



CITY COUNCIL

WORKSHOP AND REGULAR MEETING AGENDA

January 19, 2022
7:00 PM
202 Railroad Avenue, Rifle, CO

5:30 PM - Workshop Meeting

Discussion and Review

- a. Discussion with Sustainable Strategies DC Regarding Grant Ideas
- b. Receive Presentation on Street Improvement Plan

7:00 PM - Regular Meeting

- 1. **Call to Order**
- 2. **Pledge of Allegiance**
- 3. **Roll Call**
- 4. **Employee Recognition Ceremony**
 - 4.a. Presentation of Service Plaques to Long-Term Employees
- 5. **Oath of Office Ceremony**
 - 5.a. Administer Oath of Office to New Police Officer Kyle Green
- 6. **Public Comment** *(maximum time permitted for Public Comment is 3 minutes per person)
- 7. **Consent Agenda**
 - 7.a. Consider Minutes of the January 5, 2022, Regular Meeting
 - 7.b. Consider Approval of Microsoft Office 365 Licensing for 2022
 - 7.c. Consider Liquor License Renewal for Capitol Deli, LLC dba Capitol Deli
 - 7.d. Consider Liquor License Renewal for Kum and Go LC dba Kum and Go #922

- 7.e. Consider Liquor License Renewal for Nachos Mexican Dining, LLC dba Nachos Mexican Dining

8. Action, if any, on Workshop Items

9. Regular Agenda

- 9.a. Consider Appointing Representative to the Garfield County Emergency Communications (GCECA) Board
- 9.b. Consider approval of Rifle Police Department DOLA Mental Health Grant - Resolution No. 2, Series of 2022

10. Administrative Reports

- 10.a. Report to City Manager

11. Comments from Mayor and Council

12. Adjournment



Agenda Item #a.

Agenda Item Name:

Discussion with Sustainable Strategies DC Regarding Grant Ideas

Presenter:

Tommy Klein, City Manager

Item Description:

Ashley Badesch of Sustainable Strategies DC will be present to discuss the Council's priorities for grant applications.

Recommended Action:

N/A

Fiscal Impact:

None - Prioritizing Grant Ideas

Operational Impact:

May affect staff time in the future.

Prior Board Motions:

Approval of the contract between the City and S2 occurred at the October 20, 2020 meeting.

Background Information:

Please see the Executive Summary.

Executive Summary:

With the Council's approval, the City retained Sustainable Strategies DC to search for grant opportunities that align with our needs. The contract provides that S2 will locate and apply for 6 grant funding opportunities that support projects that the City wishes to pursue. The fee for their services is \$5,500.00 per month. A copy of the contract is attached for additional background information. Performance data for 2020 (2020- A Year in Review1) and 2021 (S2 Email) are also attached to this item.

The conversation and exchange of ideas will be led by Ashley Badesch.

Notification Requirements:

None.

Prepared By:

Tommy Klein, City Manager

Attachments:

1. Rifle Contract_2022
2. 2020-A Year In Review1
3. S2 Email
4. Preparing for Roadmap Visit_Rifle

CONTRACT FOR GRANT-WRITING & ADVOCACY SERVICES BETWEEN THE CITY OF RIFLE AND SUSTAINABLE STRATEGIES DC

This Contract ("Contract") is entered into this 1st day of January, 2022 by and between the City of Rifle (hereinafter referred to as "the City"), whose mailing address is 202 Railroad Avenue, Rifle, CO 816450 and Sustainable Strategies DC, a District of Columbia company (hereinafter referred to as "Contractor"), whose mailing address is 500 New Jersey Avenue, NW, Washington, DC 20001.

SCOPE OF WORK

The Contractor will provide the City with retainer services, including the development of a "resource roadmap," a written strategic plan to identify the best approaches for securing funding and other assistance from federal, state, and philanthropic sources to help fill the gap in financing for the City's key priorities, and grant-writing services for up to six (6) funding opportunities. Grant writing services will include the provision of strategic advice, stakeholder support, full-service grant-writing, grant review, and grant submission. In addition, the retainer relationship will include monthly conference calls and communications with the City team to provide updates on grant development and connect the City team with appropriate federal and state officials to advocate for pending funding proposals. This Contract shall serve as a master agreement outlining the general terms and conditions of the Contractor-City relationship but work to apply for other federal programs or engage in strategic consulting services may be defined in separate, written Task Orders that further define the scope of work.

TERMS AND CONDITIONS

Term. The initial term of this Contract shall be for twelve (12) months. This term may be modified by mutual written agreement of the parties.

Payment for Services. The Contractor will provide the inclusive scope of work above on an ongoing basis for the set monthly retainer fee of \$5,500 (\$66,000 over the 12-month term). The City will pay all invoices within thirty (30) days after receipt. If the City has any valid reason for disputing any portion of the invoice, the City will notify the Contractor within fifteen (15) days of receipt of the invoice. The portion of the invoice that is not in dispute will be paid in accordance with the procedures outlined herein.

Project Administrators. The City designates the City Manager as Project Administrator for this Contract. As such, they will be responsible for the coordination of all activities under this Contract, for directing ongoing federal advocacy services, for initiating and approving the Task Order, and for approving payments.

Independent Contractor. Contractor acknowledges that services rendered under this Contract shall be performed as an independent contractor. Contractor is responsible for the payment of all federal, state and local income taxes related to fees for service.

Performance Standard. The Contractor will perform the services required of this agreement with the highest standards of professional and ethical competence and integrity and consistent with applicable industry standards. No other representation, express or implied, and no warranty or guarantee are included or intended in this Contract, or in any report, opinion, deliverable, work product, document, or otherwise.

Confidentiality. The Contractor shall not, during the term of this Contract, and within one year after its expiration, disclose any proprietary or confidential information related to the services provided pursuant

to this agreement. Notwithstanding this requirement for the Contractor, the City is still obligated to release information about any of the activities of the Contractor that may be required by law.

Ownership of the Material. Any studies, applications, reports, software or other materials, prepared by the Contractor for the City under the Contract, shall belong to and remain the property of the City.

Contractor Not to be Engaged in Certain Activities. The Contractor agrees, that during the term of this agreement, the Contractor shall disclose to the Project Administrator any conflicts of interest that may arise as a result of their work performed under any Task Order and shall immediately cease to provide any additional work to the City related to that Task Order. The Contractor shall be compensated for any work completed up until the point the conflict emerges.

Insurance. The Contractor will be responsible for maintaining appropriate insurance coverage during the term of this agreement and shall provide the City with a copy of their insurance policy.

Indemnification. The Contractor shall indemnify and save harmless the City, its officers, employees, and agents against all suits, actions and damages, or costs of every kind and description, including attorneys' fees, arising directly or indirectly out of the performance of this Contract, whether caused by the negligent or intentional act or omission on the part of the Contractor, its agents, servants, employees, and subcontractors.

Assignment. The Contract is not assignable or transferable by the City. This Contract is not assignable or transferable by the Contractor without the written consent of the City, which consent shall not be unreasonably withheld or delayed.

Governing Law. This Contract shall be governed by the laws of the State of Colorado.

Dispute Resolution. The City and Contractor acknowledge that disputes arising under this Contract are best resolved between the parties. Failing resolution of conflicts at the organizational level, the parties agree that any remaining conflicts arising out of or relating to this Contract shall be submitted to nonbinding mediation unless otherwise mutually agreed. If the dispute is not resolved through nonbinding mediation, then the parties may take other appropriate action subject to the other terms of this Contract.

Termination for Convenience. The performance of work or delivery of services under this Contract may be terminated in whole or in part at any time with sixty (60) days' notice by either party when it is determined that termination is in its best interest. The City will be liable only for labor, materials, goods, and services furnished prior to the effective date of such termination.

Force Majeure. The Contractor shall not be responsible for delays or failures if such delay arises out of causes beyond its control. Such causes may include, but are not limited to, acts of God or of the public enemy, fires, floods, epidemics, riots, quarantine restrictions, strikes, freight embargoes, earthquakes, electrical outages, severe weather, and acts or omissions of third parties.

Severability. Should any part of this Contract for any reason be declared invalid, such decision shall not affect the validity or any remaining provisions, which remaining provisions shall remain in full force and effect as if this Contract had been executed with the invalid portion thereof eliminated, and it is hereby declared the intention of the parties that they would have executed the remaining portion of this Contract without including any such part, parts, or portions, which may, for any reason, be hereafter declared invalid. Any provision shall nevertheless remain in full force and effect in all other circumstances.

Entire Contract. The foregoing constitutes the entire Contract between the parties and may only be modified if agreed to in writing by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year first written above.

City of Rifle

Signature: _____

Print Name: Tommy Klein

Title: City Manager

Sustainable Strategies DC



Print Name: Ashley Badesch

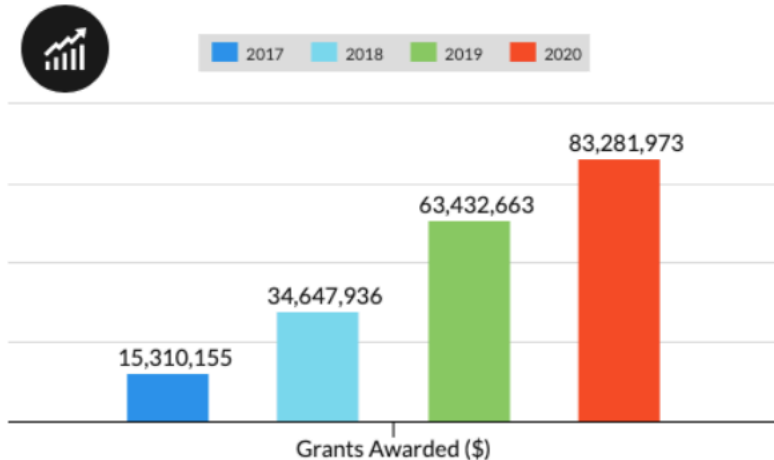
Title: Partner

Sustainable Strategies DC

2020: A Year in Review

We are an a Government Affairs and Strategic Consulting Firm. This report highlights the company's financial and non financial achievements and examines the past year's performance and trends.

