CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

December 1, 2021
7:00 PM
202 Railroad Avenue, Rifle, CO

7:00 PM - Organizational Meeting

Newly Elected Councilors Oath of Office

1. Call to Order & Roll Call

2. Pledge of Allegiance

3. Elect Mayor

4. Appointment of Mayor Pro Tem

5. Board Representatives

5.a. Rifle Area Chamber of Commerce
b. Downtown Development Authority
c. Garfield County Senior Programs Advisory Board
d. Senior Center Advisory Board
e. Rifle Housing Authority
f. G.R.I.T. -Greater Rifle Improvement Team
g. Energy Advisory Board
h. Rifle Heritage Center Board
i. Club 20
j. Rifle Community Foundation
k. Garfield County Liaison

6. 7:30 PM - Regular Meeting Items

7. Public Comment *(maximum time permitted for Public Comment is 3 minutes per person)

8. Consent Agenda

8.a. Consider Amending Appendix A Regarding Refuse Collection and Water Rates - Ordinance No. 14, Series of 2021 - 2nd Reading

9. Presentation

9.a. Presentation from Roaring Fork Outdoor Volunteers (RFOV)

10. Regular Agenda

10.a. Consider 2021 Mill Levy Certification for 2022 Budget Year - Resolution No. 13, Series of 2021

11. Administrative Reports

11.a. Report to City Manager

12. Comments from Mayor and Council

13. Adjournment

Agenda Item #5.a.

Agenda Item Name:
Rifle Area Chamber of Commerce
b. Downtown Development Authority
c. Garfield County Senior Programs Advisory Board
d. Senior Center Advisory Board
e. Rifle Housing Authority
f. G.R.I.T. -Greater Rifle Improvement Team
g. Energy Advisory Board
h. Rifle Heritage Center Board
i. Club 20
j. Rifle Community Foundation
k. Garfield County Liaison

Presenter:
Misty Williams, City Clerk

Item Description:
Board appointments

Recommended Action:

Fiscal Impact:

Operational Impact:

Prior Board Motions:

Background Information:
City Council members are appointed to attend a variety of different boards and commissions meetings.

Executive Summary:

Notification Requirements:

Prepared By:
Misty Williams, City Clerk

Attachments:
1. BOARD - COMMITTEE LIST
2. Appointments for Org Meeting 2021 REVISED

BOARD & COMMITTEE INFORMATION LIST

BOARD / COMMITTEE	Rifle Area Chamber of Commerce
MEETS	2nd Wednesday /month - 7:00 am - 9:00am
AUTHORITY / DESCRIPTION	Regional Chamber of Commerce who represents, advocates and works to strengthen the diverse communities and businesses in Western Colorado including Rifle, Silt, Parachute, and Battlement Mesa.
ADDRESS	100 E. 11th Street Rifle, CO 81650
PHONE	970-625-2085
WEBSITE	https://westerngarcochamber.com
SOCIAL MEDIA	https://www.facebook.com/westerngarcochamber

BOARD / COMMITTEE	DDA - Downtown Development Authority
MEETS	1st Wednesday /month - 7:00 am @ Rifle City Hall
AUTHORITY / DESCRIPTION	Works to improve the downtown are in Rifle
ADDRESS	202 N. Railroad Ave Rifle, CO 81650
PHONE	970-274-6147 (Manager – Helen Rogers)
WEBSITE	https://www.rifleco.org/175/Downtown-Development-Authority
SOCIAL MEDIA	

BOARD / COMMITTEE	Garfield County Senior Programs Advisory Board
MEETS	4th Friday/month - 9:00 am – 11:00 am @ Various Locations in New Castle
AUTHORITY / DESCRIPTION	Promotes independence, dignity, good health & nutritional well-being of persons 65 and older in Garfield County. Links Seniors and the disabled with independent lifestyles through mobility.
ADDRESS	
PHONE	
WEBSITE	
SOCIAL MEDIA	

