



CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

December 4, 2024
7:00 PM
202 Railroad Avenue, Rifle, CO

6:00 PM - Workshop Meeting

Discussion and Review

- a. Discuss Topics for the Board of County Commissioners Meeting
- b. Discuss Lodging Tax

7:00 PM - Regular Meeting

- 1. **Call to Order**
- 2. **Pledge of Allegiance**
- 3. **Roll Call**
- 4. **Public Comment** *(Maximum time permitted for Public Comment is 3 minutes per person)
*(Reserved for general comments or items on the agenda that are not a public hearing)
- 5. **Consent Agenda**
 - 5.a. Consider Minutes of the November 20, 2024 Regular Meeting
- 6. **Action, if any, on Workshop Items**
- 7. **Regular Agenda**
 - 7.a. Consider 2024 Mill Levy Certification for the 2025 Fiscal Year - Resolution No. 24, Series of 2024
 - 7.b. Consider Approval of 7-Party MOU Regarding Garfield County Adult Programs for 2025
 - 7.c. Consider Approval of Microsoft Licensing Renewal for 2025
 - 7.d. Consider Awarding Landscape Maintenance and Snow Removal Services Bid to All Around Property
- 8. **Administrative Reports**

8.a. Report to City Manager

9. Comments from Mayor and Council

10. Adjournment

ACCESSIBILITY STATEMENT

The City of Rifle values full inclusion and access for all of our facilities, programs, activities and services. We are pleased to provide meaningful accommodations to comply with the Americans with Disabilities Act (ADA) and reasonably provide translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids, and services. To request special assistance, call City Clerk Alexis Ramirez at 970-665-6405 or email aramirez@rifleco.org. Please allow 48 hours for your requests to be met.

La Ciudad de Rifle valora la plena inclusión y acceso para todas nuestras instalaciones, programas, actividades y servicios. Nos complace proporcionar alojamientos significativos para cumplir con la Ley de Estados Unidos con Discapacidades (ADA) y proporcionar razonablemente traducciones, interpretaciones, modificaciones, adaptaciones, formatos alternativos, ayudas auxiliares y servicios. Para solicitar asistencia especial, llame a la City Clerk Alexis Ramírez al 970-665-6405 o envíe un correo electrónico a aramirez@rifleco.org. Por favor, permita 48 horas para que se atiendan sus solicitudes.



Agenda Item #a.

Agenda Item Name:

Discuss Topics for the Board of County Commissioners Meeting

Presenter:

Patrick Waller, City Manager

Item Description:

Propose Topics for the Board of County Commissioners Meeting

Recommended Action:

None

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Council has a meeting with the Board of County Commissioners (BOCC) on Wednesday, January 22, 2025.

Executive Summary:

Rifle City Council has a joint meeting schedule with the Board of County Commissioners on Wednesday January 22, 2025 at 6:00 pm. To prepare for that meeting, Staff is looking for direction from Council regarding the agenda for the meeting. The following items were on the 2024 agenda:

1. City's Capital Plans
2. City's Major Projects
3. FMLD Grants and Funding
4. Garfield County's Plans and Projects in Rifle
5. Garfield County's Projects and Broadband - Plans and Expectations of Rifle
6. Garfield County Fairgrounds
7. Annexation and Development
8. Economic Development in Rifle and Western Garfield County
9. Housing
10. Emergency Planning

Notification Requirements:

None

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

None



Agenda Item #b.

Agenda Item Name:

Discuss Lodging Tax

Presenter:

Patrick Waller, City Manager

Item Description:

Workshop Item

Recommended Action:

No action on Workshop items

Fiscal Impact:

Any increase in lodging tax would increase the tax that visitors are charged to stay in Rifle lodging accommodations and would need to be approved by City of Rifle voters.

Operational Impact:

N/A

Prior Board Motions:

The current lodging tax rate was approved by voters in 2007.

Background Information:

The current loading tax rate of 2.5% was approved by Rifle voters in 2007 for all lodging accommodations that are used for 30-days or less. Any money collected through the lodging tax is required to be spent on the following categories:

1. Development and marketing of visitor improvements and attractions
2. Special events and beautification projects in the City
3. Historic preservation
4. General Promotion of the City and its environs

The lodging tax revenues are allocated to the GRIT portion of the Rifle budget. GRIT is an advisory board to Council and is staffed by the Main Street Manager. Lodging tax revenues have increased steadily since 2008.

Executive Summary:

The City of Rifle collects a smaller percentage of lodging tax than many jurisdictions in the surrounding area:

- Carbondale – 2.00%
- Glenwood Springs – 5.00% (increase in 2022)

- New Castle – 5.00% (increase in 2022)
- Silt – 5.00% (increase in 2022)
- Parachute – 5.50%
- Palisade – Increase from \$2 - \$6 per occupied room in 2023
- Grand Junction – 6.00% (increase to 7% denied by voters in 2023)
- Fruita – 6.00% (increase in 2022)
- Montrose – 6.00% (increase in 2024)

Staff is looking for discussion on whether Council is interested in putting a potential lodging tax increase on the ballot for 2025. Any increase would need to be approved by City of Rifle voters.

Notification Requirements:

N/A

Prepared By:

Patrick Waller, City Manager

Attachments:

1. Staff Memo - Lodging Tax Discussion



MEMORANDUM

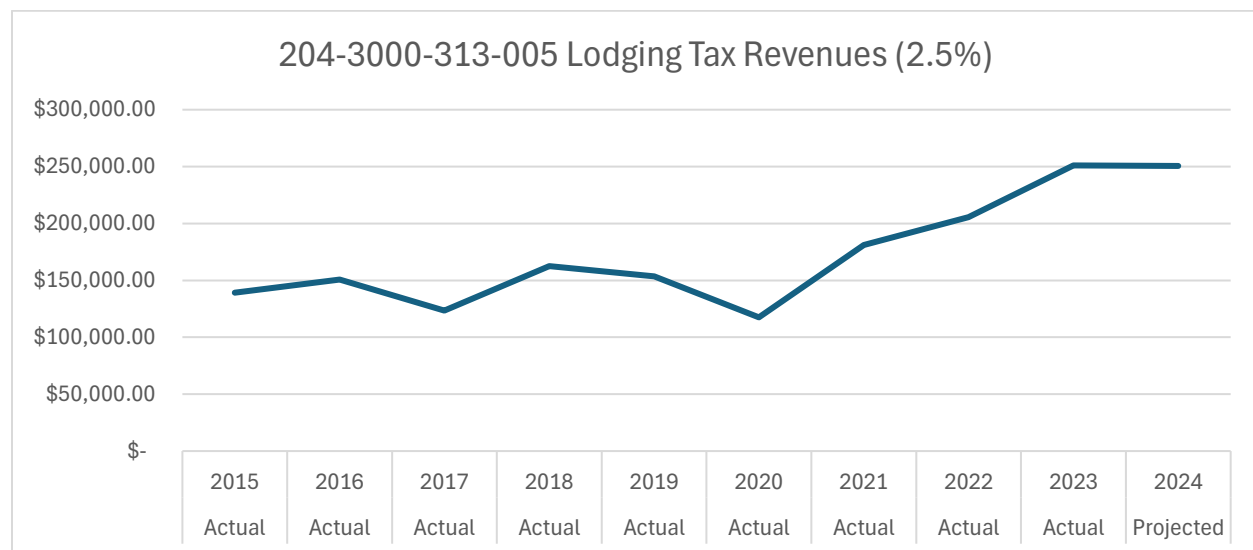
To: Rifle City Council
From: Patrick Waller, AICP – City Manager & Planning Director
Date: December 4, 2024
Subject: Lodging Tax

Background

The current lodging tax rate of 2.5% was approved by Rifle voters in 2007 for all lodging accommodations that are used for 30-days or less. Any money collected through the lodging tax is required to be spent on the following categories:

1. Development and marketing of visitor improvements and attractions
2. Special events and beautification projects in the City
3. Historic preservation
4. General Promotion of the City and its environs

The lodging tax revenues are allocated to the GRIT portion of the Rifle budget. GRIT is an advisory board to Council and is staffed by the Main Street Manager. Lodging tax revenues have increased steadily since 2008. The below chart shows the annual revenues since 2015 based on the 2.5% collection rate.



Discussion

The City of Rifle collects a smaller percentage of lodging tax than many jurisdictions in the surrounding area:

- Carbondale – 2.00%
- Glenwood Springs – 5.00% (increase in 2022)
- New Castle – 5.00% (increase in 2022)
- Silt – 5.00% (increase in 2022)
- Parachute – 5.50%
- Palisade – Increase from \$2 - \$6 per occupied room in 2023
- Grand Junction – 6.00% (increase to 7% denied by voters in 2023)
- Fruita – 6.00% (increase in 2022)
- Montrose – 6.00% (increase in 2024)

Staff is looking for discussion on whether Council is interested in putting a potential lodging tax increase on the ballot for 2025. Any increase would need to be approved by City of Rifle voters.



Agenda Item #5.a.

Agenda Item Name:

Consider Minutes of the November 20, 2024 Regular Meeting

Presenter:

Alexis Ramirez, City Clerk

Item Description:

Consider Minutes of the November 20, 2024, Regular Meeting

Recommended Action:

Move to approve the minutes of the November 20, 2024, City Council Regular Meeting

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Minutes of the November 20, 2024, Regular Meeting

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. 11.20.2024 DRAFT Minutes



RIFLE CITY COUNCIL

REGULAR MEETING

November 20, 2024

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Sean Strode.

Present at Roll Call:

Councilor Clint Hostettler, Councilor Karen Roberts, Councilor Michael Clancy, Councilor Chris Bornholdt, and Mayor Sean Strode.

Councilor Clint Hostettler moved to excuse Councilor Alicia Gresley and Councilor Joe Carpenter from tonight's meeting; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Chris Bornholdt, Michael Clancy, Clint Hostettler, Karen Roberts, and Sean Strode.

No – None.

Others Present:

City Manager Patrick Waller, City Clerk Alexis Ramirez, City Attorney Jim Neu, Parks & Recreation Director Austin Rickstrew, Civil Engineer Craig Spaulding, Main Street Manager Kim Burner, Procurement & Grant Reporting Manager Iris Trevisano, Video Production Specialist Joel Graham, Police Chief Debra Funston.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER THE FOLLOWING ITEMS:

- A. Consider Minutes of the November 6, 2024 Regular Meeting
- B. Consider Liquor License Renewal for SZN Investments, LLC dba Jon's Liquors
- C. Consider Liquor License Renewal for Brewzone Bistro, LLC dba Brewzone Philly Bistro
- D. Consider Report of Changes - Change of Managing Members for RCG Rifle, LLC dba Rib City Grill
- E. Consider Reappointment to the Parks and Recreation Advisory Board
- F. Consider Appointments to the Parks and Recreation Advisory Board
- G. Consider Approval of Funding Request from Colorado Wildfire Collaborative for 2025
- H. Consider Letter of Support for BLM Grant Application to Colorado Parks and Wildlife Good Management Grant for Off Highway Vehicle Crew

Councilor Clint Hostettler moved to approve Consent Agenda Item A, B, C, D, E, F, G, and H; seconded by Councilor Karen Roberts.

Roll Call: Yes - Karen Roberts, Clint Hostettler, Michael Clancy, Chris Bornholdt, and Sean Strode.

No – None.

REGULAR AGENDA

Consider Extension Request for Fairway Avenue Site Plan Improvements and Development Agreement

City Manager Patrick Waller presented a request to consider the extension request for Fairway Avenue Site Plan Improvements and Development Agreement. Council previously approved the original extension request at the Council Meeting on September 6th, 2023. Since then, the developer has completed Fairway Avenue from the Rifle Bypass to 21st Street. The contractor has run into issues with the location of a City water line and a transmission line that needs to be relocated. There is a plan in place to resolve these issues. The construction of the road extension is anticipated to be completed early 2025.

Councilor Clint Hostettler moved to approve the extension request for the Fairway Avenue Site Plan Improvements and Development Agreement; seconded by Councilor Michael Clancy.

Roll Call: Yes - Karen Roberts, Clint Hostettler, Michael Clancy, Chris Bornholdt, and Sean Strode.

No – None.

Consider Agreement with SGM for the Park Avenue Bridge and Intersection Design

Procurement and Grant Reporting Manager Iris Trevisano and Civil Engineer Craig Spaulding presented a request to consider the Agreement with SGM, Inc. for the Park Avenue Bridge and Intersection Design. This project was initially budgeted at \$350,000. However, the scope now includes two major designs: one for the bridge and one for the street. The proposal for a total of \$530,000 is considered to be a reasonable increase due to the scope of work. SGM, Inc. is a qualified firm and has performed bridge design projects in the past and had great success. The engineering team that is performing the street and utility design has also performed work for the City of Rifle. which has been successful. SGM, Inc. was the only firm to attend the mandatory pre-bid meeting and provide a bid. The bid includes the design of the bridge, streets, and utilities as well as all permitting required.

Procurement and Grant Reporting Manager Iris Trevisano answered questions for Council.

Councilor Chris Bornholdt moved to award the Park Avenue Bridge and Intersection Design to SGM, Inc. in the amount of \$526,900; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Michael Clancy, Chris Bornholdt, Karen Roberts, Clint Hostettler, and Sean Strode.

No – None.

Consider Awarding Cleaning Services Bid to Carol Cleaning Services, LLC

Procurement and Grant Reporting Manager Iris Trevisano and Parks and Recreation Director Austin Rickstrew presented a request to consider awarding the cleaning services bid to Carol Cleaning Services, LLC. One bid meeting was held with three vendors in attendance. Carol Cleaning Services, LLC has a current contract with the City of Rifle and provides cleaning services for Rifle City Hall, the Justice Center, and the Operations and Maintenance Building. Carol Cleaning Services, LLC provided the lowest cost bid, compared to the other vendors. The contract would be for three years. Staff recommends awarding the cleaning services bid to Carol Cleaning Services, LLC.

Procurement and Grant Reporting Manager Iris Trevisano and Parks and Recreation Director Austin Rickstrew answered questions for Council.

Councilor Clint Hostettler moved to award bid to Carol Cleaning Service, LLC for the City of Rifle for 2025, 2026, and 2027, to not exceed the amount of \$155,142.00; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Karen Roberts, Michael Clancy, Clint Hostettler, Chris Bornholdt, and Sean Strode.

No – None.

Consider Approval of Rifle Police Department DOLA Mental Health Grant Application - Resolution No. 23, Series of 2024

Procurement and Grant Reporting Manager Iris Trevisano and Parks and Police Chief Debra Funston presented a request to consider the approval of the Rifle Police Department, Department of Local Affairs Mental Health Grant Application – Resolution No. 23, Series of 2024. The grant amount is \$5,000.00, with no match. This grant would cover the expense of mandatory annual mental health check-ups for all officers with a licensed psychologist through Behavioral Health and Wellness, PLLC out of Grand Junction. These types of funds are also used to provide stress and trauma reduction training for officers. The Rifle Police Department is continuing annual check-ups with a licensed psychologist for all sworn personnel, which normally costs \$1,000.00 per day for two days. Rifle Police Department recently contracted with Cordico through Lexipol to provide an application for all personnel to have access to therapists, counselors, Employee Assistance (through the City of Rifle), and peer support all in one location. The platform also provides other training and information to officers and their families. The application subscription is \$2,879.10 annually. The \$5,000.00 is already budgeted into the 2025 Budget for the Police Department.

Procurement and Grant Reporting Manager Iris Trevisano and Police Chief Debra Funston answered questions for Council.

Councilor Chris Bornholdt moved to approve Resolution No. 23, Series of 2024, to allow the Rifle Police Department to submit a DOLA Mental Health Grant application for the amount of \$5,000.00; seconded by Councilor Karen Roberts.