\$83,281,973
Awarded in
2020



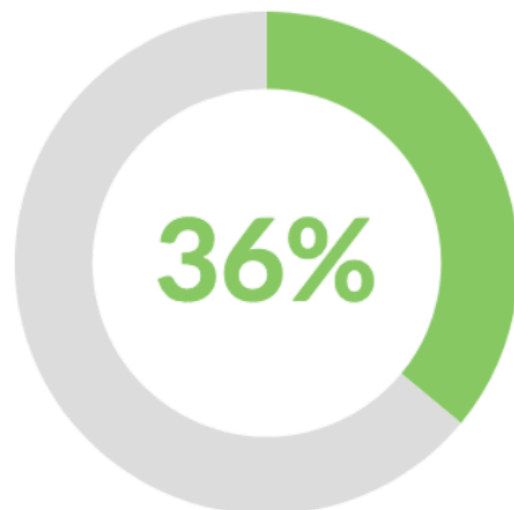
Grants By the Numbers

Year	Amount Won	# of Grants
2020	\$86,281,973	48
2019	\$63,433,663	33
2018	\$34,647,936	47
2017	\$15,310,155	23

 **34 Clients & Organizations Served**

 **Over 90 Grants Submitted**

Increase Between 2019 and 2020



Tommy Klein

From: Tommy Klein
Sent: Tuesday, January 4, 2022 4:14 PM
To: Council
Cc: Jim Neu (jsn@mountainlawfirm.com); Misty Williams; Alexis Ramirez
Subject: FW: Data Request
Attachments: 2020-A Year In Review[1].pdf

All,

Mr. Strode requested this information from S2. Scroll down for more information.

Thank you,

Tommy

From: Ashley Badesch <ashley.badesch@strategiesdc.com>
Sent: Tuesday, January 4, 2022 12:23 PM
To: Tommy Klein <tklein@rifleco.org>
Subject: FW: Data Request

Hi Tommy –

I apologize for not getting this info to Council sooner. Attached is the summary of grant wins from 2020. As you can see, our batting average in terms of grants won in 2020 was approximately 53% (48 grants won out of 90 submitted). I had my colleague pull together some quick numbers from this past year, as well. The totals for 2021 (see email below) are artificially low at this point, as we still have many pending grants that were submitted last calendar year. Even without the pending grants from the past few months, which total > \$30 million in pending funds, our success rate last year was 40%. These success rates should be considered within the context that many grant programs award fewer than 10% of applicants.

As for the question about dollars spent on fees vs. dollars obtained, here are a few examples from my retainer clients:

- Frederick, MD: Pays \$65,000/year; won \$4.2 million in 2021 (with > \$1 million in earmarks still pending)
- Glenwood Springs, CO: Pays \$102,000/year; won \$1.1 million in 2021 (with \$1 million in earmarks still pending)

While the dollars spent vs. dollars obtained can vary widely year to year depending upon the size, quantity, and success rate of our grant applications, we are very confident that we can give clients that actively engage with us a positive return on investment.

Hopefully this helps! Let me know if you have any questions or want any additional information.

Best,

Ashley

Ashley Badesch
Partner
Sustainable Strategies DC
Western Practice

783 N Lafayette St
Denver, CO 80218
(303) 981 - 4477

From: Sarah Marin <sarah.marin@strategiesdc.com>
Date: Tuesday, January 4, 2022 at 9:38 AM
To: Ashley Badesch <ashley.badesch@strategiesdc.com>
Subject: Re: Data Request

Hi Ashley,

So, we won 43 grants in 2021 worth \$40,684,141.73. The average grant size was \$992,296.14. Below are the categories of the wins.

Transportation & Infrastructure	\$16,347,695.00
Community & Economic Development	\$10,894,941.00
Community Health & Substance Abuse Prevention	\$6,372,882.00
Environmental Sustainability, Clean Energy & Green Infrastructure	\$2,460,000.00
Arts, Culture & Historic Preservation	\$1,839,349.00
Brownfields Revitalization & Smart Growth	\$1,459,953.00
Public Safety & Criminal Justice	\$776,830.73
Workforce Development	\$532,491.00
Grand Total	\$40,684,141.73

We applied for over 104 grants in 2021 (there was a month that wasn't recorded so I don't have the exact number). That would make our success rate just over 40%, but that number is likely higher since we are still waiting to hear back on some of the grants we applied for.

Please let me know if you'd like me to put the information together as a one-pager.

Thanks!
Sarah

Sarah Marin (she/ her/ hers)

Associate & Client Services Manager

Sustainable Strategies DC
500 New Jersey Ave. NW #600
Washington, DC 20001
Office: (202) 750-6559 | Mobile: (202) 308-7125

From: Sarah Marin
Sent: Monday, January 3, 2022 6:53 PM
To: Ashley Badesch <ashley.badesch@strategiesdc.com>
Subject: Re: Data Request

I should be able to put this together relatively easily. I can get something by tomorrow!

On Jan 3, 2022, at 6:16 PM, Ashley Badesch <ashley.badesch@strategiesdc.com> wrote:

Do you have the info available to pull together a little 2021 summary like you did last year? (How many grants applied to, how much funding secured, etc.?). If that's something you could pull together quickly, let me know! If not, I will see what I can get together to answer Tommy's question. Thanks!

From: Tommy Klein <tklein@rifleco.org>
Date: Monday, January 3, 2022 at 4:10 PM
To: Ashley Badesch <ashley.badesch@strategiesdc.com>
Subject: Data Request

Ashley,

Thank you for sending the link for our next meeting.

In talking to Council, one member asked about some information that I hope you can help with. He mentioned that in your presentation he requested additional information on:

Success Rates
Average amounts awarded
Dollar spent on fees to dollar obtained

Obviously, we are already a go and are committed to our relationship. A few numbers in this vein will help. If you have this information, I will present it to Council Wednesday.

Thank you,

Tommy

Preparing for Sustainable Strategies DC's Community Visit to Rifle, CO

WHO WE ARE

Sustainable Strategies DC (S²) is a grant-writing, consulting and government affairs firm based in Washington, DC, that helps local communities secure resources for revitalization and tools for sustainable local progress. We provide strategic consulting, funding guidance, grant writing, federal advocacy, and support for formation of public-private partnerships. We primarily represent local governments and non-profit organizations, with a focus on infrastructure improvements, sustainable economic development, community revitalization, equitable progress, resiliency, brownfields redevelopment, smart growth, arts and cultural initiatives, police and fire projects, and other local improvements. We have a team of six professionals, along with a robust network of professional partnerships with planning, engineering, environmental, community engagement, and other firms and industry experts.

WHAT WE DO IN THE RESOURCE ROADMAPPING PROCESS

S²'s "Resource Roadmap" process is designed to identify and confirm local priorities, align these community priorities with available resources, and establish an organized approach to pursuing and leveraging funds.

Review of Community Plans & Demographics

Before our meetings with City of Rifle leadership, staff, and key external stakeholders, S² seeks to review any local strategic plans, project planning documents, and relevant studies you can make available to us to provide background and context for our visit. The more information you and your stakeholders can provide us about specific projects and plans you are pursuing, the more we can maximize the productivity of our meetings toward gathering the details we need to determine eligibility and competitiveness of specific projects for various federal, state, and philanthropic funding sources. It may be useful to conduct a survey with your City departments to determine what priority projects and funding needs they would like to focus on prior to our meetings. Please aim to send Ashley Badesch (Ashley.Badesch@strategiesdc.com) all plans and background documents at least a few days ahead of the visit to allow ample time for reviewing these documents.

Local Strategy Session & Virtual Site Visit

To better understand local goals & needs, S² seeks to organize a series of meetings with key staff and stakeholders to discuss community projects and develop funding strategies. We recommend that these meetings include a variety of public and nonprofit leaders in your community who will be integral in the success your projects. Initial conversations could include:

- Leadership (Mayor, City Council, City Manager)
- Infrastructure (Public Works Director, Civil Engineer, Utility Department)
- Community & Economic Development (Planning Director, Planner)
- Parks & Recreation (Parks & Recreation Director, relevant staff)
- Public Safety (Chief of Police, Fire Chief, EMS)
- Meetings with key, non-municipal stakeholders from local agencies, civic organizations,

non-profits, business organizations or other aligned parties

- Site tour (time permitting, it can be useful to go see priority project sites in person)

Develop a Resource Roadmap

Following our local visit, we will research and develop a written “Resource Roadmap” reflecting the City of Rifle’s top priorities. The Roadmap is intended to inform and support strategic planning, budgeting, project formation and implementation of priority local projects over a 12-36 month period. Accordingly, the Roadmap will:

- Provide an **executive summary** to guide you through this comprehensive advocacy strategy and funding agenda on your community priorities.
- **Align priority projects with potential resources** from federal, state, local, philanthropic & private sources.
- Recommend a **strategic approach with tactics** for enhancing the community’s competitiveness for funding and strengthening its advocacy efforts.
- Describe **relevant best practices** of other communities advancing similar priorities.
- Suggest **community-specific next steps** for implementing this roadmap.

HOW TO PREPARE FOR AN EFFECTIVE ROADMAP VISIT

The City of Rifle can prepare effectively for our roadmap virtual visit by:

- Identifying the top priorities for your locality/departments and determining the status, direction and needs of those projects. Look beyond only the priorities of “Town Hall” or the core municipal government, to consider the needs and priorities of all groups and constituents in your community, including community groups, neighborhood organizations, communities of color, low-income residents, and other vulnerable populations. This could include conducting an online survey of your departments regarding their top funding needs.
- Considering project stages, your readiness for the next step of planning, design and engineering, and/or implementation, how much funding you can leverage now, and how much funding is needed to fill gaps.
- Assessing your ability to provide matching funds, as most funding sources require a local match.
- Identifying any political, regulatory, community opposition, competitive threats, or other barriers to progression key projects.
- Reviewing which grants you have already pursued, successfully and unsuccessfully.
- Sharing the most updated reports or plans if relevant.
- Sharing addresses of key projects so that we can explore them while in town.

