



RIFLE CITY COUNCIL

REGULAR MEETING

February 19, 2025

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Sean Strode.

Present at Roll Call:

Councilor Joe Carpenter, Councilor Clint Hostettler, Councilor Alicia Gresley, Councilor Michael Clancy, Councilor Chris Bornholdt, and Mayor Sean Strode.

Councilor Alicia Gresley moved to excuse Councilor Karen Roberts from tonight's meeting; seconded by Councilor Michael Clancy.

Roll Call: Yes - Chris Bornholdt, Joe Carpenter, Michael Clancy, Clint Hostettler, Alicia Gresley, and Sean Strode.

No – None.

Others Present:

City Manager Patrick Waller, City Clerk Alexis Ramirez, Assistant City Attorney Lawrence Bond, Parks & Recreation Director Austin Rickstrew, Procurement & Grant Reporting Manager Iris Trevisano, Community TV/Multimedia Manager Michael Churchill, Chief of Police Debra Funston, Planning Director Zach Higgins, Main Street Manager Kim Burner, Civil Engineer Craig Spaulding, and Utilities Director Jared Emmert.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA – CONSIDER THE FOLLOWING ITEMS:

- A. Consider Minutes of the February 5, 2025 Regular Meeting
- B. Consider Liquor License Renewal for Kum & Go, LC dba Maverik 5031
- C. Consider Liquor License Renewal for Capitol Deli, LLC dba Capitol Deli
- D. Consider Liquor License Renewal for El Rincon Centroamericano dba El Rincon Centroamericano
- E. Consider Liquor License Renewal for Zunu Investments, LLC dba Black Bear Liquor
- F. Consider Liquor License Renewal for Beauty Queens Hair Salon & Spa, LLC dba Beauty Queens Hair Salon & Spa
- G. Consider Approving Payment to Garfield County Emergency Communications Authority
- H. Consider Letter to Colorado Parks and Wildlife Commission Regarding the Ongoing Release of Gray Wolves

Councilor Clint Hostettler moved to approve Consent Agenda Item A, B, C, D, E, F, G, and H; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Alicia Gresley, Joe Carpenter, Michael Clancy, Clint Hostettler, Chris Bornholdt, and Sean Strode.

No – None.

REGULAR AGENDA

Consider Award to GA Western for Colorado River Bridge Overlay and Joint Rehabilitation

Civil Engineer Craig Spaulding presented a request to consider awarding bid to G.A. Western Construction Company for Colorado River Bridge Overlay and Joint Rehabilitation Project. For several years, the City of Rifle has requested repairs to the bridge joints to allow repairs to the surface. As the joint repairs are deferred, the overlay has been deferred as well. The City of Rifle has now come to an informal agreement to repair the joints while overlaying the bridge surface and will then be reimbursed by the Colorado Department of Transportation. The project is 90% the responsibility of the City of Rifle and 10% the responsibility of the Colorado Department of Transportation. Because there is not an executed agreement between the Colorado Department of Transportation and the City of Rifle, there is some risk in proceeding with the award, but the likelihood that costs will increase as a result of waiting is also a risk. If requested by Council, further direction can be given prior to beginning the Colorado Department of Transportation

portions of work if an intergovernmental agreement or approved proposal has not been executed. Currently staff has to make repairs to the surface and joints, which will be reduced after the project. This project is included in the 2025 Budget. There were three bids received for this project, with the bid from G.A. Western Construction Company being the lowest cost. Staff recommends awarding the project to G.A. Western Construction Company.

Civil Engineer Craig Spaulding answered questions for Council.

Councilor Clint Hostettler moved to approve the award project to G.A. Western Construction Company for the Colorado River Bridge Overlay and Joint Rehabilitation in the amount of \$1,116,592.00; seconded by Chris Bornholdt.

Roll Call: Yes - Chris Bornholdt, Alicia Gresley, Michael Clancy, Joe Carpenter, Clint Hostettler, and Sean Strode.

No – None.

Consider Purchase of Genie GTH-636 Telehandler for Utilities

Utilities Director Jared Emmert and Procurement and Grant Reporting Manager Iris Trevisano presented a request to consider the purchase of a Genie GTH-636 Telehandler for the Utilities Department. The current backhoe that is being used at the Wastewater Department is no longer efficient for daily operations and maintenance tasks, making it necessary to retire it. The Genie GTH-636 Telehandler will address these needs, assisting with tasks such as moving pallets and picking up plant equipment using pallet forks. This investment aligns with the City of Rifle's commitment to operational efficiency, equipment standardization, and resource optimization. The telehandler will be used daily for maintenance activities, ensuring the team has the proper equipment to support Wastewater operations. The 2025 Budget included \$120,000 to replace the current backhoe. Staff recommends the purchase of the Genie GTH-636 Telehandler for \$112,182.98.

Utilities Director Jared Emmert and Procurement and Grant Reporting Manager Iris Trevisano answered questions for Council.