Roll Call: Yes - Karen Roberts, Chris Bornholdt, Clint Hostettler, Michael Clancy, and Chris Bornholdt.

No – None.

Report to City Manager

Reports were heard from City Manager Patrick Waller and Police Chief Debra Funston.

Comments from Mayor and Council

Comments were heard from Councilor Karen Roberts, Michael Clancy, Clint Hostettler, Chris Bornholdt, and Sean Strode

Adjournment

Meeting adjourned at 7:28 p.m.

Alexis Ramirez
City Clerk

Sean Strode
Mayor



**CITY OF RIFLE
AGENDA ITEM REPORT**

MEETING DATE: December 4, 2024

Agenda Item #7.a.

Agenda Item Name:

Consider 2024 Mill Levy Certification for the 2025 Fiscal Year - Resolution No. 24, Series of 2024

Presenter:

Scott Rust, Finance Director

Item Description:

Consider certifying the Mill Levy for the City of Rifle and the Downtown Development Authority (DDA) for the 2025 Fiscal year as required by Garfield County and the State of Colorado.

Recommended Action:

Move to approve Resolution No. 24, Series of 2024, to certify the 2024 City of Rifle and DDA Mill Levy for the 2025 fiscal year to Garfield County.

Fiscal Impact:

Certifying the 2024 mill levy will allow the City of Rifle and Downtown Development Authority (DDA) to levy property taxes within each entity's taxing jurisdiction for the upcoming 2025 budget year. The City of Rifle will certify and assess 5.261 mills which is estimated to generate \$769,793 and the DDA will certify and assess 3.774 mills which is estimated to generate \$55,845.

Operational Impact:

The certification of the mill levy for the City of Rifle and the DDA allow each entity to levy property taxes within each entity's taxing jurisdiction. The property tax revenue collected is a critical revenue source that allows each entity to provide critical services to citizens.

Prior Board Motions:

N/A

Background Information:

Each year, local taxing jurisdictions which are planning to levy a property tax must submit a certification of tax levies to the county in which they reside pursuant to C.R.S. 39-5-128(1). The certification of the 2024 mill levy for the City of Rifle and the DDA will generate property tax revenue for the upcoming 2025 budget year. The amount of property tax generated is calculated by multiplying the adopted mill levy amount by the assessed valuation of property located within the taxing area. The 2024 mill levy will be assessed and collected in 2025. There is no change to the mill levy for either the City or DDA.

Executive Summary:

The proposed resolution sets the mill levies for both the City of Rifle and the Downtown Development Authority (DDA). The mill levy is applied to the assessed valuations provided by Garfield County to determine the property tax revenue. There is no change to the mill levy for either the City or DDA.

Notification Requirements:

N/A

Prepared By:

Scott Rust, Finance Director

Attachments:

1. City of Rifle & Rifle DDA Amended Certification of Values 2024
2. Resolution No. 24, Series of 2024 - 2024 Mill Levy Certification for 2025 Fiscal Year

New Tax Entity? ☐ YES ☒ NO

Garfield County

COUNTY ASSESSOR

Date 11/21/2024

NAME OF TAX ENTITY: CITY OF RIFLE

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2024 :

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	1. \$144,811,550
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡	2. \$148,312,560
3. LESS TOTAL TIF AREA INCREMENTS, IF ANY:	3. \$1,991,900
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	4. \$146,320,660
5. NEW CONSTRUCTION: *	5. \$1,034,060
6. INCREASED PRODUCTION OF PRODUCING MINE: ≈	6. \$0
7. ANNEXATIONS/INCLUSIONS:	7. \$186,730
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈	8. \$0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): ☐	9. \$0
10. TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(a), C.R.S.). Includes all revenue collected on valuation not previously certified:	10. \$2,239.20
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) AND (39-10-114(1)(a)(I)(B), C.R.S.):	11. \$2,146.12

‡ This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution

* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.

≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.

☐ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY

IN ACCORDANCE WITH ART. X, SEC. 20, COLO. CONSTITUTION AND 39-5-121(2)(b), C.R.S., THE Garfield County ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2024 :

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: ¶	1. \$1,278,367,680
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ADDITIONS TO TAXABLE REAL PROPERTY

2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: *	2. \$8,181,200
3. ANNEXATIONS/INCLUSIONS:	3. \$669,250
4. INCREASED MINING PRODUCTION: §	4. \$0
5. PREVIOUSLY EXEMPT PROPERTY:	5. \$0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	6. \$0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX	7. \$0

WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.):

DELETIONS FROM TAXABLE REAL PROPERTY

8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	8. \$0
9. DISCONNECTIONS/EXCLUSIONS:	9. \$0
10. PREVIOUSLY TAXABLE PROPERTY:	10. \$363,470

¶ This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.

* Construction is defined as newly constructed taxable real property structures.

§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY \$1,310,713,340

IN ACCORDANCE WITH 39-5-128(1.5), C.R.S., THE ASSESSOR PROVIDES:

HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): ** \$519,111

** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119.5(3), C.R.S.

NOTE: ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.

New Tax Entity? ☐ YES ☒ NO

Garfield County

COUNTY ASSESSOR

Date 11/21/2024

NAME OF TAX ENTITY: RIFLE D.D.A.

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) and 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2024 :

1.	PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	1.	\$14,931,050
2.	CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡	2.	\$14,891,830
3.	LESS TOTAL TIF AREA INCREMENTS, IF ANY:	3.	\$94,600
4.	CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	4.	\$14,797,230
5.	NEW CONSTRUCTION: *	5.	\$0
6.	INCREASED PRODUCTION OF PRODUCING MINE: ≈	6.	\$0
7.	ANNEXATIONS/INCLUSIONS:	7.	\$0
8.	PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈	8.	\$0
9.	NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): Ⓢ	9.	\$0
10.	TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(a), C.R.S.). Includes all revenue collected on valuation not previously certified:	10.	\$0.00
11.	TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.):	11.	\$886.55

‡ This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution

* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.

≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.

Ⓢ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY

IN ACCORDANCE WITH ART. X, SEC. 20, COLO. CONSTITUTION AND 39-5-121(2)(b), C.R.S., THE Garfield County ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2024 :

1.	CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: ¶	1.	\$53,704,990
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ADDITIONS TO TAXABLE REAL PROPERTY

2.	CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: *	2.	\$0
3.	ANNEXATIONS/INCLUSIONS:	3.	\$0
4.	INCREASED MINING PRODUCTION: §	4.	\$0
5.	PREVIOUSLY EXEMPT PROPERTY:	5.	\$0
6.	OIL OR GAS PRODUCTION FROM A NEW WELL:	6.	\$0
7.	TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX	7.	\$0

WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)

DELETIONS FROM TAXABLE REAL PROPERTY

8.	DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	8.	\$0
9.	DISCONNECTIONS/EXCLUSIONS:	9.	\$0
10.	PREVIOUSLY TAXABLE PROPERTY:	10.	\$363,470

¶ This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.

* Construction is defined as newly constructed taxable real property structures.

§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY \$67,190,130

IN ACCORDANCE WITH 39-5-128(1.5), C.R.S., THE ASSESSOR PROVIDES:

HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): ** \$87,183

** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119.5(3), C.R.S.

NOTE: ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 24
SERIES OF 2024**

A RESOLUTION OF THE CITY OF RIFLE, COLORADO LEVYING
GENERAL PROPERTY TAXES TO HELP DEFRAY THE COST OF
GOVERNMENT FOR THE CITY OF RIFLE FOR THE 2024 BUDGET YEAR

WHEREAS, the 2024 net assessed valuation for the City of Rifle as certified by the Garfield County Assessor is **\$146,320,660**; and

WHEREAS, the 2024 net assessed valuation for the Downtown Development Authority of the City of Rifle as certified by the Garfield County Assessor is **\$14,797,230**; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO:

1. The aforementioned recitals are hereby fully incorporated herein and adopted as findings and determinations by the City Council.

2. That for the purpose of meeting general operating expenses of the City of Rifle during the 2025 fiscal year there is levied a tax of **5.261** mills upon each dollar of the total valuation for assessment of all taxable property within the City; and

3. That for the purpose of meeting general operating expenses of the Downtown Development Authority during the 2025 fiscal year there is levied a tax of **3.774** mills upon each dollar of total valuation for assessment of all taxable property within the Downtown Development Authority of the City of Rifle; and

4. That the Mayor is hereby authorized and directed to certify to the County Commissioners of Garfield County, Colorado, the mill levies for the City of Rifle and the Downtown Development Authority of the City of Rifle as herein above determined and set pursuant to C.R.S. 39-5-128(1).

ADOPTED this 4th day of December 2024.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #7.b.

Agenda Item Name:

Consider Approval of 7-Party MOU Regarding Garfield County Adult Programs for 2025

Presenter:

Tami Sours, Senior Center Director

Item Description:

7-Party MOU Garfield County Senior Programs

Recommended Action:

Move to approve the 7-Party MOU Garfield County Senior Programs for 2025

Fiscal Impact:

Fiscal impact for 2025 will be \$60,989.82 for Senior Nutrition and \$151,838.67 for Senior Transportation for a total of \$212,828.49

Operational Impact:

N/A

Prior Board Motions:

In the past, the council has approved this MOU for our senior programs that include nutrition, well and wise, and transportation.

Background Information:

The City of Rifle has been a partner of the 7-Party MOU since 2009, supporting senior programs for our area. This MOU has seven entities that are a part of the senior programming, including Garfield County, RFTA, Town of Carbondale, City of Glenwood Springs, Town of New Castle, Town of Silt, and City of Rifle. In 2024, our cost for the program was \$49,578.68 for nutrition and \$146,258.00 for transportation for a total cost of \$195,836.68, showing an 8.5% increase for 2025. No other changes are noted in the 2025 MOU.

Executive Summary:

The MOU for 2025 reflects a total annual program cost of \$1,202,463.00. After grants and program income, Garfield County contributes 40% for nutrition, 50% for transportation, and 100% for well and wise programs. These figures are shown in the attachment A, B, and C of the MOU. The City of Rifle costs reflect 13.6% of the nutrition program, 20% of the transportation portion, with a total of 17.7% of the total cost.

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. 2025 7 Party MOU.11122024
2. MOU Senior Programs Multi Year Cost Comparison

**7-PARTY MEMORANDUM OF UNDERSTANDING
REGARDING GARFIELD COUNTY OLDER ADULT PROGRAMS
FOR 2025**

This Memorandum of Understanding is entered into between:

The Garfield County Board of County Commissioners, ("BOCC")

The City of Rifle, Colorado,

The City of Glenwood Springs, Colorado,

The Town of Carbondale, Colorado,

The Town of New Castle, Colorado,

The Town of Silt, Colorado,

Roaring Fork Transportation Authority, ("RFTA")

(collectively, the "7-Parties") in order to set forth the terms and conditions of their cooperative provision, administration, and funding of a county-wide meal and transportation services for the Garfield County Older Adult Programs for calendar year 2025 (the "MOU"). This MOU is effective as of January 1, 2025, regardless of the dates on which it is signed.

BACKGROUND

- A. Each of the 7-Parties is authorized to make the most efficient and effective use of their governmental powers, responsibilities, and monies by cooperating and contracting with other governments. Colo. Const. art. XIV §§ 18(2)(a) and (2)(b); Colorado Revised Statutes § 29-1-201.
- B. In 2009, 9-Parties entered into an Intergovernmental Agreement to set forth the terms and conditions of their cooperative provision, administration, and funding of meal and transportation services to senior and disabled citizens of Garfield County ("the 9-Party MOU"). This 9-Party MOU is recorded in records of the Garfield County Clerk and Recorder at Reception No. 776142.
- C. In accordance with the 9-Party MOU, in 2009 and each consecutive year thereafter, the now 7 parties have also entered into a Memorandum of Understanding that sets forth each party's annual commitment to share the administrative and operational costs of the Older Adult Programs meal and transportation services and determines the methodology by which those costs will be allocated among them (the "MOU").
- D. In 2016, The Town of Parachute withdrew from membership and opted not to participate in the services provided by Garfield County Older Adult Programs in 2017. In 2017, it was determined that Colorado Mountain College no longer needs to be part of the MOU beginning 2019.

- E. Each of the remaining Parties desires to continue to provide meal and transportation services to eligible Garfield County senior citizens in 2025 in accordance with the original 9-Party MOU.

NOW, THEREFORE, for and in consideration of mutual covenants and agreements set forth below, the 7-Parties agree as follows:

AGREEMENT

1. Incorporation of Recitals. The foregoing Recitals are incorporated as if set forth in full.
2. Purpose of this Agreement. The purpose of this MOU is to define the terms and conditions by which the 7-Parties will collectively provide, administer and fund county-wide meal and transportation services for the Garfield County Older Adult Programs for calendar year 2025.
3. Term of Agreement. This Agreement shall have an Effective Date of January 1, 2025, regardless of the dates signed and shall terminate on December 31, 2025.
4. Senior Services to be Provided. The BOCC, through its Department of Human Services Older Adult Programs, will organize and administer the congregate meal and transportation services described in this MOU for eligible senior and disabled citizens of Garfield County on behalf of Rifle, Glenwood Springs, Carbondale, New Castle, Silt (collectively, the "Municipalities"). In exchange, the Municipalities will reimburse the BOCC for their proportionate shares of the cost of such services as calculated in accordance with the Cost Methodologies defined in this Agreement.
5. Congregate Meal Services. The BOCC and Municipalities agree that Senior Program meals will be provided at seven (7) locations throughout Garfield County on the days and times, and further agree that the costs to provide such services will be allocated among them as follows:
 - a. Cost Methodology - Nutrition: The BOCC agrees to pay forty percent (40%) of total budgeted cost to provide Congregate Meal Services in 2025.
 - b. The Municipalities each agree to pay a proportionate share of the remaining balance, less all anticipated grant and program funding income, based upon the percentage of total meals served between July 2023 and June 2024 to the residents of each Municipality. The BOCC agrees to be responsible for all meals served to residents of unaffiliated Garfield County and Battlement Mesa as well as any shortfall in grant and program funding income.

- c. Application of Cost Methodology to the 2025 Budget: As illustrated in **Attachment A**, which is incorporated here for all purposes, the total budgeted cost to provide Congregate Meal Services in 2025 is **\$655,682.00.00**. The BOCC's 40% share of that amount equals **\$262,272.80**. Anticipated grant and program funding income for 2025 is **\$207,217.00**. The remaining balance is **\$186,192.20**.

Municipality	Number of Meals	Percent of Total	Amount Due
Carbondale	2,114	12.49%	\$23,252.03
Glenwood Springs	6,221	36.75%	\$68,425.19
New Castle	996	5.88%	\$10,955.07
Silt	2,052	12.12%	\$22,570.08
Rifle	5,545	32.76%	\$60,989.82
TOTAL	16,928	100.00%	\$186,192.20

6. Transportation Services. The BOCC, RFTA and Municipalities agree that Senior and Disabled transportation services funded by this Agreement are wheelchair accessible, curb to curb, driver assisted transportation services to assessed Garfield County residents who have difficulty utilizing public transportation and have an assessed functional disability affecting the ability to use public transportation. The Traveler provides transportation to destinations throughout Garfield County. In order to achieve the stated purpose, the BOCC specifically grants RFTA the authority to operate outside RFTA's boundaries and within the unincorporated boundaries of Garfield County, consistent with the provisions of C.R.S. § 43-4-605(1)(f) as required to comply with this IGA. Riders must make reservations 48 hours in advance. The cost to provide these transportation services will be shared by the BOCC, RFTA, and the Municipalities in accordance with the following Cost Methodology.