*For more information, contact Ashley Badesch at (303) 981-4477 or
Ashley.Badesch@strategiesdc.com.*



Agenda Item #b.

Agenda Item Name:

Receive Presentation on Street Improvement Plan

Presenter:

Craig Spaulding, Civil Engineer

Item Description:

Receive Presentation on Street Improvement Plan

Recommended Action:

None

Fiscal Impact:

None

Operational Impact:

None

Prior Board Motions:

N/A

Background Information:

Beginning in 2019 streets have received annual surveys to measure both condition and remaining service life. This was then incorporated into a Street Maintenance and Capital plan. A critical part of the maintenance plan is the understanding that in 1 year an unmaintained street loses 1 year of service life. Rifle has 44 miles of streets which means in a year without maintenance the street network loses 44 mile-years. The goal with Rifle's pavement management plan is to add at a minimum, 44 mile-years to the street network each year. When deciding on what operation to perform to maintain the remaining service life it must be understood that routine maintenance such as crack seal is performed at \$0.60/sy but a major rebuild is \$60.00/sy. This relationship can be seen on the Street Capital and Maintenance Plan on the website and is also included in the packet. Page 148 of 205 As roads age the costs of repair increase by orders of magnitude. This is why the crack sealing operations that began in 2020 are so important to maintaining Rifle's Streets. This is also seen in the annual street surveys that are also attached. In 2019 the average remaining service life (RSL) of Rifle's streets was 7.95 years. As of spring of 2022 the average RSL is 8.8.

Executive Summary:

Rifle's street network is in a maintainable condition with a strong annual maintenance and replacement plan. Currently revenues are short of supporting the maintenance and replacement plan.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

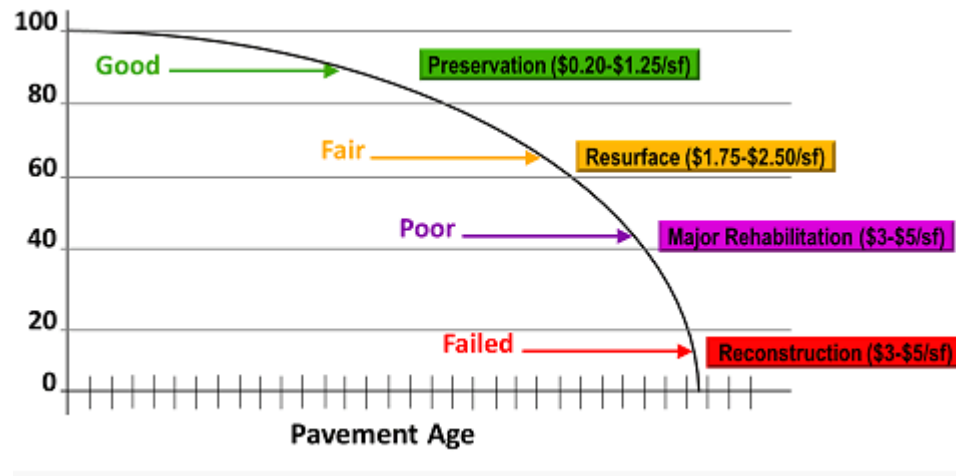
1. 2022 SIF Fund Maintenance and Capital Projects 1-13-21
2. Capital Improvement Plan - Draft 11.23.21
3. West Second Sidewalk Project Narrative
4. WhiteriverRepave Project Narrative
5. 2ndWest-Reconstruct Project Narrative - Copy
6. 5th St and Ute Ave Project Narrative - Copy
7. BirchAve-Rebuild Project Narrative - Copy
8. CentennialPkwyBridge-Trail Project Narrative - Copy
9. CentennialPkwyCorridor Project Narrative - Copy
10. Coalmine Willow Connection Project Narrative - Copy
11. Downtown Parking Garage Project Narrative - Copy
12. East Avenue Rebuild Project Narrative - Copy
13. Enterprise Court Project Narrative
14. Fairway Ave ext. - 24th St to Hwy 13 Project Narrative
15. GatewayRoundabout Project Narrative
16. H13Streetscaping Project Narrative
17. HHR-reconstruct Project Narrative
18. Highway 13 Ped Improvements Project Narrative
19. HWY 13 Sidewalk Project Narrative
20. North-I70roundabout Project Narrative
21. North-I70roundaboutParkNRide Project Narrative
22. Park and Ride Project Narrative
23. Park and West Construction Project Narrative
24. ParkAvenueUpgrades Project Narrative
25. Stoplight upgrades Project Narrative
26. TrippDrive Project Narrative
27. W 5th Phase III Project Narrative

Multi-part workshop

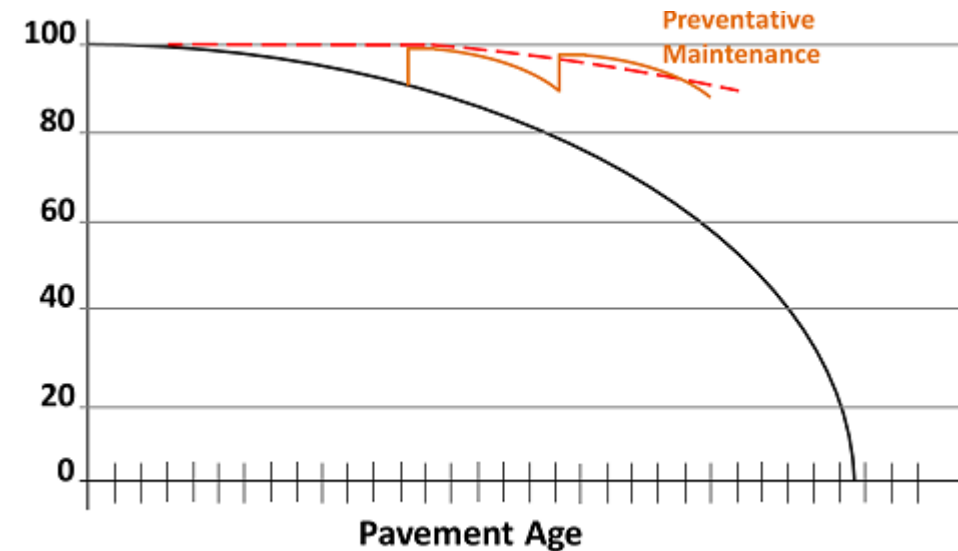
- Overview of Street Capital and Maintenance projects and funding
 - Desired takeaways:
 - Broad understanding of maintenance, replacement, capital, and funding
 - Identify questions to be answered
- Go Over CIPs in more detail and place them in years of construction
 - Identify any funding source changes or changes in revenue

Pavement Life

- Shown below is the life cycle of a typical asphalt roadway without routine maintenance. The road stays in good condition for the first 75% of its life and then rapidly degrades, usually after about 20 years.



- If the same road above receives regular maintenance the road's life can be extended without reconstruction. Every jump in the red line below represents an improvement to the road that restores it to near its original condition.



Applying to Rifle's Roadways

Option 1: Replace roads at end of lifetime and perform no preventative maintenance

	Frequency [years]	annual percentage	annual sy	unit cost	annual cost
Crack Seal					
Surface Treatment					
Mill and Overlay					
Replace	20	5%	24939.2	\$ 60.00	\$ 1,496,352.00
					\$ 1,496,352.00

Option 2: Replace roads at end of lifetime and perform and add 5 years to pavement life with crack seal

	Frequency [years]	annual percentage	annual sy	unit cost	annual cost
Crack Seal	5	20%	99756.8	\$ 0.60	\$ 59,854.08
Surface Treatment					
Mill and Overlay					
Replace	25	4%	19951.36	\$ 60.00	\$ 1,197,081.60
					\$ 1,256,935.68

Option 3: Replace roads at end of lifetime and perform and add 5 years to pavement life with crack seal and 10 years with a surface treatment

	Frequency [years]	annual percentage	annual sy	unit cost	annual cost
Crack Seal	5	20%	99756.8	\$ 0.60	\$ 59,854.08
Surface Treatment	10	10%	49878.4	\$ 2.50	\$ 124,696.00
Mill and Overlay					
Replace	35	3%	14250.97	\$ 60.00	\$ 855,058.29
					\$ 1,039,608.37

Option 4: Replace roads at end of lifetime and perform and add 5 years to pavement life with crack seal and 10 years with a surface treatment

Crack Seal, Surface Treatments and Mill and Overlays					
	Frequency [years]	annual percentage	annual sy	unit cost	annual cost
Crack Seal	5	20%	99756.8	\$ 0.60	\$ 59,854.08
Surface Treatment	10	10%	49878.4	\$ 2.50	\$ 124,696.00
Mill and Overlay	15	7%	33252.27	\$ 33.50	\$ 1,113,950.93
Replace	50	2%	9975.68	\$ 60.00	\$ 598,540.80
					\$ 1,897,041.81

Pavement Maintenance Summary

Option 3 with:

- increased replacement to match waterline replacement (1% of 76miles)
- increased unit cost to cover curb, getter, and sidewalk replacement
- Replace roads at end of lifetime and perform and add 5 years to pavement life with crack seal and 10 years with a surface treatment

	Frequency [years]	annual percentage	annual sy	unit cost	annual cost
Crack Seal	5	20%	99756.8	\$ 0.60	\$ 59,854.08
Surface Treatment	10	10%	49878.4	\$ 2.50	\$ 124,696.00
Mill and Overlay					
Replace	35	3%	14579.84	\$ 77.00	\$ 1,122,647.68
				Pavement Maintenance	\$ 1,307,197.76
				Patching/Repair	\$ 100,000.00
				Soft Costs	\$ 130,000.00
				Traffic Signals/Infrastructure	\$ 150,000.00
				Storm Drain	\$ 45,000.00
				SIF Maintenance Only Annual Budget	\$ 1,732,197.76

Considerations

Rifle is currently undergoing a wave of aging infrastructure and roads installed in the 1980's boom era. Looking below it can be seen that the natural gas boom in the early 2000's will create a similar surge in maintenance and replacement needs.

