



CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

May 19, 2021
5:30 PM
202 Railroad Avenue, Rifle, CO

5:30 PM - Workshop Meeting

Discussion and Review

- a. Utility rate discussion and update on development fee research
- b. Museum Board Proposal

7:00 PM - Regular Meeting

- 1. **Call to Order & Roll Call**
- 2. **Pledge of Allegiance**
- 3. **Public Comment** *(maximum time permitted for Public Comment is 3 minutes per person)
 - 3.a. Instructions to Participate / Citizen Comments - for items not listed as public hearings on the agenda
- 4. **Consent Agenda**
 - 4.a. Consider Minutes of the March 17, 2021, Regular Meeting
 - 4.b. Consider Liquor License Renewal for Western Slope Chicken, LLC dba Wingchesters
 - 4.c. Consider Liquor License Renewal for GMT Investments, LLC dba Black Bear Liquors
 - 4.d. Resolution to formally accept the City of Rifle, Water and Wastewater Utility Rate Study prepared by Raftelis Consultants dated May 5, 2021
- 5. **Action, if any, on Workshop Items**
- 6. **Presentation**
 - 6.a. Swearing-In New Officer

6.b. Receive Update on the Traveler Program

6.c. Receive Financial Report on First Quarter 2021

6.d. Receive an Update on Downtown Project

7. Regular Agenda

7.a. Consider Action on West Garfield County Veterans Memorial

7.b. Discussion of additional downtown business subsidy

8. Administrative Reports

8.a. Report to City Manager

9. Comments from Mayor and Council

10. Adjournment



Agenda Item #a.

Agenda Item Name:

Utility rate discussion and update on development fee research

Presenter:

Scott A. Hahn

Item Description:

Discuss rate structure proposed by Raftelis. Also an update on the next steps for development fees.

Recommended Action:

Direct staff to prepare the necessary documents to adopt the utility rate structure proposed by Raftelis.

Fiscal Impact:

See attached

Operational Impact:

None

Prior Board Motions:

Background Information:

After exhaustive work the city staff and consultant Raftelis prepared and presented a complete Water and Wastewater Utility Rate Study to the City Council. Adoption of this study will be considered at the regular council meeting.

Attached is a file called Memo Fee and Rates which Craig Spaulding put together referencing the data from the Utility Rate study. The utility fees are the primary subjects of this discussion.

There is also an update from Patrick Waller on the preparation of the Parks fees in the file called Finalnew development fee system with update. 2 other attachments are earlier discussion documents including one from Nathan Lindquist called Finalnew development fee system.

Executive Summary:

The complete Water and Sewer Rate study documents are in your packet for the regular portion of the meeting adopting it by Resolution.

Essentially the study suggests a 2.5% annual increase from 2022 thru 2031 for the water fund and for wastewater a 4.2% increase from 2022 thru 2028 and then a 1% from 2029 thru 2031. This is a significant reduction in the future annual increases currently in code.

Notification Requirements:

Prepared By:

Scott Hahn, City Manager

Attachments:

1. Memo_Street Impact Fees
2. Memo_impact fees and rates
3. Finalnew development fee system MEMO PW Update With Table
4. Finalnew development fee system MEMO

public works



To: Brian Prunty
CC: Nathan Lindquist
From: Craig Spaulding
Date: January 29, 2020
Re: Impact Fee Discussion

As discussed in the 2019 Rifle Comprehensive Plan it is the desire to have fee structures and incentives that encourage the types of development needed in desirable locations. The following discusses street impact fees.

Capital improvements to streets that are triggered by development include but are not limited to new roundabouts, signalized intersections, added connections, highway access changes, asphalt intersections needing to be concrete, chip seal roads becoming asphalt roads, 3" thick roads becoming 5" thick, sidewalk connections, etc.

Known capital improvements are:

- Ramsey Gulch Flood Diversion
- Rifle Gateway
- Third Street Bridge
- Railroad Avenue Bridge
- Tripp Reconstruction
- Morrow Reconstruction
- W 5th Street PIH
- Ute and 5th
- West Avenue 3rd to 6th
- Whiteriver Roundabout
- North I-70 Roundabout
- 16th St Railroad Intersection
- 9th Street and Whiteriver Intersection
- ADA Transition Implementation
- ParknRide
- Park Avenue Extension
- Downtown Storm water master plan implementation
- Highway 13 Sidewalk
- 30th Street Light/Overpass
- Coalmine and Willow Ranch Connection
- Fairway Avenue Extension
- Grand Tunnel Ditch Mitigation
- Last Chance Extension to S. 10th
- Airport Road Sidewalk
- West Second Street Sidewalk
- Taugenbaugh Extension
- Rockwell Ave (Connection of Deerfield to Graham Mesa)
- Acacia Avenue Extension
- 9th Street Connection at Bypass
- Stillwell Construction
- Graham Mesa Avenue
- 16th Street Pavement
- Farmstead Parkway Pavement

public works



Many of the above are attributed to specific areas and do not necessarily pertain to a base fee that all development contributes to. Two capital improvements that have been heavily studied and will one day be needed for traffic flow and safety are the roundabouts at Whitriver and Highway 6 and the I 70 North Interchange. The roundabouts have a combined cost estimate of \$10,000,000.00. Additional development continually moves the City of Rifle closure to the requirement of these improvements. One goal of street impact fees should be to ensure that Rifle does not continue growth without taking these costs into account.

A 2009 traffic study predicted that these improvements would need to be implemented by 2016 when ADTs at the River bridge reached 25,000. At the time of the study ADTs were at 19,950. Ten years later, the ADT's are have reduced to 19,000.

The additional 6000 ADTs that may trigger these improvements is equivalent to 627 homes using 9.57 ADTs generated per residential unit. Within Tier 1 areas, an estimated 1,000 - 1,500 units can be developed on properties that have already been planned for development so this growth is not too far out to think about.

If the 627 homes were to pay for the roundabouts at the entry to town impact fees would be \$15,948 per residential unit. This is not a fair calculation as there are currently 4,751 units using EQR data. The 627 homes would equate to only 13% of the ADT's or an impact of \$2,073.24. \$2,073.24 should be the minimum impact fee.

Important capital improvements that are needed now that the above fee does not get are pedestrian connectivity and ADA transition implementation. An example of pedestrian connectivity is Willow Ranch which is in an area continually requesting a sidewalk connection to 24th Street. In this location impact fees were waived which means the sidewalk would be funded out of the Street Improvement Fund. The street improvement fund is used for maintenance and rehabilitation of streets, bridges, sidewalks, traffic signals, and storm water. Inflicting additional capital costs on the Street Improvement Fund takes away from the maintenance budget and increases the amount of infrastructure that needs to be maintained.

If the same logic above was applied to the roundabouts and pedestrian connectivity both of which are needed in the near future. To address all of the ADA needs and add pedestrian connectivity at Airport Road, West Second Street, North Rifle is likely to be near \$1.1M. Divided by 522 this would be an additional \$1,754.38 plus the \$2,073.24 for the Roundabouts and the

impact fee would be \$3,859.21 which provides a cost share of traffic improvements and the ability to have a system of interconnected pedestrian paths in the near future.

If all of the development triggered capital projects were used and the full infill development number of 2500 units was used to implement them the cost would be \$21,140,000.00 and the impact fee would be \$8,456.00 per residential unit. Development triggered projects include: W 5th Street PIII, Whiteriver Roundabout, North I-70 Roundabout, 16th St and Railroad Intersection, 9th Street and Whiteriver Intersection, ADA Transition Implementation, ParknRide Construction, Downtown Stormwater master plan Construction, Highway 13 Sidewalk, 30th Street Light/Overpass, Coalmine and Willow Ranch Connection, Last Chance Extension, Airport Road Sidewalk, West Second Street Sidewalk, 9th Street Connection at Bypass, Graham Mesa Avenue, 16th Street Pavement, Farmstead Parkway Pavement.

From the above, street impact fees should be no less than \$2,073.24 no more than \$8,456.00 and if they shared cost for the most emanate improvements to traffic and pedestrian access they would be \$3,859.21.

The current needs for streets, sidewalks, traffic signals, bridges, and storm sewer is maintenance and rehabilitation which is funded through sales tax revenue not impact fees. The goal should be to promote in fill and better land use which in theory would increase revenues without increasing infrastructure.

1. If impact fees are waived or too low than maintenance dollars begin to pay for capital improvements which is not good for the overall street system.
2. If impact fees are too high there are little to no impact fees due to reduced construction and there are the same issues with low impact fees but there is also no growth. This results in no impact fees and no increase in revenues.
3. The goal should be to acquire an impact fee that lets growth pay its way but error on the low side as it is the most likely to result in a balance between impact fees and revenues.

public works



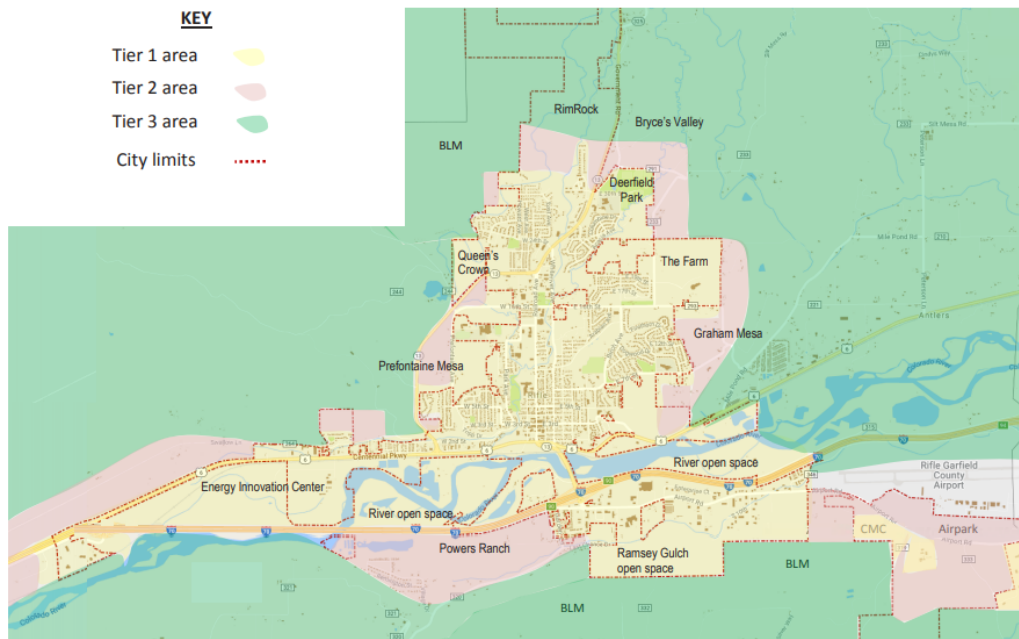
To: Scott Hahn
From: Craig Spaulding
Date: May 13, 2021
Re: Utility Rates and Impact Fees

Within the packet there are multiple documents discussing impact fees and recommendations for them. This memo provides some information on what to be thinking about when reviewing these documents and what impacts they have.

Many of the discussions are related to Tier 1 development and infill. The figure below was taken from the 2019 Comprehensive Plan and illustrates where these locations are.

RIFLE TIERED GROWTH SYSTEM

See Neighborhood Maps for a more detailed image of parcel lines and tier designations.



Impact fees are received for parklands, streets, water, and wastewater. Below is a discussion of how the recommendations for streets, water, and wastewater were developed and what changes to these rates may do to their financial health.

Water: Currently water receives revenue from a ¾ cent sales tax, impact fees, and rates. The sales tax is limited to the payoff of the water treatment plant. Impact fees are intended for capital projects. Rates cover operations and maintenance as well as capital projects.

With a new water treatment plant and many other new pieces of infrastructure, water is in a state of maintenance with only a few capital projects in the 10 year planning horizon. As stated above, this maintenance is funded primarily through rates.

Rates:

Water rates have been studied along with all of the production and distribution infrastructure to develop a master plan funded by the rates shown below.

Water utility cash flow summary

Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Annual Revenue Adjustments	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Cumulative Adjustments	2.50%	5.06%	7.69%	10.38%	13.14%	15.97%	18.87%	21.84%	24.89%	28.01%
State Loan Proceeds, \$ mil	\$0.0	\$0.5	\$1.9	\$2.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Total Fund Ending Balance, \$ mil	\$9.7	\$9.0	\$5.4	\$3.5	\$4.1	\$3.8	\$4.8	\$6.3	\$8.0	\$9.8
Target Reserve, \$ millions	\$2.5	\$2.5	\$2.6	\$2.7	\$2.7	\$2.8	\$2.9	\$2.9	\$3.0	\$3.1
Unrestricted Reserves, \$ mil	\$7.3	\$6.5	\$2.8	\$0.9	\$1.4	\$1.1	\$1.9	\$3.4	\$5.0	\$6.7
Debt Service Coverage	1.9	1.9	1.9	1.8	1.7	1.8	1.8	1.9	1.9	1.9
Target Debt Service Coverage	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2

What these changes would look like on three different users is shown below:

Bill Type	Water	Surcharge	Wastewater	Bill
4,000 Gallons - Winter (Indoor Usage)				
Proposed 2022 Rates	\$39.78	\$4.77	\$62.54	\$107.09
Existing 2021 Rates	\$38.81	\$4.66	\$60.02	\$103.49
			Change, \$	\$3.60
7,000 Gallons - (Average Monthly Usage)				
Proposed 2022 Rates	\$53.13	\$6.38	\$62.54	\$122.05
Existing 2021 Rates	\$51.83	\$6.22	\$60.02	\$118.07
			Change, \$	\$3.98
14,000 Gallons - (Summer Usage)				
Proposed 2022 Rates	\$88.94	\$10.67	\$62.54	\$162.15
Existing 2021 Rates	\$86.77	\$10.41	\$60.02	\$157.20
			Change, \$	\$4.95

Impact Fees:

The same study that determined rates, determined a maximum supportable impact fee as outlined below.

	Water System Investment Fee	
1	Water System Infrastructure at Current Replacement Cost	\$98,226,465
2	System Capacity, gpd	8,000,000
3	Unit Cost of Capacity, \$ per gpd (Line 1/Line 2)	\$12
4	EQR demand, gpd	593
5	System Investment Fee, \$ per EQR (Line 3 * Line 4)	\$7,281
6	Current SIF, \$ per EQR	\$5,743
7	<i>Difference</i>	<i>\$1,538</i>

What to consider when looking at impact fees is:

- Waterlines cost nearly the same with or without users
 - More users on the existing lines is more revenue paying for the maintenance and replacement of those lines.
 - More EQR's per mile of waterline creates more revenue with the same amount of infrastructure
 - If a waterline lasts 50 years, the minimum bill above would generate \$129,692.15 a vacant lot would generate no revenue
 - Full Tier 1 Buildout is far from triggering growth related improvements to the water purification facility as shown below



Figure 7. Future Tier 1 Buildout and WPF Firm Capacity Comparison

Wastewater: Currently wastewater receives revenue from impact fees and rates. Impact fees are intended for capital projects. Rates cover operations and maintenance as well as capital projects.

With a new wastewater treatment plant wastewater is in a state of maintenance and replacement of the distribution lines with minor capital projects in the 10 year planning horizon. As stated above, the maintenance and replacement is funded primarily through rates.

Rates:

Water rates have been studied along with all of the production and distribution infrastructure to develop a master plan funded by the rates shown below.

Wastewater utility cash flow summary

Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Annual Revenue Adjustments	4.2%	4.2%	4.2%	4.2%	4.2%	4.2%	4.2%	1.0%	1.0%	1.0%
Cumulative Adjustments	4.2%	8.6%	13.1%	17.9%	22.8%	28.0%	33.4%	34.7%	36.1%	37.4%
State Loan Proceeds, \$ mil	\$0.2	\$1.6	\$1.7	\$2.8	\$4.2	\$4.4	\$0.0	\$0.0	\$0.0	\$0.0
Total Fund Ending Balance, \$ mil	\$4.3	\$3.0	\$2.9	\$2.9	\$2.6	\$2.1	\$2.1	\$3.3	\$4.5	\$5.7
Target Reserve, \$ millions	\$1.6	\$1.6	\$1.7	\$1.7	\$1.8	\$1.8	\$1.9	\$2.0	\$2.0	\$2.1
Unrestricted Reserves, \$ mil	\$2.7	\$1.4	\$1.2	\$1.2	\$0.8	\$0.3	\$0.2	\$1.4	\$2.5	\$3.6
Debt Service Coverage	1.4	1.5	1.4	1.4	1.3	1.1	1.1	2.3	2.3	2.3
Target Debt Service Coverage	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2

Results from 2022 salinity study will provide clarification on regulations and potential impacts to future rate increases past this 5-year study period. A rate study update is recommended in 2025.

What these changes would look like on three different users is shown below:

Bill Type	Water	Surcharge	Wastewater	Bill
4,000 Gallons - Winter (Indoor Usage)				
Proposed 2022 Rates	\$39.78	\$4.77	\$62.54	\$107.09
Existing 2021 Rates	\$38.81	\$4.66	\$60.02	\$103.49
			Change, \$	\$3.60
7,000 Gallons - (Average Monthly Usage)				
Proposed 2022 Rates	\$53.13	\$6.38	\$62.54	\$122.05
Existing 2021 Rates	\$51.83	\$6.22	\$60.02	\$118.07
			Change, \$	\$3.98
14,000 Gallons - (Summer Usage)				
Proposed 2022 Rates	\$88.94	\$10.67	\$62.54	\$162.15
Existing 2021 Rates	\$86.77	\$10.41	\$60.02	\$157.20
			Change, \$	\$4.95

Impact Fees:

The same study that determined rates, determined a maximum supportable impact fee as outlined below.

Wastewater System Investment Fee		
1	Wastewater System Infrastructure at Current Replacement Cost	\$48,142,885
2	System Capacity, gpd	2,000,000
3	Unit Cost of Capacity, \$ per gpd (Line 1/Line 2)	\$24.07
4	EQR demand, gpd	235
5	System Investment Fee, \$ per EQR (Line 3 * Line 4)	\$5,657
6	Current SIF, \$ per EQR	\$6,382
7	Difference	(\$725)

What to consider when looking at impact fees is:

- Sewer line cost nearly the same with or without users as deterioration and settling is primarily a function of time
 - More users on the existing lines is more revenue paying for the maintenance and replacement of those lines.
 - More EQR's per mile of waterline creates more revenue with the same amount of infrastructure
 - Full Tier 1 Buildout is doesn't trigger growth related improvements to the water purification facility as shown below

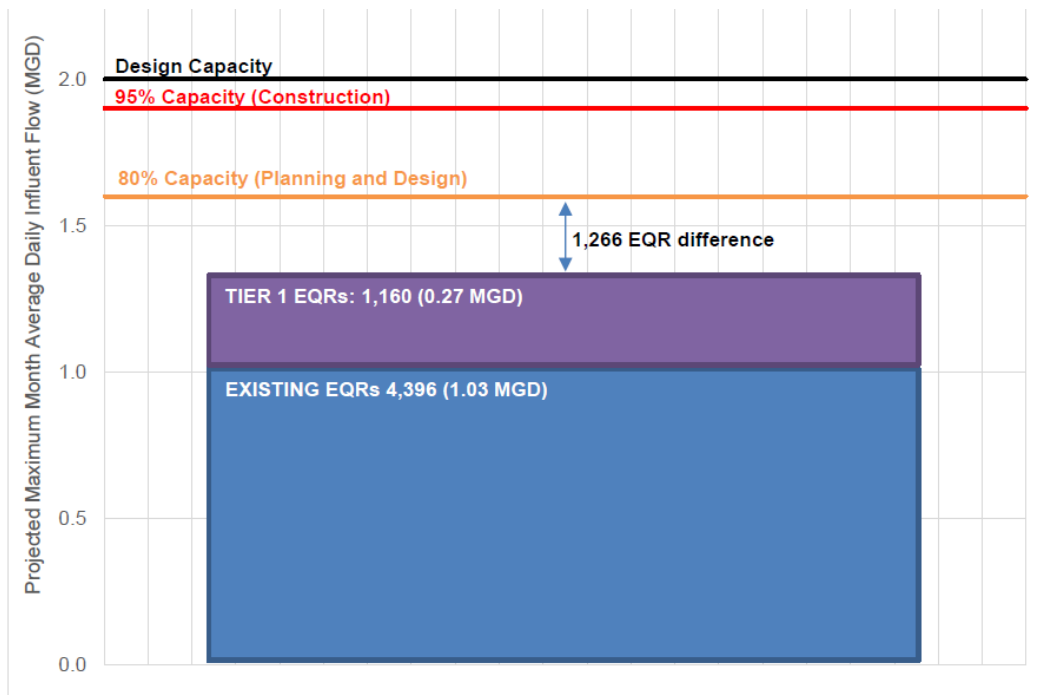


Figure 9. Future Tier 1 Buildout and WWRF Capacity Comparison

Water and Wastewater Conclusion: Our existing infrastructure can support a 25% growth without adding major infrastructure. Promoting infill with appropriate impact fees will create more revenue without additional investment which is good for both water and sewer.



MEMORANDUM

To: Honorable Mayor and City Council
From: Patrick Waller, AICP, Planning Director
Date: May 19, 2021
Subject: Updates to the Development Impact Fee System

PURPOSE

Update and identify the key items and statistics that will be considered in the impact fee update. Additionally, Staff will present the next steps in the process for the adoption of updated impact fees.

BACKGROUND

Staff previously brought to Council a proposal that broadly would keep the fees as they were prior to the current fee waiver program with the exception of fees within the infill area. A copy of the original Memo is attached. At that time, the Water and Wastewater Rate Study had not been completed and maximum supportable fees had not been identified.

Now that the Water and Wastewater Rate Study has been completed, Staff has the information needed to provide an updated recommendation. Moving forward in the process, Staff anticipates scheduling a meeting with developers to receive their input on potential changes and updates.

STAFF RECOMMENDATION MOVING FORWARD

Staff suggests completing the following items prior to Council making a decision on the development fee waiver program:

- Additional research is needed on the development fee structures needed in other nearby municipalities. Municipalities often have a variety of different development impact fees, some of which are comparable to the City of Rifle's fee structure and others that are not. The key is for Staff and Council to understand the totality of fees that are in place and the total amount that developers are responsible for. The previous provided numbers should be updated as best as possible.
- Now that the maximum supportable fee amounts have been detailed by the utility rate study, Staff anticipates scheduling a meeting with local builders to get their input on the

overall impact fee cost. Any concerns and ideas will be brought forward to Council for consideration.

Once these items are completed Staff anticipates bringing an Agenda item forward to Council for a decision on the development fees. Items that will be included for Council consideration include:

1. Overall Impact Fee Numbers
2. A Discounted Fee Structure for Infill Areas
3. An Amendment to the EQR Table to account for Smaller Homes
4. A Review of the Annual Fee Escalator (currently at 5%)

A Summary of the current and proposed fees is included in the Table Below:

City of Rifle Impact Fees			
	Current	Identified Maximum	Documentation
Water	\$6382.37 per EQR	\$7281 per EQR	Utility Rate Study
Wastewater	\$5743.27	\$5657 per EQR	Utility Rate Study
Parks	\$3450.74	\$3450.74	Previous Study
Streets	\$7094 per SF	\$2073 - \$8456 per SF	Civil Engineer Memo
	\$4354.82 per MF	\$4354.82 per MF	



MEMORANDUM

To: Honorable Mayor and City Council
From: Nathan Lindquist, Planning Director/Assistant City Manager
Date: March 8, 2021
Subject: Updates to the Development Impact Fee System

1. PURPOSE

City Council requested that staff review development impact fees and make recommendations for updates to the system. This memo discusses staff's recommendations and requests Council's feedback.

The goal was to have this in place for the expiration of the fee waiver program on April 1, 2021. Given the need for two readings of an ordinance as well as planning staff change-over, even if Council is ready to move forward with a consensus on the new system there will be some gap between the fee waiver program expiration and the implementation of the new fee system. At your March 17th meeting Council may either decide to let the fee waiver program expire on April 1st, or to extend it until the new system can be put in place. Developers report that the fee waivers are critical to continued homebuilding but it is of course difficult to assess the real-world impacts of its expiration.

2. EXECUTIVE SUMMARY

The following recommendations for an updated fee system are based on a balance of the following objectives:

- Incentivizing infill development
- Ensuring development contributes towards the impacts of growth on infrastructure
- Maintaining competitiveness in the regional development market
- Ensuring feasibility of housing construction is not unduly hampered

These objectives must be balanced against each other in Council's decision.

The overall Staff recommendation would leave impact fees constant with the current fees (not including the fee waiver program) in most areas of the City. It would then apply a reduction for Infill Areas.

If Council wishes to adjust the Infill Area boundary, or raise or lower fees outside of that boundary, these could be considered and there would likely be justification for doing so. Staff has provided the following recommendations as a starting point for discussion.

3. **FEE COMPARISON WITH NEIGHBORING MUNICIPALITIES**

The table below compares the City of Rifle's development fees with neighboring municipalities. Be aware that individual subdivisions often have unique fee schedules that differ from these numbers.

Development Fees for a Single-Family Home in Rifle and Neighboring Municipalities								
	TOTAL	Water	Sewer	Schools	Parks	EMS	Streets	Irrigation
Basalt	\$ 28,929.28	\$ 5,217.00	\$ 5,500.00	\$ 5,042.00	\$ 12,200.28	\$ 970.00	\$ -	\$ -
Rifle	\$ 23,504.14	\$ 6,030.43	\$ 6,701.48	\$ -	\$ 3,677.87	\$ -	\$ 7,094.36	\$ -
Glenwood Springs	\$ 20,649.96	\$ 6,964.91	\$ 4,178.95	\$ 2,471.30	\$ 5,744.80	\$ 1,290.00	\$ -	\$ -
Silt	\$ 16,569.38	\$ 5,835.98	\$ 5,835.98	\$ -	\$ 895.44	\$ -	\$ 500.00	\$ 3,501.98
New Castle	\$ 14,095.36	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 500.00	\$ -	\$ 1,595.36	\$ -
Carbondale	\$ 12,288.00	\$ 6,060.00	\$ 4,420.00	\$ 378.00	\$ 700.00	\$ 730.00	\$ -	\$ -
AVERAGE	\$ 19,339.35	\$ 6,018.05	\$ 5,439.40	\$ 1,315.22	\$ 3,953.07	\$ 498.33	\$ 1,531.62	\$ 583.66

Rifle's Water and Sewer System Improvement Fees (commonly called "Tap Fees") are near the regional average. However the parks and street fees are high, making Rifle's total development fees higher than the regional average.

Staff's opinion is that no City is fully putting the impacts on growth on new development. They are instead relying on sales taxes or other fees and rates. Rifle is currently putting more of the burden on new development than most. This is a policy question that needs to be decided based on Council's philosophy towards growth and paying for infrastructure.

Robert Burns has developed a mission statement for the Water Department that could apply well to this discussion: "Promoting Positive Growth Through Responsible Infrastructure/Resource Management". Of course the question is how to put this principle into practice.

4. **INFILL AREA**

In considering an update to the development fee system, Council directed Staff to prioritize incentivizing development in "Infill Areas" of Rifle. The Comprehensive Plan identifies a recommended "Infill Area" on the following map. This area contains "the valley" between Prefontaine Mesa and Graham Mesa, and between the Colorado River and Highway 13. This is the historic core of Rifle where the infrastructure is in place including streets, parks, and utilities.

Development in Infill Areas utilize the City’s “core infrastructure”, while development in the rest of the City utilizes both the “core infrastructure” and additional neighborhood-specific infrastructure or capacity increases. This general principle can be applied to each impact fee to justify lower fees for Infill Areas. The City desires to incentivize infill development in order to help the City move towards our goal of *generating more revenue on less infrastructure*, thus decreasing the overall tax burden on all citizens over time.

5. ANNUAL FEE ESCALATOR

Another issue that will need to be decided is whether an annual automatic escalator should be applied to the fees. In the past the escalator was 5% for most fees. This escalator either expired (for tap fees) or has been halted by Council (street impact fees). Staff would recommend a 2% or 3% escalator moving forward. This keeps the fees increasing with inflation but not at a rate that creates an undue burden on home-building.

6. OFF-SITE STREET IMPACT FEE

Existing Fees:

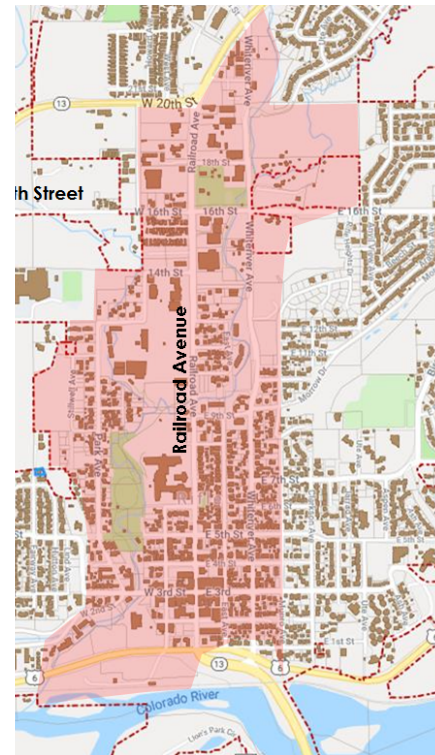
\$7,094 per SF unit

\$4,354.82 per MF unit

City Engineer Craig Spaulding analyzed the City’s Street Capital and Maintenance Plan and the Street Impact Fee in the attached memo. In summary, the analysis identifies one category of “Core Citywide Infrastructure” needs such as the Gateway roundabouts and pedestrian/ADA improvements. It identifies another category of projects that serve specific neighborhoods rather than city-wide transportation needs. The first category relates to the needs of development in the Infill Areas, while development in other areas of the City create impacts that affect both categories of street improvements (“core” as well as “neighborhood”).

