



CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

December 2, 2020
7:00 PM
202 Railroad Avenue, Rifle, CO

7:00 PM - Regular Meeting

- 1. Call to Order & Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comment** *(maximum time permitted for Public Comment is 3 minutes per person)
 - 3.a.** Instructions to Participate / Citizen Comments - for items not listed as public hearings on the agenda
- 4. Consent Agenda**
 - 4.a.** Consider Minutes of the October 7, 2020 Regular Meeting
 - 4.b.** Consider Liquor License Renewals for Lilly's Kitchen dba Lilly's Kitchen, J&L, Inc. dba Shanghai Garden and BPOE Lodge dba Rifle Lodge No. 1295
 - 4.c.** Consider rezoning 2128 Railroad Avenue, North Rifle Addition, from Light Industrial (LI) to Community Service Business District (CS) - Ordinance No. 12, Series of 2020 - 2nd Reading.
 - 4.d.** Consider amending Chapter 8, Article I of the Rifle Municipal Code to provide for the designation and regulation of truck routes in the City - Ordinance No. 11, Series of 2020 - 2nd Reading
 - 4.e.** Support letter for School District RISE Grant application
- 5. Action, if any, on Workshop Items**
- 6. Public Hearing**
 - 6.a.** Consider Amended 2020 Budget and Supplemental Appropriation
- 7. Regular Agenda**

- 7.a. Consider Amending the Budget for year ending December 31, 2020 - Resolution No. 20, Series of 2020
- 7.b. Consider Adopting Supplemental Appropriations for the budget year ending December 31, 2020 - Ordinance No. 14, Series of 2020
- 7.c. Consider Mill Levy Certification for the 2021 Budget Year - Resolution No. 19, Series of 2020

8. Administrative Reports

- 8.a. Report to City Manager

9. Comments from Mayor and Council

10. Executive Session

11. Adjournment



Agenda Item #3.a.

Agenda Item Name:

Instructions to Participate / Citizen Comments - for items not listed as public hearings on the agenda

Presenter:

Item Description:

Citizen Comments - for items not listed as public hearings on the agenda.

Please limit comments to 3 minutes. Please see instructions below.

Electronic Meeting Participation:

Please click the link below to join the webinar:

[Click here to join electronic meeting](http://www.rifleco.org/ElectronicMeetings) or (www.rifleco.org/ElectronicMeetings)

Password: 929942

Participate by phone:

Dial: 1 301 715 8592 or 1 312 626 6799 / Webinar ID: 416 406 740

If you are participating electronically and would like to make a citizen comment during the City Council Meeting, please raise your hand on Zoom we will call on you during that portion of the meeting. During the meeting, you will be asked to state your name and if you live in the city limits of Rifle.

Recommended Action:

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

None

Executive Summary:

Notification Requirements:

None

Prepared By:

Misty Williams, Administrative Assistant

Attachments:

None



Agenda Item #4.a.

Agenda Item Name:

Consider Minutes of the October 7, 2020 Regular Meeting

Presenter:

Kristy Doll, CMC, City Clerk

Item Description:

Minutes of the October 7, 2020 Regular Meeting

Recommended Action:

Approve the minutes of the October 7, 2020 City Council Regular Meeting

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

None

Executive Summary:

Minutes of the October 7, 2020 Regular Meeting

Notification Requirements:

None

Prepared By:

Misty Williams, Administrative Assistant

Attachments:

1. 10.07.2020 MINUTES



RIFLE CITY COUNCIL

REGULAR MEETING

October 7, 2020

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Barb Clifton. This Rifle City Council meeting was posted as an electronic meeting and held as an electronic meeting.

Present at Roll Call:

Mayor Barbara Clifton, Councilor Theresa Hamilton, Councilor Joe Carpenter, Councilor Brian Condie, Councilor Ed Green, Councilor Clint Hostettler, Councilor Sean Strode

Others Present:

Rifle City Manager Scott Hahn, City Clerk Kristy Doll, City Attorney Jim Neu, Rifle Community Television (RCTV) Salvador Tovar-Guzman, Chief of Police Tommy Klein and Planning Director Nathan Lindquist

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

No comments were heard.

CONSENT AGENDA– CONSIDER APPROVING THE FOLLOWING ITEMS:

- A. Consider Minutes of the August 5, 2020, Regular Meeting
- B. Consider Liquor License Renewal for Box I, Inc. dba Jon's Liquors
- C. Consider Text Amendments to Chapter 10 and Chapter 16 of the Rifle Municipal Code related to simulated gambling devices and internet sweepstakes cafes and miscellaneous related provisions - Ordinance No. 10, Series of 2020 - 2nd reading

Councilor Theresa Hamilton moved to approve Consent Agenda Items A, B, and C; seconded by Councilor Sean Strode.

Roll Call: Yes - Barbara Clifton, Theresa Hamilton, Joe Carpenter, Brian Condie, Ed Green, Clint Hostettler, Sean Strode; No - None

REGULAR AGENDA

Consider the Allocation of CARES Act Funds

Planning Director Nathan Lindquist suggested some reimbursable allocations for the remaining \$140,000 of CARES Act funds. After further clarification from DOLA regarding acceptable uses of the funding, staff recommends allocating the \$140,000 funds for two types of business grants. Staff recommends that \$70,000 be allocated for local business grants with a maximum award of \$5,000 per business for business impacts, such as purchases for winter outdoor dining equipment and HVAC

improvements. Also, staff recommends allocating \$70,000 for non-profit business grants with a maximum of \$3,000 per organization award. The qualifications to receive this grant funding include: the non-profit has been operating for three years; must be a local non-profit with a Rifle address, or be a non-profit located between Aspen and Parachute who serve Rifle residents. The non-profit organizations located outside of Rifle will need to provide documentation that they serve a substantial Rifle population of at least 30 clients. Grant funds will be distributed to businesses on a first-come-first-served basis.

Councilor Hostettler moved to approve the allocation of \$140,000 of the CARES Act fund plan as outlined; seconded by Councilor Hamilton.

