



# **CITY COUNCIL**

## **WORKSHOP AND REGULAR MEETING AGENDA**

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May 21, 2025  
7:00 PM  
202 Railroad Avenue, Rifle, CO 81650

### **6:00 PM - Workshop Meeting**

#### **Discussion and Review**

- a. Receive Q1 2025 Financial Update (1/1/2025 - 03/31/2025)
- b. Street Projects Update

### **7:00 PM - Regular Meeting**

- 1. **Call to Order**
- 2. **Roll Call**
- 3. **Pledge of Allegiance**
- 4. **Public Comment** \*(Maximum time permitted for Public Comment is 3 minutes per person)  
\*(Reserved for general comments or items on the agenda that are not a public hearing)
- 5. **Consent Agenda**
  - 5.a. Consider Minutes of the May 7, 2025 Regular Meeting
  - 5.b. Consider the Reappointment of Annick Pruett to the Greater Rifle Improvement Team (GRIT) Advisory Board
  - 5.c. Consider the Greater Rifle Improvement Team (GRIT) Event Grant Application from the Joint Organization Leading Transition and North Park Arts Council
- 6. **Action, if any, on Workshop Items**
- 7. **Presentation**
  - 7.a. Lift Up - Food Instability in the Region
- 8. **Public Hearing**

- 8.a.** Consider Amending Chapter 16 of the Rifle Municipal Code to Define the Comprehensive Plan and Set Procedures for Amendments to the Comprehensive Plan - Ordinance No. 8, Series of 2025 - 1st Reading

## **9. Regular Agenda**

- 9.a.** Consider Awarding Bid to Arctic Cooling and Heating for the Parks Building HVAC Project
- 9.b.** Consider Awarding Bid to Gould Construction, Inc. for the Penwell Transmission Waterline Replacement Project
- 9.c.** Consider Letter of Support for the Department of Local Affairs (DOLA) Administrative Grant Request

## **10. Administrative Reports**

- 10.a.** Report to City Manager

## **11. Comments from Mayor and Council**

## **12. Adjournment**

### **ACCESSIBILITY STATEMENT**

*The City of Rifle values full inclusion and access for all of our facilities, programs, activities and services. We are pleased to provide meaningful accommodations to comply with the Americans with Disabilities Act (ADA) and reasonably provide translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids, and services. To request special assistance, call City Clerk Alexis Ramirez at 970-665-6405 or email our ADA Team at ADATeam@rifleco.org. Please allow 48 hours for your requests to be met.*

*La Ciudad de Rifle valora la plena inclusión y acceso para todas nuestras instalaciones, programas, actividades y servicios. Nos complace proporcionar alojamientos significativos para cumplir con la Ley de Estados Unidos con Discapacidades (ADA) y proporcionar razonablemente traducciones, interpretaciones, modificaciones, adaptaciones, formatos alternativos, ayudas auxiliares y servicios. Para solicitar asistencia especial, llame a la City Clerk Alexis Ramírez al 970-665-6405 o envíe un correo electrónico a el equipo ADA a ADATeam@rifleco.org. Por favor, permita 48 horas para que se atiendan sus solicitudes.*



**Agenda Item #a.**

**Agenda Item Name:**

Receive Q1 2025 Financial Update (1/1/2025 - 03/31/2025)

**Presenter:**

Scott Rust, Finance Director

**Item Description:**

A financial update will be given based on data through 3/31/2025. Specifically, a report on sales tax collections, an analysis of budget to actual expenditures and revenues year-to-date, and an investment report will be presented.

**Recommended Action:**

N/A

**Fiscal Impact:**

Overall, the City of Rifle is in a strong financial position. Even with numerous large-scale projects across the City requiring large cash outflows, the City continues to maintain reserves and primarily operate on ongoing, recent inflows for cash flow needs. This has allowed for the excess reserves to sit in pooled investments, increasing investment earnings which continue to compound. These cash inflows utilized for cash flow needs are primarily related to sales & use tax collections. 2025 sales tax collections are currently exceeding budget estimates. In total, through 2025 Q1 sales tax revenues are \$161,688.93 or 4.49% over prior year collections, year-to-date. Taking into consideration the fact that budgeted sales tax revenues were estimated to be equal to 2024 collections (0.00%), this could potentially allow the City to pursue additional projects or to further increase reserves if this rate of collection continues through the end of the year. Staff will remain vigilant and continue to closely monitor revenue streams and expenditure patterns for volatility.

**Operational Impact:**

N/A

**Prior Board Motions:**

N/A

**Background Information:**

In order to keep the Council informed of the City of Rifle's financial performance, quarterly reports are given. This financial report covers the timeframe between 1/1/2025 through 3/31/2025.

**Executive Summary:**

N/A

**Notification Requirements:**

N/A

**Prepared By:**

Scott Rust, Finance Director

**Attachments:**

1. 2025 Q1 Financial Update Presentation
2. City of Rifle Unaudited Financial Report 3.31.25
3. Sales & Use Tax Collections Report 3.31.25
4. Investment Report 3.31.25

# City of Rifle Financial Update

for time period of 01/01/2025 – 3/31/2025



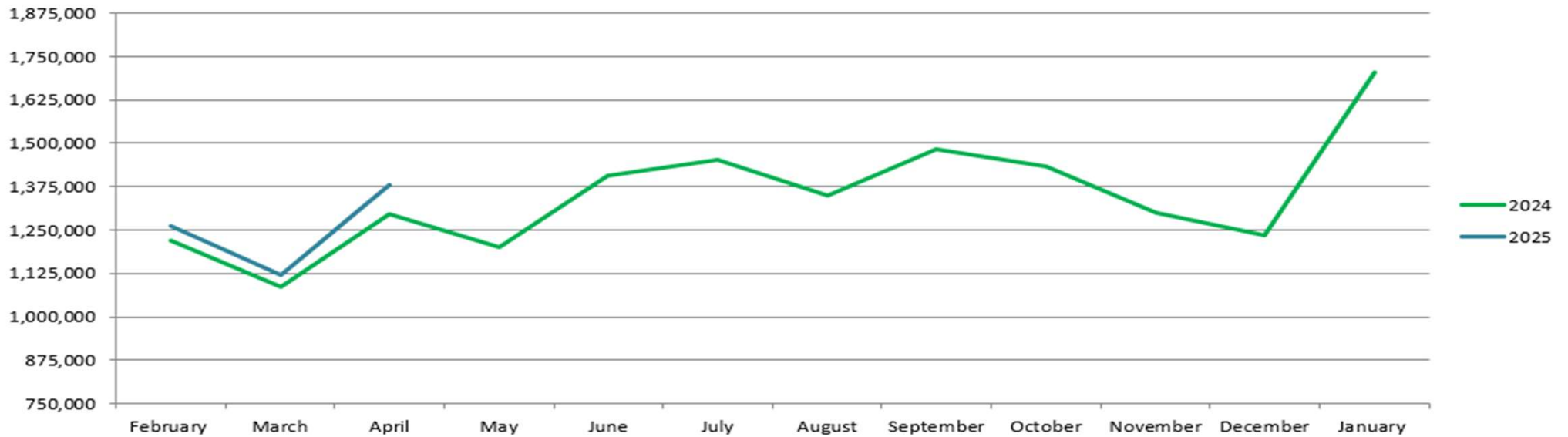
05/21/2025

# Sales Tax Collections 2025

| City Business                           | Total Amount<br>2025   | Total Amount<br>2024   | \$ Diff              | % Diff       |
|-----------------------------------------|------------------------|------------------------|----------------------|--------------|
| BARS & RESTAURANTS                      | \$ 299,187.82          | \$ 310,382.69          | \$ (11,194.87)       | -3.61%       |
| RETAIL MARIJUANA                        | \$ 62,737.13           | \$ 64,285.25           | (1,548.12)           | -2.41%       |
| UTILITIES                               | \$ 198,337.90          | \$ 191,706.76          | 6,631.14             | 3.46%        |
| USE TAX/OTHER MISC                      | \$ 123,329.08          | \$ 114,838.41          | 8,490.67             | 7.39%        |
| OIL & GAS                               | \$ 60,294.80           | \$ 36,440.55           | 23,854.25            | 65.46%       |
| LODGING                                 | \$ 107,901.63          | \$ 97,108.18           | 10,793.45            | 11.11%       |
| LIQUOR STORES                           | \$ 58,847.91           | \$ 50,966.84           | 7,881.07             | 15.46%       |
| HVAC                                    | \$ 2,458.51            | \$ 4,133.74            | (1,675.23)           | -40.53%      |
| HARDWARE                                | \$ 65,592.47           | \$ 54,579.71           | 11,012.76            | 20.18%       |
| GENERAL RETAIL                          | \$ 1,443,203.91        | \$ 1,412,764.97        | 30,438.94            | 2.15%        |
| FOOD                                    | \$ 562,520.98          | \$ 586,291.91          | (23,770.93)          | -4.05%       |
| EXCISE                                  | \$ 6,522.56            | \$ 12,345.47           | (5,822.91)           | -47.17%      |
| CONTRACTOR                              | \$ 4,462.35            | \$ 7,585.39            | (3,123.04)           | -41.17%      |
| CAR PARTS & SALES                       | \$ 175,795.17          | \$ 153,759.26          | 22,035.91            | 14.33%       |
| SUTS (CO SALES & USE TAX SYSTEM)        | \$ 57,234.95           | \$ 53,041.32           | 4,193.63             | 7.91%        |
| <b>Total MuniRev</b>                    | <b>\$ 3,228,427.17</b> | <b>\$ 3,150,230.45</b> | <b>\$ 78,196.72</b>  | <b>2.48%</b> |
| BUILDING USE TAX (Month Collected)      | \$ 149,619.13          | \$ 80,946.63           | 68,672.50            | 84.84%       |
| MOTOR VEHICLE USE TAX (Month Collected) | \$ 381,149.02          | \$ 366,329.31          | 14,819.71            | 4.05%        |
| <b>Grand Total</b>                      | <b>\$ 3,759,195.32</b> | <b>\$ 3,597,506.39</b> | <b>\$ 161,688.93</b> | <b>4.49%</b> |

# Sales Tax Collections 2025 (Cont'd)

City of Rifle - Sales and Use Tax Collected

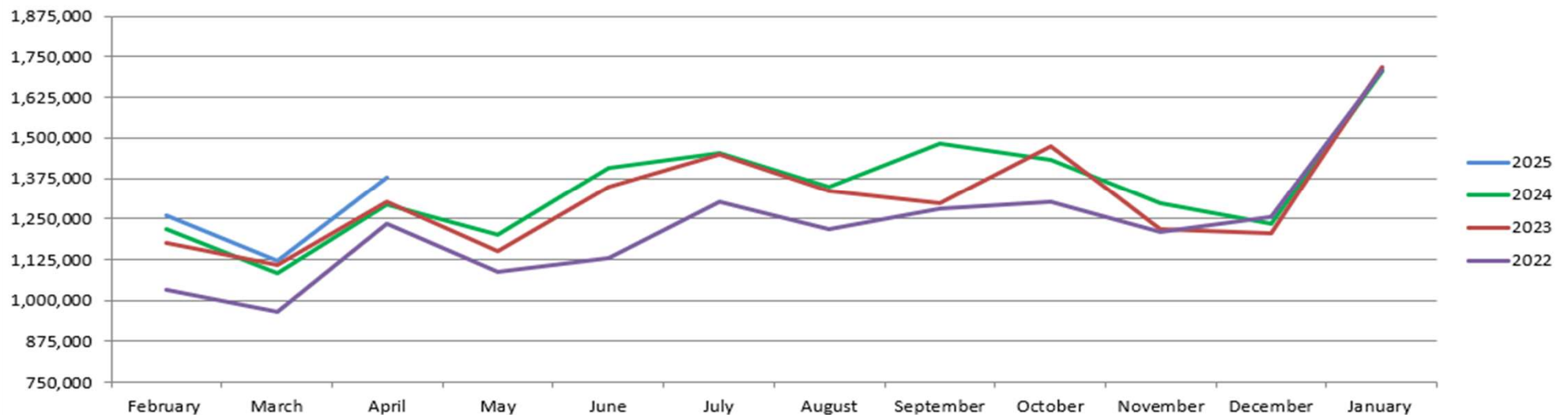


| Month        | 2025                   | 2024                    | Month % Change | Year to Date % Change |
|--------------|------------------------|-------------------------|----------------|-----------------------|
| February     | \$ 1,260,412.01        | \$ 1,217,975.92         | 3.48%          | 3.48%                 |
| March        | 1,119,580.20           | 1,084,796.78            | 3.21%          | 3.35%                 |
| April        | 1,379,203.11           | 1,294,733.69            | 6.52%          | 4.49%                 |
| May          | -                      | 1,200,917.05            |                |                       |
| June         | -                      | 1,405,364.33            |                |                       |
| July         | -                      | 1,452,413.36            |                |                       |
| August       | -                      | 1,349,030.87            |                |                       |
| September    | -                      | 1,484,281.75            |                |                       |
| October      | -                      | 1,432,057.28            |                |                       |
| November     | -                      | 1,298,688.00            |                |                       |
| December     | -                      | 1,234,060.09            |                |                       |
| January      | -                      | 1,705,123.88            |                |                       |
| <b>TOTAL</b> | <b>\$ 3,759,195.32</b> | <b>\$ 16,159,443.00</b> |                |                       |

# Sales Tax Collections 2025 (Cont'd)

| Month     | 2025            | 2024             | 2023             | 2022             | 2025%  | 2024%  | 2023%  | 2022%  | AVG %  |
|-----------|-----------------|------------------|------------------|------------------|--------|--------|--------|--------|--------|
| February  | \$ 1,260,412.01 | \$ 1,217,975.92  | \$ 1,176,714.85  | \$ 1,031,620.45  |        |        |        |        |        |
| March     | \$ 1,119,580.20 | \$ 1,084,796.78  | \$ 1,106,217.65  | \$ 963,782.65    |        |        |        |        |        |
| April     | \$ 1,379,203.11 | \$ 1,294,733.69  | \$ 1,302,675.06  | \$ 1,234,682.37  | 23.26% | 22.26% | 22.72% | 21.95% | 22.55% |
| May       |                 | \$ 1,200,917.05  | \$ 1,152,203.51  | \$ 1,086,628.93  |        |        |        |        |        |
| June      |                 | \$ 1,405,364.33  | \$ 1,345,976.44  | \$ 1,128,103.99  |        |        |        |        |        |
| July      |                 | \$ 1,452,413.36  | \$ 1,446,882.67  | \$ 1,299,788.74  | 0.00%  | 25.12% | 25.00% | 23.89% | 24.67% |
| August    |                 | \$ 1,349,030.87  | \$ 1,333,600.69  | \$ 1,216,692.79  |        |        |        |        |        |
| September |                 | \$ 1,484,281.75  | \$ 1,297,429.18  | \$ 1,281,197.75  |        |        |        |        |        |
| October   |                 | \$ 1,432,057.28  | \$ 1,472,397.92  | \$ 1,299,652.58  | 0.00%  | 26.40% | 26.01% | 25.81% | 26.07% |
| November  |                 | \$ 1,298,688.00  | \$ 1,218,990.66  | \$ 1,208,790.91  |        |        |        |        |        |
| December  |                 | \$ 1,234,060.09  | \$ 1,206,166.56  | \$ 1,254,580.74  |        |        |        |        |        |
| January   |                 | \$ 1,705,123.88  | \$ 1,719,917.08  | \$ 1,708,147.69  | 0.00%  | 26.23% | 26.27% | 28.35% | 26.95% |
| TOTAL     | \$ 3,759,195.32 | \$ 16,159,443.00 | \$ 15,779,172.27 | \$ 14,713,669.59 |        |        |        |        |        |

City of Rifle - Sales & Use Tax Collected (4 yr Comparison)



# Revenue -Budget to Actual by Fund

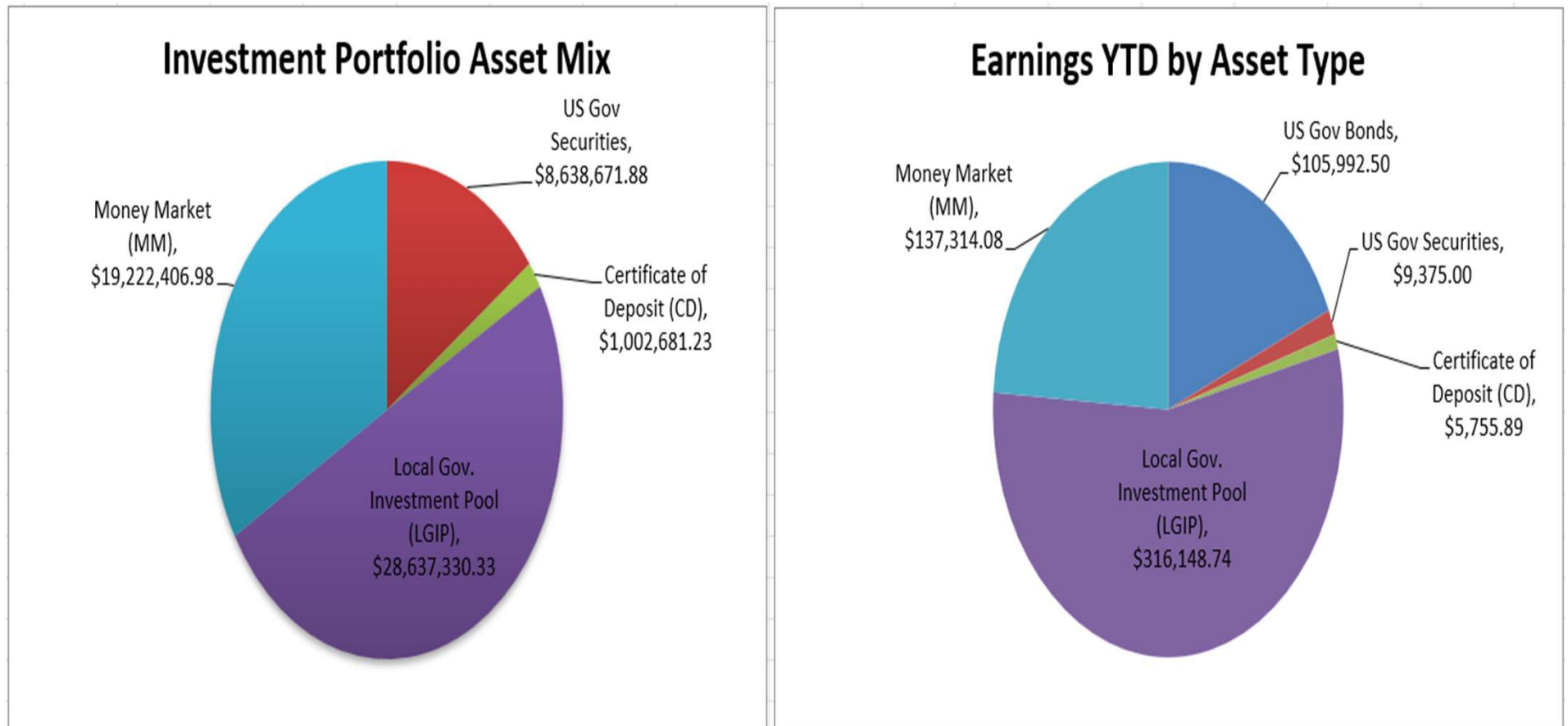
| City of Rifle                          |                                        |                    |                   |                    | Budget Date | 3/31/2025 |
|----------------------------------------|----------------------------------------|--------------------|-------------------|--------------------|-------------|-----------|
| Budget to Actual: Cost Center Overview |                                        |                    |                   |                    | Actual Date | 3/31/2025 |
| GL Budget                              | GL Budget Title                        | Budget             | Actual            | Amount Remaining   | % Earned    | Fund      |
| 100-3000                               | General Fund Revenue                   | \$ (13,202,071.84) | \$ (3,501,833.55) | \$ (9,700,238.29)  | 26.52%      | 100       |
| 201-3000                               | SIF Revenue                            | \$ (9,154,572.37)  | \$ (980,063.05)   | \$ (8,174,509.32)  | 10.71%      | 201       |
| 201-3003                               | SIF Revenue                            | \$ (150,000.00)    | \$ (57,120.55)    | \$ (92,879.45)     | 38.08%      | 201       |
| 202-3000                               | CTF Revenue                            | \$ (149,502.52)    | \$ (31,967.04)    | \$ (117,535.48)    | 21.38%      | 202       |
| 204-3000                               | VIF Revenue                            | \$ (273,438.63)    | \$ (45,134.92)    | \$ (228,303.71)    | 16.51%      | 204       |
| 205-3000                               | DDA Fund Revenue                       | \$ (71,355.72)     | \$ (17,355.01)    | \$ (54,000.71)     | 24.32%      | 205       |
| 206-3000                               | Capital Fund Revenue                   | \$ (80,930.09)     | \$ -              | \$ (80,930.09)     | 0.00%       | 206       |
| 207-3000                               | TIF Revenue                            | \$ (570,057.20)    | \$ (144,601.09)   | \$ (425,456.11)    | 25.37%      | 207       |
| 208-3000                               | URA Fund Revenue                       | \$ (238,006.91)    | \$ (37,406.43)    | \$ (200,600.48)    | 15.72%      | 208       |
| 210-3000                               | Parks and Rec - Revenue                | \$ (5,127,581.61)  | \$ (925,122.74)   | \$ (4,202,458.87)  | 18.04%      | 210       |
| 310-3000                               | Water Fund Revenue                     | \$ (4,662,234.60)  | \$ (641,715.81)   | \$ (4,020,518.79)  | 13.76%      | 310       |
| 310-3002                               | Water Rights Revenue                   | \$ (25,000.00)     | \$ (7,794.00)     | \$ (17,206.00)     | 31.18%      | 310       |
| 310-3003                               | System Improvement Revenue             | \$ (1,663,000.00)  | \$ (117,223.19)   | \$ (1,545,776.81)  | 7.05%       | 310       |
| 310-3004                               | Debt Service Revenue                   | \$ (3,339,225.42)  | \$ (701,686.00)   | \$ (2,637,539.42)  | 21.01%      | 310       |
| 320-3000                               | Waste Water Fund Revenue               | \$ (4,585,981.00)  | \$ (1,172,827.39) | \$ (3,413,153.61)  | 25.57%      | 320       |
| 320-3003                               | Waste Water System Improvement Revenue | \$ (250,000.00)    | \$ (99,284.25)    | \$ (150,715.75)    | 39.71%      | 320       |
| 330-3000                               | Sanitation Fund Revenue                | \$ (950,186.62)    | \$ (238,095.44)   | \$ (712,091.18)    | 25.06%      | 330       |
| 401-3000                               | Cemetery Perpetual Care Revenue        | \$ (28,808.30)     | \$ (5,250.00)     | \$ (23,558.30)     | 18.22%      | 401       |
| 610-3000                               | Fleet Fund Revenue                     | \$ (765,894.46)    | \$ (189,524.26)   | \$ (576,370.20)    | 24.75%      | 610       |
| 610-3003                               | Fleet Fund System Improvements Revenue | \$ (573,000.00)    | \$ (567,331.99)   | \$ (5,668.01)      | 0.99        | 610       |
| 620-3000                               | IT Fund Revenue                        | \$ (1,230,086.55)  | \$ (306,458.50)   | \$ (923,628.05)    | 24.91%      | 620       |
| 620-3003                               | IT Fund System Improvement Revenue     | \$ -               | \$ -              | \$ -               | N/B         | 620       |
| Total All Revenue Center GL Budgets    |                                        | \$ (47,090,933.84) | \$ (9,787,795.21) | \$ (37,303,138.63) | 20.78%      |           |

# Expenditures -Budget to Actual by Fund

| City of Rifle                          |                                   |                       |                     |                 | Budget Date      | 3/31/2025         |                |
|----------------------------------------|-----------------------------------|-----------------------|---------------------|-----------------|------------------|-------------------|----------------|
| Budget to Actual: Cost Center Overview |                                   |                       |                     |                 | Actual Date      | 3/31/2025         |                |
| Fund                                   | Fund Title                        | Budgeted Expenditures | Actual Expenditures | Encumbrances    | Amount Remaining | % Spent w/out ENC | % Spent w/ ENC |
| 100                                    | General Fund                      | \$ 14,610,736.95      | \$ 3,123,180.98     | \$ 1,053,666.38 | \$ 10,433,889.59 | 21.38%            | 28.59%         |
| 201                                    | Street Improvement Fund           | \$ 12,220,706.29      | \$ 122,279.10       | \$ 3,278,354.14 | \$ 8,820,073.05  | 1.00%             | 27.83%         |
| 202                                    | Conservation Trust Fund           | \$ 270,000.00         | \$ -                | \$ -            | \$ 270,000.00    | 0.00%             | 0.00%          |
| 204                                    | Visitor Improvement Fund          | \$ 279,321.42         | \$ 51,408.46        | \$ 99,724.53    | \$ 128,188.43    | 18.40%            | 54.11%         |
| 205                                    | Downtown Development Fund         | \$ 70,647.15          | \$ 11,697.65        | \$ -            | \$ 58,949.50     | 16.56%            | 16.56%         |
| 206                                    | Capital Improvement Fund          | \$ 352,500.00         | \$ -                | \$ 39,523.48    | \$ 312,976.52    | 0.00%             | 11.21%         |
| 207                                    | Tourism & Industry Fund           | \$ 739,738.68         | \$ 200,731.10       | \$ -            | \$ 539,007.58    | 27.14%            | 27.14%         |
| 208                                    | Urban Renewal Authority Fund      | \$ 20,000.00          | \$ 1,975.00         | \$ 35,645.00    | \$ (17,620.00)   | 9.88%             | 188.10%        |
| 210                                    | Parks & Recreation Fund           | \$ 5,504,988.72       | \$ 825,485.00       | \$ 534,655.54   | \$ 4,144,848.18  | 15.00%            | 24.71%         |
| 310                                    | Water Fund                        | \$ 11,486,948.69      | \$ 2,310,757.79     | \$ 3,350,913.06 | \$ 5,825,277.84  | 20.12%            | 49.29%         |
| 320                                    | Waste Water Fund                  | \$ 5,593,924.29       | \$ 1,315,145.07     | \$ 715,194.09   | \$ 3,563,585.13  | 23.51%            | 36.30%         |
| 330                                    | Sanitation Fund                   | \$ 1,024,145.28       | \$ 241,819.78       | \$ -            | \$ 782,325.50    | 23.61%            | 23.61%         |
| 401                                    | Cemetery Perpetual Care Fund      | \$ 5,000.00           | \$ -                | \$ -            | \$ 5,000.00      | 0.00%             | 0.00%          |
| 610                                    | Fleet Maintenance Fund            | \$ 1,248,451.30       | \$ 659,570.39       | \$ 16,800.00    | \$ 572,080.91    | 52.83%            | 54.18%         |
| 620                                    | Information Tech Maintenance Fund | \$ 1,219,602.94       | \$ 296,423.17       | \$ 3,875.00     | \$ 919,304.77    | 24.30%            | 24.62%         |
| TOTAL ALL FUNDS                        |                                   | \$ 54,646,711.71      | \$ 9,160,473.49     | \$ 9,128,351.22 | \$ 36,357,887.00 | 16.76%            | 33.47%         |

| GL Budget                               | GL Budget Title                      | Bdgt Expenditures       | Actual Expenditures    | Encumbrances           | Amount Remaining        | % Spent w/out ENC | % Spent w/ ENC |
|-----------------------------------------|--------------------------------------|-------------------------|------------------------|------------------------|-------------------------|-------------------|----------------|
| 100-4111                                | Mayor and City Council               | \$ 213,813.22           | \$ 23,320.10           | \$ -                   | \$ 190,493.12           | 10.91%            | 10.91%         |
| 100-4114                                | City Clerk                           | \$ 274,630.27           | \$ 57,905.19           | \$ -                   | \$ 216,725.08           | 21.08%            | 21.08%         |
| 100-4121                                | Municipal Court                      | \$ 331,321.93           | \$ 69,817.79           | \$ -                   | \$ 261,504.14           | 21.07%            | 21.07%         |
| 100-4132                                | Administration                       | \$ 497,012.32           | \$ 188,920.10          | \$ -                   | \$ 308,092.22           | 38.01%            | 38.01%         |
| 100-4135                                | Human Resources                      | \$ 410,913.45           | \$ 66,187.89           | \$ 16,537.00           | \$ 328,188.56           | 16.11%            | 20.13%         |
| 100-4151                                | Finance                              | \$ 836,266.11           | \$ 184,641.29          | \$ 36,143.09           | \$ 615,481.73           | 22.08%            | 26.40%         |
| 100-4153                                | Attorney                             | \$ 340,000.00           | \$ 66,666.67           | \$ -                   | \$ 273,333.33           | 19.61%            | 19.61%         |
| 100-4191                                | Community Development                | \$ 723,562.54           | \$ 180,941.74          | \$ 51,815.84           | \$ 490,804.96           | 25.01%            | 32.17%         |
| 100-4195                                | Grounds and Facilities               | \$ 612,478.26           | \$ 125,450.16          | \$ 116,845.55          | \$ 370,182.55           | 20.48%            | 39.56%         |
| 100-4199                                | Community TV                         | \$ 347,279.52           | \$ 77,352.41           | \$ 25.54               | \$ 269,901.57           | 22.27%            | 22.28%         |
| 100-4210                                | Police                               | \$ 4,943,687.11         | \$ 1,120,423.76        | \$ 10,647.43           | \$ 3,812,615.92         | 22.66%            | 22.88%         |
| 100-4240                                | Building Inspection                  | \$ 146,098.46           | \$ 38,871.12           | \$ -                   | \$ 107,227.34           | 26.61%            | 26.61%         |
| 100-4310                                | Public Works                         | \$ 2,258,320.68         | \$ 399,373.03          | \$ 143,263.34          | \$ 1,715,684.31         | 17.68%            | 24.03%         |
| 100-4311                                | PW - Right of Way Maintenance        | \$ 85,000.00            | \$ -                   | \$ -                   | \$ 85,000.00            | 0.00%             | 0.00%          |
| 100-4317                                | Engineering                          | \$ 392,287.10           | \$ 110,902.63          | \$ 37,116.12           | \$ 244,268.35           | 28.27%            | 37.73%         |
| 100-4514                                | Senior Center                        | \$ 533,322.96           | \$ 112,979.90          | \$ -                   | \$ 420,343.06           | 21.18%            | 21.18%         |
| 100-4800                                | Non-Departmental                     | \$ 875,743.02           | \$ 69,671.18           | \$ 641,272.47          | \$ 164,799.37           | 7.96%             | 81.18%         |
| 100-4910                                | Transfers                            | \$ 789,000.00           | \$ 229,756.02          | \$ -                   | \$ 559,243.98           | 29.12%            | 29.12%         |
| 201-4312                                | SIF Operational Expenditures         | \$ 4,425,627.29         | \$ 35,182.92           | \$ 2,438,062.94        | \$ 1,952,381.43         | 0.79%             | 55.88%         |
| 201-4313                                | SIF Capital Expenditures             | \$ 7,795,079.00         | \$ 87,096.18           | \$ 840,291.20          | \$ 6,867,691.62         | 1.12%             | 11.90%         |
| 202-4517                                | CTF Operational Expense              | \$ 270,000.00           | \$ -                   | \$ -                   | \$ 270,000.00           | 0.00%             | 0.00%          |
| 204-4650                                | VIF Operational Expense              | \$ 279,321.42           | \$ 51,408.46           | \$ 99,724.53           | \$ 128,188.43           | 18.40%            | 54.11%         |
| 205-4651                                | DDA Fund Operational Expense         | \$ 70,647.15            | \$ 11,697.65           | \$ -                   | \$ 58,949.50            | 16.56%            | 16.56%         |
| 206-4900                                | Capital Fund Operational Expense     | \$ 352,500.00           | \$ -                   | \$ 39,523.48           | \$ 312,976.52           | 0.00%             | 11.21%         |
| 207-4650                                | TIF Operational Expense              | \$ 739,738.68           | \$ 200,731.10          | \$ -                   | \$ 539,007.58           | 27.14%            | 27.14%         |
| 208-4650                                | URA Fund Operational Expense         | \$ 20,000.00            | \$ 1,975.00            | \$ 35,645.00           | \$ (17,620.00)          | 9.88%             | 188.10%        |
| 210-4512                                | Parks and Rec - Recreation Ops       | \$ 1,013,582.88         | \$ 174,402.82          | \$ -                   | \$ 839,180.06           | 17.21%            | 17.21%         |
| 210-4513                                | Parks and Rec - Pool Ops             | \$ 690,895.15           | \$ 77,971.31           | \$ 41.00               | \$ 612,882.84           | 11.29%            | 11.29%         |
| 210-4521                                | Parks and Rec - Parks Ops            | \$ 1,960,355.03         | \$ 365,440.91          | \$ 100,834.74          | \$ 1,494,079.38         | 18.64%            | 23.79%         |
| 210-4523                                | Parks and Rec - Parks Capital        | \$ 1,594,116.00         | \$ 24,569.76           | \$ 433,779.80          | \$ 1,135,766.44         | 1.54%             | 28.75%         |
| 210-4800                                | Parks and Rec - NonDepartmental      | \$ 62,039.66            | \$ 6,440.42            | \$ -                   | \$ 55,599.24            | 10.38%            | 10.38%         |
| 210-4910                                | Parks and Rec - Transfers            | \$ 184,000.00           | \$ 176,659.78          | \$ -                   | \$ 7,340.22             | 96.01%            | 96.01%         |
| 310-4331                                | Water Fund Operational Expense       | \$ 2,847,639.69         | \$ 697,524.77          | \$ 356,747.97          | \$ 1,793,366.95         | 24.49%            | 37.02%         |
| 310-4332                                | Water Rights Operational Expense     | \$ 78,200.00            | \$ 6,357.48            | \$ -                   | \$ 71,842.52            | 8.13%             | 8.13%          |
| 310-4333                                | Sys. Improvement Operational Expense | \$ 6,780,242.00         | \$ 885,948.31          | \$ 2,994,165.09        | \$ 2,900,128.60         | 13.07%            | 57.23%         |
| 310-4334                                | Debt Service Operational Expense     | \$ 1,441,855.00         | \$ 720,927.23          | \$ -                   | \$ 720,927.77           | 50.00%            | 50.00%         |
| 310-4335                                | Debt Service Operational Expense     | \$ 339,012.00           | \$ -                   | \$ -                   | \$ 339,012.00           | 0.00%             | 0.00%          |
| 320-4325                                | Waste Water Operational Expense      | \$ 5,593,924.29         | \$ 1,315,145.07        | \$ 715,194.09          | \$ 3,563,585.13         | 23.51%            | 36.30%         |
| 330-4320                                | Sanitation Fund Operational Expense  | \$ 1,022,145.28         | \$ 241,319.78          | \$ -                   | \$ 780,825.50           | 23.61%            | 23.61%         |
| 330-4900                                | Sanitation Fund Transfers            | \$ 2,000.00             | \$ 500.00              | \$ -                   | \$ 1,500.00             | 25.00%            | 25.00%         |
| 401-4422                                | Cemetery Perpetual Care Expense      | \$ 5,000.00             | \$ -                   | \$ -                   | \$ 5,000.00             | 0.00%             | 0.00%          |
| 610-4196                                | Fleet Fund Operational Expense       | \$ 675,451.30           | \$ 106,813.67          | \$ -                   | \$ 568,637.63           | 15.81%            | 15.81%         |
| 610-4900                                | Fleet Fund - Capital                 | \$ 573,000.00           | \$ 552,756.72          | \$ 16,800.00           | \$ 3,443.28             | 96.47%            | 99.40%         |
| 620-4192                                | IT Fund Operational Expense          | \$ 1,097,102.94         | \$ 296,423.17          | \$ -                   | \$ 800,679.77           | 27.02%            | 27.02%         |
| 620-4901                                | IT Fund Capital                      | \$ 122,500.00           | \$ -                   | \$ 3,875.00            | \$ 118,625.00           | 0.00%             | 3.16%          |
| <b>Total All Cost Center GL Budgets</b> |                                      | <b>\$ 54,646,711.71</b> | <b>\$ 9,160,473.49</b> | <b>\$ 9,128,351.22</b> | <b>\$ 36,357,887.00</b> | <b>16.76%</b>     | <b>33.47%</b>  |

# Investment Portfolio (3/31/2025)



- Portfolio Market Value - \$57,501,090.42
  - 0.00% Bonds, 15.02% Securities, 1.74% CD, 49.80% LGIP, 33.43% MM
- Total YTD Earnings - \$574,586.21
- Unrealized Gain/Loss - \$(111,328.12)

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

|                               | PERIOD ACTUAL | YTD ACTUAL   | BUDGET          | VARIANCE        | PCNT |
|-------------------------------|---------------|--------------|-----------------|-----------------|------|
| <u>REVENUE</u>                |               |              |                 |                 |      |
| GENERAL REVENUES              | 3,501,833.55  | 3,501,833.55 | 13,202,071.84   | 9,700,238.29    | 26.5 |
|                               | 3,501,833.55  | 3,501,833.55 | 13,202,071.84   | 9,700,238.29    | 26.5 |
| <u>EXPENDITURES</u>           |               |              |                 |                 |      |
| MAYOR/COUNCIL                 | 23,320.10     | 23,320.10    | 213,813.22      | 190,493.12      | 10.9 |
| CITY CLERK                    | 57,905.19     | 57,905.19    | 274,630.27      | 216,725.08      | 21.1 |
| MUNICIPAL COURT               | 69,817.79     | 69,817.79    | 331,321.93      | 261,504.14      | 21.1 |
| CITY MANAGER                  | 188,920.10    | 188,920.10   | 497,012.32      | 308,092.22      | 38.0 |
| HUMAN RESOURCES               | 66,187.89     | 66,187.89    | 410,913.45      | 344,725.56      | 16.1 |
| FINANCE                       | 184,641.29    | 184,641.29   | 836,266.11      | 651,624.82      | 22.1 |
| ATTORNEY                      | 66,666.67     | 66,666.67    | 340,000.00      | 273,333.33      | 19.6 |
| COMMUNITY DEVELOPMENT         | 180,941.74    | 180,941.74   | 723,562.54      | 542,620.80      | 25.0 |
| GROUND AND FACILITY MAINT.    | 125,450.16    | 125,450.16   | 612,478.26      | 487,028.10      | 20.5 |
| COMMUNITY INVOLVEMT MULTIMEDI | 77,352.41     | 77,352.41    | 347,279.52      | 269,927.11      | 22.3 |
| POLICE                        | 1,120,423.76  | 1,120,423.76 | 4,943,687.11    | 3,823,263.35    | 22.7 |
| BUILDING INSPECTIONS          | 38,871.12     | 38,871.12    | 146,098.46      | 107,227.34      | 26.6 |
| PUBLIC WORKS                  | 399,373.03    | 399,373.03   | 2,258,320.68    | 1,858,947.65    | 17.7 |
| PW - RIGHT OF WAY MAINTENANCE | .00           | .00          | 85,000.00       | 85,000.00       | .0   |
| PW - ENGINEERING              | 110,902.63    | 110,902.63   | 392,287.10      | 281,384.47      | 28.3 |
| SENIOR CENTER                 | 112,979.90    | 112,979.90   | 533,322.96      | 420,343.06      | 21.2 |
| NON DEPARTMENTAL              | 69,671.18     | 69,671.18    | 875,743.02      | 806,071.84      | 8.0  |
| OPERATING TRANSFERS OUT       | 229,756.02    | 229,756.02   | 789,000.00      | 559,243.98      | 29.1 |
|                               | 3,123,180.98  | 3,123,180.98 | 14,610,736.95   | 11,487,555.97   | 21.4 |
|                               | 378,652.57    | 378,652.57   | ( 1,408,665.11) | ( 1,787,317.68) | 26.9 |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

