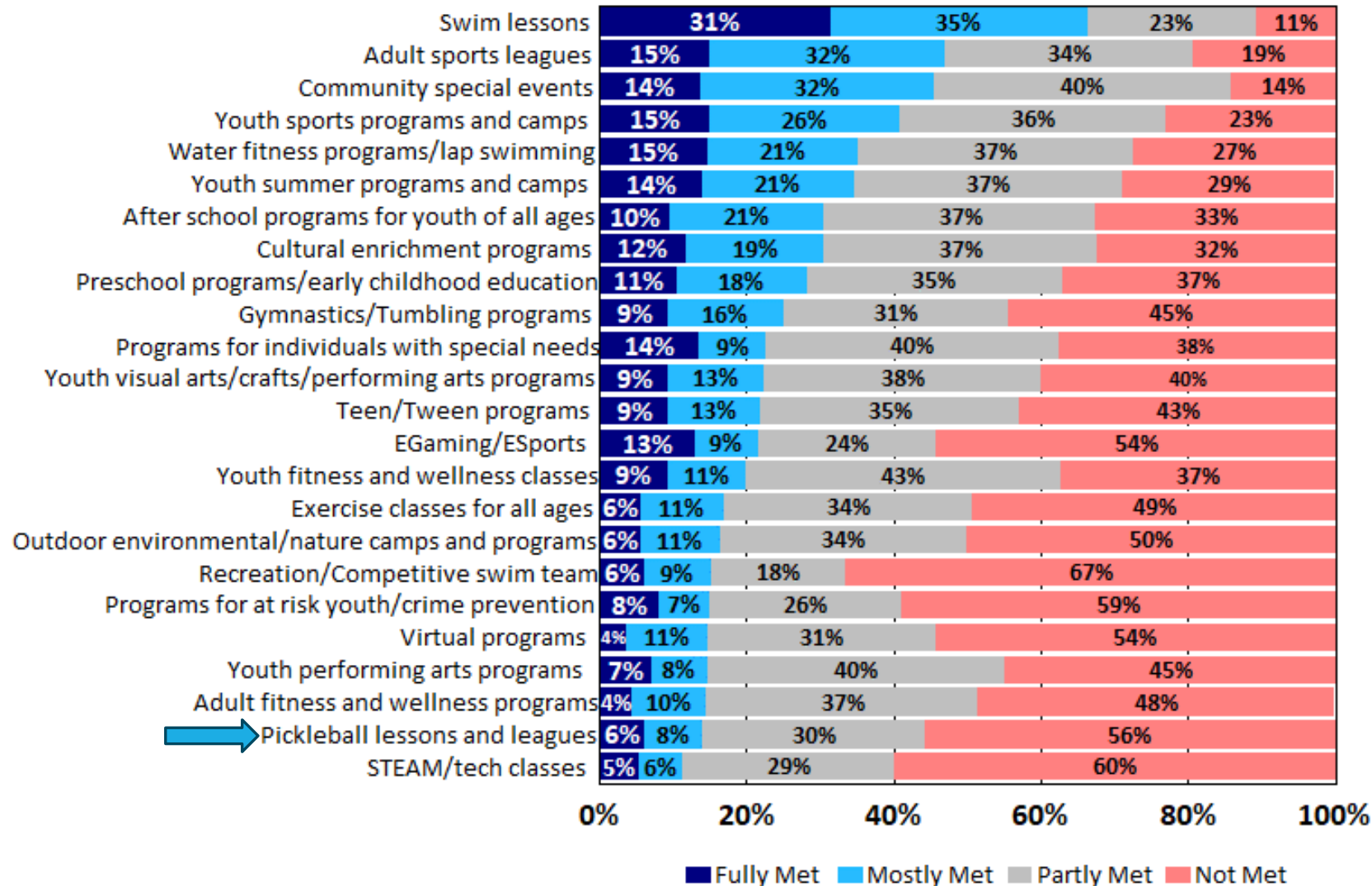
by percentage of respondents who have a need for the program/activity



First, we determine the overall need for the programs listed

Q12[2]. How Well Programs/Activities in the City of Rifle Meet the Needs of Households

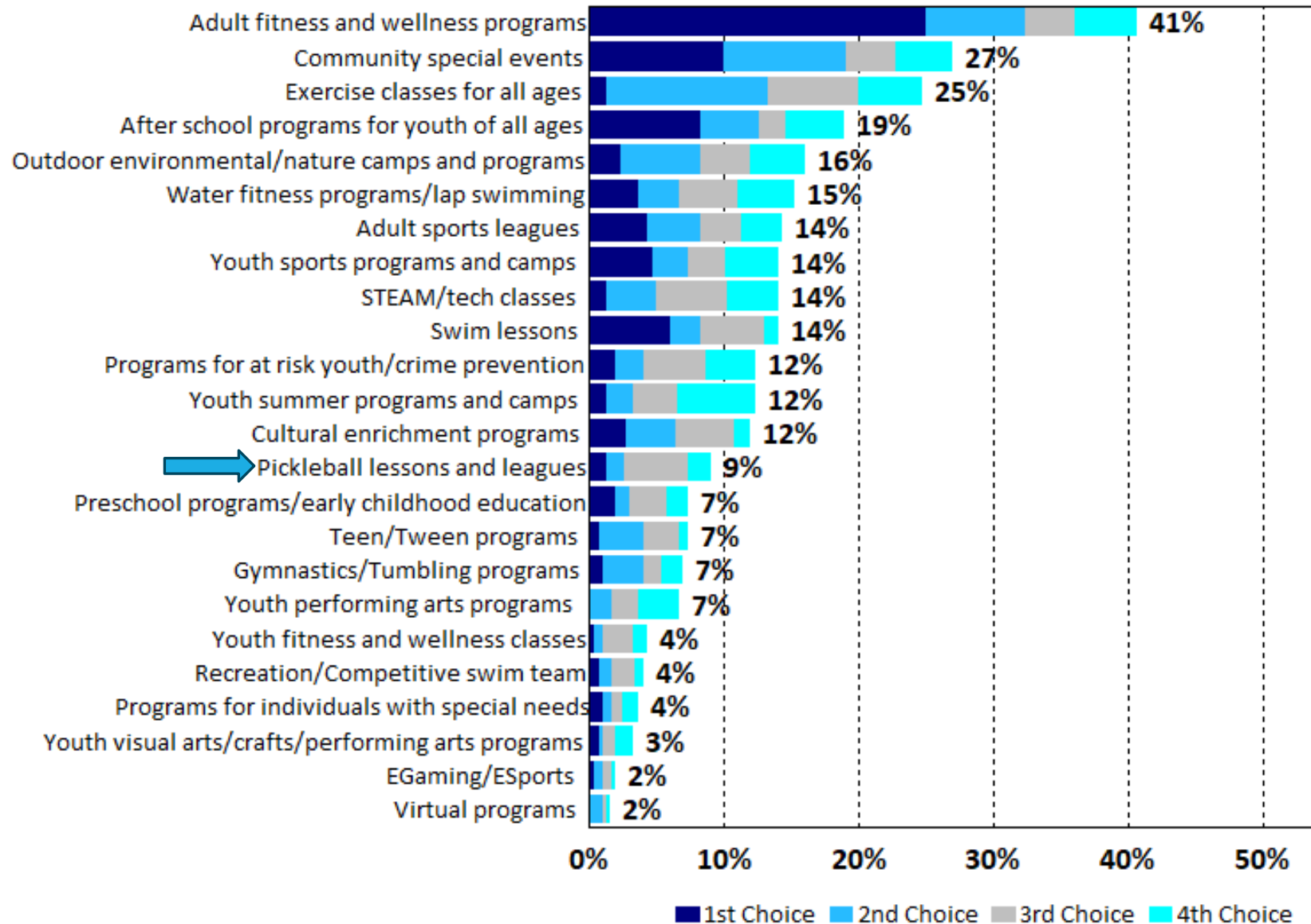
by percentage of households that have a need for programs/activities



Those respondents who have a need are asked to indicate how well their needs are currently being met

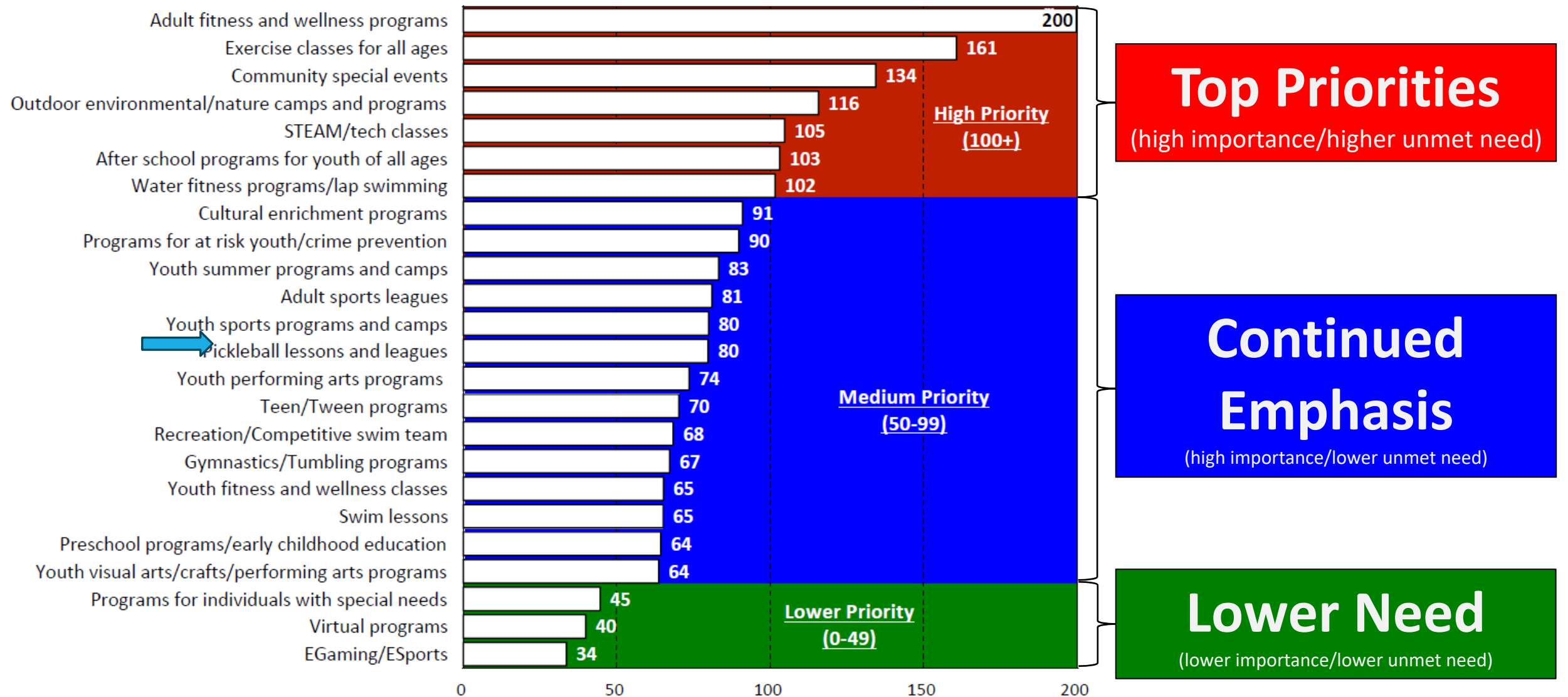
Q13. Programs/Activities That Are Most Important to Households

by percentage of respondents who selected the item as one of their top four choices



Top Priorities for Investment for Programs/Activities

Based on the Priority Investment Rating

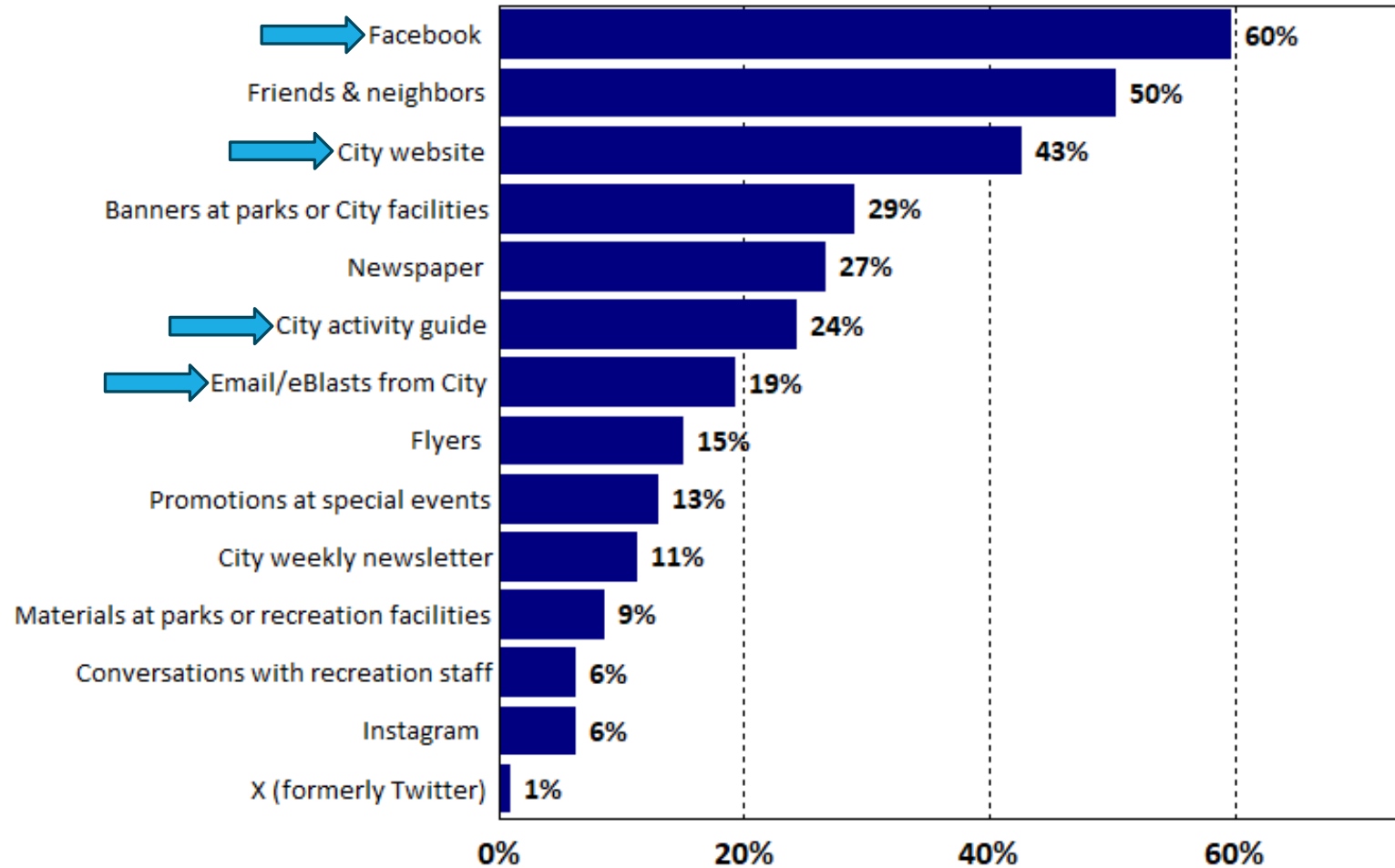


Communication

IT IS IMPORTANT TO STAY UP TO DATE

Q7. Ways That Households Learn About City of Rifle Recreation Programs and Activities

by percentage of respondents (multiple selections could be made)



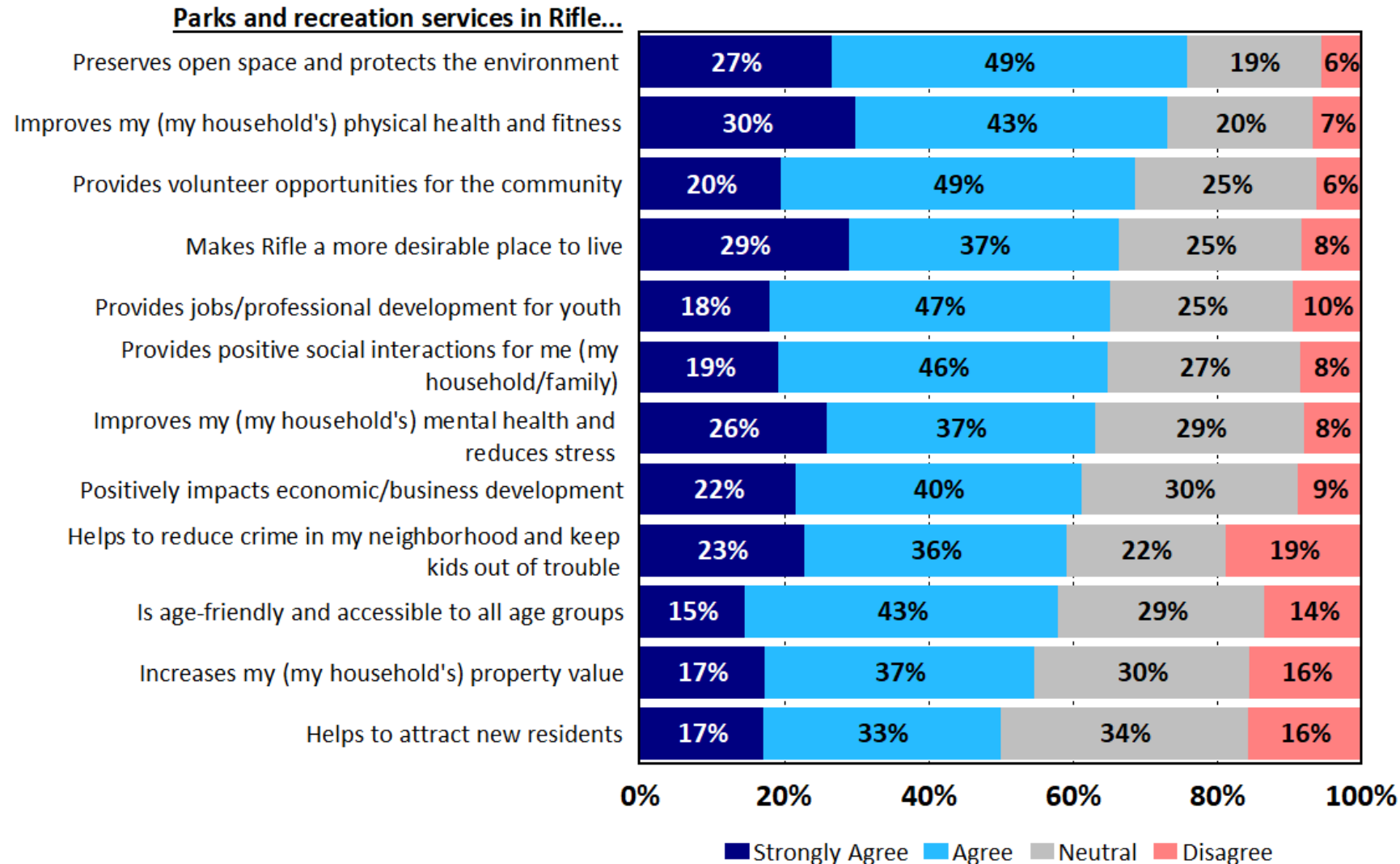
Most preferred sources don't currently align exactly with the most used sources

Perceptions

BENEFITS OF THE SYSTEM AND FUNDING FUTURE INITIATIVES

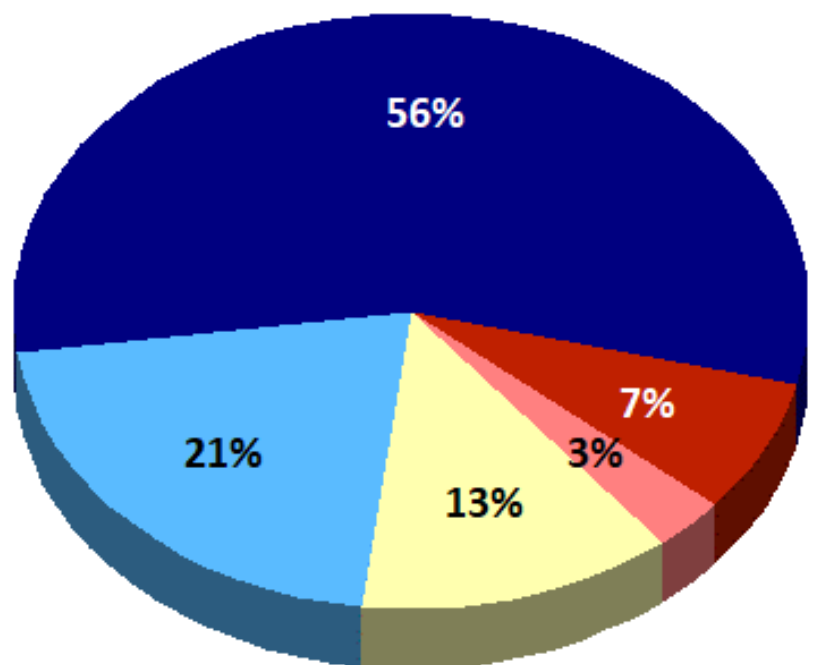
Q9. Agreement With the Following Statements About Potential Benefits of the City's Parks and Recreation Services

by percentage of households (excluding "don't know")



Q14. Likelihood of Voting for a New Tax Initiative to Build an Indoor Community Center That Included the Facilities, Amenities, Programs, and Activities Most Important to Households

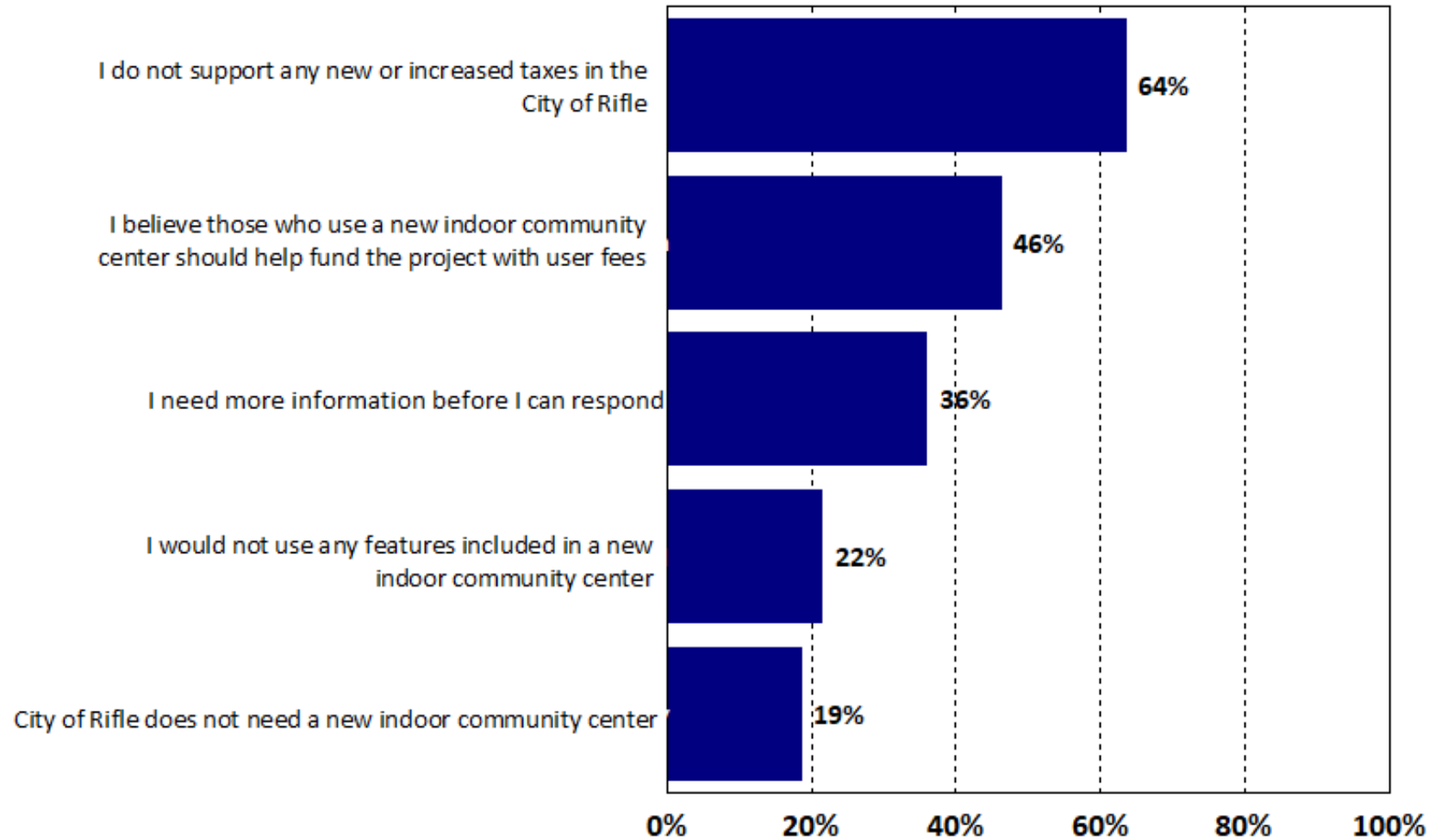
by percentage of respondents



■ Definitely in favor ■ Likely in favor ■ Not sure
■ Not in favor ■ Not at all in favor

Q14a. Reasons for Not Voting in Favor of a Tax Incentive

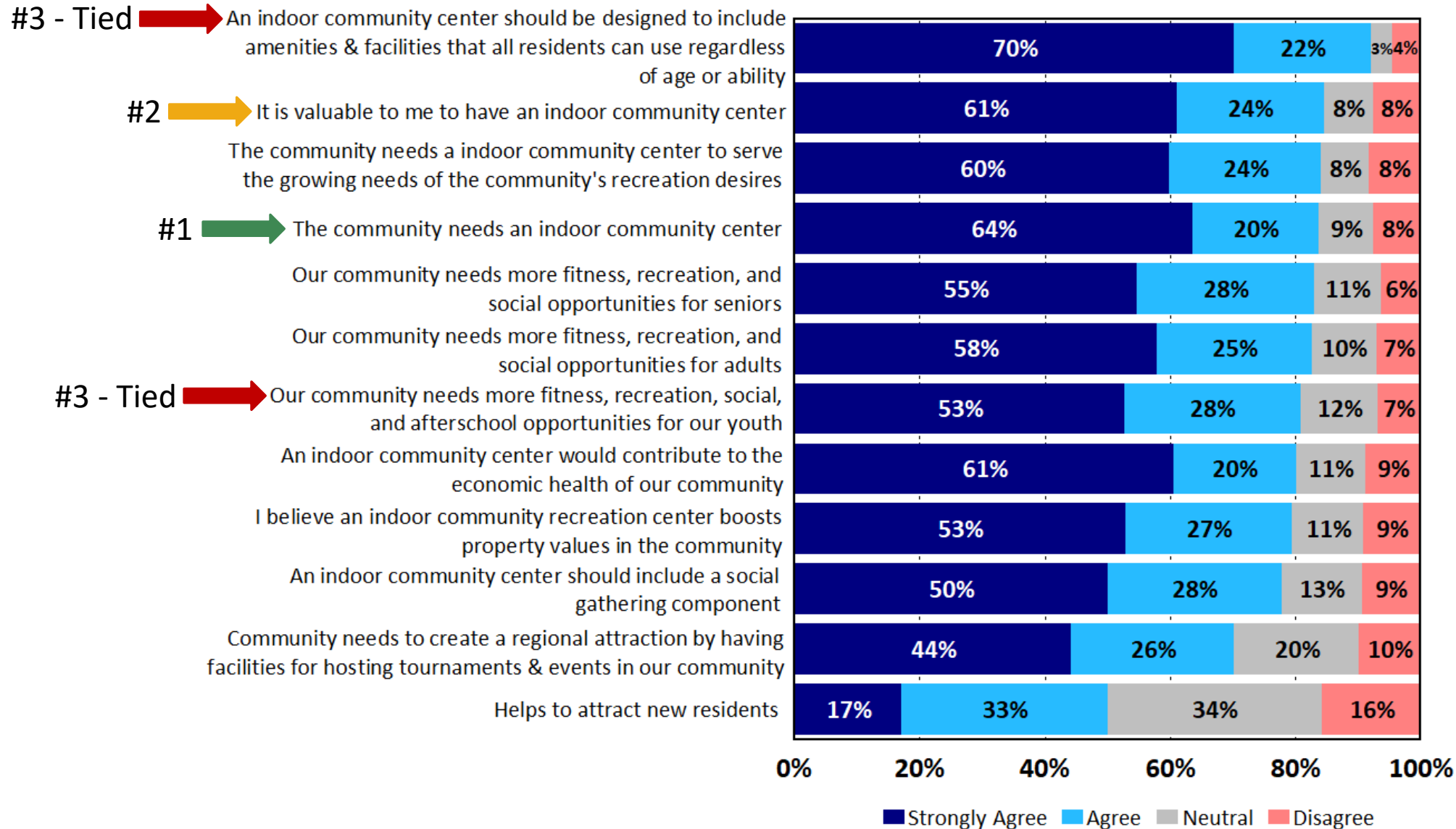
by percentage of respondents who answered “not sure,” “not in favor,” or “not at all in favor” to Question 14
(multiple selections could be made)



77% of respondents indicated they are in favor compared to only 10% who are not – 13% are not sure

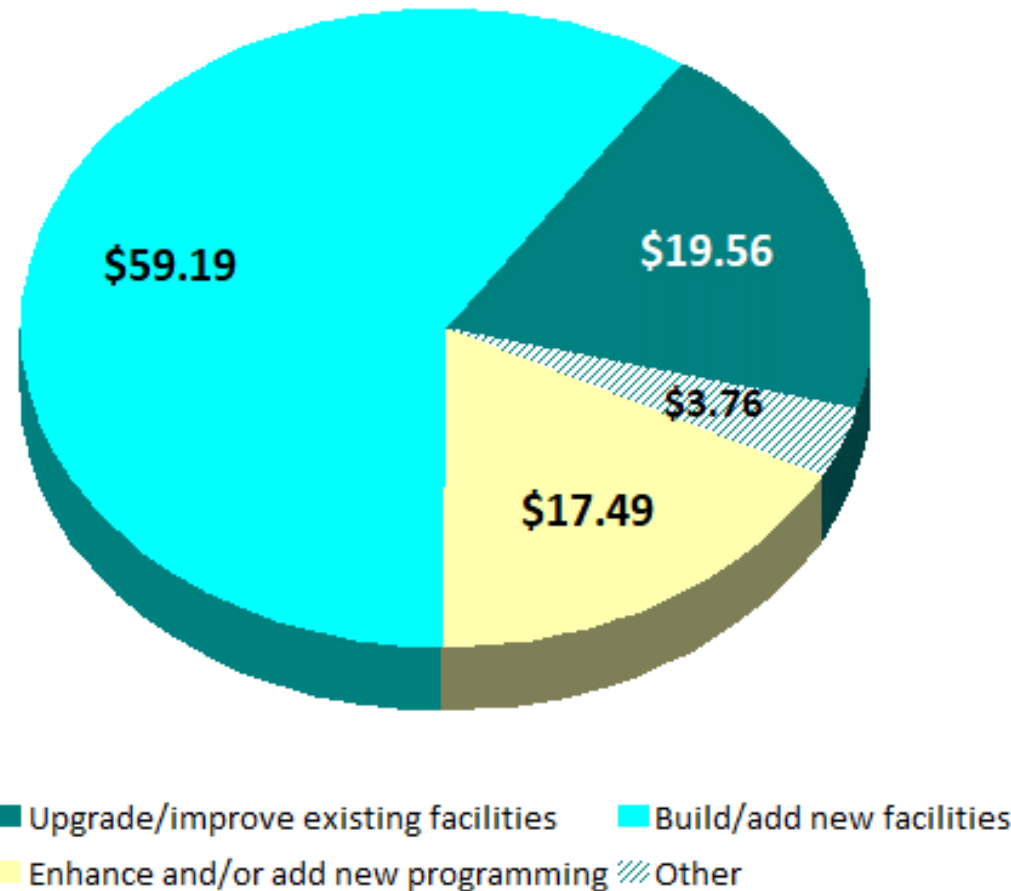
Q15. Agreement With the Following Statements

by percentage of households (excluding "don't know")



Q17. How Residents Would Allocate \$100 For Indoor Recreation Services Provided by the City of Rifle

by amount of funds allocated



Most respondents are interested in providing funding for building/adding new facilities

Questions?

