

RIFLE CITY COUNCIL MEETING

Wednesday, December 18, 2019

REGULAR MEETING

7:00 p.m. * Council Chambers

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Pro Tem Hamilton.

PRESENT AT ROLL CALL: Councilors Joe Carpenter, Brian Condie, Joe Elliott, Ed Green, Theresa Hamilton and Sean Strode.

Councilor Strode moved to excuse Mayor Clifton from tonight's meeting; seconded by Councilor Elliott.

Roll Call: Yes - Carpenter, Condie, Elliott, Green, Hamilton and Strode

OTHERS PRESENT: City Manager Scott Hahn, City Clerk Kristy Doll, City Attorney Jim Neu, Rifle Community Television (RCTV) Michael Churchill, Chief of Police Tommy Klein, Planning Director Nathan Lindquist, Finance Director Michelle Duran, Human Resource Manager Danielle Hogan, Court Administrator Kathy Pototsky, IT Director Kelly Thompson, and Joyce Wizer.

CITIZEN COMMENTS

No citizen comments were heard.

CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:

- A. Minutes from the November 6, 2019 Regular meeting
- B. Consider adopting a temporary Development Fee Waiver – Ordinance No. 21, Series of 2019 – 2nd Reading

Councilor Green moved to approve Consent Agenda Items A and B; seconded by Councilor Strode.

Roll Call: Yes - Carpenter, Condie, Elliott, Green, Hamilton and Strode

PUBLIC HEARING - CONSIDER AMENDED BUDGET AND SUPPLEMENTAL APPROPRIATION

- A. Resolution No. 19, Series of 2019 – Budget Amendment
- B. Ordinance No. 24, Series of 2019 – Supplemental Appropriations

Mayor Pro Tem Theresa Hamilton opened the public hearing. Finance Director Michelle Duran provided an overview of the amended 2019 budget for three different funds. \$300,000 of grant monies received in 2018 was incorrectly recorded in the General Fund and will be moved from the General Fund to the Water Fund. City Hall Renovation costs of \$46,000 were budgeted for in 2018, but the expenses occurred in 2019 and were not included in the 2019 budget. The Tourism and Industry Fund appropriated \$17,700 additional expenditures, \$8,100 of which was offset by additional revenue. No public comment was received. Mayor Pro Tem Hamilton closed the public hearing.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, AMENDING THE CITY'S BUDGET FOR THE YEAR ENDING DECEMBER 31, 2019.

Councilor Elliott moved to approve Resolution No. 19, Series of 2019; seconded by Councilor Carpenter.

Roll Call: Yes - Carpenter, Condie, Elliott, Green, Hamilton and Strode

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE BUDGET YEAR ENDING DECEMBER 31, 2019.

Councilor Elliott moved to approve Ordinance No. 24, Series of 2019, as presented, and order it to be published as required by Charter; seconded by Councilor Condie.
Roll Call: Yes - Carpenter, Condie, Elliott, Green, Hamilton and Strode

**PUBLIC HEARING - CONSIDER ADOPTING THE 2020 MODEL TRAFFIC CODE –
ORDINANCE NO. 22, SERIES OF 2019 – 2ND READING**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO REPEALING AND REENACTING CHAPTER 8, ARTICLE I OF THE RIFLE MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2020 EDITION OF THE MODEL TRAFFIC CODE FOR COLORADO; REPEALING ALL ORDINANCES OF THE CITY OF RIFLE, COLORADO, IN CONFLICT THEREWITH; AND PROVIDING PENALTIES FOR VIOLATION THEREOF.

Mayor Pro Tem Theresa Hamilton opened the public hearing. City Attorney Jim Neu explained Ordinance No. 22, Series of 2019, adopts the 2020 Edition of Model Traffic Code (MTC) by Reference. The Model Traffic Code relates to a comprehensive traffic control regulations and provides a system of traffic regulations consistent with state law and generally conforming to similar regulations throughout the state and the nation. The City currently operates under the 2018 Model Traffic Code and there are not any major policy changes to the 2018 Model Traffic Code. Staff recommends adopting the 2020 Model Traffic Code. Mayor Pro Tem Hamilton closed the public hearing.