The costs of “Core Infrastructure + neighborhood-specific improvements” combined on a per-housing unit basis would be \$8,456 per single family unit. Given that this is close to but slightly higher than the City’s current fee (\$7,094), Staff would recommend we keep the base Off-Site Street Impact Fee consistent at its current amount so as not to unduly burden the cost of home-building.

In order to more accurately account for the lower impacts of development in Infill Areas, Staff recommends using the costs of “Core Infrastructure” on a per-housing unit basis. This calculates



to an amount of \$3,859.21 per single family unit and \$2,377.73 per multi-family unit. It would be logical to use this amount as the Off-Site Street Impact Fees for the Infill Area.

7. PARKLAND DEDICATION FEE

The Parkland Dedication Fee was adopted by Council in the early 2000s. It is currently set at:

\$2347.00 per MF unit

\$3450.74 per single family

The same logic can be applied to Parks as discussed above in Streets. Development in the Infill Areas tends to utilize the City's major park facilities as their neighborhood parks. Development in other areas utilizes these parks as well as separate neighborhood parks.

Therefore, Staff's recommendation would be to leave the Parkland Dedication fee consistent for non-infill areas and to eliminate the Parkland Dedication Fee for Infill Areas.

8. WATER AND WASTEWATER SYSTEM IMPROVEMENT ("TAP") FEES

Current fees:

Wastewater = \$6,382.37 per EQR (single-family home)

Water = \$5743.27 per EQR (single-family home)

The detailed written analysis of the Utility Master Plan was not available at this time. However, the input from the consultants is that an increase to wastewater and water tap fees is not necessary. The overall analysis shows that the wastewater system will need more funding than the water system. Council may want to consider shifting amounts from the Water fee to the Wastewater fee while keeping the overall amount consistent. However, staff does not yet have an analysis that would allow us to make an informed recommendation as to the specific amounts.

An additional recommendation from Staff is to amend the EQR Table for small patio-homes. Small homes (1,000 sq ft or less) on small lots (6,000 square feet or less) are becoming increasingly popular as a workforce housing solution. However, the current code assesses all single-family homes at a rate of 1 EQR, while townhomes or apartments have lower EQRs between 0.6 and 1.0 based on lower water usage, due to both fewer inhabitants and a smaller landscape area. Staff reviewed the water usage records from thirty (30) smaller homes in Rifle, mostly in the older section of town. The average home in the study was 945 square feet on a 6,250 square foot lot. After determining the average water usage of these homes, Staff found that its water usage is equivalent to 0.6 EQRs. Thus Staff recommends a new category be added to the EQR table for this housing type to make it equivalent with multi-family dwellings.



Agenda Item #b.

Agenda Item Name:

Museum Board Proposal

Presenter:

Scott Hahn, City Manager
Brian Condie

Item Description:

Consider Museum Board proposal

Recommended Action:

Council direction

Fiscal Impact:

Potential \$65,000 replacement of HVAC system.

Potential \$60,000 funding for Museum Manager.

Operational Impact:

None

Prior Board Motions:

Background Information:

The Museum Board would like the City Council to consider two plans.

Plan A would be a transfer of ownership of the building to the Museum Board. They have done many improvements to the building over the years at no cost to the City. City has shared in some.

They also would like consideration of funding for a new HVAC system estimated at \$65,000. Further they request the City to continue paying for utilities as consideration of the City's storage use in the garage. There is also the current building insurance of approximately \$5,000. They pay their own liability insurance.

Finally the Museum Board would like the City to consider providing funding for a Museum Manager up to \$60,000. (see attached proposal)

What I believe is Plan B is the included proposed lease they drafted. The lease suggests a 5 year lease of the premises to the Museum Board for \$10 per year. It also describes insurance issues and construction issues. It suggests the City have obligations for building maintenance, repair or replacement which includes the roof, electrical and plumbing. I believe they are suggesting these items need repair or replacement at this time. The City would continue to pay the monthly utility costs.

Executive Summary:

Notification Requirements:

Prepared By:

Scott Hahn, City Manager

Attachments:

1. MuseumProposal2021

Rifle Heritage Center Museum

337 East Ave

Rifle, Co

Greetings

After careful consideration, the Board of Directors has come up with 2 proposals for your consideration. The BOD has been appreciative of the gentleman's agreement that the City has extended to the museum in lieu of a formal contract, however, a contract would be the best scenario for the long term, for both parties. The proposals are not etched in stone , simply a starting thought process for conversation that leads to a contract. We have certainly tried to think through all of the possibilities, and what would be best for the future of the Museum, with the help of the City of Rifle. Please review and feel free to send an offer/counteroffer, or set a time for a meeting to discuss any or all questions. We appreciate your thoughtful consideration.

Current BOD President with the full support of the BOD

Kathy Runia

Kathy Runia (970) 379-8573
3/24/2021

Plan A

The Rifle Heritage Center would like to come to an agreement with concerns to the ownership of the Museum building, that is currently owned by the City of Rifle. The Board of Directors have had lengthy discussions concerning ownership versus leasing of the building and have no doubts that ownership would be the best long term solution for the stability of the Museum. The Museum has already spent an enormous amount of funds on the City of Rifle's building.

*** The ground level and second floor lighting fixtures were replaced with LED fixtures.**

*** LED light fixtures replaced in the basement.**

***Three restrooms were upgraded with new efficient plumbing and fixtures.**

*** The Energy saving storm windows were also added with the photos screened on them for added interest.**

***Four exterior doors were replaced.**

*** Security system added for extra secure building.**

***Paint has been purchased, and applied throughout the Ground, Second floor, and Basement, carpet and vinyl flooring has been changed to provide even footing.**

*** The galvanized water pipes were exchanged for copper in the basement as leaking had started. (with one half being paid for by the City of Rifle).**

We have taken excellent care of the building, and have continued to make upgrades to the building at the Museum expense.

Our concerns need to be addressed as we do not want to find the Museum in a financial hardship.

The Board has the following questions concerning transfer of the building.

- 1. The separation of the DDA parking lot from the existing property. This would be required to be able to seek exempt status from property taxes under the museum's 501-C-3**
- 2. The building lacks heat at this time, the boilers need replaced. The swamp coolers also need replaced. the Board is requesting a one time Capital improvement to the building in the amount of \$ 65,000.00 from the City of Rifle.**
- 3. The Board has calculated the cost of heat and utilities to be \$1,500. Per month for heating the building,(using the government recommendation of 70 degree setting during open hours and 60 degrees while closed.) Based on 7 months of heat. The total amount would be \$10,500. Per year. The City of Rifle is currently using the garage portion of the Museum for Ute Theatre storage, based on a gentleman's agreement verbally. The Board is requesting that the City continue paying for the utilities with the replacement of the boilers in lieu of having to rent a storage unit.**
- 4. The City of Rifle currently pays for the Building's insurance coverage, the amount being approx.. \$5,000. Per year. The Board is asking for a continuation of the City of Rifle paying for the insurance. The museum currently pays for the liability insurance which also carries riders for the most valuable artifacts and any loaned in items.**

4. The Museum understands the need for compliance to the ADA. To date the Museum has accessibility to the ground floor with one restroom being unisex and ADA compliant. The Museum has paid for this upgrade of plumbing, fixtures replacement as well as a 36" doorway installed. The flooring on the ground level is all one level as well. There are 36" walkways around exhibits. The museum is requesting a 10 year timeline from date of signing contract, to get an elevator installed. From ground floor to the second floor. Funds will be raised to do so from grants and personal donations.

5. The best scenario for the Museum's future, would be the hire of a full time Museum Manager. This would require \$ 40,000 to \$ 60,000 annually.

6. The Museum Board has recently added a front entry visitor information area. This area includes the following:

- a. Brochures for local interest, including restaurants and other requested businesses.**
- b. Maps for trail systems for hikers and mtn. bikers**
- c. Wall art that reflects the beauty of Rifle Falls, Rifle Mtn Park and Rifle Arch. We will advertise this inclusion on the Museum website. The latest number of search hits on the website Google search was for the month of January at 149,446, with a 4.5 star rating. The Museum will also post the availability to Facebook, which typically sees 9,452 post engagements/28.8K post reach. The Museum is active, future forward thinking, and community involved.**

The Museum Board understands the need for maintaining the building, we have been shown to be responsible lessees and find that the City of Rifle also wants to have their property well cared for. The Museum is a huge asset for the Community and needs to continue and expand to meet the community need. The City of Rifle

also sees the asset and chooses to assist to keep this “GEM” available to the Rifle Community, the Museum Board of Directors are great partners and hope to continue to be the best. Financial opportunities would be opened to the Museum via grants, if we were the owner of the building, that are not currently available. To become financially independent at some point is of course the long term goal for both parties. The ability to have 7 extra months of income will go a long way to that end. The ability to be available through the school year to assist our educators...priceless!

Thanks for your consideration.

Kathy Runia

Board President

With full support of the current Board of Directors



March 24, 2021

To: Rifle Town Board

From: Four Rivers Historical Alliance

Re: Support for Rifle Heritage Center and Museum

The Four Rivers Historical Alliance is comprised of museums, historical societies and other organizations interested in the promotion of local history from Aspen to Marble to Parachute to Vail. The Alliance's mission is to plan, develop and sustain a collaborative effort among historical societies and related organizations, agencies and communities for the purpose of promoting cultural historic assets and heritage tourism.

The FRHA Board urges your support of Rifle Heritage's efforts to preserve local history. History is central to our lives and one of the factors that keeps communities vital, and citizens engaged. It can also be a catalyst for economic growth. Learning about how our ancestors met the challenges of their day can lend the courage and wisdom to meet the challenges of our time.

Rifle Heritage has hosted several of our FRHA meetings. They operate the largest museum in Garfield County, and have developed an impressive 8,000 square feet of exhibits. Like all of us, your local history people are concerned about maintaining the integrity of their exhibits, given the extreme temperature fluctuations in an unheated building. The lack of heat also forces the museum to close during winter months, unable to accommodate school field trips and the local community which at that time of year is seeking indoor activity.

A few of the historical societies within our organization have the benefit of a reliable source of funding, such as a portion of sales tax or open space tax. Most of us, like Rifle, struggle to raise the money it takes to keep our museums open. Big capital projects typically do require an input of money from local government. For example, in 2020 the Eagle County Historical Society re-roofed its museum, a necessary and expensive (\$55,000) project. Although much of that money came from private supports, it was special financial support from both Eagle County and the town of Eagle that made the project possible.

We recognize the limitations of small-town budgets. However, we hope your Board finds enough value in your fine local museum to help them out with their goal of installing a functioning heating system in their building. They work hard, and the museum is a tremendous asset to your community.

Kathy Heicher

President

LEASE

This lease is made and entered into by and between The City of Rifle and The Rifle Creek Museum, dba as Rifle Heritage Center Museum.

RECITALS

1.The City of Rifle is the sole owner of the premises described below, which premises have formerly used as a City Hall by the City of Rifle and was leased to the Rifle Creek Museum from June 1989 to present.

2.The City desires to continue the lease the premises for a period of 5 years, so that the Museum can conduct exhibit areas and space. With full intent to work toward the Museum gaining ownership at the 5 year end.

3.The City of Rifle desires the garage for storage purposes. The City will lease back the garage portion and will pay the utilities of the Museum in lieu of rent.

4.C.R.S. 31-15-713 permits the City to lease such premises, but requires that any lease for a period of more that one year by ordinance.

Now therefore, and in consideration of the mutual covenants and promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which hereby is acknowledged, the parties agree as follows: Section 1. Subject and purpose. The City of Rifle leases to the Museum the building and land located in the County of Garfield and State of Colorado, more particularly described as follows

Lots 13 and 14 block G of the original townsite of Rifle, which premises consist of a two story brick structure, together with all appurtenances, including the parking spaces located to the rear of the building.

This property is leased to the Museum only for the purposes set forth herein.

Section 2. Term and rent. The property above described is hereby leased for a period of five years, commencing this ____ day of _____ and terminating on this day ____ of _____ or sooner, as herin provided an annual rent of \$ 10.00, payable in advance on the first day of each year for the 5 year term. All payments shall be paid to City of Rifle at 202 Railroad Ave. Rifle Co 81650

Section 3. Alterations, additions, and improvements.

All plans and specifications for any building alteration estimated to cost \$5,000.00 or more shall be submitted to the City of Rifle for it's written approval prior to commencing of work. Subject to that limitation, and the conditions set forth herein, the Museum may make alteration, additions, or improvements in and to the property and to the building. any alterations shall be performed in a workmanlike manner, and shall not weaken or impair the structural strength, or lessen the value of the building or the premises, or materially change the purposes for which the building, or any part thereof, may be used.

b) The following conditions apply to any alterations, of all local regulations, additions, or improvements.

(i) Before the commencement of any work, plans, and specifications shall be filed and approve d by the Building Dept of the City of Rifle, and other entities who may be affected thereby, and all work shall be done in accordance with the requirements of all local

regulations, including but not limited to the International Building Code, and the other uniform codes adopted by the City of Rifle.

(ii) Prior to the commencement of any work, the Museum shall consult with the City of Rifle and its insurance carrier to determine the amount if any, of increase to the premium on insurance policies provided for herein. Upon termination of work, the Museum shall be liable for any increase in premiums on the basic fire insurance coverage as set forth herein, caused by or on account of such alterations, additions, or improvements. During the construction, alteration, additions, the Museum shall furnish the City with a Performance Bond written by a surety acceptable to The City of Rifle in an amount equal to the estimated cost of the work, guaranteeing completion of the work, free and clear of all liens and encumbrances and any security interests, according to the approved plans and specifications. Recognizing that a substantial portion of the Museum's workforce may consist of volunteer labor, this requirement may be waived in individual instance by the City Council by resolution. During the construction, the Museum shall carry adequate liability and construction insurance.

c)all alterations, additions, and improvements on or in the leased premises since 2021 after the commencement of this lease and that may be erected and installed during the lease shall become part of the property, and the sole property of the City, except that any moveable trade fixtures installed by the Museum shall be and remain the property of the Museum.

Section 4. Repairs. The City shall have obligations regarding building maintenance, repair or replacement including but not limited to the roof, electrical, mechanical and plumbing. Including the addition of a fire suppression system and replacement of boiler system. (This would be the expectation of any landlord,) The Museum shall be responsible for keeping the building in good clean

condition, and shall notify The City immediately when need for repair arises.

Section 5. Taxes The property is presently exempt from any real property taxation. Inasmuch as the Museum is a non profit corporation. The Museum further agrees not to enter into any subleasing of the building.

Section 6. Utilities. To assist the Museum with its success in offering a historic and cultural amenity to the citizens of and visitors to Rifle, the City of Rifle agrees to pay 100% of sewer, water, gas, and electricity services to the property. The Museum will pay for trash and phone service.

Section 7. Insurance.

a) During the term of this lease and for any further time that the Museum shall hold the leased property, the Museum shall obtain and maintain at its expense the following types of insurance.

- (i) Personal injury and property damage insurance, to be in the amounts and on forms of insurance policies as may, from time to time, be required in good faith by the City of Rifle.**
- (ii) The Museum shall provide and keep in force other insurance in amounts that may, from time to time, be required in good faith by The City of Rifle, against other hazards as are commonly insured against for the type of eleemosynary activity that the Museum intends to conduct.**

b) The City of Rifle agrees to include the building and permanent fixtures in its fire insurance coverage, with all

standard extended coverage that is presently, or may hereafter be, covered with other City property.

- c) All insurance provided by the parties as required in this section shall be carried in favor of both parties hereto as their prospective interest may appear, and in the case of insurance against damage to the premises by fire or other casualty, shall provide that the loss shall be adjusted with and payable to Rifle. All insurance shall require at least 30 days written notice to either party of cancellation or change affecting the interest of that party.**

Section 8. Unlawful or dangerous activities. The Museum shall neither use nor occupy, nor permit others to use or occupy, the leased property or any part thereof, for any unlawful, disreputable, or hazardous purpose, nor operate or conduct the Museum in any manner constituting a nuisance of any kind. Upon discovery of any such use, the Museum shall take immediate steps to halt such activity.

Section 9. Indemnity. The Museum shall Indemnify Rifle against all expenses, liabilities and claims of every kind including reasonable attorney's fees, by or on behalf of any person or entity arising out of:

- a) A failure by the Museum to perform any of the terms and conditions of this lease.**
- b) Any injury or damage happening on or about the leased property.**
- c) Failures to comply with any law of any governmental authority, or**
- d) Any claim of any lien of any kind filed against the property or equipment. Materials or alterations, of the building, or improvements thereon.**
- e) Any litigation, administrative proceeding or other enforcement action alleging any violation of the Americans with Disabilities**

Act (ADA) or any AADA regulation, as they pertain to the property or use of the property.

Section 10 Default or Breach. The occurrence of any of the following events shall constitute a default or breach of this agreement by the Museum.

- a) A failure by the Museum to perform any of the terms and conditions of the lease.**
- b) Any injury or damage happening on or about the leased property.**
- c) Failure to comply with any law of any governmental authority, or,**
- d) Any claim of any lien of any kind filed against the property or equipment, materials, or alterations, of the building, or improvements thereon.**
- e) Any litigation, administrative proceeding or other enforcement action alleging any violation of the Americans with Disabilities Act (ADA) or any ADA regulation, as they pertain to the property or use of the property.**

Section 11 Easements, agreements or encumbrances. The parties are bound by all existing easements, agreements, and encumbrances of record relating to the leased property, and Rifle shall not be liable for any damage resulting from any action taken by the holder of an interest pursuant to the rights of that holder thereunder.

Section 12 Subleases. The Museum shall not sign any sublease for the property for a period of greater than 30 days without first obtaining Rifle's written consent thereto. Any unauthorized consent of assignment or sublease is void and shall constitute a breach of this lease

Section 13 Waiver. In the event the Museum breaches any term or condition of this lease, and the City thereafter waives this breach,

such waiver shall be limited to the particular breach waived, and shall not under any circumstances be deemed a waiver of any subsequent breach or default in any of the terms and conditions.

Section 13. Notice. All notices to be given with respect to this lease shall be in writing .Each notice shall be sent by certified mail, postage prepaid, and receipt requested, or personally delivered. Any notice deposited in the United States mail shall be deemed to have been given 48 hours after it is deposited in the United States mail, postage prepaid.

Section 14. Assignment, The City selected the Museum as the appropriate entity to have the use of the old City Hall Property, which is the subject matter of this lease, because the City Council believes that the Museum's use of the property would be in harmony with the neighborhood, and with the historic nature of the building, For that reason, the Museum, except for the right to sublease the premises as set forth above, may not assign, pledge or encumber this lease in any fashion.

Section 15. Holding over. At the termination of this lease, if the Museum continues in possession of the leased premises, it shall be considered as a holdover tenant, on a month to month basis. subject to the right of the City to possession upon giving 30 days written notice to the Museum. Alternatively, the City Council then in office, may grant renewal options to the Museum. Upon termination or forfeiture of this lease, the Museum agrees to peaceably and quietly surrender and deliver the leased property to the City, free of all subleases, all in good condition and repair, Any trade fixture, or personal property not used in connection with the operation of the building, if not removed at the termination of the default, and if the City elects, shall be deemed abandoned, and will become the property of the City without any payment or offset therefor. The City may thereupon remove such fixtures or property and store

them at the risk and expenses of the Museum, if Rifle does not so elect

Section 16. Incorporation into Ordinance. C.R.S.31-15-713 requires that any lease or real estate, together with facilities thereon for a period of more than one year by the ordinance. It is therefor understood and agreed by and between the parties that this lease shall be contingent upon the passage of such ordinance, but if that is passed, the effective date of the ordinance shall not alter the term of this lease.

Section 17. Total Agreement: Applicable Law. This lease contains the entire agreement between parties, and can be charged only by written instrument, subsequently executed by the parties hereto. This agreement shall be governed by and construed in accordance with the laws of the State of Colorado. Time is of the essence of all provisions of this lease.

Section 18 Authority. Each person executing this agreement represents and warrants that he has duly authorized by the party which he purports to represent to execute this Agreement, and has authority to bind said party to the terms and conditions of this Agreement.

IN WITNESS WHEREOF, Rifle and the Museum have executed this lease Agreement in the duplicate originals effective as the latest date set, adjacent to the parties signatures.



Agenda Item #3.a.

Agenda Item Name:

Instructions to Participate / Citizen Comments - for items not listed as public hearings on the agenda

Presenter:

Item Description:

Citizen Comments - for items not listed as public hearings on the agenda.

Please limit comments to 3 minutes. Please see instructions below.

Electronic Meeting Participation:

Please click the link below to join the webinar:

[Click here to join electronic meeting](http://www.rifleco.org/ElectronicMeetings) or (www.rifleco.org/ElectronicMeetings)

Password: 929942

Participate by phone:

Dial: 1 301 715 8592 or 1 312 626 6799 / Webinar ID: 416 406 740

If you are participating electronically and would like to make a citizen comment during the City Council Meeting, please raise your hand on Zoom we will call on you during that portion of the meeting. During the meeting, you will be asked to state your name and if you live in the city limits of Rifle.

Recommended Action:

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

None

Executive Summary:

Notification Requirements:

None

Prepared By:

Misty Williams, Administrative Assistant

Attachments:

None



Agenda Item #4.a.

Agenda Item Name:

Consider Minutes of the March 17, 2021, Regular Meeting

Presenter:

Misty Williams, Administrative Assistant

Item Description:

Minutes of the March 17, 2021, Regular Meeting

Recommended Action:

Approve the minutes of the March 17, 2021, City Council Regular Meeting

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

None

Executive Summary:

Minutes of the March 17, 2021, Regular Meeting

Notification Requirements:

None

Prepared By:

Misty Williams, Administrative Assistant

Attachments:

1. March 17, 2021 Minutes



RIFLE CITY COUNCIL

REGULAR MEETING

March 17, 2021

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:24 p.m. by Mayor Barb Clifton.

Present at Roll Call:

Mayor Barbara Clifton, Councilor Theresa Hamilton, Councilor Joe Carpenter, Councilor Brian Condie, Councilor Ed Green, Councilor Clint Hostettler, and Councilor Sean Strode.

Others Present:

Rifle City Manager Scott Hahn, City Clerk Kristy Doll, Administrative Assistant Misty Williams, City Attorney Jim Neu, Rifle Community Television (RCTV) Michael Churchill, Chief of Police Tommy Klein, Public Works Director Brian Prunty, Civil Engineer Craig Spaulding, Planning Director Nathan Lindquist, Main Street Manager Kim Burner, Senior Center Director Tami Sours, Phil Vaughan, Jonathan Carlton, Ed Lenhart and Kelly Bartunek.

PUBLIC COMMENT

Public comment via email was read regarding communication of road closures during the downtown improvement project.

CONSENT AGENDA

- A. Consider Minutes of the January 20, 2021, Regular Meeting
- B. Consider Liquor License Renewal for Jalisco Grill, LLC dba Jalisco Grill

Councilor Theresa Hamilton moved to approve Consent Agenda Items A and B; seconded by Councilor Clint Hostettler.

Roll Call: Yes - Barbara Clifton, Theresa Hamilton, Joe Carpenter, Brian Condie, Ed Green, Clint Hostettler, Sean Strode; No - None

REGULAR AGENDA

Consider Disbursement of 2020 Garfield County Senior Programs Traveler Refund

Senior Center Director Tami Sours explained that a refund is being issued from the 2020 Memorandum of Understanding with Garfield County for the Traveler portion of the agreement, in the amount of \$23,778.11 to the City of Rifle. There are three options for this refund; either taking the entire refund in full back to the City of Rifle, giving the full refund amount to Garfield County to put into the Traveler Capital Expense Fund to assist with associated costs and equipment purchases, or it could be split between the two entities. This item has been brought before Council to determine how the refund will be distributed.

Councilor Sean Strode moved to retain the \$23,778.11 for the 2020 refund on Traveler services for the

Rifle City Council Meeting March 17, 2021

City of Rifle; seconded by Councilor Ed Green.

Roll Call: Yes - Barbara Clifton, Theresa Hamilton, Joe Carpenter, Ed Green, Clint Hostettler, Sean Strode; No - Brian Condie

Consider Participation in the Rural Jump-Start Program - Resolution No. 2, Series of 2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO AUTHORIZING PARTICIPATION IN THE RURAL JUMP-START PROGRAM ON MARCH 17, 2021.

Greater Rifle Improvement Team (GRIT) Manager Kim Burner explained Resolution No. 2, Series of 2021, which authorizes the City of Rifle's participation in the Rural Jump-Start Program. The Colorado Economic Development Commission created the Rural Jump-Start program to help economically distressed communities attract new businesses and jobs. The program requires a formal resolution be passed by the governing body in order to participate. Once the City of Rifle has been accepted, small businesses that choose to start a business in the City of Rifle, Garfield County or within another jumpstart zone will have the opportunity to receive incentive payments and tax relief including credits, exemptions, and refunds from state income tax, state sales and use tax and county and municipal personal property taxes. Employees of new businesses receive a tax credit for 100% of state income taxes on their wages for work in the rural jump-start zone. Tax credits will be for a term no longer than 8 years. Individual industries would be required to follow guideline set forth by the Rural Jump Start Program regarding the number of employees required, types of businesses allowed, and where they can be located. The Rifle Regional Economic Development Corporation or Colorado Mountain College could be the facilitator for the program in the Rifle area. Staff recommends approval of Resolution No. 2, Series of 2021.

Councilor Sean Strode moved to approve participation in the Rural Jump Start Program, Resolution No. 2, Series of 2021; seconded by Councilor Brian Condie.

Roll Call: Yes - Barbara Clifton, Theresa Hamilton, Joe Carpenter, Brian Condie, Ed Green, Clint Hostettler, Sean Strode; No - None

Consider Updates to the Development Impact Fee System

Nathan Lindquist explained that the current Development Fee Waiver Program will expire April 30, 2021, thus requiring consideration from Council on whether to update and extend the waiver program, or let it expire. Continuing the program would allow for more development in the City of Rifle, by keeping the fees at a competitive rate to those of other municipalities, and giving incentive for development. Development Impact Fees are calculated based on several factors, including park land dedication fees, street improvements, and utility costs. The extension of the fee waiver program was put into place in December of 2020 because the results of the Utility Rate Study being done by JVA Consulting Engineers had not been completed.

Comments were heard from Kelly Bartunek of Property Professionals, and Ed Lenhart and Jonathan Carlton of JCI Construction.

Council directed City Attorney Jim Neu to create an ordinance to be presented at the April 7, 2021 City

Council meeting, extending the fee waiver program until a permanent fee schedule can be put in place.

Administrative Reports

Reports were heard from Scott Hahn and Kristy Doll.

Comments from Mayor and Council

Comments were heard from Councilor Green, Councilor Brian Condie and Councilor Carpenter.

Executive Session

Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e) (real estate)

Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e) (real estate)

Councilor Theresa Hamilton moved to enter into executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e) (real estate); seconded by Councilor Sean Strobe.

Roll Call: Yes - Barbara Clifton, Theresa Hamilton, Joe Carpenter, Brian Condie, Ed Green, Clint Hostettler, Sean Strobe; No - None

Adjournment

Upon returning to the Regular Meeting following the conclusion of the Executive Session, the meeting adjourned at 9:30 p.m.

Kristy Doll
City Clerk

Barb Clifton
Mayor



Agenda Item #4.b.