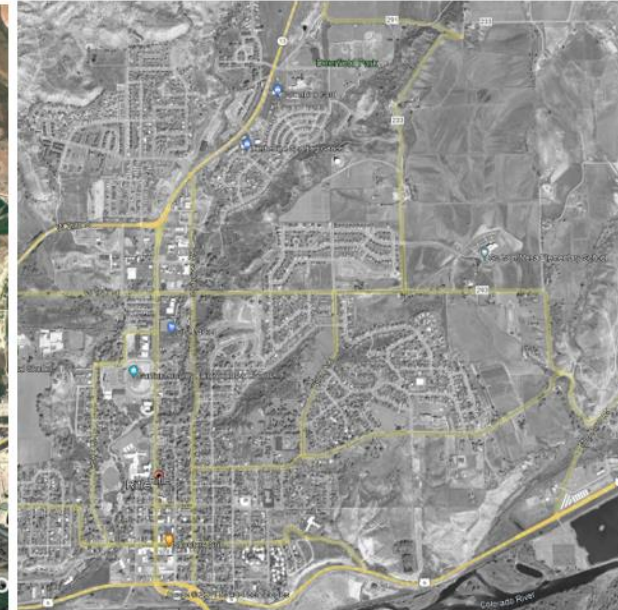
2002



2006



2010



2002: There has not yet been development of North Pasture, Rifle Heights, half of Deerfield, Homestead, Highlands East, the North end of Palomino Park, and Knollridge

2006: All development that we know today except for Knowlridge was underway or built out

2010: Rifle was built out pretty close to what it is in 2021

[illegible]

Capital Projects

- Currently, the maintenance only budget exceeds revenues
- Because of this capital projects have been performed where replacements were needed
 - It is recommended that this continues
- There are also:
 - Street Impact/Growth Related Capital Projects
 - Already Budgeted Capital Projects
 - Development Triggered Capital Projects
 - Capital Projects without a funding source

Street Rebuild Capital Projects

- These Capital Projects would go first beginning in 2025 (2022-2024 has previously planned capital projects and places a priority on maintenance and repair of major arterials)
 - East Avenue - 1st St to 5th St rebuild
 - West 5th Phase III
 - 5th Monroe to Aspen/Ute Ave/5th Aspen to Birch (50%/39%/10%)
 - West Ave - 3rd to 6th
 - W 26th Street reconstruction
 - Hospital Hill Road - final phase

Street Impact Capital Projects

- Centennial and Whiteriver Intersection **4 years**
- Hwy 13 Sidewalk - west side from 26th St to 24th St (100k Traffic Control)
- W. 2nd Street Sidewalk **6 years**

Already Planned Capital Projects

- Gateway
- Park and Ride/Whiteriver Intersection

Long Term Infrastructure Capital Projects

- 3rd Street Bridge 2035?
- RR Avenue Bridge 2040?
- Pedestrian Bridge at 26th

Capital Projects Without Funding Source

- Hwy 13 - 30th Street Stoplight (Maybe Ped Bridge)
- Fairway Ave extension - 24th St to Hwy 13 Bypass
- Downtown Parking Garage
- W. 2nd St rebuild

Development Triggered Capital Projects

- Acacia Avenue Extension - to Whiteriver Ave
- Fairway Ave Extension - 16th St to Hwy 13 Bypass
- Future West 9th St - connection to Hwy 13 Bypass
- Stillwell Ave - build street, water main
- Coalmine/Willow Connection
- Taughenbaugh Extension
- River Rock Road
- North I - 70 Roundabout
- Park Avenue Extension to Centennial Pkwy
- Last Chance Extension

Reccomendations



Capital Projects funded by SIF must be street replacement projects



Whenever possible grants should be focused towards street projects



Maintenance and replacement should take place annually to avoid stack up of road failures

Funding Deficit Options

- General Fund or Public Works
 - Especially for infrastructure items such as storm, signals, lighting...
 - Capital fund for major capital projects that are not street replacements
 - Increase revenues from either sales tax or other taxes

11

11

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: West Second Street Sidewalk
Submitted by: CS
Date of Initial Submittal: 2021

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|--|--|
| ☐ Road | ☐ Water main | ☐ Sewer main |
| ☒ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☐ Study/Investigation | ☐ Major Design |
| ☐ Grading/earthwork | ☐ Monitoring | ☐ Other |

SCOPING
DOCUMENTS

PRIME REASON FOR WORK:

There is no pedestrian connection connecting West Rifle to the remainder of Rifle. Capital projects have looked at trails and sidewalks along Centennial Parkway but West Second is a safer and less expensive alternative. This alternative is also what residents have requested.

SECONDARY ISSUE(S):

There are sewer and water replacement need in the area

RELEVANT CODE/STATUTES/DEADLINES, ETC.

TARGET TIMEFRAME TO COMPLETE

2028

PHASES

Likely

FURTHER INVESTIGATION REQUIRED? (Type and When)

Utilities

CONSULTATION OR OUTSOURCE? Y ☐ N ☒ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$8,500 / \$250,000 / \$50,000/ \$4,000/yr

PROVIDED BY:

CONSULTANT

GRANT AVAILABILITY? (Source)

GRANT AND TYPE/TIMEFRAME?

ADDITIONAL EQUIPMENT?

None known

ONGOING MAINT/STAFFING?

No, NEW



**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

The City of Rifle Colorado makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 9/8/2021
Data updated 9/8/2021

Print map scale is approximate.
Critical layout or measurement
activities should not be done using
this resource.

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Whiteriver asphalt/guardrail, 10-16th
Submitted by: RLB

Project Type(s): check all that apply

- | | | |
|--|--|---|
| ☒ Road | ☐ c/g | ☐ Sidewalk/flatwork |
| ☐ Drain Pipe | ☐ Drain appurt | ☐ Surface grading |
| ☐ Watermain | ☐ Water service | ☐ Water appurtenance |
| ☐ Sewermain | ☐ Sewer service | ☐ Sewer appurtenance |
| ☐ Study/Inves | ☐ Monitoring | ☒ Other |

PRIME REASON FOR WORK:

Repave the asphalt of Whiteriver as subgrade should have stabilized at south end. Replace guardrail.

SECONDARY ISSUE(S):

Waterline is OK, class pipe

RELEVANT CODE/STATUTES/DEADLINES, ETC.

None

TARGET TIMEFRAME TO COMPLETE

2019

PHASES

TBD

FURTHER INVESTIGATION REQUIRED? TYPE AND WHEN?

Private utility coordination

CONSULTATION OR OUTSOURCE? Y ☐ N ☒ TBD ☐

INITIAL COST ESTIMATE

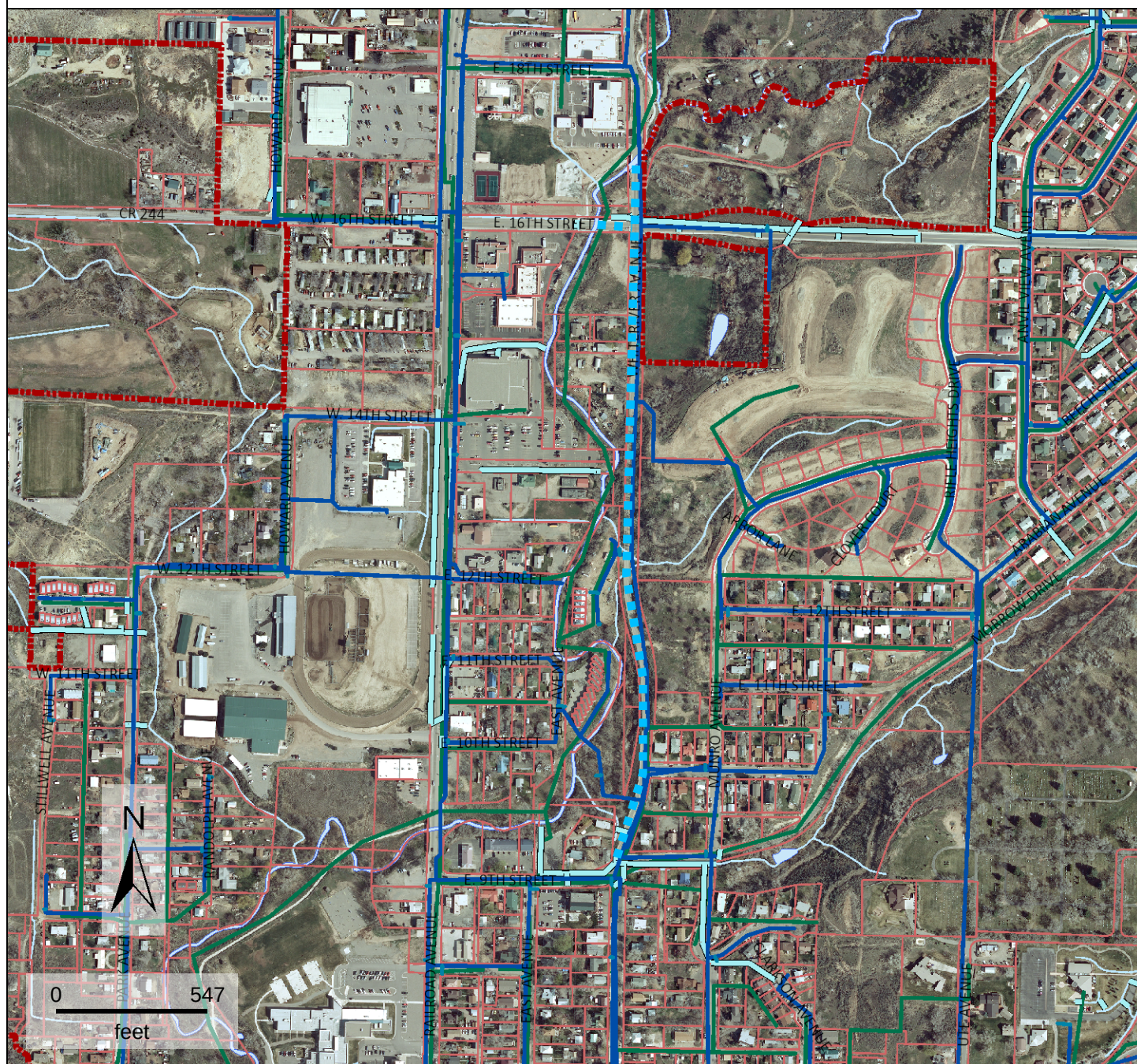
\$350,000 Asphalt and guardrail

DONE BY:

RLB

GRANT AVAILABILITY?

