



# RIFLE CITY COUNCIL

## REGULAR MEETING

December 4, 2024

7:00 p.m.

202 Railroad Avenue, Rifle, CO

### CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Sean Strode.

#### Present at Roll Call:

Councilor Alicia Gresley, Clint Hostettler, Councilor Karen Roberts, Councilor Michael Clancy, and Mayor Sean Strode.

Councilor Alicia Gresley moved to excuse Councilor Chris Bornholdt and Councilor Joe Carpenter from tonight's meeting; seconded by Councilor Michael Clancy.

Roll Call: Yes - Alicia Gresley, Michael Clancy, Clint Hostettler, Karen Roberts, and Sean Strode.

No – None.

#### Others Present:

City Manager Patrick Waller, City Clerk Alexis Ramirez, City Attorney Jim Neu, Parks & Recreation Director Austin Rickstrew, Procurement & Grant Reporting Manager Iris Trevisano, Community TV/Multimedia Manager Michael Churchill, Senior and Events Center Director Tami Sours, and Police Chief Debra Funston.

### PUBLIC COMMENT

No public comment was heard.

### CONSENT AGENDA – CONSIDER THE FOLLOWING ITEMS:

A. Consider Minutes of the November 20, 2024 Regular Meeting

Councilor Clint Hostettler moved to approve Consent Agenda Item A; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Karen Roberts, Clint Hostettler, Alicia Gresley, Michael Clancy, and Sean Strode.

No – None.

### REGULAR AGENDA

#### Consider 2024 Mill Levy Certification for the 2025 Fiscal Year - Resolution No. 24, Series of 2024

Finance Director Scott Rust presented a request to consider 2024 Mill Levy Certification for the 2025 Fiscal Year – Resolution No. 24, Series of 2024. The proposed resolution sets the mill levies for both the City of Rifle and the Downtown Development Authority. The mill levy is applied to the assessed valuations provided by Garfield County to determine the property tax revenue. There is no change to the mill levy for either the City of Rifle or the Downtown Development Authority. The City of Rifle will certify and assess 5.261 mills which is estimated to generate \$769,793 and the Downtown Development Authority will certify and assess 3.774 mills which is estimated to generate \$55,845. The certification of the mill levy allows each entity to levy property taxes within each entity's taxing jurisdiction. The property tax revenue collected is a critical revenue source that allows each entity to provide services to citizens.

Finance Director Scott Rust answered questions for Council.

Councilor Clint Hostettler moved to approve Resolution No. 24, Series of 2024, to certify the 2024 City of Rifle and Downtown Development Authority Mill Levy for the 2025 fiscal year to Garfield County; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Karen Roberts, Clint Hostettler, Michael Clancy, Alicia Gresley, and Sean Strode.

No – None.

**Consider Approval of 7-Party MOU Regarding Garfield County Adult Programs for 2025**  
Senior and Event Center Director Tami Sours presented a request to consider approval of the 7-Party MOU regarding Garfield County Adult Programs for 2025. The City of Rifle has been a partner of the 7-Party MOU since 2009, supporting senior programs for the area. In the past, Council has approved this MOU for local senior programs that include nutrition, well-and-wise, and transportation. The fiscal impact for 2025 will be \$60,989.82 for Senior Nutrition and \$151,838.67 for Senior Transportation for a total of \$212,828.49. In 2024, City of Rifle's cost for the program was \$49,578.68 for nutrition and \$146,258.00 for transportation, for a total cost of \$195,836.68, showing an 8.5% increase for 2025. No other changes are noted in the 2025 MOU.

Senior and Event Center Director Tami Sours answered questions for Council.

Councilor Clint Hostettler moved to approve the 7-Party MOU for Garfield County Senior Programs for 2025; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Alicia Gresley, Michael Clancy, Karen Roberts, Clint Hostettler, and Sean Strode.

No – None.

**Consider Approval of Microsoft Licensing Renewal for 2025**

City Manager Patrick Waller presented a request to consider the approval of Microsoft licensing renewal for 2025. City of Rifle utilizes various Microsoft products and depends on them heavily to conduct business. Maintenance of Microsoft products consists of ongoing licensing and updates for the operating systems used by the City of Rifle. The total cost associated with the purchase is \$44,690.50. This purchase was included in the 2025 Budget.

City Manager Patrick Waller answered questions for Council.

Councilor Alicia Gresley moved to approve the purchase of Microsoft licensing and maintenance for 2025 at the cost of \$44,690.50; seconded by Councilor Michael Clancy.

Roll Call: Yes - Karen Roberts, Alicia Gresley, Michael Clancy, Clint Hostettler, and Sean Strode.

No – None.

**Consider Awarding Landscape Maintenance and Snow Removal Services Bid to All Around Property**

Procurement and Grant Reporting Manager Iris Trevisano and Parks and Recreation Director Austin Rickstrew presented a request to consider awarding landscape maintenance and snow removal services bid to All Around Property, Inc. The City of Rifle contracts landscape maintenance and snow removal services for a three-year term. The areas that will be maintained are the Parks Department areas, Grounds and Facilities Department areas, and the downtown planters and parking lots for the Downtown Development Authority. The bid for these services is within the 2025 Budget. All Around Property Maintenance, Inc. was the sole vendor to submit a bid for consideration. They were also awarded the previous contract and have proven to be a valuable partner to the city. Additionally, they carefully considered the specific requirements of the bid, along with their knowledge of the surrounding areas and the requested services, which was reflected in their submission. Staff recommends continuing this partnership by awarding the contract to All Around Property Maintenance, Inc. in the amount of \$266,070.00.

Procurement and Grant Reporting Manager Iris Trevisano and Parks and Recreation Director Austin Rickstrew answered questions for Council.

Councilor Clint Hostettler moved to award bid to All Around Property Maintenance, Inc. for the landscape maintenance and snow removal services for the City of Rifle for 2025, 2026, and 2027, to not exceed the amount of \$266,070.00; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Karen Roberts, Alicia Gresley, Clint Hostettler, Michael Clancy, and Sean Strode.

No – None.

**Report to City Manager**

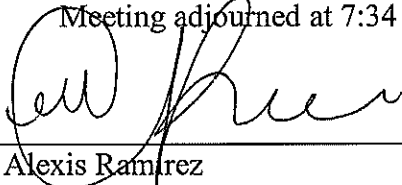
Reports were heard from City Manager Patrick Waller, Parks and Recreation Director Austin Rickstrew, and Police Chief Debra Funston.

**Comments from Mayor and Council**

Comments were heard from Councilor Karen Roberts, Michael Clancy, Clint Hostettler, Alicia Gresley, and Sean Strode

**Adjournment**

Meeting adjourned at 7:34 p.m.

  
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Alexis Ramirez  
City Clerk



  
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Sean Strode  
Mayor