BOARD / COMMITTEE	Senior Center Advisory Board
MEETS	3rd Tuesday / month - 1:00pm @ Rifle Senior Center
AUTHORITY / DESCRIPTION	RMC Code Chap. 2, Art. VII. Supervises operation & maintenance of Rifle Senior Center.
ADDRESS	50 Ute Avenue Rifle, CO 81650
PHONE	970-665-6540 (SC Director – Tami Sours)
WEBSITE	https://www.rifleco.org/596/Senior-Center
SOCIAL MEDIA	https://www.facebook.com/Rifle-Senior-Center-399406133571314

BOARD & COMMITTEE INFORMATION LIST

BOARD / COMMITTEE	Rifle Housing Authority
MEETS	2nd Monday / month - 6:00 pm @ Rifle Housing Authority Office
AUTHORITY / DESCRIPTION	RMC Code Chap. 2, Art. XI Supervises operation & maintenance of housing for seniors & disabled persons.
ADDRESS	250 Ute Avenue Rifle, CO 81650
PHONE	970-625-3974 (Executive Director – Natalie Bowman)
WEBSITE	https://www.riflehudhousing.com
SOCIAL MEDIA	https://www.facebook.com/The-Rifle-Housing-Authority-162422720442371

BOARD / COMMITTEE	G.R.I.T. – Greater Rifle Improvement Team
MEETS	2nd Tuesday / month - 12:00 am @ City Hall
AUTHORITY / DESCRIPTION	GRIT makes recommendations to the City Council on the use of the Visitor Improvements Fund (VIF) which monies are designated for the development and marketing of visitor improvements and attractions, special events and beautification projects in the City, historic preservation, and the general promotion of the City.
ADDRESS	202 Railroad Ave. Rifle, CO 81650
PHONE	970-665-6496 (Manager - Kim Burner)
WEBSITE	https://www.rifleco.org/267/Greater-Rifle-Improvement-Team-Advisory-
SOCIAL MEDIA	

BOARD / COMMITTEE	Energy Advisory Board
MEETS	1st Thursday / month - 6:00 pm – 7:45 pm @ Rifle Garfield County Administration Building – 2nd Floor
AUTHORITY / DESCRIPTION	Provide a forum for the oil and gas industry, the public, impacted landowners and local government to prevent or minimize conflict associated with oil and gas development through positive and proactive communication and actions that encourage responsible and balanced development of these resources within Garfield County. The EAB consists of local government, organizations, school districts, citizen representatives, and oil & gas operators.
ADDRESS	195 West 14th Street Building D Rifle, CO 81650
PHONE	970-625-5905 (Liaison – Kirby Wynn)
WEBSITE	https://www.garfield-county.com/oil-gas/energy-advisory-board/
SOCIAL MEDIA	

BOARD & COMMITTEE INFORMATION LIST

BOARD / COMMITTEE	Rifle Heritage Center Board
MEETS	4th Thursday/month (May –Oct.) - 4:30 pm @ Museum
AUTHORITY / DESCRIPTION	Oversees operation & maintenance of Rifle Heritage Center
ADDRESS	337 East Avenue Rifle, CO 81650
PHONE	970-625-4862
WEBSITE	https://www.rifleheritagecenter.com/planning-your-visit
SOCIAL MEDIA	https://www.facebook.com/Rifle-Heritage-Center-214154578781035/

BOARD / COMMITTEE	CLUB 20
MEETS	
AUTHORITY / DESCRIPTION	Coalition of individuals, businesses, tribes and local governments in Colorado's 22 western counties. The group is organized for the purpose of speaking with a single unified voice on issues of mutual concern. Its activities include marketing and advertising, public education, promotion, meetings and events and political action.
ADDRESS	PO BOX 4795 Grand Junction, CO 81502
PHONE	970-242-3264
WEBSITE	https://club20.org/
SOCIAL MEDIA	

BOARD / COMMITTEE	Rifle Community Foundation
MEETS	2nd Wednesday – Quarterly @ City Hall Chambers
AUTHORITY / DESCRIPTION	An organization dedicated to the distribution of charitable funds to community service, human service, and educational organizations from South Canyon to De Beque Canyon. Our foundation is designed to promote charitable giving and the establishment of charitable endowments as a means of sustaining and cultivating the great heritage and valued quality of life we so cherish in our surrounding Western Colorado communities.
ADDRESS	PO Box 1234 Rifle, Colorado 81650
EMAIL	info@riflecf.org
WEBSITE	www.riflecf.org
SOCIAL MEDIA	

