



CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

June 18, 2025

7:00 PM

202 Railroad Avenue, Rifle, CO 81650

5:15 PM - Workshop Meeting

Discussion and Review

- a. Discussion on Rifle Energy and Resiliency Action Plan (ERAP)
- b. Update on Potential Visitor Center Location from Chamber
- c. Discussion of Council Member Appointment to Fieldhouse Feasibility Project Team
- d. Lodging Tax Update

7:00 PM - Regular Meeting

- 1. **Call to Order**
- 2. **Pledge of Allegiance**
- 3. **Roll Call**
- 4. **Public Comment** *(Maximum time permitted for Public Comment is 3 minutes per person)
*(Reserved for general comments or items on the agenda that are not a public hearing)
- 5. **Consent Agenda**
 - 5.a. Consider Minutes of the June 4, 2025 Regular Meeting
 - 5.b. Consider Liquor License Renewal for RCG Rifle, LLC dba Rib City Grill
 - 5.c. Consider Amending Chapter 16 of the Rifle Municipal Code to Define the Comprehensive Plan and Set Procedures for Amendments to the Comprehensive Plan - Ordinance No. 8, Series of 2025 - 2nd Reading
 - 5.d. Consider the Appointment of Milton Rodas to the City of Rifle Planning Commission as a Voting Member
 - 5.e. Consider Approval of Standard Purchase Contract for Preparation of Senior Meals
- 6. **Action, if any, on Workshop Items**

7. Regular Agenda

- 7.a.** Consider Appointment of Ryan Mackley to the Greater Rifle Improvement Team Advisory Board (GRIT)
- 7.b.** Consider Adopting the 2026 Budget Preparation Calendar - Resolution No. 12, Series of 2025
- 7.c.** Consider Authorizing Submission of the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) Implementation Grant - Resolution No. 11, Series of 2025
- 7.d.** Consider Council Member Appointment to the Project Team for the Fieldhouse Feasibility Study Project

8. Administrative Reports

- 8.a.** Report to City Manager

9. Comments from Mayor and Council

10. Adjournment

ACCESSIBILITY STATEMENT

The City of Rifle values full inclusion and access for all of our facilities, programs, activities and services. We are pleased to provide meaningful accommodations to comply with the Americans with Disabilities Act (ADA) and reasonably provide translation, interpretation, modifications, accommodations, alternative formats, auxiliary aids, and services. To request special assistance, call City Clerk Alexis Ramirez at 970-665-6405 or email our ADA Team at ADATeam@rifleco.org. Please allow 48 hours for your requests to be met.

La Ciudad de Rifle valora la plena inclusión y acceso para todas nuestras instalaciones, programas, actividades y servicios. Nos complace proporcionar alojamientos significativos para cumplir con la Ley de Estados Unidos con Discapacidades (ADA) y proporcionar razonablemente traducciones, interpretaciones, modificaciones, adaptaciones, formatos alternativos, ayudas auxiliares y servicios. Para solicitar asistencia especial, llame a la City Clerk Alexis Ramírez al 970-665-6405 o envíe un correo electrónico a el equipo ADA a ADATeam@rifleco.org. Por favor, permita 48 horas para que se atiendan sus solicitudes.



Agenda Item #a.

Agenda Item Name:

Discussion on Rifle Energy and Resiliency Action Plan (ERAP)

Presenter:

Zach Higgins, Planning Director

Item Description:

Discussion of the Draft Rifle Energy and Resiliency Action Plan with project consultant CLEER.

Recommended Action:

No Action on Workshop Items

Fiscal Impact:

None at this time

Operational Impact:

None at this time

Prior Board Motions:

City Council previously supported Staff in obtaining DOLA grant funding for ERAP and approved the consultant contract with CLEER.

Background Information:

N/A

Executive Summary:

This Energy and Resilience Action Plan (ERAP) works to align the City of Rifle ("the City"), its collaborative partners, and community members around shared goals for clean energy and resilience. It addresses the impacts of a changing climate and advances energy efficiency measures that benefit the community. Finally, it works to develop a diverse economy with quality jobs for Rifle community members, focused on local needs and providing residents options to work, live, and play in Rifle.

Notification Requirements:

N/A

Prepared By:

Zach Higgins, Planning Director

Attachments:

1. Rifle ERAP City Council workshop slides

2. Rifle ERAP_City Council Draft 6.11.25_RS

CITY OF RIFLE 2025

ENERGY AND RESILIENCE ACTION PLAN



Rifle City Council
Worksession
June 18th, 2025



PROJECT TEAM INTRODUCTIONS

Clean Energy Economy for the Region (CLEER)

- Morgan Hill, associate director
- Christina Matzl, data and energy analyst

City of Rifle staff

- Patrick Waller, city manager
- Zach Higgins, community development director
- Geir Sverdrup, senior planner
- Austin Rickstrew, parks and recreation director
- Craig Spaulding, city engineer



PRESENTATION AGENDA

- Goals and purpose for plan
- Focus areas overview
- Community context
- Where we are now: the data
- Where we're headed: strategies and action steps





WHAT DO ENERGY AND RESILIENCE REFER TO IN THIS PLAN?

Energy: energy efficiency, renewable energy, and reducing greenhouse gas emissions from energy production and use

Resilience: adaptation to the impacts of a warming climate and creating a more diverse and vibrant economy





ERAP GOALS

- 1. Engage community members in energy and resilience action**
- 2. Provide tangible and achievable recommendations for municipal operations**
- 3. Create options to reduce emissions, benefit the economy, and improve quality of life for residents**





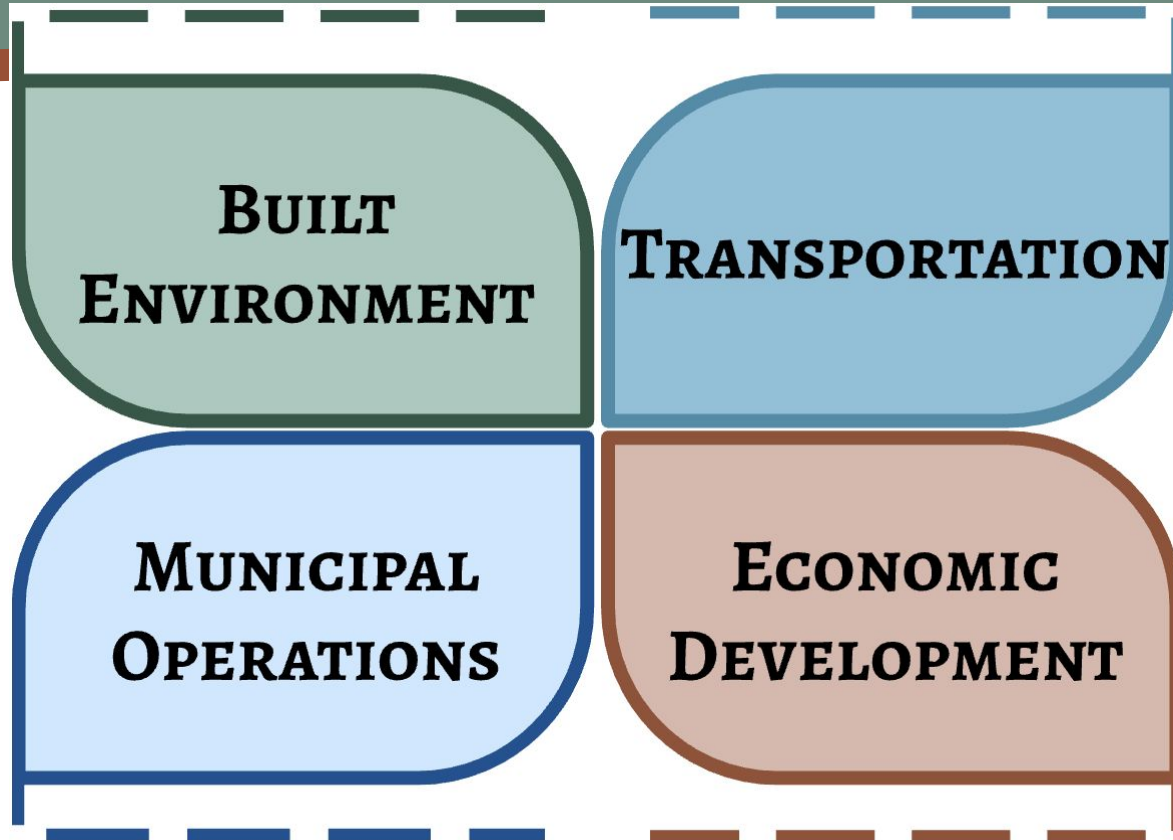
PLANNING BENEFITS, PROCESS, AND GOALS

Benefits of energy and resilience action

- Aligns the City of Rifle, its collaborative partners, and community members around shared goals for clean energy and resilience
- Advances energy efficiency measures that benefit residents, businesses, and local government
- Works to develop a diverse economy for Rifle community members, focused on local needs and providing residents options to work, live, and play in Rifle
- Addresses the impacts of a warming climate



ERAP FOCUS AREAS





COMMUNITY CONTEXT

- ❖ **STAKEHOLDER AND PUBLIC ENGAGEMENT**
- ❖ **SNAPSHOT OF RIFLE**



COMMUNITY CONTEXT

Stakeholder engagement

- Stakeholders are key leaders to represent the various sectors of the Rifle community that impact or are impacted by energy use and resilience
- 3 stakeholder workshops



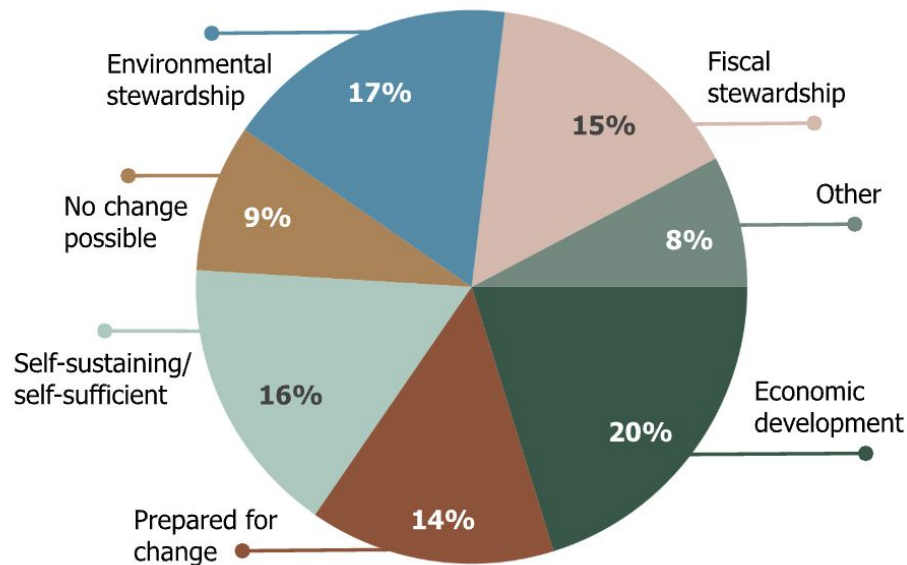




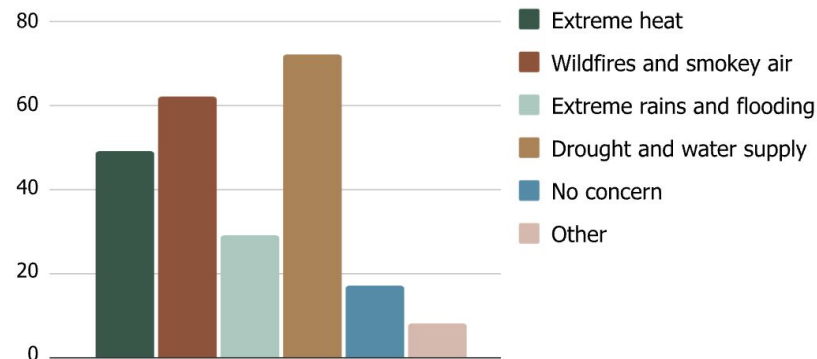
COMMUNITY CONTEXT: PUBLIC INPUT

Public input survey: over 100 responses

What does a resilient Rifle look like to you?



Warming climate concerns





CLEAN ENERGY FOR ECONOMIC DIVERSIFICATION

- Rifle leaders began pursuing energy efficiency and renewables as part of an economic diversification strategy in 2008 with the installation of major solar systems on city-owned properties.
- An initial state grant resulted in multiple on-site solar systems and energy efficiency upgrades.
- City leadership was integral to the formation of Garfield Clean Energy (GCE), established as a government collaborative in 2012.
- GCE membership includes every municipality in Garfield County, Garfield County government, the Roaring Fork Transportation Authority, and Colorado Mountain College. Holy Cross Energy and Garfield County Libraries are affiliate members.

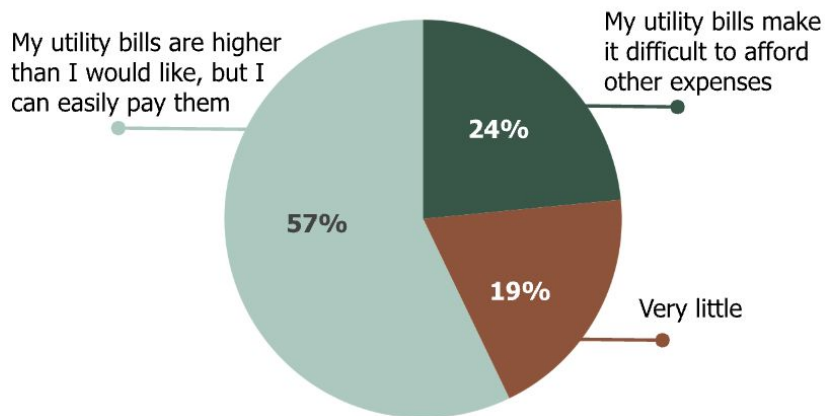


ENERGY USE IN RIFLE

- Rifle is primarily served by Xcel Energy for both electricity and natural gas services
- Xcel Energy's electricity grid serving Rifle is 43% renewable

2023 Annual Energy use	Costs
Residential accounts	\$6,567,665
Commercial accounts	\$6,573,039
Total cost of energy for Rifle community buildings	\$13,140,704

How much do electric and natural gas bills affect your monthly personal or business budget?





WHERE WE ARE NOW

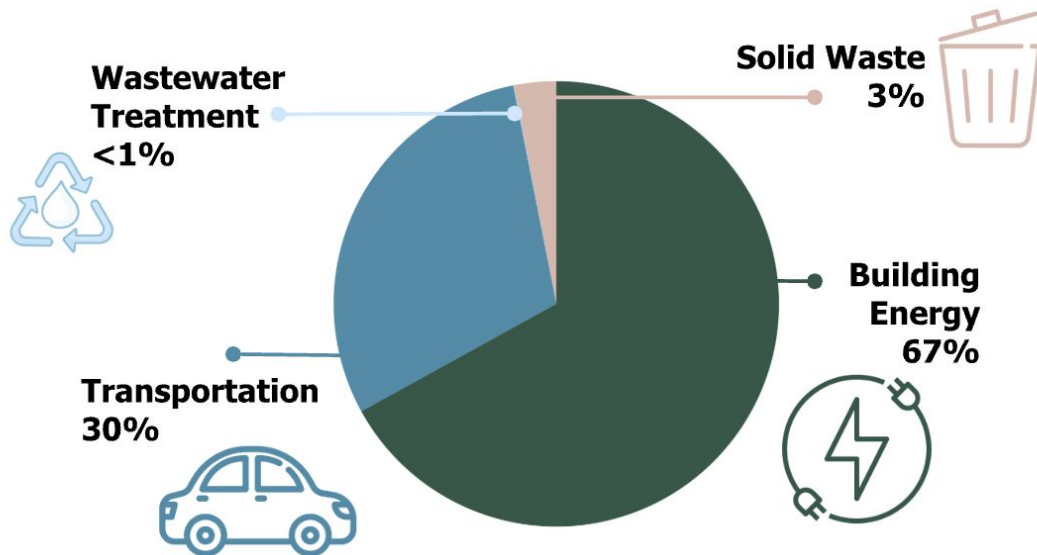
THE DATA

- ❖ GREENHOUSE GAS EMISSIONS INVENTORY
- ❖ ANALYSIS OF RIFLE'S CURRENT SOLAR PRODUCTION
- ❖ VULNERABILITY ASSESSMENT



GREENHOUSE GAS EMISSIONS INVENTORY

Community-wide GHG data



53%

COMMERCIAL BUILDINGS

870 Commercial accounts



47%

RESIDENTIAL BUILDINGS

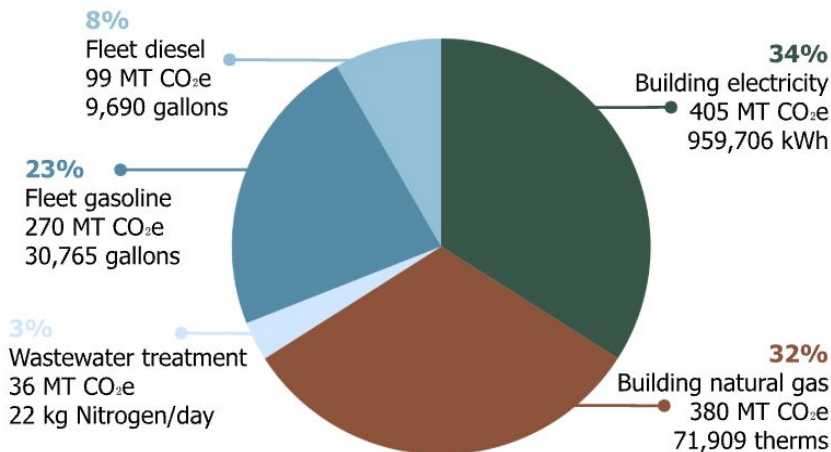
3,800 Residential accounts



GREENHOUSE GAS EMISSIONS INVENTORY

Municipal operations

- In 2023, Rifle's municipal operations emissions totaled **1190 MT CO₂e**
- Lower emissions than in other similar communities partly due to the large amount of solar in Rifle





VULNERABILITY ASSESSMENT

- Support planning for the impacts of a changing climate on the community and municipal infrastructure
- Evaluated climate history and projections
- Climate change impacts
 - Extreme heat
 - Drought
 - Wildfire smoke
- Vulnerable populations



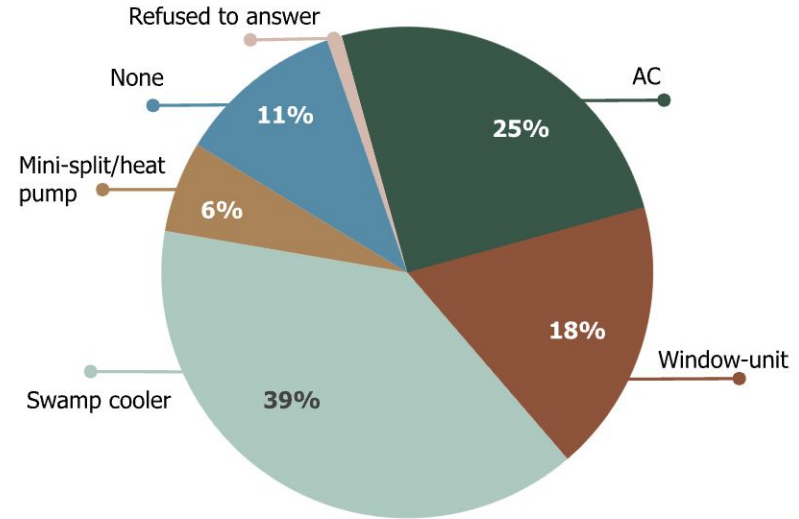


VULNERABLE POPULATIONS

Air purification and cooling

- Access to air purification and cooling is critical to adapt to wildfire smoke and heat waves
- Only about 20% of homes in Rifle have a cooling system that also purifies the air
- ERAP strategies and action steps aim to address this issue

Type of cooling system in the home





WHERE WE'RE HEADED

STRATEGIES FOR ENERGY AND RESILIENCE

- ❖ FOCUS AREAS
- ❖ STRATEGIES AND ACTION STEPS



ERAP FOCUS AREAS



BUILT ENVIRONMENT: residential and commercial buildings and landscapes



TRANSPORTATION: alternative fuels, city fleets, multimodal transportation



MUNICIPAL OPERATIONS: solid waste, water and wastewater treatment, municipal facilities



ECONOMIC DEVELOPMENT: workforce, economic diversification, and training opportunities



STRATEGIES AND ACTION STEPS

- **Strategies:** broad, goal-oriented steps the City and residents can take to reduce energy use, benefit the economy, and increase resilience.
- **Action steps:** steps for how to achieve the identified strategies. They are specific enough to be clear and actionable, but typically are broad enough to encompass a variety of methods to take action.



STRATEGIES AND ACTION STEPS

City-lead vs. collaborative action steps

Action steps which the city staff determined the City of Rifle is the lead implementer for are contained within the blue boxes.

Action steps that were determined to be collaborative actions are listed below the City's steps in a smaller font. Collaborative steps are those that the city intends to work with others to move forward.



STRATEGIES AND ACTION STEPS



BUILT ENVIRONMENT: residential and commercial buildings and landscapes

- Improve energy efficiency in buildings citywide
- Reduce water use on properties in the community
- Prepare community assets and infrastructure for extreme weather and natural disasters
- Expand access to cooling and air purification
- Utilize land use principles for conservation of energy and land

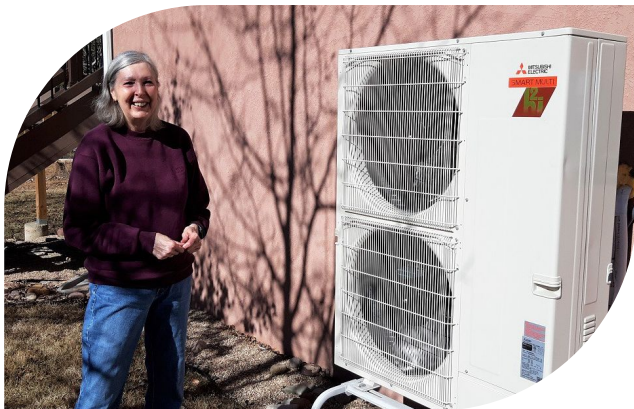


BUILT ENVIRONMENT STRATEGIES

STRATEGY

B 1

Improve energy efficiency and onsite energy production in buildings



COLLABORATIVE ACTION STEPS

B 1.1

Grow Garfield Clean Energy's ReEnergize residential energy citywide rebate program to provide ongoing resources to the Rifle community, and help advertise it to more residents.

B 1.2

Prepare for potential new state requirements for energy codes and provide trainings on these for City staff and the local building community.

B 1.3

Explore opportunities for public or private development of thermal energy networks, ground-source heat pumps, and geothermal power generation.



BUILT ENVIRONMENT STRATEGIES

STRATEGY

B 1

Improve energy efficiency in buildings



COLLABORATIVE ACTION STEPS

B 1.4

Work with the Colorado River Valley Chamber and the Colorado River Valley Economic Development Partnership to encourage walk-throughs and consultations of commercial properties to identify energy-saving measures and resources.

B 1.5

Promote utility bill tracking and energy management programs for commercial buildings, including Xcel Energy Empower Intelligence, ENERGY STAR Portfolio Manager or CLEER's Advanced Energy Management programs.

B 1.6

Educate commercial property owners on state benchmarking and building performance standards for buildings over 50,000 square feet.

B 1.7

Provide ongoing support and technical assistance to encourage energy-saving best practices in building design for new construction and remodeled buildings.

B 1.8

Expand communication, outreach, and incentives for existing energy efficiency programs and resources to encourage participation.

B 1.9

Work to increase the accessibility of solar power to Rifle residents and businesses.



BUILT ENVIRONMENT STRATEGIES

STRATEGY

B 2

Reduce water use on properties in the community



ACTION STEPS

B 2.1

Collaborate with community groups to educate the public on the importance of tree canopies, and encourage tree planting. Share content on the City's

B 2.2

Provide educational materials on the use of WaterSense-rated plumbing fixtures and other household water conservation best practices.

B 2.3

Recommend the use of drought-tolerant plants or xeriscaping as part of water conservation, landscaping, and water waste ordinances. Work with partners and local retailers to provide educational materials.

B 2.4

Amend the City landscaping ordinance to include a drought-tolerant plant palette, encourage drip irrigation, and provide education about the options for turf alternatives.



BUILT ENVIRONMENT STRATEGIES

STRATEGY

B 2

Reduce water use on properties in the community



ACTION STEPS

B 2.5

Encourage upgrades and maintenance of irrigation systems, including the installation of rain sensors.

B 2.6

Pursue additional opportunities for raw water to serve as city irrigation and residential lawn watering, to reduce the energy load placed on the water treatment plant.



BUILT ENVIRONMENT STRATEGIES

STRATEGY

B 3

Expand access to innovative heating, cooling, and air purification



ACTION STEPS

B 3.1

Explore opportunities for expansion of green infrastructure on private property.

COLLABORATIVE ACTION STEPS

B 3.2

Encourage energy-efficient cooling, such as cold-climate mini-split heat pumps, by promoting financial incentives like rebates and tax credits.

B 3.3

Supply air purification units, including low-cost do-it-yourself units, to at-risk populations to reduce wildfire smoke exposure. Provide educational resources on air purification.

B 3.4

Explore the possible use of cooling towers for residential, commercial, and public spaces.



BUILT ENVIRONMENT STRATEGIES

STRATEGY

B 4

Utilize land use principles for conservation of energy and land



ACTION STEPS

B 4.1

Increase building density where appropriate in identified zone districts or as the City's comprehensive plan is updated.

B 4.2

Preserve natural landscapes, green spaces, and open space as appropriate.

B 4.3

Utilize infill development where possible rather than expansion into new areas.

B 4.4

Evaluate the feasibility of becoming a certified local government (CLG) and establishing a building preservation program.



BUILT ENVIRONMENT STRATEGIES

STRATEGY

B 5

Prepare community assets and infrastructure for extreme weather and natural disasters.



ACTION STEPS

B 5.1

Identify potential sites to serve as resilience hubs based on criteria developed by state and federal agencies. This could include a new community center.

B 5.2

Install energy-efficient power backup systems through installing battery backup or upgrading to high-efficiency gas generators where battery backup is not an option.

B 5.3

Maintain up-to-date resources on the City's website that educate the public about local emergency response plans.

COLLABORATIVE ACTION STEPS

B 5.4

Promote local businesses interested in hosting customers during extreme heat and wildfire smoke events.



STRATEGIES AND ACTION STEPS

TRANSPORTATION: alternative fuels, city fleets, multimodal transportation





TRANSPORTATION STRATEGIES

STRATEGY

T 1

Encourage biking and walking around the City



ACTION STEPS

T 1.1

Promote biking and walking infrastructure to connect new development areas to the rest of the City, and prioritize development in areas with existing multimodal infrastructure.

T 1.2

Support opportunities to improve multimodal connectivity to business districts, downtown, and transit hubs. Include and identify ADA accessible routes.

T 1.3

Identify priority trail projects in Rifle plans and instigate construction of those projects. Seek grant funding and opportunities to incorporate bike and pedestrian trails into other capital projects.

T 1.4

Improve biking and walking safety infrastructure, adding lighting, wayfinding, and signage materials. Generate a map of the safe and friendly biking and walking routes.



TRANSPORTATION STRATEGIES

STRATEGY

T 1

Encourage biking and walking around around the City



ACTION STEPS

T 1.5

Collaborate with local trail organizations including the Rifle Area Mountain Bike Organization (RAMBO) and the Lower Valley Trail Association (LOVA) to improve access to trails.

COLLABORATIVE ACTION STEPS

T 1.6

Evaluate the feasibility of operating a bike share program in Rifle.

T 1.7

Support increased access to bikes, including e-bikes and non-e-bikes, for all populations.



TRANSPORTATION STRATEGIES

STRATEGY

T 2

Enhance community-based transit options



ACTION STEPS

T 2.1

Update the previous evaluation potential for microtransit, such as a circulator or “downtownner” to operate within the City, building off the Rifle-RFTA Circulator Feasibility Study.

T 2.2

Continue to collaborate with the Parachute Area Transit System and expand service as needed and feasible.

T 2.3

Collaborate with other Colorado River towns to work toward improved, ongoing, sufficient transit service to Rifle residents.



TRANSPORTATION STRATEGIES

STRATEGY

T 3

Reduce fuel use by City fleets



ACTION STEPS

T 3.1

Upgrade city fleet vehicles to more fuel-efficient or electric models when they are due for replacement and where fiscally feasible. Apply to the Colorado Department of Public Health and Environment's Clean Fleet Vehicle and Technology Grant Program for funding toward fleet EVs, and Colorado Energy Office's Fleet Zero program for fleet EV charging, if relevant.

T 3.2

Ensure that fleet vehicles are properly maintained, including tire pressure.

T 3.3

Utilize "vehicle rightsizing," ensuring that the size of a vehicle corresponds appropriately with the tasks that it performs.



TRANSPORTATION STRATEGIES

STRATEGY

T 4

Address impacts of extreme weather on transportation options



ACTION STEPS

T 4.1

Promote safe biking and walking practices that reduce exposure to wildfire smoke and extreme heat.

T 4.2

Identify and promote alternate evacuation and transportation routes during road closures, including county plans.

T 4.3

Request that RFTA install or upgrade shade structures at bus stops where applicable.



TRANSPORTATION STRATEGIES

STRATEGY

T 5

Improve traffic flows within the City.



ACTION STEPS

T 5.1

Encourage development to locate in Tier 1 areas of Rifle, as identified in the Comprehensive Plan and in the Transportation Master Plan.

T 5.2

Identify priority road and trail projects in the Capital Improvements Plan and instigate construction of those projects as feasible.

T 5.3

Ensure that new transportation projects reduce vehicle idle time and promote traffic efficiency.



TRANSPORTATION STRATEGIES

STRATEGY

T 6

Support expanded access to electric vehicle charging



COLLABORATIVE ACTION STEPS

T 6.1

Encourage the development of low-voltage Level 2 charging sites downtown and along Railroad Ave.

T 6.2

Expand access to safety measures for EVs, charging infrastructure fires, and other related incidents.

T 6.3

Encourage EV-ready building development, including at multi-family housing Complexes.

T. 6.4

Work with partners to identify funding opportunities for EV charging within City limits.



MUNICIPAL OPERATIONS STRATEGIES

MUNICIPAL OPERATIONS STRATEGIES

- Increase waste diversion and reduction rates within the City
- Optimize solar production on City properties
- Improve energy efficiency and resilience of water and wastewater treatment infrastructure and distribution
- Reduce energy use in City facilities
- Reduce water use on municipal properties
- Address risks of a warming climate to City facilities
- Implement green infrastructure and shade cover in sites throughout the City





MUNICIPAL OPERATIONS STRATEGIES

STRATEGY

M 1

Reduce energy use in City facilities



ACTION STEPS

M 1.1

Actively use utility bill tracking and 15-minute interval data for priority municipal buildings To monitor and reduce energy use.

M 1.2

Promote an energy conservation culture among City staff, including participation in holiday shutdown energy savings events.

M 1.3

As part of the Comprehensive Improvement Plan process, upgrade building lighting to light controllers to help with lights being left on overnight. Review the potential for “smart plugs” to shut off items that do not need to run continuously.

M 1.4

Convert all non-LED lighting to LEDs in municipal buildings.

M 1.5

Incorporate energy efficiency and sustainability design principles in all new construction and upgrades to City facilities.



MUNICIPAL OPERATIONS STRATEGIES

STRATEGY

M 2

Improve energy efficiency and resilience of water and wastewater treatment infrastructure and distribution



ACTION STEPS

M 2.1

Evaluate feasibility and funding options for heat recovery and effluent cooling systems from the wastewater treatment process to heat facilities, reduce energy use, and comply with potential state regulations.

M 2.2

Prioritize and install improvements for water purification facilities, water distribution systems, raw water improvements, wastewater reclamation facilities, and sanitary sewer collection systems as identified in the City's Utility Maintenance, Capital, and Rate Study.

M 2.3

Prepare for and install salinity removal processes if needed in the future.



MUNICIPAL OPERATIONS STRATEGIES

STRATEGY

ACTION STEPS

M 3

Optimize solar production on municipal properties



M 3.1

Review power purchase agreement (PPA) contract renewal options.

M 3.2

Evaluate optimal solar acquisition options and discuss the rewrite of renewal contracts with the PPA providers, as suggested in the solar audit.

M 3.3

Develop revenue and maintenance plans for solar arrays acquired from the PPA providers, including determining if an outside company should be hired or if work should be done in-house.

M 3.4

Collaborate with the PPA providers to upgrade or install interval tracking devices to actively monitor production and losses. Where the PPA is not obligated to provide tracking, add or upgrade equipment to this end.



MUNICIPAL OPERATIONS STRATEGIES

STRATEGY

ACTION STEPS

M 3

Optimize solar production on municipal properties

M 3.5

Work with the Colorado River Valley Chamber, Colorado River Valley Economic Development Partnership, and Garfield Clean Energy to develop and maintain a list of solar and clean energy contractors that is hosted on the City's website.

M 3.6

Assess the resources needed to purchase additional renewable and battery storage capacity to maintain 100% renewable energy for municipal operations. This could include micro-hydropower, wind, or other feasible options in addition to solar.



MUNICIPAL OPERATIONS STRATEGIES

STRATEGY

M 4

Reduce water use on municipal properties



ACTION STEPS

M 4.1

Find and mitigate leaks in the water distribution system using methodical processes.

M 4.2

Fine-tune watering schedules to reduce the time and volume required for irrigation of City properties.

M 4.3

Utilize low-flow water fixtures in municipal buildings as replacement is required.

M 4.4

Construct xeriscape demonstration gardens on City-managed parks and green spaces.

M 4.5

Replace City irrigation systems with WaterSense drip-lines where feasible.



MUNICIPAL OPERATIONS STRATEGIES

STRATEGY

M 5

Address risks of a warming climate to City facilities

ACTION STEPS

M 5.1

Ensure that city facilities have adequate HVAC systems in place for extreme weather events, including back-up generators as needed.

M 5.2

Update drought contingency plans for future water supply needs.

M 5.3

Identify and protect vulnerable municipal facilities identified in the Garfield County Hazard Risk Assessment.



MUNICIPAL OPERATIONS STRATEGIES

STRATEGY

M 6

Implement green infrastructure and shade cover in sites throughout the City



ACTION STEPS

M 6.1

Perform a Tree Canopy study to identify key locations that could benefit from additional tree cover.

M 6.2

Continue to plant water-wise trees and landscaping on municipal properties, and preserve existing trees based on master plans, CDs, and recommendations from staff.

M 6.3

Shade City-owned parking lots as feasible.

M 6.4

Construct bioretention stormwater catchments, like rain gardens, where applicable.



MUNICIPAL OPERATIONS STRATEGIES

STRATEGY

M 6

Implement green infrastructure and shade cover in sites throughout the City

ACTION STEPS

M 6.5

Encourage light-colored and non-reflective roofs on buildings, especially those with little or no roof slope, to reduce heat absorption.

M 6.6

Encourage light or permeable paving, shade, green alleys, vegetation, and tree canopy.

COLLABORATIVE ACTION STEPS

M 6.7

Provide individual homeowners and businesses with information about how to correctly maintain green infrastructure design elements (e.g., rain gardens, vegetated swales, and other installations).



MUNICIPAL OPERATIONS STRATEGIES

STRATEGY

M 7

Increase waste diversion and reduction rates within the City



ACTION STEPS

M 7.1

Create or expand educational programs to encourage proper recycling.

M 7.2

Work with local composting companies to expand their services in City limits, and educate the community on available resources.





ECONOMIC DEVELOPMENT STRATEGIES

ECONOMIC DEVELOPMENT: workforce and economic diversification

- Provide clean energy and energy efficiency training opportunities for local workforce
- Prioritize local production and small businesses
- Support community and private sector partnerships for economic development
- Invest in clean energy at homes and businesses
- Support workforce health and safety during extreme weather events





ECONOMIC DEVELOPMENT STRATEGIES

STRATEGY

E 1

Support community and private sector partnerships for economic development



ACTION STEPS

E 1.1

Collaborate with the Rifle Regional Airport to ensure that airport activities benefit the local Rifle economy.

E 1.2

Support the efforts of other local economic development organizations including the Colorado River Valley Economic Development Partnership, the Rifle Regional Economic Development Corporation, and the Colorado River Valley Chamber.

E 1.3

Work with the Educational Pathways to Innovative Careers (EPIC) and Board of Cooperative Educational Services (BOCES) programs to host training opportunities for Rifle High School students.

COLLABORATIVE ACTION STEPS

E 1.4

Evaluate the current potential for developing an Energy Innovation Center, and work to develop the Center if possible.



ECONOMIC DEVELOPMENT STRATEGIES

STRATEGY

ACTION STEPS

E 2

Prioritize local production and small businesses

E 2.1

Apply as appropriate for Department of Local Affairs (DOLA) and Federal Mineral Lease District (FMLD) funding for local business loans and grants.

COLLABORATIVE ACTION STEPS

E 2.2

Host events and promotions that encourage shopping at local businesses, such as a “shop local” campaign.

E 2.3

Promote opportunities for local manufacturing, such as solar panel recycling and other clean energy opportunities.

E 2.4

Strengthen local market capacity, including through a farmer’s market or other regional resources.

E 2.5

Promote incentives for businesses to source goods from local providers.





ECONOMIC DEVELOPMENT STRATEGIES

STRATEGY

E 3

Provide clean energy and energy high efficiency training opportunities for the local workforce



COLLABORATIVE ACTION STEPS

E 3.1

Encourage businesses to provide internships and apprenticeships for local school and higher education students. Continue to offer City internships as well.

E 3.2

Collaborate with partners, including Colorado Mountain College and Colorado Mesa University, on job training programs that meet local workforce needs.

E 3.3

Host training programs for HVAC, architecture, development professionals, and other local workforce specialties on clean energy technologies and building codes.



