

RIFLE CITY COUNCIL MEETING

Wednesday, July 17, 2019

REGULAR MEETING

7:00 p.m. * Council Chambers

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Barb Clifton.

PRESENT AT ROLL CALL: Councilors Joe Carpenter, Joe Elliott, Ed Green, Theresa Hamilton, Clint Hostettler, Sean Strode and Mayor Barb Clifton.

OTHERS PRESENT: City Manager Scott Hahn, City Clerk Kristy Doll, City Attorney Jim Neu, Rifle Community Television (RCTV) Michael Churchill, Planning Director Nathan Lindquist, Utilities Director Robert Burns, Finance Director Michelle Duran, Chief of Police Tommy Klein, Garfield County Commissioner Mike Samson, Garfield County Oil/Gas Liaison Kirby Winn, Jim Hinkle, Colorado River Fire District Randy Calhan, Kyle Mills, and Erica Sparhawk.

CITIZEN COMMENTS

No citizen comments were heard.

CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:

Consent Agenda – consider approving the following items:

- A. Minutes from the June 5, 2019 Regular Meeting
- B. (Acting as Liquor Licensing Authority) Liquor License Renewal for Dillon Companies LLC dba City Market #43 and Plaza Liquors LLC dba Plaza Liquors
- C. Regulations for Unlawfully Parked Vehicles – Ordinance No. 7, Series of 2019 – 2nd Reading
- D. Amending Maximum Criminal Penalty - Ordinance No. 8, Series of 2019 – 2nd Reading

Councilor Hamilton moved to approve Consent Agenda Items A, B, C and D; seconded by Councilor Strode.

Roll Call: Yes – Carpenter, Elliott, Green, Hamilton, Hostettler, Strode and Clifton

REQUEST FOR CITY OF RIFLE PARTICIPATION IN WESTERN LOCAL GOVERNMENTS COALITION FOR OIL AND GAS RULE MAKING

Garfield County Commissioner Mike Samson and Garfield County Oil and Gas Liaison Kirby Winn requested the City of Rifle's participation in the Western Local Governments Coalitions for Oil & Gas Rule Making. Recently, Senate Bill 181 changed the mission of the Oil and Gas Commission (COGCC). COGCC will be having 12 individual rule making sessions to draft new rules for the COGCC. The Western Local Governments Coalition for Oil and Gas Rule Making would like to participate in the 12 individual rule making and represent Western Colorado's interests. Currently Western Local Governments Coalition has 14 local governments that are participating. They are requesting partnership from the City of Rifle in the Western Local Governments Coalition for Oil and Gas Rule Making.

Council requested staff determine who the contact person would be for this coalition.

CONSIDER ACCEPTING THE DRAFT AUDITED FINANCIAL STATEMENTS AND AUDIT REPORT FOR 2018 BY JIM HINKLE OF HINKLE & CO, CPAs

Finance Director Michelle Duran and Jim Hinkle of Hinkle & Co, CPAs presented the draft Audited Financial Statements and Audit Report for 2018. The 2018 Audit Report was prepared by Jim Hinkle Of Hinkle & Co, CPA's. Mr. Hinkle explained the auditing process to Council so that they could better understand the steps taken to ensure an accurate auditing result. Auditors determined the financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Councilor Hamilton moved to accept the draft 2018 Audited Financial Statements and 2018 Audit Report; seconded by Councilor Elliot.

Roll Call: Yes – Carpenter, Elliott, Green, Hamilton, Hostettler, Strode and Clifton

RECEIVE PRESENTATION FROM GARFIELD CLEAN ENERGY

Garfield Clean representative Energy Erica Sparhawk presented a report on 10-year results and Board plans for 2020 and the coming years. Recently DOLA announced a Renewable Energy Initiative and GCE is interested in seeing if partners want to develop joint proposals for both the planning and capital grant categories. GCE is also requesting the City's continued participation and funding in 2020.

