



Rifle Parks & Recreation

Advisory Board

REGULAR MEETING AGENDA

January 6, 2025
5:30 PM
202 Railroad Avenue, Rifle, CO

5:30 PM - Regular Meeting

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment** *(Maximum time permitted for Public Comment is 3 minutes per person)
- 4. Consent Agenda**
 - 4.a.** Consider Minutes of the December 9, 2024, Regular Meeting
- 5. Presentation**
 - 5.a.** Parks Operations 2024 Update
- 6. Regular Agenda**
 - 6.a.** Discuss Parks and Recreation Strategic Plan 2025 Meeting Dates
 - 6.b.** Elect Officers for 2025
- 7. Administrative Reports**
 - 7.a.** Next Meeting: February 10, 2025
- 8. Adjournment**

ACCESSIBILITY STATEMENT

The City of Rifle values full inclusion and access for all of our facilities, programs, activities and services. We are pleased to provide meaningful accommodations to comply with the Americans with Disabilities Act (ADA) and reasonably provide translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids, and services. To request special assistance, call Parks & Recreation Director Austin Rickstrew at 970-665-6578 or email arickstrew@rifleco.org. Please allow 48 hours for your requests to be met.

La Ciudad de Rifle valora la plena inclusión y acceso para todas nuestras instalaciones, programas, actividades y servicios. Nos complace proporcionar alojamientos significativos para cumplir con la Ley de Estados Unidos con Discapacidades (ADA) y proporcionar razonablemente traducciones, interpretaciones, modificaciones, adaptaciones, formatos alternativos, ayudas auxiliares y servicios. Para solicitar asistencia especial, llame al Director de Parques y Recreación Austin Rickstrew al 970-665-6578 o envíe un correo electrónico a arickstrew@rifleco.org. Por favor, permita 48 horas para que se atiendan sus solicitudes.



Agenda Item #4.a.

Agenda Item Name:

Consider Minutes of the December 9, 2024, Regular Meeting

Presenter:

Kim Arnold, Parks Administrative Assistant

Item Description:

Minutes of the December 9, 2024, Regular Meeting

Recommended Action:

Move to approve the minutes of the December 9, 2024, Parks & Recreation Advisory Board Regular Meeting

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Minutes of the December 9, 2024, Regular Meeting

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. 2024-12-09 PRAB Minutes DRAFT

**RIFLE PARKS AND RECREATION
BOARD MINUTES
December 09, 2024**

This meeting was called to order at 5:30 pm.

MEMBERS PRESENT:

	YES	NO
Ken Blatter	X	
Chris Bornhold	X	
Kirsten Barker	X	
Aaron Cumming	X	
John Douglas	X	
Annie MacGregor	X	
Ari Philipson	X	
Betsey Seymour	X	
Jens Smith	X	

STAFF PRESENT: Austin Rickstrew, Matt Rowe, Kim Arnold

APPROVAL OF THE NOVEMBER 11 MEETING MINUTES: Aaron motioned, and Ken seconded the approval of the November 11 meeting minutes. Passed by voice vote unanimously

COMMENTS FROM THE PUBLIC:

There was discussion on the public feedback regarding the holiday decorations, the tree lighting, and the fireworks show. The positive comments that we have received indicate that the decorations have been well received by the community this year.

SPECIAL PRESENTATION FOR TRUDY:

A special presentation was held to honor Trudy for her 10 years of service to the Parks and Recreation Advisory Board. She has been instrumental in designing many projects in her time as a board member.

INTRODUCTION OF NEW BOARD MEMBERS:

Our two new board members were introduced. It was noted that they will receive information binders at the next meeting. When the weather warms up Austin mentioned that there will be a tour of the City's facilities. The new board members are: Kirsten Barker Clancy and Arthur (Ari) Philipson.

2025 PRAB DATES:

The meeting schedule for 2025 was reviewed. Aaron motioned and Ken seconded the motion to approve the dates as presented. Passed by voice vote unanimously

CIVICCLERK:

Austin introduced the Board to the CivicClerk platform. We will begin using this to streamline our agenda and meeting preparations in January. This is to stay consistent with the City. Agendas and other meeting items are to be posted by Thursday before the meeting. End users will be notified electronically when items are posted.

BIRCH PARK UPDATE:

We have been awarded the GOCO grant for \$800,000, \$200,000 less than was requested. However, there are other funding sources, and plenty of reserves to cover the \$200,000 gap. An RFP has been issued to invite qualified firms or individuals to submit their proposals for consideration. The due date is January 3. The project then will move to Council on January 15, 2025. We will be under contract with a design firm to do all of the construction documents. Another RFP will be issued in early summer 2025 for the construction phase. We are hopeful of having the Grand Opening during the first quarter of 2026. GOCO will not require us to submit documentation for the funding. We will be responsible for submitting invoices and some paperwork.

RECREATION:

Matt Rowe presented "Rifle Recreation: 2024 Year in Review". There is a high demand for various programs, and there are waitlists for some of these programs. There is a shortage of some fields as well. There are new programs and initiatives being created. The staff's workload was discussed, noting that while they are currently managing there is a risk of overextension during peak times. The importance of passionate staff in Parks and Rec was emphasized.

OTHER:

A proposal to introduce a winter golf camp using a golf simulator, was brought up, leveraging the success of the summer golf camp.

Plans to start master planning for 112 acres, including potential for a disc golf course with community involvement.

Discussion on extending the Rifle Creek Trail and a potential property donation on Airport Road for city use.

Reminder about compliance with open meeting records, advising against 'reply all' in emails to avoid violations.

Next meeting is scheduled for January 6, 2025

Meeting adjourned at 6:30 p.m



Agenda Item #5.a.

Agenda Item Name:

Parks Operations 2024 Update

Presenter:

Keith Gray

Item Description:

Receive a presentation from Keith Gray on parks operations for 2024.

Recommended Action:

None

Fiscal Impact:

None

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

In 2023, we started using a maintenance management software called MaintainX. This program allows us to track work orders and tasks more efficiently. 2024 is the first full year of use of the software program, and it provides insight into park operations and functions that staff perform daily.

Executive Summary:

This is an informational presentation, and Keith will be available to answer any questions and provide more detailed insight into the operations of 2024.

Notification Requirements:

Prepared By:

Kim Arnold, Parks Administrative Assistant

Attachments:

1. PRAB Meeting 2024_KGray
2. PRAB Slides_KGray
3. Vandalism 2024_KGray

Created vs. Completed

6,946

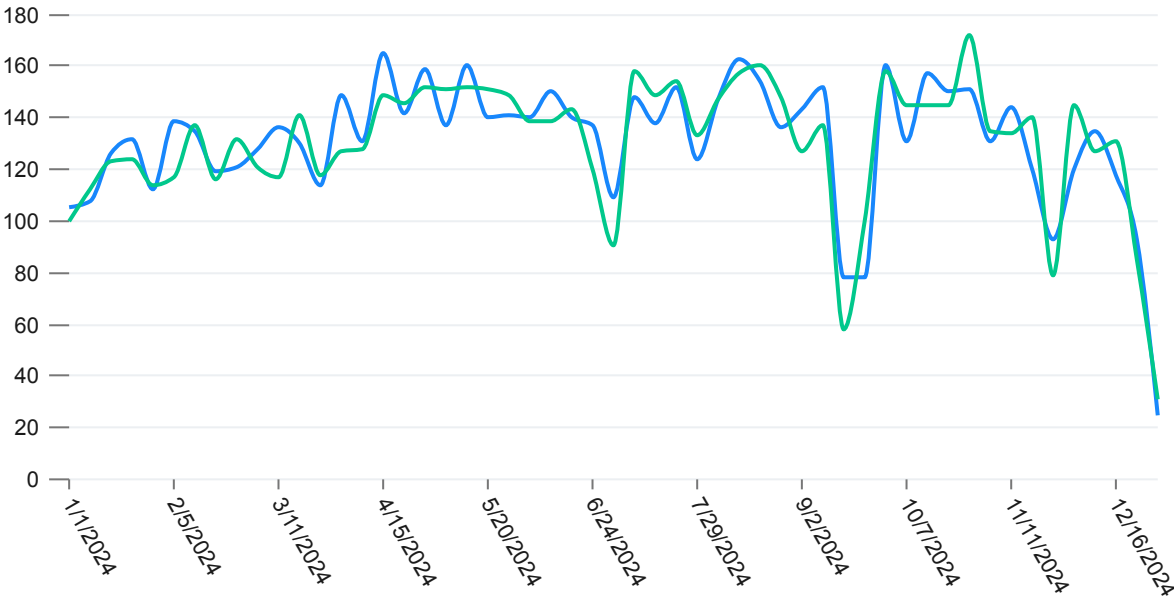
Created

6,909

Completed

99.5%

Percent Completed



Completed with Inspection Check

5,240

Pass

32

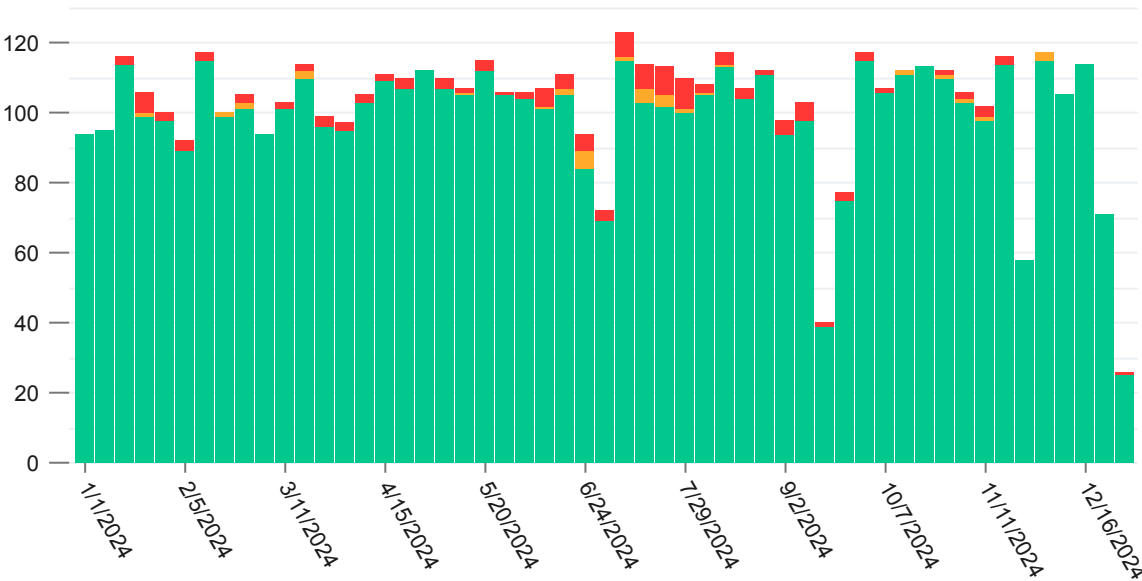
Flag

124

Fail

100.0%

Inspection Checks completed



Work Orders by Type

6,069

Preventive

875