ECONOMIC DEVELOPMENT STRATEGIES

STRATEGY

E 4

Invest in clean energy at homes and businesses

COLLABORATIVE ACTION STEPS

E 4.1

Expand access to broadband internet in the Rifle community.

E 4.2

Track and share funding opportunities that support the installation of clean energy projects at homes and businesses, prioritizing local contractors.

E 4.3

Monitor funding as it becomes available to incentivize battery storage for residential and commercial solar.



ECONOMIC DEVELOPMENT STRATEGIES

STRATEGY

E 5

Support workforce health and safety during extreme weather events

COLLABORATIVE ACTION STEPS

E 5.1

Provide educational resources to local employers on the risks of extreme heat to outdoor workers and how to prevent illness from heat exposure.

E 5.2

Encourage scheduling of outdoor projects to avoid extreme heat exposure, both daily and annually, including for the private sector.

E 5.3

Provide personal protective equipment (PPE) and modified schedules for outdoor workers during wildfire smoke events, including for the private sector.





OVERARCHING STRATEGIES

STRATEGY

O 1

Implement findings of the Energy and Resilience Action Plan (ERAP) to fit the unique needs and strengths of the community

ACTION STEPS

O 1.1

Develop a toolkit of best practices for implementation including funding resources, policy options, and public outreach.

O 1.2

Utilize ERAP strategy matrix to prioritize action steps based on feasibility and benefit.

O 1.3

Provide education and outreach on water efficiency, tree canopy preservation, energy conservation, and other energy and resilience actions to encourage buy-in for future programs.

O 1.4

Include Spanish translations of energy and resilience outreach materials to reach the significant portion of Rifle residents that are primarily Spanish-speaking.

O 1.5

Strengthen capacity of existing organizations such as Garfield Clean Energy to implement findings of the plan through expanding clean energy programs.



OVERARCHING STRATEGIES

STRATEGY

O 2

Promote high quality of life in the community



ACTION STEPS

O 2.1

Expand access to rivers, creeks, and other recreational amenities in the Rifle area.

O 2.2

Promote a diverse economy that is focused on providing quality jobs that can be accessed by Rifle community members, focused on local needs and providing residents options to work, live, and play in Rifle.

O 2.3

Foster the development of high-quality, affordable housing options that encourage home ownership and resident retention.



DISCUSSION AND QUESTIONS

Thank you!





CITY OF RIFLE 2025

ENERGY AND RESILIENCE ACTION PLAN





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LETTER FROM THE CITY

DRAFT



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Michael Clancy, Councilor

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PREPARED BY

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ACRONYMS

ACRONYM	DEFINITION
AC	Central air conditioning
CARE	Colorado Affordable Residential Energy
CDPHE	Colorado Department of Public Health and Environment
CH ₄	Methane
CLEER	Clean Energy Economy for the Region
CO ₂	Carbon dioxide
ERAP	Energy and Resilience Action Plan
GHG	Greenhouse gas
HFC	Hydrofluorocarbon
kW	Kilowatt
kWh	Kilowatt hours
LEAP	Low-income Energy Assistance Program
MT CO ₂ e	Metric tons of carbon dioxide equivalent
N ₂ O	Nitrous oxide
PFC	Perfluorocarbon
PPA	Power purchase agreement
SF ₆	Sulfur hexafluoride
WAP	Weatherization Assistance Program



CITY OF RIFLE 2025

ENERGY AND RESILIENCE ACTION PLAN

EXECUTIVE SUMMARY

BENEFITS OF ENERGY AND RESILIENCE ACTION PLANNING

This Energy and Resilience Action Plan (ERAP) works to align the City of Rifle ("the City"), its collaborative partners, and community members around shared goals for clean energy and resilience. It addresses the impacts of a changing climate and advances energy efficiency measures that benefit the community. Finally, it works to develop a diverse economy with quality jobs for Rifle community members, focused on local needs and providing residents options to work, live, and play in Rifle.

SNAPSHOT OF RIFLE

Rifle is a growing community located on the Western Slope of Colorado. As of 2023, it has the largest population in Garfield County. Many residents are proud to call Rifle home and value diverse aspects of the community. When asked what they love about Rifle, respondents in both the ERAP stakeholder group and the public input survey expressed common themes around the "small town feel" and the sense of community, connection, and support.

Major employers in the Rifle area include healthcare, education, construction, and oil and gas development. Ranching and mining have historically been important parts of the economy in the region, as well as outdoor recreation. However, more than 70% of the employed population commutes outside of Rifle for work.

2023 Annual Energy use	Costs
Residential accounts	\$6,567,665
Commercial and Municipal accounts	\$6,573,039
Total cost of energy for Rifle community buildings	\$13,140,704

Residents and businesses in Rifle, like many communities, spend a large share of their annual expenditures on electricity and natural gas. The annual energy bill for the community Rifle is calculated to be over \$13 million. A key way to reduce these costs and support economic development in Rifle is to improve the energy efficiency of buildings and infrastructure.

ENERGY AND RESILIENCE ACTION PLAN (ERAP) GOALS

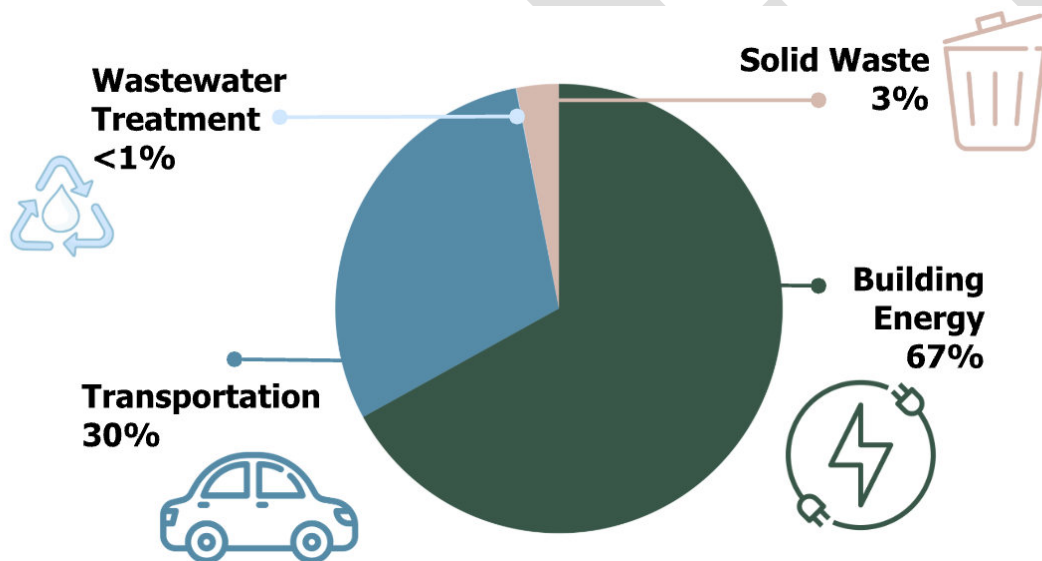
Three overarching goals guide the ERAP. These goals guide the vision of the plan to ensure that it best meets the needs of the City of Rifle and the priorities identified by the stakeholder group.

- 1. Engage community members in energy and resilience action.**
- 2. Provide tangible and achievable recommendations for municipal operations.**
- 3. Create options to reduce emissions, improve quality of life and create economic benefits for residents.**

THE DATA: GREENHOUSE GAS EMISSIONS INVENTORY, SOLAR ANALYSIS, AND VULNERABILITY ASSESSMENT

The ERAP utilized a data-driven approach to evaluate the City's current levels of energy use, emissions, and climate resilience. Three tools were used for this approach: a greenhouse gas emissions inventory, an analysis of Rifle's current solar energy production, and a community vulnerability assessment. The findings help to inform the strategies and action steps identified in the ERAP.

Greenhouse gas emissions (GHG) inventory: This inventory included utility, transportation, and waste data to develop a baseline for emission reductions. The City's greenhouse gas emissions in 2023 totaled 76,209 metric tons of carbon dioxide equivalent (CO₂e, a measurement used to standardize emission calculations for greenhouse gases like methane and nitrous oxide by converting them to the equivalent amount of CO₂ that has the same warming effect). More than two-thirds (67%) of Rifle's emissions were from electricity and natural gas use in buildings.



In Rifle, 70% of the employed population commutes outside the City for work, often for long distances. The emissions counted include only the vehicle's mileage while traveling through the jurisdiction and not the entirety of the trip.

In 2023, the City's municipal operations emitted a total of 1,190 metric tons of CO₂e. This is lower than similarly sized communities due to the significant portion of electricity supplied by Rifle's solar arrays.

Analysis of current solar production: Since 2008, the City of Rifle has prioritized the development of solar energy with the purpose of saving money on municipal energy costs, increasing energy independence, and reducing greenhouse gas emissions. Today, Rifle is a regional leader in municipal solar production.

For the ERAP, production data from the City's on-site solar arrays were reviewed to better understand the degree of energy independence. Based on solar production statements from the utility, the solar arrays produced more than 3 million kilowatt hours of electricity in 2023. Without this solar production, electricity emissions from City operations would be nearly 700 metric tons of CO₂e higher, and electricity costs would be hundreds of thousands of dollars more.

Vulnerability assessment: Colorado is getting hotter and drier, and already seeing the effects of that on communities, natural landscapes, and local economies. The vulnerability assessment examined demographic information and historic and projected climate data to characterize the impacts that these changes may have on Rifle and its residents. This analysis supports efforts to develop plans to protect residents and boost resilience.

The vulnerability assessment found that the impacts of a warming climate affect Rifle in the following ways:

- Extreme **high temperatures and heat waves** are increasing. The projected maximum annual days with temperatures over 95°F are expected to rise from less than 10 days in 2005 to more than 60 days in 2080.
- **Dry periods**, defined as the maximum consecutive days with no precipitation, are increasing. There are also fewer frost-free days in the region, which reduces the accumulation of snowpack.
- **Wildfires and wildfire smoke** are increasing in frequency and intensity.
- **Vulnerable populations** in Rifle are more susceptible to the impacts of climate change. This can include the elderly, non-English speakers, and people with pre-existing health conditions, among others.
- The need for **air purification and cooling** is increasing. Central air conditioning systems are a critical way to protect occupants from both heat and wildfire smoke exposure.

WHERE WE'RE HEADED: FOCUS AREAS, STRATEGIES, AND ACTION STEPS

The strategies and action steps outlined in the ERAP are the heart of the energy and resilience action planning effort. They provide a pathway for the City and its partners to benefit residents, businesses, and local governments – both now and into the future.

A variety of tools were utilized to develop the strategies in the ERAP. City of Rifle staff recommended actions that were valuable to the City and the broader community based on needs that they had identified. Input from stakeholders and the general public was incorporated through a variety of engagement methods, including three stakeholder workshops, two open house events, and a public input survey.

The City's energy and resilience action planning effort is organized around four focus areas. These were selected to group both City and community needs into useful categories that prioritize important sectors. Goal-oriented strategies were then developed along with specific action steps to provide a roadmap to achieve the plan's goals.

The project team identified four focus areas to organize and guide the planning effort. These areas encompass a variety of sectors for the City and its partners to address in their progress toward ERAP implementation.

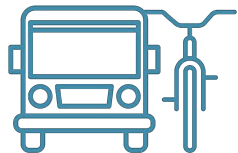


FOCUS AREAS AND STRATEGIES



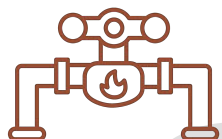
BUILT ENVIRONMENT: residential and commercial buildings and landscapes

- Improve energy efficiency and onsite energy production in buildings
- Reduce water use on properties in the community
- Expand access to innovative heating, cooling, and air purification
- Utilize land use principles for conservation of energy and land
- Prepare community assets and infrastructure for extreme weather and natural disasters



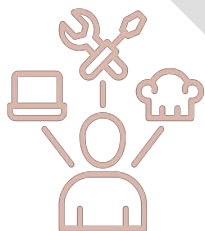
TRANSPORTATION: alternative fuels, city fleets, multimodal transportation

- Encourage biking and walking around the City
- Enhance community-based transit options
- Address impacts of extreme weather to transportation options
- Reduce fuel use by City fleets
- Improve traffic flows within the City
- Support expanded access to electric vehicle charging



MUNICIPAL OPERATIONS: solid waste, water and wastewater treatment, municipal facilities

- Reduce energy use in City facilities
- Improve energy efficiency and resilience of water and wastewater treatment infrastructure and distribution
- Optimize solar production on municipal properties
- Reduce water use on municipal properties
- Address risks of a warming climate to City facilities
- Implement green infrastructure and shade cover in sites throughout the City
- Increase waste diversion and reduction rates within the City



ECONOMIC DEVELOPMENT: workforce, economic diversification, and training

- Support community and private sector partnerships for economic development
- Prioritize local production and small businesses
- Provide clean energy and energy efficiency training opportunities for local workforce
- Invest in clean energy at homes and businesses
- Support workforce health and safety during extreme weather events



INTRODUCTION

- ❖ **BACKGROUND ON RIFLE**
- ❖ **BENEFITS OF ENERGY AND RESILIENCE ACTION PLANNING**
- ❖ **GOALS OF ENERGY AND RESILIENCE ACTION PLANNING**
- ❖ **PLANNING PROCESS**
- ❖ **FOCUS AREAS AND STRATEGIES**

BACKGROUND ON RIFLE

The City of Rifle is located in the high desert heart of the Colorado River Valley. With 10,500 people, it has the largest population of the municipalities in Garfield County. Surrounded by the Roan Plateau, the Grand Hogback, and the Flat Tops mountains, Rifle has ample opportunities for outdoor recreation. The Rifle community is growing both in population and in economic opportunities. Amenities are expanding to include offerings like the Ute Theater, more restaurant options, and a new climbing gym.

When asked what they love most about Rifle, residents often answer the “small town feel” and the sense of connection and support. People in Rifle are hardworking and are willing to roll up their sleeves to get things done.

Rifle has a long history of energy production, including oil and gas development as well as uranium mining and milling. The Old Rifle Mill site, operational between 1924 and the 1960s, was declared a federal Superfund site and has since been remediated. It is now the location of the City’s wastewater treatment plant and one of the larger solar arrays in the County.

Solar energy supplies a significant portion of the electricity for Rifle’s municipal operations. Rifle is considered a solar leader in the region, with arrays that produced over 3 million kilowatt hours of electricity in 2023. Many of these arrays were installed in 2008 and have since been offsetting the cost of electricity for the City. Rifle is also subscribed to a portion of community solar through Xcel Energy.

Pond image credit: Paul Gana, [Middle Colorado Watershed Council](#)

Uranium mine image credit: [Energy.gov](#)



BENEFITS OF ENERGY AND RESILIENCE ACTION PLANNING

This plan works to align the City of Rifle, its collaborative partners, and community members around shared goals for clean energy and resilience. It addresses the impacts of a changing climate, supports energy efficiency measures that benefit the community, and aligns with the City's comprehensive plan. It also works to promote a diverse economy with quality jobs for Rifle community members, focused on local needs and providing residents options to work, live, and play in Rifle.

Plan development benefits lie not only in the final product, but in the process of developing the plan and its strategies. The project team worked to optimize energy and resilience action planning as a learning opportunity for the community.

This process provided a chance for the City and stakeholders to understand energy topics and to actively shape Rifle's future – including where energy savings can be realized for households, businesses, and governments. Participants learned about resources to advance clean energy and improve resilience to the effects of a warming climate. Stakeholder workshops helped increase communication between the City and partners.

With the ERAP in place, the City is well positioned to recruit additional resources for its implementation to benefit its residents, business community, and local government operations. The action steps in the plan catalyze improvements that the City has identified as being beneficial to the people it serves and the natural environment. They will also help manage energy costs citywide and create new economic opportunities.

ENERGY¹ is the power from something such as electricity or oil that can do work, such as providing light and heat.

In this plan, it refers to energy efficiency, renewable energy, and reducing greenhouse gas emissions from energy production and use.

RESILIENCE² is the ability to successfully adapt to stressors in the face of adversity. It's the ability to "bounce-back" from difficult experiences.

In this plan, it refers to adaptation to the impacts of a warming climate and creating a more diverse and vibrant economy.

Deerfield Park image credit: Rifleco.org



GOALS OF ENERGY AND RESILIENCE ACTION PLANNING

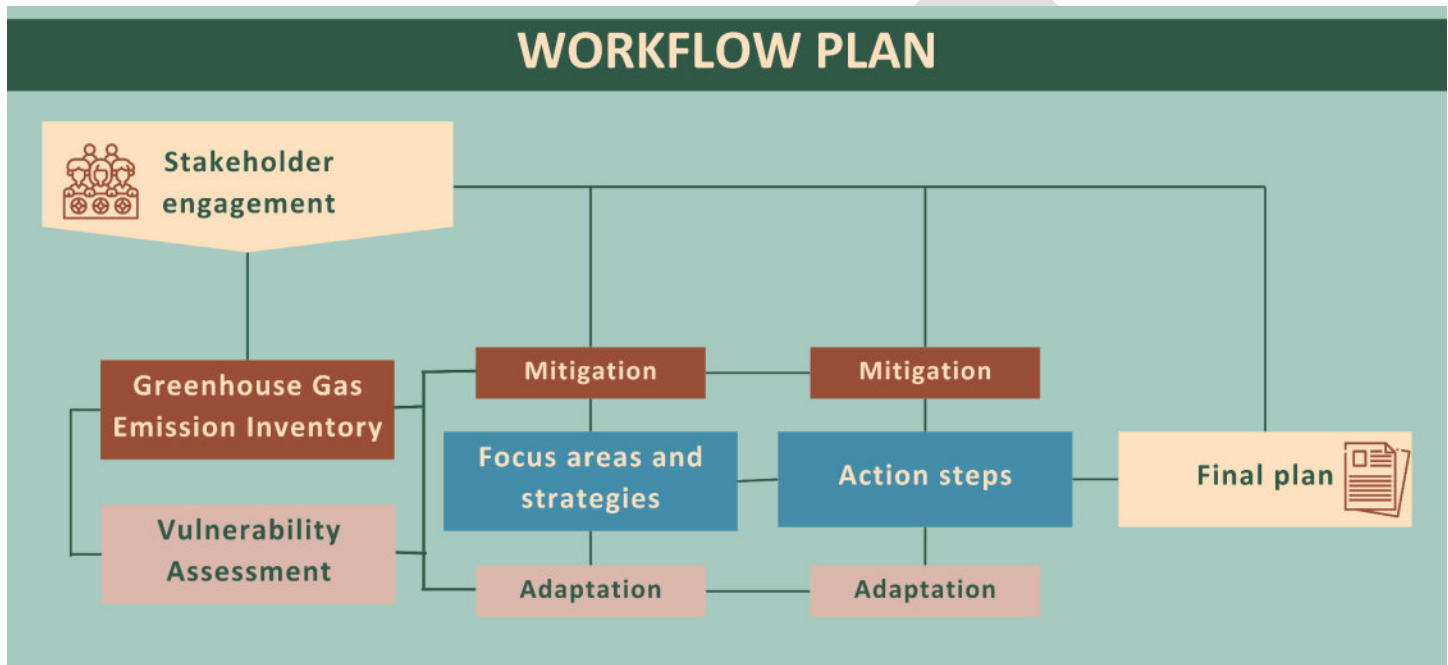
Three overarching goals guide this Energy and Resilience Action Plan. These goals are not quantitative, but rather guide the vision of the plan to ensure that it is best meeting the City's needs and the priorities identified by the stakeholder group.

1. **Engage community members in energy and resilience action.**
2. **Provide tangible and achievable recommendations for municipal operations.**
3. **Create options to reduce emissions, improve quality of life, and create economic benefits for residents.**



PLANNING PROCESS

The project team started the planning process by developing a set of sector-specific focus areas that best fit the Rifle community and the City's goals for the ERAP. The project team consisted of key City of Rifle staff and the consultant team at CLEER. Concurrently, City staff developed a stakeholder list to ensure the plan represented the voices of community leaders and key sectors. Stakeholders then helped shape specific elements of the plan.



Public input on ERAP priorities was collected through a public input survey, which was open for two months and advertised widely. Over 100 responses were received, and a variety of ideas were expressed. The collected survey data helped create a picture of the community's current level of resilience to the impacts of a changing climate.

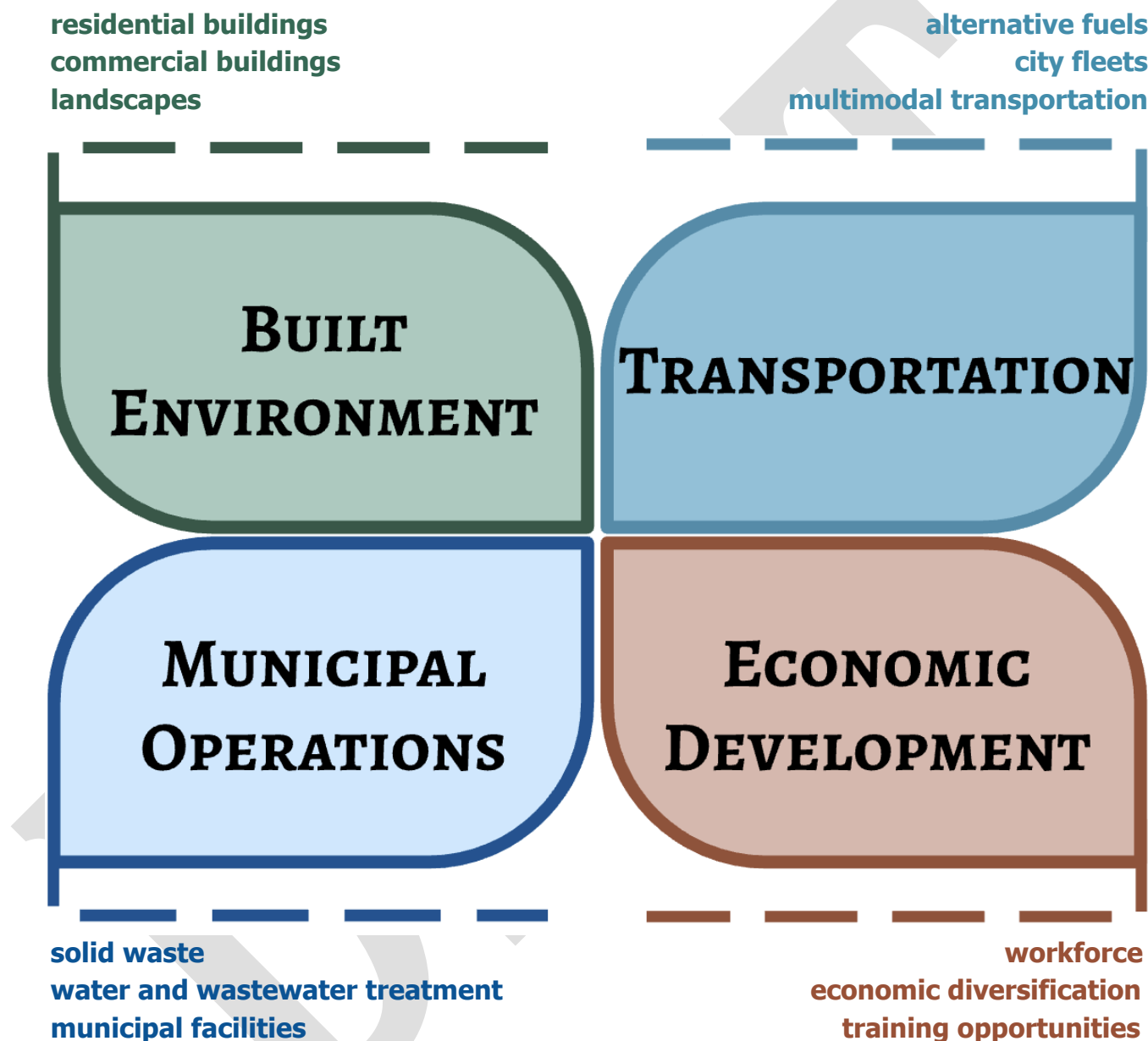
For each focus area, the project team and stakeholders developed a list of four to seven strategies. These strategies are broad, goal-oriented ways the City and residents can reduce energy use and increase resilience. From the strategies, more specific action steps were identified to provide a tangible pathway to energy and resilience action.

The plan focuses on both mitigation of and adaptation to a changing climate. The mitigation component started with conducting a greenhouse gas emissions inventory to establish a baseline of the main sectors producing these emissions, and how much they are contributing. These sectors included residential and commercial buildings, transportation, and waste and water management. This baseline then informed the strategies for mitigating Rifle's emissions.

A vulnerability assessment was conducted to establish a baseline of current and future social, economic, environmental, and infrastructure risks and vulnerabilities. This assessment helped the project team identify priorities, goals, and strategies for increasing the City's adaptive capacity and climate resilience.

FOCUS AREAS AND STRATEGIES

The project team identified four focus areas to organize and guide the planning effort. These areas encompass a variety of sectors for the City and its partners to address in their progress toward ERAP implementation.



Specific strategies and action steps are detailed in the “Where We’re Headed” section of this plan. It is important to note that some of the strategies identified are under the City of Rifle’s purview, whereas others are collaborative and are intended to be implemented by partners. Implementation partners were included in the stakeholder engagement process to provide input on steps that they may have a role in.

A photograph of a person rock climbing a steep, textured cliff face. The climber is wearing a white shirt and dark pants, and is positioned in the upper left quadrant of the image. The cliff face is composed of various shades of brown, tan, and grey rock. A large, semi-transparent green circle is overlaid on the top half of the image, containing the title text.

COMMUNITY CONTEXT

- ❖ STAKEHOLDER AND PUBLIC ENGAGEMENT
- ❖ SNAPSHOT OF RIFLE
- ❖ DEMOGRAPHICS
- ❖ HOUSING, ENERGY, AND WORKFORCE
- ❖ WHAT PEOPLE LOVE ABOUT RIFLE

Characteristics of a community are valuable to inform the most effective and unique approaches to energy and resilience action. This section describes demographic and energy use data for the City of Rifle as well as input from community members that helped inform the findings of the ERAP.

STAKEHOLDER AND PUBLIC ENGAGEMENT

Early in plan development, the project team compiled a list of key leaders to serve as stakeholders and to represent the various sectors of the Rifle community that impact or are impacted by energy use and resilience. Twenty stakeholders attended at least one of three workshops hosted in the City. These included City Council and advisory boards and commissions, educational institutions, public health and healthcare, senior and housing services, local utility providers, local nonprofits, and the business community. Their input is reflected throughout the plan, including in this section and in the strategies and action steps.

The broader public had the opportunity to provide input on planning efforts through a public survey. This survey was open for two months and garnered 101 responses. Input was also encouraged at two events: a “Plan Jam” open house that drew 30 attendees, and a tabling setup at Hometown Holidays.

A more extensive report of stakeholder and public engagement is available in Appendix A.



Deerfield Park image credit: [Rifleco.org](https://www.rifleco.org)



SNAPSHOT OF RIFLE

Rifle is a rural but expanding municipality located in Garfield County on the Western Slope of Colorado. As of the 2023 census data, it had the largest population of all towns in Garfield County. Rifle is surrounded by the Roan Plateau, the Flat Top mountains, and Mamm Peak. The Colorado River winds through the valley, providing both the City's drinking water source and a variety of recreational opportunities.

Residents and visitors alike enjoy the variety of outdoor recreation options in and around Rifle. Rifle Mountain Park has been a world-class rock climbing destination for many years, and the City has worked with local partners to expand mountain biking trail networks. Hunting and fishing are very popular and an important economic driver for Rifle.

Downtown Rifle offers a western, small-town atmosphere, with antique shops, dining, and historic museums. Rifle is also a regional economic center and an ideal location to draw ideas, intellectual capital, and investments to the region.

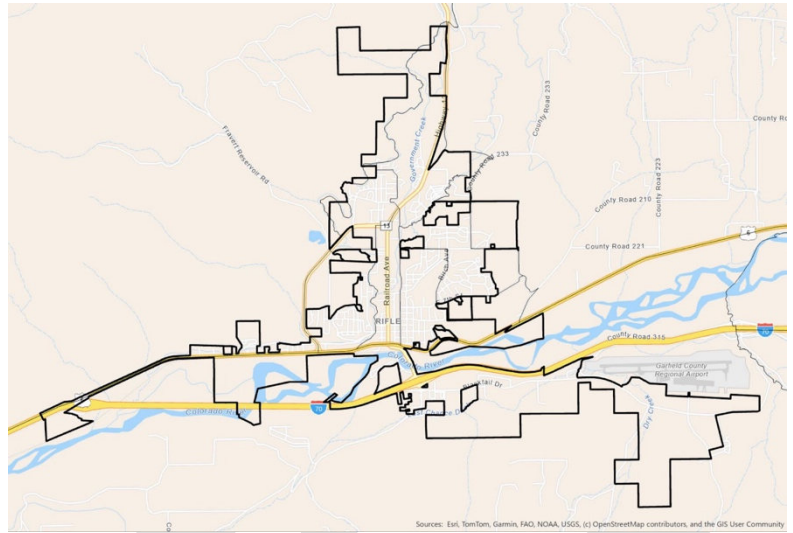


Figure 1. Map of Rifle



DEMOGRAPHICS

Residents of Rifle are increasingly diverse and represent vibrant cultural backgrounds. Below are some featured demographic statistics about the Rifle community. These characteristics help us understand the unique environment in Rifle that shapes its energy landscape and how to support the resiliency of residents and businesses.

Rifle demographics 2022	
Population	10,500
Median household income	\$72,900
Median home sale price 2024	\$539,000
% owner-occupied housing	70%
% of Garfield County population	17%
Growth over last 5 years	6%



Children:

Rifle has a high percentage of families. Nearly 40% of households have children under the age of 18, and 8% of the population is children under 5 years old.

Older adults:

Around 9% of community members are greater than 64 years old.

Disabled:

Around 9% of Rifle's population has a disability.

Unemployment and commuters:

Only 3.2% of Rifle's labor force is unemployed. However, more than 70% of Rifle's employed adult population leaves the community for work.

Communities of color:

Among Rifle residents, 38% identify as non-white or more than one race, and 30% speak a language other than English at home. Of that share, more than 40% speak English "less than very well."

Living alone:

Only 4% of households in Rifle consist of only one person.

Outdoor workers:

Around 9% of jobs held by Rifle residents are in construction, natural resources, and maintenance operations – and tend to occur outdoors.

Pre-existing medical conditions:

Around 9% of the Rifle population is identified as having pre-existing health conditions including asthma, diabetes, coronary heart disease, and hypertension that could predispose them to the health effects of climate change.

Education:

Of adults over age 25, 18% have a bachelor's degree or higher, around 35% have a high school or equivalent degree, and 13.5% have less than a high school diploma.

*Data may differ slightly from other reports for Rifle due to the needs of the report, sources and years used
U.S Census Bureau data: [Rifle](#) and [Garfield County](#)
Image credit: Rifle, Colorado Facebook page*

HOUSING, ENERGY, AND WORKFORCE

RIFLE HOUSING

Housing costs continue to increase throughout the region. As a result, more people are moving into areas like Rifle which has a comparatively cheaper cost of living. Amenities and opportunities in Rifle have continued to expand, further encouraging people to relocate there. In a 2024 article in *Forbes* magazine, Rifle was ranked 13th in the nation for the greatest home value increases.³ The median home price had increased 339% since 2004.

The affordability and availability of housing makes a difference for energy and resilience action. Lowering energy burdens for residents helps to make housing more affordable. Higher housing costs require residents to commute longer distances to their jobs, which increases greenhouse gas emissions, and the risks associated with driving. Sufficient and safe housing stock can make a community more resilient to natural disasters and other disruptions.

With an aim to enhance the livability of Rifle, this plan also focuses on the quality of housing and neighborhoods. In a stakeholder workshop, participants were asked: "What makes a dream house or home for you?" The question was designed to stimulate thinking around what makes housing desirable for current and prospective residents.

Top responses included:

- Family, friends, neighbors, and community
- Big, open kitchen
- Close to downtown
- Access to trails, parks, and waterways

Image credit: [ColoradoProperty.com](https://coloradoproperty.com)



ENERGY USE

Rifle is primarily served by Xcel Energy for both electricity and natural gas services. Xcel Energy’s electricity grid serving Rifle is getting cleaner, with 43% of the power supply coming from renewable energy in 2023. This greatly impacts greenhouse gas emissions: as the grid gets cleaner, emissions go down as well.

2023 Annual energy use	Costs
Residential accounts	\$6,567,665
Commercial accounts	\$6,573,039
Total cost of energy for Rifle community buildings	\$13,140,704

Total costs to meet energy demand in the community are significant. With a greater focus on savings, this money could be used for other expenses or be put back into the economy.

The annual energy bill for Rifle is calculated to be over \$13 million. A key way to reduce these costs and to support economic development in Rifle is by improving the energy efficiency of households and businesses.

Figure 1. Detail of the Rifle community’s energy cost
Data from [Xcel Energy’s community energy report](#).

Electricity and natural gas bills can be burdensome for low- or even moderate-income residents in Garfield County. The ERAP public input survey found that nearly a quarter of respondents and business owners felt that their utility bills made it difficult to afford other expenses. Over half said that their utility bills were higher than they would like.

How much do electric and natural gas bills affect your monthly personal or business budget?

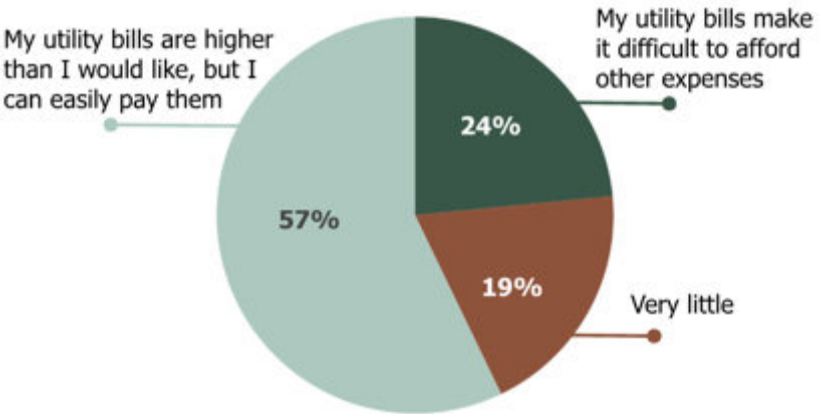


Figure 2. Survey responses to the question: "How much do electric and natural gas bills affect your monthly personal budget?"

Solar array image credit: Garfield Clean Energy



CLEAN ENERGY FOR ECONOMIC DIVERSIFICATION IN RIFLE

Leadership at the City of Rifle began pursuing renewable energy and energy efficiency as a component of economic diversification and resilience starting in 2008, with the City working to develop major solar installations on multiple city-owned properties. The City of Rifle has also pursued development of an Energy Innovation Center to create local jobs and economic opportunities in Rifle.⁴



The Rifle City Council and staff were key leaders in the region's success in winning a major state New Energy Communities Initiative grant that provided funding for multiple renewable energy and energy efficiency projects in Rifle and the region. These included assisting with solar installations on City-owned facilities as well as the Garfield County Fairgrounds, the Garfield County Library, and energy efficiency improvements throughout town. Projects were all focused on reducing ongoing energy costs as well as longer term strategic economic diversification. The City was also integral to the formation of the Garfield Clean Energy Collaborative (GCE) in 2012.

GCE is a regional collaborative with membership that includes every municipality in Garfield County, Garfield County government, the Roaring Fork Transportation Authority, and Colorado Mountain College. Holy Cross Energy and Garfield County Libraries are affiliate members. The City of Rifle has been an active participant in GCE over the years. Garfield Clean Energy's vision is to be an innovative leader in advancing energy efficiency, renewable energy, and clean transportation to protect the environment and build a strong, resilient, and diverse economy. The collaborative provides services to Rifle and countywide.

PRIMARY INDUSTRIES AND WORKFORCE

Major employers in the Rifle area include healthcare, education, construction, and oil and gas development. Ranching and mining have historically been important parts of the economy in the Rifle region, as well as outdoor recreation. The City of Rifle and its partners recognize that renewable energy is a valuable opportunity for economic diversification. In 2005, the City Council adopted the Rifle Economic Opportunities Assessment, which included plans for a Rifle Energy Innovation Center.⁵ This facility would serve as a highly visible showcase for implementing economically viable alternative power sources, such as solar.

In one of the stakeholder workshops, participants were asked what they liked most about working in their specific job position. The question was intended for stakeholders to get to know each other, but also to help them identify what factors contribute to a high-quality job opportunity. Their responses were:

- Interactions with different customers, citizens, and groups
- Serving the community
- People who are willing to "roll up their sleeves"
- Variety and engagement

WHAT PEOPLE LOVE ABOUT RIFLE

Many residents are proud to call Rifle home and value a variety of aspects of the community. Both the ERAP stakeholder group and the public input survey featured questions around what people love about Rifle. Many common themes featured in both engagement processes.

Responses included:

- The small town, “Western Slope” feel that it is family-friendly
- A sense of community, connection, and support
- Residents are hard-working, forward-thinking, resourceful, and proactive
- Access to outdoor recreation: mountain biking and hiking trails, parks and open space, rivers and fishing, and hunting
- Local amenities such as community events, the Ute Theater, restaurants, and the downtown area



Some concerns and challenges were also mentioned in the public input survey, including homelessness and safety issues as well as the limited entertainment options, especially in winter.

Children also had an opportunity to answer the question: “What makes Rifle the best?” They colored their responses on a poster at a Hometown Holidays event where the consultant team tabled to gather community input.



Figure 3. Poster with input from children in Rifle, taken at Hometown Holidays



WHERE WE ARE NOW

THE DATA

- ❖ GREENHOUSE GAS EMISSIONS INVENTORY
- ❖ ANALYSIS OF CURRENT SOLAR PRODUCTION
- ❖ VULNERABILITY ASSESSMENT

THE DATA

The information provided in this section is essential to best understand where Rifle stands regarding the impacts of climate on the community. It also can inform the type of impacts that any climatic changes may have on Rifle's long-term resilience.⁶

Greenhouse gas emissions (GHG) inventory:

The inventory relies on utility, transportation, and waste data to develop an emissions baseline for the City. Using the U.S. Environmental Protection Agency (EPA) protocol, the result is a community-wide inventory, with secondary accounting for municipal emissions. The baseline year for the inventory is 2023. (Appendix B)

Solar production report:

This report reviews production data for the City's on-site solar PV systems.