STREET IMPROVEMENT FUND

|                      | PERIOD ACTUAL       | YTD ACTUAL          | BUDGET                 | VARIANCE               | PCNT        |
|----------------------|---------------------|---------------------|------------------------|------------------------|-------------|
| <u>REVENUE</u>       |                     |                     |                        |                        |             |
| GENERAL REVENUES     | 980,063.05          | 980,063.05          | 9,154,572.37           | 8,174,509.32           | 10.7        |
| CAPITAL REVENUES     | 57,120.55           | 57,120.55           | 150,000.00             | 92,879.45              | 38.1        |
|                      | <u>1,037,183.60</u> | <u>1,037,183.60</u> | <u>9,304,572.37</u>    | <u>8,267,388.77</u>    | <u>11.2</u> |
| <u>EXPENDITURES</u>  |                     |                     |                        |                        |             |
| PAVED STREETS        | 35,182.92           | 35,182.92           | 4,425,627.29           | 4,390,444.37           | .8          |
| CONSTRUCTION PROJECT | 87,096.18           | 87,096.18           | 7,795,079.00           | 7,707,982.82           | 1.1         |
|                      | <u>122,279.10</u>   | <u>122,279.10</u>   | <u>12,220,706.29</u>   | <u>12,098,427.19</u>   | <u>1.0</u>  |
|                      | <u>914,904.50</u>   | <u>914,904.50</u>   | <u>( 2,916,133.92)</u> | <u>( 3,831,038.42)</u> | <u>31.4</u> |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

CONSERVATION TRUST FUND

|                            | PERIOD ACTUAL | YTD ACTUAL | BUDGET        | VARIANCE      | PCNT |
|----------------------------|---------------|------------|---------------|---------------|------|
| <u>REVENUE</u>             |               |            |               |               |      |
| CONSERVATION TRUST REVENUE | 31,967.04     | 31,967.04  | 149,502.52    | 117,535.48    | 21.4 |
|                            | 31,967.04     | 31,967.04  | 149,502.52    | 117,535.48    | 21.4 |
| <u>EXPENDITURES</u>        |               |            |               |               |      |
| CONSERVATION TRUST         | .00           | .00        | 270,000.00    | 270,000.00    | .0   |
|                            | .00           | .00        | 270,000.00    | 270,000.00    | .0   |
|                            | 31,967.04     | 31,967.04  | ( 120,497.48) | ( 152,464.52) | 26.5 |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

VISITOR IMPROVEMENT FUND

|                     | PERIOD ACTUAL | YTD ACTUAL  | BUDGET      | VARIANCE   | PCNT    |
|---------------------|---------------|-------------|-------------|------------|---------|
| <u>REVENUE</u>      |               |             |             |            |         |
| VISITOR IMPROVEMENT | 45,134.92     | 45,134.92   | 273,438.63  | 228,303.71 | 16.5    |
|                     | 45,134.92     | 45,134.92   | 273,438.63  | 228,303.71 | 16.5    |
| <u>EXPENDITURES</u> |               |             |             |            |         |
| VISITOR IMPROVEMENT | 51,408.46     | 51,408.46   | 279,321.42  | 227,912.96 | 18.4    |
|                     | 51,408.46     | 51,408.46   | 279,321.42  | 227,912.96 | 18.4    |
|                     | ( 6,273.54)   | ( 6,273.54) | ( 5,882.79) | 390.75     | (106.6) |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

DOWNTOWN DEVELOPMENT DISTRICT

|                      | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | VARIANCE    | PCNT  |
|----------------------|---------------|------------|-----------|-------------|-------|
| <u>REVENUE</u>       |               |            |           |             |       |
| DOWNTOWN DEVELOPMENT | 17,355.01     | 17,355.01  | 71,355.72 | 54,000.71   | 24.3  |
|                      | 17,355.01     | 17,355.01  | 71,355.72 | 54,000.71   | 24.3  |
| <u>EXPENDITURES</u>  |               |            |           |             |       |
| DOWNTOWN DEVELOPMENT | 11,697.65     | 11,697.65  | 70,647.15 | 58,949.50   | 16.6  |
|                      | 11,697.65     | 11,697.65  | 70,647.15 | 58,949.50   | 16.6  |
|                      | 5,657.36      | 5,657.36   | 708.57    | ( 4,948.79) | 798.4 |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

CAPITAL IMPROVEMENT FUND

|                      | PERIOD ACTUAL | YTD ACTUAL | BUDGET        | VARIANCE      | PCNT |
|----------------------|---------------|------------|---------------|---------------|------|
| <u>REVENUE</u>       |               |            |               |               |      |
| CAPITAL REVENUE      | .00           | .00        | 80,930.09     | 80,930.09     | .0   |
|                      | .00           | .00        | 80,930.09     | 80,930.09     | .0   |
| <u>EXPENDITURES</u>  |               |            |               |               |      |
| CAPITAL IMPROVEMENTS | .00           | .00        | 352,500.00    | 352,500.00    | .0   |
|                      | .00           | .00        | 352,500.00    | 352,500.00    | .0   |
|                      | .00           | .00        | ( 271,569.91) | ( 271,569.91) | .0   |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

TOURISM & INDUSTRY

|                     | PERIOD ACTUAL | YTD ACTUAL   | BUDGET        | VARIANCE      | PCNT    |
|---------------------|---------------|--------------|---------------|---------------|---------|
| <u>REVENUE</u>      |               |              |               |               |         |
| TOURISM & INDUSTRY  | 144,601.09    | 144,601.09   | 570,057.20    | 425,456.11    | 25.4    |
|                     | 144,601.09    | 144,601.09   | 570,057.20    | 425,456.11    | 25.4    |
| <u>EXPENDITURES</u> |               |              |               |               |         |
| TOURISM & INDUSTRY  | 200,731.10    | 200,731.10   | 739,738.68    | 539,007.58    | 27.1    |
|                     | 200,731.10    | 200,731.10   | 739,738.68    | 539,007.58    | 27.1    |
|                     | ( 56,130.01)  | ( 56,130.01) | ( 169,681.48) | ( 113,551.47) | ( 33.1) |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

URBAN RENEWAL AUTHORITY FUND

|                     | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | VARIANCE   | PCNT |
|---------------------|---------------|------------|------------|------------|------|
| <u>REVENUE</u>      |               |            |            |            |      |
| URBAN RENEWAL       | 37,406.43     | 37,406.43  | 238,006.91 | 200,600.48 | 15.7 |
|                     | 37,406.43     | 37,406.43  | 238,006.91 | 200,600.48 | 15.7 |
| <u>EXPENDITURES</u> |               |            |            |            |      |
| URBAN RENEWAL       | 1,975.00      | 1,975.00   | 20,000.00  | 18,025.00  | 9.9  |
|                     | 1,975.00      | 1,975.00   | 20,000.00  | 18,025.00  | 9.9  |
|                     | 35,431.43     | 35,431.43  | 218,006.91 | 182,575.48 | 16.3 |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

PARKS & RECREATION

|                        | PERIOD ACTUAL | YTD ACTUAL | BUDGET        | VARIANCE      | PCNT |
|------------------------|---------------|------------|---------------|---------------|------|
| <u>REVENUE</u>         |               |            |               |               |      |
| PARKS AND REC REVENUE  | 925,122.74    | 925,122.74 | 5,127,581.61  | 4,202,458.87  | 18.0 |
|                        | 925,122.74    | 925,122.74 | 5,127,581.61  | 4,202,458.87  | 18.0 |
| <u>EXPENDITURES</u>    |               |            |               |               |      |
| RECREATION             | 174,402.82    | 174,402.82 | 1,013,582.88  | 839,180.06    | 17.2 |
| POOL                   | 77,971.31     | 77,971.31  | 690,895.15    | 612,923.84    | 11.3 |
| PARK MAINTENANCE       | 365,440.91    | 365,440.91 | 1,960,355.03  | 1,594,914.12  | 18.6 |
| PARKS CAPITAL          | 24,569.76     | 24,569.76  | 1,594,116.00  | 1,569,546.24  | 1.5  |
| NON-DEPARTMENTAL       | 6,440.42      | 6,440.42   | 62,039.66     | 55,599.24     | 10.4 |
| OPERATING TRANSFER OUT | 176,659.78    | 176,659.78 | 184,000.00    | 7,340.22      | 96.0 |
|                        | 825,485.00    | 825,485.00 | 5,504,988.72  | 4,679,503.72  | 15.0 |
|                        | 99,637.74     | 99,637.74  | ( 377,407.11) | ( 477,044.85) | 26.4 |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

WATER FUND

|                              | PERIOD ACTUAL        | YTD ACTUAL           | BUDGET                 | VARIANCE             | PCNT           |
|------------------------------|----------------------|----------------------|------------------------|----------------------|----------------|
| <u>REVENUE</u>               |                      |                      |                        |                      |                |
| WATER REVENUE                | 641,715.81           | 641,715.81           | 4,662,234.60           | 4,020,518.79         | 13.8           |
| WATER RIGHTS REVENUE         | 7,794.00             | 7,794.00             | 25,000.00              | 17,206.00            | 31.2           |
| CAPITAL REVENUE              | 117,223.19           | 117,223.19           | 1,663,000.00           | 1,545,776.81         | 7.1            |
| WTP SALES & USE TAX REVENUES | 701,686.00           | 701,686.00           | 3,339,225.42           | 2,637,539.42         | 21.0           |
|                              | <u>1,468,419.00</u>  | <u>1,468,419.00</u>  | <u>9,689,460.02</u>    | <u>8,221,041.02</u>  | <u>15.2</u>    |
| <u>EXPENDITURES</u>          |                      |                      |                        |                      |                |
| WATER O&H                    | 697,524.77           | 697,524.77           | 2,847,639.69           | 2,150,114.92         | 24.5           |
| WATER RIGHTS                 | 6,357.48             | 6,357.48             | 78,200.00              | 71,842.52            | 8.1            |
| WATER SYSTEM IMPROVEMENTS    | 885,948.31           | 885,948.31           | 6,780,242.00           | 5,894,293.69         | 13.1           |
| WATER TREATMENT PLANT DEBT   | 720,927.23           | 720,927.23           | 1,441,855.00           | 720,927.77           | 50.0           |
| WATER TANK DEBT              | .00                  | .00                  | 339,012.00             | 339,012.00           | .0             |
|                              | <u>2,310,757.79</u>  | <u>2,310,757.79</u>  | <u>11,486,948.69</u>   | <u>9,176,190.90</u>  | <u>20.1</u>    |
|                              | <u>( 842,338.79)</u> | <u>( 842,338.79)</u> | <u>( 1,797,488.67)</u> | <u>( 955,149.88)</u> | <u>( 46.9)</u> |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

WASTEWATER FUND

|                        | PERIOD ACTUAL       | YTD ACTUAL          | BUDGET               | VARIANCE             | PCNT          |
|------------------------|---------------------|---------------------|----------------------|----------------------|---------------|
| <u>REVENUE</u>         |                     |                     |                      |                      |               |
| WASTE WATER REVENUE    | 1,172,827.39        | 1,172,827.39        | 4,585,981.00         | 3,413,153.61         | 25.6          |
| WASTEWATER SYS IMPROVE | 99,284.25           | 99,284.25           | 250,000.00           | 150,715.75           | 39.7          |
|                        | <u>1,272,111.64</u> | <u>1,272,111.64</u> | <u>4,835,981.00</u>  | <u>3,563,869.36</u>  | <u>26.3</u>   |
| <u>EXPENDITURES</u>    |                     |                     |                      |                      |               |
| SEWER O&H              | 1,315,145.07        | 1,315,145.07        | 5,593,924.29         | 4,278,779.22         | 23.5          |
|                        | <u>1,315,145.07</u> | <u>1,315,145.07</u> | <u>5,593,924.29</u>  | <u>4,278,779.22</u>  | <u>23.5</u>   |
|                        | <u>( 43,033.43)</u> | <u>( 43,033.43)</u> | <u>( 757,943.29)</u> | <u>( 714,909.86)</u> | <u>( 5.7)</u> |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

SANITATION FUND

|                       | PERIOD ACTUAL | YTD ACTUAL  | BUDGET       | VARIANCE     | PCNT   |
|-----------------------|---------------|-------------|--------------|--------------|--------|
| <u>REVENUE</u>        |               |             |              |              |        |
| USER FEES             | 238,095.44    | 238,095.44  | 950,186.62   | 712,091.18   | 25.1   |
|                       | 238,095.44    | 238,095.44  | 950,186.62   | 712,091.18   | 25.1   |
| <u>EXPENDITURES</u>   |               |             |              |              |        |
| SANITATION OPERATIONS | 241,319.78    | 241,319.78  | 1,022,145.28 | 780,825.50   | 23.6   |
| SANITATION TRANSFERS  | 500.00        | 500.00      | 2,000.00     | 1,500.00     | 25.0   |
|                       | 241,819.78    | 241,819.78  | 1,024,145.28 | 782,325.50   | 23.6   |
|                       | ( 3,724.34)   | ( 3,724.34) | ( 73,958.66) | ( 70,234.32) | ( 5.0) |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

CEMETERY PERPETUAL CARE

|                         | PERIOD ACTUAL | YTD ACTUAL | BUDGET    | VARIANCE  | PCNT |
|-------------------------|---------------|------------|-----------|-----------|------|
| <u>REVENUE</u>          |               |            |           |           |      |
| PERPETUAL CARE          | 5,250.00      | 5,250.00   | 28,808.30 | 23,558.30 | 18.2 |
|                         | 5,250.00      | 5,250.00   | 28,808.30 | 23,558.30 | 18.2 |
| <u>EXPENDITURES</u>     |               |            |           |           |      |
| CEMETERY PERPETUAL CARE | .00           | .00        | 5,000.00  | 5,000.00  | .0   |
|                         | .00           | .00        | 5,000.00  | 5,000.00  | .0   |
|                         | 5,250.00      | 5,250.00   | 23,808.30 | 18,558.30 | 22.1 |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

FLEET MAINTENANCE

|                     | PERIOD ACTUAL     | YTD ACTUAL        | BUDGET              | VARIANCE            | PCNT         |
|---------------------|-------------------|-------------------|---------------------|---------------------|--------------|
| <u>REVENUE</u>      |                   |                   |                     |                     |              |
| FLEET REVENUES      | 193,965.85        | 193,965.85        | 765,894.46          | 571,928.61          | 25.3         |
| OTHER FLEET         | 567,331.99        | 567,331.99        | 573,000.00          | 5,668.01            | 99.0         |
|                     | <u>761,297.84</u> | <u>761,297.84</u> | <u>1,338,894.46</u> | <u>577,596.62</u>   | <u>56.9</u>  |
| <u>EXPENDITURES</u> |                   |                   |                     |                     |              |
| FLEET MAINTENANCE   | 106,813.67        | 106,813.67        | 675,451.30          | 568,637.63          | 15.8         |
| CAPITAL             | 552,756.72        | 552,756.72        | 573,000.00          | 20,243.28           | 96.5         |
|                     | <u>659,570.39</u> | <u>659,570.39</u> | <u>1,248,451.30</u> | <u>588,880.91</u>   | <u>52.8</u>  |
|                     | <u>101,727.45</u> | <u>101,727.45</u> | <u>90,443.16</u>    | <u>( 11,284.29)</u> | <u>112.5</u> |

CITY OF RIFLE  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

INFORMATION TECH MAINTENANCE

|                     | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | VARIANCE   | PCNT |
|---------------------|---------------|------------|--------------|------------|------|
| <u>REVENUE</u>      |               |            |              |            |      |
| INTERDEPT REVENUES  | 306,458.50    | 306,458.50 | 1,230,086.55 | 923,628.05 | 24.9 |
|                     | 306,458.50    | 306,458.50 | 1,230,086.55 | 923,628.05 | 24.9 |
| <u>EXPENDITURES</u> |               |            |              |            |      |
| I.T. MAINTENANCE    | 296,423.17    | 296,423.17 | 1,097,102.94 | 800,679.77 | 27.0 |
| CAPITAL             | .00           | .00        | 122,500.00   | 122,500.00 | .0   |
|                     | 296,423.17    | 296,423.17 | 1,219,602.94 | 923,179.77 | 24.3 |
|                     | 10,035.33     | 10,035.33  | 10,483.61    | 448.28     | 95.7 |

| City of Rifle                           |                                         |                 |               |         |                                        |                 |              |         |                                     |                 |                |         |                                   |                 |                   |          |
|-----------------------------------------|-----------------------------------------|-----------------|---------------|---------|----------------------------------------|-----------------|--------------|---------|-------------------------------------|-----------------|----------------|---------|-----------------------------------|-----------------|-------------------|----------|
| Sales Tax - 2025                        |                                         |                 |               |         |                                        |                 |              |         |                                     |                 |                |         |                                   |                 |                   |          |
| Prior Year Comparison                   |                                         |                 |               |         |                                        |                 |              |         |                                     |                 |                |         |                                   |                 |                   |          |
|                                         | Febuary Collections (for January Sales) |                 |               |         | March Collections (for February Sales) |                 |              |         | April Collections (for March Sales) |                 |                |         | May Collections (for April Sales) |                 |                   |          |
| BARS & RESTAURANTS                      | \$ 91,967.76                            | \$ 95,655.08    | \$ (3,687.32) | -3.85%  | \$ 99,023.87                           | \$ 94,296.76    | \$ 4,727.11  | 5.01%   | \$ 108,196.19                       | \$ 120,430.85   | \$ (12,234.66) | -10.16% | \$ 111,869.34                     | \$ (111,869.34) | -100.00%          |          |
| RETAIL MARIJUANA                        | 23,125.92                               | 20,611.76       | 2,514.16      | 12.20%  | 18,711.73                              | 19,953.70       | (1,241.97)   | -6.22%  | 20,899.48                           | 23,719.79       | (2,820.31)     | -11.89% | 22,144.15                         | (22,144.15)     | -100.00%          |          |
| UTILITIES                               | 81,176.05                               | 75,977.31       | 5,198.74      | 6.84%   | 53,443.62                              | 55,653.98       | (2,210.36)   | -3.97%  | 63,718.23                           | 60,075.47       | 3,642.76       | 6.06%   | 55,626.91                         | (55,626.91)     | -100.00%          |          |
| USE TAX/OTHER MISC                      | 30,628.08                               | 31,401.23       | (773.15)      | -2.46%  | 43,528.66                              | 38,748.17       | 4,780.49     | 12.34%  | 49,172.34                           | 44,689.01       | 4,483.33       | 10.03%  | 38,698.54                         | (38,698.54)     | -100.00%          |          |
| OIL & GAS                               | 21,172.80                               | 14,216.61       | 6,956.19      | 48.93%  | 17,875.63                              | 15,175.66       | 2,699.97     | 17.79%  | 21,246.37                           | 7,048.28        | 14,198.09      | 201.44% | 15,968.41                         | (15,968.41)     | -100.00%          |          |
| LODGING                                 | 32,213.30                               | 28,075.40       | 4,137.90      | 14.74%  | 28,454.58                              | 30,478.11       | (2,023.53)   | -6.64%  | 47,233.75                           | 38,554.67       | 8,679.08       | 22.51%  | 30,115.14                         | (30,115.14)     | -100.00%          |          |
| LIQUOR STORES                           | 9,566.33                                | 15,744.57       | (6,178.24)    | -39.24% | 23,729.95                              | 16,399.49       | 7,330.46     | 44.70%  | 25,551.63                           | 18,822.78       | 6,728.85       | 35.75%  | 17,906.44                         | (17,906.44)     | -100.00%          |          |
| HVAC                                    | 681.03                                  | 1,407.56        | (726.53)      | -51.62% | 888.99                                 | 1,047.62        | (158.63)     | -15.14% | 888.49                              | 1,678.56        | (790.07)       | -47.07% | 469.05                            | (469.05)        | -100.00%          |          |
| HARDWARE                                | 15,611.53                               | 12,286.66       | 3,324.87      | 27.06%  | 18,402.85                              | 11,649.37       | 6,753.48     | 57.97%  | 31,578.09                           | 30,643.68       | 934.41         | 3.05%   | 16,683.22                         | (16,683.22)     | -100.00%          |          |
| GENERAL RETAIL                          | 462,084.53                              | 438,961.86      | 23,122.67     | 5.27%   | 414,136.57                             | 413,220.91      | 915.66       | 0.22%   | 566,982.81                          | 560,582.20      | 6,400.61       | 1.14%   | 469,905.71                        | (469,905.71)    | -100.00%          |          |
| FOOD                                    | 182,367.30                              | 206,854.77      | (24,487.47)   | -11.84% | 186,223.50                             | 182,543.87      | 3,679.63     | 2.02%   | 193,930.18                          | 196,893.27      | (2,963.09)     | -1.50%  | 186,531.16                        | (186,531.16)    | -100.00%          |          |
| EXCISE                                  | 2,192.76                                | 7,091.37        | (4,898.61)    | -69.08% | 2,125.72                               | 3,222.19        | (1,096.47)   | -34.03% | 2,204.08                            | 2,031.91        | 172.17         | 8.47%   | 1,747.86                          | (1,747.86)      | -100.00%          |          |
| CONTRACTOR                              | 2,351.79                                | 2,606.45        | (254.66)      | -9.77%  | 646.45                                 | 2,269.05        | (1,622.60)   | -71.51% | 1,464.11                            | 2,709.89        | (1,245.78)     | -45.97% | 3,173.79                          | (3,173.79)      | -100.00%          |          |
| CAR PARTS & SALES                       | 48,989.27                               | 48,434.39       | 554.88        | 1.15%   | 62,435.75                              | 56,645.03       | 5,790.72     | 10.22%  | 64,370.15                           | 48,679.84       | 15,690.31      | 32.23%  | 62,196.93                         | (62,196.93)     | -100.00%          |          |
| SUTS (CO SALES & USE TAX SYSTEM)        | 17,066.75                               | 12,890.99       | 4,175.76      | 32.39%  | 17,876.51                              | 18,601.49       | (724.98)     | -3.90%  | 22,291.69                           | 21,548.84       | 742.85         | 3.45%   | 19,865.84                         | (19,865.84)     | -100.00%          |          |
| Total MuniRev                           | \$ 1,021,195.20                         | \$ 1,012,216.01 | \$ 8,979.19   | 0.89%   | \$ 987,504.38                          | \$ 959,905.40   | \$ 27,598.98 | 2.88%   | \$ 1,219,727.59                     | \$ 1,178,109.04 | \$ 41,618.55   | 3.53%   | \$ -                              | \$ 1,052,902.49 | \$ (1,052,902.49) | -100.00% |
| BUILDING USE TAX (Month Collected)      | 51,847.32                               | 29,199.84       | 22,647.48     | 77.56%  | 28,287.83                              | 24,105.97       | 4,181.86     | 17.35%  | 69,483.98                           | 27,640.82       | 41,843.16      | 151.38% | 18,765.62                         | (18,765.62)     | -100.00%          |          |
| MOTOR VEHICLE USE TAX (Month Collected) | 187,369.49                              | 176,560.07      | 10,809.42     | 6.12%   | 103,787.99                             | 100,785.41      | 3,002.58     | 2.98%   | 89,991.54                           | 88,983.83       | 1,007.71       | 1.13%   | 129,248.94                        | (129,248.94)    | -100.00%          |          |
| Grand Total                             | \$ 1,260,412.01                         | \$ 1,217,975.92 | \$ 42,436.09  | 3.48%   | \$ 1,119,580.20                        | \$ 1,084,796.78 | \$ 34,783.42 | 3.21%   | \$ 1,379,203.11                     | \$ 1,294,733.69 | \$ 84,469.42   | 6.52%   | \$ -                              | \$ 1,200,917.05 | \$ (1,200,917.05) | -100.00% |

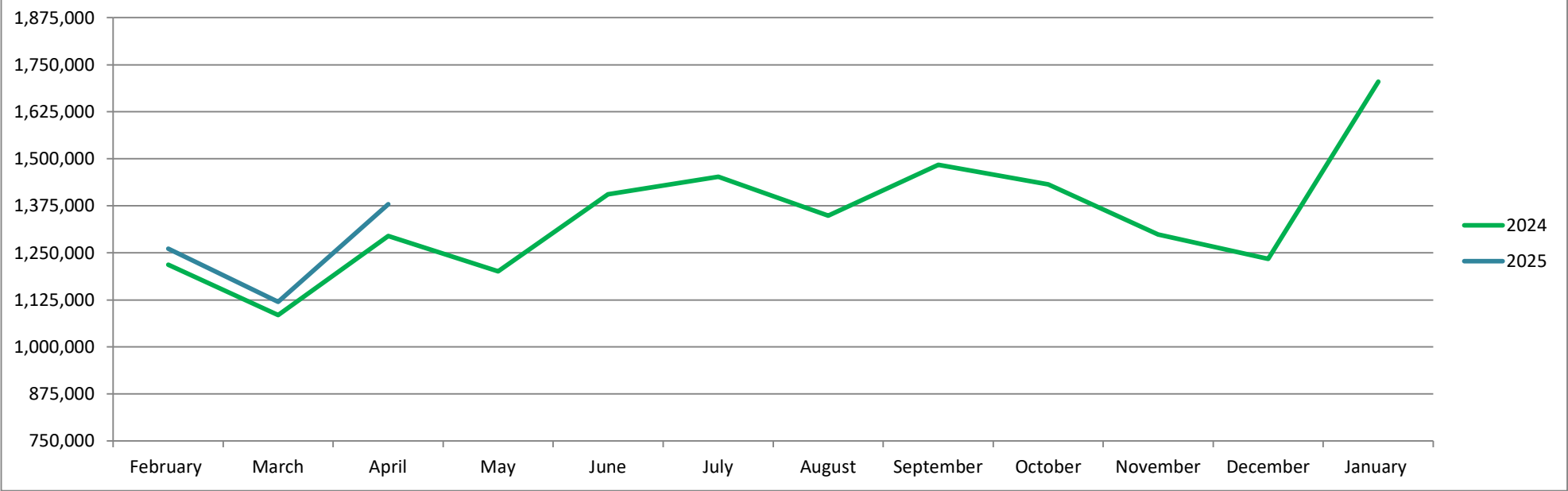
|                                         | June Collections (for May Sales) |                        |                          |                 | July Collections (for June Sales) |                        |                          |                 | August Collections (for July Sales) |                        |                          |                 | September Collections (for August Sales) |                        |                          |                 |
|-----------------------------------------|----------------------------------|------------------------|--------------------------|-----------------|-----------------------------------|------------------------|--------------------------|-----------------|-------------------------------------|------------------------|--------------------------|-----------------|------------------------------------------|------------------------|--------------------------|-----------------|
| City Business                           | Total Amount 2025                | Total Amount 2024      | \$ Diff                  | % Diff          | Total Amount 2025                 | Total Amount 2024      | \$ Diff                  | % Diff          | Total Amount 2025                   | Total Amount 2024      | \$ Diff                  | % Diff          | Total Amount 2025                        | Total Amount 2024      | \$ Diff                  | % Diff          |
| BARS & RESTAURANTS                      |                                  | \$ 118,133.54          | \$ (118,133.54)          | -100.00%        |                                   | \$ 114,411.96          | \$ (114,411.96)          | -100.00%        |                                     | \$ 128,836.90          | \$ (128,836.90)          | -100.00%        |                                          | \$ 108,242.97          | \$ (108,242.97)          | -100.00%        |
| RETAIL MARIJUANA                        |                                  | 24,495.08              | (24,495.08)              | -100.00%        |                                   | 22,196.59              | (22,196.59)              | -100.00%        |                                     | 23,136.70              | (23,136.70)              | -100.00%        |                                          | 22,385.02              | (22,385.02)              | -100.00%        |
| UTILITIES                               |                                  | 43,394.70              | (43,394.70)              | -100.00%        |                                   | 42,997.49              | (42,997.49)              | -100.00%        |                                     | 52,452.00              | (52,452.00)              | -100.00%        |                                          | 59,575.75              | (59,575.75)              | -100.00%        |
| USE TAX/OTHER MISC                      |                                  | 32,247.97              | (32,247.97)              | -100.00%        |                                   | 51,278.12              | (51,278.12)              | -100.00%        |                                     | 40,155.03              | (40,155.03)              | -100.00%        |                                          | 57,085.52              | (57,085.52)              | -100.00%        |
| OIL & GAS                               |                                  | 16,395.91              | (16,395.91)              | -100.00%        |                                   | 18,921.13              | (18,921.13)              | -100.00%        |                                     | 12,571.92              | (12,571.92)              | -100.00%        |                                          | 30,359.15              | (30,359.15)              | -100.00%        |
| LODGING                                 |                                  | 49,474.47              | (49,474.47)              | -100.00%        |                                   | 70,873.40              | (70,873.40)              | -100.00%        |                                     | 73,241.86              | (73,241.86)              | -100.00%        |                                          | 69,708.80              | (69,708.80)              | -100.00%        |
| LIQUOR STORES                           |                                  | 21,721.42              | (21,721.42)              | -100.00%        |                                   | 21,243.99              | (21,243.99)              | -100.00%        |                                     | 22,267.70              | (22,267.70)              | -100.00%        |                                          | 21,801.69              | (21,801.69)              | -100.00%        |
| HVAC                                    |                                  | 891.92                 | (891.92)                 | -100.00%        |                                   | 961.20                 | (961.20)                 | -100.00%        |                                     | 1,267.63               | (1,267.63)               | -100.00%        |                                          | 1,364.30               | (1,364.30)               | -100.00%        |
| HARDWARE                                |                                  | 18,495.68              | (18,495.68)              | -100.00%        |                                   | 50,440.13              | (50,440.13)              | -100.00%        |                                     | 18,028.29              | (18,028.29)              | -100.00%        |                                          | 26,023.53              | (26,023.53)              | -100.00%        |
| GENERAL RETAIL                          |                                  | 596,047.04             | (596,047.04)             | -100.00%        |                                   | 590,526.11             | (590,526.11)             | -100.00%        |                                     | 509,819.93             | (509,819.93)             | -100.00%        |                                          | 551,955.57             | (551,955.57)             | -100.00%        |
| FOOD                                    |                                  | 201,616.46             | (201,616.46)             | -100.00%        |                                   | 209,956.42             | (209,956.42)             | -100.00%        |                                     | 210,873.48             | (210,873.48)             | -100.00%        |                                          | 214,448.58             | (214,448.58)             | -100.00%        |
| EXCISE                                  |                                  | 3,531.08               | (3,531.08)               | -100.00%        |                                   | 3,245.78               | (3,245.78)               | -100.00%        |                                     | 2,103.01               | (2,103.01)               | -100.00%        |                                          | 2,335.09               | (2,335.09)               | -100.00%        |
| CONTRACTOR                              |                                  | 988.65                 | (988.65)                 | -100.00%        |                                   | 1,040.07               | (1,040.07)               | -100.00%        |                                     | 808.18                 | (808.18)                 | -100.00%        |                                          | 404.84                 | (404.84)                 | -100.00%        |
| CAR PARTS & SALES                       |                                  | 63,408.39              | (63,408.39)              | -100.00%        |                                   | 72,757.85              | (72,757.85)              | -100.00%        |                                     | 63,935.20              | (63,935.20)              | -100.00%        |                                          | 76,563.36              | (76,563.36)              | -100.00%        |
| SUTS (CO SALES & USE TAX SYSTEM)        |                                  | 25,593.39              | (25,593.39)              | -100.00%        |                                   | 24,306.53              | (24,306.53)              | -100.00%        |                                     | 22,699.03              | (22,699.03)              | -100.00%        |                                          | 75,048.60              | (75,048.60)              | -100.00%        |
| <b>Total MuniRev</b>                    | <b>\$ -</b>                      | <b>\$ 1,216,435.70</b> | <b>\$ (1,216,435.70)</b> | <b>-100.00%</b> | <b>\$ -</b>                       | <b>\$ 1,295,156.77</b> | <b>\$ (1,295,156.77)</b> | <b>-100.00%</b> | <b>\$ -</b>                         | <b>\$ 1,182,196.86</b> | <b>\$ (1,182,196.86)</b> | <b>-100.00%</b> | <b>\$ -</b>                              | <b>\$ 1,317,302.77</b> | <b>\$ (1,317,302.77)</b> | <b>-100.00%</b> |
| BUILDING USE TAX (Month Collected)      |                                  | 72,146.88              | (72,146.88)              | -100.00%        |                                   | 42,066.20              | (42,066.20)              | -100.00%        |                                     | 44,181.62              | (44,181.62)              | -100.00%        |                                          | 33,947.21              | (33,947.21)              | -100.00%        |
| MOTOR VEHICLE USE TAX (Month Collected) |                                  | 115,781.75             | (115,781.75)             | -100.00%        |                                   | 115,190.39             | (115,190.39)             | -100.00%        |                                     | 122,652.39             | (122,652.39)             | -100.00%        |                                          | 133,031.77             | (133,031.77)             | -100.00%        |
| <b>Grand Total</b>                      | <b>\$ -</b>                      | <b>\$ 1,405,364.33</b> | <b>\$ (1,405,364.33)</b> | <b>-100.00%</b> | <b>\$ -</b>                       | <b>\$ 1,452,413.36</b> | <b>\$ (1,452,413.36)</b> | <b>-100.00%</b> | <b>\$ -</b>                         | <b>\$ 1,349,030.87</b> | <b>\$ (1,349,030.87)</b> | <b>-100.00%</b> | <b>\$ -</b>                              | <b>\$ 1,484,281.75</b> | <b>\$ (1,484,281.75)</b> | <b>-100.00%</b> |

|                                         | October Collections (for September Sales) |                        |                          |                 | November Collections (for October Sales) |                        |                          |                 | December Collections (for November Sales) |                        |                          |                 | January Collections (for December Sales) |                        |                          |                |
|-----------------------------------------|-------------------------------------------|------------------------|--------------------------|-----------------|------------------------------------------|------------------------|--------------------------|-----------------|-------------------------------------------|------------------------|--------------------------|-----------------|------------------------------------------|------------------------|--------------------------|----------------|
| City Business                           | Total Amount<br>2025                      | Total Amount<br>2024   | \$ Diff                  | % Diff          | Total Amount<br>2025                     | Total Amount<br>2024   | \$ Diff                  | % Diff          | Total Amount<br>2025                      | Total Amount<br>2024   | \$ Diff                  | % Diff          | Total Amount<br>2025                     | Total Amount<br>2024   | \$ Diff                  | % Diff         |
| BARS & RESTAURANTS                      |                                           | \$ 116,335.23          | \$ (116,335.23)          | -100.00%        |                                          | \$ 97,901.91           | \$ (97,901.91)           | -100.00%        |                                           | \$ 121,152.90          | \$ (121,152.90)          | -100.00%        |                                          | \$ 110,929.17          | \$ (110,929.17)          | -100.00%       |
| RETAIL MARIJUANA                        |                                           | 21,144.87              | (21,144.87)              | -100.00%        |                                          | 21,671.13              | (21,671.13)              | -100.00%        |                                           | 23,317.36              | (23,317.36)              | -100.00%        |                                          | 17,895.52              | (17,895.52)              | -100.00%       |
| UTILITIES                               |                                           | 48,112.13              | (48,112.13)              | -100.00%        |                                          | 55,185.36              | (55,185.36)              | -100.00%        |                                           | 42,946.78              | (42,946.78)              | -100.00%        |                                          | 74,835.42              | (74,835.42)              | -100.00%       |
| USE TAX/OTHER MISC                      |                                           | 54,870.65              | (54,870.65)              | -100.00%        |                                          | 27,571.46              | (27,571.46)              | -100.00%        |                                           | 29,537.81              | (29,537.81)              | -100.00%        |                                          | 52,859.44              | (52,859.44)              | -100.00%       |
| OIL & GAS                               |                                           | 26,401.03              | (26,401.03)              | -100.00%        |                                          | 28,430.09              | (28,430.09)              | -100.00%        |                                           | 18,295.66              | (18,295.66)              | -100.00%        |                                          | 20,262.32              | (20,262.32)              | -100.00%       |
| LODGING                                 |                                           | 64,598.58              | (64,598.58)              | -100.00%        |                                          | 59,870.58              | (59,870.58)              | -100.00%        |                                           | 42,587.69              | (42,587.69)              | -100.00%        |                                          | 33,150.44              | (33,150.44)              | -100.00%       |
| LIQUOR STORES                           |                                           | 20,043.65              | (20,043.65)              | -100.00%        |                                          | 20,255.34              | (20,255.34)              | -100.00%        |                                           | 20,866.47              | (20,866.47)              | -100.00%        |                                          | 28,342.83              | (28,342.83)              | -100.00%       |
| HVAC                                    |                                           | 1,029.32               | (1,029.32)               | -100.00%        |                                          | 946.89                 | (946.89)                 | -100.00%        |                                           | 888.02                 | (888.02)                 | -100.00%        |                                          | 479.83                 | (479.83)                 | -100.00%       |
| HARDWARE                                |                                           | 52,647.56              | (52,647.56)              | -100.00%        |                                          | 18,452.05              | (18,452.05)              | -100.00%        |                                           | 16,976.58              | (16,976.58)              | -100.00%        |                                          | 35,530.64              | (35,530.64)              | -100.00%       |
| GENERAL RETAIL                          |                                           | 597,896.96             | (597,896.96)             | -100.00%        |                                          | 521,716.06             | (521,716.06)             | -100.00%        |                                           | 500,368.38             | (500,368.38)             | -100.00%        |                                          | 763,943.84             | (763,943.84)             | -100.00%       |
| FOOD                                    |                                           | 199,854.68             | (199,854.68)             | -100.00%        |                                          | 198,964.84             | (198,964.84)             | -100.00%        |                                           | 189,911.50             | (189,911.50)             | -100.00%        |                                          | 341,375.76             | (341,375.76)             | -100.00%       |
| EXCISE                                  |                                           | 3,146.52               | (3,146.52)               | -100.00%        |                                          | 2,679.31               | (2,679.31)               | -100.00%        |                                           | 2,633.84               | (2,633.84)               | -100.00%        |                                          | 1,352.88               | (1,352.88)               | -100.00%       |
| CONTRACTOR                              |                                           | 9,693.67               | (9,693.67)               | -100.00%        |                                          | 5,653.68               | (5,653.68)               | -100.00%        |                                           | 4,919.74               | (4,919.74)               | -100.00%        |                                          | 2,235.41               | (2,235.41)               | -100.00%       |
| CAR PARTS & SALES                       |                                           | 55,458.00              | (55,458.00)              | -100.00%        |                                          | 64,389.48              | (64,389.48)              | -100.00%        |                                           | 68,424.83              | (68,424.83)              | -100.00%        |                                          | 69,101.99              | (69,101.99)              | -100.00%       |
| SUTS (CO SALES & USE TAX SYSTEM)        |                                           | 30,668.41              | (30,668.41)              | -100.00%        |                                          | 35,547.48              | (35,547.48)              | -100.00%        |                                           | 26,812.33              | (26,812.33)              | -100.00%        |                                          | 25,877.67              | (25,877.67)              | -100.00%       |
| <b>Total MuniRev</b>                    | <b>\$ -</b>                               | <b>\$ 1,301,901.26</b> | <b>\$ (1,301,901.26)</b> | <b>-100.00%</b> | <b>\$ -</b>                              | <b>\$ 1,159,235.66</b> | <b>\$ (1,159,235.66)</b> | <b>-100.00%</b> | <b>\$ -</b>                               | <b>\$ 1,109,639.89</b> | <b>\$ (1,109,639.89)</b> | <b>-100.00%</b> | <b>\$ -</b>                              | <b>\$ 1,578,173.16</b> | <b>\$ (1,552,295.49)</b> | <b>-98.36%</b> |
| BUILDING USE TAX (Month Collected)      |                                           | 11,758.01              | (11,758.01)              | -100.00%        |                                          | 14,263.38              | (14,263.38)              | -100.00%        |                                           | 11,261.91              | (11,261.91)              | -100.00%        |                                          | 11,051.52              | (11,051.52)              | -100.00%       |
| MOTOR VEHICLE USE TAX (Month Collected) |                                           | 118,398.01             | (118,398.01)             | -100.00%        |                                          | 125,188.96             | (125,188.96)             | -100.00%        |                                           | 113,158.29             | (113,158.29)             | -100.00%        |                                          | 115,899.20             | (115,899.20)             | -100.00%       |
| <b>Grand Total</b>                      | <b>\$ -</b>                               | <b>\$ 1,432,057.28</b> | <b>\$ (1,432,057.28)</b> | <b>-100.00%</b> | <b>\$ -</b>                              | <b>\$ 1,298,688.00</b> | <b>\$ (1,298,688.00)</b> | <b>-100.00%</b> | <b>\$ -</b>                               | <b>\$ 1,234,060.09</b> | <b>\$ (1,234,060.09)</b> | <b>-100.00%</b> | <b>\$ -</b>                              | <b>\$ 1,705,123.88</b> | <b>\$ (1,679,246.21)</b> | <b>-98.48%</b> |

|                                         | ANNUAL TOTAL COLLECTIONS |                        |                      |              |
|-----------------------------------------|--------------------------|------------------------|----------------------|--------------|
| City Business                           | Total Amount<br>2025     | Total Amount<br>2024   | \$ Diff              | % Diff       |
| BARS & RESTAURANTS                      | \$ 299,187.82            | \$ 310,382.69          | \$ (11,194.87)       | -3.61%       |
| RETAIL MARIJUANA                        | \$ 62,737.13             | \$ 64,285.25           | \$ (1,548.12)        | -2.41%       |
| UTILITIES                               | \$ 198,337.90            | \$ 191,706.76          | \$ 6,631.14          | 3.46%        |
| USE TAX/OTHER MISC                      | \$ 123,329.08            | \$ 114,838.41          | \$ 8,490.67          | 7.39%        |
| OIL & GAS                               | \$ 60,294.80             | \$ 36,440.55           | \$ 23,854.25         | 65.46%       |
| LODGING                                 | \$ 107,901.63            | \$ 97,108.18           | \$ 10,793.45         | 11.11%       |
| LIQUOR STORES                           | \$ 58,847.91             | \$ 50,966.84           | \$ 7,881.07          | 15.46%       |
| HVAC                                    | \$ 2,458.51              | \$ 4,133.74            | \$ (1,675.23)        | -40.53%      |
| HARDWARE                                | \$ 65,592.47             | \$ 54,579.71           | \$ 11,012.76         | 20.18%       |
| GENERAL RETAIL                          | \$ 1,443,203.91          | \$ 1,412,764.97        | \$ 30,438.94         | 2.15%        |
| FOOD                                    | \$ 562,520.98            | \$ 586,291.91          | \$ (23,770.93)       | -4.05%       |
| EXCISE                                  | \$ 6,522.56              | \$ 12,345.47           | \$ (5,822.91)        | -47.17%      |
| CONTRACTOR                              | \$ 4,462.35              | \$ 7,585.39            | \$ (3,123.04)        | -41.17%      |
| CAR PARTS & SALES                       | \$ 175,795.17            | \$ 153,759.26          | \$ 22,035.91         | 14.33%       |
| SUTS (CO SALES & USE TAX SYSTEM)        | \$ 57,234.95             | \$ 53,041.32           | \$ 4,193.63          | 7.91%        |
| <b>Total MuniRev</b>                    | <b>\$ 3,228,427.17</b>   | <b>\$ 3,150,230.45</b> | <b>\$ 78,196.72</b>  | <b>2.48%</b> |
| BUILDING USE TAX (Month Collected)      | \$ 149,619.13            | \$ 80,946.63           | \$ 68,672.50         | 84.84%       |
| MOTOR VEHICLE USE TAX (Month Collected) | \$ 381,149.02            | \$ 366,329.31          | \$ 14,819.71         | 4.05%        |
| <b>Grand Total</b>                      | <b>\$ 3,759,195.32</b>   | <b>\$ 3,597,506.39</b> | <b>\$ 161,688.93</b> | <b>4.49%</b> |