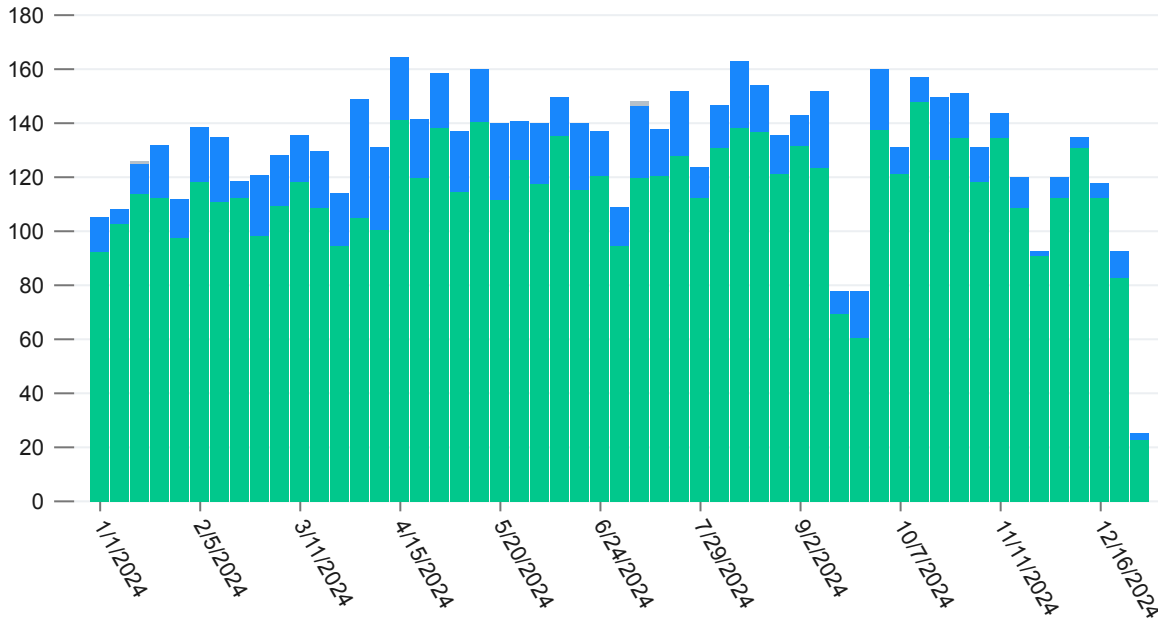
Reactive

2

Other

87.4%

Total Preventive Ratio



Non-Repeating vs. Repeating

885

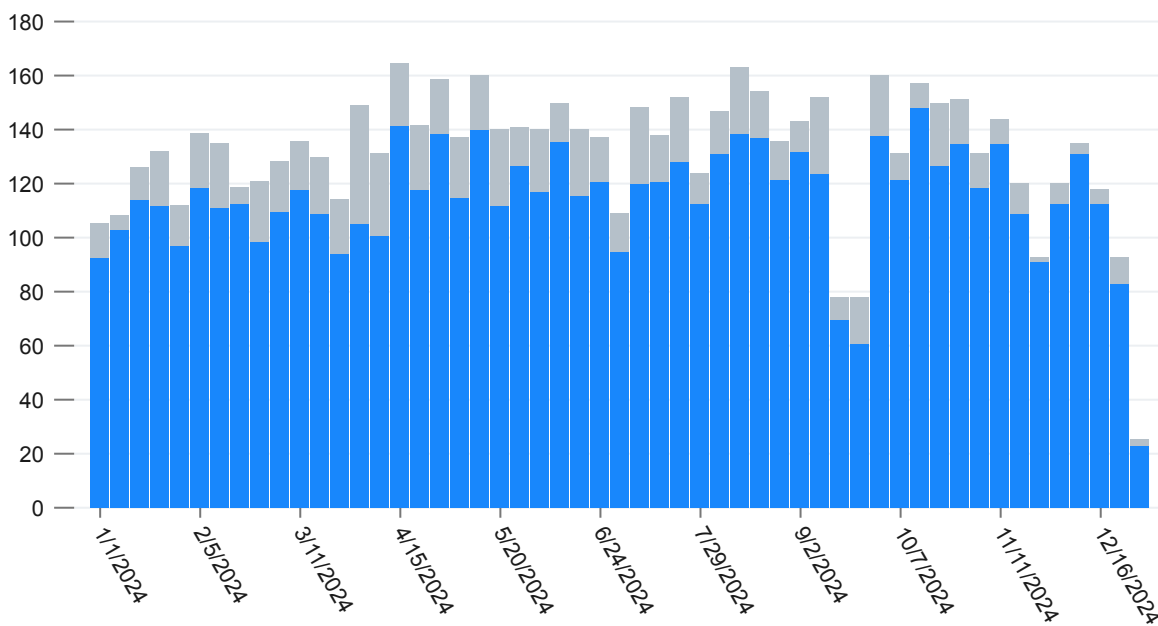
Non-Repeating

6,061

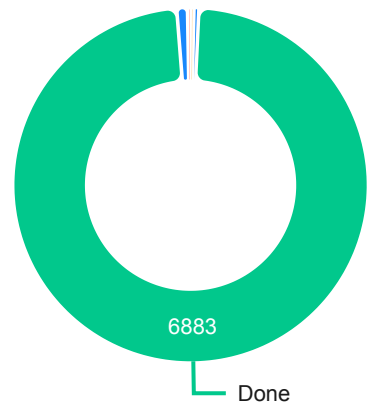
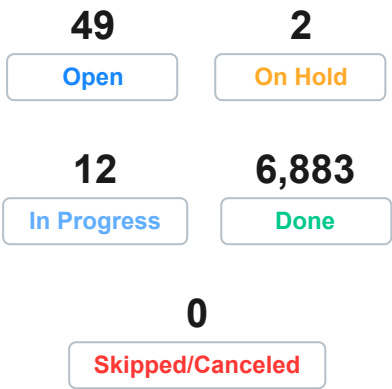
Repeating

87.3%

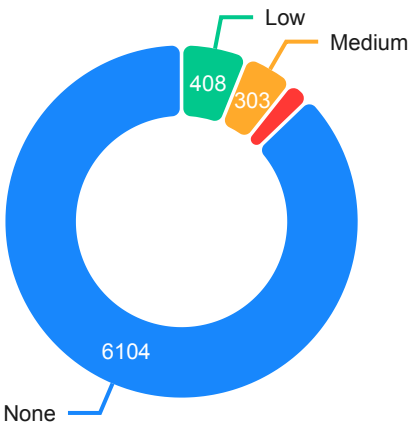
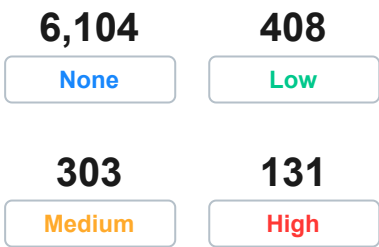
Repeating Ratio