THANK YOU



Agenda Item #b.

Agenda Item Name:

Receive Q2 2024 Financial Update (1/1/2024 - 6/30/2024)

Presenter:

Scott Rust, Finance Director

Item Description:

A financial update will be given based on data through 6/30/2024. Specifically, a report on sales tax collections will be provided along with an analysis of budget to actual year-to-date amounts by fund and an investment report.

Recommended Action:

N/A

Fiscal Impact:

Overall, the City of Rifle continues to be in a strong financial position. Even with numerous large-scale projects across the City requiring large cash outflows, the City continues to maintain reserves and primarily operate on ongoing, recent inflows for cash flow needs. This has allowed for the excess reserves to sit in pooled investments, increasing investment earnings which continue to compound. These cash inflows utilized for cash flow needs are primarily related to sales & use tax collections. 2024 sales tax has continued to keep up with 2023 collections but is under performing in comparison with budget expectations. In total, through 2024 Q2 sales tax revenues are \$43,266.84 or 0.58% over prior year collections, year-to-date. Taking into consideration the fact that budgeted sales tax revenues were based on a 3.5% increase over 2023 collections, this is of some concern. However, staff will remain vigilant and continue to closely monitor revenue streams and expenditure patterns for volatility.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

In order to keep the Council informed of the City of Rifle's financial performance, quarterly reports are given. This financial report covers the time frame between 1/1/2024 through 6/30/2024.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Scott Rust, Finance Director

Attachments:

1. City of Rifle Financial Update 6.30.24
2. City of Rifle Unaudited Financial Report 6.30.24
3. City of Rifle - Sales Tax Collections Report 6.30.24
4. City of Rifle Investment Report 6.30.24

City of Rifle Financial Update

for time period of 01/01/2024 – 6/30/2024



08/07/2024

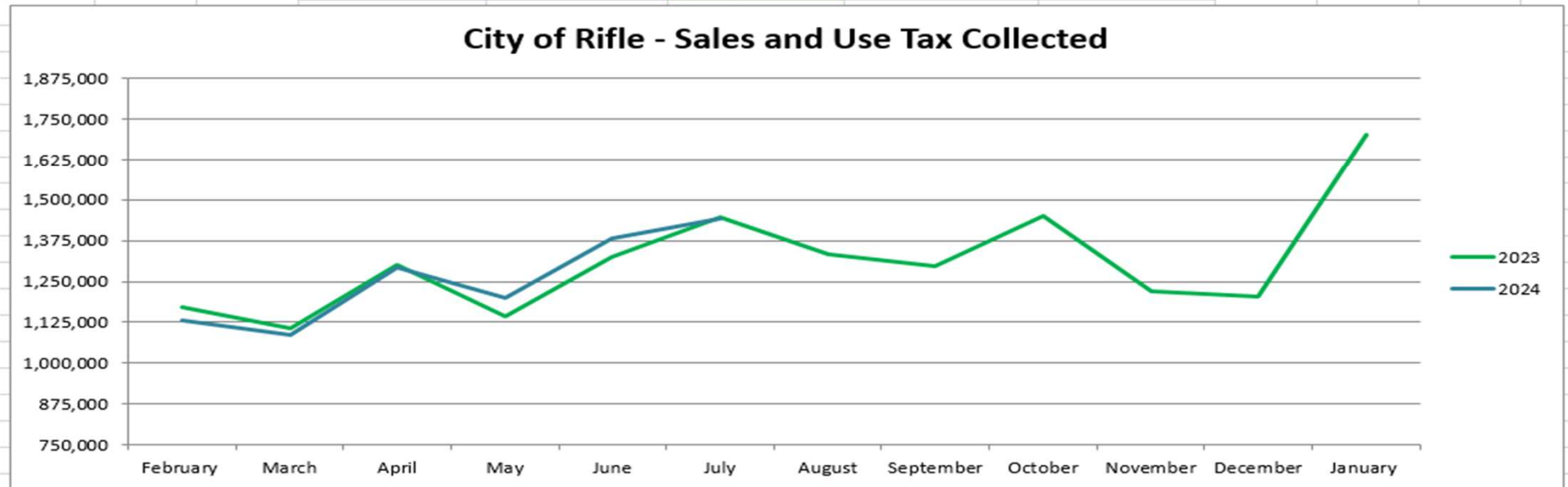
Sales Tax Collections YTD

City Business	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff
BARS & RESTAURANTS	\$ 654,797.53	\$ 668,853.26	\$ (14,055.73)	-2.10%
LEASING/MISC	\$ 236,889.41	\$ 190,732.34	46,157.07	24.20%
OIL & GAS	\$ 87,726.00	\$ 135,613.03	(47,887.03)	-35.31%
LODGING	\$ 263,499.54	\$ 300,734.65	(37,235.11)	-12.38%
LIQUOR STORES	\$ 111,838.69	\$ 146,462.61	(34,623.92)	-23.64%
HVAC	\$ 6,455.91	\$ 9,045.81	(2,589.90)	-28.63%
HARDWARE	\$ 142,962.09	\$ 147,196.07	(4,233.98)	-2.88%
GENERAL RETAIL	\$ 3,146,339.07	\$ 2,930,186.25	216,152.82	7.38%
FOOD	\$ 1,184,395.95	\$ 1,125,064.55	59,331.40	5.27%
EXCISE	\$ 20,466.13	\$ 44,186.90	(23,720.77)	-53.68%
CONTRACTOR	\$ 10,024.35	\$ 7,456.76	2,567.59	34.43%
CAR PARTS & SALES	\$ 352,122.43	\$ 326,475.13	25,647.30	7.86%
UTILITIES	\$ 333,725.86	\$ 362,533.67	(28,807.81)	-7.95%
MARIJUANA RETAIL	\$ 130,517.95	\$ 104,251.99	26,265.96	25.19%
Total MuniRev	\$ 6,681,760.91	\$ 6,498,793.02	\$ 182,967.89	2.82%
BUILDING USE TAX (Month Collected)	\$ 214,448.36	\$ 320,508.59	(106,060.23)	-33.09%
MOTOR VEHICLE USE TAX (Month Collected)	\$ 639,974.15	\$ 673,614.97	(33,640.82)	-4.99%
Grand Total	\$ 7,536,183.42	\$ 7,492,916.58	\$ 43,266.84	0.58%

Note: Chart reflects January – June 2024 sales tax collections

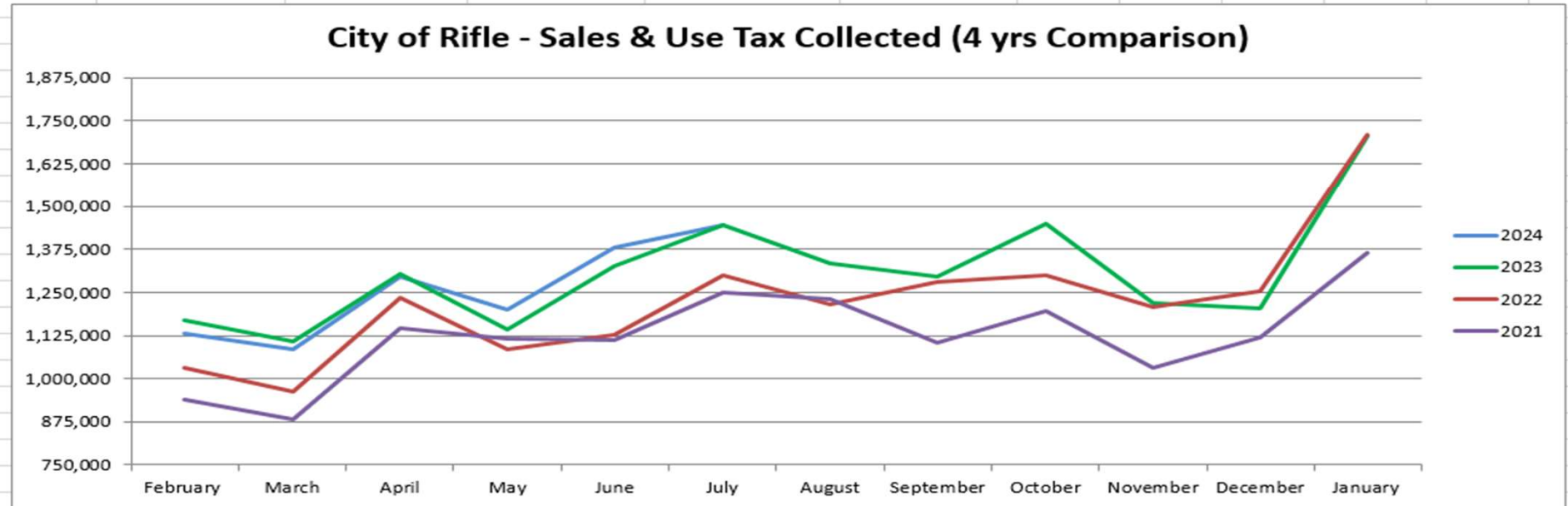
Sales Tax Collections YTD (Cont'd)

Month	2024	2023	Month % Change	Year to Date % Change
February	\$ 1,130,398.81	\$ 1,169,988.15	-3.38%	<u>-3.38%</u>
March	1,085,140.44	1,106,217.65	-1.91%	<u>-2.67%</u>
April	1,294,731.99	1,302,675.06	-0.61%	<u>-1.92%</u>
May	1,201,092.31	1,142,848.82	5.10%	<u>-0.22%</u>
June	1,380,810.31	1,324,834.11	4.23%	<u>0.75%</u>
July	1,444,009.56	1,446,352.79	-0.16%	<u>0.58%</u>
August		1,332,765.69	-100.00%	<u>-14.61%</u>
September		1,297,429.18	-100.00%	<u>-25.55%</u>
October		1,449,459.67	-100.00%	<u>-34.88%</u>
November		1,218,988.49	-100.00%	<u>-41.08%</u>
December		1,204,453.12	-100.00%	<u>-46.15%</u>
January		1,703,504.36	-100.00%	<u>-52.00%</u>
TOTAL	\$ 7,536,183.42	\$ 15,699,517.09	-52.00%	<u>-52.00%</u>



Sales Tax Collections YTD (Cont'd)

Month	2024	2023	2022	2021	2023%	2022%	2021%	AVG %
February	\$ 1,130,398.81	\$ 1,169,988.15	\$ 1,031,620.45	\$ 940,687.81				
March	\$ 1,085,140.44	\$ 1,106,217.65	\$ 963,782.65	\$ 882,278.19				
April	\$ 1,294,731.99	\$ 1,302,675.06	\$ 1,234,682.37	\$ 1,147,186.10	22.80%	21.95%	22.02%	22.26%
May	\$ 1,201,092.31	\$ 1,142,848.82	\$ 1,086,628.93	\$ 1,115,807.93				
June	\$ 1,380,810.31	\$ 1,324,834.11	\$ 1,128,103.99	\$ 1,112,354.41				
July	\$ 1,444,009.56	\$ 1,446,352.79	\$ 1,299,788.74	\$ 1,249,750.07	24.93%	23.89%	25.78%	24.87%
August		\$ 1,332,765.69	\$ 1,216,692.79	\$ 1,229,208.86				
September		\$ 1,297,429.18	\$ 1,281,197.75	\$ 1,104,171.24				
October		\$ 1,449,459.67	\$ 1,299,652.58	\$ 1,195,472.74	25.99%	25.81%	26.16%	25.98%
November		\$ 1,218,988.49	\$ 1,208,790.91	\$ 1,030,196.96				
December		\$ 1,204,453.12	\$ 1,254,580.74	\$ 1,119,476.43				
January		\$ 1,703,504.36	\$ 1,708,147.69	\$ 1,363,513.90	26.29%	28.35%	26.04%	26.89%
TOTAL	\$ 7,536,183.42	\$ 15,699,517.09	\$ 14,713,669.59	\$ 13,490,104.64				



Revenue -Budget to Actual by Fund

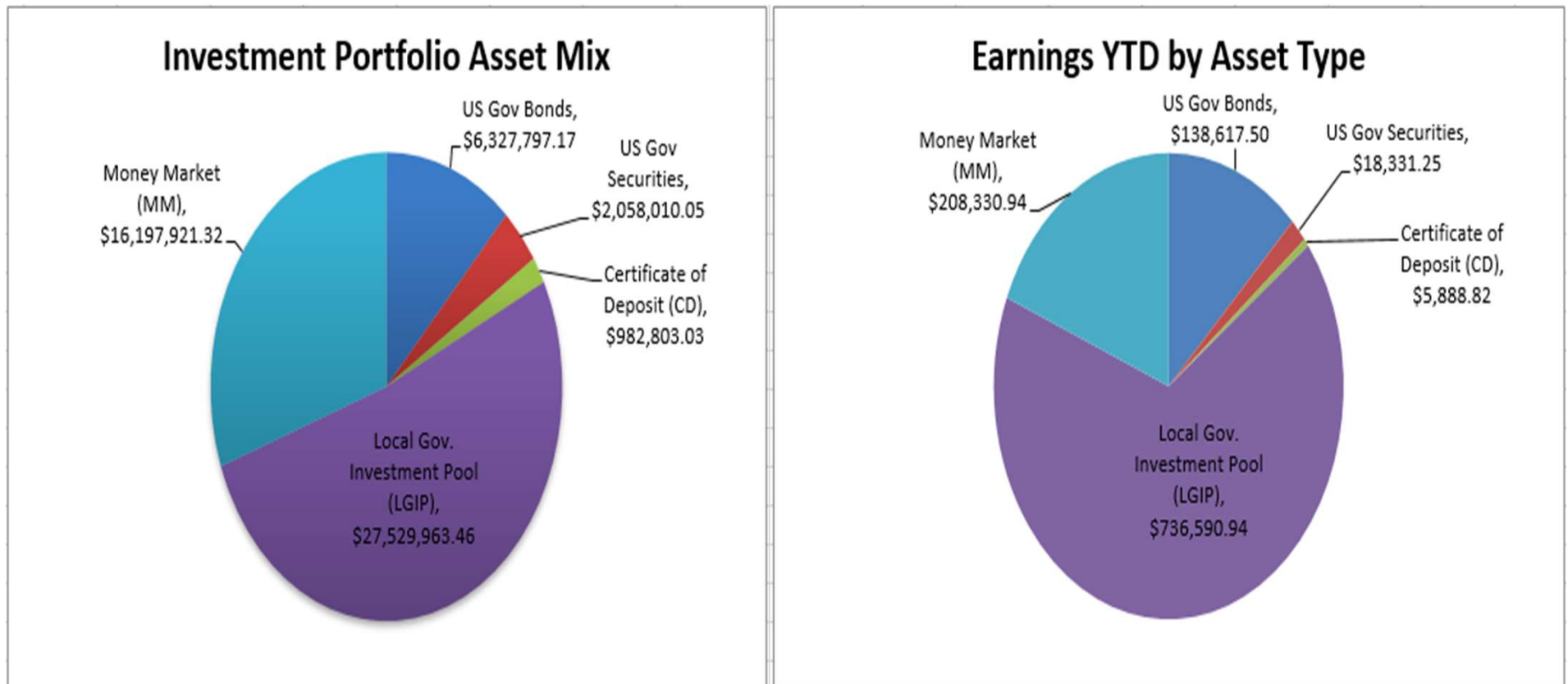
City of Rifle					Budget Date	6/30/2024
Budget to Actual: Cost Center Overview					Actual Date	6/30/2024
GL Budget	GL Budget Title	Budget	Actual	Amount Remaining	% Earned	Fund
100-3000	General Fund Revenue	\$ (15,141,323.45)	\$ (6,104,120.94)	\$ (9,037,202.51)	40.31%	100
201-3000	SIF Revenue	\$ (12,288,755.06)	\$ (3,198,075.54)	\$ (9,090,679.52)	26.02%	201
201-3003	SIF Revenue	\$ (150,000.00)	\$ (102,327.02)	\$ (47,672.98)	68.22%	201
202-3000	CTF Revenue	\$ (146,872.63)	\$ (76,521.82)	\$ (70,350.81)	52.10%	202
204-3000	VIF Revenue	\$ (385,452.40)	\$ (151,608.39)	\$ (233,844.01)	39.33%	204
205-3000	DDA Fund Revenue	\$ (71,820.86)	\$ (52,575.35)	\$ (19,245.51)	73.20%	205
206-3000	Capital Fund Revenue	\$ (216,828.57)	\$ (89,906.50)	\$ (126,922.07)	41.46%	206
207-3000	TIF Revenue	\$ (501,380.83)	\$ (212,778.77)	\$ (288,602.06)	42.44%	207
208-3000	URA Fund Revenue	\$ (165,046.54)	\$ (213,972.59)	\$ 48,926.05	129.64%	208
210-3000	Parks and Rec - Revenue	\$ (4,172,858.92)	\$ (2,162,574.35)	\$ (2,010,284.57)	51.82%	210
310-3000	Water Fund Revenue	\$ (4,388,411.99)	\$ (1,864,996.73)	\$ (2,523,415.26)	42.50%	310
310-3002	Water Rights Revenue	\$ (20,000.00)	\$ (20,650.50)	\$ 650.50	103.25%	310
310-3003	System Improvement Revenue	\$ (145,000.00)	\$ (203,347.51)	\$ 58,347.51	140.24%	310
310-3004	Debt Service Revenue	\$ (3,172,858.78)	\$ (1,481,506.82)	\$ (1,691,351.96)	46.69%	310
320-3000	Waste Water Fund Revenue	\$ (4,330,253.54)	\$ (2,102,037.37)	\$ (2,228,216.17)	48.54%	320
320-3003	Waste Water System Improvement Revenue	\$ (150,000.00)	\$ (181,367.44)	\$ 31,367.44	120.91%	320
330-3000	Sanitation Fund Revenue	\$ (906,745.80)	\$ (464,051.31)	\$ (442,694.49)	51.18%	330
401-3000	Cemetery Perpetual Care Revenue	\$ (27,700.40)	\$ (8,765.28)	\$ (18,935.12)	31.64%	401
610-3000	Fleet Fund Revenue	\$ (632,387.25)	\$ (318,486.75)	\$ (313,900.50)	50.36%	610
610-3003	Fleet Fund System Improvements Revenue	\$ -	\$ -	\$ -	N/B	610
620-3000	IT Fund Revenue	\$ (1,387,217.99)	\$ (650,000.24)	\$ (737,217.75)	46.86%	620
620-3003	IT Fund System Improvement Revenue	\$ -	\$ -	\$ -	N/B	620
Total All Revenue Center GL Budgets		\$ (48,400,915.01)	\$ (19,659,671.22)	\$ (28,741,243.79)	40.62%	

Expenditures -Budget to Actual by Fund

City of Rifle					Budget Date	6/30/2024	
Budget to Actual: Cost Center Overview					Actual Date	6/30/2024	
<i>Fund</i>	<i>Fund Title</i>	<i>Budgeted Expenditures</i>	<i>Actual Expenditures</i>	<i>Encumbrances</i>	<i>Amount Remaining</i>	<i>% Spent w/out ENC</i>	<i>% Spent w/ ENC</i>
100	General Fund	\$16,087,139.42	\$ 6,934,815.06	\$ 627,876.73	\$ 8,524,447.63	43.11%	47.01%
201	Street Improvement Fund	\$12,632,917.60	\$ 2,746,565.26	\$ 2,551,856.65	\$ 7,334,495.69	21.74%	41.94%
202	Conservation Trust Fund	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	0.00%	0.00%
204	Visitor Improvement Fund	\$ 344,087.67	\$ 129,998.21	\$ 155,042.70	\$ 59,046.76	37.78%	82.84%
205	Downtown Development Fund	\$ 84,231.52	\$ 26,235.69	\$ -	\$ 57,995.83	31.15%	31.15%
206	Capital Improvement Fund	\$ 150,000.00	\$ 33,993.70	\$ 69,592.79	\$ 46,413.51	22.66%	69.06%
207	Tourism & Industry Fund	\$ 812,947.24	\$ 357,304.46	\$ -	\$ 455,642.78	43.95%	43.95%
208	Urban Renewal Authority Fund	\$ 20,000.00	\$ 390.00	\$ 17,150.00	\$ 2,460.00	1.95%	87.70%
210	Parks & Recreation Fund	\$ 4,498,228.71	\$ 2,022,606.11	\$ 398,515.20	\$ 2,077,107.40	44.96%	53.82%
310	Water Fund	\$ 6,744,699.33	\$ 2,508,014.87	\$ 1,406,145.61	\$ 2,830,538.85	37.18%	58.03%
320	Waste Water Fund	\$ 6,066,679.62	\$ 1,963,209.15	\$ 829,767.48	\$ 3,273,702.99	32.36%	46.04%
330	Sanitation Fund	\$ 939,478.75	\$ 374,850.65	\$ -	\$ 564,628.10	39.90%	39.90%
401	Cemetery Perpetual Care Fund	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%	0.00%
610	Fleet Maintenance Fund	\$ 517,012.25	\$ 230,387.22	\$ -	\$ 286,625.03	44.56%	44.56%
620	Information Tech Maintenance Fund	\$ 1,387,217.99	\$ 609,858.34	\$ 109,794.13	\$ 667,565.52	43.96%	51.88%
	TOTAL ALL FUNDS	\$50,389,640.10	\$ 17,938,228.72	\$ 6,165,741.29	\$ 26,285,670.09	35.60%	47.84%

City of Rifle					Budget Date 6/30/2024		
Budget to Actual: Cost Center Overview					Actual Date 6/30/2024		
GL Budget	GL Budget Title	Budgeted Expenditures	Actual Expenditures	Encumbrances	Amount Remaining	% Spent w/out ENC	% Spent w/ ENC
100-4111	Mayor and City Council	\$ 128,528.37	\$ 55,325.61	\$ -	\$ 73,202.76	43.05%	43.05%
100-4121	Municipal Court	\$ 313,315.18	\$ 135,221.37	\$ -	\$ 178,093.81	43.16%	43.16%
100-4132	Administration	\$ 1,001,410.74	\$ 461,639.22	\$ -	\$ 539,771.52	46.10%	46.10%
100-4151	Finance	\$ 822,303.55	\$ 416,131.23	\$ 33,700.00	\$ 372,472.32	50.61%	54.70%
100-4153	Attorney	\$ 340,000.00	\$ 131,713.25	\$ -	\$ 208,286.75	38.74%	38.74%
100-4191	Community Development	\$ 694,348.16	\$ 261,762.22	\$ 90,363.00	\$ 342,222.94	37.70%	50.71%
100-4195	Grounds and Facilities	\$ 621,713.66	\$ 348,774.02	\$ 57,805.02	\$ 215,134.62	56.10%	65.40%
100-4199	Community TV	\$ 312,904.54	\$ 119,181.81	\$ -	\$ 193,722.73	38.09%	38.09%
100-4210	Police	\$ 4,905,774.99	\$ 2,353,105.07	\$ 102,825.64	\$ 2,449,844.28	47.97%	50.06%
100-4240	Building Inspection	\$ 120,351.96	\$ 65,363.79	\$ -	\$ 54,988.17	54.31%	54.31%
100-4310	Public Works	\$ 2,449,980.97	\$ 1,301,654.88	\$ 40,292.57	\$ 1,108,033.52	53.13%	54.77%
100-4317	Engineering	\$ 242,861.14	\$ 24,616.49	\$ 150,000.00	\$ 68,244.65	10.14%	71.90%
100-4514	Senior Center	\$ 545,250.16	\$ 279,682.74	\$ -	\$ 265,567.42	51.29%	51.29%
100-4800	Non-Departmental	\$ 1,317,842.00	\$ 928,143.36	\$ 152,890.50	\$ 236,808.14	70.43%	82.03%
100-4910	Transfers	\$ 2,270,554.00	\$ 52,500.00	\$ -	\$ 2,218,054.00	2.31%	2.31%
201-4312	SIF Operational Expenditures	\$ 5,950,445.12	\$ 689,335.40	\$ 2,369,236.01	\$ 2,891,873.71	11.58%	51.40%
201-4313	SIF Capital Expenditures	\$ 6,682,472.48	\$ 2,057,229.86	\$ 182,620.64	\$ 4,442,621.98	30.79%	33.52%
202-4517	CTF Operational Expense	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	0.00%	0.00%
204-4650	VIF Operational Expense	\$ 344,087.67	\$ 129,998.21	\$ 155,042.70	\$ 59,046.76	37.78%	82.84%
205-4651	DDA Fund Operational Expense	\$ 84,231.52	\$ 26,235.69	\$ -	\$ 57,995.83	31.15%	31.15%
206-4900	Capital Fund Operational Expense	\$ 150,000.00	\$ 33,993.70	\$ 69,592.79	\$ 46,413.51	22.66%	69.06%
207-4650	TIF Operational Expense	\$ 812,947.24	\$ 357,304.46	\$ -	\$ 455,642.78	43.95%	43.95%
208-4650	URA Fund Operational Expense	\$ 20,000.00	\$ 390.00	\$ 17,150.00	\$ 2,460.00	1.95%	87.70%
210-4512	Parks and Rec - Recreation Ops	\$ 871,102.88	\$ 364,698.41	\$ -	\$ 506,404.47	41.87%	41.87%
210-4513	Parks and Rec - Pool Ops	\$ 665,678.21	\$ 311,707.01	\$ -	\$ 353,971.20	46.83%	46.83%
210-4521	Parks and Rec - Parks Ops	\$ 1,990,055.39	\$ 997,123.70	\$ 63,765.20	\$ 929,166.49	50.11%	53.31%
210-4523	Parks and Rec - Parks Capital	\$ 884,116.00	\$ 274,438.89	\$ 334,750.00	\$ 274,927.11	31.04%	68.90%
210-4800	Parks and Rec - NonDepartmental	\$ 87,276.23	\$ 74,638.10	\$ -	\$ 12,638.13	85.52%	85.52%
310-4331	Water Fund Operational Expense	\$ 2,697,484.33	\$ 1,198,514.18	\$ 165,479.43	\$ 1,333,490.72	44.43%	50.57%
310-4332	Water Rights Operational Expense	\$ 68,000.00	\$ 18,847.71	\$ -	\$ 49,152.29	27.72%	27.72%
310-4333	Sys. Improvement Operational Expense	\$ 2,195,000.00	\$ 516,104.87	\$ 1,240,666.18	\$ 438,228.95	23.51%	80.04%
310-4334	Debt Service Operational Expense	\$ 1,442,453.00	\$ 721,225.95	\$ -	\$ 721,227.05	50.00%	50.00%
310-4335	Debt Service Operational Expense	\$ 341,762.00	\$ 53,322.16	\$ -	\$ 288,439.84	15.60%	15.60%
320-4325	Waste Water Operational Expense	\$ 6,066,679.62	\$ 1,963,209.15	\$ 829,767.48	\$ 3,273,702.99	32.36%	46.04%
330-4320	Sanitation Fund Operational Expense	\$ 937,478.75	\$ 373,850.65	\$ -	\$ 563,628.10	39.88%	39.88%
330-4900	Sanitation Fund Transfers	\$ 2,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	50.00%	50.00%
401-4422	Cemetery Perpetual Care Expense	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%	0.00%
610-4196	Fleet Fund Operational Expense	\$ 517,012.25	\$ 230,387.22	\$ -	\$ 286,625.03	44.56%	44.56%
620-4192	IT Fund Operational Expense	\$ 1,122,217.99	\$ 540,620.30	\$ 18,174.58	\$ 563,423.11	48.17%	49.79%
620-4901	IT Fund Capital	\$ 265,000.00	\$ 69,238.04	\$ 91,619.55	\$ 104,142.41	26.13%	60.70%
Total All Cost Center GL Budgets		\$ 50,389,640.10	\$ 17,938,228.72	\$ 6,165,741.29	\$ 26,285,670.09	35.60%	47.84%

Investment Portfolio (06/30/2024)



- Portfolio Market Value - \$53,096,495.03
 - 11.92% Bonds, 3.88% Securities, 1.85% CD, 51.85% LGIP, 30.51% MM
- Total YTD Earnings - \$1,107,759.45
- Unrealized Gain/Loss - \$(104,192.78)

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL REVENUES	6,104,120.94	6,104,120.94	15,141,323.45	9,037,202.51	40.3
	6,104,120.94	6,104,120.94	15,141,323.45	9,037,202.51	40.3
<u>EXPENDITURES</u>					
MAYOR/COUNCIL	55,325.61	55,325.61	128,528.37	73,202.76	43.1
MUNICIPAL COURT	135,221.37	135,221.37	313,315.18	178,093.81	43.2
CITY MANAGER	461,639.22	461,639.22	1,001,410.74	539,771.52	46.1
FINANCE	416,131.23	416,131.23	822,303.55	406,172.32	50.6
ATTORNEY	131,713.25	131,713.25	340,000.00	208,286.75	38.7
COMMUNITY DEVELOPMENT	261,762.22	261,762.22	694,348.16	432,585.94	37.7
GROUPS AND FACILITY MAINT.	348,774.02	348,774.02	621,713.66	272,939.64	56.1
COMMUNITY INVOLVEMT MULTIMEDI	119,181.81	119,181.81	312,904.54	193,722.73	38.1
POLICE	2,353,105.07	2,353,105.07	4,905,774.99	2,552,669.92	48.0
BUILDING INSPECTIONS	65,363.79	65,363.79	120,351.96	54,988.17	54.3
PUBLIC WORKS	1,301,654.88	1,301,654.88	2,449,980.97	1,148,326.09	53.1
PW - ENGINEERING	24,616.49	24,616.49	242,861.14	218,244.65	10.1
SENIOR CENTER	279,682.74	279,682.74	545,250.16	265,567.42	51.3
NON DEPARTMENTAL	928,143.36	928,143.36	1,317,842.00	389,698.64	70.4
OPERATING TRANSFERS OUT	52,500.00	52,500.00	2,270,554.00	2,218,054.00	2.3
	6,934,815.06	6,934,815.06	16,087,139.42	9,152,324.36	43.1
	(830,694.12)	(830,694.12)	(945,815.97)	(115,121.85)	(87.8)

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL REVENUES	3,198,075.54	3,198,075.54	12,288,755.06	9,090,679.52	26.0
CAPITAL REVENUES	102,327.02	102,327.02	150,000.00	47,672.98	68.2
	<u>3,300,402.56</u>	<u>3,300,402.56</u>	<u>12,438,755.06</u>	<u>9,138,352.50</u>	<u>26.5</u>
<u>EXPENDITURES</u>					
PAVED STREETS	689,335.40	689,335.40	5,950,445.12	5,261,109.72	11.6
CONSTRUCTION PROJECT	2,057,229.86	2,057,229.86	6,682,472.48	4,625,242.62	30.8
	<u>2,746,565.26</u>	<u>2,746,565.26</u>	<u>12,632,917.60</u>	<u>9,886,352.34</u>	<u>21.7</u>
	<u>553,837.30</u>	<u>553,837.30</u>	<u>(194,162.54)</u>	<u>(747,999.84)</u>	<u>285.2</u>

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

VISITOR IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
VISITOR IMPROVEMENT	151,608.39	151,608.39	385,452.40	233,844.01	39.3
	151,608.39	151,608.39	385,452.40	233,844.01	39.3
<u>EXPENDITURES</u>					
VISITOR IMPROVEMENT	129,998.21	129,998.21	344,087.67	214,089.46	37.8
	129,998.21	129,998.21	344,087.67	214,089.46	37.8
	21,610.18	21,610.18	41,364.73	19,754.55	52.2

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

DOWNTOWN DEVELOPMENT DISTRICT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
DOWNTOWN DEVELOPMENT	52,575.35	52,575.35	71,820.86	19,245.51	73.2
	52,575.35	52,575.35	71,820.86	19,245.51	73.2
<u>EXPENDITURES</u>					
DOWNTOWN DEVELOPMENT	26,235.69	26,235.69	84,231.52	57,995.83	31.2
	26,235.69	26,235.69	84,231.52	57,995.83	31.2
	26,339.66	26,339.66	(12,410.66)	(38,750.32)	212.2