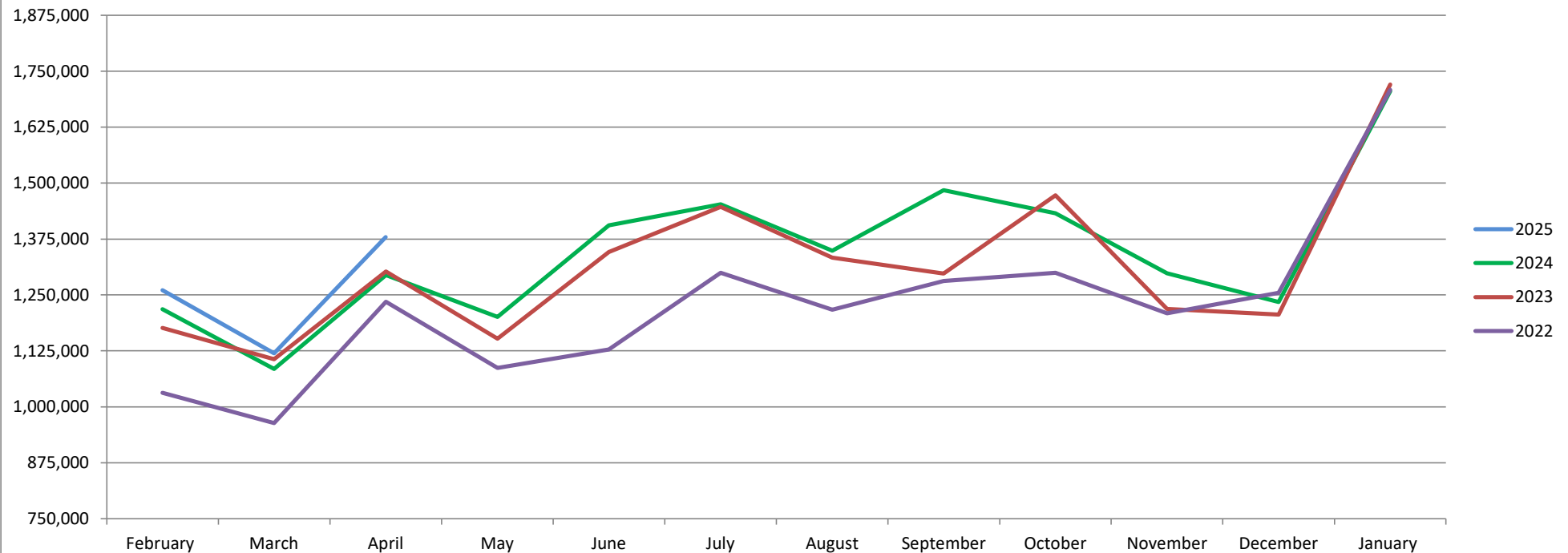
| Month     | 2025            | 2024             | Month % Change | Year to Date % Change |
|-----------|-----------------|------------------|----------------|-----------------------|
| February  | \$ 1,260,412.01 | \$ 1,217,975.92  | 3.48%          | 3.48%                 |
| March     | 1,119,580.20    | 1,084,796.78     | 3.21%          | 3.35%                 |
| April     | 1,379,203.11    | 1,294,733.69     | 6.52%          | 4.49%                 |
| May       |                 | 1,200,917.05     |                |                       |
| June      |                 | 1,405,364.33     |                |                       |
| July      |                 | 1,452,413.36     |                |                       |
| August    |                 | 1,349,030.87     |                |                       |
| September |                 | 1,484,281.75     |                |                       |
| October   |                 | 1,432,057.28     |                |                       |
| November  |                 | 1,298,688.00     |                |                       |
| December  |                 | 1,234,060.09     |                |                       |
| January   |                 | 1,705,123.88     |                |                       |
| TOTAL     | \$ 3,759,195.32 | \$ 16,159,443.00 |                |                       |

City of Rifle - Sales and Use Tax Collected



| Month     | 2025            | 2024             | 2023             | 2022             | 2025%  | 2024%  | 2023%  | 2022%  | AVG %  |
|-----------|-----------------|------------------|------------------|------------------|--------|--------|--------|--------|--------|
| February  | \$ 1,260,412.01 | \$ 1,217,975.92  | \$ 1,176,714.85  | \$ 1,031,620.45  | 23.26% | 22.26% | 22.72% | 21.95% | 22.55% |
| March     | \$ 1,119,580.20 | \$ 1,084,796.78  | \$ 1,106,217.65  | \$ 963,782.65    |        |        |        |        |        |
| April     | \$ 1,379,203.11 | \$ 1,294,733.69  | \$ 1,302,675.06  | \$ 1,234,682.37  |        |        |        |        |        |
| May       |                 | \$ 1,200,917.05  | \$ 1,152,203.51  | \$ 1,086,628.93  |        |        |        |        |        |
| June      |                 | \$ 1,405,364.33  | \$ 1,345,976.44  | \$ 1,128,103.99  |        |        |        |        |        |
| July      |                 | \$ 1,452,413.36  | \$ 1,446,882.67  | \$ 1,299,788.74  | 0.00%  | 25.12% | 25.00% | 23.89% | 24.67% |
| August    |                 | \$ 1,349,030.87  | \$ 1,333,600.69  | \$ 1,216,692.79  |        |        |        |        |        |
| September |                 | \$ 1,484,281.75  | \$ 1,297,429.18  | \$ 1,281,197.75  |        |        |        |        |        |
| October   |                 | \$ 1,432,057.28  | \$ 1,472,397.92  | \$ 1,299,652.58  | 0.00%  | 26.40% | 26.01% | 25.81% | 26.07% |
| November  |                 | \$ 1,298,688.00  | \$ 1,218,990.66  | \$ 1,208,790.91  |        |        |        |        |        |
| December  |                 | \$ 1,234,060.09  | \$ 1,206,166.56  | \$ 1,254,580.74  |        |        |        |        |        |
| January   |                 | \$ 1,705,123.88  | \$ 1,719,917.08  | \$ 1,708,147.69  | 0.00%  | 26.23% | 26.27% | 28.35% | 26.95% |
| TOTAL     | \$ 3,759,195.32 | \$ 16,159,443.00 | \$ 15,779,172.27 | \$ 14,713,669.59 |        |        |        |        |        |

City of Rifle - Sales & Use Tax Collected (4 yr Comparison)



City of Rifle  
Investment Portfolio Report @ 3/31/2025

| Investment Type                                | CUSIP     | Holding Institution | CRA Rating          | Book Value/Cost Basis | Market Value     | % of total Portfolio | Annual Percentage Yield (APY) | Maturity date | Maturity < 1 Year | Maturity > 1 Year | Month to Date Earnings | Year to Date Earnings | Unrealized Gain (Loss) |
|------------------------------------------------|-----------|---------------------|---------------------|-----------------------|------------------|----------------------|-------------------------------|---------------|-------------------|-------------------|------------------------|-----------------------|------------------------|
| <b>U. S. Agency Bonds</b>                      |           |                     |                     |                       |                  |                      |                               |               |                   |                   |                        |                       |                        |
| Federal Home Loan                              | 3134GXW67 | Charles Schwab      | AA+                 | -                     | -                | 0.00%                |                               | CALLED        | -                 | -                 | -                      | 65,250.00             | -                      |
| Federal Home Loan Bank Bond                    | 3130AT7K7 | Charles Schwab      | AA+                 | -                     | -                | 0.00%                |                               | CALLED        | -                 | -                 | 40,742.50              | 40,742.50             | -                      |
| Total U. S. Agency Bonds                       |           |                     |                     | \$ -                  | \$ -             | 0.00%                |                               |               | \$ -              | \$ -              | \$ 40,742.50           | \$ 105,992.50         | \$ -                   |
| <b>U. S. Treasury Securities</b>               |           |                     |                     |                       |                  |                      |                               |               |                   |                   |                        |                       |                        |
| U. S. Treasury Note                            | 912797KJ5 | Charles Schwab      |                     | \$ -                  | \$ -             | 0.00%                |                               | MATURED       | \$ -              | \$ -              | \$ -                   | \$ -                  | \$ -                   |
| U. S. Treasury Note                            | 91282CFW6 | Charles Schwab      |                     | \$ 5,000,000.00       | \$ 5,009,375.00  | 8.71%                | 4.50000%                      | 11/15/2025    | \$ 5,009,375.00   | \$ -              | \$ -                   | \$ -                  | \$ 9,375.00            |
| U. S. Treasury Note                            | 91282CBQ3 | Charles Schwab      |                     | \$ 3,750,000.00       | \$ 3,629,296.88  | 6.31%                | 0.50000%                      | 2/28/2026     | \$ 3,629,296.88   | \$ -              | \$ -                   | \$ 9,375.00           | \$ (120,703.12)        |
| Total U. S. Treasury Securities                |           |                     |                     | \$ 8,750,000.00       | \$ 8,638,671.88  | 15.02%               |                               |               | \$ 8,638,671.88   | \$ -              | \$ -                   | \$ 9,375.00           | \$ (111,328.12)        |
| <b>Certificates of Deposit (CD)</b>            |           |                     |                     |                       |                  |                      |                               |               |                   |                   |                        |                       |                        |
| Certificate of Deposit                         |           | ANB                 |                     | \$ 218,236.38         | \$ 218,236.38    | 0.38%                | 3.45000%                      | 12/11/2025    | \$ 218,236.38     |                   | \$ -                   | \$ 1,840.84           | \$ -                   |
| Certificate of Deposit                         |           | Bank of Colorado    |                     | 784,444.85            | 784,444.85       | 1.36%                | 1.99000%                      | 1/14/2026     | 784,444.85        |                   | 3,915.05               | 3,915.05              | -                      |
| Total CD                                       |           |                     |                     | \$ 1,002,681.23       | \$ 1,002,681.23  | 1.74%                |                               |               | \$ 1,002,681.23   | \$ -              | \$ 3,915.05            | \$ 5,755.89           | \$ -                   |
| <b>Money Market Funds (MMF)/Liquid Cash</b>    |           |                     |                     |                       |                  |                      |                               |               |                   |                   |                        |                       |                        |
| Public Fund Money Market                       |           | Alpine              |                     | \$ 12,445,158.83      | \$ 12,445,158.83 | 21.64%               | 4.31000%                      | n/a           |                   |                   | \$ 41,671.10           | \$ 129,125.22         | \$ -                   |
| Public Fund Money Market                       |           | Charles Schwab      |                     | 4,825,353.06          | 4,825,353.06     | 8.39%                | 0.05000%                      | n/a           |                   |                   | 131.71                 | 574.68                | -                      |
| Public Fund Money Market                       |           | ANB                 |                     | 1,670,888.89          | 1,670,888.89     | 2.91%                | 1.72000%                      | n/a           |                   |                   | 2,418.60               | 7,198.86              | 100.00                 |
| Public Fund Money Market                       |           | Bank of Colorado    |                     | 281,006.20            | 281,006.20       | 0.49%                | 0.60000%                      | n/a           |                   |                   | 143.12                 | 415.32                | -                      |
| Total Money Market Accounts                    |           |                     |                     | \$ 19,222,406.98      | \$ 19,222,406.98 | 33.43%               |                               |               | \$ -              | \$ -              | \$ 44,364.53           | \$ 137,314.08         | \$ -                   |
| <b>Local Government Investment Pool (LGIP)</b> |           |                     |                     |                       |                  |                      |                               |               |                   |                   |                        |                       |                        |
| ColoTrust Prime                                |           | ColoTrust           | AAAm <sup>1</sup>   | \$ 6,355,739.68       | \$ 6,355,739.68  | 11.05%               | 4.25040%                      | n/a           |                   |                   | \$ 22,899.85           | \$ 66,417.41          | \$ -                   |
| ColoTrust Edge LT                              |           | ColoTrust           | AAAm <sup>1</sup>   | 6,827,646.28          | 6,827,646.28     | 11.87%               | 4.65410%                      | n/a           |                   |                   | 26,875.54              | 78,635.71             | -                      |
| CSAFE-General                                  |           | CSAFE               | AAAmmf <sup>2</sup> | 2,964,971.37          | 2,964,971.37     | 5.16%                | 4.37000%                      | n/a           |                   |                   | 11,024.62              | 32,283.10             | -                      |
| CSAFE-CORE LT                                  |           | CSAFE               | AAAmmf <sup>2</sup> | 12,488,973.00         | 12,488,973.00    | 21.72%               | 4.47000%                      | n/a           |                   |                   | 47,365.80              | 138,812.52            | -                      |
| Total Local Government Investment Pool         |           |                     |                     | \$ 28,637,330.33      | \$ 28,637,330.33 | 49.80%               |                               |               | \$ -              | \$ -              | \$ 108,165.81          | \$ 316,148.74         | \$ -                   |
| Total All Accounts                             |           |                     |                     | \$ 57,612,418.54      | \$ 57,501,090.42 | 100.00%              |                               |               | \$ 9,641,353.11   | \$ -              | \$ 197,187.89          | \$ 574,586.21         | \$ (111,328.12)        |

Note - <sup>1</sup>  
Note - <sup>2</sup>

S&P Global Rating of Principal Stability Fund Rating (PSFR) - AAAm = Extremely Strong capacity to maintain principal stability and limit exposure to losses & credit risk  
Fitch Rating of Money Market Fund (MMF) - AAAmmf = Extremely Strong capacity to maintain principal stability and limit exposure to losses & credit risk



**Agenda Item #b.**

**Agenda Item Name:**

Street Projects Update

**Presenter:**

Craig Spaulding, Civil Engineer

**Item Description:**

Street Projects Update

**Recommended Action:**

No action on Workshop Item

**Fiscal Impact:**

N/A

**Operational Impact:**

N/A

**Prior Board Motions:**

N/A

**Background Information:**

N/A

**Executive Summary:**

The City's Civil Engineer will update Council on current and future street projects.

**Notification Requirements:**

No additional notice required.

**Prepared By:**

Patrick Waller, City Manager

**Attachments:**

None



**Agenda Item #5.a.**

**Agenda Item Name:**

Consider Minutes of the May 7, 2025 Regular Meeting

**Presenter:**

Alexis Ramirez, City Clerk

**Item Description:**

Consider Minutes of the May 7, 2025 Regular Meeting

**Recommended Action:**

Move to approve the minutes of the May 7, 2025, City Council Regular Meeting

**Fiscal Impact:**

N/A

**Operational Impact:**

N/A

**Prior Board Motions:**

N/A

**Background Information:**

N/A

**Executive Summary:**

Minutes of the May 7, 2025, Regular Meeting

**Notification Requirements:**

N/A

**Prepared By:**

Alexis Ramirez, City Clerk

**Attachments:**

1. 05.07.2025 DRAFT Minutes



# RIFLE CITY COUNCIL

## REGULAR MEETING

May 7, 2025  
7:00 p.m.  
202 Railroad Avenue, Rifle, CO

### CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Sean Strode.

### Present at Roll Call:

Councilor Joe Carpenter, Councilor Chris Bornholdt, Councilor Michael Clancy, Councilor Alicia Gresley, Councilor Karen Roberts, Councilor Clint Hostettler, and Mayor Sean Strode.

### Others Present:

City Manager Patrick Waller, City Clerk Alexis Ramirez, City Attorney Jim Neu, Parks & Recreation Director Austin Rickstrew, Procurement & Grant Reporting Manager Iris Trevisano, Community TV/Multimedia Manager Michael Churchill, Civil Engineer Craig Spaulding, Public Works Director Brian Prunty, Systems Administrator Brenda Maes, Police Chief Debra Funston, Police Executive Assistant Angela Mills, Records & Evidence Manager Shelby Beitzel, Lieutenant Mike Kuper, Officer Dawson Hamilton, Officer Jose Valadez, Sergeant Nick Flaten, Code Enforcement Officer Alan Lambert, Code Enforcement Officer Dawn Neely, Detective Sergeant Dewey Ryan, Officer Mason Burris, and Officer Wyatt Bornholdt.

### PUBLIC COMMENT

Public comment was heard from Rhonda Bell.

### CONSENT AGENDA – CONSIDER THE FOLLOWING ITEMS:

- A. Consider Minutes of the April 16, 2025 Regular Meeting
- B. Consider Conveyance of Cemetery Space
- C. Consider Proclamation Recognizing National Police Week
- D. Consider Appointments to the Senior Center Advisory Board
- E. Consider the 2025 Intergovernmental Agreement for Mosquito Control with Garfield County

Councilor Alicia Gresley moved to approve Consent Agenda Items A, B, C, D, and E; seconded by Councilor Michael Clancy.

Roll Call: Yes - Chris Bornholdt, Alicia Gresley, Karen Roberts, Clint Hostettler, Michael Clancy, Joe Carpenter, and Sean Strode.

No – None.

### PRESENTATION

#### Proclamation Recognizing National Police Week

Police Chief Debra Funston provided an explanation and proclamation regarding the recognition of National Police Week. The 63rd Anniversary of National Police Week is recognized May 11<sup>th</sup> through May 17<sup>th</sup>, 2025. In 1962, President Kennedy proclaimed May 15<sup>th</sup> as National Peace

Rifle City Council Meeting May 7, 2025

Officers Memorial Day and the calendar week in which May 15<sup>th</sup> falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community. City of Rifle recognize the men and women of Rifle Police Department and their dedication to protecting the lives, property, and rights of Rifle's residents.

### **Badge Pinning of Officer Dawson Hamilton**

Chief of Police Debra Funston introduced Officer Dawson Hamilton to Council, who has completed the required training to become a POST Certified Police Officer with the Rifle Police Department.

The wife of Officer Dawson Hamilton, Kayla Hamilton, pinned Officer Dawson Hamilton's badge.

Officer Dawson Hamilton's family was present.

## **REGULAR AGENDA**

### **Consider Purchase Order for Rifle Community Foundation**

Board President of Rifle Community Foundation Casey Nispel and City Manager Patrick Waller presented a request to consider the purchase order for Rifle Community Foundation in the amount of \$76,000. The Rifle Community Foundation is a nonprofit and a Board of Directors makes decisions on which applicants receive funding. The mission of the organization is to, "enhance the lives of the people of the Colorado River Valley from South Canyon to De Beque Canyon by providing an avenue for donors to invest in legacy projects and worthy activities benefiting area citizens." Councilor Roberts is the City of Rifle representative on the Board of Directors. The Rifle Community Foundation is funded by the City of Rifle and disperses grants to local non-profits. This expense was included in the 2025 budget. Staff recommends approval of the purchase order for Rifle Community Foundation.

Board President of Rifle Community Foundation Casey Nispel and City Manager Patrick Waller answered questions for Council.

Councilor Clint Hostettler moved to approve the purchase request for the Rifle Community Foundation in the amount of \$76,000; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Michael Clancy, Joe Carpenter, Karen Roberts, Chris Bornholdt, Clint Hostettler, Alicia Gresley, and Sean Strode.

No – None.

### **Consider Habitat for Humanity Bond Issuance - Emergency Ordinance No. 7, Series of 2025**

City Attorney Jim Neu presented a request to consider the Habitat for Humanity Bond Issuance – Emergency Ordinance No. 7, Series of 2025. Habitat for Humanity has proposed to construct a 65,000 square foot factory to construct modular housing units on City of Rifle property located on the UMTRA mill tailing site. Habitat for Humanity has gone through the development process, which includes: Habitat and the City of Rifle approving a lease agreement to allow the facility to operate on the property, Habitat for Humanity receiving Planning Commission

approval of a Conditional Use Permit to operate the facility on the site, and Habitat for Humanity receiving a building permit from the City of Rifle. City Council previously approved the conduit bond financing at the January 15, 2025 meeting. Market conditions and recent fluctuations are requiring a revised ordinance to be passed for the conduit bond issuance. The only notable change in the new Ordinance is the parameters of the interest rate. Bond Counsel has reviewed the offering and indicated that there will be no financial impact to the city. If the bond moves forward, there will be relatively minimal reporting required from the Finance department. Staff recommends moving forward with the approval of the bond issuance.

Former Habitat for Humanity Chief Executive Officer Gail Schwartz and Chief Operating Officer Sheryl Bower introduced the new Chief Executive Officer Darla Calloway. Former Habitat for Humanity CEO Gail Schwartz provided an update of current operations and projects.

City Attorney Jim Neu answered questions for Council.

Councilor Clint Hostettler moved to approve emergency Ordinance No. 7, Series of 2025 on its first ad only reading as presented, and order it to be published as required by Charter; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Alicia Gresley, Michael Clancy, Joe Carpenter, Clint Hostettler, Karen Roberts, Chris Bornholdt, and Sean Strobe.

No – None.

#### **Consider Approval of Xcel Energy Easement Request on Lift Station and Wastewater Treatment Plant Parcels**

Public Works Director Brian Prunty presented a request to consider the approval of the Xcel Energy Easement Request on Lift Station and Wastewater Treatment Plant parcels. On April 2, 2025, Council approved the Xcel Energy permanent easement request for the eastern parcel of this project located SE of Grand River Hospital. The current request is for locations that are part of the same transmission line project. This item is the second part of the project to rebuild and upgrade the Xcel Energy transmission line. This project involves granting permanent access easements to the property where the Wastewater Treatment Plant is located, and then temporary construction and de-watering easements for the current transmission line corridor. Additionally, there is a request for temporary construction easements and access on the south Rifle lift station property. The project includes two separate pull pockets for constructing major angle point poles. For consideration of these easements, Xcel Energy will compensate the City of Rifle to the amount of \$36,115.00. Staff recommends approving the requested Xcel Energy easements.

Public Works Director Brian Prunty answered questions for Council.

Councilor Alicia Gresley moved to approve Xcel Energy's request for construction and access easements to upgrade the 115kv line on the City of Rifle's Lift Station and Wastewater Plant parcels; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Clint Hostettler, Joe Carpenter, Michael Clancy, Karen Roberts, Chris Bornholdt, Alicia Gresley, and Sean Strobe.

No – None.

### **Consider Approving the Street Light Installation Contract by Xcel Energy for the Park Avenue Extension**

Civil Engineer Craig Spaulding presented a request to consider approving the Street Light Installation Contract by Xcel Energy for the Park Avenue Extension Project. This project has received funding from the Department of Local Affairs, covering 80% of the total project costs to install all of the utilities, roadway, and bridge associated with the Park Avenue Extension. This contract will allow for the installation of the necessary lighting, as well as the conduit and pull box for a future signal at Park Avenue if warranted. This expense is included in the project budget and is a reasonable expense based on previous bids and contracts with Xcel. Staff recommends approving the Street Light Installation Contract.

Civil Engineer Craig Spaulding answered questions for Council.

Councilor Clint Hostettler moved to approve the Lighting Installation Contract for Xcel Energy for the Park Avenue Extension; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Karen Roberts, Chris Bornholdt, Clint Hostettler, Joe Carpenter, Alicia Gresley, Michael Clancy, and Sean Strode.

No – None.

### **Consider Purchase of Robotic Field Painter for Parks Department**

Parks & Recreation Director Austin Rickstrew and Procurement & Grant Reporting Manager Iris Trevisano presented a request to consider the purchase of a Pro X Robotic Field Painter from TinyMobileRobots for \$43,600. This robotic system will significantly improve the efficiency of field maintenance, reduce reliance on manual labor, and ensure higher quality and consistency in sports field marking. Currently, 14-18 sports fields in Rifle are used weekly for baseball, softball, and soccer, hosting approximately 200 games annually. The Robotic Field Painter will autonomously mark field lines, ensuring precision and uniformity while reducing the time and labor required for maintenance. The unit will be integrated into the existing Parks and Recreation Department operations, streamlining field preparation and contributing to long-term cost savings. This aligns with the City's goal of improving public recreational infrastructure while optimizing operational efficiency. In 2024, there were over 2,008 field reservations across 10 sports fields. The Robotic Field Painter will be used daily to support baseball, softball, flag football, and soccer while also maintaining outdoor basketball courts, tennis and pickleball courts, parking lots, and even painting logos on grass and pavement. A Request for Bid was put out for two weeks, and three bids were received. After review, TinyMobileRobots is the best fit for the needs for the Parks Department. Their price includes the Robot, installation, and a 5-year subscription for a total of \$49,600, with a discounted total of \$43,600. Staff recommends approval of the purchase of the Pro X Robotic Field Painter from TinyMobileRobots. Although the anticipated grant funding was not secured, \$33,000 was included in the 2025 Budget for this item; the price difference can be covered with cost savings from vehicle purchases and other equipment.

Parks & Recreation Director Austin Rickstrew and Procurement & Grant Reporting Manager Iris Trevisano answered questions for Council.

Councilor Michael Clancy moved to approve the purchase of the Pro X Robotic Field Painter from TinyMobileRobots for \$43,600.00; seconded by Councilor Joe Carpenter.  
Roll Call: Yes - Joe Carpenter, Alicia Gresley, Michael Clancy, Karen Roberts, Chris Bornholdt, Clint Hostettler, and Sean Strobe.  
No – None.

**Report to City Manager**

Reports were heard from City Manager Patrick Waller, Civil Engineer Craig Spaulding, Main Street Manager Kim Burner, and Police Chief Debra Funston.

**Comments from Mayor and Council**

Comments were heard from Councilor Karen Roberts, Councilor Michael Clancy, Councilor Alicia Gresley, Councilor Joe Carpenter, and Mayor Sean Strobe.

**Adjournment**

Meeting adjourned at 8:10 p.m.

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Alexis Ramirez  
City Clerk

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Sean Strobe  
Mayor



**Agenda Item #5.b.**

**Agenda Item Name:**

Consider the Reappointment of Annick Pruett to the Greater Rifle Improvement Team (GRIT) Advisory Board

**Presenter:**

Kim Burner, Main Street Manager

**Item Description:**

Request to reappoint Annick Pruett to the GRIT Advisory Board

**Recommended Action:**

Move to approve the reappointment of Annick Pruett to the GRIT Advisory Board to serve a three year term ending in 2028.

**Fiscal Impact:**

NA

**Operational Impact:**

NA

**Prior Board Motions:**

NA

**Background Information:**

Annick Pruett has satisfactory served on the GRIT Advisory Board since 2022.

**Executive Summary:**

Reappointment of Annick Pruett to the GRIT Advisory Board to serve a three-year term. Mrs. Pruett has served on the board since her appointment in 2022 who brings a unique and diverse voice to the board.

**Notification Requirements:**

NA

**Prepared By:**

Kim Burner, Main Street Manager

**Attachments:**

1. MEMO May 2025 reappointment for council
2. Pruett\_Annick 05122025

## DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490 Fax: 970-625-6268



### MEMORANDUM

**TO:** City Council

**FROM:** Kim Burner, GRIT Manager

**DATE:** May 21, 2025

**SUBJECT:** GRIT Advisory Board recommended re-appointment

The Greater Rifle Improvement Team Advisory Board Members hold three-year terms from June 1 to May 31 each year. In 2025, the GRIT Advisory Board had one seat, currently held by Annick Pruett, that is up for re-appointment.

Annick Pruett was appointed to the GRIT Advisory Board in June 2022. Mrs. Pruett has proved to be a valuable member, bringing a unique perspective to the group.

The GRIT Advisory Board reviewed the attached letter, which Mrs. Pruett pinned expressing her desire to remain a service to the community and be re-appointed by the Rifle City Council at the May 13, 2025, regular GRIT Advisory Board meeting.

**By unanimous vote, the GRIT Advisory Board recommends that Rifle City Council re-appoint Annick Pruett to serve an additional term that expires May 31, 2028.**

With this re-appointment, one seat will remain open, created by Katie Mackley's resignation in May 2025, and one alternate seat has remained open for the last year. As required by the Rifle Municipal Code, public notice will be given about these open seats.

May 12, 2025

Rifle City Council  
202 Railroad Avenue  
Rifle, CO 81650

Dear Members of the City Council,

I am writing to respectfully request reappointment to the Greater Rifle Improvement Team (GRIT) Board for another term. It has been an honor to serve on the board, and I remain committed to supporting GRIT's mission to enhance the vitality and development of our community.

Over the past term, I have greatly valued the opportunity to collaborate with fellow board members, contribute to community improvement efforts, and advocate for projects that make Rifle a vibrant and welcoming place for residents and visitors alike. I am eager to continue this important work and build on the momentum we've achieved.

Thank you for your consideration of my request. I would be grateful for the opportunity to continue serving our community in this capacity.

Sincerely,

Annick Pruett



**Agenda Item #5.c.**

**Agenda Item Name:**

Consider the Greater Rifle Improvement Team (GRIT) Event Grant Application from the Joint Organization Leading Transition and North Park Arts Council

**Presenter:**

Kim Burner, Main Street Manager

**Item Description:**

Consider funding a GRIT Event Grant application in the amount of \$3,500 for the Joint Organization Leading Transition and North Park Arts Council.

**Recommended Action:**

Move to approve the GRIT Event Grant Application submitted by the Joint Organization Leading Transition and North Park Arts Council in the amount of \$3,500.

**Fiscal Impact:**

\$3,500 from the Visitor Improvement Fund special events. This amount is budgeted and is not expected to have a negative impact on any future grant applications.

**Operational Impact:**

NA

**Prior Board Motions:**

NA

**Background Information:**

NA

**Executive Summary:**

JOLT and NPAC requested \$3,500 in grant funding. Neither JOLT nor NPAC have asked for grant funds before. The funds, if granted, will specifically help offset the food costs for a three-day summit held June 25, 26, and 27 at Grand River Health. The summit will bring over 200 attendees from across Colorado.

The GRIT Advisory Board feels this event will help expose Rifle to individuals who may otherwise not visit. As this summit is a three-day event, Rifle hotels, restaurants, and other businesses are expected to benefit from the additional visitors.

**Notification Requirements:**

NA

**Prepared By:**

Kim Burner, Main Street Manager

**Attachments:**

1. MEMO May 2025 GRIT grant - JOLT\_NPAC
2. JOLT\_NPAC GRIT GRANT 2025

## DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490



### MEMORANDUM

**TO:** City Council

**FROM:** Kim Burner, GRIT Manager

**DATE:** May 21, 2025

**SUBJECT:** Greater Rifle Improvement Team (GRIT) Grant Recommendations

The Greater Rifle Improvement Team Advisory Board reviews grant applications twice yearly, in January and June. In January 2025, the GRIT Advisory Board reviewed and recommended for approval three grant applications totaling \$9,250 in requested funds.

An additional event grant application was received in March for the 2025 Energy Summit, which will be held in Rifle on June 25, 26, and 27 by the Joint Organizations Leading Transition (JOLT) and North Park Arts Council (NPAC). Neither organization was aware of the GRIT Event Grant or the grant cycles prior to the deadline.

The GRIT Advisory Board has reviewed grant applications out of cycle in past years and opted to review this application.

JOLT is an organization dedicated to advocating, communicating, and educating on the "All The Above Energy" strategy and its effects on Northwestern, Western, Rural, and all communities in Colorado. NPAC is JOLT's fiscal agent.

#### **JOLT and NPAC 2025 Energy Summit**

JOLT and NPAC requested \$3,500 in grant funding. Neither JOLT nor NPAC has asked for grant funds before. The funds, if granted, will specifically help offset the food costs for a three-day summit held June 25, 26, and 27 at Grand River Health. The summit will bring over 200 attendees from across Colorado.

The GRIT Advisory Board feels this event will help expose Rifle to individuals who may otherwise not visit. As this summit is a three-day event, Rifle hotels, restaurants, and other businesses are expected to benefit from the additional visitors. The **GRIT Advisory Board is recommending approval of funding of \$3,500 for the 2025 Energy Summit.**

Granting these funds is not expected to have any impact on funding of grants expected in the June cycle.

The GRIT Board does not anticipate this event will apply for funding in future years, as the 2026 Energy Summit location is Colorado Mesa University.

**DEPARTMENT OF PLANNING & DEVELOPMENT**

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490





## GRIT Grant Application and Process

The Greater Rifle Improvement Team Advisory Board has two grant cycles a year. The grant cycles are February and July. The application deadline for each cycle is listed below.

| Grant Cycle | Application Deadline      | Presentation to Board              | Vote by Advisory Board              |
|-------------|---------------------------|------------------------------------|-------------------------------------|
| February    | December 31 <sup>st</sup> | 2 <sup>nd</sup> Tuesday in January | 2 <sup>nd</sup> Tuesday in February |
| July        | May 30th                  | 2 <sup>nd</sup> Tuesday in June    | 2 <sup>nd</sup> Tuesday in July     |

### GRANT APPLICATION

1. Complete the grant application and submit it to Kim Burner at [kburner@rifleco.org](mailto:kburner@rifleco.org) or 202 Railroad Avenue, Rifle Colorado 81650. For questions regarding the grant application, please contact Kim Burner at 970-665-6496.
2. GRIT event grants are for non-profit or not-for-profit organizations. For-profit organizations/businesses are encouraged to partner with a non- or not-for-profit organization.
3. If the GRIT Board has questions regarding your grant application, they may request additional information or ask you to attend an additional meeting.
4. At its discretion the GRIT Board may fund all or part of the grant request.
  - a. The GRIT Board reserves the right to outline what expenses may be covered by grant funds.
5. The applicant will be notified by email at the address supplied of the outcome of the grant application.
6. GRIT grant funds cannot be used for operating expenses of the applicant organization or any associated organization including but not limited to payroll/staff expenses, utilities, supplies (event supplies exempted), etc.
  - a. For questions regarding covered expenses please contact Kim Burner.
7. After the GRIT Board decides on grant applications, the GRIT manager will take the board recommendations before the Rifle City Council for final approval or denial before funds are distributed.

### PROJECT/EVENT EVALUATION

Once the project/event funded by the grant is complete, a Project Evaluation Form is required within 60 days.

The GRIT Board may require additional items with the evaluation form. These items will be listed in the notification email sent at the time of application or may be requested after review of the evaluation form.

Failure to complete the evaluation may result in the organization being ineligible for future funding.

Evaluations may be submitted to [kburner@rifleco.org](mailto:kburner@rifleco.org) or 202 Railroad Ave., Rifle, CO 81650 no later than 60 days after the completion of the project/event.



## GRIT Grant Application for Funding

### Applicant Information

Date: Feb. 21, 2025

Organization Name: JOLT Joint Organizations Leading Transition NPAC North Park Arts Council

Address: PO BOX 1104 Walden CO 80480

Contact Person: Ray Beck - JOLT CHAIR Matt Shuler NPAC - President

Phone Number: 970-629-0409 970-215-235 Email Address: beckr328@gmail.com NPAC723@yahoo.com

Federal Tax ID: EIN# 26-0059733

State Tax ID:

### Organization Information

#### Organization's Current Board of Directors or Trustees

| Name                   | Phone #      | Email Address                 |
|------------------------|--------------|-------------------------------|
| Ray Beck - Chair       | 970-629-0409 | beckr328@gmail.com            |
| Rose Pugliese Co-Chair | 970-589-3755 | rosepugliese16@gmail.com      |
| Sue Hansen             | 970-252-4532 | shansen@montrosecounty.net    |
| Dr. Lisa Jones         | 970-675-3210 | Lisa.Jones@cncc.edu           |
| Wendell Koontz         | 970-874-2113 | wkoontz@deltacounty.com       |
| Todd Hollenbeck        | 970-255-7168 | todd.hollenbeck@mesacounty.us |
| Matthew Shuler         | 970-215-2354 | NPAC723@yahoo.com             |

### Brief summary of Organization's History

JOLT was started as an AD-HOC committee to Advocate, Communicate and Educate Colorado about ALL OF THE ABOVE Energy and the consequences and benefits to western Colorado. It hosts Energy Summits to bring people together to discuss, learn and share ideas in a peaceful, respectful setting.

### Grant Request

Amount Requested: \$3,500 or the amount the group is comfortable with

How many people will benefit from the funding? 200 people are planned to come to the 2025 summit

In what way will they benefit? They will discuss ALL THE ABOVE ENERGY and the effects to Northwest, western, rural, urban and all communities in Colorado. They will be allowed the time to learn and ask questions to Subject Matter Experts and Local Decision Makers.

Has your organization applied for a grant in the past? Yes No NO

If Yes, what year?

How much was the grant for?

Brief description of request.

JOLT is requesting a grant to help pay food costs for the 2025 Energy Summit to be hosted in Rifle.

Description of current programs, activities and accomplishments:

JOLT Advocates, Communicates and Educates about ALL THE ABOVE ENERGY

JOLT Hosts Energy Summits that facilitates Advocacy, Communication and Education

If funds are granted, what is your plan to create a self-sustainable program/event?

JOLT will continue to Advocate, Communicate and Educate about ALL THE ABOVE ENERGY

JOLT will rely on the stable of Subject Matter Experts, Local Experts and Centers of Influence

Timetable for implementation:

JOLT's 2025 Energy Summit will take place JUNE 25-26-27, 2025 in RIFLE, Colo.

The funding for the Greater Rifle Improvement Team is generated through the Lodging Tax. The proceeds of the lodging tax shall be used primarily for the following:

Please check the area(s) your request falls under:

- ☐ Visitor Improvement and Attractions
- ☐ Historic Preservation
- ☒ Special Events
- ☐ City Beautification
- ☐ City Promotion

### Program/Project Budget

#### Revenues or other funding sources

Individually list all sources of funds (including sponsors) and the level of funding provided:

JOLT Receives sponsorships from counties, cities, public businesses, private business and private individuals

The amount of funding for JOLT's programming varies from event to event and from speaker to speaker.

