CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

October 7, 2020
7:00 PM
202 Railroad Avenue, Rifle, CO

5:30 PM - Workshop Meeting

Discussion and Review

a. Discuss 2021 Budget - 3rd Workshop

7:00 PM - Regular Meeting

1. Call to Order & Roll Call

2. Pledge of Allegiance

3. Public Comment *(maximum time permitted for Public Comment is 3 minutes per person)

3.a. Instructions to Participate / Citizen Comments - for items not listed as public hearings on the agenda

4. Consent Agenda

4.a. Consider Minutes of the August 5, 2020 Regular Meeting

4.b. Consider Liquor License Renewal for Box I, Inc dba Jon's Liquors

4.c. Consider Text Amendments to Chapter 10 and Chapter 16 of the Rifle Municipal Code related to simulated gambling devices and internet sweepstakes cafes and miscellaneous related provisions - Ordinance No. 10, Series of 2020 - 2nd Reading

5. Action, if any, on Workshop Items

6. Regular Agenda

6.a. Consider allocation of CARES Act Funds

6.b. Consider City Hall project for 2021

7. Administrative Reports

7.a. Report to City Manager

8. Comments from Mayor and Council

9. Adjournment

Agenda Item #a.

Agenda Item Name:
Discuss 2021 Budget - 3rd Workshop

Presenter:
Scott Hahn, City Manager

Item Description:
Review and discussion of 2021 Budget for Street Improvement Fund and Utility Funds

Recommended Action:

Fiscal Impact:

Operational Impact:

Prior Board Motions:

Background Information:

Executive Summary:

Notification Requirements:

Prepared By:
Michelle Duran, Finance Director

Attachments:
1. WWater10.1
2. Sanitation 10.2
3. URA 10.1

4. water 10.1
5. SIF 10.5
6. 2021 All fund summary budgets

320	Wastewater Fund				
320-3000	Revenues				
	Revenues from sewer charges to maintain ww treatment plant and provide debt service.				
		12/31/2019	12/31/2020	2020	12/31/2021
Account Number	Account Title	Actual	Amended Budget	Projected	Budget
320-3000-322-009	Other Permits	$ 100	0	-	0
320-3000-331-021	Garfield FML Biosolids Plan	$ -	0	-	0
320-3000-331-024	EIF 4952 Wtr WWtr Study	$ -	0	-	0
320-3000-361-001	Interest Earnings	$ 35,712	9,000	25,000	17,100
320-3000-361-150	Interest - A/R	$ -	0	-	0
320-3000-362-001	Unrealized Gains/Losses	$ -	0	-	0
320-3000-371-001	User Fees	$ 3,417,451	3,465,716	3,622,498	3,839,500
320-3000-371-002	Sewer User Fees-Base Fee Adjus	$ -	0	-	0
320-3000-371-007	User Fees -Bulk Sewage	$ 112,656	125,000	-	0
320-3000-371-008	Bulk Sewage-Composting	$ -	0	-	0
320-3000-371-010	Service Charges	$ 3,211	3,000	2,000	1,000
320-3000-378-001	Miscellaneous Income	$ 3,618	0	-	0
320-3000-378-002	Xcel Energy Rebate Revenue	$ -	0	-	0
320-3000-378-003	Service Line Failure Repairs	$ -	0	-	0
320-3000-379-001	Bond Premium Amort. Revenues	$ 35,614	35,614	35,614	35,614
320-3000-392-001	Sales of GFA	$ -	0	-	0
320-3000-392-002	Insurance Proceeds	$ -	0	-	0
320-3000-392-100	Gain on Sale of Assets	$ -	0	-	0
		$ 3,608,362	3,638,330	3,685,112	3,893,214

320	Wastewater Fund				
320-3003	System Improvement Revenue				
		12/31/2019	12/31/2020	2020	12/31/2021
Account Number	Account Title	Actual	Amended Budget	Projected	Budget
320-3003-331-028	DOLA Grant	$ -	350,000	-	350,000
320-3003-362-001	Unrealized Gains/Losses	$ -	0	-	0
320-3003-374-001	System Improvement Fees	$ 112,561	75,000	260,000	100,000
320-3003-374-003	Sewer Tap Fee Reduc	$ -	0	-	0
320-3003-391-100	Trans In -Gen Fund EDC Tap Fee	$ -	0	-	0
		$ 112,561	425,000	260,000	450,000

320	Wastewater Fund				
320-4325	Operational Expenditures				
Plant supe, lead operator, Crew leader, O&M tech,2 plant operators, alloc of Mgr, meter read, utility tech and billing costs.					
		12/31/2019	12/31/2020	2020	12/31/2021
Account Number	Account Title	Actual	Amended Budget	Projected	Budget
320-4325-400-110	Regular Employees-S&W	$ 278,881	335,781	335,781	383,431
320-4325-400-130	Overtime-S&W	$ 7,429	10,000	10,000	10,000
320-4325-400-135	Standby Time-S&W	$ 15,991	10,000	13,000	10,000
320-4325-400-140	Temp Svs Employees & W/C	$ -	0	-	0
320-4325-400-210	Health Insurance	$ 77,209	89,020	89,020	98,604
320-4325-400-211	Dental	$ 3,850	4,199	4,199	5,033
320-4325-400-212	Vision	$ 693	756	756	906
320-4325-400-213	Life	$ 527	644	644	689

320-4325-400-214	HRA Health Reimb Acct	$	691	1,433	1,433	833
320-4325-400-215	HSA Health Savings Acct	$	6,938	7,500	7,500	13,250
320-4325-400-220	FICA	$	18,166	20,818	22,244	23,773
320-4325-400-221	Medicare	$	4,248	4,869	5,202	5,560
320-4325-400-230	Retirement	$	14,052	16,789	16,789	19,172
320-4325-400-231	457 Retirement	$	966	1,486	1,486	1,160
320-4325-400-250	Unemployment Insurance	$	822	1,007	1,007	1,150
320-4325-400-260	Workers Comp Insurance	$	5,668	7,719	7,719	8,074
320-4325-400-261	Workers Comp Deductibles	$	-	0	-	0
320-4325-400-314	Legal Expense	$	-	0	-	4,000
320-4325-400-320	Professional Services	$	15,765	70,000	95,000	121,000
320-4325-400-321	Prof Scvs - Bond Consult	$	-	0	-	0
320-4325-400-324	Permit, Design Rev, Agency fee	$	9,571	5,000	14,000	30,000
320-4325-400-331	Water Quality Testing Svs	$	25,430	30,000	25,000	30,000
320-4325-400-332	Chemicals	$	53,539	55,000	55,000	90,000
320-4325-400-333	SCADA Services, Equip, Labor	$	3,875	5,000	5,000	70,000
320-4325-400-340	Postal Services	$	7,745	7,500	7,500	7,500
320-4325-400-410	Utility Services	$	187,819	200,000	200,000	225,000
320-4325-400-421	Landfill Costs	$	181	0	-	0
320-4325-400-422	Biosolids Hauling and Disposal	$	43,818	100,000	100,000	100,000
320-4325-400-423	Grease Pumping and Disposal	$	14,964	10,000	-	5,000
320-4325-400-424	General Disposal	$	1,293	1,000	1,000	1,500
320-4325-400-430	Repair & Maint Services	$	37,429	100,000	100,000	150,000
320-4325-400-432	R&M TV & Cleaning	$	1,752	5,000	-	1,000
320-4325-400-434	User Claims/Losses	$	-	10,000	10,000	10,000
320-4325-400-442	Rental Equip/Vehicles	$	-	1,000	-	1,000
320-4325-400-445	Rental Toilets	$	-	0	-	0
320-4325-400-501	Other Purchased Ut Locates	$	25	1,000	1,000	0
320-4325-400-510	Dues/Memberships	$	120	2,500	1,000	750
320-4325-400-511	Software Sub, Licenses & Fees	$	-	15,000	15,000	0
320-4325-400-520	Insurance	$	41,128	35,000	35,000	45,000
320-4325-400-530	Communication-Telephone	$	-	0	-	0
320-4325-400-540	Advertising	$	1,555	1,000	1,000	1,000
320-4325-400-550	Printing/Binding	$	-	1,000	1,000	0
320-4325-400-580	Training & Meetings	$	5,072	7,600	2,000	2,000
320-4325-400-610	General Supplies	$	8,550	7,500	7,500	15,000
320-4325-400-612	Caca Loco Clean-up	$	3,305	7,500	15,000	75,000
320-4325-400-617	Uniforms/Clothing	$	589	2,500	500	500
320-4325-400-618	Small Tools	$	1,658	3,000	1,500	1,000
320-4325-400-623	Propane	$	582	1,000	1,500	1,500
320-4325-400-625	Diesel Fuel	$	-	1,000	1,000	1,000
320-4325-400-641	Minor Equipment	$	1,026	0	-	0

320-4325-400-734	Line Maintenance	$	-	0	-	0
320-4325-400-735	Construction Projects	$	-	700,000	-	0
320-4325-400-736	Downtwn Sewer Improvemnt	$	-	125,000	-	0
320-4325-400-738	Downtwn Main St Projects	$	-	0	-	0
320-4325-400-741	Equipment	$	-	0	-	0
320-4325-400-742	Vehicles	$	-	0	-	0
320-4325-400-750	Capitalized Assets	$	-	0	-	0
320-4325-400-801	Miscellaneous	$	-	0	-	0
320-4325-400-803	Cost Allocation	$	131,158	125,609	125,609	125,609
320-4325-400-804	PILT to General Fund	$	-	0	-	0
320-4325-400-808	Salary Adjustments	$	-	29,000	-	0
320-4325-400-810	Fleet Maintenance Allocation	$	34,583	28,257	28,257	28,257
320-4325-400-820	I.T. Maintenance	$	37,100	34,673	34,673	44,948
320-4325-400-860	Fleet Debt Service Princ	$	7,250	7,250	7,250	7,250
320-4325-400-861	Fleet Debt Service Int	$	-	0	-	0
320-4325-400-870	Debt Service Princ	$	880,320	906,556	906,556	938,204
320-4325-400-871	Debt Service Interest	$	353,785	340,754	340,754	309,916
320-4325-400-877	Refunding/Issuance Costs	$	-	0	-	0
320-4325-400-895	OTO to General - Gov. Affairs	$	-	0	-	0
320-4325-400-896	OTO to General - Maint.	$	-	0	-	0
320-4325-400-897	OTO to Wastewater Capital	$	-	0	-	0
320-4325-400-898	OTO to Sewer Designated Unrese	$	-	0	-	0
320-4325-400-900	Contingency	$	-	0	-	0
320-4325-400-990	Bad Debt	$	4,008	0	-	0
320-4325-491-999	Transfer Out	$	-	0	-	0
	Total Wastewater Operational Expenditures	**$**	**2,351,125**	**3,494,219**	**2,655,378**	**3,024,569**

320 Wastewater Fund
320-4326 Capital Expenditures

			12/31/2019	12/31/2020	2020	12/31/2021
Account Number	**Account Title**		**Actual**	**Amended Budget**	**Projected**	**Budget**
320-4326-400-320	Professional Services	$	-	0	-	0
320-4326-400-411	Econ Development Incentives	$	-	0	-	0
320-4326-400-710	Land	$	-	0	-	0
320-4326-400-739	WW Plant Improvements	$	-	0	-	700,000
320-4326-400-750	Capitalized Assets	$	190,077	0	-	200,000
320-4326-400-870	Debt Service Princ	$	-	0	-	0
320-4326-400-871	Debt Service Interest	$	-	0	-	0
320-4326-400-877	Refunding/Issuance Costs	$	-	0	-	0
	Total Wastewater Capital Expenditures	**$**	**190,077**	**-**	**-**	**900,000**
	Beginning Fund Balance	$	18,632,326	$ 2,909,047	2,909,047	4,198,780
	Total Wastewater Fund Revenues	$	3,720,923	4,063,330	3,945,112	4,343,214
	Total Wastewater Fund Expenditures	$	2,541,202	3,494,219	2,655,378	3,924,569
	Ending Fund Balance	$	19,812,047	3,478,158	4,198,780	4,617,425
	Net Investmt in Capital assets	$	16,903,000			

NOTE 11: Rate Maintenance

	2019 Actual	2020 Amended Budget	2020 Projected	2021 Budget
Revenues				
Operating	3,533,418.35	3,593,716	3,624,498	3,840,500
Sales & Use	0.00	-	-	-
System Imp	112,560.80	75,000.00	260,000	100,000
Investment	35,711.52	9,000	25,000	17,100
Cash in Lieu	0.00	-	-	-
Other	0.00	-	-	-
Total Revenue	**3,681,690.67**	**3,677,716**	**3,909,498**	**3,957,600**
Expenses				
Operating	1,113,011.89	2,246,909	1,408,068	1,776,449
Net Expenses	1,113,011.89	2,246,909	1,408,068	1,776,449
NET REVENUES	**2,568,678.78**	**1,430,807**	**2,501,429**	**2,181,151**
Debt Service Requirements (Parity and Subordinate)				
2007 CWRPDA Note Payable	1,247,422	1,247,310	1,247,310	1,248,121
Total Debt Service	**1,247,422.00**	**1,247,310**	**1,247,310**	**1,248,121**
Required Coverage	110.00%	110.00%	110.00%	110.00%
Debt Service Coverage Amount	**1,372,164.20**	**1,372,041**	**1,372,041**	**1,372,933**
Net Revenue Excess (Shortfall)	**1,196,514.58**	**58,766**	**1,129,388**	**808,218**

330 Sanitation Fund
330-3000 Revenues

Funded by Trash service fees.

