



RIFLE CITY COUNCIL

REGULAR MEETING

July 16, 2025
7:00 p.m.
202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Sean Strode.

Present at Roll Call:

Councilor Joe Carpenter, Councilor Chris Bornholdt, Councilor Alicia Gresley, Councilor Michael Clancy, Councilor Karen Roberts, Councilor Clint Hostettler, and Mayor Sean Strode.

Others Present:

City Manager Patrick Waller, Executive Assistant Angeliqua York, City Attorney Jim Neu, Parks & Recreation Director Austin Rickstrew, Community TV/Multimedia Manager Michael Churchill, Video Production Specialist Brandon Steele, Civil Engineer Craig Spaulding, Chief of Police Debra Funston, Community Development Director Zach Higgins, Finance Director Scott Rust, Procurement & Grant Reporting Manager Iris Trevisano, and Main Street Manager Kim Burner.

PUBLIC COMMENT

No public comment was heard

CONSENT AGENDA – CONSIDER THE FOLLOWING ITEMS:

- A. Consider Minutes of the July 2, 2025 Regular Meeting
- B. Consider Liquor License Transfer of Ownership for Mi Lindo Nayarit Restaurant, Inc. dba Mi Lindo Nayarit Restaurant, Inc.
- C. Consider Disposal of Surplus Fleet

Councilor Clint Hostettler moved to approve Consent Agenda Items A, B, and C; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Clint Hostettler, Karen Roberts, Michael Clancy, Chris Bornholdt, Alicia Gresley, Joe Carpenter, and Sean Strode.

No – None.

REGULAR AGENDA

Consider Acceptance of the 2024 Audited Annual Financial Report

Finance Director Scott Rust presented a request to consider acceptance of the 2024 Audited Annual Financial Report. City Council reviews the audit and financial reports annually and determines if the documents are acceptable. The recent audit determined the 2024 Financial Statements fairly presented, in all material respects, the financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City. Staff recommends the acceptance of the 2024 Audited Annual Financial Report.

Finance Director Scott Rust answered questions for Council.

Councilor Chris Bornholdt moved to approve the 2024 Audited Annual Financial Report; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Michael Clancy, Chris Bornholdt, Joe Carpenter, Clint Hostettler, Alicia Gresley, Karen Roberts, and Sean Strode.

No – None.

Consider Awarding Bid to Martinez Western Constructors Inc. for the Railroad Avenue Bioretention Project

Civil Engineer Craig Spaulding and Procurement & Grant Reporting Manager Iris Trevisano presented a request to consider awarding bid to Martinez Western Constructors Inc. for the Railroad Avenue Bioretention Project. In lieu of recent fines related to copper violations, the City of Rifle has opted to complete a supplemental environmental project (SEP). The SEP will be undertaken as a settlement to the Colorado Department of Public Health and Environment

(CDPHE) enforcement action for the wastewater treatment facility's violation of the Colorado Water Quality Control Act. The SEP will consist of a study conducted on the City's stormwater system that discharges to Rifle Creek. The study will seek to quantify water quality impacts caused by the stormwater system and the results will be used to design a construction project to help mitigate the impacts. Re-sampling and analysis of the stormwater outfalls and Rifle Creek itself will determine the success of the project. A Request for Proposals was posted on April 29, 2025 and closed on May 15, 2025. Two bids were received from Sunroc and Martinez Western Constructors Inc., both qualified firms within the Western Slope area. These submissions were over what was budgeted for the project. After reviewing the original bids and discussion with the City Engineer and Director of Utilities, it was decided that the scope of the project would be narrowed down to solely focus on the SEP water quality portion to fulfill the request by CDPHE. Sunroc was given the opportunity to adjust their bid and, after reviewing the scope, they withdrew their bid. Martinez Western Constructors Inc. adjusted their bid and is within budget and is qualified to complete the project within the required timeframe. This project was included in the 2025 Budget in the amount of \$110,000.00 including reporting; \$65,000.00 was budgeted for construction. Staff recommends awarding bid to Martinez Western Constructors Inc. for the Railroad Avenue Bioretention Project.

Civil Engineer Craig Spaulding and Procurement & Grant Reporting Manager Iris Trevisano answered questions for Council.

Councilor Michael Clancy moved to award bid to Martinez Western Constructors Inc. for the Railroad Avenue Bioretention Project in an amount not to exceed \$65,000.00; seconded by Councilor Karen Roberts.

Roll Call: Yes - Clint Hostettler, Alicia Gresley, Chris Bornholdt, Joe Carpenter, Michael Clancy, Karen Roberts, and Sean Strobe.

No – None.

Consider Approval of GRIT Grant Requests

Main Street Manager Kim Burner presented a request to consider approval of the Greater Rifle Improvement Team (GRIT) grant requests. GRIT received three grant requests for the June 2025 cycle. Grant requests were received from Rifle Heritage Center, Rifle Area Mountain Biking Organization (RAMBO), and Young Guns of Rifle. RAMBO requested \$7,000.00 for the Grand Hogback Extravaganza event in October. Young Guns of Rifle requested \$5,000.00 in funding for the Touch-a-Truck event in September. The Rifle Heritage Center grant request is in the amount of \$3,000.00 to help in replacing the laminate photo window covering on the east side of their building. The total of the three grants is \$15,000 which was included in the 2025 Budget. These funds would come from the Visitor Improvement Fund (VIF) which is funded through the City of Rifle lodging tax.

Main Street Manager Kim Burner answered questions for Council.

Councilor Clint Hostettler moved to approve the grant requests for the Rifle Heritage Center, Rifle Area Mountain Biking Organization and Young Guns of Rifle in the amount of \$15,000.00; seconded by Councilor Alicia Gresley.

Roll Call: Yes - Clint Hostettler, Michael Clancy, Chris Bornholdt, Joe Carpenter, Alicia Gresley, and Sean Strobe.

No – None.

Recused – Karen Roberts

Report to City Manager

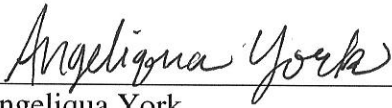
Reports were heard from Patrick Waller, Zach Higgins, Scott Rust, Kim Burner, Debra Funston, and Austin Rickstrew.

Comments from Mayor and Council

Comments were heard from Councilor Karen Roberts, Councilor Michael Clancy, Councilor Alicia Gresley, Councilor Chris Bornholdt, Councilor Joe Carpenter, and Mayor Sean Strobe.

Adjournment

Meeting adjourned at 7:46 p.m.



Angeliqua York
Executive Assistant



Sean Strode
Mayor