Roll Call: Yes - Barbara Clifton, Theresa Hamilton, Joe Carpenter, Brian Condie, Ed Green, Clint Hostettler, Sean Strobe; No - None

Consider City Hall Project for 2021

City Manager Scott Hahn and Planning Director Nathan Lindquist stated Phil Vaughan of PVCM, Inc. was hired in 2018 to complete a Property Conditions Assessment of City Hall. The Property Conditions Assessment of City Hall was necessary to determine the condition of the existing City Hall building and if a renovation would be feasible. The Property Conditions Assessment determined that the building's condition is sound, including its foundation and structural components. The renovation of the existing City Hall, including necessary improvements to major systems such as HVAC, fire, electrical, and plumbing, would cost approximately \$3,000,000. The estimated cost to build a new City Hall equivalent to the current facility's size of about 20,000 square feet is roughly \$6,750,000 to \$8,800,000. The City Hall renovation project currently includes two phases of improvements. Phase 1 of the City Hall renovation project would consist of electronic and security upgrades and some minor remodel to various City Hall departments to enhance security. Phase 2 of the remodeling project would be for design services to upgrade the HVAC, fire safety, electrical, and plumbing systems completed by Phil Vaughan of PVCM, Inc.

Councilor Hamilton moved to approve Phase 1 of the City Hall renovation project with a budgeted amount of \$125,000; seconded by Councilor Strobe.

Roll Call: Yes - Barbara Clifton, Theresa Hamilton, Joe Carpenter, Brian Condie, Ed Green, Clint Hostettler, Sean Strobe; No – None

Councilor Hamilton moved to approve Phase 2 design services for the City Hall remodeling project that would include improvements to HVAC, fire safety, electrical, and plumbing systems with a budgeted amount of \$225,000; seconded by Councilor Strobe.

Roll Call: Yes - Barbara Clifton, Theresa Hamilton, Joe Carpenter, Brian Condie, Ed Green, Clint Hostettler, Sean Strobe; No – None

ADMINISTRATIVE REPORTS

Reports were heard from City Manager Scott Hahn.

COMMENTS FROM MAYOR AND COUNCIL

Comments were heard from Theresa Hamilton and Mayor Barb Clifton.

Adjournment

Meeting adjourned at 8:02 p.m.

Kristy Doll
City Clerk

Barb Clifton
Mayor



Agenda Item #4.b.

Agenda Item Name:

Consider Liquor License Renewals for Lilly's Kitchen dba Lilly's Kitchen, J&L, Inc. dba Shanghai Garden and BPOE Lodge dba Rifle Lodge No. 1295

Presenter:

Kristy Doll, CMC, City Clerk

Item Description:

Hotel & Restaurant Liquor License Renewal for Lilly's Kitchen dba Lilly's Kitchen and J&L, Inc. dba Shanghai Garden. Club Liquor License Renewal for BPOE Lodge dba Rifle Lodge No. 1295.

Recommended Action:

I move to approve the Liquor License Renewal applications for Lilly's Kitchen dba Lilly's Kitchen, J&L, Inc. dba Shanghai Garden and BPOE Lodge dba Rifle Lodge No. 1295.

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Lilly's Kitchen dba Lilly's Kitchen located at 232 W. 3rd Street, Rifle, CO and J&L, Inc. dba Shanghai Garden located at 1538 Railroad Avenue, Rifle, CO have submitted Hotel & Restaurant Liquor License Renewal Applications. BPOE Lodge dba Rifle Lodge No. 1295 located at 501 W. 5th Street, Rifle, CO has submitted a Club Liquor License Renewal Application.

The following criteria has been met by the applicants:

- * The applications are complete
- * The fees have been paid

I recommend approval of the Hotel & Restaurant Liquor License Renewal Applications for Lilly's Kitchen dba Lilly's Kitchen and J&L, Inc. dba Shanghai Garden, as well as the Club Liquor License Renewal Application for BPOE Lodge dba Rifle Lodge No. 1295.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Misty Williams, Administrative Assistant

Attachments:

1. Lilly's Renewal Application_Redacted
2. Shanghai Garden Renewal Application_Redacted
3. Elks Renewal Application_Redacted

Submit to Local Licensing Authority

Fees Due	
Renewal Fee	
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name LILLY'S KITCHEN		Doing Business As Name (DBA)	
Liquor License # 03-05399	License Type LIQUORS	Sales Tax License #	Expiration Date 10/15/2020
Business Address 232 W 3RD ST RIFLE, CO 81650		Due Date 10/15/2020	
Mailing Address		Phone Number (818) 915-1570	
Email lillysKitchen07@yahoo.com			
Operating Manager ALVARO HERNANDEZ	Date of Birth	Home Address	Phone Number
1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease 08/30/2024 2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No 3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No 3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No 4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No 5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No 6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No 7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No			

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business LILLY'S KITCHEN / ALVARO HERNANDEZ	Title OWNER
Signature ALVARO H.	Date 11/6/2020

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	Title	Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, ALVARO HERNANDEZ am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of LILLY'S KITCHEN (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Lilly's Kitchen</u>		Social Security Number/Tax Identification Number <u>47-2640408</u>	
Address <u>232 W 3rd St.</u>			
City <u>Rifle</u>		State <u>Co</u>	Zip <u>81650</u>
Home Phone Number <u>(818) 915-1570</u>		Business/Work Phone Number <u>(970) 625-0165</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Alvaro Hernandez</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>ALVARO H.</u>			Date signed <u>11/14/20</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

**SHANGHAI GARDEN
 1538 RAILROAD AVE
 Rifle CO 81650**

Fees Due		
Renewal Fee		500.00
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$75.00
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$575.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name J&L, INC.		Doing Business As Name (DBA) SHANGHAI GARDEN		
Liquor License # 03-04063	License Type Hotel & Restaurant	Sales Tax License # 30775479	Expiration Date 01/12/2021	Due Date 11/28/2020
Business Address 1538 RAILROAD AVE Rifle CO 81650				Phone Number 9706254430
Mailing Address 1538 RAILROAD AVE Rifle CO 81650		Email jackchen300@gmail.com		
Operating Manager Sarah Wallace	Date of Birth	Home Address	Phone Number	
1. Do you have legal possession of the premises at the street address above? Yes No (970)620-0927 Are the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____ 2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes No 3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes No 3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes No 4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes No 5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes No 6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No 7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No				

