

RIFLE CITY COUNCIL MEETING

Wednesday, March 18, 2020

REGULAR MEETING

7:00 p.m. * Council Chambers

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Barb Clifton. This Rifle City Council meeting was posted as an electronic meeting and is being held as an electronic meeting.

PRESENT AT ROLL CALL PARTICIPATING FROM THE COUNCIL CHAMBERS: Councilor Joe Elliott and Mayor Barb Clifton.

PRESENT AT ROLL CALL PARTICIPATING ELECTRONICALLY: Councilors Joe Carpenter, Brian Condie, Ed Green, and Sean Strobe.

Councilor Elliott moved to excuse Councilor Hamilton from tonight's meeting; seconded by Councilor Strobe.

Roll Call: Yes – Carpenter, Condie, Elliott, Green, Strobe and Clifton

OTHERS PRESENT: City Manager Scott Hahn, City Clerk Kristy Doll, City Attorney Jim Neu, Rifle Community Television (RCTV) Michael Churchill, Chief of Police Tommy Klein, Finance Director Michelle Duran, IT Director Kelly Thompson, Senior Center Director Tami Sours, Parks and Recreation Director Tom Whitmore, and Planning Director Nathan Lindquist.

CITIZEN COMMENTS

No citizen comments were heard.

CONSENT AGENDA - APPROVE THE FOLLOWING ITEMS:

Consent Agenda – consider approving the following items:

- A. Minutes March 4, 2020, City Council Regular meeting
- B. (Acting as Liquor Licensing Authority) Liquor License Renewal for Thai Chili Bistro, Inc. dba Thai Chili Bistro

Councilor Strobe moved to approve Consent Agenda Items A and B; seconded by Councilor Elliott.

Roll Call: Yes – Carpenter, Condie, Elliott, Green, Strobe and Clifton

DECLARING A LOCAL DISASTER EMERGENCY - RESOLUTION NO. 7, SERIES OF 2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, IN SUPPORT OF THE GOVERNOR DECLARING A STATEWIDE EMERGENCY, DECLARING A LOCAL DISASTER EMERGENCY, AND AUTHORIZING THE EXERCISE OF THE CITY COUNCIL'S POLICE POWER.

City Attorney Jim Neu explained Council finds that it is in the best interest of public health, welfare, and safety of the citizens of Rifle to declare a local disaster emergency resulting from the COVID-19 pandemic. This declaration shall be effective from the date of the declaration until the City Council determines an emergency no longer exists.

Councilor Elliott moved to approve Resolution No. 7, Series of 2020, as presented; seconded by Councilor Condie.

Roll Call: Yes – Carpenter, Condie, Elliott, Green, Strobe and Clifton

CONSIDER EMERGENCY ELECTRONIC PARTICIPATION POLICY – RESOLUTION NO. 6, SERIES OF 2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO,
ADOPTING AN ELECTRONIC PARTICIPATION POLICY FOR USE IN THE EVENT OF A
LOCAL EMERGENCY DECLARATION.

City Attorney Jim Neu explained that the purpose of this policy is to outline electronic participation at City Council Meetings when a local disaster emergency is declared. Electronic participation will only occur after a local disaster emergency is declared. The policy specifies the circumstances and the process for the City Council to conduct regular and special meetings by telephone or other electronic means of participation. Staff recommends approval of the Emergency Electronic Participation Policy.

Councilor Green moved to approve Resolution No. 6, Series of 2020, as presented; seconded by Councilor Carpenter.

Roll Call: Yes – Carpenter, Condie, Elliott, Green, Strode and Clifton

In conjunction with the declaration of local emergency disaster, Mayor Clifton suggested that a small committee be formed to discuss items requiring immediate attention. The committee will consist of the City Manager, City Attorney, Chief of Police, Mayor Clifton, Councilor Elliott, and Councilor Condie as an alternate.

CONSIDER APPOINTING MEMBERS TO THE SENIOR CENTER ADVISORY BOARD

Senior Center Director Tami Sours noted the Senior Advisory Board currently has four vacant Board seats. Applications to serve on the Senior Center Advisory Board were received from Kathryn Snyder, Lois Scripter, Mildred Meeker, and Shirley Parks. The Senior Center Advisory Board recommends the appointment of Kathy Snyder to a one-year term and Mildred Meeker, Lois Scripter, and Shirley Parks to a three-year term.

Councilor Strode moved to appoint members Kathy Snyder for a one-year term and Mildred Meeker, Lois Scripter, and Shirley Parks for a three-year term to the Senior Center Advisory Board; seconded by Councilor Elliott.

Roll Call: Yes – Carpenter, Condie, Elliott, Green, Strode and Clifton

CONSIDER A NAME FOR THE SWIMMING POOL FACILITY

Parks and Recreation Director Tom Whitmore explained staff solicited suggestions from citizens for the new swimming pool facility name. During the thirty-day suggestion period, thirty-eight names for the new swimming pool name were submitted.

Councilor Strode moved to name the new pool facility Rifle Metro Pool; seconded by Councilor Carpenter.

Roll Call: Yes – Carpenter, Condie, Elliott, Green, Strode, and Clifton.

RECEIVE 4TH QUARTER FINANCIAL REPORTS

Finance Director Michelle Duran presented the 4th Quarter Financial Reports and the 2019 Year-End Financial Report. The report included 2019 pre-audited amounts for sales tax, revenues, expenditures, and fund balances.

CONSIDER MINIMUM OPERATIONAL RESERVE POLICY - RESOLUTION NO. 5, SERIES OF 2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO,
REGARDING FUND BALANCE AND MINIMUM OPERATIONAL RESERVES POLICY.

City Manager Scott Hahn explained this policy establishes the minimum operational reserves in each fund that has operational expenditures. It is a priority that these funds maintain a fund balance with minimum operational reserves sufficient to provide the necessary financial resources in the event of an emergency or loss of a major revenue source. The fund balance amount is equal to three months or 25% of budgeted annual operating costs in that fund, which is the recommended fund balance by the Governmental Accounting Standards Board (GASB). Staff recommends approval of the fund balance and a minimum operational reserves policy.

Councilor Elliott moved to approve Resolution No. 5, Series of 2020, as amended with 40% fund balance to the General Fund and 25% to all other funds; seconded by Councilor Green.
Roll Call: Yes – Carpenter, Condie, Elliott, Green, Hamilton, Strode and Clifton

ADMINISTRATIVE REPORTS

Administrative Reports were heard from Chief of Police Tommy Klein, Finance Director Michelle Duran, IT Director Kelly Thompson, Senior Center Director Tami Sours, Parks and Recreation Director Tom Whitmore.

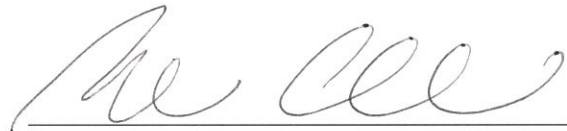
COMMENTS FROM MAYOR AND COUNCIL

Comments were heard from Councilor Condie, Councilor Elliott, Councilor Green, Councilor Strode, and Mayor Clifton.

Meeting adjourned at 8:28 p.m.



Kristy Doll
City Clerk



Barb Clifton
Mayor