Status



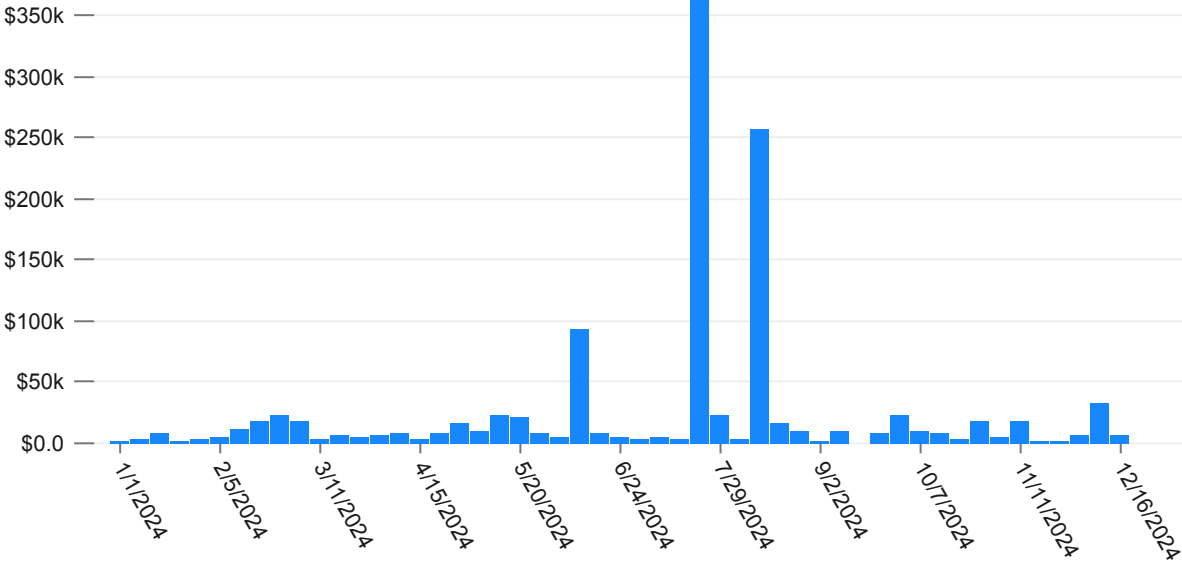
Priority



Time vs. Cost Reports

\$1,160,594

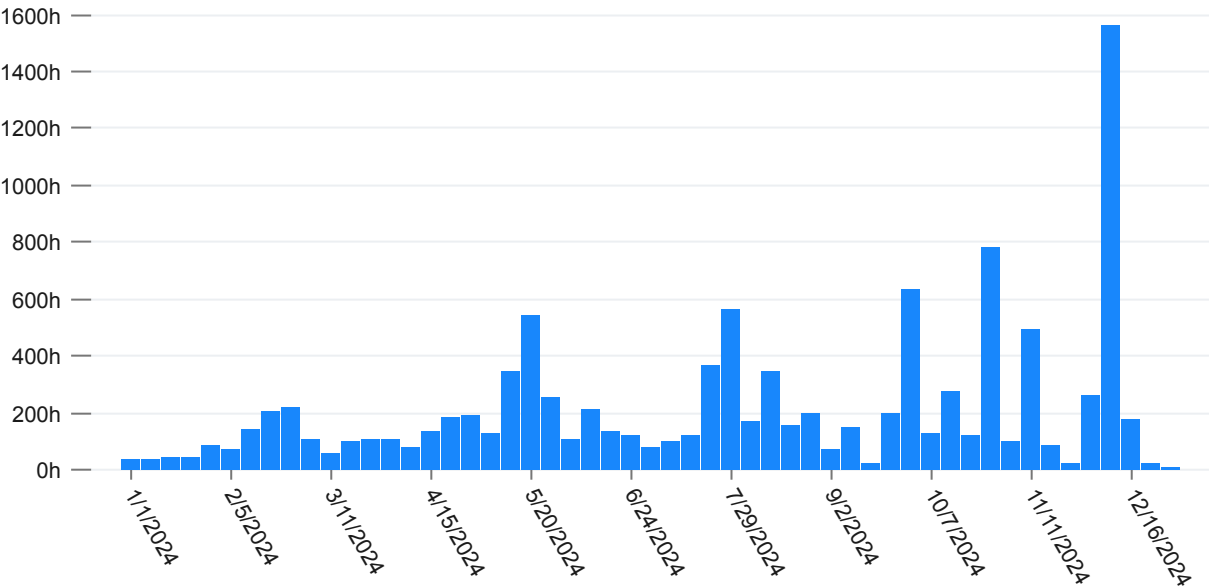
Total Reported Cost Spent



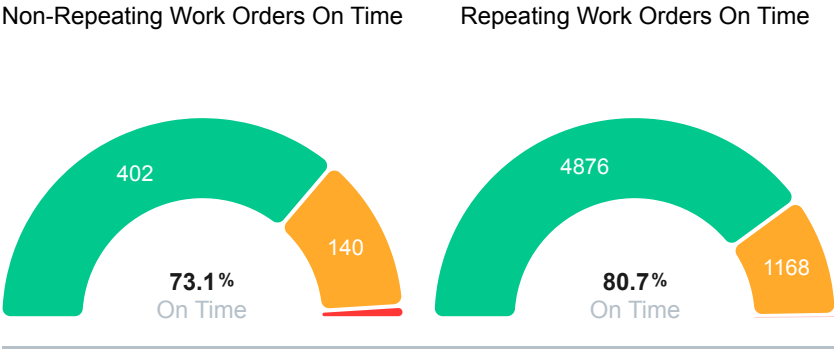
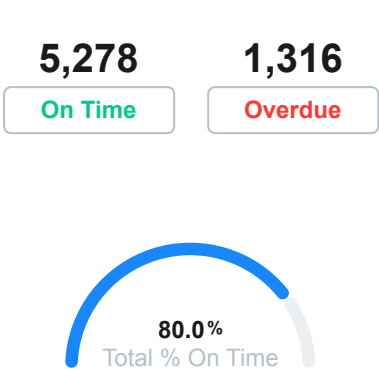
Time vs. Cost Reports

10,963_h

Total Reported Time Spent



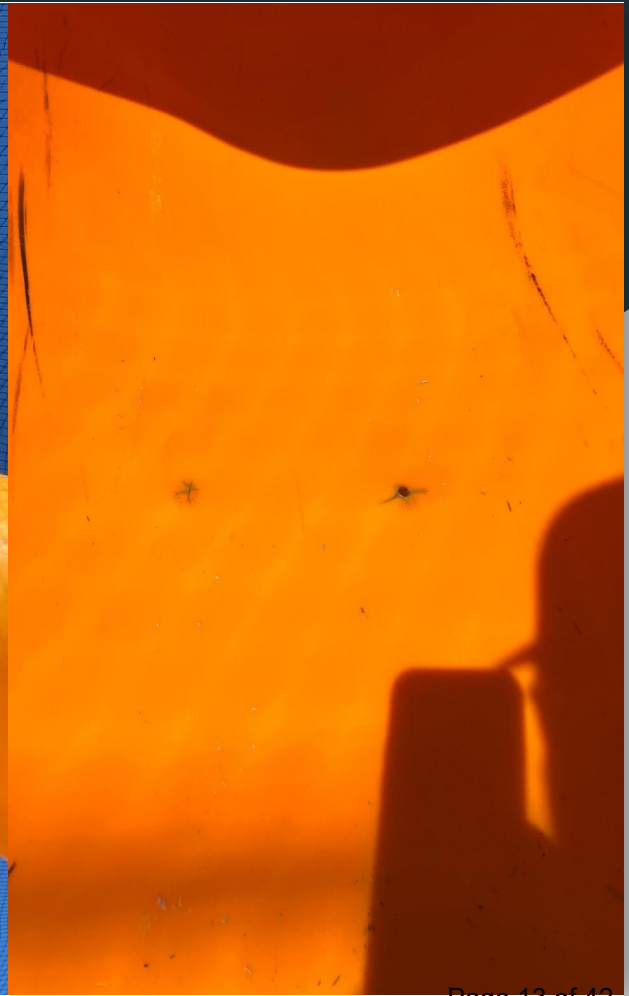
On Time vs. Overdue



⚠️ 34.7% of Created Non-Repeating Work Orders don't have a due date.

Deerfield Park Slide Replacement Project

- During our monthly playground inspections, we identified several safety issues with the original slide, including damage from normal wear and tear and vandalism. Replacing the entire slide was determined to be more cost-effective than repairing multiple sections.
- Overall this project took 76 hours to complete and was finished in February 2024.
- The total cost of the project was \$15,970, which included \$13,000 for the new slide.
- The project was originally quoted at \$32,000 for professional installation of the slide. By handling the installation in-house, we saved approximately \$16,000.





Davidson Park Playground Repairs

- In 2024, three major repairs were completed at Davidson Park. These safety issues were initially identified by Parks staff during a monthly playground inspection.
- The repairs took 20 hours to complete and cost \$6,036.

Why We Do Playground Inspections?

- Monthly playground inspections are essential to ensure safety, compliance, and longevity. They help prevent accidents by identifying hazards, maintain compliance with safety standards, and catch wear and tear early. Inspections also address vandalism or misuse, protect the financial investment in equipment, ensure accessibility for all users, and build community trust by showing that the playground is well-maintained and cared for.



Moki Park Retaining Wall & Fence Renovation

- In 2024, the Parks staff helped renovate Moki Park. As part of the renovation, the retaining wall and fence needed to be replaced. Our Parks team handled this part of the project in-house.
- This project took 190 hours to complete, cost \$11,139 and was finished in July 2024.





Skinner Infield Renovation

- In 2024, the Parks Department completed the first of six planned field renovations. Skinner Field, a multi-use area, is used by various groups, including Colorado River Valley Little League (CRV) and Rifle High School.
- The field renovation was contracted to Garvik Construction, who completed the project. It included removing the old infield dirt, leveling the base, adding new dirt, and redefining the perimeter lip around the infield.
- The total cost of the project was \$14,593.81 and was finished in March 2024