7. Definitions:

- a. Initial Pickup Location: The initial pickup location for cost allocation purposes is the Municipality in which the first leg of a passenger's trip occurs, whether it is a round trip, a one-way trip, or a multi-legged trip. For example, if a passenger is picked up in municipality A to be transported to Municipality B and is later picked up in Municipality B for a return ride to Municipality A, the initial pickup location for cost allocation purposes is Municipality A for both trip legs.
- b. One-Way Passenger Trips: This represents vehicles transporting passengers one way from their origins to their destinations on any leg of their trips. This does not mean round trips or vehicle trips, since more than one passenger can be riding on a vehicle at the same time resulting in "X" number of one-way passenger trips.
- c. Loaded Miles: Loaded miles are the total distance driven while a passenger is in the vehicle.

- d. Loaded Minutes: Loaded minutes are the total duration of time while a passenger is in the vehicle.

8. Cost Methodology – Transportation

- a. The BOCC agrees to be responsible for fifty percent (50%) of the total budgeted net County and RFTA expenses to provide Traveler Services in 2025. The remaining fifty percent is paid for by grant and program funding, a refund of 2021 excess revenue and allocated payments from the Municipalities based upon the fully allocated cost of providing services. Costs will be allocated to the Parties based on the total number of trips provided in each Jurisdiction, and total estimated Loaded Miles, and total estimated Loaded Minutes consumed by each Jurisdiction/Municipality. Costs will be considered allocable to a Jurisdiction/Municipality based upon the Initial Pickup Location as defined in Paragraph 7.a. herein, regardless of the number of trip legs or Jurisdictions/Municipalities visited by the passenger.
- b. RFTA agrees to be responsible for the fully allocated net cost of the Traveler transportation services provided to the three Municipalities that are current RFTA members: the Town of Carbondale, the City of Glenwood Springs, and the Town of New Castle.
- c. The remaining non-RFTA member Municipalities, the City of Rifle and the Town of Silt agree to pay the fully allocated net cost of Traveler transportation services allocable to their municipalities.
- d. The BOCC agrees to be responsible for any remaining Traveler transportation service costs, including any shortfalls in anticipated grant and program funding income.

9. 2025 Budgeted Contributions: As illustrated in Attachment B, the total budgeted cost to provide Senior and Disabled Transportation Services in 2025 is **\$828,998.00**. This cost represents the costs to the BOCC and to RFTA to provide such services in the amounts of **\$23,118.00** and **\$835,880.00**, respectively. This cost less the amount of **\$30,000.00** received by RFTA from other sources who utilize the Traveler bus system pursuant to a contractual agreement that is unrelated to this MOU, equals the net total County and RFTA expense for the Traveler transportation services in 2025 of **\$828,998.00**.

The BOCC's 50% share of this amount equals **\$414,499.00**. Anticipated grant and program funding income for 2025 is **\$75,000.00**. The total amount of the contribution from the County, including grants, program income is **\$489,499.00**. Subject to the recommendation of the Senior Advisory Board and the approval of the BOCC, any year-end excess budget funds in 2022 may also be applied to the County's contribution in 2025 for the Senior and Disabled Transportation Services budget. However, pursuant to the provisions of paragraph 13. Annual Reconciliation and True-Up, below, after 2023 there should not be any significant excess budget revenue to apply as a refund to a subsequent year's County contribution.

10. Allocation of County Contribution and Grant and Program Income: The County's contribution, inclusive of its 50% commitment and anticipated grant and program income, shall be

allocated first to the cost of rides originating in unincorporated Garfield County. Any remaining balance shall be allocated on a pro rata basis relative to each other party's fully allocated cost.

11. Estimated Contributions: On the Chart below, the following estimates are offered to aid the Municipalities in planning and budgeting for their portion of the 2025 Traveler transportation services costs. The amounts shown are based on the 2025 budgeted amounts identified above and a forecast of ridership and services levels for 2025.

Jurisdiction	Est. One-Way Passenger Trips	Est. Loaded Miles	Est. Loaded Minutes	Est. Fully Allocated Cost	Est. Allocation of County Contribution, Grants & Program Income	Est. Net Responsibility for Each Municipality
Carbondale*	80	744	2,091	\$8,209	\$4,185	\$4,024
Glenwood Springs*	4,077	11,951	73,257	\$294,549	\$150,153	\$144,396
New Castle*	576	8,399	20,209	\$76,226	\$38,858	\$37,368
Silt	43	365	875	\$3,819	\$1,947	\$1,872
Rifle	4,409	14,940	73,004	\$309,731	\$157,892	\$151,839
Garfield County	1,451	13,212	32,267	\$136,465	\$136,465	-
Total	10,636	49,611	201,703	\$828,998	\$489,499	\$339,499

12. Monthly Billing: RFTA will pay directly for the fully allocated net costs attributable to its member jurisdictions and each of the remaining Parties will pay the County the amount shown on their respective lines in the Chart above.

13. Annual Reconciliation & True-up: No later than February 15, 2026 RFTA will publish a reconciliation statement. Actual expenditures for the year will be allocated based on the actual trips, and estimated loaded miles and loaded minutes provided to the Parties in 2025. If the total fully allocated net costs calculated for any Party during the preceding year exceeds the amount paid by the Party during the preceding year, a reconciliation credit or debit in the amount of the difference will be made for each such Party by the County. If a credit is due, RFTA will pay back to the County the amount it has been overpaid by the County for any Party or Parties within 30-days of the reconciliation statement. If a debit is owed, the Party or Parties owing the debit will pay the County the amount owed within 30 days of the reconciliation statement, and the County will remit any additional payments received and owed to RFTA within 30 days of receipt of the Party or Party's debit payment(s) to the County.

14. County Payments to RFTA for the Traveler Program. The amount to be paid by the BOCC to RFTA in 2025 for the provision of the Traveler Transportation Services contemplated by this Agreement is **Six Hundred Twenty Thousand, Ninety-one Dollars and Seventy-nine cents (\$620,091.79)**. This amount is based upon RFTA's estimated cost to provide the services in 2025 (\$835,880.00) less amounts received by RFTA from other sources who utilize the Traveler bus system (\$30,000.00) and less the cost to provide such services to the Town of Carbondale (\$4,024.21), the City of Glenwood Springs (\$144,395.91), and the Town of New Castle (\$37,368.08), each of

which is a member of RFTA. Amounts are projected and should the actual cost exceed the budgeted costs, those funds will be paid through the Restricted Fund Balance/The Traveler, and reimbursed at year end by following the Annual Reconciliation and True-Up procedures described in Paragraph 13., above.

- a. RFTA's Estimated Cost: The Parties recognize that RFTA's estimate of its costs to provide Traveler services is solely RFTA's responsibility; the BOCC is not responsible in any way for verifying or assuring the accuracy of RFTA's calculation. For 2025, RFTA estimates that its cost to provide these services is **\$835,880.00**.
- b. Other Traveler Services: The Parties recognize that RFTA's operation of the Traveler by means of this MOU does not include funding for ADA complementary paratransit services in the City of Glenwood Springs. Funding for this complementary paratransit service is provided by a separate contract between the City of Glenwood Springs and RFTA, which RFTA represents to be **\$30,000.00** for 2025.
- c. Payment: The BOCC and RFTA have entered into a separate intergovernmental agreement pursuant to which the BOCC agrees to pay RFTA the total amount of \$620,091.79 in seven (7) monthly payments of \$51,674.32 and five (5) monthly payment of \$51,674.31 for Senior and Disabled Transportation Services (the "Traveler IGA"). This amount represents RFTA's estimated cost to provide such services in 2025 less amounts received by RFTA from other sources and less the cost to provide such services to the RFTA Member Municipalities identified with an asterisk above. The non-RFTA member Municipalities agree to pay the respective amounts set forth above upon receipt of an invoice from the BOCC.
- d. Appropriation: This MOU is expressly contingent upon appropriation and budgeting for the costs required herein. If any Municipality, including RFTA on behalf of its member jurisdiction Municipalities, fails to appropriate or have available sufficient funds to pay for the costs of the obligations set forth in this MOU, services to residents of the failing Municipality shall end. The attached budget was adopted by the RFTA Board on December 12, 2024, and is considered final. If the actual cost of the Traveler program exceeds the amount set forth in this MOU, the additional cost will be covered through the Restricted Fund Balance/The Traveler, which would then be reimbursed at year end by following the Annual Reconciliation and True-Up Procedures described in Paragraph 13., above.
- e. COVID 19 Accommodations. Traveler services will be adjusted because of Governor orders or Public Health recommendations.

15. Combined Costs: The combined cost for 2025 Congregate Meal, Well and Wise,

and Traveler Transportation Service are set forth on Attachment C.

16. Whole Agreement: This MOU sets forth the whole agreement of the Parties. No representation, either verbal or written, shall be considered binding to the extent it is not set forth herein.

17. Amendment and Assignment. This MOU may be amended, altered, or modified solely through a written agreement executed with equal formality. This MOU may not be assigned by any Party without the written agreement of all.

18. Facsimiles and Counterparts. This MOU and all documents required for performance may be signed in counterparts. Facsimile signatures may be substituted for originals on such documents.

19. Authority. Each person signing this MOU represents and warrants that said person is fully authorized to enter into and execute this document and bind the Party represented.

20. Governing Law. The laws of the State of Colorado shall govern the validity, performance, and enforcement of this MOU. Venue for any action instituted pursuant to this MOU shall lie in Garfield County.

21. Notice. Notices to be provided under this MOU shall be given in writing either by hand delivery or by certified return receipt requested United States mail, to the following:

Carbondale: Lauren Glister, Town Manager
Town of Carbondale
511 Colorado Avenue
Carbondale, CO 81623
970-510-1207
lgister@Carbondaleco.net

Garfield County: Sharon Longhurst-Pritt, Director
Garfield County Department of Human Services
195 West 14th Street, Building B
Rifle, CO 81650
(970) 625-8282 ext. 3265
spritt@garfield-county.com

Glenwood Springs: Steve Boyd, City Manager
City of Glenwood Springs
101 W. 8th Street
Glenwood Springs, CO 81601
(970) 384-6522
steve.boyd@cogs.us

New Castle: Dave Reynolds, Town Administrator
New Castle Town Hall
450 West Main Street,
PO Box 90
New Castle, CO 81647
(970) 984-2311
dreynolds@newcastlecolorado.org

RFTA: Kurt Ravenschlag, Chief Executive Officer
Roaring Fork Transportation Authority
2307 Wulfsohn Road
Glenwood Springs, CO 81601
(970) 384-4981
kravenschlag@rfta.com

Rifle: Patrick Waller, City Manager
City of Rifle
202 Railroad Ave
P. O. Box 1980
Rifle, CO 81650
(970) 625-6266
pwaller@rifleco.org

Silt: Jim Mann, Town Administrator
Town of Silt
231 N. 7th Street, PO BOX 70
Silt, CO 81652
(970) 876-2353, ext. 813
jmann@townofsilt.org

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IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed effective January 1, 2025.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS OF
GARFIELD COUNTY, COLORADO, and
BOARD OF SOCIAL SERVICES**

Clerk to the Board

By: _____
John Martin, Chairman

DATED: _____

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed effective January 1, 2025.

ATTEST: **CITY OF GLENWOOD SPRINGS, COLORADO**

City Clerk

By: _____
Ingrid Wussow , Mayor

DATED: _____

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed effective January 1, 2025.

ATTEST:

**ROARING FORK TRANSPORTATION
AUTHORITY**

Clerk to the Bd. Of Directors

By: _____
Greg Poschman, Chair

DATED: _____

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed effective January 1, 2025.

ATTEST: **TOWN OF CARBONDALE, COLORADO**

Town Clerk

By: _____
Ben Bohmfalk, Mayor

DATED: _____

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed effective January 1, 2025.

ATTEST: **TOWN OF SILT, COLORADO**

Town Clerk

By: _____
Keith Richel, Mayor

DATED: _____

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed effective January 1, 2025.

ATTEST: **TOWN OF NEW CASTLE, COLORADO**

Town Clerk

By: _____
Art Riddile, Mayor

DATED: _____

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed effective January 1, 2025.

ATTEST: **CITY OF RIFLE , COLORADO**

City Clerk

By: _____
Sean Strode, Mayor

DATED: _____

ATTACHMENTS TO MEMORANDUM OF UNDERSTANDING
RE: OLDER ADULT PROGRAMS

ATTACHMENT A: 2025 CONGREGATE MEAL BUDGET AND COST METHODOLOGY

ATTACHMENT B: 2025 TRANSPORTATION BUDGET AND COST METHODOLOGY

ATTACHMENT C: 2025 CONGREGATE MEAL, WELL AND WISE, AND TRAVELER
TRANSPORTATION SERVICE

ATTACHMENT A

2025 CONGREGATE MEAL BUDGET AND COST METHODOLOGY

ATTACHMENT A: 2025 CONGREGATE MEAL BUDGET AND COST METHODOLOGY

Nutrition Budget		Annual
Wages	\$	166,972.00
Employee Benefits	\$	88,199.00
Professional Services	\$	6,000.00
Professional - Other	\$	355,091.00
Technical Services	\$	150.00
Repair and maintenance	\$	200.00
Rental of Land & Buildings	\$	1,200.00
Communications	\$	1,600.00
Printing and Binding	\$	150.00
DHS - Destruction of Records	\$	250.00
Travel	\$	300.00
Motor Pool Charges	\$	12,220.00
Professional Affiliations	\$	100.00
Training	\$	600.00
Office Supplies	\$	500.00
Operating Supplies	\$	10,000.00
Freight, postage, Delivery	\$	2,500.00
Other Supplies	\$	200.00
Other Supplies-NSIP	\$	250.00
Copy Machine Usage	\$	1,200.00
Food - non travel related	\$	4,000.00
Computers & computer equipment	\$	4,000.00
Total 12 Month Budget		\$866,882.00
Less AAA funding	\$	167,217.00
Less NSIP Incentives	\$	10,000.00
Less Program Income	\$	30,000.00
Grant & Program Income Total		\$ 207,217.00
40% County Share of Total Expenses		\$ 262,272.80
Garfield County Share		\$ 262,272.80
Projected Income/County Share		\$ 469,489.80
Income less expenses		\$196,192.20
Municipal Budget Share for Distribution		\$186,182.20

NUTRITION BREAKDOWN SUMMARY FOR MUNICIPALITIES				2024		2023		2022	
2025	# of Meals Served	Percent of Total	Municipal Nutrition Contribution	# Meals	Contributions	# Meals	Contributions	# Meals	Contributions
Jurisdiction									
Carbondale	2,114	12.49%	\$23,262.00	2,126	\$ 19,287.15	1,284	\$ 10,920.06	1,157	\$ 8,555.53
Glenwood Springs	6,221	36.75%	\$68,426.10	6,509	\$ 59,049.89	6,196	\$ 52,686.76	6,812	\$ 50,371.89
New Castle	996	5.88%	\$10,866.07	1,019	\$ 9,244.41	696	\$ 5,910.78	996	\$ 7,365.00
Silt	2,052	12.12%	\$22,670.08	2,225	\$ 20,185.28	1,761	\$ 14,976.82	1,778	\$ 13,147.57
Rifle	5,545	32.76%	\$60,888.82	5,465	\$ 49,578.68	5,924	\$ 50,381.98	7,529	\$ 55,673.81
Municipal Total	16,928	100.00%	\$186,192.20	17,344	\$ 157,345.40	15,859	\$ 134,876.40	18,272	\$ 135,113.80
Garfield County	4,793			5,798		5,073		3,325	
Grand Total	21,721			23,142		20,932		21,597	
Based on July 2023 - June 2024 Usage				Based on July 2022 - June 2023		Based on July 2021 - June 2022		Based on July 2020 - June 2021	