The totals will not be disclosed due to the relationship of the sponsors and the benefits sponsors and grant makers have in individual agreements with the organization. The money raised goes to the quality of programming, lodging catering, costs of equipment, advertising and other needs that occur during these programs.

Total funds available to the program: Decline to answer

Expenses:

Amount:

Catering COST Estimate GRAND RIVER HEALTH

\$11,010.00

See Attached Addendum

Agenda for event is still being worked on to include dynamic speakers and representatives.

JOLT's agenda will be forwarded when finalized. GRIT will be listed in Summit Program. Logo will be requested.

Please attach a balance sheet or profit and loss statement for requesting organization.

## Measure of Success

What will be the measurable results? Example: How many people are expected to attend/benefit?

JOLT will have to keep the summit at a limit of 200 guests.

JOLT is being spoken about throughout the state and has quality programming and networking

How will the organization define and measure success of the event or project?

JOLT measures success through movement of policy discussions and requests from attendees.

To what degree will the project and/or organization have a long-term sustainable value to Rifle?

ENERGY is a topic that affects every citizen in the State. Rifle was picked due to location and history of energy production that ebbs and flows. The summit discusses those decisions.

Additional information you would like the GRIT Advisory Board to consider:

JOLT has been created to Advocate, Communicate and Educate about ALL THE ABOVE ENERGY.

JOLT uses the North Park Arts Council a 501-3c NON-Profit as a fiduciary for the ad hoc committee.

The North Park Arts Council's address is PO BOX 1104, Walden CO, 80480



**Agenda Item #7.a.**

**Agenda Item Name:**

Lift Up - Food Instability in the Region

**Presenter:**

Patrick Waller, City Manager

**Item Description:**

Presentation

**Recommended Action:**

No action on Workshop Items

**Fiscal Impact:**

N/A

**Operational Impact:**

N/A

**Prior Board Motions:**

N/A

**Background Information:**

N/A

**Executive Summary:**

Lift Up Staff will give a presentation to Council on food instability issues in the region.

**Notification Requirements:**

N/A

**Prepared By:**

Patrick Waller, City Manager

**Attachments:**

1. LIFT UP Presentation



# The Food Crisis in Our Valleys

MAY 2025

# Agenda

- Who is LIFT-UP?
- What is the current state of food Insecurity?
- How is LIFT-UP responding?
- How can you help?





# LIFT-UP Our Mission

LIFT-UP is the leader in providing **equitable food security** for individuals and families: educating, building understanding, and support to **end hunger from Parachute to Aspen.**

We serve anyone experiencing food insecurity in Garfield, Eagle, and Pitkin Counties from Parachute to Aspen.



# LIFT-UP Programs

Fill bellies from Parachute to Aspen through:

- + **Pantries of Choice:** 6 pantry locations: Parachute, Silt, Rifle, New Castle, Glenwood Springs, Carbondale
- + **New for 2025:** Mobile Pantry
- + **3 Soup Kitchens:** Extended Table
- + **72-Hour Bags:** Emergency food
- + **Current Federal Programming:** CFSP, TEFAP



# NEW Mobile Pantry



# Farm 2 Food Pantry

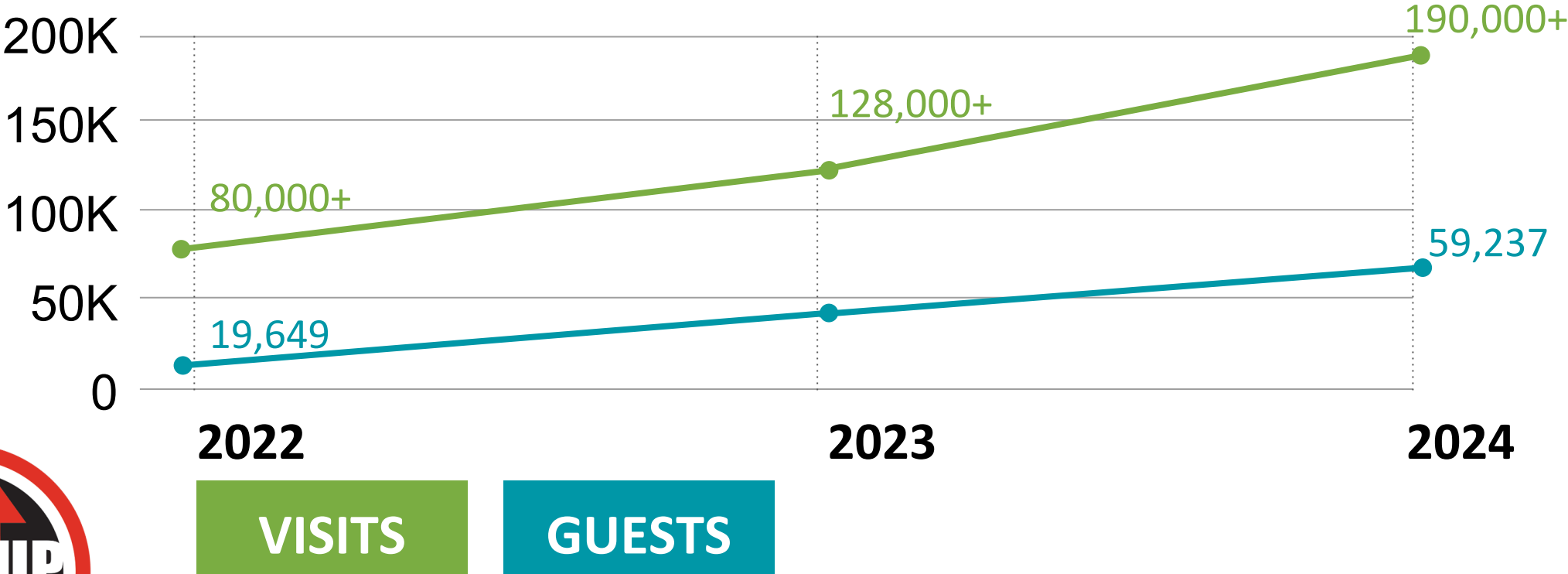
**Partnering** with local farms, ranches, and small businesses for healthy and nutritious food!

- Early Morning Orchard
- Two Roots
- Up Root
- Wild Mountain Seeds
- Rancho Duranzo
- Green Junction
- Highwater Farm
- ACES Rock Bottom Ranch
- Marigold Farms
- Mountain Meat Packaging



# Skyrocketing Demand

LIFT-UP has experienced a 138% growth in visits.



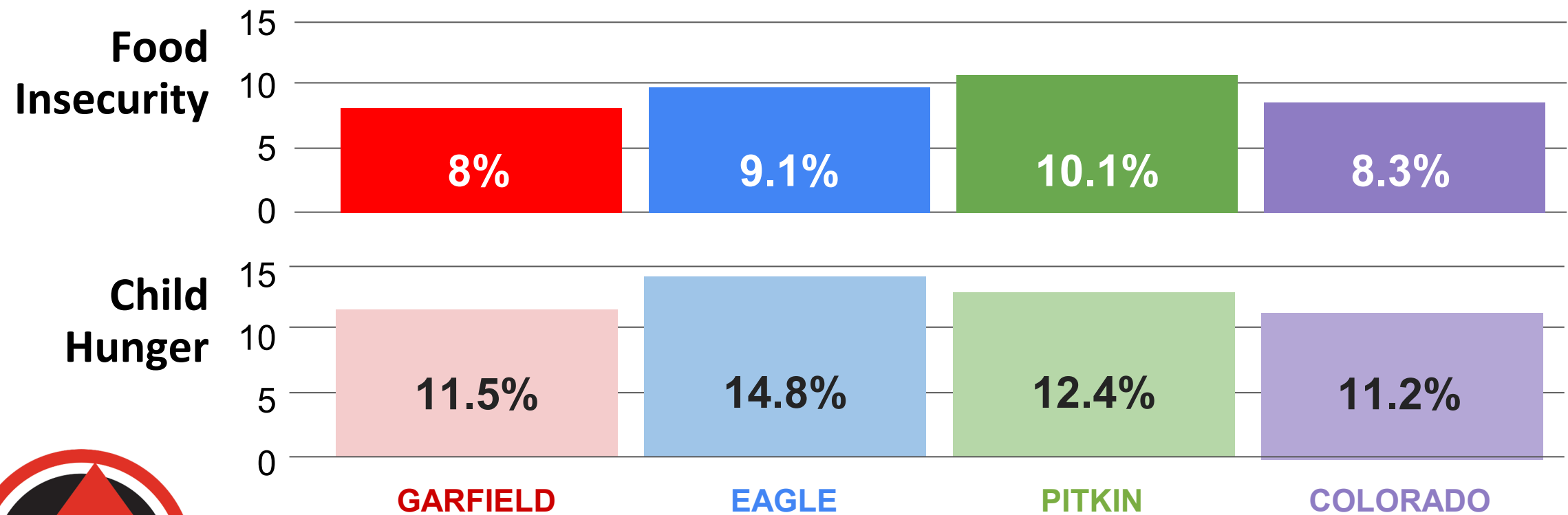
# Current Economic Reality - The Perfect Storm

- Federal Nutrition Cuts
  - Post-Covid Reductions in Medicaid, SNAP & TANF eligibility
  - Proposed \$1 billion cut in federal aid for food support in 2025
- Colorado has \$1B budget shortfall
- Locally cost of living continues to:
  - Rent - 8.3 %
  - Food - 10.4 %
  - Gas - 15 %
  - Utilities - 50%
- Post-Covid = no financial cushion



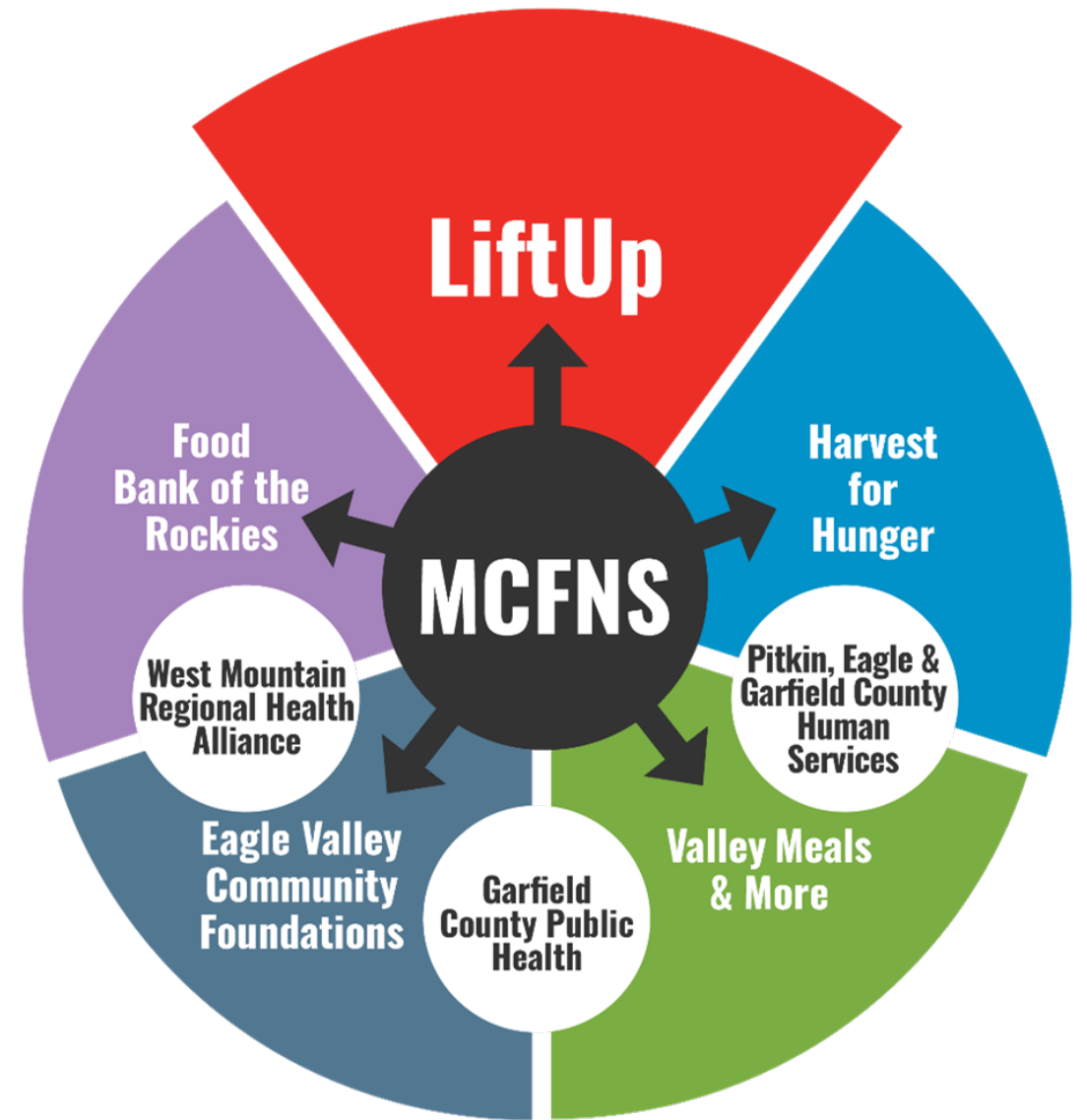
# The Existing Food Insecurity Crisis

Food Insecurity in Colorado is 8.3% and 11.2% for children



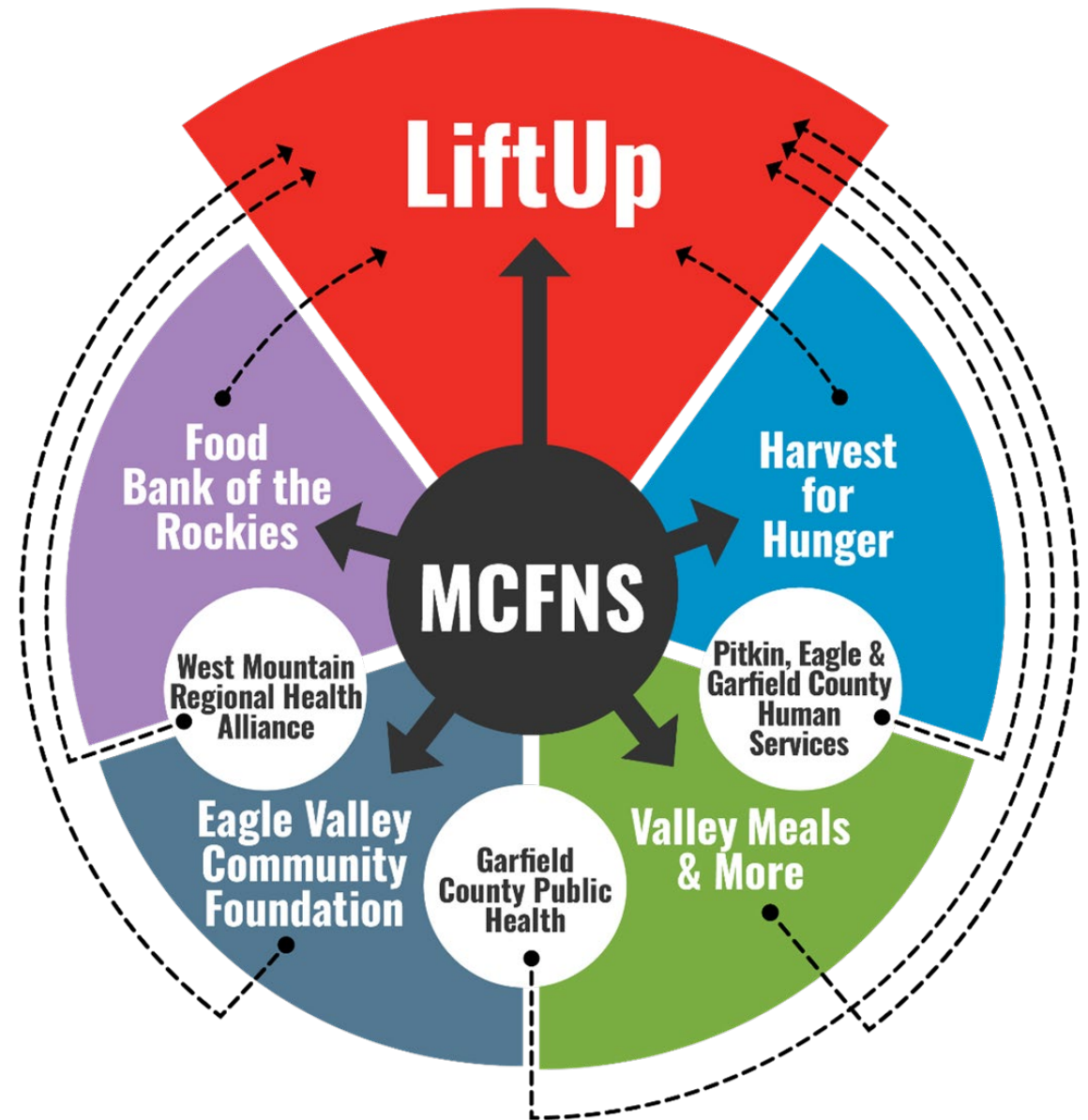
# The Mountain Coalition for Food and Nutrition Security

## A Regional Systems Approach to End Hunger



# The Mountain Coalition for Food and Nutrition Security

## A Regional Systems Approach to End Hunger



# LIFT-UP Investments to Support Regional Efforts

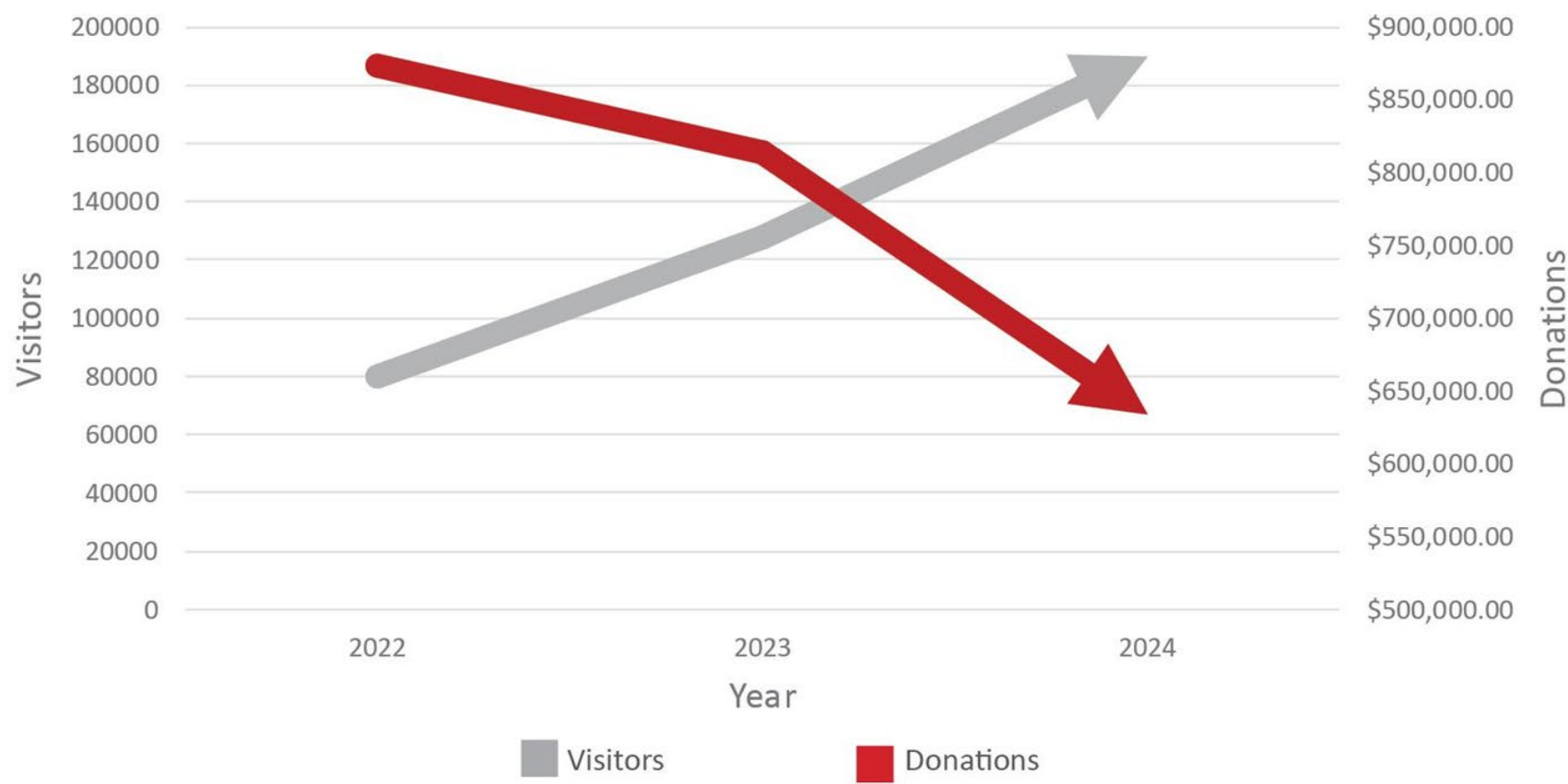
## 2023-26 Strategic Plan

| MCFNS Strategic Plan Items                                            | LIFT UPs Implementation                                                                                                  |
|-----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| > 25 miles between food distribution sites                            | Purchased and staffed mobile pantry, funding and executing on 72-hour bags at partner human service organizations        |
| Shared Food Hub - More accessible/robust warehousing + distribution   | Purchased regional warehouse for food hub creation                                                                       |
| Nutrition that aligns with ethnic food preference and personal choice | Expanded foods purchased and implemented “pantry of choice” model in all current distributions                           |
| More fresh, locally sourced food                                      | Launched and continued to expand the Farm 2 Food Pantry program through forward funded contracts to farmers and ranchers |



# The Widening Gap - Operating in the RED

Comparison: Visitors vs. Donations



# Heading Towards an Iceberg



# Chain Reaction



# Ripple Effect



# Cutting Back

- Eliminated drive-thru pantries —  
Decrease food waste + staff time
- Mortgage payment hold - 6 months
- Offset cost with more local/regional food drives
- Delayed hiring of ED, Program and Operations directors
- Implementing electronic inventory tracking system
- Closed the GWS thrift store
- Implemented guest visit limits



# Fundraising Push

## 2025 Development Tactics:

- The LIFT-UP Board of Directors collectively contributed to a \$63,500 matching gift donation that was achieved in April
- Actively grant writing
- Hired development director - starting this month
- Targeting high-net-worth donors



# What is at Stake?

- Partner Programs - 72-hour bags
- Extended Table that serves XXX
- Diaper Program - provides XX diapers
- Close Parachute and Rifle Thrift Stores
- Close distributions locations where property is not owned
- Turn away **ONE** in **THREE** pantry guests



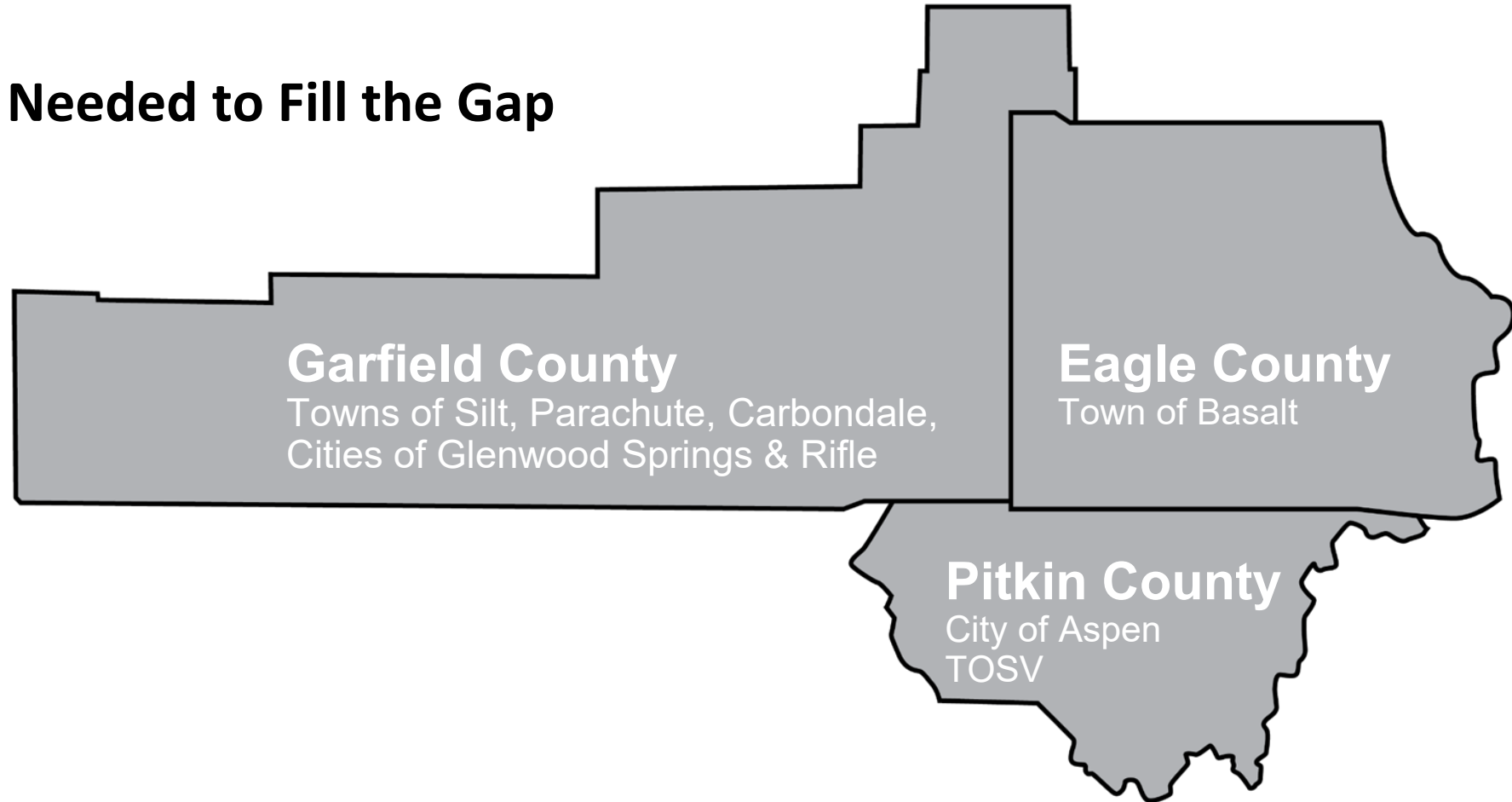
# The Pickle

- Went into \$1.5M debt to expand our food distribution infrastructure in 2023
  - Support MCFNS goals
  - Respond to community need
  - Support local farmers
- Unprecedented growth in demand
- Reduction of donations
- Previous and pending fallout of federal and state funding



# Investing Together in Food Security

**\$2.5 Million** Needed to Fill the Gap



# One-Time Funding Request

## Get LIFT-UP back in the “black”

- Pay off capital debt needed to expand infrastructure for food access
- Have funds to put more food in bellies!



# THANK YOU!

“Charitable food assistance is critical for bridging the gap between federal food assistance and meeting basic needs.”

Colorado State University

*Food Insecurity in the Parachute to Aspen Corridor Study 2024*





**Agenda Item #8.a.**

**Agenda Item Name:**

Consider Amending Chapter 16 of the Rifle Municipal Code to Define the Comprehensive Plan and Set Procedures for Amendments to the Comprehensive Plan - Ordinance No. 8, Series of 2025 - 1st Reading

**Presenter:**

Geir Sverdrup  
Zach Higgins, Planning Director

**Item Description:**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING CHAPTER 16 OF THE RIFLE MUNICIPAL CODE TO UPDATE THE CODE TO DEFINE THE COMPREHENSIVE PLAN AND SET PROCEDURES FOR AMENDMENTS TO THE COMPREHENSIVE PLAN

**Recommended Action:**

Move to approve amendment of Chapter 16 of the Rifle Municipal Code to define the Comprehensive plan and set procedures for amendments to the Comprehensive Plan - Ordinance No. 8, Series of 2025 on first reading as presented and order it to be published as required by Charter.

**Fiscal Impact:**

N/A

**Operational Impact:**

Adds a formal procedure to amend the Comprehensive Plan.

**Prior Board Motions:**

The City Council adopted the Comprehensive Plan on December 18, 2019.

**Background Information:**

When the Comprehensive Plan was adopted in 2019, it stated that the plan should be updated at least every five years and that a process should be created to address tier changes. Ordinance No.8 creates a procedure to satisfy those needs.

**Executive Summary:**

Ordinance No.8, Series of 2025 amends Chapter 16 of the Municipal Code to define the Comprehensive Plan and set procedures for amending the Comprehensive Plan.

**Notification Requirements:**

Notification requirements for public hearing have been executed.

**Prepared By:**

Zach Higgins, Planning Director

**Attachments:**

1. Deliverable Comp Plan Amendment - Text Amendment - CC 5-27-2025
2. Ordinance No. 08 2025 Update to Ch. 16 of Code for Comp Plan Amendment

## DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6491



### MEMORANDUM

**TO:** Rifle City Council  
**FROM:** Geir H. Sverdrup, Senior Planner  
**DATE:** May 21, 2025  
**SUBJECT:** Comprehensive Plan Definitions and Amendments  
**ADDRESS:** City-Wide  
**CASE #:** Text Amendment 2025-009  
**APPLICANT:** City of Rifle Staff

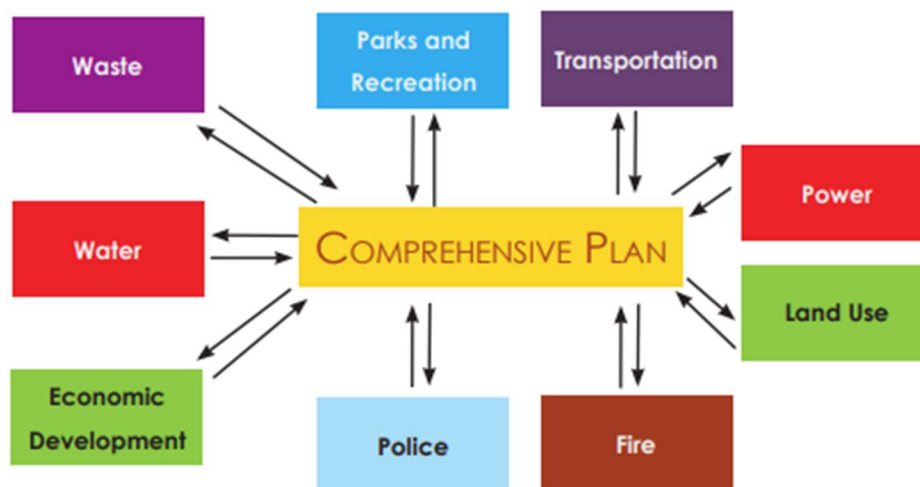
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### Background

Chapter 1.3 of the 2019 Rifle-Comprehensive Plan addresses the need and requirement to update the Comp Plan.

The Comprehensive Plan states:

Using the Comprehensive Plan, the City of Rifle Zoning Code requires that the Comprehensive Plan be followed when considering new subdivisions, annexations, Conditional Use Permits, or other land use cases. However, if circumstances have changed, or a Comprehensive Plan land use designation was not well thought out for an individual property, Planning Commission or City Council may modify the Comprehensive Plan when making a decision about an individual development proposal. The reasoning behind modifying the Comprehensive Plan should be clearly stated in the development approvals. However, larger variations from the intent of the Comprehensive Plan and the direction provided by the public should not be made without a wider public process.



Updating the Comprehensive Plan, the Comprehensive Plan should be reviewed every two years by Planning Commission and updated at least every five years. Minor updates to specific areas can occur as needed. Major amendments to the Comprehensive Plan should follow the same procedures as this update. The Plan was created through a

## DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6491



comprehensive analysis with public input, so major amendments should occur the same way.

To date there has not been a procedure in place to accomplish this requirement. The proposed zoning code amendment defines the Comprehensive Plan and set procedures to process said amendments

### **Proposed Amendment**

(effected sections below, full chapter attached)

#### **Sec. 16-1-220. Definitions.**

For purposes of this Chapter, certain terms are defined as follows:

*Comprehensive Plan* provides the policy framework for regulatory tools such as zoning, subdivision regulations, annexations, and other policies. A comprehensive plan promotes the community's vision, goals, objectives, and policies, establishes a process for orderly growth and development, addresses both current and long-term needs, and provides for a balance between the natural and built environment. Elements addressed in a comprehensive plan must include: a narrative description of the procedure used for the development and adoption of the comprehensive plan, housing action plan, recreation and tourism, strategic growth, tiered growth and water supply. Other elements may include: transportation, land use, economic development, affordable housing, environment, parks and open space, natural and cultural resources, hazards, capital improvements, conservation of water supply, sustainability, energy, and urban design. Comprehensive plans should be updated approximately every five (5) years.

*Comprehensive Plan Amendment* is a request from a property owner to amend or change the text or maps of any required element(s) of the adopted comprehensive plan. Comprehensive plan amendments shall follow the process as required in Art. V Review Procedures.

### **ARTICLE V Review Procedures**

#### **Division 1 General Provisions**

#### **Sec. 16-5-40. Submittal of development applications.**

- (a) Any property owner desiring to establish a land use pursuant to this Chapter shall first submit a development application form, which shall contain: the name of the property owner, the name of the applicant if different, the legal description of the real property and a list of all land use reviews desired by the property owner as required by this Code, including but not limited to pre-annexation agreements, annexations, **comprehensive plan amendments**, subdivisions (including minor and major subdivision sketch plans, subdivision preliminary plans, subdivision combined sketch/preliminary plans, minor and major subdivision final plans and condominiumizations), amended plats, planned unit developments (including preliminary PUD development plans, PUD site plans and final PUD development plans), site specific development plans/vested rights, site plans, conditional use

## DEPARTMENT OF PLANNING & DEVELOPMENT

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permits, lot line adjustments or dissolutions, plat vacations, variances, zone text amendments, zoning, and rezoning, with the land uses desired by the property owner indicated. The property owner shall pay the amount set forth in Appendix A to this Code, upon submittal of the development application form. A development application shall be appurtenant to the property and shall be transferable with the property.

- (b) Upon payment of the required fee, the completed development application form shall be deemed a development application as defined in this Chapter, which development application shall include all phases of the project and every subsequent stage of review required by this Code. A property owner who submitted a development application form shall have one (1) year from the date of submittal in which to commence the additional steps, or the initial step if applicable, for the land use reviews indicated on the development application form.
- (c) Any applicant with a land use review application filed pursuant to this Chapter pending before the City as of August 23, 2000 shall be considered to have submitted a development application, as defined in this Chapter, which development application shall include all phases of the project and every subsequent stage of review required by this Code.
- (d) Comprehensive Plan Amendments shall submit a valid development application, as defined herein, including a conceptual land use plan. Application shall include an analysis for the basis of the proposed land use designation. Such analysis shall include a market analysis comparing the current land use designation with the proposed land use designation. Application shall include an analysis of development Tier level if the proposal alters current Tier designation.
- (de) Sketch plan, preliminary plan and final plan are steps or phases in the subdivision process. A valid development application, as defined herein, for any of these steps or phases shall be construed as a valid development application for all subsequent phases for the entire subdivision process through its conclusion to final plan approval. The subdivision process is also an integral part of the PUD process (See Sections 16-6-190 and 16-6-200 of this Chapter). Therefore, a valid development application for planned unit development shall also be considered a valid development application for purposes of all steps and phases of the subdivision process for the property within such PUD.
- (ef) Nothing in this Section shall be construed as creating any entitlement to the approval of a particular land use review application, and all such applications shall be processed and reviewed to all relevant provisions of this Code and shall be subject to approval or denial by the City without regard to this Section, which approval or denial shall be based solely on the provisions of this Code.

## DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6491



### Division 3 Planning Commission Review

#### Sec. 16-5-210. Applicability.

- (a) The Planning Commission will review the following land use applications:
- (1) Major subdivision sketch plans;
  - (2) Major subdivision preliminary plans;
  - (3) Major subdivision combined sketch/ preliminary plans;
  - (4) Major subdivision final plats (at the option of the Planning Commission);
  - (5) Minor subdivision sketch plans;
  - (6) Planned unit developments;
  - (7) Conditional uses;
  - (8) Rezoning;
  - (9) Text amendments to the land use regulations;
  - (10) Site plans for multiple-family dwellings;
  - (11) Creation of condominiums and common interest communities; and
  - (12) Annexations;
  - (13) Comprehensive Plan Amendments; and
- (12~~4~~) At staff's discretion, vacation of rights-of-way may be taken to the Planning Commission for a recommendation to City Council.
- (b) Unless appealed to the City Council, the Planning Commission review is the only review required for major subdivision sketch and combined sketch/preliminary plans; minor subdivision sketch plans; conditional use applications; and site plans for multiple-dwelling units. The Planning Commission recommends action to the City Council concerning annexations, comprehensive plan amendments, PUDs, rezoning applications and text amendments.

### Division 4 City Council Review

#### Sec. 16-5-410. Applicability.

The City Council will review applications for annexations, comprehensive plan amendments, rezoning and text amendments to the land use regulations upon completion of the Planning Commission review and recommendation. The City Council will also review Planning Commission decisions pursuant to Sections 16-5-300 and 16-5-420(c) of this Article. The City Council review is the only review required for final subdivision plans.

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### **Sec. 16-5-420. Public notice and City Council review.**

- (a) Applications for **annexations; comprehensive plan amendments**, rezoning, text amendments and planned unit development plans. The City Council will review an application for approval of a rezoning, text amendment or planned unit development plan at its next regularly scheduled meeting date within thirty (30) days of the completion of the Planning Commission review and recommendation. The City Council will conduct a public hearing to review the application.
- (b) Review of Planning Commission decisio...

### **Findings**

Pursuant to RMC Section 16-5-280, the Planning and Zoning Commission shall consider the following criteria when determining whether or not to recommend approval of the text amendments to City Council:

1. Conformance of the proposal with the City of Rifle Municipal Code;

***The proposal brings the Rifle Municipal Code into compliance with the 2019 Rifle-Comprehensive Plan.***

2. The compatibility of the proposal with the character of the surrounding area, including but not limited to the architectural character of the neighborhood, the average lot and building sizes in the neighborhood, and the relative value of the proposed structure to the value of other structures in the neighborhood;

***Not Applicable***

3. The desirability for the proposed use in the specific area of the City;

***The zoning code is enforced Citywide by appropriate application.***

4. The potential for adverse environmental effects that might result from the proposed use;

***No major adverse environmental effects are anticipated from the proposal.***

5. Compatibility of the proposed use and the site (or subdivision) plan with the City of Rifle Comprehensive Plan;

***This text amendment satisfies the requirements of the Comprehensive Plan.***

6. The potential impact of the proposed use upon the value of property and buildings within the surrounding area; and

***Not applicable.***

7. Conformance of the proposal with the approval requirements concerning water and sewer tap availability for high-volume use requests pursuant to 13-4-120 of the Code, if applicable.

***Not applicable.***

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### **Planning and Zoning Commission**

The P&Z Commission heard this request at their April 29<sup>th</sup> meeting. There was general discussion regarding the proposed text amendment. There were no concerns raised and the motion to approve was unanimous.

### **Recommendation**

The Planning and Zoning Commission recommends that the City Council approve the proposed text amendments as presented.

*(full text attached)*

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### **Sec. 16-1-220. Definitions.**

For purposes of this Chapter, certain terms are defined as follows:

*Comprehensive Plan* provides the policy framework for regulatory tools such as zoning, subdivision regulations, annexations, and other policies. A comprehensive plan promotes the community's vision, goals, objectives, and policies, establishes a process for orderly growth and development, addresses both current and long-term needs, and provides for a balance between the natural and built environment. Elements addressed in a comprehensive plan must include: a narrative description of the procedure used for the development and adoption of the comprehensive plan, housing action plan, recreation and tourism, strategic growth, tiered growth and water supply. Other elements may include: transportation, land use, economic development, affordable housing, environment, parks and open space, natural and cultural resources, hazards, capital improvements, conservation of water supply, sustainability, energy, and urban design. Comprehensive plans should be updated approximately every five (5) years.

*Comprehensive Plan Amendment* is a request from a property owner to amend or change the text or maps of any required element(s) of the adopted comprehensive plan. Comprehensive plan amendments shall follow the process as required in Art. V Review Procedures.