Agenda Item Name:

Consider Liquor License Renewal for Western Slope Chicken, LLC dba Wingchesters

Presenter:

Misty Williams, Administrative Assistant

Item Description:

Hotel & Restaurant Liquor License Renewal for Western Slope Chicken, LLC dba Wingchesters

Recommended Action:

I move to approve the Liquor License Renewal application for Western Slope Chicken, LLC dba Wingchesters

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

Western Slope Chicken, LLC dba Wingchesters located at 717 Taughenbaugh Boulevard, Rifle, CO has submitted a Hotel & Restaurant Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Misty Williams, Administrative Assistant

Attachments:

1. Wingchesters 2021 Renewal_Redacted

WINGCHESTERS
PO BOX 733
Gypsum CO 81637

RECEIVED

MAY 10 2021

City Clerk
 City of Rifle

Fees Due	
Renewal Fee	Waived due to 20B-001
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	Waived due to 20B-001
Related Facility - Campus Liquor Complex \$160.00 per facility	Waived due to 20B-001
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name WESTERN SLOPE CHICKEN LLC		Doing Business As Name (DBA) WINGCHESTERS		
Liquor License # 03-08342	License Type Hotel & Restaurant (city)	Sales Tax License # 30778054	Expiration Date 08/03/2021	Due Date 06/19/2021
Business Address 717 TAUGHENBAUGH BLVD Rifle CO 81650		County Garfield	Phone Number 9706256111	
Mailing Address PO BOX 733 Gypsum CO 81637		Email dstewart@cshehold.com		
Operating Manager TIRAE KERNIG	Date of Birth	Home Address	Phone Number	
1. Do you have legal possession of the premises at the street address above? Yes No Are the premises owned or rented? Owned <u>Rented*</u> *If rented, expiration date of lease 07/03/2037				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes <u>No</u>				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes <u>No</u>				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes <u>No</u>				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes <u>No</u>				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes <u>No</u>				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes <u>No</u>				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes <u>No</u>				

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>David Stuard</i>	Title <i>Manager</i>
Signature <i>David Stuard</i>	Date <i>05/07/2021</i>

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For	Date
Signature	Title
	Attest

☐	☐	☐	☐
☐	☐	☐	☐
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Tax Check Authorization, Waiver, and Request to Release Information

I, Daniel J. Stewart am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Western Slope Chicken LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Western Slope Chicken LLC</u>		Social Security Number/Tax Identification Number <u>47-3695568</u>	
Address <u>P.O. Box 733 Business: 717 Taoghenbaugh Ave. R. CO 81650</u>			
City <u>Grand Junction</u>		State <u>CO</u>	Zip <u>81637</u>
Home Phone Number <u>970 524-9537</u>		Business/Work Phone Number <u>970 625-6111</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Daniel Scott Stewart</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Daniel Scott Stewart</u>			Date signed <u>05/07/2021</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #4.c.

Agenda Item Name:

Consider Liquor License Renewal for GMT Investments, LLC dba Black Bear Liquors

Presenter:

Misty Williams, Administrative Assistant

Item Description:

Liquor Store License Renewal for GMT Investments, LLC dba Black Bear Liquors

Recommended Action:

I move to approve the Liquor License Renewal application for GMT Investments, LLC dba Black Bear Liquors

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

GMT Investments, LLC dba Black Bear Liquors located at 1250 Railroad Avenue, Rifle, CO has submitted a Liquor Store License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Misty Williams, Administrative Assistant

Attachments:

1. Black Bear 2021 Renewal_Redacted

Submit to Local Licensing Authority

RECEIVED

MAY 10 2021

**City Clerk
 City of Rifle**

Fees Due	
Renewal Fee	\$227.50
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 227.50

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name GMI INVESTMENTS, L.L.C.		Doing Business As Name (DBA) BLACK BEAR LIQUORS	
Liquor License # 4703429	License Type RIFLE CITY LIQUOR STORE	Sales Tax License # 465405894	Expiration Date 9/15/2021
Business Address 1250 RAILROAD AVENUE, RIFLE, CO 81650		Due Date 8/1/2021	
Mailing Address 143 QUADRANT DR ROCK SPRINGS WY 82401		Phone Number 970-625-2066	
Operating Manager Kelly D. Goodrich	Date of Birth	Home Address	Email Kdgoodrich608msn.com

- Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No
 Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease **07-1-2021**
- Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☐ No
- 3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No
- 3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☒ Yes ☐ No
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

KELLY D. GOODRICH

Title

OWNER

Signature

Kelly D. Goodrich

Date

05-07-2021

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Date

Signature

Title

Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, KELLY D. GOODRICH am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Kelly D. Goodrich (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

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By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>BLACK BEAR LIQUORS</u> <u>KELLY D. GOODRICH/GMT INVESTMENTS LLC</u>		Social Security Number/Tax Identification Number	
Address		City	
		State	Zip
		Business/Work Phone Number <u>970-625-2066</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>KELLY D. GOODRICH</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Kelly D. Goodrich</u>		Date signed <u>05/07/2021</u>	

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Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #4.d.

Agenda Item Name:

Resolution to formally accept the City of Rifle, Water and Wastewater Utility Rate Study prepared by Raftelis Consultants dated May 5, 2021

Presenter:

Scott Hahn, City Manager

Item Description:

Study of the City of Rifle Water and Wastewater Utilities.

Recommended Action:

Approval of Resolution

Fiscal Impact:

None by acceptance of final document.

Operational Impact:

None

Prior Board Motions:

Background Information:

In order to prepare and maintain the City of Rifle Utilities in the most cost effective manner a complete study of current operations, current finance, future operations, capital needs and regulatory requirements was completed. The study gives recommendations on projects and rates to meet this future. The document covers the following ten year time period however recommends a review of the Study in 5 years.

Post passage of the Resolution this document will be a working document in the City' planning, budgeting and operation of the Utility funds.

Executive Summary:

Notification Requirements:

Prepared By:

Scott Hahn, City Manager

Attachments:

1. Rifle Final Rate Study Council 050421_Update
2. Rifle W-WW Financial Plan Tech Memo 042721
3. Resolution No. 4-Utility Maintenance, Capital, and Rate Study

City of Rifle

Water and Wastewater Utility Rate Study

May 5, 2021

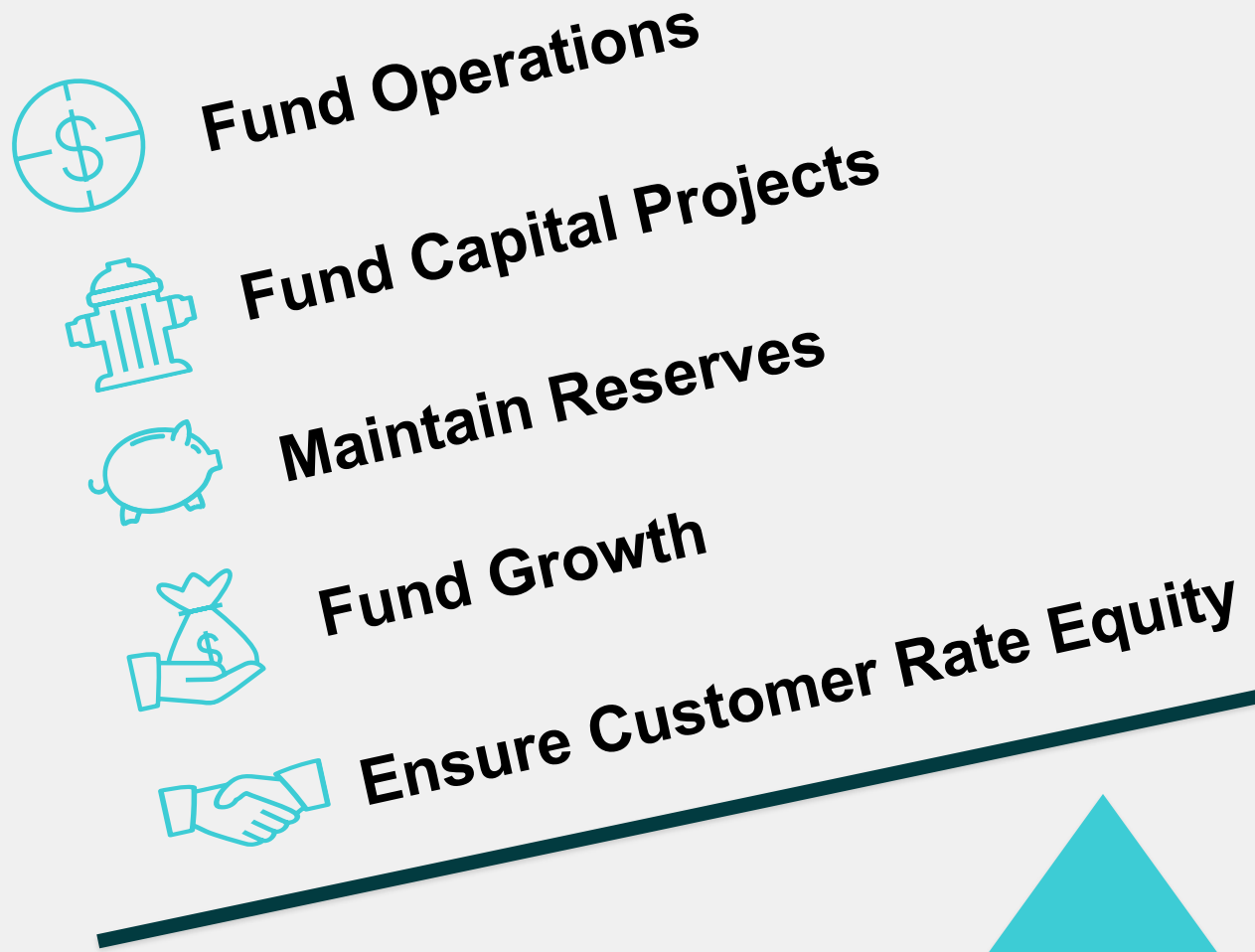




Agenda

1. Goals and objectives
2. Prior Council meeting recap
3. Water financial plan results
4. Wastewater financial plan results
5. System investment fees

The City of Rifle rates and fees must:



How we'll get there



Fund Operations



Fund Capital Projects



Maintain Reserves and DSC



Fund Growth



**Cost recovery through rates
and fees**



Tap Fees



Rate Design



Cost of Service

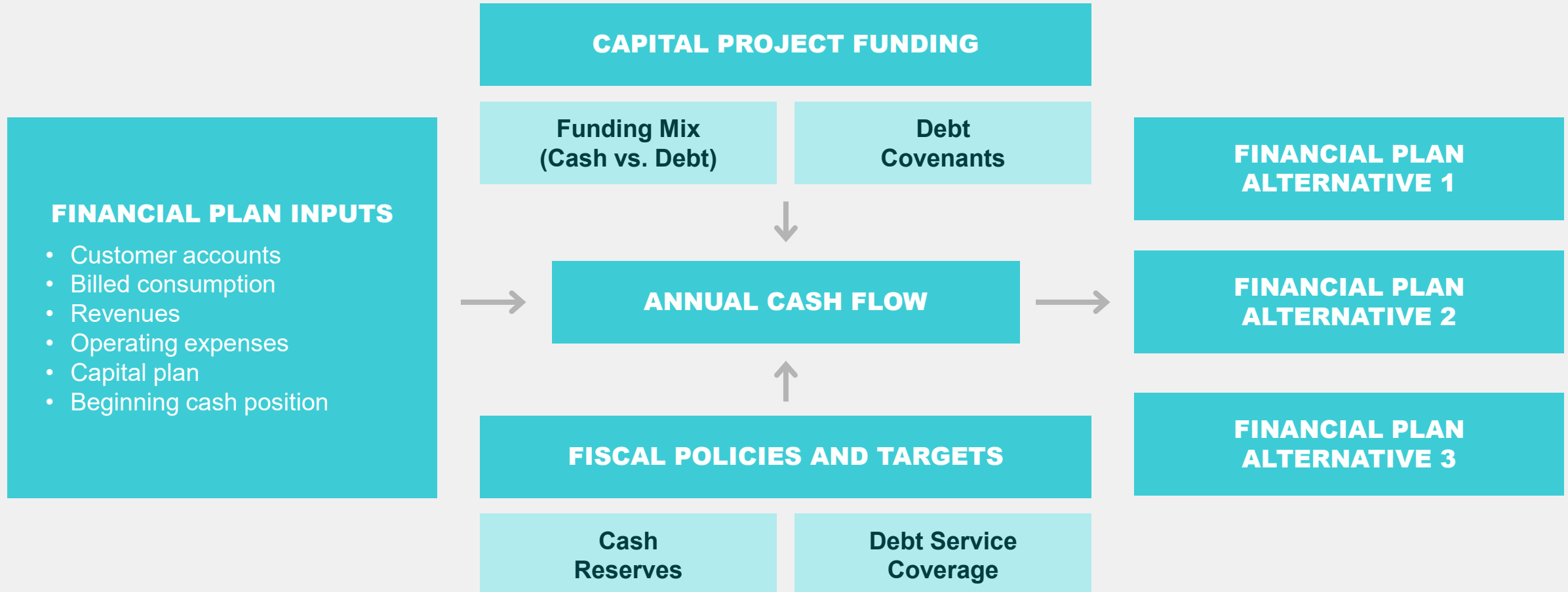


Financial Plan



The Financial Planning Process

What is the revenue required to meet expenditures?



April 20 Council meeting recap

- Presented 3 water financial plan scenarios
 - › Consideration of Tank Loan early payoff
 - › Including/excluding RO/GAC project
 - › Adjusted timing and level of state loan issues and revenue increases
- Presented 2 wastewater financial plan scenarios
 - › Including/excluding the salinity project
 - › Adjusted timing and level of state loan issues and revenue adjustments

Council feedback has been incorporated into the following scenarios

Water and wastewater financial plan assumptions

- Customer growth: 1.7%
- Inflation factors
 - › Capital: 3% annually
 - › Operation and maintenance expense: 3%
- State loans
 - › 20-year term
 - › 2.25% interest rate through 2025; 3.0% thereafter
 - › Debt service coverage target : 1.2x annual debt service
- Reserve targets
 - › Operation and maintenance expense 90 days of O&M
 - › Capital reserve: 1-years depreciation expense

Water and wastewater financial plan assumptions

- Retain ending balance at current levels by 2030
- ‘Smooth and predictable’ revenue increases over the study period

Water Utility

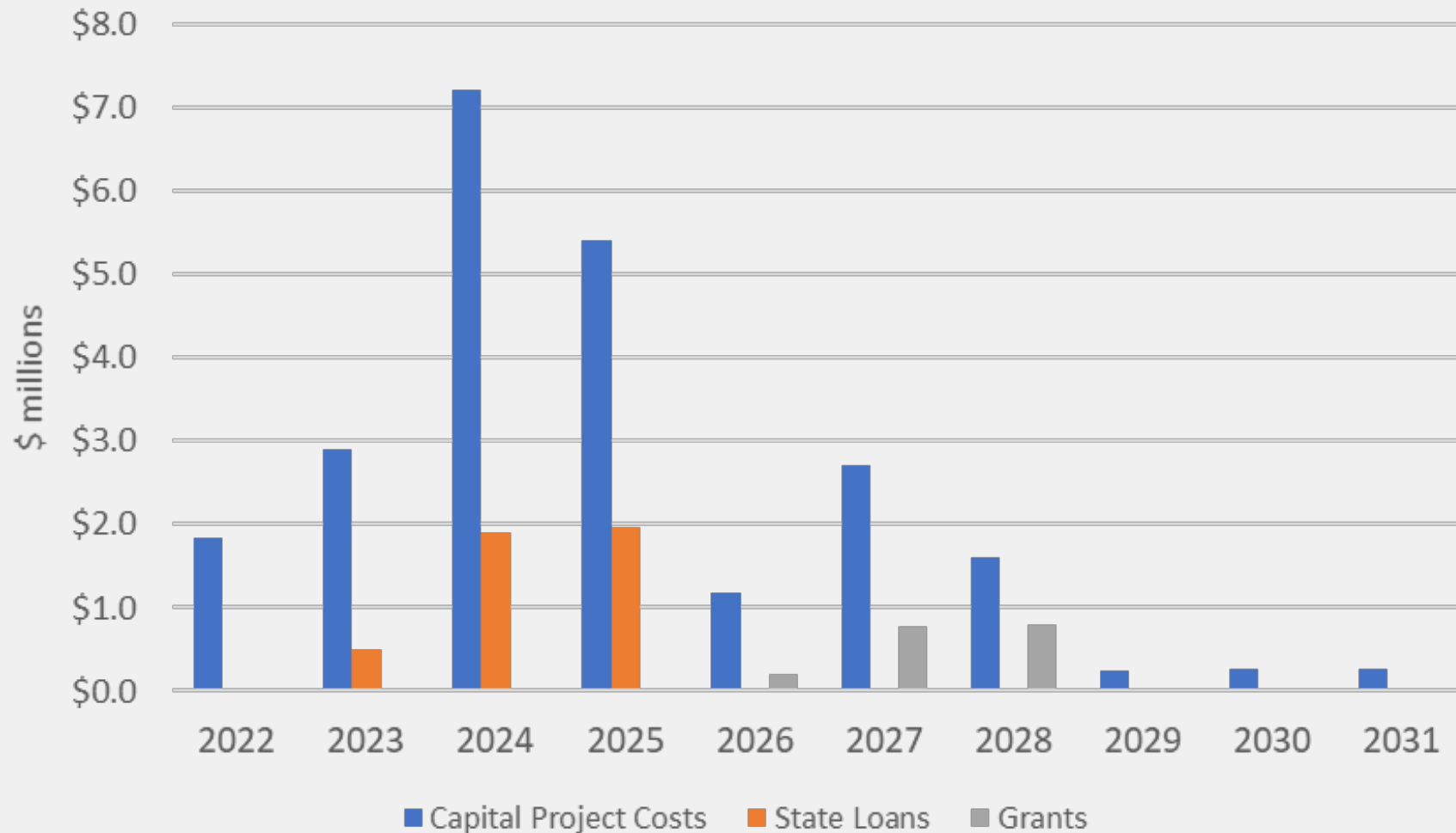


Water financial plan assumptions

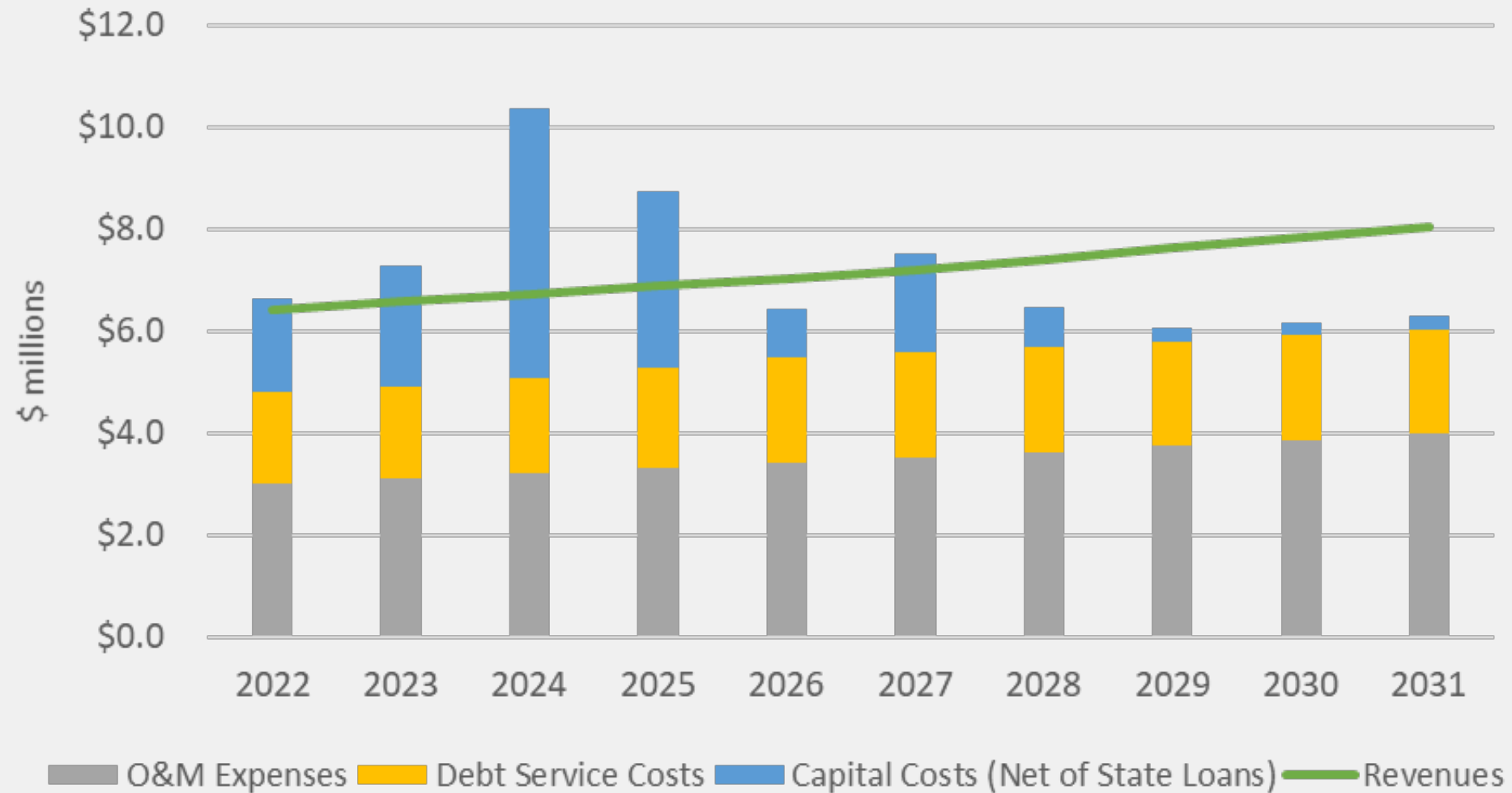
- No early repayment of the 2015 COP water tank loan in 2022.
- Excludes the RO/GAC project in 2029 and 2030.
- Residual drying beds project in 2026 (Total cost \$3.6 million)
 - › Funded through a 50% State grant match.
- The RRWPR Penwell Tank project (Total cost \$8.7 million)
 - › Funded through a combination of state loans, rates, and reserves

Water utility 10-year capital improvement program

Total program costs: \$23.6 million



Water utility cash flow summary



Water utility cash flow summary

Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Annual Revenue Adjustments	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Cumulative Adjustments	2.50%	5.06%	7.69%	10.38%	13.14%	15.97%	18.87%	21.84%	24.89%	28.01%
State Loan Proceeds, \$ mil	\$0.0	\$0.5	\$1.9	\$2.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Total Fund Ending Balance, \$ mil	\$9.7	\$9.0	\$5.4	\$3.5	\$4.1	\$3.8	\$4.8	\$6.3	\$8.0	\$9.8
Target Reserve, \$ millions	\$2.5	\$2.5	\$2.6	\$2.7	\$2.7	\$2.8	\$2.9	\$2.9	\$3.0	\$3.1
Unrestricted Reserves, \$ mil	\$7.3	\$6.5	\$2.8	\$0.9	\$1.4	\$1.1	\$1.9	\$3.4	\$5.0	\$6.7
Debt Service Coverage	1.9	1.9	1.9	1.8	1.7	1.8	1.8	1.9	1.9	1.9
Target Debt Service Coverage	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2

Wastewater Utility

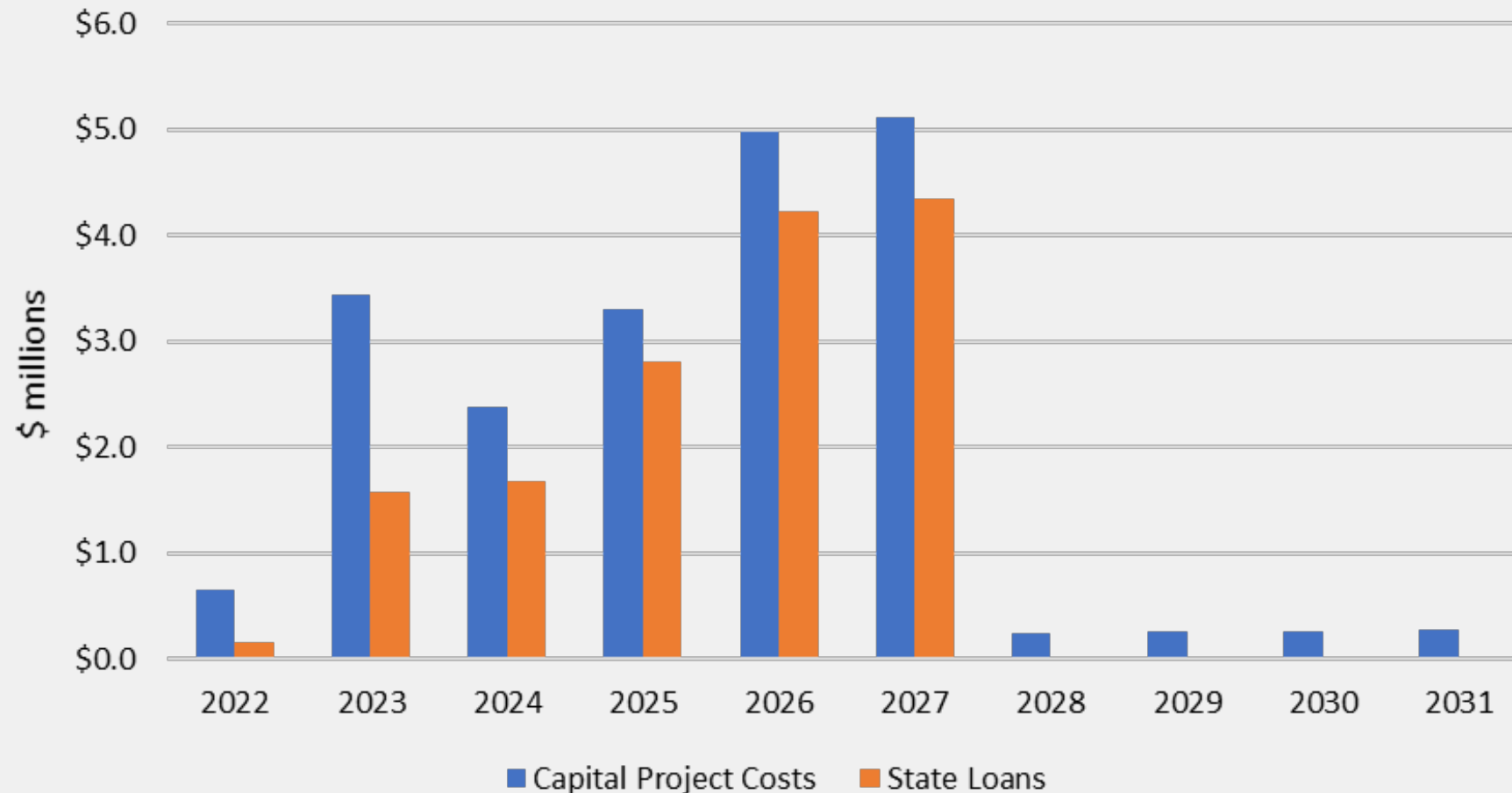


Wastewater financial plan assumptions

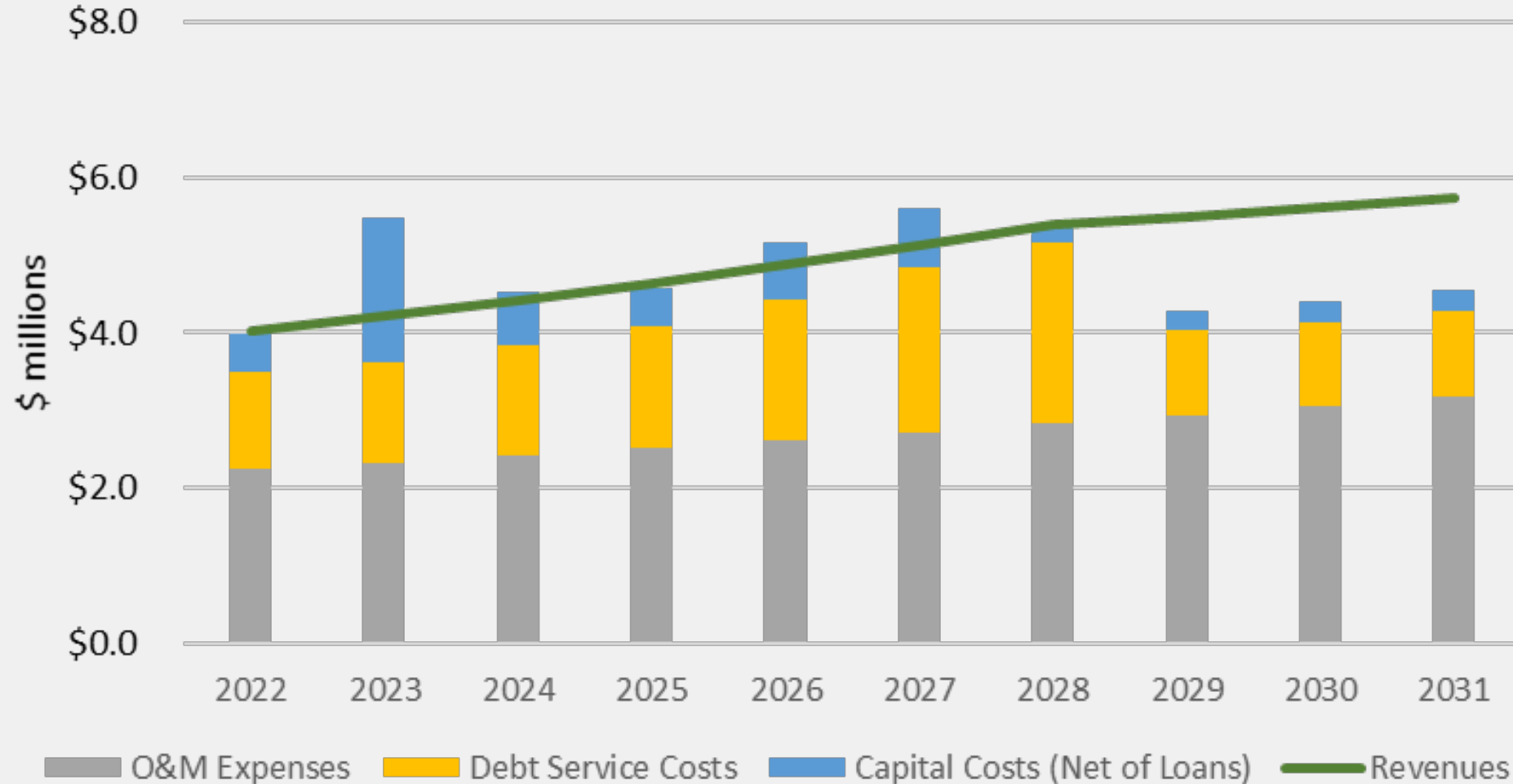
- Excludes the Salinity/Removal Mitigation project
- Capital project funding through a combination of loans, rates, and reserves
 - › Interchange Tank
 - › Digester Improvements,
 - › Southside Pump Station, and
 - › Total project costs \$17.4 million
- All other capital projects funded through rates and reserves

Wastewater utility 10-year CIP

Total program costs: \$20.9 million



Wastewater utility cash flow summary



Wastewater utility cash flow summary

Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Annual Revenue Adjustments	4.2%	4.2%	4.2%	4.2%	4.2%	4.2%	4.2%	1.0%	1.0%	1.0%
Cumulative Adjustments	4.2%	8.6%	13.1%	17.9%	22.8%	28.0%	33.4%	34.7%	36.1%	37.4%
State Loan Proceeds, \$ mil	\$0.2	\$1.6	\$1.7	\$2.8	\$4.2	\$4.4	\$0.0	\$0.0	\$0.0	\$0.0
Total Fund Ending Balance, \$ mil	\$4.3	\$3.0	\$2.9	\$2.9	\$2.6	\$2.1	\$2.1	\$3.3	\$4.5	\$5.7
Target Reserve, \$ millions	\$1.6	\$1.6	\$1.7	\$1.7	\$1.8	\$1.8	\$1.9	\$2.0	\$2.0	\$2.1
Unrestricted Reserves, \$ mil	\$2.7	\$1.4	\$1.2	\$1.2	\$0.8	\$0.3	\$0.2	\$1.4	\$2.5	\$3.6
Debt Service Coverage	1.4	1.5	1.4	1.4	1.3	1.1	1.1	2.3	2.3	2.3
Target Debt Service Coverage	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2

Results from 2022 salinity study will provide clarification on regulations and potential impacts to future rate increases past this 5-year study period. A rate study update is recommended in 2025.