Councilor Alicia Gresley moved to approve the purchase of the Genie GTH-636 Telehandler in the amount of \$112,182.98 from Roaring Fork Rentals Inc.; seconded by Councilor Chirs Bornholdt.

Roll Call: Yes - Clint Hostettler, Joe Carpenter, Michael Clancy, Chris Bornholdt, Alicia Gresley, and Sean Strode.

No – None.

Consider Approving Garfield County FMLD Grant for Penwell Phase 1 - Resolution No. 4, Series of 2025

Utilities Director Jared Emmert and Procurement and Grant Reporting Manager Iris Trevisano presented a request to consider approving the Garfield County Federal Mineral Lease District Grant for Penwell Phase 1 – Resolution No. 4, Series of 2025. The project was identified as a priority in the 2020 Water Master Plan. The design of the project has been approved by Council. The construction portion of the project will be put out to bid following standard Rifle Municipal Code procurement procedure. The project will replace a deteriorating water transmission line, along with a section of an 8-inch distribution main on Birch Avenue between Dogwood and Cactus Court. Due to the significant roadway disturbance, the project will be completed in two phases, including the replacement of all affected roadways, sidewalks, curbs, and gutters to create complete streets. This resolution will authorize staff to apply for a \$1,000,000 Garfield County Federal Mineral Lease District Traditional grant to support Phase 1 of the project.

Utilities Director Jared Emmert and Procurement and Grant Reporting Manager Iris Trevisano answered questions for Council.

Councilor Alicia Gresley moved to approve Resolution No. 4, Series of 2025, to allow the City Manager to submit the grant application to Garfield County Federal Mineral Lease District, sign the grant agreement and to expend the funds necessary to meet the terms of the grant not to exceed \$1,000,000; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Clint Hostettler, Joe Carpenter, Michael Clancy, Alicia Gresley, Chris Bornholdt, and Sean Strode.

No – None.

Consider Applying for the Grant Funding under Local Planning Capacity Grant Program - Resolution No.2, Series of 2025

Planning Director Zach Higgins and Procurement and Grant Reporting Manager Iris Trevisano presented a request to consider applying for grant funding under the Local Planning Capacity Grant Program – Resolution No. 2, Series of 2025. The City of Rifle is eligible to receive state grant funds through the Department of Local Affairs Local Planning and Capacity Grant. Staff believes that this grant could be utilized to update the City’s Chapter 16 - Land Use and Development Code to better reflect the goals outlined in the City of Rifle 2019 Comprehensive Plan, while also achieving Proposition 123 Fast Track criteria. The City of Rifle’s current municipal code, adopted around twenty years ago, has been updated many times and contains missing or outdated terminology, overlaps, and restrictions that can be revisited. An update would allow the community to familiarize themselves with their property rights while also influencing the next iteration of regulations and subsequently development outcomes. Community engagement and education can serve as a key component to a future code update. The update would include multiple steps over 9-18 months that could include education, existing conditions, engagement, recommendations, and adoption. As currently envisioned this update would be community driven. The match requirement for the grant program is 20%. If awarded the full grant amount the City of Rifle would be responsible for a \$40,000 match.

Planning Director Zach Higgins and Procurement and Grant Reporting Manager Iris Trevisano answered questions for Council.

Councilor Clint Hostettler moved to approve Resolution No. 2, Series of 2025 to apply for grant funding up to the amount of \$200,000 through the Local Planning Capacity Grant Program; seconded by Councilor Michael Clancy.

Roll Call: Yes - Chris Bornholdt, Clint Hostettler, Joe Carpenter, Alicia Gresley, Michael Clancy, and Sean Strobe.

No – None.

Consider Authorizing Submission of the Garfield County FMLD Mini-Grant Application to Purchase Tiny Mobile Robots Pro X - Resolution No. 5, Series of 2025

Parks and Recreation Director Austin Rickstrew and Procurement and Grant Reporting Manager Iris Trevisano presented a request to consider authorizing the submission of the Garfield County Federal Mineral Lease District mini-grant application to purchase Tiny Mobile Robots Pro X – Resolution No. 5, Series of 2025. The Tiny Mobile Robots Pro X is an autonomous GPS-guided line-marking machine designed for precision and efficiency in marking sports fields, event layouts, parking lots, and other outdoor spaces. This machine is widely used in municipalities, parks departments, schools, and professional sports organizations to streamline field maintenance and reduce operational costs. By reducing manual labor and material waste, this investment aligns with long-term operational efficiency and cost-effective goals. If awarded, the grant will significantly offset expenses while ensuring we can modernize our field maintenance operations without exceeding allocated budget limits. The most significant potential benefit of this purchase is increased efficiency and accuracy in field marking. The robot’s GPS-guided system ensures precise and consistent lines, reducing the time and labor needed for setup. This leads to cost savings by minimizing staff hours spent on manual marking and reducing material waste through more efficient paint usage. To support this purchase, the Parks and Recreation Department included \$33,000 in the 2025 Budget as a matching contribution and is requesting \$30,000 from the Federal Mineral Lease District grant. Staff recommends authorizing the submission of the Garfield County Federal Mineral Lease District mini-grant application.