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CAPITAL REVENUE	89,906.50	89,906.50	216,828.57	126,922.07	41.5
	89,906.50	89,906.50	216,828.57	126,922.07	41.5
<u>EXPENDITURES</u>					
CAPITAL IMPROVEMENTS	33,993.70	33,993.70	150,000.00	116,006.30	22.7
	33,993.70	33,993.70	150,000.00	116,006.30	22.7
	55,912.80	55,912.80	66,828.57	10,915.77	83.7

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

URBAN RENEWAL AUTHORITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
URBAN RENEWAL	213,972.59	213,972.59	165,046.54	(48,926.05)	129.6
	213,972.59	213,972.59	165,046.54	(48,926.05)	129.6
<u>EXPENDITURES</u>					
URBAN RENEWAL	390.00	390.00	20,000.00	19,610.00	2.0
	390.00	390.00	20,000.00	19,610.00	2.0
	213,582.59	213,582.59	145,046.54	(68,536.05)	147.3

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
PARKS AND REC REVENUE	2,162,574.35	2,162,574.35	4,172,858.92	2,010,284.57	51.8
	2,162,574.35	2,162,574.35	4,172,858.92	2,010,284.57	51.8
<u>EXPENDITURES</u>					
RECREATION	364,698.41	364,698.41	871,102.88	506,404.47	41.9
POOL	312,151.77	312,151.77	665,678.21	353,526.44	46.9
PARK MAINTENANCE	997,123.70	997,123.70	1,990,055.39	992,931.69	50.1
PARKS CAPITAL	274,438.89	274,438.89	884,116.00	609,677.11	31.0
NON-DEPARTMENTAL	74,638.10	74,638.10	87,276.23	12,638.13	85.5
	2,023,050.87	2,023,050.87	4,498,228.71	2,475,177.84	45.0
	139,523.48	139,523.48	(325,369.79)	(464,893.27)	42.9

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
WATER REVENUE	1,864,996.73	1,864,996.73	4,388,411.99	2,523,415.26	42.5
WATER RIGHTS REVENUE	20,650.50	20,650.50	20,000.00	(650.50)	103.3
CAPITAL REVENUE	203,347.51	203,347.51	145,000.00	(58,347.51)	140.2
WTP SALES & USE TAX REVENUES	1,481,506.82	1,481,506.82	3,172,858.78	1,691,351.96	46.7
	<u>3,570,501.56</u>	<u>3,570,501.56</u>	<u>7,726,270.77</u>	<u>4,155,769.21</u>	<u>46.2</u>
<u>EXPENDITURES</u>					
WATER O&H	1,198,514.18	1,198,514.18	2,697,484.33	1,498,970.15	44.4
WATER RIGHTS	18,847.71	18,847.71	68,000.00	49,152.29	27.7
WATER SYSTEM IMPROVEMENTS	516,104.87	516,104.87	2,195,000.00	1,678,895.13	23.5
WATER TREATMENT PLANT DEBT	721,225.95	721,225.95	1,442,453.00	721,227.05	50.0
WATER TANK DEBT	53,322.16	53,322.16	341,762.00	288,439.84	15.6
	<u>2,508,014.87</u>	<u>2,508,014.87</u>	<u>6,744,699.33</u>	<u>4,236,684.46</u>	<u>37.2</u>
	<u>1,062,486.69</u>	<u>1,062,486.69</u>	<u>981,571.44</u>	<u>(80,915.25)</u>	<u>108.2</u>

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
WASTE WATER REVENUE	2,102,037.37	2,102,037.37	4,330,253.54	2,228,216.17	48.5
WASTEWATER SYS IMPROVE	181,367.44	181,367.44	150,000.00	(31,367.44)	120.9
	<u>2,283,404.81</u>	<u>2,283,404.81</u>	<u>4,480,253.54</u>	<u>2,196,848.73</u>	<u>51.0</u>
<u>EXPENDITURES</u>					
SEWER O&H	1,963,209.15	1,963,209.15	6,066,679.62	4,103,470.47	32.4
	<u>1,963,209.15</u>	<u>1,963,209.15</u>	<u>6,066,679.62</u>	<u>4,103,470.47</u>	<u>32.4</u>
	<u>320,195.66</u>	<u>320,195.66</u>	<u>(1,586,426.08)</u>	<u>(1,906,621.74)</u>	<u>20.2</u>

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
USER FEES	464,051.31	464,051.31	906,745.80	442,694.49	51.2
	464,051.31	464,051.31	906,745.80	442,694.49	51.2
<u>EXPENDITURES</u>					
SANITATION OPERATIONS	373,850.65	373,850.65	937,478.75	563,628.10	39.9
SANITATION TRANSFERS	1,000.00	1,000.00	2,000.00	1,000.00	50.0
	374,850.65	374,850.65	939,478.75	564,628.10	39.9
	89,200.66	89,200.66	(32,732.95)	(121,933.61)	272.5

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CEMETERY PERPETUAL CARE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
PERPETUAL CARE	8,765.28	8,765.28	27,700.40	18,935.12	31.6
	8,765.28	8,765.28	27,700.40	18,935.12	31.6
<u>EXPENDITURES</u>					
DEPARTMENT 4422	.00	.00	5,000.00	5,000.00	.0
	.00	.00	5,000.00	5,000.00	.0
	8,765.28	8,765.28	22,700.40	13,935.12	38.6

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FLEET MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERDEPT REVENUE	318,486.75	318,486.75	632,387.25	313,900.50	50.4
	318,486.75	318,486.75	632,387.25	313,900.50	50.4
<u>EXPENDITURES</u>					
FLEET MAINTENANCE	230,387.22	230,387.22	517,012.25	286,625.03	44.6
	230,387.22	230,387.22	517,012.25	286,625.03	44.6
	88,099.53	88,099.53	115,375.00	27,275.47	76.4

CITY OF RIFLE
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

INFORMATION TECH MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERDEPT REVENUES	650,000.24	650,000.24	1,387,217.99	737,217.75	46.9
	650,000.24	650,000.24	1,387,217.99	737,217.75	46.9
<u>EXPENDITURES</u>					
I.T. MAINTENANCE	540,620.30	540,620.30	1,122,217.99	581,597.69	48.2
I.T. CAPITAL	69,238.04	69,238.04	265,000.00	195,761.96	26.1
	609,858.34	609,858.34	1,387,217.99	777,359.65	44.0
	40,141.90	40,141.90	.00	(40,141.90)	.0

City of Rifle Sales Tax - 2024 Prior Year Comparison																
	February (for January Sales)				March (for February Sales)				April (for March Sales)				May (for April Sales)			
City Business	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff
BARS & RESTAURANTS	\$ 95,655.08	\$ 99,135.66	\$ (3,480.58)	-3.51%	\$ 94,296.76	\$ 95,653.51	\$ (1,356.75)	-1.42%	\$ 120,430.85	\$ 111,720.01	\$ 8,710.84	7.80%	\$ 111,869.34	\$ 118,564.37	\$ (6,695.03)	-5.65%
LEASING/MISC	31,227.74	41,388.67	(10,160.93)	-24.55%	38,748.17	31,478.62	7,269.55	23.09%	44,689.01	41,191.34	3,497.67	8.49%	38,698.54	20,844.48	17,854.06	85.65%
OIL & GAS	14,216.61	20,323.90	(6,107.29)	-30.05%	15,175.66	23,693.46	(8,517.80)	-35.95%	7,048.28	31,613.69	(24,565.41)	-77.70%	17,456.44	17,456.44	(1,488.03)	-8.52%
LODGING	29,727.00	35,524.98	(5,797.98)	-16.32%	32,424.92	38,728.95	(6,304.03)	-16.28%	40,527.11	43,212.77	(2,685.66)	-6.21%	31,754.52	38,919.12	(7,164.60)	-18.41%
LIQUOR STORES	15,744.57	21,895.89	(6,151.32)	-28.09%	16,399.49	21,662.08	(5,262.59)	-24.29%	18,822.78	23,366.97	(4,544.19)	-19.45%	17,906.44	23,782.01	(5,875.57)	-24.71%
HVAC	1,407.56	1,327.35	80.21	6.04%	1,047.62	2,281.03	(1,233.41)	-54.07%	1,678.56	827.31	851.25	-102.89%	469.05	656.54	(187.49)	-28.56%
HARDWARE	12,692.91	15,525.99	(2,833.08)	-18.25%	12,025.39	14,293.81	(2,268.42)	-15.87%	31,325.97	35,370.65	(4,044.68)	-11.44%	17,982.01	17,226.35	755.66	4.39%
GENERAL RETAIL	450,374.07	428,272.59	22,101.48	5.16%	429,875.59	385,237.84	44,637.75	11.59%	580,156.90	546,837.78	33,319.12	6.09%	488,128.06	459,456.22	28,671.84	6.24%
FOOD	206,854.77	165,010.94	41,843.83	25.36%	182,543.87	176,224.60	6,319.27	3.59%	196,893.27	180,266.54	16,626.73	9.22%	186,531.16	187,718.47	(1,187.31)	-0.63%
EXCISE	7,091.37	9,452.69	(2,361.32)	-24.98%	3,222.19	9,058.11	(5,835.92)	-64.43%	2,031.91	8,811.20	(6,779.29)	-76.94%	1,747.86	5,637.67	(3,889.81)	-69.00%
CONTRACTOR	2,200.00	1,088.80	1,111.20	102.06%	1,893.03	1,758.53	134.50	7.65%	2,027.60	1,694.03	333.57	19.69%	1,875.00	1,733.77	141.23	8.15%
CAR PARTS & SALES	48,434.39	50,298.71	(1,864.32)	-3.71%	56,645.03	51,435.29	5,209.74	10.13%	48,679.84	53,338.06	(4,658.22)	-8.73%	62,196.93	53,300.03	8,896.90	16.69%
UTILITIES	75,977.31	82,678.88	(6,701.57)	-8.11%	55,653.98	56,133.75	(479.77)	-0.85%	60,075.47	75,484.03	(15,408.56)	-20.41%	55,626.91	53,141.65	2,485.26	4.68%
MARIJUANA RETAIL	20,611.76	12,543.47	8,068.29	64.32%	19,953.70	12,237.29	7,716.41	63.06%	23,719.79	15,300.39	8,419.40	55.03%	22,144.15	18,799.44	3,344.71	17.79%
Total MuniRev	\$ 1,012,215.14	\$ 984,468.52	\$ 27,746.62	2.82%	\$ 959,905.40	\$ 919,876.87	\$ 40,028.53	4.35%	\$ 1,178,107.34	\$ 1,169,034.77	\$ 9,072.57	0.78%	\$ 1,052,898.38	\$ 1,017,236.56	\$ 35,661.82	3.51%
BUILDING USE TAX (Month Collected)	29,199.84	99,263.97	(70,064.13)	-70.58%	24,449.63	75,093.74	(50,644.11)	-67.44%	27,640.82	21,606.17	6,034.65	27.93%	18,944.99	9,389.75	9,555.24	101.76%
MOTOR VEHICLE USE TAX (Month Collected)	88,983.83	86,255.66	2,728.17	3.16%	100,785.41	111,247.04	(10,461.63)	-9.40%	88,983.83	112,034.12	(23,050.29)	-20.57%	129,248.94	116,222.51	13,026.43	11.21%
Grand Total	\$ 1,130,398.81	\$ 1,169,988.15	\$ (39,589.34)	-3.38%	\$ 1,085,140.44	\$ 1,106,217.65	\$ (21,077.21)	-1.91%	\$ 1,294,731.99	\$ 1,302,675.06	\$ (7,943.07)	-0.61%	\$ 1,201,092.31	\$ 1,142,848.82	\$ 58,243.49	5.10%

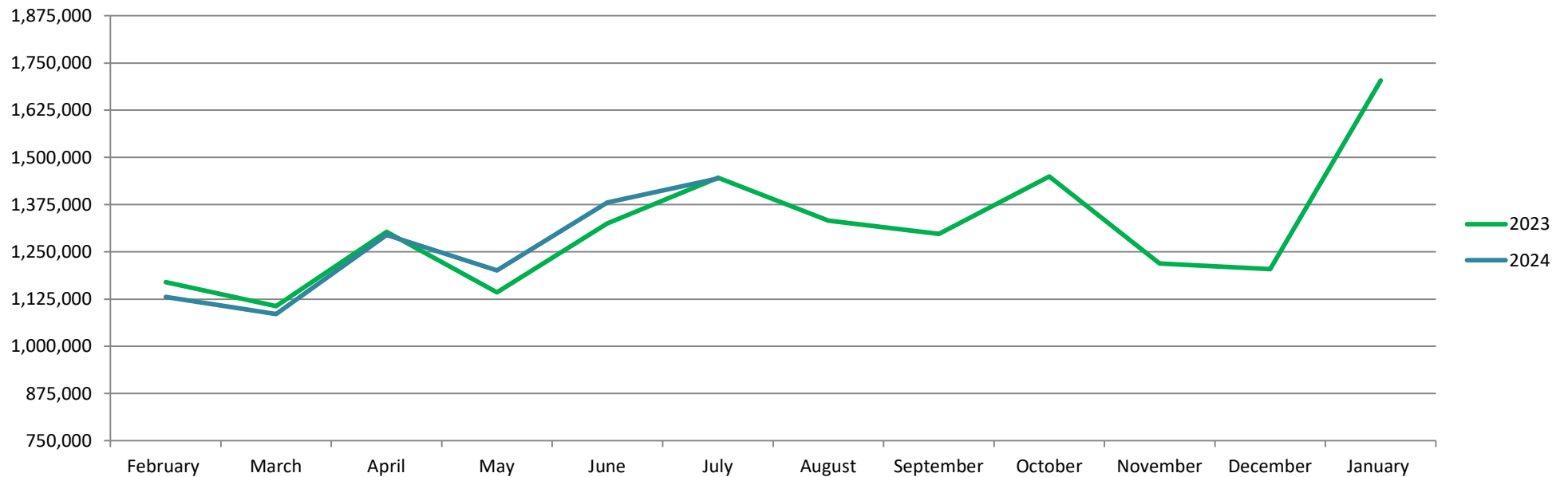
	June (for May Sales)				July (for June Sales)				August (for July Sales)				September (for August Sales)			
City Business	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff
BARS & RESTAURANTS	\$ 118,133.54	\$ 117,107.95	\$ 1,025.59	0.88%	\$ 114,411.96	\$ 126,671.76	\$ (12,259.80)	-9.68%		\$ 130,929.87	\$ (130,929.87)	-100.00%		\$ 116,674.62	\$ (116,674.62)	-100.00%
LEASING/MISC	32,247.97	25,055.76	7,192.21	28.70%	51,277.98	30,773.47	20,504.51	66.63%		71,993.10	(71,993.10)	-100.00%		28,766.31	(28,766.31)	-100.00%
OIL & GAS	16,395.91	23,238.03	(6,842.12)	-29.44%	18,921.13	19,287.51	(366.38)	-1.90%		16,615.91	(16,615.91)	-100.00%		21,692.24	(21,692.24)	-100.00%
LODGING	53,451.21	61,810.75	(8,359.54)	-13.52%	75,614.78	82,538.08	(6,923.30)	-8.39%		93,076.64	(93,076.64)	-100.00%		79,520.98	(79,520.98)	-100.00%
LIQUOR STORES	21,721.42	27,697.85	(5,976.43)	-21.58%	21,243.99	28,057.81	(6,813.82)	-24.28%		28,822.32	(28,822.32)	-100.00%		26,116.79	(26,116.79)	-100.00%
HVAC	891.92	721.73	170.19	23.58%	961.20	3,231.85	(2,270.65)	-70.26%		1,228.44	(1,228.44)	-100.00%		753.89	(753.89)	-100.00%
HARDWARE	18,495.68	25,896.70	(7,401.02)	-28.58%	50,440.13	38,882.57	11,557.56	29.72%		19,160.77	(19,160.77)	-100.00%		18,080.75	(18,080.75)	-100.00%
GENERAL RETAIL	593,109.67	480,393.22	112,716.45	23.46%	604,694.78	629,988.60	(25,293.82)	-4.01%		484,934.55	(484,934.55)	-100.00%		499,691.41	(499,691.41)	-100.00%
FOOD	201,616.46	201,062.58	553.88	0.28%	209,956.42	214,781.42	(4,825.00)	-2.25%		210,520.93	(210,520.93)	-100.00%		200,630.08	(200,630.08)	-100.00%
EXCISE	3,531.08	2,309.27	1,221.81	52.91%	2,841.72	8,917.96	(6,076.24)	-68.13%		5,823.42	(5,823.42)	-100.00%		5,550.02	(5,550.02)	-100.00%
CONTRACTOR	988.65	622.20	366.45	58.90%	1,040.07	559.43	480.64	85.92%		678.00	(678.00)	-100.00%		5,538.54	(5,538.54)	-100.00%
CAR PARTS & SALES	63,408.39	52,978.12	10,430.27	19.69%	72,757.85	65,124.92	7,632.93	11.72%		59,435.49	(59,435.49)	-100.00%		67,863.37	(67,863.37)	-100.00%
UTILITIES	43,394.70	47,483.51	(4,088.81)	-8.61%	42,997.49	47,611.85	(4,614.36)	-9.69%		43,428.72	(43,428.72)	-100.00%		58,405.39	(58,405.39)	-100.00%
MARIJUANA RETAIL	24,495.08	19,871.93	4,623.15	23.26%	19,593.47	25,499.47	(5,906.00)	-23.16%		24,286.37	(24,286.37)	-100.00%		24,465.68	(24,465.68)	-100.00%
Total MuniRev	\$ 1,191,881.68	\$ 1,086,249.60	\$ 105,632.08	9.72%	\$ 1,286,752.97	\$ 1,321,926.70	\$ (35,173.73)	-2.66%	\$ -	\$ 1,190,934.53	\$ (1,190,934.53)	-100.00%	\$ -	\$ 1,153,750.07	\$ (1,153,750.07)	-100.00%
BUILDING USE TAX (Month Collected)	72,146.88	88,372.18	(16,225.30)	-18.36%	42,066.20	26,782.78	15,283.42	57.06%		24,753.57	(24,753.57)	-100.00%		13,025.84	(13,025.84)	-100.00%
MOTOR VEHICLE USE TAX (Month Collected)	116,781.75	150,212.33	(33,430.58)	-22.26%	115,190.39	97,643.31	17,547.08	17.97%		117,077.59	(117,077.59)	-100.00%		130,653.27	(130,653.27)	-100.00%
Grand Total	\$ 1,380,810.31	\$ 1,324,834.11	\$ 55,976.20	4.23%	\$ 1,444,009.56	\$ 1,446,352.79	\$ (2,343.23)	-0.16%	\$ -	\$ 1,332,765.69	\$ (1,332,765.69)	-100.00%	\$ -	\$ 1,297,429.18	\$ (1,297,429.18)	-100.00%

	October (for September Sales)				November (for October Sales)				December(for November Sales)				January (for December Sales)			
City Business	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff	Total Amount 2024	Total Amount 2023	\$ Diff	% Diff
BARS & RESTAURANTS		\$ 122,226.13	\$ (122,226.13)	-100.00%		\$ 122,666.97	\$ (122,666.97)	-100.00%		\$ 105,039.78	\$ (105,039.78)	-100.00%		\$ 102,155.42	\$ (102,155.42)	-100.00%
LEASING/MISC		43,964.96	(43,964.96)	-100.00%		30,687.81	(30,687.81)	-100.00%		25,185.91	(25,185.91)	-100.00%		53,741.47	(53,741.47)	-100.00%
OIL & GAS		25,033.79	(25,033.79)	-100.00%		25,760.50	(25,760.50)	-100.00%		57,271.04	(57,271.04)	-100.00%		21,493.05	(21,493.05)	-100.00%
LODGING		77,475.50	(77,475.50)	-100.00%		66,561.32	(66,561.32)	-100.00%		39,386.33	(39,386.33)	-100.00%		39,027.87	(39,027.87)	-100.00%
LIQUOR STORES		22,654.23	(22,654.23)	-100.00%		21,322.53	(21,322.53)	-100.00%		20,364.94	(20,364.94)	-100.00%		25,013.55	(25,013.55)	-100.00%
HVAC		1,087.65	(1,087.65)	-100.00%		1,915.36	(1,915.36)	-100.00%		2,334.36	(2,334.36)	-100.00%		796.10	(796.10)	-100.00%
HARDWARE		31,828.47	(31,828.47)	-100.00%		21,688.33	(21,688.33)	-100.00%		18,058.15	(18,058.15)	-100.00%		46,587.45	(46,587.45)	-100.00%
GENERAL RETAIL		598,304.89	(598,304.89)	-100.00%		494,702.88	(494,702.88)	-100.00%		493,862.41	(493,862.41)	-100.00%		736,465.94	(736,465.94)	-100.00%
FOOD		205,552.63	(205,552.63)	-100.00%		193,071.59	(193,071.59)	-100.00%		184,835.77	(184,835.77)	-100.00%		328,492.43	(328,492.43)	-100.00%
EXCISE		27,917.98	(27,917.98)	-100.00%		10,116.58	(10,116.58)	-100.00%		4,049.09	(4,049.09)	-100.00%		7,261.92	(7,261.92)	-100.00%
CONTRACTOR		1,720.97	(1,720.97)	-100.00%		7,088.87	(7,088.87)	-100.00%		7,369.60	(7,369.60)	-100.00%		2,087.67	(2,087.67)	-100.00%
CAR PARTS & SALES		57,060.43	(57,060.43)	-100.00%		53,837.36	(53,837.36)	-100.00%		64,039.10	(64,039.10)	-100.00%		58,568.85	(58,568.85)	-100.00%
UTILITIES		45,370.59	(45,370.59)	-100.00%		47,501.11	(47,501.11)	-100.00%		43,459.03	(43,459.03)	-100.00%		63,397.29	(63,397.29)	-100.00%
MARIJUANA RETAIL		24,554.29	(24,554.29)	-100.00%		23,938.75	(23,938.75)	-100.00%		23,218.61	(23,218.61)	-100.00%		22,363.51	(22,363.51)	-100.00%
Total MuniRev	\$ -	\$ 1,284,752.51	\$ (1,284,752.51)	-100.00%	\$ -	\$ 1,120,859.96	\$ (1,120,859.96)	-100.00%	\$ -	\$ 1,088,474.12	\$ (1,088,474.12)	-100.00%	\$ -	\$ 1,507,452.52	\$ (1,507,452.52)	-100.00%
BUILDING USE TAX (Month Collected)		9,076.61	(9,076.61)	-100.00%		9,750.02	(9,750.02)	-100.00%		5,489.83	(5,489.83)	-100.00%		19,491.77	(19,491.77)	-100.00%
MOTOR VEHICLE USE TAX (Month Collected)		155,630.55	(155,630.55)	-100.00%		88,378.51	(88,378.51)	-100.00%		110,489.17	(110,489.17)	-100.00%		176,560.07	(176,560.07)	-100.00%
Grand Total	\$ -	\$ 1,449,459.67	\$ (1,449,459.67)	-100.00%	\$ -	\$ 1,218,988.49	\$ (1,218,988.49)	-100.00%	\$ -	\$ 1,204,453.12	\$ (1,204,453.12)	-100.00%	\$ -	\$ 1,703,504.36	\$ (1,703,504.36)	-100.00%

	Year-to-Date			
City Business	YTD 2024	YTD 2023	\$ Diff	% Diff
BARS & RESTAURANTS	\$ 654,797.53	\$ 668,853.26	\$ (14,055.73)	-2.10%
LEASING/MISC	\$ 236,889.41	\$ 190,732.34	46,157.07	24.20%
OIL & GAS	\$ 87,726.00	\$ 135,613.03	(47,887.03)	-35.31%
LODGING	\$ 263,499.54	\$ 300,734.65	(37,235.11)	-12.38%
LIQUOR STORES	\$ 111,838.69	\$ 146,462.61	(34,623.92)	-23.64%
HVAC	\$ 6,455.91	\$ 9,045.81	(2,589.90)	-28.63%
HARDWARE	\$ 142,962.09	\$ 147,196.07	(4,233.98)	-2.88%
GENERAL RETAIL	\$ 3,146,339.07	\$ 2,930,186.25	216,152.82	7.38%
FOOD	\$ 1,184,395.95	\$ 1,125,064.55	59,331.40	5.27%
EXCISE	\$ 20,466.13	\$ 44,186.90	(23,720.77)	-53.68%
CONTRACTOR	\$ 10,024.35	\$ 7,456.76	2,567.59	34.43%
CAR PARTS & SALES	\$ 352,122.43	\$ 326,475.13	25,647.30	7.86%
UTILITIES	\$ 333,725.86	\$ 362,533.67	(28,807.81)	-7.95%
MARIJUANA RETAIL	\$ 130,517.95	\$ 104,251.99	26,265.96	25.19%
Total MuniRev	\$ 6,681,760.91	\$ 6,498,793.02	\$ 182,967.89	2.82%
BUILDING USE TAX (Month Collected)	\$ 214,448.36	\$ 320,508.59	(106,060.23)	-33.09%
MOTOR VEHICLE USE TAX (Month Collected)	\$ 639,974.15	\$ 673,614.97	(33,640.82)	-4.99%
Grand Total	\$ 7,536,183.42	\$ 7,492,916.58	\$ 43,266.84	0.58%

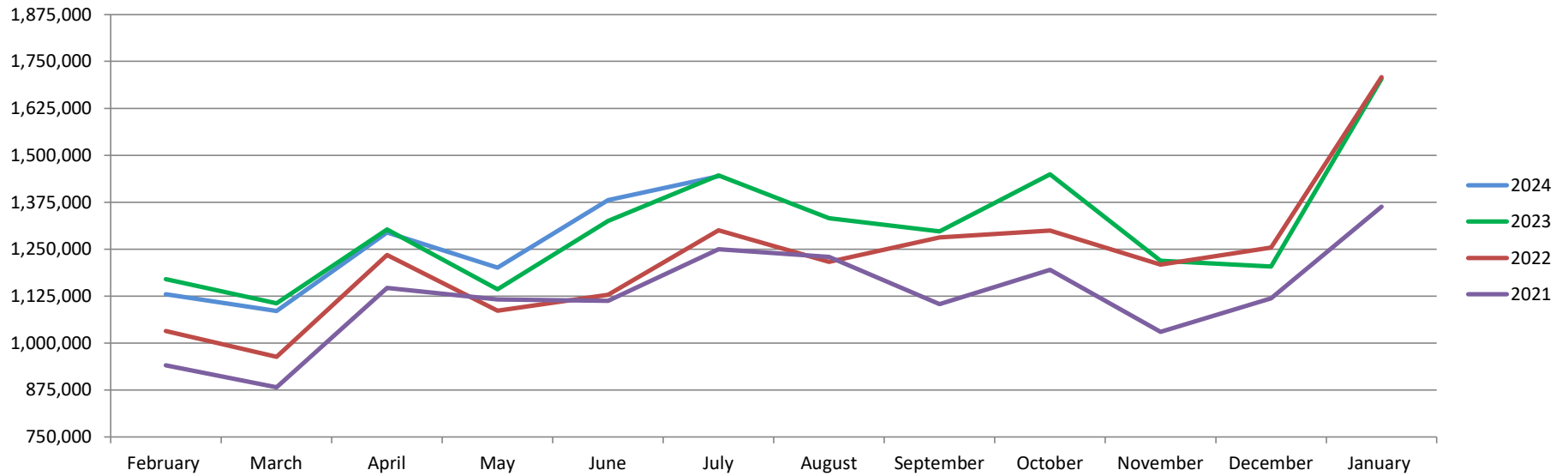
Month	2024	2023	Month % Change	Year to Date % Change
February	\$ 1,130,398.81	\$ 1,169,988.15	-3.38%	-3.38%
March	1,085,140.44	1,106,217.65	-1.91%	-2.67%
April	1,294,731.99	1,302,675.06	-0.61%	-1.92%
May	1,201,092.31	1,142,848.82	5.10%	-0.22%
June	1,380,810.31	1,324,834.11	4.23%	0.75%
July	1,444,009.56	1,446,352.79	-0.16%	0.58%
August		1,332,765.69	-100.00%	-14.61%
September		1,297,429.18	-100.00%	-25.55%
October		1,449,459.67	-100.00%	-34.88%
November		1,218,988.49	-100.00%	-41.08%
December		1,204,453.12	-100.00%	-46.15%
January		1,703,504.36	-100.00%	-52.00%
TOTAL	\$ 7,536,183.42	\$ 15,699,517.09	-52.00%	-52.00%

City of Rifle - Sales and Use Tax Collected



Month	2024	2023	2022	2021	2023%	2022%	2021%	AVG %
February	\$ 1,130,398.81	\$ 1,169,988.15	\$ 1,031,620.45	\$ 940,687.81	22.80%	21.95%	22.02%	22.26%
March	\$ 1,085,140.44	\$ 1,106,217.65	\$ 963,782.65	\$ 882,278.19				
April	\$ 1,294,731.99	\$ 1,302,675.06	\$ 1,234,682.37	\$ 1,147,186.10				
May	\$ 1,201,092.31	\$ 1,142,848.82	\$ 1,086,628.93	\$ 1,115,807.93				
June	\$ 1,380,810.31	\$ 1,324,834.11	\$ 1,128,103.99	\$ 1,112,354.41				
July	\$ 1,444,009.56	\$ 1,446,352.79	\$ 1,299,788.74	\$ 1,249,750.07	24.93%	23.89%	25.78%	24.87%
August		\$ 1,332,765.69	\$ 1,216,692.79	\$ 1,229,208.86	25.99%	25.81%	26.16%	25.98%
September		\$ 1,297,429.18	\$ 1,281,197.75	\$ 1,104,171.24				
October		\$ 1,449,459.67	\$ 1,299,652.58	\$ 1,195,472.74				
November		\$ 1,218,988.49	\$ 1,208,790.91	\$ 1,030,196.96				
December		\$ 1,204,453.12	\$ 1,254,580.74	\$ 1,119,476.43				
January		\$ 1,703,504.36	\$ 1,708,147.69	\$ 1,363,513.90	26.29%	28.35%	26.04%	26.89%
TOTAL	\$ 7,536,183.42	\$ 15,699,517.09	\$ 14,713,669.59	\$ 13,490,104.64				

City of Rifle - Sales & Use Tax Collected (4 yrs Comparison)



City of Rifle

Investment Portfolio Report @ 06/30/2024

Investment Type	Holding Institution	CRA Rating	Book Value/Cost Basis	Market Value	% of total Portfolio	Annual Percentage Yield (APY)	Maturity date	Maturity < 1 Year	Maturity > 1 Year	Month to Date Earnings	Year to Date Earnings	Unrealized Gain (Loss)
<u>U. S. Agency Bonds</u>												
Federal Home Loan	Charles Schwab	AA+	4,500,000.00	4,453,744.50	8.39%	4.39517%	9/19/2025		4,453,744.50	-	97,875.00	(46,255.50)
Federal Home Loan Bank Bond	Charles Schwab	AA+	1,895,000.00	1,874,052.67	3.53%	4.34806%	9/30/2025		1,874,052.67	-	40,742.50	(20,947.33)
Total U. S. Agency Bonds			\$ 6,395,000.00	\$ 6,327,797.17	11.92%			\$ -	\$ 6,327,797.17	\$ -	\$ 138,617.50	\$ (67,202.83)
<u>U. S. Treasury Securities</u>												
U. S. Treasury Note	Charles Schwab	AA+	\$ 2,095,000.00	\$ 2,058,010.05	3.88%	1.78145%	12/31/2024	\$ 2,058,010.05		\$ -	\$ 18,331.25	\$ (36,989.95)
Total U. S. Treasury Securities			\$ 2,095,000.00	\$ 2,058,010.05	3.88%			\$ 2,058,010.05	\$ -	\$ -	\$ 18,331.25	\$ (36,989.95)
<u>Certificates of Deposit (CD)</u>												
American National Bank	ANB		\$ 210,002.89	\$ 210,002.89	0.40%	4.00000%	12/11/2024	\$ 210,002.89		\$ -	\$ 2,073.60	\$ -
Bank of Colorado	Bank of Colorado		772,800.14	772,800.14	1.46%	1.99000%	1/14/2026		772,800.14	-	3,815.22	-
Total CD			\$ 982,803.03	\$ 982,803.03	1.85%			\$ 210,002.89	\$ 772,800.14	\$ -	\$ 5,888.82	\$ -
<u>Money Market Funds (MMF)</u>												
Public Fund Money Market	Alpine		\$ 9,615,499.70	\$ 9,615,499.70	18.11%	5.45000%	n/a			\$ 36,782.46	\$ 180,892.11	\$ -
Charles Schwab	Charles Schwab		4,655,834.79	4,655,834.79	8.77%	0.45000%	n/a			1,770.26	10,270.98	-
American National Bank	ANB		1,647,272.35	1,647,272.35	3.10%	2.02000%	n/a			2,523.45	16,332.40	-
Bank of Colorado	Bank of Colorado		279,314.48	279,314.48	0.53%	0.60000%	n/a			128.70	835.45	-
Total Money Market Accounts			\$ 16,197,921.32	\$ 16,197,921.32	30.51%			\$ -	\$ -	\$ 41,204.87	\$ 208,330.94	\$ -
<u>Local Government Investment Pool (LGIP)</u>												
ColoTrust Prime	ColoTrust	AAAm ¹	\$ 3,456,688.70	\$ 3,456,688.70	6.51%	5.24860%	n/a			\$ 14,837.03	\$ 88,936.78	\$ -
ColoTrust Edge LT	ColoTrust	AAAm ¹	6,563,911.61	6,563,911.61	12.36%	5.37910%	n/a			28,816.46	174,715.42	-
ColoTrust Edge ARPA	ColoTrust	AAAm ¹	2,672,091.01	2,672,091.01	5.03%	5.37910%	n/a			11,730.84	71,124.58	-
CSAFE-General	CSAFE	AAAmmf ²	2,857,271.50	2,857,271.50	5.38%	5.34000%	n/a			12,570.00	76,195.28	-
CSAFE-CORE LT	CSAFE	AAAmmf ²	11,980,000.64	11,980,000.64	22.56%	5.43000%	n/a			53,561.68	325,618.88	-
Total Local Government Investment Pool			\$ 27,529,963.46	\$ 27,529,963.46	51.85%			\$ -	\$ -	\$ 121,516.01	\$ 736,590.94	\$ -
Total All Accounts			\$ 53,200,687.81	\$ 53,096,495.03	100.00%			\$ 2,268,012.94	\$ 7,100,597.31	\$ 162,720.88	\$ 1,107,759.45	\$ (104,192.78)

Note - ¹ S&P Global Rating of Principal Stability Fund Rating (PSFR)- AAAm = Extremely Strong capacity to maintain principal stability and limit exposure to losses & credit risk

Note - ² Fitch Rating of Money Market Fund (MMF) - AAAmmf = Extremely Strong capacity to maintain principal stability and limit exposure to losses & credit risk



Agenda Item #5.a.