System Investment Fees



Colorado Revised Statutes – Impact fees (CRS) §29-20-104.5

- Fees must be generally applicable to a broad class of property (for example, residential, commercial, etc.).
- Fees must be intended to defray the projected impacts on capital facilities caused by proposed development.
- Fees are directly related to service that a local government is authorized to provide.
- The asset has an estimated useful life of five years or longer.
- The fee is required by the charter or general policy of a local government pursuant to a resolution or ordinance.

Calculation methodology

- Fees are based on the buy-in method
- Based on premise that existing customers have built and maintained a valuable system
- A new customer must 'buy into' the system by making a contribution to the amount of capacity a similar existing customer has in the system
- Proposed fees represent the maximum supportable fee

Water system investment fee

	Water System Investment Fee	
1	Water System Infrastructure at Current Replacement Cost	\$98,226,465
2	System Capacity, gpd	8,000,000
3	Unit Cost of Capacity, \$ per gpd (Line 1/Line 2)	\$12
4	EQR demand, gpd	593
5	System Investment Fee, \$ per EQR (Line 3 * Line 4)	\$7,281
6	Current SIF, \$ per EQR	\$5,743
7	<i>Difference</i>	<i>\$1,538</i>

Wastewater system investment fee

Wastewater System Investment Fee		
1	Wastewater System Infrastructure at Current Replacement Cost	\$48,142,885
2	System Capacity, gpd	2,000,000
3	Unit Cost of Capacity, \$ per gpd (Line 1/Line 2)	\$24.07
4	EQR demand, gpd	235
5	System Investment Fee, \$ per EQR (Line 3 * Line 4)	\$5,657
6	Current SIF, \$ per EQR	\$6,382
7	Difference	(\$725)

Rate and Fee Comparison

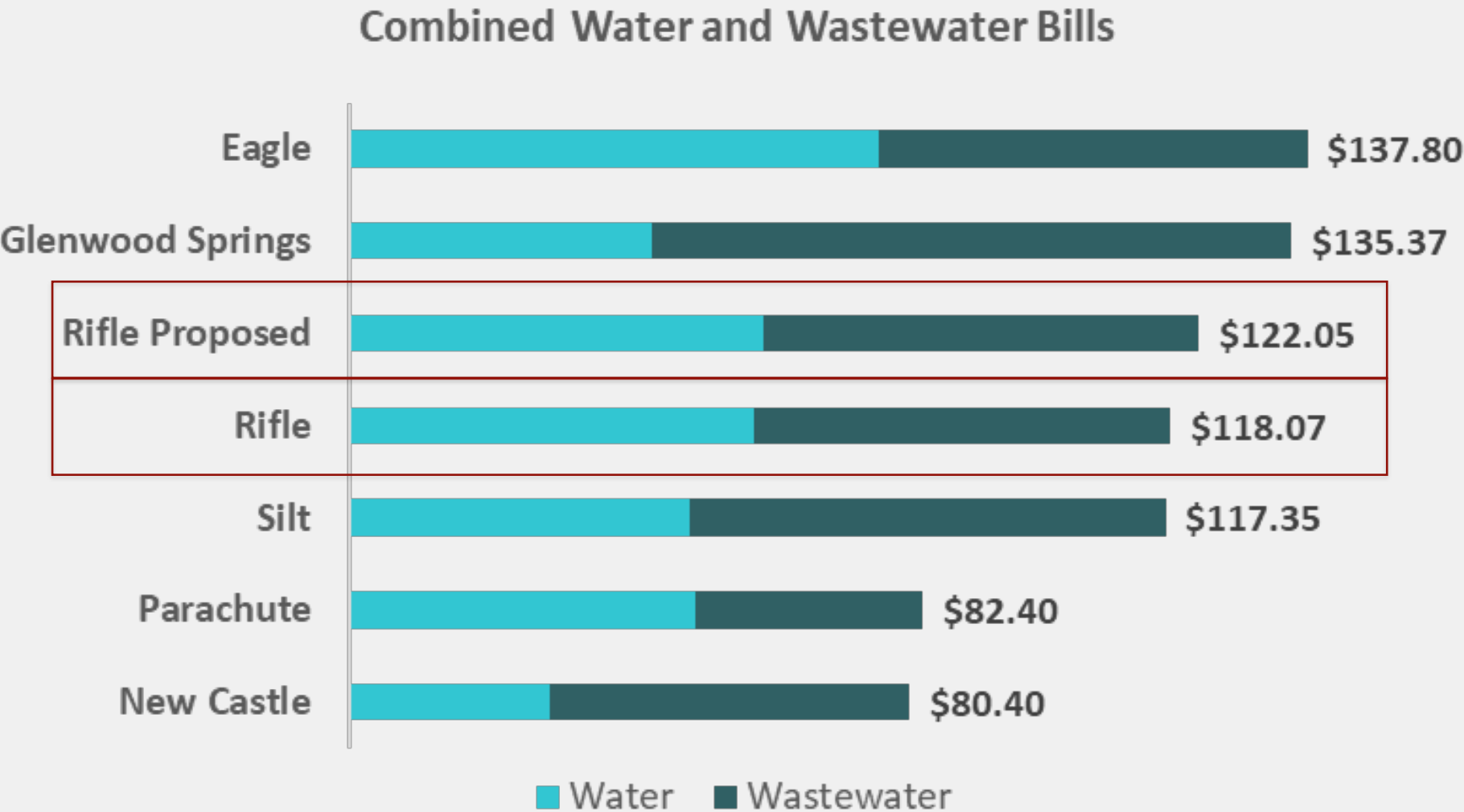


Average water and wastewater bill will increase by \$3.98 per month

Bill Type	Water	Surcharge	Wastewater	Bill
4,000 Gallons - Winter (Indoor Usage)				
Proposed 2022 Rates	\$39.78	\$4.77	\$62.54	\$107.09
Existing 2021 Rates	\$38.81	\$4.66	\$60.02	\$103.49
Change, \$				\$3.60
7,000 Gallons - (Average Monthly Usage)				
Proposed 2022 Rates	\$53.13	\$6.38	\$62.54	\$122.05
Existing 2021 Rates	\$51.83	\$6.22	\$60.02	\$118.07
Change, \$				\$3.98
14,000 Gallons - (Summer Usage)				
Proposed 2022 Rates	\$88.94	\$10.67	\$62.54	\$162.15
Existing 2021 Rates	\$86.77	\$10.41	\$60.02	\$157.20
Change, \$				\$4.95

Utility water and wastewater rate survey

- Residential customer
- 1 EQR
- 7,000 gal water usage
- 4,000 gal wastewater volume



Utility water and wastewater rate survey

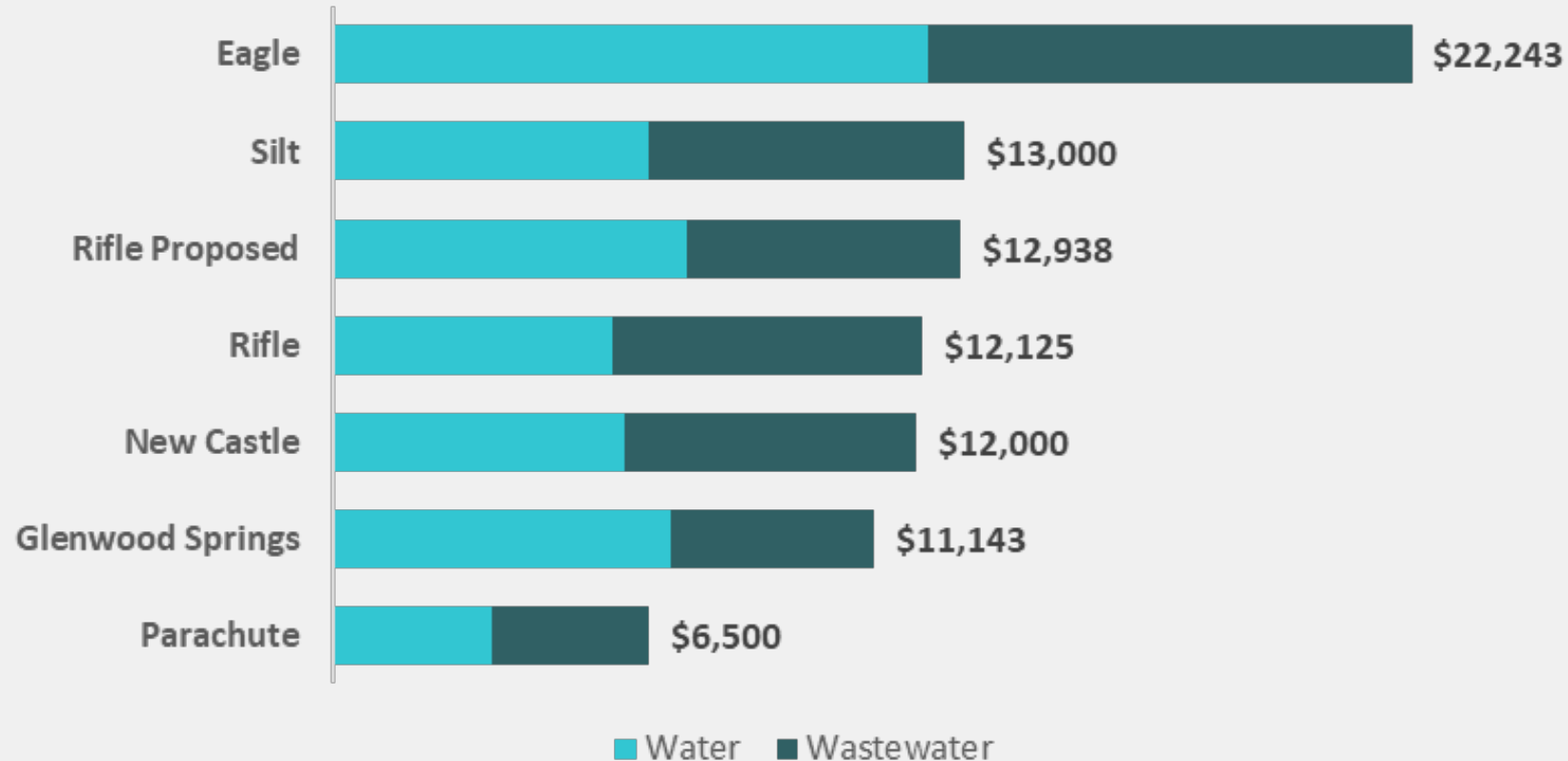
- Residential customer
- 1 EQR
- 7,000 gal water usage
- 4,000 gal wastewater volume

Community	Water	Wastewater	Total
New Castle	\$28.63	\$51.77	\$80.40
Parachute	\$49.70	\$32.70	\$82.40
Silt	\$48.93	\$68.42	\$117.35
Rifle	\$58.05	\$60.02	\$118.07
Rifle Proposed	\$59.51	\$62.54	\$122.05
Glenwood Springs	\$43.31	\$92.06	\$135.37
Eagle	\$76.04	\$61.76	\$137.80

System investment fee survey

Residential 1 EQR

Combined Water and Wastewater System Investment Fees



System investment fee survey

Residential 1 EQR

tabular form

Community	Water	Sewer	Total
Parachute	\$3,250	\$3,250	\$6,500
Glenwood Springs	\$6,964	\$4,179	\$11,143
New Castle	\$6,000	\$6,000	\$12,000
Rifle	\$5,743	\$6,382	\$12,125
Rifle Proposed	\$7,281	\$5,657	\$12,938
Silt	\$6,500	\$6,500	\$13,000
Eagle	\$12,243	\$10,000	\$22,243

City of Rifle

Water and Wastewater Utility Rate Study



Financial Plan Memorandum

To: Craig Spaulding, Project Engineer

From: Todd Cristiano, Senior Manager

Date: April 27, 2021

Subject: Proposed water and wastewater financial plans and system investment fees

Introduction

This memorandum summarizes the results of the updated water and wastewater financial plans. These plans incorporate feedback from Staff during the March 9 and April 15 conference calls and the City Council meeting held on April 20, 2021. Raftelis updated the water and wastewater financial plans based on feedback from Council and the updated capital improvement schedules from JVA. Council's feedback included maintaining fund balances to prepare for future years' capital projects and maintain steady, inflationary annual revenue increases. The financial plan cash flows are included at the end of this memorandum.

Study Background

Previous to the Rifle Utility Maintenance, Capital, and Rate Study (Utility Study), the City had two significant capital projects planned in 2020 through 2023, the water utility Reverse Osmosis/ Granular Activated Carbon Facility (RO/GAC) project and the Salinity Removal/ Mitigation Solution project.

The RO/GAC Facility project was originally part of the last Water Purification Facility (WPF) expansion design but was ultimately removed as a cost savings measure. The RO/GAC project was not necessary as part of the expansion to meet water treatment regulatory requirements. However, it can improve taste, smell, and reduce total dissolved solids (TDS), including salt, or salinity, from the drinking water. There are no current regulatory requirements that would require the City to treat for taste, odor, or TDS. However, regulatory requirements may be imposed on the City requiring salinity removal at the Wastewater Reclamation Facility (WWRF) to limit salinity discharged to the Colorado River. It is uncertain when these projects would be required, however they are no longer expected for the years 2020 through 2023. Raftelis has included these projects in some scenarios below at the end of the 10-year study period.

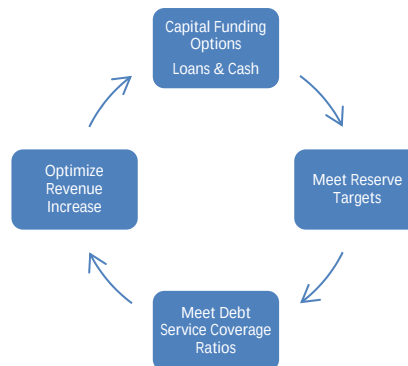
JVA recommends completing a Salinity Study including a WPF raw water quality analysis to refine the RO/GAC Facility design and to evaluate a comprehensive salinity removal solution that includes RO/GAC salinity removal at the WPF and TDS removal at the WWRF. This Salinity Study will evaluate cost savings in a comprehensive salinity removal solution including both an RO/GAC Facility at the WPF and Salinity Removal at the WWRF to meet future regulatory requirements when needed. The financial plan scenarios presented below evaluate the rate revenue impacts for including and excluding these projects within the 10-year study period. Following the completion of the recommended

Salinity Study, a refined cost estimate for a comprehensive salinity removal solution may reduce the total capital cost of these projects, and therefore reduce the required rate increase.

Financial Planning Approach

A primary consideration in developing an 'optimal' financial plan is minimizing annual revenue increases through balancing the use of reserves, existing rate revenue, and state loans. This balance is subject to the constraints of meeting the City's target reserve policies and debt service coverage requirements on existing and proposed debt. Each utility has multiple subfunds which requires an additional step of ensuring these subfunds maintain positive balances.

This approach is an iterative process. For example, issuing debt to fund a capital project may keep revenue increases low however, new debt payments may decrease the coverage below the target level. As a result, a revenue increase may be needed to meet to maintain compliance with the target. The revenue generated from the increase now may meet debt service coverage and produce an ending balance more than the target reserve. This excess can be used to partially fund the capital project which, in turn, could reduce the proposed state loan amount.



Raftelis assumed a target operating reserve of 90 days of O&M and a proposed capital reserve equal to approximately 1-year of depreciation expense. Projected equivalent residential unit (EQR) growth is estimated at 1.1% per year. Projected capital costs include an inflation allowance of 3.0%. Overall O&M inflation is approximately 3.8%. Proposed state loan issues assume a 20-year term with an annual interest rate of 2.25% and debt service coverage ratio requirement of 1.1x of annual debt service. For the purposes of this analysis, Raftelis assumed a target debt service coverage ratio target of 1.2. This allows for sufficient revenues when issuing multiple loans over the course of the study period.

System Investment Fees

Raftelis calculated the system investment fees (SIFs) for the water utility. SIFs, also called tap fees, are one-time charges assessed to new development to pay for facility and infrastructure installation and improvements necessary to serve the needs of that new development. They may also be charged to existing customers that require an increase in capacity. The philosophy behind tap fees is that the costs of incremental capacity are borne by those who require it. Another value of this funding source is it enables utilities to finance future projects to serve growth, while also being a reimbursement mechanism to recover the cost of previous system expansion projects.

The Colorado Revised Statutes (CRS) §29-20-104.5 outlines the requirements for calculating and implementing a tap fee. The basic tenets of the Statute are listed below.

- Fees must be generally applicable to a broad class of property (for example, residential, commercial, etc.).

- Fees must be intended to defray the projected impacts on capital facilities caused by proposed development.
- Fees are directly related to service that a local government is authorized to provide.
- The asset has an estimated useful life of five years or longer.
- The fee is required by the charter or general policy of a local government pursuant to a resolution or ordinance.

There are different methods available to calculate SIFs. Each method is designed to recover the cost of capacity to serve new growth. The selection of a methodology should consider a utility's goals and objectives for recovering capacity-related capital costs. The three methodologies include buy-in, incremental, and hybrid. The table below lists the basic parameters that a utility may consider when selecting a methodology that best meets their need.

**Table 1: Water Utility
System Investment Fee Methodologies**

Description	Buy-in	Incremental	Hybrid
Available existing capacity sufficient to accommodate new growth	X		
No existing capacity with significant future capacity requirements		X	
Some existing capacity available with future capacity requirements needed to accommodate new growth		X	X

Water Utility

Introduction

The water utility consists of 4 sub-funds:

- Debt service fund. Used to fund annual debt service payments. Sources include sales tax revenue, transfers from the system improvement fund to fund any debt service deficiencies, and transfers from the operating fund to fund any debt service deficiencies
- Water rights fund. Funds activities associated with water rights capital purchases and expenses
- System improvement fund. Funds activities associated with the capital improvement program. Sources include system investment fees, excess sales tax revenue transfers, transfers from the operating fund and state loan proceeds
- Operating fund. Funds activities associated with annual operation and maintenance of the utility, transfers to the debt service fund to assist in funding any deficiencies, and transfers to the system improvement fund to assist in cash funding the capital improvement program.

We maintained the separation of these sub-funds for the purposes of this study to ensure that sources of funds were being used for their appropriate purposes. For example, system investment fees fund the capital improvement program but should not fund operations. In a similar manner, sales tax revenue is earmarked for debt service payments. Excess sales tax revenue can be used to fund the capital improvement program.

Revenue from rates and other miscellaneous revenue should be sufficient to annual revenue requirements. Revenue requirements include operation and maintenance expenses, transfers to the debt

service fund, system improvement fund, and the water rights fund, while meeting debt service coverage and maintaining sufficient operating and capital reserves.

Water Utility Financial Plan Cash Flow Assumptions

- No early repayment of the 2015 COP water tank loan in 2022.
- Excludes the RO/GAC project in 2029 and 2030.
- The residual drying beds project in 2026 will be funded through a 50% State grant match. Project costs total \$3.6 million including an inflation allowance of 3.0%
- The RRWPR Penwell Tank project will be funding through a combination of state loans and reserves. Project costs total \$8.7 million including and inflation allowance of 3.0%
- The capital improvement program totals \$23.6 million over the study period

Finding and Conclusions

Figure 1 shows the annual capital expenditures, and anticipated state loans and grants.

Figure 1: Water Utility
 Capital Improvement Program, State Loans, and Grants



Figure 2 shows the annual revenues over expenditures. The green line represents annual revenues (excluding state loans and grants). The multi-colored bars represent the O&M, debt and capital expenditures, net of capital projects funded by state loans or grants. The cash balance is drawn down in the years when expenditures exceed revenues and are replenished in the years when revenues exceed expenditures.

Figure 2: Water Utility
 Annual Revenue and Expenditures

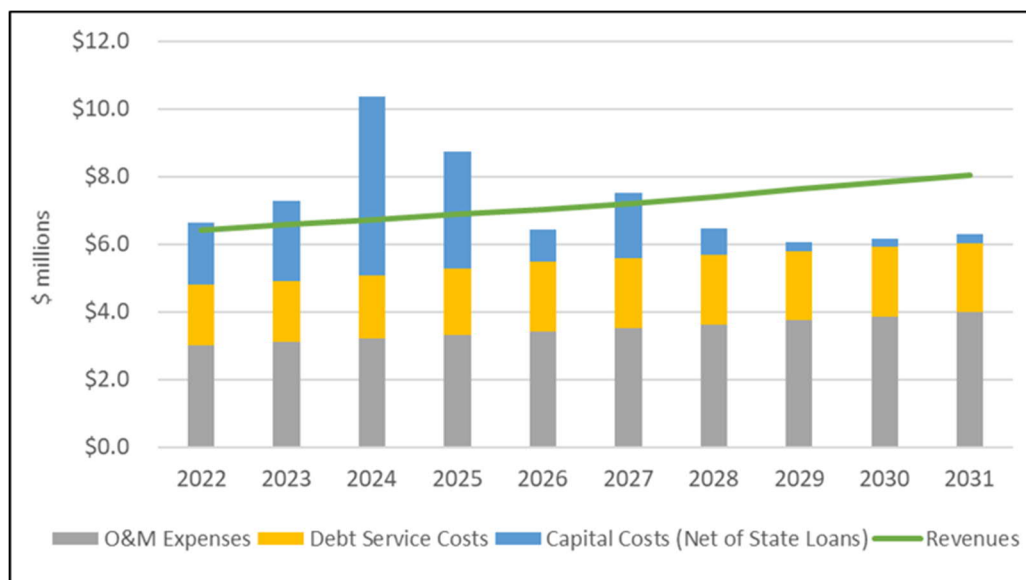


Table 2 summarizes the results of the cash flow analysis. Annual adjustments of 2.5% in 2022 through 2031 are required to meet annual expenses, fund the capital improvement program, maintain reserves, and meet debt service coverage requirements. The projected ending balance in 2031 is similar to the ending balance anticipated in 2022. These undesignated funds are available to fund future capital projects in the next 10-year time horizon.

Table 2: Water Utility
 Cash Flow Summary

Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Annual Revenue Adjustments	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Cumulative Adjustments	2.5%	5.1%	7.7%	10.4%	13.1%	16.0%	18.9%	21.8%	24.9%	28.0%
Annual CIP, \$ millions	\$1.8	\$2.9	\$7.2	\$5.4	\$1.2	\$2.7	\$1.6	\$0.3	\$0.3	\$0.3
State Loan Proceeds, \$ millions	\$0.0	\$0.5	\$1.9	\$2.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
State Grants, \$ millions	\$0.0	\$0.0	\$0.0	\$0.0	\$0.2	\$0.8	\$0.8	\$0.0	\$0.0	\$0.0
Total Fund Ending Balance, \$ mil	\$9.7	\$9.0	\$5.4	\$3.5	\$4.1	\$3.8	\$4.8	\$6.3	\$8.0	\$9.8
Target Reserve, \$ millions	\$2.5	\$2.5	\$2.6	\$2.7	\$2.7	\$2.8	\$2.9	\$2.9	\$3.0	\$3.1
Unrestricted Reserves, \$ millions	\$7.3	\$6.5	\$2.8	\$0.9	\$1.4	\$1.1	\$1.9	\$3.4	\$5.0	\$6.7
Debt Service Coverage	1.9	1.9	1.9	1.8	1.7	1.8	1.8	1.9	1.9	1.9
Target Debt Service Coverage	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2

System Investment Fees

Raftelis used the buy-in method because the City is not anticipating any major capital expansions to serve new growth. The buy-in method recoups the new development's proportionate share of existing capacity; essentially reimbursing the existing rate payers who funded the initial facilities.

Raftelis used a line-item asset listing from the City's accounting records to estimate the value of the water system's infrastructure. System capacity and the demand per EQR was provided by JVA. The calculated SIF represents the maximum fee which can be supported by the data and analysis. Table 3 summarizes the water SIF calculation.

**Table 3: Water Utility
 Development of Proposed System Investment Fee (SIF)**

	Water System Investment Fee	
1	Water System Infrastructure at Current Replacement Cost	\$98,226,465
2	System Capacity, gpd	8,000,000
3	Unit Cost of Capacity, \$ per gpd (Line 1/Line 2)	\$12
4	EQR demand, gpd	593
5	System Investment Fee, \$ per EQR (Line 3 * Line 4)	\$7,281
6	Current SIF, \$ per EQR	\$5,743
7	Difference	\$1,538

Wastewater Utility

Introduction

The wastewater utility consists of 2 sub-funds:

- System improvement fund. Used to fund the capital improvement program. Sources include system investment fees, transfers from the operating fund and state loan proceeds.
- Operating fund. Funds annual operation and maintenance expenses, transfers to the debt service fund to assist in funding any deficiencies, and transfers to the system improvement fund to assist in cash funding the capital improvement program.

We maintained the separation of these sub-funds for the purposes of this study to ensure that sources of funds were funding their appropriate uses. For example, system investment fees fund the capital improvement program but should not fund operations.

Revenue from rates and other miscellaneous revenue should be sufficient to meet annual revenue requirements while meeting debt service coverage and funding operating and capital reserves.. Revenue requirements include operation and maintenance expenses and transfers to the system improvement fund.

Wastewater Utility Financial Plan Cash Flow Assumptions

- Excludes the Salinity/Removal Mitigation project
- The Interchange Tank and Digester Improvements will be funded with a 50% State grant match. Project costs total \$4.4 million over the study period
- The Interchange Tank and Digester Improvements, Southside Pump Station, and Upgrade for Phosphorus/Reg 31 Compliance projects will be funded through a combination of State loans and reserves. Project costs for these projects total \$17.4 million

Findings and Conclusions

Figure 3 shows the annual capital expenditures and anticipated state loans for the wastewater utility

Figure 3: Wastewater Utility
 Capital Improvement Program, State Loans, and Grants

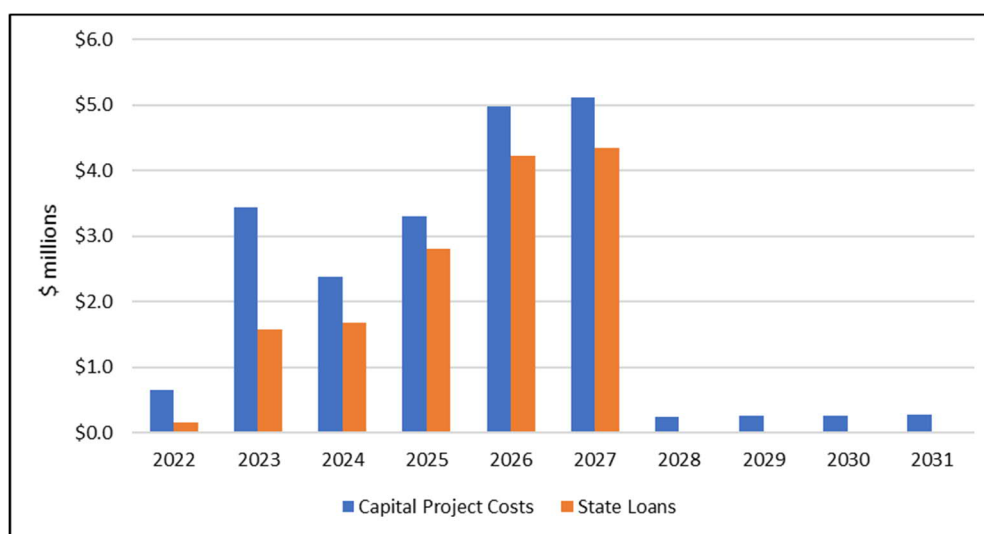


Figure 4 shows the annual revenues over expenditures. The green line represents annual revenues (excluding state loans and grants). The multi-colored bars represent the O&M, debt service, and capital expenditures, net of funds provided by state loans or grants. The cash balance is drawn down in the years when expenditures exceed revenues and are replenished in the years when revenues exceed expenditures.