CONSIDER APPROVING PURCHASE OF SANITARY SEWER TELEVISING EQUIPMENT

Utilities Director Robert Burns stated industry and loss control standards recommend sewer televising and inspections. The wastewater collection system consists of approximately 280,000 feet of pipe. Staff budgeted \$100,000 in 2019 with the intent of purchasing our own televising equipment. Staff also applied for, and received, a \$25,000 FMLD mini grant to help with the purchase of this equipment. This grant has no matching funds requirement. To help further reduce total cost, utility staff was able to acquire a vehicle from the O&M shop that was going to be auctioned off as surplus. Staff recommends approval of the purchase of sanitary sewer televising equipment from Cues in the amount of \$59,170.

Councilor Elliott moved to approve the purchase of sanitary sewer televising equipment from Cues in the amount of \$59,170; seconded by Councilor Hostettler

Roll Call: Yes – Carpenter, Elliott, Green, Hamilton, Hostettler, Strode and Clifton

CONSIDER ADOPTING THE 2020 BUDGET CALENDAR– RESOLUTION NO. 11, SERIES OF 2019

Finance Director Michelle Duran noted Rifle City Council adopts a schedule consistent with state law for the following year's budget calendar. Resolution No. 11, Series of 2019, is the calendar for the 2019 Budget process.

Councilor Hamilton moved to approve Resolution No. 11, Series of 2019; seconded by Councilor Hostettler.

Roll Call: Yes – Carpenter, Elliott, Green, Hamilton, Hostettler, Strode and Clifton

CONSIDER APPOINTING KAREN ROBERTS AND LEE DAMUTH TO THE PLANNING AND ZONING COMMISSION

Planning Director Nathan Lindquist stated that two seats had become available as a result of the Planning and Zoning Commission's chair, Steve Fuller, stepping down from the position. P & Z Commissioner Dustin Marantino was selected to fill the chair position. In turn, his regular commission seat became available. Planning Director Lindquist requested Council's appointment of Karen Roberts from a first alternate seat to a regular seat and Lee DaMuth from his second alternate seat to first alternate on the Planning and Zoning Commission. With these appointments, only the second alternate seat will remain empty until a suitable candidate is appointed.

Councilor Strode moved to approve the appointment of Karen Roberts and Lee DeMuth to the Planning and Zoning Commission; seconded by Councilor Hamilton.

Roll Call: Yes – Carpenter, Elliott, Green, Hamilton, Hostettler, Strode and Clifton

CONSIDER RIGHT-OF-WAY AND EASEMENT DEDICATION FOR 1889 AIRPORT ROAD

Planning Director Nathan Lindquist stated that in conjunction with the new storage unit facility to be built at 1889 Airport Road, the property owner was asked to dedicate an additional twenty feet of right-of-way along Airport Road to achieve the standard right-of-way width of 100 feet. This right of way will fill in a missing piece of right of way along the south side of Airport Road. Staff requests approval of the 1889 Airport Road Right-of-Way and Easement Dedication.

Councilor Elliot moved to approve the right-of-way and easement dedication for 1889 Airport Road; seconded by Councilor Carpenter.

Roll Call: Yes – Carpenter, Elliott, Green, Hamilton, Hostettler, Strode and Clifton

CONSIDER RIGHT-OF-WAY ENCROACH LICENSE FOR 1889 AIRPORT ROAD

Planning Director Nathan Lindquist presented a request for a license to encroachment into the right-of-way at 1889 Airport Road. The license is necessary in order for the property owner to place a

monument sign within the right-of-way in front of the new storage unit facility being built there. Staff requests that the License to Encroach be granted for 1889 Airport Road.

Councilor Elliot moved to approve the right-of-way encroachment license for 1889 Airport Road; seconded by Councilor Strode.

Roll Call: Yes – Carpenter, Elliott, Green, Hamilton, Hostettler, Strode and Clifton.

ADMINISTRATIVE REPORTS

Administrative reports were given by City Clerk Kristy Doll, City Manager Scott Hahn, Planning Director Nathan Lindquist, Finance Director Michelle Duran and Chief of Police Tommy Klein.

Council gave consensus that the Building Permit Fees for the Pool Project would be paid from the General Fund and not the Capital Fund.

COMMENTS FROM MAYOR AND COUNCIL

Comments were heard from Councilors Ed Green, Sean Strode, and Mayor Barb Clifton.

Meeting adjourned at 9:08 p.m.



Kristy Doll
City Clerk





Barbara Clifton
Mayor