Vulnerability assessment:

This assessment identifies how exposed Rifle is to the impacts of a changing climate – as a physical location, a community of people, and a governmental system. It uses demographic data (such as age, income, and health indicators) and climate data (such as temperature, extreme weather, and drought) to evaluate risks and Rifle's adaptive capacity to respond to risk. (Appendix C)

CLIMATE RESILIENCE

Is the capacity of a community, business, or natural environment to prevent, withstand, respond to, and recover from a disruption.

(NOAA, 2021)

Image credit: CLEER

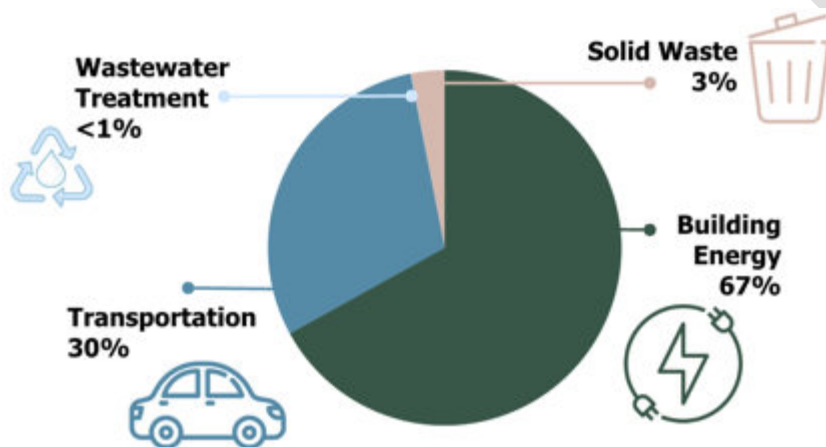


GREENHOUSE GAS EMISSIONS INVENTORY: A SUMMARY

The City of Rifle's greenhouse gas emissions in 2023 totaled **76,209** metric tons of carbon dioxide equivalent (CO₂e). CO₂e is a measurement used to standardize emission calculations for greenhouse gases like methane (CH₄) and nitrous oxide (N₂O) by converting them to the equivalent amount of CO₂ that has the same warming effect. The majority of greenhouse gas emissions in Rifle come from energy use in buildings (67%) and from ground transportation (30%). Detailed data for the inventory are available in Appendix B.

WHAT ARE GREENHOUSE GASES AND WHERE DO THEY COME FROM?

Greenhouse gases are compounds in the Earth's atmosphere that trap heat, helping to regulate the planet's climate. While gases like CO₂ are the most widely known, others – including CH₄ and N₂O – also play major roles.⁷ Methane is over 28⁸ times more effective at trapping heat than CO₂. Greenhouse gases occur naturally, but human activities are increasing their emissions, amplifying the greenhouse effect and changing our climate.



The buildup of greenhouse gas emissions such as CO₂, CH₄, and N₂O is increasing the Earth's average surface temperature, intensifying the greenhouse effect. This warming disrupts atmospheric circulation patterns and increases the frequency and severity of extreme weather events, prolongs droughts, creates powerful storms and severe floods, and can contribute to increased frequency of widespread wildfires. Climate impacts pose significant risks to ecosystems, public health, and critical infrastructure. See the Rifle Vulnerability Assessment in Appendix C for more details.

Figure 4. Rifle community-wide greenhouse gas emissions by source

RIFLE'S EMISSIONS IN PERSPECTIVE

Every year, humans emit around 40 billion metric tons of CO₂e worldwide.⁹ The Rifle 2023 GHG Inventory (covering the community, not just municipal operations) revealed emissions of around 76,209 metric tons of CO₂e. This could be compared to:

- **Cars:** Driving over 16,500 gas-powered cars on the road for 10,000 miles a year.
- **Flying:** Taking around 8,200 round-trip flights between New York City and London.

Alternatively,

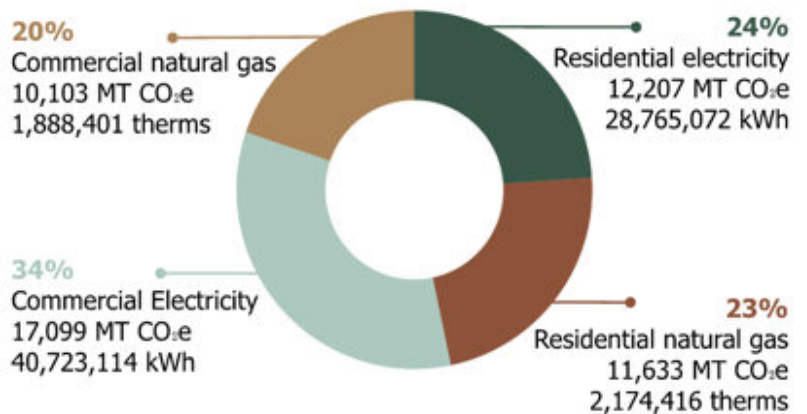
- **Planting trees:** Planting 1.25 million trees (grown for 10 years) can remove the same amount of emissions.



BUILT ENVIRONMENT: 67%

The buildings sector in Rifle contributed **51,042 metric tons of CO₂e** in 2023, or 67% of the City's total emissions. This is based on utility data collected from 3,800 residential and 870 commercial building accounts. Breaking down the data reveals the contributions from natural gas and electricity by customer type. *

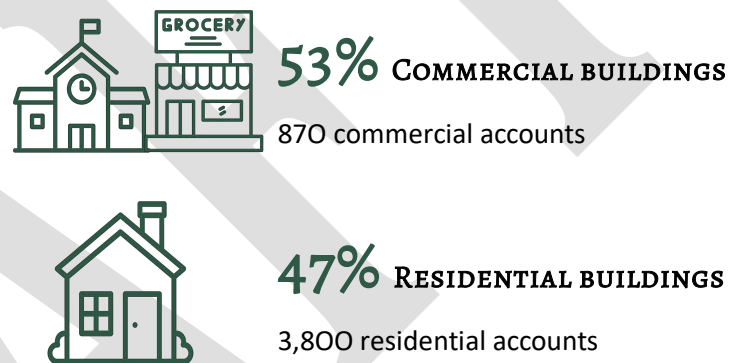
Figure 5. Community-wide building emissions for commercial and residential energy use by fuel source



BUILDING EMISSIONS

All buildings use energy. When calculating the emissions from buildings, the data are derived from the utilities through the electricity and natural gas used by all utility accounts. These are broken down by residential accounts (primarily single-family homes and apartments) and commercial accounts (which include government buildings, schools, and businesses).

Figure 6. Percentage of community-wide emissions for commercial and residential energy use and account totals



TRANSPORTATION: 30%

Rifle's transportation emissions totaled **22,807 metric tons of CO₂e** in 2023, or 30% of the City's overall emissions. However, these data should be considered cautiously, with an understanding of the specific limitations faced in the actual community context. The U.S. Community Protocol (USCP) methodology attributes vehicle

emissions in the jurisdictions where the fuel is burned, and not necessarily where the vehicle originated.¹⁰ In Rifle, 70% of the employed population commutes outside the City for work, often for long distances. Greenhouse gas inventories in some neighboring communities have counted the emissions from vehicle trips that originate in Rifle. However, the emissions counted include only the vehicle's mileage while traveling through that jurisdiction and not the entirety of the trip. This means that most of Rifle's commuting-related emissions are counted elsewhere.

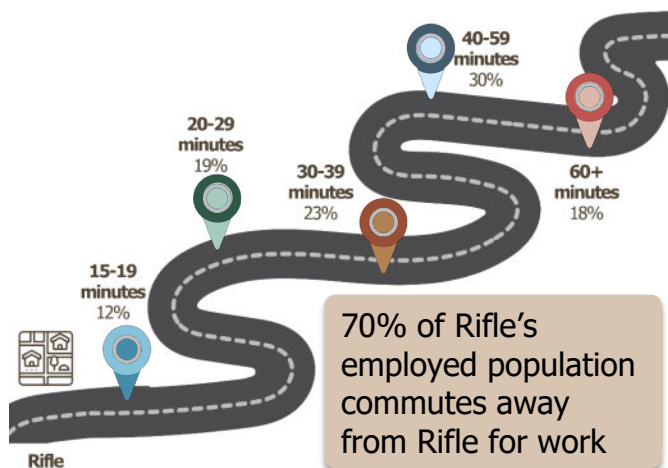


Figure 8. Commuting residents and their travel times

* Note that the percentages displayed in the charts may not add up to 100 due to rounding

WASTE: 3%

Waste makes up the remaining 3% of Rifle's emissions, at **2,360 metric tons of CO₂e**. This sector includes both wastewater treatment processes and solid waste.

Emissions from solid waste, or trash, are the bulk of the total at 2,324 metric tons of CO₂e. The total tonnage of solid waste hauled from Rifle was 4,295 tons. Of that amount, 718 tons (17%) was diverted to be recycled. This was slightly above the state average of 16%.

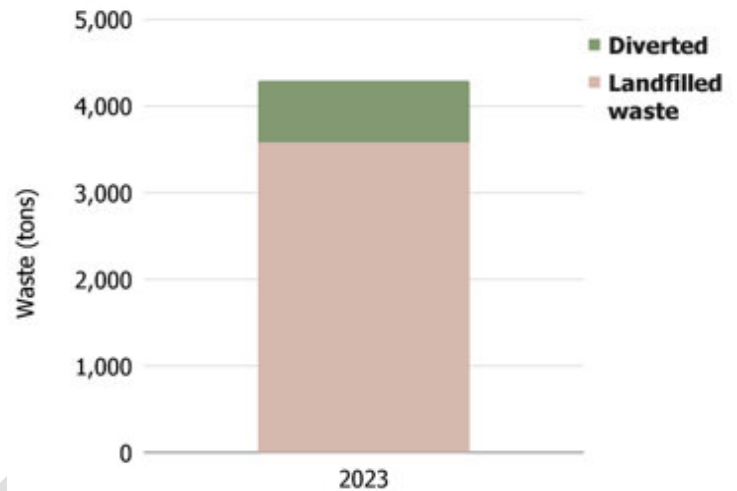


Figure 9. Waste disposed of in landfill versus the amount recycled

SUB-DATA: MUNICIPAL OPERATIONS

Collected data for Rifle included the City-owned buildings and facilities, vehicle fleet, and water and wastewater treatment facilities. To provide a more complete picture, these municipal operations data were analyzed in addition to the community-level data. In 2023, emissions from Rifle's municipal operations totaled **1,190 metric tons of CO₂e**. This total is lower than in other similar communities for several reasons, including the large amount of locally-produced solar that provides electricity for municipal buildings.

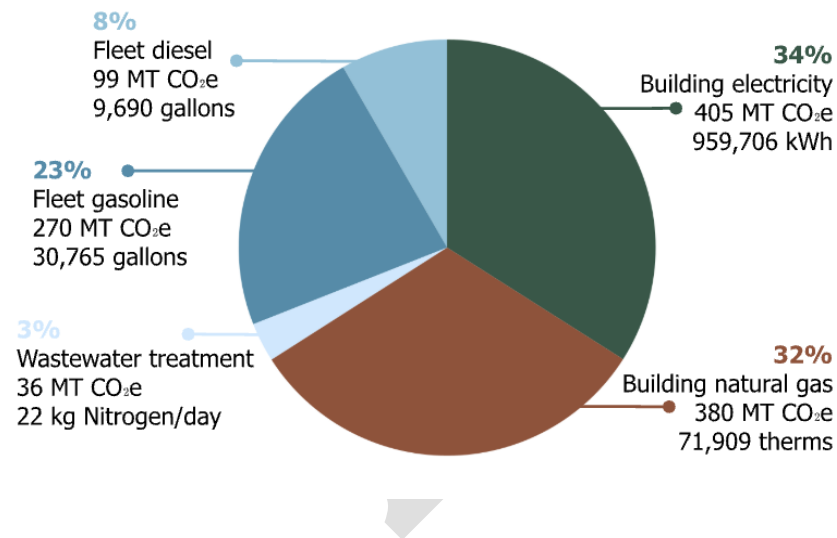


Figure 10. Emissions from Rifle municipal operations, by sector

RIFLE CITY GOVERNMENT

STATISTICS:

- ❖ 58 electric accounts and 12 natural gas accounts for buildings, water pumps, and streetlights
- ❖ 173 fleet vehicles
- ❖ 10 solar arrays at 9 locations

ANALYSIS OF CURRENT SOLAR PRODUCTION

Renewable energy plays a significant role in both supplying energy and reducing emissions in Rifle. Since 2008 the City has installed several solar arrays, through general fund obligations, grants and utilization of third-party financing and Power Purchase Agreements. On-site solar arrays enable local governments to reduce operational energy costs, enhance grid resilience through distributed generation, and achieve measurable emissions reductions. Power Purchase Agreements (PPAs) can provide the benefits of enabling the City to procure solar energy at a fixed rate over the long term, setting up stable energy pricing, improving energy budget forecasting, and accessing clean energy without significant upfront capital investment or TABOR restricted finance contracts.

The installed capacity of city-owned solar arrays is 2,775 kilowatts (kW) or 2.775 MW. The City’s arrays produced over 3 million kilowatt hours (kWh) of electricity in 2023 and directly offset 57%, 1.7 million kWh, of the City’s electricity use.

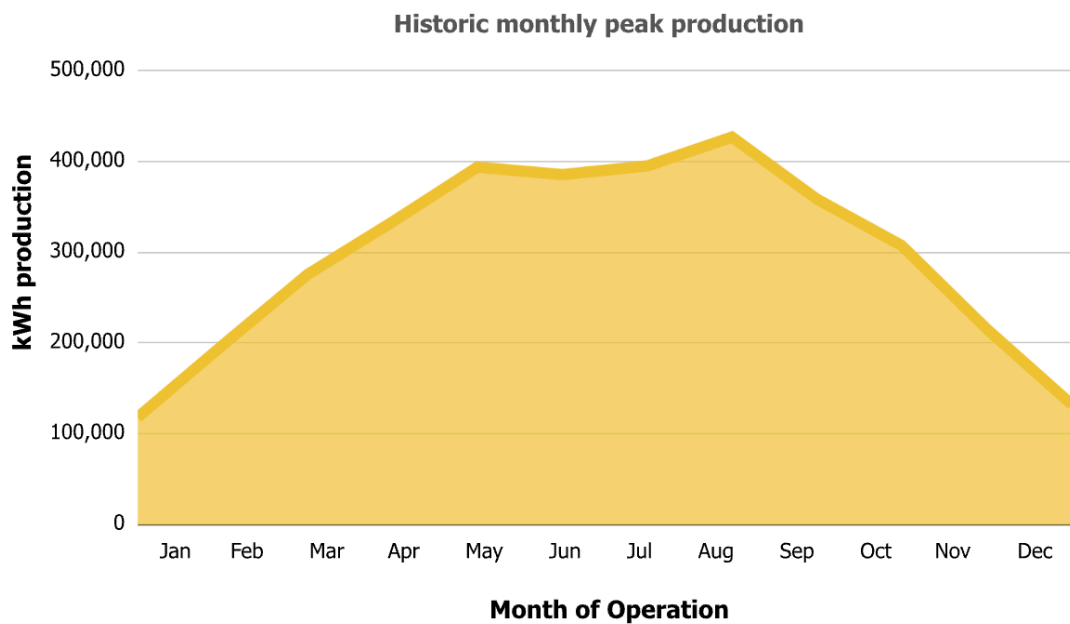


Figure 11. Historic monthly peak production for a one-year timeframe

If the City did not have solar, operational electricity emissions would be increased by nearly 700 metric tons of CO₂e, and electricity costs would be increased by hundreds of thousands of dollars annually.

In addition to the onsite solar arrays, eight municipal buildings are subscribed to “community solar programs” through solar providers in the Xcel Energy community solar program. This subscription represents 1.4 MWh, or around half the electricity demanded by City operations. Participation in the community solar program saves the City of Rifle around \$11,000 annually through credits on utility bills from Xcel Energy.

Figure 12. Rifle's solar array locations and sizes. A date range indicates multiple phases of installation and may include more than one array on site.

RIFLE ONSITE SOLAR			
LOCATION	SIZE (kW)	INTERCONNECTION DATE	
Wastewater Treatment Plant	1,720	2009	
Water Treatment Plant Station	600	2008	
Police Department and Courthouse	140	2014	
Parks and Maintenance building and Ball field	73.8	2010-2013	
City Hall	140.5	2010-2013	
Taughenbaugh Pump Station	42	2013	
Operations and Maintenance Shop	34	2010-2014	
Rifle South Water Pump Station	15	2013	
Rifle Rosehill Cemetery	9.6	2013	
Total solar capacity	2,775		



VULNERABILITY ASSESSMENT

BACKGROUND AND PURPOSE

The vulnerability assessment¹¹ is a key piece of the Energy and Resilience Action Plan (ERAP) to support future planning for the impacts of a changing climate on the Rifle community and municipal infrastructure. This section of the report is meant to provide a high-level summary on the history of and future changes to the climate in Rifle and its potential effect on the City's population, infrastructure, and services. To best enhance the community's resilience, populations are identified that may be more, or less, vulnerable to the impacts of extreme weather.

VULNERABILITY ASSESSMENTS

Are tools to help policymakers and communities identify where to prioritize climate resilience efforts and allocate resources.

ASSESSMENT STRUCTURE

- ❖ Climate history and projections
- ❖ Climate change impacts
 - Extreme heat
 - Precipitation and drought
 - Wildfire danger and smoke
- ❖ Vulnerable populations



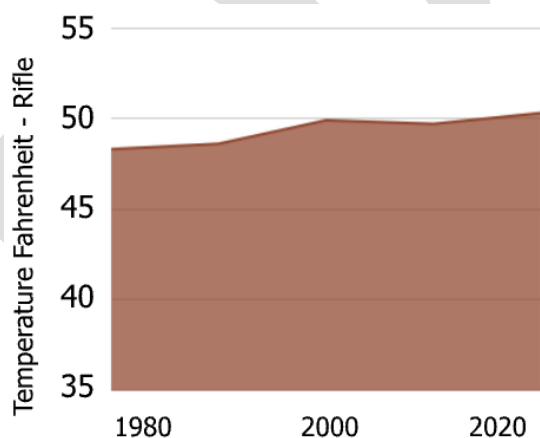
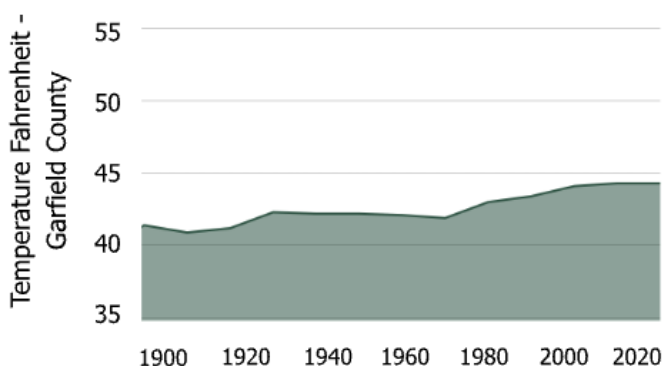
CLIMATE¹² HISTORY AND PROJECTIONS

Colorado is getting hotter and drier, with the effects already being felt in our communities, natural landscapes, and local economies. Since 1900, the state's average temperature has risen by around 2°F.¹³ This shift has created the conditions for more frequent and severe wildfires. Four of the five largest wildfires in state history occurred between 2018 and 2020 alone, and all of the top 20 largest wildfires have occurred since 2001.¹⁴ These fires are no longer limited to remote forests; events like the Grizzly Creek Fire in Garfield and Eagle counties, the Lake Christine Fire in Pitkin County, and the Marshall Fire in Boulder County show how growing communities now face greater wildfire risk, even in suburban areas.

CLIMATE

The long-term pattern of oceanic and atmospheric conditions at a location.

(NOAA, 2021)



Figures 13 and 14. Historical average temperatures for Garfield County, CO (1900-2020) and for the City of Rifle, CO (1980-2020)

Data sourced from [National Centers for Environmental Information](#), [USA Today](#), [National Weather Service](#), and the [Climate Explorer](#).

Colorado's natural resources are also under pressure. Hotter, drier weather weakens trees, making them more susceptible to pests and disease, which is leading to widespread tree loss across state forests. Native tree species are struggling to take root and survive in these new conditions, especially in their early growth stages. This means that the landscapes that regrow after wildfires may look and function very differently than those of today.

These changes are not just environmental, they're also economic. Outdoor recreation, tourism, farming, and forestry all depend on healthy land and reliable water. As conditions shift, communities across the state – urban and rural alike – are facing new challenges to safety, infrastructure, and local livelihoods.

Rifle, like much of Colorado, is increasingly experiencing wide variations in temperatures throughout the year. Dry conditions and wildfire damage also heighten flood risks. When soil is too dry to absorb water, and vegetation has burned away, heavy rain can quickly lead to dangerous runoff and flash flooding. These same conditions are contributing to earlier snowmelt¹⁵, lower reservoir levels, and reduced water availability affecting everything from agriculture to household water supply.¹⁶

Average temperatures in Rifle have increased by 1°F each decade. Data available for Rifle start in the 1980s. This trend follows the same data available for Garfield County, which extend to the 1880s.

CLIMATE CHANGE

The long-term change in the average weather patterns that have come to define regional climates. Changes observed are driven by human activities and natural processes.

(NASA)

CLIMATE CHANGE IMPACTS¹⁷

Across the region, including in the City of Rifle, the main effects of climate change on people, infrastructure, and businesses include:

- Extreme heat
- Precipitation and drought
- Wildfire danger and smoke
- Severe weather and flooding

Each of these risks is described in the sections below.

EXTREME HEAT

Extreme high temperatures, considered to be consistent daily temperatures over 90°F, are projected to increase in the future. In Garfield County and Rifle, on average, the number of days above 95°F is expected to increase by over 400% from the 2020s to the 2080s. All climate models project warming, some more than others, so confidence in the trend is high.

EXTREME HIGH TEMPERATURES

High-temperature days: Increasing
Geography: Rifle

Effects: damage to roads and infrastructure/asphalt, steel expansion, increased water demand and use, reduced ability to do construction projects, increased risk of heat exhaustion and heat stroke

HEAT WAVES

Heat wave trends: Increasing
Geography: Garfield County

Effects: increased water demand and use, health impacts, dehydration, greater energy demand for cooling

Heat and cold waves are defined as the number of the average hottest, or coldest, four-day periods per year.¹⁸ In Rifle and the rest of Colorado, heat waves are generally becoming more frequent, and cold waves less frequent. The increase in heat waves can result in increased water demand and use, health impacts, dehydration, and greater energy demand for cooling.

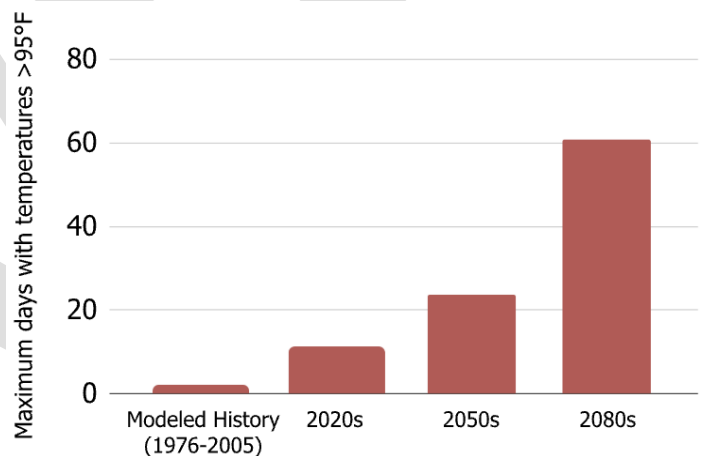
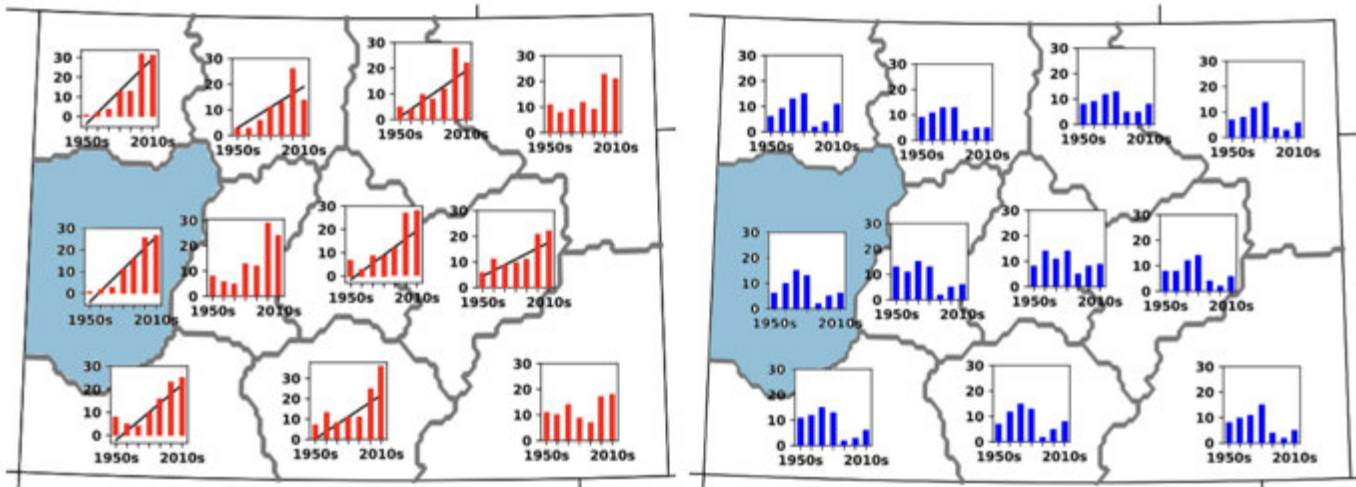


Figure 15. The projected maximum annual days with temperatures over 95°F in Rifle, Colorado for modeled history and projections into the end of the century

Data from [CMRA](#)

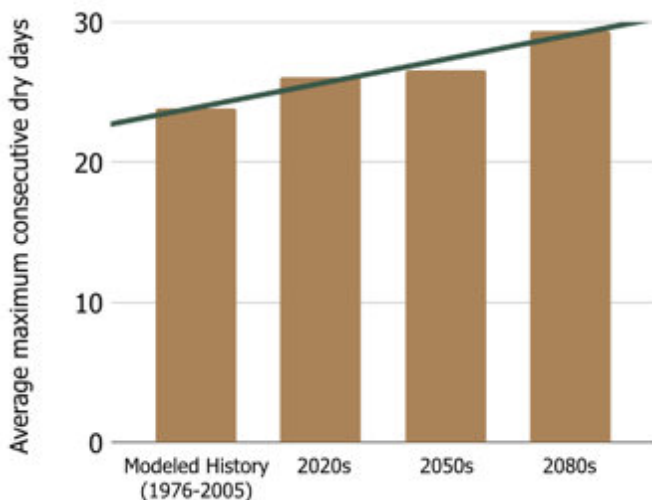


Figures 16 and 17. The historical trend (1950-2010s) in four-day heat and cold waves across Colorado, with the Rifle and Garfield County region highlighted in blue. Adapted from [Bolinger et al., 2023](#).

The Colorado Department of Public Health and Environment (CDPHE) showed that more than 500 people with heat-related illnesses passed through hospitals, with 13 deaths, in 2023.¹⁹ This does not include all the people treated outside of the hospital for heat exhaustion, heat stroke, and dehydration, among other issues. Stakeholders shared concerns about the impacts of cold temperatures and cold waves, which are commonly suffered by the unhoused, elderly, and minority populations.²⁰ Due to the variety of options available to support residents with cold weather issues, people suffering from home heating problems are urged to seek out programs for winter heating assistance. In Garfield County, these programs include [LEAP](#), [WAP](#), [CARE](#), and [ReEnergize](#).

PRECIPITATION AND DROUGHT

Rising average winter temperatures are leading to fewer frost-free days in the region and longer periods of warmer weather. In the mountains, this reduces the ability of the snowpack to build up during the colder months and causes it to melt earlier in the year. Warmer temperatures mean that more precipitation falls as rain rather than snow. As a result, water runs off quickly rather than being stored in the snowpack and released gradually as snowmelt. This faster runoff means less steady water availability for communities like Rifle later in the year.²¹



DRY PERIODS

Consecutive dry days: Increasing
Geography: Rifle

Effects: increased water demand, drier soils, increased occurrence of runoff, flash floods, or landslide with precipitation events, increased wildfire risk, increased demand on water treatment plants, property damage, disruption to commuting patterns, and supply line disruption

Figure 18. Rifle's maximum consecutive days with no precipitation for modeled history and projections to the end of the century (1976-2100). Data from [CMRA](#).

WILDFIRE DANGER AND SMOKE

Garfield County is at high risk for wildfires and smoke impacts, with increasing frequency and severity due to hotter, drier conditions.²² Wildfires produce smoke that can travel long distances, affecting areas far beyond the fire's location. As fire seasons lengthen and more people live near fire-prone areas, the risk will continue to rise. It is crucial for Rifle residents to have access to clean indoor air spaces to protect themselves from harmful smoke exposure, with further prevention measures outlined in the ERAP strategies and action steps. Note that while the Federal Emergency Management Agency (FEMA) classifies Rifle as "relatively low" risk, the regions of Garfield County surrounding Rifle are classified at higher risk. This has implications for Rifle, as wildfires in the region will affect Rifle, even if not in the immediate area.

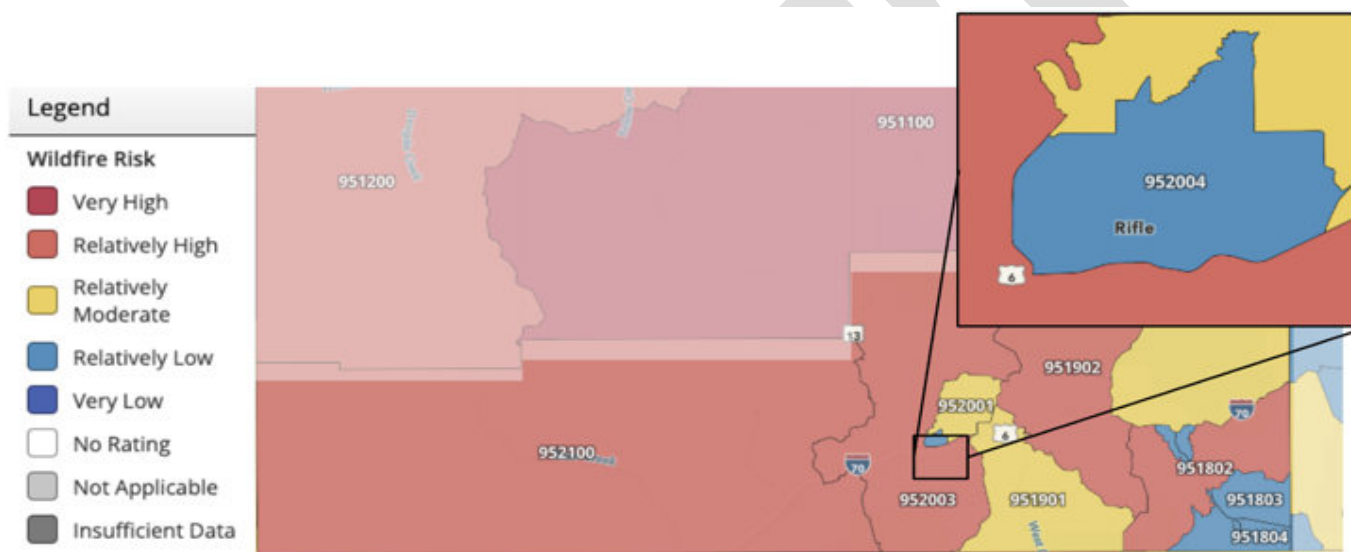


Figure 19. Wildfire risk index for Garfield County and Rifle. Data and image credit: [FEMA National Risk Index](#).

In addition to the physical impacts of wildfire, the increases in wildfire frequency across Colorado have contributed to spikes in home insurance rates. A recent study on the relationship between property insurance and disaster risk shows that homeowner insurance rates in the state have increased by around 60% on average in the last five years.²³ This contributes to the high cost of living in the Rifle region and can put economic strain on residents.

VULNERABLE POPULATIONS

All people face possible health effects from the impacts of climate change. Some people, however, face higher risks than others because of differences in the hazards they are exposed to, their sensitivity to these hazards, and their ability to adapt.²⁴

Children and the elderly are more vulnerable to the impacts of climate change because they tend to be physically more susceptible to illness and injury. Vulnerable populations also include certain communities of color and low-income groups, who face health disparities and lack resources to respond or recover; individuals with limited English proficiency or varying levels of education, who may encounter challenges before, during, and after climate events; and people with preexisting health conditions, who may experience worsened health outcomes.

VULNERABILITY TO CLIMATE STRESSORS AND THE SHARE OF RIFLE'S POPULATION AT RISK

The table below highlights the most vulnerable populations in Rifle as reported by the U.S. Census Bureau for 2022.

Figure 20. Rifle's vulnerable populations and their potential vulnerabilities to climate disasters as of 2022. Data from [U.S. Census Bureau](https://www.census.gov).

Population	Vulnerabilities	Heat	Drought	Smoke	% of Rifle Population
Children, <5 years old	Breathe more air and drink more water per body weight than adults; have developing organs and low immunity; are dependent on adults; spend more time outdoors	X	X	X	8.3%
Older adults, >64 years old	Low immunity; pre-existing conditions; limited mobility	X	X	X	9.4%
Low-income communities	Fewer resources and means to evacuate; inadequate infrastructure	X			5.3%
Living alone	May be less connected to information or community	X			4%
Immigrants (incl. limited English) (foreign-born)	Lesser English language abilities and cultural differences during evacuation; less access to post-disaster funding	X	X		13.8%
Disabled	Limited access to knowledge, resources, and services to effectively respond to environmental change; more vulnerable to extreme climate events or infectious diseases due to compromised health; more likely to have difficulties during evacuations	X	X	X	8.6%
Unemployment	Potential loss of employment following a disaster exacerbates the number of unemployed workers in a community, contributing to a slower recovery from the disaster.	X	X		3.2%
Outdoor workers	Exposure to high temperatures, air pollution, extreme weather and natural disasters, and biological hazards	X	X	X	9.4%
Persons with preexisting or chronic medical conditions	Climate stressors can increase respiratory and cardiovascular disease, injuries and premature deaths related to extreme weather events, increased exposure to food- and waterborne illnesses and other infectious diseases, and threats to mental health	X	X	X	8.5%
Pregnancy	Exposure to high temperatures or air pollution could increase the potential for babies to be premature, underweight or stillborn.	X	X	X	
Education, less than high school degree	Lower education constrains the ability to understand warning information and access to recovery information.	X		X	13.5%
Communities of color	Inadequate infrastructure Health disparities Lack of social capital	X	X	X	43.7%
Commuters	Travel away from the community May have delayed local emergency information May be impacted by disaster events that may not directly affect Rifle	X	X	X	71%

In the table, the only data that are not specific to Rifle is the share of the population pregnant at any one time. The methodology used to determine the potential risk considered the populations’ exposure, sensitivity, and adaptive capacity²⁵ to climate stressors by reviewing access to cooling and air purification, the general ability to help oneself, and the potential for time spent outdoors.

Rifle residents generally have higher levels of education, stable employment, and access to healthcare and resources. However, when examining vulnerable populations, 30% of residents speak a language other than English at home, with nearly 13% of these individuals reporting limited proficiency in English. Almost 44% of Rifle's population identifies as part of a minority community. Rifle has a higher percentage of children under the age of 5 compared to the state average, and nearly 10% of the population is 65 or older.

Over 70% of the employed population commutes outside of Rifle for work (>15 minute drive).²⁶ These residents are vulnerable to climate through the impacts that can be seen from extreme weather events that cause damage to roadways, such as mud or landslides and fires that can prevent people from getting to or from their place of employment.

ACCESS TO AIR PURIFICATION AND COOLING

Access to permanent forms of cooling and air purification is a key necessity for residents of Rifle. Cooling can be provided through central air conditioning (AC), evaporative or swamp coolers, window units, and different types of heat pumps. While air filtration relief can come from other options, built-in or permanent air purification can only be achieved through AC, heat pumps, or specialized air filtration systems.

Type of cooling system in the home as assessed

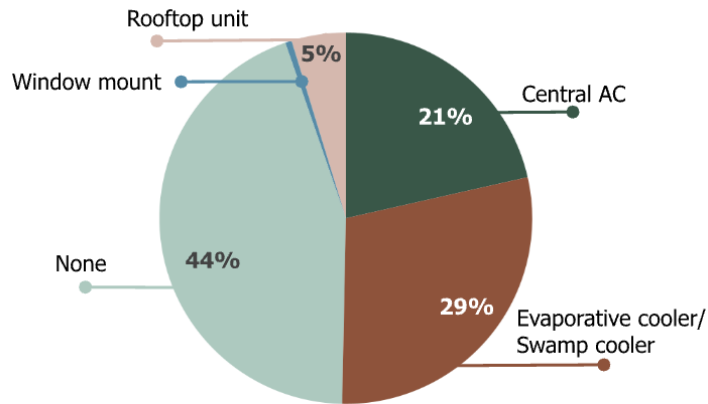


Figure 21. Rifle home percentages for types of cooling as recorded by the Garfield County Assessor

Rifle's housing stock was analyzed for types of cooling installed, using publicly available data from the Garfield County Assessor.²⁷ There is a margin of error with the data, as some cooling systems may not be recorded in the assessor's database. The data available showed that just over half of all homes in Rifle have some form of permanent cooling. However, only around 20% of homes have a cooling system that also purifies the air coming into the home, contributing to improved indoor air quality.