Figure 4: Wastewater Utility
 Annual Revenues and Expenditures

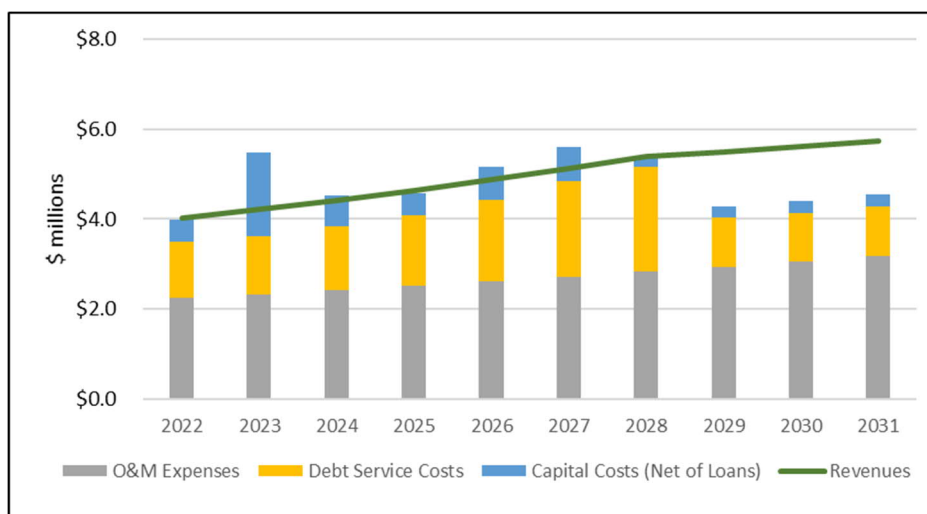


Table 4 summarizes the results of the cash flow analysis. Annual adjustments of 4.2% in 2022 through 2028 followed by annual increases of 1.0% in 2029 through 2031 are required to meet annual expenses, fund the capital improvement program, maintain reserves, and meet debt service coverage requirements. The 4.2% revenue adjustments are need through 2028 to maintain debt service coverage. The existing debt is paid off in 2027 and as a result, the revenue adjustments are reduced to an inflationary amount in 2029 through 2031. The projected 2031 ending fund balance is approximately \$1.4 greater than the 2022 projected balance. These undesignated funds are available to fund future capital projects in the next 10-year time horizon.

Table 4: Wastewater Utility
 Cash Flow Summary

Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Annual Revenue Adjustments	4.2%	4.2%	4.2%	4.2%	4.2%	4.2%	4.2%	1.0%	1.0%	1.0%
Cumulative Adjustments	4.2%	8.6%	13.1%	17.9%	22.8%	28.0%	33.4%	34.7%	36.1%	37.4%
Annual CIP, \$ millions	\$0.7	\$3.4	\$2.4	\$3.3	\$5.0	\$5.1	\$0.2	\$0.3	\$0.3	\$0.3
State Loan Proceeds, \$ millions	\$0.2	\$1.6	\$1.7	\$2.8	\$4.2	\$4.4	\$0.0	\$0.0	\$0.0	\$0.0
State Grants, \$ millions	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Total Fund Ending Balance, \$ millions	\$4.3	\$3.0	\$2.9	\$2.9	\$2.6	\$2.1	\$2.1	\$3.3	\$4.5	\$5.7
Target Reserve, \$ millions	\$1.6	\$1.6	\$1.7	\$1.7	\$1.8	\$1.8	\$1.9	\$2.0	\$2.0	\$2.1
Unrestricted Reserves, \$ millions	\$2.7	\$1.4	\$1.2	\$1.2	\$0.8	\$0.3	\$0.2	\$1.4	\$2.5	\$3.6
Debt Service Coverage	1.4	1.5	1.4	1.4	1.3	1.1	1.1	2.3	2.3	2.3
Target Debt Service Coverage	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2

Wastewater System Investment Fees

Raftelis used the buy-in method because the City is not anticipating any major capital expansions to serve new growth. The buy-in method recoups the new development's proportionate share of existing capacity; essentially reimbursing the existing rate payers who funded the initial facilities.

Raftelis used a line-item asset listing from the City's accounting records to estimate the value of the water system's infrastructure. System capacity and the demand per EQR was provided by JVA. The calculated SIF represents the maximum fee which can be supported by the data and analysis. Table 5 summarizes the water SIF calculation.

**Table 5: Wastewater Utility
 Development of Proposed System Investment Fee (SIF)**

Wastewater System Investment Fee		
1	Wastewater System Infrastructure at Current Replacement Cost	\$48,142,885
2	System Capacity, gpd	2,000,000
3	Unit Cost of Capacity, \$ per gpd (Line 1/Line 2)	\$24.07
4	EQR demand, gpd	235
5	System Investment Fee, \$ per EQR (Line 3 * Line 4)	\$5,657
6	Current SIF, \$ per EQR	\$6,382
7	Difference	(\$725)

Residential Bill Comparison

The table below summarizes monthly bill increases for residential customers. The comparison shows the bill change under winter (indoor) use, average monthly usage, and a high use summer month.

**Table 6
 Residential Bill Comparison Under Existing 2021 Rates and Proposed 2022 Rates**

Bill Type	Water	Water Tank Surcharge	Wastewater	Total Bill
4,000 Gallons - Winter (Indoor Usage)				
Proposed 2022 Rates	\$39.78	\$4.77	\$62.54	\$107.09
Existing 2021 Rates	\$38.81	\$4.66	\$60.02	\$103.49
			Change, \$	\$3.60
7,000 Gallons - (Average Monthly Usage)				
Proposed 2022 Rates	\$53.13	\$6.38	\$62.54	\$122.05
Existing 2021 Rates	\$51.83	\$6.22	\$60.02	\$118.07
			Change, \$	\$3.98
14,000 Gallons - (Summer Usage)				
Proposed 2022 Rates	\$88.94	\$10.67	\$62.54	\$162.15
Existing 2021 Rates	\$86.77	\$10.41	\$60.02	\$157.20
			Change, \$	\$4.95

Table A-1
City of Rifle, CO
Water Utility Combined Sub-Funds

Line No.	Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Sources of Funds											
1	Revenue from Existing Water Rates	3,625,000	3,598,030	3,628,497	3,659,311	3,690,476	3,721,996	3,753,876	3,786,120	3,818,732	3,851,717	3,885,078
2	Add'l Water Rate Revenue from Rate Increases	-	89,951	183,693	281,367	383,119	489,101	599,469	714,387	834,022	958,550	1,088,150
3	Total Water Rate Revenue	3,625,000	3,687,981	3,812,190	3,940,678	4,073,595	4,211,097	4,353,346	4,500,507	4,652,755	4,810,267	4,973,229
4	Sales Tax Revenue	2,332,199	2,337,500	2,380,800	2,425,100	2,470,300	2,516,500	2,563,800	2,612,100	2,661,300	2,711,700	2,731,300
5	Other Miscellaneous Revenue	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000
6	System Improvement Fees	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
7	Grant DOLA for System Improvements	-	-	-	-	-	204,612	773,746	796,958	-	-	-
8	Water Rights Revenue	47,000	49,000	51,100	53,300	55,600	7,000	7,000	7,000	7,000	7,000	7,000
9	Proposed - State and Other Loans	-	-	503,928	1,903,257	1,960,355	-	-	-	-	-	-
10	Investment Income	124,900	98,400	93,800	72,100	44,700	39,300	39,800	43,000	55,400	71,700	88,800
11	Total Sources	6,374,099	6,417,881	7,086,817	8,639,435	8,849,550	7,223,509	7,982,692	8,204,566	7,621,455	7,845,667	8,045,329
	Uses of Funds											
12	Operation and Maintenance Expense	2,228,170	2,298,483	2,371,288	2,446,678	2,524,750	2,605,606	2,689,352	2,776,098	2,865,957	2,959,050	3,055,499
13	Additional O&M due to Capital Project Completion	590,000	607,700	625,931	644,709	664,050	683,972	704,491	725,626	747,394	769,816	792,911
14	Water Rights Expense	710,000	111,650	113,350	115,100	116,903	118,760	120,673	122,643	124,672	126,763	128,915
	Debt Service											
15	Existing	1,780,661	1,784,078	1,781,949	1,784,214	1,780,867	1,783,304	1,780,933	1,784,050	1,786,890	1,780,238	1,781,239
16	Proposed - State and Other Loans	-	-	-	31,567	150,791	273,592	273,592	273,592	273,592	273,592	273,592
17	Interest During Construction	-	-	11,300	42,800	44,100	-	-	-	-	-	-
18	Tank Debt Pay Off	-	-	-	-	-	-	-	-	-	-	-
19	Total Debt Service	1,780,661	1,784,078	1,793,249	1,858,581	1,975,758	2,056,896	2,054,524	2,057,641	2,060,482	2,053,830	2,054,831
20	Capital Improvement Program	1,525,000	1,832,370	2,895,196	7,210,359	5,411,446	1,174,924	2,711,693	1,593,917	253,354	260,955	268,783
21	Total Uses of Funds	6,833,831	6,634,282	7,799,013	12,275,426	10,692,907	6,640,158	8,280,733	7,275,924	6,051,860	6,170,413	6,300,939
22	Annual Surplus (Deficiency)	(459,732)	(216,401)	(712,196)	(3,635,991)	(1,843,357)	583,351	(298,041)	928,641	1,569,595	1,675,253	1,744,389
23	Beginning Balance	10,415,424	9,955,692	9,739,291	9,027,095	5,391,104	3,547,747	4,131,098	3,833,057	4,761,698	6,331,293	8,006,546
24	Ending Balance	9,955,692	9,739,291	9,027,095	5,391,104	3,547,747	4,131,098	3,833,057	4,761,698	6,331,293	8,006,546	9,750,936
	Target Reserves											
25	Target Operating Reserves (90 days O&M)	700,000	730,000	750,000	770,000	800,000	820,000	850,000	880,000	900,000	930,000	960,000
26	Target Capital Reserves	-	1,750,000	1,785,000	1,820,700	1,857,114	1,894,256	1,932,141	1,970,784	2,010,200	2,050,404	2,091,412
27	Total Target Reserves	700,000	2,480,000	2,535,000	2,590,700	2,657,114	2,714,256	2,782,141	2,850,784	2,910,200	2,980,404	3,051,412
28	Undesignated Reserves	9,255,692	7,259,291	6,492,095	2,800,404	890,633	1,416,842	1,050,915	1,910,914	3,421,093	5,026,142	6,699,524
29	Annualized Water Service Revenue Increase		2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
30	Cumulative Revenue Increase		2.5%	5.1%	7.7%	10.4%	13.1%	16.0%	18.9%	21.8%	24.9%	28.0%
31	Debt Service Coverage (Including Sales Tax, SIFs)	2.27	1.85	1.90	1.90	1.83	1.74	1.78	1.82	1.86	1.91	1.94
32	Target Debt Service Coverage (1.1x minimum)	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20

Table A-2
City of Rifle, CO
Water Utility
Water Miscellaneous Non-Rate Revenue Forecast

Line No.	Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Miscellaneous Non-Rate Revenue											
1	User Fees -CoGen Plant	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
2	User Fees -Bulk Water	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
3	Service Charges	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
4	Sale of Meters	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
5	Miscellaneous Income	0	0	0	0	0	0	0	0	0	0	0
6	Xcel Solar Array Rebate	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
7	Total Miscellaneous Non-Rate Revenue	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000

Table A-3
City of Rifle, CO
Water Utility
Water Rights Revenue

Line No.	Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
	Water Rights											
1	In Lieu of Water Rights	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
2	Co-Gen Standby/WtrRights	40,000	42,000	44,100	46,300	48,600	0	0	0	0	0	0
3	Total Water Right Revenue	47,000	49,000	51,100	53,300	55,600	7,000	7,000	7,000	7,000	7,000	7,000

Table A-4
City of Rifle, CO
Water Utility
System Improvement Revenue

Line No.	Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1	Grant-DOLA - Water Sys Improv	0	0	0	0	0	204,612	773,746	796,958	0	0	0
2	Grant DOLA - Water Tank	0	0	0	0	0	0	0	0	0	0	0
3	FML Grant-Water Sys Improv	0	0	0	0	0	0	0	0	0	0	0
4	Total Grant Revenue	0	0	0	0	0	204,612	773,746	796,958	0	0	0

Table A-5
City of Rifle, CO
Water Utility
Water Sales Tax Revenue Forecast

Line No.	Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Sales Tax Revenue											
1	310-3004-313-001 Water Treatment Sales Tax .75%	1,708,868	1,734,500	1,760,500	1,786,900	1,813,700	1,840,900	1,868,500	1,896,500	1,924,900	1,953,800	1,953,800
2	310-3004-313-002 Water Treatment Use Tax	31,119	31,600	32,100	32,600	33,100	33,600	34,100	34,600	35,100	35,600	35,600
3	310-3004-313-003 Water Treat Rebate-Sales & Use	0	0	0	0	0	0	0	0	0	0	0
4	310-3004-313-004 Water Treatme MotorVeh Use Tax	126,860	128,800	130,700	132,700	134,700	136,700	138,800	140,900	143,000	145,100	145,100
5	310-3004-313-005 Water Tank Surcharge	396,094	442,600	457,500	472,900	488,800	505,300	522,400	540,100	558,300	577,200	596,800
6	310-3004-361-001 Interest Earnings	0	0	0	0	0	0	0	0	0	0	0
7	310-3004-362-001 Unrealized Gains/Losses	0	0	0	0	0	0	0	0	0	0	0
8	310-3004-379-001 Bond Premium Amortize Revenues	69,258	0	0	0	0	0	0	0	0	0	0
9	Total Sales Tax Revenue	2,332,199	2,337,500	2,380,800	2,425,100	2,470,300	2,516,500	2,563,800	2,612,100	2,661,300	2,711,700	2,731,300

City of Rifle, CO
Water Utility
Projected Operation and Maintenance Expense

Line No.	Account Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1	Regular Employees-S&W	515,954	531,433	547,376	563,797	580,711	598,132	616,076	634,558	653,595	673,203	693,399
2	Part-Time/Templ Empl-S&W	0	0	0	0	0	0	0	0	0	0	0
3	Overtime-S&W	17,000	17,510	18,035	18,576	19,134	19,708	20,299	20,908	21,535	22,181	22,847
4	Standby Time-S&W	30,000	30,900	31,827	32,782	33,765	34,778	35,822	36,896	38,003	39,143	40,317
5	Health Insurance	134,879	141,623	148,704	156,139	163,946	172,144	180,751	189,788	199,278	209,242	219,704
6	Dental	8,277	8,690	9,125	9,581	10,060	10,563	11,091	11,646	12,228	12,840	13,482
7	Vision	1,488	1,563	1,641	1,723	1,809	1,900	1,995	2,094	2,199	2,309	2,424
8	Life	853	896	941	988	1,037	1,089	1,143	1,201	1,261	1,324	1,390
9	HRA Health Reimb Acct	808	848	890	935	982	1,031	1,082	1,136	1,193	1,253	1,315
10	HSA Health Savings Acct	21,405	22,475	23,599	24,779	26,018	27,319	28,685	30,119	31,625	33,206	34,866
11	FICA	31,990	33,589	35,269	37,032	38,884	40,828	42,869	45,013	47,264	49,627	52,108
12	Medicare	7,481	7,856	8,248	8,661	9,094	9,548	10,026	10,527	11,054	11,606	12,187
13	Retirement	25,798	27,088	28,442	29,864	31,357	32,925	34,572	36,300	38,115	40,021	42,022
14	457 Retirement	1,909	2,004	2,105	2,210	2,320	2,436	2,558	2,686	2,820	2,961	3,110
15	Unemployment Insurance	1,548	1,625	1,707	1,792	1,882	1,976	2,074	2,178	2,287	2,401	2,522
16	Workers Comp Insurance	15,318	16,084	16,889	17,733	18,620	19,551	20,528	21,555	22,632	23,764	24,952
17	Legal Expense	5,000	5,250	5,513	5,788	6,078	6,381	6,700	7,036	7,387	7,757	8,144
18	Professional Services	165,000	169,950	175,049	180,300	185,709	191,280	197,019	202,929	209,017	215,288	221,746
19	Permit, Design Rev, Agency fee	7,000	7,210	7,426	7,649	7,879	8,115	8,358	8,609	8,867	9,133	9,407
20	Water Quality Testing Svs	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669	32,619	33,598
21	Chemicals	125,000	131,250	137,813	144,703	151,938	159,535	167,512	175,888	184,682	193,916	203,612
22	SCADA Services, Equip, Labor	35,000	36,050	37,132	38,245	39,393	40,575	41,792	43,046	44,337	45,667	47,037
23	Postal Services	7,500	7,725	7,957	8,195	8,441	8,695	8,955	9,224	9,501	9,786	10,079
24	Utility Services	320,000	329,600	339,488	349,673	360,163	370,968	382,097	393,560	405,366	417,527	430,053
25	Residuals Hauling and Disposal	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305	1,344
26	General Disposal	0	0	0	0	0	0	0	0	0	0	0
27	Ditch Maintenance Service	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334	6,524	6,720
28	Repair & Maint Services	185,000	190,550	196,267	202,154	208,219	214,466	220,900	227,527	234,352	241,383	248,625
29	Contract Maint Services	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669	32,619	33,598
30	Meter Testing Services	0	0	0	0	0	0	0	0	0	0	0
31	CIRSA Ins. Deductible Repairs	0	0	0	0	0	0	0	0	0	0	0
32	User Claims/Losses	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334	6,524	6,720
33	Rental Equip/Vehicles	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305	1,344
34	Rental Toilets	0	0	0	0	0	0	0	0	0	0	0
35	Other Purch. Serv./ Utility Lo	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334	6,524	6,720
36	Dues/Memberships	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305	1,344
37	Software Sub, Licenses & Fees	35,000	36,050	37,132	38,245	39,393	40,575	41,792	43,046	44,337	45,667	47,037
38	Insurance	80,000	82,400	84,872	87,418	90,041	92,742	95,524	98,390	101,342	104,382	107,513
39	Communication-Telephone	0	0	0	0	0	0	0	0	0	0	0
40	Advertising	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305	1,344
41	Printing/Binding	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305	1,344
42	Training & Meetings	2,500	2,575	2,652	2,732	2,814	2,898	2,985	3,075	3,167	3,262	3,360
43	General Supplies	15,000	15,450	15,914	16,391	16,883	17,389	17,911	18,448	19,002	19,572	20,159
44	Uniforms/Clothing	2,500	2,575	2,652	2,732	2,814	2,898	2,985	3,075	3,167	3,262	3,360
45	Small Tools	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305	1,344
46	Propane	0	0	0	0	0	0	0	0	0	0	0
47	Diesel Fuel	500	515	530	546	563	580	597	615	633	652	672
48	Minor Equipment	3,500	3,605	3,713	3,825	3,939	4,057	4,179	4,305	4,434	4,567	4,704
49	Fire Hydrants and Access	35,000	36,050	37,132	38,245	39,393	40,575	41,792	43,046	44,337	45,667	47,037
50	Water Meter & Accessories	30,000	30,900	31,827	32,782	33,765	34,778	35,822	36,896	38,003	39,143	40,317
51	Water Pipe/Valves/Fittings	15,000	15,450	15,914	16,391	16,883	17,389	17,911	18,448	19,002	19,572	20,159

City of Rifle, CO
Water Utility
Projected Operation and Maintenance Expense

Line No.	Account Description	Budget		Projected								
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1	Regular Employees-S&W	515,954	531,433	547,376	563,797	580,711	598,132	616,076	634,558	653,595	673,203	693,399
59	Vehicles/Leasing	11,500	11,845	12,200	12,566	12,943	13,332	13,732	14,144	14,568	15,005	15,455
60	Capitalized Assets	0	0	0	0	0	0	0	0	0	0	0
61	Miscellaneous	0	0	0	0	0	0	0	0	0	0	0
62	Cost Allocation	138,890	138,890	138,890	138,890	138,890	138,890	138,890	138,890	138,890	138,890	138,890
66	Fleet Maintenance Allocation	37,500	38,625	39,784	40,977	42,207	43,473	44,777	46,120	47,504	48,929	50,397
67	I.T. Maintenance	78,822	81,186	83,622	86,131	88,714	91,376	94,117	96,941	99,849	102,844	105,930
68	Fleet Debt Service Princ	7,250	7,468	7,692	7,922	8,160	8,405	8,657	8,917	9,184	9,460	9,743
94	Total	2,228,170	2,298,483	2,371,288	2,446,678	2,524,750	2,605,606	2,689,352	2,776,098	2,865,957	2,959,050	3,055,499

Table A-7
City of Rifle, CO
Water Utility
Existing Debt Service

Line No	Payment	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<u>2012 Water Loan: Colorado Water Resource Power & Development Authority</u>												
1	Principal	979,187	1,009,596	1,040,006	1,052,170	1,064,333	1,076,497	1,088,661	1,100,825	1,112,989	1,131,234	1,173,808
2	Interest	344,647	314,319	284,261	270,711	257,950	245,840	234,238	223,077	212,369	191,199	148,513
3	Total Principal and Interest	1,323,833	1,323,915	1,324,267	1,322,880	1,322,283	1,322,337	1,322,899	1,323,902	1,325,358	1,322,434	1,322,320
<u>2012 Water Loan (FED) Premium: Colorado Water Resource Power & Development Authority</u>												
4	Principal	94,641	96,544	98,484	100,464	102,483	104,543	106,644	108,788	110,974	113,205	115,480
5	Interest	24,930	23,028	20,587	19,108	17,089	15,029	12,927	10,784	8,597	6,367	4,091
6	Total Principal and Interest	119,572	119,572	119,072	119,572	119,572	119,572	119,572	119,572	119,572	119,572	119,572
<u>2015 Water Certification of Participation Water Compensated Absences: Colorado Water Resource Power & Development Authority</u>												
7	Principal	210,000	220,000	225,000	235,000	240,000	250,000	255,000	265,000	275,000	280,000	290,000
8	Interest	127,256	120,592	113,610	106,762	99,012	91,396	83,462	75,576	66,960	58,233	49,348
9	Total Principal and Interest	337,256	340,592	338,610	341,762	339,012	341,396	338,462	340,576	341,960	338,233	339,348
Total Existing Principal and Interest												
16	Principal	1,283,828	1,326,140	1,363,490	1,387,633	1,406,816	1,431,040	1,450,305	1,474,613	1,498,963	1,524,439	1,579,288
17	Interest	496,833	457,939	418,459	396,580	374,050	352,264	330,627	309,437	287,927	255,799	201,951
18	Total Principal and Interest	1,780,661	1,784,078	1,781,949	1,784,214	1,780,867	1,783,304	1,780,933	1,784,050	1,786,890	1,780,238	1,781,239

Table A-8
City of Rifle, CO
Water Utility
Water Capital Improvement Plan with Inflation

Annual Inflation		0.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	
Cumulative Inflation		0.0%	3.0%	6.1%	9.3%	12.6%	15.9%	19.4%	23.0%	26.7%	30.5%	34.4%
Line		Budget	Projected									
No.	Title	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Water Treatment Plant Improvements											
1	City Maintenance Facility	-	-	-	196,691	743,399	765,701	-	-	-	-	-
2	Flouridation Project	-	-	-	-	-	-	1,164,201	-	-	-	-
3	Pall Membrane Replacement	-	-	-	-	747,338	-	-	-	-	-	-
	WTP Residual Drying Beds - Concrete Drying Beds											
	Design and Construction (Pursue 50% Grant	-	-	-	-	-	409,224	1,547,492	1,593,917	-	-	-
4	Funding)											
5	Salinity Removal/Brine Disposal Study - PELs and	-	77,250	-	-	-	-	-	-	-	-	-
	Sampling											
6	Salinity Removal/Brine Disposal Study - Mixing Zone	-	-	159,135	-	-	-	-	-	-	-	-
	Study											
7	Undesignated Future R&R Projects	-	-	-	-	-	-	-	-	253,354	260,955	268,783
	Water Distribution System Improvements											
8	Airport Tank No. 2 Construction with Interior and	1,092,000	-	-	-	-	-	-	-	-	-	-
	Exterior Coating and CP - Construction Only											
9	RRWPF (Penwill) to 5MG Tank Complex - Upgrade to	-	-	1,007,855	3,806,515	3,920,710	-	-	-	-	-	-
	24"/30" Design and Construction											
10	Old River Pump Station Storage Building Demolition	20,000	20,600	21,218	-	-	-	-	-	-	-	-
11	Recoat Airport Tank No. 1 (last coating in 2002)	-	429,510	-	-	-	-	-	-	-	-	-
	Beaver Creek Tank Imps - New 8" to Rifle Village											
12	South (or new booster station?) - Design and	-	-	424,360	3,207,154	-	-	-	-	-	-	-
	Construction											
	Raw Water Improvements											
13	Raw Water Pump Station Upgrade (300 hp) w/	-	1,305,010	-	-	-	-	-	-	-	-	-
	Portable Generator Design and Construction											
14	Raw Water Pond/Storage Improvements (aeration,	-	-	1,282,628	-	-	-	-	-	-	-	-
	hydraulics, dredging) Design and Construction											
15	Total Capital Improvement Program w/ Inflation	1,112,000	1,832,370	2,895,196	7,210,359	5,411,446	1,174,924	2,711,693	1,593,917	253,354	260,955	268,783

Table B-1
City of Rifle, CO
Wastewater Utility Combined Fund

Line No.	Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Sources of Funds											
1	Revenue from Existing Wastewater Rates	3,839,500	3,726,348	3,762,265	3,798,594	3,835,341	3,872,511	3,910,108	3,948,137	3,986,604	4,025,515	4,064,873
2	Add'l Wastewater Rate Revenue from Rate Increases	-	156,507	322,667	499,006	686,079	884,468	1,094,788	1,317,686	1,383,696	1,451,428	1,520,924
3	Total Wastewater Rate Revenue	3,839,500	3,882,855	4,084,932	4,297,601	4,521,420	4,756,979	5,004,895	5,265,823	5,370,300	5,476,942	5,585,797
4	Other Miscellaneous Revenue	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
5	Wastewater Development Fees	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
6	DOLA Grant	350,000	-	-	-	-	-	-	-	-	-	-
7	State and Other Loan Proceeds	-	151,462	1,577,187	1,680,232	2,802,123	4,227,293	4,354,112	-	-	-	-
8	Investment Income	22,100	39,600	25,700	18,500	17,900	16,400	11,200	21,300	24,900	34,400	47,000
9	Total Sources	4,312,600	4,174,916	5,788,819	6,097,332	7,442,443	9,101,672	9,471,207	5,388,123	5,496,200	5,612,342	5,733,797
	Uses of Funds											
10	Operation and Maintenance Expense	1,748,243	1,819,787	1,894,560	1,972,713	2,054,405	2,139,800	2,229,074	2,322,408	2,419,993	2,522,028	2,628,725
11	Additional O&M due to Capital Project Completion	410,000	422,300	434,969	448,018	461,459	475,302	489,561	504,248	519,376	534,957	551,006
	Debt Service											
12	Existing	1,248,121	1,251,869	1,244,345	1,248,593	1,254,921	1,252,319	1,250,985	1,249,498	-	-	-
13	Proposed - Revenue Bonds	-	-	11,142	127,169	250,777	456,917	767,900	1,088,214	1,088,214	1,088,214	1,088,214
14	Proposed - State & Other	-	-	-	-	-	-	-	-	-	-	-
15	Interest During Construction	-	3,400	35,500	37,800	63,000	95,100	98,000	-	-	-	-
16	Total Debt Service	1,248,121	1,255,269	1,290,987	1,413,562	1,568,698	1,804,336	2,116,885	2,337,712	1,088,214	1,088,214	1,088,214
17	Capital Improvement Program	900,000	650,960	3,445,803	2,377,228	3,296,615	4,973,286	5,122,484	245,975	253,354	260,955	268,783
18	Total Uses of Funds	4,306,363	4,148,316	7,066,319	6,211,521	7,381,176	9,392,724	9,958,005	5,410,343	4,280,936	4,406,154	4,536,728
19	Annual Surplus (Deficiency)	6,237	26,601	(1,277,500)	(114,188)	61,267	(291,052)	(486,798)	(22,220)	1,215,264	1,206,189	1,197,069
20	Beginning Balance	4,224,410	4,230,646	4,257,247	2,979,747	2,865,558	2,926,826	2,635,773	2,148,976	2,126,756	3,342,020	4,548,209
21	Ending Balance	4,230,646	4,257,247	2,979,747	2,865,558	2,926,826	2,635,773	2,148,976	2,126,756	3,342,020	4,548,209	5,745,278
	Target Reserves											
22	Target Operating Reserves (90 days O&M)	540,000	540,000	560,000	580,000	610,000	630,000	650,000	680,000	710,000	730,000	760,000
23	Target Capital Reserves	1,000,000	1,030,000	1,060,900	1,092,727	1,125,509	1,159,274	1,194,052	1,229,874	1,266,770	1,304,773	1,343,916
24	Total Target Reserves	1,540,000	1,570,000	1,620,900	1,672,727	1,735,509	1,789,274	1,844,052	1,909,874	1,976,770	2,034,773	2,103,916
25	Undesignated Reserves	2,690,646	2,687,247	1,358,847	1,192,831	1,191,317	846,499	304,923	216,882	1,365,250	2,513,435	3,641,361
26	Annualized Wastewater Service Revenue Increase		4.2%	4.2%	4.2%	4.2%	4.2%	4.2%	4.2%	1.0%	1.0%	1.0%
27	Cumulative Revenue Increase		4.2%	8.6%	13.1%	17.9%	22.8%	28.0%	33.4%	34.7%	36.1%	37.4%
28	Debt Service Coverage (including SIFs)	1.73	1.42	1.46	1.41	1.35	1.25	1.13	1.10	2.35	2.35	2.35
29	Target Debt Service Coverage (1.1x minimum)	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20