ATTACHMENT B

2025 TRANSPORTATION BUDGET AND COST METHODOLOGY

ATTACHMENT B: 2025 TRANSPORTATION BUDGET AND COST METHODOLOGY

Cost Methodology—2025	
Transportation Budget	Annual
Wages	\$ 14,849.00
Employee Benefits	\$ 7,569.00
Communication	\$ 200.00
Training	\$ 100.00
Office Supplies	\$ 100.00
Computer Supplies	\$ 200.00
Freight, Postage, Delivery	\$ 100.00
Total County Expenses	\$ 23,118.00
RFTA	\$ 835,880.00
MINUS GWS Paratransit	\$ 30,000.00
Total RFTA Expenses	\$ 805,880.00
Total Expenses	\$ 828,998.00
Less Program Income	\$ 12,000.00
Less CSBG	\$ 63,000.00
Total G/P Income	\$ 75,000.00
Less County Share	\$ 414,499.00
Total 50% County Share	\$ 414,499.00
Total Revenue	\$ 489,499.00
Total Expenses	\$ 828,998.00
Income less expenses	\$ 339,499.00
Municipal Budget Share for Distribution	\$ 339,499.00

2025 Traveler Forecast Service And Cost Data

A B C D E F G

Jurisdiction	Est. One-Way Passenger Trips	Est. Loaded Miles	Est. Loaded Minutes	Est. Fully Allocated Cost	Est. Allocation of County Contribution, Grants & Program Income	Est. Net Responsibility for Each Municipality
Carbondale	80	744	2,091	\$ 8,209	\$ 4,185	\$ 4,024
Glenwood Springs	4,077	11,951	73,257	\$ 294,549	\$ 150,153	\$ 144,396
New Castle	576	8,399	20,209	\$ 76,226	\$ 38,858	\$ 37,368
Silt	43	365	875	\$ 3,819	\$ 1,947	\$ 1,872
Rifle	4,409	14,940	73,004	\$ 309,731	\$ 157,892	\$ 151,839
Garfield County	1,451	13,212	32,267	\$ 136,465	\$ 136,465	\$ -
Total	10,636	49,611	201,703	828,998	489,499	339,499

Check Total 10,636 49,611 201,703 \$828,998 \$489,499 \$339,499

Difference +/- - - - - -

ATTACHMENT C:

2025 CONGREGATE MEAL, WELL AND WISE, AND TRAVELER TRANSPORTATION SERVICE

ATTACHMENT C: 2025 CONGREGATE MEAL, WELL AND WISE, AND TRAVELER TRANSPORTATION SERVICE

COMBINED CONTRIBUTION BREAKDOWN

<i>Jurisdiction</i>	<i>2025 Nutrition Contribution</i>	<i>2025 Transportation Contribution</i>	<i>2025 Well & Wise Contribution</i>	<i>2025 Total Contributions</i>	<i>RFTA Transportation Contribution</i>	<i>2025 Nutrition Contribution</i>	<i>2025 Transportation Contribution</i>	<i>2025 Well & Wise Contribution</i>	<i>2025 Net Adjusted Total</i>
Carbondale	\$23,252.03	\$4,024.21	-	\$27,276.24	\$4,024.21	\$23,252.03	-	-	\$23,252.03
Glenwood Springs	\$68,425.19	\$144,395.91	-	\$212,821.11	\$144,395.91	\$68,425.19	-	-	\$68,425.19
New Castle	\$10,955.07	\$37,368.08	-	\$48,323.15	\$37,368.08	\$10,955.07	-	-	\$10,955.07
Silt	\$22,570.08	\$1,872.12	-	\$24,442.21		\$22,570.08	\$1,872.12	-	\$24,442.21
Rifle	\$60,989.82	\$151,838.67	-	\$212,828.49		\$60,989.82	\$151,838.67	-	\$212,828.49
Garfield County	\$262,272.80	\$414,499.00	-	\$676,771.80		\$262,272.80	\$414,499.00	-	\$676,771.80
Totals	\$448,465.00	\$753,998.00	\$0.00	\$1,202,463.00	\$185,788.21	\$448,465.00	\$568,209.79	\$0.00	\$1,016,674.79

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Projected 2025
Transporta	115,762.25	103,122.93	112,018.96	109,557.99	108,986.17	118,021.85	110,418.65	121,745.00	87,863.62	131,374.00	146,258.00	151,838.67
Nutrition	9,624.05	22,341.47	3,665.67	0.00	3,260.59	9,739.00	0.00	0.00	57,305.78	50,381.98	49,578.68	60,989.82
Well & Wis	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	125,386.30	125,464.40	115,684.63	109,557.99	112,246.76	127,760.85	110,418.65	121,745.00	145,169.40	181,755.98	195,836.68	212,828.49



Agenda Item #7.c.

Agenda Item Name:

Consider Approval of Microsoft Licensing Renewal for 2025

Presenter:

Jake Statler

Item Description:

Consider Microsoft Licensing and Maintenance Renewal for 2025.

Recommended Action:

Move to approve the purchase of Microsoft Licensing and Maintenance for 2025 at a cost of \$44,690.50

Fiscal Impact:

The total cost associated with the purchase is \$44,690.50. Funding for these purchases is in the 2025 budget.

Operational Impact:

None.

Prior Board Motions:

Previous Councils have approved a similar expenditure request.

Background Information:

We utilize Microsoft products and depend on them heavily to conduct business.

Executive Summary:

Maintenance of Microsoft products consists of ongoing licensing and updates for the operating systems used by the City. The attached quotes also include licenses for Office 365 and cloud hosting and storage. Insight utilizes a NASPO cooperative purchasing contract for this purchase (CTR060025 / 178266). This purchase will come out of the 2025 budget, but PO's are required prior to January 1 in order to process with Insight. At Insight's request, two separate Purchase Orders are required, hence two purchase requests attached.

Notification Requirements:

None.

Prepared By:

Kelly Thompson, IT Director

Attachments:

1. Insight PURCHASE REQUEST Microsoft Part 1
2. Insight Microsoft Part 1 - Quotation #0227819973 - City Of Rifle

3. Insight Microsoft Part 1 - Quotation #0227866299 - City Of Rifle - Release# M
4. Insight PURCHASE REQUEST Microsoft Part 2
5. Insight Microsoft Part 2 - Quotation #0227864757 - City Of Rifle - Release# M



CITY OF RIFLE PURCHASE REQUEST

1.	Vendor Name	NEW: W-9 attached ☐

2.	Vendor Address

3.	For the Purchase of (description)

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.

5.	Dept. Name	General Ledger Acct #

6.	Type of Purchase
Capital Construction	
Capital Construction – Change Order	
Capital Equipment	
Plant Equipment	
Materials, supplies, non-profession/technical services (includes computer/software maint.)	
Professional Services	
Utilities (includes equipment installation and ongoing contracts)	
Land, easements, ROW	

7.	Purchasing Process Required (Rifle Municipal Code sections for guidance)		
Cooperative Purchasing:		Sec 4-3-90	
Open Market:		Sec. 4-3-40(c)	
Comparative Pricing:		Sec. 4-3-40(d)	
Request for Proposal:		Sec. 4-3-40(e) (attach bid tab)	
Competitive Sealed Bid:		Sec.4-3-40(f) (attach bid tab & advertisement)	
Sole Source:		Sec. 4-3-40(a) (attach memo)	

8.	Authorization Required
City Manager	
City Council	

9.	Signatures		
Position		Signature	Date
Department Director			
City Manager			
City Council Approval (meeting date)			
10.	Purchase Order # assigned by Finance		

TABLE 1 - IS A PURCHASE ORDER NECESSARY

<i>Amount of Purchase</i>	<i>Is Purchase Order Needed</i>	<i>Method of Source Selection</i>
\$0.01 - \$10,000	No – Dept Head Approval	No special sourcing
\$10,000.01 - \$25,000	Yes – City Manager Approval	Yes – see table 2 below
\$25,000.01 or Greater	Yes – Council Approval	Yes – see table 2 below

TABLE 2 - METHODS OF SOURCE SELECTION

<i>Methods of source selection</i>	<i>Contract limits</i>
Competitive sealed bidding	Greater than \$50,000.00
Competitive sealed proposals	Greater than \$10,000.00 and less than \$50,000.00.
**Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal.	
Small purchases	Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION

TABLE 3 - LOCAL VENDOR PREFERENCE

Contract Amount	Primary Preference In City Limits	Secondary Preference In County Out of City
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount

SOLD-TO PARTY 10142805

CITY OF RIFLE
PO BOX 1908
RIFLE CO 81650-1908

SHIP-TO

CITY OF RIFLE
KELLY THOMPSON
202 RAILROAD AVE
RIFLE CO 81650-2218

We deliver according to the following terms:

Payment Terms : Net 30 days
Ship Via : Electronic Delivery
Terms of Delivery : FOB DESTINATION
Currency : USD

MPSA 4100058060 - Subscription Renewal
Previous order 0335133582 / PO # 2014

Quotation

Quotation Number : [0227819973](#)
Document Date : 02-OCT-2024
PO Number :
PO Release :
Sales Rep : Dan Trivett
Email : DAN.TRIVETT@INSIGHT.COM
Phone :
Sales Rep 2 : Maggie Ehrgott
Email : MAGGIE.EHRGOTT@INSIGHT.COM
Phone : +18002692523

Material	Material Description	Quantity	Unit Price	Extended Price
AAA-11650	Microsoft Office 365 (Plan G3) - subscription license - 1 user Coverage Dates: 01-JAN-2025 - 31-DEC-2025 You will be billed on the following dates for the specified amounts: 01-JAN-2025 0.00 USD STATE OF COLORADO NASPO VALUEPOINT SOFTWARE VAR(# CTR060025 / 178266) LICENSE : 4100058060	110	238.47	26,231.70
			Product Subtotal	26,231.70
			TAX	0.00
			Total	26,231.70

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Dan Trivett

DAN.TRIVETT@INSIGHT.COM

Maggie Ehrgott
+18002692523
MAGGIE.EHRGOTT@INSIGHT.COM
Fax 8664330064

Please respond to colorado@insight.com
Phone: 800-269-2523

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by you and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

SOFTWARE AND CLOUD SERVICES PURCHASES: If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.
<https://www.insight.com/terms-and-policies>

Account name: 10142805

CITY OF RIFLE
PO BOX 1908
RIFLE CO 81650-1908

SHIP-TO

CITY OF RIFLE
202 RAILROAD AVE
RIFLE CO 81650-2218

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Payment Terms : Net 30 days
Ship Via : Electronic Delivery
Terms of Delivery : FOB DESTINATION
Currency : USD

MPSA 4100058060 - Annual Payment
Previous Order 0335133582 / PO # 2014
Coverage Dates: 1 January 2025 - 31 December 2025

Quotation

Quotation Number : [0227866299](#)
Document Date : 17-OCT-2024
PO Number :
PO Release : MPSA ANNUAL PAYMENT
Sales Rep : Dan Trivett
Email : DAN.TRIVETT@INSIGHT.COM
Phone :
Sales Rep 2 : Maggie Ehrgott
Email : MAGGIE.EHRGOTT@INSIGHT.COM
Phone : +18002692523

Material	Material Description	Quantity	Unit Price	Extended Price
AAA-11035	Microsoft Virtual Desktop Access - subscription license (1 month) - 1 user STATE OF COLORADO NASPO VALUEPOINT SOFTWARE VAR(# CTR060025 / 178266) LICENSE : 4100058060 AUTHORIZATION NUMBER : ANNUAL BILLING DUE 1/1/2025	110	118.93	13,082.30
Product Subtotal				13,082.30
TAX				0.00
Total				13,082.30

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<https://www.insight.com/terms-and-policies>



9.	Signatures		
	Position	Signature	Date
	Department Director		
	City Manager		
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		

TABLE 1 - IS A PURCHASE ORDER NECESSARY

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\$25,001 to \$100,000	5% discount	2% discount
\$100,000 to \$200,000	4% discount	2.5% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount

Account name: 10142805

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PO BOX 1908
RIFLE CO 81650-1908

SHIP-TO

CITY OF RIFLE
KELLY THOMPSON
202 RAILROAD AVE
RIFLE CO 81650-2218

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Ship Via : Electronic Delivery
Terms of Delivery : FOB DESTINATION
Currency : USD

MPSA 4100058060 - Annual Payment
Previous Order 0332746154 / PO # 2015
Coverage Dates: 1 January 2025 - 31 December 2025

Quotation

Quotation Number : [0227864757](#)
Document Date : 17-OCT-2024
PO Number :
PO Release : MPSA ANNUAL PAYMENT
Sales Rep : Dan Trivett
Email : DAN.TRIVETT@INSIGHT.COM
Phone :
Sales Rep 2 : Maggie Ehr Gott
Email : MAGGIE.EHRGOTT@INSIGHT.COM
Phone : +18002692523

Material	Material Description	Quantity	Unit Price	Extended Price
AAA-03344	Microsoft SQL Server - software assurance - 1 user CAL STATE OF COLORADO NASPO VALUEPOINT SOFTWARE VAR(# CTR060025 / 178266) LICENSE : 4100058060 AUTHORIZATION NUMBER : ANNUAL BILLING DUE 1/1/2025	20	37.69	753.80
AAA-03790	Microsoft Windows Server - software assurance - 1 user CAL STATE OF COLORADO NASPO VALUEPOINT SOFTWARE VAR(# CTR060025 / 178266) LICENSE : 4100058060 AUTHORIZATION NUMBER : ANNUAL BILLING DUE 1/1/2025	110	7.56	831.60
AAA-30385	Microsoft Windows Server Datacenter Edition - software assurance - 2 cores STATE OF COLORADO NASPO VALUEPOINT SOFTWARE VAR(# CTR060025 / 178266) LICENSE : 4100058060 AUTHORIZATION NUMBER : ANNUAL BILLING DUE 1/1/2025	30	126.37	3,791.10
Product Subtotal				5,376.50
TAX				0.00
Total				5,376.50

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Sincerely,

Dan Trivett

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Maggie Ehrgott

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<https://www.insight.com/terms-and-policies>



Agenda Item #7.d.

Agenda Item Name:

Consider Awarding Landscape Maintenance and Snow Removal Services Bid to All Around Property

Presenter:

Iris Trevisano, Procurement and Grant Reporting Manager

Item Description:

Bid Award

Recommended Action:

Consider awarding bid to All Around Property Maintenance for the Landscape Maintenance and Snow Removal Services for the City Rifle for 2025, 2026, & 2027, to not exceed the amount of \$266,070

Fiscal Impact:

Landscape Maintenance and Snow Removal for the City of Rifle and DDA Area is budgeted yearly. The bid is within the 2025 budget. Future years will be budgeted annually.

Operational Impact:

The City contracts Landscape Maintenance and Snow Removal services for a three-year term. The areas that will be maintained are the Parks Department areas, Grounds and Facilities Department areas, and Downtown Planters and parking lots for the DDA.

Prior Board Motions:

N/A

Background Information:

A Request for Bid was posted on the City website and in the Rifle Citizen Telegram. There was a Mandatory Pre-bid meeting and two vendors attended; All Around Property Maintenance and Daly Properties. In order to be considered for bid, each vendor was required to complete a proposal spreadsheet with values for 2025, 2026 & 2027.

Executive Summary:

All Around Property Maintenance was the sole vendor to submit a bid for consideration. They were also awarded the previous contract and have proven to be a valuable partner to the city. Additionally, they carefully considered the specific requirements of the bid, along with their knowledge of the surrounding areas and the requested services, which was reflected in their submission. We recommend continuing this successful partnership by awarding the contract to All Around Property Maintenance for \$ 266,070.00

Notification Requirements:

None

Prepared By:

Iris Trevisano, Procurement and Grant Reporting Manager

Attachments:

1. RFB Landscape for the City of Rifle 2024 addendum #1
2. All Around Property Maintenance RFB
3. 20241011-Landscape Maintenance & Snow Removal Memo

ADDENDUM#1

10/22/2024

10222024 – Landscape and Snow Removal Prebid attendance

[illegible]

Landscape Maintenance/ Snow Removal Services



Request for Bid

October 11, 2024

Parks & Recreation and Maintenance

City of Rifle

202 Railroad Avenue

Rifle, Colorado 86150

2024

Proposal Due Date: November 15, 2024

Mandatory Pre bid meeting: October 22, 2024 1pm

Deadline of Questions: October 29, 2024, 12 pm

1. Request for Bids

The City of Rifle is requesting bids for the 3-year services contract for Landscape Maintenance and Snow Removal for the City of Rifle and DDA Area.