Parks and Recreation Director Austin Rickstrew and Procurement and Grant Reporting Manager Iris Trevisano answered questions for Council.

Councilor Alicia Gresley moved to approve Resolution No. 5, Series of 2025, to allow staff to submit the Mini-grant application to Garfield County Federal Mineral Lease District for the purchase of Tiny Mobile Robots Pro X and the City Manager to sign the grant agreement and to expend the funds necessary to meet the terms of the grant not to exceed \$30,000; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Chris Bornholdt, Joe Carpenter, Michael Clancy, Clint Hostettler, Alicia Gresley, and Sean Strobe.

No – None.

Consider Purchase of a 2024 F-150 Lightning 4X4 Supercrew Truck for Parks and Recreation

Parks and Recreation Director Austin Rickstrew and Procurement and Grant Reporting Manager Iris Trevisano presented a request to consider the purchase of a 2024 F-150 Lightning 4X4 Supercrew Truck for the Parks and Recreation Department. The Parks and Recreation Department has included the purchase of an EV truck in the 2025 Budget, in the amount of \$64,000. The Ford F-150 Lightning is an excellent choice for a work truck, offering substantial power, towing capacity, large payload, and the ability to power tools directly from its onboard electricity. This purchase will provide valuable insights into the potential future expansion and integration of electric vehicles across the City of Rifle fleet, with Parks serving as the test department. Staff recommends the approval of the purchase of a 2024 F-150 Lightning 4X4 Supercrew Truck for \$60,000 from Phil Long Ford. This purchase will be a crucial step in evaluating how an electric vehicle fleet could operate across various city departments.

Parks and Recreation Director Austin Rickstrew and Procurement and Grant Reporting Manager Iris Trevisano answered questions for Council.

Councilor Clint Hostettler moved to approve the purchase of a 2024 Ford F-150 Lightning 4x4 Supercrew in the amount of \$60,000; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Chris Bornholdt, Joe Carpenter, Michael Clancy, Alicia Gresley, Clint Hostettler, and Sean Strode.

No – None.

Consider Purchase of Three 2025 Ford Police Interceptor Utility Patrol Vehicles

Chief of Police Debra Funston and Procurement and Grant Reporting Manager Iris Trevisano presented a request to consider the purchase of three 2025 Ford Police Interceptor Utility Patrol Vehicles. The Police Department included three patrol vehicles and upfits in the 2025 Budget, in the amount of \$229,000. It is planned to have two patrol vehicles decommissioned in 2025 and one added. The Police Department regularly retires vehicles that are either no longer economical to maintain or are non-functional. Due to high demand and competition among departments for police interceptors, three 2025 Ford Police Interceptor Utility vehicles have been secured through Phil Long Ford of Denver which are currently available for immediate delivery upon approval. All three vehicles come equipped with the requested 3.3L V6 Direct-Injection engine. The upfitting of each vehicle will be addressed in a separate request. After thorough discussion, staff recommends the purchase of three 2025 Ford Police Interceptor Utility vehicles through Phil Long Ford of Denver for \$151,752.

Parks and Recreation Director Austin Rickstrew and Procurement and Grant Reporting Manager Iris Trevisano answered questions for Council.

Councilor Chris Bornholdt moved to approve the purchase of three 2025 Ford Police Interceptor Utility patrol vehicles from Phil Long Ford Denver in the amount of \$151,752; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Chris Bornholdt, Alicia Gresley, Michael Clancy, Joe Carpenter, Clint Hostettler, and Sean Strode.

No – None.

Report to City Manager

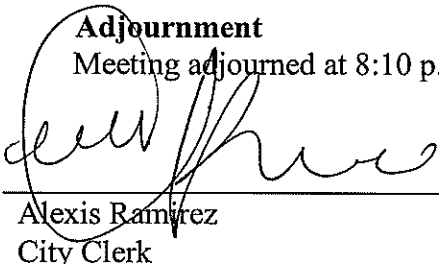
Reports were heard from City Manager Patrick Waller, Planning Director Zach Higgins, Chief of Police Debra Funston, and Utilities Director Jared Emmert.

Comments from Mayor and Council

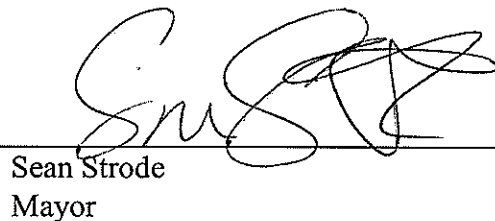
Comments were heard from Councilor Michael Clancy, Councilor Alicia Gresley, Councilor Clint Hostettler, and Mayor Sean Strode

Adjournment

Meeting adjourned at 8:10 p.m.


Alexis Ramirez
City Clerk




Sean Strode
Mayor