

RIFLE CITY COUNCIL MEETING

Wednesday, January 4, 2017

REGULAR MEETING

7:00 p.m. * Council Chambers

A regular meeting of the Rifle City Council was called to order at 7:03 p.m. by Mayor Randy Winkler.

PRESENT AT ROLL CALL: Councilors Barbara Clifton, Joe Elliott, Ed Green, Theresa Hamilton, Annick Pruett, Dana Wood, and Mayor Randy Winkler.

OTHERS PRESENT: City Manager Matt Sturgeon, City Clerk Kristy Christensen, City Attorney Jim Neu, Rifle Community Television (RCTV) Assistant Salvador Tovar, Interim Chief of Police Sam Stewart, Planning Director Nathan Lindquist, and Alex Zorn.

CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:

- A. Minutes from the December 7, 2016 Regular Meeting
- B. Minutes from the December 21, 2016 Special Meeting
- C. Minutes from the December 21, 2016 Regular Meeting
- D. (*Acting as Liquor Licensing Authority*) Liquor License Renewals: City of Rifle, Colorado dba Ute Theatre and Events Center, Kum & Go LC dba Kum & GO #922

Councilor Pruett moved to approve Consent Agenda Items A, B, C and D; seconded by Councilor Hamilton

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

CITIZEN COMMENTS

No Citizen comments were heard.

CONSIDER SETTING POSTING PLACE FOR PUBLIC MEETINGS – RESOLUTION NO. 1, SERIES OF 2017 (KRISTY CHRISTENSEN)

City Clerk Kristy Christensen explained the City of Rifle is subject to the Colorado Open Meetings Law which requires the City to post notices of any public meetings in a public place. City Council annually designates the place within the municipality where notices of public meetings shall be posted. The designated posting place is the foyer at the west entrance of City Hall. Staff recommends approving Resolution No. 1, series of 2017.

Councilor Clifton moved to approve Resolution No. 1, series of 2017; seconded by Councilor Pruett.

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

CONSIDER SETTING OFFSITE STREET IMPACT FEE FOR 2017 - RESOLUTION NO. 2, SERIES OF 2017 (NATHAN LINDQUIST)

Planning Director Nathan Lindquist stated the Off-Site Street Impact Fee is charged on new development projects in order to address street improvements and repairs that are made necessary by the additional traffic. To keep up with inflation in 2007, the City of Rifle implemented a 5% annual increase in the Off-Site Street Impact Fee. While this inflation rate appears to have been accurate for some time, Staff has recognized that inflation has slowed in recent years. Staff recommends freezing the fees at the 2016 fee levels of \$7,094.37 per Single-Family unit and \$4,354.82 per Multi-Family unit.

Councilor Green moved to approve Resolution No. 2, series of 2017; seconded by Councilor Wood.

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

CONSIDER ADOPTING ELECTRONIC RECORD RETENTION POLICY (KRISTY CHRISTENSEN)

City Clerk Kristy Christensen noted in an effort to manage the large volume of e-mails and to be in compliance with the City's Record Retention Schedule and Colorado Open Records Act (CORA), staff would like to implement an Electronic Record Retention Policy. Some E-mail communications may be considered public records under the Colorado Open Records Act. The City's Records Retention

Schedule applies to e-mail communications in the same manner as other records. Staff recommends adopting the Electronic Record Retention Policy.

Councilor Elliott moved to adopt the Electronic Record Retention Policy; seconded by Councilor Pruett.

Roll Call: Yes – Clifton, Elliott, Green, Hamilton, Pruett, Wood, and Winkler.

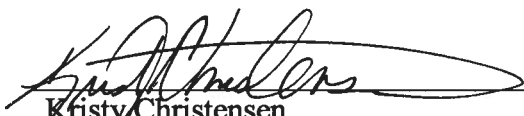
ADMINISTRATIVE REPORTS

City Manager Matt Sturgeon reported on the following items: Lunch with Leaders hosted by Chamber of Commerce, 3MG Water Tank, and the new Water Treatment Plant.

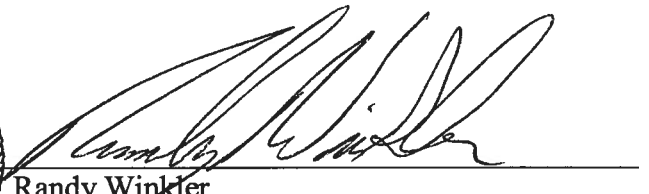
COMMENTS FROM MAYOR AND COUNCIL

Comments were heard from: Councilor Clifton, Councilor Elliott, Councilor Pruett, and Councilor Wood.

Meeting adjourned at 7:31 p.m.


Kristy Christensen
City Clerk




Randy Winkler
Mayor