Agenda Item Name:

Consider Minutes of the July 17, 2024 Regular Meeting

Presenter:

Alexis Ramirez, City Clerk

Item Description:

Consider Minutes of the July 17, 2024, Regular Meeting

Recommended Action:

Move to approve the minutes of the July 17, 2024, City Council Regular Meeting

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Minutes of the July 17, 2024, Regular Meeting

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. 07.17.2024 DRAFT Minutes



RIFLE CITY COUNCIL

REGULAR MEETING

July 17, 2024

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Sean Strode.

Present at Roll Call:

Councilor Clint Hostettler, Councilor Chris Bornholdt, Councilor Alicia Gresley, Councilor Joe Carpenter, Councilor Brian Condie, and Mayor Sean Strode.

Councilor Hostettler moved to excuse Councilor Roberts from tonight's meeting; seconded by Councilor Carpenter.

Roll Call: Yes - Alicia Gresley, Clint Hostettler, Chris Bornholdt, Joe Carpenter, Brian Condie, and Sean Strode.

No – None.

Others Present:

Interim City Manager Patrick Waller, City Clerk Alexis Ramirez, City Attorney Jim Neu, Rifle Cable 10 Manager (RCTV) Michael Churchill, Video Production Specialist Joel Graham, Police Chief Debra Funston, Procurement & Grant Reporting Manager Iris Trevisano, Finance Director Scott Rust, Executive Assistant Angeliqua York, Court Administrator/PIO Kathy Pototsky, Operations and Maintenance Supervisor Colton Secary, and Main Street Manager Kim Burner.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER THE FOLLOWING ITEMS:

- A. Consider Minutes of the June 19, 2024 Regular Meeting
- B. Consider Liquor License Renewal for Walmart Inc., dba Walmart #5232
- C. Consider Liquor License Renewal for Plaza Liquors, LLC dba Plaza Liquors
- D. Consider Liquor License Renewal for Imperio Mexican Restaurant, LLC dba Imperio Mexican Restaurant
- E. Consider Greater Rifle Improvement Team Advisory Board Reappointments
- F. Consider the Greater Rifle Improvement Team Grant Recommendations

Councilor Clint Hostettler moved to approve Consent Agenda Items A, B, C, D, E, and F; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Brian Condie, Chris Bornholdt, Clint Hostettler, Joe Carpenter, Alicia Gresley, and Sean Strode.

No – None.

REGULAR AGENDA

Consider Acceptance of the 2023 Annual Financial Report and Associated Audit Report

Finance Director Scott Rust presented a request to consider the acceptance of the 2023 Annual Financial Report and Associated Audit Report. The audit was completed by Hinkle and Company. The City received a clean, or unmodified, opinion from the auditors after looking at all accounting functions and processes. The City's unrestricted fund balance in the General Fund on December 31st, 2023 was approximately a little over \$12,000,000, which equates to slightly over 100% of the 2023 total General Fund expenditures. All other funds of the City are in a similar position, which is an indication that the City is in a good financial position.

Finance Director Scott Rust answered questions for Council.

Councilor Alicia Gresley moved to approve the 2023 Annual Financial Report and the Associated Audit Report; seconded by Councilor Clint Hostettler

Roll Call: Yes - Chris Bornholdt, Brian Condie, Alicia Gresley, Clint Hostettler, Joe Carpenter, and Sean Strobe.

No – None.

Consider Adopting the 2025 Budget Preparation Calendar - Resolution No. 17, Series of 2024

Finance Director Scott Rust presented a request to consider adopting the 2025 Budget Preparation calendar. The City's Charter requires Council to formally adopt a budget calendar on an annual basis. The budget calendar will guide the plan for building the 2025 budget. The first workshop for the 2025 Budget will be on September 18th, 2024 and the second workshop over this item will be on October 2nd, 2024. November 6th, 2024 is the official public hearing regarding the 2025 Budget and the City will then start building the budget book. The deadline for submission to state is January 31st, 2025, but staff anticipates having the budget completed well in advance of the deadline.

Finance Director Scott Rust answered questions for Council.

Councilor Clint Hostettler moved to approve the 2025 Budget Preparation Calendar as presented and approve Resolution No. 17, Series of 2024 – Budget Preparation Calendar 2025; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Clint Hostettler, Alicia Gresley, Brian Condie, Joe Carpenter, Chris Bornholdt, and Sean Strobe.

No – None.

Consider Appointing the Rifle Municipal Judge and Assistant Municipal Judge - Resolution No. 15, Series of 2024

Court Administrator/PIO Kathy Pototsky presented a request to consider appointing the Rifle Municipal Judge and Assistant Municipal Judge. Rifle Municipal Code requires appointment of municipal judges every two years in even numbered years. The City's current assistant Judge, Amanda Maurer, has decided not to seek reappointment. After a search process and review, staff recommends appointing Monica Groom to be her predecessor, who also currently holds the same position in Glenwood Springs.

Court Administrator/PIO Kathy Pototsky answered questions for Council.

Councilor Alicia Gresley moved to approve the Appointment of Victor Zerbi as the Rifle Municipal Judge and Appoint Monica Groom as the Assistant Municipal Judge for a two-year term – Resolution No. 15, Series of 2024; seconded by Councilor Brian Condie
Roll Call: Yes - Joe Carpenter, Alicia Gresley, Brian Condie, Chris Bornholdt, Clint Hostettler, and Sean Strode.
No – None.

Consider Adopting the 2024 Edition of the Model Traffic Code for Colorado - Ordinance No. 17, Series of 2024 -1st Reading

Court Administrator/PIO Kathy Pototsky presented a request to consider adopting the 2024 Edition of the Model Traffic Code for Colorado. The State of Colorado updated the Colorado Model Traffic Code from the previous 2019 edition to the 2024 edition. Currently, the City of Rifle is functioning under the prior Model Traffic Code for Colorado that was adopted in 2019. The new edition of the code does not have any substantive changes that are applicable to the City of Rifle. There will also be no operational changes for the Police Department. Staff has reviewed the new code and recommends that City Council adopt the 2024 edition of the Model Traffic Code for Colorado with the previously approved local amendments.

Court Administrator/PIO Kathy Pototsky and City Attorney Jim Neu answered questions for Council.

Councilor Clint Hostettler moved to approve the adoption of the 2024 Model Traffic Code with Local Amendments – Ordinance No. 17, Series of 2024 on first reading as presented and order it to be published as required by charter; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Alicia Gresley, Chris Bornholdt, Brian Condie, Clint Hostettler, Joe Carpenter, and Sean Strode.
No – None.

Consider Purchase of an Infrared Heater Asphalt Patcher

Grant and Procurement Manager Iris Trevisano and Operations and Maintenance Supervisor Colton Secary presented a request to consider the purchase of a Tech-48 infrared heater asphalt patcher. The City of Rifle received a no-match grant from Garfield County Federal Mineral Lease District in spring of 2024. This was included in the 2024 budget for \$110,000. The total cost of the Tech-48 machine is \$62,500 and the total grant funds used for purchase is \$25,000, which is significantly under budget. The purchase will allow for year-round asphalt repairs, regardless of local asphalt production. The infrared asphalt patcher will improve the City's ability to repair asphalt during winter months when asphalt paving or production is not available. Currently, the City is unable to repair asphalt in the winter and asphalt repair processes are delayed until the spring. Infrared asphalt repair is common in areas where long winters prevent asphalt paving or production for extended periods. Infrared asphalt repair will also allow repairs to be made with no seams for water infiltration and will cause less disruption to traffic during times of the year when roads degrade the most. City staff recommends approval of the Infrared Heater Asphalt Patcher purchase.

Grant and Procurement Manager Iris Trevisano and Operations and Maintenance Supervisor Colton Secary answered questions for Council.

Councilor Clint Hostettler moved to approve the purchase of a new Tech-48 Infrared Heater Asphalt Patcher from Ray-Tech Infrared for the amount of \$62,500; seconded by Councilor Brian Condie.

Roll Call: Yes - Brian Condie, Alicia Gresley, Clint Hostettler, Chris Bornholdt, Joe Carpenter, and Sean Strode.
No – None.

Consider Approval of the 2024 Street Striping Contract

Grant and Procurement Manager Iris Trevisano and Operations and Maintenance Supervisor Colton Secary presented a request to consider the approval of the 2024 street striping contract with Stripe A Lot, Inc. Striping is a necessity for City streets and Stripe A Lot, Inc. is a company that the City has contracted with several times in the past that generated satisfactory results. The bid for this project is slightly less than usual this year due to road striping being tied to other recent street projects within the City. This project is in the 2024 budget, as well as under budget.

Councilor Alicia Gresley moved to approve the 2024 Contract for the re-striping of City of Rifle Streets with Stripe A Lot, Inc. in the amount of \$32,752.19; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Alicia Gresley, Clint Hostettler, Chris Bornholdt, Joe Carpenter, Brian Condie, and Sean Strode.
No – None.

Consider Approval of Consultant for the Rifle Housing Needs Assessment and Code Update

Grant and Procurement Manager Iris Trevisano presented a request to consider the approval of consultant for the Rifle Housing Needs Assessment and Code Update for the amount of \$66,090. The City of Rifle received eight bid proposals for this project. After evaluating the proposals and interviewing the top three firms, staff recommends Points Consulting, LLC for this project. City staff will work closely with the consultant on the creation of a plan that meets the needs of the City of Rifle. The City was awarded a grant for the amount of \$67,500 from the Department of Local Affairs to perform a Housing Needs Assessment and Code Update. The City is required to match \$7,500. This project was not included in the 2024 budget due to the grant not being yet awarded at that time, but the project will have a minimal impact and no supplement will be required. The Housing Needs Assessment will provide an overview and analysis of what existing housing looks like in Rifle by looking at a variety of factors. Following the assessment, the City will be provided with recommendations on how to make positive changes within Rifle based on housing needs.

Grant and Procurement Manager Iris Trevisano, Interim City Manager Patrick Waller, and City Attorney Jim Neu answered questions for Council.

Councilor Clint Hostettler moved to approve the purchase order for the completion of a Housing Needs Assessment and Code Update to Points Consulting, LLC for the amount of \$66,090; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Chris Bornholdt, Clint Hostettler, Brian Condie, Alicia Gresley, Joe Carpenter, and Sean Strode.
No – None.

Consider Authorizing the Great Outdoors Colorado Grant Application for Birch Park - Resolution No. 16, Series of 2024

Interim City Manager Patrick Waller presented a request to consider authorizing the Great Outdoors Colorado Grant Application for Birch Park. The Parks and Recreation Department has already received the Land and Water Conservation Fund grant of \$1,250,000. The department is applying for the GOCO grant to match funds but will also be using Parkland Dedication fees, Conservation Trust Fund monies, and some of the fund balance for this project. The area that Birch Park will be constructed in was identified in the Comprehensive Plan as an area that was missing a park for citizens. Construction would begin in Spring of 2025 if the City is awarded the grant funding.

Interim City Manager Patrick Waller answered questions for Council.

Councilor Brian Condie moved to approve Resolution No. 16, Series of 2024, to authorize staff to apply for a \$1,000,000 grant from the Great Outdoors Colorado Grant Program; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Clint Hostettler, Brian Condie, Joe Carpenter, Chris Bornholdt, Alicia Gresley, and Sean Strode.

No – None.

Report to City Manager

Reports were heard from Interim City Manager Patrick Waller, City Clerk Alexis Ramirez, and Police Chief Debra Funston.

Comments from Mayor and Council

Comments were heard from Councilor Alicia Gresley, Councilor Chris Bornholdt, Councilor Joe Carpenter, and Mayor Sean Strode.

Executive Session

Executive Session for discussion of a personnel matter under C.R.S. Section 24-6- 402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees (Interim City Manager Review).

Councilor Hostettler moved to go into Executive Session with no legal advice under C.R.S. Section 24-6- 402(2)(f) and to adjourn the meeting after session; seconded by Councilor Condie.

Roll Call: Yes - Clint Hostettler, Brian Condie, Joe Carpenter, Chris Bornholdt, Alicia Gresley, and Sean Strode.

No – None.

Adjournment

Meeting adjourned at 8:15 p.m.

Alexis Ramirez
City Clerk

Sean Strode
Mayor



Agenda Item #5.b.

Agenda Item Name:

Consider Liquor License Renewal for Dillon Companies LLC, dba City Market #43

Presenter:

Alexis Ramirez, City Clerk

Item Description:

Consider Liquor License Renewal for Dillon Companies LLC, dba City Market #43

Recommended Action:

Move to approve the Liquor License Renewal for Dillon Companies LLC, dba City Market #43

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Dillon Companies LLC, dba City Market #43 located at 1320 Railroad Avenue, Rifle, CO has submitted a Fermented Malt Beverage Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. REDACTED Renewal - City Market

Submit to Local Licensing Authority

RECEIVED

JUL 17 2024

City Clerk
City of Rifle

Fees Due	
Annual Renewal Application Fee	\$ 125
Renewal Fee	96.25
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 146.25

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

☐

Paid by check

Uploaded to MoveIt on Date

☐

Paid online

Licensee Name

Dillon Companies, LLC

Doing Business As Name (DBA)

City Market # 43

Liquor License Number

License Type

Fermented Malt Beverage and Wine (city)

Sales Tax License Number

Expiration Date

Due Date

08/27/2024

07/13/2024

Business Address

Street Address

1320 Railroad Ave.

Phone Number

970-201-8506

City

Rifle

State ZIP Code

CO

81650

Mailing Address

Street Address

PO Box 305103

City

Nashville

State ZIP Code

TN

80015

Email

business.license@kroger.com

Operating Manager

Date of Birth

Angel Goure

Home Address

Street Address

Phone Number

City

State ZIP Code

1. Do you have legal possession of the premises at the street address?..... ☒ Yes ☐ No

Are the premises owned or rented? ☒ Owned

*If rented, expiration date of lease

☐ Rented*

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... ☐ Yes ☒ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit?..... ☐ Yes ☒ No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)

If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing?..... ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... ☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?.....

☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... ☐ Yes ☒ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?..... ☐ Yes ☒ No
If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?..... ☐ Yes ☒ No
If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?..... ☒ Yes ☐ No
If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Phil Nelson

Title

Vice President

Signature

DocuSigned by:

Phil Nelson

A8A65A1C1FF949E...

Date (MM/DD/YY)

7/16/2024

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title

Signature

Attest

Date (MM/DD/YY)

DR 8495 (02/16/24)
 COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I, Rick Agee

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

Dillon Companies, LLC

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

Dillon Companies, LLC

Social Security Number/Tax Identification Number

Home Phone Number

Business/Work Phone Number

Street Address

City

State

ZIP Code

CO

Printed name of person signing on behalf of the Applicant/Licensee

Rick Agee

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)

Date Signed

DocuSigned by:

Rick Agee

7/16/2024

E12A181C3B78434...

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #5.c.

Agenda Item Name:

Consider Liquor License Renewal for City of Rifle dba Ute Theater and Events Center

Presenter:

Alexis Ramirez, City Clerk

Item Description:

Consider Liquor License Renewal for City of Rifle dba Ute Theater and Events Center

Recommended Action:

Move to approve the Liquor License Renewal for City of Rifle dba Ute Theater and Events Center

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Consider Liquor License Renewal for City of Rifle dba Ute Theater and Events Center located at 132 East 4th Street, Rifle, CO has submitted an Entertainment Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. REDACTED - Ute Theater Renewal Appl.

DR 8400 (02/16/24)
 COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Submit to Local Licensing Authority

**UTE THEATER AND
 EVENTS CENTER
 132 EAST 4TH STREET
 Rifle CO 81650**

Fees Due	
Annual Renewal Application Fee (\$125 Effective July 1, 2023 - June 30, 2024 and \$250.00 for application received by LED on or after July 1st, 2024)	\$
Renewal Fee	625.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one- time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

☐ Paid by check

Uploaded to MoveIt on Date

☐ Paid Online

Licensee Name

CITY OF RIFLE

Doing Business As Name (DBA)

UTE THEATER AND EVENTS CENTER

Liquor License Number

License Type

Entertainment (City)

Sales Tax License Number

Expiration Date

Due Date

09/27/2024

08/13/2024

Business Address

Street Address

132 EAST 4TH STREET

Phone Number

9706656569

City, State, ZIP Code

Rifle CO 81650

Mailing Address

Street Address

132 EAST 4TH STREET

City, State, ZIP Code

Rifle CO 81650

Email

wpleasant@rifleco.org

Operating Manager

Date of Birth

Wayne Pleasant

Home Address

Street Address		Phone Number
City	State	ZIP Code

1. Do you have legal possession of the premises at the street address?..... ☒ Yes ☐ No
- Are the premises owned or rented? ☒ Owned ☐ Rented* *If rented, expiration date of lease

1. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... ☒ Yes ☐ No
- If yes, please see the table in the upper right hand corner and include all fees due.

2. Are you renewing a takeout and/or delivery permit?..... ☐ Yes ☒ No
- (**Note:** must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)
- If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing?..... ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

3. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... ☐ Yes ☒ No
- Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?..... ☐ Yes ☒ No

4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... ☒ Yes ☐ No
- If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

Organizational Structure: Change in ownership
Tommy Klein has left the City.
Interim City Manager is Patrick Walker.

Name (Individual/Business)

City of Rifle dba Ute Theatre & Events Center

Social Security Number/Tax Identification Number

Home Phone Number

Business/Work Phone Number

Street Address

132 East 4th Street

City

State ZIP Code

Rifle

CO

81450

Printed name of person signing on behalf of the Applicant/Licensee

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

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DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I, Dorman Wayne Pleasant

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

City of Rifle dba Ute Theatre

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

1. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

2. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

3. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Dorman Wayne Pleasants

Title

Manager

Signature

Dorman Wayne Pleasants

Date (MM/DD/YY)

6/20/24

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title

Attest

Signature

Date (MM/DD/YY)



Agenda Item #5.d.

Agenda Item Name:

Easement Agreement with CDOT Related to Devolution Agreement and Highway 13 Bridge

Presenter:

Patrick Waller, Interim City Manager

Item Description:

Easement Agreement with CDOT Related to Devolution Agreement and Highway 13 Bridge

Recommended Action:

Move to Approve Easement Agreement Related to Devolution Agreement and Highway 13 Bridge

Fiscal Impact:

No impact. This easement finalizes the devolution agreement between City of Rifle and CDOT that was completed in 2014. Per that agreement CDOT is required to maintain all structural portions of the Highway 13 bridge, while the City is responsible for maintaining the surface.

Operational Impact:

No operational impact.

Prior Board Motions:

The devolution agreement was completed in 2014 and approved by Council at that time.

Background Information:

The City of Rifle and CDOT completed a devolution agreement, which transferred portions of Centennial Parkway, Highway 6, and the Highway 13 bridge to the City. The agreement has resulted in significant efficiencies for the City because any work or projects in this location (that isn't supported by CDOT funding) is permitted by the City. This makes projects simpler, less expensive, shorter, and gives the City control over what it would like to see in this area without having to meet statewide CDOT requirements.

Executive Summary:

CDOT staff recently contacted City Staff regarding an easement that had been agreed to in the Devolution Agreement of 2014, but had never been executed and recorded. As the agreement was already agreed to as part of the Devolution Agreement, Staff recommends that Council sign the easement.

Notification Requirements:

No additional notice necessary.

Prepared By:

Patrick Waller, Interim City Manager

Attachments:

1. PE_Devolution_Bridges_Final
2. PE_Development_Bridges_Exhibit A-1 (1) to file with PE

Exhibit G

PROJECT NO: C 0131-064
LOCATION: SH 13A in Rifle, Garfield County
PARCEL NO: N/A
PROJECT CODE: 20087
Reference Reception # _____

PERMANENT HIGHWAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that the **CITY OF RIFLE, a Colorado home rule municipality**, Grantor, for and in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, has given and granted, and by these presents does hereby give and grant unto the **DEPARTMENT OF TRANSPORTATION, STATE OF COLORADO**, whose legal address is 2829 W. Howard Place, Denver, CO 80204, Grantee, a **PERPETUAL HIGHWAY EASEMENT** on, along, over, under, through, and across the following described premises, to-wit:

Legally Described in the attached Exhibit "A-1" (2 pages) as PE-2 and PE-2A attached hereto and incorporated herein by reference.

TO HAVE AND TO HOLD unto the said Grantee, its successors and assigns forever, for the purposes of providing ingress and egress for workers and equipment to occupy, inspect, survey, maintain, repair and replace Highway Bridge Structure No. F-05-R located within Parcel PE-2A over the Colorado River and the Highway Bridge Structure F-05-Q located within Parcel PE-2 over the Union Pacific Railroad Tracks and appurtenances related thereto, provided, however, that Grantor hereby reserves and retains the right to and shall be responsible for maintaining, repairing, and replacing the roadway driving surface over said Highway Bridge Structure No. F-05-R and F-05-Q; provided, further, that Grantor shall obtain Grantee's written approval prior to making any changes which may impact the integrity of said bridge structure, per the Maintenance Agreement incorporated as Exhibit H in the Intergovernmental Agreement filed as Reception # 998224, Garfield County, CO.

Executed and Delivered this _____ day of _____, 20__.

City of Rifle
a Colorado home rule municipality

By: _____

Title: _____

STATE OF COLORADO)
) ss.
COUNTY OF GARFIELD)

The foregoing instrument was acknowledged before me this _____ day of _____, 20__

by _____ as _____ of the
CITY OF RIFLE, a Colorado home rule municipality.

My Commission Expires: _____

Witness my hand and official seal.

Notary Public

EXHIBIT "A-1"

PROJECT CODE: 20087
PROJECT NUMBER: C 0131-064
PARCEL NUMBER: PE-2
DATE: October 14, 2014

LEGAL DESCRIPTION

A PARCEL OF LAND BEING PARCEL NUMBER PE-2 OF THE DEPARTMENT OF TRANSPORTATION, STATE OF COLORADO, PROJECT CODE 20087, PROJECT NUMBER C 0131-064, CONTAINING 0.352 ACRES, MORE OR LESS SITUATE IN THE EAST ½ OF SECTION 16, TOWNSHIP 6 SOUTH, RANGE 93 WEST OF THE 6TH P.M., COUNTY OF GARFIELD STATE OF COLORADO. SAID PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT SAID NORTHWEST CORNER OF SECTION 17, THENCE S76°55'09"E 8094.39 FEET TO CDOT EASEMENT MONUMENT NO. 523, A 1-1/2" ALUMINUM CAP LS NO. 36572 IN PLACE, THE TRUE POINT OF BEGINNING;

1. THENCE N89°42'52"E 88.98 FEET;
2. THENCE N85°15'08"E 96.28 FEET;
3. THENCE ALONG THE ARC OF A NON-TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 607.22 FEET, AN ARC LENGTH OF 45.02 FEET (CHORD BEARS N44°00'41"W 45.01 FEET);
4. THENCE N84°42'04"E 50.00 FEET;
5. N00°00'00"W 40.60 FEET;
6. THENCE S89°02'06"W 203.47 FEET
7. THENCE S00°00'00"E 82.58 FEET TO THE TRUE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL OF LAND CONTAINING 0.352 ACRES MORE OR LESS.

BASIS OF BEARINGS IS FOR THIS SURVEY IS A BEARING OF N88°58'14"W BETWEEN THE NORTH 1/4 CORNER OF SECTION 17, A GARFIELD COUNTY SURVEYOR'S BRASS CAP STAMPED 1971 AND THE NORTHWEST CORNER OF SECTION 17, A GARFIELD COUNTY SURVEYOR'S BRASS CAP STAMPED 1971. THIS SURVEY IS BASED ON THE COLORADO DEPARTMENT OF HIGHWAYS PROJECTS: FAP NO. F-FG 001-1(4), FAP NO. RF 013-1(23), FAP 149-C, I 70-1(12), DOCUMENTS OF RECORD AND MONUMENTS FOUND IN PLACE.

ALL COORDINATES LISTED ARE BASED ON COLORADO STATE PLANE MODIFIED TO GROUND WITH AN OFFSET IN THE NORTHING OF 1000000 AND AN OFFSET IN THE EASTING OF 2000000. THEREFORE THE COLORADO STATE PLANE COORDINATE FOR THE NGS MONUMENT "WDP 5" IS NORTHING=1625649.46 EASTING=2356826.09 AND THE PROJECT COORDINATE FOR THE NGS MONUMENT "WDP 5" IS NORTHING=625649.46 EASTING=356826.09. GROUND SCALE FACTOR = 1.0002887789 USING THE NGS MONUMENT "WDP 5" AS THE PROJECT LOCATION.

FOR AND ON BEHALF OF
BOOKCLIFF SURVEY SERVICES, INC.
MICHAEL J. LANGHORNE, PLS 36572
136 E 3RD STREET
RIFLE, CO 81650
(970) 625-1330



EXHIBIT "A-1"

PROJECT CODE: 20087
PROJECT NUMBER: C 0131-064
PARCEL NUMBER: PE-2A
DATE: October 14, 2014

LEGAL DESCRIPTION

A PARCEL OF LAND BEING PARCEL NUMBER PE-2A OF THE DEPARTMENT OF TRANSPORTATION, STATE OF COLORADO, PROJECT CODE 20087, PROJECT NUMBER C 0131-064, CONTAINING 3.662 ACRES, MORE OR LESS SITUATE IN THE EAST ½ OF SECTION 16, TOWNSHIP 6 SOUTH, RANGE 93 WEST OF THE 6TH P.M., COUNTY OF GARFIELD STATE OF COLORADO. SAID PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT SAID NORTHWEST CORNER OF SECTION 17, THENCE S76°25'35"E 8226.80 FEET TO CDOT RIGHT-OF-WAY MONUMENT NO. 509, A 3-1/4" ALUMINUM CAP LS NO. 36572 IN PLACE, THE TRUE POINT OF BEGINNING;

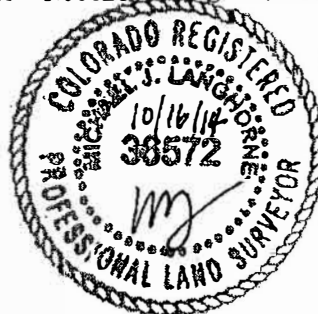
1. THENCE ALONG THE ARC OF A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 3684.05, AN ARC LENGTH OF 808.00 FEET, (CHORD BEARS S28°04'14"E, 806.38 FEET);
2. THENCE N70°07'32"E 49.97 FEET;
3. THENCE ALONG THE ARC OF A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 9137.10, AN ARC LENGTH OF 335.02 FEET, (CHORD BEARS S19°52'28"E, 335.00 FEET);
4. THENCE S84°10'08"E 81.73 FEET;
5. THENCE ALONG THE ARC OF A NON-TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 5688.93, AN ARC LENGTH OF 377.24 FEET, (CHORD BEARS N19°52'21"W, 377.17 FEET);
6. THENCE N68°29'43"E 50.00 FEET;
7. THENCE ALONG THE ARC OF A NON-TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 4147.32, AN ARC LENGTH OF 706.09 FEET, (CHORD BEARS N27°03'36"W, 705.24 FEET);
8. THENCE N85°36'45"W 219.76 FEET TO THE TRUE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL OF LAND CONTAINING 3.662 ACRES MORE OR LESS.

BASIS OF BEARINGS IS FOR THIS SURVEY IS A BEARING OF N88°58'14"W BETWEEN THE NORTH 1/4 CORNER OF SECTION 17, A GARFIELD COUNTY SURVEYOR'S BRASS CAP STAMPED 1971 AND THE NORTHWEST CORNER OF SECTION 17, A GARFIELD COUNTY SURVEYOR'S BRASS CAP STAMPED 1971. THIS SURVEY IS BASED ON THE COLORADO DEPARTMENT OF HIGHWAYS PROJECTS: FAP NO. F-FG 001-1(4), FAP NO. RF 013-1(23), FAP 149-C, I 70-1(12), DOCUMENTS OF RECORD AND MONUMENTS FOUND IN PLACE.

ALL COORDINATES LISTED ARE BASED ON COLORADO STATE PLANE MODIFIED TO GROUND WITH AN OFFSET IN THE NORTHING OF 1000000 AND AN OFFSET IN THE EASTING OF 2000000. THEREFORE THE COLORADO STATE PLANE COORDINATE FOR THE NGS MONUMENT "WDP 5" IS NORTHING=1625649.46 EASTING=2356826.09 AND THE PROJECT COORDINATE FOR THE NGS MONUMENT "WDP 5" IS NORTHING=625649.46 EASTING=356826.09. GROUND SCALE FACTOR = 1.000287789 USING THE NGS MONUMENT "WDP 5" AS THE PROJECT LOCATION.

FOR AND ON BEHALF OF
BOOKCLIFF SURVEY SERVICES, INC.
MICHAEL J. LANGHORNE, PLS 36572
136 E 3RD STREET
RIFLE, CO 81650
(970) 625-1330





Agenda Item #7.a.

Agenda Item Name:

Parks and Recreation Community Survey Results

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

Presentation of Parks and Recreation Community Survey Results

Recommended Action:

None

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

See workshop item a.

Executive Summary:

See workshop item a.

Notification Requirements:

N/A

Prepared By:

Austin Rickstrew, Parks & Recreation Director

Attachments:

None



Agenda Item #7.b.

Agenda Item Name:

Colorado Xtreme Hockey 2023 Review

Presenter:

Patrick Waller, Interim City Manager

Item Description:

Colorado Xtreme Hockey 2023 Review

Recommended Action:

No Action Needed

Fiscal Impact:

None at this time. Colorado Xtreme provides free youth hockey sessions at the Garfield County Fairgrounds. They are looking into expanding the facility and may request additional funding to help with electrical upgrades at the Fairgrounds in the future.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Colorado Xtreme provided free youth hockey to Rifle area residents for the first time in 2023.

Executive Summary:

Colorado Xtreme Staff would like to give Rifle City Council a review of the 2023-24 year and present plans for the upcoming 24-25 year.