BOARD / COMMITTEE	Garfield County Liaison
MEETS	As Needed

City Council Board Representatives
Organizational Meeting
(Current Appointments as Nov. 17, 2021)

Board/Committee	Authority/Description	Meets	Representative	Alternate
1. Rifle Area Chamber of Commerce	Represents, advocates, and works to strengthen the Rifle business environment	2nd Wednesday of each month, 7 a.m. – 9 a.m., at Grand River Hospital Conference Center	Ed Green	Brian Condie
2. Downtown Development Authority	Works to improve the downtown area in Rifle	1st Wednesday of each month, 7 a.m., at City Hall Main Conference Room	~~Theresa Hamilton~~	
3. Garfield County Senior Programs Advisory Board	Promotes independence, dignity, good health & nutritional well-being of persons 65 and older in Garfield County, & links seniors & the disabled with independent lifestyles through mobility	4th Friday of each month, 9 a.m. – 11 a.m. at the New Castle Community Center	Staff – Tami Sours	~~Theresa Hamilton~~
4. Senior Center Advisory Board	Code Chap. 2, Art. VII. Supervises operation & maintenance of Rifle Senior Center. One Board Member must be a Councilor.	3rd Tuesday of each month, 1:00 p.m., at Rifle Senior Center	Joe Carpenter	
5. Rifle Housing Authority	Code Chap. 2, Art. XI. Supervises operation & maintenance of housing for seniors and disabled persons. One Board Member may be a City official.	2nd Monday of each month, 6 p.m., at Rifle Housing Authority office, 250 Ute Avenue	Clint Hostetler	Sean Strode
6. Energy Advisory Board	Forum for the oil and gas industry, the public, impacted landowners and local government to prevent or minimize conflict associated with oil and gas development through positive and proactive communication and actions that encourage responsible and balanced development of these resources within Garfield County	1st Thursday of each month, 6:00 p.m., at Garfield County Rifle Administration Building, 2nd Floor (as needed)	Sean Strode	~~Barbara Clifton~~
7. Rifle Creek Museum Board	Oversees operation and maintenance of Rifle Creek Museum	3rd Tuesday of each month, 6:00 p.m., at the Rifle Library	Brian Condie	

8. Club 20	Coalition of individuals, businesses, tribes and local governments in Colorado's 22 western counties, organized to speak with a single voice on issues of mutual concern	Quarterly, or as determined by the Coalition	Ed Green	Joe Carpenter
9. GRIT	A Colorado Main Street community, focused on economic vitality and historic preservation of the City of Rifle.	2nd Tuesday of each month - Noon City Hall Main Conference Room	Brian Condie	~~Barbara Clifton~~
10. Rifle Community Foundation	An organization dedicated to the distribution of charitable funds to community service, human service, and educational organizations from South Canyon to De Beque Canyon	2nd Wednesday Quarterly (Jan., April, July & October) City Hall Main Conference Room	~~Barbara Clifton~~	Sean Strode
11. Garfield County Liaison		Council Representative (as needed basis)	Clint Hostetler	Brian Condie

Agenda Item #8.a.

Agenda Item Name:
Consider Amending Appendix A Regarding Refuse Collection and Water Rates - Ordinance No. 14, Series of 2021 - 2nd Reading

Presenter:
Tommy Klein, Chief of Police

Item Description:
Consider Amending Appendix A Regarding Refuse Collection and Water Rates - Ordinance No. 14, Series of 2021 - 2nd Reading

Recommended Action:
I move to approve Ordinance No. 14, Series of 2021 on second reading.

Fiscal Impact:

Operational Impact:

Prior Board Motions:

Background Information:
The City of Rifle sanitation fund is experiencing increased costs associated with providing refuse collection services necessitating an increase in fees to adequately meet the City's current and future needs and to remain fiscally responsible.