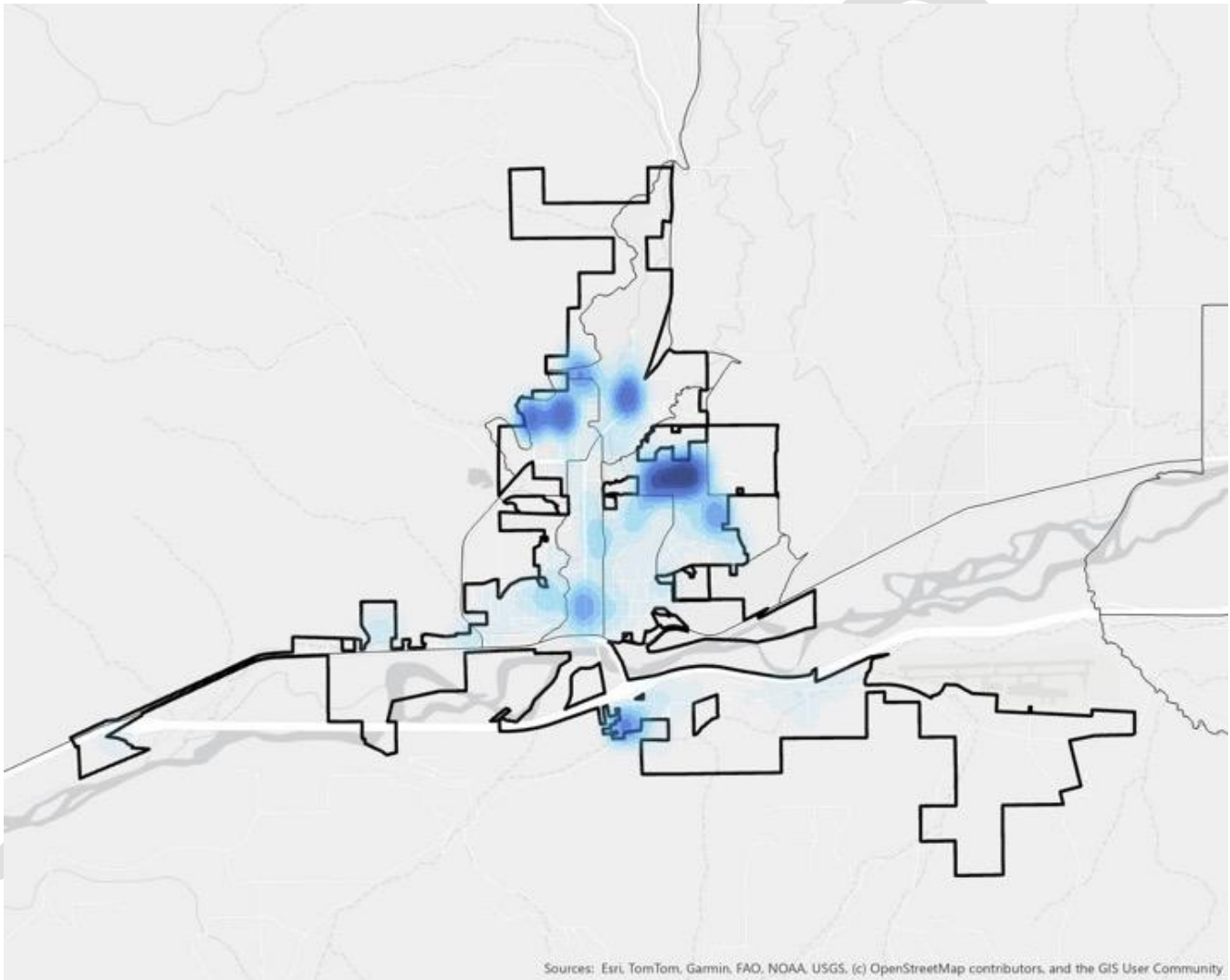
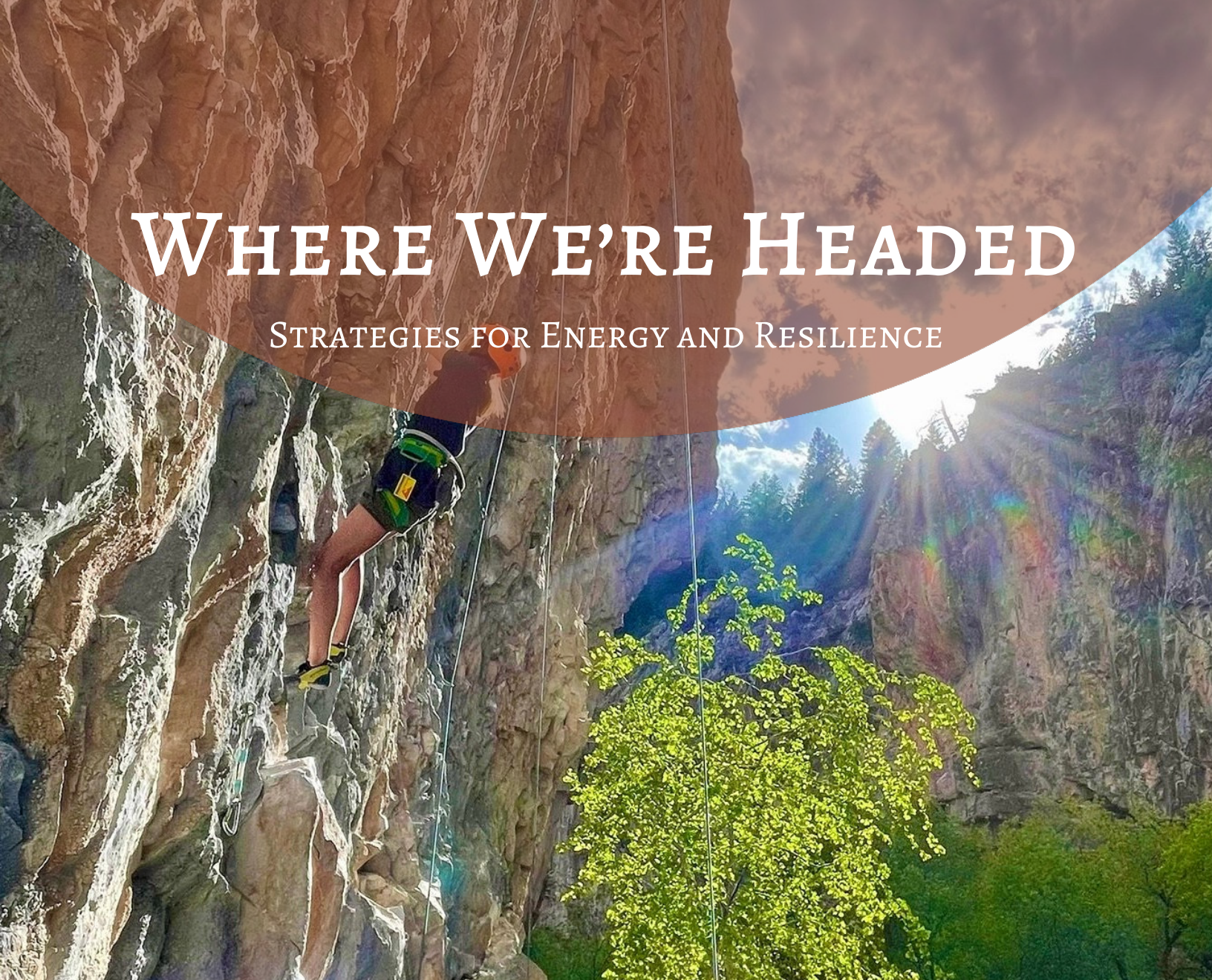


Figure 22. Image of locations in Rifle with central air conditioning. Darker blue is a higher concentration of AC installed in homes. Residential cooling data from Garfield County Assessor.



WHERE WE'RE HEADED

STRATEGIES FOR ENERGY AND RESILIENCE

❖ FOCUS AREAS

❖ STRATEGIES AND ACTION STEPS

- BUILT ENVIRONMENT
- TRANSPORTATION
- MUNICIPAL OPERATIONS
- ECONOMIC DEVELOPMENT
- OVERARCHING STRATEGIES

FOCUS AREAS

The City of Rifle, CLEER staff, stakeholders, and the public designed the strategies and action steps in this plan to optimally serve the community. The strategies and action steps are intended to be achievable and constructive and are designed to support the City's ability to make progress on energy and resilience action planning.

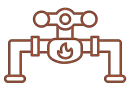
Four distinct focus areas are featured for the City's energy and resilience action planning effort. These were selected to group the City and the community's needs into useful categories that prioritize important sectors.



BUILT ENVIRONMENT: residential and commercial buildings and landscapes



TRANSPORTATION: alternative fuels, city fleets, multimodal transportation



MUNICIPAL OPERATIONS: solid waste, water and wastewater treatment, municipal facilities



ECONOMIC DEVELOPMENT: workforce, economic diversification, and training opportunities



STRATEGIES AND ACTION STEPS

The strategies and action steps are the heart of the energy and resilience action planning effort. They provide a pathway for the City of Rifle and its partners to benefit residents, businesses, and local governments – both now and into the future.

Each focus area has a list of strategies and action steps that build off those strategies. All focus areas include strategies that address both the energy and resilience components of this planning effort. Planning efforts use varying terms to describe the level of specificity of steps to achieve the plan's larger goals. Here, these are described as:

- **Strategies:** broad, goal-oriented steps that the City and residents can take to reduce energy use, benefit the economy, and increase resilience.
- **Action steps:** steps for how to achieve the identified strategies; they are specific enough to be clear and actionable but typically broad enough to encompass a variety of methods to take action.

STRATEGY AND ACTION STEP DEVELOPMENT

A variety of tools were used to develop the strategies and action steps in the ERAP. City of Rifle staff recommended strategies that were valuable to the City and the broader community based on needs and projects that they had identified. Input from stakeholders and the general public was also incorporated through the methods described in the Community Context section of this plan.

Strategies were also developed based on a review of state, regional, and local plans.²⁷ The research team referenced federal and academic resources, in addition to strategies identified by other similar jurisdictions.

The reviewed plans include but are not limited to:

[Rifle Comprehensive Plan, 2019](#)

[Garfield County Hazard Mitigation Plan, 2022](#)

[Garfield Clean Energy: Energy Action Plan, 2023](#)

[Colorado Greenhouse Gas Emissions Reductions Roadmap 2.0, 2024](#)

Because this is a community-wide plan, the strategies and action steps include both what is within the City of Rifle's purview as the lead entity for implementation, as well as measures that would be implemented by a collaborative partner. The strategies and action steps outlined in this section delineate these two categories for easy reference.

The blue boxes contain action steps that City staff determined are within the purview of the City of Rifle, as lead implementer.

Action steps that were determined to be collaborative actions are listed below the City's steps in a smaller font. Collaborative steps are those that the city intends to work with others to move forward.

OPTIMIZING MITIGATION AND ADAPTATION STRATEGIES

The scope of this plan includes analysis and strategies for both mitigation and adaptation of climate change.

Mitigation: Mitigation²⁸ strategies are aimed at reducing the emissions of heat-trapping greenhouse gases into the atmosphere. These actions can bring significant benefits to the community by lowering energy costs, making buildings safer and more comfortable, reducing traffic, and diversifying the economy.

Adaptation: Adaptation²⁹ strategies are aimed at preparing for the effects that a warming climate will have on the community. Potential impacts from climate change on Rifle specifically are outlined in the Vulnerability Assessment and include increased wildfire frequency and intensity, heatwaves, and drought. Actions that the City of Rifle and other partners can take to protect residents, businesses, municipal operations, and the economy from these impacts are described in this section.

Some strategies that attempt to address either mitigation or adaptation can have negative impacts on the other. For example, increasing the prevalence of air conditioning in buildings is an adaptation strategy that helps people stay cool during extreme heat events. However, this can greatly increase energy use, hampering climate mitigation efforts. Installing heat pumps or other very energy efficient equipment for air conditioning in homes can help offset the increased energy use. Strategies that are beneficial for both mitigation and adaptation include water conservation and improved weatherization for homes. Figure 23 shows the relationship between these strategies.

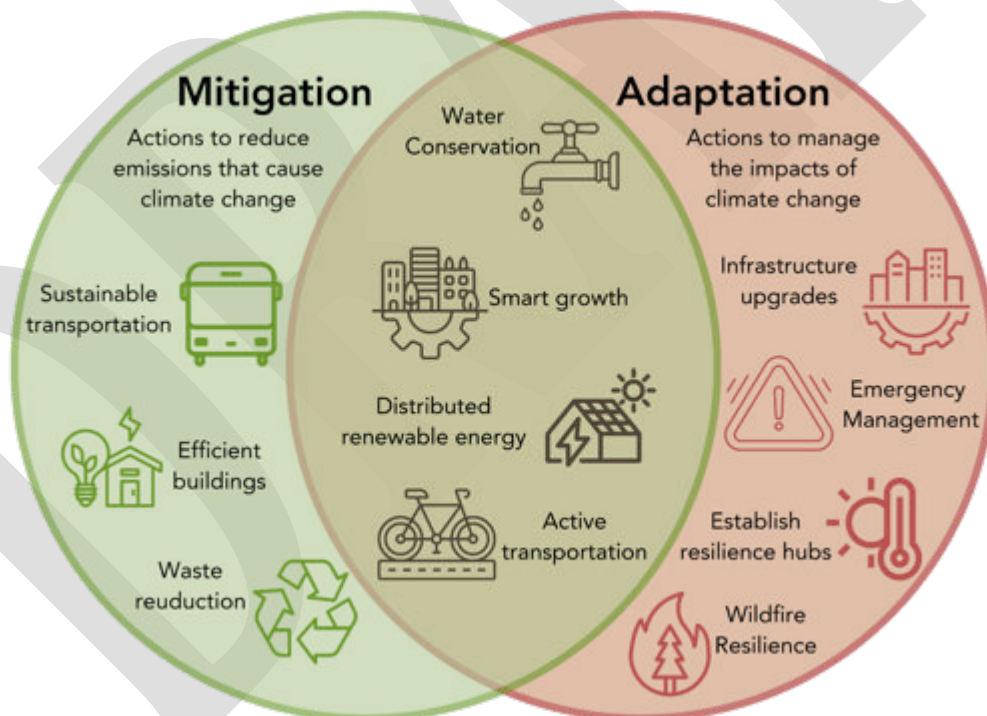


Figure 23. Venn diagram illustrating mitigation and adaptation strategies

BUILT ENVIRONMENT

Residential buildings
Commercial buildings
Landscapes



This focus area includes energy and resilience strategies for buildings and landscapes that are primarily private properties. Municipal buildings and landscapes are largely addressed in the municipal operations focus area.

Strategies and action steps for the built environment are aimed at improving energy efficiency, conserving water and land, and improving the resilience of community buildings and resources. Many of the strategies support reductions in the Rifle community's 51,042 metric tons of CO₂e emissions attributed to energy use in buildings.

City as lead implementer

Collaborative actions



BUILT ENVIRONMENT



STRATEGY

B 1

Improve energy efficiency and onsite energy production in buildings

ACTION STEPS

B 1.1

Grow Garfield Clean Energy's ReEnergize residential energy citywide rebate program to provide ongoing resources to the Rifle community, and help advertise it to more residents.

B 1.2

Prepare for potential new state requirements for energy codes and provide trainings on these for City staff and the local building community.³⁰

B 1.3

Explore opportunities for public or private development of thermal energy networks, ground-source heat pumps, and geothermal power generation.³¹

COLLABORATIVE ACTION STEPS

B 1.4

Work with the Colorado River Valley Chamber and the Colorado River Valley Economic Development Partnership to encourage walk-throughs and consultations of commercial properties to identify energy-saving measures and resources.

B 1.5

Promote utility bill tracking and energy management programs for commercial buildings, including Xcel Energy Empower Intelligence, ENERGY STAR Portfolio Manager or CLEER's Advanced Energy Management programs.

B 1.6

Educate commercial property owners on state benchmarking and building performance standards for buildings over 50,000 square feet.³²

B 1.7

Provide ongoing support and technical assistance to encourage energy-saving best practices in building design for new construction and remodeled buildings.

B 1.8

Expand communication, outreach, and incentives for existing energy efficiency programs and resources to encourage participation.

B 1.9

Work to increase the accessibility of solar power to Rifle residents and businesses.

BUILT ENVIRONMENT



STRATEGY

B 2

Reduce water use on properties in the community

ACTION STEPS

B 2.1

Collaborate with community groups to educate the public on the importance of tree canopies, and encourage tree planting. Share content on the City's website.

B 2.2

Provide educational materials on the use of WaterSense-rated plumbing fixtures and other household water conservation best practices.

B 2.3

Recommend the use of drought-tolerant plants or xeriscaping as part of water conservation, landscaping, and water waste ordinances. Work with partners and local retailers to provide educational materials.

B 2.4

Amend the City landscaping ordinance to include a drought-tolerant plant palette, encourage drip irrigation, and provide education about the options for turf alternatives.

B 2.5

Encourage upgrades and maintenance of irrigation systems, including the installation of rain sensors.

B 2.6

Pursue additional opportunities for raw water to serve as city irrigation and residential lawn watering, to reduce the energy load placed on the water treatment plant.

BUILT ENVIRONMENT



STRATEGY

B 3

Expand access to innovative heating, cooling, and air purification

ACTION STEPS

B 3.1

Explore opportunities for expansion of green infrastructure³³ on private property.

COLLABORATIVE ACTION STEPS

B 3.2

Encourage energy-efficient cooling, such as cold-climate mini-split heat pumps, by promoting financial incentives like rebates and tax credits.

B 3.3

Supply air purification units, including low-cost do-it-yourself units, to at-risk populations to reduce wildfire smoke exposure. Provide educational resources on air purification.

B 3.4

Explore the possible use of cooling towers³⁴ for residential, commercial, and public spaces.

STRATEGY

B 4

Utilize land use principles for conservation of energy and land

ACTION STEPS

B 4.1

Increase building density where appropriate in identified zone districts or as the City's comprehensive plan is updated.

B 4.2

Preserve natural landscapes, green spaces, and open space as appropriate.

B 4.3

Utilize infill development where possible rather than expansion into new areas.

B 4.4

Evaluate the feasibility of becoming a certified local government (CLG) and establishing a building preservation program.

BUILT ENVIRONMENT

STRATEGY

B 5

Prepare community assets and infrastructure for extreme weather and natural disasters

ACTION STEPS

B 5.1

Identify potential sites to serve as resilience hubs based on criteria developed by state and federal agencies. This could include a new community center.

B 5.2

Install energy-efficient power backup systems through installing battery backup or upgrading to high-efficiency gas generators where battery backup is not an option.

B 5.3

Maintain up-to-date resources on the City's website that educate the public about local emergency response plans.

COLLABORATIVE ACTION STEPS

B 5.4

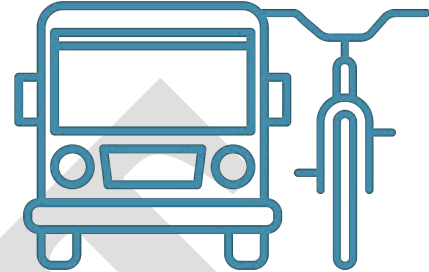
Promote local businesses interested in hosting customers during extreme heat and wildfire smoke events.

Image credit: [Post Independent](#)



TRANSPORTATION

Alternative fuels
City fleets
Multimodal transportation



The City of Rifle is continually working to improve biking, walking, and transit access in the City and surrounding areas. This focus area addresses strategies that improve the safety, quality, and connectivity of trails and transit. It also includes public electric vehicle (EV) charging infrastructure and access as well as improving traffic flows within the City.

A key transportation-related issue for Rifle is that many residents commute out of the City for jobs elsewhere. The economic development section of the ERAP contains strategies to expand the prevalence of well-paying jobs in Rifle to limit commute distances, which would reduce vehicle emissions and create more time for residents to engage in other activities in the community.

City as lead implementer

Collaborative actions



TRANSPORTATION



STRATEGY

T 1

Encourage biking and walking around the City

ACTION STEPS

T 1.1

Promote biking and walking infrastructure to connect new development areas to the rest of the City, and prioritize development in areas with existing multimodal³⁵ infrastructure.

T 1.2

Support opportunities to improve multimodal connectivity to business districts, downtown, and transit hubs. Include and identify ADA accessible routes.

T 1.3

Identify priority trail projects in Rifle plans and instigate construction of those projects. Seek grant funding and opportunities to incorporate bike and pedestrian trails into other capital projects.

T 1.4

Improve biking and walking safety infrastructure, adding lighting, wayfinding, and signage materials. Generate a map of the safe and friendly biking and walking routes.

T 1.5

Collaborate with local trail organizations including the Rifle Area Mountain Bike Organization (RAMBO) and the Lower Valley Trail Association (LOVA) to improve access to trails.

COLLABORATIVE ACTION STEPS

T 1.6

Evaluate the feasibility of operating a bike share program in Rifle.

T 1.7

Support increased access to bikes, including e-bikes and non-e-bikes, for all populations.

TRANSPORTATION



STRATEGY

ACTION STEPS

T 2

Enhance community-based transit options

T 2.1

Update the previous evaluation potential for microtransit, such as a circulator or "downtowner" to operate within the City, building off the Rifle-RFTA Circulator Feasibility Study.

T 2.2

Continue to collaborate with the Parachute Area Transit System and expand service as needed and feasible.

T 2.3

Collaborate with other Colorado River towns to work toward improved, ongoing, sufficient transit service to Rifle residents.

STRATEGY

ACTION STEPS

T 3

Reduce fuel use by City fleets

T 3.1

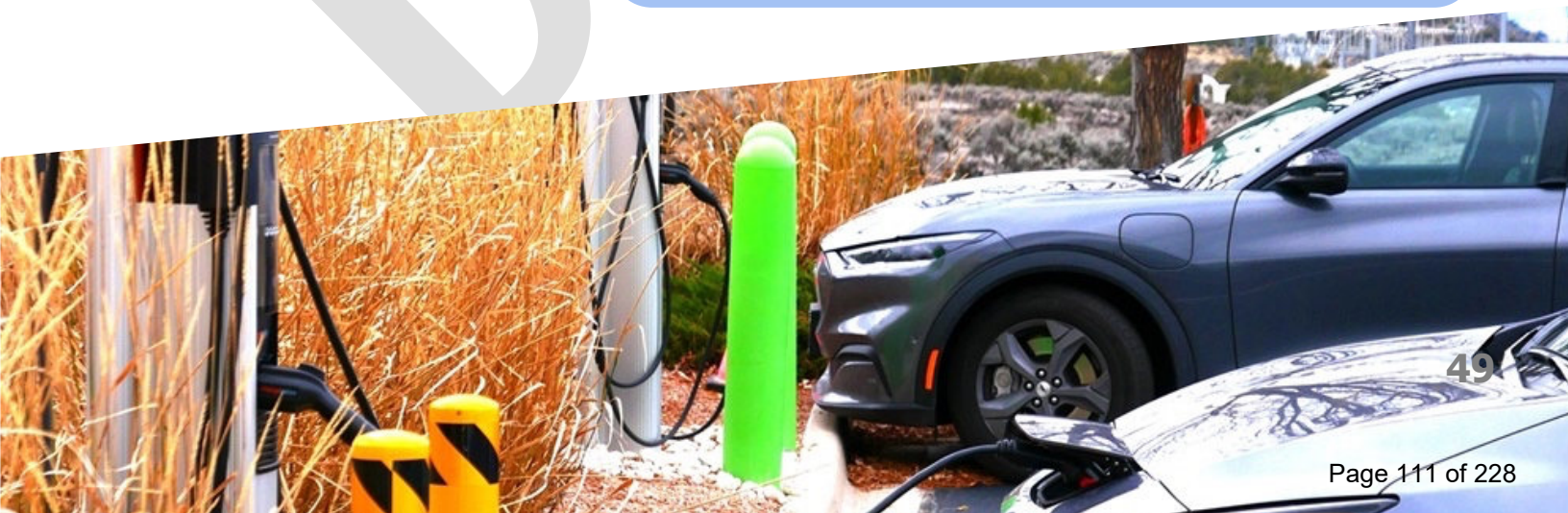
Upgrade city fleet vehicles to more fuel-efficient or electric models when they are due for replacement and where fiscally feasible. Apply to the Colorado Department of Public Health and Environment's Clean Fleet Vehicle and Technology Grant Program for funding toward fleet EVs, and Colorado Energy Office's Fleet Zero program for fleet EV charging, if relevant.

T 3.2

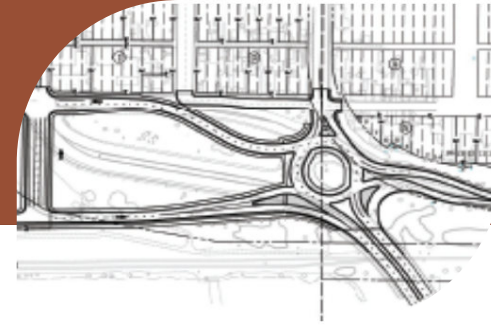
Ensure that fleet vehicles are properly maintained, including tire pressure.

T 3.3

Utilize "vehicle rightsizing," ensuring that the size of a vehicle corresponds appropriately with the tasks that it performs.



TRANSPORTATION



STRATEGY

T 4

Address impacts of extreme weather on transportation options

ACTION STEPS

T 4.1

Promote safe biking and walking practices that reduce exposure to wildfire smoke and extreme heat.

T 4.2

Identify and promote alternate evacuation and transportation routes during road closures, including county plans.

T 4.3

Request that RFTA install or upgrade shade structures at bus stops where applicable.

STRATEGY

T 5

Improve traffic flows within the City

ACTION STEPS

T 5.1

Encourage development to locate in Tier 1 areas of Rifle, as identified in the Comprehensive Plan and in the Transportation Master Plan.

T 5.2

Identify priority road and trail projects in the Capital Improvements Plan and instigate construction of those projects as feasible.

T 5.3

Ensure that new transportation projects reduce vehicle idle time and promote traffic efficiency.

STRATEGY

T 6

Support expanded access to electric vehicle charging

COLLABORATIVE ACTION STEPS

T 6.1

Encourage the development of low-voltage Level 2 charging sites downtown and along Railroad Ave.

T 6.2

Expand access to safety measures for EVs, charging infrastructure fires, and other related incidents.

T 6.3

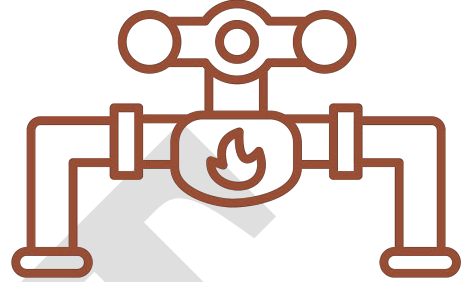
Encourage EV-ready building development, including at multi-family housing complexes.

T. 6.4

Work with partners to identify funding opportunities for EV charging within City limits.

MUNICIPAL OPERATIONS

Solid waste
Water and wastewater treatment
Municipal facilities



Strategies in this focus area address improving energy efficiency and water conservation for municipal properties. These include the water and wastewater treatment plants, which are major energy users, and other municipal buildings and parks. This focus area also includes strategies to maximize energy production from the City's extensive existing solar arrays, maintain and expand existing green spaces, and increase waste diversion from landfill.

City as lead implementer

Collaborative actions

MUNICIPAL OPERATIONS



STRATEGY

M 1

Reduce energy use in City facilities

ACTION STEPS

M 1.1

Actively use utility bill tracking and 15-minute interval data for priority municipal buildings to monitor and reduce energy use.

M 1.2

Promote an energy conservation culture among City staff, including participation in holiday shutdown energy savings events.

M 1.3

As part of the Comprehensive Improvement Plan process, upgrade building lighting to light controllers to help with lights being left on overnight. Review the potential for “smart plugs” to shut off items that do not need to run continuously.

M 1.4

Convert all non-LED lighting to LEDs in municipal buildings.

M 1.5

Incorporate energy efficiency and sustainability design principles in all new construction and upgrades to City facilities.

STRATEGY

M 2

Improve energy efficiency and resilience of water and wastewater treatment infrastructure and distribution

ACTION STEPS

M 2.1

Evaluate feasibility and funding options for heat recovery and effluent cooling systems from the wastewater treatment process to heat facilities, reduce energy use, and comply with potential state regulations.

M 2.2

Prioritize and install improvements for water purification facilities, water distribution systems, raw water improvements, wastewater reclamation facilities, and sanitary sewer collection systems as identified in the City's Utility Maintenance, Capital, and Rate Study.

M 2.3

Prepare for and install salinity removal processes if needed in the future.

MUNICIPAL OPERATIONS



STRATEGY

M 3

Optimize solar production on municipal properties

ACTION STEPS

M 3.1

Review power purchase agreement (PPA) contract renewal options.

M 3.2

Evaluate optimal solar acquisition options and discuss the rewrite of renewal contracts with the PPA providers, as suggested in the solar audit.

M 3.3

Develop revenue and maintenance plans for solar arrays acquired from the PPA providers, including determining if an outside company should be hired or if work should be done in-house.

M 3.4

Collaborate with the PPA providers to upgrade or install interval tracking devices to actively monitor production and losses. Where the PPA is not obligated to provide tracking, add or upgrade equipment to this end.

M 3.5

Work with the Colorado River Valley Chamber, Colorado River Valley Economic Development Partnership, and Garfield Clean Energy to develop and maintain a list of solar and clean energy contractors that is hosted on the City's website.

M 3.6

Assess the resources needed to purchase additional renewable and battery storage capacity to maintain 100% renewable energy for municipal operations. This could include micro-hydropower, wind, or other feasible options in addition to solar.

MUNICIPAL OPERATIONS



STRATEGY

M 4

Reduce water use on municipal properties

ACTION STEPS

M 4.1

Find and mitigate leaks in the water distribution system using methodical processes.

M 4.2

Fine-tune watering schedules to reduce the time and volume required for irrigation of City properties.

M 4.3

Utilize low-flow water fixtures in municipal buildings as replacement is required.

M 4.4

Construct xeriscape demonstration gardens on City-managed parks and green spaces.

M 4.5

Replace City irrigation systems with WaterSense drip-lines where feasible.

STRATEGY

M 5

Address risks of a warming climate to City facilities

ACTION STEPS

M 5.1

Ensure that city facilities have adequate HVAC systems in place for extreme weather events, including back-up generators as needed.

M 5.2

Update drought contingency plans for future water supply needs.

M 5.3

Identify and protect vulnerable municipal facilities identified in the Garfield County Hazard Risk Assessment.

MUNICIPAL OPERATIONS



STRATEGY

M 6

Implement green infrastructure and shade cover in sites throughout the City

ACTION STEPS

M 6.1

Perform a Tree Canopy study to identify key locations that could benefit from additional tree cover.

M 6.2

Continue to plant water-wise trees and landscaping on municipal properties, and preserve existing trees based on master plans, CDs, and recommendations from staff.

M 6.3

Shade City-owned parking lots as feasible.

M 6.4

Construct bioretention stormwater catchments, like rain gardens, where applicable.

M 6.5

Encourage light-colored and non-reflective roofs on buildings, especially those with little or no roof slope, to reduce heat absorption.

M 6.6

Encourage light or permeable paving, shade, green alleys, vegetation, and tree canopy.

COLLABORATIVE ACTION STEPS

M 6.7

Provide individual homeowners and businesses with information about how to correctly maintain green infrastructure design elements (e.g., rain gardens, vegetated swales, and other installations).

STRATEGY

M 7

Increase waste diversion and reduction rates within the City

ACTION STEPS

M 7.1

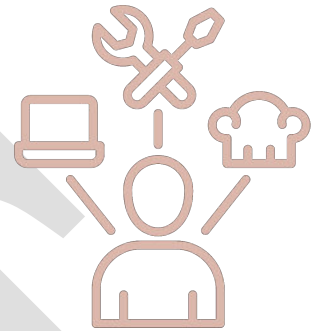
Create or expand educational programs to encourage proper recycling.

M 7.2

Work with local composting companies to expand their services in City limits, and educate the community on available resources.

ECONOMIC DEVELOPMENT

**Workforce
Economic diversification
Training opportunities**



As a growing and dynamic community, Rifle has an expanding economy with increased opportunities. Industries in the area historically were oil and gas development and agriculture, but the economy is diversifying. Many Rifle residents commute long distances for jobs in resort areas like Glenwood Springs, and often travel as far as Vail and Aspen. Partner organizations and the City are working to recruit high-paying jobs in Rifle that retain and attract residents. "Better jobs closer to home" is a mantra of the Colorado River Valley Economic Development Partnership and is repeated often when this topic is discussed.

Strategies for this focus area include clean energy job training, supporting local businesses, and strengthening partnerships. There are also action steps to protect the local workforce from the impacts of a changing climate.

City as lead implementer

Collaborative actions





ECONOMIC DEVELOPMENT

STRATEGY

E 1

Support community and private sector partnerships for economic development

ACTION STEPS

E 1.1

Collaborate with the Rifle Regional Airport to ensure that airport activities benefit the local Rifle economy.

E 1.2

Support the efforts of other local economic development organizations including the Colorado River Valley Economic Development Partnership, the Rifle Regional Economic Development Corporation, and the Colorado River Valley Chamber.

E 1.3

Work with the Educational Pathways to Innovative Careers (EPIC) and Board of Cooperative Educational Services (BOCES) programs to host training opportunities for Rifle High School students.

COLLABORATIVE ACTION STEPS

E 1.4

Evaluate the current potential for developing an Energy Innovation Center, and work to develop the Center if possible.

STRATEGY

E 2

Prioritize local production and small businesses

ACTION STEPS

E 2.1

Apply as appropriate for Department of Local Affairs (DOLA) and Federal Mineral Lease District (FMLD) funding for local business loans and grants.

COLLABORATIVE ACTION STEPS

E 2.2

Host events and promotions that encourage shopping at local businesses, such as a “shop local” campaign.

E 2.3

Promote opportunities for local manufacturing, such as solar panel recycling and other clean energy opportunities.

E 2.4

Strengthen local market capacity, including through a farmer’s market or other regional resources.

E 2.5

Promote incentives for businesses to source goods from local providers.

ECONOMIC DEVELOPMENT



STRATEGY

E 3

Provide clean energy and energy efficiency training opportunities for the local workforce

COLLABORATIVE ACTION STEPS

E 3.1

Encourage businesses to provide internships and apprenticeships for local high school and higher education students. Continue to offer City internships as well.

E 3.2

Collaborate with partners, including Colorado Mountain College and Colorado Mesa University, on job training programs that meet local workforce needs.

E 3.3

Host training programs for HVAC, architecture, development professionals, and other local workforce specialties on clean energy technologies and building codes.

STRATEGY

E 4

Invest in clean energy at homes and businesses

COLLABORATIVE ACTION STEPS

E 4.1

Expand access to broadband internet in the Rifle community.

E 4.2

Track and share funding opportunities that support the installation of clean energy projects at homes and businesses, prioritizing local contractors.

E 4.3

Monitor funding as it becomes available to incentivize battery storage for residential and commercial solar.

STRATEGY

E 5

Support workforce health and safety during extreme weather events

COLLABORATIVE ACTION STEPS

E 5.1

Provide educational resources to local employers on the risks of extreme heat to outdoor workers and how to prevent illness from heat exposure.

E 5.2

Encourage scheduling of outdoor projects to avoid extreme heat exposure, both daily and annually, including for the private sector.

E 5.3

Provide personal protective equipment (PPE) and modified schedules for outdoor workers during wildfire smoke events, including for the private sector.

OVERARCHING STRATEGIES



The Overarching strategies are a supplement to the extensive action steps for the four main focus areas. These strategies are meant to guide ERAP implementation efforts in a way that optimally benefits Rifle residents, businesses, and local governments. They also highlight the importance of working with existing partners to improve resilience and enhance the economy of Rifle.

Finally, the overarching strategies holistically acknowledge the unique outdoor recreation opportunities, demographics, and needs of Rifle.



OVERARCHING STRATEGIES



STRATEGY

0 1

Implement findings of the Energy and Resilience Action Plan (ERAP) to fit the unique needs and strengths of the community

ACTION STEPS

0 1.1

Develop a toolkit of best practices for implementation including funding resources, policy options, and public outreach.

0 1.2

Use the ERAP strategy matrix to prioritize action steps based on feasibility and benefit.

0 1.3

Provide education and outreach on water efficiency, tree canopy preservation, energy conservation, and other energy and resilience actions to encourage buy-in for future programs.

0 1.4

Include Spanish translations of energy and resilience outreach materials to reach the significant portion of Rifle residents that are primarily Spanish-speaking.

0 1.5

Strengthen the capacity of existing organizations such as Garfield Clean Energy to implement findings of the plan through expanding clean energy programs.

STRATEGY

0 2

Promote high quality of life in the community

ACTION STEPS

0 2.1

Expand access to rivers, creeks, and other recreational amenities in the Rifle area.

0 2.2

Promote a diverse economy that is focused on providing quality jobs that can be accessed by Rifle community members, focused on local needs and providing residents options to work, live, and play in Rifle.