Notification Requirements:

No additional notice required.

Prepared By:

Patrick Waller, Interim City Manager

Attachments:

1. Colorado Extreme Rifle



Program Structure

Our program structure is designed to help players of all levels grow within the game of hockey.



1. Learn To Skate
2. Learn To Play
3. Play League
4. Competitive Travel Hockey

More Than Just
A Game To Us



The Numbers

300

Players and staff members

95%

of players have improved

75

players per team

35%

of players have improved

3

teams per league



Colorado Extreme

Our goal at Colorado Extreme has and always will be to champion diversity and inclusion by fostering an accessible and supportive youth hockey community in the mid-valley region and beyond.

Colorado Extreme - Rite



Colorado Extreme

Thank You!



Colorado Extreme



Our goal at Colorado Extreme has and always will be to champion diversity and inclusion by fostering an accessible and supportive youth hockey community in the mid-valley region and beyond.

Colorado Extreme - Rifle

Rifle has been instrumental in not only allowing our program to grow, but in providing an outlet for so many new families who are unable to make the trip to our Carbondale facility. From field trips to team practices our rinks are always for the community.



Colorado Extreme - Rifle

Rifle has been instrumental in not only allowing our program to grow, but in providing an outlet for so many new families who are unable to make the trip to our Carbondale facility. From field trips to team practices our rinks are always for the community.



The Numbers

300

Online and in
person
registratons

95%

Of players had
never skated

75

Skaters per
night



35%

Of new skaters
were girls

3

Sessions.
Most players
attended 3
sessions a week



Program Structure

Our program structure is designed to help players of all levels grow within the game of hockey.



1. Learn To Skate:

- Players learn the basics of ice skating

2. Learn To Play:

- Players who have mastered the basics of skating start to learn the game of hockey

3. Rec League:

- Competitive hockey games within the Colorado Extreme program

4. Competitive Travel Hockey:

- Set teams with games against other hockey

1. Learn To Skate:

- Players learn the basics of ice skating

2. Learn To Play:

- Players who have mastered the basics of skating now start to learn the game of hockey

3. Rec League:

- Competative hockey games within the Colorado Extreme program

4. Competitive Travel Hockey:

- Set teams with games against other hockey programs



More Than Just A Game To Us





Thank You!





Agenda Item #8.a.

Agenda Item Name:

Consider Adopting the 2024 Edition of the Model Traffic Code for Colorado - Ordinance No.17, Series of 2024 - 2nd Reading

Presenter:

Kathy Pototsky, Court Clerk / PIO

Item Description:

Adoption of the Colorado 2024 Model Traffic Code

Recommended Action:

Move to Approve the Adoption of the 2024 Model Traffic Code with Local Amendments - Ordinance No.17, Series of 2024 - 2nd Reading

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

The State of Colorado updated the Colorado Model Traffic Code from the previous 2019 edition to this 2024 edition. Court staff has reviewed the new code and recommends that City Council adopt the code with our previously approved local amendments.

Executive Summary:

Adoption of the 2024 Model Traffic Code is in the best interest of the public health, safety and welfare of the citizens of Rifle.

Notification Requirements:

The notice shall state the time and place of the hearing, shall state that copies of the primary codes to be considered for adoption are on file with the City Clerk and are open to public inspection, shall contain a description deemed sufficient to give notice to interested persons of the purpose of the primary codes, the subject matters of said codes and the name and address of the agency by which it has been enacted.

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. Ordinance No. 17 - Model Traffic Code 2024 Adoption (002)

CITY OF RIFLE, COLORADO
ORDINANCE NO. 17
SERIES OF 2024

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO REPEALING AND REENACTING CHAPTER 8, ARTICLE I OF THE RIFLE MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2024 EDITION OF THE MODEL TRAFFIC CODE FOR COLORADO; REPEALING ALL ORDINANCES OF THE CITY OF RIFLE, COLORADO, IN CONFLICT THEREWITH; AND PROVIDING PENALTIES FOR VIOLATION THEREOF.

WHEREAS, the City of Rifle (“Rifle” or the “City”) is a home-rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Rifle Home Rule Charter; and

WHEREAS, C.R.S. § 42-4-110 provides for uniform traffic regulations throughout the state and C.R.S. § 31-16-201 et seq. authorizes local governments to adopt uniform codes by reference, including the Model Traffic Code; and

WHEREAS, by Ordinance No. 22, Series of 2019, the City adopted by reference the Model Traffic Code for Colorado, 2020 Edition, which regulations are now codified at Chapter 8, Article I of the Rifle Municipal Code, as it has been further amended; and

WHEREAS, the Colorado Department of Transportation has recently revised the Model Traffic Code and published the Model Traffic Code, 2024 Edition; and

WHEREAS, City staff has undertaken a review of the Model Traffic Code, 2024 Edition and recommends to the City Council that it be adopted by the City as amended below; and

WHEREAS, the City Council desires to adopt by reference and make local amendments to the Model Traffic Code, 2024 Edition; and

WHEREAS, the City Council finds and determines that the adoption of the 2024 Model Traffic Code is in the best interest of the public health, safety and welfare of the citizens of Rifle.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The foregoing recitals are incorporated by reference as findings and determinations of the City Council.
2. Chapter 8, Article I of the Rifle Municipal Code is hereby repealed and reenacted to read as follows:

CHAPTER 8 Vehicles and Traffic

Article I Model Traffic Code

8-1-10. Adoption.

Pursuant to Parts 1 and 2 of Article 16 of Title 31, C.R.S., there is hereby adopted by reference Articles I and II, inclusive, of the 2024 edition of the *Model Traffic Code for Colorado*, together with the appendices thereto, promulgated and published as such by the Colorado Department of Transportation, Traffic Engineering and Safety Branch, 2829 W Howard Place, Denver, CO 80204. The purpose of this Ordinance and the Code adopted herein is to provide a system of traffic regulations consistent with state law and generally conforming to similar regulations throughout the state and the nation.

8-1-20. Copy on file.

Three (3) copies of the Model Traffic Code adopted herein are now on file may be inspected during regular business hours. Copies are available for sale in the office of the City Clerk.

8-1-30. Amendments.

Except as expressly modified in this Article, the Model Traffic Code is adopted as if set forth in full.

8-1-40. Application.

This Article shall apply to every street, alley, sidewalk area, driveway, park and every other public way, place or parking area, either within or outside the corporate limits of the City, the use of which the City has jurisdiction and authority to regulate. The provisions of Sections 1401, 1402 and 1413 of the adopted Model Traffic Code, respectively concerning reckless driving, careless driving and eluding a police officer, shall apply not only to public places and ways but also throughout the City.

8-1-50. Prohibited activities on sidewalks.

Section 109(9) of the adopted code is amended by the addition of a new subsection (a):

(9)(a) When properly posted, it shall be unlawful for any person to ride a bicycle, roller skate, roller blade, skateboard, use an electric scooter or utilize similar devices on sidewalks or parking lots anywhere within the City limits.

8-1-60. Definition and use of off-highway vehicles.

A new Section 109.7 of the adopted code is hereby enacted as follows:

109.7. Off-highway vehicles.

(1) **Definition of Off-Highway Vehicle.** Every motor vehicle designed primarily for travel off of the public highways and which is not required to be registered with the State of Colorado under the provisions of Article 3, Title 42, C.R.S.

(2) **Use of Off-Highway Vehicles.** No off-highway vehicle shall be operated anywhere in the City of Rifle, except on private property by the written permission of the landowner, or in a parade licensed by the Chief of Police in accordance with the provisions of the Rifle Municipal Code. Testimony of the failure of any owner or operator of an off-highway vehicle to present immediate evidence of permission to operate the vehicle, when requested to do so by a peace officer, shall constitute prima facie evidence that such owner or operator of the off-highway vehicle violated this section. No person shall be convicted of a violation of this section if he produces in court an affidavit, signed under oath by the landowner, that he had given the owner or operator permission to use the off-highway vehicle on his property at the time of the alleged violation.

8-1-70. Mufflers.

Section 225(3) of the adopted code is hereby amended to read as follows.

(3) Any person who violates subsection (1) of this section commits a class B traffic infraction. Any person who violates subsection (1.5) of this section shall, upon conviction, be punished by a fine of five hundred dollars (\$500.00).

8-1-75. Exhibition of Motor Vehicle Exhaust

A new Section 314 of the adopted code is hereby enacted as follows:

314. Nuisance exhibition of motor vehicle exhaust – prohibition.

A person shall not engage in a nuisance exhibition of motor vehicle exhaust, which is the knowing release of soot, smoke, or other particulate emissions from a motor vehicle into the air and onto roadways. Any person who violates any provision of this section commits a non-criminal traffic offense.

8-1-80. Obstruction of roadways by pedestrians prohibited.

Section 801 of the adopted code is amended to add a new subsection (5) as follows:

- (5)(a) It is unlawful for a pedestrian to engage in any activity within a public street or roadway that obstructs, or reasonably could obstruct, the free flow of vehicular traffic or otherwise constitutes, or reasonably could constitute, a hazard, except as expressly permitted or authorized by this Code.
- (b) It is unlawful for a parent, guardian, or other person having care or custody of any child under the age of ten (10) years to intentionally, knowingly, or recklessly allow or permit any such child to violate subsection (a) of this section.
- (c) The fact that a child under the age of ten (10) years is engaged in an activity within a public street or roadway contrary to the provisions of subsection (a) of this section shall be prima facie evidence that the parent, guardian, or other person having custody of the child is guilty of violating this section.

8-1-90. Speed limits.

Section 1101(2) of adopted code is amended to read as follows:

- (2) Except when a special hazard exists that requires a lower speed, and except as otherwise provided herein, the following speeds shall be lawful:
 - (a) Twenty-five (25) miles per hour on all City streets, unless otherwise posted.
 - (b) Twenty (20) miles per hour on narrow, winding mountainous highways and blind curves.
 - (c) Forty (40) miles per hour on open mountain highways.
 - (d) Forty-five (45) miles per hour for all vehicles in the business of transporting trash, where higher speeds are posted, when said vehicle is loaded as an exempted vehicle pursuant to Section 507(3).
 - (e) Fifty-five (55) miles per hour on other open highways which are not on the interstate system, as defined in C.R.S. §43-2-101(2).
 - (f) Seventy-five (75) miles per hour on surfaced, four-lane highways which are on the interstate system, as defined in C.R.S. §43-2-101(2), where authorized by a majority of the members of the transportation commission and such speed has been so designated by official traffic control devices.
 - (g) Any speed not in excess of a speed limit designated by an official traffic control device.

8-1-100. Traffic regulation in mobile home parks.

Pursuant to Section 1102(6) of the adopted code, all stop sign regulations and speed limits not inconsistent with Section 8-1-90 above shall be enforced upon any way which is open to travel

by motor vehicles and which is privately maintained in mobile home parks, when appropriate signs giving notice of such enforcement are erected at the entrances to such ways.

8-1-110. Parking prohibited in specified places.

Section 1204(1) of the adopted code is amended to add subsections (l), (m) and (n) to read as follows:

(l) Within an alley, except during the necessary expeditious loading and unloading of merchandise or freight, and in no case shall a stop for loading or unloading of materials exceed twenty (20) minutes.

(m) Parked occupying more than one parking space.

(n) Parked in violation of designated parking as defined by pavement markings or signs.

8-1-120. Obedience to stopping, standing or parking restriction and prohibition signs.

Section 1204 of the adopted code is hereby amended by the addition of new subsection 1204(9), to read as follows:

(9) On any street, alley, parking lot, or at any place within this municipality where official signs are posted giving notice of stopping, standing or parking restrictions or prohibitions as authorized in Section 42-4-111(a), C.R.S., no person shall stop, stand or park a vehicle in any manner in violation of the provisions contained on such sign or signs except when necessary to avoid conflict with other traffic, or in compliance with the directions of a police officer. The City Council may adopt by resolution parking restrictions on certain streets, alleys and parking lots.

8-1-130. Interference with parking enforcement officer or procedures.

Section 1204 of the adopted code is hereby amended by the addition of new subsection 1204(10), to read as follows:

(10) No person shall erase, remove, alter or otherwise tamper with markings or other detection materials placed on any vehicle, vehicle tire or pavement for the purpose of enforcement of timed parking.

8-1-140. Parking for certain purposes prohibited.

Section 1205 of the adopted code is hereby amended by the addition of a new subsection 1205(5), to read as follows:

- (5) No person shall park a vehicle upon a roadway for the purpose of:
 - (a) Greasing, painting, washing or repairing such vehicle, except repairs necessitated by an emergency.

8-1-150. Parking permits.

A new Section 1214 of the adopted code is hereby adopted, to read as follows:

1214. Parking permits. The City Council may provide by resolution for parking permits granting exemption from time parking regulations on such terms and conditions and for such fees as the Council may determine appropriate from time to time.

8-1-160. Notice on illegally parked vehicles.

A new Section 1215 of the adopted code is hereby adopted, to read as follows:

1215. Notice on illegally parked vehicles. Whenever any motor vehicle without a driver is found parked or stopped in violation of any of the restrictions imposed by the ordinances of the City of Rifle, the officer finding such vehicle shall take its registration number and may take any other information displayed on the vehicle which may identify its user, and shall conspicuously affix to such vehicle a penalty assessment notice issued pursuant to Section 8-1-180 of the Rifle Municipal Code.

8-1-170. Compulsory insurance penalty.

Section 1409(9) of the adopted code is hereby deleted.

8-1-180. Bicycles approaching intersections.

Section 1412 of the adopted code is amended to add a new subsection (16) as follows:

(16)(a) A person riding a bicycle or electrical assisted bicycle and approaching an intersection of a roadway with a stop sign shall slow down and, if required for safety, stop before entering the intersection. If a stop is not required for safety, the person shall slow to a reasonable speed and yield the right-of-way to any traffic or pedestrian in or approaching the intersection. After the person has slowed to a reasonable speed and yielded the right-

of-way if required, the person may cautiously make a turn or proceed through the intersection without stopping.

(b) For purposes of this subsection (15), a reasonable speed is fifteen miles per hour or less.

(c) A person riding a bicycle or electrical assisted bicycle and approaching an intersection of a roadway with an illuminated red traffic control signal shall stop before entering the intersection and shall yield to all other traffic and pedestrians. Once the person has yielded, the person may cautiously proceed in the same direction through the intersection or make a right-hand turn. When a red traffic control signal is illuminated, a person shall not proceed through the intersection or turn right if an oncoming vehicle is turning or preparing to turn left in front of the person.

(d) A person riding a bicycle or electrical assisted bicycle approaching an intersection of a roadway with an illuminated red traffic control signal may make a left-hand turn only if turning onto a one-way street and only after stopping and yielding to other traffic and pedestrians. However, a person shall not turn left if a vehicle is traveling in the same direction as the person and the vehicle is turning or preparing to turn left. If the person is not turning left onto a one-way street, the person shall not make a left-hand turn at an intersection while a red traffic control signal is illuminated.

8-1-185. Eluding Police Officer.

A new section 1413 of the adopted code is hereby enacted, to read as follows:

1413. Eluding or attempting to elude a police officer.

Any operator of a motor vehicle who the officer has reasonable grounds to believe has violated a state law or municipal ordinance, who has received a visual or audible signal such as a red light or a siren from a police officer driving a marked vehicle showing the same to be an official police, sheriff, or Colorado state patrol car directing the operator to bring the operator's vehicle to a stop, and who willfully increases his or her speed or extinguishes his or her lights in an attempt to elude such police officer, or willfully attempts in any other manner to elude the police officer, or does elude such police officer commits a class 2 misdemeanor traffic offense.

8-1-190. Possession of License.

A new Section 1417 of the adopted code is hereby adopted, to read as follows:

1417. Operator's license required.

No person who has been issued a currently valid driver's or minor's driver's license or an instruction permit shall operate a motor vehicle upon a highway in this city without having such license or permit in such person's immediate possession.

8-1-200. Driving under restraint.

A new Section 1418 of the adopted code is hereby adopted, to read as follows:

1418. Driving under restraint.

(1) Any person who drives a motor vehicle or off-highway vehicle with knowledge that the person's license or privilege to drive, either as a state resident or a non-resident is under restraint for an outstanding judgment is guilty of a Class A Traffic Infraction.

(2) Except as provided in subsection (1) of this section, any person who drives a motor vehicle or off-highway vehicle upon any highway of this state with knowledge that the person's license or privilege to drive, either as a resident or a nonresident, is under restraint for any reason other than conviction of DUI, DUI per se, DWAI, or UDD is guilty of a criminal offense. A court may sentence a person convicted of this criminal offense to imprisonment for a period of not more than six months and may impose a fine of not more than five hundred dollars.

(3) The Court shall not waive or reduce the three-point penalty imposed under state law.

8-1-205. Visual Display of License Plates

A new section 1419 of the adopted code is hereby enacted, to read as follows:

1419. Visual display of license plates.

A person shall not operate a motor vehicle with an affixed device or a substance that causes all or a portion of a license plate to be unreadable by a system used to automatically identify a motor vehicle. Such a device includes, without limitation, a cover that distorts angular visibility; alters the color of the plate; or is smoked, tinted, scratched, or dirty so as to impair the legibility of the license plate.

8-1-207. License Plates Required

A new section 1420 of the adopted code is hereby enacted, to read as follows:

1420. License plates required.

All motor vehicles operated or parked within the city must properly display the license plates assigned to the vehicle for the current registration year.

8-1-210. Penalties for violation.

Section 1701 of the adopted code is amended to read as follows:

1701. Municipalities – traffic offenses classified – schedule of fines.

(1) Except as otherwise provided for in this section, any person who violates any provision of the Model Traffic Code shall be deemed to have committed a noncriminal traffic offense. Every person who is convicted of, who admits liability for, or against whom a judgment is entered for, a noncriminal traffic offense shall be penalized by imposition of a fine in an amount not less than \$5.00 and not greater than \$500.00. The presiding Judge of the Municipal Court shall promulgate a schedule of penalties for all noncriminal traffic offenses contained in the Model Traffic Code. Said schedule shall be prominently posted in the office of the Municipal Court Clerk.

(2) A violation of any of the following provisions of the Model Traffic Code shall be a criminal offense. Every person convicted of violating any of the following provisions of the Model Traffic Code shall be punished by a fine of not more than \$1,000.00 or by imprisonment for not more than one (1) year, or by both such fine and imprisonment.

(a) Section 1903 – Stopping for school buses.

(b) Section 1101 – Speeding (the alleged violator is accused of exceeding the prima facie speed limit by more than 19 miles per hour).

(c) Section 1105 – Speed contests.

(d) Section 1401 – Reckless driving.

(e) Section 1402 – Careless driving (the violation has caused, or contributed to the cause of, an accident resulting in appreciable damage to property of another or an injury or death to any person).

(f) Section 1413 – Eluding or attempting to elude police officer.

(g) Section 1409 – Compulsory insurance.

(h) Any other offense contained in the Model Traffic Code resulting in an accident causing personal injury or substantial property damage.

8-1-220. Procedure for noncriminal traffic offenses.

Part 17 of the adopted code is amended by the addition of a new Section 1702, to read as follows:

1702 Procedure – noncriminal traffic offenses.

- (1) Notwithstanding the provisions of Rule 223(a) and (b) of the Colorado Municipal Court Rules of Procedure, or any other provision of law, the right of a jury trial shall not be available at a hearing where the cited person is charged with a noncriminal traffic offense. In addition, no person charged with a noncriminal traffic offense shall be afforded the right of court-appointed counsel.
- (2) The Colorado Municipal Court Rules of Procedure shall apply to any hearing where the cited person is charged with a noncriminal traffic offense, unless any of the rules are clearly inapplicable. The burden of proof shall be upon the people, and the court shall dismiss charges against an alleged violator beyond a reasonable doubt.
- (3) An appeal from final judgment on a noncriminal traffic offense shall be made in accordance with Rule 237 of the Colorado Municipal Court Rules of Procedure.
- (4) Except as otherwise provided in this subsection, no person against whom a judgment has been entered for a noncriminal traffic offense shall collaterally attack the validity of that judgment unless such attack is commenced within three months after the date of entry of the judgment. The only exceptions to the time limitations shall be:
 - (a) A case in which the court entering judgment did not have jurisdiction over the subject matter of the alleged infraction;
 - (b) A case in which the court entering judgment did not have jurisdiction over the person of the violator;
 - (c) Where the court finds by a preponderance of the evidence that the failure to seek relief within the applicable time period was caused by an adjudication of incompetence or by commitment of the violator to an institution for treatment as a mentally ill person; or
 - (d) Where the court finds that the failure to seek relief within the applicable time period was the result of circumstances amounting to justifiable excuse or excusable neglect.
- (5) At any time that a person is cited for the commission of any noncriminal traffic offense, the citing officer shall give a notice to the person in charge of or operating the motor vehicle involved, which notice shall be in the form of a penalty assessment notice.
- (6) The penalty assessment notice tendered by the citing officer shall contain the name and address of such person or, if the vehicle is unattended, the owner of the vehicle shall be presumed to be such person, the license number of the vehicle involved, if any, the number of such person's driver's license, if available, the nature of the offense, the amount of the

penalty prescribed for such offense, the date of the notice, the time and place and when and where such person shall appear in court in the event such penalty is not paid, and a place for such person to execute a signed acknowledgment of liability and an agreement to pay the penalty prescribed within twenty days, as well as such other information as may be required by law to constitute such notice as a summons and complaint to appear in court, should the prescribed penalty not be paid within the time period.

(7) One copy of the notice shall be given to the violator by the citing officer.

(8) The time specified in the notice to appear shall be at least fourteen days, but not more than forty-five days after such citation, unless the person cited shall demand an earlier hearing.

(9) Whenever the alleged violator refuses to sign or accept the penalty assessment notice, tender of such notice by the citing officer to the alleged violator shall constitute service of a summons and complaint.

(10) In the event a person who has been cited for a noncriminal traffic offense fails to pay the penalty assessment within the time period specified in the penalty assessment notice, he shall make an appearance and answer the complaint against him. If the alleged violator answers that he is liable, judgment shall be entered against him, and he shall be assessed the appropriate penalty and applicable court costs. If the alleged violator denies the allegations in the complaint, a final hearing on the complaint shall be held within the time period prescribed in Rule 248 of the Colorado Municipal Court Rules of Procedure. If the alleged violator fails to appear for a final hearing, judgment shall be entered against him, and he shall be assessed the appropriate penalty and applicable court costs.

(11) In the event a person who has been cited for a noncriminal traffic offense fails to pay the penalty assessment within the time period specified in the penalty assessment notice and fails to appear at the time and place specified in the notice, judgment shall be entered against him, and he shall be assessed the appropriate penalty and court costs.

(12) A police officer coming upon an unattended vehicle which is in apparent violation of any provision of the *Model Traffic Code* may place upon the vehicle a penalty assessment notice indicating the noncriminal traffic offense pursuant to the procedure set forth at Subsection (6) above. If the penalty assessment is not paid within twenty days of the issuance of such notice, the court shall mail a notice to the registered owner of the vehicle, setting forth the noncriminal traffic offense, the time and place where it occurred, directing the payment of the penalty assessment within twenty days from the issuance of the notice, and the time and place and when and where such person shall appear in court in the event such penalty is not paid as provided in the initial penalty assessment notice. In any

prosecution of any of the provisions governing unattended vehicles, proof that the particular vehicle described in the penalty assessment notice was left unattended in violation of any such law or regulation, together with proof that the defendant named in the penalty assessment notice was, at the time of violation, the registered owner of such vehicle, shall constitute in evidence a prima facie rebuttable presumption that the registered owner of such vehicle was the person who left the vehicle unattended at the place where, and for the time during which, such violation occurred.

(13) If the alleged violator is cited for a noncriminal traffic offense, he shall be privileged to answer the complaint made against him in the manner provided in the Colorado Municipal Court Rules of Procedure. The maximum penalty which may be imposed shall not exceed the penalty set forth in the penalty assessment notice.

(14) The provisions of this section shall not apply to violations specified in Section 1701(2) of this code, nor shall they apply when it appears that the alleged violator has, in the course of the same transaction, violated one of the provisions referred to in Section 1701(1) of this code, and has also violated one or more of the provisions contained in Section 1701(2) of this code, and the arresting officer charges such alleged violator with two or more violations, any one of which is not referred to in Section 1701(1) of this code.

(15) If a person receives a penalty assessment notice for a violation under this Part 17 and such person pays the fine and surcharge for the violation on or before the date the payment is due, the points assessed for the violation are reduced as follows:

- (a) For a violation having an assessment of three (3) or more points, the points are reduced by two (2) points;
- (b) For a violation having an assessment of two (2) points, the points are reduced by one (1) point.

8-1-230. Failure to pay

Part 17 of the adopted code is amended by the addition of a new Section 1703, to read as follows:

1703. Failure to pay penalty for traffic offenses - failure of parent or guardian to sign penalty assessment notice - procedures.

(1) Unless a person who has been cited for a traffic infraction pays the penalty assessment as provided in this Code and surcharge thereon pursuant to section 24-4.2-104(1), C.R.S., the person shall appear at a hearing on the date and time specified in the citation and answer the complaint against such person.

(1.5) If a minor under the age of eighteen years is required to appear at a hearing pursuant to subsection (1) of this section, the minor shall so inform his or her parent or legal guardian, and the parent or legal guardian shall also be required to appear at the hearing.

(2) If the violator answers that he or she is guilty or if the violator fails to appear for the hearing, judgment shall be entered against the violator.

(3) If the violator denies the allegations in the complaint a final hearing on the complaint shall be held subject to the provisions regarding a speedy trial which are contained in Rule 248, Colorado Municipal Court Rules. If the violator is found guilty or liable at such final hearing or if the violator fails to appear for a final hearing, judgment shall be entered against the violator.

(4) If judgment is entered against a violator, the violator shall be assessed an appropriate penalty and surcharge thereon, a docket fee, and other applicable costs authorized by ordinance or the court.

8-1-240. Abandoned motor vehicles.

Part 18 of 2024 Model Traffic Code, "Vehicles Abandoned on Public Property," is not adopted by reference and shall not be incorporated in the Rifle Municipal Code. The City's regulations concerning abandoned and inoperable vehicles are set forth at Article II of this Chapter.

8-1-250. Appendices - Definitions

The Appendices of the 2024 Model Traffic Code, "Definitions" is amended with the following definition of electric scooter:

- (28.8) (a) "electric scooter" means a device: (I) weighing less than one hundred pounds; (II) with handlebars and an electric motor; (III) that is powered by an electric motor; and (IV) that has a maximum speed of twenty miles per hour on a paved level surface when powered solely by the electric motor.
- (b) "electric scooter" does not include an electrical assisted bicycle, EPAMD, motorcycle, or low-power scooter.

Section 3. Any ordinance or parts thereof of the City of Rifle, Colorado, covering the same subject matter, or in conflict or inconsistent herewith, are hereby repealed; provided, however, that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this ordinance.

Section 4. If any part or parts of this ordinance are for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each part or parts thereof, irrespective of the fact that any one part or parts be declared invalid.

Section 5. This ordinance shall be so interpreted and construed as to effectuate its general purpose to conform with the State's uniform system of the regulation of vehicles and traffic. Article and section headings of the ordinance and adopted Model Traffic Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or extent of the provisions of any article or section thereof.

Section 6. Pursuant to Section 31-16-203, C.R.S., as amended, a public notice shall be published twice in a newspaper of general circulation within the City, once at least fifteen (15) days preceding a public hearing, and once at least eight (8) days preceding the public hearing. The notice shall state the time and place of the hearing, shall state that copies of the primary codes to be considered for adoption are on file with the City Clerk and are open to public inspection, shall contain a description deemed sufficient to give notice to interested persons of the purpose of the primary codes, the subject matters of said codes and the name and address of the agency by which it has been enacted. The public hearing on the adoption of this ordinance is hereby set for August 7, 2024.

Section 7. The effective date of this ordinance shall be September 1, 2024.

Section 8. The City Clerk shall certify to the passage of this ordinance and keep not less than three (3) certified copies of the adopted Model Traffic Code, 2024 Edition, in the clerk's office available for inspection by the public during regular business hours.

INTRODUCED on July 17, 2024 read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, at a public hearing held August 7, 2024, passed without amendment, approved, and ordered published in full as required by the Charter.

DATED this _____ day of _____, 2024.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk

A public hearing on the adoption of this Ordinance was held August 7, 2024. Notice of such hearing was published in the Glenwood Springs Post Independent on July 24, 2024 and July 31, 2024.



Agenda Item #9.a.

Agenda Item Name:

Consider Awarding Bid to Roaring Fork Engineering for South Lift Station Design

Presenter:

Iris Trevisano, Procurement and Grant Reporting Manager

Item Description:

Considering Awarding Bid to Roaring Fork Engineering for the South Lift Station Design

Recommended Action:

Move to Award Bid to Roaring Fork Engineering for the design services associated with the South Lift Station replacement project for an amount not to exceed \$161,556

Fiscal Impact:

The design was budgeted for 2024 and has sufficient funds for the work to begin. The Utilities Capital Improvement Plan estimated that the design portion of the project would cost \$173,000. Roaring Fork Engineering's Proposal is \$161,556.

Operational Impact:

The South Lift Station, which pumps the sewer from the south side of Rifle to the main wastewater treatment facility, is due for replacement. The station is aging and does not have reliable backup power.

Prior Board Motions:

N/A

Background Information:

The South Lift Station, which pumps sewer from the south side of Rifle to the main wastewater treatment facility, is due for replacement due to its age and lack of reliable backup power. The 2021 Utilities Capital Improvement Plan called for its replacement, with estimated costs of \$173,000 for design and \$1,269,000 for construction. Given inflation since 2021, current prices will likely be higher. The new lift station will be designed to handle expected growth on the south side of Rifle.

Executive Summary:

The existing structure, pumps, and backup power system of the South Lift Station are outdated and need replacement. The project aims to design a new duplex pump station that can handle future flows for the south side of Rifle. The new station should include a full backup generator to power the entire facility, including pumps, lights, controls, telemetry, and the automatic flex rake screen during power outages. An RFP for engineering design was published on BidNet on May 23, 2024, and we received proposals from four firms: Citrine LLC, RG & Associates, Roaring Fork Engineering, and SGM. The selection committee evaluated the proposals based on price, implementation plan, experience, timeline, and references. After reviewing the

proposals and conducting in-person interviews, the committee determined that Roaring Fork Engineering was the strongest candidate. Both Roaring Fork Engineering and SGM received local preference points for being headquartered in Garfield County. Based on the evaluation, staff recommends awarding the contract to Roaring Fork Engineering for the design of the South Lift Station.

RFP Information @: [Www.RifleCO.org/Packetaddendums](http://www.RifleCO.org/Packetaddendums)

Notification Requirements:

N/A

Prepared By:

Iris Trevisano, Procurement and Grant Reporting Manager

Attachments:

1. Award Memo Procurement- South Lift Station
2. RFE Proposal - Recommendation
3. South Lift Station purchase request



Memo

To: Iris Trevisano, Procurement and Grant Reporting Manager
CC: Patrick Waller, Interim City Manager
Scott Rust, Finance Director
From: Jared Emmet, Utilities Director
Date: August 7, 2024
Subject: Professional Services for the South Lift Station Design

Background

The South Lift Station, which pumps the sewer from the south side of Rifle to the main wastewater treatment facility, is due for replacement. The station is aging and does not have reliable backup power. The 2021 Utilities Capital Improvement Plan identified the lift station for replacement. The estimated cost of design was \$173,000, and the estimated cost of construction was \$1,269,000. These estimates were made in 2021, so prices are expected to be higher now from inflation. The new lift station will be designed to accommodate projected growth on the south side of Rifle.

Request for Proposal Process

Staff posted the RFP on Bidnet and received 4 bids. After the committee members reviewed and scored all the received proposals, the consensus was to interview the two highest scoring proposals, SGM and Roaring Fork Engineering. Both engineering firms met in person with the committee.