2. Scope of work

The areas that will be maintained are the Parks Department areas, Grounds and Facilities Department areas, and Downtown Planters and parking lots for the DDA. Landscape maintenance duties will include start-up and winterization of related irrigation systems, sprinkler repair and adjustment, weekly turf mowing and trimming, turf and native grass fertilization, mowing of native grass areas, weed control, spring and fall preparation of planter areas, along with regular monitoring and maintenance as needed, and tree care such as seasonal trimming as needed, fertilization, and regular weeding and maintenance of tree wells/tree grates.

*The number of operations will be established. Proposals will include a per each operation quote, which will be multiplied by the number of operations to establish an approximate cost and to provide an even comparison between vendor proposals. (See spreadsheet, provided)

Landscape maintenance areas include downtown planters on East and West 3rd Street, tree planters along East Avenue and West Avenue--2nd Street to 4th Street, tree planters and landscape areas on East and West 4th Street and Railroad Avenue, the Rifle City Hall Landscape and planters, Brenden Theater landscape and perimeter, the Roundabouts, and related median areas in South Rifle, the Rifle Police Department perimeter.

Snow removal will include vehicle plowing and hand/light equipment shoveling, snow melt applications of adjacent sidewalks at three DDA parking lots and the Brenden Theater parking lot and entry plaza.

Specific maintenance areas will be viewed during the mandatory site walk-through and marked aerial images will be provided.

3. Required Documents

Potential bidders must complete and submit with the sealed bid the 2025 Vendor Proposal Landscape and Snow Removal spreadsheet. The spreadsheet can be downloaded from the City's website.

<https://www.rifleco.org/Bids>

4. Questions

Potential bidders may direct questions to Iris Trevisano at itrevisano@rifleco.org Question deadline is Monday October 29, 2024, at 12 pm

5. Delivery of Bid

Bids must be submitted by hand to the Procurement and Grant Reporting manager's office at City Hall by November 15, 2024, at 12 pm. All Bids received should be sealed until the due date and time indicated in the solicitation. It is the sole responsibility of the respondent that the response is submitted and received before the due date and time as specified in this document. The City of Rifle is not responsible for delays in transmittal or delays caused by any other occurrence. Please allow sufficient time to complete the response and deliver the documents.

6. Mandatory Pre-Bid Meeting

Potentials bidders must attend a Mandatory Pre-Bid Walk through with the Director of Parks and Recreation. Bidders will meet in front of City Hall October 22, 2024, at 1pm

7. Evaluation

Bid acceptance and bid evaluation. Bids shall be unconditionally accepted without alteration or correction, except as authorized in this Code. Bids shall be evaluated based on the requirements set forth in the invitation for bids, which may include criteria to determine acceptability such as inspection, testing, quality, workmanship, delivery and suitability for a particular purpose. Those criteria that will affect the bid price and be considered in evaluation for award shall be objectively measurable, such as discounts, transportation costs and total or life cycle costs. The invitation for bids shall set forth the evaluation criteria to be used. In addition to the evaluation criteria set forth in the invitation to bid, the following criteria may be considered, in addition to price:

- (1) The ability, capacity and skill of the bidder to perform the contract or provide the service or construction required;
- (2) Whether the bidder can perform the contract or provide the service or construction promptly or within the time specified, without delay or interference;
- (3) The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- (4) The quality of performance of previous contracts or services;
- (5) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
- (6) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service or construction;
- (7) The quality, availability and adaptability of the supplies, services or construction to the particular use required; and
- (8) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;

(9) The local preferences set forth herein.

8. Local Preference Code

The following local preferences shall be considered in source selection for all City contracts:

Notwithstanding other provisions of this Article, in the awarding of contracts for goods or services, the City Council and Procurement Officer shall provide the following primary and secondary percentage preferences for local goods and services provided by local vendors when quality, delivery time and services are judged by the Procurement Officer to be essentially equal:

Contract>Amount	Primary Preference City of Rifle Goods/Vendors	Secondary Preference Garfield County Goods/Vendors
Less than \$1,000	10% discount	5% discount
\$1,001 to \$5,000	8% discount	4% discount
\$5,001 to \$25,000	6% discount	3% discount
\$25,001 to \$100,000	5% discount	2.5% discount
\$100,000 to \$200,000	4% discount	2% discount
\$200,001 to \$500,000	3% discount	1.5% discount
\$500,000 or greater	2% discount	1% discount

(c) For all competitive bonded bid purchases in excess of one hundred thousand dollars (\$100,000.00), the City shall provide these local preference provisions within the "Instructions to Bidders" documents.

(d)Exception: Local preference shall not apply to contracts required by applicable state or federal laws or regulations to be awarded to the "lowest responsible bidder" or to any contracts that are statutorily or otherwise precluded from the use of local vendor preference. No local preference shall apply where grant funds are used which expressly prohibit the use of such local preference.

(e) The Procurement Officer may establish an administrative process to pre-qualify local vendors.

(Ord. 7 , § 2, 2022)

9. Award and Purchases

The City reserves the right to reject any or all bids, to waive any informalities or technical defects in bids, and unless otherwise specified by the City or by the bidder, to accept any items or group of items in the bid, as may be in the best interest of the City. No verbal explanations, clarifications, additions or instructions will be binding to either the City or the bidders, except those confirmed in writing. A signed purchase order/bid furnished to the successful bidder results in a binding bid without further action by either party.

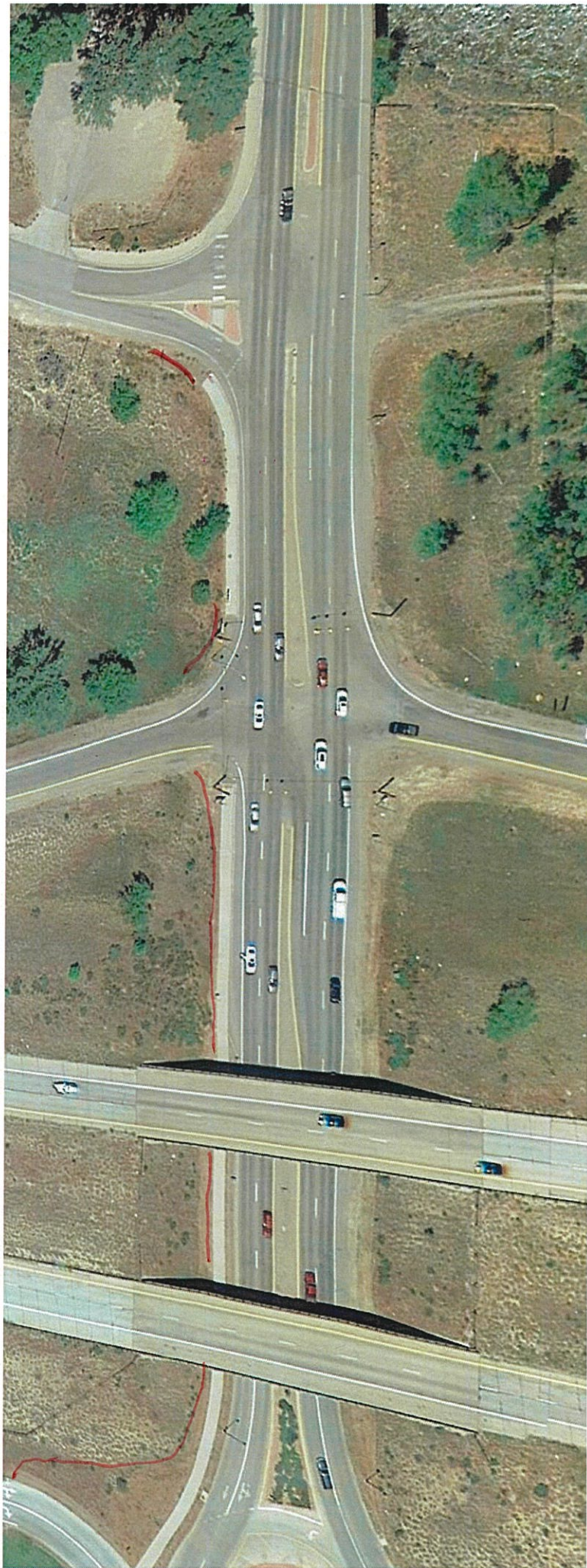


Rifle Un
Presby

Rifle Branch Library

Roundabout area South of I-70





Roundabout area North of I-70





1.

18th street

park Fence / Metro/PD/action park Fence



Rifle Justice Center

Vendor: _____		2025			
Snow Removal:	Multiplier	Brenden Plaza	City Calc	DDA	City Calc
Snow Plowing per push	10	\$ -	\$ -	\$ -	\$ -
Sidewalk/walkway light snow hand shoveling each	18	\$ -	\$ -	\$ -	\$ -
Sanding/snow melt each	18	\$ -	\$ -	\$ -	\$ -
			\$ -		\$ -

Total Snow Removal 2025 Parks Grounds & Facilities

\$ -

Total Snow Removal 2026 Parks Grounds & Facilities

\$ -

Total Snow Removal 2027 Parks Grounds & Facilities

\$ -

Total Snow Removal 2025 DDA

\$ -

Total Snow Removal 2026 DDA

\$ -

Total Snow Removal 2027 DDA

\$ -

Vendor: _____	City of Rifle Multiplier	Vendor Pricing--2025									
Landscape Maintenance:	Reps	Brenden Plaza	City Calc	Civic Plaza	City Calc	Justice Center	City Calc	Roundabouts	City Calc	DDA	City Calc
Edge/string trimming (1x/week. 4/15 to 10/31)	31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tree Pruning	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tree Wrap/Unwrap	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tree Fertilizing	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tree Mulching	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tree Staking--Removal	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Perennial Pruning/weed control	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Weed Control-Beds	3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Weed Control Native Grasses	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bed Mulch/Mgmt	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	include with mow/trim/bed maint										
Trash and Litter Removal/in & around planters (Not in Trash Cans)											
Native Grass/wildflower mow	3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disease/Insect	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Irrigation start/winterize--1ea	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bed Plant Cleanups--Spring/Fall	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Turf fertilizing/each--Spring/Fall	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Turf Weed Control-herbicide	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Turf Mowing (1x/week. 4/15 to 10/31)	31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Turf Aeration	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sweeping/ parking lot/1x	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DDA Only--Sweep/Power wash sidewalk East and West 3rd and along East & West side of Railroad Ave. from Centennial Parkway to 5th Street	2									\$ -	\$ -
Other, hourly rate											
			\$ -		\$ -		\$ -		\$ -		\$ -

Total 2025 Landscape Maintenance-- Grounds & Facilities	\$ -
Total 2026 Landscape Maintenance-- Grounds & Facilities	\$ -
Total 2027 Landscape Maintenance--Grounds & Facilities	\$ -
Total 2025 Landscape Maintenance DDA	\$ -
Total 2026 Landscape Maintenance DDA	\$ -
Total 2027 Landscape Maintenance DDA	\$ -

2026				2027			
Brenden Plaza	City Calc	DDA	City Calc	Brenden Plaza	City Calc	DDA	City Calc
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -		\$ -		\$ -		\$ -
	\$ -		\$ -		\$ -		\$ -
	\$ -		\$ -		\$ -		\$ -

Vendor: _All Around Property Maintenance	City of Rifle Multiplier	Vendor Pricing--2025									
	Reps	Brenden Plaza	City Calc	Civic Plaza	City Calc	Justice Center	City Calc	Roundabouts	City Calc	DDA	City Calc
Landscape Maintenance:											
Edge/string trimming (1x/week. 4/15 to 10/31)	31	\$ 100.00	\$ 3,100.00	\$ 120.00	\$ 3,720.00	\$ 120.00	\$ 3,720.00	\$ 220.00	\$ 6,820.00	\$ 175.00	\$ 5,425.00
Tree Pruning	1	\$ 1,400.00	\$ 1,400.00	\$ 550.00	\$ 550.00	\$ 540.00	\$ 540.00	\$ 375.00	\$ 375.00	\$ 900.00	\$ 900.00
Tree Wrap/Unwrap	0	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Tree Fertilizing	1	\$ 750.00	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ 400.00	\$ 400.00	\$ 225.00	\$ 225.00
Tree Mulching	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tree Staking--Removal	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Perennial Pruning/weed control	2	\$ 810.00	\$ 1,620.00	\$ 450.00	\$ 900.00	\$ 200.00	\$ 400.00	\$ 325.00	\$ 650.00	\$ 270.00	\$ 540.00
Weed Control-Beds	3	\$ 240.00	\$ 720.00	\$ 130.00	\$ 390.00	\$ 200.00	\$ 600.00	\$ 275.00	\$ 825.00	\$ 125.00	\$ 375.00
Weed Control Native Grasses	2	\$ 450.00	\$ 900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bed Mulch/Mgmt	1	\$ -	\$ -	\$ 850.00	\$ 850.00	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
Trash and Litter Removal/in & around planters (Not in Trash Cans)	include with mow/trim/bed maint										
Native Grass/wildflower mow	3	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ 450.00	\$ -	\$ -	\$ -	\$ -
Disease/Insect	1	\$ 750.00	\$ 750.00	\$ 850.00	\$ 850.00	\$ 450.00	\$ 450.00	\$ 300.00	\$ 300.00	\$ 800.00	\$ 800.00
Irrigation start/winterize--1ea	2	\$ 275.00	\$ 550.00	\$ 250.00	\$ 500.00	\$ 250.00	\$ 500.00	\$ 450.00	\$ 900.00	\$ -	\$ -
Bed Plant Cleanups--Spring/Fall	2	\$ 810.00	\$ 1,620.00	\$ 500.00	\$ 1,000.00	\$ 400.00	\$ 800.00	\$ 500.00	\$ 1,000.00	\$ 550.00	\$ 1,100.00
Turf fertilizing/each--Spring/Fall	2	\$ -	\$ -	\$ 150.00	\$ 300.00	\$ 225.00	\$ 450.00	\$ 435.00	\$ 870.00	\$ 1,350.00	\$ 2,700.00
Turf Weed Control-herbicide	2	\$ -	\$ -	\$ 250.00	\$ 500.00	\$ 125.00	\$ 250.00	\$ 350.00	\$ 700.00	\$ -	\$ -
Turf Mowing (1x/week. 4/15 to 10/31)	31	\$ 75.00	\$ 2,325.00	\$ 60.00	\$ 1,860.00	\$ 60.00	\$ 1,860.00	\$ 220.00	\$ 6,820.00	\$ 85.00	\$ 2,635.00
Turf Aeration	1	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 125.00	\$ 125.00	\$ 250.00	\$ 250.00	\$ -	\$ -
Sweeping/ parking lot/1x	1		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DDA Only--Sweep/Power wash sidewalk East and West 3rd and along East & West side of Railroad Ave. from Centennial Parkway to 5th Street	2									\$ -	\$ -
Other, hourly rate	75										
			\$ 13,735.00		\$ 11,620.00		\$ 10,145.00		\$ 19,910.00		\$ 15,200.00

Total 2025 Landscape Maintenance-- Grounds & Facilites	\$ 55,410.00
Total 2026 Landscape Maintenance-- Grounds & Facilites	\$ 55,410.00
Total 2027 Landscape Maintenance--Grounds & Facilities	\$ 55,410.00
Total 2025 Landscape Maintenance DDA	\$ 15,200.00
Total 2026 Landscape Maintenance DDA	\$ 15,200.00
Total 2027 Landscape Maintenance DDA	\$ 15,200.00