## **ARTICLE V Review Procedures**

### **Division 1 General Provisions**

#### **Sec. 16-5-10. Compliance.**

Any land use activity, as defined in this Chapter, and located within the City, shall be subject to the provisions of these regulations and any other applicable regulations of the City. Any property owner desiring to establish a land use requiring approval of the City must obtain such approval prior to the establishment of the land use. Property owners are required to comply with all provisions of these regulations. (Prior code 17.05.110)

#### **Sec. 16-5-20. General procedures and purpose.**

- (a) There are four (4) types of reviews of land use applications. Not every review process is utilized for every application. The first level of review is the staff review which is undertaken for every application. The staff review is the only review required for amended subdivision plats which do not create new lots. The second type of review is the Planning Commission review which encompasses applications for rezoning, conditional uses, subdivisions, planned unit developments and text amendments. The third category of review is the City Council review. The City Council reviews rezoning and text amendment applications as well as appeals of Planning Commission decisions. The fourth classification of review is the Board of Adjustment review. The Board of Adjustment reviews applications for zoning variances and interpretation of the land use regulations. The duties of the Board of Adjustment are hereby transferred to the Planning Commission.
- (b) The purpose of this Article is to prescribe the procedures for the review of land use applications by the City staff, the Planning Commission, the City Council and the Board of Adjustment. (Prior code 17.05.120)

#### **Sec. 16-5-30. Submittal of applications.**

Except as otherwise specified in other sections of these regulations, any owner of real property located within the City may apply for the various land uses regulated by this Chapter as such land use applications affect the property owned by the applicant. A representative of the property owner who presents applications must also present written authorization from the property owner indicating that the applicant is authorized to represent the property owner. The Planning Commission or City Council may also initiate applications for amendments to the zoning map (rezoning) or amendments to the text of these regulations. (Prior code 17.05.130; Ord. 4 §1, 2005)

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### Sec. 16-5-40. Submittal of development applications.

- (a) Any property owner desiring to establish a land use pursuant to this Chapter shall first submit a development application form, which shall contain: the name of the property owner, the name of the applicant if different, the legal description of the real property and a list of all land use reviews desired by the property owner as required by this Code, including but not limited to pre-annexation agreements, annexations, **comprehensive plan amendments**, subdivisions (including minor and major subdivision sketch plans, subdivision preliminary plans, subdivision combined sketch/preliminary plans, minor and major subdivision final plans and condominiumizations), amended plats, planned unit developments (including preliminary PUD development plans, PUD site plans and final PUD development plans), site specific development plans/vested rights, site plans, conditional use permits, lot line adjustments or dissolutions, plat vacations, variances, zone text amendments, zoning, and rezoning, with the land uses desired by the property owner indicated. The property owner shall pay the amount set forth in Appendix A to this Code, upon submittal of the development application form. A development application shall be appurtenant to the property and shall be transferable with the property.
- (b) Upon payment of the required fee, the completed development application form shall be deemed a development application as defined in this Chapter, which development application shall include all phases of the project and every subsequent stage of review required by this Code. A property owner who submitted a development application form shall have one (1) year from the date of submittal in which to commence the additional steps, or the initial step if applicable, for the land use reviews indicated on the development application form.
- (c) Any applicant with a land use review application filed pursuant to this Chapter pending before the City as of August 23, 2000 shall be considered to have submitted a development application, as defined in this Chapter, which development application shall include all phases of the project and every subsequent stage of review required by this Code.
- (d) **Comprehensive Plan Amendments shall submit a valid development application, as defined herein, including a conceptual land use plan. Application shall include an analysis for the basis of the proposed land use designation. Such analysis shall include a market analysis comparing the current land use designation with the proposed land use designation. Application shall include an analysis of development Tier level if the proposal alters current Tier designation.**
- (~~e~~) Sketch plan, preliminary plan and final plan are steps or phases in the subdivision process. A valid development application, as defined herein, for any of these steps or phases shall be construed as a valid development application for all subsequent phases for the entire subdivision process through its conclusion to final plan approval. The subdivision process is also an integral part of the PUD process (See Sections 16-6-190 and 16-6-200 of this Chapter). Therefore, a valid development application for planned unit development shall also be considered a valid development application for purposes of all steps and phases of the subdivision process for the property within such PUD.
- (~~e~~f) Nothing in this Section shall be construed as creating any entitlement to the approval of a particular land use review application, and all such applications shall be processed and reviewed to all relevant provisions of this Code and shall be subject to approval or denial by the City without regard to this Section, which approval or denial shall be based solely on the provisions of this Code. (Prior code 17.05.140; Ord. 4 §1, 2005)

### Sec. 16-5-50. Applications of public utilities for major public facilities.

- (a) The purpose of this Section is to provide procedures necessary to implement the provisions of Section 29-20-108, C.R.S., which purports to require local government action on applications of public utilities for major public facilities within ninety (90) days after submission of a land use application if no preliminary approval is required, or within one hundred twenty (120) days if preliminary approval is required. By the passage of the

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initial ordinance codified herein, the City Council intends only to provide the procedures necessary to implement the provisions of that legislation. The City Council finds and determines that land use and development is a matter of particularly local concern, and the findings to the contrary contained in Section 29-20-108, C.R.S., are in error and entitled to no weight or consideration. Nothing contained in this Section shall constitute an admission by the City that the Colorado Legislature acted within the scope of its constitutional authority in the passage of the above-referenced legislation, nor shall it be construed as an admission that this legislation applies to a home rule municipality.

- (b) The City shall take final action approving, with or without modification, or denying the application of a public utility providing electric or natural gas service that relates to the location, construction or improvement of major electrical or natural gas facilities, as defined in Section 29-20-108(3), C.R.S., within ninety (90) days after submission of a land use application if no preliminary approval is required, or within one hundred twenty (120) days if preliminary approval is required. Public hearings, public meetings and staff reviews shall be scheduled accordingly. Special meetings shall be convened if necessary to comply with this provision. The applicant may agree to waive the time limits set forth in this Section. (Prior code 17.05.150)

### **Division 2 City Staff Review**

#### **Sec. 16-5-110. Applicability.**

All land use applications and requests for zoning variances or interpretations of the land use regulations are initially submitted to the Planning Department. The Planning Department staff will coordinate the review of the applications among the City staff, the Planning Commission, the City Council and the Board of Adjustment as appropriate. (Prior code 17.05.210)

#### **Sec. 16-5-120. Preapplication conference.**

Applicants for all land use applications are required to meet with the Planning Department staff to review the proposed development or rezoning prior to submittal of an application. The purpose of the preapplication conference is to familiarize the applicant with the City's requirements, procedures, policies and Comprehensive Plan before substantial commitments of time and money are made in the preparation of plans, surveys, engineering reports or other studies. The applicant is responsible for scheduling the preapplication conference with the Planning staff. An applicant for land use activities other than major subdivisions, PUDs or rezoning may also schedule a preapplication conference if the applicant wishes to discuss City requirements and policies prior to submittal of an application. The Planning Department staff has the discretion to waive the preapplication conference. (Prior code 17.05.220; Ord. 4 §1, 2005)

#### **Sec. 16-5-130. Amended or corrected subdivision plats.**

The Planning and Development Department staff will review requests for amended subdivision plats which result merely in the adjustment of lot lines or the correction of surveying errors. Such amended plats will be certified by the Public Works Director and recorded in the records of the County Clerk and Recorder. The process for the application and review of amended or corrected subdivision plats is as follows:

- (1) The applicant shall submit a complete application, consisting of those items specified in Article VI of this Chapter to the Planning Department.
- (2) The Planning Director or his or her designee will determine if the application for an amended or corrected subdivision plat is complete. Incomplete applications will not be accepted for review. If the application is complete, the Planning Department staff will refer the application to relevant City departments as well as utility companies serving the property. City departments and the utility providers shall have fifteen (15) days to review the application and return comments and

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recommendations to the Planning Department. The technical platting requirements of the utility providers and the City staff must be shown on the amended plat.

- (3) Within thirty (30) days of receipt of the complete application for an amended plat, the Planning Director shall approve or deny the application. Approval shall be granted, provided that:
  - a. The amended plat does not result in the creation of additional lots;
  - b. The amended plat does not result in the creation of lots that do not comply with zoning requirements; and
  - c. The requirements of the utility companies serving the property have been satisfied.

The applicant shall be notified in writing of the decision of the Planning Director. In the event of denial of the application, the applicant will be advised of the reasons for the denial.

- (4) After the Public Works Director has certified the amended plat, the plat map and other related documents will be recorded in the office of the County Clerk and Recorder. The cost of recording the plat and associated documents shall be paid by the applicant prior to the documents being tendered for recording. (Prior code 17.05.230; Ord. 4 §1, 2005)

### **Sec. 16-5-140. Single lot line adjustment or dissolution.**

- (a) The Planning Department staff will review requests for lot line adjustments or dissolutions which result solely in the adjustment or dissolution of a single lot line between two (2) conforming lots.
- (b) The applicant seeking approval of a lot line adjustment or dissolution shall submit to the Planning Department a complete application consisting of those items specified in Article VI of this Chapter. The application shall be accompanied by a survey of the boundary adjustment or survey of the lot line to be dissolved, together with the proposed deeds effecting the adjustment or dissolution. The survey shall, at a minimum, bear the certification of a registered land surveyor, contain appropriate legal descriptions, state the name of the original subdivision, show the existing lot line to be adjusted or eliminated, show the new lot line in the case of an adjustment, and state thereon that its purpose is the adjustment or the dissolution of the lot line between specific lots. The applicant shall also submit electronic drawings compatible with the City's GIS system prior to approval of the application. The drawings shall be tied to the current City GIS coordinate system, which has been established in UTM Zone 13. The files may be submitted via e-mail, 3½" floppy diskette, FTP or ZIP disk. The file must be submitted in one (1) of the following formats: compatible CAD drawing (DWG or DXF), compatible shape file, or compatible ESRI file format (e00 or PC ArcInfo coverage).
- (c) The Planning Department staff will determine if the application is complete. Incomplete applications will not be accepted for review. If the application is complete, the Planning Department staff will refer the application to relevant City departments, as well as utility companies serving the property. The City departments and the utility providers shall have fifteen (15) days to review the application and return comments and recommendations to the Planning Department.
- (d) Within thirty (30) days of receipt of the complete application, the Planning Director shall approve or deny the application. Approval shall be granted, provided that:
  - (1) The lot line adjustment or dissolution does not result in the creation of additional lots;
  - (2) The lot line adjustment or dissolution does not result in the creation of lots that do not comply with zoning requirements;
  - (3) The lot line adjustment or dissolution does not result in the creation of a lot or lots that cannot be built upon under City requirements;

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- (4) The requirements of utility companies serving the property have been satisfied, and easements are appropriately maintained or granted in the deeds effecting the adjustment or dissolution; and
- (5) The lot line adjustment of dissolution does not change the location of any remaining lot lines in the subdivision.

The applicant shall be notified in writing of the decision of the Public Works Director. In the event of denial of the application, the applicant will be advised of the reasons of the denial.

- (e) After the Public Works Director has certified the lot line adjustment or dissolution, the survey and deeds effecting the adjustment or dissolution shall be recorded in the office of the County Clerk and Recorder. The applicant shall pay the costs of recording any documents, which costs shall be paid to the City prior to recording. Within seven (7) days of written notification to the applicant, the Public Works Director shall notify the Planning Commission in writing of the Public Works Director's disposition of the lot line adjustment or dissolution application. Any approved lot line adjustment not effected within six (6) months after the date it was approved shall automatically expire. (Prior code 17.05.235; Ord. 4 §1, 2005)

### **Sec. 16-5-150. Temporary uses.**

- (a) Review. The review process for temporary uses shall be conducted on an administrative level and approved by the Planning Director, excepting those circumstances explicitly stated herein.
- (b) Review criteria. The temporary use permit application, including submittal materials required by Article VI of this Chapter, shall be submitted in writing to the Planning Department. The Planning Department staff will determine if the application is complete. Temporary use permit applications shall be reviewed and approved or denied by the Planning Director within ten (10) working days after receipt of a complete application. In the approval of a temporary use application, the Planning Director shall have authority to require such reasonable conditions as are necessary to protect the public health, safety and general welfare of the citizenry and to ensure that the use, value and quality of the surrounding uses will not be adversely affected. The Planning Director reserves the right to revoke or refuse to grant a renewal of a temporary use permit based upon a demonstration that the permittee has not met any one (1) of the review criteria set forth in Section 16-3-90 of this Chapter.
- (c) Appeals. Any administrative decision, including denials, suspensions and revocations of temporary use permits regulated hereunder, may be appealed to the Planning Commission pursuant to this Code, whose decision may be appealed to the City Council pursuant to this Code. (Ord. 2 §4, 2009; Ord. 8 §3, 2011)

### **Sec. 16-5-160. Staff recommendations.**

- (a) The Planning Department staff will determine if the application is complete. Incomplete applications will not be accepted for review. If the application is complete, the Planning Department staff will refer the application to relevant City departments, as well as utility companies serving the property. The City departments and the utility provider shall have fifteen (15) days to review the application and return comments and recommendations to the Planning Department.
- (b) The Planning Department staff will coordinate the reviews of land use applications and prepare recommendations for the Planning Commission, City Council and Board of Adjustment as appropriate. Public information concerning land use applications will be made available to the applicant and the public at the Planning Department office. (Prior code 17.05.240; Ord. 4 §1, 2005; Ord. 2 §5, 2009)

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### Division 3 Planning Commission Review

#### Sec. 16-5-210. Applicability.

- (a) The Planning Commission will review the following land use applications:
- (1) Major subdivision sketch plans;
  - (2) Major subdivision preliminary plans;
  - (3) Major subdivision combined sketch/ preliminary plans;
  - (4) Major subdivision final plats (at the option of the Planning Commission);
  - (5) Minor subdivision sketch plans;
  - (6) Planned unit developments;
  - (7) Conditional uses;
  - (8) Rezoning;
  - (9) Text amendments to the land use regulations;
  - (10) Site plans for multiple-family dwellings;
  - (11) Creation of condominiums and common interest communities; ~~and~~
  - (12) Annexations;
  - (13) Comprehensive Plan Amendments; and
- (12~~4~~) At staff's discretion, vacation of rights-of-way may be taken to the Planning Commission for a recommendation to City Council.
- (b) Unless appealed to the City Council, the Planning Commission review is the only review required for major subdivision sketch and combined sketch/preliminary plans; minor subdivision sketch plans; conditional use applications; and site plans for multiple-dwelling units. The Planning Commission recommends action to the City Council concerning annexations, comprehensive plan amendments, PUDs, rezoning applications and text amendments. Sec. 16-5-220. Application.

Applications for land use activities identified in Section 16-5-210 above must be submitted to the Planning Department at least thirty (30) days prior to a regularly scheduled meeting of the Planning Commission. The application shall include all of the items identified in Article VI of this Chapter. Incomplete applications will not be accepted for review. (Prior code 17.05.320)

#### Sec. 16-5-230. Combined submittal of subdivision sketch plan and preliminary plan.

An applicant, in his or her sole discretion, may elect to combine the major subdivision sketch plan and preliminary plan, in which event the submittal requirements and review procedures for preliminary plan applications shall apply. (Prior code 17.05.321)

#### Sec. 16-5-240. Minor subdivision application sketch plans.

Minor subdivision sketch plans shall be reviewed by the Planning Commission. Minor subdivision final plans shall be reviewed by the City Council. (Prior code 17.05.322)

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### **Sec. 16-5-250. Determination of completeness.**

The Planning Department staff will review the land use application for completeness within five (5) working days of the submittal. If the application is determined to be complete, it will be accepted for review. If the application is incomplete, the applicant will be notified in writing of the information needed to complete the application and the application will be withdrawn from the review process until the required information is submitted. Applications must be complete at least thirty (30) days prior to a regularly scheduled meeting of the Planning Commission. (Prior code 17.05.330)

### **Sec. 16-5-260. Review and referral of application.**

- (a) The application will be reviewed by the Planning Department staff, the appropriate City staff and the City Planning Commission. The City may utilize the services of qualified professionals not on the City staff, as necessary to review an application. The costs of such professional review shall be paid by the applicant per the provisions of Section 16-1-60 of this Chapter.
- (b) Within five (5) business days of receipt of a complete application, the Planning Department staff shall refer the application to appropriate review agencies (including utility providers) for comments on the application. The Planning Department staff will maintain a list of review agencies and their current addresses.
- (c) The review agencies shall have fifteen (15) days from the date of their receipt of the application to return their comments and recommendations to the Planning Department. (Prior code 17.05.340)

### **Sec. 16-5-270. Public notice and Planning Commission review.**

The Planning Commission will review the land use application at a regularly scheduled meeting within ninety (90) days after the submittal of a complete application. The Planning Commission will conduct a public hearing to review the application, with the exception of reviews of final plans if required by Section 16-5-280(b) below. Final plans (if required) will be reviewed at a regular meeting of the Planning Commission. The applicant shall be responsible for providing notice of the public hearing per the requirements of Section 16-1-50 of this Code. (Prior code 17.05.350)

### **Sec. 16-5-280. Review criteria and Planning Commission decision or recommendation.**

- (a) Review criteria. The Planning Commission shall consider all the evidence presented by the applicant and other interested parties, comments of review agencies, recommendations of the City staff and comments from the public. At a minimum, the Planning Commission shall also consider the following criteria:
  - (1) Conformance of the proposal with this Code;
  - (2) The compatibility of the proposal with the character of the surrounding area, including but not limited to the architectural character of the neighborhood, the average lot and building sizes in the neighborhood, and the relative value of the proposed structure to the value of other structures in the neighborhood.
  - (3) The desirability for the proposed use in the specific area of the City;
  - (4) The potential for adverse environmental effects that might result from the proposed use;
  - (5) Compatibility of the proposed use and the site (or subdivision) plan with the Comprehensive Plan;
  - (6) The potential impact of the proposed use upon the value of property and buildings within the surrounding area; and
  - (7) Conformance of the proposal with the approval requirements concerning water and sewer tap availability for high volume use requests pursuant to Section 13-4-120 of this Code, if applicable.

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- (b) Planning Commission decision or recommendation.
  - (1) The Planning Commission shall complete its review and make its decision or recommendation to the City Council at the public hearing specified in Section 16-5-270 above. The Planning Commission may approve, conditionally approve or deny the application. In the case of rezoning applications or amendments to the text of the land use regulations, the Planning Commission may recommend that the City Council approve, deny or approve with modifications the application for rezoning or the text amendment. If the application is for a subdivision to be developed in phases, the Planning Commission shall also approve a phasing plan and, if Section 16-5-290(a)(2)b below applies, make a recommendation to the City Council regarding the approval duration for the preliminary plan.
  - (2) The Planning Commission may, as a condition of approval of a major subdivision preliminary plan, require the applicant to submit the final plan of the subdivision to the Planning Commission in order that the Planning Commission can verify that any conditions of approval of the preliminary plan have been complied with. Such a review of a subdivision final plan is at the sole discretion of the Planning Commission and is not a mandatory condition of approval.
  - (3) The Planning Commission may, in its sole discretion, continue the public hearing to another regularly scheduled Planning Commission meeting for the purpose of receiving additional information or public commentary prior to making a decision. In no event shall the public hearing be continued for more than ninety (90) days beyond the date of the initial hearing. The applicant or any other interested party may request a continuation of the public hearing for good cause, shown to the satisfaction of the Planning Commission.
  - (4) The Planning Commission shall only approve or recommend approval of those applications which the Planning Commission finds to be in accordance with the intent, standards and criteria specified in these regulations.
  - (5) The Planning Commission decision or recommendation shall be sent to the City Council indicating any conditions of approval or reasons for denial of an application. A copy of the Planning Commission decision or recommendation shall be maintained in the records of the City and a copy shall be provided to the applicant.
- (c) Record of Planning Commission proceedings. The Planning Commission shall maintain a record of its proceedings in the form of minutes or a written resolution. The record shall include comments of the reviewing agencies and other interested parties, as well as the decision or recommendations of the Planning Commission. A written copy of the minutes or resolution will be made available to any interested party within fifteen (15) days of the conclusion of the public hearing.
- (d) Conditional use permits. The Planning Department staff will issue a record of decision regarding the Planning Commission decision on the conditional use application. A conditional use permit indicating approval of a conditional use application and also indicating any conditions of approval will also be issued by the Planning Commission. Such conditional use permits will be recorded in the real estate records of the County Clerk and Recorder. A copy of the conditional use permit will be provided to the applicant and a copy maintained in the records of the City. (Prior code 17.05.360; Ord. 4 §1, 2005)

### **Sec. 16-5-290. Duration of application approval.**

- (a) Planning Commission approval or conditional approval of a land use application shall remain in effect as follows:
  - (1) Major subdivision sketch plan. Sketch plan approval or conditional approval shall be valid for one (1) year from the date of the decision of the Planning Commission. The applicant must submit a complete application for a preliminary plan within said one-year period to satisfy the requirements of this

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Chapter. In the case of applications that have been appealed to the City Council, the approval or conditional approval of the application by the City Council shall be valid for one (1) year from the date of the decision of the City Council.

(2) Preliminary plans.

- a. Major subdivision preliminary plan. Preliminary plan approval shall be valid for one (1) year from the date of the decision of the Planning Commission, unless Subparagraph b below applies. The applicant must submit a complete application for a final plat within said one-year period to satisfy the requirements of this Chapter. In the case of applications that have been appealed to the City Council, the approval of the application by the City Council shall be valid for one (1) year from the date of the decision of the City Council.
- b. Phased major subdivision preliminary plan. A preliminary plan for a major subdivision may have an approval duration of more than one (1) year up to a maximum of five (5) years if the preliminary plan:
  1. Proposes phasing; and
  2. Proposes thirty (30) or more single-family lots, fifty (50) multi-family units and/or five (5) or more industrial or commercial lots.

The City Council will determine the approval duration upon its review of the application for preliminary plan approval pursuant to Section 16-5-420(c) and after consideration of the recommendation of the Planning Commission pursuant to Section 16-5-280(b) above. The applicant must submit a complete application for a final plat within the time periods determined by the City Council to satisfy the requirements of these regulations; provided, however, that upon written request for an extension by the applicant prior to the expiration of such time periods, City staff may extend the approval duration up to one (1) year unless the City Council's approval pursuant to this Section expressly prohibits such extensions. In no event shall the approval duration of a preliminary plan exceed five (5) years.

- c. Preliminary plan referral. If the Planning Commission determines not to take final action on a preliminary plan regardless if it proposes phasing or the number of lots/units proposed, the Planning Commission may refer the preliminary plan to the City Council for review with its recommendation. The City Council shall review the preliminary plan pursuant to Subparagraph b above.
  - d. Combined sketch plan/preliminary plan. The approval of a combined application for a major subdivision sketch plan/preliminary plan shall be valid for one (1) year from the date of the decision of the Planning Commission. The applicant must submit a complete application for a final plat within said one-year period to satisfy the requirements of this Chapter. In the case of applications that have been appealed to the City Council, the approval of the application by the City Council shall be valid for one (1) year from the date of the decision of the City Council.
- (3) Minor subdivision. Minor subdivision sketch plan approval shall remain in effect for a period of one (1) year from the date of the decision of the Planning Commission. The applicant must submit a minor subdivision final plat for City Council review within one (1) year to satisfy the requirements of this Chapter. In the case of a minor subdivision application that has been appealed to the City Council, the approval of the application by the City Council shall be valid for one (1) year from the date of the decision of the City Council.
- (4) Planned unit development. Planned unit development approval or conditional approval is granted only in conjunction with approval or conditional approval of subdivision preliminary plans and final plats.

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The duration of approval of PUDs is the same as the time periods for approval of a major subdivision preliminary plan as specified in Paragraph (2) above.

- (5) Conditional use. Conditional use permit approval shall be valid for one (1) year from the date of the decision of the Planning Commission or within a longer period determined by the Planning Commission for uses which involve phasing, but in no event longer than five (5) years from the date of approval. The conditional use approval may contain conditions as deemed appropriate by the Planning Commission in approving the permit. Within the one-year period, or other period approved by the Planning Commission, the applicant must either begin construction or establish the land use authorized by the conditional use permit, including any conditions attached to the conditional use approval. For purposes of this Section, *start of construction* shall have the meaning set forth in Section 16-12-30 of this Chapter; provided, however, that the actual start of construction, repair, reconstruction, placement or other improvement must commence within said one-year or other applicable time period, regardless of the date of issuance of the building permit. For purposes of this Section, *establish the land use* shall mean the actual commencement of the use authorized by the conditional use permit. Failure to start construction or establish such use within the one-year or other applicable time period shall result in automatic expiration of the conditional use permit. Once a conditional use is established, any discontinuance of the use for a period of one (1) year, for any reason, shall result in automatic expiration of the conditional use permit, unless otherwise provided in the permit.
- (6) Rezoning. Approval of a rezoning application shall remain in full force and effect from the effective date of the decision of the City Council to approve the rezoning application.
- (7) Text amendments to land use regulations. Approval of a text amendment shall remain in full force and effect from the effective date of the decision of the City Council to approve the text amendment.
- (b) The failure of an applicant to comply with the time limits imposed by this Chapter shall result in the expiration of any approvals or conditional approvals granted by the Planning Commission or City Council. The effect of the expiration of an approval or conditional approval is that the applicant must reapply for approval in conformance with all of the provisions of this Chapter. (Prior code 17.05.370; Ord. 4 §1, 2005)

### Sec. 16-5-300. Review of Planning Commission decision.

- (a) Appeal of Planning Commission decision. Decisions by the Planning Commission may be appealed by any interested party to the City Council by filing a written appeal within fourteen (14) days following the Planning Commission decision. Appeals of Planning Commission decisions will be considered by the City Council at a public hearing after proper notice of the public hearing is provided pursuant to Section 16-1-50 of this Chapter. The City Council may, by a two-thirds vote of the Council Members present and voting at the public hearing, modify or add conditions to the decision of the Planning Commission, or deny the application. In the case of denial of an application by the Planning Commission, the City Council may overrule such denial by recorded vote of not less than two-thirds (?) of the entire City Council.
- (b) Review of Planning Commission decision by City Council action. The City Council may, within fourteen (14) days of the decision of the Planning Commission, call up for review any decision of the Planning Commission upon:
  - (1) Written request for review submitted to the Mayor by at least three (3) members of the City Council; or
  - (2) A vote of the majority of the Council Members at a regularly scheduled City Council meeting.

A City Council review of a Planning Commission decision will be considered by the City Council at a public hearing after proper notice of the public hearing is provided pursuant to Section 16-1-50 of this Chapter. The City Council may uphold the decision of the Planning Commission, modify or add conditions of approval of the application, or

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deny the application. In the case of denial of an application by the Planning Commission, the City Council may overrule such denial by recorded vote of not less than two-thirds (?) of the entire City Council.

- (c) Review of Planning Commission decision when acting as Board of Adjustment. In cases when the Planning Commission acts as the Board of Adjustment, as provided in Section 16-5-510, appeals may be taken only to the District Court of the County, and such appeal will be limited to the issue of whether the Planning Commission has exceeded its jurisdiction or abused its discretion, based upon the evidence in the record before it. (Prior code 17.05.380; Ord. 4 §1, 2005)

### Division 4 City Council Review

#### Sec. 16-5-410. Applicability.

The City Council will review applications for **annexations, comprehensive plan amendments**, rezoning and text amendments to the land use regulations upon completion of the Planning Commission review and recommendation. The City Council will also review Planning Commission decisions pursuant to Sections 16-5-300 and 16-5-420(c) of this Article. The City Council review is the only review required for final subdivision plans. (Prior code 17.05.410)

#### Sec. 16-5-420. Public notice and City Council review.

- (a) Applications for **annexations; comprehensive plan amendments**, rezoning, text amendments and planned unit development plans. The City Council will review an application for approval of a rezoning, text amendment or planned unit development plan at its next regularly scheduled meeting date within thirty (30) days of the completion of the Planning Commission review and recommendation. The City Council will conduct a public hearing to review the application.
- (b) Review of Planning Commission decision. The City Council will conduct a public hearing to review a Planning Commission decision pursuant to Section 16-5-300 of this Article.
- (c) Review of phased preliminary plans. The City Council will review a preliminary plan for a major subdivision at its next regularly scheduled meeting date within thirty (30) days of the completion of the Planning Commission review and recommendation if the application for approval of the preliminary plan:
  - (1) Proposes phasing; and
  - (2) Proposes thirty (30) or more single-family lots, fifty (50) multi-family units and/or five (5) or more industrial or commercial lots.
- (d) Final subdivision plans. The City Council will review final subdivision plans at a regularly scheduled meeting. A public hearing is not required for review of a final subdivision plan.
- (e) The City Council will review a petition for designation of an historic landmark or district at a regularly scheduled meeting date within thirty (30) days of completion of the Historic Preservation Board review and recommendation. The City Council will conduct a public hearing to review the petition; except that in noticing such hearing, the requirements of Section 16-1-50(1) of this Chapter shall not apply.
- (f) The applicant or appellant shall be responsible for providing notice of any required public hearing per the requirements of Section 16-1-50 of this Chapter. The City Clerk shall provide proper public notice of reviews of Planning Commission decisions initiated by the City Council per the provisions of Section 16-5-300(b) of this Article. (Prior code 17.05.420; Ord. 4 §1, 2005)

#### Sec. 16-5-430. Review criteria and City Council decision.

- (a) Review criteria. The City Council shall consider all the evidence presented by the applicant and other interested parties, comments of review agencies, recommendations of the City staff, recommendations of

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the Planning Commission and comments from the public. At a minimum, the City Council shall also consider the following criteria:

- (1) Conformance of the proposal with this Code;
  - (2) The compatibility of the proposal with the character of the surrounding area, including but not limited to the architectural character of the neighborhood, the average lot and building sizes in the neighborhood and the relative value of the proposed structure to the value of other structures in the neighborhood;
  - (3) The desirability for the proposed use in the specific area of the City;
  - (4) The potential for adverse environmental effects that might result from the proposed use;
  - (5) Compatibility of the proposed use and the site (or subdivision) plan with the Comprehensive Plan; and
  - (6) The potential impact of the proposed use upon the value of property and buildings within the surrounding area.
- (b) City Council decision.
- (1) The City Council shall complete its review and make its decision at the public hearing or meeting specified in Section 16-5-420 above. The City Council may approve, approve with modifications or deny an application.
  - (2) The City Council may, in its sole discretion, continue a public hearing or meeting to another regularly scheduled City Council meeting for the purpose of receiving additional information or public commentary prior to making a decision. In no event shall the public hearing be continued for more than ninety (90) days beyond the date of the initial City Council hearing or meeting. The applicant or any other interested party may request a continuation of the public hearing for good cause, shown to the satisfaction of the City Council.
  - (3) The City Council shall only approve those applications which the City Council finds to be in accordance with the intent, standards and criteria specified in these regulations.
- (c) Record of City Council proceedings. The City Council shall maintain a record of its proceedings in the form of minutes pertaining to review of a Planning Commission decision or by adoption of an ordinance amending the text of the land use regulations or amending a zone district boundary. A written copy of the minutes and/or ordinance will be made available to any interested party upon second reading of an ordinance or upon approval of the minutes of the public hearing.
- (d) Conditional use permits. In the event of a review of a Planning Commission decision concerning the conditional use application, the Planning Department staff will issue a record of decision regarding the City Council decision concerning the conditional use application. A conditional use permit indicating the approval of a conditional use application and also indicating any conditions of approval will also be issued by the Planning Department. Such conditional use permits will be recorded in the real estate records of the County Clerk and Recorder. A copy of the conditional use permit will be provided to the applicant and a copy maintained in the records of the City. (Prior code 17.05.430)

### **Sec. 16-5-440. City Council review of final subdivision plans.**

- (a) Applications.
- (1) Upon completion of the preliminary plan review process or sketch plan process for minor subdivisions, the owner of property proposed to be subdivided shall submit a final subdivision plan to the Planning Department for approval by the City Council; provided, however, that the sketch or preliminary plan approval has not expired per the provisions of Section 16-5-290 above.

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- (2) Applications for final subdivision plans must be submitted to the Planning Department at least thirty (30) days prior to a regularly scheduled meeting of the City Council, or fourteen (14) days for a minor subdivision. The application shall include all of the items identified in Article VI of this Chapter. Incomplete applications will not be accepted for review.
- (b) Determination of completeness. The Planning Department staff will review the land use application for completeness within five (5) working days of the submittal. If the application is determined to be complete, it will be accepted for review. If the application is incomplete, the applicant will be notified of the information needed to complete the application and the application will be withdrawn from the review process until the required information is submitted. Applications must be complete at least thirty (30) days prior to a regularly scheduled meeting of the City Council for major subdivisions and fourteen (14) days for minor subdivisions.
- (c) Review of final subdivision plan.
  - (1) The application will be reviewed by the Planning Department, the Public Works Department and other appropriate City staff, utility companies serving the proposed subdivision and the City Council. The City may utilize the services of qualified professionals not on the City staff, as necessary to review an application. The costs of such professional review shall be paid by the applicant per the provisions of Section 16-1-60 of this Chapter.
  - (2) The City Council will review the final subdivision plan at a regularly scheduled public meeting within ninety (90) days after receipt of a complete final subdivision plan submission. The City Council will review the final plan to determine that the final plan is consistent with the approved preliminary plan. No final subdivision plan will be approved by the City Council unless all preliminary plan conditions of approval have been met.
- (d) Guarantee of public improvements.
  - (1) The City Council shall not approve any final subdivision plan until a subdivision improvements agreement and related documents, setting forth financial and other arrangements to secure the actual construction of such public improvements that may be required by the City, has been executed between the City and the property owner of the property to be subdivided. The subdivision improvements agreement shall also define responsibility for and describe the terms and stipulations relative to the transfer of water rights from the subdivider to the City as required by this Code. Any public improvements required for a subdivision shall be completed by the developer of the subdivision at the developer's sole expense. All required subdivision public improvements shall be completed within a specific time period, not to exceed one (1) year, from the start of any phase of the development of the subdivision.
  - (2) The developer shall at its expense have "as-built" drawings prepared by a professional engineer and a registered land surveyor, which drawings shall include all legal descriptions the City may require. The developer shall also prepare a summary of the actual construction costs of all public improvements to be dedicated to the City. The "as-built" drawings and costs summary shall be forwarded to the City for review and approval, prior to the release of security given the City by the developer for the completion of the public improvements. Once the "as-built" drawings and costs summary are approved and any and all corrections required by the City are completed, the developer's professional engineer shall certify in writing that all public improvements are in conformity with the plans and specifications with the intent that the City rely on such certification.
- (e) Final subdivision plan approval. The City Council shall approve a final subdivision plan, provided that the application is complete, the provisions of Subsection (d) above have been satisfied, and the final subdivision plan conforms in every way with the conditions of the approval of the preliminary plan, including any phasing plan approved as part of the preliminary plan approval. Approval of major subdivision final plans shall be by ordinance and approval of minor subdivision final plans shall be by resolution of the City Council. The City

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Council shall further indicate approval of the final subdivision plan by authorizing the Mayor to sign two (2) reproducible (Mylar) final plats of the subdivision and causing the final plat and associated documents, as appropriate, to be recorded in the office of the County Clerk and Recorder.

- (f) Recording and filing requirement. Within one (1) year of the date of final subdivision plan approval by the City Council, the applicant shall submit to the City a final plat to be recorded with the County Clerk and Recorder. The final plat submittal shall include two (2) complete reproducible Mylar copies of the final plat, together with all required documents, including all required signatures thereto, and payment of all applicable fees and charges and satisfaction of all other conditions of approval. Failure of the applicant to timely meet this submittal deadline shall cause the final plat and any related subdivision approvals to become void and ineffective unless the City Council extends such approval by resolution in its sole discretion within the one-year period following the applicant presenting good cause to support such extension. (Prior code 17.05.440; Ord. 4 §1, 2005; Ord. 17 §2, 2012)

### Division 5 Board of Adjustment

#### **Sec. 16-5-510. Planning commission as board of adjustment.**

The Planning Commission shall act as the Board of Adjustment whenever such a board is required by this Chapter, this Code, other ordinances of the City or state or federal law. The Planning Commission shall adopt such rules as may be necessary for conduct of its business when acting as the Board of Adjustment. Matters formerly considered by the Board of Adjustment may be considered by the Planning Commission at any regular, special or adjourned meeting of the Planning Commission. (Prior code 17.05.510)

#### **Sec. 16-5-520. Powers and duties.**

Upon appeal, the Board of Adjustment shall have the following powers:

- (1) To hear and decide appeals where it is alleged that there is an error in any order, requirement, decision or refusal made by an administrative official or agency based on or made in the enforcement of the zoning provisions of this Chapter.
- (2) To hear and decide appeals wherein there is a question regarding the interpretation of the Zone District Map or a question regarding the interpretation of the provisions of this Chapter.
- (3) To hear and decide appeals for special exceptions to the zoning provisions of this Chapter, such exceptions to be known as variances. (Prior code 17.05.520)

#### **Sec. 16-5-530. Appeal procedures and variance applications.**

- (a) Appeals to the Board of Adjustment may be taken by any person aggrieved by his or her inability to obtain a building permit, or by the decision of any administrative officer or agency based upon or made in the course of the administration or enforcement of the provisions of this Chapter. Appeals may be taken by an officer, department, board or bureau of the City affected by the grant or refusal of a building permit or by other decision of an administrative officer or agency based on or made in the course of the administration of this Chapter.
- (b) Appeals.
  - (1) Appeals to the Board of Adjustment must be made in writing and filed with the Planning Department within seven (7) days following the action or decision from which the appeal is taken. In the event the seventh day falls on a Saturday, Sunday or holiday, the next regular business day of the City shall be deemed the seventh day.

