RIFLE CITY COUNCIL MEETING

Wednesday, October 17, 2018

REGULAR MEETING

7:00 p.m. * Council Chambers

A regular meeting of the Rifle City Council was called to order at 7:04 p.m. by Mayor Barb Clifton.

PRESENT AT ROLL CALL: Councilors Joe Elliott, Ed Green, Theresa Hamilton, Clint Hostettler, Sean Strode and Mayor Barb Clifton.

Councilor Hamilton moved to excuse Councilor Carpenter from tonight's meeting; seconded by Councilor Strode.
Roll Call: Yes - Clifton, Elliott, Green, Hamilton, Hostettler and Strode

OTHERS PRESENT: City Manager Scott Hahn, City Clerk Kristy Doll, City Attorney Jim Neu, Rifle Community Television (RCTV) Michael Churchill, Chief of Police Tommy Klein, Planning Director Nathan Lindquist, Finance Director Michelle Duran, Parks and Recreation Director Tom Whitmore, Ute Theatre Manager Wayne Pleasants, Planner Brian Ruche, Senior Center Director Tami Sours, Phil Vaughn, Cheryl Chandler and Kyle Stoner.

CITIZEN COMMENTS
No Citizen comments were heard.

CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:

A. Minutes from the August 15, 2018 Regular Meeting
B. (Acting as Liquor Licensing Authority) Liquor License Renewal for Lilly's Kitchen Corporation dba Lilly's Kitchen
C. Supporting the Grant Application for a grant from Great Outdoors Colorado Trust Fund for the Aquatic Play Structure at the Art Dague Pool – Resolution No. 16, Series of 2018

Mayor Clifton pulled Consent Agenda Item #C, Supporting the Grant Application for a grant from Great Outdoors Colorado Trust Fund for the Aquatic Play Structure at the Art Dague Pool – Resolution No. 16, Series of 2018, from the Consent Agenda and moved it to the regular agenda.

Councilor Hamilton moved to approve Consent Agenda Items A and B; seconded by Councilor Elliott.
Roll Call: Yes - Clifton, Elliott, Green, Hamilton, Hostettler and Strode

CONSIDER COLOTRUST BOARD NOMINATIONS
City Manager Scott Hahn noted COLOTRUST participants annually elect the members of the Board of Trustees. All qualified nominees must be a designee of a participant in COLOTRUST and represent a county, city or town, school district, special district, or other public entity. As a participant of COLOTRUST, the City can nominate a qualified candidate.

Councilor Elliott moved to approve the COLOTRUST Board Nomination of Scott Hahn; seconded by Councilor Hamilton.
Roll Call: Yes - Clifton, Elliott, Green, Hamilton, Hostettler and Strode

CONSIDER APPROVING FINAL SUBDIVISION PLAN AND FINAL SUBDIVISION PLAT FOR THE PROMONTORY AT GRAHAM MESA FILING 4 - ORDINANCE NO. 17, SERIES OF 2018 – 1ST READING
Planner Brian Ruche stated the final Subdivision Plan and Subdivision Plat for Promontory at Graham Mesa Filing 4 would create 32 lots for single-family homes. The lot size would be between approximately 4200 and 6500 square feet. Promontory Filing 4 Subdivision received final approvals from the City of Rifle in 2008 for 49 townhomes. The property is zoned Medium-Density Residential (MDR) which allows for single family or multifamily homes and a minimum lot size for a single-family home is 3,000 square feet. The Planning Commission approved the Sketch/Preliminary Plan on August 28, 2018. The applicant Kyle Stoner requests the approval of a Final Plat for a Major Subdivision which would create 32 single-family home lots. Staff recommends approval of the Final

Subdivision, Final Subdivision Plat and Subdivision Improvements Agreement for the Property ("SIA") for the Promontory at Graham Mesa Filing 4.

Councilor Elliott moved to approve Ordinance No. 17, Series of 2018 on its first reading as presented, and order it to be published as required by Charter; seconded by Councilor Green.
Roll Call: Yes - Clifton, Elliott, Green, Hamilton, and Hostettler
No - Strode

CONSIDER AMENDING SALES TAX DEFINITIONS - ORDINANCE NO. 16, SERIES OF 2018 – 1ST READING
Finance Director Michelle Duran stated in 2015, the Colorado Municipal League started the Sales Tax Definition Project to assist municipalities in revising their sales tax definitions to increase continuity and conformity for businesses and consumers throughout the state. Most of the changes prompted by the Sales Tax Definition Project are minor and simply create consistent language. In addition to amending the sales tax definition, Ordinance No. 16, Series of 2018 also amends the fees for Notice of assessment and lien processing.