Executive Summary:

Notification Requirements:

Prepared By:
Misty Williams, City Clerk

Attachments:

1. Water Rates Summary
2. Ordinance No. 14-Sanitation and Meter Reading Rates

City of Rifle

	1/1/2018
Rate Increase	
Trash Rates	
64 Gallon Residental	15.25
64 Gallon additional Residental	11.45
64 Gallon Additonal Pick up	12.10
96 Gallon Residental	18.00
96 Gallon additonal Residental	13.85
96 Gallon Additional Pick up	14.20
300 Gallon Residental Multi Fanily 1 Pick up per week	47.95
300 Gallon each additonal can	32.45
300 Gallon each additonal pickup	53.35
300 Gallon MultiFam per unit	0.55
64 Gallon Commercial	NA 02/01/17
96 Gallon Commercial	NA 02/01/17
Future Trash service rates will increas January 1 each Calander year by 5% Rounded to the nearest $0.05	
Can Exchange other than wear & tear exchange	25.00
64 Gallon Replacement of lost or stolen	25.00
96 Gallon Replacement of lost or stolen	30.00
18 Gallon Recycle tub replacement. Each	10.00
Additional Pickup 64 gallon	
Additonal Pickup 96 gallon	

1/1/2019	1/1/2020
16.00	17.60
12.00	13.20
12.70	14.00
18.90	20.80
14.55	16.00
14.90	16.40
50.35	55.40
34.05	37.45
56.00	61.60
0.60	0.65
No commercial services provided effective 02/01/2017	
25.00	25.00
25.00	25.00
30.00	30.00
10.00	10.00
11.50	12.65
13.50	14.85

1/1/2021	1/1/2022
18.95	20.40
14.20	15.30
15.00	16.15
22.35	24.00
17.20	18.50
17.65	19.00
59.55	64.00
40.30	43.30
66.25	71.20
0.70	0.75
	NEED TO ADD TO APPENDIX A:
25.00	25.00
25.00	25.00
30.00	30.00
10.00	10.00
15.00	16.15
17.65	19.00

CITY OF RIFLE, COLORADO
ORDINANCE NO. 14
SERIES OF 2021

AN ORDINANCE OF THE CITY OF RIFLE, COLORADO, AMENDING APPENDIX A TO THE RIFLE MUNICIPAL CODE REGARDING REFUSE COLLECTION AND WATER METER READING RATES.

WHEREAS, the City of Rifle sanitation fund is experiencing increased costs associated with providing refuse collection services necessitating an increase in fees to adequately meet the City's current and future needs and to remain fiscally responsible; and

WHEREAS, the cost to the City to read water meters requested by customers exceeds what the City is charging customers; and

WHEREAS, the City Council finds and determines that it is in the best interests of the citizens of Rifle to amend the fees for Section 6-7-60 and 13-1-730 at Appendix A of the Rifle Municipal Code accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO, THAT:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. The following refuse collection rates and charges referenced in the Code at Appendix A, for RMC Section 6-7-60, are hereby repealed and reenacted to read as follows **effective January 1, 2022**:

6-7-60	**Refuse Collection Rates and Charges**	
	Single-family residential, multi-family:	
	1 64-gallon container	$20.40/month
	2nd 64-gallon container	$15.30/month
	64-gallon container additional pick up each time	$16.15
	1 96-gallon container	$24.00/month
	2nd 96-gallon containers	$18.50/month
	96-gallon container additional pick up each time	$19.00
	Commercial/multi-family:	
	1 300-gallon container 1 pick up per week	$64.00/month

	Additional 300-gallon container	$43.30 ea./month
	300-gallon container additional pick up each time	$71.20/ea./month
	Special services for multi-family residential units with 300-gallon container	$0.75/unit/month added to 300-gallon container account bill
Future refuse collection rate increases: Refuse collection rates set forth in Section 6-7-60 shall increase on January 1 of each calendar year by 5%, rounded up to the nearest $0.05.		
	Container exchange other than wear and tear exchange; 64-gallon container replacement of lost or stolen	$25.00 ea.
	96-gallon container replacement of lost or stolen	$30.00 ea.
	18-gallon recycle container replacement of lost or stolen	$10.00 ea.