202410 - Rifle South Lift Station Engineering Services-Interviews		
Committee Member	RFE	SGM
1	99	93
2	97	95
3	89	84
Total	285	272
Average	95	91





Staff Recommendation

Roaring Fork Engineering for \$161,566

Thank you,

Jared Emmert

Jared Emmert, Utilities Director



CITY OF RIFLE

202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650
WWW.RIFLECO.ORG



Proposal for City of Rifle South Lift Station

Prepared for:

City of Rifle
202 Railroad Ave, Rifle CO 81650

Submitted by:

Roaring Fork Engineering
592 CO-133 | Carbondale, Colorado USA

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LETTER OF INTEREST

July 3rd, 2024

Jared Emmert
Utilities Director | City of Rifle

RE: Request for Proposals - City of Rifle South Lift Station Design and Construction Services

Mr. Emmert,

Roaring Fork Engineering (RFE) is proud to have the opportunity to offer our Engineering services for the design of the South Lift Station for the City of Rifle. In the attached proposal, we have outlined our team's experience and approach to the City's Request for Proposals for Design Services. We understand that you are looking for a firm that can lead a highly-qualified team and produce meaningful designs for this critical project. RFE has put together a top-quality, experienced, local team that understands the City's desire for a resilient and sustainable solution.

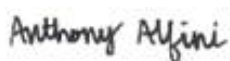
WHAT SETS OUR TEAM APART:

- **Western-Slope Wastewater Expertise** - RFE has combined 30 years of wastewater experience
- **Locally-Owned** - We are deeply rooted in the communities where we work
- **Holistic, Value-Based Approach** - We take ownership of the project from concept to construction
- **Excellent Customer Service** - We pride ourselves on our unparalleled Client responsiveness
- **External Funding Success** - We have received over \$3 million in grant money for our clients

RFE will be the lead firm for this project, will be responsible for the success of the project and be the single point of contact for the City. RFE and it's team of sub-consultants strive to provide high-quality, resilient solutions by using our local expertise and effective collaboration between all stakeholders. Our fee estimate for the described scope through post-construction services is **\$161,556**. We acknowledge the issuance of Addendum 1.

We look forward to the opportunity to work with the City on this project. Should you have any questions please reach out to Maggie McHugh directly at maggiem@rfeng.biz or 614-256-4714.

Sincerely,



Anthony Alfini
Principal | Owner



ABOUT US

Roaring Fork Engineering (RFE) is a Civil Engineering firm located in Carbondale, CO, established in 2012. Our comprehensive services include:

- Water & Wastewater Treatment Design
- Distribution and Collection Design
- Field and Topographic Survey
- Asset & Capital Improvement Planning
- Drainage Design
- Land Development
- Roadway Design
- Construction Management



Under the leadership of Richard Goulding, Danny Stewart, Maggie McHugh and Anthony Alfini, RFE features a dedicated team of engineers and survey. Notably, RFE serves in the long-term positions of:

- District Engineer – Basalt Sanitation District
- On-Call Engineer – Town of Carbondale
- On-Call Engineer – Pagosa Springs Sanitation General Improvement District
- On-Call Engineer – City of Glenwood Springs
- On-Call Engineering - City of Aspen
- District Engineer – Brush Creek Metro District

OUR VALUES

— 01 INTEGRITY	— 02 TRANSPARENCY	— 03 EXCELLENCE
— 04 OPEN-MINDED	— 05 TRUSTWORTHY	— 06 TEAMWORK



PROJECT TEAM

RFE serves western slope rural communities across Colorado. One of the keys to our success, is that our engineers serve communities in which they live. As a western slope-based firm, we understand the unique benefits and challenges that rural communities like the City of Rifle are developing their critical infrastructure within. At Roaring Fork Engineering, we prioritize coordination and communication with our clients, stakeholders, the community, and project partners throughout the project. Our references highlight our technical abilities to complete the South Lift Station replacement project. Our highly professional and qualified team experience is described below and resumes are available upon request.



ANTHONY ALFINI, P.E.

Owner | Principal | QA/QC Reviewer

Anthony grew up in Rifle, CO, joining RFE at the start of 2021. He brings expertise in municipal engineering, utility planning and design, and stormwater runoff / flood modeling and design. His work for local municipalities spans from the City of Aspen to Pitkin County, Garfield County, Town of Basalt, City of Glenwood Springs and early in his career the City of Rifle. Anthony will serve as the Principal-In-Charge and lead QA/QC Reviewer.

MAGGIE MCHUGH, P.E.

Owner | Principal | Project Manager

After receiving her Master's degree in Civil Engineering, Maggie began her consulting career on the Western Slope of Colorado. She is a municipal services engineer providing water and wastewater planning, design, and construction observation services to her client. Maggie has been managing projects for her municipal clients ranging in scope from \$2 million plant upgrades to \$1 million buried utility replacement projects. She will serve as the main client contact and Project Manager on the project.



Western Water Solutions - Structural Design

Theresa Weidmann, P.E. is the Owner and Engineer of Western Water Solutions, LLC based in the Roaring Fork Valley. Ms. Weidmann has 21 years of engineering experience in the design and rehabilitation of water, wastewater, and hydraulic structures. She has extensive experience assessing existing structures and providing recommendations for rehabilitation based on the substrate material, level of deterioration, out-of-service duration, and anticipated service life. In addition, she has extensive experience designing new, buried concrete structures for both water and wastewater applications. The structural design and potential rehabilitation is a critical aspect of this design project. Additional project experience for Western Water Solutions can be found in the Appendix.

Browns Hill Electrical and Controls

Established in April of 2000, Browns Hill Engineering and Controls LLC (BHEC) is an Electrical Engineering consulting firm and Controls System Integrator located in Littleton, Colorado with regional branches serving southwest Colorado and the I-70 corridor. Browns Hill serves many municipal clients including electrical and controls design for wastewater plants, wastewater lift stations, back-up generator, and SCADA integrator design.



I. APPROACH AND IMPLEMENTATION PLAN

Based upon the scope currently described in the RFP, it is our understanding that the City is looking for an engineering team that can lead the lift station design process from conceptual collaboration through post-construction services. We have compiled an expert team, led by Roaring Fork Engineering, including Western Water Solutions and Browns Hill to achieve the City's project goals. Our local Colorado team will offer practical, and sustainable design solutions for the City to develop a new critical piece of sewer infrastructure.

To successfully complete this project, it is essential to maintain meaningful communication with the City.

While keeping meaningful communication at the forefront of every decision and correspondence with the City, our approach balances three critical aspects of this project:

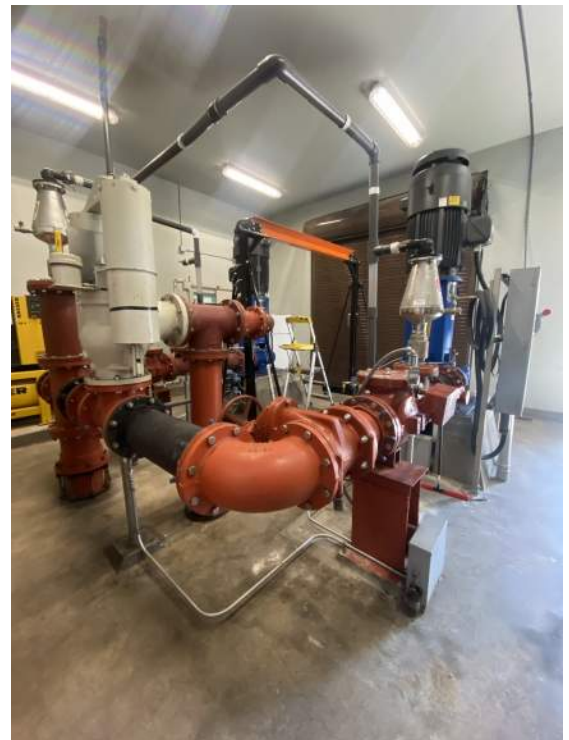
1. Strategic project schedule, cost, and design management
2. Innovative pre-treatment design and resilient structural design
3. CDPHE permitting

PROJECT APPROACH

Engineering design cannot be completed in a vacuum. It involves developing critical deliverables that will be used for collaboration, documentation of project specific design criteria and constraints, and decision-making processes. Our team understands that the identified work plans, schedules, and progress reports are a necessity in order for this project to be successfully implemented. We will develop detailed and clear reports, drawings, and cost-estimates to ensure that time spent collaborating and communicating together is completed effectively.

We propose to approach this project thoughtfully, weighing all the schedule and cost implications during every Task and at every design decision, small or big. The study and report phase will be a critical period to identify all City objectives, and constraints that can impact the project design and construction. Our team's detailed implementation plan and process flow diagram outlines the project tasks, critical factors for success, and critical communication points associated with each task. Understanding critical success and communication factors for each task is necessary to complete the project and achieve shared goals.

We understand the intricacies and balancing act of the many moving parts involved with designing and permitting lift stations. Each aspect must be planned for and completed with a holistic perspective at every step. Our detailed approach shows how we will lead the City through the conceptual, preliminary and final design process by being proactive and forward thinking.



IMPLEMENTATION PLAN

Following the implementation process flow chart on the next page, RFE will work through each Task integrating the critical aspects of our approach with our technical design expertise:

1. Build meaningful working relationships

1. At the start of and throughout every project, RFE works to identify and understand the community we are working within. We believe that this understanding guides us to the best solutions for our clients, while also meeting their project objectives. We value our Client's insight and opinions, and will work closely with the City project manager, and project staff to develop solutions that meet all desired objectives of the project.

2. Develop a resilient, sustainable design

1. Lift stations are a critical piece of infrastructure in sanitary sewer systems. Not only do they need to convey flow to the plant, but they should do so in an efficient manner and be designed to handle a variety of flow and loading scenarios. We will work closely with the City to understand the current and future flow patterns, wastewater characteristics, and future anticipated growth to ensure the proposed solutions for the wetwell, and lift station provide a resilient design for the City.
2. Current lift station pre-treatment technology offers a variety of innovative solutions which can increase treatment efficiencies and reduce energy costs at the lift station and downstream WWTF. Once project objectives are well defined in Task 1.01, RFE will present a variety of solutions that align with the City's goals including design items such as mixers, wet well augers, channel grinders, self-cleaning wetwell design, and other forward-thinking practices to optimize treatment efficiencies across the City's WWTF facilities.

3. Proactively coordinate with CDPHE

1. Most notably, the CDPHE review periods can significantly delay a project schedule. Knowing this, our approach will be proactive in reaching out to CDPHE early in the design process to notify of them of the project and develop a repertoire as the necessary CDPHE permit documents are developed.

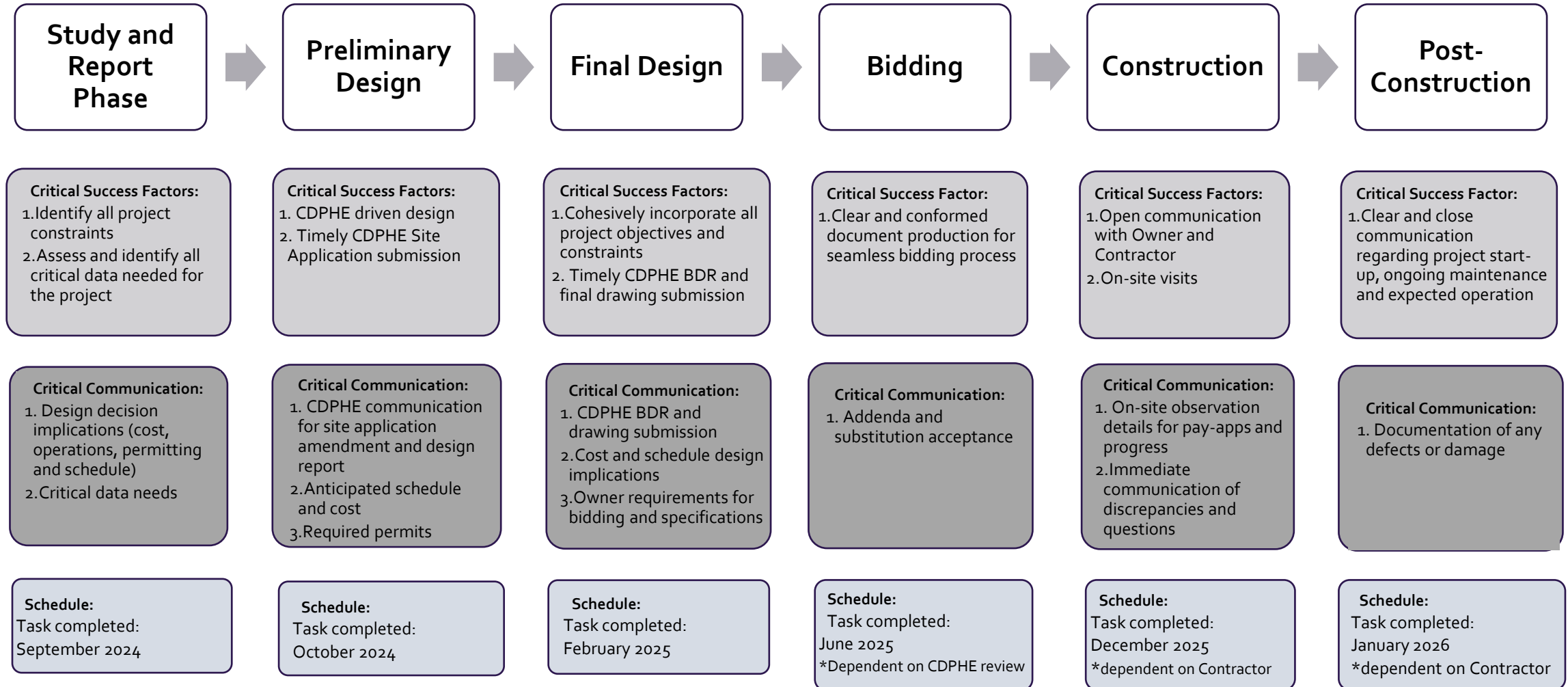
4. Provide detailed construction services assistance

1. Design and contract documents are critical to any public infrastructure design project. As noted in the RFP, we always recommend the use of EJCDC contract documents to protect the Owner during the bidding, construction and post-construction process. Most importantly a detailed, well-developed design is critical to a successful project. RFE takes ownership of projects from design through construction and will work closely with the chosen contractor to ensure a success construction project.



Implementation Plan

Meaningful and Effective Communication



II. PREVIOUS SIMILAR EXPERIENCE AND REFERENCES

Basalt Sanitation District | Headworks and Influent Wetwell Improvements



Lead the Headworks and Influent Lift Station Improvement Project

RFE serves as the District Engineer, helping to navigate necessary planning, infrastructure design, treatment studies, and permitting requirements.

We redesigned the headworks screen system and influent wetwell station, which mimics the South Lift Station process flow. The headworks screen needed to be replaced to increase efficiency of debris removal at the influent of the plant. The channel was also redesigned to promote better influent flow and capture solids in the mechanical screen.

We specified pump replacement and pump lift design to provide more energy efficient pumps at the WWTF.



Project responsibilities:

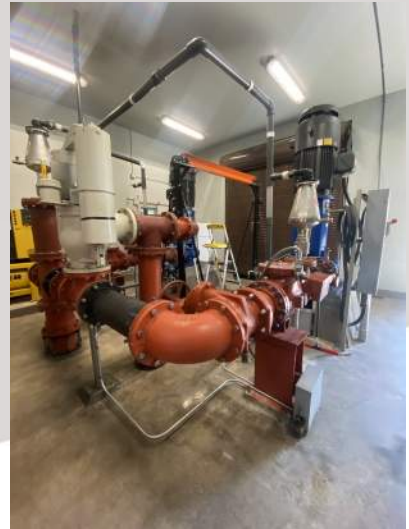
- Designed new headworks screen, and channel reconfiguration
- Specified and replaced influent wetwell pumps
- Submitted necessary CDPHE permitting documents
- Developed cost estimates and funding applications for grant money
- Performed construction administration and observation duties

Client Contact

Ian Quillan • District Manager • 970.927.3698 • i.quillan@basaltsanitation.org



Pagosa Springs Sanitation General Improvement District | Lift Station Improvements



Assisted the GID with planning and conceptual design for lift station improvements

The Pagosa Springs Sanitation General Improvement District (PSSGID) is an extension of the Town of Pagosa Springs and serves 1,500 customers sewer services throughout the Town and some surrounding areas. The District hired RFE in 2023 to assess the status of the existing infrastructure and formulate a plan for replacement and funding. RFE took inventory of all system assets, developed cost estimates for replacement, and compiled a capital improvement plan for the District.

RFE assessed several improvement options for the two major lift stations that the PSSGID operates. The assessment include future demand considerations and flow increases, pre-treatment of flow prior to pumping, odor control, and evaluation of specific technologies at the existing lift stations to remove grit, debris, grease, and other constituents. RFE conducted a life cycle cost analysis to determine the best solution for the PSSGID to pursue. Currently, RFE is assisting the PSSGID with obtaining funding for collection system improvements, and planning for a new lift station design and permitting effort.



Project responsibilities:

- Conducted a system evaluation considering capital and maintenance requirements for the lift stations, and collection system.
- Evaluated pre-treatment options for protection of the two major pump stations including grinder, aerator, basin design configuration, chopper pumps, and other wetwell technologies.
- Assessed the cost feasibility of these options while weighing larger plans for the GID
- Completed a rate study for the PSSGID under several alternative scenarios.
- Assisted with pursuing state and federal funding to pay for all recommended capital improvement projects.
- Presented options and discussed alternatives with the Town board.
- Collaborated closely with GID staff and Town staff during project and throughout the development of final recommendations.

Client Contact

Karl Johnson • Public Works Director • 970.398.5455 • kjohnson@pagosasprings.co.gov



Roaring Fork Engineering
592 Highway 113 • Carbondale, CO 81623

Tree Farm Development | Force Main and Lift Station Construction Services



Sewer system design for 42 acres for mixed use development

RFE designed the buried utility infrastructure including water, sewer, and stormwater mains, provided road and site design for all major corridors, trails and sidewalks, and shallow utility design for the housing development Tree Farm. The sewer force main design was completed in two phases during the project. The first phase serves approximately 200 people and discharged to an existing manhole to the neighboring sewer district. The second phase included a redundant force main design, which can serve up to 2,000 people at a time. The force main design was coordinated in tight corridors with other critical utilities and included a major ditch crossing up hill to the tie-in location.

RFE served as the lead utility design engineer, and civil engineer during construction. The force main was fed from a local packaged lift station, which RFE reviewed, inspected, and permitted through local jurisdictions. RFE provided invaluable field engineering modifications during construction to ensure reliability and feasibility of the lift stations, such as modifying wet well depths, adding in groundwater protection measures, and making site modifications to difficult project constraints such as limited available lift in the wet well due to site conditions.

Project details

- Sewer force main design
- Lift Station permitting and construction oversight
- Design of all buried utilities, connections for existing roads, an underpass, RFTA bus stop, and fiber optic connections

Client Contact

Dave Mars • Owner's Representative • 970.948.1880 • dave@geronimoventures.biz



Roaring Fork Engineering
592 Highway 113 • Carbondale, CO 81623

Town of Carbondale | On-Call Wastewater System Design Support



Working as Engineer for the Town of Carbondale to maintain, and replace critical water and wastewater infrastructure.

The Town of Carbondale serves over 6,500 people and provides both drinking water and wastewater collection service. The Town values efficient project planning and execution, and as such we strive to develop innovative and practical solutions.

Most recently, we have worked closely with the Town to repurpose existing sludge transfer pumps to automate digester operations at the wastewater treatment facility, we designed a new clarifier to provide the Town additional plant capacity as we continue to grow, and are current working to design a new solid handling treatment train. In addition to the design and permitting services we provide the Town, we work closely with them to develop capital replacement plans, identify and remedy ongoing maintenance issues, and frequently assess existing system capacity. We work closely with the Town to monitor their quick and ever-changing growth and provide frequent insight and assistance into long-term capital planning, feasibility analyses, and cost estimating.



Engineer for the Town responsibilities:

- Assess existing infrastructure age and capacity and provide recommendations on replacement and schedule
- Conduct study and modeling to meet state regulations (present and future)
- Support town in obtaining cost-effective equipment replacement options
- Update Town technical details and guidance documents to ensure consistent construction standards

Client Contact

Kevin Schorzman • Public Works Director • 970.618.2545 • kschorzman@carbondaleco.net



Roaring Fork Engineering
592 Highway 113 • Carbondale, CO 81623

III. PROJECT SCHEDULE

The following schedule was developed assuming that the contract will be awarded at the July 17th meeting. Anticipated CDPHE review periods are only estimates and can significantly impact the schedule if delays occur. RFE works frequently with the review team for the City's area and will work to obtain approvals as quickly as possible.

Week of:	Jul 29 2024	Aug 5 2024	Aug 12 2024	Aug 19 2024	Aug 26 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	June 2025	Sept 2025	Nov 2025	Dec 2025
Task 1 - Management of Engineering Services															
Existing Data Review															
Develop Schedule of Services															
Prepare and Issue Work Plans, Progress Reports, and Meeting Materials															
Task 2: Study and Report Phase															
Conduct Site Visit															
Identify all data needs															
Develop Conceptual Drawings															
Issue Study Design Report															
SUE and Field Survey															
Task 3 - Preliminary Design															
Develop Preliminary Report															
Develop 30% Drawings															
Develop Permit Document(s)															
Receive City Review Comments															
Finalize 30% Design Documents															
Review and Coordinate Utility and Survey Data															
Task 4 - Final Design															
Final Design															
Submit Final Plans and Specs to CDPHE															
Finalize Bid Ready Design Package															
Tasks 5 thru 7- Bidding and Construction Services															
Issue Bidding Documents															
Provide Bidding Services															
Provide Construction Services															
Provide Construction Warranty Services (2025-2026)															
Construction completed by end of 2025															

Scheduling Considerations:

- a) The schedule is subject to availability of services to be identified in Task 1.02 (e.g. survey, Geotechnical, etc.). Should schedule delays results from additional consultants then the schedule will be adjusted as necessary.
- b) The schedule is subject to CDPHE review periods for the anticipated Site Application and Basis of Design Report (BDR) along with Final Plans and Specifications.
- c) All bidding, and construction phases are subject to Contractor schedule and availability.

IV. FEE SCHEDULE

The cost estimate was developed based upon information in the RFP and critical assumptions listed below. As stated in the RFP, should new information impact the team's scope, the fee will be updated accordingly with approval from the City.

Task	Estimated Fee
Task 1: Management of Engineering Services	\$11,408.00
Task 2: Study and Report Phase	\$9,200.00
Task 3: Preliminary Design	\$18,608.00
Task 4: Final Design	\$19,921.00
Task 5: Bidding Phase	\$2,208.00
Task 6: Construction Services	\$19,122.00
Task 7: Post Construction Services	\$3,680.00
RFE BASE FEE	\$84,147.00
Electrical Subconsultant Fee (Task 1-7)	\$36,480.00
Structural Subconsultant Fee (Task 1-7)	\$39,041.00
Reimbursables	
Mileage (Site visits and CA)	\$1,888.00
Estimated Total Fee	\$161,556.00

ASSUMPTIONS

As further clarification to the proposed services, RFE’s fee was prepared based on the following assumptions:

- The cost estimate is developed as a time and materials estimate.
- All fee estimates from subconsultants include construction administration and observation time.
- Mileage reimbursement assumes 1 site visit per week for a 4-month construction period, and 4 additional site visits during design phases.
- It is our understanding that RFE will lead the CDPHE permitting process. Therefore, the costs to develop required CDPHE permitting documents (e.g. Site Application and BDR) assume that the Owner will lead permit submission and application development as stated in the RFP. RFE has assumed time to design technical narratives related to design criteria, conceptual diagrams and process flow schematics. No other permits under RFE's scope are anticipated at this time.
 - Should RFE need to lead the effort or provide more information regarding flow, and loading calculations, and other ancillary sections of the reports then RFE can provide an additional fee and scope estimate to do so. Should additional permitting be needed, RFE can provide fee to complete those services.
- This cost does not include survey or SUE work. Survey scope will be defined, and proposals collected during Task 2 (1.02) as stated in the RFP.
- Given the City's location of the station, no County or City permits are assumed to be required.
- No groundwater level analysis or preparation/reporting for a state dewatering permit is included.
- No analysis for floodplain impact or FEMA permitting is included in this project. Scope and fee can be added should it be determined necessary.
- No environmental impact study will be completed as part of this scope of work and will be identified during the Permitting phase if it is required.
- No site improvements are included as part of this design (e.g. major drainage or grading efforts), additional scope can be added if determined to be a project objective.
- RFE will not perform any geotechnical services for this project. All geotechnical services are to be contracted separately by the Owner as stated in the RFP. RFE can provide coordination and scheduling assistance with the Geotechnical Engineer for the Owner.
- RFE will not conduct a service area growth study, and will use data provided by the City to confirm sizing of the system in accordance with CDPHE standards and regulations.
- The Team assumes a pre-packaged lift station with a complete enclosure will be delivered on-site (e.g. Reliasource Gorman Rupp) and no building design (e.g. structural or HVAC) is required.
- Structural design assumes rehabilitation of existing wetwell for project overflow, reuse of existing channels, and design of one new wetwell for project.
- Structural design fee and scope may require modifications depending on Geotechnical findings.
- Structural project write-ups are included in the Appendix.
- Electrical subcontractor fee details and assumptions are included in the Appendix.

APPENDIX

RFE Resumes

Subconsultant Proposal - Browns Hill

Subconsultant Proposal - Western Water Solutions



Maggie McHugh, P.E.



Education

B.S. Ohio State University,
Environmental Engineering,
2015

M.S. University of Colorado
Boulder, Civil Engineering,
2017

Registration

Professional Engineer:
Colorado, 2020
Utah, 2023

Professional Organizations

Rocky Mountain American
Water Works
Association

Water Environment
Federation (WEF)

Maggie McHugh is a PE with seven years of experience as a western slope consultant engineer designing potable water and wastewater treatment systems. Maggie's projects typically encompass the entire lifespan of projects starting with capital asset planning, obtaining funding, design, permitting, and construction administration. This experience provides her a unique perspective of approaching projects holistically and with valuable foresight.

She enjoys working closely with her clients and developing ongoing and lasting relationships to meet municipalities and Districts goals and needs. Her wastewater design experience includes designing collection systems, influent pump station design, headworks facilities, clarifiers, aeration basins, and sludge handling processes for WWTFs in Colorado. Maggie also has experience developing capital improvement plans, conducting system feasibility analyses, and rate studies for rural communities. Maggie actively works with clients to procure funding for projects and has developed professional relationships across several major state funding agencies to assure success for her clients. She has made presentations at the Colorado Rural Water Conference on how communities can navigate the state and federal funding process to be most successful.

"I would strongly recommend and encourage any organization that is responsible for delivering public services to customers to please consider Ms. McHugh and the firm of Roaring Fork Engineering for services related to engineering. I have worked with multiple engineering firms and find RFE, and Ms. McHugh, to be a 'best in class' firm. Competent and highly professional in all areas."

- Rick Stevens, Manager, Brush Creek Metro District

Wastewater Treatment System Design

Maggie has over seven years' experience designing wastewater systems while serving as Town Engineer and District Engineer for two wastewater treatment service providers. She has experienced designing all components of wastewater treatment plants from collection systems, headworks buildings and down to solids handling systems. She conducts studies on portions of WWTF to increase efficiency and understand capacity limitations within the existing plants. Her mechanical design experience provides her the tools to develop innovative solutions for her clients. Recent project examples include:

- PSSGID System Improvements Report, Pagosa Springs, CO.
- Basalt Sanitation District Headworks and Clarifier Project, Basalt, CO.
- Town of Carbondale Screw Press Improvement Project, Carbondale CO.
- Town of Carbondale Digester System Improvements, Carbondale, CO.
- Basalt Sanitation District Solids Handling Project, Basalt, CO.
- Basalt Sanitation District Collection System Improvement Design, Basalt CO.

Water Treatment Plant Design



Maggie has experience designing water treatment systems ranging in size from 25 gallons per minute to 5 million gallons per day. She has experience with designing chemical feed systems, pumping systems, filter systems, pretreatment systems, complex pipe layouts, and system controls. She has experience with feasibility studies, alternatives analysis, cost estimating, asset planning, design drawings, Basis of Design reports, CDPHE permits, and construction administration for water projects across Western Colorado.

- Town of Carbondale Membrane System Improvement Project, Carbondale CO.
- Town of Carbondale Well Production Investigation, Carbondale, CO.
- Swiss Village HOA Water Treatment Alternatives Evaluation, Redstone, CO.
- Overlook at Summit Sky Surface Water Filtration Plant Analysis and Design, Silverthorne
- Town of Snowmass Drinking Water Pilot Study, Snowmass Village, CO.
- River Meadows Secondary Water Treatment Alternatives Analysis, Montrose, CO.

Construction Observation Administration

Maggie's extensive design experience has led her to develop her construction administration skills over the past 6 years. She uses information and knowledge learned from the field to inform her designs, and design projects that are constructable, and consider operational tasks to be completed over time. Example projects include:

- Basalt Sanitation District Headworks and Clarifier Project, Basalt, CO.
- Basalt Sanitation District Sewer Replacement Project, Basalt, CO.
- Town of Carbondale Micro Hydro Plant, Carbondale, CO.
- Town of Carbondale Digester Improvement Project, Carbondale, CO.
- Town of Eagle 5 MGD Surface Water Treatment Plant, Eagle, CO.
- Panorama Ranches Chlorine Contact System Improvements, Carbondale, CO.

Funding Experience

Developing funding applications with her clients is a collaborative and detailed process. Maggie collaborates closely with her clients to identify, recommend, and research available funding opportunities with which they would be most successful. There are numerous options for procuring state or federal funding to complete infrastructure replacement projects for public and private water and wastewater treatment providers. Maggie has extensive experience working state and federal funding agencies to successfully procure funding for her clients. The funding process can be tedious and long if not navigated by an experienced engineer, Maggie's goal is to procure funding in the most efficient means possible for her client. Recent project examples include:

- Swiss Village HOA Water System Funding Recommendation Memo
- Basalt Sanitation District Energy Impact Fund and CDS Application
- Pagosa Springs Energy Impact and CDS Funding Application
- Heeney Water District Energy Impact Fund and CDS Funding
- Town of Rico SRF Loan
- Round Mountain Water and Sanitation District, SRF Loan
- Glenview HOA Water System Improvements, SRF Loan



Anthony Alfini, P.E.



Education

B.S. Engineering with Civil Specialty, Colorado School of Mines, 2007

Registration

Professional Engineer:
Colorado, 2020
Utah, 2023

Certification

Certified Plan Reviewer for
Stormwater Management,
Virginia

Certified Floodplain Manager,
FEMA

Anthony Alfini is a native of Western Colorado, and has worked primarily in the Roaring Fork Valley and surrounding areas. He has a wide range of experience designing and managing projects in both the private and public sectors, serving as both a consultant engineer as well as a city engineer. As a result, Anthony has a unique perspective that brings project stakeholders together to work toward and achieve successful project outcomes. As a Principal in Charge he coordinates his team from concept to construction, extending through construction management. His experience includes municipal engineering, private development, roadway and trail design, utility planning and design, and stormwater runoff / flood modeling and design. Anthony has provided engineering services for several local municipalities, including the City of Glenwood Springs, Garfield County, City of Aspen, Town of Vail, Pitkin County, Town of Basalt, City of Rifle, Town of New Castle and others.

Utility Planning and Design

Anthony has completed numerous utility projects. He has designed water distribution systems and infrastructure upgrades, new and upgraded sanitary sewer systems, and other utility systems such as telecommunications, electrical, and irrigation systems among others.

Site Development

Anthony has completed several site development projects across the Western Slope of Colorado . These projects incorporated all phases of site development from site layout and preliminary platting to construction document, bid phase and construction administration. Anthony is well-versed in the subdivision submittal and approval process, and he has a broad experience working with many local municipalities on the Western Slope. Throughout the course of each project, he coordinated with a wide-ranging arc of project stakeholders including clients, land planners, referral agencies and contractors to achieve successful project outcomes.

Construction Management

Anthony has provided construction management services for numerous projects. His roles have included construction observation and inspection, submittal review, contractor pay application review, and owner's resident project representative. Also, he has much experience with the Engineers Joint Contract Documents Committee (EJCDC) contract documents and the public bidding process. He has coordinated with project stakeholders to control costs and has worked with contractors to seek value engineering opportunities.