Affirmation & Consent I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.		
Type or Print Name of Applicant/Authorized Agent of Business <i>Jack Chen</i>		Title <i>Owner</i>
Signature <i>Jack Chen</i>		Date <i>10/13/2020</i>
Report & Approval of City or County Licensing Authority The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. Therefore this application is approved.		
Local Licensing Authority For		Date
Signature	Title	Attest

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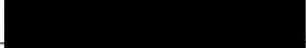
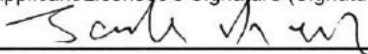
Tax Check Authorization, Waiver, and Request to Release Information

I, Jack Chen am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of J&L, Inc. (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Jack Chen / Shanghai Garden</u>		Social Security Number/Tax Identification Number 	
Address <u>1538 Railroad Ave</u>			
City <u>Rifle, CO</u>		State <u>CO</u>	Zip <u>81650</u>
Home Phone Number <u>(970) 620-0927</u>		Business/Work Phone Number <u>(970) 625-4430</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Jack Chen</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <u>10/13/2020</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

**RIFLE LODGE NO 2195
 PO BOX 1229
 Rifle CO 81650**

RECEIVED

NOV 16 2020

**City Clerk
 City of Rifle**

Fees Due		
Renewal Fee		308.75
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$308.75

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name BPOE LODGE		Doing Business As Name (DBA) RIFLE LODGE NO 2195		
Liquor License # 04-09357-0002	License Type Club License (city)	Sales Tax License # 04093570002	Expiration Date 12/31/2020	Due Date 11/16/2020
Business Address 501 W 5TH ST Rifle CO 81650				Phone Number 9706252195
Mailing Address PO BOX 1229 Rifle CO 81650			Email Club2195elks@outlook.com	
Operating Manager Laree Horan	Date of Birth	Home Address		Phone Number
1. Do you have legal possession of the premises at the street address above? Yes No Are the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes No				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes No				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes No				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes No				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes No				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No				

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>Lance L. Ryan</i>	Title <i>Club Manager</i>
Signature <i>Lance L. Ryan</i>	Date <i>10/22/2020</i>

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	Title	Attest

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Tax Check Authorization, Waiver, and Request to Release Information

I, Laree Lohan am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of BPOE #2195 Rifle EIKS (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>BPOE 2195 Rifle EIKS</u>		Social Security Number/Tax Identification Number <u>84-0508625</u>	
Address <u>501 W. 5th</u>			
City <u>Rifle</u>		State <u>CO</u>	Zip <u>81650</u>
Home Phone Number		Business/Work Phone Number <u>970-625-2195</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Laree Lohan</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Laree Lohan</u>			Date signed <u>10/22/2020</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #4.c.

Agenda Item Name:

Consider rezoning 2128 Railroad Avenue, North Rifle Addition, from Light Industrial (LI) to Community Service Business District (CS) - Ordinance No. 12, Series of 2020 - 2nd Reading.

Presenter:

Brian Rusche, Planner II

Item Description:

Consider a request to rezone the property at 2128 Railroad Avenue, consisting of 16,988 square feet (0.39 acres) on two lots (Lot 5 and Lot 6, Block I, North Rifle Addition) with a 13,923 square foot, 3 story building from the Light Industrial (LI) to the Community Service (CS) zone district.

Recommended Action:

I move to approve Ordinance No. 12, Series of 2020 on 2nd reading.

Fiscal Impact:

None.

Operational Impact:

None.

Prior Board Motions:

1st Reading of Ordinance 12, Series of 2020 was approved by 4-0 vote on November 18, 2020.

Background Information:

The 2019 Comprehensive Plan recommends that the Whiteriver Avenue / Highway 13 Light Industrial Area be rezoned from Light Industrial to Community Service.

The neighborhood surrounding 2128 Railroad is composed of Community Service (CS) zoning on the west side of Highway 13, with the triangle between Railroad, Whiteriver, and 21st Street zoned Light Industrial (LI). The City initiated a rezone in 2016 of this triangle and additional property to the south, but it was not approved.

Staff (and Planning Commission) find that the Light Industrial zoning does not suit this particular building well to be redeveloped and that a change to the zoning would allow the existing businesses to continue while also allowing residential uses to be added to the building, meeting the demand for places to live.

Any improvements to the building necessary for such a residential use will require review and approval by the

City through the building permit process.

Executive Summary:

The property is directly accessed from Railroad Avenue (a.k.a. State Highway 13) just south of Wingnutz Bar & Grill. Also known as Gunbarrel Square, it was constructed in 1981 at the height of the oil shale boom.

The building is currently occupied by a real estate office and a church, with the entire upper floor vacant. A potential buyer would like the ability to convert the upper floor and perhaps additional space into apartments. The current zoning of industrial does not permit residential uses (except in conjunction with an industrial use). While the building has served as local offices for oil and gas companies, there is insufficient demand for this space, according to both the buyer and the seller. There is sufficient parking in front as well as off the rear alley.

The Planning Commission unanimously approved a recommendation to rezone the property from Light Industrial (LI) to Community Service (CS) at their October 27, 2020 meeting.

Notification Requirements:

Per RMC Section 16-5-420(a), the Council will conduct a public hearing on a request for rezone. A public notice was published in the Citizen-Telegram on November 5, 2020 and the property has been posted with same notice.

Prepared By:

Brian Rusche, Planner II

Attachments:

1. STAFF REPORT_2020-028 complete
2. Ordinance No. 12-Lots 5 & 6 North Rifle Rezoning-Legal-20201202

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490



MEMORANDUM

TO: Planning Commission
FROM: Brian Rusche, Planner II
DATE: October 20, 2020
SUBJECT: 2020-028 Rezone – 2128 Railroad Avenue

I. REQUEST

A request to rezone the property at 2128 Railroad Avenue, consisting of 16,988 square feet (0.39 acres) on two lots (Lot 5 and Lot 6, Block I, North Rifle Addition) with a 13,923 square foot, 3 story building from the Light Industrial (LI) to the Community Service (CS) zone district.