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
330-3000-361-001	Interest Earnings	$	6,927	4,800	1,800	1,440
330-3000-362-001	Unrealized Gains/Losses	$	-	0	-	0
330-3000-371-001	User Fees	$	609,401	659,999	659,999	709,400
330-3000-371-002	User Fees-Admin Fee	$	-	0	-	0
330-3000-371-005	User Fees -Extra Pickups	$	1,299	500	800	900
330-3000-378-001	Miscellaneous Income	$	3,255	0	-	0
330-3000-392-000	Sales of Property Not GFA	$	-	0	-	0
330-3000-392-003	Gain/Loss on Sale/Disposal	$	-	0	-	0
	Total Sanitation Revenues	**$**	**620,882**	**665,349**	**662,599**	**711,740**

330 Sanitation Fund
330-4320 Operations

Services from Mt. Waste, part time billing clerk

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
330-4320-400-110	Regular Employees-S&W	$	10,350	10,030	10,030	10,531
330-4320-400-120	Part-Time/Temp Empl-S&W	$	-	0	-	0
330-4320-400-210	Health Insurance	$	2,018	2,304	2,304	2,143
330-4320-400-211	Dental	$	159	159	159	159
330-4320-400-212	Vision	$	29	29	29	29
330-4320-400-213	Life	$	18	18	18	18
330-4320-400-214	HRA Health Reimb Acct	$	30	60	60	60
330-4320-400-215	HSA Health Savings Acct	$	-	0	-	0
330-4320-400-220	FICA	$	589	622	622	653
330-4320-400-221	Medicare	$	138	145	145	153
330-4320-400-230	Retirement	$	501	501	501	527
330-4320-400-231	457 Retirement	$	-	0	-	0
330-4320-400-250	Unemployment Insurance	$	28	30	30	32
330-4320-400-260	Workers Comp Insurance	$	18	13	13	14
330-4320-400-320	Professional Services	$	572,404	580,000	630,000	665,000
330-4320-400-340	Postal Services	$	7,745	9,300	9,300	10,000
330-4320-400-350	Recycling Services	$	-	0	-	0
330-4320-400-421	Landfill Costs	$	-	0	-	0
330-4320-400-422	Special Pickup Costs	$	-	0	-	0
330-4320-400-501	Other Purchased Services	$	12,711	22,000	2,000	22,000
330-4320-400-520	Insurance	$	-	0	-	0
330-4320-400-801	Miscellaneous	$	-	0	-	0
330-4320-400-803	Cost Allocation	$	21,800	25,863	25,863	30,000
330-4320-400-804	PILT to General Fund	$	-	0	-	0
330-4320-400-808	Salary Adjustments	$	-	501	-	0
330-4320-400-809	457 Retirement Match	$	-	0	-	0
330-4320-400-810	Fleet Maintenance	$	-	0	-	0
330-4320-400-820	I.T. Maintenance	$	1,050	981	981	1,029
330-4320-400-862	I.T. Debt Service - Principal	$	-	0	-	0
330-4320-400-863	I.T. Debt Service - Interest	$	-	0	-	0

330-4320-400-886	DDA	$	-		0		-	0
330-4320-400-895	OTO to General - Gov. Affairs	$	-		0		-	0
330-4320-400-900	Contingency	$	-		0		-	0
330-4320-400-990	Bad Debt	$	39		0		-	0
330-4320-491-999	Transfer Out	$	-		0		-	0
330-4900-400-890	OTO to Streets Fund	$	-		0		-	0
330-4900-491-999	Transfer Out	$	602,000		2,000		2,000	2,000
	Total Sanitation Expenditures	**$**	**1,231,634**		**654,557**		**684,055**	**744,447**
	Beginning Fund Balance	$	788,986	$	178,234	$	178,234	156,777
	Total Sanitation Fund Revenues	$	620,882		665,349		662,599	711,740
	Total Sanitation Fund Expenditures	$	1,231,634		654,557		684,055	744,447
	Ending Fund Balance	$	178,234		189,026		156,777	124,070

208 Urban Renewal Fund
208-3000 Revenues

Property tax revenues from renewed areas, used for maintenance and improvements.

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
208-3000-311-001	General Property Taxes	$	80,017	81,000	50,000	163,000
208-3000-361-001	Interest Earnings	$	4,614	1,500	1,200	900
208-3000-391-100	OTI-Loan General Fund	$	-	-	-	-
	Total Urban Renewal Revenues	**$**	**84,632**	**82,500**	**51,200**	**163,900**

208 Urban Renewal Fund
208-4650 Operations

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
208-4650-400-314	URA-Gen'l Legal	$	-	-	-	-
208-4650-400-315	URA-Planning	$	-	-	-	-
208-4650-400-320	Professional Services	$	-	75,000	-	-
208-4650-400-340	Postal Services	$	-	-	-	-
208-4650-400-430	Repair & Maint Services	$	-	-	-	-
208-4650-400-501	Other Purchased Services	$	-	-	-	-
208-4650-400-510	Dues/Memberships	$	-	-	-	-
208-4650-400-520	Insurance	$	-	-	-	-
208-4650-400-530	Communication-Telephone	$	-	-	-	-
208-4650-400-540	Advertising	$	-	-	-	-
208-4650-400-550	Printing/Binding	$	-	-	-	-
208-4650-400-580	Training & Meetings	$	-	-	-	-
208-4650-400-610	General Supplies	$	-	-	-	-
208-4650-400-617	Uniforms/Clothing	$	-	-	-	-
208-4650-400-641	Minor Equipment	$	-	-	-	-
208-4650-400-734	Cap Improvement Projects	$	291,822	125,000	-	-
208-4650-400-741	Equipment	$	-	-	-	-
208-4650-400-900	Contingency	$	-	-	-	-
208-4650-400-950	Transfer Out	$	-	-	-	325,000
	Total Urban Renewal Expenditures	**$**	**291,822**	**200,000**	**-**	**325,000**
	Beginning Fund Balance	$	339,186	$ 131,996	131,996	183,196
	Total Revenues	$	84,632	82,500	51,200	163,900
	Total Expeditures	$	291,822	200,000	-	325,000
	Ending Fund Balance	$	131,996	14,496	183,196	22,096

310 Water Fund
310-3000 General Revenue

Revenue from User fees.

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
310-3000-361-001	Interest Earnings	$	140,516	60,000	75,000	69,000
310-3000-371-001	User Fees	$	3,248,651	3,519,499	3,519,499	3,625,000
310-3000-371-002	User Fees -CoGen Plant	$	67,727	25,000	70,000	25,000
310-3000-371-003	User Fees -Bulk Water	$	62,371	16,109	60,000	50,000
310-3000-371-010	Service Charges	$	98,812	95,100	30,000	50,000
310-3000-373-001	Sale of Meters	$	26,197	5,000	14,000	5,000
310-3000-378-001	Miscellaneous Income	$	5,241	0	1,000	0
310-3000-378-002	Xcel Solar Array Rebate	$	23,715	25,000	15,000	15,000
310-3000-392-000	Sales of Property Not GFA	$	-	0	-	0
310-3000-392-001	Sales of Fixed Assets	$	-	0	-	0
310-3000-392-002	Insurance Proceeds	$	-	0	-	0
310-3000-392-100	Gain on Sale of Assets	$	-	0	-	0
	Total Water Fund General Revenue	**$**	**3,673,231**	**3,745,708**	**3,784,499**	**3,839,000**

310 Water Fund
310-4331 Operational Expenditures

Operations mger, lead C&D operator and staff, lead water operator and staff, lab tach, program specialist, alloc of billing clerk.

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
310-4331-400-110	Regular Employees-S&W	$	447,693	500,226	500,226	515,954
310-4331-400-120	Part-Time/Temp Empl-S&W	$	450	23,385	1,000	0
310-4331-400-130	Overtime-S&W	$	9,436	17,000	17,000	17,000
310-4331-400-135	Standby Time-S&W	$	21,095	30,000	30,000	30,000
310-4331-400-210	Health Insurance	$	124,328	160,964	160,964	134,879
310-4331-400-211	Dental	$	7,431	9,111	9,111	8,277
310-4331-400-212	Vision	$	1,337	1,638	1,638	1,488
310-4331-400-213	Life	$	772	898	898	853
310-4331-400-214	HRA Health Reimb Acct	$	679	2,458	500	808
310-4331-400-215	HSA Health Savings Acct	$	17,878	15,655	30,000	21,405
310-4331-400-220	FICA	$	27,846	32,464	33,990	31,990
310-4331-400-221	Medicare	$	6,513	7,592	7,949	7,481
310-4331-400-230	Retirement	$	21,819	25,011	25,011	25,798
310-4331-400-231	457 Retirement	$	2,621	3,628	3,628	1,909
310-4331-400-250	Unemployment Insurance	$	1,332	1,571	1,571	1,548
310-4331-400-260	Workers Comp Insurance	$	10,899	16,492	16,492	15,318
310-4331-400-314	Legal Expense	$	-	0	-	5,000
310-4331-400-320	Professional Services	$	79,926	150,000	150,000	165,000
310-4331-400-324	Permit, Design Rev, Agency fee	$	865	2,000	2,000	7,000
310-4331-400-331	Water Quality Testing Svs	$	24,407	35,000	25,000	25,000
310-4331-400-332	Chemicals	$	92,478	125,000	100,000	125,000

310-4331-400-333	SCADA Services, Equip, Labor	$	13,535	45,000	15,000	35,000
310-4331-400-340	Postal Services	$	8,243	7,500	7,500	7,500
310-4331-400-410	Utility Services	$	282,707	240,000	300,000	320,000
310-4331-400-420	Residuals Hauling and Disposal	$	-	2,500	2,500	1,000
310-4331-400-424	General Disposal	$	75	1,000	1,000	0
310-4331-400-425	Ditch Maintenance Service	$	1,617	5,000	5,000	5,000
310-4331-400-430	Repair & Maint Services	$	169,034	175,000	175,000	185,000
310-4331-400-431	Contract Maint Services	$	516	20,000	20,000	25,000
310-4331-400-432	Meter Testing Services	$	-	0	-	0
310-4331-400-433	CIRSA Ins. Deductible Repairs	$	-	0	-	0
310-4331-400-434	User Claims/Losses	$	-	5,000	5,000	5,000
310-4331-400-442	Rental Equip/Vehicles	$	-	1,000	-	1,000
310-4331-400-445	Rental Toilets	$	-	0	-	0
310-4331-400-501	Other Purch. Serv./ Utility Lo	$	2,127	5,000	5,000	5,000
310-4331-400-510	Dues/Memberships	$	824	3,500	3,500	1,000
310-4331-400-511	Software Sub, Licenses & Fees	$	5,762	35,000	35,000	35,000
310-4331-400-520	Insurance	$	79,222	73,000	73,000	80,000
310-4331-400-530	Communication-Telephone	$	-	0	-	0
310-4331-400-540	Advertising	$	79	1,000	1,000	1,000
310-4331-400-550	Printing/Binding	$	-	1,000	1,000	1,000
310-4331-400-580	Training & Meetings	$	3,738	7,600	2,000	2,500
310-4331-400-610	General Supplies	$	1,703	30,000	15,000	15,000
310-4331-400-617	Uniforms/Clothing	$	1,794	3,000	3,000	2,500
310-4331-400-618	Small Tools	$	3,043	4,000	1,000	1,000
310-4331-400-623	Propane	$	-	0	-	0
310-4331-400-625	Diesel Fuel	$	-	500	500	500
310-4331-400-641	Minor Equipment	$	3,328	5,000	5,000	3,500
310-4331-400-642	Fire Hydrants and Access	$	4,562	20,000	20,000	35,000
310-4331-400-643	Water Meter & Accessories	$	50,945	60,000	35,000	30,000
310-4331-400-644	Water Pipe/Valves/Fittings	$	11,469	20,000	20,000	15,000
310-4331-400-742	Vehicles/Leasing	$	-	0	-	11,500
310-4331-400-750	Capitalized Assets	$	-	0	-	0
310-4331-400-801	Miscellaneous	$	-	0	-	0
310-4331-400-803	Cost Allocation	$	148,361	150,965	150,965	150,000
310-4331-400-804	PILT to General Fund	$	-	0	-	0
310-4331-400-808	Salary Adjustments	$	-	18,606	-	0
310-4331-400-809	457 Retirement Match	$	-	0	-	0
310-4331-400-810	Fleet Maintenance Allocation	$	31,376	37,500	37,500	37,500
310-4331-400-820	I.T. Maintenance	$	72,100	64,112	64,112	75,828
310-4331-400-860	Fleet Debt Service Princ	$	7,250	7,250	7,250	7,250
310-4331-400-861	Fleet Debt Service Int	$	-	0	-	0
310-4331-400-990	Bad Debt	$	4,158	0	-	0
310-4331-491-999	Transfer Out	$	-	60,000	-	0
	Total Water Fund Oper. Expenditures	**$**	**1,807,374**	**2,269,126**	**2,127,805**	**2,236,286**