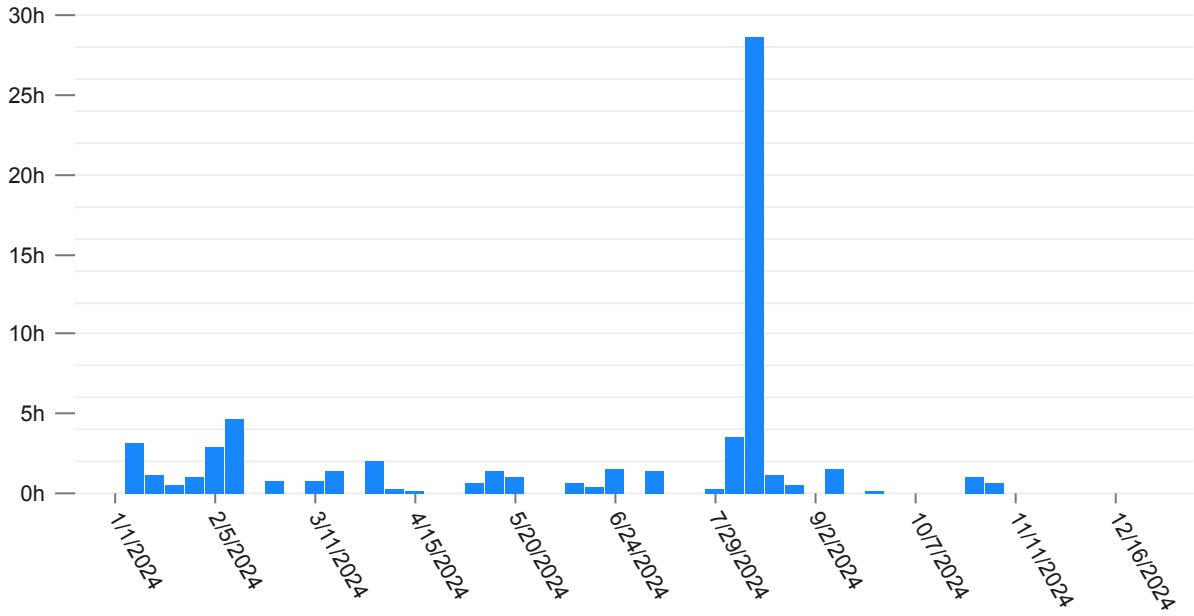




Time vs. Cost Reports

63.1 h

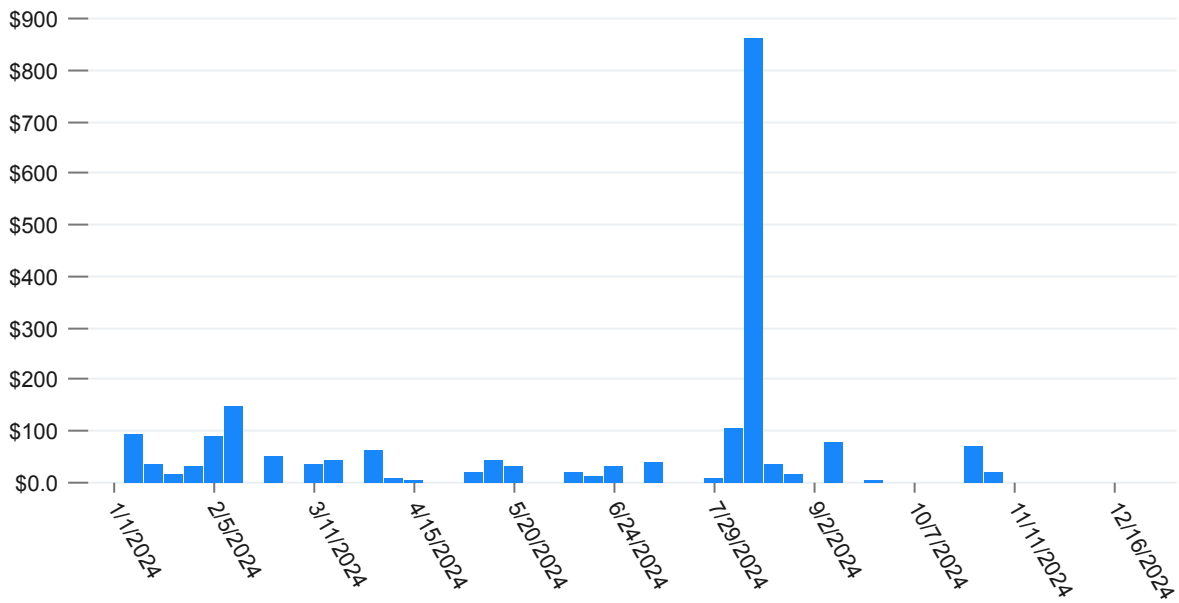
Total Reported Time Spent



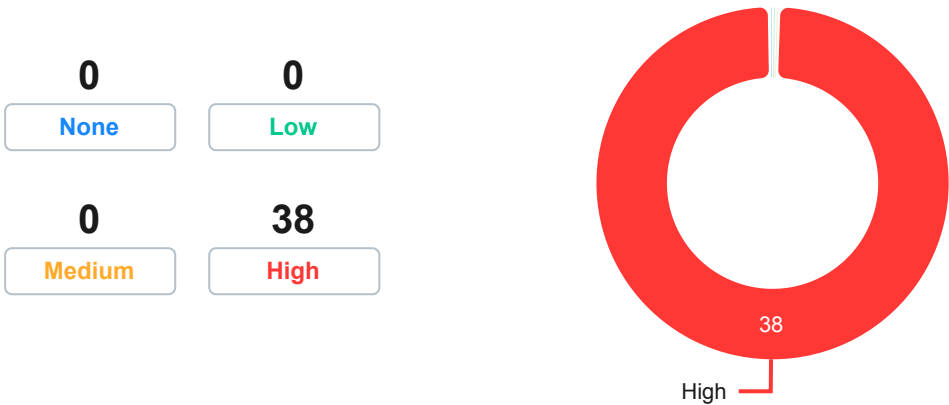
Time vs. Cost Reports

\$1,997

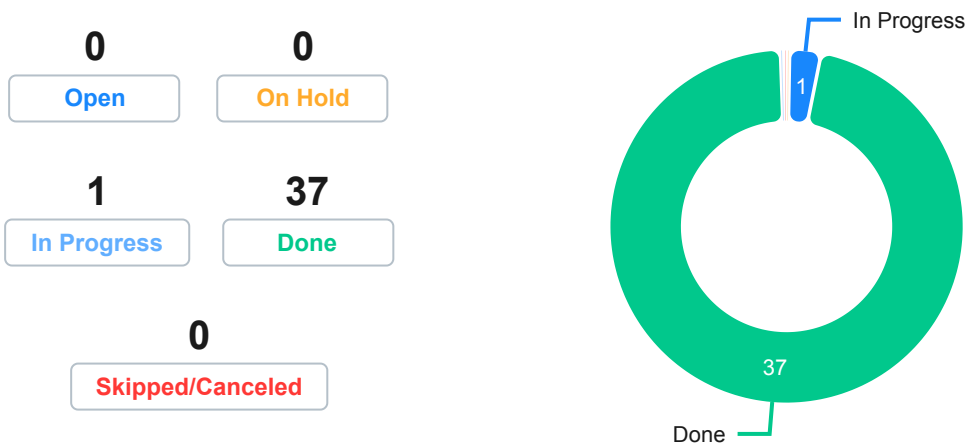
Total Reported Cost Spent



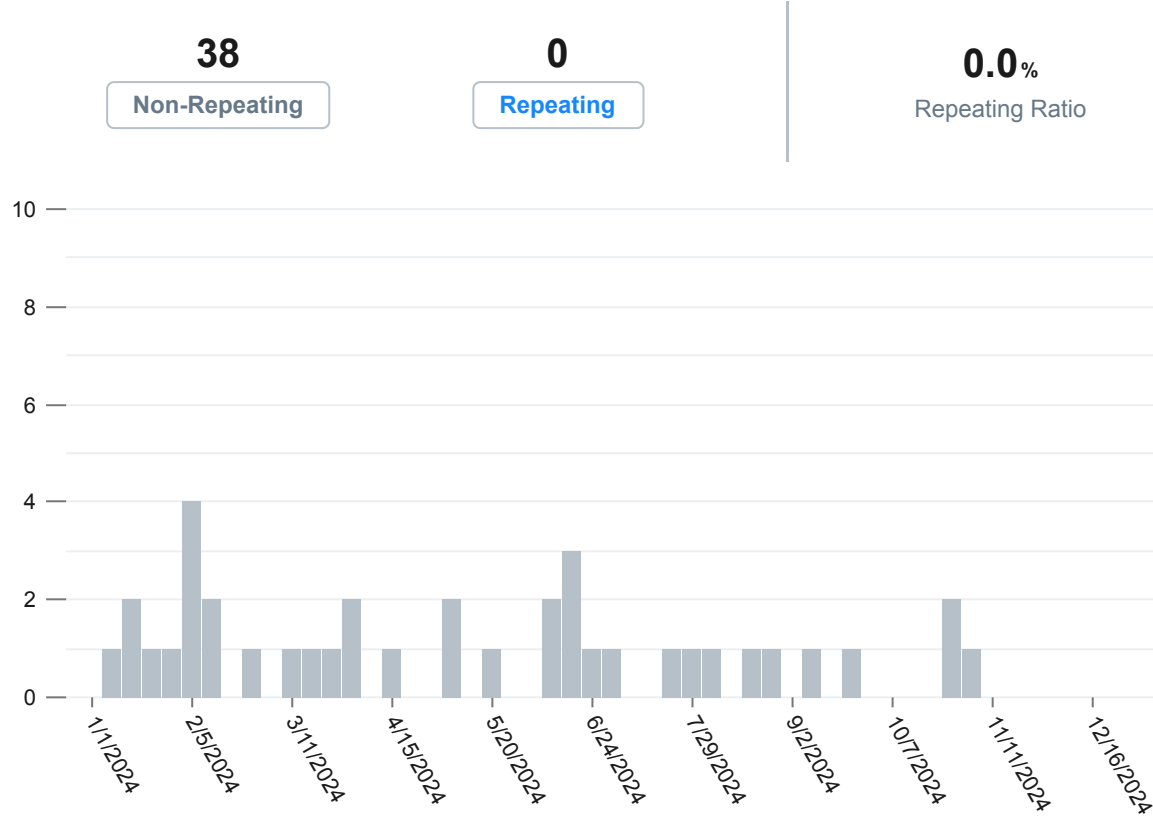
Priority



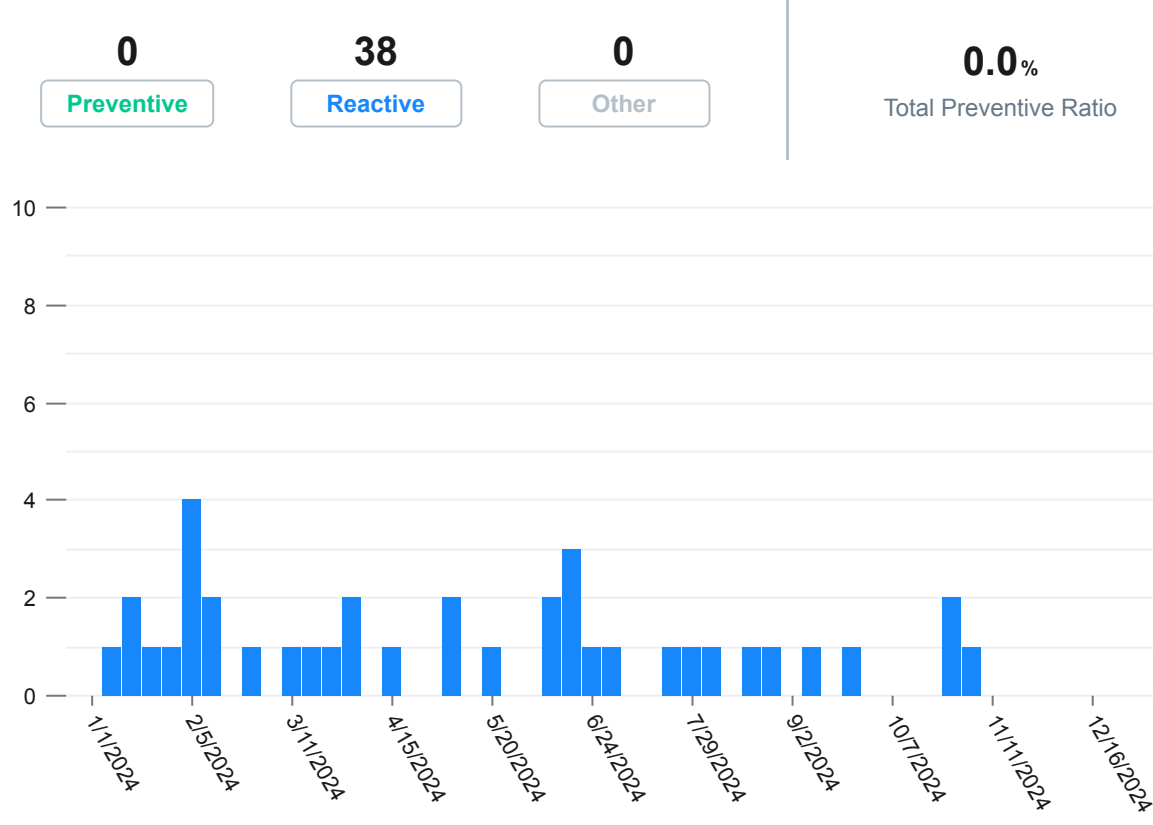
Status

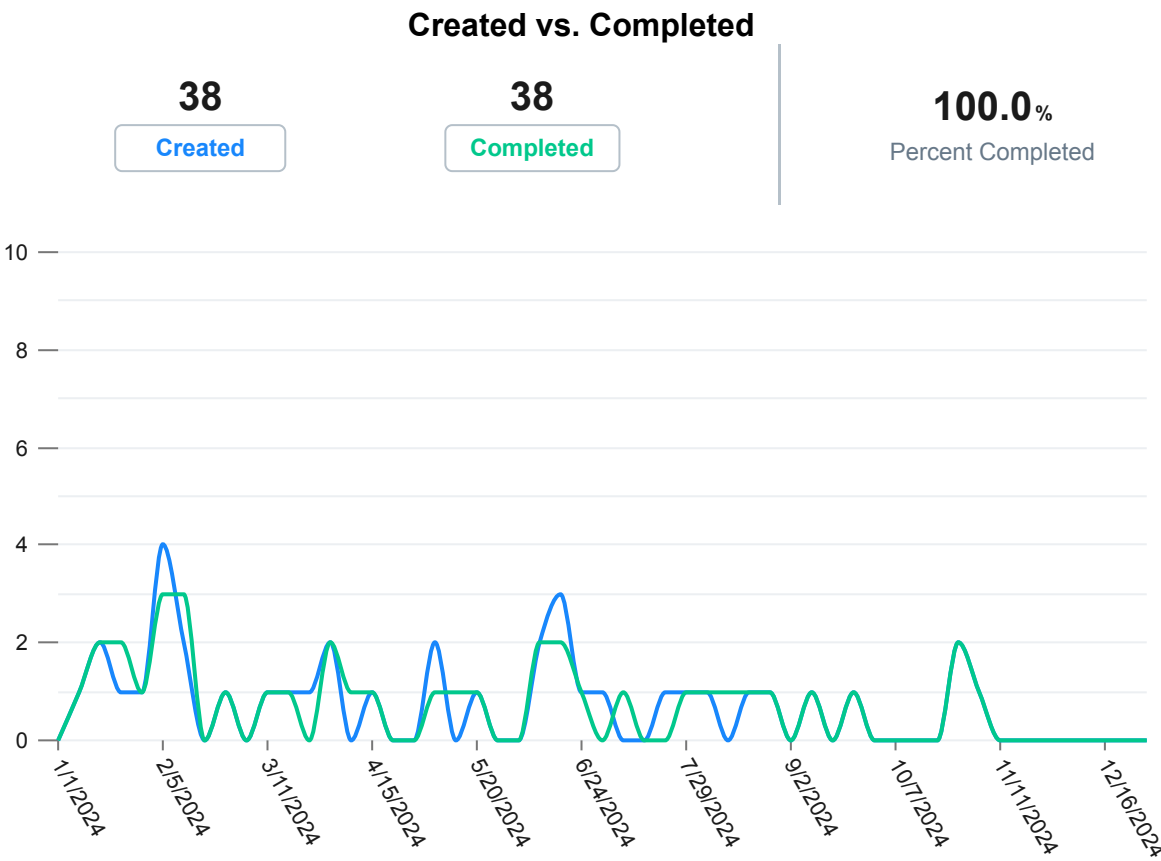


Non-Repeating vs. Repeating



Work Orders by Type







Agenda Item #6.a.

Agenda Item Name:

Discuss Parks and Recreation Strategic Plan 2025 Meeting Dates

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

Discussion on meeting dates for updating the strategic plan

Recommended Action:

Move to approve meeting dates for the 2025 strategic planning process.

Fiscal Impact:

The strategic planning process will look at long-term project planning, funding opportunities, cost avoidance, and determining ways to become more efficiency.

Operational Impact:

We will look to update our goal-oriented operations to align with community needs and the board's priorities.