2026									
Brenden Plaza	City Calc	Civic Plaza	City Calc	Justice Center	City Calc	Roundabouts	City Calc	DDA	City Calc
\$ 100.00	\$ 3,100.00	\$ 120.00	\$ 3,720.00	\$ 120.00	\$ 3,720.00	\$ 220.00	\$ 6,820.00	\$ 175.00	\$ 5,425.00
\$ 1,400.00	\$ 1,400.00	\$ 550.00	\$ 550.00	\$ 540.00	\$ 540.00	\$ 375.00	\$ 375.00	\$ 900.00	\$ 900.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 750.00	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ 400.00	\$ 400.00	\$ 225.00	\$ 225.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 810.00	\$ 1,620.00	\$ 450.00	\$ 900.00	\$ 200.00	\$ 400.00	\$ 325.00	\$ 650.00	\$ 270.00	\$ 540.00
\$ 240.00	\$ 720.00	\$ 130.00	\$ 390.00	\$ 200.00	\$ 600.00	\$ 275.00	\$ 825.00	\$ 125.00	\$ 375.00
\$ 450.00	\$ 900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 850.00	\$ 850.00	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ 450.00	\$ -	\$ -	\$ -	\$ -
\$ 750.00	\$ 750.00	\$ 850.00	\$ 850.00	\$ 450.00	\$ 450.00	\$ 300.00	\$ 300.00	\$ 800.00	\$ 800.00
\$ 275.00	\$ 550.00	\$ 250.00	\$ 500.00	\$ 250.00	\$ 500.00	\$ 450.00	\$ 900.00	\$ 550.00	\$ 1,100.00
\$ 810.00	\$ 1,620.00	\$ 500.00	\$ 1,000.00	\$ 400.00	\$ 800.00	\$ 500.00	\$ 1,000.00	\$ 1,350.00	\$ 2,700.00
\$ -	\$ -	\$ 150.00	\$ 300.00	\$ 225.00	\$ 450.00	\$ 435.00	\$ 870.00	\$ -	\$ -
\$ -	\$ -	\$ 250.00	\$ 500.00	\$ 125.00	\$ 250.00	\$ 350.00	\$ 700.00	\$ -	\$ -
\$ 75.00	\$ 2,325.00	\$ 60.00	\$ 1,860.00	\$ 60.00	\$ 1,860.00	\$ 220.00	\$ 6,820.00	\$ 85.00	\$ 2,635.00
\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 125.00	\$ 125.00	\$ 250.00	\$ 250.00	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
								\$ -	\$ -
	\$ 13,735.00		\$ 11,620.00		\$ 10,145.00		\$ 19,910.00		\$ 15,200.00

2027									
Brenden Plaza	City Calc	Civic Plaza	City Calc	Justice Center	City Calc	Roundabouts	City Calc	DDA	City Calc
\$ 100.00	\$ 3,100.00	\$ 120.00	\$ 3,720.00	\$ 120.00	\$ 3,720.00	\$ 220.00	\$ 6,820.00	\$ 175.00	\$ 5,425.00
\$ 1,400.00	\$ 1,400.00	\$ 550.00	\$ 550.00	\$ 540.00	\$ 540.00	\$ 375.00	\$ 375.00	\$ 900.00	\$ 900.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 750.00	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ 400.00	\$ 400.00	\$ 225.00	\$ 225.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 810.00	\$ 1,620.00	\$ 450.00	\$ 900.00	\$ 200.00	\$ 400.00	\$ 325.00	\$ 650.00	\$ 270.00	\$ 540.00
\$ 240.00	\$ 720.00	\$ 130.00	\$ 390.00	\$ 200.00	\$ 600.00	\$ 275.00	\$ 825.00	\$ 125.00	\$ 375.00
\$ 450.00	\$ 900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 850.00	\$ 850.00	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ 450.00	\$ -	\$ -	\$ -	\$ -
\$ 750.00	\$ 750.00	\$ 850.00	\$ 850.00	\$ 450.00	\$ 450.00	\$ 300.00	\$ 300.00	\$ 800.00	\$ 800.00
\$ 275.00	\$ 550.00	\$ 250.00	\$ 500.00	\$ 250.00	\$ 500.00	\$ 450.00	\$ 900.00	\$ 550.00	\$ 1,100.00
\$ 810.00	\$ 1,620.00	\$ 500.00	\$ 1,000.00	\$ 400.00	\$ 800.00	\$ 500.00	\$ 1,000.00	\$ 1,350.00	\$ 2,700.00
\$ -	\$ -	\$ 150.00	\$ 300.00	\$ 225.00	\$ 450.00	\$ 435.00	\$ 870.00	\$ -	\$ -
\$ -	\$ -	\$ 250.00	\$ 500.00	\$ 125.00	\$ 250.00	\$ 350.00	\$ 700.00	\$ -	\$ -
\$ 75.00	\$ 2,325.00	\$ 60.00	\$ 1,860.00	\$ 60.00	\$ 1,860.00	\$ 220.00	\$ 6,820.00	\$ 85.00	\$ 2,635.00
\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 125.00	\$ 125.00	\$ 250.00	\$ 250.00	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
								\$ -	\$ -
	\$ 13,735.00		\$ 11,620.00		\$ 10,145.00		\$ 19,910.00		\$ 15,200.00

Vendor:_All Around Property Maintenance		2025				2026				2027			
Snow Removal:	Multiplier	Brenden Plaza	City Calc	DDA	City Calc	Brenden Plaza	City Calc	DDA	City Calc	Brenden Plaza	City Calc	DDA	City Calc
Snow Plowing per push	10	\$ 350.00	\$ 3,500.00	\$ 225.00	\$ 2,250.00	\$ 350.00	\$ 3,500.00	\$ 225.00	\$ 2,250.00	\$ 350.00	\$ 3,500.00	\$ 225.00	\$ 2,250.00
Sidewalk/walkway light snow hand shoveling each	18	\$ 300.00	\$ 5,400.00	\$ 125.00	\$ 2,250.00	\$ 300.00	\$ 5,400.00	\$ 125.00	\$ 2,250.00	\$ 300.00	\$ 5,400.00	\$ 125.00	\$ 2,250.00
Sanding/snow melt each	18	\$ 175.00	\$ 3,150.00	\$ 85.00	\$ 1,530.00	\$ 175.00	\$ 3,150.00	\$ 85.00	\$ 1,530.00	\$ 175.00	\$ 3,150.00	\$ 85.00	\$ 1,530.00
			\$ 12,050.00		\$ 6,030.00		\$ 12,050.00		\$ 6,030.00		\$ 12,050.00		\$ 6,030.00

Total Snow Removal 2025 Parks Grounds & Facilities

\$ 12,050.00

Total Snow Removal 2026 Parks Grounds & Facilities

\$ 12,050.00

Total Snow Removal 2027 Parks Grounds & Facilities

\$ 12,050.00

Total Snow Removal 2025 DDA

\$ 6,030.00

Total Snow Removal 2026 DDA

\$ 6,030.00

Total Snow Removal 2027 DDA

\$ 6,030.00



Memo

To: Honorable Mayor and Council Members

CC: Patrick Waller, City Manager

Iris Trevisano, Procurement and Grant Manager

From: Austin Rickstrew, Parks and Recreation Director

Date: 12/04/2024

Re: Request to Approve Landscape with Carol Cleaning
Services LLC. for 2025-2027

Honorable Mayor and Council Members,

I am seeking Council approval to award a three-year contract to All Around Property Maintenance for landscape and snow removal services. This proposed contract will cover the years 2025, 2026, and 2027, ensuring consistent, high-quality service for our Grounds & Facilities and DDA areas. Landscape and snow removal are essential to maintaining safe, clean, and visually appealing public spaces.

In accordance with our procurement policy, we issued a Request for Bid (RFB) for these services, which was posted on the City website and in the Rifle Citizen Telegram. A mandatory pre-bid meeting was held, with two vendors in attendance: Daily Services and All Around Property Maintenance. To be considered for award, vendors were required to submit a proposal spreadsheet detailing costs for each area over the three-year contract term.

We received one bid, submitted by All Around Property Maintenance, who is our current contractor. Their proposal was both competitive and within our budget. Additionally, All Around Property Maintenance has an established, positive relationship with both the Facilities and DDA departments.



Turf-Landscape Services			
FY	Area	Yearly Cost	
2025	Grounds & Facilities	\$ 55,410.00	
2026	Grounds & Facilities	\$ 55,410.00	
2027	Grounds & Facilities	\$ 55,410.00	\$ 166,230.00
2025	DDA	\$ 15,200.00	
2026	DDA	\$ 15,200.00	
2027	DDA	\$ 15,200.00	\$ 45,600.00
Total			\$ 211,830.00

Snow Removal Services			
FY	Area	Yearly Cost	
2025	Grounds & Facilities	\$ 12,050.00	
2026	Grounds & Facilities	\$ 12,050.00	
2027	Grounds & Facilities	\$ 12,050.00	\$ 36,150.00
2025	DDA	\$ 6,030.00	
2026	DDA	\$ 6,030.00	
2027	DDA	\$ 6,030.00	\$ 18,090.00
Total			\$ 54,240.00

The total contract for 3 years of service is \$266,070.

Awarding this contract will ensure reliable, high-quality services at a competitive rate, benefiting the City and its residents

Thank you for your consideration





Agenda Item #8.a.

Agenda Item Name:

Report to City Manager

Presenter:

Patrick Waller, City Manager

Item Description:

Staff report on notable tasks completed within the individual departments.

Recommended Action:

No action necessary

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

None

Executive Summary:

Work Report to City Manager
11/29/2024

Notification Requirements:

None

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. 12.04.2024 Report to City Manager
2. 2024Q3 IT Executive Summary Report for City Manager - City of Rifle - CUSTOM - 2024-11-26 1817
3. 2024Q3 IT Ticket Review for City Manager Report - City of Rifle - CUSTOM - 2024-11-26 1818
4. 2024 October Traveler Forecast Report

WORK REPORT TO CITY MANAGER

11.27.2024

PIO

- Continuing updates on website and social media on local issues and citizen concerns. Pushing out some PSAs reminding citizens that street light outages are Xcel, not the City, and providing the link to the website where citizens can report problems.
- Press release informing citizens about the Energy and Resilience Action Plan and where they can go to provide input. <https://cleanenergyeconomy.net/rifle/>
- Press release regarding holiday closures and press release concerning traffic impacts for Hometown Holidays.

COURT

- Handled 66 adult cases on November 20 court day.
- Held 08 telephone hearings with inmates in custody.

2024Q3 IT Executive Summary Report for City Manager

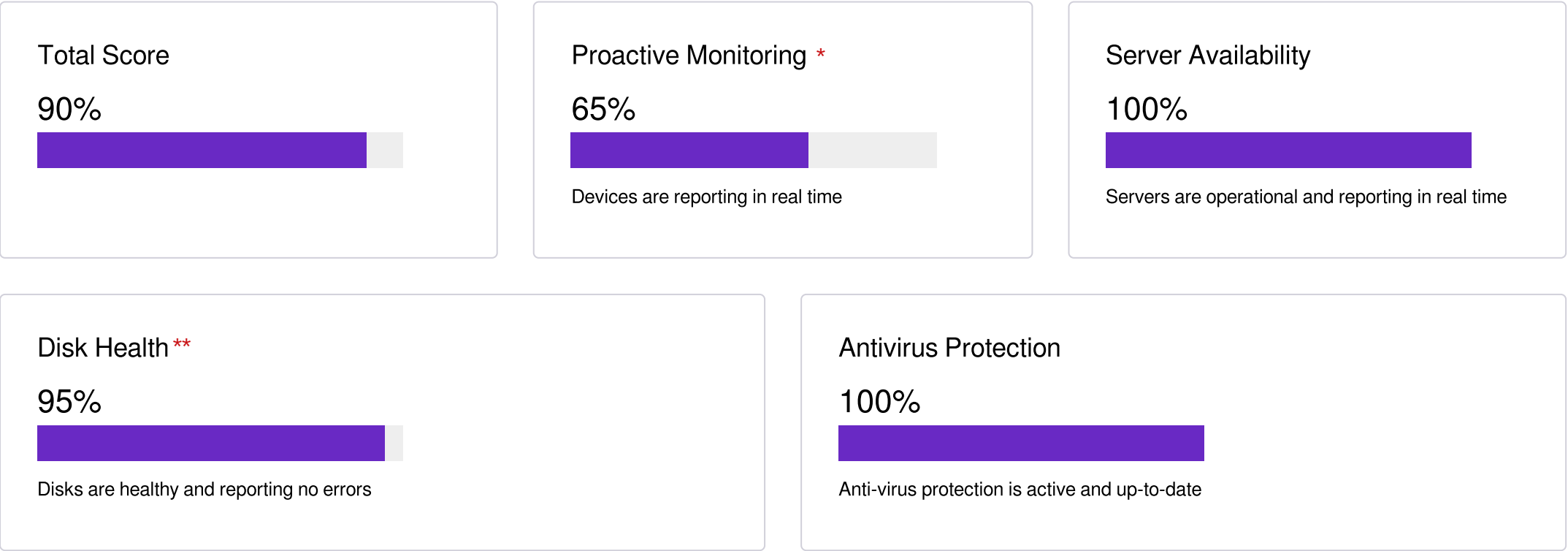
City of Rifle

Jul 1, 2024 - Sep 30, 2024



Executive Summary

HEALTH SCORE



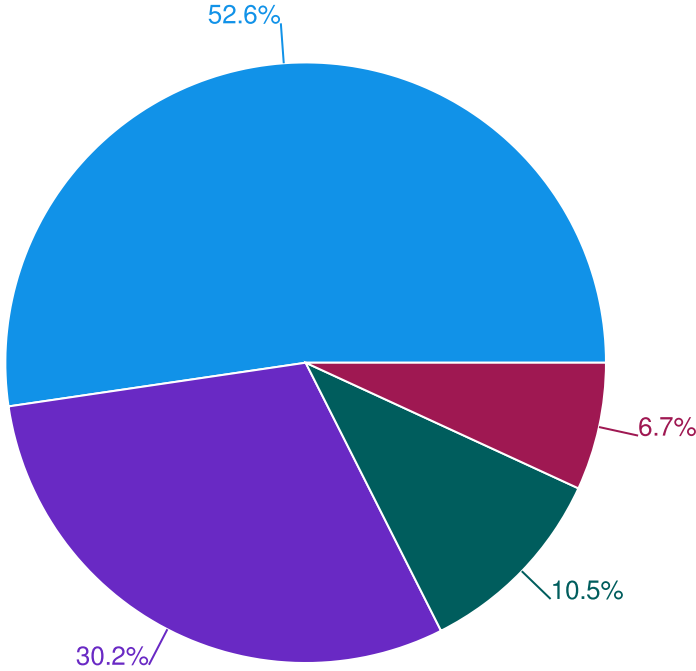
* This includes laptops which are frequently sleeping or turned off

** This includes low disk space alerts

IT remains very busy with projects as well as responding to helpdesk tickets. We have recently completed the move to Zoom Phone for all employees and we are working on moving other devices (Fax, etc.) to Zoom.