II. SITE LOCATION

The property is directly accessed from Railroad Avenue (a.k.a. State Highway 13) just south of Wingnutz Bar & Grill. Also known as Gunbarrel Square, it was constructed in 1981 at the height of the oil shale boom.

2128 Railroad Ave





The building is currently occupied by a real estate office and a church, with the entire upper floor vacant. A potential buyer would like the ability to convert the upper floor and perhaps additional space into apartments. The current zoning of industrial does not permit residential uses (except in conjunction with an industrial use). While the building has served as local offices for oil and gas companies, there is insufficient demand for this space, according to both the buyer and the seller. There is surface parking in front as well as off the rear alley.

III. BACKGROUND – COMPREHENSIVE PLAN

The 2019 Rifle Comprehensive Plan identifies the area in question as part of the “Railroad Avenue Area” neighborhood. The Comprehensive Plan recommends that the area be rezoned from Light Industrial to Community Service zoning (page 38):

D: Whiteriver Avenue/Hwy 13 Light Industrial Area.

This area is in need of beautification and infrastructure as it transitions from light industrial use to commercial and residential uses that are more aligned with the surrounding neighborhood. The Comprehensive Plan recommends a rezoning from Light Industrial to Community Service.

IV. NEIGHBORHOOD CONTEXT

The neighborhood surrounding the property in question is composed of Community Service (CS) zoning on the west side of Highway 13, with the triangle between Railroad, Whiteriver, and 21st Street all zoned Light Industrial (LI). The City initiated a rezone in 2016 of this triangle and additional property to the south from the LI to the CS zone, but it was not approved.

Existing uses within the area in question are of a commercial or light industrial character, with several auto service uses and storage units fronting on Whiteriver. The Railroad frontage, however, is distinctly commercial, without much outdoor storage (which has been limited along Railroad Avenue due to a change in the code).

Staff finds that the Light Industrial zoning of this particular building does not suit it well to be redeveloped, would allow potentially incompatible uses (such as hemp drying), and that a change to the Community Service zoning would allow the existing businesses to continue and allow residential uses to be added to the building, a use that is in significant demand compared to office space. Any improvements to the building necessary for such a residential use would require review and approval by the City through the building permit process.



V. FINDINGS

Pursuant to Section 16-5-280, the Commission shall consider the following criteria before making a recommendation on the rezone (***staff comments in bold italics***):

1. Conformance of the proposal with the City of Rifle Municipal Code;

The proposal conforms to Section 16-3-140 of the Code, which permits the City to amend the boundaries of any zone district.

2. The compatibility of the proposal with the character of the surrounding area, including but not limited to the architectural character of the neighborhood, the average lot and building sizes in the neighborhood, and the relative value of the proposed structure to the value of other structures in the neighborhood;

The proposed rezoning would ensure that future redevelopment of the building is compatible with the character of the surrounding area, as discussed above, by encouraging mixed-use residential, which is in high demand, to fill vacant office space and to zone out industrial uses that are not compatible with surrounding commercial uses.

3. The desirability for the proposed use in the specific area of the City;

Commercial uses are desirable in the "Railroad Avenue" area, as described by the Comprehensive Plan.

4. The potential for adverse environmental effects that might result from the proposed use;

The proposed rezoning may prevent adverse environmental effects that may arise from industrial uses (such as hemp drying) in close proximity to residential and commercial areas.

5. Compatibility of the proposed use and the site (or subdivision) plan with the City of Rifle Comprehensive Plan;

The proposal fulfills an objective of the Comprehensive Plan.

6. The potential impact of the proposed use upon the value of property and buildings within the surrounding area;

Long-term positive impacts on the value of the property and building can be projected as well as providing customers and new business to the neighboring properties over time.

DEPARTMENT OF PLANNING & DEVELOPMENT

202 Railroad Avenue, Rifle, CO 81650

Phone: 970-665-6490



7. Conformance of the proposal with the approval requirements concerning water and sewer tap availability for high volume use requests pursuant to 13-4-120 of the Code, if applicable.

N/A

VI. RECOMMENDATION

Staff recommends that Planning Commission recommend to City Council approval of Rezone 2020-028.

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 12
SERIES OF 2020**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, REZONING LOT 5
AND LOT 6, BLOCK I, NORTH RIFLE ADDITION, FROM LIGHT
INDUSTRIAL TO COMMUNITY SERVICE BUSINESS DISTRICT IN
CONFORMANCE WITH THE CITY OF RIFLE COMPREHENSIVE PLAN.

WHEREAS, the owner of certain real property known as Lot 5 and Lot 6, Block I, North Rifle Addition (hereinafter the "Property") applied to the City to rezone it from Light Industrial (LI) to Community Service Business District (CS); and

WHEREAS, the Property lies within an area identified in the 2019 Rifle Comprehensive Plan as the "Railroad Avenue Area" neighborhood and recommended to be rezoned from LI to CS; and

WHEREAS, on October 27, 2020, the City of Rifle Planning Commission considered the application for rezoning the Property and recommended that the City Council rezone the Property from LI to CS; and

WHEREAS, the City of Rifle Planning Commission and the Rifle City Council have held duly-noticed public hearings as required by the Rifle Municipal Code, and the City Council now wishes to rezone the Property.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The aforementioned recitals are hereby fully incorporated herein as if set forth in full.

2. The following property is hereby rezoned to Community Service Business District:

LOT 5 AND LOT 6, BLOCK I, NORTH RIFLE ADDITION

2128 Railroad Avenue, Rifle, Colorado 81650

Garfield County Assessor Parcel No. 217704308004

3. Within thirty (30) days after the effective date of this Ordinance, the City Clerk shall incorporate the terms of this Ordinance into the Geographical Information System described in RMC Section 16-3-20, shall cause a printed copy of the amendment to the City Zone District Map to be made, which shall be dated and signed by the Mayor and attested to by the City Clerk, and which shall bear the seal of the City. The amended map shall include the number of this Ordinance. The signed original printed copy of the Zoning Map shall be filed with the City Clerk. The Clerk shall also record a certified copy of this Ordinance with the Garfield County Clerk and Recorder. The City staff is further directed to comply with all provisions of the Rifle Land Use Regulations, RMC Section 16-1-10 *et seq.*, to implement the provisions of this Ordinance.