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

The Parks and Recreation Advisory Board (PRAB) strategic planning process is structured to align the department's vision, goals, and priorities with the community's evolving needs. Building upon the framework established in the strategic plan approved by the board on January 22, 2024, the board conducts annual reviews to ensure the plan remains relevant and actionable. By reviewing and updating it annually, the board ensures that parks and recreation services continue to meet community needs, prioritize sustainability, and deliver meaningful experiences for all residents. I recommend dedicating time during the February and March board meetings to work on updates to the plan. These sessions will allow us to assess progress, incorporate new priorities, and position the department for success in the coming years.

Notification Requirements:

N/A

Prepared By:

Austin Rickstrew, Parks & Recreation Director

Attachments:

1. Strategic Plan 01.09.24
2. 12.27.24 Parks Projects List

City of Rifle Parks & Recreation Strategic Plan 2024



Parks & Recreation Advisory Board Adoption:

Facilitator: Austin Rickstrew

PRAB Adoption: 1/22/2024

Contents

Executive Summary 3

Mission..... 3

Vision 3

Values..... 3

Goals 4

 Goal 1: Promote healthy lifestyle through year-round recreational and leisure opportunities. 5

 Goal 2: Work to maintain and complete landscape and beautify all parks..... 5

 Goal 3: Continue investment of park and recreation funds for recreation programs, parks, trails, open space, indoor and outdoor facilities, operations, maintenance, equipment and reserves. 6

 Goal 4: Provide optimal work space for efficient operations. 7

 Goal 5: Bulid and Maintain Relationships and collaborate with outside organizations. 7

Next Steps..... 7

Appendix A – Beliefs..... 8

Appendix B – Strategic Planning Participants..... 9

Addendum 1 —Capital Project Prioritization and Approximate Timeline..... 10

Executive Summary

Strategic planning is a process for clarifying the aspirations of a Board and Staff. It establishes goals to be met and identifies broad strategies to achieve the goals.

Everything that happens in an organization is driven by the organization's values. These are the principles and beliefs that explain why the organization exists. Values define the goals and boundaries of behavior for board, staff, and volunteers in their interactions with each other, with clients, and with the community.

Values are the things we believe are important. Values govern the way we behave, communicate and interact with others. Values help us determine our priorities. Values are a small set of general guiding principles, not to be compromised for short-term financial gain or expediency. Below are the values set forth by the Parks and Recreation Advisory Board and staff.

Mission

The mission is a brief summary of the means that the organization will employ to achieve its vision. The mission statement answers the question, "Why do we exist?"

"To put forth the highest level of parks, programs, facilities and services necessary, to establish Rifle as the premier recreational community on the Western Slope."

Vision

The vision is a picture of the future state of the community we serve as a result of our work. Our vision statement is our destination.

"We strive to enrich lives through quality parks, programs, facilities, and services."

Values

When an organization's values appear as guiding principles, a code of conduct, or a culture code that explains how the organization intends to operate in accordance with those values, a values statement makes a promise. Complimentary to the City's values, Parks and Recreation has identified additional values that guide how they provide services.

City of Rifle Parks & Recreation Values

- Integrity
- Community
- Collaboration
- Safety
- Leadership
- Positive Attitude

City of Rifle Parks and Recreation Strategic Plan Values

The City of Rifle Parks and Recreation’s vision is to be nimble, responsive and innovative in serving our community.

Goals



Promote healthy lifestyle through year-round recreational and leisure opportunities.



Complete, landscape and beautify all parks.



Continue investment of park and recreation programs, parks, trails, open space, indoor & outdoor facilities, maintenance, equipment and reserves.



Provide optimal work space, resources, and staff support for efficient operations.



Bulid/maintain relationships and collorbrate with outside organizations

Goal 1: Promote healthy lifestyle through year-round recreational and leisure opportunities.

Action Steps :

Strategy #1: Expand Recreational Programs (dependent on community needs and availability of funding)

Action Steps

1. Identify opportunities to increase activities, either upon request or as opportunities are made available.
2. Implement year-round opportunities for public recreational activities.
3. Study opportunities for new recreational activities.
4. Identify programs and activities that better utilize Rifle Mountain Park.

Strategy #2: Improve Rifle Mountain Park

Action Steps

1. Repair and maintain Community House.
2. Use Department of Corrections, Boy Scouts, Rocky Mountain Youth Corps, and volunteers to do work at RMP.

Goal 2: Work to maintain, complete, landscape, and beautify all parks.

Strategy #1: Increase funding for parks through grants and donations. Consider funding for ongoing maintenance costs.

Action Steps

1. Identify potential grant opportunities.
2. Secure other funding opportunities.
3. Review and expand business advertising opportunities (Baseball/Softball Field Score Boards.)
3. Develop list of all known Parks Capital Projects.
4. Prioritize projects with estimated timeline. (Refer to Addendum 1)

Strategy #2: Implement list of known projects based on appropriated funds

Action Steps

1. Prioritize Projects with estimated timeline.
2. Use completed master plans to phase projects.
3. Seek grant funding opportunities.

Strategy #3: Create a unified approach - theme to beautify City Parks**Action Steps**

1. Uniform signage and planned themes.
2. Translate signs to Spanish (Physical or QR Code)
3. Community Master Plan
4. Adopt a Trail Program

Strategy #4: Deter vandalism in City parks**Action Steps**

1. Keep trash picked up.
2. Cover up vandalism within 24 hours.
3. Develop program to collaborate with community resources to deter and clean up graffiti.
 - a. Use lighting as a deterrent. Remove solar and replace with LEDs at Centennial and add lights going south to 3rd street.
 - b. Explore alternative measures such as security cameras.
 - c. Work with Rifle Police Department.
 - d. Increase, maintain security.

Goal 3: Continue investment of park and recreation funds for recreation programs, parks, trails, open space, indoor and outdoor facilities, operations, maintenance, equipment, and reserves.

Strategy #1: Conduct Strategic Planning annually.**Action Steps**

1. Review Strategic Plan Annually.
2. Develop a five-year plan.
3. Conduct a community survey every 5 years. (2024)
4. Develop a capital reserve and investment strategy.
5. Coordinate with City Planning Department for trail development.

Goal 4: Provide optimal work space for efficient operations.

Strategy #1: Identify opportunities for Parks & Recreation Department workspace.

Action Steps

1. Evaluate current work area and provide work area to meet staff needs. (i.e., privacy, line of site for supervision, proximity to work groups)
2. Identify adequate storage for equipment and supplies. (present and future)
3. Evaluate opportunities for expansion in existing facilities.
4. Build Field House (5-10 Year Plan)

Goal 5: Build/maintain relationships and collaborate with outside organizations.

Strategy #1: Partner with other organizations.

Action Steps

1. Continue to collaborate and maintain relationships with existing partners.
 - a. RE-2 School District
 - b. Rifle Climbing Coalition
2. Identify and build new relationships with community partners.
 - a. Rambo
 - b. Colorado Outfitters Association
3. Adopt-a-trail Program
 - a. Develop and implement the program

Strategy #2: Evaluate Marketing Plan.

Action Steps

1. Evaluate current marketing strategies
2. Develop new Marketing Plan

Next Steps

1. Update Strategic Plan Annually.
2. Parks & Recreation Advisory Board and Staff review and approve document.
3. Participate in City Strategic Planning Process.

Appendix A – Beliefs

Beliefs are convictions that we generally hold to be true, usually without actual proof or evidence. Beliefs grow from what we see, hear, experience, read and think about.