310 Water Fund
310-3002 Water Rights Revenue

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
310-3002-349-150	Reimb-Legal/Eng	$	16,897	0	-	0
310-3002-372-001	In Lieu of Water Rights	$	18,054	2,000	10,000	7,000
310-3002-372-002	Co-Gen Standby/WtrRghts	$	89,873	40,000	40,000	40,000
310-3002-372-003	Water Shed Permit Fees	$	-	500	-	0
310-3002-372-004	Raw Water Irrigation Fee Reduc	$	-	0	-	0
310-3002-378-001	Miscellaneous Income	$	-	0	-	0
	Total Water Fund Water Rights Revenue	**$**	**124,823**	**42,500**	**50,000**	**47,000**

310-4332 Water Rights Expenditures

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	12/31/2020 Projected	12/31/2021 Budget
310-4332-400-314	Legal Expense	$	-	0	1	20,000
310-4332-400-320	Professional Services	$	20,262	50,000	5,000	30,000
310-4332-400-323	Prof Services-Engineering	$	-	5,000	5,000	5,000
310-4332-400-501	Other Purchased Services	$	-	0	-	0
310-4332-400-511	Water Rights Adm Fee	$	-	0	-	0
310-4332-400-705	Water Rights Reudi	$	1,667	55,000	55,000	55,000
310-4332-400-738	Rifle Pond	$	-	0	-	0
310-4332-400-807	Refunds	$	-	0	-	0
	Total Water Rights Expenditures	**$**	**21,929**	**110,000**	**65,000**	**90,000**

310-3003 System Improvement Revenue

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
310-3000-337-005	CWCB Grant - Water Efficiency	$	2,266	0	-	0
310-3003-331-016	Grant-DOLA - Water Sys Improv	$	577,662	500,000	325,000	0
310-3003-331-018	Grant DOLA - Water Tank	$	-	0	-	500,000
310-3003-331-019	Grant DOLA EIAF8366 -	$	60,839	0	-	0
310-3003-331-022	EIF-WTP Improvements	$	-	0	-	0
310-3003-331-031	FML Grant-Water Sys Improv	$	97,949	500,000	400,000	0
310-3003-361-001	Interest Earnings	$	2,411	0	-	0
310-3003-374-001	System Improvement Fees	$	98,325	86,145	170,000	100,000
310-3003-374-003	Water Tap Fee Reduc	$	40,203	-15,000	(6,000)	0
310-3003-374-010	NE Water Tank Impact Fee	$	46,300	14,000	15,000	0
310-3003-379-001	Bond Premium Amortize Revenues	$	-	0	-	0
310-3003-391-310	OTI-Water O&M	$	-	0	-	0
	Total Water Fund Sys. Improve. Revenue	**$**	**923,690**	**1,085,145**	**904,000**	**600,000**

310-4333 System Improvement Expenditures

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
310-4333-400-320	Professional Services	$	9,517	0	-	0
310-4333-400-411	Econ Development Incentives	$	-	0	-	0
310-4333-400-721	Plant Automation	$	-	50,000	-	0
310-4333-400-733	Airport Water Tank	$	-	0	-	1,250,000
310-4333-400-738	Rifle Pond	$	-	0	-	0
310-4333-400-739	Water Main Capital Improvement	$	533,460	1,185,000	1,185,000	275,000
310-4333-400-750	Capitalized Assets	$	-	0	-	0
310-4333-400-870	Debt Service Princ	$	469,826	0	-	0
310-4333-400-871	Debt Service Interest	$	10,445	0	-	0
310-4333-400-877	Refunding/Issuance Costs	$	-	0	-	0
	Total System Improvement Expenditures	**$**	**1,023,248**	**1,235,000**	**1,185,000**	**1,525,000**

310 Water Fund
310-3004 Debt Service Revenue

Revenue from 3/4% sales tax for repayment of indebtedness and construction of new facilities.

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
310-3004-313-001	Water Treatment Sales Tax .75%	$	1,679,067	1,752,685	1,754,625	1,708,868
310-3004-313-002	Water Treatment Use Tax	$	29,618	31,917	29,618	31,119
310-3004-313-003	Water Treat Rebate-Sales & Use	$	-	0	-	0
310-3004-313-004	Water Treatme MotorVeh Use Tax	$	154,453	140,956	151,364	126,860
310-3004-313-005	Water Tank Surcharge	$	389,979	471,540	400,000	396,094
310-3004-361-001	Interest Earnings	$	-	0	-	0
310-3004-362-001	Unrealized Gains/Losses	$	-	0	-	0
310-3004-379-001	Bond Premium Amortize Revenues	$	69,258	69,258	69,258	69,258
	Total Water Fund Debt Service Revenue	**$**	**2,322,376**	**2,466,356**	**2,404,866**	**2,332,199**

310 Water Fund
310-4334-35 Debt Service Expenditures

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
310-4334-400-870	Debt Service Princ	$	-	1,059,800	1,059,800	1,073,828
310-4334-400-871	Debt Service Interest	$	397,490	386,799	386,799	369,577
310-4335-400-870	Water Tank Debt Service Princ	$	-	205,000	205,000	210,000
310-4335-400-871	Water Tank Debt Service Int	$	137,671	134,128	134,128	127,256
	Total Debt Service Expenditures	**$**	**535,161**	**1,785,727**	**1,785,727**	**1,780,661**

Beginning Available Resources (Unrestricted Net Position)	$	7,806,255	11,462,662	11,462,662	13,442,495
Total Water Fund Revenues	$	7,044,120	7,339,709	7,143,364	6,818,199
Total Water Fund Expenditures	$	3,387,712	5,399,853	5,163,532	5,631,947
Ending Available Resources (Unrestricted Net Position)	$	11,462,662	13,402,519	13,442,495	14,628,747

201 Street Improvement Fund
201-3000 Revenues

Revenue from 1/2% sales tax for street improvement projects.

Account Number	Account Title		12/31/2019 Actual	12/31/2020 Amended Budget	2020 Projected	12/31/2021 Budget
201-3000-313-001	General Sales Tax (.5%)	$	1,119,378	1,168,457	1,096,991	1,139,245
201-3000-313-002	General Use Tax	$	19,745	18,998	19,153	18,523
201-3000-313-003	Rebates-Sales & Use	$	-	-	-	-
201-3000-313-004	Motor Vehicle Use Tax	$	102,969	96,790	92,672	91,950
201-3000-331-020	Downtown Main St grants	$	-	1,300,000	50,000	-
201-3000-331-025	DOLA Grant Revenues	$	-	805,000	-	1,000,000
201-3000-331-026	Garfield FMLD Grant Revenues	$	-	905,000	400,000	700,000
201-3000-334-021	Garfield County	$	80,900	80,900	35,000	-
201-3000-349-150	Reimb - Engineering	$	-	-	-	-
201-3000-356-001	Street Impact Fees	$	4,750	-	800	-
201-3000-356-003	Cost Recovery Revenues	$	6,000	-	33,000	-
201-3000-361-001	Interest Earnings	$	157,131	41,600	95,000	75,000
201-3000-362-001	Unrealized Gains/Losses	$	-	-	-	-
201-3000-378-001	Miscellaneous Income	$	3,300	90,000	-	-
201-3000-391-100	OTI from General Fund	$	-	-	83,000	-
201-3000-391-999	Transfer In	$	-	185,000	-	375,000
201-3003-334-013	Garfield FML Grant Revenues	$	-	-	-	-
201-3003-341-002	Developer Revenues	$	54,892	-	-	-
201-3003-356-001	Street Impact Fees	$	179,741	60,000	120,000	120,000
201-3003-356-002	Street Impact Fees Waivers	$	-	(60,000)	-	-
201-3003-378-001	Miscellaneous Income	$	-	-	-	-
	Total Street Improve Revenues	$	1,728,806	4,691,745	2,025,616	3,519,719

201 Street Improvement Fund
201-4312 Operations

Account Number	Account Title		2019 Actual	2020 Amended Budget	2020 Projected	2021 Budget
201-4312-400-110	Regular Employees-S&W	$	16,470	24,535	24,535	54,061
201-4312-400-130	Overtime-S&W	$	-	-	-	-
201-4312-400-210	Health Insurance	$	3,070	4,924	4,924	9,998
201-4312-400-211	Dental	$	175	263	263	533
201-4312-400-212	Vision	$	31	47	47	96
201-4312-400-213	Life	$	20	30	30	60
201-4312-400-214	HRA Health Reimb Acct	$	-	-	-	-
201-4312-400-215	HSA Health Savings Acct	$	578	1,155	1,155	2,345
201-4312-400-220	FICA	$	975	1,521	1,521	3,352
201-4312-400-221	Medicare	$	228	356	356	784
201-4312-400-230	Retirement	$	824	1,227	1,227	2,703
201-4312-400-231	457 Retirement	$	-	245	245	-
201-4312-400-250	Unemployment Insurance	$	47	74	74	162

201-4312-400-260	Workers Comp Insurance	$	211	912	912	1,081
201-4312-400-320	Professional Services	$	46,308	-	-	-
201-4312-400-323	Prof Services-Reimb Engineerin	$	219	500	500	-
201-4312-400-431	R&M Scv Sandblst/Striping	$	-	-	-	-
201-4312-400-540	Advertising	$	-	500	500	-
201-4312-400-641	Minor Projects	$	15,300	200,000	200,000	680,000
201-4312-400-730	Improvements-Othr thn Bld	$	-	-	-	-
201-4312-400-733	Traffic Signal	$	94,870	180,000	180,000	-
201-4312-400-734	Major Projects	$	-	365,000	290,000	801,000
201-4312-400-735	Maj Overlay/Reconstruction	$	1,495,649	220,000	15,950	220,000
201-4312-400-736	Stormwater Improvements	$	-	-	-	-
201-4312-400-737	5th Street Design	$	-	-	-	-
201-4312-400-738	Safety Improvements	$	-	-	-	-
201-4312-400-739	Downtwn Main St Projects	$	-	-	-	-
201-4312-400-740	Sidewalk/Concrete Repairs	$	52,488	25,000	83,000	25,000
201-4312-400-745	FMLD Grant Projects	$	-	-	-	-
201-4312-400-747	Trail Projects	$	34,627	10,000	10,000	-
201-4312-400-803	Cost Allocation	$	37,732	35,785	35,785	35,785
201-4312-400-807	Refunds	$	-	-	-	-
201-4312-400-808	Salary Adjustments	$	-	1,300	-	-
201-4312-400-870	Debt Service Princ	$	-	-	-	-
201-4312-400-871	Debt Service Interest	$	-	-	-	-
	Total Street Imprv Operating Expenditures	$	1,799,822	1,073,374	851,024	1,836,961