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- (2) An appeal stays all proceedings in furtherance of the action appealed from, unless the officer from whom the appeal is taken certifies to the Board of Adjustment, after the notice of appeal shall have been filed, that by reason of facts stated in the certificate, a stay, in the opinion of the officer, would cause eminent peril to life and property, in which case proceedings shall not be stayed otherwise than by a restraining order which may be granted by the Board of Adjustment or a court of record on application, on notice to the officer from whom the appeal is taken and due cause shown.
- (c) Variance applications.
  - (1) Applications for variances must be submitted to the Planning Department at least thirty (30) days prior to a regularly scheduled meeting of the Board of Adjustment. The applications shall include all of those items identified in Article VI of this Chapter. Incomplete applications will not be accepted for review.
  - (2) The Planning Department staff will review the variance application for completeness within five (5) working days of submittal. If the variance application is determined to be complete, it will be accepted for review. If the application is incomplete, the applicant will be notified in writing of the information needed to complete the application and the application will be withdrawn from the review process until the required information is submitted. (Prior code 17.05.530)

### **Sec. 16-5-540. Public notice of hearing.**

The Board of Adjustment will meet at least once per month, as designated by the Board of Adjustment, for the purpose of hearing appeals and requests for variances. The Board of Adjustment will hear requests for variances at a public hearing. The applicant or appellant is responsible for providing notice of the public hearing pursuant to the requirements of Section 16-1-50 of this Chapter. (Prior code 17.05.540)

### **Sec. 16-5-550. Review criteria.**

- (a) Appeal of decision of administrative officer. The Board of Adjustment's scope of review regarding an appeal of an administrative zoning decision shall be limited to determining whether the decision by the administrative officer was in accordance with the intent and requirements of this Chapter. Accordingly, the Board of Adjustment will affirm or reverse the decision of the administrative officer.
- (b) Application for variance.
  - (1) A variance is an exception to one (1) or more of the requirements of a zone district in the City. A variance is not a property right. The Board of Adjustment may grant a variance to an applicant by waiving certain existing Code requirements, provided that the request meets certain standards of compatibility with the surrounding neighborhood. This basis shall apply to residential, commercial and industrial properties.
  - (2) The applicant's proposal, by complementing the general welfare and economic prosperity of the City and the immediate neighborhood, must meet the spirit and intent of the Comprehensive Plan. The Board of Adjustment will consider the degree to which relief from strict interpretation and enforcement of a specified regulation is necessary to achieve compatibility with sites in the vicinity. Input from neighbors will be heavily considered by the Board of Adjustment.
  - (3) Cost or inconvenience to the applicant of strict or literal compliance with a regulation shall not be a reason for granting a variance, nor will special privileges be granted. In granting a variance, the Board of Adjustment may impose conditions deemed necessary to protect affected property owners and to protect the intent of this Chapter.
  - (4) The Board of Adjustment may grant a variance based on the following:
    - a. Either of the following criteria exists:

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1. Minor additions or structural or cosmetic changes to existing structures, the result of which will be in harmony with the land use and existing structures in the neighborhood; or
  2. A practical difficulty has been demonstrated, based on:
    - a) Size, shape or dimensions of a site;
    - b) Location of existing structures;
    - c) Topographic or physical conditions on the site or in the immediate vicinity; or
    - d) Other physical limitations such as street locations or traffic conditions in the immediate vicinity.
  - b. Such relief may be granted without substantial detriment to the public good and without substantially impairing the intent and purpose of the Comprehensive Plan or this Chapter.
  - c. The granting of the variance will not be detrimental to the public health, safety or welfare.
  - d. The proposed variance will not adversely affect adjacent properties or the surrounding neighborhoods.
  - e. Compatibility with adjacent land development and land uses is assured.
- (5) In granting a variance, the Board of Adjustment may impose conditions deemed necessary to protect affected property owners and to protect the intent of this Chapter. (Prior code 17.05.550; Ord. 4 §1, 2005)

### **Sec. 16-5-560. Board of Adjustment decision.**

The Board of Adjustment shall complete its review and make its decision at the public hearing required under Section 16-5-540 above. The concurring vote of five (5) members of the Board of Adjustment shall be necessary to reverse any order, requirement, decision or determination of any administrative officer or agency, or to decide in favor of the appellant. (Prior code 17.05.560)

### **Sec. 16-5-570. Record of proceedings.**

The Board of Adjustment shall maintain a record of its proceedings in the form of minutes. The record shall include comments of the appellant and other interested parties, as well as the recommendations of the Planning Department staff. A written copy of the minutes will be made available to any interested party within fifteen (15) days of the conclusion of the public hearing. (Prior code 17.05.570)

### **Sec. 16-5-580. Record of decision.**

The Planning Department staff will issue a record of decision regarding the Board of Adjustment's decision on the appeal or application for a variance. The record of decision will also indicate any conditions of approval. A copy of the record of decision will be provided to the applicant or appellant and a copy maintained in the records of the City. (Prior code 17.05.580)

### **Sec. 16-5-590. Duration of decision.**

- (a) In the case of interpretations of these regulations or the Zone District Map, the decision of the Board of Adjustment shall remain in effect until any affected provisions of this Chapter or the Zone District Map are amended or the decision is changed by a court of law.
- (b) Any approval of a variance or use granted by the Board of Adjustment must be established on the subject property within one (1) year from the date of the hearing when the variance or use was granted by the Board of Adjustment. The failure of the property owner to establish the use in accordance with the record of decision will result in the expiration of the approval of the Board of Adjustment. (Prior code 17.05.590)

**CITY OF RIFLE, COLORADO**  
**ORDINANCE NO. 08**  
**SERIES OF 2025**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING  
CHAPTER 16 OF THE RIFLE MUNICIPAL CODE TO UPDATE THE CODE  
TO DEFINE THE COMPREHENSIVE PLAN AND SET PROCEDURES FOR  
AMENDMENTS TO THE COMPREHENSIVE PLAN

WHEREAS, Chapter 16 of the Rifle Municipal Code (the “Code”) regulates land use, zoning and development within the City; and

WHEREAS, City staff have recommended updates to the Code in order to provide the City the ability to update and enact regulations in accordance with amendments to the Comprehensive Plan; and

WHEREAS, the City Council finds and determines that it is in the best interests of the citizens of Rifle to amend Chapter 16 of the Code accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Section 16-1-220 of the Rifle Municipal Code, “Definitions”, is hereby amended as follows, with underlined text added:

**Sec. 16-1-220. Definitions.**

For purposes of this Chapter, certain terms are defined as follows:

Comprehensive Plan provides the policy framework for regulatory tools such as zoning, subdivision regulations, annexations, and other policies. A comprehensive plan promotes the community's vision, goals, objectives, and policies, establishes a process for orderly growth and development, addresses both current and long-term needs, and provides for a balance between the natural and built environment. Elements addressed in a comprehensive plan must include: a narrative description of the procedure used for the development and adoption of the comprehensive plan, housing action plan, recreation and tourism, strategic growth, tiered growth and water supply. Other elements may include: transportation, land use, economic development, affordable housing, environment, parks and open space, natural and cultural resources, hazards, capital improvements, water supply and conservation, sustainability, energy, and urban design. Comprehensive plans should be updated approximately every five (5) years.

Comprehensive Plan Amendment is a request from a property owner to amend or change the text or maps of any required element(s) of the adopted comprehensive plan. Comprehensive plan amendments shall follow the process as required in Art. V Review Procedures.

Section 3. Section 16-5-40 of the Rifle Municipal Code, “Submittal of development applications”, is hereby amended as follows, with underlined text added and ~~strike through language~~ deleted:

**Sec. 16-5-40. Submittal of development applications.**

- (a) Any property owner desiring to establish a land use pursuant to this Chapter shall first submit a development application form, which shall contain: the name of the property owner, the name of the applicant if different, the legal description of the real property and a list of all land use reviews desired by the property owner as required by this Code, including but not limited to pre-annexation agreements, annexations, comprehensive plan amendments, subdivisions (including minor and major subdivision sketch plans, subdivision preliminary plans, subdivision combined sketch/preliminary plans, minor and major subdivision final plans and condominiumizations), amended plats, planned unit developments (including preliminary PUD development plans, PUD site plans and final PUD development plans), site specific development plans/vested rights, site plans, conditional use permits, lot line adjustments or dissolutions, plat vacations, variances, zone text amendments, zoning, and rezoning, with the land uses desired by the property owner indicated. The property owner shall pay the amount set forth in Appendix A to this Code, upon submittal of the development application form. A development application shall be appurtenant to the property and shall be transferable with the property.
- (b) Upon payment of the required fee, the completed development application form shall be deemed a development application as defined in this Chapter, which development application shall include all phases of the project and every subsequent stage of review required by this Code. A property owner who submitted a development application form shall have one (1) year from the date of submittal in which to commence the additional steps, or the initial step if applicable, for the land use reviews indicated on the development application form.
- (c) Any applicant with a land use review application filed pursuant to this Chapter pending before the City as of August 23, 2000 shall be considered to have submitted a development application, as defined in this Chapter, which development application shall include all phases of the project and every subsequent stage of review required by this Code.
- (d) Comprehensive Plan Amendments shall submit a valid development application, as defined herein, including a conceptual land use plan. Application shall include an analysis for the basis of the proposed land use designation. Such analysis shall include a market analysis comparing the current land use designation with the proposed land use designation. Application shall include an analysis of development Tier level if the proposal alters current Tier designation.
- (~~d~~e) Sketch plan, preliminary plan and final plan are steps or phases in the subdivision process. A valid development application, as defined herein, for any of these steps or phases shall be construed as a valid development application for all subsequent phases for the entire subdivision process through its conclusion to final plan approval. The subdivision process is also an integral part of the PUD process (See Sections 16-6-190 and 16-6-200 of this Chapter). Therefore, a valid development application for planned unit development shall also be considered a valid development application for purposes of all steps and phases of the subdivision process for the property within such PUD.

- (ef) Nothing in this Section shall be construed as creating any entitlement to the approval of a particular land use review application, and all such applications shall be processed and reviewed to all relevant provisions of this Code and shall be subject to approval or denial by the City without regard to this Section, which approval or denial shall be based solely on the provisions of this Code.

**Section 4.** Section 16-5-210 of the Rifle Municipal Code, “Applicability”, is hereby amended as follows, with underlined text added and ~~strike through language~~ deleted:

**Sec. 16-5-210. Applicability.**

- (a) The Planning Commission will review the following land use applications:
- (1) Major subdivision sketch plans;
  - (2) Major subdivision preliminary plans;
  - (3) Major subdivision combined sketch/ preliminary plans;
  - (4) Major subdivision final plats (at the option of the Planning Commission);
  - (5) Minor subdivision sketch plans;
  - (6) Planned unit developments;
  - (7) Conditional uses;
  - (8) Rezoning;
  - (9) Text amendments to the land use regulations;
  - (10) Site plans for multiple-family dwellings;
  - (11) Creation of condominiums and common interest communities; ~~and~~
  - (12) Annexations;
  - (13) Comprehensive Plan Amendments; and
  - (124) At staff's discretion, vacation of rights-of-way may be taken to the Planning Commission for a recommendation to City Council.
- (b) Unless appealed to the City Council, the Planning Commission review is the only review required for major subdivision sketch and combined sketch/preliminary plans; minor subdivision sketch plans; conditional use applications; and site plans for multiple-dwelling units. The Planning Commission recommends action to the City Council concerning annexations, comprehensive plan amendments, PUDs, rezoning applications and text amendments.

**Section 5.** Section 16-5-410 of the Rifle Municipal Code, “Applicability”, is hereby amended as follows, with underlined text added:

**Sec. 16-5-410. Applicability.**

The City Council will review applications for annexations, comprehensive plan amendments, rezoning and text amendments to the land use regulations upon completion of the Planning

Commission review and recommendation. The City Council will also review Planning Commission decisions pursuant to Sections 16-5-300 and 16-5-420(c) of this Article. The City Council review is the only review required for final subdivision plans.

Section 6. Section 16-5-420(a) of the Rifle Municipal Code, “Public Notice and City Council review”, is hereby amended as follows, with underlined text added:

**Sec. 16-5-420. Public notice and City Council review.**

- (a) Applications for annexations; comprehensive plan amendments, rezoning, text amendments and planned unit development plans. The City Council will review an application for approval of a rezoning, text amendment or planned unit development plan at its next regularly scheduled meeting date within thirty (30) days of the completion of the Planning Commission review and recommendation. The City Council will conduct a public hearing to review the application.

INTRODUCED, on May 21, 2025, read in full, passed on first reading, and ordered published by title as required by the City Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on June 4, 2025, approved without amendments, and ordered published in full as required by the Charter.

CITY OF RIFLE, COLORADO

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**Agenda Item #9.a.**

**Agenda Item Name:**

Consider Awarding Bid to Arctic Cooling and Heating for the Parks Building HVAC Project

**Presenter:**

Austin Rickstrew, Parks & Recreation Director  
Iris Trevisano, Procurement and Grant Reporting Manager

**Item Description:**

Consider Awarding Bid to Arctic Cooling and Heating for the Parks Building HVAC replacement Project.

**Recommended Action:**

Move to award the Parks Building HVAC Project bid to Arctic Cooling and Heating in the amount not to exceed \$200,000

**Fiscal Impact:**

This project was budgeted in 2025 for \$200,000.

**Operational Impact:**

Currently, the park building does not have an HVAC system that works. Throughout 2024, city staff had worked with consultants to design and configure a new HVAC system. In the summers, we used portable air conditioners; in the winters, we used space heaters.

**Prior Board Motions:**

**Background Information:**

The HVAC system in the Parks Department building has been deteriorating for several years and is now in critical need of replacement. For the past 3 to 4 years, the system has experienced consistent failures, requiring ongoing patchwork repairs to keep it marginally operational. Despite these efforts, the system has failed over the last year and a half, leaving staff without reliable heating, ventilation, or air conditioning. As a temporary measure, staff have relied on space heaters and portable air conditioning units to maintain minimal comfort levels. However, these solutions are inefficient, costly, and do not meet the department's long-term needs.

The City posted a Request for Proposals (RFP) for the HVAC replacement on March 25, 2025. A mandatory site visit was held on April 2, 2025, to allow interested contractors to assess the building and system requirements. The City received bids from two qualified contractors: Arctic Cooling, Heating, and Bellyache Mechanical.

A full system replacement is now necessary to restore climate control, improve energy efficiency, and ensure a safe, functional environment for staff and operations in the future.

**Executive Summary:**

Following a thorough review by the project team and the mechanical engineering firm hired to design the system, staff recommend awarding the contract to Arctic Cooling and Heating.

Their proposal was found to be the most responsive, aligned with the design specifications, and offers the best value for the City.

Council approval is requested to proceed with the contract award to Arctic Cooling and Heating for \$179,757 to ensure the timely replacement of the HVAC system and restoration of a safe, efficient working environment.  
RFP Information @: [www.RifleCO.org/Packetaddendums](http://www.RifleCO.org/Packetaddendums)

**Notification Requirements:**

N/A

**Prepared By:**

Iris Trevisano, Procurement and Grant Reporting Manager

**Attachments:**

1. 2025.05.15 Parks HVAC Memo
2. Arctic Cooling and Heating PO Request
3. Award Memo Procurement-Parks HVAC



# Memo

**To:** Iris Trevisano, Grant and Procurement Manager

**From:** Austin Rickstrew, Parks and Recreation Director

**Date:** May 15, 2025

**Re:** Request for Parks HVAC Replacement Project

Iris,

I am writing to request approval of the bid submitted by Arctic Cooling and Heating for the Parks HVAC Replacement Project. We received bids from two qualified companies, and Arctic submitted the most competitive proposal.

Arctic Cooling and Heating submitted a base bid of \$179,757. I request that we move forward with Arctic Cooling and Heating as the selected contractor. We have budgeted \$200,000 for this project in the 2025 budget, and I recommend opening the purchase order for the full budgeted amount. This provides a \$20,243 contingency buffer to accommodate unforeseen conditions such as additional ductwork modifications, electrical upgrades, or mechanical coordination adjustments that often emerge in HVAC retrofits.

Please let me know if you need any additional information or documentation.

Thank you,  
Austin



**CITY OF RIFLE**  
202 RAILROAD AVENUE • P.O. BOX 1908 • RIFLE, CO 81650  
WWW.RIFLECO.ORG



**CITY OF RIFLE  
PURCHASE REQUEST**

|           |                    |                                            |
|-----------|--------------------|--------------------------------------------|
| <b>1.</b> | <b>Vendor Name</b> | NEW: W-9 attached <input type="checkbox"/> |
|           |                    |                                            |

|           |                       |
|-----------|-----------------------|
| <b>2.</b> | <b>Vendor Address</b> |
|           |                       |

|           |                                          |
|-----------|------------------------------------------|
| <b>3.</b> | <b>For the Purchase of (description)</b> |
|           |                                          |

|           |                         |                        |                                               |
|-----------|-------------------------|------------------------|-----------------------------------------------|
| <b>4.</b> | <b>Amount Requested</b> | <b>Amount Budgeted</b> | <b>Finance Director Verified Funds Avail.</b> |
|           |                         |                        |                                               |

|           |                   |                              |
|-----------|-------------------|------------------------------|
| <b>5.</b> | <b>Dept. Name</b> | <b>General Ledger Acct #</b> |
|           |                   |                              |

|           |                         |
|-----------|-------------------------|
| <b>6.</b> | <b>Type of Purchase</b> |
|           |                         |
|           |                         |
|           |                         |
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|           |                                                                                 |  |  |
|-----------|---------------------------------------------------------------------------------|--|--|
| <b>7.</b> | <b>Purchasing Process Required (Rifle Municipal Code sections for guidance)</b> |  |  |
|           |                                                                                 |  |  |
|           |                                                                                 |  |  |
|           |                                                                                 |  |  |
|           |                                                                                 |  |  |
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|           |                               |
|-----------|-------------------------------|
| <b>8.</b> | <b>Authorization Required</b> |
|           |                               |
|           |                               |

|                 |                   |                  |             |
|-----------------|-------------------|------------------|-------------|
| <b>9.</b>       | <b>Signatures</b> |                  |             |
|                 |                   |                  |             |
| <b>Position</b> |                   | <b>Signature</b> | <b>Date</b> |
|                 |                   |                  |             |
|                 |                   |                  |             |
|                 |                   |                  |             |

|            |                                             |
|------------|---------------------------------------------|
| <b>10.</b> | <b>Purchase Order # assigned by Finance</b> |
|            |                                             |

TABLE 1 - IS A PURCHASE ORDER NECESSARY

| <i>Amount of Purchase</i> | <i>Is Purchase Order Needed</i> | <i>Method of Source Selection</i> |
|---------------------------|---------------------------------|-----------------------------------|
| \$0.01 - \$10,000         | No – Dept Head Approval         | No special sourcing               |
| \$10,000.01 - \$25,000    | Yes – City Manager Approval     | Yes – see table 2 below           |
| \$25,000.01 or Greater    | Yes – Council Approval          | Yes – see table 2 below           |

TABLE 2 - METHODS OF SOURCE SELECTION

| <i>Methods of source selection</i>                                                                               | <i>Contract limits</i>                                |
|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Competitive sealed bidding                                                                                       | Greater than \$50,000.00                              |
| **Competitive sealed proposals                                                                                   | Greater than \$10,000.00 and less than \$50,000.00**. |
| **Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal. |                                                       |
| Small purchases                                                                                                  | Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION    |

TABLE 3 - LOCAL VENDOR PREFERENCE

| Contract Amount        | Primary Preference In City Limits | Secondary Preference In County Out of City |
|------------------------|-----------------------------------|--------------------------------------------|
| Less than \$1,000      | 10% discount                      | 5% discount                                |
| \$1,001 to \$5,000     | 8% discount                       | 4% discount                                |
| \$5,001 to \$25,000    | 6% discount                       | 3% discount                                |
| \$25,001 to \$100,000  | 5% discount                       | 2% discount                                |
| \$100,000 to \$200,000 | 4% discount                       | 2.5% discount                              |
| \$200,001 to \$500,000 | 3% discount                       | 1.5% discount                              |
| \$500,000 or greater   | 2% discount                       | 1% discount                                |

# Memo

**To:** Rifle City Council  
**CC:** Patrick Waller, City Manager and Austin Rickstrew Parks & Recreation Director  
**From:** Iris Trevisano, Procurement and Grant Reporting Manager  
**Date:** May 21, 2025  
**Subject:** Recommending the award to Arctic Cooling and Heating

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## Background

The Parks and Recreation Department has allocated \$200,000 in the 2025 budget to replace the HVAC system in the Park's building. The current system has failed multiple times in recent years, and its ongoing failures have made replacement a critical priority for this year.

## Procurement

An RFP was published on March 25, 2025, with a mandatory pre-bid meeting attended by four vendors. The bid closed on April 25, 2025, with two submissions received:

| VENDOR                            | BID PRICE    |
|-----------------------------------|--------------|
| <b>ARCTIC COOLING AND HEATING</b> | \$179,757.00 |
| <b>BELLYACHE MECHANICAL, INC.</b> | \$419,619.64 |

Both vendors are qualified firms from the Western Slope area.

## Staff Recommendation

After reviewing both submissions, Arctic Cooling and Heating provided the most competitive proposal that meets the specifications outlined in the RFP. We recommend proceeding with Arctic Cooling and Heating for the amount of \$179,757.

Iris Trevisano  
Procurement and Grant Reporting Manager



**Agenda Item #9.b.**

**Agenda Item Name:**

Consider Awarding Bid to Gould Construction, Inc. for the Penwell Transmission Waterline Replacement Project

**Presenter:**

Iris Trevisano, Procurement and Grant Reporting Manager  
Jared Emmert, Utilities Director  
Craig Spaulding, Civil Engineer

**Item Description:**

Consider Awarding Bid to Gould Construction, Inc. for Penwell Transmission Waterline replacement Project.

**Recommended Action:**

Move to Award Bid to Gould Construction, Inc for the Penwell Transmission Waterline Replacement Project in an amount not to exceed \$8,513,394.38

**Fiscal Impact:**

This project was partially budgeted for 2025, with \$3M in the budget. During the 2025 budget development process, Staff anticipated that the project was going to take three years. Since that time, the timeframe has been decreased to two years. A supplement may be required depending on project expenditures in 2025.

The City has received \$500,000 in grant funding from the Federal Mineral Lease District to support the project.

**Operational Impact:**

Increased reliability will decrease the need for future repairs.

**Prior Board Motions:**

June 5, 2024, City Council awarded the design portion of the project to Colorado River Engineering

**Background Information:**

The water transmission line extending from the water plant to the Deerfield Tank Complex transports all water used by the City of Rifle. It is the original transmission line from the Graham Mesa Water Plant and a portion of it is the original raw water line that has been repurposed as the transmission line. This is the raw water line that was replaced in 2019 after its break resulted in Rifle not having water until repaired. The line was identified as a priority in the 2020 Water Master Plan. The pipe walls were measured in 2024 and found to be as extremely thin, justifying the priority. The original transmission line runs through narrow easements in residential areas, leaving inadequate space to replace on the same alignment. The new alignment will extend along Birch, 16th and Graham Mesa Ave.

**Executive Summary:**

An RFP was posted on Bidnet on April 1st and closed on May 13. Five bids were received, all from qualified firms within the Western Slope area. Thank you, Gould Construction Inc, Heyl Construction, Johnson Construction Inc, Native Sun and Sunroc. Gould Construction was the lowest qualified bidder, within the engineers' estimates and, it is recommended to select them for the Replacement of the Penwell Transmission Line.

RFP Information @: [Www.RifleCO.org/Packetaddendums](http://Www.RifleCO.org/Packetaddendums)

**Notification Requirements:**

No additional notice required.

**Prepared By:**

Iris Trevisano, Procurement and Grant Reporting Manager

**Attachments:**

1. Penwell BID Tab 5.13.25
2. Penwell Advertisement for Bid
3. Penwell Award Memo
4. Penwell Construction Purchase Request

All items are installed in place.

BID SCHEDULE

|                                               |       |                                             |          |         |  | Gould           |               | HEYL            |               | JCI             |               | Native Sun      |               | SUN ROC         |               |
|-----------------------------------------------|-------|---------------------------------------------|----------|---------|--|-----------------|---------------|-----------------|---------------|-----------------|---------------|-----------------|---------------|-----------------|---------------|
| ITEM NO.                                      | SPEC. | DESCRIPTION                                 | UNITS    | Est Qty |  | UNIT PRICE (\$) | AMOUNT        | UNIT PRICE (\$) | AMOUNT        | UNIT PRICE (\$) | AMOUNT        | UNIT PRICE (\$) | AMOUNT        | UNIT PRICE (\$) | AMOUNT        |
| 100 Combined Project Quantities - Phase 1 & 2 |       |                                             |          |         |  |                 |               |                 |               |                 |               |                 |               |                 |               |
| 101                                           |       | Mobilization                                | LS       | 1       |  | \$ 670,200.00   | \$ 670,200.00 | \$ 445,471.01   | \$ 445,471.01 | \$ 750,000.00   | \$ 750,000.00 | \$ 771,106.56   | \$ 771,106.56 | \$ 507,950.00   | \$ 507,950.00 |
| 102                                           |       | Traffic Control                             | LS       | 1       |  | \$ 137,560.00   | \$ 137,560.00 | \$ 88,500.00    | \$ 88,500.00  | \$ 50,000.00    | \$ 50,000.00  | \$ 379,500.00   | \$ 379,500.00 | \$ 940,000.00   | \$ 940,000.00 |
| 103                                           |       | Surveys: Construction Staking               | LS       | 1       |  | \$ 62,440.00    | \$ 62,440.00  | \$ 59,118.00    | \$ 59,118.00  | \$ 140,000.00   | \$ 140,000.00 | \$ 126,500.00   | \$ 126,500.00 | \$ 108,840.00   | \$ 108,840.00 |
| PHASE 1: PLANS BY KIJ                         |       |                                             |          |         |  |                 |               |                 |               |                 |               |                 |               |                 |               |
| 200 Site Preperation, Grading & Revegetation  |       |                                             |          |         |  |                 |               |                 |               |                 |               |                 |               |                 |               |
| 201                                           | 3.41  | Erosion Log Type 1 (12 Inch)                | 1,908    | SF      |  | \$ 5.65         | \$ 10,780.20  | \$ 6.30         | \$ 12,020.40  | \$ 7.25         | \$ 13,833.00  | \$ 10.12        | \$ 19,308.96  | \$ 9.14         | \$ 17,439.12  |
| 202                                           | 3.41  | Storm Drain Inlet Protection (Type I)       | 12       | EACH    |  | \$ 268.00       | \$ 3,216.00   | \$ 248.25       | \$ 2,979.00   | \$ 300.00       | \$ 3,600.00   | \$ 695.75       | \$ 8,349.00   | \$ 317.00       | \$ 3,804.00   |
| 203                                           | 3.41  | Erosion Control Management                  | 120      | DAYS    |  | \$ 365.00       | \$ 43,800.00  | \$ 173.83       | \$ 20,859.60  | \$ 185.00       | \$ 22,200.00  | \$ 569.25       | \$ 68,310.00  | \$ 380.00       | \$ 45,600.00  |
| 204                                           | 3.25  | Clearing and Grubbing                       | 1.55     | ACRES   |  | \$ 3,550.00     | \$ 5,502.50   | \$ 16,498.96    | \$ 25,573.39  | \$ 11,200.00    | \$ 17,360.00  | \$ 30,568.04    | \$ 47,380.46  | \$ 67,900.00    | \$ 105,245.00 |
| 205                                           | 3.25  | Removal of Trees                            | 6        | EACH    |  | \$ 1,325.00     | \$ 7,950.00   | \$ 1,120.82     | \$ 6,724.92   | \$ 911.00       | \$ 5,466.00   | \$ 1,518.00     | \$ 9,108.00   | \$ 2,700.00     | \$ 16,200.00  |
| 206                                           | 3.6   | Removal of Inlet                            | 2        | EACH    |  | \$ 1,720.00     | \$ 3,440.00   | \$ 1,099.00     | \$ 2,198.00   | \$ 1,640.00     | \$ 3,280.00   | \$ 2,875.00     | \$ 5,750.00   | \$ 1,790.00     | \$ 3,580.00   |
| 207                                           | 3.5   | Removal of Curb, Gutter and Sidewalk        | 2,957.00 | LF      |  | \$ 8.10         | \$ 23,951.70  | \$ 7.29         | \$ 21,556.53  | \$ 8.50         | \$ 25,134.50  | \$ 20.97        | \$ 62,008.29  | \$ 5.90         | \$ 17,446.30  |
| 208                                           | 3.5   | Removal of Concrete Pavement                | 649.11   | SY      |  | \$ 12.95        | \$ 8,405.97   | \$ 16.60        | \$ 10,775.23  | \$ 13.00        | \$ 8,438.43   | \$ 20.37        | \$ 13,222.37  | \$ 13.44        | \$ 8,724.04   |
| 209                                           | 3.5   | Removal of Asphalt Pavement (Partial Depth) | 271.94   | CY      |  | \$ 27.65        | \$ 7,519.14   | \$ 42.42        | \$ 11,535.69  | \$ 40.00        | \$ 10,877.60  | \$ 31.57        | \$ 8,585.15   | \$ 2.90         | \$ 785.91     |
| 210                                           | 3.5   | Removal of Pavement (Full Depth)            | 3,369.79 | CY      |  | \$ 26.85        | \$ 90,478.86  | \$ 35.58        | \$ 119,897.13 | \$ 30.00        | \$ 101,093.70 | \$ 31.56        | \$ 106,350.57 | \$ 39.30        | \$ 132,432.75 |
| 211                                           | 3.5   | Removal of Asphalt Mat (Cold Milling)(2")   | 1,330.96 | SY      |  | \$ 2.10         | \$ 2,795.02   | \$ 3.13         | \$ 4,165.90   | \$ 4.00         | \$ 5,323.84   | \$ 3.74         | \$ 4,977.79   | \$ 7.30         | \$ 9,716.01   |
| 212                                           | 3.5   | Removal of Gravel                           | 170.00   | SF      |  | \$ 2.40         | \$ 408.00     | \$ 4.79         | \$ 814.30     | \$ 0.65         | \$ 110.50     | \$ 3.62         | \$ 615.40     | \$ 2.25         | \$ 382.50     |
| 213                                           | 3.5   | Removal and Reset Wood Rail Fence           | 40       | LF      |  | \$ 65.70        | \$ 2,628.00   | \$ 47.20        | \$ 1,888.00   | \$ 49.00        | \$ 1,960.00   | \$ 126.50       | \$ 5,060.00   | \$ 57.60        | \$ 2,304.00   |
| 214                                           | 3.5   | Remove and Relocate Wood Rail Fence         | 120      | LF      |  | \$ 65.70        | \$ 7,884.00   | \$ 47.20        | \$ 5,664.00   | \$ 49.00        | \$ 5,880.00   | \$ 126.50       | \$ 15,180.00  | \$ 57.60        | \$ 6,912.00   |
| 215                                           | 3.6   | Removal of Pipe (All Sizes)                 | 105      | LF      |  | \$ 54.00        | \$ 5,670.00   | \$ 73.12        | \$ 7,677.60   | \$ 55.00        | \$ 5,775.00   | \$ 90.68        | \$ 9,521.40   | \$ 51.35        | \$ 5,391.75   |
| 216                                           | 3.6   | Removal of Gate Valve                       | 2        | EACH    |  | \$ 685.00       | \$ 1,370.00   | \$ 1,110.06     | \$ 2,220.12   | \$ 575.00       | \$ 1,150.00   | \$ 566.77       | \$ 1,133.54   | \$ 1,165.00     | \$ 2,330.00   |
| 217                                           | 3.6   | Removal of Tee                              | 2        | EACH    |  | \$ 637.40       | \$ 1,274.80   | \$ 1,110.06     | \$ 2,220.12   | \$ 575.00       | \$ 1,150.00   | \$ 566.77       | \$ 1,133.54   | \$ 1,355.00     | \$ 2,710.00   |
| 218                                           | 3.6   | Relocate Sprinkler Riser                    | 1        | EACH    |  | \$ 4,815.00     | \$ 4,815.00   | \$ 364.36       | \$ 364.36     | \$ 575.00       | \$ 575.00     | \$ 3,162.50     | \$ 3,162.50   | \$ 720.00       | \$ 720.00     |
| 219                                           | 3.6   | Removal of Butterfly Valve                  | 1        | EACH    |  | \$ 687.00       | \$ 687.00     | \$ 1,110.06     | \$ 1,110.06   | \$ 600.00       | \$ 600.00     | \$ 566.77       | \$ 566.77     | \$ 1,750.00     | \$ 1,750.00   |
| 220                                           | 3.6   | Water Main Cap                              | 2        | EACH    |  | \$ 1,210.00     | \$ 2,420.00   | \$ 1,338.69     | \$ 2,677.38   | \$ 1,410.00     | \$ 2,820.00   | \$ 838.75       | \$ 1,677.50   | \$ 3,450.00     | \$ 6,900.00   |
| 221                                           | 3.7   | Removal of Stone Column                     | 22       | LF      |  | \$ 77.00        | \$ 1,694.00   | \$ 48.21        | \$ 1,060.62   | \$ 30.00        | \$ 660.00     | \$ 221.35       | \$ 4,869.70   | \$ 23.20        | \$ 510.40     |
| 222                                           | 3.7   | Removal of Cattle Gate                      | 1        | EACH    |  | \$ 351.00       | \$ 351.00     | \$ 277.68       | \$ 277.68     | \$ 350.00       | \$ 350.00     | \$ 1,106.74     | \$ 1,106.74   | \$ 140.00       | \$ 140.00     |
| 223                                           | 3.7   | Remove Concrete Slab                        | 1        | EACH    |  | \$ 863.00       | \$ 863.00     | \$ 598.73       | \$ 598.73     | \$ 272.00       | \$ 272.00     | \$ 664.04       | \$ 664.04     | \$ 690.00       | \$ 690.00     |
| 224                                           | 3.7   | Remove & Reset Barbed Wire Fence            | 910      | LF      |  | \$ 14.00        | \$ 12,740.00  | \$ 11.27        | \$ 10,255.70  | \$ 11.50        | \$ 10,465.00  | \$ 22.13        | \$ 20,138.30  | \$ 13.70        | \$ 12,467.00  |
| 225                                           | 3.7   | Remove & Reset Chainlink Fence              | 70       | LF      |  | \$ 72.50        | \$ 5,075.00   | \$ 64.90        | \$ 4,543.00   | \$ 65.00        | \$ 4,550.00   | \$ 66.40        | \$ 4,648.00   | \$ 79.23        | \$ 5,546.10   |
| 226                                           | 3.7   | Remove & Relocate Chainlink Fence           | 25       | LF      |  | \$ 72.50        | \$ 1,812.50   | \$ 64.90        | \$ 1,622.50   | \$ 67.00        | \$ 1,675.00   | \$ 132.81       | \$ 3,320.25   | \$ 79.23        | \$ 1,980.75   |
| 227                                           | 3.7   | Relocate Landscape Boulder                  | 1        | EACH    |  | \$ 179.40       | \$ 179.40     | \$ 71.53        | \$ 71.53      | \$ 275.00       | \$ 275.00     | \$ 830.05       | \$ 830.05     | \$ 285.00       | \$ 285.00     |
| 228                                           | 3.33  | Unclassified Excavation                     | 1,584.00 | CY      |  | \$ 12.10        | \$ 19,166.40  | \$ 20.79        | \$ 32,931.36  | \$ 14.75        | \$ 23,364.00  | \$ 32.14        | \$ 50,909.76  | \$ 14.40        | \$ 22,809.60  |
| 229                                           | 3.33  | Embankment Material (Complete In Place)     | 1,120.00 | CY      |  | \$ 21.00        | \$ 23,520.00  | \$ 19.56        | \$ 21,907.20  | \$ 19.00        | \$ 21,280.00  | \$ 35.93        | \$ 40,241.60  | \$ 18.74        | \$ 20,988.80  |
| 230                                           | 3.6   | Reset Fire Hydrant                          | 1        | EACH    |  | \$ 4,356.00     | \$ 4,356.00   | \$ 3,953.99     | \$ 3,953.99   | \$ 3,300.00     | \$ 3,300.00   | \$ 5,293.17     | \$ 5,293.17   | \$ 1,510.00     | \$ 1,510.00   |
| 231                                           | 3.7   | Reset Light Standard                        | 1        | EACH    |  | \$ 1,815.00     | \$ 1,815.00   | \$ 9,175.16     | \$ 9,175.16   | \$ 1,020.00     | \$ 1,020.00   | \$ 6,693.00     | \$ 6,693.00   | \$ 12,350.00    | \$ 12,350.00  |
| 232                                           | 3.7   | Reset Ground Sign                           | 2        | EACH    |  | \$ 213.00       | \$ 426.00     | \$ 721.16       | \$ 1,442.32   | \$ 200.00       | \$ 400.00     | \$ 664.04       | \$ 1,328.08   | \$ 1,210.00     | \$ 2,420.00   |
| 233                                           | 3.7   | Reset Cattle Gate                           | 1        | EACH    |  | \$ 770.00       | \$ 770.00     | \$ 650.36       | \$ 650.36     | \$ 700.00       | \$ 700.00     | \$ 1,106.74     | \$ 1,106.74   | \$ 795.00       | \$ 795.00     |
| 234                                           | 3.41  | Seeding (Native)                            | 1.36     | ACRES   |  | \$ 6,605.00     | \$ 8,982.80   | \$ 4,724.13     | \$ 6,424.82   | \$ 1,800.00     | \$ 2,448.00   | \$ 5,692.50     | \$ 7,741.80   | \$ 19,500.00    | \$ 26,520.00  |
| 235                                           | 3.41  | Mulching                                    | 1.36     | ACRES   |  | \$ 6,605.00     | \$ 8,982.80   | \$ 6,292.42     | \$ 8,557.69   | \$ 2,125.00     | \$ 2,890.00   | \$ 5,692.50     | \$ 7,741.80   | \$ 19,920.00    | \$ 27,091.20  |
| 236                                           | 3.41  | Soil Retention Blanket (Class 3)            | 27.29    | SY      |  | \$ 9.90         | \$ 270.17     | \$ 51.75        | \$ 1,412.26   | \$ 10.00        | \$ 272.90     | \$ 56.93        | \$ 1,553.62   | \$ 600.00       | \$ 16,374.00  |