Councilor Strode moved to approve Ordinance No. 22, Series of 2019, on second reading as presented, and order it to be published as required by Charter; seconded by Councilor Green.
Roll Call: Yes - Carpenter, Condie, Elliott, Green, Hamilton and Strode

**CONSIDER ADOPTING THE 2020 EMPLOYEE COMPENSATION PLAN –
RESOLUTION NO. 17, SERIES OF 2019**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, APPROVING THE MARKET-BASED PAY POLICIES AND PRACTICES RECOMMENDED PURSUANT TO THE 2020 COMPENSATION PLAN.

City Manager Scott Hahn and Human Resource Manager Danielle Hogan stated Lee & Burgess Associates of Colorado, LLC was selected to conduct the 2019 Market Salary Survey and 2020 implementation. The purpose of the 2019 wage study was to evaluate employees' wages against market wages and ensure City employees are being compensated in the market range for their positions. Positions were compared with similar positions in similar organizations in similar communities. The proposed Compensation Plan was created from the market data collected during the study. The end result was a minimum increase of 5% to employees wages.

Councilor Elliott moved to approve Resolution No. 17, Series of 2019; seconded by Councilor Strode
Roll Call: Yes - Carpenter, Condie, Elliott, Hamilton and Strode
No - Green

**CONSIDER AMENDING APPENDIX A REGARDING REFUSE COLLECTION AND
WATER RATES - ORDINANCE NO. 23, SERIES 2019 – 2ND READING**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING APPENDIX A TO THE RIFLE MUNICIPAL CODE REGARDING REFUSE COLLECTION AND WATER RATES.

City Manager Scott Hahn noted the City's sanitation fund is experiencing increased costs associated with providing refuse collection services requiring an increase in fees to adequately meet the City's current and future needs. The City's sanitation fees will increase by 10% while the City's water fund fees can remain at 2019 rates, and sewer fund will increase by the automatic 5% currently in the code. Ordinance No. 23, Series of 2019 allows Appendix A be

updated annually with the current fees referenced in Sections 6-7-60, 13-1-380 and 13-3-510 that automatically increase by 5% each January 1 of each calendar year. Staff recommends approval of Ordinance No. 23, Series of 2019.

Councilor Strode moved to approve Ordinance No. 23, Series of 2019, on second reading as presented, and order it to be published as required by Charter; seconded by Councilor Elliott. Roll Call: Yes - Carpenter, Condie, Elliott, Green, Hamilton and Strode

CONSIDER ACCEPTING A COMPREHENSIVE MASTER PLAN FOR THE CITY OF RIFLE – RESOLUTION NO. 20, SERIES OF 2019

Planning Director Nathan Lindquist explained the City’s previous Comprehensive Master Plan was adopted in 2009 and no longer serves as an adequate planning tool for future growth. The Planning Commission adopted the Comprehensive Plan at their December 3, 2019 meeting. According to the Rifle Code the Planning Commission is the official adopting board of a Comprehensive Plan. Staff seeks City Council approval of the Comprehensive Plan by accepting it as the official Master Plan for the City of Rifle.

Councilor Strode moved to approve Resolution No. 20, Series of 2019; seconded by Councilor Green. Roll Call: Yes - Carpenter, Condie, Elliott, Green, Hamilton and Strode

ADMINISTRATIVE REPORTS

Comments were heard from City Manager Scott Hahn, City Clerk Kristy Doll, Rifle Community Television (RCTV) Michael Churchill, Chief of Police Tommy Klein, Planning Director Nathan Lindquist, and Finance Director Michelle Duran.

COMMENTS FROM MAYOR AND COUNCIL

Comments were heard from Councilors Joe Carpenter, Brian Condie, Joe Elliott, Ed Green, Theresa Hamilton, and Sean Strode.

Meeting adjourned at 8:38 p.m.



Kristy Doll
City Clerk





Theresa Hamilton
Mayor Pro Tem