201 Street Improvement Fund
201-4313 Capital

			2019	2020	2020	2021
Account Number	**Account Title**		**Actual**	**Amended Budget**	**Projected**	**Budget**
201-4313-400-320	Professional Services	$	12,620	-	-	-
201-4313-400-734	Maj Overlay/Reconstruction	$	-	280,000	314,000	100,000
201-4313-400-735	Downtown Project-RRoad	$	-	2,430,000	520,000	3,153,000
201-4313-400-736	Deerfield Parking Lot	$	-	-	-	-
201-4313-400-737	2019 3rd & Fravert Project	$	-	686,000	681,000	-
201-4313-400-738	Engineering Capitalized	$	-	-	-	-
201-4313-400-751	Major Project-Devolution Funds	$	-	1,650,000	850,000	1,000,000
201-4313-400-900	Contingency	$	-	-	-	-
		$	12,620	5,046,000	2,365,000	4,253,000
	Beginning Fund Balance	$	8,774,936	$ 8,691,300	8,691,300	7,500,892
	Total Revenues	$	1,728,806	4,691,745	2,025,616	3,519,719
	Total Expenditures	$	1,812,442	6,119,374	3,216,024	6,089,961
	Ending Fund Balance	$	8,691,300	7,263,671	7,500,892	4,930,649
	Devolution Restricted Funds	$	4,734,100		3,884,100	2,229,100
	Restricted SIF funds	$	3,957,200		3,616,792	2,701,549

2021 Budget-All Funds

Fund No.	Fund Name	2021 Projected Beginning Balances	Total Revenues & Transfers	Total Budgeted Expenditures	2021 Budgeted Ending Balance	% of Fund Balance to Annual Budget	Balance Change
100	General	$ 7,436,856	$ 8,366,303	$ 9,280,661	$ 6,522,498	70.28%	**(914,358)**
201	Street Improvement	$ 7,500,892	3,519,719	6,089,961	$ 4,930,649	80.96%	**(2,570,243)**
202	Conservation Trust	$ 338,096	91,800	230,000	$ 199,896	86.91%	**(138,200)**
204	Visitor Improvement	$ 120,581	275,332	302,535	$ 93,378	30.87%	**(27,203)**
205	Downtown Development	$ 89,031	54,075	53,290	$ 89,816	168.54%	**785**
206	Capital	$ 3,565,379	36,000	325,000	$ 3,276,379	1008.12%	**(289,000)**
207	Tourism & Industry	$ 469,485	337,575	416,460	$ 390,601	93.79%	**(78,884)**
208	Urban Renewal	$ 131,996	163,900	325,000	$ (29,104)	-8.96%	**(161,100)**
210	Parks & Recreation	$ 2,188,500	2,937,526	2,995,939	$ 2,130,088	71.10%	**(58,412)**
310	Water	$ 13,442,495	6,818,199	5,651,947	$ 14,608,746	258.47%	**1,166,252**
320	Wastewater	$ 4,232,505	4,343,214	3,924,128	$ 4,651,591	118.54%	**419,086**
330	Sanitation	$ 156,977	712,299	729,947	$ 139,329	19.09%	**(17,648)**
401	Cemetery Perpetual Care	$ 271,153	5,200	25,000	$ 251,353	1005.41%	**(19,800)**
610	Fleet	$ 840,589	565,510	889,643	$ 516,456	58.05%	**(324,133)**
620	Information Tech	$ 221,688	760,900	936,612	$ 45,976	4.91%	**(175,712)**
	Total	**$ 41,006,223**	**$ 28,987,552**	**$ 32,176,124**	**$ 37,817,651**	**117.53%**	**$ (3,188,571)**
	Interdept Sales & Service		(1,322,000)	(1,322,000)			
	Interdept Transfers		(647,600)	(597,600)			
	Net Total		**$ 27,017,952**	**$ 30,256,524**			**$ (3,238,571)**

Agenda Item #3.a.

Agenda Item Name:
Instructions to Participate / Citizen Comments - for items not listed as public hearings on the agenda

Presenter:

Item Description:
Citizen Comments - for items not listed as public hearings on the agenda.
Please limit comments to 3 minutes. Please see instructions below.

Electronic Meeting Participation:
Please click the link below to join the webinar:
Click here to join electronic meeting or (www.rifleco.org/ElectronicMeetings)
Password: 929942
Participate by phone:
Dial: 1 301 715 8592 or 1 312 626 6799 / Webinar ID: 416 406 740

If you are participating electronically and would like to make a citizen comment during the City Council Meeting, please raise you hand on Zoom we will call on you during that portion of the meeting. During the meeting, you will be asked to state your name and if you live in the city limits of Rifle.

Recommended Action:

Fiscal Impact:
None

Operational Impact:
None

Prior Board Motions:
None

Background Information:

None

Executive Summary:

Notification Requirements:
None

Prepared By:
Misty Williams, Administrative Assistant

Attachments:
None

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: October 7, 2020

Agenda Item #4.a.

Agenda Item Name:
Consider Minutes of the August 5, 2020 Regular Meeting

Presenter:
Kristy Doll, CMC, City Clerk

Item Description:
Minutes of the August 5, 2020 Regular Meeting

Recommended Action:
I move to approve the minutes of the August 5, 2020 City Council Regular Meeting

Fiscal Impact:
None

Operational Impact:
None

Prior Board Motions:
None

Background Information:
None

Executive Summary:
Minutes of the July 1, 2020 Regular Meeting

Notification Requirements:
None

Prepared By:
Misty Williams, Administrative Assistant

Attachments:
1. 08.05.2020 MINUTES

RIFLE CITY COUNCIL
REGULAR MEETING

August 5, 2020
7:00 p.m.
202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL
A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Pro Tem Theresa Hamilton. This Rifle City Council meeting was posted as an electronic meeting and is being held as an electronic meeting.

Present At Roll Call:
Councilor Sean Strode, Councilor Brian Condie, Councilor Ed Green, Mayor Pro Tem Theresa Hamilton

Absent At Roll Call:
Councilor Joe Carpenter, Mayor Barbara Clifton

Councilor Sean Strode motioned to excuse Councilor Joe Carpenter and Mayor Barbara Clifton, seconded by Councilor Brian Condie.

Others Present:
Rifle City Manager Scott Hahn, City Clerk Kristy Doll, City Attorney Jim Neu, Rifle Community Television (RCTV) Michael Churchill and Salvador Tovar-Guzman, Chief of Police Tommy Klein, Planner Brian Rusche, Public Works Director Brian Prunty, and Planning Director Nathan Lindquist

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT
No citizen comments were heard.

CONSENT AGENDA– CONSIDER APPROVING THE FOLLOWING ITEMS:

1.a. Fermented Malt Beverage Liquor License Application Renewal for Dillon Companies, LLC dba City Market #43
1.b. Consider Right of Way Vacation for 201-205 Railroad Avenue - Ordinance No. 7, Series of 2020 - 2nd Reading
1.c. Consider City Manager Employment Agreement

Councilor Ed Green moved to approve Consent Agenda Items A, B, and C; seconded by Councilor Sean Strode.
Roll Call: Yes - Theresa Hamilton, Brian Condie, Ed Green, Sean Strode; No - None

PUBLIC HEARING

Public Hearing for a designation of the former Fulton Garage building at 127-131 W. 3rd St. as a local historic landmark - Ordinance No. 8, Series of 2020 - 1st Reading

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO DESIGNATING THE FULTON GARAGE BUILDING AS A HISTORIC LANDMARK.

Mayor Pro Tem Hamilton opened the Public Hearing. The applicant, Mark Dyson of DYCO Holdings, LLC, requests a Historic Landmark Designation of the former Fulton Garage building, located at 127, 129, and 131 W. 3rd Street. The applicant purchased the building in December of 2019. The building was constructed in 1928 and was formerly a Plymouth dealership and Montgomery Ward Department Store. A local historic designation allows the property owner to become eligible for state funding to improve the building.

Planner II Brian Rusche noted the Planning Commission acts as the Historic Preservation Board and makes recommendations to the City Council. Local certification allows properties to be eligible for State funds for historic preservation. The Historical Landmark Designation was approved by the Planning and Zoning Commission at the June 30, 2020 meeting. Staff recommends approval of a designation of the Fulton Garage Building as a local historic landmark - Ordinance No. 8, Series of 2020

No public comment was received. Mayor Pro Tem Hamilton closed the Public Hearing.

Councilor Ed Green moved to approve Ordinance No. 8, Series of 2020, as presented, and order it to be published as required by Charter; seconded by Councilor Brian Condie.
Roll Call: Yes - Theresa Hamilton, Brian Condie, Ed Green, Sean Strode; No – None

REGULAR AGENDA

Consider appointing Clint Hostettler to the vacant City Council seat
City Clerk Kristy Doll explained that City Council member Joe Elliott resigned from his position as City Councilor effective July 31, 2020, because he is no longer a resident of the City of Rifle. Based on Section 2.7 and 3.4 of the Rifle Municipal Charter, the recent vacancy on City Council created by the resignation of Joe Elliot shall be filled by a majority vote of the remaining Council members. The appointed Council member's term shall be until the next Rifle Municipal Election in November of 2021.

Councilor Sean Strode moved to appoint Clint Hostettler to the vacant City Council seat; seconded by Councilor Brian Condie.
Roll Call: Yes - Theresa Hamilton, Brian Condie, Ed Green, Sean Strode; No - None

Consider appointment of Victor Zerbi as Rifle Municipal Judge and Amanda Maurer as Assistant Municipal Judge for another two-year term - Resolution No. 13, Series of 2020
City Attorney Jim Neu stated that the Rifle Municipal Code states the term of office of all Municipal Judges appointed shall be for two years and shall begin on the first day of September of each even-numbered year. Resolution No. 13, Series of 2020, appoints Victor Zerbi as Rifle Municipal Judge and Amanda Maurer as Assistant Municipal Judge for another two-year term.

Councilor Sean Strode moved to approve Resolution No. 13, Series of 2020, to appoint Victor Zerbi as Rifle Municipal Judge and Amanda Maurer as Assistant Municipal Judge for another two-year term; seconded by Councilor Brian Condie.
Roll Call: Yes - Theresa Hamilton, Brian Condie, Ed Green, Sean Strode; No - None

Consider appointment of Rebecca Rivera-Trent to Public Safety Citizen Advisory Board
Chief of Police Tommy Klein explained that Ms. Rivera-Trent has been acting as a liaison between the Police Department and other citizens in our community and has expressed an interest in serving on the

Public Safety Citizen Advisory Board. Rebecca Rivera-Trent would serve on the Public Safety Citizen Advisory Board for two one-year terms, with the Board position ending on March 1, 2022.

Councilor Ed Green moved to appoint Rebecca Rivera to the Public Safety Citizen Advisory Board; seconded by Councilor Sean Strode.
Roll Call: Yes - Theresa Hamilton, Brian Condie, Ed Green, Sean Strode; No – None

Consider Purchase of an SUV for the Police Department
Chief of Police Tommy Klein noted the purchase of a new vehicle was included in the 2020 budget in the Fleet Fund. The purchase of a 2021 Ford Explorer from Columbine Ford is $34,704.9 and this price reflects state contract pricing. There is an additional estimate of approximately $12,417.71 to outfit the vehicle with the necessary police equipment. The cost to install decals on the vehicle will be $1,068.50. The total cost of the vehicle will be $48,191.17. Staff recommends the purchase of a 2021 Ford Explorer for $49,000 for the Police Department.

Councilor Sean Strode moved to approve the purchase of the SUV in an amount not to exceed $49,000; seconded by Councilor Ed Green.

Roll Call: Yes - Theresa Hamilton, Brian Condie, Ed Green, Sean Strode; No - None

Consider Change Order No. 1 to the Fravert and 5th Street Improvements for water line replacement
Public Works Director Brian Prunty stated that Change Order No. 1 to the Fravert and 5th Street Improvements is for water line replacement. The water distribution pipelines beneath the project's surface currently under construction are asbestos/concrete instead of C-900 PVC. The pipe replacement is necessary to preserve the newly rebuilt street's surface and ensure safe, reliable water service. Staff recommends approval of Change Order No. 1 to the Frontier Paving contract for the Fravert and 5th St. Improvements in the amount of $87,500.00.