Table A-2
City of Rifle, CO
Wastewater Utility
Wastewater Miscellaneous Non-Rate Revenue Forecast

Line No.	Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Miscellaneous Non-Rate Revenue											
1	Other Permits	0	0	0	0	0	0	0	0	0	0	0
2	EIF-Downtown Main St	0	0	0	0	0	0	0	0	0	0	0
3	Garfield FML Biosolids Plan	0	0	0	0	0	0	0	0	0	0	0
4	EIF 4952 Wtr WWtr Study	0	0	0	0	0	0	0	0	0	0	0
5	Colo WR&PDA Planning Grant	0	0	0	0	0	0	0	0	0	0	0
6	Interest - A/R	0	0	0	0	0	0	0	0	0	0	0
7	Unrealized Gains/Losses	0	0	0	0	0	0	0	0	0	0	0
8	Sewer User Fees-Base Fee Adjus	0	0	0	0	0	0	0	0	0	0	0
9	User Fees -Bulk Sewage	0	0	0	0	0	0	0	0	0	0	0
10	Bulk Sewage-Composting	0	0	0	0	0	0	0	0	0	0	0
11	Service Charges	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
12	Late Payment Fees	0	0	0	0	0	0	0	0	0	0	0
13	Dedicated Infrastructure	0	0	0	0	0	0	0	0	0	0	0
14	Miscellaneous Income	0	0	0	0	0	0	0	0	0	0	0
15	Xcel Energy Rebate Revenue	0	0	0	0	0	0	0	0	0	0	0
16	Service Line Failure Repairs	0	0	0	0	0	0	0	0	0	0	0
17	Bond Premium Amort. Revenues	0	0	0	0	0	0	0	0	0	0	0
18	OTI-General Fund	0	0	0	0	0	0	0	0	0	0	0
19	Sales of GFA	0	0	0	0	0	0	0	0	0	0	0
20	Insurance Proceeds	0	0	0	0	0	0	0	0	0	0	0
21	Gain on Sale of Assets	0	0	0	0	0	0	0	0	0	0	0
22	Total Miscellaneous Non-Rate Revenue	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000

Table B-3
City of Rifle, CO
Wastewater Utility
System Improvement Revenue

Line No.	Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1	DOLA Grant	350,000	0	0	0	0	0	0	0	0	0	0
4		350,000	0	0	0	0	0	0	0	0	0	0

Table B-4
City of Rifle, CO
Wastewater Utility
Projected Operational and Maintenance Expenses

Line No.	Account Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1	Regular Employees-S&W	383,431	394,934	406,782	418,986	431,555	444,502	457,837	471,572	485,719	500,291	515,299
2	Part-Time/Temp Empl-S&W	0	0	0	0	0	0	0	0	0	0	0
3	Overtime-S&W	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	13,048	13,439
4	Standby Time-S&W	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	13,048	13,439
5	Temp Svs Employees & W/C	0	0	0	0	0	0	0	0	0	0	0
6	Health Insurance	98,604	103,534	108,711	114,146	119,854	125,846	132,139	138,746	145,683	152,967	160,616
7	Dental	5,033	5,285	5,549	5,827	6,118	6,424	6,745	7,083	7,437	7,809	8,199
8	Vision	906	951	999	1,049	1,101	1,156	1,214	1,275	1,339	1,406	1,476
9	Life	689	723	759	797	837	879	923	969	1,017	1,068	1,121
10	HRA Health Reimb Acct	833	874	918	964	1,012	1,063	1,116	1,171	1,230	1,291	1,356
11	HSA Health Savings Acct	13,250	13,913	14,608	15,339	16,105	16,911	17,756	18,644	19,576	20,555	21,583
12	FICA	23,773	24,962	26,210	27,521	28,897	30,342	31,859	33,452	35,124	36,880	38,724
13	Medicare	5,560	5,838	6,130	6,436	6,758	7,096	7,451	7,823	8,214	8,625	9,056
14	Retirement	19,172	20,130	21,137	22,194	23,303	24,468	25,692	26,977	28,325	29,742	31,229
15	457 Retirement	1,160	1,218	1,278	1,342	1,409	1,480	1,554	1,632	1,713	1,799	1,889
16	Unemployment Insurance	1,150	1,208	1,268	1,332	1,398	1,468	1,542	1,619	1,700	1,785	1,874
17	Workers Comp Insurance	8,074	8,478	8,902	9,347	9,814	10,305	10,820	11,361	11,929	12,526	13,152
18	Workers Comp Deductibles	0	0	0	0	0	0	0	0	0	0	0
19	Legal Expense	4,000	4,200	4,410	4,631	4,862	5,105	5,360	5,628	5,910	6,205	6,516
20	Professional Services	121,000	127,050	133,403	140,073	147,076	154,430	162,152	170,259	178,772	187,711	197,096
21	Prof Scvs - Bond Consult	0	0	0	0	0	0	0	0	0	0	0
22	Permit, Design Rev, Agency fee	30,000	31,500	33,075	34,729	36,465	38,288	40,203	42,213	44,324	46,540	48,867
23	Water Quality Testing Svs	30,000	31,500	33,075	34,729	36,465	38,288	40,203	42,213	44,324	46,540	48,867
24	Chemicals	90,000	94,500	99,225	104,186	109,396	114,865	120,609	126,639	132,971	139,620	146,601
25	SCADA Services, Equip, Labor	70,000	72,100	74,263	76,491	78,786	81,149	83,584	86,091	88,674	91,334	94,074
26	Postal Services	7,500	7,875	8,269	8,682	9,116	9,572	10,051	10,553	11,081	11,635	12,217
27	Utility Services	225,000	236,250	248,063	260,466	273,489	287,163	301,522	316,598	332,427	349,049	366,501
28	Landfill Costs	0	0	0	0	0	0	0	0	0	0	0
29	Biosolids Hauling and Disposal	100,000	105,000	110,250	115,763	121,551	127,628	134,010	140,710	147,746	155,133	162,889
30	Grease Pumping and Disposal	5,000	5,250	5,513	5,788	6,078	6,381	6,700	7,036	7,387	7,757	8,144
31	General Disposal	1,500	1,575	1,654	1,736	1,823	1,914	2,010	2,111	2,216	2,327	2,443
32	Repair & Maint Services	150,000	157,500	165,375	173,644	182,326	191,442	201,014	211,065	221,618	232,699	244,334
33	R&M TV & Cleaning	1,000	1,050	1,103	1,158	1,216	1,276	1,340	1,407	1,477	1,551	1,629
34	User Claims/Losses	10,000	10,500	11,025	11,576	12,155	12,763	13,401	14,071	14,775	15,513	16,289
35	Rental Equip/Vehicles	1,000	1,050	1,103	1,158	1,216	1,276	1,340	1,407	1,477	1,551	1,629
36	Rental Toilets	0	0	0	0	0	0	0	0	0	0	0
37	Other Purchased Ut Locates	0	0	0	0	0	0	0	0	0	0	0
38	Dues/Memberships	750	788	827	868	912	957	1,005	1,055	1,108	1,163	1,222
39	Software Sub, Licenses & Fees	0	0	0	0	0	0	0	0	0	0	0
40	Insurance	45,000	47,250	49,613	52,093	54,698	57,433	60,304	63,320	66,485	69,810	73,300
41	Communication-Telephone	0	0	0	0	0	0	0	0	0	0	0
42	Advertising	1,000	1,050	1,103	1,158	1,216	1,276	1,340	1,407	1,477	1,551	1,629
43	Printing/Binding	0	0	0	0	0	0	0	0	0	0	0
44	Training & Meetings	2,000	2,060	2,122	2,185	2,251	2,319	2,388	2,460	2,534	2,610	2,688
45	General Supplies	15,000	15,450	15,914	16,391	16,883	17,389	17,911	18,448	19,002	19,572	20,159
46	Caca Loco Clean-up	75,000	77,250	79,568	81,955	84,413	86,946	89,554	92,241	95,008	97,858	100,794
47	Uniforms/Clothing	500	515	530	546	563	580	597	615	633	652	672
48	Small Tools	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305	1,344
49	Propane	1,500	1,545	1,591	1,639	1,688	1,739	1,791	1,845	1,900	1,957	2,016
50	Diesel Fuel	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305	1,344
51	Minor Equipment	0	0	0	0	0	0	0	0	0	0	0
52	Land	0	0	0	0	0	0	0	0	0	0	0
53	Buildings	0	0	0	0	0	0	0	0	0	0	0
54	Improvements not buildings	0	0	0	0	0	0	0	0	0	0	0
55	Park & Randolph	0	0	0	0	0	0	0	0	0	0	0
56	DownTown Sewer Eval	0	0	0	0	0	0	0	0	0	0	0

Table B-4
City of Rifle, CO
Wastewater Utility
Projected Operational and Maintenance Expenses

Line No.	Account Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
57	Line Maintenance	0	0	0	0	0	0	0	0	0	0	0
58	Construction Projects	0	0	0	0	0	0	0	0	0	0	0
59	Downtwn Sewer Improvemnt	0	0	0	0	0	0	0	0	0	0	0
60	2005 Improvements	0	0	0	0	0	0	0	0	0	0	0
61	Downtwn Main St Projects	0	0	0	0	0	0	0	0	0	0	0
62	Equipment	0	0	0	0	0	0	0	0	0	0	0
63	Vehicles/Leasing	10,800	11,124	11,458	11,801	12,155	12,520	12,896	13,283	13,681	14,092	14,514
64	Capitalized Assets	0	0	0	0	0	0	0	0	0	0	0
65	Miscellaneous	0	0	0	0	0	0	0	0	0	0	0
66	Cost Allocation	85,268	85,268	85,268	85,268	85,268	85,268	85,268	85,268	85,268	85,268	85,268
67	PILT to General Fund	0	0	0	0	0	0	0	0	0	0	0
68	Salary Adjustments	0	0	0	0	0	0	0	0	0	0	0
69	457 Retirement Match	0	0	0	0	0	0	0	0	0	0	0
70	Fleet Maintenance Allocation	27,817	29,208	30,669	32,202	33,812	35,503	37,278	39,142	41,099	43,154	45,312
71	I.T. Maintenance	46,722	49,058	51,511	54,087	56,791	59,631	62,612	65,743	69,030	72,482	76,106
72	Fleet Debt Service Princ	7,250	7,613	7,993	8,393	8,812	9,253	9,716	10,201	10,712	11,247	11,809
73	Fleet Debt Service Int	0	0	0	0	0	0	0	0	0	0	0
74	I.T. Debt Service - Principal	0	0	0	0	0	0	0	0	0	0	0
75	I.T. Debt Service - Interest	0	0	0	0	0	0	0	0	0	0	0
76	Debt Service Princ	0	0	0	0	0	0	0	0	0	0	0
77	Debt Service Interest	0	0	0	0	0	0	0	0	0	0	0
78	Refunding/Issuance Costs	0	0	0	0	0	0	0	0	0	0	0
79	OTO to General - Gov. Affairs	0	0	0	0	0	0	0	0	0	0	0
80	OTO to General - Maint.	0	0	0	0	0	0	0	0	0	0	0
81	OTO to Wastewater Capital	0	0	0	0	0	0	0	0	0	0	0
82	Professional Services1 (expenditures 2017)	0	0	0	0	0	0	0	0	0	0	0
83	Contingency	0	0	0	0	0	0	0	0	0	0	0
84	Bad Debt	0	0	0	0	0	0	0	0	0	0	0
85	Professional Services2 (Expenditures 2018)	0	0	0	0	0	0	0	0	0	0	0
86	Depreciation Expense	0	0	0	0	0	0	0	0	0	0	0
94	Total	1,748,243	1,819,787	1,894,560	1,972,713	2,054,405	2,139,800	2,229,074	2,322,408	2,419,993	2,522,028	2,628,725

Table B-5
City of Rifle, CO
Wastewater Utility
Projected Operational and Maintenance Expenses from CIP Projects

Line No.	Account Description	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1	Workers Comp Deductibles	100,000	103,000	106,090	109,273	112,551	115,927	119,405	122,987	126,677	130,477	134,392
2	Legal Expense	235,000	242,050	249,312	256,791	264,495	272,429	280,602	289,020	297,691	306,622	315,820
3	Professional Services	75,000	77,250	79,568	81,955	84,413	86,946	89,554	92,241	95,008	97,858	100,794
4		410,000	422,300	434,969	448,018	461,459	475,302	489,561	504,248	519,376	534,957	551,006

Table B-6
City of Rifle, CO
Wastewater Utility
Existing Debt Service

Line No	Payment	Budget	Projected									
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<u>2007 Wastewater: Colorado Water Resource Power & Development Authority</u>												
1	Principal	938,204	969,852	996,088	1,027,736	1,064,384	1,096,032	1,185,564	1,264,684			
2	Interest	309,917	282,017	248,257	220,857	190,537	156,287	65,421	(15,186)			
3	Total Principal & Interest	1,248,121	1,251,869	1,244,345	1,248,593	1,254,921	1,252,319	1,250,985	1,249,498	-	-	-
Total Existing Debt Service												
4	Principal	938,204	969,852	996,088	1,027,736	1,064,384	1,096,032	1,185,564	1,264,684	-	-	-
5	Interest	309,917	282,017	248,257	220,857	190,537	156,287	65,421	(15,186)	-	-	-
6	Total Principal & Interest	1,248,121	1,251,869	1,244,345	1,248,593	1,254,921	1,252,319	1,250,985	1,249,498	-	-	-

Table A-7
City of Rifle, CO
Wastewater Utility
Wastewater Capital Improvement Plan with Inflation

Annual Inflation		0.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Cumulative Inflation		0.0%	3.0%	6.1%	9.3%	12.6%	15.9%	19.4%	23.0%	26.7%	30.5%	34.4%
Line No.	Title	Projected										
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Wastewater Treatment Facility Improvements												
1	Reg 85 / Reg 31 Compliance - Phos Incentive Improv (biological improv. and chemical addition)	-	85,490	646,088	-	-	-	-	-	-	-	-
2	Upgrade for Phos/Reg 31 Compliance - Study, Design and Construction	-	-	-	54,636	1,316,845	4,973,286	5,122,484	-	-	-	-
3	Headworks Influent Channel Coating - BioSan Grout / H2S resistant coating	-	-	-	400,484	-	-	-	-	-	-	-
4	Interchange Tank and Digester Improvements	-	-	509,232	1,922,107	1,979,770	-	-	-	-	-	-
5	Headworks Make-up Air Unit	-	133,900	-	-	-	-	-	-	-	-	-
6	Additional Hoists for Oxidation Ditch Aerators	195,000	-	-	-	-	-	-	-	-	-	-
7	Biosolids Hauling Improvements Study - long term land application	-	51,500	-	-	-	-	-	-	-	-	-
8	UV Disinfection System Improvements	-	124,630	944,201	-	-	-	-	-	-	-	-
9	Salinity Removal/Mitigation - Study	-	77,250	-	-	-	-	-	-	-	-	-
10	Miscellaneous R&R Projects	-	-	-	-	-	-	-	245,975	253,354	260,955	268,783
Sanitary Sewer Collection System Improvements												
11	Southside Pump Station - Design and Construction	-	178,190	1,346,282	-	-	-	-	-	-	-	-
16	Total Capital Improvement Program w/ Inflation	195,000	650,960	3,445,803	2,377,228	3,296,615	4,973,286	5,122,484	245,975	253,354	260,955	268,783

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 4
SERIES OF 2021**

A RESOLUTION OF THE CITY OF RIFLE, COLORADO ACCEPTING THE
UTILITY MAINTENANCE, CAPITAL, AND RATE STUDY DATED APRIL
2021 PREPARED BY JVA, INC.

WHEREAS, the City Council of the City of Rifle requested a Utility Maintenance, Capital, and Rate Study (“Rate Study”) to ensure the fees charged by the City are fair and equitable, yet adequate to meet the City’s needs into the future; and

WHEREAS, the City commissioned JVA, Inc. to prepare the Rate Study, which was presented to the City Council in April 2021; and

WHEREAS, the the City Council desires to formally accept the Rate Study.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

1. The City incorporates the foregoing recitals as findings by the City Council.
2. The Utility Maintenance, Capital, and Rate Study dated April 2021 prepared by JVA, Inc. as Project No. 1114e is hereby accepted by the City of Rifle.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 19th day of May 2021.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

City Clerk



Agenda Item #6.a.

Agenda Item Name:

Swearing-In New Officer

Presenter:

Tommy Klein, Chief of Police

Item Description:

Ceremony to Swear-In Officer Haley Walker

Recommended Action:

N/A

Fiscal Impact:

None - Position in budget

Operational Impact:

None

Prior Board Motions:

N/A

Background Information:

Officer Haley Walker completed the Colorado Mountain College's Police Academy and she passed the Police Officers Standards and Training exam on May 5.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Tommy Klein, Chief of Police

Attachments:

None



Agenda Item #6.b.

Agenda Item Name:

Receive Update on the Traveler Program

Presenter:

Tami Sours, Senior Center Director

Item Description:

Update on the Traveler Program

Recommended Action:

The Traveler Sub Committee met on May 6, 2021 to discuss further research on decreasing expenses for the Traveler services in Rifle. The following were discussed:

1. Volunteer Driver Program: The RSVP would consider looking into overseeing a volunteer driver program but feel it would be very time consuming and would need a large pool of drivers to make sure that scheduled rides are provided. Many concerns into offering this program and the RSVP office only has two employees.
2. Usage of Parachute Transit System - Looking into using this program instead of the Traveler in the Battlement Mesa area. Concerns that there may be duplication in services provided. Garfield County Senior Programs is looking into getting more information on how this program works and if they have home pick-up ability. This could be a very valuable alternative to the Traveler program. Largest concern with using this program is seniors have to pay for rides and lower income seniors would not have the capability of paying for service.

Fiscal Impact:

Operational Impact:

Prior Board Motions:

Background Information:

The Traveler Sub Committee met on May 6, 2021 to discuss further research on decreasing expenses for the Traveler services in Rifle. The following were discussed:

1. Volunteer Driver Program: The RSVP would consider looking into overseeing a volunteer driver program

but feel it would be very time consuming and would need a large pool of drivers to make sure that scheduled rides are provided. Many concerns into offering this program and the RSVP office only has two employees.

2. Usage of Parachute Transit System - Looking into using this program instead of the Traveler in the Battlement Mesa area. Concerns that there may be duplication in services provided. Garfield County Senior Programs is looking into getting more information on how this program works and if they have home pick-up ability. This could be a very valuable alternative to the Traveler program. Largest concern with using this program is seniors have to pay for rides and lower income seniors would not have the capability of paying for service.

Executive Summary:

Notification Requirements:

Prepared By:

Misty Williams, Administrative Assistant

Attachments:

None



Agenda Item #6.c.

Agenda Item Name:

Receive Financial Report on First Quarter 2021

Presenter:

Michelle Duran, Finance Director

Item Description:

Financial Report on First Quarter 2021

Recommended Action:

For informational purposes only; No action needed

Fiscal Impact:

Operational Impact:

Prior Board Motions:

Background Information:

Executive Summary:

Notification Requirements:

Prepared By:

Michelle Duran, Finance Director

Attachments:

1. 1st Qtr 2021 stmts
2. 1st qtr slide presentation

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL REVENUES	2,059,684.48	2,059,684.48	8,425,510.09	6,365,825.61	24.5
	2,059,684.48	2,059,684.48	8,425,510.09	6,365,825.61	24.5
<u>EXPENDITURES</u>					
MAYOR/COUNCIL	71,387.57	71,387.57	118,523.73	47,136.16	60.2
MUNICIPAL COURT	51,753.84	51,753.84	244,436.74	192,682.90	21.2
CITY MANAGER	147,628.63	147,628.63	635,071.76	487,443.13	23.3
FINANCE	128,668.61	128,668.61	601,013.65	472,345.04	21.4
ATTORNEY	52,500.00	52,500.00	285,000.00	232,500.00	18.4
COMMUNITY DEVELOPMENT	116,695.81	116,695.81	448,267.33	331,571.52	26.0
GROUPS AND FACILITY MAINT.	124,799.23	124,799.23	495,016.45	370,217.22	25.2
COMMUNITY INVOLVEMT MULTIMEDI	69,438.38	69,438.38	238,560.42	169,122.04	29.1
POLICE	712,878.87	712,878.87	3,309,513.43	2,596,634.56	21.5
BUILDING INSPECTIONS	30,717.80	30,717.80	93,048.23	62,330.43	33.0
PUBLIC WORKS	363,894.29	363,894.29	1,900,783.39	1,536,889.10	19.1
SENIOR CENTER	89,657.46	89,657.46	408,790.34	319,132.88	21.9
NON DEPARTMENTAL	229,718.41	229,718.41	530,081.00	300,362.59	43.3
OPERATING TRANSFERS OUT	.00	.00	152,000.00	152,000.00	.0
	2,189,738.90	2,189,738.90	9,460,106.47	7,270,367.57	23.2
	(130,054.42)	(130,054.42)	(1,034,596.38)	(904,541.96)	(12.6)

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
GENERAL REVENUES	218,964.78	218,964.78	3,349,718.56	3,130,753.78	6.5
CAPITAL REVENUES	17,230.82	17,230.82	120,000.00	102,769.18	14.4
	<u>236,195.60</u>	<u>236,195.60</u>	<u>3,469,718.56</u>	<u>3,233,522.96</u>	<u>6.8</u>
<u>EXPENDITURES</u>					
PAVED STREETS	72,810.75	72,810.75	1,852,112.78	1,779,302.03	3.9
CONSTRUCTION PROJECT	498,148.75	498,148.75	4,253,000.00	3,754,851.25	11.7
	<u>570,959.50</u>	<u>570,959.50</u>	<u>6,105,112.78</u>	<u>5,534,153.28</u>	<u>9.4</u>
	<u>(334,763.90)</u>	<u>(334,763.90)</u>	<u>(2,635,394.22)</u>	<u>(2,300,630.32)</u>	<u>(12.7)</u>

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONSERVATION TRUST REVENUE	26,691.20	26,691.20	91,800.00	65,108.80	29.1
	26,691.20	26,691.20	91,800.00	65,108.80	29.1
<u>EXPENDITURES</u>					
CONSERVATION TRUST	.00	.00	50,000.00	50,000.00	.0
	.00	.00	50,000.00	50,000.00	.0
	26,691.20	26,691.20	41,800.00	15,108.80	63.9

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

VISITOR IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
VISITOR IMPROVEMENT	12,905.48	12,905.48	275,332.00	262,426.52	4.7
	12,905.48	12,905.48	275,332.00	262,426.52	4.7
<u>EXPENDITURES</u>					
VISITOR IMPROVEMENT	60,381.75	60,381.75	302,427.00	242,045.25	20.0
	60,381.75	60,381.75	302,427.00	242,045.25	20.0
	(47,476.27)	(47,476.27)	(27,095.00)	20,381.27	(175.2)

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

DOWNTOWN DEVELOPMENT DISTRICT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
DOWNTOWN DEVELOPMENT	10,338.89	10,338.89	54,075.00	43,736.11	19.1
	10,338.89	10,338.89	54,075.00	43,736.11	19.1
<u>EXPENDITURES</u>					
DOWNTOWN DEVELOPMENT	8,761.95	8,761.95	52,902.00	44,140.05	16.6
	8,761.95	8,761.95	52,902.00	44,140.05	16.6
	1,576.94	1,576.94	1,173.00	(403.94)	134.4

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CAPITAL REVENUE	995.70	995.70	36,000.00	35,004.30	2.8
	995.70	995.70	36,000.00	35,004.30	2.8
<u>EXPENDITURES</u>					
CAPITAL IMPROVEMENTS	37,886.67	37,886.67	325,000.00	287,113.33	11.7
	37,886.67	37,886.67	325,000.00	287,113.33	11.7
	(36,890.97)	(36,890.97)	(289,000.00)	(252,109.03)	(12.8)

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

TOURISM & INDUSTRY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TOURISM & INDUSTRY	91,210.78	91,210.78	337,575.28	246,364.50	27.0
	91,210.78	91,210.78	337,575.28	246,364.50	27.0
<u>EXPENDITURES</u>					
TOURISM & INDUSTRY	62,050.52	62,050.52	421,254.04	359,203.52	14.7
	62,050.52	62,050.52	421,254.04	359,203.52	14.7
	29,160.26	29,160.26	(83,678.76)	(112,839.02)	34.9

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

URBAN RENEWAL AUTHORITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
URBAN RENEWAL	25,918.30	25,918.30	163,900.00	137,981.70	15.8
	25,918.30	25,918.30	163,900.00	137,981.70	15.8
<u>EXPENDITURES</u>					
URBAN RENEWAL	.00	.00	325,000.00	325,000.00	.0
	.00	.00	325,000.00	325,000.00	.0
	25,918.30	25,918.30	(161,100.00)	(187,018.30)	16.1

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
PARKS AND REC REVENUE	456,026.14	456,026.14	2,757,525.42	2,301,499.28	16.5
	456,026.14	456,026.14	2,757,525.42	2,301,499.28	16.5
<u>EXPENDITURES</u>					
RECREATION	107,760.98	107,760.98	656,827.03	549,066.05	16.4
POOL	20,916.92	20,916.92	526,731.07	505,814.15	4.0
PARK MAINTENANCE	234,429.07	234,429.07	1,476,629.23	1,242,200.16	15.9
PARKS CAPITAL	1,470.29	1,470.29	315,000.00	313,529.71	.5
NON-DEPARTMENTAL	58,586.76	58,586.76	88,063.00	29,476.24	66.5
	423,164.02	423,164.02	3,063,250.33	2,640,086.31	13.8
	32,862.12	32,862.12	(305,724.91)	(338,587.03)	10.8

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
WATER REVENUE	592,456.02	592,456.02	3,839,000.00	3,246,543.98	15.4
WATER RIGHTS REVENUE	6,237.14	6,237.14	47,000.00	40,762.86	13.3
CAPITAL REVENUE	114,869.90	114,869.90	600,000.00	485,130.10	19.1
WTP SALES & USE TAX REVENUES	390,434.48	390,434.48	2,332,198.97	1,941,764.49	16.7
	<u>1,103,997.54</u>	<u>1,103,997.54</u>	<u>6,818,198.97</u>	<u>5,714,201.43</u>	<u>16.2</u>
<u>EXPENDITURES</u>					
WATER O&H	550,521.72	550,521.72	2,228,169.89	1,677,648.17	24.7
WATER RIGHTS	5,365.98	5,365.98	110,000.00	104,634.02	4.9
WATER SYSTEM IMPROVEMENTS	.00	.00	1,525,000.00	1,525,000.00	.0
WATER TREATMENT PLANT DEBT	567,515.89	567,515.89	1,443,404.87	875,888.98	39.3
WATER TANK DEBT	(10,575.63)	(10,575.63)	337,256.00	347,831.63	(3.1)
	<u>1,112,827.96</u>	<u>1,112,827.96</u>	<u>5,643,830.76</u>	<u>4,531,002.80</u>	<u>19.7</u>
	<u>(8,830.42)</u>	<u>(8,830.42)</u>	<u>1,174,368.21</u>	<u>1,183,198.63</u>	<u>(.8)</u>