WR-repave

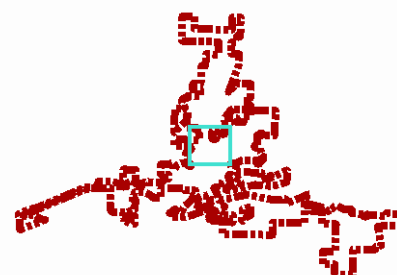


Property Information

Property ID
Location
Owner

MAP FOR REFERENCE ONLY NOT A LEGAL DOCUMENT

This data set/map is for planning purposes only and should not be used for larger scale analysis. The City of Rifle, CO shall not be held liable for any use of the data or images shown on this map, nor is any warranty of accuracy expressed. All uses of this data set/map are subject to field verification.



-  Parkland & Openspace
-  Structures
-  100/500 Year Flood Plain
-  Bodies of water
-  Streams
-  Railroad
- Road
 -  PAVED
 -  BRIDGE
-  Interstate
-  Sidewalks
-  Parcels
-  Curbs
- Contour - Intermediate
 -  <all other values>
 -  INTER
- Contour - Index
 -  <all other values>
 -  INDEX
-  Trail
-  City Limit
-  Sewerline
-  Stormline
-  Waterline
-  Hydrant Waterline
-  Sign
-  Valve
-  Hydrant
-  Storm Grate
-  Storm Manhole
-  Manhole
- Utility Features
 -  PRV
 -  PUMP STATION
 -  RAW WATER INTAKE
 -  REDUCER
 -  WASTE WATER DISCHARGE
 -  WASTE WATER LIFT STATION
 -  WASTE WATER TREATMENT PLANT
 -  WATER STORAGE TANK
 -  WATER TREATMENT PLANT
 -  ZIV

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: 2nd / West Reconstruct (TIGER F)

Submitted by: RLB

Date of Initial Submittal: 2015

PROJECT TYPE(S): (check all that apply)

SCOPING
DOCUMENTS

- | | | |
|---|--|---|
| ☒ Road | ☒ Water main | ☐ Sewer main |
| ☒ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☐ Study/Investigation | ☐ Major Design |
| ☒ Grading/earthwork | ☐ Monitoring | ☒ Other |

PRIME REASON FOR WORK:

Design at 90% with estimates for reconstruction to downtown boulevard rejuvenation

SECONDARY ISSUE(S):

Private partnering, land uses, notable power (elec) through 1st Street alley (\$100,000+) to bury the prime feed through that corridor. DDA has some responsibility on this corridor.

RELEVANT CODE/STATUTES/DEADLINES, ETC.

None known

TARGET TIMEFRAME TO COMPLETE

2018

PHASES

No

FURTHER INVESTIGATION REQUIRED? (Type and When)

See TIGER application, 2015, for more information.

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$X / \$1.1M / \$100,000 / \$TBD

PROVIDED BY:

CRE

GRANT AVAILABILITY? (Source)

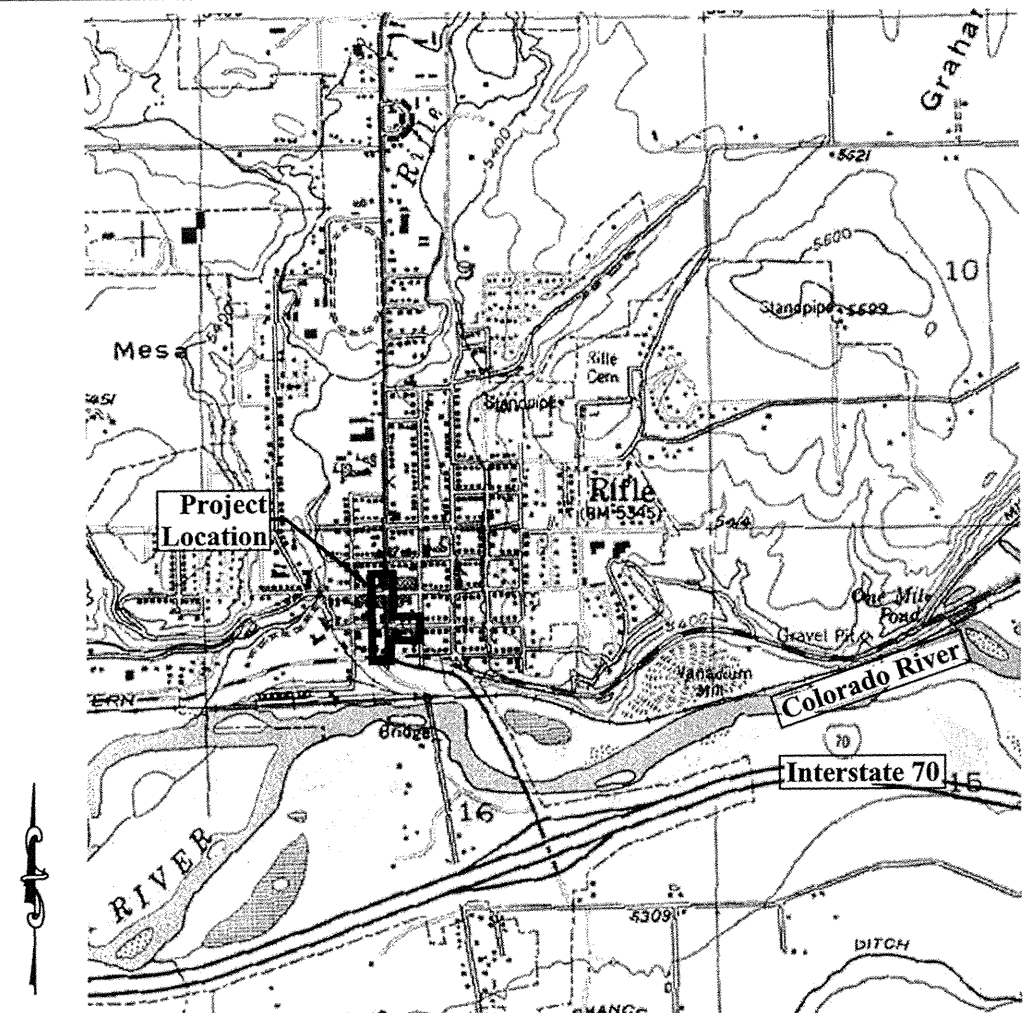
TBD

ADDITIONAL EQUIPMENT?

ONGOING MAINT/STAFFING?