Councilor Ed Green moved to approve Change Order No. 1 to the Fravert and 5th Street Improvements in the amount of $87,500.00; seconded by Councilor Brian Condie.
Roll Call: Yes - Theresa Hamilton, Brian Condie, Ed Green, Sean Strode; No - None

Consider contract for leasing services with Enterprise Fleet Management.
Public Works Director Brian Prunty explained that utilizing Enterprise Fleet Management for fleet procurement would provide a regular turnover of vehicles to ensures the City's vehicles are reliable, safe, fuel-efficient, and lower maintenance. The contract would include the leasing of 13 vehicles, which would consist of 2 Police patrol vehicles and 11 white fleet vehicles for various departments. Staff recommends approval of the contract with Enterprise Fleet Management for procurement services for the leasing of 13 vehicles at the estimated cost to the 2021 City Budget of $102,000.

Councilor Ed Green moved to approve the contract for leasing services with Enterprise Fleet Management; seconded by Councilor Brian Condie.
Roll Call: Yes - Theresa Hamilton, Brian Condie, Ed Green, Sean Strode; No - None

Review proposed budget for CARES Act spending
Planning Director Nathan Lindquist presented the proposed budget for CARES Act spending. The CARES Act provides Federal funds to help with the expenses of the COVID-19. The total amount of funding through the CARES Act for the City of Rifle is $818,370.24. The proposed budget covers potential expenditures for the use of those funds.

Administrative Reports
Administrative reports were heard from City Manager Scott Hahn, City Clerk Kristy Doll, City Attorney Jim Neu, Public Works Director Brian Prunty, Planning Director Nathan Lindquist, and Multi-Media Manager Michael Churchill.

COMMENTS FROM MAYOR AND COUNCIL:
Councilor Ed Green, Councilor Strode, Mayor Pro Tem Theresa Hamilton

Adjournment
Meeting adjourned at 9:11 p.m.

Kristy Doll City Clerk	Barb Clifton Mayor

Agenda Item #4.b.

Agenda Item Name:
Consider Liquor License Renewal for Box I, Inc dba Jon's Liquors

Presenter:
Kristy Doll, CMC, City Clerk

Item Description:
(Acting as Liquor Licensing Authority) Liquor License Renewal for Liquor Store Liquor License Renewal for Box I, Inc dba Jon's Liquors

Recommended Action:
I move to approve the Liquor License Renewal application for Box I, Inc dba Jon's Liquors

Fiscal Impact:
None

Operational Impact:
None

Prior Board Motions:
None

Background Information:
Box I, Inc dba Jon's Liquors located at 401 W. 2nd Street, Rifle, CO has submitted a Liquor Store Liquor License Renewal Application.

The following criteria have been met by the applicant:

* The application is complete
* The fees have been paid

Executive Summary:
None

Notification Requirements:
None

Prepared By:
Misty Williams, Administrative Assistant

Attachments:
1. Jons Liquors 2020 Renewal Application_Redacted

DR 8400 (07/24/19)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
Submit to Local Licensing Authority

Fees Due		
Renewal Fee		227.50
Storage Permit	$100 X ______	$
Sidewalk Service Area $75.00		$
Additional Optional Premise Hotel & Restaurant	$100 X ______	$
Related Facility - Campus Liquor Complex $160.00 per facility		$
Amount Due/Paid		$

JONS LIQUORS
401 W SECOND ST
Rifle CO 81650

RECEIVED
SEP 11 2020
City Clerk
City of Rifle

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below **Return to city or county licensing authority by due date**

Licensee Name			Doing Business As Name (DBA)	
BOX I INC			JONS LIQUORS	
Liquor License #	License Type	Sales Tax License #	Expiration Date	Due Date
04-75075-0000	Liquor Store (city)	04750750000	12/01/2020	10/17/2020
Business Address				Phone Number
401 W SECOND ST Rifle CO 81650				9706252528
Mailing Address			Email	
401 W SECOND ST Rifle CO 81650			jonsliquors@live.com	
Operating Manager	Date of Birth	Home Address		Phone Number
Shona Hoffmeister	[redacted]			9706181821

1. Do you have legal possession of the premises at the street address above? Yes No
Are the premises owned or rented? Owned Rented* *If rented, expiration date of lease ____________

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes No

3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes No

3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes No

4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes No

5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes No

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No

7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
Shona Hoffmeister	Sec/Tres
Signature	**Date**
	8-18-2020

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	**Title**	**Attest**

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: October 7, 2020

Agenda Item #4.c.

Agenda Item Name:
Consider Text Amendments to Chapter 10 and Chapter 16 of the Rifle Municipal Code related to simulated gambling devices and internet sweepstakes cafes and miscellaneous related provisions - Ordinance No. 10, Series of 2020 - 2nd Reading

Presenter:
Brian Rusche, Planner II

Item Description:
Text Amendments to Chapter 10 and Chapter 16 of the Rifle Municipal Code related to simulated gambling devices and internet sweepstakes cafes and miscellaneous related provisions - Ordinance No. 10, Series of 2020 - 2nd Reading

Recommended Action:
Move to approve Ordinance No. 10, Series of 2020 on 2nd Reading.

Fiscal Impact:

Operational Impact:

From the perspective of law enforcement, investigations concerning businesses for violating the gambling laws of Colorado are labor intensive and are beyond the capabilities of most local law enforcement agencies. Unlike lawful commercial gambling operations, there are no State regulations in place that would protect consumers from unscrupulous practices, such as changing the odds of winning for a machine or computer program. Those under the age of 21 can be adversely affected because the establishments do not have an incentive to enforce age restrictions. Given that the operations are inherently unlawful, they can attract other illegal activities such as liquor law and drug violations.
Unfortunately, given the complexity of the operations, the enforcement of the state law falls to the Colorado Bureau of Investigation (CBI), which limits a municipality's ability to address potential negative effects of these businesses. The City of Rifle does have a gambling ordinance, but it does not currently address these new types of businesses or reflect the changes made to state law in recent years. The proposed changes will bring City ordinance in line with State law.

Prior Board Motions:

Background Information:

In 2015, the Colorado Legislature passed House Bill 15-1047, creating a new section of state law banning "simulated gambling devices" offered at locations commonly known as "internet sweepstakes cafes". In 2018, the Legislature passed House Bill 18-1234, clarifying provisions in the original law and giving a deadline of July 1, 2018 for all businesses engaged in this activity to cease operations. The stated purpose of these laws is to ensure that limited gambling is regulated by the state, and only as authorized by the Colorado Constitution. Since these laws were enacted, a few similar businesses touting their machines as "games of skill" have set up shop throughout Colorado. However, the distinction between these businesses and those prohibited under state law is murky at best. Research conducted by staff has found that, while those businesses claim to be an exception based on the value of the "prize" or the level of "skill" required to win, it is apparent that the machines used are expressly designed to encourage the act of gambling, where the lure is a monetary reward (regardless of amount or form of payment) but the chances of winning are random (regardless of skill or ability).

Executive Summary:

The Planning Commission is given the power to implement the Comprehensive Plan of the City and the provisions of Chapter 16 regarding land use and zoning within its borders. Staff has identified the lack of any specific language regarding these uses in Chapter 16 of the Rifle Municipal Code (RMC) as an issue. Therefore, staff has proposed adding a definition for "internet sweepstakes cafe" that incorporates the applicable provisions of state law. Staff also has proposed restricting this use in all zone districts throughout the City. The Planning Commission held a public hearing on these provisions (incorporated into the ordinance) and unanimously recommended approval.

Notification Requirements:

Notice was published in the Citizen-Telegram on August 6, 2020 for the August 25, 2020 Planning Commission hearing.

Notice was published in the Citizen-Telegram on September 3, 2020 for the September 16, 2020 City Council hearing.

Prepared By:

Brian Rusche, Planner II

Attachments:

1. INTERNET SWEEPSTAKES CAFES - PZ - STAFF REPORT
2. Ordinance No. 10-Internet Sweepstakes

DEPARTMENT OF PLANNING & DEVELOPMENT
202 Railroad Avenue, Rifle, CO 81650
Phone: 970-665-6490

MEMORANDUM

TO: City of Rifle Planning Commission
FROM: Brian Rusche, Planner II
DATE: August 20, 2020
SUBJECT: Internet Sweepstakes Cafes
CASE #: 2020-019
APPLICANT: City of Rifle

I. REQUEST

In 2015, the Colorado Legislature passed House Bill 15-1047, creating a new section of state law banning “simulated gambling devices” offered at locations commonly known as “internet sweepstakes cafes”. In 2018, the Legislature passed House Bill 18-1234, clarifying provisions in the original law and giving a deadline of July 1, 2018 for all businesses engaged in this activity to cease operations. The stated purpose of these laws is to ensure that limited gambling is regulated by the state, and only as authorized by the Colorado Constitution.

Since these laws were enacted, a few similar businesses touting their machines as “games of skill” have set up shop throughout Colorado. However, the distinction between these businesses and those prohibited under state law is murky at best. Research conducted by staff has found that, while those businesses claim to be an exception based on the value of the “prize” or the level of “skill” required to win, it is apparent that the machines used are expressly designed to encourage the act of gambling, where the lure is a monetary reward (regardless of amount or form of payment) but the chances of winning are random (regardless of skill or ability).

From the perspective of law enforcement, investigations concerning these businesses for violating the gambling laws of Colorado are labor intensive and are beyond the capabilities of most local law enforcement agencies.

Unlike lawful commercial gambling operations, there are no State regulations in place that would protect consumers from unscrupulous practices, such as changing the odds of winning for a machine or computer program. Those under the age of 21 can be adversely affected because the establishments do not have an incentive to enforce age restrictions. Given that the operations are inherently unlawful, they can attract other illegal activities such as liquor law and drug violations.

Unfortunately, given the complexity of the operations, the enforcement of the state law falls to the Colorado Bureau of Investigation (CBI), which limits a municipality’s ability to address potential negative effects of these businesses. The City of Rifle does have a gambling ordinance, but it does not address these new types of businesses or reflect the changes made to state law in recent years. Changes to the gambling ordinance will be presented in the future to the City Council.

The Planning Commission is given the power to implement the Master (Comprehensive) Plan of the City and the provisions of Chapter 16 regarding land use and zoning within its borders. Staff has identified the lack of any specific language regarding these uses in Chapter 16 of the Rifle Municipal Code (RMC) as an issue for consideration by the Planning Commission. To date, inquiries about these types of businesses have been referred by staff to the language in Section 16-3-120(a) which allows for the consideration of unlisted uses via the conditional use (CUP) process; no such CUP applications have yet been filed.

Based on staff research, the following amendments are proposed:

II. PROPOSED CODE CHANGES

INTERNET SWEEPSTAKES CAFES

One of the key features of these businesses is the ability to "connect" to other players, either within the same establishment or anywhere in the world, to "compete" for the prizes offered by these "games of skill." As such, the state law uses the term "internet sweepstakes café" and a definition is in order.

Sec. 16-1-220. - Definitions.

For purposes of this Chapter, certain terms are defined as follows:

Internet sweepstakes café includes any use of an enclosed building or portions of an enclosed building that provide one (1) or more "electronic gaming machine" and/or "simulated gambling device," as defined in Section 18-10.5-102, C.R.S. As defined, these terms do not include "bona fide amusement devices", as authorized in Section 44-3-103 (47), C.R.S., that pay nothing of value, cannot be adjusted to pay anything of value, and are not used for gambling.

As staff conducted research into these establishments, it was apparent that there was a distinction compared to other types of land uses, including "arcade". A traditional "arcade" is one where games are played purely for entertainment/amusement and not with the expectation of any prize (except for a high score on that particular game) and geared toward kids (and nostalgic adults). This type of use is addressed in the new definition above allowing for "bona fide amusement devices". The goal is to regulate those businesses expressly banned in state law and sometimes referred to as "adult arcades" (which do have a minimum age because they are, in fact, gambling).

The next step is to explicitly identify "internet sweepstakes cafes" within the use table. While these uses are most likely to identify commercial properties for setting up shop, it is nevertheless prudent to ensure that they are restricted throughout the City, regardless of zone.

Sec. 16-3-320. - Schedule of uses for residential districts.

The following is the schedule of uses for the LDR, MDR and MDR-X Zone Districts:

USE	LDR	MDR	MDR-X
Hospitals or clinics	*	C	C
Internet sweepstakes cafe	*	*	*

P = Permitted use
C = Conditional use
* = Prohibited use

Sec. 16-3-420. - Schedule of uses for commercial and industrial districts.

The following is the schedule of uses for the CS, TC, LI and I Zone Districts. For the Central Business District, see Section 16-18-1010 of this Chapter.