Councilor Green moved to approve Ordinance No. 16, Series of 2018 on its first reading as presented, and order it to be published as required by Charter; seconded by Councilor Strode.
Roll Call: Yes - Clifton, Elliott, Green, Hamilton, Hostettler and Strode

CONSIDER APPROVING USING THE FUNDS FROM THE CAPITAL RESERVE ACCOUNT HELD BY GARFIELD COUNTY FOR THE PURCHASE OF ROUTE MASTER SOFTWARE FOR THE TRAVELER
Senior Center Director Tami Sours noted the maintenance agreement with Route Master, the software program for the Traveler will need to be renewed. This program is used for creating all routes and reporting for the Traveler. The Traveler has asked the municipalities that are a part of the seven parties IGA if they would like to take the funds from the Capital Reserve Account held by Garfield County or have it expensed in the budget thru the IGA. The Capital Reserve account was originally set up for funds to be held by Garfield County for the purpose of replacing and maintenance on Traveler buses as needed. The fund currently has a balance of $183,332 which does not include 2018 contributions. If municipalities choose to pay the expense thru the IGA, it will be based on our percentage of usage in the program.

Councilor Hostetler moved to approve using funds from the Capital Reserve Account for the purchase of the maintenance agreement of the Route Master software for the Traveler; seconded by Councilor Hamilton.
Roll Call: Yes -, Elliott, Green, Hamilton, Hostettler and Strode
No - Clifton

CONSENT AGENDA 03C - SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM GREAT OUTDOORS COLORADO TRUST FUND FOR THE AQUATIC PLAY STRUCTURE AT THE ART DAGUE POOL – RESOLUTION NO. 16, SERIES OF 2018
Parks and Recreation Director Tom Whitmore requests Councils support to apply for a GOCO grant for the aquatic play structure and shade structures at the Art Dague Pool. If awarded, this grant could possibly award up to $217,500.

Councilor Hamilton moved to approve Resolution No. 16, Series of 2018; seconded by Councilor Elliott.
Roll Call: Yes - Clifton, Elliott, Green, Hamilton, Hostettler and Strode

UPDATE ON POOL PROJECT GEOTECHNICAL STUDY AND DISCUSSION OF POOL FUNDING SOURCES
Finance Director Michelle Duran, Parks & Rec Director Tom Whitmore and Phil Vaughn of Phil Vaughn Construction presented an update on the Pool Project Geotechnical Study and also initiated a discussion of Pool Funding Sources. Design of the pool project has been progressing and is on schedule to facilitate approval of a Guaranteed Maximum Price with the general contractor, FCI, at the December 19th City Council meeting. The results of the comprehensive geotechnical investigation will require the installation of helical piers beneath the competition pool and the leisure pool. The existing on-site soils will not provide the necessary support to maintain vertical alignment of the pools. Helical piers are the most cost effective method of addressing the on-site soils. It is estimated that there will be 164 helical piers. Revised cost

estimates and requirements for strict soil stabilization resulted in a cost increase to the project of $308,897.81.

With the increase in the cost for the Base Plan Option for the Pool Project the total estimated is $8,008,897.81. The suggested funding sources to pay for the Base Plan Option of the Pool Project are Sanitation Fund $700,000, Conservation Trust Funds $180,000, Capital Fund $900,000 Parks and Recreation Fund Balance $500,000, and the loan of $5,000,000 with an annual payment of $345,469.04. Utilizing all suggested funding still leave a shortfall of $228,897.81.

Council gave general consensus on the funding sources presented to pay for the pool project.

CONSIDER APPROVING AUDITOR FOR 2018 FINANCIAL STATEMENTS
Finance Director Michelle Duran stated Staff received three proposals in response to our request for proposal for an auditor for the 2018 Financial Statements. Interviews were conducted with the two finalists. The Finance Director recommends awarding the contract for auditor to Hinkle and Company for a one year, with an option to renew for up to four more years.

Councilor Elliott moved to approve the Hinkle and Company as the auditor for 2018 Financial Statements; seconded by Councilor Strode.
Roll Call: Yes - Clifton, Elliott, Green, Hamilton, Hostettler and Strode

ADMINISTRATIVE REPORTS
Administrative reports were given from Chief Tommy Klein.

Council discussed moving the next Council Meeting to Monday, November 19th. The second Council meeting in November is on November 21st which is the night before Thanksgiving and Council would like to move that meeting to Monday, November 19th.

COMMENTS FROM MAYOR AND COUNCIL
Comments were heard from Councilors Joe Elliott, Theresa Hamilton, Clint Hostettler, Sean Strode and Mayor Barb Clifton.

Meeting adjourned at 8:38 p.m.

CITY OF RIFLE SEAL GARFIELD COUNTY, COLO.

Kristy Doll
City Clerk

Barbara Clifton
Mayor