INTRODUCED on November 18, 2020 read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado held on December 2, 2020, passed without amendment, approved, and ordered published in full as required by the Charter.

DATED this ____ day of _____, 2020.

CITY OF RIFLE, COLORADO

BY _____
Mayor

ATTEST:

City Clerk



Agenda Item #4.d.

Agenda Item Name:

Consider amending Chapter 8, Article I of the Rifle Municipal Code to provide for the designation and regulation of truck routes in the City - Ordinance No. 11, Series of 2020 - 2nd Reading

Presenter:

Kathy Pototsky, Court Clerk / PIO

Item Description:

An ordinance establishing designated truck routes in the City (Colorado State Highway 13 and Colorado State Highway 6)

Recommended Action:

Approve Ordinance No.11 upon second reading.

Fiscal Impact:

Operational Impact:

Prior Board Motions:

Background Information:

Executive Summary:

Notification Requirements:

Prepared By:

Kathy Pototsky, Court Clerk / PIO

Attachments:

1. Ordinance No. 11-MTC Amdt - Truck Routes-Legal-20201202

**CITY OF RIFLE, COLORADO
ORDINANCE NO. 11
SERIES OF 2020**

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO AMENDING
CHAPTER 8, ARTICLE I OF THE RIFLE MUNICIPAL CODE TO PROVIDE
FOR THE DESIGNATION AND REGULATION OF TRUCK ROUTES IN THE
CITY.

WHEREAS, the City of Rifle (“Rifle” or the “City”) is a home-rule municipality organized pursuant to Article XX of the Colorado Constitution and with the authority of the Rifle Home Rule Charter; and

WHEREAS, Chapter 8, Article I of the City of Rifle Municipal Code (the “Code”) adopts by reference the 2020 Edition of the Model Traffic Code, with local amendments; and

WHEREAS, City staff has determined that the current Code provisions require additional amendment to designate and better regulate and enforce truck routes through the City; and

WHEREAS, Section 111(g) of the Model Traffic Code provides for “designating truck routes and restricting the use of highways, consistent with the provisions of this article”; and

WHEREAS, the City Council finds and determines that the following amendments to Chapter 8, Article I of the Code are in the best interest of the public health, safety and welfare of the citizens of Rifle.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The foregoing recitals are incorporated by reference as findings and determinations of the City Council.

2. Section 8-1-270 of the Rifle Municipal Code is hereby enacted as follows:

Part 5 of the adopted code is amended by the addition of a new Section 513, to read as follows:

513. Restricted Use of Streets – Truck Routes.

(1) The use of certain streets and roadways may be restricted or prohibited when official signs giving notice thereof are erected as authorized by this Code.

(2) Definitions.

(a) *Truck* shall mean any motor vehicle equipped with a body designed to carry property and which is generally and commonly used to carry and transport property over the public highways, but shall not include pickup trucks.

(3) Truck Routes Established

(a) The City of Rifle hereby adopts a designated Truck route as follows:

(i) Colorado State Highway 13 and the Colorado State Highway 13 bypass;
and

(ii) Colorado State Highway 6.

(b) All Trucks shall utilize only the Truck routes described in subsection (a), and no other streets within the City may be used by Trucks.

(c) Trucks shall be permitted on City streets other than those Truck routes established herein, if the Truck use is solely for the purpose of local access, delivery or service work within City limits and the destination is accessed by the shortest possible route from a designated Truck route.

(d) Violation of this Section 513 shall be a noncriminal traffic offense which may be written as a penalty assessment.

(3) This Section shall not prohibit:

(a) The operation of emergency vehicles upon any street in the City.

(b) The operation of vehicles owned, leased, or operated by a governmental entity, public utility, or their contractors.

(c) The operation of a truck on any street which has been designated by the City as a detour from a designated Truck route.

3. The effective date of this Ordinance shall be January 1, 2021.

INTRODUCED on November 18, 2020 read by title, passed on first reading, and ordered published as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado on December 2, 2020, passed without amendment, approved, and ordered published in full as required by the Charter.

DATED this _____ day of _____, 2020.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #4.e.

Agenda Item Name:

Support letter for School District RISE Grant application

Presenter:

Mayor Barbara Clifton

Item Description:

This is a request for a support letter to our School District application for a RISE grant. The grant would be used to create a Family Resource Center targeting the challenges of our community in dealing with the unusual challenges family's are confronted with.

We will put this on letterhead and send once approved.

Recommended Action:

Approval

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

see attached request and subsequent draft letter in support.

Executive Summary:

Notification Requirements:

None required.

Prepared By:

Scott Hahn, City Manager

Attachments:

1. RISE Grant Letter
2. RISErequest

November 25, 2020

RISE Grant Review Committee
Governor's Emergency Education Relief Funds

To whom it may concern:

The City of Rifle supports our local school districts in their efforts to create a Family Resource Center and realize a grant from the Colorado RISE Education Funding is essential to accomplishing this goal.

The COVID-19 pandemic has presented considerable obstacles, and it is clear our children are at a great disadvantage in their education. Procedural changes at school, school closures and the quandary of providing the necessary instruction via remote learning directly challenge children in ways that we have never had to consider before. Some children must now navigate the hurdles of online learning at home without adequate parental support, social interaction or emotional balance, while some parents are experiencing difficulties maintaining the income necessary for basic living.

For the City of Rifle in particular, many parents travel long distances on their daily commute to work, which consequently constrains their ability to respond to and deal with changes and demands of the educational system. Pairing that with the large number of persons in Rifle with limited English language skills creates an exceptionally difficult situation for many Rifle households.

We feel that a Family Resource Center would be instrumental in providing practical solutions to these challenges for the children and their families. With your help, our school districts can move forward and help those in need during these trying times and well into the future.

Sincerely,

Barbara Clifton
Rifle City Mayor

Scott Hahn

From: Barbara Clifton
Sent: Monday, November 23, 2020 12:19 PM
To: Nathan Lindquist; Scott Hahn
Cc: Theresa Hamilton
Subject: FW: RISE Educational Grant Support

Hi Scott-

Can we do a draft letter in support of this and have it on the council agenda for the 12/2 meeting?