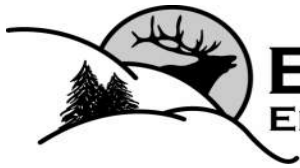
Roadway and Trail Design

Anthony has completed several roadway and trail project. These project have ranged from pavement resurfacing to full roadway corridor design. Careful planning, detailed design, and effective construction management were critical for the success of each project. All projects required close coordination with the client, local municipalities, local residents, utility owners, referral agencies and contractors to produce quality results

Hydraulic and Drainage Design

Anthony has extensive experience with stormwater runoff modeling and stormwater management design. He has performed hydrologic and hydraulic analyses for several large projects. As a certified floodplain manager, Anthony has completed Letter of Map Amendments (LOMA), Letter of Map Revisions (LOMR), and other floodway/floodplain analyses. He has much experience designing stormwater management facilities and illustrating how those designs comply with local, state and federal requirements for runoff and floodplain management.





Engineering Proposal

Client: City of Rifle
Project: South Lift Station Design

Browns Hill Job #: <Project #>
Date: June 26, 2024

Engineer: Roaring Fork Engineering

Bid Date: July 3, 2024

Subject: Browns Hill Engineering & Controls, LLC herein proposes to furnish the following engineering services:

Scope of Work:

Provide electrical and controls engineering for the above noted project

Tasks

1.02 - Study & Report Phase

Provide any electrical and controls input on preliminary design report
Visit the site
Prepare electrical portion of report

1.03 - Preliminary Design Phase

Design work for a 30% design effort
Coordination with the electric utility
P&IDs for the station

1.04 - Final Design Phase

Design work for final design effort

1.05 - Bidding Phase

Answer questions that might arise during the bidding time of the job
Prepare an addendum, as needed
Prepare a for construction set of drawings, if needed

1.06 - Construction Phase

Answer RFIs as needed
Review Submittals
Site walk through for punch list of job, verify contract work is done
Provide project as-builts
Total of 2 trips to site

Design shall include:

Drawings and specifications for the project
Site power distribution
Site controls
Backup generator to power the entire site

P&IDs for the station
Design to communicate information to the main SCADA system
Assuming a package lift station system similar to the existing Gorman-Rupp station

Proposal not to exceed cost:

Task 1.02 - Electrical and I&C
\$6,480 and no/100 dollars

Task 1.03 - Electrical and I&C
\$7,680 and no/100 dollars

Task 1.04 - Electrical and I&C
\$9,600 and no/100 dollars

Task 1.05 - Electrical and I&C
\$3,120 and no/100 dollars

Task 1.06 - Electrical and I&C
\$9,600 and no/100 dollars

Project total - Electrical and I&C
\$36,480 and no/100 dollars

This proposal is valid for 60 days and subject to revision after that time.

We appreciate the opportunity to provide this proposal and should you have any questions please contact the undersigned at 720-344-7771.

Sincerely,

Ted Wille
Browns Hill Engineering & Controls, LLC

Western Water Solutions Proposal

Western Water Solutions

Background and Company Experience

Theresa Weidmann, P.E. is the Owner and Engineer of Western Water Solutions, LLC based in the Roaring Fork Valley. Ms. Weidmann has 21 years of engineering experience in the design and rehabilitation of water, wastewater, and hydraulic structures. She has extensive experience assessing existing structures and providing recommendations for rehabilitation based on the substrate material, level of deterioration, out-of-service duration, and anticipated service life. In addition, she has extensive experience designing new, buried concrete structures for both water and wastewater applications.

Western Water Solutions' clientele ranges from small, privately owned water systems to large districts. The commitment to each client is founded on consistent communication and management throughout the project. The projects highlighted in this resume are specific to work performed as Western Water Solutions. Ms. Weidmann has been involved with the assessment and design of several water and wastewater treatment facilities with prior employers. Prior project experience is available upon request.

Relevant Project Experience

City of Craig, Wastewater Treatment Plant Clarifier Rehabilitation and Recoating, Craig, CO.

The City of Craig solicited Western Water Solutions to assess the condition and prepare bidding documents for rehabilitation of their north clarifier. The basin was drained and cleaned for assessment of the concrete walls and floor slab, as well as assessment of the complex steel framing and anchoring of the rake system. Bidding documents were prepared to address concrete deterioration related to concrete cracking, spalling, exposed reinforcing, and resurfacing. Rehabilitation details also include new anchorage and base plate design as well as surface preparation and recoating of the welded steel frame. The rehabilitation bidding package addresses repair materials and surface preparation methods specific to the wastewater process environment and reducing the out-of-service duration.

Eagle River Water and Sanitation District Water Storage Tank Concrete Rehabilitation, Vail, CO

Eagle River Water and Sanitation District identifies a handful of deteriorated water storage tanks, booster pump stations, and pressure reducing vaults for rehabilitation each year. The scope of work includes assessment of the existing structures, analysis to determine structure deficiencies and preparation of bidding documents to rehabilitate the critical structures for improved and long-term service life. These assessments and rehabilitation recommendations include addressing sanitary, safety, and structural deficiencies. Rehabilitation ranges from addressing deteriorated concrete and steel to addressing significant deterioration from long-term exposure to freeze/thaw conditions. In most cases, the infrastructure remains in-service during rehabilitation requiring specified methods and selection of products specifically certified for use in potable water applications.

Mesa Antero Water Association East and West Water Storage Tank Rehabilitation, Nathrop, CO

The Mesa Antero Water Association manages a community water system supplying water to the Mesa Antero Community located in Nathrop, Colorado. Members of the association expressed concern regarding the condition of their aging water storage infrastructure. The community, reliant on the infrastructure will incur the costs to rehabilitate, as such, Western Water Solutions performed an out-of-service assessment of their two buried, concrete water storage tanks and prepared a tank condition

memorandum summarizing findings, providing recommended alternatives for repair and associated construction costs. The information was presented to the Board and ultimately the East Tank was rehabilitated, and a new concrete tank was constructed inside the existing West Tank.

Sage Creek Canyon Corporation 50k Gallon Buried Concrete Water Storage Tank, Silverthorne, CO

The Sage Creek Canyon community is served by two existing buried welded steel water storage tanks. The tanks were assessed in 2019 and found to be in a deteriorated condition. Considering the size of the tanks, confined space access, and the need for additional storage capacity, Western Water Solutions performed a life cycle analysis evaluating rehabilitation vs replacement alternatives for welded steel, fiberglass, and buried concrete tanks. The analysis ultimately led to the design of a new buried 50k gallon, conventionally reinforced concrete water storage tank. The tank was designed using current CDPHE design criteria, applicable American Concrete Institute (ACI) design code for Environmental Engineering Concrete Structures, and challenging soil conditions. The ACI design code is applicable to both water and wastewater and provides the required design criteria for each application.

WWS Fee Estimate - City of Rifle South Lift Station Design RFP

Task No.	Task Description	Eng Hrs \$ 200.00	Mileage \$ 0.67	Subtotal
1.02	Study and Report Phase			
	Site visit to review existing conditions and facilities - wet well	4	60	\$ 841.00
	Assess initial available project information	4		\$ 800.00
	Schematic layout and conceptual design of new wet well	8		\$ 1,600.00
	Report narrative related to the wetwell design	4		\$ 800.00
	Subtotal	20	60	\$ 4,041.00
1.03	Preliminary Design Phase			
	Preliminary design phase report narrative, final design criteria, and list of specifications	6		\$ 1,200.00
	Preliminary design drawing of wetwell	8		\$ 1,600.00
	Underground facilities procedure??			\$ -
	Initial draft of a comprehensive permit document	8		\$ 1,600.00
	Draft opinion of probable construction cost	6		\$ 1,200.00
	Subtotal	28	0	\$ 5,600.00
1.04	Final Design Phase			
	First final design phase draft of drawings and specifications	30		\$ 6,000.00
	Second final design phase draft of drawings and specifications	24		\$ 4,800.00
	Final drawings and specifications	12		\$ 2,400.00
	Update draft of a comprehensive permit document	4		\$ 800.00
	Meeting or conference call with permit approval issuing agency	1		\$ 200.00
	Updated opinion of probable construction cost	4		\$ 800.00
	Subtotal	75	0	\$ 15,000.00
1.05-1.07	Bidding and Construction Services			
	Submittal and RFI Review	24		\$ 4,800.00
	Field Testing and Observation	40		\$ 8,000.00
	Project Close-Out	8		\$ 1,600.00
	Subtotal	72	0	\$ 14,400.00
	Total Hours	195		\$ 39,041.00



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☒
	Roaring Fork Engineering	

2.	Vendor Address
	592 Hwy 133, Carbondale, CO 81623

3.	For the Purchase of (description)
	South Lift Station design services

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$161,556.00	\$173,000	

5.	Dept. Name	General Ledger Acct #
	UTIL-WASTEWATER	320.4325.400.320

6.	Type of Purchase
	☐ Capital Construction
	☐ Capital Construction – Change Order
	☐ Capital Equipment
	☐ Plant Equipment
	☐ Materials, supplies, non-profession/technical services (includes computer/software maint.)
	☒ Professional Services
	☐ Utilities (includes equipment installation and ongoing contracts)
	☐ Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☐ Cooperative Purchasing:	Sec 4-3-90	
	☐ Open Market:	Sec. 4-3-40(c)	
	☐ Comparative Pricing:	Sec. 4-3-40(d)	
	☒ Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
	☐ Competitive Sealed Bid:	Sec.4-3-40(f)	(attach bid tab & advertisement)
	☐ Sole Source:	Sec. 4-3-40(a)	(attach memo)

8.	Authorization Required	
	☒	City Manager
	☒	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director	<i>Jared Emmert</i>	7/31/2024
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		

Please email PO to Iris



TABLE 1 - IS A PURCHASE ORDER NECESSARY

<u>Amount of Purchase</u>	<u>Is Purchase Order Needed</u>	<u>Method of Source Selection</u>
\$0.01 - \$10,000	No – Dept Head Approval	No special sourcing
\$10,000.01 - \$25,000	Yes – City Manager Approval	Yes – see table 2 below
\$25,000.01 or Greater	Yes – Council Approval	Yes – see table 2 below

TABLE 2 - METHODS OF SOURCE SELECTION

<u>Methods of source selection</u>	<u>Contract limits</u>
Competitive sealed bidding	Greater than \$50,000.00
Competitive sealed proposals	Greater than \$10,000.00 and less than \$50,000.00.
**Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal.	
Small purchases	Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION

TABLE 3 - LOCAL VENDOR PREFERENCE

Contract Amount	Primary Preference In City Limits	Secondary Preference In County Out of City
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Roaring Fork Engineering, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☒ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

592 Hwy 133

6 City, state, and ZIP code

Carbondale, CO 81623

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

4 5 - 5 5 0 3 1 4 5

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

1/30/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



Agenda Item #9.b.

Agenda Item Name:

Consider Approving Purchase of a 2024 Ford Bronco for the Police Department

Presenter:

Iris Trevisano, Procurement and Grant Reporting Manager

Item Description:

Consider the purchase of a Ford Bronco Sport, including upfit expenses to be used as a detective vehicle.

Recommended Action:

Move to approve the purchase of a 2024 Ford Bronco Sport from Columbine Ford and upfit through GreyCO to replace the current detective vehicle, in the amount of \$39,857.78

Fiscal Impact:

Columbine Ford has quoted a 2024 Ford Bronco Sport for \$30,399.00. GreyCO upfitting is quoted at \$9,458.78. The total amount is \$39,857.78. The purchase was in the 2024 budget.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

When a vehicle reaches a point where it is no longer cost-effective to maintain or repair, replacing it becomes a practical decision to ensure continued reliability and safety. In this instance, the detective's vehicle has been evaluated and found to be more economical to replace. We recommend replacing it with a 2024 Ford Bronco Sport from Columbine Ford, which will be upfitted by GreyCo.

Executive Summary:

Each year, we schedule the replacement of both patrol and unmarked vehicles due to high mileage and increasing maintenance costs. For 2024, we have budgeted to replace a detective's vehicle. Using the Cooperative Purchasing agreement section of the procurement code (Sec 4-3-90), we obtained three quotes for a 2024 Ford Bronco Sport: \$33,620 from Big Bend via Sourcewell, \$31,920 from the State of Colorado DOT, and \$30,399 from Columbine Ford.

We recommend purchasing the vehicle from the local vendor, Columbine Ford, as their price is the most competitive, and the vehicle is readily available for delivery upon approval. Additionally, per Section 4-3-210, City of Rifle vendor's are given a 5% discount for a purchase between \$25,001 and \$100,000.

For the vehicle's upfitting, we requested a quote from GreyCO, a local vendor that has handled our last three

upfits, which came to \$9,458.78. This upfit will be minimal, since the vehicle is not a patrol car; it will include lights, a siren, and a radio system.

We recommend proceeding with the purchase of the vehicle from Columbine Ford for \$30,399 and the upfit from GreyCO for \$9,458.78, totaling \$39,857.78.

Notification Requirements:

N/A

Prepared By:

Iris Trevisano, Procurement and Grant Reporting Manager

Attachments:

1. Columbine Ford 2024 Bronco Sport
2. Estimate_1099_from_GreyCo_Customs
3. Cooperative purchasing quotes for 2024 FORD Bronco
4. Memo Request Detective Vehicle
5. PD-Purchase Request Bronco Sport Columbine Ford \$30399
6. PD-Purchase Request Bronco Sport upfit \$9458.78

PURCHASE AGREEMENT**THIS IS A LEGAL CONTRACT. READ ALL TERMS AND CONDITIONS.**

SELLER: COLUMBINE FORD 2728 Railroad Ave Rifle, CO 81650		BUYER / CO-BUYER: CITY OF RIFLE 202 RAILROAD AVENUE RIFLE, CO 81650	
Salesperson JOSHUA BOWEN		Phone (970)665-6474	emeza@rifleco.org
Vehicle Year / Make / Model 2024 FORD BRONCO SPORT	VIN 3FMCR9B67RRE79115	Mileage 8	Color GRAY ME
Trade-In #1		Allowance N/A	Payoff N/A
Trade-In #2		Allowance N/A	Payoff N/A

TERMS AND CONDITIONS

- 1. THE BUYER'S GUIDE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THE CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISION IN THE CONTRACT OF SALE.**
- 2. SELLER DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. ALL USED VEHICLES ARE SOLD "AS IS" WITH ALL FAULTS, EXCEPT AS OTHERWISE STATED IN WRITING.**
- 3. SELLER DOES NOT GUARANTEE FINANCING.** If the initial financing or lease is not approved, Buyer hereby grants Seller permission to negotiate with finance companies for a variation in terms. If Buyer accepts new financing or lease, Buyer shall execute new contracts. If Buyer does not accept new financing, Buyer can pay for the vehicle in full or immediately return the vehicle to Seller subject to use charges and reimbursement for any damage to the vehicle. If Buyer does not pay for the vehicle in full or agree to new financing, Seller can cancel this sale. If Buyer does not immediately return the vehicle to Seller then Seller may repossess the vehicle without notice and Buyer shall be responsible for repossession charges. Buyer authorizes Seller to apply any Down Payment to any amount owed to Seller for use charges, damage to the vehicle, or repossession charges.
- 4. Arbitration.** Any dispute related to this transaction shall be resolved in a Colorado small claims court subject to that court's jurisdiction, unless such action is transferred, removed, or appealed to a different court. Any disputes involving amounts in excess of the jurisdiction of the small claims court shall be fully and finally resolved by binding arbitration, at either party's election. Binding arbitration shall be before a single arbitrator in the county where Seller is located.

Selling Price	\$ 30,650.00
Additions:	
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
Delivery & Handling.	499.00
THIS CHARGE REPRESENTS COSTS AND ADDITIONAL PROFIT TO THE SELLER.	
Total Additions	\$ 499.00
Total Purchase Price	\$ 31,149.00
Trade-In Allowance. The actual cash value of the trade-in vehicle may be less	\$ N/A
Net Taxable Amount	\$ 31,149.00
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
TITLE/FILING/EMISSIONS FEES	
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
Total Taxes and Fees. Tax is an estimate only. Buyer is responsible for any additional tax due.	\$ N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
Total Non-Taxable Additions	\$ N/A
Payoff on Trade-In(s)	\$ N/A
If actual Payoff is greater, Buyer must pay the additional.	
Total	\$ 31,149.00
Rebate(s)	\$ 750.00
Down Payment	\$ N/A
Balance Due on Delivery	\$ 30,399.00

The single arbitrator shall be appointed by _____ in accordance with legal principles and its Binding Arbitration Rules. Buyer shall pay the initial arbitration costs up to \$200.00, and thereafter Seller shall pay any remaining arbitration costs. Buyer and Seller shall be responsible for their own costs and expenses associated with the arbitration, including attorneys' fees and expert fees, if any. **BUYER UNCONDITIONALLY WAIVES THE RIGHT TO A JURY TRIAL OR TO PARTICIPATE AS A MEMBER OR REPRESENTATIVE OF ANY CLASS IN ANY CLASS ACTION OR CLASS ARBITRATION.** The arbitration shall be governed by the Federal Arbitration Act and, to the extent not inconsistent therewith, the Colorado Uniform Arbitration Act. If any part of this provision is found void or unenforceable, the remaining provisions shall remain in full force and effect. This arbitration provision shall not apply to replevin or injunction claims.

The Buyer agrees to purchase the vehicle from the Seller under the terms and conditions in this Contract. BUYER HAS READ AND AGREES TO ALL THE PROVISIONS ON ALL PAGES OF THIS CONTRACT. THIS CONTRACT IS NOT BINDING UNTIL ACCEPTED BY SELLER. Buyer, by signing this Contract, acknowledges that he or she has read all terms and conditions and has received a copy of this Contract. BUYER CERTIFIES he or she is 18 years of age or older.

Buyer	<u>07/12/24</u> Date	Accepted by Authorized Dealer Representative	<u>07/12/24</u> Date
Co-Buyer	_____		
	Date		

GreyCo Customs
 3136 Baron Ln Unit B
 Rifle, CO 81650 US
 +1 9709870097
 chris@greycocustoms.com

Estimate

ADDRESS
Edward Meza 1221 E. Centennial Pkwy Rifle, Co 81650

ESTIMATE #	DATE	
1099	07/19/2024	

UNIT NUMBER

Bronco Sport Detective

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	ENFWB, NFuse Bronco Sport Interior	ENFWB NForce Interior Lightbar Ford Bronco Sport (2021-23) Split Front (DRV) D12 D12 D12 D12 D12 D12 (PAS) R_W R_W R_W B_W B_W B_W Accessories: PNFLBSPLT1 DSC w/ LIN Breakout Box (Included) ENFWB01GLK QSF038658	1	965.00	965.00
	SoundOff Blueprint 500, Handheld	ENGSA5100HPP bluePRINT® 500 Series Handheld Remote Control System, 10-16v - 100 watt single-tone	1	916.00	916.00
	SOUND OFF SIGNAL 100 WATT SIREN SPEAKER	ETSS100J, SOUND OFF SIGNAL 100 WATT SIREN SPEAKER. (INCLUDES VEHICLE MOUNTING BRACKET)	1	243.25	243.25
	2nd Gen Node	ENGND04102, BluePRINT 2nd Gen Remote Node with Magnetic ID	1	284.00	284.00
	SoundOff 10' Node Harness Kit	ENGHNK06 10 ft Harness Kit for Remote Node	1	103.20	103.20
	911 Harness - 25'	911.500.25, SoundOff 500 Harness - 25'	1	430.25	430.25
	SoundOff ISO Headlight Flasher	ETHFSS-SP-ISO Select-A-Pattern Headlight Flasher, Solid State, 12v Isolation Model (for systems requiring electrical isolation	1	69.00	69.00
	SoundOff Taillight Flasher	ETFBSSN-P Flashback Alternating Taillight Flasher, Solid State - 2.4 f.p.s	1	69.00	69.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Mpower 4" Fascia Light w/ Stud Tri R/B/W	Front Grill, Cargo Windows, and Rear License Plate EMPS2STS5RBW, Mpower™ 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tri Color - Red/Blue/White	6	170.00	1,020.00
	Emergency Equipment Package	License Plate Mount for Mpower 4" Stud Mount	1	28.00	28.00
	Mpower Window Shroud	Rear Cargo Windows PMP2BK012, Side-Mount Window Bracket Kit, contains 1 metal bracket for side-mounted window shroud, compatible with mpower® Fascia Light 3" & 4" Stud Mounts only	2	25.00	50.00
	Motorola Power Cable with Connector	HKN4137, Motorola Power Cable with Connector	1	28.00	28.00
	Motorola Remote Cable	HKN6169, 17' Remote Cable for APX 7500	1	133.00	133.00
	Motorola Head Power	HKN6188B, Control Head Power Cable	1	81.00	81.00
	Misc shop supplies	Misc Shop supplies,wire,fuses, etc	1	200.00	200.00
	Magnetic Mic Clip	425-3816, Magnetic Mic Clip	1	47.94	47.94
	Emergency Vehicle Upfitting	Emergency Vehicle Upfitting	35	120.00	4,200.00
	Programming	Programming SoundOff Lighting Package	3	120.00	360.00
	NMO Coax	3/4" NMO Coax - 17'	1	18.00	18.00
	Phantom 800 Antenna	800 MHz Phantom Antenna - Black	1	39.14	39.14
	LIND ELECTRONICS POWER ADAPTOR FOR PANASONIC CF33 / 33 LAPTOP.	PA 1580-5389, LIND ELECTRONICS POWER ADAPTOR FOR PANASONIC LAPTOP.	1	174.00	174.00

This is for the outfitting of one Ford Bronco Sport. Upon approving estimate, a waiver of liability/hold harmless agreement must be signed releasing GreyCo Customs from any liability, or warranty voidance. The estimate is based on information provided from the customer regarding project requirements. Actual cost may change once all project elements are finalized or negotiated. Prior to any changes of cost, the customer will be notified. The customer may request a revised estimate if any parts need to be removed or added. Estimate valid for 30 days.

SUBTOTAL	9,458.78
TAX	0.00
TOTAL	\$9,458.78

Accepted By

Accepted Date



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

07/12/2024

Quote ID#16652GP

Iris Trevisano
City of Rifle
202 Railroad Ave
Rifle, Colorado 81650

Dear Iris Trevisano,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2024 Ford Bronco Sport (R9B) Big Bend 4x4, VIN # RRF16652) and delivered to your specified location, each for

	(1) MSRP	(1) One Unit
Contract Price	\$32,520.00	\$ 32,220.00
Tax (0.0000 %)		\$0.00
Tire fee		\$0.00
Transportation		\$1,400.00
Total		\$33,620.00

-per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF**. Please reference this Contract Number on all Purchase Orders to National Auto Fleet Group.

Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call or email.

Sincerely,

Jesse Cooper
National Fleet Manager
Office (855) 289-6572

Purchase Order Instructions & Resources

In order to finalize your purchase please submit this purchase packet to your governing body for a purchase order approval and submit your purchase order in the following way:

Email: Fleet@NationalAutoFleetGroup.com

Fax: (831) 480-8497

Mail: National Auto Fleet Group

490 Auto Center Drive

Watsonville, CA 95076

We will send a courtesy confirmation for your order and a W-9 if needed.

Additional Resources

Learn how to track your vehicle:

www.NAFGETA.com

Use the upfitter of your choice:

www.NAFGpartner.com

Vehicle Status:

ETA@NationalAutoFleetGroup.com

General Inquiries:

Fleet@NationalAutoFleetGroup.com

For general questions or assistance please contact our main office at:

1-855-289-6572

Vehicle Configuration Options

ENGINE	
Code	Description
996	Engine: 1.5L EcoBoost, (STD)
TRANSMISSION	
Code	Description
448	Transmission: 8-Speed Automatic, (STD)
PRIMARY PAINT	
Code	Description
G1	Shadow Black
SEAT TYPE	
Code	Description
QH	Ebony, Unique Cloth Front Bucket Seats, -inc: easy to clean cloth, 6-way manual driver (fore/aft, up/down, recline) and 4-way manual passenger (fore/aft w/manual recline) seats
ADDITIONAL EQUIPMENT	
Code	Description
96B	Convenience Package, -inc: Premium Wrapped Steering Wheel, Wireless Charging Pad, Heated Front Bucket Seats, 8-way power driver's seat (fore/aft, up/down, recline, lumbar), Universal Garage Door Opener (UGDO), LED Fog Lamps, Rear Parking Sensors
153	Front License Plate Bracket
66B	2nd Row Carpeted Seatback, -inc: rubberized seatback mat
	Equipment Group 200A savings
OPTION PACKAGE	
Code	Description
200A	Equipment Group 200A

2024 Fleet/Non-Retail Ford Bronco Sport Big Bend 4x4

WINDOW STICKER

2024 Ford Bronco Sport Big Bend 4x4		
CODE	MODEL	MSRP
R9B	2024 Ford Bronco Sport Big Bend 4x4	\$29,795.00
OPTIONS		
996	Engine: 1.5L EcoBoost, (STD)	\$0.00
448	Transmission: 8-Speed Automatic, (STD)	\$0.00
G1	Shadow Black	\$0.00
QH	Ebony, Unique Cloth Front Bucket Seats, -inc: easy to clean cloth, 6-way manual driver (fore/aft, up/down, recline) and 4-way manual passenger (fore/aft w/manual recline) seats	\$0.00
96B	Convenience Package, -inc: Premium Wrapped Steering Wheel, Wireless Charging Pad, Heated Front Bucket Seats, 8-way power driver's seat (fore/aft, up/down, recline, lumbar), Universal Garage Door Opener (UGDO), LED Fog Lamps, Rear Parking Sensors	\$1,785.00
153	Front License Plate Bracket	\$0.00
66B	2nd Row Carpeted Seatback, -inc: rubberized seatback mat	\$95.00
—	Equipment Group 200A savings	(\$750.00)
200A	Equipment Group 200A	\$0.00
Please note selected options override standard equipment		
SUBTOTAL		\$30,925.00
Advert/ Adjustments		\$0.00
Manufacturer Destination Charge		\$1,595.00
TOTAL PRICE		\$32,520.00
Est City: 25 MPG Est Highway: 29 MPG Est Highway Cruising Range: 464.00 mi		

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Notes

Standard Equipment**MECHANICAL**

Engine: 1.5L EcoBoost -inc: auto start-stop technology (STD)
Transmission: 8-Speed Automatic (STD)

TIRES

Tires: 225/65R17 102H All Season BSW

ADDITIONAL EQUIPMENT

50-State Emissions System
Transmission w/Driver Selectable Mode
Electronic Transfer Case
Part And Full-Time Four-Wheel Drive
3.80 Axle Ratio
760CCA Maintenance-Free Battery w/Run Down Protection
GVWR: 4,630 lbs
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Speed-Sensing Steering
16 Gal. Fuel Tank
Quasi-Dual Stainless Steel Exhaust
Permanent Locking Hubs
Strut Front Suspension w/Coil Springs
Short And Long Arm Rear Suspension w/Coil Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake
Wheels: 17" Carbonized Gray-Painted Aluminum -inc: High gloss
Steel Spare Wheel
Compact Spare Tire Mounted Inside Under Cargo
Clearcoat Paint
Black Front Bumper
Black Rear Bumper
Black Bodyside Cladding and Black Wheel Well Trim
Black Side Windows Trim
Black Door Handles
Black Power Heated Side Mirrors w/Manual Folding
Flip-Up Rear Window w/Fixed Interval Wiper and Defroster
Deep Tinted Glass
Speed Sensitive Variable Intermittent Wipers
Fully Galvanized Steel Panels
Gray Grille
Liftgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Roof Rack Rails Only
Autolamp Auto On/Off Projector Beam Led Low/High Beam Auto High-Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off
LED Brakelights
Headlights-Automatic Highbeams
Radio w/Seek-Scan, Clock, Steering Wheel Controls and Radio Data System
Radio: AM/FM Stereo -inc: 6 speakers and speed-compensated volume
Streaming Audio
Integrated Roof Antenna
SiriusXM -inc: a 3-month trial subscription, Service is not available in Alaska and Hawaii, All SiriusXM services require a subscription, sold separately by SiriusXM after the trial period, Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe, If you decide to continue service, the subscription plan chosen will automatically renew and be charged according to your chosen payment method at the then-current rates, Fees and taxes apply, See the SiriusXM customer agreement and privacy policy at www.siriusxm.com for full terms and how to cancel, which includes online methods or calling 1-866-635-2349, Available in the 48 contiguous United States, D.C. and Puerto Rico (w/coverage limits and capable receiver), Visit www.siriusxm.com/FAQS for most current service area information, Availability of some services and features is subject to device capabilities and location restrictions, All fees, content and features are subject to change, SiriusXM, Pandora and all related logos are trademarks of SiriusXM Radio Inc, and its respective subsidiaries
SYNC 3 Communications & Entertainment System -inc: enhanced voice recognition, 8" LCD capacitive touchscreen in center stack w/swipe capability, AppLink, 911 Assist, Apple CarPlay and Android Auto compatibility and smart-charging A (1st row) and C (in the media hub) USB ports
Bluetooth Wireless Phone Connectivity
2 LCD Monitors In The Front
Driver Seat
Passenger Seat
60-40 Folding Bench Front Facing Manual Reclining Fold Forward Seatback Cloth Rear Seat w/Manual Fore/Aft
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Trip Odometer and Trip Computer

Power Rear Windows and Fixed 3rd Row Windows
Front Cupholder
Rear Cupholder
Compass
Proximity Key For Doors And Push Button Start
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry, Illuminated Ignition Switch and Panic Button
Cruise Control w/Steering Wheel Controls
Voice Activated Automatic Air Conditioning
HVAC -inc: Underseat Ducts and Console Ducts
Glove Box
Driver Foot Rest
Unique Cloth Front Bucket Seats -inc: easy to clean cloth, 6-way manual driver (fore/aft, up/down, recline) and 4-way manual passenger (fore/aft w/manual recline) seats
Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents
Full Cloth Headliner
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination, Driver And Passenger Auxiliary Mirror
Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage and 2 12V DC Power Outlets
Front And Rear Map Lights
Fade-To-Off Interior Lighting
Full Carpet Floor Covering -inc: Carpet Front Floor Mats
Vinyl/Rubber Floor Trim
Cargo Area Concealed Storage
Cargo Space Lights
FOB Controls -inc: Cargo Access
Smart Device Remote Engine Start
FordPass Connect Tracker System
Smart Device Integration
Instrument Panel Bin, Driver / Passenger And Rear Door Bins
Power 1st Row Windows w/Driver 1-Touch Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Driver Information Center
Trip Computer
Outside Temp Gauge
Analog Appearance
Seats w/Cloth Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Front Center Armrest and Rear Center Armrest
Perimeter Alarm
Securilock Anti-Theft Ignition (pats) Immobilizer
2 12V DC Power Outlets
Air Filtration
AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Emergency Sos
BLIS (Blind Spot Information System) Blind Spot
Pre-Collision Assist with Automatic Emergency Braking (AEB) and Cross-Traffic Alert
Lane Keeping Alert Lane Keeping Assist
Lane Keeping Alert Lane Departure Warning
Collision Mitigation-Front
Driver Monitoring-Alert
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Safety Canopy System Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Driver Knee Airbag
Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
Ford Co-Pilot360 - Reverse Camera Back-Up Camera



July 15, 2024

Ms. Iris Trevisano
Procurement and Grant Reporting Manager
Rifle, CO

Ms. Trevisano,

Please accept these window stickers for your review. These 2024 Ford Bronco Sport Big Bend 4x4 are new.

VIN 3FMC9B60RRF24654 will arrive within one week. Your cost is \$32,215.

VIN 3FMC9B65RRF28800 arrived today at Phil Long Ford of Denver. Your cost is \$31,920.

I am only able to hold these vehicles for one week after arrival without a letter of intent. Should you have any questions, please contact me.