Table 1 - 2nd Street & West Avenue Improvements					
Engineer's Estimate of probable construction costs					
		Quantity	Units	Unit Cost	Cost \$
	A - Site Preparation/Earthwork				
1	Mobilization	1	LS	\$15,000.00	\$15,000.00
2	Traffic Control	1	LS	\$5,000.00	\$5,000.00
3	Erosion Control BMP's	1	LS	\$1,000.00	\$1,000.00
4	Sawing asphalt	484	LF	\$3.00	\$1,452.00
5	Sawing concrete	173	LF	\$4.00	\$692.00
6	Remove/export existing asphalt	5,318	SY	\$1.50	\$7,977.00
7	Remove/export existing concrete sidewalk, curb, gutter, pans, etc.	1,670	SY	\$3.00	\$5,010.00
8	Remove/export subgrade (8" below asphalt, 6" below concrete)	1,550	CY	\$10.00	\$15,500.00
9	Final Road Grading	1	LS	\$5,000.00	\$5,000.00
10	Grading Fill (Structural)	500	CY	\$12.00	\$6,000.00
11	Prepare subgrade: Scarify, moisture treat, & recompact	7,878	SY	\$0.50	\$3,939.00
12	Remove/export pavers, shrubs, and street scaping at 3rd Street intersection	1	LS	\$1,000.00	\$1,000.00
				Subtotal	\$67,570.00
	B- Roadway/Sidewalks				
13	Asphalt base course, 8" depth (CDOT class 6 aggregate)	1,695	TN	\$28.00	\$47,460.00
14	Concrete base course, 6" thick (CDOT class 6 aggregate)	912	TN	\$28.00	\$25,536.00
15	Asphalt, 4" depth (Asphalt dimension 38,206 s.f.)	987	TN	\$95.00	\$93,765.00
16	Concrete: 6" vertical curb & 18" gutter	2,014	LF	\$13.00	\$26,182.00
17	Concrete Sidewalk: 4" thick (Type 4 surface treatment)	13,374	SF	\$3.80	\$50,821.20
18	Furnishing Zone: Stamped & Colored Concrete, 4" thick, (Type 3 surface treatment)	7,201	SF	\$12.00	\$86,412.00
19	Crosswalks: Stamped & Colored Concrete, 6" thick with reinforcement, (Type 1 surface treatment)	1,721	SF	\$24.00	\$41,304.00
20	ADA Concrete Pedestrian Ramps with Landing	33	EA	\$1,000.00	\$33,000.00
21	Concrete: Pans, alley entrances, & driveways (6" thick with reinforcement)	2,823	SF	\$8.00	\$22,584.00
22	Sidewalk Improvements, SW corner of 2nd & West: Regrade area, replace pavers and base, concrete stairway adjustment, planter walls, etc.	1	LS	\$10,000.00	\$10,000.00
				Subtotal	\$437,064.20
	C-Storm Drain				
23	24" ADS N-12 Storm Drain	498	LF	\$65.00	\$32,370.00
24	12" ADS N-12 Storm Drain	370	LF	\$45.00	\$16,650.00
25	Concrete Manholes (60" dia)	6	EA	\$4,500.00	\$27,000.00
26	Concrete Inlet, Single (2'x3' with cast iron grate)	5	EA	\$1,800.00	\$9,000.00
27	Concrete Inlet, Double (2'x6' with cast iron grate)	4	EA	\$3,000.00	\$12,000.00
28	12" Cap, Future Connection	2	EA	100	\$200.00
29	Connect to existing inlet box (cut hole, grout, form fit)	1	EA	1,000	\$1,000.00
30	Extend roof gutter drains through sidewalk	1	LS	2,000	\$2,000.00
31	Relocate existing storm inlets on 3rd Street, extend pipe connections	2	EA	1,000	\$2,000.00
				Subtotal	\$102,220.00
	D-Landscaping & Irrigation				
32	Deciduous Trees (2.5")	28	EA	\$450.00	\$12,600.00
33	Shrubs, Perennials,& Ornamental Grasses	125	EA	\$40.00	\$5,000.00
34	Compacted Crushed Granite	4,300	SF	\$2.00	\$8,600.00
35	Irrigation Conduit (4" PVC Sched 40) & Trenching	1,900	LF	\$10.00	\$19,000.00
36	Irrigation Pipe (1" PVC Class 200 pipe)	2,000	LF	\$3.00	\$6,000.00
37	Irrigation Controller, zone valves, misc fittings	1	LS	\$5,000.00	\$5,000.00
38	Drip System	1	LS	\$3,000.00	\$3,000.00
				Subtotal	\$59,200.00
	E-Lighting & Electrical				
39	Parking Lot Lights Type A (Intersection Street Lighting)	12	EA	\$2,200.00	\$26,400.00
40	Parking Lot Lights Type B (Pedestrian Lighting)	24	EA	\$2,700.00	\$64,800.00
41	Electrical Trenching (24" depth with conduit and multiple conductors per plan)	1,700	LF	\$15.00	\$25,500.00
42	Meter and Circuit Panel	2	EA	\$1,000.00	\$2,000.00
43	GFCI pedestals & services at Treewells	32	EA	\$500.00	\$16,000.00
44	Underground Tier 22 Box in driveway for future light	1	EA	\$1,200.00	\$1,200.00
45	Remove existing street lights, deliver to City yard	13	EA	\$100.00	\$1,300.00
				Subtotal	\$137,200.00
	F-Signage & Utilities				
46	Road Signs	25	EA	\$300.00	\$7,500.00
47	Striping, parking areas & handicap symbols	1	LS	\$5,000.00	\$5,000.00
48	Relocate City Banner Poles at 3rd St/West Ave intersection (remove & install new concrete base)	2	EA	\$1,000.00	\$2,000.00
49	Remove and replace existing trash cans, benches, bike racks, etc.	1	LS	\$1,000.00	\$1,000.00
50	Sewer Manhole rim adjustments	3	EA	\$200.00	\$600.00
51	Replace Sewer Manhole	1	LS	\$5,000.00	\$5,000.00
52	Water main valve rim adjustments	8	LS	\$100.00	\$800.00
53	Relocate water meter pit & corp valve	4	EA	\$1,000.00	\$4,000.00
54	Remove old Fire Hydrant, install new Fire Hydrant & valve in relocated location.	3	EA	\$5,000.00	\$15,000.00
55	Fiber optic vault manhole rim adjustments	3	EA	\$200.00	\$600.00
56	Pothole utilities at crossings	1	LS	\$1,000.00	\$1,000.00
57	Phone pedestal relocates	2	EA	\$200.00	\$400.00
				Subtotal	\$42,900.00
	G-Retaining Walls & Neighboring Property Improvements				
58	Retaining Wall A, fit with sidewalk and edge of building	50	SF	\$100.00	\$5,000.00
59	Retaining Wall B with handrailing	40	SF	\$60.00	\$2,400.00
60	Retaining Wall C with handrailing, provide Stairway to Arnold Property, remove trees	700	SF	\$70.00	\$49,000.00
61	Savage building (Rifle House): rear stairway connection (saw cut, remove step, provide transition, remove trees)	1	LS	\$2,500.00	\$2,500.00
62	Ted Koutsoubos building (Timberline Sporting Goods): concrete loading ramp, plaza area (new concrete b/w building & sidewalk)	1	LS	\$15,000.00	\$15,000.00
63	Louis Koutsoubos building (2nd Street): entry door connections to new sidewalk	3	EA	\$400.00	\$1,200.00
64	Swallow Family (Phillips 66 Station): remove trees, replace rock landscaping, save vacuum stands	1	LS	\$2,500.00	\$2,500.00
				Subtotal	\$77,600.00

Notes:					
This summary of probable construction costs was prepared for estimating purposes only.					
Estimates are based on current market conditions and the preliminary design construction drawings.					
				A - Site Preparation/Earthwork	\$67,570.00
				B- Roadway/Sidewalks	\$437,064.20
				C-Storm Drain	\$102,220.00
				D-Landscaping & Irrigation	\$59,200.00
				E-Lighting & Electrical	\$137,200.00
				F-Signage & Utilities	\$42,900.00
				G-Retaining Walls & Neighboring Property Improvements	\$77,600.00
				Subtotal	\$923,754.20
				Construction QA/QC & surveying	5% \$46,187.71
				Contingency	15% \$138,563.13
				Total	\$1,108,505.04
Estimated Cost Breakdown by Street					
				28.9% of Total	2nd Street \$320,491.71
				71.1% of Total	West Ave \$788,013.33



VICINITY MAP
Scale: 1" = 2000'

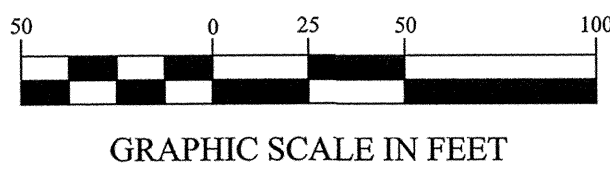
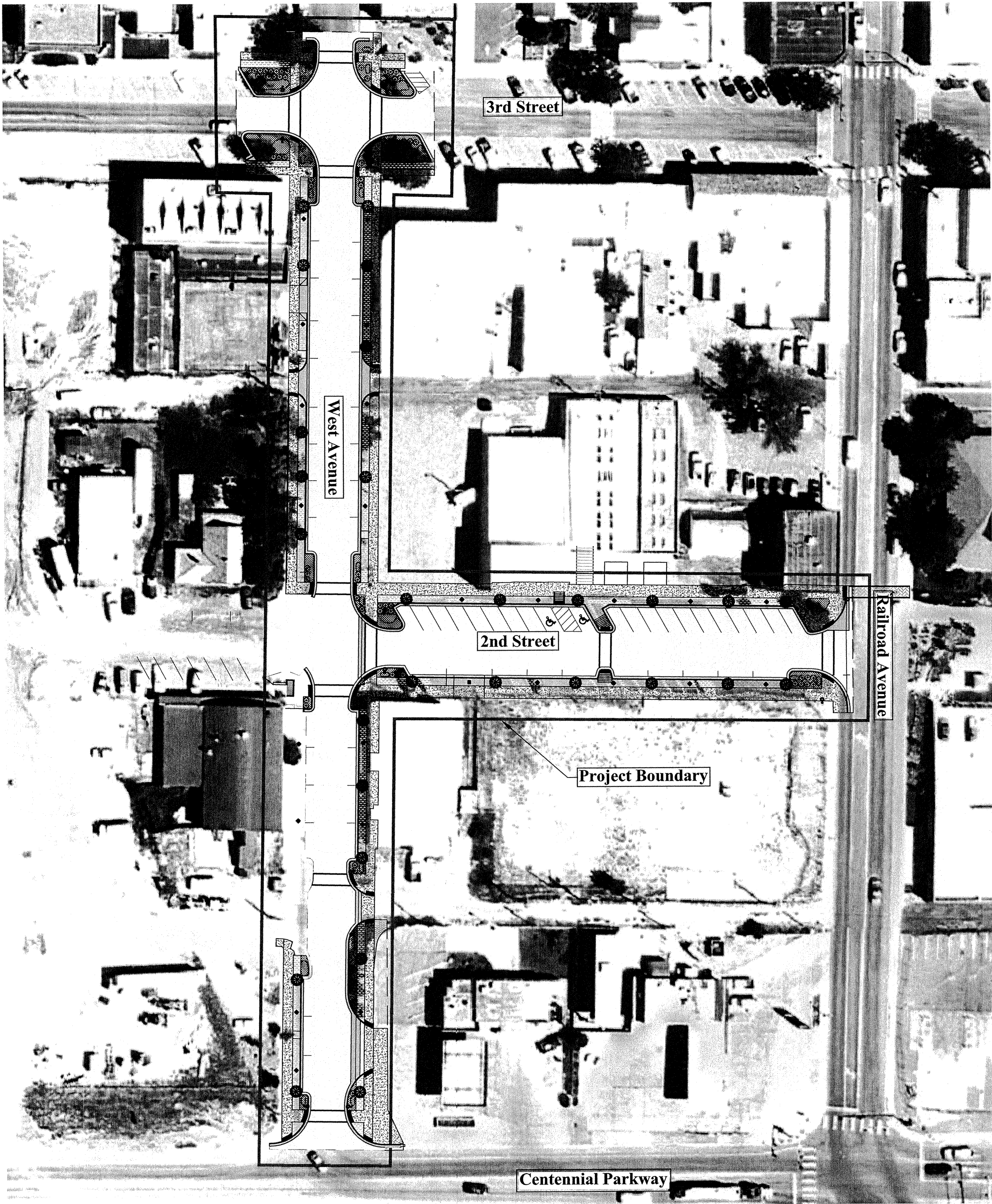
2nd Street & West Avenue Improvements