0 2.3

Foster the development of high-quality, affordable housing options that encourage home ownership and resident retention

GLOSSARY

Adaptation	Actions that prepare a community to adjust to both the current and projected impacts of climate change.
Climate	The long-term pattern of oceanic and atmospheric conditions at a location.
Climate change	A long-term change in the average weather patterns that have come to define Earth's local, regional, and global climates. Changes observed in Earth's climate are driven by human activities and natural processes.
Cooling tower	A heat-removal device that uses water to transfer process waste heat into the atmosphere. It is a huge heat exchanger, expelling building heat into the atmosphere and returning colder water to the chiller. It functions similarly to an evaporative (swamp) cooler.
Exposure	Describes the nature and magnitude of an environmental stress event (e.g., extreme temperature, flood, drought). Exposure is usually quantified in terms of the probability that the event will affect people or a system, the event's duration, and its spatial magnitude.
Green infrastructure	As defined by the Clean Water Act ³⁶ , the term "green infrastructure" means the range of measures that use plant or soil systems, permeable pavement or other permeable surfaces or substrates, stormwater harvest and reuse, or landscaping to store, infiltrate, or evapotranspiration stormwater and reduce flows to sewer systems or to surface waters.
Greenhouse gases	Gases in Earth's atmosphere that trap heat. These gases let sunlight pass through the atmosphere, and they prevent the heat that the sunlight brings from leaving the atmosphere, which keeps the Earth warm. Greenhouse gases include carbon dioxide (CO ₂), methane (CH ₄), nitrous oxide (N ₂ O), hydrofluorocarbons (HFCs), perfluorocarbons (PFCs), sulfur hexafluoride (SF ₆), and water vapor (H ₂ O).
Mitigation	Efforts to prevent further climate warming by eliminating greenhouse gas emissions.
Multimodal transportation	An approach to transport that incorporates all the modes people use to get around. These may include automobiles, commuter railways, buses, bicycles, walking, and micro-mobility modes such as e-bikes and scooters.
Sensitivity	The socioeconomic or demographic characteristics (e.g., race or ethnicity, income and poverty status, educational level, linguistic barriers, type of housing, built environment characteristics) that can make people susceptible to the negative effects of an exposure.
Thermal energy networks	Systems that provide efficient and affordable clean energy heating and cooling to entire neighborhoods or groups of buildings through a shared network of water pipes that transfer heat in and out of buildings.
Vulnerability	The susceptibility to adverse effects of climate change, including both climate variability and extremes. Vulnerability measures the intersection of exposure, sensitivity to harm, and the capacity to adapt to change.

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Agenda Item #b.

Agenda Item Name:

Update on Potential Visitor Center Location from Chamber

Presenter:

Patrick Waller, City Manager

Item Description:

Update Item

Recommended Action:

No action on Workshop items

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Colorado River Valley Chamber Members will give council an update on a potential location and operation for a Visitor Center

Notification Requirements:

N/A

Prepared By:

Patrick Waller, City Manager

Attachments:

None



Agenda Item #c.

Agenda Item Name:

Discussion of Council Member Appointment to Fieldhouse Feasibility Project Team

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

Discuss the appointment of a council member for the feasibility study project team.

Recommended Action:

Discussion only, formal action will happen in the regular meeting.

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

Council approved the agreement and PO for Collab Architecture to perform the Rifle Field House Feasibility Study at the June 4 regular meeting.

Background Information:

N/A

Executive Summary:

The City is moving forward with a feasibility study to assess the potential development of a new community facility. As part of this process, staff is assembling a project team to help guide and support the study's direction, ensure transparency, and represent community interests. To enhance council involvement and provide valuable perspective throughout the project, the staff seeks one City Council member to serve on the project team. This council representative would participate in key discussions, review findings, and help ensure alignment with community goals and City priorities. The project team is anticipated to meet twice a month for 1-2 hours through December.

Notification Requirements:

N/A

Prepared By:

Patrick Waller, City Manager

Attachments:

None



Agenda Item #d.

Agenda Item Name:

Lodging Tax Update

Presenter:

Kim Burner, Main Street Manager

Item Description:

Council Update

Recommended Action:

No action on Workshop Items

Fiscal Impact:

The City has the intention of creating a ballot measure to double the Lodging Tax to bring us to the same level as surrounding communities. This should double the funds available in the Visitor Improvement Fund which is managed by the GRIT board.

Operational Impact:

City Staff are working on providing information materials about GRIT and VIF.

Prior Board Motions:

Lodging Tax was passed in 2007

Background Information:

City Staff has been directed to prepare a ballot initiative for the potential increase to the City's Lodging Tax. This tax is paid for primarily by non-Rifle citizens as they travel to and through the City.

Executive Summary:

Kim Burner, City of Rifle's Main Street Manager has developed an informational campaign strategy that includes meeting with key stakeholder groups, creating informational videos, ensuring GRIT awareness is present at all City events, and providing learning opportunities where applicable.

Notification Requirements:

None at this time

Prepared By:

Patrick Waller, City Manager

Attachments:

1. lodging tax campaign worksheet

Communication Plan

Stakeholder/Partner/Respon.	Objectives (Actions Desired)	Message Content	Deliver Methods	By When (Frequency)
Chanel 10/Riffenow.org/Rifleco.org///// Kim/// Micheal	Inform	who is GRIT, how funded, what we do	Video ---- 2-30 second videos	June
Events//// Kim Delaney GRIT Grant recipients	inform	Powered by GRIT	Banners/flyers	BBQ/Third Thursday/All GRIT funded events throughout Summer
Chamber/DDA/Rotary/Hill/Young Guns/RAMBO/////Jay Rickstrew, Larry Stewart, Nick/Nichole, Adam and mandy whitt, Annick Pruet	Present to each Board of Director Group	Present to each board of director group - Who is GRIT, what we do and how we're funded	Presentation	June and July
Kim	inform	how GRIT improves resident's lives/\$\$ from travelers go directly into community	Social Media/Facebook mostly	June, July, August
Kim	internal staff education	who is GRIT, what we spend money on, how funded, why it's important/////FAQ sheet	Staff/Email	July
Kim	inform		Water bill insert About who GRIT is How funded and NO LOCAL TAX	July

This strategy is built on the five concepts that will guide the communications approach:

- 1. Clear, Accurate, and Direct:** The City will strive to use the most direct and straightforward language to communicate policies and programs, by explaining technical terms, avoiding jargon, and providing background information to ensure that all our communications are understandable and accessible to the widest possible audience.
- 2. Proactive:** Whenever possible, the City will provide information on emerging issues, and follow these up to ensure the most accurate and complete information is available to the public as soon as possible.
- 3. Transparent:** The City will be open in communicating its business and make information about the policies, finances, and operations of the City available to all citizens. One way of accomplishing this is to continue to include citizens in the decision making process, from soliciting input to encouraging service on boards and commissions that actively advise on policy decisions.
- 4. Approachable:** The City will strive to make all community members feel welcome and included in all communication. Including, but not limited to, removing language and physical disabilities whenever possible.
- 5. Listening:** The City recognizes that communication flows two-ways, both providing information and receiving feedback. Listening to residents builds trust and credibility to the policies and programs created and also reflect the needs and wishes of the community.

The audience profile will determine who stakeholders/partners are for each communication campaign. Here are a few to keep in mind:
Media
Employees (who might get questions)
Hispanics in Leadership
DDA
EDC
Council
GRIT
PRAB
Senior Board
RE2
Businesses (might be divided by area of town)
Community Ambassadors



Agenda Item #5.a.

Agenda Item Name:

Consider Minutes of the June 4, 2025 Regular Meeting

Presenter:

Alexis Ramirez, City Clerk

Item Description:

Consider Minutes of the June 4, 2025 Regular Meeting

Recommended Action:

Move to approve the minutes of the June 4, 2025, City Council Regular Meeting

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Minutes of the June 4, 2025, Regular Meeting

Notification Requirements:

N/A

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. 06.04.2025 DRAFT Minutes



RIFLE CITY COUNCIL

REGULAR MEETING

June 4, 2025

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Sean Strode.

Present at Roll Call:

Councilor Joe Carpenter, Councilor Michael Clancy, Councilor Alicia Gresley, Councilor Clint Hostettler, and Mayor Pro Tem Chris Bornholdt.

Councilor Alicia Gresley moved to excuse Councilor Karen Roberts and Mayor Sean Strode from tonight's meeting; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Alicia Gresley, Clint Hostettler, Michael Clancy, Joe Carpenter, and Chris Bornholdt.

No – None.

Others Present:

City Manager Patrick Waller, City Clerk Alexis Ramirez, City Attorney Jim Neu, Parks & Recreation Director Austin Rickstrew, Procurement & Grant Reporting Manager Iris Trevisano, Community TV/Multimedia Manager Michael Churchill, Community Development Director Zach Higgins, Police Lieutenant Mike Kuper, Executive Director of Middle Colorado Watershed Kate Collins, Senior Restoration Scientist of EcoPoint Wesley Collins, Mark Gregory, Water Resources Engineer Nathan Bell, Board Member of Middle Colorado Watershed Council Chris Treese, Nicolette DiPietro, and MaryAnn Lucero.

PUBLIC COMMENT

No public comment was heard from MaryAnn Lucero.

CONSENT AGENDA – CONSIDER THE FOLLOWING ITEMS:

- A. Consider Minutes of the May 21, 2025 Regular Meeting
- B. Consider Liquor License Renewal for Western Slope Chicken, LLC dba Wingchesters

Councilor Alicia Gresley moved to approve Consent Agenda Items A and B; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Alicia Gresley, Clint Hostettler, Michael Clancy, Joe Carpenter, and Chris Bornholdt.

No – None.

PRESENTATION

Middle Colorado Watershed Council - Rifle Creek Restoration Project

Executive Director of Middle Colorado Watershed Kate Collins, Senior Restoration Scientist of EcoPoint Wesley Collins, Water Resources Engineer Nathan Bell, and Board Member of Middle

Colorado Watershed Council Chris Treese provided a presentation regarding the Rifle Creek Restoration Project. The presentation included the purpose of the project, as well as the plan, challenges faced, and potential opportunities. Rifle Creek is facing many obstacles, including being ecologically stressed, aging irrigation infrastructure, and climate pressures. Focus areas in the Master Plan discussed are infrastructure upgrades, habitat restoration, and monitoring water quality and flows. Initial identified projects include areas at Centennial Park, Deerfield Park, Re-2 School property, Government Creek, Grand Tunnel Ditch, and Rifle Creek Golf Course. The goal of the restoration of Rifle Creek is to ensure a healthy, flowing, and functioning creek to support the quality of life for all users.

Executive Director of Middle Colorado Watershed Kate Collins, Senior Restoration Scientist of EcoPoint Wesley Collins, Water Resources Engineer Nathan Bell, and Board Member of Middle Colorado Watershed Council Chris Treese answered questions for Council.

REGULAR AGENDA

Consider Purchase Order for 2025 Older Adult Program 7-Party MOU

Senior & Events Center Director Tami Sours presented a request to consider the purchase order for the 2025 Older Adult Program 7-Party MOU. City of Rifle has been a partner in the 7-Party MOU since 2009, supporting programs for the older adult population. This MOU has seven entities that participate in the programs, including Garfield County, Roaring Fork Transportation Authority, Town of Carbondale, City of Glenwood Springs, Town of New Castle, Town of Silt, and City of Rifle. \$225,000 was included in the 2025 Budget for this program, meaning the requested purchase order is under budget by \$12,171.51. The MOU for 2025 reflects the total cost for Older Adult Programs to be \$1,202,463.00. Staff recommends approval of the purchase order for 2025 Older Adult Programs including \$60,989.82 for nutrition costs and \$151,838.67 for transportation costs, equaling a total contribution of \$212,828.49.

Senior & Events Center Director Tami Sours answered questions for Council.

Councilor Clint Hostettler moved to approve payment for the 2025 Older Adult 7-Party MOU in the amount of \$212,828.49; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Michael Clancy, Joe Carpenter, Clint Hostettler, Alicia Gresley, and Chris Bornholdt.

No – None.

Consider Awarding Bid to Collab Architecture for the Rifle Field House Feasibility Study

Parks & Recreation Director Austin Rickstrew and Procurement & Grant Reporting Manager Iris Trevisano presented a request to consider awarding bid to Collab Architecture for the Rifle Field House Feasibility Study. The Parks and Recreation Department released a Request for Proposals seeking qualified consulting firms to conduct a feasibility study for a potential Parks and Recreation Field House. This proposed facility aims to address longstanding community interest in enhanced indoor recreational opportunities, as identified in the 2024 Parks and Recreation Community Survey, and with City Council direction. The survey highlighted strong demand for year-round access to indoor courts, turf fields, fitness areas, and flexible community programming space. The feasibility study will evaluate potential locations, develop conceptual designs, assess construction and operational costs, explore funding strategies, and analyze the facility's potential economic and community impacts. Community engagement is a key project component to ensure recommendations reflect local priorities. Following a comprehensive

review process, staff recommends selecting Collab Architecture to complete the study. City Council approval is required to proceed with awarding the contract. The project's goal is to deliver a comprehensive feasibility report and recommendations to guide future decision-making regarding the development of the Field House.

Parks & Recreation Director Austin Rickstrew and Procurement & Grant Reporting Manager Iris Trevisano answered questions for Council.

Councilor Clint Hostettler moved to approve Collab Architecture for the Rifle Field House Feasibility Study in the amount not to exceed \$93,640 from the Parks & Recreation Fund; seconded by Councilor Jos Carpenter.

Roll Call: Yes - Alicia Gresley, Michael Clancy, Joe Carpenter, and Clint Hostettler.

No – Chris Bornholdt.

Report to City Manager

Reports were heard from City Manager Patrick Waller and Community Development Director Zach Higgins.

Comments from Mayor and Council

Comments were heard from Councilor Michael Clancy, Councilor Alicia Gresley, and Mayor Pro Tem Chris Bornholdt.

Adjournment

Meeting adjourned at 8:05 p.m.

Alexis Ramirez
City Clerk

Sean Strode
Mayor



Agenda Item #5.b.

Agenda Item Name:

Consider Liquor License Renewal for RCG Rifle, LLC dba Rib City Grill

Presenter:

Alexis Ramirez, City Clerk

Item Description:

Hotel & Restaurant Liquor License Renewal for RCG Rifle, LLC dba Rib City Grill

Recommended Action:

Move to approve the Liquor License Renewal application for RCG Rifle, LLC dba Rib City Grill

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

RCG Rifle, LLC dba Rib City Grill located at 707 Wapiti Avenue, Rifle, CO has submitted a Hotel & Restaurant Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. REDACTED - Liquor License Renewal - Rib City

DR 8400 (02/16/24)
 COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Submit to Local Licensing Authority

RIB CITY GRILL
 PO BOX 909
 Grand Junction CO 81501

RECEIVED

JUN 9 2025

City Clerk
 City of Rifle

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	750.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.



Paid by check

Uploaded to MoveIt on Date



Paid Online

Licensee Name

RCG RIFLE LLC

Doing Business As Name (DBA)

RIB CITY GRILL

Liquor License Number

License Type

Hotel & Restaurant (city)

Sales Tax License Number

Expiration Date

Due Date

07/26/2025

06/11/2025

Business Address

Street Address

707 WAPITI AVENUE

Phone Number

9706253333

City, State, ZIP Code

Rifle CO 81650-3432

Mailing Address

Street Address

PO BOX 909

City, State, ZIP Code

Grand Junction CO ~~81501~~ 81502

Email

accounting@rcgwest.com

Operating Manager

Date of Birth

Shawna Garcia

Home Address

Street Address		Phone Number
City	State	ZIP Code

1. Do you have legal possession of the premises at the street address?..... ☒ Yes ☐ No

Are the premises owned or rented? ☐ Owned

*If rented, expiration date of lease

☒ Rented*

10/31/2029

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... ☐ Yes ☒ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit?..... ☐ Yes ☒ No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing?..... ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... ☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?..... ☐ Yes ☒ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... ☐ Yes ☒ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?..... ☐ Yes ☒ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Rib City Grill / **SHAWNA GARCIA**

Title

Owner

Signature

Shawna Garcia

Date (MM/DD/YY)

5/19/25

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title

Attest

Signature

Date (MM/DD/YY)

Tax Check Authorization, Waiver, and Request to Release Information

I, Shauna Garcia

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of

(the "Applicant/Licensee")

Pub City Grill / Shauna Garcia

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

RIB CITY GRILL

Social Security Number/Tax Identification Number

Home Phone Number

Business/Work Phone Number

970-625-3333

Street Address

707 WAPITI AVE

City

RIFLE

State

CO

ZIP Code

81650

Printed name of person signing on behalf of the Applicant/Licensee

SHAWNA GARCIA

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)

Shawna Garcia

Date Signed

5/19/25

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #5.c.

Agenda Item Name:

Consider Amending Chapter 16 of the Rifle Municipal Code to Define the Comprehensive Plan and Set Procedures for Amendments to the Comprehensive Plan - Ordinance No. 8, Series of 2025 - 2nd Reading

Presenter:

Geir Sverdrup
Zach Higgins, Planning Director

Item Description:

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING CHAPTER 16 OF THE RIFLE MUNICIPAL CODE TO UPDATE THE CODE TO DEFINE THE COMPREHENSIVE PLAN AND SET PROCEDURES FOR AMENDMENTS TO THE COMPREHENSIVE PLAN

Recommended Action:

Move to approve amendment of Chapter 16 of the Rifle Municipal Code to define the Comprehensive plan and set procedures for amendments to the Comprehensive Plan - Ordinance No. 8, Series of 2025 on second reading

Fiscal Impact:

N/A

Operational Impact:

Adds a formal procedure to amend the Comprehensive Plan.

Prior Board Motions:

The City Council adopted the Comprehensive Plan on December 18, 2019.

Background Information:

When the Comprehensive Plan was adopted in 2019, it stated that the plan should be updated at least every five years and that a process should be created to address tier changes. Ordinance No.8 creates a procedure to satisfy those needs.

Executive Summary:

Ordinance No.8, Series of 2025 amends Chapter 16 of the Municipal Code to define the Comprehensive Plan and set procedures for amending the Comprehensive Plan.

Notification Requirements:

Notification requirements for public hearing have been executed.

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. Ordinance No. 08 2025 Update to Ch. 16 of Code for Comp Plan Amendment (1)

CITY OF RIFLE, COLORADO
ORDINANCE NO. 08
SERIES OF 2025

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING
CHAPTER 16 OF THE RIFLE MUNICIPAL CODE TO UPDATE THE CODE
TO DEFINE THE COMPREHENSIVE PLAN AND SET PROCEDURES FOR
AMENDMENTS TO THE COMPREHENSIVE PLAN

WHEREAS, Chapter 16 of the Rifle Municipal Code (the “Code”) regulates land use, zoning and development within the City; and

WHEREAS, City staff have recommended updates to the Code in order to provide the City the ability to update and enact regulations in accordance with amendments to the Comprehensive Plan; and

WHEREAS, the City Council finds and determines that it is in the best interests of the citizens of Rifle to amend Chapter 16 of the Code accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Section 16-1-220 of the Rifle Municipal Code, “Definitions”, is hereby amended as follows, with underlined text added:

Sec. 16-1-220. Definitions.

For purposes of this Chapter, certain terms are defined as follows:

Comprehensive Plan provides the policy framework for regulatory tools such as zoning, subdivision regulations, annexations, and other policies. A comprehensive plan promotes the community's vision, goals, objectives, and policies, establishes a process for orderly growth and development, addresses both current and long-term needs, and provides for a balance between the natural and built environment. Elements addressed in a comprehensive plan must include: a narrative description of the procedure used for the development and adoption of the comprehensive plan, housing action plan, recreation and tourism, strategic growth, tiered growth and water supply. Other elements may include: transportation, land use, economic development, affordable housing, environment, parks and open space, natural and cultural resources, hazards, capital improvements, water supply and conservation, sustainability, energy, and urban design. Comprehensive plans should be updated approximately every five (5) years.

Comprehensive Plan Amendment is a request from a property owner to amend or change the text or maps of any required element(s) of the adopted comprehensive plan. Comprehensive plan amendments shall follow the process as required in Art. V Review Procedures.

Section 3. Section 16-5-40 of the Rifle Municipal Code, “Submittal of development applications”, is hereby amended as follows, with underlined text added and ~~strike-through language~~ deleted:

Sec. 16-5-40. Submittal of development applications.

- (a) Any property owner desiring to establish a land use pursuant to this Chapter shall first submit a development application form, which shall contain: the name of the property owner, the name of the applicant if different, the legal description of the real property and a list of all land use reviews desired by the property owner as required by this Code, including but not limited to pre-annexation agreements, annexations, comprehensive plan amendments, subdivisions (including minor and major subdivision sketch plans, subdivision preliminary plans, subdivision combined sketch/preliminary plans, minor and major subdivision final plans and condominiumizations), amended plats, planned unit developments (including preliminary PUD development plans, PUD site plans and final PUD development plans), site specific development plans/vested rights, site plans, conditional use permits, lot line adjustments or dissolutions, plat vacations, variances, zone text amendments, zoning, and rezoning, with the land uses desired by the property owner indicated. The property owner shall pay the amount set forth in Appendix A to this Code, upon submittal of the development application form. A development application shall be appurtenant to the property and shall be transferable with the property.
- (b) Upon payment of the required fee, the completed development application form shall be deemed a development application as defined in this Chapter, which development application shall include all phases of the project and every subsequent stage of review required by this Code. A property owner who submitted a development application form shall have one (1) year from the date of submittal in which to commence the additional steps, or the initial step if applicable, for the land use reviews indicated on the development application form.
- (c) Any applicant with a land use review application filed pursuant to this Chapter pending before the City as of August 23, 2000 shall be considered to have submitted a development application, as defined in this Chapter, which development application shall include all phases of the project and every subsequent stage of review required by this Code.
- (d) Comprehensive Plan Amendments shall submit a valid development application, as defined herein, including a conceptual land use plan. Application shall include an analysis for the basis of the proposed land use designation. Such analysis shall include a market analysis comparing the current land use designation with the proposed land use designation. Application shall include an analysis of development Tier level if the proposal alters current Tier designation.
- (~~d~~e) Sketch plan, preliminary plan and final plan are steps or phases in the subdivision process. A valid development application, as defined herein, for any of these steps or phases shall be construed as a valid development application for all subsequent phases for the entire subdivision process through its conclusion to final plan approval. The subdivision process is also an integral part of the PUD process (See Sections 16-6-190 and 16-6-200 of this Chapter). Therefore, a valid development application for planned unit development shall also be considered a valid development application for purposes of all steps and phases of the subdivision process for the property within such PUD.

- (ef) Nothing in this Section shall be construed as creating any entitlement to the approval of a particular land use review application, and all such applications shall be processed and reviewed to all relevant provisions of this Code and shall be subject to approval or denial by the City without regard to this Section, which approval or denial shall be based solely on the provisions of this Code.

Section 4. Section 16-5-210 of the Rifle Municipal Code, “Applicability”, is hereby amended as follows, with underlined text added and ~~strike through language~~ deleted:

Sec. 16-5-210. Applicability.

- (a) The Planning Commission will review the following land use applications:
- (1) Major subdivision sketch plans;
 - (2) Major subdivision preliminary plans;
 - (3) Major subdivision combined sketch/ preliminary plans;
 - (4) Major subdivision final plats (at the option of the Planning Commission);
 - (5) Minor subdivision sketch plans;
 - (6) Planned unit developments;
 - (7) Conditional uses;
 - (8) Rezoning;
 - (9) Text amendments to the land use regulations;
 - (10) Site plans for multiple-family dwellings;
 - (11) Creation of condominiums and common interest communities; ~~and~~
 - (12) Annexations;
 - (13) Comprehensive Plan Amendments; and
 - (124) At staff's discretion, vacation of rights-of-way may be taken to the Planning Commission for a recommendation to City Council.
- (b) Unless appealed to the City Council, the Planning Commission review is the only review required for major subdivision sketch and combined sketch/preliminary plans; minor subdivision sketch plans; conditional use applications; and site plans for multiple-dwelling units. The Planning Commission recommends action to the City Council concerning annexations, comprehensive plan amendments, PUDs, rezoning applications and text amendments.

Section 5. Section 16-5-410 of the Rifle Municipal Code, “Applicability”, is hereby amended as follows, with underlined text added:

Sec. 16-5-410. Applicability.

The City Council will review applications for annexations, comprehensive plan amendments, rezoning and text amendments to the land use regulations upon completion of the Planning

Commission review and recommendation. The City Council will also review Planning Commission decisions pursuant to Sections 16-5-300 and 16-5-420(c) of this Article. The City Council review is the only review required for final subdivision plans.

Section 6. Section 16-5-420(a) of the Rifle Municipal Code, “Public Notice and City Council review”, is hereby amended as follows, with underlined text added:

Sec. 16-5-420. Public notice and City Council review.

- (a) Applications for annexations; comprehensive plan amendments, rezoning, text amendments and planned unit development plans. The City Council will review an application for approval of a rezoning, text amendment or planned unit development plan at its next regularly scheduled meeting date within thirty (30) days of the completion of the Planning Commission review and recommendation. The City Council will conduct a public hearing to review the application.

INTRODUCED, on May 21, 2025, read in full, passed on first reading, and ordered published by title as required by the City Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on June 18, 2025, approved without amendments, and ordered published in full as required by the Charter.

CITY OF RIFLE, COLORADO

By

Mayor

ATTEST:

City Clerk



Agenda Item #5.d.

Agenda Item Name:

Consider the Appointment of Milton Rodas to the City of Rifle Planning Commission as a Voting Member

Presenter:

Zach Higgins, Planning Director

Item Description:

Appointment of Milton Rodas to the City of Rifle Planning Commission as a Voting Member.

Recommended Action:

Move to approve the appointment of Milton Rodas as a regular voting Planning Commission member.

Fiscal Impact:

None

Operational Impact:

Would fill all regular voting seats of the Planning Commission

Prior Board Motions:

Milton Rodas was previously appointed to an alternate seat on the Planning Commission with a term expiring in 2027.

Background Information:

Milton Rodas currently fills one of the two alternate positions on Planning Commission. This appointment would fill all regular voting seats on the Planning Commission.

Executive Summary:

Milton Rodas is seeking appointment to the Planning Commission for a four-year term ending in 2029.

Notification Requirements:

None required.

Prepared By:

Zach Higgins, Planning Director

Attachments:

None



Agenda Item #5.e.

Agenda Item Name:

Consider Approval of Standard Purchase Contract for Preparation of Senior Meals

Presenter:

Tami Sours, Senior Center Director

Item Description:

This purchase contract is a renewal for the Rifle Senior Center to prepare meals for the Garfield County Older Adult Meal program serving New Castle, Silt, Rifle, and Parachute. This contract will cover meals from July 1, 2025, through June 30, 2026. This renewal does not reflect any changes from our current contract, showing a reimbursement of \$12.50 per meal with an annual cap of \$182,500.00. Our average cost per meal for the current contract is \$11.61 with a reimbursement from the county of \$12.50. The reimbursement per meal was kept the same for the renewal contract.

Recommended Action:

Approval of the renewal contract between Garfield County and the City of Rifle for preparation of senior meals for New Castle, Silt, Rifle, and Parachute.

Fiscal Impact:

The renewal contract will reimburse the City of Rifle for the senior meals prepped and served in four locations: New Castle once a week, Silt once a week, Parachute twice a week, and Rifle three times a week. The city will be paid by the county \$12.50 per meal with a contract cap of \$182,500.00, estimating 14,600 meals for the contract period. Our current cost per meal is averaging \$11.61, and we predict that the reimbursement rate will cover costs for the coming contract cycle.

Operational Impact:

N/A

Prior Board Motions:

The City of Rifle Council has approved this contract for the past several years, supporting the Older Adult Programs we contract with through Garfield County.

Background Information:

The City of Rifle has participated in the Garfield County Older Adult programs for many years and the senior center has been contracted to prep meals for the western side of the county, renewing annually.

Executive Summary:

Preparing meals for our older adults in New Castle, Silt, Rifle and Parachute is a program that is needed and appreciated by many. Rifle has been a partner in the program for many years, making sure that the programs continue and benefit those needing a meal or a congregate place to gather and eat with others. This renewal

does not reflect any changes from the last contract keeping the reimbursement rate the same at \$12.50 per meal with a contract cap of \$182,500.00.

Notification Requirements:

N/A

Prepared By:

Tami Sours, Senior Center Director

Attachments:

1. Agreement- City of Rifle

STANDARD PURCHASE CONTRACT FOR SERVICES

This STANDARD PURCHASE CONTRACT FOR SERVICES (the “Contract”) is entered into by and between GARFIELD COUNTY, COLORADO (the “County”), a political subdivision of the State of Colorado, through an authorized representative of the BOARD OF COUNTY COMMISSIONERS (the “BOCC”), and City of Rifle, Colorado (the “Contractor”) whose principal place of business is 50 Ute Avenue, Rifle CO 81650, in accordance with the applicable provisions of the Garfield County Procurement Code.

RECITALS

- A.** Contractor has been selected to provide the services defined in this Contract to or on behalf of the BOCC in accordance with the Garfield County Procurement Code.
- B.** The BOCC wishes to retain Contractor as an independent contractor to provide, and Contractor wishes to provide to the BOCC, the services defined in this Contract on the terms stated in this Contract.
- C.** The BOCC is authorized to acquire and contract for these services by Colorado Revised Statutes §30-11-101, et seq.
- D.** If this Contract is funded in whole or in part by State or Federal funds the parties may be subject to reporting requirements to the applicable State or Federal agency and any grant documents will be included as an attachment to this Contract.
- E.** This contract is subject to the requirements of 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

NOW, THEREFORE, in consideration of the following mutual covenants and agreements, the BOCC and the Contractor agree:

AGREEMENT

- 1. Purpose.** The purpose of this Contract is to define the terms and conditions by which Contractor will prepare and deliver meals to for the Older Adult Meal Program to Garfield County as more specifically defined by Attachment A (the “Scope of Services”).
- 2. Term and Renewal.** The initial term of this Contract is from 7/1/2025 to 6/30/2026. At the expiration of the initial term, the Contract may be extended for up to two additional one-year terms upon the express written consent of the parties.
- 3. Authorized County Representative.** The BOCC shall be represented by Sharon Longhurst-Pritt, Department of Human Services Director (the “County Representative”), who is designated and authorized to act on behalf of the BOCC for all purposes relating to the budget, performance, administration, payment, and successful completion of this Contract.

- 4. Compensation.** Contractor shall be compensated for services as earned in a total annual amount, including reimbursed expenses if allowed, not to exceed One Hundred Eighty-Two Thousand, Five Hundred Dollars (\$182,500.00). The BOCC has lawfully appropriated an amount sufficient to pay this amount and is under no obligation to make any future appropriation or allocation to this Contract. Any amount appropriated but not earned by the end of the calendar or fiscal year in any year in which this Contract is in effect shall automatically expire on the end of the calendar or fiscal year.
- a. Invoicing Procedures.** Payment(s) will be made to the Contractor upon receipt and approval of an invoice by the County Representative, who shall be the sole judge of the acceptability of the services and reasonableness of expenses. Contractor and the County Representative shall agree upon a mutually acceptable invoicing schedule. The County reserves the right to require additional information to support payments to the Contractor. Payments will be made to the Contractor within forty-five (45) days of receipt of invoice or other mutually agreed upon period.
 - b. Invoicing Address.** All invoices and notices related to this Contract shall be sent to the County Representative at the following address: 195 W. 14th Street, Building B, Rifle CO 81650 or via email at [DHSolderadultprograms@garfieldcountyco.gov](mailto:DHSoldradultprograms@garfieldcountyco.gov).
- 5. Scope of Contract.** This Contract shall include all terms and conditions specified in the Solicitation and in Contractor's accepted offer upon which this Contract was awarded, which is incorporated herein for all purposes (the "Proposal"). The following order of priority shall control: (i) This Contract; (ii) Attachment A, Scope of Services; (iii) Attachment B, Contractor's Additional Terms, if any; (iv) Attachment C, Insurance Requirements; (v) Attachment D, Grant Documents if applicable; (vi) Attachment E, Appendix II to Part 200 (Uniform Guidance); and (vii) Attachment F, HIPAA Business Associate Addendum.
- 6. Contractor Responsibilities.** By entering into this Contract, Contractor agrees to diligently and professionally perform the services described in the Scope of Services and to meet all agreed upon delivery deadlines and dates of service.
- 7. County Responsibilities.** The County shall provide information as necessary or requested by the Contractor to enable Contractor to perform under this Contract.
- 8. Quality and Performance.** All goods delivered pursuant to this Contract shall be newly manufactured and the current model, unless otherwise specified in the Scope of Work. The County Representative shall be the sole judge in determining brand name equivalent(s) with regard to quality, price, or performance. Any services shall be performed strictly in accordance with this Contract.
- 9. Safety Information.** All chemicals, equipment, and materials proposed or used in the performance of this Contract shall conform to the requirements of the Occupational Safety and Health Act of 1970 ("OSHA"), as amended. Contractor shall furnish all material safety

data sheets for any regulated chemicals, equipment, or hazardous material at the time of delivery. Where services are being provided, Contractor shall perform the services in a manner so as to comply with the applicable provisions of OSHA and regulations thereunder.

- 10. Warranties.** All manufacturer warranties and all applicable provisions and remedies of the Colorado Uniform Commercial Code relating to express and implied warranties are incorporated into the terms of this Contract, as are any warranties contained in this Contract and any attachments hereto.
- 11. Changes.** Contractor shall furnish goods or services strictly in accordance with the specifications and price(s) set forth for each item and in compliance with the Solicitation that induced the Contractor's offer. Each shipment received or service performed shall comply with the terms of this Contract, notwithstanding invoice terms or actions of the Contractor to the contrary, unless this Contract has been modified, superseded, or otherwise altered. No change or alteration to this Contract that requires payment in excess of the amount stated in ¶4 shall be effective unless there is a concurrent additional appropriation.
- 12. Insurance.** Contractor shall maintain insurance coverage sufficient to meet the requirements set forth in Attachment C, which is incorporated by this reference. Contractor shall provide evidence that such requirements have been met and shall provide updated information to the County Representative in the event any changes are made during the term of this Contract.
- 13. Ethics.** Contractor shall not engage in unethical conduct in its performance of this Contract and shall comply with and abide by any applicable laws, regulations, rules, or codes relevant to or governing its performance.
- 14. Inspection, Acceptance, Remedies, and Breach.** Final acceptance of any delivery is contingent upon completion of all applicable inspection procedures. If goods or services fail to meet any inspection requirements, the BOCC may exercise all rights, including those provided in the Colorado Uniform Commercial Code. The County Representative shall have the right to judge performance and inspect the goods delivered or services provided under this Contract. If any service performance does not conform to this Contract, the BOCC, through the County Representative, may require the Contractor to perform the service again without additional compensation. For defects in the quality or quantity of service that cannot be corrected by re-performance, the BOCC may (a) require Contractor to take necessary action to ensure future performance conforms to the Contract requirements and (b) equitably reduce the payment due to the Contractor to reflect the reduced value of the service performed, or (c) elect to terminate this Contract under the provisions of ¶22
- 15. Records, Reports, and Information.** At such times and in such forms as the BOCC or applicable Federal and State agencies may require, the Contractor shall furnish statements, records, reports, data, and other information pertaining to matters covered by this

Contract. The Contractor shall maintain its records in accordance with any requirements prescribed by the BOCC. Except as otherwise authorized by the BOCC, Contractor shall maintain such records for a period of seven (7) years after receipt of final payment under this Contract.

- 16. Audits and Inspections.** At any time during normal business hours and as often as the BOCC or applicable Federal and State agencies may deem necessary, the Contractor shall make its records with respect to matters covered by this Contract available for examination. The Contractor shall permit the BOCC to audit, examine and make excerpts from such records and audit all contracts, invoices, materials, payrolls, records of personnel, conditions of employment, and other data relating to this Contract. The BOCC may call for a certified, independent audit to be performed, at the Contractor's expense, by a mutually agreed upon auditor.
- 17. Independent Contractor.** Contractor is an independent contractor and is free to perform services or provide goods for other clients. Neither Contractor nor any agent or employee of Contractor shall be deemed an agent or employee of the County or the BOCC for any purpose. As an independent contractor, contractor is not entitled to unemployment insurance or workers compensation benefits through the County and is obligated to pay Federal and State income tax on any monies earned pursuant to this contractual relationship. Contractor has no authority, express or implied, to bind the BOCC to any contract, liability, or understanding except as expressly set forth herein.
- 18. No Conflict of Interest.** During the term of this Contract, the Contractor shall not perform similar services for persons, firms, or entities, including governmental entities, which have the potential to create a conflict of interest, unless the potential conflict is disclosed to and approved by the BOCC. Contractor represents that it is not aware of any transaction, activity, or conduct that would affect Contractor's judgment, actions, or work by placing the Contractor's own interests, or the interests of any party with whom the Contractor has a contractual arrangement, in conflict with those of the County. Contractor agrees that no official, officer, or employee of the County has any personal or beneficial interest whatsoever in the services provided by this Contract. Contractor also agrees not to hire, pay, or contract for the services of any official, officer or employee of the County during the term of this Contract.
- 19. No Assignment and No Third-Party Beneficiaries.** Contractor shall not assign any rights, delegate any duties, or subcontract any part of the performance required by this Contract without the express written consent of the County. Enforcement of the terms and conditions of this Contract and all rights of action relating thereto are strictly reserved to the County and the Contractor and nothing contained in this Contract shall give or allow any such right of action to any third party.

20. Indemnification. The County cannot and does not agree to indemnify, hold harmless, exonerate, or assume the defense of Contractor or any other person or entity for any purpose. Contractor shall defend, indemnify and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from all claims, demands, suits, actions or proceedings, including workers' compensation claims, in any way resulting from or arising out of this Contract, including those for professional negligence, except for those damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents and employees.

21. No Waiver of Governmental Immunity. The parties acknowledge that the County, its commissioners, officials, officers, directors, agents, and employees are relying upon and do not waive the immunities and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et. seq.

