



RIFLE CITY COUNCIL

REGULAR MEETING

November 20, 2024
7:00 p.m.
202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Sean Strode.

Present at Roll Call:

Councilor Clint Hostettler, Councilor Karen Roberts, Councilor Michael Clancy, Councilor Chris Bornholdt, and Mayor Sean Strode.

Councilor Clint Hostettler moved to excuse Councilor Alicia Gresley and Councilor Joe Carpenter from tonight's meeting; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Chris Bornholdt, Michael Clancy, Clint Hostettler, Karen Roberts, and Sean Strode.

No – None.

Others Present:

City Manager Patrick Waller, City Clerk Alexis Ramirez, City Attorney Jim Neu, Parks & Recreation Director Austin Rickstrew, Civil Engineer Craig Spaulding, Main Street Manager Kim Burner, Procurement & Grant Reporting Manager Iris Trevisano, Video Production Specialist Joel Graham, Police Chief Debra Funston.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER THE FOLLOWING ITEMS:

- A. Consider Minutes of the November 6, 2024 Regular Meeting
- B. Consider Liquor License Renewal for SZN Investments, LLC dba Jon's Liquors
- C. Consider Liquor License Renewal for Brewzone Bistro, LLC dba Brewzone Philly Bistro
- D. Consider Report of Changes - Change of Managing Members for RCG Rifle, LLC dba Rib City Grill
- E. Consider Reappointment to the Parks and Recreation Advisory Board
- F. Consider Appointments to the Parks and Recreation Advisory Board
- G. Consider Approval of Funding Request from Colorado Wildfire Collaborative for 2025
- H. Consider Letter of Support for BLM Grant Application to Colorado Parks and Wildlife Good Management Grant for Off Highway Vehicle Crew

Councilor Clint Hostettler moved to approve Consent Agenda Item A, B, C, D, E, F, G, and H; seconded by Councilor Karen Roberts.

Roll Call: Yes - Karen Roberts, Clint Hostettler, Michael Clancy, Chris Bornholdt, and Sean Strode.

No – None.

REGULAR AGENDA

Consider Extension Request for Fairway Avenue Site Plan Improvements and Development Agreement

City Manager Patrick Waller presented a request to consider the extension request for Fairway Avenue Site Plan Improvements and Development Agreement. Council previously approved the original extension request at the Council Meeting on September 6th, 2023. Since then, the developer has completed Fairway Avenue from the Rifle Bypass to 21st Street. The contractor has run into issues with the location of a City water line and a transmission line that needs to be relocated. There is a plan in place to resolve these issues. The construction of the road extension is anticipated to be completed early 2025.

Councilor Clint Hostettler moved to approve the extension request for the Fairway Avenue Site Plan Improvements and Development Agreement; seconded by Councilor Michael Clancy.

Roll Call: Yes - Karen Roberts, Clint Hostettler, Michael Clancy, Chris Bornholdt, and Sean Strode.

No – None.

Consider Agreement with SGM for the Park Avenue Bridge and Intersection Design

Procurement and Grant Reporting Manager Iris Trevisano and Civil Engineer Craig Spaulding presented a request to consider the Agreement with SGM, Inc. for the Park Avenue Bridge and Intersection Design. This project was initially budgeted at \$350,000. However, the scope now includes two major designs: one for the bridge and one for the street. The proposal for a total of \$530,000 is considered to be a reasonable increase due to the scope of work. SGM, Inc. is a qualified firm and has performed bridge design projects in the past and had great success. The engineering team that is performing the street and utility design has also performed work for the City of Rifle, which has been successful. SGM, Inc. was the only firm to attend the mandatory pre-bid meeting and provide a bid. The bid includes the design of the bridge, streets, and utilities as well as all permitting required.

Procurement and Grant Reporting Manager Iris Trevisano answered questions for Council.

Councilor Chris Bornholdt moved to award the Park Avenue Bridge and Intersection Design to SGM, Inc. in the amount of \$526,900; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Michael Clancy, Chris Bornholdt, Karen Roberts, Clint Hostettler, and Sean Strode.