| 300 Sewer       |                 |                                                               |           |      |  |              |                 |              |                 |              |                 |              |                 |              |                 |
|-----------------|-----------------|---------------------------------------------------------------|-----------|------|--|--------------|-----------------|--------------|-----------------|--------------|-----------------|--------------|-----------------|--------------|-----------------|
| 301             | 2.6             | Adjust Sewer Manhole Rim with Rings                           | 5         | EACH |  | \$ 723.00    | \$ 3,615.00     | \$ 632.17    | \$ 3,160.85     | \$ 565.00    | \$ 2,825.00     | \$ 2,642.24  | \$ 13,211.20    | \$ 2,050.00  | \$ 10,250.00    |
| 302             | 2.6             | Adjust Sewer Manhole Cone                                     | 5         | EACH |  | \$ 798.00    | \$ 3,990.00     | \$ 1,143.98  | \$ 5,719.90     | \$ 2,400.00  | \$ 12,000.00    | \$ 4,540.78  | \$ 22,703.90    | \$ 5,050.00  | \$ 25,250.00    |
| 303             | 3.11            | 8 inch PVC SDR-35                                             | 10        | LF   |  | \$ 150.00    | \$ 1,500.00     | \$ 560.67    | \$ 5,606.70     | \$ 445.00    | \$ 4,450.00     | \$ 176.19    | \$ 1,761.90     | \$ 475.00    | \$ 4,750.00     |
| 400 Water       |                 |                                                               |           |      |  |              |                 |              |                 |              |                 |              |                 |              |                 |
| 401             | 3.11/Section 30 | 6 Inch PVC C-900 Pipe, Class 305                              | 21        | LF   |  | \$ 192.00    | \$ 4,032.00     | \$ 232.51    | \$ 4,882.71     | \$ 300.00    | \$ 6,300.00     | \$ 289.03    | \$ 6,069.63     | \$ 650.00    | \$ 13,650.00    |
| 402             | 3.11/Section 30 | 8 Inch PVC C- 900 Pipe, Class 305                             | 693       | LF   |  | \$ 143.50    | \$ 99,445.50    | \$ 173.38    | \$ 120,152.34   | \$ 150.00    | \$ 103,950.00   | \$ 115.14    | \$ 79,792.02    | \$ 127.00    | \$ 88,011.00    |
| 403             | 3.11/Section 30 | 8 Inch 11.25" Bend                                            | 2         | EACH |  | \$ 679.00    | \$ 1,358.00     | \$ 814.31    | \$ 1,628.62     | \$ 870.00    | \$ 1,740.00     | \$ 1,453.19  | \$ 2,906.38     | \$ 2,385.00  | \$ 4,770.00     |
| 404             | 3.11/Section 31 | 8 Inch 45" Bend                                               | 6         | EACH |  | \$ 700.00    | \$ 4,200.00     | \$ 842.35    | \$ 5,054.10     | \$ 970.00    | \$ 5,820.00     | \$ 852.64    | \$ 5,115.84     | \$ 1,735.00  | \$ 10,410.00    |
| 405             | 3.11/Section 31 | 8 Inch 90" Bend                                               | 1         | EACH |  | \$ 750.00    | \$ 750.00       | \$ 896.10    | \$ 896.10       | \$ 1,050.00  | \$ 1,050.00     | \$ 979.14    | \$ 979.14       | \$ 1,990.00  | \$ 1,990.00     |
| 406             | 3.11/Section 30 | 8"x8" Tee                                                     | 1         | EACH |  | \$ 1,050.00  | \$ 1,050.00     | \$ 1,253.35  | \$ 1,253.35     | \$ 1,660.00  | \$ 1,660.00     | \$ 1,132.20  | \$ 1,132.20     | \$ 2,230.00  | \$ 2,230.00     |
| 407             | 3.11/Section 30 | 8"x6" Tee                                                     | 1         | EACH |  | \$ 960.00    | \$ 960.00       | \$ 1,150.30  | \$ 1,150.30     | \$ 1,560.00  | \$ 1,560.00     | \$ 1,023.41  | \$ 1,023.41     | \$ 2,115.00  | \$ 2,115.00     |
| 408             | 3.11/Section 31 | 12 Inch PVC C-900 Pipe                                        | 4         | LF   |  | \$ 450.00    | \$ 1,800.00     | \$ 717.19    | \$ 2,868.76     | \$ 250.00    | \$ 1,000.00     | \$ 1,975.56  | \$ 7,902.24     | \$ 1,555.00  | \$ 6,220.00     |
| 409             | 3.11/Section 30 | 24 Inch PVC C-900 Pipe, Class 165                             | 67        | LF   |  | \$ 305.00    | \$ 20,435.00    | \$ 271.42    | \$ 18,185.14    | \$ 455.00    | \$ 30,485.00    | \$ 304.14    | \$ 20,377.38    | \$ 253.75    | \$ 17,001.25    |
| 410             | 3.11/Section 30 | 24 Inch 90" Bend                                              | 1         | EACH |  | \$ 6,675.00  | \$ 6,675.00     | \$ 5,785.61  | \$ 5,785.61     | \$ 8,400.00  | \$ 8,400.00     | \$ 6,261.80  | \$ 6,261.80     | \$ 9,900.00  | \$ 9,900.00     |
| 411             | 3.11/Section 30 | 24"x24"x12" Tee                                               | 1         | EACH |  | \$ 6,900.00  | \$ 6,900.00     | \$ 5,919.38  | \$ 5,919.38     | \$ 9,200.00  | \$ 9,200.00     | \$ 6,193.54  | \$ 6,193.54     | \$ 10,230.00 | \$ 10,230.00    |
| 412             | 3.11/Section 30 | 28 Inch HDPE Pipe                                             | 5,400     | LF   |  | \$ 216.05    | \$ 1,166,670.00 | \$ 229.34    | \$ 1,238,436.00 | \$ 225.00    | \$ 1,215,000.00 | \$ 214.67    | \$ 1,159,218.00 | \$ 476.50    | \$ 2,573,100.00 |
| 413             | 3.11/Section 30 | 28"x28"x6" Tee                                                | 1         | EACH |  | \$ 4,766.00  | \$ 4,766.00     | \$ 5,048.54  | \$ 5,048.54     | \$ 6,200.00  | \$ 6,200.00     | \$ 3,359.94  | \$ 3,359.94     | \$ 6,990.00  | \$ 6,990.00     |
| 414             | 3.11/Section 30 | (2) 2 Inch Air and Vacuum Valve in Manhole                    | 3         | EACH |  | \$ 21,500.00 | \$ 64,500.00    | \$ 27,018.79 | \$ 81,056.37    | \$ 30,500.00 | \$ 91,500.00    | \$ 13,648.78 | \$ 40,946.34    | \$ 24,775.00 | \$ 74,325.00    |
| 415             | 3.11/Section 30 | 6 Inch Gate Valve                                             | 2         | EACH |  | \$ 1,850.00  | \$ 3,700.00     | \$ 2,575.45  | \$ 5,150.90     | \$ 1,910.00  | \$ 3,820.00     | \$ 2,433.89  | \$ 4,867.78     | \$ 2,840.00  | \$ 5,680.00     |
| 416             | 3.11/Section 30 | 8 Inch Gate Valve                                             | 2         | EACH |  | \$ 2,688.00  | \$ 5,376.00     | \$ 2,966.62  | \$ 5,933.24     | \$ 2,960.00  | \$ 5,920.00     | \$ 3,047.41  | \$ 6,094.82     | \$ 4,265.00  | \$ 8,530.00     |
| 417             | 3.11/Section 30 | 12 Inch Gate Valve                                            | 1         | EACH |  | \$ 4,739.00  | \$ 4,739.00     | \$ 5,269.94  | \$ 5,269.94     | \$ 5,170.00  | \$ 5,170.00     | \$ 5,500.27  | \$ 5,500.27     | \$ 6,485.00  | \$ 6,485.00     |
| 418             | 3.11/Section 30 | 24 Inch Gate Valve                                            | 1         | EACH |  | \$ 35,550.00 | \$ 35,550.00    | \$ 38,570.17 | \$ 38,570.17    | \$ 15,750.00 | \$ 15,750.00    | \$ 41,482.09 | \$ 41,482.09    | \$ 45,100.00 | \$ 45,100.00    |
| 419             | 3.11/Section 31 | 6 Inch Fire Hydrant                                           | 1         | EACH |  | \$ 5,850.00  | \$ 5,850.00     | \$ 11,090.27 | \$ 11,090.27    | \$ 9,050.00  | \$ 9,050.00     | \$ 10,226.67 | \$ 10,226.67    | \$ 7,130.00  | \$ 7,130.00     |
| 420             | 3.11/Section 32 | 28"X24" PIPE TRANSITION                                       | 1         | EACH |  | \$ 8,100.00  | \$ 8,100.00     | \$ 11,986.83 | \$ 11,986.83    | \$ 10,250.00 | \$ 10,250.00    | \$ 14,284.59 | \$ 14,284.59    | \$ 8,545.00  | \$ 8,545.00     |
| 421             |                 | Joint Restraint Harness: EBAA Series 2800 for 24" PVC         | 3         | each |  | \$ 2,150.00  | \$ 6,450.00     | \$ 2,388.63  | \$ 7,165.89     | \$ 2,280.00  | \$ 6,840.00     | \$ 7,506.17  | \$ 22,518.51    | \$ 2,995.00  | \$ 8,985.00     |
| 422             |                 | HDPE Pipe Restraint with concrete block                       | 1         | EACH |  | \$ 4,275.00  | \$ 4,275.00     | \$ 7,049.45  | \$ 7,049.45     | \$ 4,050.00  | \$ 4,050.00     | \$ 7,959.59  | \$ 7,959.59     | \$ 8,468.00  | \$ 8,468.00     |
| 500 Storm Sewer |                 |                                                               |           |      |  |              |                 |              |                 |              |                 |              |                 |              |                 |
| 501             | 3.11            | 12 inch ADS N-12 Pipe                                         | 41        | LF   |  | \$ 179.00    | \$ 7,339.00     | \$ 124.64    | \$ 5,110.24     | \$ 110.00    | \$ 4,510.00     | \$ 138.31    | \$ 5,670.71     | \$ 180.00    | \$ 7,380.00     |
| 502             | 3.11            | 12 Inch RCP Pipe                                              | 10        | LF   |  | \$ 235.00    | \$ 2,350.00     | \$ 222.06    | \$ 2,220.60     | \$ 192.00    | \$ 1,920.00     | \$ 254.59    | \$ 2,545.90     | \$ 376.57    | \$ 3,765.70     |
| 503             | 3.11            | 18 Inch RCP Pipe                                              | 10        | LF   |  | \$ 236.00    | \$ 2,360.00     | \$ 222.06    | \$ 2,220.60     | \$ 253.00    | \$ 2,530.00     | \$ 254.25    | \$ 2,542.50     | \$ 376.57    | \$ 3,765.70     |
| 504             | 3.24            | Inlet Type I- 36 Inch                                         | 1         | EACH |  | \$ 5,900.00  | \$ 5,900.00     | \$ 8,816.85  | \$ 8,816.85     | \$ 7,650.00  | \$ 7,650.00     | \$ 16,172.17 | \$ 16,172.17    | \$ 8,050.00  | \$ 8,050.00     |
| 505             | 3.24            | Inlet Type II - 72 Inch                                       | 1         | EACH |  | \$ 10,900.00 | \$ 10,900.00    | \$ 14,010.62 | \$ 14,010.62    | \$ 14,200.00 | \$ 14,200.00    | \$ 9,277.92  | \$ 9,277.92     | \$ 14,500.00 | \$ 14,500.00    |
| 506             | 3.11            | 24 Inch ADS N-12 Pipe                                         | 10        | LF   |  | \$ 273.00    | \$ 2,730.00     | \$ 303.53    | \$ 3,035.30     | \$ 225.00    | \$ 2,250.00     | \$ 261.02    | \$ 2,610.20     | \$ 297.68    | \$ 2,976.80     |
| 600 Roadway     |                 |                                                               |           |      |  |              |                 |              |                 |              |                 |              |                 |              |                 |
| 601             | 3.34/Section 15 | Subgrade Preparation                                          | 10,458.41 | SY   |  | \$ 2.55      | \$ 26,668.95    | \$ 2.14      | \$ 22,381.00    | \$ 2.50      | \$ 26,146.03    | \$ 3.55      | \$ 37,127.36    | \$ 6.10      | \$ 63,796.30    |
| 602             | 3.37            | Aggregate Base Course (Class 6)                               | 3,773.95  | CY   |  | \$ 70.10     | \$ 264,553.90   | \$ 105.05    | \$ 396,453.45   | \$ 102.00    | \$ 384,942.90   | \$ 84.40     | \$ 318,521.38   | \$ 89.10     | \$ 336,258.95   |
| 603             | 3.37            | Hot Mix Asphalt (Grading SX) (75) (PG 64-28)                  | 2,613.55  | TON  |  | \$ 153.00    | \$ 399,873.15   | \$ 157.07    | \$ 410,510.30   | \$ 160.00    | \$ 418,168.00   | \$ 177.13    | \$ 462,938.11   | \$ 228.00    | \$ 595,889.40   |
| 604             | 3.37            | Mill & Overlay Hot Mix Asphalt (Grading SX) (75) (PG 64-28)   | 236.43    | TON  |  | \$ 188.00    | \$ 44,448.84    | \$ 177.91    | \$ 42,063.26    | \$ 217.00    | \$ 51,305.31    | \$ 177.53    | \$ 41,973.42    | \$ 274.19    | \$ 64,826.74    |
| 605             | 3.21/Section 10 | Concrete Pavement (6 Inch) (Reinforced)                       | 81.07     | SY   |  | \$ 156.00    | \$ 12,646.92    | \$ 162.70    | \$ 13,190.09    | \$ 162.00    | \$ 13,133.34    | \$ 149.20    | \$ 12,095.64    | \$ 213.00    | \$ 17,267.91    |
| 606             | 3.21/Section 10 | Concrete Sidewalk (4")                                        | 2,612.07  | SY   |  | \$ 81.60     | \$ 213,144.91   | \$ 86.14     | \$ 225,003.71   | \$ 85.00     | \$ 222,025.95   | \$ 94.32     | \$ 246,370.44   | \$ 121.25    | \$ 316,713.49   |
| 607             | 3.21/Section 10 | Concrete Curb Ramp                                            | 408       | SY   |  | \$ 168.60    | \$ 68,788.80    | \$ 175.82    | \$ 71,734.56    | \$ 175.00    | \$ 71,400.00    | \$ 141.67    | \$ 57,801.36    | \$ 228.75    | \$ 93,330.00    |
| 608             | 3.21/Section 10 | Cast Iron Detectable Warnings                                 | 16        | EACH |  | \$ 590.00    | \$ 9,440.00     | \$ 615.96    | \$ 9,855.36     | \$ 615.00    | \$ 9,840.00     | \$ 506.00    | \$ 8,096.00     | \$ 730.00    | \$ 11,680.00    |
| 609             | 3.21/Section 10 | Curb and Gutter Type 2 (Section I-B)                          | 4,205     | LF   |  | \$ 34.45     | \$ 144,862.25   | \$ 36.58     | \$ 153,818.90   | \$ 36.00     | \$ 151,380.00   | \$ 33.85     | \$ 142,339.25   | \$ 50.49     | \$ 212,310.45   |
| 610             | 3.21/Section 10 | Curb and Gutter Type 2 (Section I-B)(Spill)                   | 80        | LF   |  | \$ 56.90     | \$ 4,552.00     | \$ 60.18     | \$ 4,814.40     | \$ 59.00     | \$ 4,720.00     | \$ 33.84     | \$ 2,707.20     | \$ 78.25     | \$ 6,260.00     |
| 611             | 3.21/Section 10 | Concrete Crossspan                                            | 266.48    | SY   |  | \$ 161.60    | \$ 43,063.17    | \$ 168.74    | \$ 44,965.84    | \$ 168.00    | \$ 44,768.64    | \$ 192.67    | \$ 51,342.70    | \$ 220.10    | \$ 58,652.25    |
| 612             | 3.45/Section 15 | Modified Epoxy Pavement Marking                               | 65.25     | GAL  |  | \$ 250.00    | \$ 16,312.50    | \$ 265.50    | \$ 17,323.88    | \$ 265.00    | \$ 17,291.25    | \$ 575.79    | \$ 37,570.30    | \$ 314.00    | \$ 20,488.50    |
| 613             | 3.45/Section 15 | Preformed Plastic Pavement Marking (60 Mil) (Word-Symbol)     | 0.00      | SF   |  |              | \$ -            |              | \$ -            |              | \$ -            |              | \$ -            |              | \$ -            |
| 614             | 3.45/Section 15 | Preformed Plastic Pavement Marking (60 Mil) (Xwalk-Stop Line) | 1,144.00  | SF   |  | \$ 28.30     | \$ 32,375.20    | \$ 29.50     | \$ 33,748.00    | \$ 29.50     | \$ 33,748.00    | \$ 12.65     | \$ 14,471.60    | \$ 35.00     | \$ 40,040.00    |
| 615             | 3.45/Section 15 | CL 1 Sign                                                     | 10.00     | SF   |  | \$ 34.00     | \$ 340.00       | \$ 88.50     | \$ 885.00       | \$ 31.00     | \$ 310.00       | \$ 158.13    | \$ 1,581.30     | \$ 39.25     | \$ 392.50       |
| 616             | 3.45/Section 15 | Steel Sign Post (2.5 Inch round Sch.80)(With Slipbase)        | 10        | EACH |  | \$ 884.00    | \$ 8,840.00     | \$ 826.00    | \$ 8,260.00     | \$ 735.00    | \$ 7,350.00     | \$ 822.25    | \$ 8,222.50     | \$ 858.00    | \$ 8,580.00     |

| PHASE 2: PLANS BY CRE                         |  |                                                                                                                                                                         |    |       |  |              |               |              |               |              |               |              |               |              |                 |  |
|-----------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-------|--|--------------|---------------|--------------|---------------|--------------|---------------|--------------|---------------|--------------|-----------------|--|
| 700 Site Preparation, Grading, & Revegetation |  |                                                                                                                                                                         |    |       |  |              |               |              |               |              |               |              |               |              |                 |  |
| 701                                           |  | Stormwater Management Plan: Permitting, Implementation, BMP's & maintenance throughout construction: inlet and outlet protection on all structures, sediment management | EA | 1     |  | \$ 10,500.00 | \$ 10,500.00  | \$ 38,350.24 | \$ 38,350.24  | \$ 30,000.00 | \$ 30,000.00  | \$ 44,275.00 | \$ 44,275.00  | \$ 65,800.00 | \$ 65,800.00    |  |
| 702                                           |  | Earthwork: Cut                                                                                                                                                          | CY | 6,209 |  | \$ 12.10     | \$ 75,128.90  | \$ 7.86      | \$ 48,802.74  | \$ 13.20     | \$ 81,958.80  | \$ 12.80     | \$ 79,475.20  | \$ 6.25      | \$ 38,806.25    |  |
| 703                                           |  | Earthwork: Fill                                                                                                                                                         | CY | 2,337 |  | \$ 13.90     | \$ 32,484.30  | \$ 16.81     | \$ 39,284.97  | \$ 19.00     | \$ 44,403.00  | \$ 12.80     | \$ 29,913.60  | \$ 9.95      | \$ 23,253.15    |  |
| 704                                           |  | Earthwork: Export                                                                                                                                                       | CY | 3,038 |  | \$ 4.85      | \$ 14,734.30  | \$ 4.62      | \$ 14,035.56  | \$ 5.25      | \$ 15,949.50  | \$ 23.60     | \$ 71,696.80  | \$ 11.75     | \$ 35,696.50    |  |
| 705                                           |  | Revegetation: Hydroseed with approved seed mix, application rate, straw mulch, and tackifier                                                                            | AC | 1.7   |  | \$ 6,605.00  | \$ 11,228.50  | \$ 12,057.66 | \$ 20,498.02  | \$ 4,300.00  | \$ 7,310.00   | \$ 18,975.00 | \$ 32,257.50  | \$ 32,200.00 | \$ 54,740.00    |  |
| 706                                           |  | Remove trees, 12" diameter or less, and one shrub                                                                                                                       | EA | 3     |  | \$ 751.00    | \$ 2,253.00   | \$ 590.00    | \$ 1,770.00   | \$ 600.00    | \$ 1,800.00   | \$ 1,518.00  | \$ 4,554.00   | \$ 2,385.00  | \$ 7,155.00     |  |
| 707                                           |  | Remove concrete sidewalk, curb & gutter                                                                                                                                 | SF | 763   |  | \$ 3.00      | \$ 2,289.00   | \$ 9.76      | \$ 7,446.88   | \$ 2.65      | \$ 2,021.95   | \$ 20.37     | \$ 15,542.31  | \$ 4.15      | \$ 3,166.45     |  |
| 800                                           |  |                                                                                                                                                                         |    |       |  |              |               |              |               |              |               |              |               |              |                 |  |
| 801                                           |  | Existing Manhole Rim Adjustments, raise with grade rings                                                                                                                | EA | 2     |  | \$ 755.00    | \$ 1,510.00   | \$ 632.17    | \$ 1,264.34   | \$ 565.00    | \$ 1,130.00   | \$ 8,961.67  | \$ 17,923.34  | \$ 5,025.00  | \$ 10,050.00    |  |
| 802                                           |  | Extend 6" sewer service. SDR-35 PVC                                                                                                                                     | LF | 9     |  | \$ 750.00    | \$ 6,750.00   | \$ 208.62    | \$ 1,877.58   | \$ 350.00    | \$ 3,150.00   | \$ 238.29    | \$ 2,144.61   | \$ 395.00    | \$ 3,555.00     |  |
| 900 Storm Drain & Irrigation                  |  |                                                                                                                                                                         |    |       |  |              |               |              |               |              |               |              |               |              |                 |  |
| 901                                           |  | Raise/Re-set existing double storm drain grates on 16th Street, grout beneath                                                                                           | EA | 2     |  | \$ 450.00    | \$ 900.00     | \$ 469.07    | \$ 938.14     | \$ 2,400.00  | \$ 4,800.00   | \$ 3,845.01  | \$ 7,690.02   | \$ 1,900.00  | \$ 3,800.00     |  |
| 902                                           |  | Concrete Inlet with grate, Type 1 (single)                                                                                                                              | EA | 2     |  | \$ 5,835.00  | \$ 11,670.00  | \$ 9,057.58  | \$ 18,115.16  | \$ 7,750.00  | \$ 15,500.00  | \$ 9,594.71  | \$ 19,188.34  | \$ 8,730.00  | \$ 17,460.00    |  |
| 903                                           |  | Concrete Inlet with grate, Type 2 (double), install on existing 24" ADS culvert                                                                                         | EA | 2     |  | \$ 12,160.00 | \$ 24,320.00  | \$ 13,772.62 | \$ 27,545.24  | \$ 14,300.00 | \$ 28,600.00  | \$ 17,543.85 | \$ 35,087.70  | \$ 14,220.00 | \$ 28,440.00    |  |
| 904                                           |  | 15" ADS N-12                                                                                                                                                            | LF | 61    |  | \$ 189.00    | \$ 11,529.00  | \$ 127.20    | \$ 7,759.20   | \$ 127.00    | \$ 7,747.00   | \$ 144.64    | \$ 8,823.04   | \$ 116.00    | \$ 7,076.00     |  |
| 905                                           |  | 15" ADS FES                                                                                                                                                             | EA | 1     |  | \$ 943.00    | \$ 943.00     | \$ 490.49    | \$ 490.49     | \$ 950.00    | \$ 950.00     | \$ 2,256.42  | \$ 2,256.42   | \$ 745.00    | \$ 745.00       |  |
| 906                                           |  | Rip-rap channel outfall                                                                                                                                                 | SF | 80    |  | \$ 11.50     | \$ 920.00     | \$ 89.82     | \$ 7,185.60   | \$ 25.00     | \$ 2,000.00   | \$ 23.63     | \$ 1,890.40   | \$ 24.30     | \$ 1,944.00     |  |
| 907                                           |  | Grade swale, 1' depth, 3:1 slopes to daylight                                                                                                                           | LF | 90    |  | \$ 18.25     | \$ 1,642.50   | \$ 47.58     | \$ 4,282.20   | \$ 13.00     | \$ 1,170.00   | \$ 90.68     | \$ 8,161.20   | \$ 5.75      | \$ 517.50       |  |
| 908                                           |  | Irrigation Crossing: 18" ADS N-12                                                                                                                                       | EA | 100   |  | \$ 123.00    | \$ 12,300.00  | \$ 128.98    | \$ 12,898.00  | \$ 113.00    | \$ 11,300.00  | \$ 109.49    | \$ 10,949.00  | \$ 78.25     | \$ 7,825.00     |  |
| 909                                           |  | 18" ADS FES                                                                                                                                                             | EA | 2     |  | \$ 593.00    | \$ 1,186.00   | \$ 621.73    | \$ 1,243.46   | \$ 1,650.00  | \$ 3,300.00   | \$ 2,888.92  | \$ 5,777.84   | \$ 1,056.25  | \$ 2,112.50     |  |
| 910                                           |  | Extend 24" ADS, install coupler and FES                                                                                                                                 | LF | 10    |  | \$ 345.00    | \$ 3,450.00   | \$ 309.95    | \$ 3,099.50   | \$ 360.00    | \$ 3,600.00   | \$ 286.36    | \$ 2,863.60   | \$ 190.00    | \$ 1,900.00     |  |
| 911                                           |  | Remove 12" culvert                                                                                                                                                      | LF | 187   |  | \$ 30.00     | \$ 5,610.00   | \$ 38.14     | \$ 7,132.18   | \$ 30.00     | \$ 5,610.00   | \$ 25.91     | \$ 4,845.17   | \$ 12.15     | \$ 2,272.05     |  |
| 912                                           |  | Remove 18" culvert                                                                                                                                                      | LF | 249   |  | \$ 31.00     | \$ 7,719.00   | \$ 38.14     | \$ 9,564.09   | \$ 45.00     | \$ 11,205.00  | \$ 26.01     | \$ 6,476.49   | \$ 12.15     | \$ 3,025.35     |  |
| 1000 Water - Transmission Main                |  |                                                                                                                                                                         |    |       |  |              |               |              |               |              |               |              |               |              |                 |  |
| 1001                                          |  | 24" PVC C900, Class 165-psi Transmission Main Pipeline                                                                                                                  | LF | 1,510 |  | \$ 220.40    | \$ 332,804.00 | \$ 218.91    | \$ 330,554.10 | \$ 335.00    | \$ 505,850.00 | \$ 205.78    | \$ 310,727.80 | \$ 465.00    | \$ 702,150.00   |  |
| 1002                                          |  | 24" 45-deg Elbow with megalugs & thrust block                                                                                                                           | EA | 11    |  | \$ 5,860.00  | \$ 64,460.00  | \$ 5,071.84  | \$ 55,790.24  | \$ 7,150.00  | \$ 78,650.00  | \$ 5,561.04  | \$ 61,171.44  | \$ 7,375.00  | \$ 81,125.00    |  |
| 1003                                          |  | 24" 22.5-deg Elbow with megalugs & thrust block                                                                                                                         | EA | 2     |  | \$ 5,690.00  | \$ 11,380.00  | \$ 4,885.28  | \$ 9,770.56   | \$ 6,950.00  | \$ 13,900.00  | \$ 5,351.05  | \$ 10,702.10  | \$ 7,165.00  | \$ 14,330.00    |  |
| 1004                                          |  | Air-Vac Vault: Dual Valves in vented Concrete Vault                                                                                                                     | EA | 3     |  | \$ 24,940.00 | \$ 74,820.00  | \$ 29,156.98 | \$ 87,470.94  | \$ 31,000.00 | \$ 93,000.00  | \$ 15,608.40 | \$ 46,825.20  | \$ 27,495.00 | \$ 82,485.00    |  |
| 1005                                          |  | Transition from HDPE to PVC: Fusion Flange, mechanical adaptor, & flex restraint fitting                                                                                | EA | 3     |  | \$ 7,950.00  | \$ 23,850.00  | \$ 11,986.82 | \$ 35,960.46  | \$ 10,000.00 | \$ 30,000.00  | \$ 14,021.67 | \$ 42,065.01  | \$ 7,965.00  | \$ 23,895.00    |  |
| 1006                                          |  | Pipe Restraint: Concrete block, wall anchor fitting, flex restraint attachments                                                                                         | EA | 3     |  | \$ 4,240.00  | \$ 12,720.00  | \$ 6,808.72  | \$ 20,426.16  | \$ 4,050.00  | \$ 12,150.00  | \$ 7,550.14  | \$ 22,650.42  | \$ 8,465.00  | \$ 25,395.00    |  |
| 1007                                          |  | Joint Restraint Harness: EBAA Series 2800 for 24" PVC                                                                                                                   | EA | 9     |  | \$ 2,100.00  | \$ 18,900.00  | \$ 2,388.63  | \$ 21,497.67  | \$ 2,280.00  | \$ 20,520.00  | \$ 3,337.15  | \$ 30,034.35  | \$ 3,140.00  | \$ 28,260.00    |  |
| 1008                                          |  | Relocate Fire Hydrant, install 8-l.f. of 6" PVC C900 305-psi pipe                                                                                                       | EA | 1     |  | \$ 3,950.00  | \$ 3,950.00   | \$ 6,018.21  | \$ 6,018.21   | \$ 3,750.00  | \$ 3,750.00   | \$ 3,781.82  | \$ 3,781.82   | \$ 2,260.00  | \$ 2,260.00     |  |
| 1009                                          |  | Extend 3/4" water service                                                                                                                                               | LF | 18    |  | \$ 161.00    | \$ 2,898.00   | \$ 230.25    | \$ 4,144.50   | \$ 125.00    | \$ 2,250.00   | \$ 221.98    | \$ 3,995.64   | \$ 1,415.00  | \$ 25,470.00    |  |
| 1010                                          |  | Relocate 3/4" water services around new transmission main                                                                                                               | EA | 3     |  | \$ 1,983.00  | \$ 5,949.00   | \$ 4,144.54  | \$ 12,433.62  | \$ 2,800.00  | \$ 8,400.00   | \$ 1,607.92  | \$ 4,823.76   | \$ 3,550.00  | \$ 10,650.00    |  |
| 1011                                          |  | Adjust Gate Valve Rim Elevations                                                                                                                                        | EA | 18    |  | \$ 160.00    | \$ 2,880.00   | \$ 448.22    | \$ 8,067.96   | \$ 325.00    | \$ 5,850.00   | \$ 530.06    | \$ 9,541.08   | \$ 4,080.00  | \$ 73,440.00    |  |
| 1012                                          |  | Adjust existing air vac vault rim elevations, less than 12" adjustment                                                                                                  | EA | 2     |  | \$ 754.00    | \$ 1,508.00   | \$ 828.96    | \$ 1,657.92   | \$ 1,575.00  | \$ 3,150.00   | \$ 9,224.59  | \$ 18,449.18  | \$ 1,150.00  | \$ 2,300.00     |  |
| 1013                                          |  | Insulation at storm drain crossings                                                                                                                                     | EA | 6     |  | \$ 700.00    | \$ 4,200.00   | \$ 1,156.20  | \$ 6,937.20   | \$ 1,500.00  | \$ 9,000.00   | \$ 1,453.10  | \$ 8,718.60   | \$ 225.00    | \$ 1,350.00     |  |
| 1014                                          |  | 28" HDPE Pipe (minimum), Class 140-psi, DR 15.5                                                                                                                         | LF | 3,331 |  | \$ 232.00    | \$ 772,792.00 | \$ 233.00    | \$ 776,123.00 | \$ 246.00    | \$ 819,426.00 | \$ 214.68    | \$ 715,099.08 | \$ 518.75    | \$ 1,727,956.25 |  |
| 1015                                          |  | Adaptor and connection to existing valve at Tank road                                                                                                                   | EA | 1     |  | \$ 7,476.00  | \$ 7,476.00   | \$ 5,504.58  | \$ 5,504.58   | \$ 7,600.00  | \$ 7,600.00   | \$ 6,259.27  | \$ 6,259.27   | \$ 5,810.00  | \$ 5,810.00     |  |
| 1016                                          |  | 8" PVC C900, Class 305-psi Water Main                                                                                                                                   | LF | 61    |  | \$ 200.00    | \$ 12,200.00  | \$ 189.28    | \$ 11,546.08  | \$ 156.00    | \$ 9,516.00   | \$ 168.57    | \$ 10,282.77  | \$ 108.00    | \$ 6,588.00     |  |
| 1017                                          |  | 8" Gate Valve                                                                                                                                                           | EA | 1     |  | \$ 2,700.00  | \$ 2,700.00   | \$ 3,520.28  | \$ 3,520.28   | \$ 2,960.00  | \$ 2,960.00   | \$ 3,349.77  | \$ 3,349.77   | \$ 3,950.00  | \$ 3,950.00     |  |
| 1018                                          |  | 8" cap                                                                                                                                                                  | EA | 1     |  | \$ 580.00    | \$ 580.00     | \$ 635.73    | \$ 635.73     | \$ 685.00    | \$ 685.00     | \$ 555.36    | \$ 555.36     | \$ 1,735.00  | \$ 1,735.00     |  |
| 1019                                          |  | 14" x 8" Tee                                                                                                                                                            | EA | 1     |  | \$ 2,316.00  | \$ 2,316.00   | \$ 2,308.73  | \$ 2,308.73   | \$ 5,200.00  | \$ 5,200.00   | \$ 2,590.77  | \$ 2,590.77   | \$ 5,165.00  | \$ 5,165.00     |  |
| 1020                                          |  | 14" Repair coupler                                                                                                                                                      | EA | 1     |  | \$ 1,505.00  | \$ 1,505.00   | \$ 1,845.35  | \$ 1,845.35   | \$ 2,200.00  | \$ 2,200.00   | \$ 2,084.77  | \$ 2,084.77   | \$ 4,295.00  | \$ 4,295.00     |  |

|                                                             |  |                                                                                                   |     |         |  |       |          |              |            |                           |          |              |            |       |           |              |            |       |          |    |            |       |           |    |            |       |           |    |            |
|-------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------|-----|---------|--|-------|----------|--------------|------------|---------------------------|----------|--------------|------------|-------|-----------|--------------|------------|-------|----------|----|------------|-------|-----------|----|------------|-------|-----------|----|------------|
| 1101                                                        |  | Remove existing chip seal, 1.25-inch depth, saw cut edges                                         | SF  | 35,954  |  | \$    | 0.26     | \$           | 9,348.04   | 1100 Roadway -16th Street |          | \$           | 0.67       | \$    | 24,089.18 | \$           | 0.26       | \$    | 9,348.04 | \$ | 1.71       | \$    | 61,481.34 | \$ | 0.65       | \$    | 23,370.10 |    |            |
| 1102                                                        |  | Remove existing road base, 5" depth, stockpile for use on project                                 | SF  | 35,954  |  | \$    | 0.41     | \$           | 14,741.14  | \$                        | 0.64     | \$           | 23,010.56  | \$    | 0.41      | \$           | 14,741.14  | \$    | 0.79     | \$ | 28,403.66  | \$    | 0.87      | \$ | 31,279.98  | \$    | 0.87      | \$ | 31,279.98  |
| 1103                                                        |  | Asphalt: 6.5" Depth (45,486-sq ft)                                                                | TON | 1,948   |  | \$    | 161.00   | \$           | 313,628.00 | \$                        | 164.00   | \$           | 319,472.00 | \$    | 170.00    | \$           | 331,160.00 | \$    | 170.78   | \$ | 332,679.44 | \$    | 222.25    | \$ | 432,943.00 | \$    | 222.25    | \$ | 432,943.00 |
| 1104                                                        |  | Asphalt: 4" Depth (1,813-sq ft) at road transtion & driveway                                      | TON | 47      |  | \$    | 198.00   | \$           | 9,306.00   | \$                        | 197.00   | \$           | 9,259.00   | \$    | 210.00    | \$           | 9,870.00   | \$    | 253.00   | \$ | 11,891.00  | \$    | 222.25    | \$ | 10,445.75  | \$    | 222.25    | \$ | 10,445.75  |
| 1105                                                        |  | Road widening: Road Base beneath asphalt: CDOT Class 6, 2" thickness (utilize existing road base) | TON | 104     |  | \$    | 39.50    | \$           | 4,108.00   | \$                        | 61.75    | \$           | 6,422.00   | \$    | 53.00     | \$           | 5,512.00   | \$    | 29.33    | \$ | 3,050.32   | \$    | 50.95     | \$ | 5,298.80   | \$    | 50.95     | \$ | 5,298.80   |
| 1106                                                        |  | Road Widening: Sub-Base CDOT Class 3, 12" thickness                                               | TON | 627     |  | \$    | 42.00    | \$           | 26,334.00  | \$                        | 60.79    | \$           | 38,115.33  | \$    | 62.00     | \$           | 38,874.00  | \$    | 50.75    | \$ | 31,820.25  | \$    | 50.95     | \$ | 31,945.65  | \$    | 50.95     | \$ | 31,945.65  |
| 1107                                                        |  | Soil Separator Fabric, Mirafi 180N or equiv.                                                      | SF  | 9,532   |  | \$    | 0.25     | \$           | 2,383.00   | \$                        | 0.25     | \$           | 2,383.00   | \$    | 0.45      | \$           | 4,289.40   | \$    | 1.93     | \$ | 18,396.76  | \$    | 0.77      | \$ | 7,339.64   | \$    | 0.77      | \$ | 7,339.64   |
| 1108                                                        |  | Subgrade prep: scarify 12" deptch, moisture treat, re-compact                                     | SF  | 24,249  |  | \$    | 0.63     | \$           | 15,276.87  | \$                        | 0.44     | \$           | 10,669.56  | \$    | 0.29      | \$           | 7,032.21   | \$    | 0.95     | \$ | 23,036.55  | \$    | 3.50      | \$ | 84,871.50  | \$    | 3.50      | \$ | 84,871.50  |
| 1109                                                        |  | Road Base beneath concrete sidewalk, curb & gutter (6" depth) (utilize existing road base)        | TON | 377     |  | \$    | 54.00    | \$           | 20,358.00  | \$                        | 30.73    | \$           | 11,585.21  | \$    | 60.00     | \$           | 22,620.00  | \$    | 29.33    | \$ | 11,057.41  | \$    | 62.50     | \$ | 23,562.50  | \$    | 62.50     | \$ | 23,562.50  |
| 1110                                                        |  | Concrete Driveways 6" thick (Class D with Fibermesh, all concrete)                                | SF  | 1,107   |  | \$    | 16.30    | \$           | 18,044.10  | \$                        | 17.11    | \$           | 18,940.77  | \$    | 17.00     | \$           | 18,819.00  | \$    | 17.67    | \$ | 19,560.69  | \$    | 20.15     | \$ | 22,306.05  | \$    | 20.15     | \$ | 22,306.05  |
| 1111                                                        |  | Concrete Sidewalk: 4" thick                                                                       | SF  | 8,962   |  | \$    | 9.20     | \$           | 82,450.40  | \$                        | 9.74     | \$           | 87,289.88  | \$    | 9.60      | \$           | 86,035.20  | \$    | 10.09    | \$ | 90,426.58  | \$    | 11.40     | \$ | 102,166.80 | \$    | 11.40     | \$ | 102,166.80 |
| 1112                                                        |  | Concrete Curb & Gutter: 6" VC & 24" gutter                                                        | LF  | 1,567   |  | \$    | 49.00    | \$           | 76,783.00  | \$                        | 51.33    | \$           | 80,434.11  | \$    | 51.00     | \$           | 79,917.00  | \$    | 33.85    | \$ | 53,042.95  | \$    | 60.50     | \$ | 94,803.50  | \$    | 60.50     | \$ | 94,803.50  |
| 1113                                                        |  | Cast Iron Landing mats                                                                            | EA  | 3       |  | \$    | 566.00   | \$           | 1,698.00   | \$                        | 615.96   | \$           | 1,847.88   | \$    | 590.00    | \$           | 1,770.00   | \$    | 523.25   | \$ | 1,569.75   | \$    | 700.00    | \$ | 2,100.00   | \$    | 700.00    | \$ | 2,100.00   |
| 1114                                                        |  | Concrete Wall: 2.5-feet max exposed height at NE corner of 16th & GMA                             | LF  | 50      |  | \$    | 366.00   | \$           | 18,300.00  | \$                        | 381.14   | \$           | 19,057.00  | \$    | 415.00    | \$           | 20,750.00  | \$    | 216.78   | \$ | 10,839.00  | \$    | 507.75    | \$ | 25,387.50  | \$    | 507.75    | \$ | 25,387.50  |
| 1115                                                        |  | Boulder Wall: 3-feet max exposed height along south side of 16th Street                           | LF  | 85      |  | \$    | 38.00    | \$           | 3,230.00   | \$                        | 112.48   | \$           | 9,560.80   | \$    | 135.00    | \$           | 11,475.00  | \$    | 223.10   | \$ | 18,963.50  | \$    | 379.95    | \$ | 32,295.75  | \$    | 379.95    | \$ | 32,295.75  |
| 1200 Roadway -Graham Mesa Avenue & 19th Street Intersection |  |                                                                                                   |     |         |  |       |          |              |            |                           |          |              |            |       |           |              |            |       |          |    |            |       |           |    |            |       |           |    |            |
| 1201                                                        |  | Remove existing asphalt, 5-inch depth, saw cut edges                                              | SF  | 25,815  |  | \$    | 0.66     | \$           | 17,037.90  | \$                        | 0.76     | \$           | 19,619.40  | \$    | 0.62      | \$           | 16,005.30  | \$    | 1.31     | \$ | 33,817.65  | \$    | 1.05      | \$ | 27,105.75  | \$    | 1.05      | \$ | 27,105.75  |
| 1202                                                        |  | Remove existing chip seal, 1.25-inch depth, saw cut edges                                         | SF  | 33,775  |  | \$    | 0.17     | \$           | 5,741.75   | \$                        | 0.70     | \$           | 23,642.50  | \$    | 0.25      | \$           | 8,443.75   | \$    | 0.50     | \$ | 16,887.50  | \$    | 0.40      | \$ | 13,510.00  | \$    | 0.40      | \$ | 13,510.00  |
| 1203                                                        |  | Save portion of existing road base for driveways, stockpile onsite                                | TON | 350     |  | \$    | 10.80    | \$           | 3,780.00   | \$                        | 36.82    | \$           | 12,887.00  | \$    | 29.00     | \$           | 10,150.00  | \$    | 60.46    | \$ | 21,161.00  | \$    | 18.00     | \$ | 6,300.00   | \$    | 18.00     | \$ | 6,300.00   |
| 1204                                                        |  | Asphalt: 5" Depth (90,241-sq ft)                                                                  | TON | 2,972   |  | \$    | 161.00   | \$           | 478,492.00 | \$                        | 161.50   | \$           | 479,978.00 | \$    | 170.00    | \$           | 505,240.00 | \$    | 170.78   | \$ | 507,558.16 | \$    | 222.25    | \$ | 660,527.00 | \$    | 222.25    | \$ | 660,527.00 |
| 1205                                                        |  | Road Base beneath asphalt: CDOT Class 6, 13" thickness                                            | TON | 6,517   |  | \$    | 41.40    | \$           | 269,803.80 | \$                        | 59.12    | \$           | 385,285.04 | \$    | 54.00     | \$           | 351,918.00 | \$    | 44.42    | \$ | 289,485.14 | \$    | 46.90     | \$ | 305,647.30 | \$    | 46.90     | \$ | 305,647.30 |
| 1206                                                        |  | Soil Separator Fabric, Mirafi 180N or equiv.                                                      | SF  | 90,241  |  | \$    | 0.18     | \$           | 16,243.38  | \$                        | 0.23     | \$           | 20,755.43  | \$    | 0.40      | \$           | 36,096.40  | \$    | 1.24     | \$ | 111,898.84 | \$    | 0.27      | \$ | 24,365.07  | \$    | 0.27      | \$ | 24,365.07  |
| 1207                                                        |  | Subgrade prep: scarify 12" deptch, moisture treat, re-compact                                     | SF  | 135,435 |  | \$    | 0.64     | \$           | 86,678.40  | \$                        | 0.44     | \$           | 59,591.40  | \$    | 0.29      | \$           | 39,276.15  | \$    | 1.78     | \$ | 241,074.30 | \$    | 0.65      | \$ | 88,032.75  | \$    | 0.65      | \$ | 88,032.75  |
| 1208                                                        |  | Asphalt at driveways: 3-inch depth                                                                | TON | 26      |  | \$    | 198.00   | \$           | 5,148.00   | \$                        | 225.41   | \$           | 5,860.66   | \$    | 210.00    | \$           | 5,460.00   | \$    | 253.00   | \$ | 6,578.00   | \$    | 222.25    | \$ | 5,778.50   | \$    | 222.25    | \$ | 5,778.50   |
| 1209                                                        |  | Road Base beneath concrete sidewalk, curb & gutter (6" depth)                                     | TON | 1,506   |  | \$    | 52.40    | \$           | 78,914.40  | \$                        | 52.41    | \$           | 78,929.46  | \$    | 60.00     | \$           | 90,360.00  | \$    | 49.76    | \$ | 74,938.56  | \$    | 48.00     | \$ | 72,288.00  | \$    | 48.00     | \$ | 72,288.00  |
| 1210                                                        |  | Concrete Driveways 6" thick with #5 rebar @ 12" o.c.                                              | SF  | 2,180   |  | \$    | 16.15    | \$           | 35,207.00  | \$                        | 16.82    | \$           | 36,667.60  | \$    | 9.25      | \$           | 288,886.75 | \$    | 16.94    | \$ | 36,929.20  | \$    | 19.95     | \$ | 43,491.00  | \$    | 19.95     | \$ | 43,491.00  |
| 1211                                                        |  | Concrete Sidewalk: 4" thick                                                                       | SF  | 31,231  |  | \$    | 8.90     | \$           | 277,955.90 | \$                        | 9.44     | \$           | 294,820.64 | \$    | 16.80     | \$           | 36,624.00  | \$    | 10.08    | \$ | 314,808.48 | \$    | 11.00     | \$ | 343,541.00 | \$    | 11.00     | \$ | 343,541.00 |
| 1212                                                        |  | Concrete Curb & Gutter: 6" VC & 18" gutter                                                        | LF  | 5,269   |  | \$    | 35.50    | \$           | 187,049.50 | \$                        | 37.17    | \$           | 195,848.73 | \$    | 37.00     | \$           | 194,953.00 | \$    | 33.85    | \$ | 178,355.65 | \$    | 43.80     | \$ | 230,782.20 | \$    | 43.80     | \$ | 230,782.20 |
| 1213                                                        |  | Concrete pans & fillets, 6" thickness with #5 rebar @ 12" o.c.                                    | SF  | 1,176   |  | \$    | 20.00    | \$           | 23,520.00  | \$                        | 21.24    | \$           | 24,978.24  | \$    | 21.00     | \$           | 24,696.00  | \$    | 20.62    | \$ | 24,249.12  | \$    | 24.70     | \$ | 29,047.20  | \$    | 24.70     | \$ | 29,047.20  |
| 1214                                                        |  | Cast Iron Landing mats                                                                            | EA  | 10      |  | \$    | 614.00   | \$           | 6,140.00   | \$                        | 640.74   | \$           | 6,407.40   | \$    | 650.00    | \$           | 6,500.00   | \$    | 523.25   | \$ | 5,232.50   | \$    | 758.40    | \$ | 7,584.00   | \$    | 758.40    | \$ | 7,584.00   |
| 1215                                                        |  | Re-grade gravel driveways, replace gravel surfacing                                               | EA  | 4       |  | \$    | 372.00   | \$           | 1,488.00   | \$                        | 2,383.11 | \$           | 9,532.44   | \$    | 1,100.00  | \$           | 4,400.00   | \$    | 1,673.25 | \$ | 6,693.00   | \$    | 560.70    | \$ | 2,242.80   | \$    | 560.70    | \$ | 2,242.80   |
| 1216                                                        |  | Muck Excavation: Excavation & Export of muck & replace with Class 3 Pit Run                       | TON | 200     |  | \$    | 67.00    | \$           | 13,400.00  | \$                        | 91.13    | \$           | 18,226.00  | \$    | 65.00     | \$           | 13,000.00  | \$    | 86.25    | \$ | 17,250.00  | \$    | 85.10     | \$ | 17,020.00  | \$    | 85.10     | \$ | 17,020.00  |
| 1300 Signage & Striping, Fencing, Misc                      |  |                                                                                                   |     |         |  |       |          |              |            |                           |          |              |            |       |           |              |            |       |          |    |            |       |           |    |            |       |           |    |            |
| 1301                                                        |  | Relocate signs (stop, parking, crosswalk, speed limit)                                            | EA  | 17      |  | \$    | 300.00   | \$           | 5,100.00   | \$                        | 413.00   | \$           | 7,021.00   | \$    | 490.00    | \$           | 8,330.00   | \$    | 1,075.25 | \$ | 18,279.25  | \$    | 604.65    | \$ | 10,279.05  | \$    | 604.65    | \$ | 10,279.05  |
| 1302                                                        |  | Relocate dual wood post sign at Art's Council                                                     | EA  | 3       |  | \$    | 300.00   | \$           | 900.00     | \$                        | 340.70   | \$           | 1,022.10   | \$    | 475.00    | \$           | 1,425.00   | \$    | 1,167.25 | \$ | 3,501.75   | \$    | 490.50    | \$ | 1,471.50   | \$    | 490.50    | \$ | 1,471.50   |
| 1303                                                        |  | Relocate Mail boxes                                                                               | EA  | 7       |  | \$    | 110.00   | \$           | 770.00     | \$                        | 269.92   | \$           | 1,889.44   | \$    | 420.00    | \$           | 2,940.00   | \$    | 747.50   | \$ | 5,232.50   | \$    | 539.70    | \$ | 3,777.90   | \$    | 539.70    | \$ | 3,777.90   |
| 1304                                                        |  | Relocate newspaper box                                                                            | EA  | 2       |  | \$    | 100.00   | \$           | 200.00     | \$                        | 294.84   | \$           | 589.68     | \$    | 200.00    | \$           | 400.00     | \$    | 1,380.00 | \$ | 2,760.00   | \$    | 453.50    | \$ | 907.00     | \$    | 453.50    | \$ | 907.00     |
| 1305                                                        |  | Modified Epoxy Pavement Marking (Double Yellow Centerline on 16th & GMA)                          | GAL | 41      |  | \$    | 255.00   | \$           | 10,455.00  | \$                        | 265.50   | \$           | 10,885.50  | \$    | 265.00    | \$           | 10,865.00  | \$    | 569.25   | \$ | 23,339.25  | \$    | 314.85    | \$ | 12,908.85  | \$    | 314.85    | \$ | 12,908.85  |
| 1306                                                        |  | Preformed Thermoplastic Pavement Marking (Crosswalk & Stop Line)                                  | SF  | 618     |  | \$    | 21.00    | \$           | 12,978.00  | \$                        | 22.42    | \$           | 13,855.56  | \$    | 22.50     | \$           | 13,905.00  | \$    | 18.98    | \$ | 11,729.64  | \$    | 26.60     | \$ | 16,438.80  | \$    | 26.60     | \$ | 16,438.80  |
| 1307                                                        |  | Re-set livestock gates at driveways, rebuilt wood post H-braces                                   | EA  | 3       |  | \$    | 1,042.00 | \$           | 3,126.00   | \$                        | 755.05   | \$           | 2,265.15   | \$    | 800.00    | \$           | 2,400.00   | \$    | 1,610.00 | \$ | 4,830.00   | \$    | 936.00    | \$ | 2,808.00   | \$    | 936.00    | \$ | 2,808.00   |
|                                                             |  |                                                                                                   |     |         |  | TOTAL |          | \$           |            | TOTAL                     |          | \$           |            | TOTAL |           | \$           |            | TOTAL |          | \$ |            | TOTAL |           | \$ |            | TOTAL |           | \$ |            |
| Local's preference                                          |  |                                                                                                   |     |         |  | 1%    |          | \$           |            | 1%                        |          | \$           |            | 2%    |           | \$           |            |       |          |    |            |       |           |    |            |       |           |    |            |
|                                                             |  |                                                                                                   |     |         |  |       |          | 7,662,054.93 |            |                           |          | 8,017,842.29 |            |       |           | 8,385,054.91 |            |       |          |    |            |       |           |    |            |       |           |    |            |