Thanks,
Barb

From: Amanda Vaughn [avaughn@garfieldre2.net]
Sent: Monday, November 23, 2020 11:43 AM
To: Barbara Clifton
Subject: RISE Educational Grant Support

Dear Mayor Clifton,

In partnership with Roaring Fork School District, Garfield County School District 16 and the Garfield County Coalition for Families, we are applying for a [Colorado RISE Education Funding](#) grant to launch, strengthen and build capacity for our three district's school- and district-based family resource centers. School- and district-based family resource centers are able to capitalize on school partnerships and accessibility to cultivate trusting relationships with families and provide family strengthening services that include:

- Welcoming new families to our schools and communities
- Using a school-, community-, and home-based service delivery model to strengthen access and prioritize family comfort
- Helping families navigate school enrollment systems (FRL, early childhood programming, kindergarten)
- Providing coordinated case management, resource and referral services that help families identify, plan and work towards goals of self-reliance, self-sufficiency, sustainability and success
- Helping families access public benefits programs and services
- Ensuring children and families have access to integrated health care services (physical, dental, behavioral, mental)
- Partnering with families to support their engagement, advocacy and leadership in our school communities

you are hereby notified that any use, dissemination, copying, or storage of this message or its attachments is strictly prohibited.

Sent from Garfield School District No. Re-2

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Agenda Item #6.a.

Agenda Item Name:

Consider Amended 2020 Budget and Supplemental Appropriation

Presenter:

Michelle Duran, Finance Director

Item Description:

Recommended Action:

Fiscal Impact:

Operational Impact:

Prior Board Motions:

Background Information:

Executive Summary:

Supplements to the original 2020 budget are required for several unexpected expenses, some of which are covered by unexpected revenues. In addition to these items, the CARES Act of 2020 allowed for certain Covid-19 related costs to be reimbursed by these federal funds. The attached spreadsheet attempts to separate the amounts that are to be reimbursed by CARES act funding and those that are other items. The pool construction resulted in a savings of over \$1M, and this amount is to be transferred back to the Capital Improvement Fund. Additionally, fewer pool construction costs were incurred in 2019 than expected, so more was paid in 2020 than budgeted, which also resulted in less revenue in 2019 from the construction loan, with more drawn in 2020. Other items are described in the spreadsheet.

Notification Requirements:

Prepared By:

Michelle Duran, Finance Director

Attachments:

1. Supplement Budget 2020 with detail

2020 SUPPLEMENTAL BUDGET
2020 Supplemental Budget #1 December 2020

Fund	Original Adopted Revenues	Adopted Expenses	Supplemental Revenue	CARES ACT	OTHER ITEMS	Supplemental Appropriations	Description	Amended Budget Revenues	Amended Budget Expenses
General Fund	9,045,003	9,364,343	706,000	672,500	129,500	802,000	CARES-grants, safety, PR. Transit study, Sr Ctr floor, legal, MJ grant*	9,751,003	10,166,343
Street Improvement Fund	4,691,745	6,119,374	-			-		4,691,745	6,119,374
Conservation Trust	90,600	180,000	-			-		90,600	180,000
Visitor Improvement	240,640	301,466	-			-		240,640	301,466
Downtown Development	53,411	46,197	-			-		53,411	46,197
Capital Fund	40,000	28,000	1,000,000			-		1,040,000	28,000
Tourism & Industry	525,071	696,731	34,000	34,000		34,000		559,071	730,731
Urban Renewal	82,500	200,000	-			-		82,500	200,000
Parks & Recreation	6,999,791	7,190,861	418,200	38,500	1,752,000	1,790,500	pool reno, tnfr of unspent CIF \$, Cares act Truck	7,417,991	8,981,361
Water Fund	7,339,709	5,399,853				-		7,339,709	5,399,853
Waste Water	4,063,330	3,494,219				-		4,063,330	3,494,219
Sanitation	665,349	654,556			56,000	56,000	Rising costs beyond 5%	665,349	710,556
Cemetery Perpetual Care	3,000	-				-		3,000	
Fleet	565,987	584,957			26,320	26,320	PD Community Service vehicle	565,987	611,277
IT	701,000	987,575	4,000	4,000		4,000	CARES act equipment	705,000	991,575
Total Budget	35,107,136	35,248,132	2,162,200	749,000	1,963,820	2,712,820		37,269,336	37,960,951

*		
\$	24,000	Transit Study
\$	20,000	Sr Center Flooring
\$	72,000	Legal services contract change
		Addition to grant of retail Marijuana
\$	13,500	funds
\$	129,500	TOTAL



Agenda Item #7.a.

Agenda Item Name:

Consider Amending the Budget for year ending December 31, 2020 - Resolution No. 20, Series of 2020

Presenter:

Michelle Duran, Finance Director

Item Description:

Recommended Action:

Approve resolution to amend 2020 budget

Fiscal Impact:

Operational Impact:

Prior Board Motions:

Background Information:

Executive Summary:

Additional appropriation to the 2020 budget are needed for the additional expenditures related to the Covid-19 pandemic and for other items as described in the executive summary for the public hearing. \$749,000 is expected to be received in CARES act funding, and corresponding expenditures must also be added to the appropriations for 2020. Also included is a \$1m transfer of pool construction savings back to the Capital Improvement fund from the Parks and Rec fund, to pay back funds which had been provided by CIF.

Notification Requirements:

Prepared By:

Michelle Duran, Finance Director

Attachments:

1. Resolution No. 20-Amended 2020 Budget-Legal-20201202

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 20
SERIES OF 2020**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE,
COLORADO, AMENDING THE CITY'S BUDGET FOR THE YEAR ENDING
DECEMBER 31, 2020.

WHEREAS, by Resolution No. 16, Series of 2019, the Rifle City Council adopted its annual budget for the fiscal year beginning January 1, 2020 and ending December 31, 2020 ("2020 Budget"); after holding all necessary public meetings and hearings; and

WHEREAS, at the time the 2020 Budget was adopted, certain expenses were not known, and operating transfers between funds were not anticipated; and

WHEREAS, funds are available in the City Treasury to meet the increased expenses; and

WHEREAS, the City Council desires to approve the amendments to the 2020 Budget set forth herein in order to ensure effective and fiscally responsible administration of City business for the remainder of fiscal year 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The City incorporates the foregoing recitals as findings by the City Council.
2. The following amendments to the 2020 Budget are hereby approved.