Section 3. The following water rates, fees and charges referenced in the Code at Appendix A, for RMC Section 13-1-730, are hereby repealed and reenacted to read as **effective January 1, 2022**:

13-1-730	Meter calibration and additional reading, service removal	Actual cost
	Additional meter reading requested by customer	$20.00

INTRODUCED, on November 17, 2021, read in full, passed on first reading, and ordered published by title as required by the City Charter.

INTRODUCED a second time at a regular meeting of the Council of the City of Rifle, Colorado, held on December 1, 2021, approved without amendments, and ordered published in full as required by the Charter.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

_____
City Clerk

Agenda Item #9.a.

Agenda Item Name:
Presentation from Roaring Fork Outdoor Volunteers (RFOV)

Presenter:
Jacob Baker

Item Description:
Jacob Baker has requested to be on the agenda to report on RFOV's projects this past year, and to discuss future project opportunities.

Recommended Action:
No action will be required on this item.

Fiscal Impact:

Operational Impact:

Prior Board Motions:

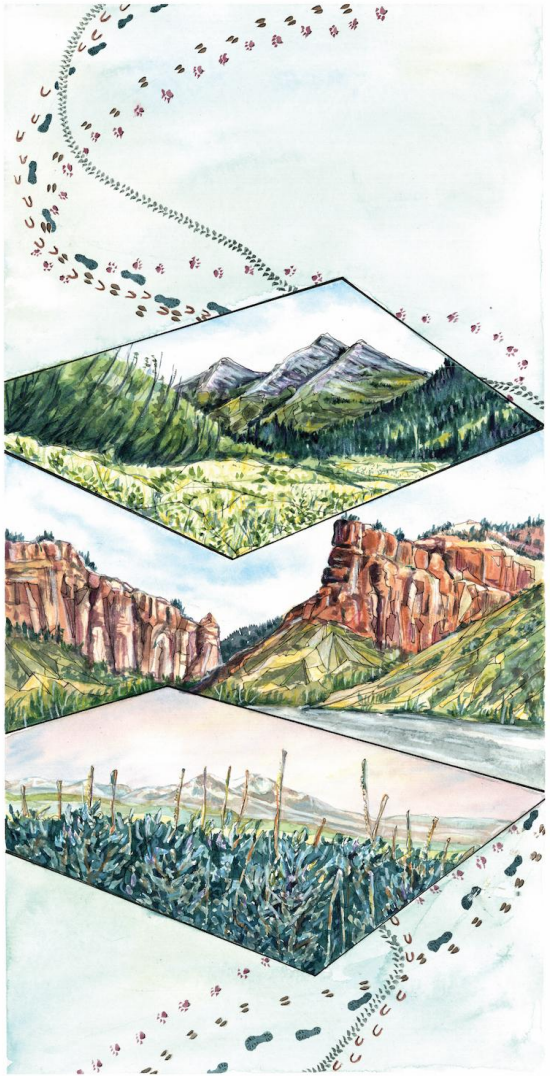
Background Information:

Executive Summary:

Notification Requirements:

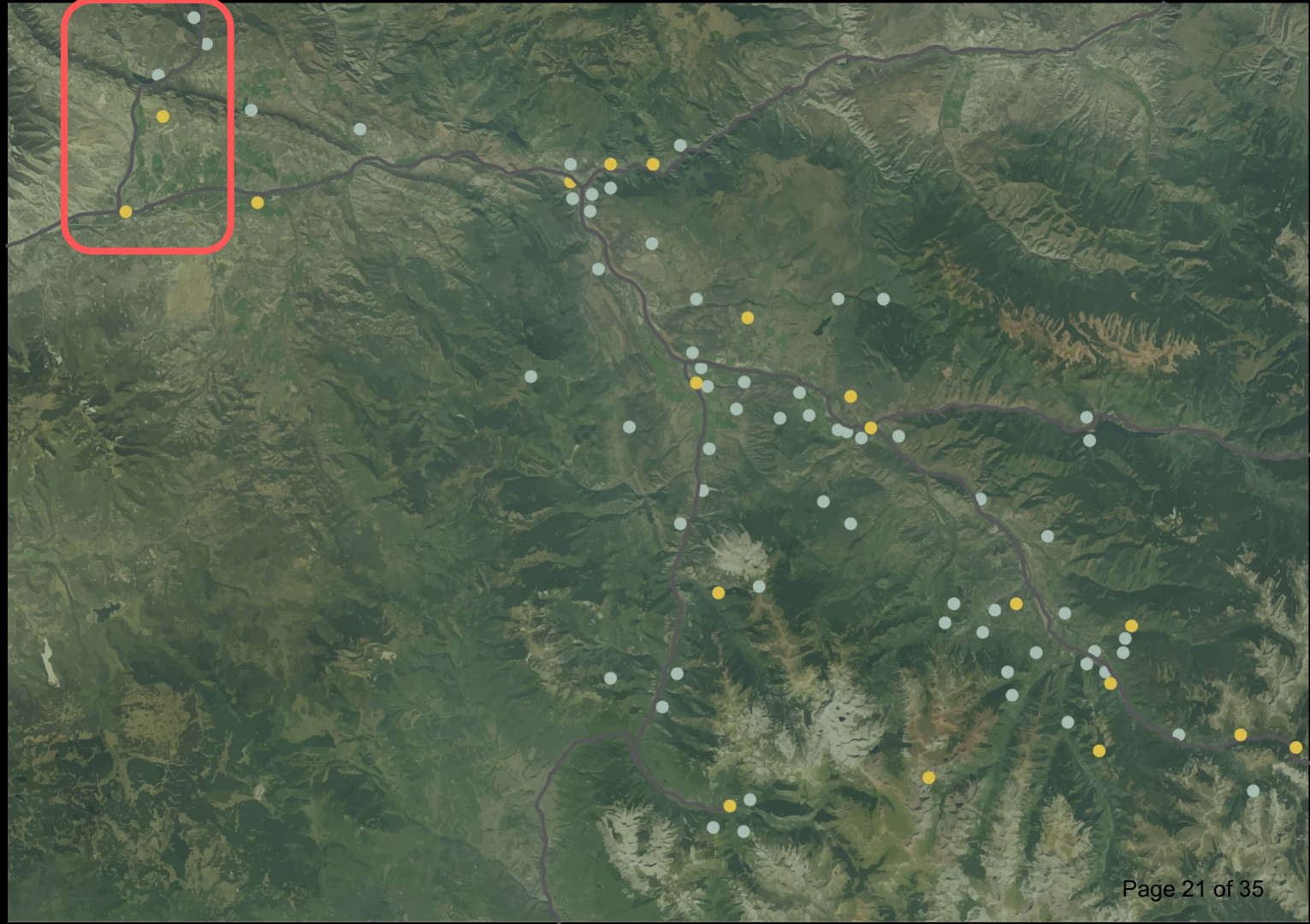
Prepared By:
Tom Whitmore, Parks & Recreation Director

Attachments:
1. RFOV_CoR_1_Dec_2021



ROARING FORK
OUTDOOR
VOLUNTEERS

City of Rifle Council Meeting
Dec 1, 2021



Project Season 2021 Metrics

74+ miles
of trail rebuilt and maintained

20+ acres
of degraded landscape restored

700+ students
inspired by our Young Stewards Program

6,400+
stewardship hours completed – ***that's double 2020!***

91
federal, state, county, municipal, & non-profit partners with whom we worked

64
different project sites we worked

ROARING FORK OUTDOOR VOLUNTEERS

City of Rifle-specific metrics not-yet-available; report will be sent to City staff by December 15

Project Season 2021 Metrics

ROARING FORK OUTDOOR VOLUNTEERS

2021
Renewing Landscape & Community through Collective Action

Rifle Mountain Park

Rifle Falls State Park

Grand Hogback Trail

Rifle River Stop

CMC Rifle

Grand Hogback: Partnerships are our strength

2022
Making Our Shared Outdoors Into Common Ground

No CoR project sites currently

Rifle Gap State Park

Rifle Falls State Park

Dry Rifle Creek

Our Work

Planning

Coordination

Implementation

Review

Education

Paradise Island: *Goals*

Potential Goals

Urban beautification, Restoration

Fire storytelling, Fire mitigation

Community-building, education, & volunteering

Mapping, Trailwork, Signage/ wayfinding, Accessibility

Lessons: Accessibility is for everyone

Lessons: Community integration creates resiliency

Becca Schild

rschild@rfov.org

www.rfov.org

Agenda Item #10.a.