USES	CS[1]	TC[1]	LI	I
Indoor commercial recreation facilities	P	P	P	*
Internet sweepstakes café	*	*	*	*

P = Permitted use
C = Conditional use
* = Prohibited use

In addition, the Central Business District (downtown) has its own use table, which is formatted a bit differently than those for other zones, to wit:

Sec. 16-18-1010. - Table of land uses.

(a)Table 16-18-1010 lists the categories of land uses allowed in each sub-district of the Central Business District, subject to varying levels of review. See Section 16-1-220 of this Chapter for land use definitions and Section 16-18-1020 of this Chapter for standards specific to each land use.

(b)Consistent with the provisions of Section 16-3-110 of this Chapter, the Planning Director shall review applications for uses not listed on Table 16-18-1010 and shall have the discretion to make the following findings or to defer the decision to the Planning and Zoning Commission:

(1)The use is similar to a listed "P" use and requires a Tier 1 review;

(2)The use is similar to a listed "C" use and requires a Tier 2 review;

(3)The use is similar to a listed "discouraged" use and requires a Tier 2 review; or

(4)The use is unlike any listed use and is a prohibited use.
(c)Regardless of use, the scale and size of a project also affect the type of required review. See Section 16-18-1220 of this Chapter for more information.

Legend for Table 16-18-1010
P: Use is permitted subject to a Tier 1 level of review (see Section 16-18-1230)
C: Use is conditional subject to a Tier 2 level of review (see Section 16-18-1240)
D: Use is discouraged subject to a Tier 2 level of review (see Sections 16-18-40, 16-18-1240 and 16-18-1270)
Empty cell: Use is prohibited

Central Business District Sub-Districts						
	Centennial Neighborhood	Creekside Neighborhood***	Historic Core	Second Street Mixed Use	North Gateway	River Gateway
	CBD-CN	CBD-CS	CBD-HC	CBD-MU	CBD-NG	CBD-RG
Commercial Uses						
Office and personal services	P	C	P *	P *	P	P
Indoor sales, service and minor repair	P	C	P	P	P	P
Indoor maintenance services			D	D	C	
Indoor commercial entertainment, minor	P	P	P	P	P	P
Indoor commercial entertainment, major	C	C	P	P	P	P
Internet sweepstakes cafe						

III. REVIEW CRITERIA

Pursuant to RMC Section 16-5-280, the Planning Commission shall consider the following criteria before recommending approval to Council:

(1) Conformance of the proposal with this Code;

The proposed amendments to this Code will specifically ban “internet sweepstakes cafes”, a use that is not currently addressed within the Code.

(2) The compatibility of the proposal with the character of the surrounding area, including but not limited to the architectural character of the neighborhood, the average lot and building sizes in the neighborhood, and the relative value of the proposed structure to the value of other structures in the neighborhood.

The proposed use is incompatible with the goal of vibrant commercial areas, safe and secure residential areas, and productive industrial areas.

(3) The desirability for the proposed use in the specific area of the City;

The potential for negative externalities that may occur with the proliferation of these unregulated gambling establishments outweighs the benefits that may come from these new types of businesses. Specifically, there would be no tax revenue gained (as there is no “sales”) and the diversion of money that could be spent on other forms of entertainment means a net loss for the community. The concentration of unregulated, virtual gambling is an attractive target for criminals that may not come with the security provided to, by way of example, a bank.

(4) The potential for adverse environmental effects that might result from the proposed use;

These uses have the potential to create significant parking demands and excessive energy consumption.

(5) Compatibility of the proposed use and the site (or subdivision) plan with the Comprehensive Plan;

The 2019 Comprehensive Plan identified Principle 2.3 – Create High Quality of Life Neighborhoods. It encourages decision makers to “enhance the vitality and uniqueness of Rifle.” The proliferation of these establishments would not contribute to the vitality of the community and would remove some of the unique qualities of Rifle as a destination for outdoor recreation and wildlife opportunities.

(6) The potential impact of the proposed use upon the value of property and buildings within the surrounding area; and

These uses have the potential to lower the property values within the area surrounding their location.

(7) Conformance of the proposal with the approval requirements concerning water and sewer tap availability for high volume use requests pursuant to Section 13-4-120 of this Code, if applicable. N/A

IV. RECOMMENDATION

Staff recommends that Planning Commission **RECOMMEND APPROVAL** to the City Council of the proposed text amendments as outlined in the staff report for Case # 2020-019.

CITY OF RIFLE, COLORADO
ORDINANCE NO. 10
SERIES OF 2020

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO AMENDING CHAPTERS 10 AND 16 OF THE RIFLE MUNICIPAL CODE TO PROVIDE FOR THE REGULATION OF INTERNET SWEEPSTAKES CAFES.

WHEREAS, the City of Rifle ("Rifle" or the "City") is a home-rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Rifle Home Rule Charter; and

WHEREAS, Chapter 10 of the City of Rifle Municipal Code (the "Code") sets forth general civil and criminal offenses necessary for the preservation of the public peace, safety, and morals; and

WHEREAS, Chapter 16 of the City of Rifle Municipal Code (the "Code") sets forth the City's regulations relating to land use, development, and zoning; and

WHEREAS, City staff has determined that that an activity known as internet sweepstakes gambling, which is defined and prohibited under state law C.R.S. § 18-10.5-101 *et seq*., requires some action by local government to ensure that such activities do not occur unlawfully; and

WHEREAS, City staff has determined it is necessary to amend Chapters 10 and 16 of the Code to provide for a City enforced criminal offense of operating an Internet Sweepstakes Café, and to prohibit any land use authorization of the same; and

WHEREAS, on August 25, 2020 pursuant to Code Chapter 16, Article V, Division 3, the Rifle Planning Commission held a public hearing and approved Planning Department Case No. 2020-019 recommending City Council's adoption of the Chapter 16 Code amendments herein; and

WHEREAS, the City Council finds and determines that the following amendments to Chapters 10 and 16 of the Code are in the best interest of the public health, safety and welfare of the citizens of Rifle.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The foregoing recitals are incorporated by reference as findings and determinations of the City Council.

2. Article 6, Chapter 10 of the Rifle is hereby amended as follows, with underlined text added and ~~strike through language~~ deleted:

ARTICLE VI - Gambling

Sec. 10-6-10. - General.

(a) Pursuant to Section 31-15-401(g), C.R.S., it is declared to be the policy of the City Council, recognizing the close relationship between professional gambling and other organized crime, to restrain all persons from seeking profit from gambling activities in the City; to restrain all persons from patronizing such activities when conducted for the profit of any person; to safeguard the public against the evils induced by common gamblers and common gambling houses; and at the same time to preserve the freedom of the press and to avoid restricting participation by individuals in sport and social pastimes which are not for profit, do not affect the public and do not breach the peace.

(b) All the provisions of this Article shall be liberally construed to achieve these ends and administered and enforced with a view to carrying out the declaration of policy stated in Subsection (a) above.

Sec. 10-6-20. - Definitions.

As used in this Article, unless the context otherwise requires:

Electronic gaming machine means an electrically or electronically operated machine or device that is used by a sweepstakes entrant and that displays the results of a game entry or game outcome to a participant on a screen or other mechanism at a business location, including a private club, that is owned, leased, or otherwise possessed, in whole or in part, by a person conducting the sweepstakes or by that person's partners, affiliates, subsidiaries, agents, or contractors. The term includes a machine or device that:

a. Uses a simulated game terminal as a representation of the prizes associated with the results of the sweepstakes entries;

b. Uses software that simulates a game that influences or determines the winning or value of the prize, or appears to influence or determine the winning or value of the prize;

c. Selects prizes from a predetermined, finite pool of entries;

d. Uses a mechanism that reveals the content of a predetermined sweepstakes entry;

e. Predetermines the prize results and stores those results for delivery when the sweepstakes entry is revealed;

f. Uses software to create a game result;

g. Requires a deposit of any currency or token or the use of any credit card, debit card, prepaid card, or other method of payment to activate the machine or device;

h. Requires direct payment into the machine or device or remote activation of the machine or device upon payment to the person offering the sweepstakes game;

i. Requires the purchase of a related product at additional cost in order to participate in the sweepstakes game or makes a related product available for no cost but under restrictive conditions;

j. Reveals a sweepstakes prize incrementally even though the progress of the images on the screen does not influence whether a prize is awarded or the value of any prize awarded; or

k. Determines and associates the prize with an entry or entries at the time the sweepstakes is entered.

Enter or *entry* means the act or process by which a person becomes eligible to receive a prize offered in a sweepstakes.

Entrant means a person who is or seeks to become eligible to receive a prize offered in a sweepstakes.

Gain means the direct realization of winnings; profit means any other realized or unrealized benefit, direct or indirect, including without limitation benefits from proprietorship, management or unequal advantage in a series of transactions.

Gambling means risking any money, credit, deposit or other thing of value for gain contingent in whole or in part upon lot, chance, the operation of a gambling device or the happening or outcome of an event, including a sporting event, over which the person taking a risk has no control, but does not include:

a. Bona fide contests of skill, speed, strength or endurance in which awards are made only to entrants or the owners of entries;

b. Bona fide business transactions which are valid under the law ~~or~~ of contracts;

c. Other acts or transactions now or hereafter expressly authorized by law;

d. Any game, wager or transaction which is incidental to a bona fide social relationship, is participated in by natural persons only, and in which no person is participating, directly or indirectly, in professional gambling; ~~or~~

e. Gambling conducted by an organization pursuant to the provisions of Section ~~12-47-128(5)(n)~~ <u>"Bingo and Raffles Law", part 6 of article 21 of title 24</u>, C.R.S., or participation in the Colorado lottery, as authorized by law;

<u>f. Any use of or transaction involving a crane game, as defined in section 44-30-103(9), C.R.S.; or</u>

<u>g. Sports betting conducted in accordance with part 15 of article 30 of title 44, C.R.S. and applicable rules of the State of Colorado limited gaming control commission.</u>

Gambling device means any device, machine, paraphernalia or equipment that is used or usable in the playing phases of any professional <u>or simulated</u> gambling activity, whether that activity consists of gambling between persons or gambling by a person involving the playing of a machine~~.~~<u>; except that the term does not include a crane game, as defined in Section 44-30-103(9), C.R.S.</u>

Gambling information means a communication with respect to any wager made in the course of, and any information intended to be used for, professional gambling. In the application of this definition, the following shall be presumed to be intended for use in professional gambling: information as to wagers, betting odds or changes in betting odds. Legitimate news reporting of an event for public dissemination is not gambling information within the meaning of this Article.

Gambling premises means any building, room, enclosure, vehicle, vessel or other place, whether open or enclosed, used or intended to be used for professional gambling. In the application of this definition, any place where a gambling device is found is presumed to be intended to be used for professional gambling.

Gambling proceeds means all money or other things of value at stake or displayed in or in connection with professional gambling.

Gambling record means any record, receipt, ticket, certificate, token, slip or notation given, made, used or intended to be used in connection with professional gambling.

<u>*Prize* means a gift, award, gratuity, good, service, credit, or anything of value, including a thing of value for a "gain" as defined herein, that may be transferred to an entrant, whether or not possession of the prize is actually transferred or placed on an account or other record as evidence of the intent to transfer the prize.</u>

a. *Prize* does not include:

I. Free or additional play;

II. Any intangible or virtual award that cannot be converted into money, goods, or services; or

III. A paper or electronic coupon, whether issued to a player as a single ticket or token or as multiple tickets or tokens, that is won in return for a single play of a device; has a value that does not exceed the equivalent of twenty-five dollars; cannot be exchanged or returned for money, monetary credits, or any financial consideration; and cannot be used to acquire or exchanged for any product that is, contains, or can be used as a constituent part of or accessory for:

A. Alcohol beverages;

B. Tobacco, tobacco products, marijuana, or smoking; or

C. Firearms or ammunition.

Professional gambling means:

a. Aiding or inducing another to engage in gambling, with the intent to derive a profit therefrom; or

b. Participating in gambling and having, other than by virtue of skill or luck, a lesser chance of losing or a greater chance of winning than one (1) or more of the other participants.