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
WASTE WATER REVENUE	960,192.97	960,192.97	3,893,214.00	2,933,021.03	24.7
WASTEWATER SYS IMPROVE	118,404.98	118,404.98	450,000.00	331,595.02	26.3
	<u>1,078,597.95</u>	<u>1,078,597.95</u>	<u>4,343,214.00</u>	<u>3,264,616.05</u>	<u>24.8</u>
<u>EXPENDITURES</u>					
SEWER O&H	811,594.32	811,594.32	2,996,362.52	2,184,768.20	27.1
SEWER SYSTEM IMPROVEMENTS	.00	.00	900,000.00	900,000.00	.0
	<u>811,594.32</u>	<u>811,594.32</u>	<u>3,896,362.52</u>	<u>3,084,768.20</u>	<u>20.8</u>
	<u>267,003.63</u>	<u>267,003.63</u>	<u>446,851.48</u>	<u>179,847.85</u>	<u>59.8</u>

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
USER FEES	185,628.43	185,628.43	712,300.00	526,671.57	26.1
	185,628.43	185,628.43	712,300.00	526,671.57	26.1
<u>EXPENDITURES</u>					
SANITATION OPERATIONS	123,360.16	123,360.16	732,899.64	609,539.48	16.8
SANITATION TRANSFERS	.00	.00	2,000.00	2,000.00	.0
	123,360.16	123,360.16	734,899.64	611,539.48	16.8
	62,268.27	62,268.27	(22,599.64)	(84,867.91)	275.5

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

CEMETERY PERPETUAL CARE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
PERPETUAL CARE	8,688.40	8,688.40	5,200.00	(3,488.40)	167.1
	8,688.40	8,688.40	5,200.00	(3,488.40)	167.1
<u>EXPENDITURES</u>					
DEPARTMENT 4422	.00	.00	25,000.00	25,000.00	.0
	.00	.00	25,000.00	25,000.00	.0
	8,688.40	8,688.40	(19,800.00)	(28,488.40)	43.9

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

FLEET MAINTENANCE

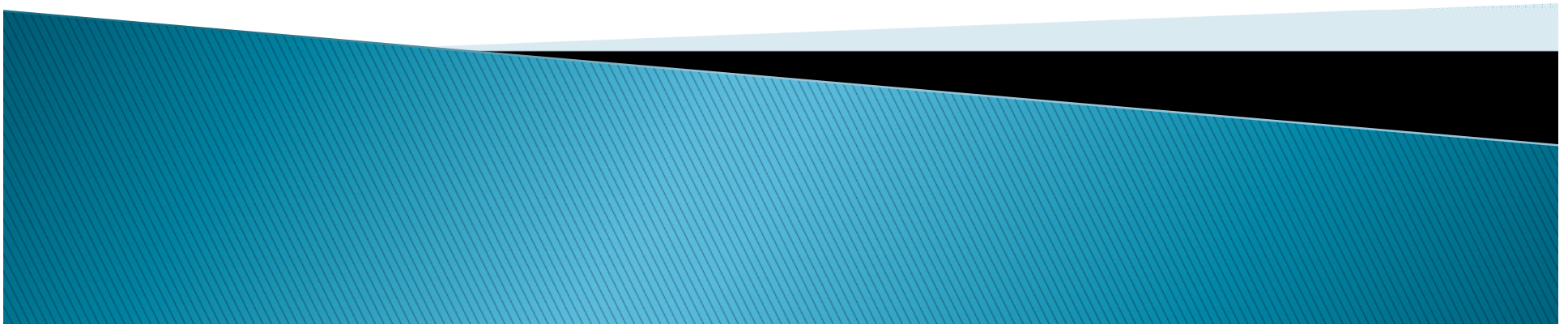
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERDEPT REVENUE	141,109.66	141,109.66	565,510.00	424,400.34	25.0
	141,109.66	141,109.66	565,510.00	424,400.34	25.0
<u>EXPENDITURES</u>					
FLEET MAINTENANCE	62,597.88	62,597.88	406,260.27	343,662.39	15.4
CAPITAL	.00	.00	488,000.00	488,000.00	.0
	62,597.88	62,597.88	894,260.27	831,662.39	7.0
	78,511.78	78,511.78	(328,750.27)	(407,262.05)	23.9

CITY OF RIFLE
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2021

INFORMATION TECH MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERDEPT REVENUES	197,849.77	197,849.77	790,900.00	593,050.23	25.0
I.T. LOAN REVENUES	.00	.00	147,000.00	147,000.00	.0
	<u>197,849.77</u>	<u>197,849.77</u>	<u>937,900.00</u>	<u>740,050.23</u>	<u>21.1</u>
<u>EXPENDITURES</u>					
I.T. MAINTENANCE	260,891.86	260,891.86	810,162.32	549,270.46	32.2
I.T. CAPITAL	.00	.00	147,000.00	147,000.00	.0
	<u>260,891.86</u>	<u>260,891.86</u>	<u>957,162.32</u>	<u>696,270.46</u>	<u>27.3</u>
	<u>(63,042.09)</u>	<u>(63,042.09)</u>	<u>(19,262.32)</u>	<u>43,779.77</u>	<u>(327.3)</u>

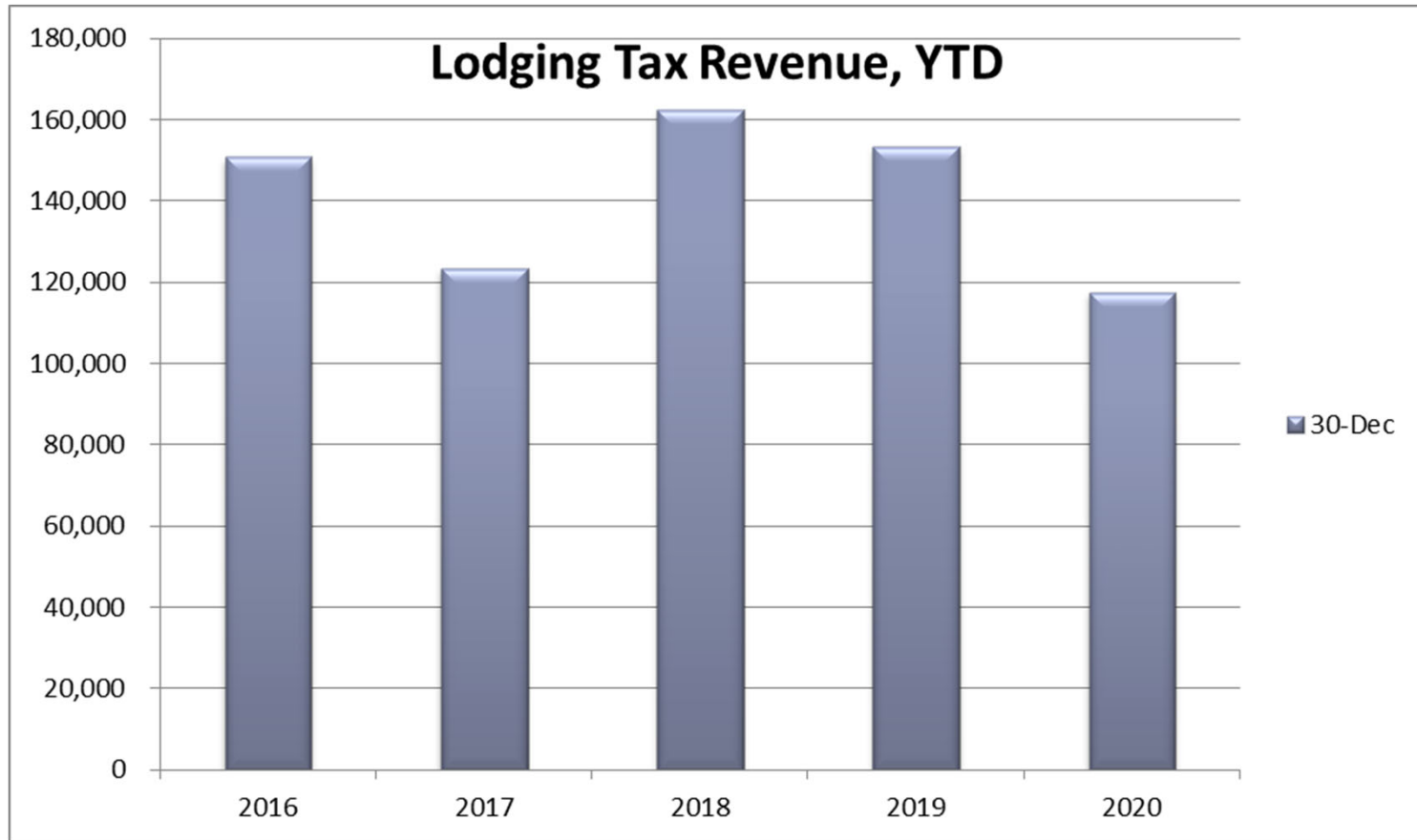
City of Rifle 1st Quarter 2021 Financial Results



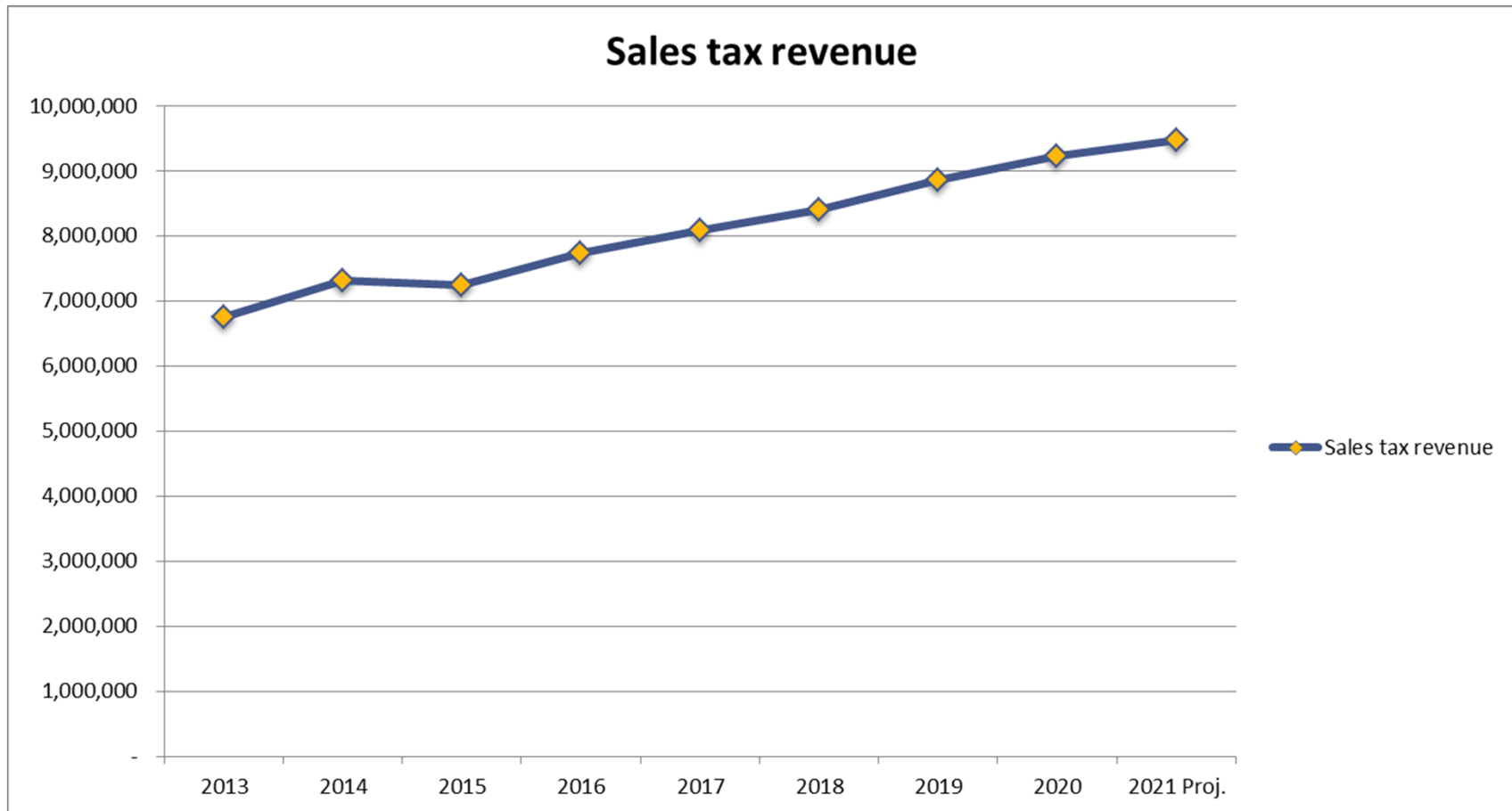
Annual Sales Taxes by Source

Sales Tax Prior Year Comparison	Year-to-Date -All 2020			
	City Business	Total 2020	Total 2019	\$ Diff
BARS & RESTAURANTS	\$967,398.39	\$1,073,403.16	(\$106,004.77)	-9.88%
LEASING/MISC	\$336,688.97	\$313,241.49	\$23,447.48	7.49%
OIL & GAS	\$194,432.38	\$291,571.06	(\$97,138.68)	-33.32%
LODGING	\$321,275.16	\$423,943.83	(\$102,668.67)	-24.22%
LIQUOR STORES	\$313,869.39	\$273,796.08	\$40,073.31	14.64%
HVAC	\$8,860.08	\$7,250.42	\$1,609.66	22.20%
HARDWARE	\$253,765.53	\$269,811.53	(\$16,046.00)	-5.95%
GENERAL RETAIL	\$4,798,871.42	\$4,304,156.79	\$494,714.63	11.49%
FOOD	\$1,742,329.30	\$1,639,057.80	\$103,271.50	6.30%
EXCISE	\$213,249.56	\$184,564.06	\$28,685.50	15.54%
CONTRACTOR	\$16,196.03	\$17,589.92	(\$1,393.89)	-7.92%
CAR PARTS & SALES	\$488,715.72	\$441,992.12	\$46,723.60	10.57%
UTILITIES	\$632,254.74	\$649,581.85	(\$17,327.11)	-2.67%
MARIJUANA RETAIL	\$162,496.10	\$82,536.54	\$79,959.56	96.88%
Total MuniRev	\$10,450,402.77	\$9,972,496.65	\$477,906.12	4.79%
BUILDING USE TAX (Month Collected)	\$251,902.19	\$179,071.10	\$72,831.09	40.67%
MOTOR VEHICLE USE TAX	\$888,768.42	\$875,232.43	\$13,535.99	1.55%
Grand Total	\$11,591,073.38	\$11,026,800.18	\$564,273.20	5.12%

2020 Lodging Tax



Comparison by Year

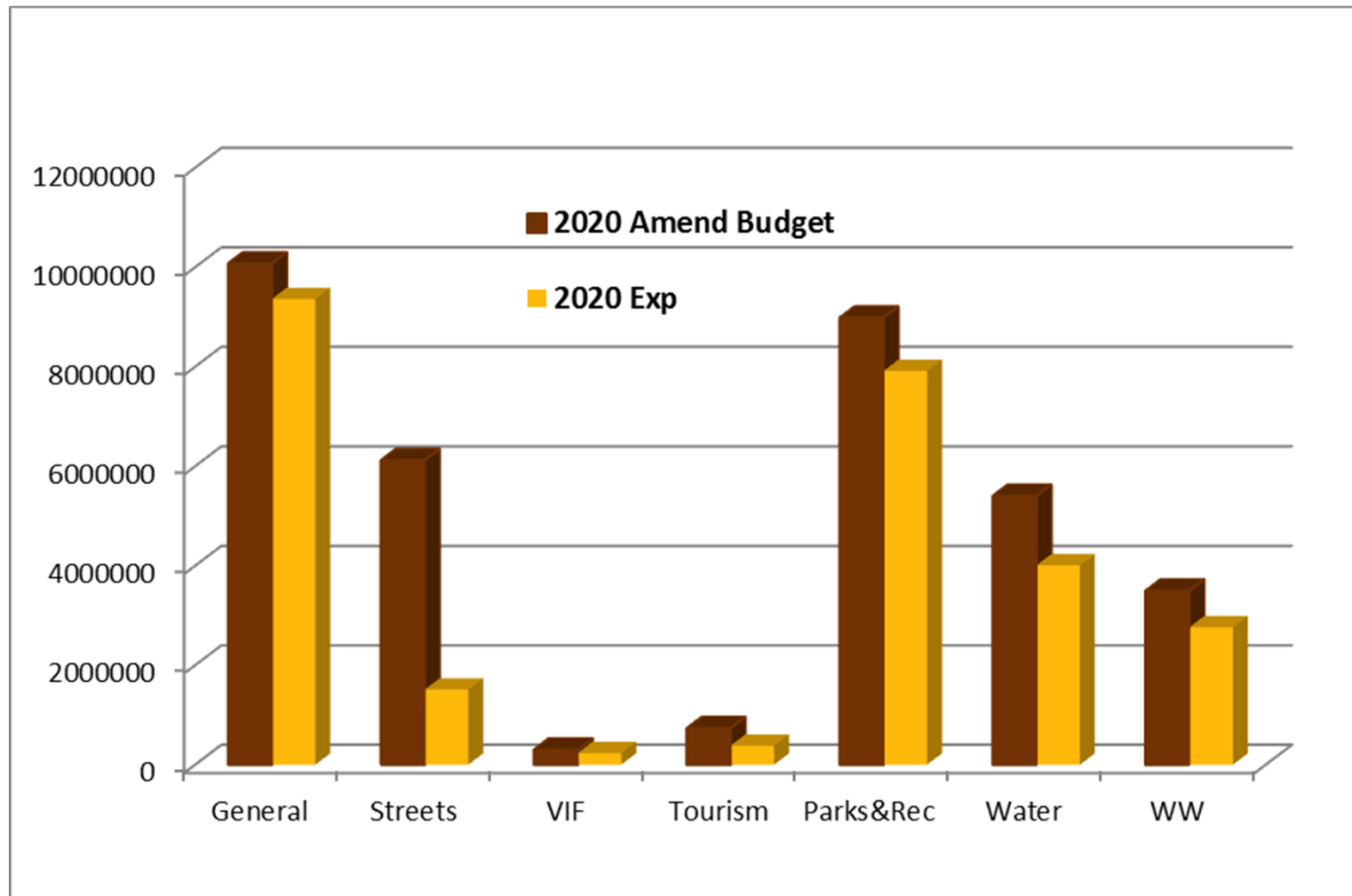


2021 budgeted for 2.5% increase

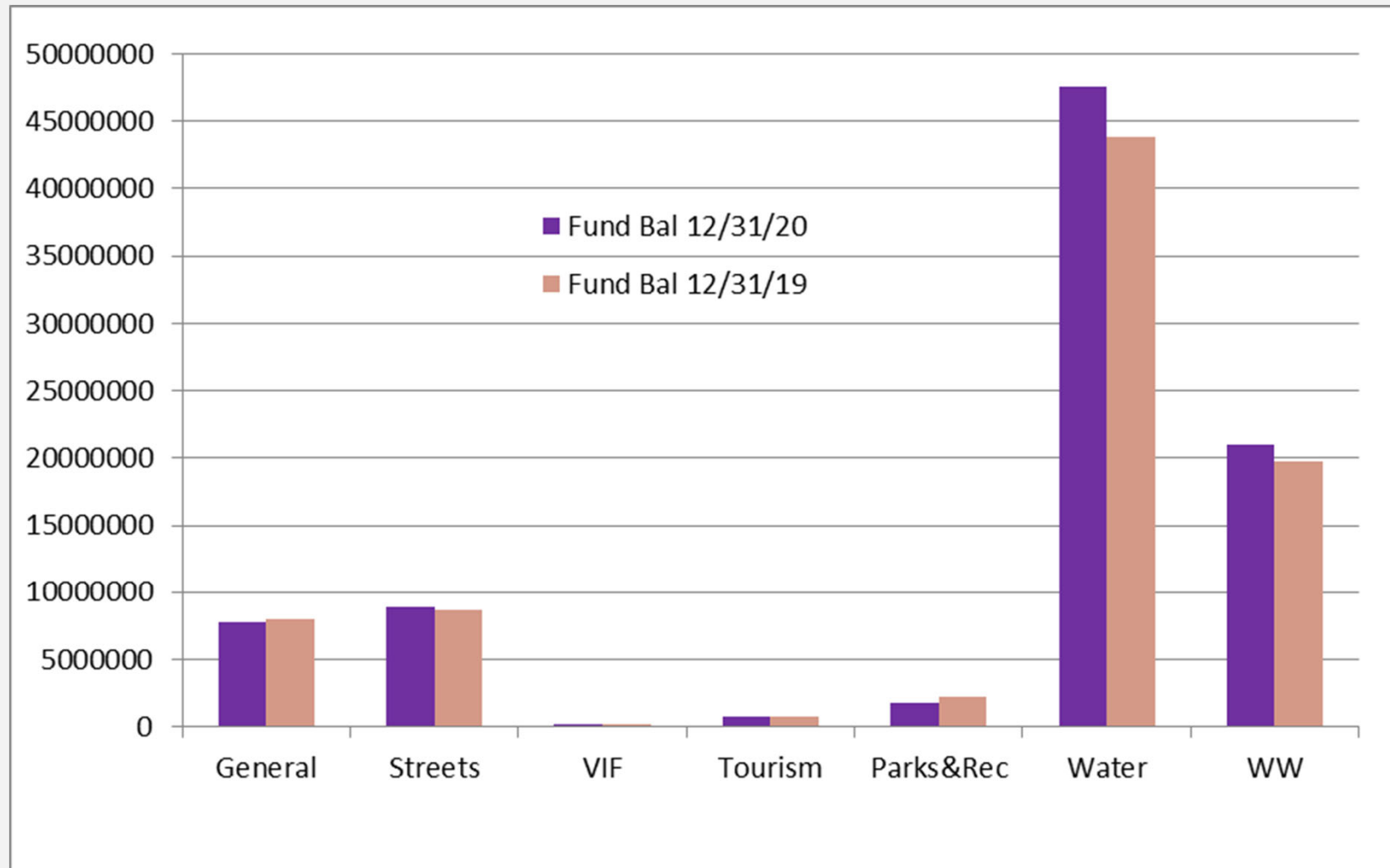
Monthly Sales Taxes by Source

Sales Tax Prior Year Comparison	Year-to-Date JAN-MARCH			
	City Business	Total 2021	Total 2020	\$ Diff
BARS & RESTAURANTS	\$256,683.64	\$197,630.39	\$59,053.25	29.88%
LEASING/MISC	\$109,799.54	\$81,367.38	\$28,432.16	34.94%
OIL & GAS	\$43,743.48	\$57,101.65	(\$13,358.17)	-23.39%
LODGING	\$65,288.81	\$56,888.21	\$8,400.60	14.77%
LIQUOR STORES	\$68,211.82	\$60,826.58	\$7,385.24	12.14%
HVAC	\$1,587.10	\$706.91	\$880.19	124.51%
HARDWARE	\$51,627.94	\$41,176.09	\$10,451.85	25.38%
GENERAL RETAIL	\$1,171,189.77	\$1,008,990.87	\$162,198.90	16.08%
FOOD	\$387,480.45	\$392,645.34	(\$5,164.89)	-1.32%
EXCISE	\$120,188.38	\$35,361.38	\$84,827.00	239.89%
CONTRACTOR	\$5,845.45	\$3,325.00	\$2,520.45	75.80%
CAR PARTS & SALES	\$125,620.55	\$105,531.61	\$20,088.94	19.04%
UTILITIES	\$169,388.50	\$172,973.22	(\$3,584.72)	-2.07%
MARIJUANA RETAIL	\$43,791.90	\$31,963.65	\$11,828.25	37.01%
Total MuniRev	\$2,620,447.33	\$2,246,488.28	\$373,959.05	16.65%
BUILDING USE TAX (Month Collected)	\$100,926.90	\$101,503.66	(\$576.76)	-0.57%
MOTOR VEHICLE USE TAX	\$217,529.87	\$196,714.49	\$20,815.38	10.58%
Grand Total	\$2,938,904.10	\$2,544,706.43	\$394,197.67	15.49%

2020 Expenditures



Fund Balance at Year End– Comparison





Agenda Item #6.d.

Agenda Item Name:

Receive an Update on Downtown Project

Presenter:

Tracy Truelove

Item Description:

Receive an update on Downtown Project

Recommended Action:

No Action Required

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

The current downtown project has a Public Information Manager, Tracy Truelove. This presentation will be an opportunity to provide updates on the project from the project team.

Executive Summary:

None

Notification Requirements:

None

Prepared By:

Craig Spaulding, Civil Engineer

Attachments:

1. Rifle City Council Presentation_Downtown project_5.19.2021

A photograph of a street intersection. A black traffic light pole extends horizontally across the frame. A red rectangular sign with white text that reads "Railroad Ave" is hanging from the pole. To the right of the sign, there are two traffic light housings. The background is a vibrant sky with orange, yellow, and blue clouds, suggesting a sunset or sunrise. In the bottom right corner, there is a circular logo for the City of Rifle, Colorado, and a blue banner with white text.

Railroad Ave

Railroad Ave. & Third St. Improvement Project



Project Progress & anticipated Construction Updates for week of May 17-21

- Parking is now open on the west end of West 3rd St. and the lot behind Modas Apparel is also available.
- The Centennial Bridge is open.
- Preferred travel route is Whiteriver and West Ave. to access local business.
- Access for CO 13 & North Rifle is Centennial Bridge.
- Work continues to progress on East 3rd St. at the west end.





Work on the corner of west 3rd St. & Railroad Ave.

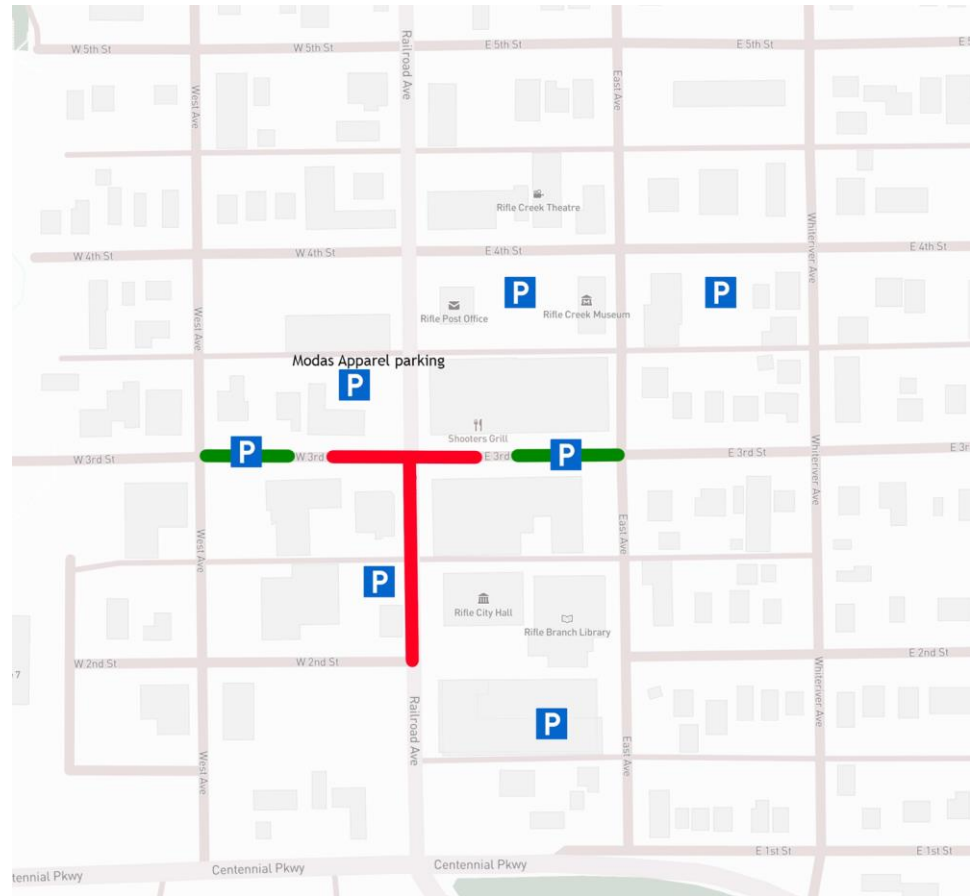


Conceptual design of the corner of west 3rd St. & Railroad Ave.



Project Information Hotline # and Emails:

- To date the project hotline has received about 17 calls. Only five messages have been left on the hotline and each of those messages were returned and the questions answered.
- The project email has grown to a stakeholder list of almost 100 contacts.
- Weekly project updates are emailed as information becomes available and needs to be distributed. “Walkabouts” to meet with business owners have occurred every week but one.





Agenda Item #7.a.

Agenda Item Name:

Consider Action on West Garfield County Veterans Memorial

Presenter:

Tom Whitmore, Parks & Recreation Director

Item Description:

During planning for the 2021 budget, Council directed staff to look into what it would take to complete the Veterans Memorial.