- ❖ Parks and recreational activities foster human development, promote health and wellness, strengthen community image and sense of place, efficiently utilize resources, demonstrate fiscal responsibility, develop and cultivate partnership, support economic development, protect environmental resources, develop and empower staff, and increase cultural unity.
- ❖ Recreational activities should develop one physically, socially, and emotionally by enhancing athletic, cultural, and life skills.
- ❖ Programs should adapt to changing needs, age, and culture of the community.
- ❖ Participation in programs enhances one's education, promotes sportsmanship, advocacy, inclusiveness, and develops good citizenship, and overall well-being.
- ❖ A variety of recreational opportunities should be available to everyone.
- ❖ Amenities should meet the needs of a diverse population by providing a safe, clean, affordable, well-balanced, educational, wholesome, enjoyable, and rewarding experience.
- ❖ Investments in parks maintenance and improvements provide dividends that enhance the quality of life, property values, and the community's self-perception.
- ❖ Recreational activities enhance the quality of life in Rifle.
- ❖ Operations should be efficient, maintaining the facilities we currently have before building new facilities.
- ❖ Support high quality youth and adult programs through collaborative efforts.

Appendix B – Strategic Planning Participants

Parks and Recreation Advisory Board:

Kevin Kelly	Board Member/Chairman
Aaron Cumming	Board Member/Vice Chairman
Annie Macgregor	Board Member/Secretary
Trudy Lowery	Board Member
Kevin Blatter	Board Member
Michael Clancy	Board Member
Josi Kander	Board Member
Chris Bornholdt	Council Liason

Parks and Recreation Staff:

Austin Rickstrew	Parks and Recreation Director
Angie Wilkins	Parks and Recreation Administrative Assistant
Matt Rowe	Recreation Manager
Keith Gray	Parks and Facilities Maintenance Manager
Kyle Mills	Recreation Coordinator
Taylor Walters	Recreation Coordinator
James Magnuson	Parks Maintenance Worker
Jon Hutchinson	Parks Maintenance Worker
David Lowery	Grounds and Facilities, Building Maintenance,Cemetery Supervisor

Addendum 1: Approximate Timeline--Parks Projects Updated 12.27.24

*Costs shown may be actual/current, or are rough estimates for future projects. Except for the pool project, no dollars have been invested in planning or design for refined estimates.

[illegible]

COMPLETED PROJECTS				
Location	Item	Estimated/Cost	Notes:	Completed:
Metro Action Park	Action Park Lights Repaired/ Replaced	\$ 58,000.00		2016
Deerfield Park	Fun timbers, ewf playground upgrades	\$ 4,500.00		2016
Heinze Park	Gazebo Roof Replacement	\$ 8,000.00	architectural shingles	2016
Centennial Park	Playground equipment	\$ 375,000.00	Donations, CTF, CHF, Rotary, VIF, Private Donors	2017
Art Dague Pool	Concept & Schematic design	\$ 71,396.98	Complete in 2017 pending election	2017
Taughenbaugh Softball Field (Skinner Field 2019)	Elevated Bleacher System	\$ 78,000.00	& host RHS lady Bears Softball	2017
Art Dague Pool	Engage Const Manager as Advisor, PVCMI	\$ 82,000.00	Per Council Recommendation- 2017, continued 2018+	
Art Dague Pool	CM-GC Pre-Construction Services	\$ 21,900.00	FCI part 1 agreement	2018
Art Dague Pool	DD, CD, Const. Admin fee	\$ 283,185.00	Jeff Johnson Architectural engaged as of May 2, 2018	2018
Palomino Park	Added basketball court and new Bison Goals	\$ 14,000.00	fall 2018	2018
Davidson Park	South Fence replaced with vinyl clad c-link	\$ 6,264.00	spring/summer	2018
Rifle Middle School, Re-2 IGA	Scoreboard in auxiliary gym	\$ 7,032.00	late 2018	2018
Deerfield Park	Replace Basketball Court light poles, lights	\$ 5,668.56		2018
Joyce Park	Swings, fun timbers, fall zone	\$ 8,000.00	Swings, fun timbers, fall zone	2020
Metro Park	Crack fill and sealcoat <i>following pool construction</i>	\$ 15,976.00	Crack fill and sealcoat <i>following pool construction</i>	2020
Joyce Park	Safety fence at playground.	\$11000/Replaced 2x	Safety fence at playground.	2020
Palomino Park	Safety fence for basketball court, along 24th	\$ 5,500.00	Safety fence for basketball court, along 24th	2020
Skinner Field Concession	Complete DFP Upgrade Skinner Concessions	\$ 1,000.00	Complete DFP Upgrade Skinner Concessions	2022
Promontory Park	Plan/ Design Promontory Park	\$ 105,000.00	Plan/ Design Promontory Park	2022
Metro Park	Look into Field House, Gym Multi-purpose?	\$9.3 Million/Ft. Morg	Look into Field House, Gym Multi-purpose?	2022
Deerfield Park	Upgrade Basketball Court Surface	\$ 18,076.00	Upgrade Basketball Court Surface	2018
Metro Pool	Completed Pool	\$ 6,067,996.00		
Skinner Field	Light Replacement	\$352,443	Old lights failed in 2022	2023
Skinner Field	Safety Fence	\$33,840	Request from community/council to update safety fencing	2023
All Fields	Bleacher Replacement	\$43,576	CIRSA Recommendation	2023
Skinner Field Concession	Seal and Paint Concession/Restroom exterior	\$9,000		2023
Grotto	Dog Park	\$140,000	Paid for in part by CVT Funds	2023
Moki Park	Replace Playground Per Insurance Recommendation	\$150,000	RFP will go out in Jan/Feb	2024
Arnold Park	Replace Playground Per Insurance Recommendation	\$150,000	RFP will go out in Jan/Feb	2024
Deerfield Park	Complete DFP Parking Lot Islands	\$100,000	RFP will go out in Jan/Feb	2024
Community Survey 2024 (5 year intvl)	Community Survey 2024 (5 year intvl)	\$17,000	We will use the same company as previous survey	2024
Metro Park	Remove Concession/Storage Area	\$1,500		2024
Deerfield Park	Complete DFP Trails and Sidewalks	\$250,000	Cooper planters, Complete Landscape,	2024



Agenda Item #6.b.

Agenda Item Name:

Elect Officers for 2025

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

Parks and Recreation Advisory Board shall organize by electing three (3) members as Chair, Vice-Chair, and Secretary.

Recommended Action:

Move to approve the new Chair, Vice-Chair, and Secretary.

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Executive Summary:

Each year, the Parks and Recreation Advisory Board shall organize by electing three (3) members to serve as Chair, Vice-Chair, and Secretary, respectively, to serve at the pleasure of the Parks and Recreation Advisory Board. The Parks and Recreation Advisory Board shall hold regular and special meetings as required. All proceedings shall be open to the public. The affirmative vote of a majority of the entire membership of the Parks and Recreation Advisory Board shall be necessary for it to take any action except to adjourn. A member of the Parks and Recreation Advisory Board shall serve as Secretary for recording minutes for the Parks and Recreation Advisory Board, who shall keep a record of its proceedings and transactions. The Secretary may request a member of the City administration to keep such minutes and records if he or she so desires.

2024 Chair - Annie MacGregor

2024 Vice-Chair - Aaron Cummings

2024 Secretary - Ken Blatter

Notification Requirements:

N/A

Prepared By:

Austin Rickstrew, Parks & Recreation Director

Attachments:

1. PRAB Board Terms 2024

City of Rifle Parks and Recreation
Parks and Recreation Advisory Board Terms
Updated November 2024

<u>PRAB Member</u>	<u>Term Ends</u>
Jens Smith	2025
John Douglas	2025
Annie MacGregor	2025
Ken Blatter	2026
Aaron Cumming	2026
Ari Philipson/Alternate	2026
Betsey Seymour	2027
Kirsten Clancy	2027