Fund	Original Adopted Revenues	Adopted Expenses	Supplemental Revenue	Supplemental Appropriations	Description	Amended Budget Revenues	Amended Budget Expenses
General Fund	9,045,003	9,364,343	705,500	802,000	CARES-grants, safety, PR. Transit study, Sr Ctr floor, legal, MJ grant*	9,750,503	10,166,343
Street Improvement Fund	4,691,745	6,119,374	-	-		4,691,745	6,119,374
Conservation Trust	90,600	180,000	-	-		90,600	180,000
Visitor Improvement	240,640	301,466	-	-		240,640	301,466
Downtown Development	53,411	46,197	-	-		53,411	46,197
Capital Fund	40,000	28,000	-	-		40,000	28,000
Tourism & Industry	525,071	696,731	34,000	34,000		559,071	730,731
Urban Renewal	82,500	200,000	-	-		82,500	200,000
Parks & Recreation	6,999,791	7,190,861	418,200	1,790,500	pool reno, tnfr of unspent CIF \$, Cares act Truck	7,417,991	8,981,361
Water Fund	7,339,709	5,399,853	-	-		7,339,709	5,399,853
Waste Water	4,063,330	3,494,219	-	-		4,063,330	3,494,219
Sanitation	665,349	654,556	-	56,000	Rising costs beyond 5%	665,349	710,556
Cemetery Perpetual Care	3,000	-	-	-		3,000	-
Fleet	565,987	584,957	-	26,320	PD Community Service vehicle	565,987	611,277
IT	701,000	987,575	4,000	4,000	CARES act equipment	705,000	991,575
Total Budget	35,107,136	35,248,132	1,161,700	2,712,820		36,268,836	37,960,951

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 2nd day of December 2020.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #7.b.

Agenda Item Name:

Consider Adopting Supplemental Appropriations for the budget year ending December 31, 2020 - Ordinance No. 14, Series of 2020

Presenter:

Michelle Duran, Finance Director

Item Description:

Supplemental appropriation to 2020 budget

Recommended Action:

Approve additional appropriations for 2020 budget.

Fiscal Impact:

Operational Impact:

Prior Board Motions:

Background Information:

Executive Summary:

Additional appropriation to the 2020 budget are needed for the additional expenditures related to the Covid-19 pandemic and for other items as described in the executive summary for the public hearing. Also included is a \$1m transfer of pool construction savings back to the Capital Improvement fund from the Parks and Rec fund, to pay back funds which had been provided by CIF.

Notification Requirements:

Prepared By:

Michelle Duran, Finance Director

Attachments:

1. Ordinance No. 14-2020 Supp Appropriation-Legal-20201202

CITY OF RIFLE, COLORADO
ORDINANCE NO. 14
SERIES OF 2020

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, PROVIDING FOR A
SUPPLEMENTAL APPROPRIATION FOR THE BUDGET YEAR ENDING
DECEMBER 31, 2020.

WHEREAS, by Resolution No. 16, Series of 2019, the Rifle City Council adopted its annual budget for the fiscal year beginning January 1, 2020 and ending December 31, 2020 (“2020 Budget”); and

WHEREAS, based upon the 2020 Budget as adopted, the Council further approved by Ordinance No. 20, Series of 2019 the Annual Appropriation for fiscal year 2020, after duly-noticed public hearings; and

WHEREAS, at the time the 2020 Annual Appropriation was adopted, certain expenses were not known, and operating transfers between funds were not anticipated; and

WHEREAS, funds are available in the City Treasury to meet the increased expenses; and

WHEREAS, the City Council desires to approve the additional appropriations set forth herein in order to ensure effective and fiscally responsible administration of City business for the remainder of fiscal year 2020.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF RIFLE, COLORADO, ORDAINS THAT:

1. The City Council incorporates the foregoing recitals as conclusions, facts, determinations and findings by the City Council and hereby approves the additional appropriations set forth below for fiscal year 2020.

Fund	Original Adopted Revenues	Adopted Expenses	Supplemental Revenue	Supplemental Appropriations	Description	Amended Budget Revenues	Amended Budget Expenses
General Fund	9,045,003	9,364,343	705,500	802,000	CARES-grants, safety, PR. Transit study, Sr Ctr floor, legal, MJ grant*	9,750,503	10,166,343
Street Improvement Fund	4,691,745	6,119,374	-	-		4,691,745	6,119,374
Conservation Trust	90,600	180,000	-	-		90,600	180,000
Visitor Improvement	240,640	301,466	-	-		240,640	301,466
Downtown Development	53,411	46,197	-	-		53,411	46,197
Capital Fund	40,000	28,000	-	-		40,000	28,000
Tourism & Industry	525,071	696,731	34,000	34,000		559,071	730,731
Urban Renewal	82,500	200,000	-	-		82,500	200,000
Parks & Recreation	6,999,791	7,190,861	418,200	1,790,500	pool reno, tnfr of unspent CIF \$, Cares act Truck	7,417,991	8,981,361
Water Fund	7,339,709	5,399,853	-	-		7,339,709	5,399,853
Waste Water	4,063,330	3,494,219	-	-		4,063,330	3,494,219
Sanitation	665,349	654,556	-	56,000	Rising costs beyond 5%	665,349	710,556
Cemetery Perpetual Care	3,000	-	-	-		3,000	-
Fleet	565,987	584,957	-	26,320	PD Community Service vehicle	565,987	611,277
IT	701,000	987,575	4,000	4,000	CARES act equipment	705,000	991,575
Total Budget	35,107,136	35,248,132	1,161,700	2,712,820		36,268,836	37,960,951

INTRODUCED at a regular meeting of the Council of the City of Rifle, Colorado held on December 2, 2020 read in full, passed, approved, and ordered published in full in accordance with Section 4.4(g) of the City Charter.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #7.c.