Simulated gambling device means a mechanically or electronically operated machine, network, system, program, or device that is used by an entrant and that displays simulated gambling displays on a screen or other mechanism at a business location, including a private club, that is owned, leased, or otherwise possessed, in whole or in part, by a person conducting the game or by that person's partners, affiliates, subsidiaries, agents, or contractors; except that the term does not include bona fide amusement devices, as authorized in section 44-3-103 (47), C.R.S. that pay nothing of value, cannot be adjusted to pay anything of value, and are not used for gambling.

a. *Simulated gambling device* includes:

I. A video poker game or any other kind of video card game;

II. A video bingo game;

III. A video craps game;

IV. A video keno game;

V. A video lotto game;

VI. A video roulette game;

VII. A pot-of-gold;

VIII. An eight-liner;

IX. A video game based on or involving the random or chance matching of different pictures, words, numbers, or symbols;

X. An electronic gaming machine, including a personal computer of any size or configuration that performs any of the functions of an electronic gaming machine;

XI. A slot machine, where results are determined by reason of the skill of the player or the application of the element of chance, or both, as provided by section 9 (4)(c) of article XVIII of the Colorado constitution; and

XII. A device that functions as, or simulates the play of, a slot machine, where results are determined by reason of the skill of the player or the application of the element of chance, or both, as provided by section 9 (4)(c) of article XVIII of the Colorado constitution.

b. *Simulated gambling device* does not include any pari-mutuel totalisator equipment that is used for pari-mutuel wagering on live or simulcast racing events and that has been approved by the director of the division of racing events for entities authorized and licensed under article 32 of title 44, C.R.S.

Sweepstakes means any game, advertising scheme or plan, or other promotion that, with or without payment of any consideration, allows a person to enter to win or become eligible to receive a prize.

Vintage slot machine means any model slot machine, as defined in Section 44-30-103 (30), C.R.S., that was introduced on the market prior to January 1, 1984.

Sec. 10-6-30. – Gambling, ~~and~~ professional gambling, and simulated gambling.
(a) It is a Class B municipal offense for any person to knowingly engage in gambling or professional gambling.

(b) A person commits a Class B municipal offense of the unlawful offering of a simulated gambling device if the person offers, facilitates, contracts for, or otherwise makes available to or for members of the public or members of an organization or club any simulated gambling device where:

(1) The person receives, directly or indirectly, a payment or transfer of consideration in connection with an entrant's use of the simulated gambling device, admission to premises on which the simulated gambling device is located, or the purchase of any product or service associated with access to or use of the simulated gambling device, regardless of whether consideration in connection with such use, admission, or purchase is monetary or nonmonetary and regardless of whether it is paid or transferred before the simulated gambling device is used by an entrant; and

(2) As a consequence of, in connection with, or after the play of the simulated gambling device, an award of a prize is expressly or implicitly made to a person using the device.

(c) Subsection (b) of this section does not apply to the following:

(1) The provision of internet or other online access, transmission, routing, storage, or other communication-related services or website design, development, storage, maintenance, billing, advertising, hypertext linking, transaction processing, or other site-related services by a telephone company, internet service provider, software developer or licensor, or other party providing similar services to customers in the normal course of its business except that this subsection does not exempt from criminal prosecution or civil liability a software developer, licensor, or other party whose primary purpose in providing such service is to support the offering of simulated gambling devices.

(2) An owner, operator, employee, or customer of a simulated gambling device, or of a business offering simulated gambling devices, who:

(A) Provides clear documentation that:

(I) A lawful contract has been entered into for the sale or transfer of all simulated gambling devices connected with the activity to a person by whom, or into a jurisdiction where, the activity is lawful; and

(II) Consummates the contract by actually selling or transferring the simulated gambling devices within one hundred eighty days after the contract was entered into or after any simulated gambling devices that were seized, confiscated, or forfeited by law enforcement authorities have been returned, whichever occurs later.

(3) Purchase, sale, exchange, or other transaction related to stocks, bonds, futures, options, commodities, or other similar instruments or transactions occurring on a stock or commodities exchange, brokerage house, or similar entity.

(4) Lawful sweepstakes, contests, and similar activities that are otherwise established under the laws of this state.

(5) Conducting or assisting in the conduct of gaming wagering activities and live or simulcast racing and pari-mutuel wagering activities otherwise authorized by Colorado law.

Sec. 10-6-40. - Gambling devices, records and proceeds.

(a) Except as provided in Subsection (b) below, all gambling devices, gambling records and gambling proceeds are subject to seizure by any peace officer and may be confiscated and destroyed by order of a court. Gambling proceeds shall be forfeited to the City and shall be transmitted by court order to the General Fund of the City.

(b) If a gambling device is ~~an antique gambling device~~ a vintage slot machine and is not operated for gambling purposes for profit or for business purposes, it shall not be confiscated or destroyed pursuant to Subsection (a) above. If a gambling device is confiscated and the owner shows that such gambling device is ~~an antique gambling device~~ a vintage slot machine and is not used for gambling purposes, the court shall order such ~~gambling device~~ vintage slot machine returned to the person from whom it was confiscated. ~~For the purpose of this Section, a gambling device shall be conclusively presumed to be an antique gambling device if it was manufactured prior to 1950.~~

Sec. 10-6-50. - Possession of gambling device or record.

A person who knowingly owns, manufactures, sells, transports, possesses or engages in any transaction designed to affect the ownership, custody or use of a gambling device commits the Class B municipal offense of possession of a gambling device or record.

Sec. 10-6-60. - Gambling information.

(a)Whoever knowingly transmits or receives gambling information by telephone, telegraph, radio, facsimile, electronic mail or other means, or knowingly installs or maintains equipment for the transmission or receipt of gambling information, commits a Class B municipal offense.

(b)Facilities and equipment furnished by a public utility in the regular course of business, and which remain the property of the utility while so furnished, shall not be seized except in connection with an alleged violation of this Article by the public utility and shall be forfeited only upon conviction of the public utility therefor.

Sec. 10-6-70. - Gambling premises.

Any person, as owner, lessee, agent, employee, operator or occupant who knowingly maintains, aids or permits the maintaining of gambling premises for professional gambling commits the offense of maintaining a gambling premises.

2. Chapter 16 of the Rifle Municipal Code is hereby amended as follows, with underlined text added and ~~strike through language~~ deleted:

Sec. 16-1-220. - Definitions.

For purposes of this Chapter, certain terms are defined as follows:

* * *

Internet sweepstakes café includes any use of an enclosed building or portions of an enclosed building that provide one (1) or more “electronic gaming machine” or “simulated gambling device,” as defined in Section 18-10.5-102, C.R.S. or Article 6, Chapter 10 of this Code. As defined, these terms do not include “bona fide amusement devices”, as authorized in Section 44-3-103 (47), C.R.S., that pay nothing of value, cannot be adjusted to pay anything of value, and are not used for gambling.

* * *

Sec. 16-3-320. - Schedule of uses for residential districts.

The following is the schedule of uses for the LDR, MDR and MDR-X Zone Districts:

USE	LDR	MDR	MDR-X
Hospitals or clinics	*	C	C

Internet sweepstakes cafe	*	*	*

P = Permitted use
C = Conditional use
* = Prohibited use

* * *

Sec. 16-3-420. – Schedule of uses for commercial and industrial districts.

The following is the schedule of uses for the CS, TC, LI and I Zone Districts. For the Central Business District, see Section 16-18-1010 of this Chapter.

USES	CS[1]	TC[1]	LI	I
Internet sweepstakes café	*	*	*	*

P = Permitted use
C = Conditional use
* = Prohibited use

* * *
Sec. 16-18-1010. - Table of land uses.

Central Business District Sub-Districts						
	Centennial Neighborhood	Creekside Neighborhood***	Historic Core	Second Street Mixed Use	North Gateway	River Gateway
	CBD-CN	CBD-CS	CBD-HC	CBD-MU	CBD-NG	CBD-RG
Commercial Uses						
Internet sweepstakes cafe						

* * *

INTRODUCED on September 16, 2020 read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado on October 7, 2020, passed without amendment, approved, and ordered published in full as required by the Charter.

DATED this _____ day of _________________, 2020.

CITY OF RIFLE, COLORADO

By ____________________________________
Mayor

ATTEST:

____
City Clerk

Agenda Item #6.a.

Agenda Item Name:
Consider allocation of CARES Act Funds

Presenter:
Nathan Lindquist, Planning Director

Item Description:
Consider further business programs

Recommended Action:
A motion to approve Cares Act funding for programs as specified by Council

Fiscal Impact:
TBD

Operational Impact:
none

Prior Board Motions:
multiple

Background Information:
There is additional CARES Act funds to be distributed.

Executive Summary:
There is $140,000 remaining for business programs. After hearing from businesses and with further clarification on acceptable uses of the fund from DOLA, staff recommends the following:

- $70,000 for specific business impacts including outdoor winter dining equipment and HVAC improvements (improving air flow, UV lights, etc). $5,000 maximum per business.

- $70,000 for non-profits to be distributed with the following criteria:
- $3,000 per non-profit
    - non-profits with a Rifle address (including those outside Rifle city limits) are first in line
    - non-profits that are located within the Aspen to Parachute region and can document that they serve a substantial Rifle population (at least 30 clients) are eligible if funding is still available after Rifle non-profits have received funding.

Notification Requirements:
none

Prepared By:
Nathan Lindquist, Planning Director

Attachments:
None

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: October 7, 2020

Agenda Item #6.b.

Agenda Item Name:
Consider City Hall project for 2021

Presenter:
Nathan Lindquist, Planning Director

Item Description:

Recommended Action:
Staff recommends making a motion on decision for City Hall project in 2021

Fiscal Impact:
$350,000 in 2021 budget

Operational Impact:
tbd

Prior Board Motions:
none

Background Information:
In January 2020, City Council considered options for City Hall at a workshop. No formal motions were taken. Staff and Phil Vaughan's understanding was that Council's direction was for a remodel of City Hall.

Executive Summary:
The 1st Phase, "electronic and physical security improvements" is at 50% design. This involves minor changes to improve staff's work environment and make it safer. This is budgeted at $125,000 but this is a placeholder because we will not know a cost until the project is bid in November.

The 2nd Phase of the project is a more major remodel to the HVAC, fire safety, electric, and plumbing systems. This requires a $225,000 design process that Council decided to have Phil Vaughan lead. The design would take place in 2021. Construction would not occur until 2022 or 2023.

Notification Requirements:
none

Prepared By:
Nathan Lindquist, Planning Director

Attachments:
1. City Hall memo for Jan 21 workshop- Final

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Nathan Lindquist, Assistant City Manager

DATE: December 1, 2019

SUBJECT: City Hall discussion

Through 2019 and January 2020, the project team (City Staff and Phil Vaughan) have held four meetings to discuss City Hall. The following information has been gathered to assist City Council with making decisions about the facility.

The project team recommends two phases of improvements to City Hall:

Phase 1 is the **Initial Electronic and Physical Security Improvements**. The design would occur in Winter/Spring 2020, and implementation in Summer 2020. See the attachment for a more specific schedule.

Phase 2 is involves a decision between a **New City Hall** and the **Major City Hall Renovation**. The higher cost of this phase, the need for grant funding, and the large amount of unknowns make the timing is hard to predict. 2022 or 2023 would be the earliest timeframe for start of construction.

I. Phase 1 – Initial Electronic and Physical Security Improvements

Project Manager: Phil Vaughan
Design and security assessment cost $29,000; construction cost TBD

Due to recent security incidents at City Hall, staff feels it is important to fast-track the security elements of the City Hall remodel. This involves:

- Door-locking systems for stairways and elevators
- Security cameras
- Reconfiguration of office space for staff members in exposed areas
- Changes to public interaction points to improve security and customer service
- Outdoor ADA ramp from lower level (needed because of changes to door locking system)

A meeting was held with the project team and other City Hall staff to gain their input on January 8th. The proposed schedule for the design of the project is in the attached information from Phil Vaughan. One purpose of the January 21st workshop is to allow Council to provide input to the consultant team.

II. Phase 2 – New City Hall or Major Renovation Project

Major Renovation Option

In May 2018 Staff hired Phil Vaughan to complete a Property Conditions Assessment (PCA) of City Hall. The purpose of the PCA was to determine the basic condition of the building, and whether a renovation would be feasible. The PCA was provided to City Council in Spring 2019. It states that the basic condition of the building is sound, including the foundation and structural components. There are no health hazards from mold, radon, asbestos, or poor air quality. The problems that do exist in City Hall are items that can be expected with a 40 year old building, especially given the lack of maintenance in the 1980s and 1990s.

The PCA estimates that a “like-for-like” replacement of every system and component of City Hall would cost approximately $3,000,000. The $3 million number should not be viewed as the amount the City needs to spend on a renovation project, but as a tool for prioritization and planning. It includes elements such as general interior finishes like paint and carpeting. Many of these items can be spread out over many years. The amount does not include items such as design or the cost of layout changes to City Hall, however.