## Advertisement For Bids

Separate sealed BIDS for the construction of the **Penwell Transmission Main** will be received at the **Council Chambers, Rifle City Hall, 202 Railroad Avenue, Rifle, CO.** until 2:00pm, on May 9, 2025, at which time they will be publicly opened and read aloud.

This project includes a new transmission water main pipeline from the water treatment plant to the north tank. A portion of distribution water main will be rebuilt on Birch Avenue. Road improvements are included on the pipeline path on 7<sup>th</sup> Street, Birch Avenue, 16<sup>th</sup> Street, and Graham Mesa Avenue. Storm Drain, signage & striping, concrete curb, gutter, & sidewalk, asphalt roadway, road base, and re-grading are included in the project work.

Traffic control will be the responsibility of the contractor. Traffic control plans will be required for submittal and approval.

Xcel Energy will perform installation of street lights mounted to the existing overhead electric poles. All of this work has been coordinated by the City but coordination with Xcel and the contractor for general timing will be needed after award.

A Bid Bond in the amount of 5% of bid price is required, and a Performance and a Payment Bond, each in the amount of 100% of bid, will be required. Bid Award will be the May 21, 2025 Council Meeting. Time of Commencement of the Work is anticipated to be no later than June 2, 2025, with completion by September 30, 2026.

**A PREFERENCE FOR LOCAL CONTRACTORS WILL BE APPLIED BY THE OWNER WHEN SELECTING A CONTRACTOR.**

**A Mandatory Pre-bid meeting will be held April 24, 2025 at 9:00am in Rifle City Hall. please issue all question via email to Craig Spaulding.**

**Digital copies of the Contract Documents may be downloaded from the City website at <http://www.rifleco.org/216/Projects-Out-To-Bid> for free. Contact Craig Spaulding, [cspaulding@rifleco.org](mailto:cspaulding@rifleco.org), 970-665-6556 for questions or issues with downloading the documentation.**

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### Instructions to Bidders

#### 1.0 Defined Terms

Terms used in these Instructions to Bidders, which are defined in the General Conditions of the City of Rifle Public Works Manual, have the meaning assigned to them in the General Conditions. The term “Bidder” means one who submits a Bid directly to Owner, as distinct from a sub-bidder, who submits a Bid to a Bidder. The term “Successful Bidder” means the lowest, qualified, responsible



**City of Rifle, Colorado**  
**Utility Department**

**To:** Patrick Waller, City Manager  
**Cc:** Iris Trevisano, Procurement and Grant Reporting Manager  
Scott Rust, Finance Director  
**From:** Jared Emmert, Utilities Director  
**Date:** May 15, 2025  
**Re:** Award of Penwell Transmission Waterline Replacement

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The following memo is to recommend Gould Construction, Inc., for construction services for the replacement of the Penwell Transmission Waterline.

Bids were solicited through a formal competitive bidding process. All bidders were deemed to be qualified, so the lowest bidder was the lowest qualified bidder. The bid results are shown below. Gould Construction, Inc. is the lowest qualified bidder.

|                            | <b>Bid</b>      | <b>Local Preference</b> | <b>Bid With Local Preference</b> |
|----------------------------|-----------------|-------------------------|----------------------------------|
| Gould Construction, Inc.   | \$7,739,449.43  | Yes, 1%                 | \$7,762,054.94                   |
| Heyl Construction, Inc.    | \$8,098,830.61  | Yes, 1%                 | \$8,017,842.30                   |
| Johnson Construction, Inc. | \$8,556,178.48  | Yes, 2%                 | \$8,385,054.91                   |
| Native Sun Construction    | \$9,198,870.05  | No                      | \$9,198,870.05                   |
| Sunroc Corporation         | \$12,950,600.35 | No                      | \$12,950,600.35                  |

The lowest qualified bid is not within the 2025 budgeted amount for construction. The budgeted amount this year was \$3,000,000. As of budget season last year, construction of the new Penwell Transmission Line was divided into three phases to take advantage of funding opportunities. Each phase was projected to cost \$3,000,000 for a project total of \$9,000,000. The funding did not materialize, so it was decided to reduce the number of phases to two. The 2025 budget had already been adopted by the time the restructuring was made.

The bids listed above are for the total cost of the project. The full amount will not be expended this year, since the project will still be constructed in two phases. Water Fund expenses will be monitored throughout the rest of 2025 to determine if a supplemental budget will be necessary.



***City of Rifle, Colorado  
Utility Department***

It is recommended to award construction services to Gould Construction, Inc. With a 10% contingency, the total requested amount is \$8,513,394.37.

Thank you,

*Jared Emmert*

Jared Emmert, Utilities Director



**CITY OF RIFLE  
PURCHASE REQUEST**

|           |                    |                                            |
|-----------|--------------------|--------------------------------------------|
| <b>1.</b> | <b>Vendor Name</b> | NEW: W-9 attached <input type="checkbox"/> |
|           |                    |                                            |

|           |                       |
|-----------|-----------------------|
| <b>2.</b> | <b>Vendor Address</b> |
|           |                       |

|           |                                          |
|-----------|------------------------------------------|
| <b>3.</b> | <b>For the Purchase of (description)</b> |
|           |                                          |

|           |                         |                        |                                               |
|-----------|-------------------------|------------------------|-----------------------------------------------|
| <b>4.</b> | <b>Amount Requested</b> | <b>Amount Budgeted</b> | <b>Finance Director Verified Funds Avail.</b> |
|           |                         |                        |                                               |

|           |                   |                              |
|-----------|-------------------|------------------------------|
| <b>5.</b> | <b>Dept. Name</b> | <b>General Ledger Acct #</b> |
|           |                   |                              |

|           |                         |
|-----------|-------------------------|
| <b>6.</b> | <b>Type of Purchase</b> |
|           |                         |
|           |                         |
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|           |                         |
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|-----------|---------------------------------------------------------------------------------|--|--|
| <b>7.</b> | <b>Purchasing Process Required (Rifle Municipal Code sections for guidance)</b> |  |  |
|           |                                                                                 |  |  |
|           |                                                                                 |  |  |
|           |                                                                                 |  |  |
|           |                                                                                 |  |  |
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|           |                               |
|-----------|-------------------------------|
| <b>8.</b> | <b>Authorization Required</b> |
|           |                               |
|           |                               |

|                 |                   |                  |             |
|-----------------|-------------------|------------------|-------------|
| <b>9.</b>       | <b>Signatures</b> |                  |             |
|                 |                   |                  |             |
| <b>Position</b> |                   | <b>Signature</b> | <b>Date</b> |
|                 |                   |                  |             |
|                 |                   |                  |             |
|                 |                   |                  |             |

|            |                                             |
|------------|---------------------------------------------|
| <b>10.</b> | <b>Purchase Order # assigned by Finance</b> |
|            |                                             |

TABLE 1 - IS A PURCHASE ORDER NECESSARY

| <i>Amount of Purchase</i> | <i>Is Purchase Order Needed</i> | <i>Method of Source Selection</i> |
|---------------------------|---------------------------------|-----------------------------------|
| \$0.01 - \$10,000         | No – Dept Head Approval         | No special sourcing               |
| \$10,000.01 - \$25,000    | Yes – City Manager Approval     | Yes – see table 2 below           |
| \$25,000.01 or Greater    | Yes – Council Approval          | Yes – see table 2 below           |

TABLE 2 - METHODS OF SOURCE SELECTION

| <i>Methods of source selection</i>                                                                               | <i>Contract limits</i>                                |
|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Competitive sealed bidding                                                                                       | Greater than \$50,000.00                              |
| **Competitive sealed proposals                                                                                   | Greater than \$10,000.00 and less than \$50,000.00**. |
| **Greater than \$50,000 allowed for Construction Manager/General Contractor proposals, or similar type proposal. |                                                       |
| Small purchases                                                                                                  | Less than \$10,000.00 - DEPARTMENT HEAD DISCRETION    |

TABLE 3 - LOCAL VENDOR PREFERENCE

| Contract Amount        | Primary Preference In City Limits | Secondary Preference In County Out of City |
|------------------------|-----------------------------------|--------------------------------------------|
| Less than \$1,000      | 10% discount                      | 5% discount                                |
| \$1,001 to \$5,000     | 8% discount                       | 4% discount                                |
| \$5,001 to \$25,000    | 6% discount                       | 3% discount                                |
| \$25,001 to \$100,000  | 5% discount                       | 2% discount                                |
| \$100,000 to \$200,000 | 4% discount                       | 2.5% discount                              |
| \$200,001 to \$500,000 | 3% discount                       | 1.5% discount                              |
| \$500,000 or greater   | 2% discount                       | 1% discount                                |



**Agenda Item #9.c.**

**Agenda Item Name:**

Consider Letter of Support for the Department of Local Affairs (DOLA) Administrative Grant Request

**Presenter:**

Iris Trevisano, Procurement and Grant Reporting Manager  
Austin Rickstrew, Parks & Recreation Director

**Item Description:**

Consider Letter of Support DOLA Administrative Grant Request

**Recommended Action:**

Move to approve letter of support for the DOLA administrative grant.

**Fiscal Impact:**

The Parks Department has \$50,000 budgeted for this project.

**Operational Impact:**

N/A

**Prior Board Motions:**

N/A

**Background Information:**

The City of Rifle is seeking an Administrative Planning Grant to support the development of a comprehensive Parks and Recreation Master Plan for a 112-acre city-owned parcel in South Rifle.

**Executive Summary:**

The South Rifle Master Planning process aims to create a community-driven vision for transforming underutilized land into a passive-use park that preserves its natural character while offering a variety of recreational opportunities. The plan will emphasize accessibility, environmental stewardship, and long-term sustainability, with proposed amenities including multi-use trails, picnic areas, a disc golf course, nature play spaces, and interpretive features. This master plan will guide the phased development of the park, outline funding strategies, and support informed, values-based decision-making for the Rifle community. Through this letter of support, we are requesting \$25,000 in funding from the DOLA Administrative Grant to secure consultant services essential to completing this planning effort.

**Notification Requirements:**

No additional notice required.

**Prepared By:**

Iris Trevisano, Procurement and Grant Reporting Manager

**Attachments:**

1. CoR South Rifle Master Plannning Admin Grant DOLA

May 21, 2025



Department of Local Affairs

Dana Hlavac, Northwest Regional Manager  
222 South 6th Street  
Room 409, Grand Junction, CO 81501

Dear Mr. Hlavac,

The City of Rifle is seeking an Administrative Planning Grant to support the development of a comprehensive Parks and Recreation Master Plan for a 112-acre city-owned parcel in South Rifle. The goal of the South Rifle Master Planning process is to create a community-driven vision for transforming this land into a passive-use park that maintains its natural character while providing a variety of recreational opportunities. The plan will prioritize amenities such as multi-use trails, picnic areas, a disc golf course, nature play spaces, and interpretive features, all while emphasizing accessibility, environmental stewardship, and sustainability. The final master plan will guide the phased development of the park, outline funding strategies, and support future decision-making that aligns with the values and needs of the Rifle community.

### **Project Description and Scope of work**

The selected consultant will lead the South Rifle Parks Master Planning Process, collaborating closely with City staff, the Parks and Recreation Advisory Board, and community stakeholders. This project aims to create a comprehensive master plan that transforms the site into a signature destination supporting low-impact activities such as walking, biking, nature observation, environmental education, and community gatherings. Special emphasis will be placed on preserving the site's natural features, incorporating sustainable design, and addressing community needs.

  
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WWW.RIFLECO.ORG



## **Scope of Work:**

### **1. Project Kickoff, Background Review, & Public Engagement:**

- Meet with City staff to review project goals, expectations, and existing documentation.
- Conduct a site visit to assess existing conditions, gather observations, and evaluate the site's topography, drainage, and access points.
- Review relevant planning documents, Xcel easements, and other applicable reports.
- Develop a public engagement strategy, including facilitating at least two community workshops/open houses and managing online engagement tools (e.g., surveys).
- Summarize input from the public, stakeholders, and the Parks and Recreation Advisory Board to inform the planning and design process.

### **2. Site Inventory & Analysis:**

- Perform a comprehensive site inventory, mapping topography, drainage, vegetation, access points, and natural features.
- Identify environmental constraints and opportunities for preservation, as well as potential connectivity options for trails or other amenities.
- Document key findings in site analysis maps that will guide the planning process.

### **3. Program Development & Conceptual Designs:**

- Identify desired park uses and amenities, such as multi-use trails, picnic areas, natural play features, interpretive signage, and a disc golf course, through public input and coordination with City staff.
- Evaluate the feasibility of each amenity, balancing recreational needs with ecological preservation.
- Develop 2-3 alternative conceptual site plans for review by the public and staff, incorporating feedback at each stage.
- Refine and present the preferred concept plan based on community input and technical evaluation.

**CITY OF RIFLE**

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#### 4. Phasing Strategy & Cost Estimation:

- Create a phased implementation strategy that prioritizes short, medium, and long-term development based on community input and available resources.
- Provide preliminary cost estimates for each phase, including potential funding sources and grant opportunities.
- Consider long-term maintenance and operations needs to ensure sustainability.

#### 5. Final Master Plan Preparation:

- Compile a comprehensive Master Plan document that includes an executive summary, site analysis findings, community input summary, final concept plan with graphics, and narrative.
- Include a phasing strategy, cost estimates, funding recommendations, and maintenance considerations.
- Present the final Master Plan to the Parks and Recreation Advisory Board for review and approval.

This process aims to guide the thoughtful development of South Rifle Parks into a community-centered space for low-impact recreation and environmental education. The plan will prioritize ecological conservation while providing accessible amenities that reflect the needs and values of the Rifle community. The final Master Plan will serve as a strategic roadmap for future implementation, funding, and ongoing stewardship.

### Proposed schedule of performance

The city anticipates that the planning process will begin in July 2025 and last approximately six to eight months.



### **Reason for Request /Project Urgency**

With the increasing development pressure and infrastructure planning needs in this area, the South Rifle Master Plan is a critical next step for the city. New subdivisions and housing projects are under development or proposed in the area, accelerating the need for coordinated planning to ensure infrastructure, transportation, and community amenities are aligned with anticipated demand. With increasing development pressure and infrastructure planning needs in this area, the South Rifle Master Plan is a critical next step for the city. Proactive planning will help ensure that growth occurs in a coordinated and sustainable manner.

### **Financial need/Budget**

The City of Rifle currently has \$50,000 budgeted for this project, demonstrating strong local commitment and readiness. We are requesting \$25,000 in funding from DOLA to support consultant services and help fully fund the work necessary to complete the plan.

### **Readiness to begin the project**

There is currently a Request for Proposal that was posted on April 14, 2025

Mandatory Prebid Meeting: April 30 at 1 p.m.

Question Deadline: May 9, 2025, 12 p.m

Proposal Due Date: May May 19, 2025, at 2 p.m.

Notice of Award (tentative) June 4, 2025



## **Energy and Mineral Impact**

The Rifle community has a long history of natural resource development, starting in 1924 with the mining of roscolite ore, which contains both vanadium and uranium. Mining occurred sporadically until the 1960s, leaving behind uranium tailings, which are considered a public health hazard. The 1970s brought tremendous investment in developing natural gas wells because of the prevalence of shale oil, which ended abruptly in 1982. Today, Garfield County remains one of the largest producers of natural gas in Colorado, with over 11,000 active wells in production, many of which are near the City of Rifle.

The natural resource extraction industry has left behind a legacy of contamination and poor health outcomes in Rifle. According to data from Colorado EnviroScreen, Rifle is in the 84.63rd percentile for proximity to hazardous or toxic waste sites compared to the rest of the state. In addition, the community is in the 88.97th percentile for poor health outcomes associated with toxic environmental exposures, including asthma hospitalization rate, cancer prevalence, diabetes prevalence, heart disease prevalence, life expectancy, low birth weight rate, and mental health issues.

The City of Rifle appreciates that our South Rifle Master plan is being considered for an Administrative Planning grant, and we look forward to planning future areas of development with DOLA's support.

Sean Strode  
Mayor



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**Agenda Item #10.a.**

**Agenda Item Name:**

Report to City Manager

**Presenter:**

Patrick Waller, City Manager

**Item Description:**

Staff report on notable tasks completed within the individual departments.

**Recommended Action:**

No action necessary

**Fiscal Impact:**

None

**Operational Impact:**

None

**Prior Board Motions:**

None

**Background Information:**

None

**Executive Summary:**

Work Report to City Manager  
5/16/2025

**Notification Requirements:**

None

**Prepared By:**

Alexis Ramirez, City Clerk

**Attachments:**

1. 05.16.2025 Report to City Manager
2. Engineering Dept. Report 5.15.25
3. Report to City Manager April 16

# WORK REPORT TO CITY MANAGER

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**05.16.2025**

## **PIO**

- Continuing updates on website and social media on local issues and citizen concerns.
- The Garfield County PIO group is looking to create a water safety video before rafting season kicks into full gear. Last year, we had the highest number of deaths in the state. The video will be aimed at teaching proper use of personal flotation devices (there are different ones for rivers, lakes and pools- who knew?) and other critical information.

## **COURT**

- Handled 62 adult cases and 09 juvenile cases on May 7 court day.
- Held 09 telephone hearings with inmates in custody.
- On the AI front, it was fascinating to see that a court in Arizona allowed a generated image of a murder victim giving his own victim impact statement. His sister arranged for the video to be created after interviewing many friends and family and deciding what he would want to say to his killer. Once you get past the initial negative reaction, it really did “personalize” the victim in a new and more authentic way. A great example of where we may be headed.
- As a part of its 1.2 billion dollar budget cut, the state will be eliminating the Defense Council on First Appearance program which provided reimbursement for some municipal court expenses incurred following the mandate that we have defense attorneys present at advisements. This will now, once again, be an unfunded mandate. Just add it to the list!

## **PUBLIC WORKS**

### Administration Projects

- On-going AutoCAD work for Rifle Specifications Manual
- Assembly of RFP for Veteran’s Memorial Park construction drawings
- Limble data acquisition
- Watershed permit management for Garfield Airport De-icing operation

### Fleet

- Normal fleet maintenance operations.
- Fleet Administrator office setup, to include filing storage and disposal of old materials
- Diagnosis of the Unit 2003 – 2008 Volvo Front End Loader transmission issue; servicing the same – in progress
- New vehicles for PD, Water, and Wastewater into service record in-processing
- Working with Fleet Administrator on various fleet management tasks.

### Operations & Maintenance

- Street sweeping
- Construction of approx. 700 LF of sidewalk along Acacia Avenue and adjacent to Wamsley Elementary along with two Handicap Ramps. [Pedestrian Safety Project]; cast 10 CY (5/13/2025)
- Construction of entrance apron and sidewalk associated with entry into parking lot constructed at demo’d city house site on Park Ave.
- Re-pave at 890 Hickory Drive; damage due to icing.
- Pothole patching on Farmstead Pkwy.

### Looking Ahead

- Parking garage deck caulking and sealing; this will have ramifications to deck utilization.
- Cleaning of Storm Drain at Centennial and Railroad Ave
- Recovery of surface below Petri slide area; disturbed during flood mitigation

## **PARKS & RECREATION**

- We have received 11 proposals in response to the Parks and Recreation Community Center/Field House Feasibility Study. The review committee will review all proposals and make a recommendation to the City Council at the next regular meeting.
- We had our design review meeting for Birch Park on May 14 for the 50% CDs. We are working towards putting this project out to bid at the end of June, with an award by the end of July. This portion of the project is still on schedule. Update on progress will be posted on the website as available (<https://www.rifleco.org/102/Birch-Park>)
- The charity race series' most recent race had over 130 participants. Our staff assists in managing and timing all the races in the series. The same race last year only had 75 participants.
- The pool will be open for the season on May 24. Follow our social media pages for the latest info.



DEPARTMENT OF ENGINEERING  
DIRECTOR'S REPORT  
30-APR-25

|                                                |                                |    |              |              | 2025              |                                                                                                                                                                                                                                                                      |                                                 |      |      | 2026   |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|------------------------------------------------|--------------------------------|----|--------------|--------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|
| Project Projected Over/(U 2025 Budgeted Amount |                                |    |              |              | Awarded Bid/Grant | Description                                                                                                                                                                                                                                                          | May                                             | June | July | August | September | October | November | December | January | February | March | April | May | June | July | August | September | October |
| Street Projects                                | Net Maintenance Expenses       | \$ | (103,488.38) |              |                   | Crack Seal, preventative patience extending roadway life of: Baron Lane, Blacktail, Wapiti, Wapiti Ct, Smith St, S 7th St, S Whiteriver, Access Road, Pioneer Mesa I, Park Ave, Creekside Dr, Howard, Birch, Columbine Ct, 26th St, Meadow Circle, W 29th St, Willow |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                | \$615,000                      |    |              |              |                   | Circle, Acacia                                                                                                                                                                                                                                                       |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                |                                |    |              | \$           | (150,000.00)      | \$                                                                                                                                                                                                                                                                   | (48,898.82)                                     |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                |                                |    |              | \$           | (380,000.00)      | \$                                                                                                                                                                                                                                                                   | (377,612.80)                                    |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                |                                |    |              | \$           | (85,000.00)       | \$                                                                                                                                                                                                                                                                   | (85,000.00)                                     |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                |                                |    |              | \$           | (1,200,000.00)    |                                                                                                                                                                                                                                                                      |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                | Morrow Drive Net               |    |              | \$           | (1,500,000.00)    | \$                                                                                                                                                                                                                                                                   | (1,650,000.00)                                  |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                | \$1,250,000.00                 | \$ | 400,000.00   | \$           | 250,000.00        | \$                                                                                                                                                                                                                                                                   | -                                               |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                | Ute/5th Net \$400,000 Expense  | \$ | (71,721.00)  | \$           | (850,000.00)      | \$                                                                                                                                                                                                                                                                   | (778,279.00)                                    |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                |                                |    |              | \$           | 450,000.00        | \$                                                                                                                                                                                                                                                                   | 450,000.00                                      |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                |                                |    |              | \$           | (1,250,000.00)    | \$                                                                                                                                                                                                                                                                   | (1,116,592.00)                                  |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                | Riverbridge Overlay Net        |    |              |              |                   |                                                                                                                                                                                                                                                                      | Riverbridge Joints and Overlay Expenses         |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                | \$1,000,000.00 Expense         | \$ | (36,613.00)  | \$           | 250,000.00        | \$                                                                                                                                                                                                                                                                   | 153,205.00                                      |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                | Park Ave Extension Net         |    |              | \$           | (775,000.00)      | \$                                                                                                                                                                                                                                                                   | (291,130.76)                                    |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                | \$155,000 Expense              | \$ | (483,869.24) | \$           | 620,000.00        | \$                                                                                                                                                                                                                                                                   | 620,000.00                                      |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                |                                |    |              |              |                   |                                                                                                                                                                                                                                                                      | Park Ave Bridge Design, includes design of Park |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                | Park Ave Bridge Net            |    |              | \$           | (250,000.00)      | \$                                                                                                                                                                                                                                                                   | (530,000.00)                                    |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                | \$1,312,680.28 Expense         |    |              | \$           | (3,740,000.00)    | \$                                                                                                                                                                                                                                                                   | (3,740,000.00)                                  |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                |                                | \$ | 280,000.00   | \$           | 2,677,319.72      | \$                                                                                                                                                                                                                                                                   | 2,677,319.72                                    |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                | Park and Ride Net \$187,606.04 |    |              | \$           | (2,750,078.52)    | \$                                                                                                                                                                                                                                                                   | (2,750,078.52)                                  |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
| Expense                                        | \$                             | -  | \$           | (65,000.00)  | \$                | (65,000.00)                                                                                                                                                                                                                                                          |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                |                                |    | \$           | (115,000.00) | \$                | (115,000.00)                                                                                                                                                                                                                                                         |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
|                                                |                                |    | \$           | 2,742,472.48 | \$                | 2,742,472.48                                                                                                                                                                                                                                                         |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
| SEP Waterquality                               |                                |    | \$           | 110,000.00   | \$                | 110,000.00                                                                                                                                                                                                                                                           |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
| Penwell Transmission                           |                                |    | \$           | 9,500,000.00 | \$                | 9,500,000.00                                                                                                                                                                                                                                                         |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
| Second Pond Inlet                              |                                |    | \$           | 1,800,000.00 | \$                | 1,800,000.00                                                                                                                                                                                                                                                         |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
| Whiteriver and 9th                             |                                |    | \$           | 185,000.00   | \$                | 185,000.00                                                                                                                                                                                                                                                           |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
| Rifle Village South Distribution Line Design   |                                |    | \$           | 150,000.00   | \$                | 150,000.00                                                                                                                                                                                                                                                           |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
| East Avenue Design                             |                                |    | \$           | 135,000.00   | \$                | 135,000.00                                                                                                                                                                                                                                                           |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |
| Safe Streets for All                           |                                |    | \$           | 50,000.00    | \$                | 50,000.00                                                                                                                                                                                                                                                            |                                                 |      |      |        |           |         |          |          |         |          |       |       |     |      |      |        |           |         |

**Summary:** All street projects are either contracted or out to bid. There is only one street construction project to award and that is Morrow Drive. The Whiteriver and 9th Street Sewer replacement is in the process of going out to bid. With construction bidding complete design RFPs will begin for 2026 construction projects. Currently these designs include East Avenue 1st to 5th and a water distribution line to Rifle Village South.

**Two Week Look Ahead:** The final joints on the bridge are being prepped for pouring and will be poured and cured, the lights for Park Avenue will arrive allowing the project to complete on schedule, Ute and 5th Street sewer work is complete and water is ongoing which will take 3-4 weeks, Chip seal is in process for being scheduled and is likely taking place in June, The pond inlet is complete and waiting for the gates shich were always the longest lead time item. The grant applicatin for the HWY 13 improvements is being drafted.

**WORK REPORT TO CITY MANAGER**  
**(04-16-2025)**

**POLICE**

- RPD officers issued a total of 175 citations in March. Of those citations, officers initiated 213 traffic contacts yielding 117 traffic citations.
- Officers responded to 1280 calls for service in March, yielding 81 cases requiring follow-up and additional investigation.
- Officers made 59 arrests in March.

**Comparison**

| Activity           | Mar - '25 | Feb - '25 | Diff. | Mar - '24 | Diff. |
|--------------------|-----------|-----------|-------|-----------|-------|
| Cases              | 81        | 56        | 25    | 75        | 6     |
| Incidents          | 1280      | 1104      | 176   | 1324      | -44   |
| Tickets            | 175       | 168       | 7     | 180       | -5    |
| Traffic Stops      | 213       | 227       | -14   | 202       | 11    |
| Traffic Violations | 117       | 109       | 8     | 128       | -11   |
| Arrests            | 59        | 34        | 25    | 52        | 7     |

**This is an overview of the types of arrests in March.**

| Arrests, Offense Description             | Count     |
|------------------------------------------|-----------|
| Animals Running at Large                 | 1         |
| Destruction/Damage/Vandalism of Property | 1         |
| Disorderly Conduct/Disturbing The Peace  | 2         |
| Driving Under the Influence              | 6         |
| Drug Equipment Violations                | 1         |
| Drug/Narcotic Violations                 | 3         |
| Failed to Provide Proof of Insurance     | 1         |
| Family Offenses/Nonviolent               | 1         |
| Fireworks - Unlawful Use                 | 1         |
| Harassment                               | 3         |
| Identity Theft                           | 1         |
| Liquor Law Violations                    | 1         |
| Motor Vehicle Theft                      | 1         |
| Obstructing Government Operations        | 1         |
| Shoplifting                              | 1         |
| Simple Assault                           | 12        |
| Trespass of Real Property                | 1         |
| Violation of a Court Order               | 9         |
| Warrant                                  | 12        |
| <b>Grand Total</b>                       | <b>59</b> |

## Records

Who is requesting records ?

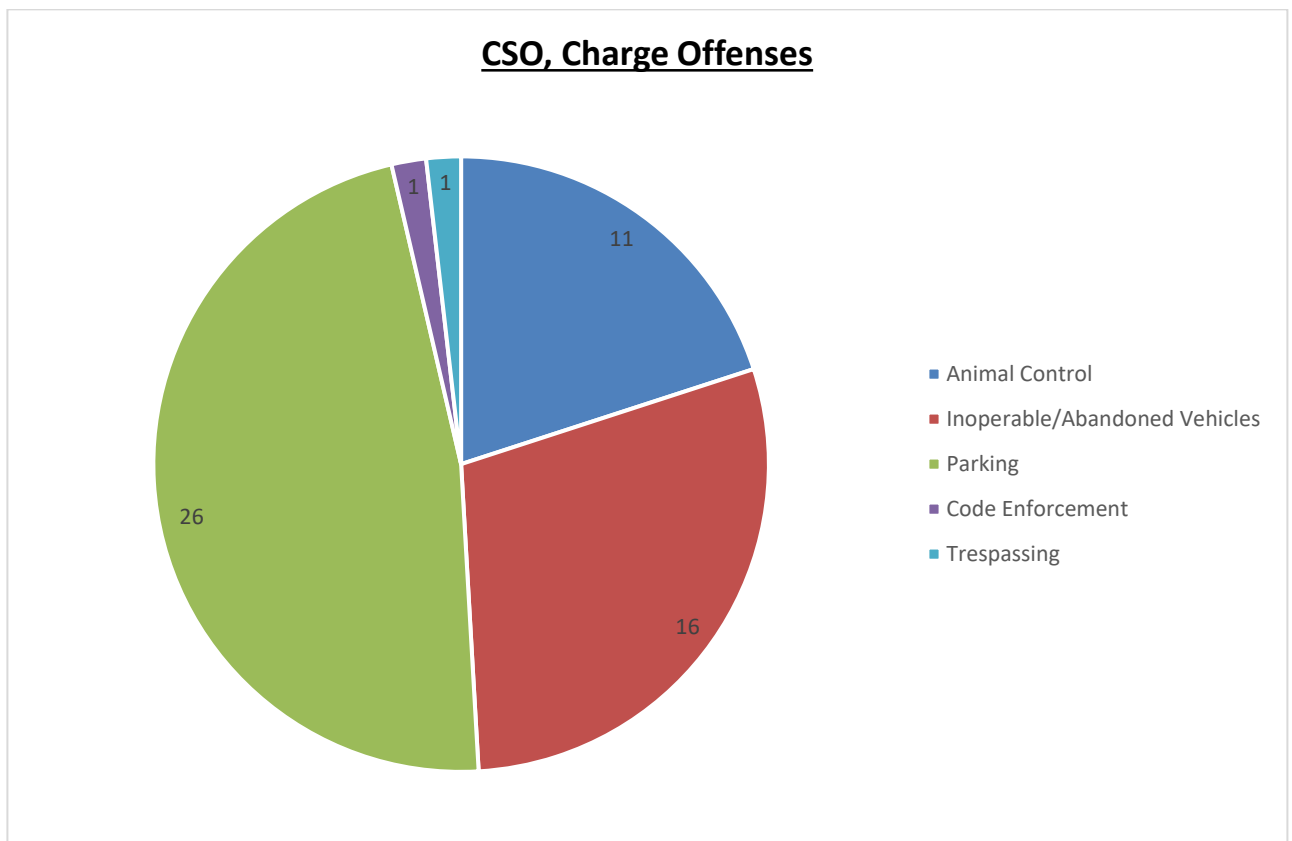


| RECORDS         |           |
|-----------------|-----------|
| Requestor       | Count     |
| DA's Office     | 37        |
| City Prosecutor | 0         |
| Citizen         | 15        |
| Other LE Agency | 6         |
| DHS             | 4         |
| CBI             | 0         |
| Insurance       | 9         |
| <b>Total</b>    | <b>71</b> |

## Code Compliance

Code Compliance continues to work hard to provide great services to the City of Rifle. These are code compliance statistics for March.

- CSOs responded to 107 calls for service and wrote 43 citations in March.
- These are the types of calls our CSOs issued citations for:



### **SPEAR (Special Problem Enforcement And Response) Task Force Update for March**

The SPEAR team continues to work hard in Rifle and Garfield County.

Incidents responded to: 87

New cases pulled: 11

Arrests: 7

Meth seized: 35.12 grams TGW

Cocaine seized: 52.82 grams

Marijuana seized: 29,694 grams TGW

Psilocybin Mushrooms seized: 525.2 grams TGW



The Rifle Police Foundation Purchased this electric bike for the Rifle Police Department to bolster the bike patrol team!

We are excited to begin new patrol efforts in Rifle.

The Rifle Police Foundation made this project happen through their fundraising efforts.



Rifle Police Department K9 Apollo finished his training in March and demonstrated his first successful drug bust in March.

The Rifle Police Foundation paid for the training of K9 Apollo and his handler, Cpl. Kyle Green.

We are grateful for the partnership we have established with the foundation and wish to thank everyone who donated funding towards this project.