22. Termination.

a. Termination Prior to Shipment. The BOCC may cancel this Contract by written or oral notice to Contractor prior to any shipment of goods.

b. Termination Prior to Performance. If the Contractor is providing services as part of its obligations under this Contract, the BOCC may cancel this Contract by written or oral notice to the Contractor prior to commencement of any work.

c. Termination for Cause. (i) If Contractor refuses or fails to timely and properly perform any of its obligations under this Contract with such diligence as will ensure its completion within the promised timeframe, the BOCC may notify Contractor, in writing, of non-performance and, if not corrected within the time specified in the notice, terminate Contractor's right to proceed with performance or such part thereof as to which there has been delay or a failure. Contractor shall continue performance of this Contract to the extent not terminated and be liable for excess costs incurred by the BOCC to procure similar goods or services from another source. Payment for completed services performed and accepted shall be at the price set forth in this Contract. The BOCC shall not be responsible for payment for any services terminated under this provision. (ii) The BOCC may withhold amounts due to Contractor as the BOCC deems necessary to reimburse the BOCC for excess costs and damages incurred in completing or procuring similar goods and services. (iii) If, after rejection, revocation, or other termination of Contractor's right to perform, the BOCC determines that Contractor was not in default or the delay was excusable, the rights and obligations of the BOCC and Contractor shall be the same as if the notice of termination had been issued pursuant to ¶22(d) below.

d. Termination in Public Interest. The BOCC, through the County Representative, is entering into this Contract for the purpose of carrying out the public policy of the BOCC. If this Contract ceases to further such public policy, the BOCC, in its sole

discretion, may terminate this Contract in whole or in part and such termination shall not be deemed to be a breach of BOCC's obligations hereunder. This section shall not apply to a termination for Contractor's breach, which shall be governed by sections set forth above. The BOCC shall give written notice of termination to Contractor specifying the part of the Contract terminated and when termination becomes effective. Upon receipt of notice of termination, Contractor shall not incur further obligations except as necessary to mitigate costs of performance. For services or specially manufactured goods, the BOCC shall pay (i) reasonable settlement expenses; (ii) the Contract price or rate for supplies and services delivered and accepted; (iii) reasonable costs of performance on unanticipated supplies and services; and (iv) reasonable costs incurred in preparation for delivery of the undelivered goods. For existing goods, the BOCC shall pay (v) reasonable settlement expenses; (vi) the Contract price for goods delivered and accepted; and (vii) reasonable costs incurred in preparation for delivery of the undelivered goods.

23. Compliance with Laws and Regulations. Contractor agrees that all work performed under this Contract shall comply with and abide by all applicable laws, rules, regulations, and codes of the United States and the State of Colorado. Any fines paid or expenses incurred by the BOCC, due to Contractor's violation of applicable law or regulation, shall be reimbursed to the BOCC by the Contractor. The Contractor acknowledges that applicable law includes, without limitation, Appendix II to Part 200 attached hereto and incorporated herein as **Attachment E**.

24. Notices. Notices to be provided under this Contract shall be given in writing either by hand delivery or by certified mail, return receipt requested United States mail, to the following:

To the County: Sharon Longhurst-Pritt, DHS Director
195 W. 14th St., Bldg. B
Rifle, CO 81650

AND Procurement and Contracts Director
810 Pitkin Avenue
Glenwood Springs, CO 81601

To the Contractor: Tami Sours, Senior Center Director
50 Ute Avenue
Rifle, CO 81650

25. County Ownership - Works Made for Hire. Any and all deliverable items prepared under this Contract shall belong exclusively to the BOCC and shall be deemed to be “works made for hire” under the copyright laws of the United States. To the extent any of the deliverable items may not, by operation of law or otherwise, be works made for hire, the Contractor hereby assigns to the BOCC the ownership of the copyright in the deliverable items, and the BOCC shall have the right to obtain and hold in its own name, copyrights, registrations, and similar protections. The Contractor agrees to give the BOCC or its designee all assistance reasonably required to perfect such rights. To the extent that any pre-existing materials are contained in the deliverable items, the Contractor grants to the BOCC an irrevocable, non-exclusive, worldwide, royalty-free license to use, execute, publish, reproduce, display, perform, distribute copies of, and prepare derivative works based upon such pre-existing materials and derivative works thereof and to authorize others to do any, some, or all of the foregoing.

26. Fund Availability and Annual Appropriation. If this Contract is funded in whole or in part with Federal or State funds, it is subject to and contingent upon the continuing availability of those funds for the purposes hereof. Financial obligations of the BOCC, payable after the current fiscal year, are contingent not only upon a mutual agreement to renew this Contract as stated in ¶12 but also the budgeting, appropriation, and other acts as necessary to make funds available for such renewal. The BOCC represents that it has properly budgeted and appropriated sufficient funds for the performance anticipated during the initial fiscal and calendar year of this Contract. To the extent this Contract requires performance or actions by the BOCC subsequent to the initial year term, such performance or actions are specifically contingent on appropriation of funds to support those activities. If the subject of this Contract is for the design or construction of a public works project, as contemplated by C.R.S. §24-91-103.6, as amended, this section shall constitute notice of phased construction with initial appropriation for the current fiscal and calendar year. The BOCC may consider subsequent appropriations necessary for performance by the Contractor in any following calendar and fiscal years if the BOCC desires such performance.

27. Contract Integration and Interpretation. This Contract represents the entire agreement between the parties and supersedes all prior negotiations and representations, whether written or oral. This Contract and any attachments referenced constitute the entire agreement between the parties. The headings contained in this Contract are for reference and convenience only.

28. Modifications. This Contract may not be modified, amended, or otherwise altered, unless mutually agreed upon in writing executed by both parties.

- 29. Choice of Law.** This Contract shall be governed by the laws of the State of Colorado. Venue for all actions relating to the terms of this Contract shall lie in the Courts of Garfield County, State of Colorado.
- 30. Counterparts and Electronic Signatures.** This Contract may be executed in counterparts, each of which shall be deemed an original. Electronic signatures of, or on behalf of, the BOCC or the Contractor on this Contract and any modification thereof shall be effective for all purposes.
- 31. Severability.** Should any provision of this Contract be determined by a court of competent jurisdiction to be unenforceable, unconstitutional or otherwise null and void, the remaining provisions of the Contract shall remain in full force and effect.
- 32. Accessibility.** Contractor agrees that if the product or service provided to the County includes a digital experience including, but not limited to websites, applications, or digital assets or interfaces, any such digital experience shall meet all the applicable Level A and AA success criteria of the latest non-draft Web Content Accessibility Guidelines (WCAG). Contractor agrees to indemnify and hold harmless County against any failure by Contractor to comply with Colorado Accessibility Standards for Individuals with a Disability in relation to this agreement.
- 33. Health Insurance and Portability Act (HIPAA).** The parties may receive or create certain Protected Health Information (PHI) in connection with the performance of this Contract. This PHI is subject to protection under state and federal law, including the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (HIPAA). Contractor agrees to safeguard and protect the confidentiality of PHI consistent with applicable law, including currently effective provisions of HIPAA and the Regulations. The County and Contractor are required to enter into a HIPAA Business Associate Agreement for HIPAA compliance. The HIPAA Business Associate Addendum is attached hereto as Attachment E and incorporated herein by reference.

Attachments:

- A. Scope of Services (Required)
- B. Contractor's Additional Terms (Optional)
- C. Insurance Requirements
- D. Grant Documents (If applicable)
- E. Appendix II to Part 200 (Uniform Guidance)
- F. HIPAA Business Associate Addendum

Attachment A

Scope of Services

ATTACHMENT A

SCOPE OF SERVICES

Garfield County Older Adult Meals Contract/New Castle, Silt, Rifle, and Parachute 2025-2026

Purpose: To prepare appropriate and dietitian approved noon-time meals for transport to four approved congregate (served hot in a congregate setting) meal sites in New Castle, Silt, Rifle and Parachute. Meals are served Monday - Friday throughout Garfield County. Meals are expected to be delivered to the meal sites by 11:45 a.m. at the latest so that meals can be served promptly at noon.

Contractor shall:

1. Provide agreed upon services for delivery to:
 - a. RIFLE SENIOR CENTER (Senior Delight Meal Program located at 50 Ute Ave in Rifle) on Tuesdays, Thursdays, and Fridays.
 - b. VALLEY SENIOR CENTER (located at 540 North Parachute Avenue in Parachute) on Mondays and Wednesdays at 11:45 p.m.
 - c. SILT TOWN CENTER (Meet n' Eat Meal Program located at 600 Home Avenue in Silt) on Wednesdays at 11:45 p.m.
 - d. NEW CASTLE SENIOR HOUSING COMPLEX (The Gathering located at Castle Valley Ranch in New Castle) on Mondays at 11:45 p.m.
2. Purchase the food required for the meal preparation according to the following specifications:
 - a. Milk and buttermilk shall be fresh pasteurized; 2% or lower.
 - b. Fresh produce shall be US Grade No. 1 or equivalent.
 - c. Canned goods shall be no lower than US Grade B or equivalent.
 - d. Frozen or dried foods shall be no lower than US Grade B.
 - e. Cheese shall be US Grade A.
 - f. Spices and condiments shall be fresh and good quality (to include salt, pepper, ketchup, soy sauce, mustard, mayonnaise, creamer, and sugar, etc.), as well as coffee and tea products.
 - g. Meats, poultry, and fish shall be no lower than US Grade Good: all USDA inspected and no more than 30% fat content by weight.
 - h. Breads, crackers, and pastry shall be all good quality made with enriched flour and whole wheat, if possible.
 - i. Rice shall be long grain, enriched or converted.
 - j. Textured vegetable protein may be mixed with meats in the amount not to exceed 30%.
 - k. Breeding for meat products shall not exceed 25% of weight.
 - l. All food purchases are through an approved commercial vendor.

- m. No foods past their expiration or use-by-date shall be used or served in the GCDHS Older Adult Meal Program.
 - n. Home prepared foods, such as canned, frozen or potluck dishes cannot be used.
- 3. Prepare food using low—sodium techniques.
- 4. Prepare food low in fat; saturated fat and cholesterol whenever possible.
- 5. Provide space, equipment, fixtures, and utilities necessary to perform the work stated above.
- 6. Follow food safety and handling requirements. The Contractor shall adhere to the Colorado Department of Public Health and Environment's most current retail food establishment policy and regulations.
- 7. Serve menus as planned unless a substitution is approved in advance of the meal. A complete menu move from one day to another does not constitute a substitution. The Menu Substitution Form (Attachment #5) must be submitted to the GCDHS Older Adult Meal Program Registered Dietitian and approved in advance to include:
 - a. date of substitution
 - b. original menu item/s
 - c. substitute item/ s and
 - d. reason for the substitution
- 8. Ensure that all food service supervisory personnel is trained and certified in a food safety and sanitation program i.e., ServSafe Manager with documentation provided to GCDHS annually. Food preparation staff work under the supervision of a certified food handler (e.g., ServSafe Manager or another Health Department sponsored food handler's class) who ensures that application of hygienic techniques and practices in food preparation and services. Food Safety in service training shall be provided by Contractor for all paid food services personnel every six months.
- 9. Shall maintain storage and preparation facilities in a clean, safe condition that complies with all Federal, State, and local laws and regulations governing the storage, handling, and transportation of food. Contractor shall procure and keep current all licenses, permits and food handler cards required by law.
- 10. Transport and or serve hot food at a temperature of 135 degrees or above.
- 11. Transport and or serve cold food at a temperature no higher than 41 degrees.
- 12. Provide written documentation of daily kitchen temperatures of hot and cold food in writing to the GCDHS Older Adult Meal Program at the time of receipt. Staff will add the temperatures at the beginning and end of the meal service at each meal site. GCDHS Older Adult Meal Program staff will return a copy of the form to the Contractor after meal service is completed. (Attachment 3)
- 13. All equipment utilized for meal preparation, storage, or transport prior to the beginning of this Agreement shall be the property of the Contractor. Repair and maintenance shall be the responsibility of the Contractor.
- 14. Not be suspended or disbarred from receiving federal funds.
- 15. Be legally able to perform work in Colorado and shall be able to continuously meet the County's insurance requirements.

16. Adhere to Volume (10) Services for the Aging State Rules and Regulations (12 CCR 2510—1), and Section IV of the Colorado Department of Human Services Division of State Unit on Aging Policy and Procedure Manual.
17. Provide meal component ingredients to GCDHS to make available Major Food Allergen information to consumers per U. S. Food and Drug Administration Food Code (2022). Food Allergen Labeling and Consumer Protection Act of 2004 (Public Law 108-282, FALCPA); and Food Allergy Safety, Treatment, Education, and Research Act of 2021 (FASTER Act). "Major food allergen" means:
 - a. Milk, EGG, FISH (such as bass, flounder, cod, and including crustacean shellfish such as crab, lobster, or shrimp), tree nuts (such as almonds, pecans, walnuts), wheat, peanuts, soybeans and sesame; or
 - b. A FOOD ingredient that contains protein derived from a FOOD, as specified in Subparagraph (1)(a) of this definition.

Garfield County Department of Human Services shall:

1. During operational hours, GCDHS Older Adult Meal Program reserves the right to inspect the work accomplished by the Contractor under this agreement. Such inspections shall include all food storage and preparation areas; and to assure that the work is proceeding in a timely and satisfactory manner.
2. Have the right to inspect the food to determine compliance with regulations and to withhold payment for meals not meeting prescribed requirements.
3. Maintain records on-site of the Menu Substitution Form.
4. Provide Coffee, Tea, and Water and store all beverages for meal days (except Rifle)
5. Provide take-out containers for leftovers with a food safety information label. Each consumer that chooses leftovers homes shall be advised by GCDHS that they are taking the leftovers at their own risk. (except Rifle)
6. Ensure training and certification of Older Adult Programs staff in a food safety and sanitation program i.e., ServSafe Manager with documentation. The certified staff will ensure that application of hygienic techniques and practices in food preparation and services. Food Safety in-service training shall be provided by GCDHS to all volunteers every six months.
7. Be responsible for the serving of food and accounting for the monies received (Rifle only)
8. Be responsible for maintaining applicable health standards and proper temperatures throughout the serving time. Document the temperatures at the beginning and end of the meal service at each meal site. GCDHS Older Adult Meal Program staff will return a copy of the form to the Contractor after meal service is completed.
9. Communicate an accurate meal count to Contractor by 3:00pm two business days prior to each meal; Monday count is provided on Friday.
10. Communicate any modified diet needs to Contractor no later than the day before the meal day.
11. Parachute, Silt, and New Castle sites:
 - a. Find and coordinate meal day volunteers.

- b. Provide all cleaning supplies.
 - c. Provide cups, silverware, dishes, etc. for each meal day and wash all at the end of each meal.
 - d. Set up and take down dining room each meal day.
 - e. Maintain all supplies and equipment.
 - f. Store any extra food in each meal site's pantry, freezer or refrigerator if needed.
12. Handle all intake paperwork for congregate participants and conduct re-assessments for all meal participants and inform program participants of and be responsible for implementing regulations and procedures such as:
- a. Participant Eligibility — Individuals sixty (60) years of age or older and their self—declared spouse, a volunteer under 60, and Persons with disabilities under special conditions as outlined in State Unit on Aging Policy and Procedures 411.1.
 - b. Participant Contributions Individuals receiving meals are provided an opportunity to contribute to the cost of the meal. No participant shall be denied a meal for not contributing.
 - c. Guests — Guests under 60 may consume a meal only when it shall not deprive an eligible individual of an opportunity to receive a meal. Guests shall be asked to pay the posted guest fee. (Reference cite: Volume 10, Section 10.470 (B).
13. Adhere to Volume (10) Services for the Aging State Rules and Regulations (12 CCR 2510—1), and Section IV of the Colorado Department of Human Services Division of State Unit on Aging Policy and Procedure Manual.
14. Make available Major Food Allergen information to consumers per U. S. Food and Drug Administration Food Code (2022).

GCDHS Older Adult Meal Program menus shall:

- 1. Be prepared by the GCDHS Older Adult Meal Program staff and/or the registered dietitian along with meal preparation plans. The Contractor shall follow the menu as submitted and meet the State Unit on Aging requirements. Menus will be shared with the contractor by the 20th of the month prior.
- 2. Contain at least one—third of the current recommended dietary allowance (RDA) as analyzed, utilizing the Nutrient Standards Method or acceptable computer program method.
- 3. Consider the special needs of the elderly and ensure that each meal contains at least one—third (33 1/3%) of current RDA as established by the Food and Nutrition Board of the Institute of Medicine and the National Academy of Sciences.
- 4. Contain at least 600 calories. Nutritional adequacy shall be documented with computer analysis by the GCDHS Older Adult Meal Program registered dietitian. Maintenance of optimal nutritional status through menu planning is reflected in menus moderate in fat, salt, simple sugars and high in fiber.
- 5. Include portion control amounts.
- 6. At a minimum, each meal shall provide:
 - a. one serving (2—3 ounces) of meat or meat alternative,
 - b. two cup servings of fruit and/or vegetables excluding pasta, rice, and dessert,

- c. eight ounces of 2% or lower milk or buttermilk,
- d. one serving of bread or bread alternative prepared from recipe (whole wheat if possible)
- e. Condiments such as vinegar, ketchup, mustard, salt, pepper, etc.

Transportation

Bulk temperature-controlled containers shall be utilized for meal transport and provided to the contractor prior to the start of meal contract. These Cambro containers shall be used by the contractor to transport food to New Castle, Silt, Rifle and Parachute locations.

Closures

Meal sites shall be closed according to the holiday schedule established by the Garfield County Board of County Commissioners (Attachment 6). Any change requests from this schedule requires approval from the Board of County Commissioners.

Payment

1. Garfield County Department of Human Services Senior Meal Program GCDHS Senior Meal Program) shall pay for the exact number of meals ordered for all locations.
2. Monthly invoices for payment shall be received in the Garfield County Department of Human Services 195 W. 14th Street, Building B, Rifle CO 81650 or via email at DHSolderadultprograms@garfield-county.com the fifteenth (15th) of the following month to ensure payment can be made to the contractor in a timely manner.
3. Payments to the contractor may include Nutrition Service Incentive Program (NSIP) funds. The NSIP Eligible cost and NSIP Raw food portion of the unit cost reimbursement must be clearly identified on the monthly invoices. To comply with Federal regulations, the contractor agrees to the following:
 - a. Maintain all menus, receipts, and inventory reports for a period of three years,
 - b. Use for purchase of foods grown only in the United States.
 - c. Contractor will adhere to all program guidelines. The NS IP Fund Authorization and Regulations may be found in:
 - d. Older Americans Act: Section 311
 - e. Volume 10: Sections 10.312; 10.411. 6; 10.412.1; and 10.412.6
 - f. Policy & Procedure Manual: Sections 401.2; 411.1; 411.6; and 412.6
 - g. Contractor agrees to follow how NSIP funds may be used:
 - i. OAA Section 311(d)(4):
 - ii. Domestically produced foods are defined as:
 - iii. Agricultural food grown in State/Territories/Tribes or
 - iv. Food products processed/ produced States/ Territories/ Tribes
 - v. Specifically, contractor agrees that funds may not be used for:
 - vi. Program costs
 - vii. Administration costs production costs, such as labor, transportation, equipment, congregate site operations, home delivery costs or total catered cost of a meal

- viii. Other service costs such as nutrition education or nutrition counseling
- ix. Contractor further agrees that it shall not use the funds to supplant other contracts/ programs, and that it is subject to Uniform Guidance (2 CFR Part 200) monitoring requirements.

Portion Sizes for Foods Used in GCDHS Senior Meal Program

Vegetable Portions:

- Non— Starchy Cooked Vegetables — 2/3 Cup, 6 scoop
- Mixed Vegetable (use a variety, at least 3 different colors— may be fresh, frozen, or canned depending on availability)—2/3 Cup #6 scoop or as indicated in menu analysis report.
- Starchy Cooked Vegetables — cup, #8 scoop
- Mashed Potatoes—1/3 level cup, #12 scoop
- Baked Sweet/ Reg Potato w/ skin—1/2 medium
- Brussel Sprouts—4 medium
- Tossed Side Salad—1 cup loosely packed
- Slaws—1/3 cup, #12 scoop
- Main entrée Salad —1 cup loosely packed

Grain Portions:

- Noodles, Rice, Spaghetti (analysis will indicate grain status) etc. 1/3 cup, #12 scoop 1 muffin per serving
- 1 roll per serving (2 grams or greater dietary fiber, 1st ingredient whole wheat)
- 1 slice of bread per serving or as reported in analysis (2 grams or greater dietary fiber, 1st ingredient whole wheat)

Soups:

- Bowl — 1 cup,
- Cup of soup — cup #8
- Gravies and Sauces cup #16

Meat/Fish/Poultry:

- All meat 3 oz. servings unless, stated otherwise in analysis
- Chicken parts — 1 leg/ 1 wing, 1 medium breast, 1 large thigh
- Meatballs, 1 oz. each—3 each

Casseroles:

- Pot Pies—1 cup
- Enchiladas—2 small
- Stroganoff, Tuna and Noodles etc.,—1 cup
- Lasagna—1 cup

Fruit:

- Fresh Mixed Fruit (use a variety, at least 3 different colors— may be fresh, frozen, or canned depending on availability) cup, #8 scoop
- Whole Fruit (i.e., Oranges, apples, pears—medium size)

***If using canned for cost purposes please add fresh to canned to increase quality and appearance.

Dessert:

- Cookies— (1) 2/2 inch in diameter
- Cakes or brownies 1 2" X 2" square (approximately)
- Pie— 1 slice per 9—inch pie round
- Ice cream/ Sherbet cup
- Pudding cup

Condiments:

- Low—fat Sour Cream 1 T
- Unsalted Butter—Pat 1 "square by 1/3
- Low—Sodium, Low Fat Homemade Dressings 1*** Other details stated in individual analysis reports.

Guidelines for low—fat meal preparation:

- Bake, broil, or steam foods rather than frying and/or as indicated in the given analysis report provided month—to— month.
- Remove visible fat from meat and poultry before cooking.
- Remove all skin from meat.
- Skim the fat off the gravies and soup after they have been refrigerated. Please prepare homemade dressing as indicated in the given analysis report provided month—to— month.
- Purchase leaner cuts of meat, thus cheaper cuts for cost reduction and fat reduction when preparing food items such as stews, stroganoffs, roasts, etc.
- Use low—fat dairy products such as skim milk or 1% and lower fat cheese when preparing meals and/or as indicated in the given analysis report provided month—to— month.
- Limit the use of tropical oils such as palm and coconut oils in food preparation.
- Only use oil as indicated in the given analysis report provided month—to—month.

Guidelines for NAS (no—added—salt) meal preparation:

- Limit the use of highly processed foods, which may include commercially prepared frozen entrees, and condiments that are high in sodium.
- Make gravies and soups using low sodium soup base (always indicate the type of base using to meal attendees).
- Do not add extra salt in cooking, unless already indicated in recipe from given analysis report.
- Always use lower sodium cheeses, cottage cheese, deli meat, ham, and cured beef in meal preparation.
- Substitute herbs, spices, and lemon to enhance flavors rather than salt.
- Do not provide dressings other than homemade indicated dressings in given analysis report (may request low sodium, low fat homemade recipes from Dietitian for more variety).

- Do not add high sodium condiments such as pickles, relish, cheese, sauerkraut, and ketchup unless already indicated in analysis.

MENU SUBSTITUTION FORM

All menus are served as planned unless the Registered Dietitian approves an appropriate substitution in advance of the meal. A completed menu moved from one day to another day does not constitute a substitution. When a substitution is needed, please call Emily Stanton, R. D. at (970) 625- 5200, extension 2036 or via email at estanton@garfield-county.com and please let her know what item you are requesting to substitute, on what menu and the substitution menu item. If approved, please fill out this form and submit to Kappe Stutusman, Older Adult Program Coordinator, 195 West 14th Street, Rifle, CO 81650 or via email kstutsman@garfield-county.com or via fax at (970) 665-6350 for our records to be submitted to the State Unit on Aging (SUA) and the Northwest Colorado Area Agency on Aging (AAA) .

1. Date of Substitution: _____
2. Original menu item: _____
3. Substitution menu item: _____
4. Reason for Substitution: _____

Completed by: _____

All menus must meet the nutritional analysis required by our AAA and SUA Funding.

2025-2026 Garfield County Holidays

July 4, 2025—Independence Day
September 1, 2025—Labor Day
November 11, 2025—Veterans' Day
November 27, 2025—Thanksgiving Day
November 28, 2025—Post Thanksgiving Day
December 24, 2025—Christmas Eve Day
December 25, 2025—Christmas Day
December 26, 2025—Post Christmas Day
January 1, 2026—New Year's Day
February 16, 2026—President's Day
May 25, 2026—Memorial Day

DAILY KITCHEN FOOD REPORT

Location: _____ Date: _____

Time Leaving the Kitchen _____ Time Received at Meal Site _____
Time Meal Service Began _____ Time Meal Service Ended _____
Number of Meals Ordered _____ Number of Meals Served _____

Menu Item Sent	Kitchen Temperature	Site Temperature	Serving Size	Milk	Eggs	Fish	Shellfish	Tree Nuts	Peanuts	Wheat	Soy	Sesame	Gluten		

Special Notes from the Kitchen:

THIS SECTION TO BE COMPLETED AT THE MEAL SITE DAILY

The amount of food sent was:
____ Just Right ____ Not Enough ____ Too Much
Comments on the Meal:

Food Waste (what): _____
Form Completed by: _____

BUDGET WITH JUSTIFICATION FORM

A. Contract Information			
Agency/Contractor Name	City of Rifle	Budget Period	7/1/2024-6/30/2025

Expenditure Categories					
B. Personnel Services (Salary) and Fringe Benefits					
Position Title/Employee Name	Description of Work	Gross or Annual Salary	Fringe	Percent of Time on Project	Total Amount Requested from GCDHS
					\$0
					\$0
					\$0
					\$0
Total Personnel Services (Salary) and Fringe Benefits					\$0
C. Professional Services/Fee for Service					
Item	Description of Item				Total Amount Requested from GCDHS
Meal preparation for Senior Programs	Preparation appropriate and dietitian approved meals in the kitchen of the Rifle Senior Center for Garfield County Senior Programs.				\$182,500
	Estimated number of meals: Rifle 6500; Parachute 4800; Silt 1800; New Castle 1500 @ \$12.50/meal				\$0
					\$0
Total Pofessional Services/Fee for Service					\$182,500
D. Travel					
Item	Description of Item				Total Amount Requested from GCDHS
					\$0
					\$0
					\$0
Total Travel					\$0
E. Supplies & Operating Expenses					
Item	Description of Item				Total Amount Requested from GCDHS
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
Total Supplies & Operating Expenses					\$0
TOTAL					\$182,500

Attachment B

Contractors agreed upon Additional Terms

Attachment C

Insurance Requirements

To commence work and receive compensation pursuant to the Contract, Contractor shall demonstrate that it has in effect insurance sufficient to satisfy, at a minimum, the requirements stated below and shall maintain such insurance until its obligations under the Contract have been discharged. These insurance requirements are not intended to limit the indemnity provisions of this Contract and the BOCC does not warrant that these minimum limits are sufficient to protect Contractor from liabilities that might arise out of the performance of this Contract. All insurance required by this Attachment C shall be issued by companies authorized to do business in the state of Colorado and written on forms satisfactory to, filed with and approved by the Colorado Department of Insurance.

Commercial General Liability- Occurrence Form

The policy shall be endorsed to include the following additional insured language: "Garfield County, Colorado, its elected officials, trustees, employees, agents, and volunteers" shall be named as an "Additional Insured" with respect to liability arising out of the activities performed by, or on behalf of the Contractor."

Minimum Limits:

General Aggregate	\$2,000,000
Products/ Completed Operations Aggregate	\$2,000,000
Each Occurrence Limit	\$1,000,000
Personal/Advertising Injury	\$1,000,000

Automobile Liability (can be waived if the Contract does not involve use of motor vehicle)

Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

Minimum Limits:

Bodily Injury/Property Damage (Each Accident)	\$1,000,000
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Worker's Compensation and Employers' Liability

Minimum Limits:

Coverage A (Workers' Compensation)	Statutory
Coverage B (Employers Liability)	
\$100,000/\$100,000/\$500,000	

Professional Liability (Errors and Omissions Liability) (applies only if Contract requires the services of a licensed professional).

The policy shall cover professional misconduct or lack of ordinary skill for professional services required by this Contract. If the professional liability insurance is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

Minimum Limits:

Per Loss	\$1,000,000
Aggregate	\$2,000,000

Additional Requirements: Where Garfield County is named as an additional insured, it shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits exceed those required by the Contract. Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources. For the provisions of Commercial General Liability and Automobile Liability, the insurance policy must include contractual liability coverage.

Notice of Cancellation: Each policy shall provide the required coverage and shall not be suspended, voided, or canceled during the term of this Contract unless 30 days prior written notice has been given to the BOCC; if cancellation is for nonpayment of premium, then 10 days prior notice must be given. Notice shall be sent to: Garfield County Procurement Department, 810 Pitkin Ave., Glenwood Springs, CO 81601.

Verification of Coverage: Contractor shall furnish a certification of insurance (ACORD form or equivalent) signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements are to be received and approved before work commences. Each required insurance policy must be in effect at or prior to commencement of work under and remain in effect for the duration of the project and for two (2) years after completion of the project. Failure to maintain coverage required by this Contract or to provide evidence of renewal is a material breach of the Contract.

Approval: Any request for modification or variation from the insurance requirements in this Contract shall be directed to the Contracts Administrator at 970-945-1377 Ext. 4021. Such action will not require a formal contract amendment but may be made by administrative action.

Attachment D

Grant Documents

Grant Documents Made Available Upon Request

Attachment E

Appendix II to 2 CFR Part 200— Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that

each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

(K) Domestic preferences for procurements--As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. For purposes of this section: (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

(L) Prohibition on certain telecommunications and video surveillance services or equipment. Recipients and sub recipients are prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

- i. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
- ii. Telecommunications or video surveillance services provided by such entities or using such equipment.
- iii. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

Attachment F

HIPAA Business Associate Addendum

HIPAA BUSINESS ASSOCIATE ADDENDUM

THIS BUSINESS ASSOCIATE ADDENDUM ("Addendum") is part of the Contract between the **Board of County Commissioners of Garfield County, Colorado ("Covered Entity")**, and **Contractor, ("Business Associate")** (collectively referred to as the "Parties") is agreed to in connection with, and as an attachment to, the Contract entered into by the Parties. Unless the context clearly requires a distinction between the Contract document and this Addendum, all references herein to "the Contract" or "this Contract" include this Addendum.

RECITALS

A. Covered Entity and Business Associate entered into a Purchase of Service Contract whereby Business Associate will be providing services for Covered Entity. These services may require the exchange of Protected Health Information ("PHI") between Covered Entity and Business Associate

B. Covered Entity and Business Associate intend to protect the privacy and provide for the security of PHI disclosed to Business Associate pursuant to this Contract in compliance with the Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191 (1996), 42 U.S.C. § 1320d-1320d-8 ("HIPAA") as amended by the Health Information Technology for Economic and Clinical Health Act ("HITECH Act") enacted under the American Recovery and Reinvestment Act of 2009 ("ARRA") Pub. L. No. 111-5 (2009), implementing regulations promulgated by the U.S. Department of Health and Human Services at 45 C.F.R. Parts 160, 162 and 164 (the "HIPAA Rules") and other applicable laws, as amended.

C. As part of the HIPAA Rules, the Covered Entity is required to enter into a contract containing specific requirements with Business Associate prior to the disclosure of PHI, as set forth in, but not limited to, Title 45, Sections 160.103, 164.502(e) and 164.504(e) of the Code of Federal Regulations ("C.F.R.") and all other applicable laws and regulations, all as may be amended, and contained in this Addendum.

The parties agree as follows:

1. Definitions.

The following terms used in this Addendum shall have the same meanings as in the HIPAA Rules at 45 C.F.R. Parts 160, 162 and 164, as amended: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Required by Law, Secretary, Security Incident, Unsecured Protected Health Information, and Use. In the event of any conflict between the mandatory provisions of the HIPAA Rules and the provisions of this Contract, the HIPAA Rules shall control. Where the provisions of this Contract differ from those mandated by the HIPAA Rules, but are nonetheless permitted by the HIPAA Rules, the provisions of this Contract shall control:

The following terms used in this Agreement shall have the meanings set forth below:

- a. Business Associate. "Business Associate" shall have the same meaning as the term "business associate" at 45 C.F.R. 160.103.
- b. Covered Entity. "Covered Entity" shall have the same meaning as the term "covered entity" at 45 C.F.R. 160.103, and shall refer to the Board of County Commissioners.
- c. Information Technology and Information Security. "Information Technology" and "Information Security" shall have the same meanings as the terms "information technology" and "information security", respectively, in §24-37.5-102, C.R.S.
- d. "Protected Health Information" or "PHI" means any information, whether oral or recorded in any form or medium: (i) that relates to the past, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (ii) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual, and shall have the meaning given to such term under the HIPAA Rules, including, but not limited to, 45 C.F.R. Section 164.501.
- e. "Protected Information" shall mean PHI provided by Covered Entity to Business Associate or created, received, maintained or transmitted by Business Associate on Covered Entity's behalf. To the extent Business Associate is a covered entity under HIPAA and creates or obtains its own PHI for treatment, payment and health care operations, Protected Information under this Contract does not include any PHI created or obtained by Business Associate as a covered entity and Business Associate shall follow its own policies and procedures for accounting, access and amendment of Associate's PHI.
- f. "Subcontractor" shall mean a third party to whom Business Associate delegates a function, activity, or service that involves Covered Entity's Protected Information, in order to carry out the responsibilities of this Contract and Addendum.

Capitalized terms used herein and not otherwise defined herein or in the HIPAA Rules shall have the meanings ascribed to them in the Contract.

2. Obligations and Activities of Business Associate.

a. Permitted Uses and Disclosures.

(1) Business Associate shall use and disclose PHI only to accomplish Business Associate's obligations under the Contract.

(2) To the extent Business Associate carries out one or more of Covered Entity's obligations under Subpart E of 45 C.F.R. Part 164, Business Associate shall

HIPAA BA ADDENDUM - Page 2

comply with any and all requirements of Subpart E that apply to Covered Entity in the performance of such obligation

(3) Business Associate may disclose PHI to carry out the legal responsibilities of Business Associate, provided, that the disclosure is Required by Law or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that:

- A. the information will remain confidential and will be used or disclosed only as Required by Law or for the purpose for which Business Associate originally disclosed the information to that person, and;
- B. the person notifies Business Associate of any Breach involving PHI of which it is aware.

(4) Business Associate may provide Data Aggregation services relating to the Health Care Operations of Covered Entity. Business Associate may de-identify any or all PHI created or received by Business Associate under this Agreement, provided the de-identification conforms to the requirements of the HIPAA Rules.

b. Appropriate Safeguards. Business Associate shall implement appropriate safeguards as are necessary to prevent the use or disclosure of Protected Information other than as permitted by this Contract. Business Associate shall comply with the requirements of the HIPAA Security Rule, at 45 C.F.R. Sections 164.308, 164.310, 164.312, and 164.316. Business Associate shall maintain a comprehensive written information privacy and security program that includes administrative, technical and physical safeguards appropriate to the size and complexity of the Business Associate's operations and the nature and scope of its activities. Business Associate shall review, modify, and update documentation of its safeguards as needed to ensure continued provision of reasonable and appropriate protection of Protected Information.

c. Impermissible Uses and Disclosures.

(1) Business Associate shall not disclose the PHI of Covered Entity to another covered entity without the written authorization of Covered Entity.

(2) Business Associate shall not share, use, disclose or make available any covered entity phi in any form via any medium with or to any person or entity beyond the boundaries or jurisdiction of the United States without express written authorization from Covered Entity

d. Business Associate's Subcontractors/Agents.

(1) Business Associate shall, in accordance with 45 C.F.R. 164.502(e)(1)(ii) and 164.308(b)(2), ensure that any Subcontractors who create, receive, maintain, or transmit PHI on behalf of Business Associate agree in writing to the same restrictions, conditions, and requirements that apply to Business Associate with respect to safeguarding PHI.

(2) Business Associate shall provide to Covered Entity, on Covered Entity's request, a list of Subcontractors who have entered into any such agreement with Business Associate.

(3) Business Associate shall provide to Covered Entity, on Covered Entity's request, copies of any such agreements Business Associate has entered into with Subcontractors.

e. Access to System. If Business Associate needs access to a Covered Entity Information Technology system to comply with its obligations under the Contract or this Agreement, Business Associate shall request, review, and comply with any and all policies applicable to Covered Entity regarding such system including, but not limited to, any policies promulgated by the Office of Information Technology and available at <http://oit.state.co.us/about/policies>.

f. Access to Protected Information. If Business Associate maintains Protected Information contained within 's Designated Record Set, Business Associate shall make Protected Information maintained by Business Associate or its agents or Subcontractors in such Designated Record Sets available to Covered Entity for inspection and copying within ten (10) business days of a request by Covered Entity to enable Covered Entity to fulfill its obligations to permit individual access to PHI under the HIPAA Rules, including, but not limited to, 45 C.F.R. Section 164.524. If such Protected Information is maintained by Business Associate in an electronic form or format, Business Associate must make such Protected Information available to Covered Entity in a mutually agreed upon electronic form or format.

g. Amendment of PHI. If Business Associate maintains Protected Information contained within Covered Entity's Designated Record Set, Business Associate or its agents or Subcontractors shall make such Protected Information available to Covered Entity for amendment within ten (10) business days of receipt of a request from Covered Entity for an amendment of Protected Information or a record about an individual contained in a Designated Record Set, and shall incorporate any such amendment to enable Covered Entity to fulfill its obligations with respect to requests by individuals to amend their PHI under the HIPAA Rules, including, but not limited to, 45 C.F.R. Section 164.526. Business Associate shall promptly forward to Covered Entity any request for amendment of PHI that Business Associate receives directly from an individual.

h. Accounting Rights. Business Associate and its agents or Subcontractors shall make available to Covered Entity, within ten (10) business days of notice by Covered Entity, the information required to provide an accounting of disclosures to enable Covered Entity to fulfill its obligations under the HIPAA Rules, including, but not limited to, 45 C.F.R. Section 164.528. In the event that the request for an accounting is delivered directly to Business Associate or its agents or Subcontractors, Business Associate shall within five (5) business days of the receipt of the request, forward it to Covered Entity in writing. It shall be Covered Entity's responsibility to prepare and deliver any such accounting requested. Business Associate shall not disclose any Protected Information except as set forth in Section 2 of this Addendum.

i. Governmental Access to Records. Business Associate shall make its facilities, internal practices, books, records, and other sources of information, including PHI, available to the Covered Entity for purposes of determining compliance with the HIPAA Rules in accordance with 45 C.F.R. 160.310.

j. Minimum Necessary. Business Associate (and its agents or Subcontractors) shall only request, use and disclose the minimum amount of Protected Information necessary to accomplish the purpose of the request, use or disclosure, in accordance with the Minimum Necessary requirements of the HIPAA Rules including, but not limited to, 45 C.F.R. Sections 164.502(b) and 164.514(d).

k. Data Ownership. Business Associate acknowledges that Business Associate has no ownership rights with respect to the Protected Information.

l. Retention of Protected Information. Except upon termination of the Contract as provided in Section 4(c) of this Addendum, Business Associate and its Subcontractors or agents shall retain all Protected Information throughout the term of this Contract and shall continue to maintain the information required under Section 2(h) of this Addendum for a period of six (6) years.

m. Business Associate's Insurance and Notification Costs. Business Associate shall maintain insurance to cover loss of PHI data and claims based upon alleged violations of privacy rights through improper use or disclosure of PHI and breach notification requirements specified in HIPAA Rules and in §24-73-103, C.R.S.. All such policies shall meet or exceed the minimum insurance requirements of the Contract (e.g., occurrence basis, combined single dollar limits, annual aggregate dollar limits, additional insured status and notice of cancellation). Business Associate, to the extent practicable, shall mitigate any harmful effect known to Business Associate of a Use or Disclosure of PHI by Business Associate in violation of this Contract and Addendum.

n. Notification of Breach. During the term of this Contract, Business Associate shall notify Covered Entity within five (5) business days of any suspected or actual breach of security, intrusion or unauthorized use or disclosure of Protected Information and/or any actual or suspected use or disclosure of data in violation of any applicable federal or state laws or regulations. Business Associate shall not initiate notification to affected individuals per the HIPAA Rules without prior notification and approval of Covered Entity. Information provided to Covered Entity shall include the identification of each individual whose unsecured PHI has been, or is reasonably believed to have been accessed, acquired or disclosed during the breach. Business Associate shall take (i) prompt corrective action to cure any such deficiencies and (ii) any action pertaining to such unauthorized disclosure required by applicable federal and state laws and regulations.

o. Audits, Inspection and Enforcement.