Agenda Item Name:

Consider Mill Levy Certification for the 2021 Budget Year - Resolution No. 19, Series of 2020

Presenter:

Michelle Duran, Finance Director

Item Description:

2020 Mill Levy Certification Garfield County

Recommended Action:

Move to certify the 2020 Mill Levy from Garfield County

Fiscal Impact:

Operational Impact:

Prior Board Motions:

Background Information:

Executive Summary:

Certification of Mill Levy required to be done every year, then submitted to county commissioners by Dec 15. Assessed valuation figures are provided by the county.

Notification Requirements:

Prepared By:

Michelle Duran, Finance Director

Attachments:

1. Resolution No.19, Series of 2020docx

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 19
SERIES OF 2020**

A RESOLUTION OF THE CITY OF RIFLE, COLORADO LEVYING
GENERAL PROPERTY TAXES TO HELP DEFRAY THE COST OF
GOVERNMENT FOR THE CITY OF RIFLE FOR THE 2021 BUDGET YEAR

WHEREAS, the 2020 net assessed valuation for the City of Rifle as certified by the Garfield County Assessor is **\$120,348,110**; and

WHEREAS, the 2020 net assessed valuation for the Downtown Development Authority of the City of Rifle as certified by the Garfield County Assessor is **\$12,479,000**; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO:

1. The aforementioned recitals are hereby fully incorporated herein and adopted as findings and determinations by the City Council.

2. That for the purpose of meeting general operating expenses of the City of Rifle during the 2021 fiscal year there is levied a tax of **5.261** mills upon each dollar of the total valuation for assessment of all taxable property within the City; and

3. That for the purpose of meeting general operating expenses of the Downtown Development Authority during the 2021 fiscal year there is levied a tax of **3.774** mills upon each dollar of total valuation for assessment of all taxable property within the Downtown Development Authority of the City of Rifle; and

4. That the Mayor is hereby authorized and directed to certify to the County Commissioners of Garfield County, Colorado, the mill levies for the City of Rifle and the Downtown Development Authority of the City of Rifle as herein above determined and set pursuant to C.R.S. 39-5-128(1).

ADOPTED this 2nd day of December 2020.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #8.a.

Agenda Item Name:

Report to City Manager

Presenter:

Scott Hahn, City Manager

Item Description:

Staff report on notable tasks completed within the individual departments.

Recommended Action:

No action necessary

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

None

Executive Summary:

Work Report to City Manager

11/20/2020

Notification Requirements:

None

Prepared By:

Misty Williams, Administrative Assistant

Attachments:

1. Report to City Manager 11.20.2020

WORK REPORT TO CITY MANAGER

11.20.2020

POLICE

- The chief is working on fulfilling discovery requests for the shooting case.
- Problems with our camera systems from the user side have been resolved. We are working with IT on unacceptable download speeds from the interface.
- There are 6 candidates left in our process and we hope to hire 2 from this group.
- We were not awarded a grant to fund CLETA training for new officers. This was very disappointing news for the PD.
- We currently have one officer on quarantine.
- At this point, we plan on hosting a modified Shop with a Cop event in December. We have obtained advice from Public Health on.
- The prospect of the Sheriff eliminating the animal control officers will increase the workload on the Police Department. According to former Chief Meisner, the Sheriff has eliminated animal control services in the past. He relayed that county residents brought animals to the Rifle city limits to drop them off, to the PD, or to the shelter. The later action is not an issue for us.
- From January 2020 to the end of September, Garfield County Animal Control brought 150 animals to the shelter.

PIO

- Attended Garfield County PIO group meeting.
- Attended County Health/Municipality PIO meeting.
- Subbed in for Scott in the City Manager update videos with Scott and Carlos which we filmed at the Brenden Theater. Thanks to the Brenden for allowing us to film there!
- Interviewed by Aspen Public Radio for a piece they are doing on the Humanity Restoration Crew. The story will be run on November 24 and the web post will be published the same day.
- Rifle was featured in the TravelAwaits newsletter in an article called Colorado Road Trip: Denver to Grand Junction. It's posted on our Facebook and Twitter pages.
- Press releases and social media updates regarding City office closures, water leak repair and consequential road closures and apprehension of the burglary suspect.

CITY CLERK

- Continued work on the Laserfiche repository. Currently over 3,000 folders have been implemented for storing records in the Planning, Building and Public Works departments. This does not include the folders created for all of the records pertinent to the City Clerk, such as Ordinances, Resolutions, Minutes, Packets, etc.

- Updated Marijuana page on the City’s website, as well as the marijuana application forms and information to conform to the State of Colorado regulations.

PUBLIC WORKS

The following are engineering projects currently in progress, to include inspection and administration, design, and/or planning:

- Additional Airport Water Tank: site identification and access development to determine site development parameters
- We are currently in a data gathering period involving various outreaches into the City’s data archiving to help guide the project. This includes filling in gaps in the data along with insuring data integrity.
- Centennial Bridge Rehabilitation: currently in the management/award phase of the contract with KSK, LLC
- I-70 Exit 90 Beautification: review of initial concepts. Craig and Tom Whitmore met with Ayer Associates to develop customer wants.
- Downtown Rehabilitation: in final stages of preparation for release for bidding purposes.

The following are projects currently under construction:

- Lining of storm water drainage line in W. 3rd St.: while lining is here and available for installation, process is waiting on suitable weather for installation. This project has been delayed due to COVID-19 cases.
- Completion of the Public Improvements along Munro Avenue for the Scalzo/Kuersten development

The following are completed projects, or are being closed out:

- Re-construction of (5) handicap ramps in the vicinity of Deerfield Park Subdivision for ADA compliance
- Fravert and W. 5th Re-construction
- W. 2nd Street Sidewalk – Railroad Ave to West Avenue
- W. 2nd Street Intersection at SH 6
- Earthwork and civil construction associated with the repair of a minor water leak at 202 Railroad Avenue.
- RRV Improvements associated with Culver’s Restaurant

Fleet

- Continue to work through an unknown problem with Vacuum truck which causes it to shut-down during operations.
- Continued development of Fleet Administration and Management
- Actual installment of 2-post lift

Two weeks looking ahead

- Completion of Contract and Pre-construction meeting with KSK for the Centennial Bridge Rehabilitation project
- Completion of the lining of the W. 3rd St. Storm Water Culvert.