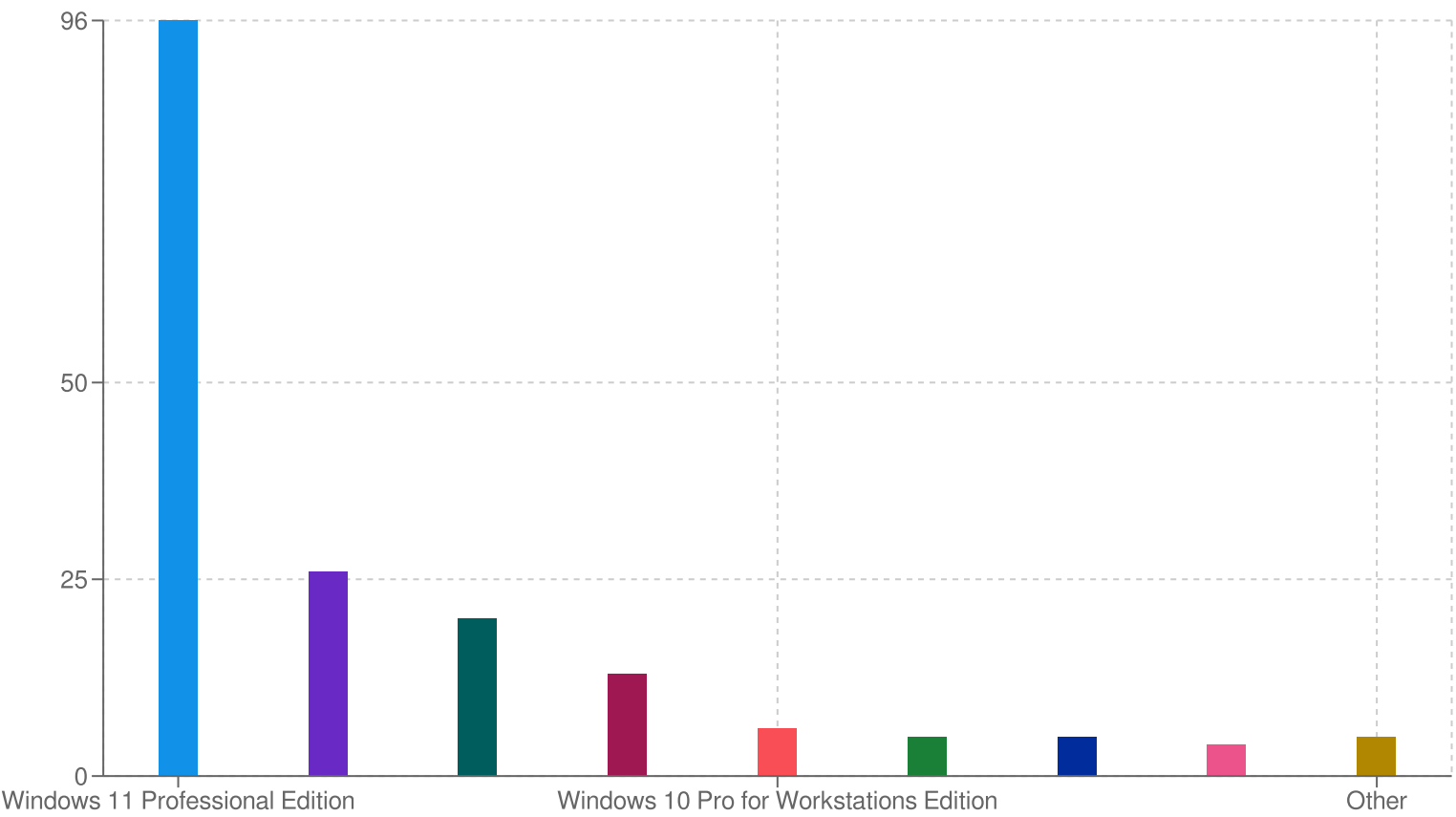
Our other large projects include moving to Hosted Exchange for email and rolling out new/replacement MDT's for the Police Department.

SITE OVERVIEW By device type



Total	285
Windows Workstations	150
Apple Mobile	86
Windows Servers	30
NMS	19

SITE OVERVIEW By OS



Total	180
Windows 11 Professional Edition	96
Windows 10 Professional Edition	26
Windows 11 Pro for Workstations Edition	20
Windows Server 2016 Standard Edition	13
Windows 10 Pro for Workstations Edition	6
Windows Server 2008 R2 Standard Edition	5
Windows Server 2019 Standard Edition	5
Windows Server 2022 Standard Edition	4
Other	5

2024Q3 IT Ticket Review for City Manager Report

City of Rifle

Jul 1, 2024 - Sep 30, 2024



Ticket Volume

Total

Status	Count
In Progress	8
Scheduled	5
Waiting on End User Response	2
Waiting on Vendor Response	1
Closed	538
Reopened	39 (7.04%)
Created	554

Tickets Created Per Day

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
135	109	101	92	67	33	17

Tickets Created Per Hour

Start Time	End Time	Total
12 AM	03 AM	8
03 AM	06 AM	5
06 AM	09 AM	128
09 AM	12 PM	169

Start Time	End Time	Total
12 PM	03 PM	119
03 PM	06 PM	81
06 PM	09 PM	17
09 PM	12 AM	27

Resolution Time

Mean Time to Resolve	3 Days 13 Hours 49 Minutes	One Touch Resolution	90.52%	First Response Time	1 Day 14 Hours 40 Minutes
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Tickets / Resolution Time

0-5 Hours	5-24 Hours	1-7 Days	7-30 Days	More than 30 days
48%	20%	21%	8%	4%

Technician Touches

0	1	2	3-5	Greater than 5
39%	51%	8%	1%	0%

Technician Ticket Efficiency

Tickets Taken

Technician	Total
Kelly Thompson	89
Brenda Maes	188
Jake Statler	18
James Binford	185
Levi Dye	95

Tickets Solved

Technician	Total
Levi Dye	98
James Binford	189
Brenda Maes	171
Kelly Thompson	92
Jake Statler	18



Garfield County Traveler Program



2024 Traveler Actual and Forecasted Service and Cost Monitoring Report



2024 Traveler Actual and Forecasted Service and Cost Monitoring Report

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October 2024 Summary

This is intended to be a Traveler year-to-date Actual and Forecasted Service and Cost monitoring report for the 2024 year. In general, forecasts made with fewer months' data may tend to be less accurate than those made with a greater number of months' data.

This report includes year-to-date data for the month of **October** 2024, so the numbers could change over the course of the year for a wide variety of reasons. However, based on five-sixths of the year's data, a number of observations can be made, as follows:

1. **2024 One-Way Passenger Trips Forecast:** When year-to-date actuals thru September's one-way passenger trips are forecasted out to year-end by multiplying them by 1.2 for each jurisdiction, they could total approximately **3% less** than the total one-way passenger trips forecast that was budgeted in the 2024 7-Party MOU.
2. **2024 Loaded Miles Forecast:** Similarly, at year end, actual Loaded Miles could total approximately **15% less** than the forecast that was used to budget in the 2024 7-Party MOU.
3. **2024 Loaded Minutes Forecast:** At year end, actual 2024 Loaded Minutes could total approximately **10% less** than the forecast that was used to budget in the 2024 7-Party MOU.
4. **Total 2024 Traveler Cost Forecast:** As of **October** 2024, the year-end forecast for actual costs is approximately **\$22,877** under budget. However, one-way passenger trips, loaded miles, and loaded hours are being redistributed among the participating jurisdictions, and the net costs for the RFTA jurisdictions, Rifle, and Silt are **decreasing** by **\$6,016**, **\$5,327**, and **\$96**, respectively. The net cost impact to Garfield County is **decreasing** by **\$16,861**.
5. **Cost-Effectiveness:** Although one-way passenger trips, loaded miles, and loaded minutes, is performing under forecast causing a negative cost-effectiveness of the service. Over the past three months, passenger trips have exceeded forecast by 2% increasing the cost-effectiveness of the service. The chart below, using ten months' data to forecast out to year-end, indicates the following decrease in performance measures would occur:

Performance Measure	YTD Forecast	MOU Budget	\$ Variance	% Variance
Total Cost Per One-Way Psgr. Trip	\$ 73.32	\$ 73.06	\$ 0.26	0%
Total Cost Per Loaded Mile	\$ 15.45	\$ 13.52	\$ 1.93	14%
Total Cost Per Loaded Minute	\$ 3.87	\$ 3.57	\$ 0.29	8%

Budgeted 2024 Traveler 7-Party MOU Service and Cost Data Compared with Traveler Year-to-Date Actual Service and Cost Data Forecasted to Year-End 2024

October 2024 Actual Data

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	
		2024 Forecast One-Way Passenger Trips	MOU Est. One-Way Passenger Trips	Forecast - MOU Vari +/-	2024 Forecast Loaded Miles	MOU Est. Loaded Miles	Forecast - MOU Vari +/-	2024 Forecast Loaded Minutes	MOU Est. Loaded Minutes	Forecast - MOU Vari +/-	2024 Est. Forecast Fully Allocated Cost	Est. MOU Fully Allocated Cost	Forecast - MOU Vari +/-	2024 Est. Forecast Allocation of County Contribution, Grants & Program Income	Est.MOU Allocation of County Contribution, Grants & Program Income	Forecast - MOU Vari +/-	2024 Est. Forecast Net Respons for Each Municipality	MOU Est. Net Respons for Each Municipality	2024 Forecast to 2023 MOU Vari +/-	2024 Forecast Municipal Cost Only Per Trip	2024 Forecast Total Alloc. Cost Per Trip	
1	Carbondale	77	260	(183)	730	2,550	(1,820)	2,004	6,770	(4,766)	\$ 7,341	\$ 23,548	\$ (16,208)	\$ 3,796	\$ 11,535	\$ (7,739)	\$ 3,545	\$ 12,013	\$ (8,469)	\$ 46.03	\$ 95.33	1
2	Glenwood Springs	4,100	3,850	250	12,152	16,150	(3,998)	72,930	81,130	(8,200)	\$ 278,938	\$ 277,983	\$ 955	\$ 144,247	\$ 136,170	\$ 8,078	\$ 134,691	\$ 141,814	\$ (7,123)	\$ 32.85	\$ 68.03	2
3	New Castle	611	560	51	9,072	7,060	2,012	22,066	14,530	7,536	\$ 76,064	\$ 53,225	\$ 22,839	\$ 39,335	\$ 26,072	\$ 13,263	\$ 36,729	\$ 27,153	\$ 9,576	\$ 60.11	\$ 124.49	3
4	Silt	50	50	-	348	360	(12)	894	980	(86)	\$ 3,738	\$ 3,725	\$ 13	\$ 1,933	\$ 1,825	\$ 108	\$ 1,805	\$ 1,900	\$ (96)	\$ 36.10	\$ 74.75	4
5	Rifle	4,409	4,760	(351)	15,084	12,990	2,094	72,787	75,410	(2,623)	\$ 291,862	\$ 286,695	\$ 5,167	\$ 150,931	\$ 140,437	\$ 10,494	\$ 140,931	\$ 146,258	\$ (5,327)	\$ 31.96	\$ 66.20	5
6	Garfield County	1,601	1,720	(119)	14,090	21,400	(7,310)	35,040	50,160	(15,120)	\$ 137,458	\$ 173,100	\$ (35,642)	\$ 137,458	\$ 173,100	\$ (35,642)	\$ -	\$ -	\$ -	\$ -	\$ 85.86	6
7	Total	10,848	11,200	(352)	51,476	60,510	(9,034)	205,721	228,980	(23,259)	\$ 795,400	\$ 818,277	\$ (22,877)	\$ 477,700	\$ 489,139	\$ (11,438)	\$ 317,700	\$ 329,139	\$ (11,438)	\$ 29.29	\$ 73.32	7
	Check Total	10,848		-3%	51,476		-15%	205,721		-10%	\$ 795,400			\$ 477,700			\$ 317,700					
	Difference +/-	-			-			-			-			-			-					

Note: Column P, Line 6 indicates potential changes in Garfield County's 2024 contribution based on year-end forecasted costs and services

Note: Column S, Lines 1 - 5 indicate potential changes in the jurisdictions 2024 contributions based on year-end forecasted costs and services



Chart 1

Jurisdiction	% Actual Psgr. To Budget	% Actual Load Miles To Budget	% Actual Loaded Minutes To Budget
Carbondale	30%	29%	30%
Glenwood Springs	106%	75%	90%
New Castle	109%	128%	152%
Silt	100%	97%	91%
Rifle	93%	116%	97%
Garfield County	93%	66%	70%
Total Average	97%	85%	90%

Chart 2

Performance Measure	YTD Forecast	MOU Budget	\$ Variance	% Variance
Total Cost Per One-Way Psgr. Trip	\$ 73.32	\$ 73.06	\$ 0.26	0%
Total Cost Per Loaded Mile	\$ 15.45	\$ 13.52	\$ 1.93	14%
Total Cost Per Loaded Minute	\$ 3.87	\$ 3.57	\$ 0.29	8%

Line Item	2024 Budget	Oct, 2024 YTD Forecast	2024 Forecast Reconciliation	
1 Total Est. RFTA Traveler Cost	817,424	794,547	(22,877)	
2 Glenwood ADA Contribution	(30,000)	(30,000)	-	
3 Net RFTA Traveler Cost	787,424	764,547	(22,877)	
4 RFTA Carbondale Cost	12,013	3,545	(8,469)	
5 RFTA Glenwood Cost	141,814	134,691	(7,123)	
6 RFTA New Castle Cost	27,153	36,729	9,576	
7 Net RFTA Cost	180,980	174,964	(6,016)	RFTA Reduces GF Transfer
8 County Payment to RFTA	606,444	589,583	(16,861)	County refund from RFTA
9 Silt Cost	1,900	1,805	(96)	County refund to Silt
10 Rifle Cost	146,258	140,931	(5,327)	County refunds to Rifle
11 Balance of County Funding	458,286	446,847	(11,438)	

2024 Forecast - 10-2024: Year-To-Date and Annualized Cost and Service Data

Line Item	Breakdown	Pay Periods		Annualized	2024 Forecast	Variance
		2024 Budget	YTD Actual			
Salaries Supervisor Ops Dpt		99,522	79,887.62	99,791	101,558	2,036
Salaries NonCDL Bus (FTYR) Ops Dpt		221,488	199,208.63	248,841	250,979	29,491
Salaries NonCDL Bus (PTYR) Ops Dpt		38,156	12,164.54	15,195	16,188	(21,968)
Salaries Transit Dispatch		79,770	59,835.17	74,743	75,414	(4,356)
Salaries Mechanics Mtn Dpt		49,612	30,711.75	36,854	41,461	(8,151)
Alternative Activity		2,550	-	-	2,550	-
Overtime Pay		10,000				4,561
Overtime Pay - Supervisors			4,146.57	5,180	5,233	
Overtime Pay - nonCDL FT			3,905.30	4,878	4,921	
Overtime Pay - nonCDL FT			230.72	288	288	
Overtime Pay - Transit Dispatch			3,279.92	4,097	4,119	
Bonus Pay		2,000				250
Bonus Safety			1,000.00	1,333	2,000	
Bonus Safety			250.00	333	250	
Shift Pay		3,780				715
Shift Pay - nonCDL FT			3,555.90	4,442	4,495	
Separation Pay - Supervisor		0	-	-	-	-
Fringe Benefits Ops Dept	3,112	74,439				(5,666)
Fringe Benefits - Supervisor	17,034		14,041.16	17,539	17,891	
Fringe Benefits - nonCDL FT	37,849		27,304.38	34,107	35,816	
Fringe Benefits - nonCDL PT	3,000		1,268.52	1,585	1,661	
Fringe Benefits - Dispatch	13,444		10,461.63	13,068	13,405	
Health Insurance Ops Dept	-	79,085				(8,714)
Health Insurance - Supervisor	11,280		8,712.90	10,455	10,455	
Health Insurance - nonCDL FT	51,444		40,810.00	48,972	48,972	
Health Insurance - nonCDL PT	-		5.92	7	7	
Health Insurance - Dispatch	16,361		9,113.72	10,936	10,936	
Subtotal Compensation		660,402	509,894.35	632,647	648,601	(11,801)
Admin Overhead		40,000	33,333.30	40,000	40,000	-
Vehicle Insurance		14,602	-	-	14,602	-
Office Rental		20,510	15,646.55	18,776	19,176	(1,334)
Telephone/Communications		11,000	8,374.04	10,049	10,049	(951)
Staff Training		1,000	-	-	800	(200)
Travel		760	-	-	500	(260)
Office Supplies		800	-	-	600	(200)
Postage		400	410.35	492	820	420
Subtotal Admin		89,072	57,764.24	69,317	86,547	(2,525)
Repairs-Third pty services		37,150	18,470.17	22,164	30,587	(6,563)
Drug and Alcohol Testing		600	-	-	500	(100)
DOT Exams		600	290.00	348	500	(100)
Unleaded Fuel		8,390	8,039.52	9,647	9,454	1,064
Compressed Natural Gas		9,010	3,972.20	4,767	5,958	(3,052)
Software Support		12,200	12,378.12	14,854	12,400	200
Subtotal Operating		67,950	43,150.01	51,780	59,399	(8,551)
Total Budget / Forecast		817,424	610,808.60	753,744	794,547	(22,877)