(1) Business Associate shall obtain and update at least annually a written assessment performed by an independent third party reasonably acceptable to Covered Entity, which evaluates the Information Security of the applications, infrastructure, and processes that interact with the Covered Entity data Business Associate receives, manipulates, stores and distributes. Upon request by Covered Entity, Business Associate shall provide to Covered Entity the executive summary of the assessment.

(2) Business Associate, upon the request of Covered Entity, shall fully cooperate with Covered Entity's efforts to audit Business Associate's compliance with applicable HIPAA Rules. If, through audit or inspection, Covered Entity determines that Business Associate's conduct would result in violation of the HIPAA Rules or is in violation of the Contract or this Addendum, Business Associate shall promptly remedy any such violation and shall certify completion of its remedy in writing to Covered Entity.

(3) The fact that Covered Entity inspects, or fails to inspect, or has the right to inspect, Associate's facilities, systems, books, records, agreements, policies and procedures does not relieve Business Associate of its responsibility to comply with this Addendum, nor does Covered Entity's (i) failure to detect or (ii) detection, but failure to notify Business Associate or require Associate's remediation of any unsatisfactory practices, constitute acceptance of such practice or a waiver of Covered Entity's enforcement rights under the Contract.

p. Safeguards During Transmission. Business Associate shall be responsible for using appropriate safeguards, including encryption of PHI, to maintain and ensure the confidentiality, integrity and security of Protected Information transmitted to Covered Entity pursuant to the Contract, in accordance with the standards and requirements of the HIPAA Rules.

q. Restrictions and Confidential Communications. Within ten (10) business days of notice by Covered Entity of a restriction upon uses or disclosures or request for confidential communications pursuant to 45 C.F.R. Section 164.522, Business Associate will restrict the use or disclosure of an individual's Protected Information. Business Associate will not respond directly to an individual's requests to restrict the use or disclosure of Protected Information or to send all communication of Protected Information to an alternate address. Business Associate will refer such requests to the Covered Entity so that the Covered Entity can coordinate and prepare a timely response to the requesting individual and provide direction to Business Associate.

3. Obligations of Covered Entity.

a. Safeguards During Transmission. Covered Entity shall be responsible for using appropriate safeguards, including encryption of PHI, to maintain and ensure the confidentiality, integrity and security of Protected Information transmitted pursuant to this Contract, in accordance with the standards and requirements of the HIPAA Rules.

b. Notice of Changes. Covered Entity maintains a copy of its Notice of Privacy Practices on its website. Covered Entity shall provide Business Associate with any changes in, or

HIPAA BA ADDENDUM - Page 6

revocation of, permission to use or disclose Protected Information, to the extent that it may affect Business Associate's permitted or required uses or disclosures. To the extent that it may affect Business Associate's permitted use or disclosure of PHI, Covered Entity shall notify Business Associate of any restriction on the use or disclosure of Protected Information that Covered Entity has agreed to in accordance with 45 C.F.R. Section 164.522.

4. Termination.

a. Material Breach. In addition to any other provisions in the Contract regarding breach, a breach by Business Associate of any provision of this Addendum, as determined by Covered Entity, shall constitute a material breach of this Contract and shall provide grounds for immediate termination of this Contract by Covered Entity pursuant to the provisions of the Contract covering termination for cause, if any. If the Contract contains no express provisions regarding termination for cause, the following terms and conditions shall apply:

(1) Default. If Business Associate refuses or fails to timely perform any of the provisions of this Contract, Covered Entity may notify Business Associate in writing of the non-performance, and if not promptly corrected within the time specified, Covered Entity may terminate this Contract. Business Associate shall continue performance of this Contract to the extent it is not terminated and shall be liable for excess costs incurred in procuring similar goods or services elsewhere.

(2) Associate's Duties. Notwithstanding termination of this Contract, and subject to any directions from Covered Entity, Business Associate shall take timely, reasonable and necessary action to protect and preserve property in the possession of Business Associate in which Covered Entity has an interest.

b. Reasonable Steps to Cure Breach. If Covered Entity knows of a pattern of activity or practice of Business Associate that constitutes a material breach or violation of the Associate's obligations under the provisions of this Addendum or another arrangement, then Covered Entity shall take reasonable steps to cure such breach or end such violation. If Covered Entity's efforts to cure such breach or end such violation are unsuccessful, Covered Entity shall terminate the Contract, if feasible. If Business Associate knows of a pattern of activity or practice of a Subcontractor or agent that constitutes a material breach or violation of the Subcontractor's or agent's obligations under the written agreement between Business Associate and the Subcontractor or agent, Business Associate shall take reasonable steps to cure such breach or end such violation, if feasible.

c. Effect of Termination.

(1) Except as provided in paragraph (2) of this subsection, upon termination of this Contract, for any reason, Business Associate shall return or destroy all Protected Information that Business Associate or its agents or Subcontractors still maintain in any form and shall retain no copies of such Protected Information. If Business Associate elects to destroy the Protected Information, Business Associate shall certify in writing to Covered Entity that such Protected Information has been destroyed.

(2) If Business Associate believes that returning or destroying the Protected Information is not feasible, Business Associate shall promptly provide Covered Entity notice of the conditions making return or destruction infeasible. Business Associate shall continue to extend the protections of Sections 2 of this Addendum to such Protected Information and shall limit further use of such PHI to those purposes that make the return or destruction of such PHI infeasible.

5. Injunctive Relief. Covered Entity and Business Associate agree that irreparable damage would occur in the event Business Associate or any of its Subcontractors or agents use or disclosure of PHI in violation of this Contract, Addendum, the HIPAA Rules or any applicable law. Covered Entity and Business Associate further agree that money damages would not provide an adequate remedy for such Breach. Accordingly, Covered Entity and Business Associate agree that Covered Entity shall be entitled to injunctive relief, specific performance, and other equitable relief to prevent or restrain any Breach or threatened Breach of and to enforce specifically the terms and provisions of this Agreement.

6. No Waiver of Immunity. No term or condition of this Contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protection, or other provisions of the Colorado Governmental Immunity Act, CRS 24-10-101 *et seq.* or the Federal Tort Claims Act, 28 U.S.C. 2671 *et seq.* as applicable, as now in effect or hereafter amended.

7. Limitation of Liability. Any limitation of Business Associate's liability in the Contract shall be inapplicable to the terms and conditions of this Addendum.

8. Disclaimer. Covered Entity makes no warranty or representation that compliance by Business Associate with this Contract or the HIPAA Rules will be adequate or satisfactory for Associate's own purposes. Business Associate is solely responsible for all decisions made by Business Associate regarding the safeguarding of PHI.

9. Certification. To the extent that Covered Entity determines an examination is necessary in order to comply with Covered Entity's legal obligations pursuant to the HIPAA Rules relating to certification of its security practices, Covered Entity or its authorized agents or contractors, may, at Covered Entity's expense, examine Business Associate's facilities, systems, procedures and records as may be necessary for such agents or contractors to certify to Covered Entity the extent to which Business Associate's security safeguards comply with the HIPAA Rules or this Addendum.

10. Amendment to Comply with Law. The parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of this Addendum may be required to provide for procedures to ensure compliance with such developments. The parties specifically agree to take such action as is necessary to implement the standards and requirements of the HIPAA Rules and other applicable laws relating to the confidentiality, integrity, availability and security of PHI. The parties understand and agree that Covered Entity must receive satisfactory written assurance from Business Associate that Business Associate will adequately safeguard all Protected Information and that it is Business Associate's

responsibility to receive satisfactory written assurances from Business Associate's Subcontractors and agents. Upon the request of either party, the other party agrees to promptly enter into negotiations concerning the terms of an amendment to this Addendum embodying written assurances consistent with the standards and requirements of the HIPAA Rules or other applicable laws. Covered Entity may terminate this Contract upon thirty (30) days written notice in the event (i) Business Associate does not promptly enter into negotiations to amend this Contract when requested by Covered Entity pursuant to this Section, or (ii) Business Associate does not enter into an amendment to this Contract providing assurances regarding the safeguarding of PHI that Covered Entity, in its sole discretion, deems sufficient to satisfy the standards and requirements of the HIPAA Rules.

11. Assistance in Litigation or Administrative Proceedings. Business Associate shall make itself, and any Subcontractors, employees or agents assisting Business Associate in the performance of its obligations under the Contract, available to Covered Entity, at no cost to Covered Entity, up to a maximum of thirty (30) hours, to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against Covered Entity, its directors, officers or employees based upon a claimed violation of the HIPAA Rules or other laws relating to security and privacy or PHI, in which the actions of Business Associate are at issue except where Business Associate or its Subcontractor, employee or agent is a named adverse party.

12. No Third Party Beneficiaries. Nothing express or implied in this Contract is intended to confer, nor shall anything herein confer, upon any person other than Covered Entity, Business Associate and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.

13. Interpretation and Order of Precedence. The provisions of this Addendum shall prevail over any provisions in the Contract that may conflict or appear inconsistent with any provision in this Addendum. Together, the Contract and this Addendum shall be interpreted as broadly as necessary to implement and comply with the HIPAA Rules. The parties agree that any ambiguity in this Contract shall be resolved in favor of a meaning that complies and is consistent with the HIPAA Rules. This Contract and Addendum supersedes and replaces any previous separately executed HIPAA agreement between the parties.

14. Survival of Certain Contract Terms. Notwithstanding anything herein to the contrary, Business Associate's obligations under Section 4(c) ("Effect of Termination") and Section 12 ("No Third Party Beneficiaries") shall survive termination of this Contract and shall be enforceable by Covered Entity as provided herein in the event of such failure to perform or comply by the Business Associate. This Addendum shall remain in effect during the term of the Contract including any extensions.

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Agenda Item #7.a.

Agenda Item Name:

Consider Appointment of Ryan Mackley to the Greater Rifle Improvement Team Advisory Board (GRIT)

Presenter:

Kim Burner, Main Street Manager

Item Description:

Consider appointment of Ryan Mackley to the Greater Rifle Improvement Team Advisory Board.

Recommended Action:

Move to approve the appointment of Ryan Mackley to the Greater Rifle Improvement Team Advisory Board.

Fiscal Impact:

The GRIT advisory board helps to allocate funding from the VIF.

Operational Impact:

This appointment fills a vacant seat on the GRIT Advisory Board.

Prior Board Motions:

N/A

Background Information:

A seat on the GRIT Advisory Board was vacated by Katie Mackley in late April 2025. Notice of the vacant seat was published as required by the Rifle Municipal Code in May 2025.

Executive Summary:

A seat on the GRIT Advisory Board was vacated by Katie Mackley in late April 2025. Notice of the vacant seat was published as required by the Rifle Municipal Code in May 2025. One application was received for the open seat. The GRIT Advisory Board interviewed candidate Ryan Mackley at the regular June meeting and found he met all qualifications. The GRIT Advisory Board also felt that Mr. Mackley's prior board service on PRAB as well as the VIF board was valuable experience.

Notification Requirements:

The open seat on the Greater Rifle Improvement Team was published as required by the Rifle Municipal Code in May 2025.

Prepared By:

Kim Burner, Main Street Manager

Attachments:

1. MEMO June 2025 appointment for council
2. r mackley board application

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490 Fax: 970-625-6268



MEMORANDUM

TO: City Council

FROM: Kim Burner, GRIT Manager

DATE: February 22, 2023

SUBJECT: GRIT Advisory Board recommended appointment

The Greater Rifle Improvement Team Advisory Board currently has one board opening for a 3-year term. The open seat was published as required by the City Municipal Code and received one applicant.

The GRIT Board interviewed Ryan Mackley at the June 10, 2025, meeting.

The Board believes Mr. Mackley's service on several boards and past participation with GRIT will be an asset to the advisory board as he understands the culture, focus and objectives of GRIT and will bring fresh insight to the advisory board.

The Board recommends, by unanimous vote, Mr. Mackley be appointed to the GRIT Advisory Board by the Rifle City Council.



***CITY OF RIFLE
APPLICATION FOR
BOARD VACANCY***

Name: Ryan Mackley

Address: 1235 Sage Court

Mailing Address (if different):

How long have you been a resident of the City of Rifle? 24 years

E-mail: ryan@alignmultimedia.com Phone: 9703192073

Occupation: Company Founder/Owner Employer: Align Multimedia

Please list the board(s) and/or commission that you are you interested in being considered for:
Greater Rifle Improvement Team Advisory Board

Please describe your interest in serving on this board/commission.

I am excited to help the board bring great events and projects to the City of Rifle.

What do you view as your role if you were selected to be a member of this board/commission?

As an advisory board member, my role would be to diligently review grant applications, volunteer for events and provide guidance to City Council on relevant topics.

Please list any civic activities in which you have been involved.

I previously was a member of the Parks & Rec Board. and played a role in planning for the renovation of the New Ute Theater.

Please tell us about your qualifications to serve on this board/comission (education, experience, community service, etc.).

Previous experience on advisory boards, business owner in the community, provided marketing services to many local businesses and non-profits.

In your opinion, what are the most significant issues facing the City of Rifle?

Rifle has always been challenged by its status as a bedroom community. This often makes community-building projects and events challenging to pull off as successfully as other communities. I would like to assist in making Rifle a more tight-knit community.

Please provide any additional information or comments which you believe will assist the board/commission in considering your application.

Oath of Applicant

I declare that this application and all attachments are true, correct, and complete to the best of my knowledge

Signature:



Applications must be submitted to the City Clerk's office either by mail to 202 Railroad Avenue, Rifle, CO 81650; or e-mail to aramirez@rifleco.org. A resume, letter of interest, or other supplemental information may be attached to this application.



Agenda Item #7.b.

Agenda Item Name:

Consider Adopting the 2026 Budget Preparation Calendar - Resolution No. 12, Series of 2025

Presenter:

Scott Rust, Finance Director

Item Description:

Consider adopting the proposed 2026 Budget Preparation Calendar.

Recommended Action:

Move to approve Resolution No. 12, Series of 2025 for the 2026 Budget Preparation Calendar as presented.

Fiscal Impact:

The budget calendar will guide the budget preparation process for 2026.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Council, per Article IX of the City of Rifle Charter, must formally adopt a Budget Calendar on an annual basis. The 2026 Budget Preparation Calendar, as presented, will guide all budget preparation activities and significant compliance deadlines (State of Colorado and City of Rifle Municipal Code).

Executive Summary:

Council is required to set forth and adopt a budget calendar on an annual basis to guide the budget process.

Notification Requirements:

N/A

Prepared By:

Scott Rust, Finance Director

Attachments:

1. 2026 Budget Preparation Calendar
2. Resolution No. 12, Series of 2025 - Budget Preparation Calendar 2026



CITY OF RIFLE, COLORADO

2026 BUDGET PREPARATION CALENDAR

Ref No.	Date	Event Description	Deadline (Y/N)
1	6/18/2025	Council adopts 2026 Budget Preparation Calendar by Resolution	Y
2	6/19/2025	2026 Budget Request Input Available	N
3	6/19/2025	Department Head Discussion - Overview, Calendar, Priorities/Pressures, Economic Outlook Discussion	N
4	7/14/2025 - 7/18/2025	Mid-Year Budget Review Meetings with Department Heads	N
5	8/1/2025	2026 Preliminary Revenue Projections and Personnel Costs Complete	Y
6	8/13/2025	Department 2026 Budget Requests Due; Department 2025 Year-End Expenditure Projections Due	Y
7	8/15/2025	Compiled 2026 Budget Draft Due for Departmental Line Item Review	Y
8	08/18/2025 - 08/22/2025	Departmental Line Item Review Meetings	N
9	9/3/2025	Council Budget Workshop #1	N
10	9/17/2025	Council Budget Workshop #2	N
11	9/24/2025	Council Budget Workshop #3 (Special Meeting, if needed)	N
12	9/25/2025	City Manager Proposed Budget Due to Finance for Compilation	Y
13	9/26/2025	2026 Proposed Budget Submitted to Council for 10/01/25 Regular Meeting; Notice of Budget Published	Y
14	10/1/2025	PROPOSED BUDGET AVAILABLE TO PUBLIC	Y
15	10/1/2025	Presentation of 2026 Budget to Council at Regular Meeting	Y
16	11/13/2025	Mill Levy Certification Documents Complete and Submitted to Council for 11/19/2025 Meeting	Y
17	11/19/2025	Public Hearing - 2026 Proposed Budget Adopt & Appropriate Funds for 2026 Budget by Resolution Certify Mill Levy for Submission to Garfield County by Resolution	Y
18	12/15/2025	Statutory Deadline to Certify Mill Levies - Garfield County Assessor	Y
19	12/15/2025	Deadline for Official Adoption of 2026 City of Rifle Budget	Y
20	1/31/2026	File Budget with Division of Local Government (File must include: Resolution adopting budget, Resolution to appropriate, and Resolution to set the Mill Levy)	Y

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 12, SERIES OF 2025**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, ADOPTING THE CALENDAR FOR THE 2026 BUDGET.

WHEREAS, Article IX of the Charter of the City of Rifle requires the City Manager to submit an annual budget to the City Council each year to comply with the Local Government Budget Law of Colorado and the City wishes to adopt a schedule for the 2026 Budget Preparation Process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The City incorporates the foregoing recitals as findings by the City Council.
2. The following schedule is adopted for preparation of the 2026 Budget:

Monday, August 25, 2025:	Deadline for Assessor to submit Preliminary Certification of Values
Wednesday, September 3, 2025:	First Budget workshop with Council
Wednesday, September 17, 2025:	Second Budget workshop with Council
Wednesday, September 24, 2025:	Third Budget workshop with Council (if needed)
Wednesday, October 1, 2025:	Proposed Budget available to public and “Notice of Budget” Published
Wednesday, October 1, 2025:	Proposed Budget Presentation to Council
Wednesday, November 19, 2025:	Public hearing for budget approval at regular City Council meeting, Adopt and appropriate 2026 budget.
Wednesday, November 19, 2025:	Certify mill levies to Garfield County
Monday, December 15, 2025:	Statutory deadline for Final Certification of Values
Monday, December 15, 2025:	Deadline to adopt 2026 Budget
Saturday, January 31, 2026:	Deadline for a certified copy of Adopted Budget to State Auditor (DLG)

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 18th day of June 2025.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #7.c.

Agenda Item Name:

Consider Authorizing Submission of the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) Implementation Grant - Resolution No. 11, Series of 2025

Presenter:

Iris Trevisano, Procurement and Grant Reporting Manager
Austin Rickstrew, Parks & Recreation Director

Item Description:

Consider Approving Resolution No. 11, Series of 2025 - Consider Authorizing Submission of the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) Implementation Grant

Recommended Action:

Move to approve Resolution No. 11, Series of 2025, to allow staff to submit the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) Implementation Grant program for the Highway 13 Corridor Safety Improvement Project.

Fiscal Impact:

There is a 20% match requirement that would be expended over 2026-2028. This includes two planned capital projects that are on the 5 year look ahead so the costs have been accounted for in long range planning.

Operational Impact:

If awarded, the sidewalks and bridge would be maintained by City.

Prior Board Motions:

N/A

Background Information:

SS4A Implementation Grant eligibility requires applicants to demonstrate jurisdiction over the proposed project area or obtain an agreement from the agency with ownership and/or maintenance responsibilities for the roadway. Because Highway 13 is under CDOT's jurisdiction, we are requesting a letter of intent or other formal acknowledgment from CDOT affirming that:

1. CDOT supports the City of Rifle's SS4A Implementation Grant application;
2. CDOT agrees to partner with the City to implement the proposed safety improvements; and
3. CDOT will allow the City to exercise project-level jurisdiction for the purposes of SS4A grant eligibility and implementation.

Executive Summary:

This project proposes urgently needed infrastructure improvements along the northern Highway 13 corridor, from 24th Street to 30th Street, including the construction of a pedestrian bridge at 30th Street and sidewalks between 24th and 26th Streets, which will provide comprehensive safety upgrades near Walmsley Elementary School. These improvements directly address one of the most dangerous pedestrian corridors in our community and reflect priorities identified in Rifle's recently completed SS4A Action Plan.

Notification Requirements:

None

Prepared By:

Iris Trevisano, Procurement and Grant Reporting Manager

Attachments:

1. Resolution No. 11 Series of 2025
2. Highway 13 Corridor Safety Improvement Project_Final

CITY OF RIFLE, COLORADO
RESOLUTION NO. 11
SERIES OF 2025

A RESOLUTION OF THE CITY OF RIFLE, COLORADO, IN SUPPORT OF THE
CITY’S APPLICATION FOR FUNDING THROUGH THE SAFE STREETS AND
ROADS FOR ALL (SS4A) PROGRAM FOR THE HIGHWAY 13 CORRIDOR
IMPROVEMENT PROJECT

WHEREAS, the City of Rifle is committed to ensuring the safety, accessibility, and well-being of all residents and road users, particularly children and families residing in and commuting through the Northern Highway 13 Corridor; and

WHEREAS, the City’s 2024 Safe Streets and Roads for All (SS4A) Safety Action Plan identified the segment of Highway 13 between 24th and 30th Streets as a high-injury corridor with frequent collisions, near misses, and hazardous conditions for pedestrians and cyclists; and

WHEREAS, the City has documented a fatal accident and multiple injury-causing incidents at the uncontrolled intersection of Highway 13 and 30th Street, adjacent to Wamsley Elementary School and Deerfield Regional Park; and

WHEREAS, the Garfield County School District is forced to bus students who live within walking distance of Wamsley Elementary School due to the dangerous nature of crossing Highway 13 on foot; and

WHEREAS, the proposed Highway 13 Corridor Improvement Project will address these critical safety needs by constructing a pedestrian bridge across the 30th Street intersection, improving sidewalks from 26th to 28th Streets, and implementing additional pedestrian safety infrastructure; and

WHEREAS, the Highway 13 Corridor Improvement Project is grounded in robust community engagement, inter-agency coordination, and aligns with the Colorado Department of Transportation’s Strategic Highway Safety Plan and Vulnerable Road User Safety Assessment; and

WHEREAS, the City Council strongly supports the Highway 13 Corridor Improvement Project as a critical investment in public safety, community vitality, and long-term resilience.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO THAT:

1. The City Council hereby expresses its full support for the City’s application to the U.S. Department of Transportation’s Safe Streets and Roads for All (SS4A) discretionary grant program for the Highway 13 Corridor Improvement Project.
2. The City Council affirms its commitment to providing the required local match and working collaboratively with federal, state, and community partners to ensure timely and successful project implementation.
3. The City Council authorizes the Mayor and City Manager to take all necessary administrative actions in support of this grant application and subsequent project delivery.

THIS RESOLUTION was read, passed and adopted by the Rifle City Council at a regular meeting held this 18th day of June, 2025.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Highway 13 Corridor Safety Improvement Project

The City of Rifle Seeks Funding for Roadway Improvements From 24th Street to 30th Street

The City of Rifle seeks \$2,743,210 from the United States Department of Transportation (US DOT) Safe Streets and Roads for All (SS4A) discretionary grant program with \$685,803 in local match for safety improvements in the City's Northern Highway 13 Corridor from 24th Street to 30th Street. This corridor is located at the outer edge of the City's urban core and is a frequent spot for vehicular collisions, near misses, and fatalities.

The City of Rifle recently completed its SS4A Action Plan, which identified the northern Highway 13 (Hwy 13) corridor as being among the City's highest risk of vehicle and pedestrian collision. Located at the outer edge of the City's urban core, the 24th Street intersection is the last signalized intersection on Hwy 13 until the Town of Meeker, 40 miles north. According to [traffic data from CDOT](#), about 10,000 vehicles pass through Hwy 13 daily. Extensive community outreach and surveying identified this corridor as the highest concern among residents due to many near misses and a speed limit of 50 MPH despite being located directly next to an elementary school.

30th Street Pedestrian Bridge:

Hwy 13 separates a residential neighborhood on the west side and Deerfield Park and Walmsley Elementary School, which has 400 students to the east at the 30th Street Intersection. Hwy 13 at this unsignalized intersection lacks traffic calming measures. **This intersection is so dangerous that the School District buses students who live in the neighborhood across the highway to the school so children do not have to cross the perilous intersection (despite being a five-minute walk).**

There have been multiple accidents in this intersection, including parents making an unprotected left turn onto Hwy 13. **With US DOT funds, the City of Rifle will work with CDOT to construct a pedestrian bridge crossing the Hwy 13 intersection, enabling safe pedestrian access.**



26th Street Intersection and Pedestrian Connectivity: There is a significant gap in pedestrian connectivity in the Northern Hwy 13 corridor, with connectivity gaps in sidewalks, missing bike lanes, and narrow shoulders. Residents who want to walk or bike around the city must cross the unprotected 30th or 26th street intersection to leave their neighborhood. In order to reach the closest signalized intersection with a pedestrian crossing (24th Street) residents must walk along the dirt shoulder of the highway.

With US DOT funds, the City will improve pedestrian connectivity by constructing sidewalks from the west side of Hwy 13 from 26th Street to 24th Street. These sidewalks will enable residents living in north Rifle to safely access the Town's downtown and economic corridor on foot.



Benefits of the Highway 13 Corridor Safety Improvement Project:

- **Improving Safety for Kids and Families:** The safety improvements will provide a pedestrian bridge so children can safely walk across Hwy 13 to access Walmsley Elementary School and Deer Field Park – the City's primary sports facility.
- **Safer Detour:** When Glenwood Canyon on I-70 is closed, Rifle's Hwy 13 becomes the primary detour route for I-70 travelers and freight. Glenwood Canyon often closes several days annually due to mudslides, flash floods, or accidents. Road closures can add up to 33,000 additional vehicles and 2,800 trucks on Hwy 13. During this influx of vehicles, it becomes especially hazardous for pedestrians and residents to navigate the Hwy 13 corridor, increasing the need for safety improvements.
- **Economic Development:** The 24th to 30th Street Corridor is located at the northern edge of the city's urban development. The City anticipates further residential and commercial development in North Rifle to serve the City's families. Roadway improvements will spur additional economic growth in North Rifle, which is limited by a lack of safety improvements.

The Highway 13 Corridor Safety Improvement Project addresses a well-documented pattern of collisions and near misses, particularly affecting students and families in North Rifle. By implementing targeted infrastructure upgrades, the City will protect its most vulnerable residents, strengthen multimodal access, and enhance safety for all road users. These improvements will position Rifle for safe, sustainable growth and ensure the resilience of its transportation system during regional emergencies and detour events.

For more information, please contact Craig Spaulding, Civil Engineer, at cspaulding@rifleco.org



Agenda Item #7.d.

Agenda Item Name:

Consider Council Member Appointment to the Project Team for the Fieldhouse Feasibility Study Project

Presenter:

Austin Rickstrew, Parks & Recreation Director

Item Description:

Appointment of a council member for the feasibility study project team.

Recommended Action:

Move to appoint _____ to the project team for the Field House Feasibility Study

Fiscal Impact:

The total project cost is \$93,640.

Operational Impact:

The appointed Council member will serve as a liaison between the project team and City Council, ensuring alignment with City priorities and providing insight on community values. They will participate in key meetings, review progress, offer feedback on major milestones, and help communicate updates to fellow Council members. Their involvement will support transparency, strengthen community representation, and contribute to the overall success of the study.

Prior Board Motions:

The Council approved the agreement and PO for Callab Architecture to perform the Rifle Field House Feasibility Study at the June 4 regular meeting.

Background Information:

The City is conducting a feasibility study to evaluate the potential development of a new community Field House. The study will assess community needs, explore facility options, estimate costs, and identify funding strategies. The final report will be presented to the City Council in January 2026 to help guide decisions on the project's future.

Executive Summary:

The City is moving forward with a feasibility study to assess the potential development of a new community facility. As part of this process, staff is assembling a project team to help guide and support the study's direction, ensure transparency, and represent community interests. To enhance council involvement and provide valuable perspective throughout the project, the staff seeks one City Council member to serve on the project team. This council representative would participate in key discussions, review findings, and help ensure alignment with community goals and City priorities.

Notification Requirements:

N/A

Prepared By:

Patrick Waller, City Manager

Attachments:

None



Agenda Item #8.a.

Agenda Item Name:

Report to City Manager

Presenter:

Patrick Waller, City Manager

Item Description:

Staff report on notable tasks completed within the individual departments.

Recommended Action:

No action necessary

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

None

Executive Summary:

Work Report to City Manager
6/13/2025

Notification Requirements:

None

Prepared By:

Alexis Ramirez, City Clerk

Attachments:

1. 06.13.2025 Report to City Manager
2. Director_Update_Memo_06_18_2025
3. Report to City Manager June 18
4. Engineering Dept. Report 6.12.25

WORK REPORT TO CITY MANAGER

06.13.2025

PIO

- Continuing updates on website and social media on local issues and citizen concerns.
- Attended Leading with Confidence: Helping Your Team Navigate AI in Public Service presented by InnovateUS.
- Attended Garfield County PIO meeting where there was a presentation from the Upper Colorado River Interagency Fire Management Unit. Obviously, we are abnormally dry and in severe drought right now. The monsoon is expected in July with, hopefully, moisture, not just lightning. The predictions are for above average temperatures and below normal precipitation.
- KKCO Channel 11 in Grand Junction did a cool story looking into CDOT's Tunnel Traffic Operation Center. It can be found at <https://www.kkco11news.com/2025/05/16/cdots-hidden-heroes-hanging-lake-tunnel-traffic-operations-center/>.
- A recent scam involving text messages warning about overdue fines dominated last week statewide. I received 7 of these myself. The court was receiving 7-12 calls per day with people concerned that they owe money. Unfortunately, I'm sure that the scammers were able to deceive a huge number of people. We will continue to push out information regarding these types of crimes.

COURT

- Handled 84 adult cases and 04 juvenile cases on June 4 court day.
- Held 04 telephone hearings with inmates in custody.
- Rifle was awarded additional DOLA funds of \$6000 to cover the costs of court appointed council. This program was part of the budget cuts for next year, so I'm not sure about the continued availability after this grant.

PUBLIC WORKS

Administration Projects

- On-going AutoCAD work for Rifle Specifications Manual
- Assembly of RFP for Veteran's Memorial Park construction drawings
- Limble data acquisition

Fleet

- Normal fleet maintenance operations.
- Fleet Administrator: organization of the parts room
- DOT Inspections of heavy trucks
- Unit 2679 – Elgin Sweeper Transmission Speed Monitor Error – correction in progress: repaired, back in service

Operations & Maintenance

- Street sweeping
- Construction of approx. 700 LF of sidewalk along Acacia Avenue and adjacent to Wamsley Elementary sidewalk: one Handicap Ramps on south end. [Pedestrian Safety Project]
- Construction of an entrance apron and sidewalk associated with entry into parking: 100% for parking lot on Park Ave.

- Repair of Curb & Gutter at West Ave and W. 3rd
- Improvement of storm inlet at Ute Ave and E. 12th and correction of drainage outfall
- Misc. asphalt patching throughout the city.

Looking Ahead Two Weeks

- Parking garage deck caulking and sealing; this will have ramifications to deck utilization.
- Cleaning of Storm Drain at Centennial and Railroad Ave
- Recovery of surface below Petri slide area; disturbed during flood mitigation

CITY CLERK'S OFFICE

- Attended an Incident & Injury Prevention Training with CIRSA
- Coordinated Pool Chemical Training for seasonal pool employees
- A Safety Spotlight Program was developed in the Spring to acknowledge employees who actively contribute to a safe working environment, encourage safe practices, and inspire others to follow suit
 - Two employees were nominated on 06/11/2025:
 - Dan Goebel – Nominated by Austin Rickstrew, “for always being on the lookout for things that could be improved or fixed.
 - Andy Frantz – Nominated by Sam Dunlap, “for constantly looking out for the crew when it comes to safety, especially with proper PPE and trench safety. As he does with many aspects of the job, Andrew definitely keys in on the safety of his crew.”
- Completed a successful Loss Control Audit & Survey with CIRSA's (Property & Casualty Insurance) Risk Control Specialist
 - Audit results received on 06/11/2025 – Final Audit Score: 106 out of 100 😊 (This will make the city eligible for loss control credits at the end of the year)
- Attended meeting with Colorado Liquor Enforcement Division on Regulatory & Legislative Updates
- Completed CIRSA's 2026 Property & Casualty Insurance Renewal
- Translated Flyers for the Recreation Department & Events Coordinator
- Provided the Recreation Department Spanish translation assistance
- Processed Liquor Special Event Permit Application submitted by Colorado River Valley Chamber of Commerce for the Third Thursdays on Third Events this Summer
- Processed Liquor Special Event Permit Application submitted by PEO Sisterhood Chapter JJ for Rifle Farmer's Market this Summer
- Processed Liquor Special Event Permit Application submitted by Grand River Volunteer Association for the Colorado Energy Summit on 06/26/2025
- Processed Liquor Special Event Permit Application submitted by Grand River Volunteer Association for the National Wild Turkey Foundation on 07/17/2025
- Reviewing Liquor Special Event Permit Application submitted by BPOE Elk's Lodge #2195 for the 2025 Garfield County Fair & Rodeo from 08/05-08/09 2025
 - Assisted the first Garfield County Fair Planning Meeting held on 6-11-25
- Reviewing & Updating the Liquor Special Event Permit Application
- Assisted Beer & Wine Licensee - Beauty Queens Hair Salon & Spa with license questions (clarifying options on changing license type/nature of primary business)
- Reviewing Transfer of Ownership Application submitted for Hotel & Restaurant License - Mi Lindo Nayarit Restaurant, Inc. (Incomplete)
- Working with Garfield County Election Manager & Garfield County Clerk & Recorder for the 2025 Coordinated Election

PARKS & RECREATION

- South Rifle Master Plan
Staff is interviewing two firms on Tuesday, June 17, to develop the South Rifle Master Plan. While we are moving forward with consultant selection, we have not yet received a response from the Department of Local Affairs (DOLA) regarding our planning grant application for this project. We will not recommend a consultant to the council until we hear back about the DOLA planning grant application.
- Feasibility Study
On June 12, we held our official kickoff meeting for the Feasibility Study with the consultant team. The meeting focused on refining the scope, timeline, and stakeholder engagement approach.
- Community Survey RFP
We are currently working on responding to vendor questions related to the upcoming Community Survey RFP. This survey, which is expected to be released later this year, will help guide future planning and investment priorities.
- Park Avenue Parking Lot Improvements
Fencing has been installed on one side of the Park Avenue parking lot. Staff will continue installing fencing on the remaining sides in the coming weeks to complete the work and open the lot for public use as soon as possible.

UTE THEATER

- Friday 6/13 Boys of Summer will be playing; we have sold out this concert.
- Thursday 6/19 we will host the “After Party” for third Thursday’s with Tankerays playing at the Ute following Feeding Giants downtown.
- Saturday 6/28 Dwayne Dopsie and the Zydeco Hellraisers are performing. Dwayne has performed all over the world playing soulful music with a touch of blues and old-time zydeco feel.

SENIOR CENTER

- Saturday June 12th is our 5K run / 2K walk. As of Thursday, we have 30 runners, and 15 walkers registered.
- In July we will be hosting our first Book Club that will meet the first Wednesday of each month from 11:00 – 12:30.
- Our boiler was inspected by the state and passed with no issues; we will not need to replace this boiler as originally thought earlier this year.
- Our large walk-in freezer went out in May, we lost little food, and it was repaired and is up and running.
- The senior bus took seniors up to the fish hatchery on Wednesday and had a full tour of the facility. The feedback was very positive, and they shared all the history and facts they learned.
- The new meal contract for July 1, 2025, through June 30, 2025, will go before the council for approval at the next meeting. CMC will be taking over meals for the Carbondale and Glenwood Springs meal sites. We will be working closely with them for menu input.