This item is to receive input from City Council on whether or not to proceed with construction estimate for the project.

Recommended Action:

Authorize staff to continue with pricing for design and construction of the remaining landscape and civil work for the memorial.

Fiscal Impact:

Council had approved \$15,000 for the 2021 budget to look into a playground at the property at 2025 Birch Avenue, and to look into completion of the Veterans Memorial.

\$15,000.00 will not cover the cost to get the project to construction documents as approximately \$6,000.00 has been committed to updating the master plan, meetings, and surveying.

Development for the Construction Document level of design, for landscape and civil, will likely cost more than \$50,000.00 based on general conversations that have taken place.

Operational Impact:

Though veterans monitor the amenities at the memorial, Parks staff takes care of turf irrigation and mowing, trimming, sweeping, electrical and lighting repair, etc. The Parks Department will likely become responsible for maintenance of the memorial over time.

Prior Board Motions:

Background Information:

Members of Rifle American Legion Kelly Hansen Post 78 have been working on this memorial for more than 20 years. They have received support from various donors either in materials, or labor, or financial donations. A number of years ago, while considering the Deerfield Regional Park Master Plan, the Veterans Memorial

Area, being part of Deerfield Regional Park, was included in the master planning process. More recently, Council directed staff to look into what it would take to complete the memorial. Staff brought out the master plan, reviewed with the post commander, Mike Bosshardt and Deerfield Master Plan Landscape Design Architect, Shanen Weber (with Design Concepts). A public meeting was conducted on April 14, 2021 to Review the Memorial plan with post veterans and reach a final approval with the group.

Executive Summary:

This step is to receive input on whether or not to proceed with estimates for construction.

Some options are;

- 1). Direct staff to pursue preliminary estimates for design and construction using the remainder of 2021 budget allotments.
- 2). Recommend appropriation of additional funds to proceed with development of Construction Documents to receive more refined estimates for construction.
- 3). Direct staff to pursue preliminary estimates and budget funds for construction Documents and Construction in 2022.
- 4). Other

Notification Requirements:

Prepared By:

Tom Whitmore, Parks & Recreation Director

Attachments:

1. 2021-04-23-Site_Plan_Packet-Revised



DESIGN
CONCEPTS
Community + Landscape Architects
211 North Public Road, Suite 200
Lafayette CO 80026
303 664 5301 www.dcla.net

WEST GARFIELD COUNTY VETERANS MEMORIAL

RIFLE, CO

Project No.: 21640

Issued For: LANDSCAPE PLAN Date: 04.23.21

Drafted By: AH
Checked By: SW

All drawings and written material
appearing herein constitute original and
unpublished work of Design Concepts and
may not be duplicated, used or disclosed.

OVERALL
LANDSCAPE
PLAN

L1.0

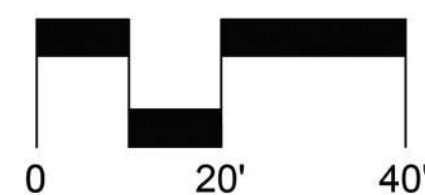
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WEST GARFIELD COUNTY VETERANS MEMORIAL

Scale: 1" = 20'-0"

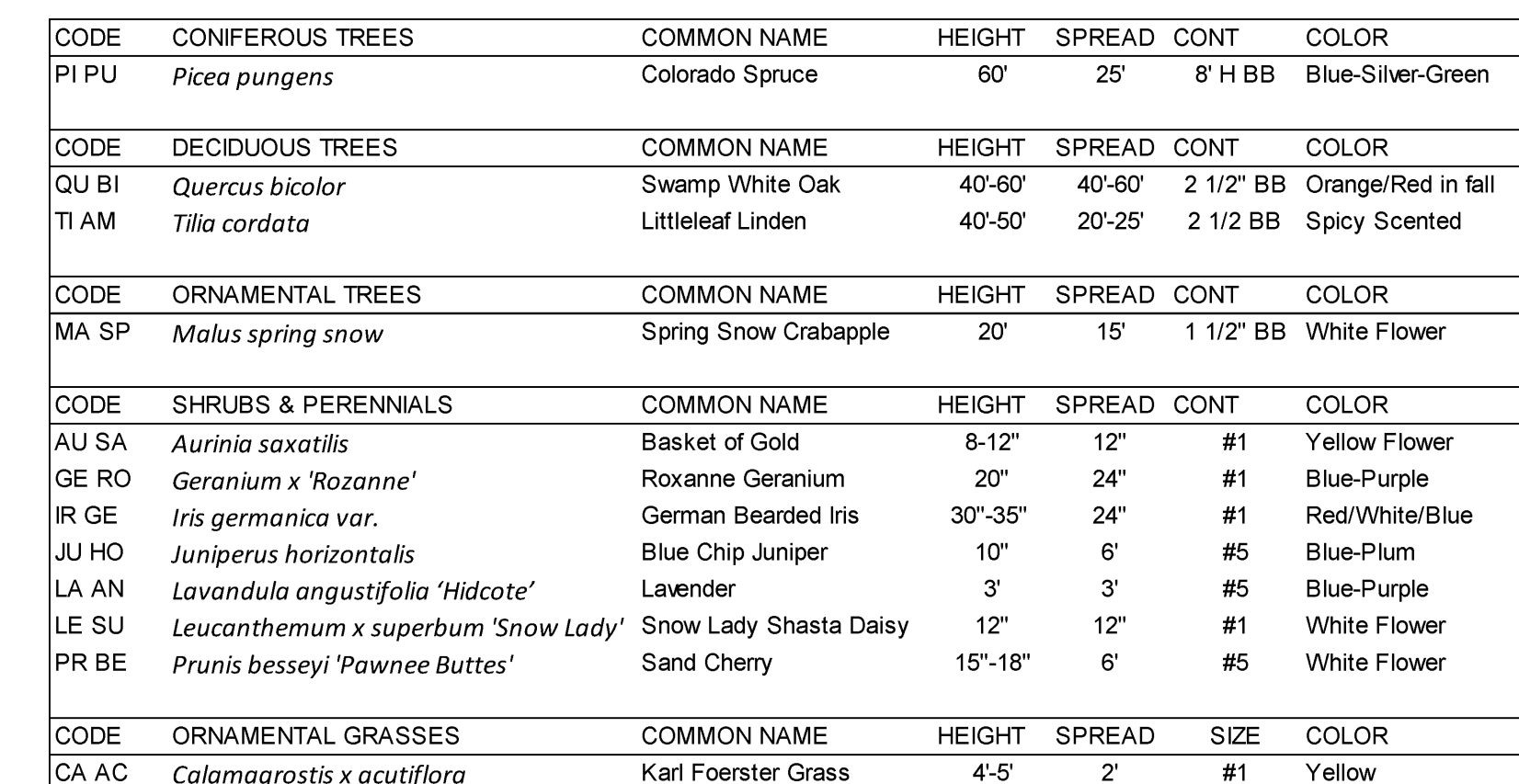


SCALE: 1" = 20'-0"

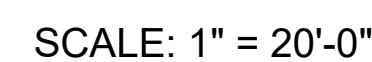


RIFLE, CO

1.0

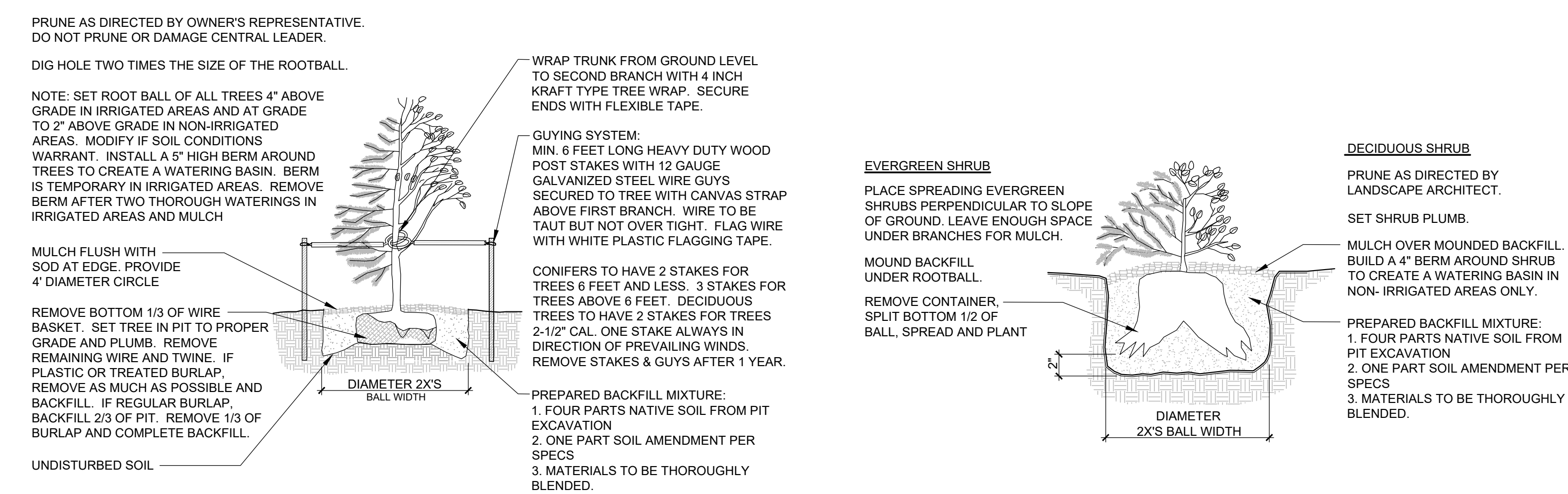


1 OVERALL
Scale: 1" = 20'-0"



PLANTING NOTES

1. New turf is to be Bluegrass sod. Final sod grade shall be 1 1/2" lower than adjacent paving grade or edger except in the center of a swale where drainage would be impeded.
2. Install 4" deep wood chips from tree and brush trimmings around all single trees. Sample of wood chips to be approved by Landscape Architect prior to installation.
3. All planting beds are to be mulched with a 4" deep layer of rock mulch over geotextile fabric. Average top of mulch is to be 1" lower than top of edger.
4. Any plant substitutions are to be approved by Landscape Architect prior to installation.
5. All planting beds to be separated from sod with staked roll top metal edge.
6. All turf to be watered using an underground automatic irrigation system. All trees, shrubs, and groundcover to be watered using an underground automatic irrigation system.
7. Soil preparation shall consist of composted amendment per of 3 cy per 1000 square feet.
8. If there is a discrepancy between plant quantities on plant legend and plan, plan takes precedence. The summary of all other quantities represents an approximate quantity only and may require some adjustment in material quantity at time of construction. Contractor shall be responsible for his/her own construction quantity estimates. Any damage will be repaired at Contractor's expense.
9. Rock mulch to match existing rock mulch at memorial.



1 TREE PLANTING

SCALE: 3/4" = 1'-0"

2 SHRUB PLANTING

SCALE: 3/4" = 1'-0"

PLANTING SCHEDULE

CODE	CONIFEROUS TREES	COMMON NAME	HEIGHT	SPREAD	CONT	COLOR
PI PU	<i>Picea pungens</i>	Colorado Spruce	60'	25'	8' H BB	Blue-Silver-Green
CODE	DECIDUOUS TREES	COMMON NAME	HEIGHT	SPREAD	CONT	COLOR
QU BI	<i>Quercus bicolor</i>	Swamp White Oak	40'-60'	40'-60'	2 1/2" BB	Orange/Red in fall
TI AM	<i>Tilia cordata</i>	Littleleaf Linden	40'-50'	20'-25'	2 1/2 BB	Spicy Scented
CODE	ORNAMENTAL TREES	COMMON NAME	HEIGHT	SPREAD	CONT	COLOR
MA SP	<i>Malus spring snow</i>	Spring Snow Crabapple	20'	15'	1 1/2" BB	White Flower
CODE	SHRUBS & PERENNIALS	COMMON NAME	HEIGHT	SPREAD	CONT	COLOR
AU SA	<i>Aurinia saxatilis</i>	Basket of Gold	8-12"	12"	#1	Yellow Flower
GE RO	<i>Geranium x 'Rozanne'</i>	Roxanne Geranium	20"	24"	#1	Blue-Purple
IR GE	<i>Iris germanica var.</i>	German Bearded Iris	30"-35"	24"	#1	Red/White/Blue
JU HO	<i>Juniperus horizontalis</i>	Blue Chip Juniper	10"	6'	#5	Blue-Plum
LA AN	<i>Lavandula angustifolia 'Hidcote'</i>	Lavender	3'	3'	#5	Blue-Purple
LE SU	<i>Leucanthemum x superbum 'Snow Lady'</i>	Snow Lady Shasta Daisy	12"	12"	#1	White Flower
PR BE	<i>Prunis besseyi 'Pawnee Buttes'</i>	Sand Cherry	15"-18"	6'	#5	White Flower
CODE	ORNAMENTAL GRASSES	COMMON NAME	HEIGHT	SPREAD	SIZE	COLOR
CA AC	<i>Calamagrostis x acutiflora</i>	Karl Foerster Grass	4'-5'	2'	#1	Yellow

PLANTING IMAGES

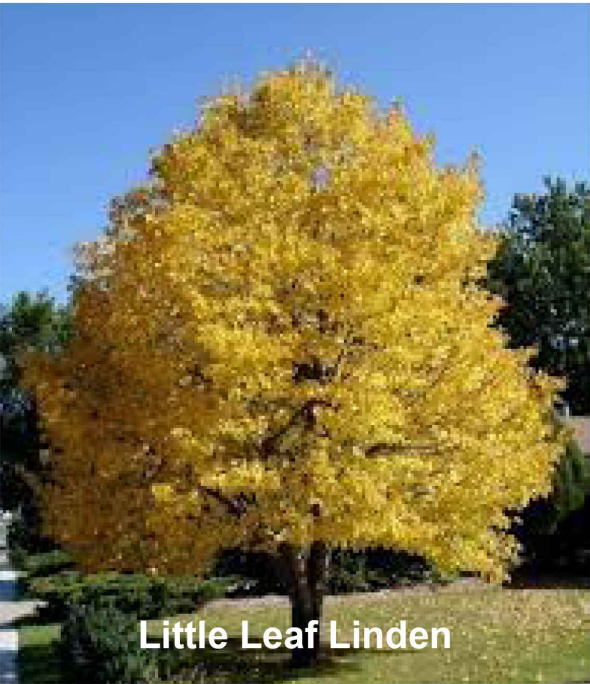
DECIDUOUS TREES



Swamp White Oak

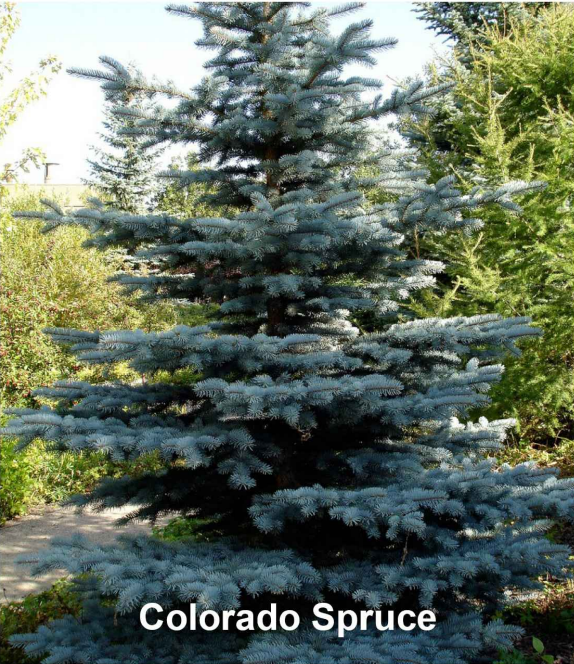


Spring Snow Crab



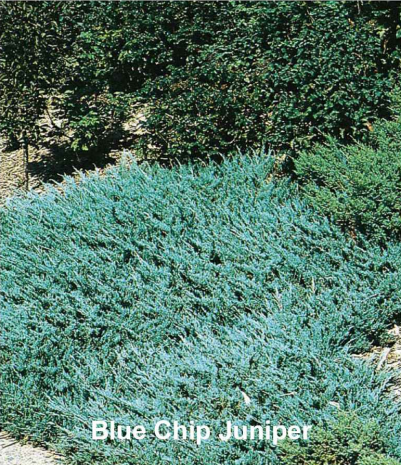
Little Leaf Linden

CONIFEROUS TREES

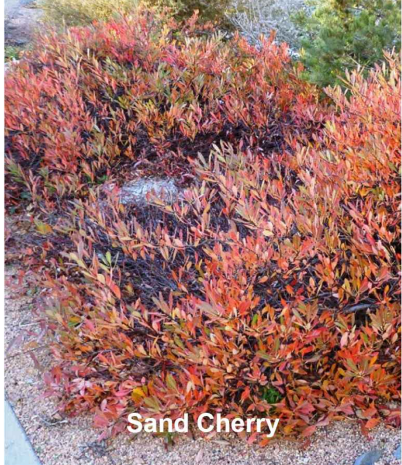


Colorado Spruce

SHRUBS & PERENNIALS



Blue Chip Juniper

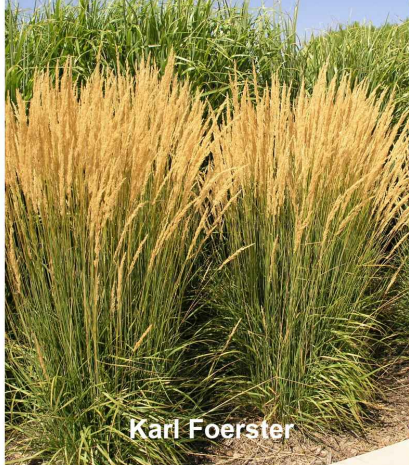


Sand Cherry



Red Iris

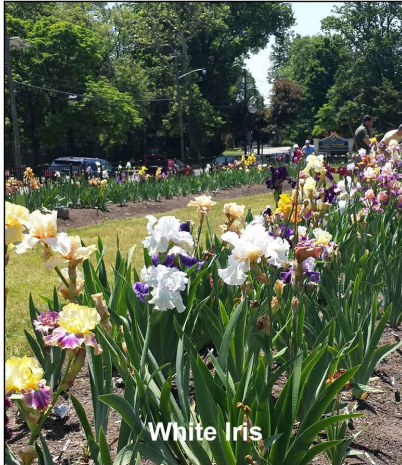
GRASSES



Karl Foerster



Blue Iris



White Iris



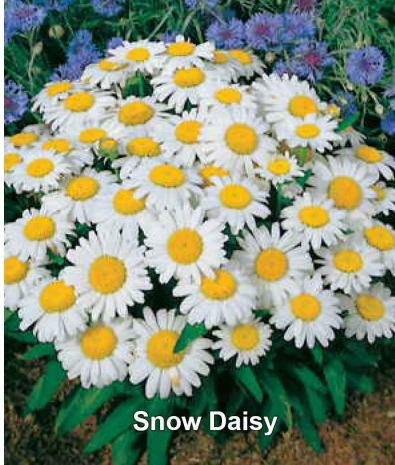
Basket of Gold



Lavender



Roxanne Geranium



Snow Daisy



DESIGN
CONCEPTS

Community + Landscape Architects
211 North Public Road, Suite 200
Lafayette CO 80026
303 664 5301 www.dcla.net

WEST GARFIELD COUNTY
VETERANS MEMORIAL

RIFLE, CO

Project No.: 21640

Issued For: LANDSCAPE PLAN Date: 04.23.21

Drafted By: AH
Checked By: SW

All drawings and written material appearing herein constitute original and unpublished work of Design Concepts and may not be duplicated, used or disclosed.

NOTES &
DETAILS

L2.0



Agenda Item #7.b.

Agenda Item Name:

Discussion of additional downtown business subsidy

Presenter:

Scott Hahn, City Manager

Item Description:

To consider providing additional business subsidy and support for downtown businesses in the portion of downtown affected by the Downtown Improvement Project.

Recommended Action:

Council direction

Fiscal Impact:

Funds could come from the General Fund

Operational Impact:

Potential impact from administering this program

Prior Board Motions:

Background Information:

There is an interest in providing more subsidy for downtown businesses. So far we have passed through over \$600,000 from the Cares act and additional actions. See attached summary. There are no funds left at RREDC for distribution. Today at another Hello Rodeo the Rifle Humanity Restoration Crew gave out 80 free coupons to use at downtown businesses. I was also recently notified that we are increasing our public interaction by stationing people at downtown intersections to help direct people to businesses and the businesses have been very appreciative.

I have been trying to understand the American Recovery Act and how those funds could be used for downtown businesses. It was just the last day or two that some guidance has come out and I have not been able to review it.

In the alternate, as some mentioned at last council meeting, the Council could choose to use General Funds. I have staff trying to come up with a number of businesses located in that area of downtown under construction.

I will forward an update to this agenda via email to Council.

Executive Summary:

Notification Requirements:

Prepared By:

Scott Hahn, City Manager

Attachments:

1. DTStimulas5-21

Rifle Business Assistance – 2020 CARES Act

- RREDC – Over \$510,000 in grants made available to Rifle businesses
- Downtown patios, design & constr. -\$36,000
- Marketing for Tourism and Businesses - \$50,000 (not previously budgeted)
- Individual assistance, funneled to economy through non-profits: \$62,000

TOTAL BUSINESS STIMULUS: \$658,000

Other investment in economy

- Humanity Restoration/City pride
- Shop Local campaigns-mobile signs, social media, gift card program
- Downtown parking maps, updates, additions

Upcoming:

July 3 fireworks, concert and Block Party

Downtown Grand Opening event

Marketing of above



Agenda Item #8.a.

Agenda Item Name:

Report to City Manager

Presenter:

Scott Hahn, City Manager

Item Description:

Staff report on notable tasks completed within the individual departments.

Recommended Action:

No action necessary

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

None

Background Information:

None

Executive Summary:

Work Report to City Manager

05/14/2021

Notification Requirements:

None

Prepared By:

Misty Williams, Administrative Assistant

Attachments:

1. Report to City Manager 05.14.2021

WORK REPORT TO CITY MANAGER

05.14.2021

PIO

- Attended Garfield County Health/Municipality PIO weekly meetings. We may be moving these to every other week as the need for COVID information begins to wind down.
- Assisted with the City Manager update videos with Scott and Carlos.
- Kept social media outlets updated with the latest status decisions and updates from the state and county. Answered citizen questions.
- Attended Rifle Community Listening meeting on April 28th to listen to concerns from citizens.
- Attended Garfield County PIO Group meeting. We had a presentation regarding the upcoming fire season. Needless to say, it's worrisome. Our risk factors are even higher than they were last year.
- On Friday, May 14th, we will be holding a hello rodeo and giving away gift cards to our Third Street businesses to try to encourage people to patronize those businesses during the construction.

COURT

- Handled 46 adult cases and 6 juvenile cases and held one animal impound hearing on May 5th court day.
- Hired a new Deputy Court Clerk! Her name is Janet Grossman and I am super excited that she accepted our offer. She is extremely personable and bilingual which will be huge assets. Stop by and say hello!
- Met with City Prosecutor, Dawn Neely, and Brittany from the animal shelter to discuss impounded animals and what procedures we should develop.

FINANCE

- Treasury Department guidance for the American Rescue Plan funds is beginning to be released, but is still preliminary. We hope to hear more detailed information from DOLA and CML to help in determining what sorts of expenditures will be allowed under this Federal Grant. We do know that Federal Grant requirements must be adhered to, for both grantees and those agencies that receive 'pass-through' funds. Procurement and recordkeeping requirements are more stringent. The concern for City of Rifle is that our staff has limited experience with Federal grants and administering them.
- Sales tax results for March sales continue to show an increase over 2020. Bars/Restaurants sales showed an increase even over 2019 sales, but Lodging taxes are still below 2019. Thanks to citizens for shopping local and supporting local businesses!
- The initial draft of the City's 2020 Financial Statements is currently being reviewed.

PARKS & RECREATION:

- Parks staff is working on grooming around town. We want to provide a clean, impressive appearance for Rifle Rendezvous weekend.
- Action Park clean-up to prep for Rollin' Rendezvous on Saturday, May 15. Rollin' Rendezvous--a skate park competition in conjunction with Rifle Rendezvous Festival, (and the RPD Bike Rodeo) will be at Rifle Action Park on Saturday, May 15.
- Bronze Sculpture Maintenance is tentatively planned for this week. (May 3-7)
- Swing by Deerfield on Tuesday evening if you want to see a full parking lot.
- Last night we hosted RHS baseball, a softball camp, little league practices and games and adult softball. Thanks to Brad Skinner, one of our Deerfield workers, who persisted to make the fields playable after 2 days of rainy weather. I would call it miraculous. He worked right up to the arrival of teams to have the fields playable. Believe me, skill and determination is required to make this happen. It turned out to be a very enjoyable evening for outdoor activities, and staff received many compliments on the fields.
- Recreation staff, along with a few early season aquatics staff, has been working to get the pool read to open on May 29th. Rain has delayed concrete sealing operation of the concrete flatwork around the pool.
- Joint sealants are being reworked as part of the warranty on the pool and a general concrete sealant will be applied following that work.

CEMETERY:

- Staff has been working on mowing and trimming. Extra resources will be put into the cemetery to prepare for Memorial Day weekend.
- We'll meet with the surveyor Thursday May 13th to outline the surveying project there. This will include expansion areas and the pavement edges for that project.

UTE:

- Ute Patio Series Thursdays evenings... This week is the Symphony's "Noodle Soup" 6:00 pm to 9:00pm in front of the Ute.
- Staff is awaiting announcement of grant awards.

VETERANS MEMORIAL:

- This will be an agenda item for Council consideration on May 19th.

CITY HALL PHASE 2:

- Our Mandatory Pre-proposal Contractor Walk-through took place as scheduled on May 5th at City Hall. Though a number of local firms were invited directly, local newspaper ads were placed, Western Colorado Contractors Association posted our ad to about 930 subscribers, and Constructconnect.com 1.1 million registered users, we had only one contractor, FCI (Grand Junction) attend the walk-through.

As FCI followed all of the requirements of the process, they are the only eligible proposer for City Hall Phase 2 project. The deadline for proposals is today, May 12, at 2:00 pm.

At this moment, we have not received any proposals. Reading of the proposals is this afternoon at 2:30. The evaluation panel will meet at 3:30 to begin the evaluation process and prepare recommendations for

the June 2, 2021 Rifle City Council meeting. Once a contractor proposal is approved, we will negotiate the GMP, and return to City Council on July 7th for approval of the GMP budget and contract.

PUBLIC WORKS

- The following are engineering projects currently in progress, to include inspection and administration, design, and/or planning:
- Additional Airport Water Tank: in CDPHE approval phase
- I-70 Exit 90 Beautification: assembly of Bid Package.
- Geotech investigation of road conditions and subgrade of Cemetery; evaluation of Tripp Dr., Whiteriver Ave., and Morrow Dr. road failure conditions with proposals for repair
- Evaluation of demolition project for the Graham Mesa WTP facility

The following are projects currently under construction:

- Centennial Parkway Bridge Rehabilitation: painting of bridge girders; completion of shoulder grading.
- Downtown 3rd Street and Railroad Avenue Rehabilitation project working in W. 3rd Street and the 200 block of Railroad Ave: preparation of street corridor for curb/gutter and surfacing.
- Xcel Energy is performing system upgrades; some in conjunction with Downtown Rehabilitation and some safety and operational improvements to gas system.
- Crack Seal project in select areas of the City
- GRHD Senior Care Center progress – From Eric Sander-Cederlof (Project Superintendent) at FCI Construction, regarding Care Center Construction and Hospital Hill Road:
- “Last week we were able to get the majority of the deep storm drainage piping installed and backfilled at the parking lot while finishing up yesterday 5.10. This week we are moving forward with soil stabilization and will continue backfilling. The Level 1 C Vestibule concrete slab has been poured. The Retaining wall forms are being removed. We should be able to begin backing filling against the retaining wall starting Wednesday 5.12. We still remain on schedule.”

Fleet

- Continued development of Fleet Administration and Management.
- F-350 & Police Interceptor at Aftermarket Equipment Vendors; F-250 at dealer, but not ready
- Ordered Dodge 5500 Med. Duty snowplow truck.
- Preparation for June auction of vehicles for removal from City Fleet.
- 2021 Ford F-250 ready for pickup

Two weeks look-ahead:

- Completion of the lining of the liner repair for W. 3rd St. Storm Water Culvert.

- Bid Package Review and Comment period and with costs for Ayers Associates design for the I-70 Exit 90 Gateway Beautification project.
- Railroad Ave. & 3rd Street/Downtown Rehabilitation Project: casting of street features of the 200 block of Railroad Avenue; casting corner and features of the intersection of Railroad Ave. and 3rd Street. and completion of the waterline elements in the intersection;
- Willow Ranch, Ph. II Construction – street repair and Government Creek re-vegetation.
- Continued Street Patch work and concrete curb/gutter rehabilitation.
- Completion of geotech investigations and work to prepare reports for June; coordination of work with Parks & Rec for surveying of Cemetery roadways for development of scope of work package.