Actual & Annualized Data by Jurisdiction	Loaded Miles		Loaded Minutes		Passengers	
	YTD Actual	Annualized	YTD Actual	Annualized	YTD Actual	Annualized
Carbondale	608	730	1,670	2,004	64	77
Glenwood Springs	10,127	12,152	60,775	72,930	3,417	4,100
New Castle	7,560	9,072	18,388	22,066	509	611
Silt	290	348	745	894	42	50
Rifle	12,570	15,084	60,656	72,787	3,674	4,409
Rural Garfield	11,742	14,090	29,200	35,040	1,334	1,601
Total	42,897	51,476	171,434	205,721	9,040	10,848

RFTA - Garfield County Traveler

Year: 2024															
Jurisdiction	Passenger Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Annualized
Carbondale	Client	15	5	4	6	8	4	2	14	2	4			64	77
	PCA	0	0	0	0	0	0	0	0	0	0			0	0
	Guest	0	0	0	0	0	0	0	0	0	0			0	0
Carbondale		15	5	4	6	8	4	2	14	2	4			64	77
Glenwood Springs	Client	319	345	319	341	373	343	319	345	347	359			3,410	4,092
	PCA	0	0	1	0	0	0	0	1	0	0			2	2
	Guest	0	1	2	0	2	0	0	0	0	0			5	6
Glenwood Springs		319	346	322	341	375	343	319	346	347	359			3,417	4,100
New Castle	Client	37	31	39	39	58	40	53	54	74	77			502	602
	PCA	0	0	0	0	0	0	0	0	6	0			6	7
	Guest	0	0	0	0	1	0	0	0	0	0			1	1
New Castle		37	31	39	39	59	40	53	54	80	77			509	611
Silt	Client	0	0	0	0	0	0	0	15	17	10			42	50
	PCA	0	0	0	0	0	0	0	0	0	0			0	0
	Guest	0	0	0	0	0	0	0	0	0	0			0	0
Silt		0	0	0	0	0	0	0	15	17	10			42	50
Rifle	Client	347	366	338	400	404	294	387	405	338	367			3,646	4,375
	PCA	13	5	0	6	0	0	2	2	0	0			28	34
	Guest	0	0	0	0	0	0	0	0	0	0			0	0
Rifle		360	371	338	406	404	294	389	407	338	367			3,674	4,409
Garfield County	Client	89	123	92	111	105	81	92	150	177	226			1,246	1,495
	PCA	0	0	0	0	0	0	0	0	12	20			32	38
	Guest	0	0	0	28	28	0	0	0	0	0			56	67
Garfield County		89	123	92	139	133	81	92	150	189	246			1,334	1,601
		820	876	795	931	979	762	855	986	973	1,063			9,040	10,848

Note: Garfield County client passenger type includes food cambro deliveries. Each delivery accounts for one client trip.

RFTA - Garfield County Traveler

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Annualized
2024 - Loaded Miles	Carbondale	151	6	53	51	72	50	1	152	22	50			608	730
	Glenwood Springs	873	924	892	969	982	917	901	1,221	1,284	1,164			10,127	12,152
	New Castle	516	437	463	572	860	585	816	886	1,164	1,261			7,560	9,072
	Silt	0	0	0	0	0	0	0	148	126	16			290	348
	Rifle	1,445	1,341	1,278	1,402	1,160	751	1,243	1,460	1,125	1,365			12,570	15,084
	Garfield County	990	1,089	852	1,398	986	824	1,008	1,249	1,513	1,833			11,742	14,090
		3,975	3,797	3,538	4,392	4,060	3,127	3,969	5,116	5,234	5,689			42,897	51,476

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Annualized
2024 - Loaded Minutes	Carbondale	434	54	120	130	171	134	21	440	64	102			1,670	2,004
	Glenwood Springs	7,690	5,409	4,970	6,001	6,823	5,131	5,715	7,391	5,813	5,832			60,775	72,930
	New Castle	1,045	949	1,139	1,299	2,243	1,331	1,841	2,246	3,064	3,231			18,388	22,066
	Silt	0	0	0	0	0	0	0	342	314	89			745	894
	Rifle	6,311	6,374	5,284	7,168	5,646	3,921	7,008	7,974	5,067	5,903			60,656	72,787
	Garfield County	2,211	2,645	2,287	3,376	2,339	1,954	2,262	3,347	3,779	5,000			29,200	35,040
		17,691	15,431	13,800	17,974	17,222	12,471	16,847	21,740	18,101	20,157			171,434	205,721

Loaded Miles = Miles driven with passengers on board / Loaded Minutes = Minutes driven with passengers on board

RFTA - Garfield County Traveler

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Annualized
2024 - Loaded Hours	Carbondale	7.2	0.9	2.0	2.1	2.8	2.2	0.4	7.3	1.1	1.7			27.8	33.3
	Glenwood Springs	128.2	90.4	83.0	100.2	113.9	85.6	95.3	123.1	96.9	97.1			1,013.8	1,216.5
	New Castle	17.5	15.9	19.0	21.7	37.4	22.2	30.7	37.4	51.1	53.9			306.7	368.1
	Silt	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.7	5.2	1.4			12.3	14.8
	Rifle	105.0	106.3	87.9	119.5	94.1	65.3	116.7	133.1	84.3	98.5			1,010.7	1,212.8
	Garfield County	36.9	44.1	38.1	56.4	39.0	32.7	37.8	55.9	63.0	83.2			487.1	584.5
		294.8	257.5	230.1	299.9	287.3	208.0	280.8	362.5	301.6	336.0			2,858.4	3,430.1

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024 - Distinct Customers	Carbondale	2	1	2	2	4	2	1	3	1	2			5
	Glenwood Springs	30	29	30	26	28	29	27	31	26	28			43
	New Castle	4	5	4	3	6	5	6	6	7	6			11
	Silt	0	0	0	0	0	0	0	1	1	2			2
	Rifle	32	30	33	32	28	28	31	34	29	30			42
	Garfield County	10	11	10	11	13	9	10	14	15	17			21
		78	76	79	74	79	73	75	89	79	85			124

Loaded Hours = Hrs driven w/psg on board / Distinct Customers p/month = Unique customers utilizing the service / YTD distinct customers shows unique YTD customers

RFTA - Garfield County Traveler

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024 - Psg p/Mile	Carbondale	0.02	0.04	0.03	0.03	0.02	0.07	0.02	0.02	0.01	0.02			0.02
	Glenwood Springs	0.14	0.15	0.14	0.16	0.13	0.16	0.14	0.13	0.12	0.11			0.14
	New Castle	0.03	0.02	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03			0.03
	Silt								0.02	0.02	0.03			0.02
	Rifle	0.14	0.15	0.16	0.15	0.17	0.13	0.15	0.14	0.14	0.14			0.15
	Garfield County	0.03	0.03	0.03	0.04	0.04	0.03	0.03	0.03	0.04	0.04			0.03
		0.08	0.09	0.09	0.09	0.09	0.09	0.09	0.07	0.07	0.07			0.08

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024 - Psg p/Hour	Carbondale	0.22	0.36	0.29	0.30	0.26	0.60	0.27	0.24	0.15	0.28			0.26
	Glenwood Springs	1.21	1.25	1.16	1.25	1.16	1.26	1.29	1.19	1.13	1.02			1.18
	New Castle	0.26	0.24	0.25	0.34	0.29	0.26	0.33	0.26	0.36	0.30			0.29
	Silt								0.21	0.17	0.23			0.20
	Rifle	1.45	1.32	1.34	1.36	1.42	1.27	1.35	1.33	1.27	1.21			1.33
	Garfield County	0.27	0.30	0.27	0.34	0.35	0.32	0.33	0.30	0.39	0.41			0.34
		0.79	0.79	0.78	0.84	0.81	0.84	0.87	0.69	0.70	0.69			0.77

RFTA - Garfield County Traveler

Jurisdiction: Carbondale															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	Non-ADA - Ambulatory	No	2	5	2	4	6	4	2	14	2	2			43
2024	Non-ADA - Ambulatory	Yes	13		2	2	2					2			21
			15	5	4	6	8	4	2	14	2	4			64

Jurisdiction: Glenwood Springs															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	ADA - Ambulatory	No	186	204	198	237	262	253	244	251	267	273			2,375
2024	ADA - Ambulatory Requiring Lift	No	9	10	6	10	10		7	8	8	19			87
2024	ADA - WheelChair	No	53	55	60	57	59	55	35	36	32	48			490
2024	Non-ADA - Ambulatory	No	62	70	44	29	32	27	25	39	32	11			371
2024	Non-ADA - Ambulatory Requiring Lift	No			1										1
2024	Non-ADA - WheelChair	No	9	6	10	8	10	8	8	11	8	8			86
			319	345	319	341	373	343	319	345	347	359			3,410

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

RFTA - Garfield County Traveler

Jurisdiction: New Castle															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	Non-ADA - Ambulatory	No	37	31	39	39	58	40	51	50	69	77			491
2024	Non-ADA - Ambulatory Requiring Lift	No							2	4					6
2024	Non-ADA - WheelChair	No									5				5
			37	31	39	39	58	40	53	54	74	77			502

Jurisdiction: Rifle															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	Non-ADA - Ambulatory	No	208	234	206	256	243	196	244	251	224	235			2,277
2024	Non-ADA - Ambulatory Requiring Lift	No	58	76	59	75	78	51	67	79	54	62			659
2024	Non-ADA - WheelChair	No	83	58	75	71	85	49	78	77	62	72			710
			349	368	340	402	406	296	389	407	340	369			3,646

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

RFTA - Garfield County Traveler

Jurisdiction: Garfield County															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	ADA - Ambulatory	No	18	25	24	26	23	15	14	31	41	68			285
2024	ADA - Ambulatory Requiring Lift	No	2	4											6
2024	ADA - WheelChair	No		10			13	14	12	12	18	18			97
2024	Non-ADA - Ambulatory	No	33	56	36	43	36	20	26	75	86	104			515
2024	Non-ADA - Ambulatory Requiring Lift	No	36	28	32	36	32	32	40	32	32	36			336
2024	Non-ADA - WheelChair	No				6	1								7
			89	123	92	111	105	81	92	150	177	226			1,246

Jurisdiction: Silt															
Year	Trip / Mobility	Assistance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	Non-ADA - Ambulatory	No	0	0	0	0	0	0	0	15	17	2			34
2024	Non-ADA - Ambulatory Requiring Lift	No										8			8
			0	0	0	0	0	0	0	15	17	10			42

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

RFTA - Garfield County Traveler

Jurisdiction: Carbondale														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	Errands		3		2									5
2024	Medical	15	2	4	4	8	4	2	14	2	4			59
		15	5	4	6	8	4	2	14	2	4			64

Jurisdiction: Glenwood Springs														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	Errands	105	103	107	106	137	96	88	96	70	83			991
2024	Medical	54	81	46	47	66	85	71	57	75	76			658
2024	Wellness	70	65	61	57	35	44	35	47	42	54			510
2024	Work	90	96	105	131	135	118	125	145	160	146			1,251
		319	345	319	341	373	343	319	345	347	359			3,410

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

RFTA - Garfield County Traveler

Jurisdiction: New Castle														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	Errands	2								3				5
2024	Medical	5	3	0	2	5	6	7	5	8	2			43
2024	Wellness	17	16	28	16	19	14	18	13	23	24			188
2024	Work	13	12	11	21	34	20	28	36	40	51			266
		37	31	39	39	58	40	53	54	74	77			502

Jurisdiction: Rifle														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	Errands	115	105	97	104	118	74	123	108	90	99			1,033
2024	Medical	49	88	55	88	81	62	72	75	55	68			693
2024	Wellness	44	39	50	62	65	61	61	64	64	49			559
2024	Work	139	134	136	146	140	97	131	158	129	151			1,361
		347	366	338	400	404	294	387	405	338	367			3,646

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

RFTA - Garfield County Traveler

Jurisdiction: Garfield County														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	Cambro	36	28	32	36	32	32	40	32	32	36			336
2024	Errands	6	6	2	8	5	7	4	4	2	4			48
2024	Medical	2	14	0	2	11	12	12	21	51	70			195
2024	Wellness	8	14	12	24	5	4	4	4	4	4			83
2024	Work	37	61	46	41	52	26	32	89	88	112			584
		89	123	92	111	105	81	92	150	177	226			1,246

Jurisdiction: Silt														
Year	Purpose	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	Medical	0	0	0	0	0	0	0	0	0	8			8
2024	Wellness								15	17	2			34
		0	0	0	0	0	0	0	15	17	10			42

Note: Statistics only include one-way client trips. Guests and personal care attendants not included in monthly totals.

Year	Jurisdiction	No Show Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024	Carbondale	Late Cancel	2	3		1	1	1			1				8
	Carbondale	No Show	1	0	0	0	0	0	0	0	0	0			2
	Carbondale		3	3	0	1	1	1	0	0	1	0			10
	Glenwood Springs	Late Cancel	29	12	23	11	11	19	14	14	16	26			179
	Glenwood Springs	No Show	11	10	9	12	12	11	9	6	15	13			105
	Glenwood Springs		40	22	32	23	23	30	23	20	31	39			284
	New Castle	Late Cancel	4	6	2	1	1	1	2	1	5	2			25
	New Castle	No Show	0	0	0	1	1	0	0	0	1	0			2
	New Castle		4	6	2	2	2	1	2	1	6	2			27
	Silt	Late Cancel									5	2			7
	Silt	No Show	0	0	0	0	0	0	0	0	1	0			1
	Silt		0	0	0	0	0	0	0	0	6	2			8
	Rifle	Cancel at Door	1												1
	Rifle	Late Cancel	7	12	11	5	5	15	15	12	10	8			106
	Rifle	No Show	1	3	9	6	6	7	6	3	3	3			44
	Rifle		9	15	20	11	11	22	21	15	13	11			151
	Garfield County	Late Cancel	1	3	4			5	1	2	5	2			26
	Garfield County	No Show	2	0	0	2	2	3	1	2	1	1			14
	Garfield County		3	3	4	2	2	8	2	4	6	3			40
			59	49	58	39	39	62	48	40	63	57			520

RFTA - Garfield County Traveler

Year	Jurisdiction	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2024 - Denials	Carbondale	0	0	0	0	0	0	0	0	0	0			0
	Glenwood Springs	0	0	0	0	0	0	0	0	0	0			0
	New Castle	0	0	0	0	0	0	0	0	0	0			0
	Silt	0	0	0	0	0	0	0	0	0	0			0
	Rifle	0	0	0	0	0	0	0	0	0	0			0
	Garfield County	0	0	0	0	0	0	0	0	0	0			0
		0	0	0	0	0	0	0	0	0	0			0