Agenda Item Name:
Consider 2021 Mill Levy Certification for 2022 Budget Year - Resolution No. 13, Series of 2021

Presenter:
Michelle Duran, Finance Director

Item Description:
Consider certification of Mill Levy for 2022 budget year as required by state law and Garfield County

Recommended Action:
Move to certify the 2021 Mill Levy from Garfield County.

Fiscal Impact:
Approves property tax rate to be received by city.

Operational Impact:

Prior Board Motions:

Background Information:

Executive Summary:
The mill levy rate is certified every year on the assessed value as determined by Garfield County. After certification it must be filed with the state and with the County.

Notification Requirements:

Prepared By:
Michelle Duran, Finance Director

Attachments:
1. Resolution No.13 -Mill Levy 2021

CITY OF RIFLE, COLORADO
RESOLUTION NO. 13
SERIES OF 2021

A RESOLUTION OF THE CITY OF RIFLE, COLORADO LEVYING GENERAL PROPERTY TAXES TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE CITY OF RIFLE FOR THE 2022 BUDGET YEAR

WHEREAS, the 2021 net assessed valuation for the City of Rifle as certified by the Garfield County Assessor is **$__120,348,110__;** and

WHEREAS, the 2021 net assessed valuation for the Downtown Development Authority of the City of Rifle as certified by the Garfield County Assessor is **$_12,479,510___**; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE, COLORADO:

1. The aforementioned recitals are hereby fully incorporated herein and adopted as findings and determinations by the City Council.

2. That for the purpose of meeting general operating expenses of the City of Rifle during the 2022 fiscal year there is levied a tax of **5.261** mills upon each dollar of the total valuation for assessment of all taxable property within the City; and

3. That for the purpose of meeting general operating expenses of the Downtown Development Authority during the 2022 fiscal year there is levied a tax of **3.774** mills upon each dollar of total valuation for assessment of all taxable property within the Downtown Development Authority of the City of Rifle; and

4. That the Mayor is hereby authorized and directed to certify to the County Commissioners of Garfield County, Colorado, the mill levies for the City of Rifle and the Downtown Development Authority of the City of Rifle as herein above determined and set pursuant to C.R.S. 39-5-128(1).

ADOPTED this 1st day of December 2021.

CITY OF RIFLE, COLORADO

By _____
Mayor

ATTEST:

_____
City Clerk

Agenda Item #11.a.

Agenda Item Name:
Report to City Manager

Presenter:
Tommy Klein, Chief of Police

Item Description:
Staff report on notable tasks completed within the individual departments.

Recommended Action:
No action necessary

Fiscal Impact:
None

Operational Impact:
None

Prior Board Motions:
None

Background Information:
None

Executive Summary:
Work Report to City Manager
11/26/2021

Notification Requirements:
None

Prepared By:
Misty Williams, City Clerk

Attachments:
1. Report to City Manager 11.26.2021

WORK REPORT TO CITY MANAGER

11.26.2021

PD

- Chief Funston will begin working with us on January 10.
- We currently have 4 open officer positions and are actively recruiting to hire before the end of December.

PIO

- Continuing updates on website and social media on local issues and citizen concerns.
- Press release regarding holiday closures.
- Assisted with update videos.
- Attended Garfield County PIO Group meeting.
- Communications committee continuing to work on ideas on improving customer service throughout the city. We met with Robert Burns to discuss some of his great ideas and how they could be potentially utilized city-wide.
- Attended GRIT meeting.

COURT

- Handled 44 adult cases on November 17th court day.
- Held seven telephone hearings with inmates in custody.
- Attended Coffee with the Court meetings organized by CAMCA (Colorado Association of Municipal Court Administrators) members.
- Met with prosecutor to discuss court issues.

CLERKS DEPT.

- Organized required training videos to complete 2021 safety training.
- Planning for Council Facility Tour
- Year-end paperwork and administrative organization