No – None.

Consider Awarding Cleaning Services Bid to Carol Cleaning Services, LLC

Procurement and Grant Reporting Manager Iris Trevisano and Parks and Recreation Director Austin Rickstrew presented a request to consider awarding the cleaning services bid to Carol Cleaning Services, LLC. One bid meeting was held with three vendors in attendance. Carol Cleaning Services, LLC has a current contract with the City of Rifle and provides cleaning services for Rifle City Hall, the Justice Center, and the Operations and Maintenance Building. Carol Cleaning Services, LLC provided the lowest cost bid, compared to the other vendors. The contract would be for three years. Staff recommends awarding the cleaning services bid to Carol Cleaning Services, LLC.

Procurement and Grant Reporting Manager Iris Trevisano and Parks and Recreation Director Austin Rickstrew answered questions for Council.

Councilor Clint Hostettler moved to award bid to Carol Cleaning Service, LLC for the City of Rifle for 2025, 2026, and 2027, to not exceed the amount of \$155,142.00; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Karen Roberts, Michael Clancy, Clint Hostettler, Chris Bornholdt, and Sean Strode.

No – None.

Consider Approval of Rifle Police Department DOLA Mental Health Grant Application - Resolution No. 23, Series of 2024

Procurement and Grant Reporting Manager Iris Trevisano and Parks and Police Chief Debra Funston presented a request to consider the approval of the Rifle Police Department, Department of Local Affairs Mental Health Grant Application – Resolution No. 23, Series of 2024. The grant amount is \$5,000.00, with no match. This grant would cover the expense of mandatory annual mental health check-ups for all officers with a licensed psychologist through Behavioral Health and Wellness, PLLC out of Grand Junction. These types of funds are also used to provide stress and trauma reduction training for officers. The Rifle Police Department is continuing annual check-ups with a licensed psychologist for all sworn personnel, which normally costs \$1,000.00 per day for two days. Rifle Police Department recently contracted with Cordico through Lexipol to provide an application for all personnel to have access to therapists, counselors, Employee Assistance (through the City of Rifle), and peer support all in one location. The platform also provides other training and information to officers and their families. The application subscription is \$2,879.10 annually. The \$5,000.00 is already budgeted into the 2025 Budget for the Police Department.

Procurement and Grant Reporting Manager Iris Trevisano and Police Chief Debra Funston answered questions for Council.

Councilor Chris Bornholdt moved to approve Resolution No. 23, Series of 2024, to allow the Rifle Police Department to submit a DOLA Mental Health Grant application for the amount of \$5,000.00; seconded by Councilor Karen Roberts.

Roll Call: Yes - Karen Roberts, Chris Bornholdt, Clint Hostettler, Michael Clancy, and Chris Bornholdt.

No – None.

Report to City Manager

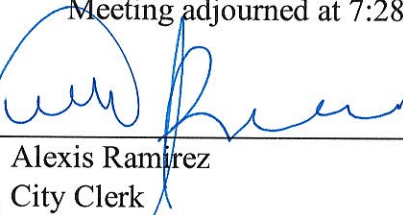
Reports were heard from City Manager Patrick Waller and Police Chief Debra Funston.

Comments from Mayor and Council

Comments were heard from Councilor Karen Roberts, Michael Clancy, Clint Hostettler, Chris Bornholdt, and Sean Strode

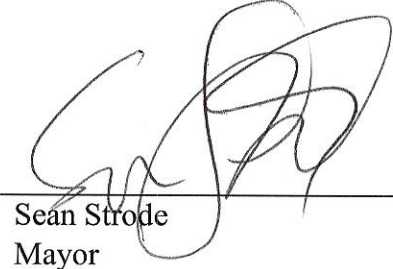
Adjournment

Meeting adjourned at 7:28 p.m.



Alexis Ramirez
City Clerk





Sean Strode
Mayor