Over several meetings, the project team used the Property Conditions Assessment to develop the potential scope of a major renovation project, if Council were to choose that option. The project team recommends that:

- The renovation project combine improvements to major systems (HVAC, fire, electrical, plumbing, etc) into a single project that would last 9-10 months.
- City Hall operations would either need to be relocated during the project, or the project could be planned as a phased remodel that allows City Hall to stay open during construction. The latter option would cost more.
- A project size between $2 -$3 million should be able to solve the most critical City Hall items. Items such as desired layout changes or the cost of temporary space may increase this amount.
- A $2 - $3 million project could be funded with a DOLA grant ($1,000,000), an FMLD grant ($500,000), and a $500,000 to $1,500,000 City match out of the Capital Fund. Current Capital Fund reserves are $3,526,000.

Prioritization

The project team prioritized the most important City Hall elements needed in the Major Renovation Project. For example, the PCA identifies that roof work ($128,000) is not needed until 2032, so it is not included as a priority.

The project team ranked City Hall remodel priorities as follows:

1. Bathrooms/plumbing ($200,000). The degradation of pipes into the bathrooms is an issue needing attention. Bathroom ADA improvements would be installed at the same time.
2. HVAC ($444,000). Phil Vaughan's investigation of the equipment indicates 4 years of life left in the equipment, including the boiler and corrosion of the baseboard heating. If the current HVAC system were to fail, the repair time would be at least a month during which emergency heating/cooling methods would be utilized.
3. Fire systems ($150,000). A smoke and fire detection system and a wet-pipe fire suppression system are installed in the building. The wet-pipe fire suppression system does not serve the entire structure. The estimate is $60,000 to repair the existing smoke and fire detection system, vs. an estimate of $150,000 for a new system including a new smoke and fire detection system and upgrades to the wet-pipe fire suppression system. If water flow/volume is not sufficient, an additional $35,000 would be needed for the jockey pump.
4. Electrical switchgear and lighting replacement ($155,000). Phil Vaughan's estimate is that there are 4 years of life left. If failure of the switchgear were to occur prior to the renovation, the wait time for new switchgear would be12-16 weeks during which time City Hall would be reliant upon a temporary system. Lighting fixture replacement for the entire building is included in this cost, but this can be phased if cost savings are needed.
5. Handrails ($40,000) Replace stair handrails that do not meet code.
6. Interior Finishes ($1,365,000). This amount equals a full replacement of all City Hall flooring, drywall, paint, doors, furniture, cabinets, signage, etc. The major remodel project would involve many new interior finishes, but would not require all interior finishes to be improved. This aspect of the budget is most flexible and much of the work can be done in-house over a period of years as needed.
7. Window replacement ($112,000). This would improve energy performance but is not critical to the function or livability of City Hall. May be done in-house in phases.

Priorities #1 - #5 are critical elements that should be bundled into one project, and would total $1,024,000. The total would increase once interior finishes, design and project management, temporary office space, and other unknown aspects of the project are included. Staff's goal would be to aim for a total project cost of $2,000,000 while understanding that the costs could be higher once some elements of the project are better understood during the design process.

NEW CITY HALL OPTION

The second option examined by the Project Team is a new City Hall. The cost of a new 20,000 sq ft City Hall (equivalent to the size of the current facility) is estimated at a range of $6,750,000 to $8,800,000.

So, for an $8 million facility, the City could finance the project in the following manner:

$1,500,000	Capital Fund reserves (total Capital Fund reserves are $3,526,000)
$1,000,000	DOLA Grant
$500,000	FMLD Grant
$5,000,000	Certificates of Participation

Certificates of Participation are similar to a loan or bond. Interests rates for COPs are currently at 3.13%. Thus, for $5 million in COPs the annual payment for the COPs would be $340,000 for 20 years. If Council decided to increase the amount spent out of the Capital Fund to $2,500,000, $4 million in COPs would result in an annual payment of $272,000 over 20 years.

The City's only funding stream that could absorb this COP payment would be the General Fund. Given that the General Fund is currently balanced between expenditures and revenue on an annual basis, this would require either operating in the red or making cuts to other areas of the General Fund.

III. Council Direction and Next Steps

Staff is requesting Council's input on whether a renovation of City Hall or a New City Hall is the direction they would like to pursue. To sum up the Project Team's overall evaluation:

- the current City Hall facility is of a condition where, with renovation, another 40 or more years of useful life can be anticipated.
- the difference in cost between a remodel and a new City Hall is significant. A renovation project can be funded without debt, while a new City Hall would require debt.
- The biggest challenge of a renovation of City Hall is the need to relocate staff during the project, or find a way to stay in the building while the project is going on.
- The future of FMLD and DOLA grants may be cloudier by 2022-2023.

CITY OF RIFLE
AGENDA ITEM REPORT
MEETING DATE: October 7, 2020

Agenda Item #7.a.

Agenda Item Name:
Report to City Manager

Presenter:
Scott Hahn, City Manager

Item Description:
Staff report on notable tasks completed within the individual departments.

Recommended Action:
No action necessary

Fiscal Impact:
None

Operational Impact:
None

Prior Board Motions:
None

Background Information:
None

Executive Summary:
Work Report to City Manager
9/30/2020

Notification Requirements:
None

Prepared By:
Misty Williams, Administrative Assistant

Attachments:
1. Report to City Manager 9.30.2020

WORK REPORT TO CITY MANAGER

9.30.2020

HUMAN RESOURCES

- Conducted a second round of interviews for Wastewater Operator D position
- Exit interview for Cheri McCoy, 9/24, leaving Sales Tax Accountant position
- Posted vacant Sales Tax Accountant position
- Received notice of resigning Patrol Officer, Josh Uhernik
- Posted vacant Patrol Officer Position
- Virtual Safety Webinar for departments 9/23"Winter Walking & Working Surface Injury Prevention"
- Set up offering in-house appointments for employees to meet with Equitable and our retirement plan representative

PUBLIC WORKS

During the past two weeks, Public works has been involved, though not limited to the following:

ENGINEERING

- Project kick-off meeting with Ayers Associates for the design of I-70 Exit 90 Beautification
- Additional Airport Tank project - Boundaries Unlimited is now engaged in providing survey data for design
- Utilities Master Planning project proposals have been received from two design firms and are now in process for evaluation
- Management of Fravert/W. 5th Street Improvements contract
- Construction Inspection of the Fravert/W. 5th Street Improvement project
- Administration and inspection of multiple ROW Use and Excavation Permits
- Continuation of field work and planning associated with repair and maintenance of the Park Hill storm drain system
- Continued investigation for resolution of subsurface water impact at 5 MG water tank complex
- Review and commenting of 95% plans for Rifle Creek Centennial Avenue Bridge rehabilitation as provided by design firm.
- Development of RFP construction

OPERATIONS & MAINTENANCE

- Constructed approx. 20 LF of drain pan in the alley behind the Ute Theater to improve drainage
- Continued work on the repair and maintenance of the Park Hill storm drain system, involving excavation of clogged storm pipeline and removal of obstructions.
- Repair of water damage in alley north of W. 3rd St. between Railroad Avenue and West Avenue.

In the next two weeks, we will be pursing, though shall not be limited to the following:

ENGINEERING

- Selection of design firm for Utilities Master Plan development
- Continued work for the repair and restoration of flow for the Park Hill Storm Drain system
- Project management and administration, to include inspection, of the following projects: Fravert/W. 5th Street Improvements, 16th Street Bridge Improvements, Centennial Bridge Rehabilitation, Additional Airport Water Storage Tank
- Continued inspection of the following projects: Kuersten/Scalzo Development,
- W. 5th & Fravert Ave., various ROW Use and Excavation Permits. Specifically, ongoing monitoring of Pauley Construction and their communication construction efforts in the south roundabouts and at the north end of Railroad Ave at the connection with Highway 13.

OPERATIONS AND MAINTENANCE

- Continued work on rehabilitation of Park Hill Storm Drain system, to include replacement of deteriorated culvert and replacement of curb/gutter and sidewalk.
- Various street & concrete projects: E. 3rd St. Curb & Gutter, E. 3rd St. repair at East Avenue, handicap ramps in Deerfield Park, pedestrian crossing at Joyce Park
- Work associated with transitioning from summer operations to winter operations (readying equipment)
- Weed and roadside vegetation mowing
- Oversight of a sidewalk grinding (hi/low) project
- Removal of trees damaging sidewalk and replacement of sidewalk, as necessary.

FLEET

- Development of fleet orders and specification of vehicles for intended for 2021 Budget year leasing.
- Continued development of Fleet Administration and Management

INFORMATION TECHNOLOGY

- Network Updates: Ryan worked with our networking vendor partner to reconfigure the network at the Water Plant, improving overall security and network continuity. He also completed patching of network security vulnerabilities at the Police Department, installing firmware updates where needed. Barring any unforeseen issues, we are on schedule to have the Aruba wireless installation complete by late-October. A new service recently rolled out by our networking vendor is a device that performs automated monitoring of the network. It has already highlighted previously unknown configuration problems. As it learns our network and is refined further it will provide alerts for and insight into network issues as they arise.
- WAN Upgrade: Kelly has been in contact with our WAN provider to schedule installation of new technology enabling bandwidth and security improvements for all City buildings to communicate with City Hall and out to the internet at higher speeds. These upgrades should be completed within the next 60-90 days.

- 2020 Projects: We continue to prioritize and move forward with myriad projects for this year, many of which were delayed by COVID. More updates coming soon.
- Server and Workstation Updates: Brenda and Ryan have recently performed security, OS, and application updates to virtual and physical workstations. While quarterly server updates were performed earlier, an out-of-band emergency patch was applied to a handful of servers that were vulnerable to a zero-day threat.
- Winterization of Technology at the Pool: Equipment that does not need to function through the winter has been shut down, including turning off the guest wireless. The internal wired and secure wireless network will remain available since they provide connectivity for Recreation staff who will be checking on the pool throughout the off-season.

<u>UTILITIES</u>

The utilities department is working on the following by division:

- Wastewater Treatment is continuing to work on issues related to copper removal and new dewatering press along with repairs on one of the digesters.
- Water Treatment is utilizing an enzyme product to reduce fish waste in the intake pond. This waste is a source of nutrients for algae to feed on and bloom. There are some concerns that spring runoff will add additional nutrient loading to the Colorado River as a result of the fire retardant used on the Grizzly Creek Fire.
- Collection and Distribution crew is working on replacing some fire hydrants around town and will be working with Wastewater Treatment to connect the south lift station to both the 4” and 6” lines under the river to address capacity issues caused by infiltration into the sewer system.
- Upcoming projects include
- Repair and re-install of an interchange tank mixer at the wastewater facility
- Removal and repair of raw water pump #2 at the intake pump station
- Televising of sanitary sewer lines
- Trish Fettig has been working diligently on the issues related to backflow prevention reports and testing from earlier in the year and the system is now back above the required 80% completion rate for assembly testing requirements

WASTEWATER

- Repairs of tank mixer is underway
- Site approval for copper removal pilot system granted
- Working with SGM regarding possible mixing credits for Colorado River

WATER

- Raw water pump #2 out for repairs
- The airport and beaver creek tanks have been cleaned and reports will be forthcoming

- A new soft start for north east booster pump station pump #2 has been ordered
- Flow meter for membrane rack #1 has been repaired

COLLECTION AND DISTRIBUTION

- Preparing for sewer televising of south side of river
- Working on interconnect of 4” and 6” force mains at south wastewater lift station
- Continued identification and replacement of out of service / outdated fire hydrants
- Developing map of large lines that need valves installed (airport road, palomino park, area near high school) to avoid large area outages during leaks

POLICE

- We are still waiting for Motorola to ship our radios. I spoke to the representative yesterday.
- The new Community Service van should be delivered next week. The decals on our new police vehicles have been reinstalled.
- I have had no time to work on projects I mentioned last report. I have spent the better part of 8 hours trying to comply with a subpoena for documents in a pending criminal trial and my work on this matter continues today.
- We are still working to fix bugs in our BWC system. Primary concerns are battery life and the clips officers use in the field to secure the cameras to clothing. New clips will be arriving soon, and we are working with Ryan to manage the battery issue.
- We have one internal investigation pending. It is rather detailed.
- We are having problems with about 10 juveniles in our community that are difficult to deal with. Parents are not holding the kids accountable.
- Thank you to Brian Prunty's crew for paining lines on Tripp Drive after we received a complaint from a citizen!