Thank you,

Cole Green

Ford Commercial Government Account Manager

303.904.5403

chgreen@phillong.com

PURCHASE AGREEMENT**THIS IS A LEGAL CONTRACT. READ ALL TERMS AND CONDITIONS.**

SELLER: COLUMBINE FORD 2728 Railroad Ave Rifle, CO 81650		BUYER / CO-BUYER: CITY OF RIFLE 202 RAILROAD AVENUE RIFLE, CO 81650	
Salesperson JOSHUA BOWEN		Phone (970)665-6474	emeza@rifleco.org
Vehicle Year / Make / Model 2024 FORD BRONCO SPORT	VIN 3FMCR9B67RRE79115	Mileage 8	Color GRAY ME
Trade-In #1		Allowance N/A	Payoff N/A
Trade-In #2		Allowance N/A	Payoff N/A

TERMS AND CONDITIONS

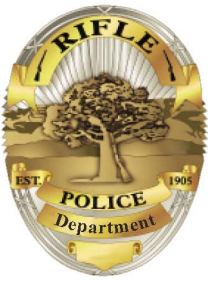
- 1. THE BUYER'S GUIDE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THE CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISION IN THE CONTRACT OF SALE.**
- 2. SELLER DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. ALL USED VEHICLES ARE SOLD "AS IS" WITH ALL FAULTS, EXCEPT AS OTHERWISE STATED IN WRITING.**
- 3. SELLER DOES NOT GUARANTEE FINANCING.** If the initial financing or lease is not approved, Buyer hereby grants Seller permission to negotiate with finance companies for a variation in terms. If Buyer accepts new financing or lease, Buyer shall execute new contracts. If Buyer does not accept new financing, Buyer can pay for the vehicle in full or immediately return the vehicle to Seller subject to use charges and reimbursement for any damage to the vehicle. If Buyer does not pay for the vehicle in full or agree to new financing, Seller can cancel this sale. If Buyer does not immediately return the vehicle to Seller then Seller may repossess the vehicle without notice and Buyer shall be responsible for repossession charges. Buyer authorizes Seller to apply any Down Payment to any amount owed to Seller for use charges, damage to the vehicle, or repossession charges.
- 4. Arbitration.** Any dispute related to this transaction shall be resolved in a Colorado small claims court subject to that court's jurisdiction, unless such action is transferred, removed, or appealed to a different court. Any disputes involving amounts in excess of the jurisdiction of the small claims court shall be fully and finally resolved by binding arbitration, at either party's election. Binding arbitration shall be before a single arbitrator in the county where Seller is located.

Selling Price	\$ 30,650.00
Additions:	
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
Delivery & Handling.	499.00
THIS CHARGE REPRESENTS COSTS AND ADDITIONAL PROFIT TO THE SELLER.	
Total Additions	\$ 499.00
Total Purchase Price	\$ 31,149.00
Trade-In Allowance. The actual cash value of the trade-in vehicle may be less	\$ N/A
Net Taxable Amount	\$ 31,149.00
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
TITLE/FILING/EMISSIONS FEES	
N/A	N/A
Total Taxes and Fees. Tax is an estimate only. Buyer is responsible for any additional tax due.	\$ N/A
N/A	N/A
N/A	N/A
N/A	N/A
N/A	N/A
Total Non-Taxable Additions	\$ N/A
Payoff on Trade-In(s)	\$ N/A
If actual Payoff is greater, Buyer must pay the additional.	
Total	\$ 31,149.00
Rebate(s)	\$ 750.00
Down Payment	\$ N/A
Balance Due on Delivery	\$ 30,399.00

The single arbitrator shall be appointed by _____ in accordance with legal principles and its Binding Arbitration Rules. Buyer shall pay the initial arbitration costs up to \$200.00, and thereafter Seller shall pay any remaining arbitration costs. Buyer and Seller shall be responsible for their own costs and expenses associated with the arbitration, including attorneys' fees and expert fees, if any. **BUYER UNCONDITIONALLY WAIVES THE RIGHT TO A JURY TRIAL OR TO PARTICIPATE AS A MEMBER OR REPRESENTATIVE OF ANY CLASS IN ANY CLASS ACTION OR CLASS ARBITRATION.** The arbitration shall be governed by the Federal Arbitration Act and, to the extent not inconsistent therewith, the Colorado Uniform Arbitration Act. If any part of this provision is found void or unenforceable, the remaining provisions shall remain in full force and effect. This arbitration provision shall not apply to replevin or injunction claims.

The Buyer agrees to purchase the vehicle from the Seller under the terms and conditions in this Contract. BUYER HAS READ AND AGREES TO ALL THE PROVISIONS ON ALL PAGES OF THIS CONTRACT. THIS CONTRACT IS NOT BINDING UNTIL ACCEPTED BY SELLER. Buyer, by signing this Contract, acknowledges that he or she has read all terms and conditions and has received a copy of this Contract. BUYER CERTIFIES he or she is 18 years of age or older.

Buyer	<u>07/12/24</u> Date	Accepted by Authorized Dealer Representative	<u>07/12/24</u> Date
Co-Buyer	_____		
	Date		



RIFLE POLICE DEPARTMENT

201 East 18th Street • Rifle, CO 81650-3237

Date: August 7, 2024

To: Procurement and Grant Reporting Manager, Iris Trevisano

From: Chief Debra Funston

RE; Purchase Request for budgeted detective vehicle in the amount of \$39,857.78 from Columbine Ford and GreyCO Customs

Request to approve PO for 1 police detective vehicle in the amount of \$39,857.78

The police department routinely rotates vehicles out of service who have either reached a limit to where it is not economical to continue servicing the vehicle or the vehicle is no longer functioning/disabled.

We budgeted for 4 replacements for those vehicles being rotated out in 2024; three of those being patrol interceptors and one being an unmarked detective vehicle. This request was part of the approved budget for 2024.

This vehicle, a 2024 Ford Bronco Sport, is an unmarked detective car and will be purchased from a local vendor, Columbine Ford. The upfit for this vehicle will be completed by GreyCO Customs. It is a simpler upfit as it is not considered a police patrol car. It will be upfitted with lights, siren and a radio system.

The quote for 2024 Ford Bronco Sport is \$30,399.00 and the GreyCO upfitting quote at \$9,458.78. The total amount is \$39,857.78.





**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	Columbine Ford, Inc	

2.	Vendor Address
	2728 Railroad Ave, Rifle, CO 81650

3.	For the Purchase of (description)
	Detective Patrol 2024 Ford Bronco Sport

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$30,399	30,399	

5.	Dept. Name	General Ledger Acct #
	PD	100-4210-400-860

6.	Type of Purchase
	☐ Capital Construction
	☐ Capital Construction – Change Order
	☒ Capital Equipment
	☐ Plant Equipment
	☐ Materials, supplies, non-profession/technical services (includes computer/software maint.)
	☐ Professional Services
	☐ Utilities (includes equipment installation and ongoing contracts)
	☐ Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☒ Cooperative Purchasing:	Sec 4-3-90	
	☐ Open Market:	Sec. 4-3-40(c)	
	☐ Comparative Pricing:	Sec. 4-3-40(d)	
	☐ Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
	☐ Competitive Sealed Bid:	Sec.4-3-40(f)	(attach bid tab & advertisement)
	☐ Sole Source:	Sec. 4-3-40(a)	(attach memo)

8.	Authorization Required	
	☒ City Manager	
	☒ City Council	

9.	Signatures		
	Position	Signature	Date
	Department Director	<i>Debra Funston</i> Signer ID: JW22DVDF12...	07-18-24
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		



TABLE 1 - IS A PURCHASE ORDER NECESSARY

<u>Amount of Purchase</u>	<u>Is Purchase Order Needed</u>	<u>Method of Source Selection</u>
\$0.01 - \$10,000	No – Dept Head Approval	No special sourcing
\$10,000.01 - \$25,000	Yes – City Manager Approval	Yes – see table 2 below
\$25,000.01 or Greater	Yes – Council Approval	Yes – see table 2 below

TABLE 2 - METHODS OF SOURCE SELECTION

<u>Methods of source selection</u>	<u>Contract limits</u>
Competitive sealed bidding	Greater than \$50,000.00
Competitive sealed proposals	Greater than \$10,000.00 and less than \$50,000.00.
**Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal.	
Small purchases	Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION

TABLE 3 - LOCAL VENDOR PREFERENCE

Contract Amount	Primary Preference In City Limits	Secondary Preference In County Out of City
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount



CITY OF RIFLE
PURCHASE REQUEST

1.	Vendor Name	NEW: W-9 attached ☐
	GreyCo Customs	

2.	Vendor Address
	3136 Baron Ln Unit B Rifle, CO 81650

3.	For the Purchase of (description)
	Upfit for the 2024 Bronco Sport Detective Vehicle

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$9,458.78		

5.	Dept. Name	General Ledger Acct #
	PD	100-4210-400-860

6.	Type of Purchase
☐	Capital Construction
☐	Capital Construction – Change Order
☒	Capital Equipment
☐	Plant Equipment
☐	Materials, supplies, non-profession/technical services (includes computer/software maint.)
☐	Professional Services
☐	Utilities (includes equipment installation and ongoing contracts)
☐	Land, easements, ROW

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
	☐ Cooperative Purchasing:	Sec 4-3-90	
	☐ Open Market:	Sec. 4-3-40(c)	
	☐ Comparative Pricing:	Sec. 4-3-40(d)	
	☐ Request for Proposal:	Sec. 4-3-40(e)	(attach bid tab)
	☐ Competitive Sealed Bid:	Sec.4-3-40(f)	(attach bid tab & advertisement)
	☒ Sole Source:	Sec. 4-3-40(a)	(attach memo)

8.	Authorization Required	
	☒	City Manager
	☒	City Council

9.	Signatures		
	Position	Signature	Date
	Department Director	<i>Debra Funston</i> Signer ID: JW22DVDF12...	07-30-24
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		



TABLE 1 - IS A PURCHASE ORDER NECESSARY

<u>Amount of Purchase</u>	<u>Is Purchase Order Needed</u>	<u>Method of Source Selection</u>
\$0.01 - \$10,000	No – Dept Head Approval	No special sourcing
\$10,000.01 - \$25,000	Yes – City Manager Approval	Yes – see table 2 below
\$25,000.01 or Greater	Yes – Council Approval	Yes – see table 2 below

TABLE 2 - METHODS OF SOURCE SELECTION

<u>Methods of source selection</u>	<u>Contract limits</u>
Competitive sealed bidding	Greater than \$50,000.00
Competitive sealed proposals	Greater than \$10,000.00 and less than \$50,000.00.
**Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal.	
Small purchases	Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION

TABLE 3 - LOCAL VENDOR PREFERENCE

Contract Amount	Primary Preference In City Limits	Secondary Preference In County Out of City
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount



Agenda Item #9.c.

Agenda Item Name:

Consider Authorizing Submission of the Energy/Mineral Impact Assistance Fund Grant Application for 5th and UTE Project - Resolution No. 18, Series of 2024

Presenter:

Iris Trevisano, Procurement and Grant Reporting Manager

Item Description:

None

Recommended Action:

Move to approve Resolution No. 18, Series of 2024, to authorize staff to apply for a \$200,000 grant from the Energy/Mineral Impact Assistance Fund.

Fiscal Impact:

The project is estimated at \$1.5M with \$632,081 of waterline activities of which the grant will cover \$200,000 and the city will match \$432,081. This project is in both the streets and water master plans. Staff hopes to obtain additional grant funding to support the project.

Operational Impact:

None

Prior Board Motions:

None

Background Information:

5th St and Ute Ave are in need of comprehensive repairs due to poor roadway conditions and a failing water line. Located a few blocks off of Rifle's downtown main street, the intersection is a high-priority for rehabilitation due to the mobility challenges it poses for vehicles and pedestrians; the threat of a costly water line break; the importance of facilitating safe and efficient access to the Grand River Health Care Center, Veterans Community Living Center, and Garfield County 911 operations center located at the intersection; and the need to create a water supply redundancy. The City will replace a faulty waterline, construct continuous sidewalks, repair the roadway, and fix curbs and gutters at 5th Street and Ute Avenue. 1,600 linear feet of roadway and 1,700 of waterline will be addressed.

Executive Summary:

This resolution will permit staff to apply for a \$200,000,EIAF grant to help start construction.

Notification Requirements:

None

Prepared By:

Iris Trevisano, Procurement and Grant Reporting Manager

Attachments:

1. Resolution No. 18-DOLA 5th and Ute

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 18
SERIES OF 2024**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, AUTHORIZING THE CITY TO SUBMIT AN ENERGY AND
MINERAL IMPACT ASSISTANCE FUND GRANT APPLICATION FOR THE
COMPLETION OF THE EAST 5TH STREET AND UTE AVENUE
REHABILITATION PROJECT.

WHEREAS, the City of Rifle is a political subdivision of the State of Colorado, and therefore an eligible applicant for a grant awarded by the Energy and Mineral Impact Assistance Fund (“EIAF”); and

WHEREAS, the City of Rifle has submitted a Grant Application for the Rifle East 5th Street and Ute Avenue Rehabilitation Project (the “Project”) requesting a total award of \$200,000; and

WHEREAS, the City of Rifle supports the completion of the Project if a grant is awarded by the EIAF.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The City incorporates the foregoing recitals as findings by the City Council.
2. The City Council of the City of Rifle strongly supports the Grant Application submitted by the City and has appropriated matching funds for a grant with the EIAF.
3. The City Council authorizes the expenditure of funds necessary to meet the terms and obligations of any grant awarded pursuant to a Grant Agreement with the EIAF.
4. The Project site is owned by the City of Rifle and will be owned by the City of Rifle for the next 25 years. The City Council of the City of Rifle will continue to maintain the Project in a high-quality condition and will appropriate funds for maintenance annually
5. If a grant is awarded, the City Council hereby authorizes the City Manager to sign a Grant Agreement with the EIAF.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 7th day of August 2024.

CITY OF RIFLE, COLORADO

By: _____
Mayor

ATTEST:

City Clerk



Agenda Item #9.d.

Agenda Item Name:

Discussion Regarding Naming a Finalist for the City Manager Position

Presenter:

James S. Neu, City Attorney

Item Description:

Finalist for the City Manager Position

Recommended Action:

Move to Approve Patrick Waller as the Finalist for the City Manager Position

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

N/A

Notification Requirements:

Notice will be required if Council moves forward with naming a finalist for the City Manager position.

Prepared By:

Patrick Waller, Interim City Manager

Attachments:

None



Agenda Item #10.a.

Agenda Item Name:

Report to City Manager

Presenter:

Patrick Waller, Interim City Manager

Item Description:

Staff report on notable tasks completed within the individual departments.

Recommended Action:

No action necessary

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

None

Executive Summary:

Work Report to City Manager
08/02/2024

Notification Requirements:

None

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. 08.07.2024 Report to City Manager
2. PD WORK REPORT TO CITY MANAGER 08-07-24

WORK REPORT TO CITY MANAGER

08.02.2024

PUBLIC WORKS

- Veteran's Memorial, Phase I Beautification: construction plans in progress: 30% (no change)
- CAD renderings and development of specifications of the City of Rifle Specifications Manual, in progress 15% on drawings; 95% on specifications (no change)
- Grand Mesa Water Treatment Plant Demolition: an appraiser has been retained; an appointment has been made for next week to inspect the property.
- Provided fuel usage data to consultant (Clean Energy Economy)
- Asset Management with Limble: adding assets to database, specifically Public Works and City Hall.
- Met with Chad Harris to develop plan for Traffic Signal Improvements, to include plans for redundancy and better fail-safe protection. We will formalize plans for upcoming 2025 budget considerations.

Fleet

- Normal fleet maintenance operations.
- Preparing vehicles for Summer Auction: completed mechanical and appearance preparation; photo presentation for advertisement to week of August 5th.
- Project car: 4V11, 20011 Ford Fusion – steering rack replacement
- Routine maintenance and minor repair of the Hitachi 225 Excavator

Operations & Maintenance

- Alley work at 216 E. 21st Street to correct drainage problems: ribbon curb (complete), valley pan (complete), preparation for paving (50% complete)
- Pothole repair on various City Streets.
- Worked to restore traffic signal function at Centennial Parkway and Railroad Ave. during the week of July 1st.
- Routine maintenance and minor repair of the Hitachi 225 Excavator

Two-week work forecast

- Continued work to pave alley at 216 E. 21st Street (Jeff Wadley project)
- Development of project costs to repair sidewalk deficiencies on East Ave from 5th to 9th and Arabian Ave – 1300 through 1400 blocks.
- Finish Summer vehicle auction preparations.
- Work on Departmental Budget for 2025

WORK REPORT TO CITY MANAGER (08-07-2024)

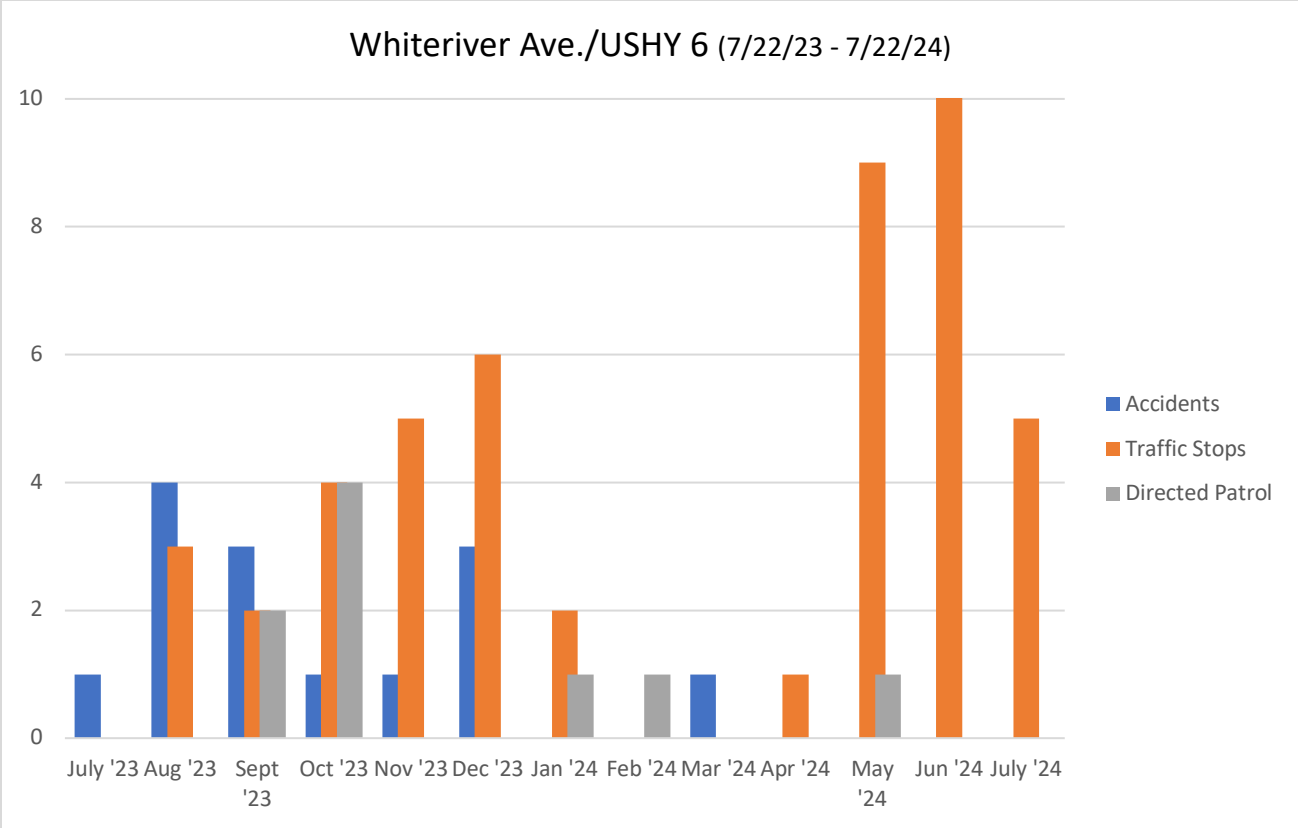
POLICE

The Police Department is providing statistics on accidents reported at Whiteriver Avenue and Highway 6 for the past year. Within the past year, there were a few months (Jan-April) with little to no incidents. This was due to the construction at that intersection and traffic being at a minimum. Post construction to this point there have been no reported accidents, however enforcement has increased due to the higher flow of traffic due to construction shut-downs on Railroad Avenue. A table is also provided below.

Accidents, Traffic Stops, and Directed Patrol at Whiteriver/ Highway 6.

	Accidents	Traffic Stops	Directed Patrol
July '23	1	0	0
Aug '23	4	3	0
Sept '23	3	2	2
Oct '23	1	4	4
Nov '23	1	5	0
Dec '23	3	6	0
Jan '24	0	2	1
Feb '24	0	0	1
Mar '24	1	0	0
Apr '24	0	1	0
May '24	0	9	1
Jun '24	0	17	0
July '24	0	5	0

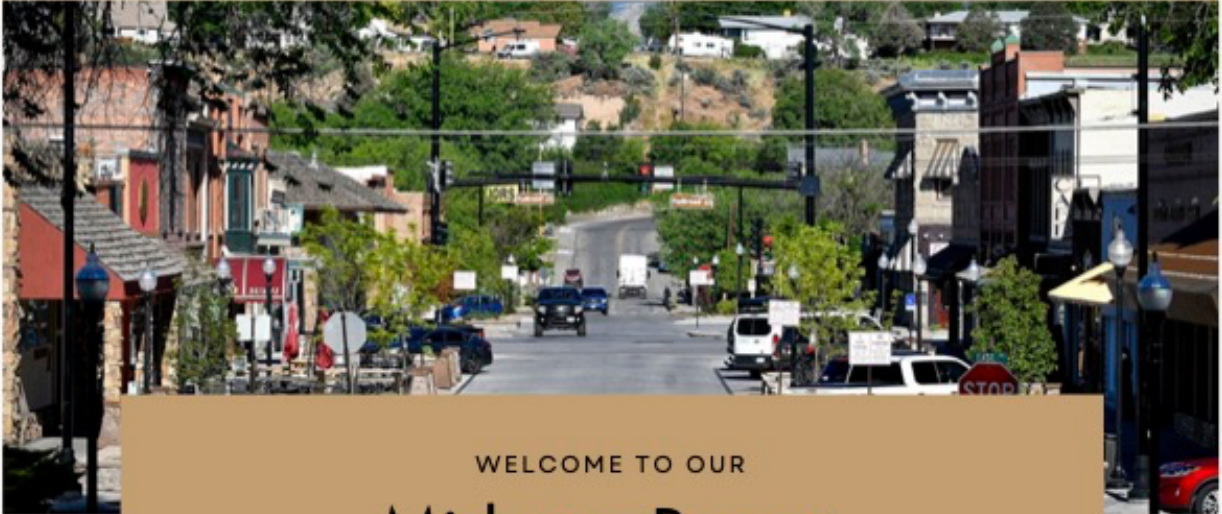
The Police Department continues to enforce traffic violations on Whiteriver Avenue at the intersection of Highway 6 and respond to calls for service in this area.



The Rifle Police Department produces a mid-year report for the public to highlight events and projects thus far in 2024.

The following pages are the RPD Mid-Year report for 2024.

RIFLE POLICE DEPARTMENT



WELCOME TO OUR

Midyear Report



Chief Debra Funston

I am pleased to present the mid-year report for the Rifle Police Department covering the first half of 2024. By examining these areas, we aim to provide a comprehensive overview of our department's performance and strategic direction, ensuring transparency and accountability to the residents of Rifle.

Inside the Report

- Crime Statistics and Trends
- Community Policing and Engagement
- Training and Development
- Technological Advancements
- Future Initiatives

"We endeavor to promote the peace, safety, and well-being of our community through interaction, education, and enforcement of the law."



Crime Statistics & Trends

MID-YEAR CRIME STATISTICS AND TRENDS REPORT: JANUARY 1, 2024 - JUNE 30, 2024

This mid-year report presents an overview of crime statistics and trends within Rifle, Colorado, from January 1, 2024, to June 30, 2024. The data encompasses various categories, including Detective cases by type, arrests, incidents, and Community Service Officer (CSO) calls. This analysis aims to provide insight into the current state of public safety and law enforcement activities, comparing the first half of 2024 to the full calendar year of 2023. By examining these trends, we strive to identify areas of improvement, allocate resources effectively, and enhance our community's overall safety and well-being.



Incidents & Arrests

7,852 INCIDENTS
306 ARRESTS

In 2023, Rifle experienced a total of 14,826 incidents and 481 arrests. **Halfway through 2024, we have recorded 53% of last year's incidents and 64% of last year's arrests.**

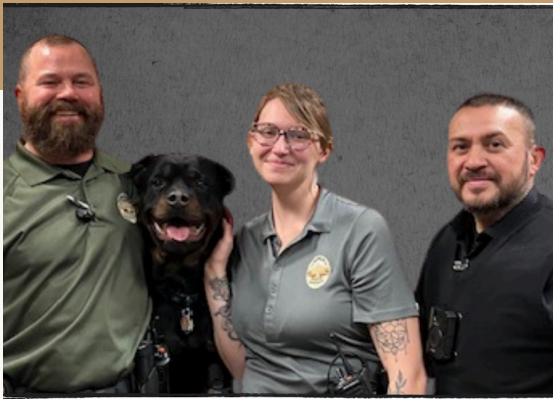


Community Service Division

825 INCIDENTS

CSO incidents are currently at 40% of last year's total.

- Animal Control
- Nuisance Code Violations
- Abandoned Vehicles & Parking complaints



Detectives

61 CASES

- Sex Offense(s): 25
- Death Investigations: 8
- Robbery/Menacing: 2
- Child Abuse: 5
- Fraud: 12
- Other: 9

Detective cases in Rifle encompass sex offenses, deaths, robbery/murder, child abuse, fraud, and other serious crimes. In 2023, the detectives' division handled a total of 122 cases. **As of the first half of 2024, we have recorded 61 cases, which is exactly 50% of last year's total.**

Schools

258 CASES

Our officers have handled 258 incidents so far this year, compared to 313 incidents in all of last year. This represents approximately 82.4% of last year's total.



Major Crimes

**340 MAJOR
CRIMES CASES**

Major crimes in Rifle include arson, assault, burglary, child abuse, criminal mischief, criminal trespass, domestic violence, drug offenses, DUI, fraud, harassment, homicide, identity theft, kidnapping, menacing, missing persons, motor vehicle theft, robbery, sex offenses, theft, warrants, and weapon violations. **During the first half of 2024, there have been 340 major crime cases, representing approximately 46.8% of last year's total of 726 cases.** This mid-year figure highlights ongoing challenges and provides a benchmark for assessing our crime prevention and law enforcement efforts.

Community Policing & Engagement

We love connecting with our community! We host several events throughout the year that allow us to visit with, educate, and learn from our citizens. At this year's Bike Rodeo, we hosted around 500 people and gave away 28 new bikes! Additional events include the RPD Patio Party, Trunk or Treat, Lunch and Learn Sessions at the Senior Center, and Shop with a Cop. This year, we are adding "Something to Taco 'Bout"; this event will take place in the fall.





Training & Development

"No matter how much you have achieved, you will always be merely good relative to what you can become.

Greatness is an inherently dynamic process, not an endpoint.

The moment you think of yourself as great, your slide toward mediocrity will have already begun."

—JIM COLLINS



1,969 HOURS

Rifle Police Department officers attended over 1,969 hours of training so far this year. The main categories included Arrest Control, Driving Skills, and Firearms Skills. Those Perishable Skills account for

882 HOURS

of training. Last year, your RPD officers completed over 3,055 hours of training.



Other trainings include subjects such as Legislative Updates, Ethics, CPR/First Aid, Mental Health, and De-escalation.



Technology Advancements

The Rifle Police Department is proud to announce the addition of Axon Body Cameras for all officers, as well as dash and rear passenger cameras for all patrol cars. This significant upgrade in technology underscores the department's commitment to transparency, accountability, and the safety of both officers and the community.

These technologies not only reinforce the department's dedication to accountability and transparency but also foster trust within the community. By adopting these measures, the department aims to create a safer and more transparent environment for all residents of Rifle.



Axon Body Cameras for Officers

Every officer in the Rifle Police Department is now equipped with Axon Body Cameras. These state-of-the-art devices will record interactions between officers and the public, providing a clear and objective account of events.

Cameras can be worn at chest or waist level.



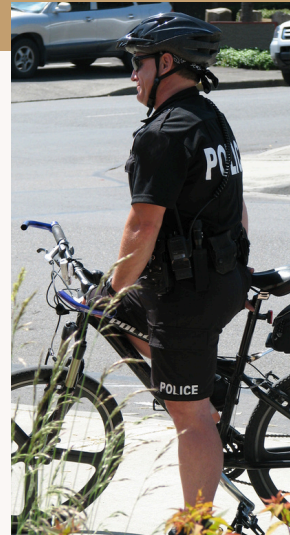
Dash and Rear Passenger Cameras for Patrol Cars

In addition to body cameras, all patrol cars have dash and rear passenger cameras. These cameras provide comprehensive coverage of the vehicle's surroundings and interior.

Future Initiatives

BIKE PATROL

The Rifle Police Department is preparing to reintroduce the Bike Patrol Program, an initiative aimed at enhancing community policing efforts and promoting a healthy lifestyle for officers. The program will see bicycle officers patrolling various parts of Rifle, including parks, downtown areas, and residential neighborhoods. The Bike Patrol offers several advantages, such as increased mobility in crowded or hard-to-reach areas, a more approachable presence for community members, and a sustainable, environmentally friendly mode of transportation. Officers on bike patrol can also respond quickly to incidents, providing an effective and visible law enforcement presence throughout the town.



PEER SUPPORT



In a significant step towards fostering mental health and well-being within the department, the Rifle Police Department is also introducing its first-ever Peer Support Program. Recognizing the unique stresses and challenges faced by law enforcement officers, this program is designed to provide confidential support, guidance, and resources to officers in need.

The Peer Support Program will consist of trained officers serving as peer supporters. These individuals will be equipped with the skills necessary to listen empathetically, provide emotional support, and offer appropriate referrals to professional services if needed. The program emphasizes confidentiality, ensuring that officers can seek help without fear of judgment or repercussions.

Revive K-9 Program

The Rifle Police Department is working to reintroduce the K-9 Program, thanks to generous support from the Rifle Police Foundation and our community. This program will deploy highly trained police dogs to assist in various law enforcement activities, such as narcotics detection. The K-9 units will enhance the department's capabilities in ensuring public safety and enforcing the law.

The partnership with the Rifle Police Foundation has been instrumental in funding the necessary training, equipment, and care for these valuable canine partners, underscoring the community's commitment to supporting its police force.





Being a Rifle Police Officer is more than a career, it's a purpose, a calling to do more, to be more to push yourself to achieve greatness.

Be a part of something bigger than yourself.

This is your chance to join a family with a common purpose and a drive to protect your community, its citizens, and their futures.



STARTING WAGE

\$28.56/hour

**"City of Rifle is an
Equal Opportunity
Employer"**

BENEFITS

- 80 hours of vacation to start
- 108 hours of floating holiday
- 95 hours of sick leave
- Retirement Employer contribution - up to 15.51%
- Employer paid Medical, Dental, Vision & Life Insurance
- \$27.33/hr minimum to start with competitive ANNUAL raises



Mkuper@rifleco.org



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www.RifleCo.org

The Community

Rifle is where the classic western lifestyle of agriculture, ranching, hunting, and fishing meets the new western lifestyle of outdoor enthusiasts, mountain biking, and ATVing. Rich with Western heritage and history. Situated on Interstate 70 with a population of 10,437, Rifle is conveniently located an hour from Grand Junction, 90 minutes from Aspen, and three hours from Denver. Outdoor Life Magazine ranked Rifle 17th of 200 towns in the best place for outdoor sports enthusiasts to live in the US. At an elevation of 5,300 feet, the climate in Rifle is mild in both winter and summer, allowing for year-round outdoor recreation. Though Rifle has a small-town feel, it has modern amenities such as the Ute Theatre, Brendan Theatre, ample City Parks, restaurants, excellent hospital facilities, and historic downtown. Rifle offers world-class recreation opportunities such as big game hunting, fishing, golf, water sports, hiking, biking, skiing, snowmobiling, and world-renowned rock and ice climbing. For more information about this unique and beautiful city, visit, www.rifleco.org



THE ORGANIZATION

The Rifle Police Department has a team of 28, comprised of 22 sworn and six civilian personnel. The organization has one lieutenant, 4 sergeants, 4 corporals, 11 patrol officers, and two detectives. Within the patrol division is one K-9 Officer and a School Resource Officer. In partnership with other local agencies, the Rifle Police Department has an officer assigned to a multijurisdictional all-crimes task force. The department also provides four officers to a part-time county-wide tactical team. The Rifle Police Department is a community-centric police agency that promotes community partnerships and preventing crime as a top priority.



RIFLE POLICE DEPARTMENT



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Report prepared by Angela Stow-Mills and published July 17, 2024