COMMUNITY DEVELOPMENT DEPARTMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490

MEMORANDUM

TO: City of Rifle City Council
FROM: Zach Higgins, Community Development Director
DATE: June 12, 2025
SUBJECT: Director Update

Community Development Department, MAY – 2025 Update

- City of Rifle Planning and Building Software – CloudPermit was awarded the contract for Planning and Building digital permitting software. Includes Building Permits, Contractor Licenses, Land Use Applications, and Code Enforcement
- CloudPermit has begun meeting with Staff and is working on building out our portal/site. Staff training on the program will begin at the end of June.
- Housing Needs Assessment – Staff has received the second draft of the HNA as well as the recommendations from the consultant for potential efforts to implement.
- Energy Resilience Action Plan – Draft has been reviewed by Staff, PRAB, and Planning Commission. Updated draft plan is being presented to City Council at the 06/18/2025 workshop. Staff is anticipating bringing the plan to City Council on 07/02/2025 for potential adoption.

Attached – Building Permit Data (April - May, 2025)

CITY OF RIFLE BUILDING PERMIT REPORT

April 2025

Summary (see note 1)	Total No. of Permits	Total Units *New SFD & New MFD (is not part of total permit amount)	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Building Permit Fees	Plan Review Fees	Offsite Street Impact Fees	Parkland Dedication Fees	Waste Water System Improvement Fees	Water System Improvement Fees
April	24	3	3	0	0	21	\$ 1,949,718.82	\$ 41,431.31	\$ 12,814.87	\$ 6,447.36	\$ 12,210.77	\$ 10,941.80	\$ 17,684.82	\$ 11,295.95
Year to Date	106	20	20	0	2	71	\$ 18,186,024.34	\$ 204,433.36	\$ 94,385.59	\$ 53,094.96	\$ 73,599.46	\$ 54,115.14	\$ 117,539.08	\$ 112,668.19
Apr-24	32	2	2	0	1	29	\$ 1,568,359.86	\$ 33,199.84	\$ 13,481.23	\$ 4,918.31	\$ 8,242.17	\$ 3,660.89	\$ 25,809.19	\$ 25,784.93
Year to Date 2024	32	2	2	0	1	29	\$ 1,568,359.86	\$ 33,199.84	\$ 13,481.23	\$ 4,918.31	\$ 8,242.17	\$ 3,660.89	\$ 25,809.19	\$ 25,784.93
End of Year 2024	298	27	20	7	5	266	\$ 34,362,080.26	\$ 313,480.10	\$ 170,740.58	\$ 92,792.12	\$ 311,540.07	\$ 189,305.28	\$ 470,583.60	\$ 467,955.53

Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Building Permit Fees	Plan Review Fees	Offsite Street Impact Fees	Parkland Dedication Fees	Waste Water System Improvement Fees	Water System Improvement Fees	Certificate of Occupancy Issued Date
001578	217709121009	4/23/2025	1400 MUNRO AVE	HERNANDEZ PALEMON	LDR	RESIDENTIAL NEW	\$ 672,874.82	\$ 14,298.57	\$ 4,054.91	\$ 2,635.69	\$ 4,268.14	\$ 3,770.72	\$ 6,181.56	\$ 6,275.53	
001642	217709407008	4/14/2025	1159 MUNRO AVE	FINE VALLEY CONSTRUCTION	MDR	RESIDENTIAL NEW	\$ 608,758.25	\$ 12,936.11	\$ 3,750.35	\$ 2,437.73	\$ 3,414.51	\$ 3,170.72	\$ 4,945.25	\$ 5,020.42	
001735	217709103001	4/8/2025	1332 ARABIAN AVE	SOCO SOLAR & POWER	LDR	SOLAR	\$ 9,020.00	\$ 191.68	\$ 167.53						
001749	217704300007	4/22/2025	200 W 20TH ST, E1	JOSE RUIZ	MDR	DECK	\$ 4,800.00	\$ 102.00	\$ 108.45						
001751	217704215026	4/1/2025	3010 HOWARD AVE	DABELLA EXTERIORS	LDR	REROOF	\$ 34,530.00	\$ 733.76	\$ 50.00						
001760	217717105018	4/21/2025	405 WILL AVE	WESTERN SLOPE ROOFING	LDR	REROOF	\$ 12,580.50	\$ 267.33	\$ 50.00						
001761	217714509002	4/8/2025	705 BLACKTAIL DR	GROUNDWORKS	LI	COMMERCIAL FOUNDATION	\$ 125,585.97	\$ 2,668.66	\$ 1,137.03						
001763	217709130022	4/23/2025	1668 WALNUT LOOP	JBS CONSTRUCTION	MDR	RESIDENTIAL NEW	\$ 300,000.00	\$ 6,375.00	\$ 2,113.75	\$ 1,373.94	\$ 4,528.12	\$ 4,000.36	\$ 6,558.01	\$ -	
001764	217716214004	4/18/2025	224 E 2ND ST	SHONNA JENSEN	LDR	FENCE	\$ 4,000.00	\$ 85.00	\$ 25.00						
001767	217704330003	4/25/2025	304 W 28TH CT	NW EXTREME INSTALLERS	LDR	WINDO/DOOR REPLACEMENT	\$ 7,476.51	\$ 158.87	\$ 145.92						
001768	217709321007	4/23/2025	500 HUTTON AVE	MILE HIGH CITY ROOFING	LDR	REROOF	\$ 4,000.00	\$ 85.00	\$ 50.00						
001769	217709309037	4/21/2025	957 PARK AVE	STEVEN MIKETIN	CBD	REROOF	\$ 2,000.00	\$ 42.50	\$ 50.00						
001771	217716408002	4/23/2025	719 WHITERIVER AVE	KALEAH ROOFING LLC	MDR	REROOF	\$ 6,263.62	\$ 133.07	\$ 50.00						
001774	217716226002	4/28/2025	131 PARK AVE	BUD'S SIGNS	CBD	SIGN	\$ 17,000.00	\$ 361.25	\$ 40.00						
001775	217704230006	4/24/2025	2877 EAST AVE	RENEWAL BY ANDERSON	LDR	WINDO/DOOR REPLACEMENT	\$ 12,145.00	\$ 258.06	\$ 211.28						
001776	21770429036	4/24/2025	398 COLUMBINE CT	RENEWAL BY ANDERSON	MDR	WINDO/DOOR REPLACEMENT	\$ 9,411.00	\$ 199.96	\$ 173.00						
001777	217708410011	4/24/2025	1010 WAMLSLEY WAY	RENEWAL BY ANDERSON	LDRPUD	WINDO/DOOR REPLACEMENT	\$ 19,386.00	\$ 411.95	\$ 312.65						
001778	217716108008	4/24/2025	317 CLARKSON AVE	A-1 HEATING AND COOLING	LDR	AC/SWAMP COOLER	\$ 6,555.29	\$ 141.40	\$ 25.00						
001779	217717114016	4/29/2025	1017 ARNOLD CT	JASON CHEYNE	LDR	REROOF	\$ 4,000.00	\$ 85.00	\$ 50.00						
001780	217717101014	4/29/2025	424 ELM AVE	DABELLA EXTERIORS	LDR	REROOF	\$ 19,290.00	\$ 409.91	\$ 50.00						
001781	217704426018	4/29/2025	2303 MEADOW CR	CHRISTOPHER AND STEPHANIE	LDR	REROOF	\$ 5,221.86	\$ 110.93	\$ 50.00						
001782	217717101006	4/29/2025	345 FAIRWAY AVE	DABELLA EXTERIORS	LDR	REROOF	\$ 19,400.00	\$ 412.25	\$ 50.00						
001783	217709411003	4/29/2025	915 MUNRO AVE	DABELLA EXTERIORS	LDR	REROOF	\$ 19,400.00	\$ 412.25	\$ 50.00						
001784	217710204002	4/29/2025	1223 SAGE CR	DABELLA EXTERIORS	LDR	REROOF	\$ 25,920.00	\$ 550.80	\$ 50.00						
Total =							\$ 1,949,718.82	\$ 41,431.31	\$ 12,814.87	\$ 6,447.36	\$ 12,210.77	\$ 10,941.80	\$ 17,684.82	\$ 11,295.95	

Notes regarding final totals

CITY OF RIFLE BUILDING PERMIT REPORT

May 2025

Summary (see note 1)	Total No. of Permits	Total Units -New SFD & MFD (is not part of total permit amount)	*New SFD Units (is not part of total permit amount)	*New MFD Units (is not part of total permit amount)	New Commercial	Other	Valuation	Use Tax Collected	Building Permit Fees	Plan Review Fees	Offsite Street Impact Fees	Parkland Dedication Fees	Waste Water System Improvement Fees	Water System Improvement Fees
May	21	5	5	0	0	16	\$ 1,868,409.31	\$ 26,919.12	\$ 9,841.12	\$ 4,602.09	\$ 15,391.10	\$ 12,001.08	\$ 29,166.87	\$29,596.47
Year to Date	127	25	25	0	2	87	\$ 20,054,433.65	\$231,352.48	\$104,226.71	\$ 57,697.05	\$ 88,990.56	\$ 66,116.22	\$ 146,705.95	\$142,264.66
May-24	30	2	1	1	1	27	\$ 3,094,690.32	\$ 29,758.36	\$ 14,755.25	\$ 7,695.36	\$ 16,450.78	\$ 12,362.79	\$ 29,832.75	\$ 30,286.29
Year to Date 2024	142	5	4	1	2	135	\$ 8,191,813.02	\$158,222.55	\$3,981.13	\$ 25,821.25	\$ 33,798.09	\$ 11,350.17	\$ 120,606.83	\$ 125,209.01
End of Year 2024	298	27	20	7	5	266	\$ 35,037,950.26	\$28,267.35	\$175,314.59	\$ 97,116.19	\$311,540.07	\$189,305.28	\$ 470,584.16	\$ 461,680.00

Permit No	Parcel No	Date Paid	Address	Applicant	Zone	Permit Type	Valuation	Use Tax	Building Permit Fees	Plan Review Fees	Offsite Street Impact Fees	Parkland Dedication Fees	Waste Water System Improvement Fees	Water System Improvement Fees	Certificate of Occupancy Issued Date	NOTES
001637	217716300027	5/21/2025	719 GARDEN LANE	LANNIE & RUND G.C. INC.	CS	COMMERCIAL ADDITION	\$ 50,000.00	\$ 1,062.50	\$ 643.75	\$ 418.44	\$ -	\$ -	\$ -	\$ -		
001726	217717105021	5/30/2025	355 WILL AVE	ANDRES PINELA	LDR	RESIDENTIAL ADDITION	\$ 16,000.00	\$ 340.00	\$ 265.25	\$ 172.41	\$ 4,075.31	\$ 4,000.36	\$ 3,934.81	\$ 3,994.63		
001765	217709121006	5/20/2025	1342 MUNRO AVE	JESUS SUAREZ	LDR	RESIDENTIAL NEW	\$ 526,029.43	\$ 11,178.10	\$ 3,357.39	\$ 2,162.30	\$ 4,523.60	\$ 4,000.36	\$ 129.37	\$ 117.54		
001766	217709300039	5/15/2025	635 PARK AVE	DAVID AND CATHIE FARRAR	MDRX	RESIDENTIAL IMPROVEMENTS	\$ 88,026.75	\$ -	\$ 909.94	\$ -	\$ -	\$ -	\$ -	\$ -		PERMIT RENEWAL, NO USE TAX
001785	217715307022	5/29/2025	1695 ENTERPRISE CT	LEGACY SIGN AND NEON CO	LI	SIGN	\$ 7,000.00	\$ 148.75	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ -		
001786	217716207005	5/6/2025	424 HUTTON AVE	A-1 HEATING AND COOLING	LDR	FURNACE/BOILER	\$ 23,584.13	\$ 501.16	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ -		
001787	217717102001	5/2/2025	150 W 26TH ST	JESUS ORTIZ	LDR	REROOF	\$ 9,214.00	\$ 195.80	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -		
001788	217704439010	5/6/2025			TC	FENCE	\$ 1,400.00	\$ 29.75	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ -		
001789	217704427005	5/7/2025	2275 MEADOW CIRCLE	RIGHT WAY ROOFING	LDR	REROOF	\$ 16,100.00	\$ 342.13	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -		
001790	217704306007	5/19/2025	200 W 20TH ST, E5	CLAYTON HOMES	MDR	MOBILE HOME	\$ 198,900.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ 6,181.56	\$ 6,275.53		
001791	217704306007	5/19/2025	200 W 20TH ST, E6	CLAYTON HOMES	MDR	MOBILE HOME	\$ 198,900.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ 6,181.56	\$ 6,275.53		
001792	217704261005	5/22/2025	298 W 30TH ST	DUSTIN CHURCH	LDR	RESIDENTIAL NEW	\$ 425,000.00	\$ 9,031.25	\$ 2,813.75	\$ 1,828.94	\$ 6,792.19	\$ 4,000.36	\$ 6,558.01	\$ 6,657.71		
001793	217717101012	5/6/2025	411 FAIRWAY AVE	DABELLA EXTERIORS	LDR	REROOF	\$ 19,400.00	\$ 412.25	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -		
001795	217716203009	5/22/2025	429 RAILROAD AVE	GRAND MESA MECHANICAL	CBD	WATER HEATER	\$ 13,990.00	\$ 297.29	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ -		
001796	217710204011	5/16/2025	1257 FIR AVE	GRAY MOUNTAIN ROOFING	LDRPUD	REROOF	\$ 22,420.00	\$ 476.43	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -		
001797	217709300045	5/13/2025	532 PARK AVE	ALAN DUNCAN ROOFING	MDRX	REROOF	\$ 153.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
001798	217704300007	5/30/2025	200 W 20TH ST, A147	CLAYTON HOMES	MDR	MOBILE HOME	\$ 118,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,181.56	\$ 6,275.53		
001800	217716214010	5/23/2025	215 E 3RD ST	JA VASQUEZ CONSTRUCTION	MDRX	RESIDENTIAL IMPROVEMENTS	\$ 50,000.00	\$ 1,062.50	\$ 643.75	\$ -	\$ -	\$ -	\$ -	\$ -		
001803	217709432003	5/21/2025	730 E 5TH ST	WINDOW WORLD GJ	LDR	WINDOW/DOOR REPLACEMENT	\$ 3,422.00	\$ 72.72	\$ 89.16	\$ -	\$ -	\$ -	\$ -	\$ -		
001806	217704305015	5/28/2025	409 W 26TH ST	DABELLA EXTERIORS	LDR	SIDING	\$ 51,340.00	\$ 1,090.98	\$ 653.13	\$ -	\$ -	\$ -	\$ -	\$ -		
001809	217710304013	5/28/2025	1427 DOGWOOD DR	DABELLA EXTERIORS	LDR	REROOF	\$ 29,530.00	\$ 627.51	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -		
Total =							\$ 1,868,409.31	\$ 26,919.12	\$ 9,841.12	\$ 4,602.09	\$ 15,391.10	\$ 12,001.08	\$ 29,166.87	\$29,596.47		

Notes regarding final totals

WORK REPORT TO CITY MANAGER (06-18-2025)

POLICE

- RPD officers issued a total of 212 citations in May. Of those citations, officers initiated 159 traffic contacts yielding 84 traffic citations.
- Officers responded to 1251 calls for service in May, yielding 60 cases requiring follow-up and additional investigation.
- Officers made 39 arrests in May.

Comparison

Activity	May-25	Apr-25	Diff.	May-24	Diff.
Cases	60	58	2	69	-9
Incidents	1251	1249	2	1384	-133
Tickets	212	142	70	151	61
Traffic Stops	159	185	-26	247	-88
Traffic Violations	84	82	2	121	-37
Arrests	39	39	0	53	-14

This is an overview of the types of traffic citations in May.

Cited Traffic Violations	Count
Careless Driving	5
Compulsory Insurance (not in possession)	1
Display/possess/sell invalid plate/sticker/title knowing such is fictitious, stolen, etc	1
Displayed expired number plates	2
DRIVING AFTER REVOCATION PROHIBITED (HTO (TRAF)	2
Driving on Roadways Laned for Traffic (Unsafe lane change, weaving)	1
Driving under restraint	2
Driving without a current driver's license	1
Driving without Current Driver's License	1
Drove motor or off road vehicle while license under restraint for an outstanding judgement	1
Drove vehicle while under the influence of alcohol or drugs	3
Drove vehicle with excessive alcohol content	1
Drove vehicle without valid drivers license (Resident more than 30 days)	2
DUR Muni for non-etoH reasons	5
Expired License Plates	1
Expired Registration	3
Failed to Display Lamps when Required	1
Failed to drive in single lane (weaving)/changed lanes when unsafe	1
Failed to obey stop sign	2
Failed to Present Evidence of Insurance upon Request	5
Failed to provide proof of insurance	3
Following Too Closely	2
Head Lamps on Motor Vehicles (Motor vehicle Improper headlights)	1

Limitations on Backing - unsafe	1
Limitations on Backing (unsafe backing public or private property)	1
Number plate obstructed by (distorted/colored/smoked/tinted/etc) device	1
Operating vehicle after circumventing interlock device	1
Operators license required	1
Operator's license required	9
Signals by Hand or Signal Device (Failed to use turn signal)	1
Speed Limits (speeding 10-19 mph over limit)	1
Speeding	15
Turning Movements and Required Signals (Improper/none signal or wrong position)	1
Vehicles Approaching or Entering Intersection (failed to yield)	1
Windows Unobstructed - certain materials prohibited (windows obstructed, dark tinted, other requirements)	4
Grand Total	84

The Rifle Police Department gained two traffic speed trailers after receiving funding from Garfield County Mineral Lease District. These trailers also provide us with an array of data to help us determine problem areas.

Some of the data that can be collected:

- Volume of vehicles by time of day
- Volume of vehicles by speed
- Percentage of compliant vehicles vs. risk vehicles
- Enforcement priorities (average # of violators in a location)
- Speed effectiveness – how many vehicles slow down due to trailer presence
- Extended speed summary
- Raw data report



Each report can be searched by date/time/day of the week.

Below is a snapshot of trailer data placed at Birch Ave/ Firethorn Dr. (northbound) between May 5, 2025 and May 9, 2025.

We would look to days of the week with higher incidents of speed. Example: Mon, Wed & Sat. Then look at the volume of cars on those particular days. See next graph. As you can see we have higher volumes of traffic on Mon, Wed & Sat. Those days may be good focus enforcement days!

We would also look at areas where the speed trailer is having no effect on speed behavior, such as not slowing down or actually speeding up.



Speed Effectiveness Report

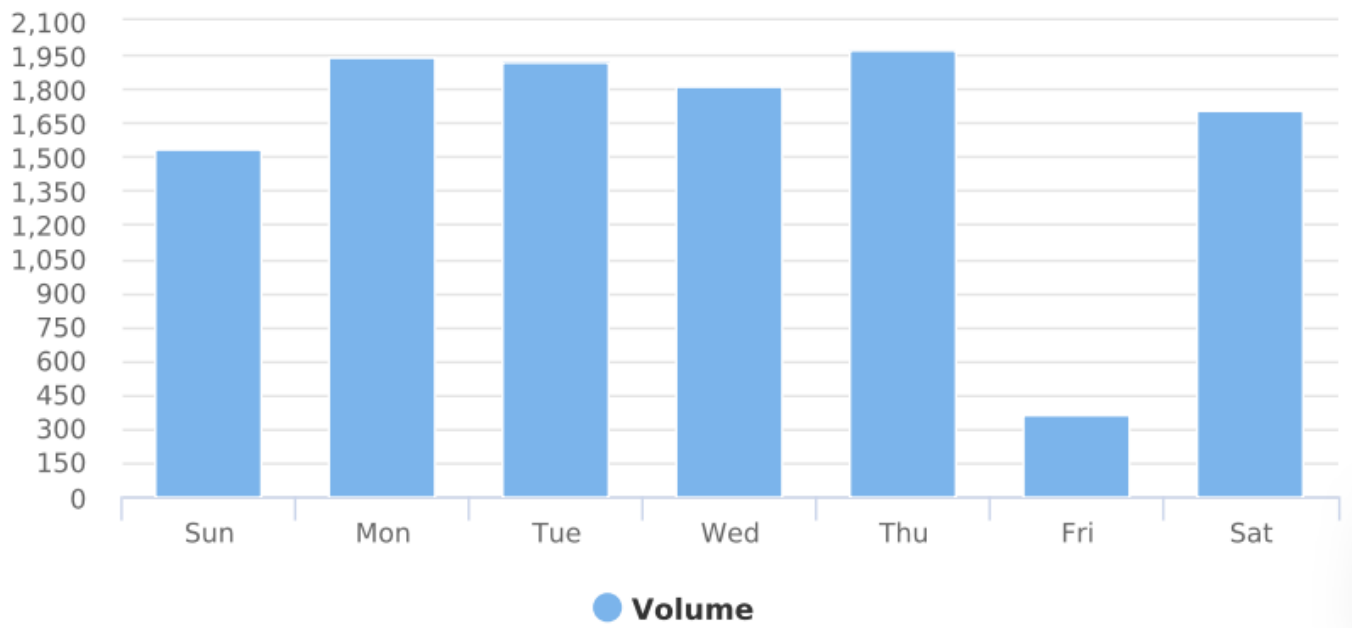
SA18 Birch Ave @ Firethorn Drive, NB

Start: 2025-05-03
End: 2025-05-09
Times: 0:00:00-23:59:59

Medium Risk Threshold: Speed Limit + 10
High Risk Threshold: Speed Limit + 20
Speed Range: 1 to 150
Time View: By Day of Week (Avg Volumes)

Day	Speed Limit	Sign Mode	Compliant Avg Final Speed	Compliant Change in Speed	Low Risk Avg Final Speed	Low Risk Change in Speed	Medium Risk Avg Final Speed	Medium Risk Change in Speed	High Risk Avg Final Speed	High Risk Change in Speed	% of Vehicles Slowed
Sun	25	Dependent Messages	18.4	-0.4	28.8	-0.6	37.7	0.9	n/a	n/a	39.9%
Mon	25	Dependent Messages	18.3	-0.1	28.9	-0.5	38.1	1.0	55.0	-0.3	35.8%
Tue	25	Dependent Messages	18.5	-0.2	28.6	-0.7	37.6	1.2	n/a	n/a	37.2%
Wed	25	Dependent Messages	18.5	-0.1	28.7	-0.3	36.5	-0.3	48.0	-1.0	35.4%
Thu	25	Dependent Messages	18.4	-0.2	28.9	-0.3	37.7	1.3	n/a	n/a	35.7%
Fri	25	Dependent Messages	18.0	-0.3	28.8	-0.5	39.0	0.0	n/a	n/a	34.5%
Sat	25	Dependent Messages	18.3	-0.2	28.9	-0.4	37.5	2.7	47.0	-0.5	36.3%

Volume by Day



Below is an example of a broader report. This is one generated for a trailer placed in the 2000 block of West 2nd Street westbound from May 9, 2025 through May 30, 2025. On this report we might look at high speeds, high volume of vehicles, lower sign effectiveness and high percentage of violators – I highlighted a few of the high numbers.

The trailers have been effective – we are getting requests for permanent trailers!



Extended Speed Summary

SA24 2000 block W 2nd St, WB

Start: 2025-05-09

End: 2025-05-30

Times: 0:00:00-23:59:59

Violation Threshold: Speed Limit + 10

Speed Range: 1 to 150

Time	Sign Mode	Speed Limit	Total # Vehicles	Total # Violator	% Violator	Avg # Vehicles	Avg # Violators	Min Speed	Max Speed	Avg Speed	50% Speed	85% Speed	Sign Effectiveness
0:00	Dependent Messages	25	53	1	1.9%	2.5	0.0	10	38	22.6	22.0	24.6	51.1%
1:00	Dependent Messages	25	32	0	0.0%	1.5	0.0	10	30	21.2	21.2	24.0	37.3%
2:00	Dependent Messages	25	44	4	9.1%	2.1	0.2	10	41	24.7	24.1	27.8	47.7%
3:00	Dependent Messages	25	24	1	4.2%	1.1	0.0	10	38	21.5	19.7	25.6	49.8%
4:00	Dependent Messages	25	15	0	0.0%	0.7	0.0	10	30	22.0	22.1	24.7	60.0%
5:00	Dependent Messages	25	96	0	0.0%	4.6	0.0	10	35	20.2	19.3	24.8	37.5%
6:00	Dependent Messages	25	123	2	1.6%	6.2	0.1	10	39	24.3	23.2	27.9	50.4%
7:00	Dependent Messages	25	250	7	2.8%	12.5	0.4	10	40	23.5	23.8	28.6	46.1%
8:00	Dependent Messages	25	284	6	2.1%	14.2	0.3	10	42	22.8	23.2	27.2	51.2%
9:00	Dependent Messages	25	450	4	0.9%	22.5	0.2	10	40	19.8	18.9	25.6	47.9%
10:00	Dependent Messages	25	614	0	0.0%	30.7	0.0	10	35	18.8	18.1	24.9	35.4%
11:00	Dependent Messages	25	693	1	0.1%	34.7	0.1	10	38	18.6	17.9	25.8	37.7%
12:00	Dependent Messages	25	741	12	1.6%	35.3	0.6	10	48	19.8	18.8	25.9	36.4%
13:00	Dependent Messages	25	763	10	1.3%	36.3	0.5	10	41	19.6	18.7	26.7	44.4%
14:00	Dependent Messages	25	733	3	0.4%	34.9	0.1	10	40	19.3	18.4	25.7	40.5%
15:00	Dependent Messages	25	836	9	1.1%	39.8	0.4	10	49	20.3	20.1	26.1	42.9%
16:00	Dependent Messages	25	931	15	1.6%	44.3	0.7	10	53	21.1	21.1	27.4	52.1%
17:00	Dependent Messages	25	883	8	0.9%	42.0	0.4	10	40	20.7	21.0	27.1	53.6%
18:00	Dependent Messages	25	739	10	1.4%	35.2	0.5	10	42	20.7	20.7	26.6	51.3%
19:00	Dependent Messages	25	736	7	1.0%	35.0	0.3	10	41	20.9	21.1	27.3	51.3%
20:00	Dependent Messages	25	508	5	1.0%	24.2	0.2	10	40	21.1	21.2	26.7	53.6%
21:00	Dependent Messages	25	301	13	4.3%	14.3	0.6	10	57	22.7	22.0	27.9	62.8%
22:00	Dependent Messages	25	187	4	2.1%	8.9	0.2	10	48	22.8	23.3	27.3	59.9%
23:00	Dependent Messages	25	101	6	5.9%	4.8	0.3	10	41	25.1	23.7	28.4	57.4%
Total Volumes/ Avg			10137	128	1.3%	488.5	6.1	10	57	21.4	21.0	26.4	48.3%
Total/Avg w/o Feedback			0	0	0	0.0	0.0	n/a	n/a	n/a	n/a	n/a	n/a
Total/Avg w/ Feedback			10137	128	1.3%	488.5	6.1	10	57	21.4	21.0	26.4	48.3%

Records

Who is requesting records ?

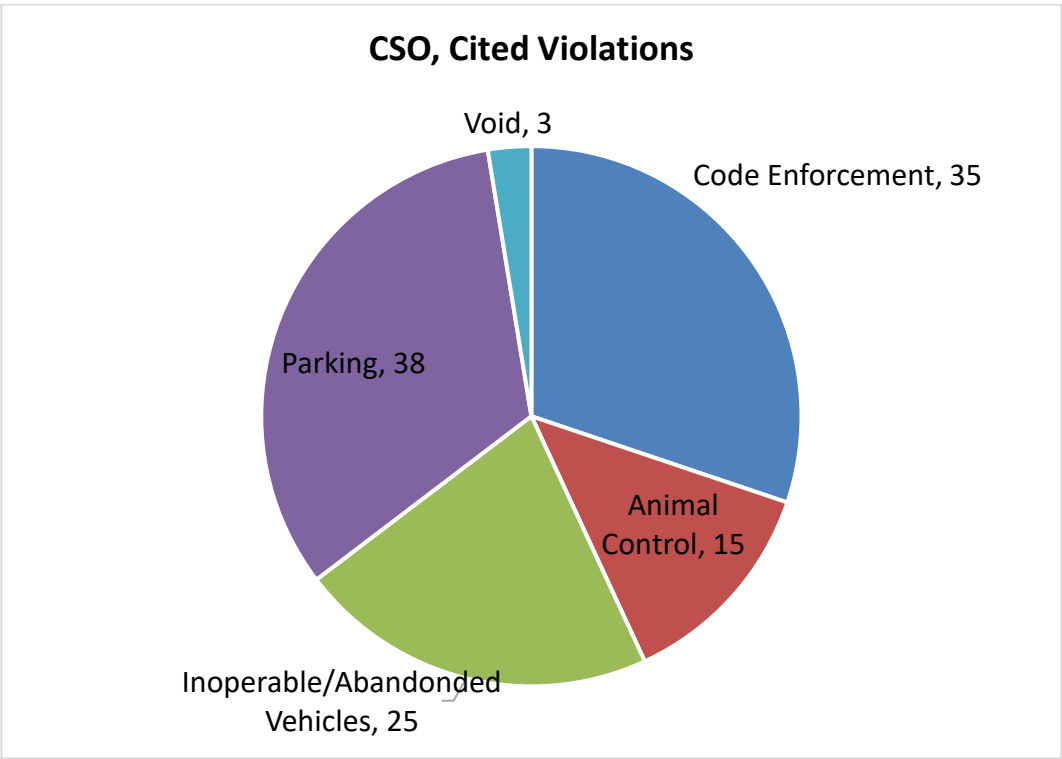


RECORDS	
Requestor	Count
DA's Office	32
City Prosecutor	1
Citizen	13
Other LE Agency	5
DHS	3
CBI	0
Insurance	2
Total	56

Code Compliance

Code Compliance continues to work hard to provide great services to the City of Rifle. These are code compliance statistics for May.

- CSOs responded to 185 calls for service and wrote 102 citations in May.
- These are the types of calls our CSOs issued citations for:



SPEAR (Special Problem Enforcement And Response) Task Force Update for May

The SPEAR team continues to work hard in Rifle and Garfield County.

Incidents responded to: 79

New cases pulled: 11

Arrests: 11

Meth seized: 90 grams TGW

Heroin seized: 4 grams

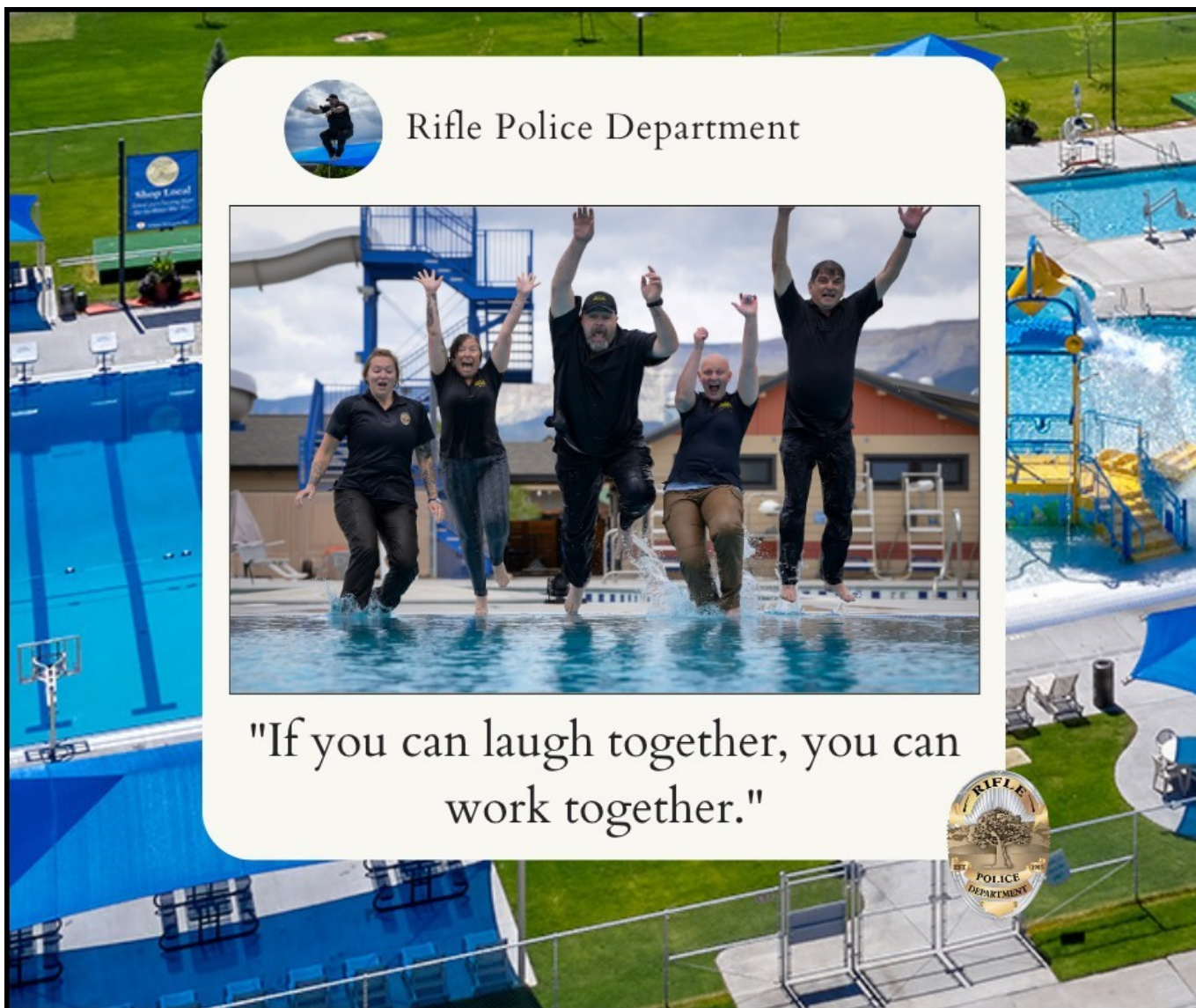


RPD Bike Rodeo was held on May 17, 2025. It was a huge success!





Plunge celebrating the summer opening of Rifle Swimming Pool!





DEPARTMENT OF ENGINEERING
DIRECTOR'S REPORT
12-JUN-25

	Project	Projected Over/(Under)	2025 Budgeted Amount	Awarded Bid/Grant	Description	2025					2026				
						May	June	July	August	September	October	November	December	January	February
						May	June	July	August	September	October	November	December	January	February
Street Projects	Net Maintenance Expenses	\$ (103,488.38)			Crack Seal, preventative patience extending roadway life of: Baron Lane, Blacktail, Wapiti, Wapiti Ct, Smith St, S 7th St, S Whiteriver, Access Road, Pioneer Mesa I, Park Ave, Creekside Dr, Howard, Birch, Columbine Ct, 26th St, Meadow Circle, W 29th St, Willow						completed				
	\$615,000														
			\$ (150,000.00)	\$ (48,898.82)	Circle, Acacia										
			\$ (380,000.00)	\$ (377,612.80)	Chip Seal of 16th St, 7th St, and Airport Road										
			\$ (85,000.00)	\$ (85,000.00)	Sidewalk, Concrete Repairs										
			\$ (1,200,000.00)		Asphalt repairs of 24th Street and West Avenue										
	Morrow Drive Net		\$ (1,500,000.00)	\$ (1,650,000.00)	Morrow Drive Expenses										
	\$1,250,000.00	\$ 400,000.00	\$ 250,000.00	\$ -	Morrow Drive FMLD Revenue										
	Ute/5th Net \$400,000 Expense	\$ (71,721.00)	\$ (850,000.00)	\$ (778,279.00)	Ute and 5th Street Expenses										
			\$ 450,000.00	\$ 450,000.00	Ute and 5th Street FMLD Revenue										
			\$ (1,250,000.00)	\$ (1,116,592.00)	Riverbridge Joints and Overlay Expenses										
	Riverbridge Overlay Net				Riverbridge Joints and Overlay CDOT										
	\$1,000,000.00 Expense	\$ (36,613.00)	\$ 250,000.00	\$ 153,205.00	Reimbursement Revenue										
	Park Ave Extension Net	\$ (483,869.24)	\$ (775,000.00)	\$ (291,130.76)	Park Ave Extension Street Expenses										
	\$155,000 Expense		\$ 620,000.00	\$ 620,000.00	Park Ave Extension Street DOLA Revenues										
			\$ (250,000.00)	\$ (530,000.00)	Park Ave Bridge Design, includes design of Park and Third intersection										
	Park Ave Bridge Net		\$ (3,740,000.00)	\$ (3,740,000.00)	Park Ave Bridge Construction (will carry over into '26 but entire amount included in '25)										
	\$1,312,680.28 Expense	\$ 280,000.00	\$ 2,677,319.72	\$ 2,677,319.72	Park Ave Bridge Construction DOLA Revenues										
	Park and Ride Net \$187,606.04 Expense	\$ -	\$ (2,750,078.52)	\$ (2,750,078.52)	Park and Ride Street Expenses	Project Approval									
			\$ (65,000.00)	\$ (65,000.00)	Park and Ride Geotechnical	Bidding									
			\$ (115,000.00)	\$ (115,000.00)	Park and Ride Construction Administration										
			\$ 2,742,472.48	\$ 2,742,472.48	Park and Ride Street RAISE Grant Revenues										
	SEP Waterquality		\$ 110,000.00	\$ 110,000.00											
	Penwell Transmission	\$ (500,000.00)	\$ 9,500,000.00	\$ 9,000,000.00											
	Second Pond Inlet		\$ 1,800,000.00	\$ 1,800,000.00											
	Whiteriver and 9th		\$ 185,000.00	\$ 185,000.00											
	Rifle Village South Distribution Line Design		\$ 150,000.00	\$ 150,000.00											
	East Avenue Design		\$ 135,000.00	\$ 135,000.00											
	Safe Streets for All		\$ 50,000.00	\$ 50,000.00		completed									

Summary: All 2025 street projects are either contracted or out to bid. The SEP water quality project recieved bids and is currentyl value engineering with the successful bidder to keep the project within budget. Morrow Drive and the Whiteriver Sewer Replacement are out for bid. With construction bidding complete design RFPs will begin for 2026 construction projects. Currently these designs include East Avenue 1st to 5th and a water distribution line to Rifle Village South and will be posted in June and July.

Two Week Look Ahead: The waterline on 5th has been tested and is being tied in while the waterline on Ute is undergoing testing. All utilities are anticiapated to complete by July, leaving only roadway and sidealk tasks.