Construction Drawings

Rifle, Colorado

- GENERAL CONSTRUCTION NOTES:**
1. ALL IMPROVEMENTS TO BE IN ACCORDANCE WITH LATEST EDITION OF THE CITY OF RIFLE PUBLIC WORKS MANUAL AND SPECIFICATIONS OR AS APPROVED BY PROJECT ENGINEER AND CITY OF RIFLE PUBLIC WORKS DIRECTOR.
 2. DRY UTILITY PLANS BY UTILITY PROVIDERS TO BE SUBMITTED TO THE CITY PRIOR TO CONSTRUCTION.
 3. CONTRACTOR TO OBTAIN APPROVAL FROM PUBLIC WORKS DEPARTMENT FOR STREET CLOSURE AND TRAFFIC DETOUR PLAN OR SIGNAGE. CONTRACTOR TO OBTAIN CITY APPROVAL ON ANY WATER OR UTILITY SYSTEM SHUT DOWN PERIODS AND SHALL NOTIFY THOSE PROPERTY OWNERS AFFECTED.
 4. ENGINEER OR CITY REP TO BE PRESENT FOR ALL WATER AND SEWER SYSTEM TESTING. CONTRACTOR TO NOTIFY BOTH CITY AND PROJECT ENGINEER PRIOR TO TESTING.
 5. SURVEYOR TO FIELD MEASURE ALL IMPROVEMENTS FOR DEVELOPMENT OF "RECORD DRAWINGS"
 6. CONTRACTOR RESPONSIBLE FOR ALL LOCATES AND AVOIDANCE OF EXISTING UTILITIES.
 7. ALL ELBOWS, CAPS, REDUCERS, AND HYDRANTS TO HAVE REACTION BLOCKS PER CITY OF RIFLE PUBLIC WORKS MANUAL DETAILS.
 8. ALL WATER LINE TAPS TO HAVE MINIMUM DISTANCE BETWEEN TAPS AND BETWEEN TAPS AND PIPE JOINTS DETERMINED BY MANUFACTURERS SPECIFICATIONS.
 9. ALL WATER MECHANICAL FITTINGS TO BE INSTALLED WITH MEGALUGS AND CONCRETE REACTION BLOCKS.
 10. OWNER TO OBTAIN GEOTECHNICAL ENGINEERING FIRM TO COMPLETE CONSTRUCTION OBSERVATION. FREQUENCY OF INSPECTION TO BE DETERMINED BY PROJECT ENGINEER AND IN ACCORDANCE WITH THE RIFLE PUBLIC WORKS MANUAL AND TESTING, AT A MINIMUM. ALL OVERLOT GRADING SHOWN ON THESE DRAWINGS APPROXIMATE. ALL LOT FILLS TO BE STRUCTURAL, PLACED AND TESTED TO MEET GEOTECHNICAL ENGINEERS SPECIFICATIONS.
 11. CUT AND FILL SLOPES NOT TO EXCEED GEOTECH REPORT RECOMMENDATIONS.
 12. UNDERGROUND UTILITY LOCATIONS BASED ON FIELD LOCATES OR CITY GIS SYSTEM.
 13. SPOT ELEVATIONS PROVIDED TO INDICATE WARPING OF STREET CROSS SECTION AT INTERSECTIONS. PAVING CONTRACTOR TO GRADE FINAL SUBGRADE SLOPE TO PROVIDE POSITIVE DRAINAGE ON ALL SURFACES. GRADING TO BE APPROVED BY PROJECT ENGINEER PRIOR TO PAVEMENT PLACEMENT.
 14. ALL EXISTING CULVERTS BEING ABANDONED, TO BE REMOVED.

- SITE GRADING NOTES**
1. ALL SITE GRADING (EXCAVATION, EMBANKMENT, AND COMPACTION) SHALL CONFORM TO THE RECOMMENDATIONS OF THE LATEST SOILS INVESTIGATION FOR THIS PROPERTY AND SHALL FURTHER BE IN CONFORMANCE WITH THE CITY OF RIFLE'S PUBLIC WORKS MANUAL - LATEST EDITION.
 2. NATURAL VEGETATION SHALL BE RETAINED AND PROTECTED WHEREVER POSSIBLE. EXPOSURE OF SOIL TO EROSION BY REMOVAL OR DISTURBANCE OF VEGETATION SHALL BE LIMITED TO THE AREA REQUIRED FOR IMMEDIATE CONSTRUCTION OPERATION AND FOR THE SHORTEST PRACTICAL PERIOD OF TIME.
 3. AT ALL TIMES, THE PROPERTY SHALL BE MAINTAINED AND/OR WATERED TO PREVENT WIND-CAUSED EROSION AND DUST. EARTHWORK OPERATIONS SHALL BE DISCONTINUED WHEN FUGITIVE DUST SIGNIFICANTLY IMPACTS ADJACENT PROPERTY. IF EARTHWORK IS COMPLETE OR DISCONTINUED AND DUST FROM THE SITE CONTINUES TO CREATE PROBLEMS, THE OWNER/DEVELOPER SHALL IMMEDIATELY INSTITUTE MITIGATIVE MEASURES AND SHALL CORRECT DAMAGE TO ADJACENT PROPERTY.
 4. TEMPORARY CUT/FILL SLOPES SHALL NOT EXCEED A STEEPNESS OF 2:1 (2H:1V).
 5. PERMANENT OR TEMPORARY SOIL SURFACE STABILIZATION MUST BE APPLIED TO DISTURBED AREAS AND STOCKPILES AS SOON AS POSSIBLE BUT NO LATER THAN 14 DAYS AFTER FINAL GRADE IS REACHED ON ANY PORTION OF THE SITE. SOIL SURFACE STABILIZATION SHOULD BE NO LATER THAN 14 DAYS AFTER EXPOSED TO DISTURBED AREAS THAT MAY NOT BE AT FINAL GRADE BUT WILL REMAIN DORMANT FOR A PERIOD THAT DOES NOT EXCEED 60 DAYS.
 6. THE CONTRACTOR SHALL PROVIDE ANY ADDITIONAL DUST ABATEMENT AND EROSION CONTROL MEASURES DEEMED NECESSARY, SHOULD CONDITIONS MERIT THEM.
 7. TEMPORARY FENCES SHALL BE INSTALLED ALONG ALL BOUNDARIES OF THE CONSTRUCTION LIMITS OR PROPERTY LINES AS SHOWN ON THE APPROVED EROSION CONTROL PLAN, TO PREVENT GRADING ON PROPERTY NOT OWNED BY THE DEVELOPER. IN ADDITION, THE CITY MAY REQUIRE ADDITIONAL TEMPORARY FENCES IF FIELD CONDITIONS SO MERIT THEM.
 8. ALL TEMPORARY AND PERMANENT EROSION CONTROL AND SEDIMENT CONTROL PRACTICES SHALL BE MAINTAINED AND REPAIRED BY THE OWNER DURING THE CONSTRUCTION PHASE AS NEEDED TO ASSURE CONTINUED PERFORMANCE OF THEIR INTENDED FUNCTION. ALL FACILITIES MUST BE INSPECTED A MINIMUM OF EVERY TWO WEEKS AND FOLLOWING EACH PRECIPITATION OR SNOWMELT EVENT THAT RESULTS IN RUNOFF.
 9. ALL TEMPORARY EROSION CONTROL AND SEDIMENT CONTROL MEASURES SHALL BE REMOVED WITHIN 30 DAYS AFTER FINAL STABILIZATION IS ACHIEVED, OR AFTER THE TEMPORARY MEASURES ARE NO LONGER NEEDED, WHICHEVER OCCURS EARLIEST, OR AS AUTHORIZED BY THE CITY OF RIFLE.
 10. ROAD CUTS, ROAD FILLS AND PARKING AREAS SHOULD BE COVERED AS EARLY AS POSSIBLE WITH THE APPROPRIATE AGGREGATE BASE COURSE. THIS IS NOT REQUIRED WHEN FINAL CONSTRUCTION OF THE ROADS WILL TAKE PLACE WITHIN 30 DAYS OF REACHING FINAL SUBGRADE LEVEL.



PROJECT LAYOUT
2011 Aerial Photo

These drawings have been prepared for the client identified on the design sheet titleblock. Unless these drawings bear a signed engineers seal, they may be used only at owners sole risk.

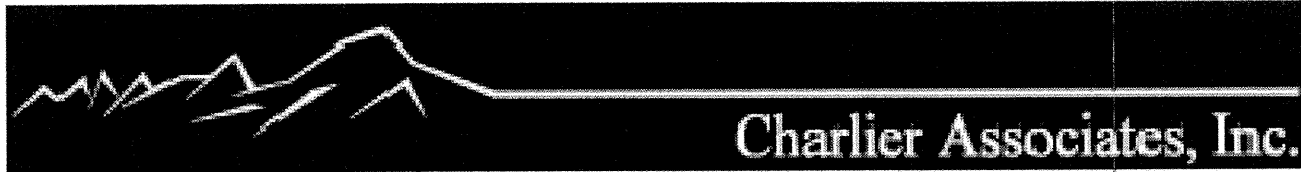
OWNER:



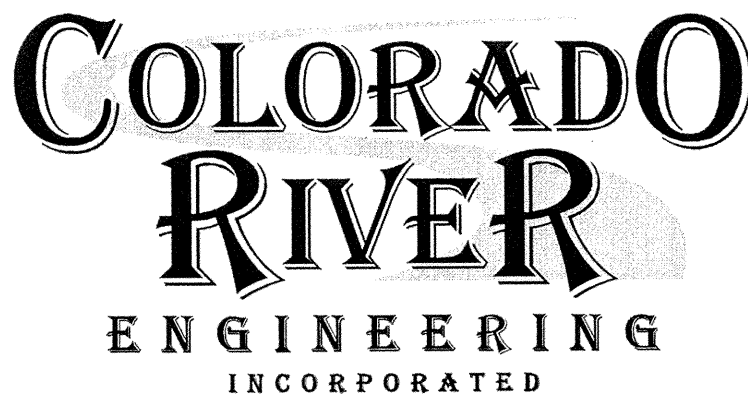
CITY OF RIFLE
NATHAN LINDQUIST
CITY PLANNER
202 RAILROAD AVE
RIFLE, COLORADO 81650
PHONE: (970) 665-6499

PLANNER:

CHARLIER ASSOCIATES, INC.
c/o JAMES F. CHARLIER
2511 31ST STREET
BOULDER, COLORADO 80301
PHONE: (866) 768-0261

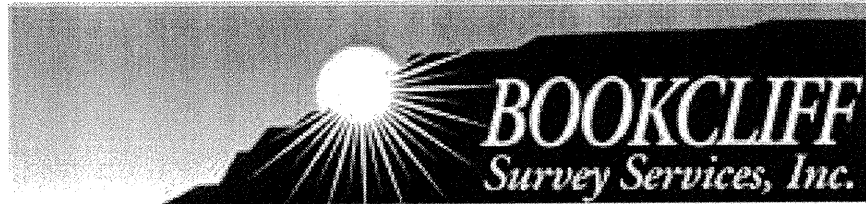


ENGINEER:



PROJECT ENGINEERS:
CHRISTOPHER MANERA P.E. #30578
ERIC BRYNILDSON, P.E. #45306
P.O. BOX 1301
RIFLE, COLORADO 81650
PHONE: (970) 625-4933

SURVEYOR:



BOOKCLIFF SURVEY
SERVICES, INC.
136 EAST THIRD STREET
RIFLE, COLORADO 81650
PHONE: 970-625-1330

GEOTECHNICAL ENGINEER:

Ground Engineering Consultants, Inc.
101A Airpark Drive, Unit 9
P.O. Box 464
Gypsum, CO 81637

ELECTRICAL ENGINEER:

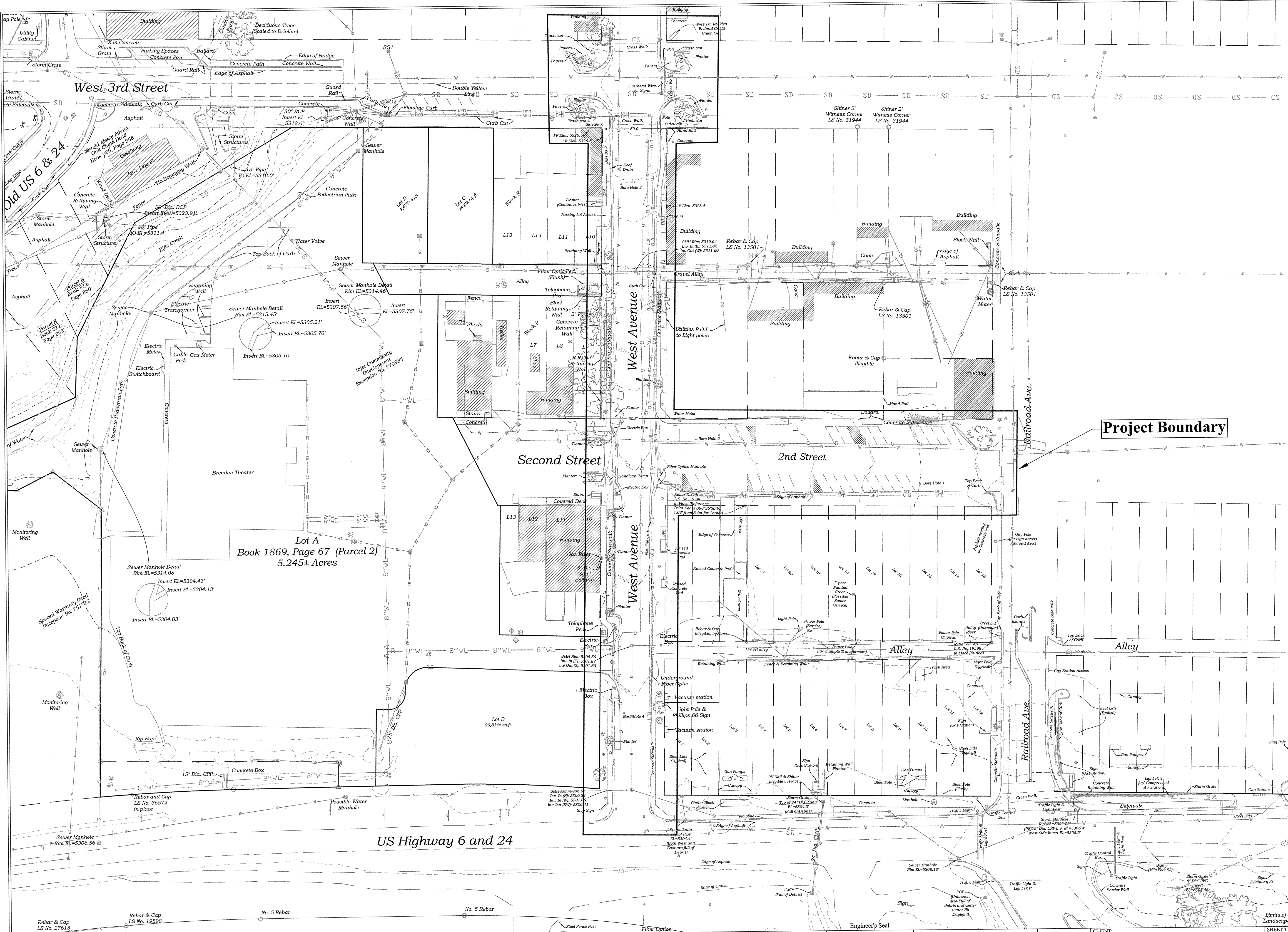
Bighorn Consulting Engineers, Co.
569 S. Westgate Drive, Suite 1
Grand Junction, CO 81505
Phone: 970-241-8709

- | SHT# | TITLE |
|------|--|
| 1. | COVER |
| 2. | EXISTING CONDITIONS |
| 3. | PROJECT OVERVIEW |
| 4. | SIGNAGE AND STRIPING PLAN |
| 5. | UTILITY OVERVIEW |
| 6. | LIGHTING AND ELECTRICAL PLAN |
| 7. | 2ND STREET PLAN & PROFILE |
| 8. | WEST AVENUE PLAN & PROFILE STA: 0+00 to 3+00 |
| 9. | WEST AVENUE PLAN & PROFILE STA: 3+00 to 6+00 |
| 10. | WEST AVENUE PLAN & PROFILE STA: 6+00 to 8+29.97 |
| 11. | STREETScape & LANDSCAPING PLAN WEST AVE. STA: 0+00 to 6+00 |
| 12. | STREETScape & LANDSCAPING PLAN WEST AVE. STA: 6+00 to END & 2ND STREET |
| 13. | DETAILS - CURB AND GUTTER, SIDEWALK, CROSSWALKS |
| 14. | DETAILS - ROAD SECTIONS, LANDSCAPE |
| 15. | DETAILS - STORM DRAIN, SEWER, WATER |
| 16. | DETAILS - LIGHTING, ELECTRICAL |
| 17. | DETAILS - LINE AND CURB TABLE, LEGEND, RETAINING WALLS |



12/31/13

This Drawing Not Valid Unless Latest Revision Initials Are Handwritten						Original Drawing Preparation					CLIENT: City of Rifle 202 Railroad Ave Rifle, CO 81650	SHEET TITLE: Cover	SHEET NO. 1
No.	Description	By	Date	Approved	Date	Drawn	By	Date					
						Checked	CM	10-13					
						Approved							
						Client Approved							
									PROJECT: 2nd Street & West Avenue Improvements	CRE FILE: M:\Land Projects R2\969.5-2nd & West\dwg\CRE-Design.dwg	Revision		



LEGEND

Rebar & 1-1/4" Cap LS No. 10871

Rebar & 1-1/4" Cap LS No. 29030

Rebar & 1-1/2" Aluminum Cap LS No. 10732

Rebar & 1-1/4" Cap LS No. 31944

No. 5 Rebar

Rebar & 1-1/4" Cap Illegible

Manhole

Power Pole

Light Pole

Sewer Manhole

Water Valve

Bollard

Sign/ Delineator Post

Fire Hydrant

Water Manhole

Guy Wire

Overhead Utilities

Fence

Cable Pedestal

Electrical Pedestal/ Transformer

Fiber Optics Manhole

Water Shut-off

Gas Riser/ Stub

Finish Floor Elevation

Water Meter

Water Spigot

Sewer Cleanout

Underground Fiberoptic Line

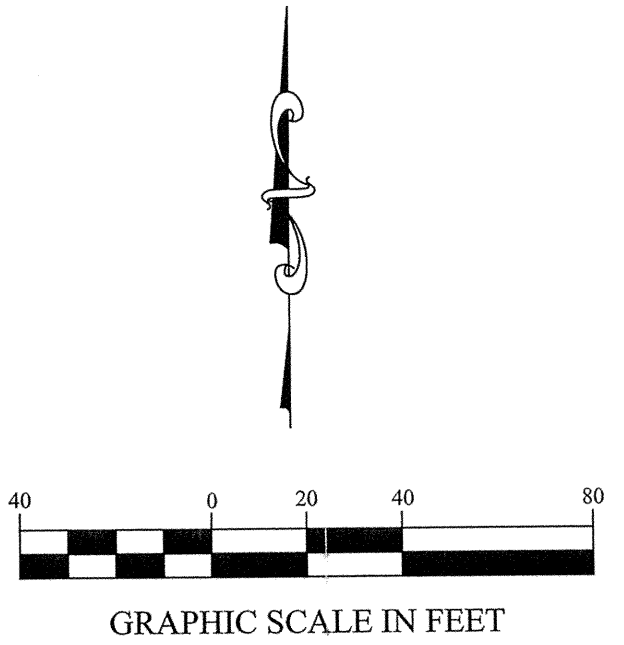
Underground Gas Line

Underground Electrical Line

Underground Waterline

Storm Manhole

Existing conditions survey performed by Bookcliff Survey Services, 09-25-2013. Water, sewer, and storm drain on edges of project taken from City GIS data. Utilities within project boundary surveyed from field locations. Utility locations and elevations shall be field verified prior to starting construction.



These drawings have been prepared for the client identified on the design sheet titleblock. Unless these drawings bear a signed engineers seal, they may be used only at owners sole risk.

This Drawing Not Valid Unless Latest Revision Initials Are Handwritten

No.	Description	By	Date	Approved	Date
1					
2					
3					
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Original Drawing Preparation

By	Date
EB	7-13
CM	10-13

Colorado Registered Professional Engineer

90579

1-6-2014

COLORADO RIVER ENGINEERING INCORPORATED

PO Box 1301
Rifle, CO 81650
Tel 970-625-4933

CLIENT:
City of Rifle
202 Railroad Ave
Rifle, CO 81650

PROJECT:
2nd Street & West Avenue Improvements

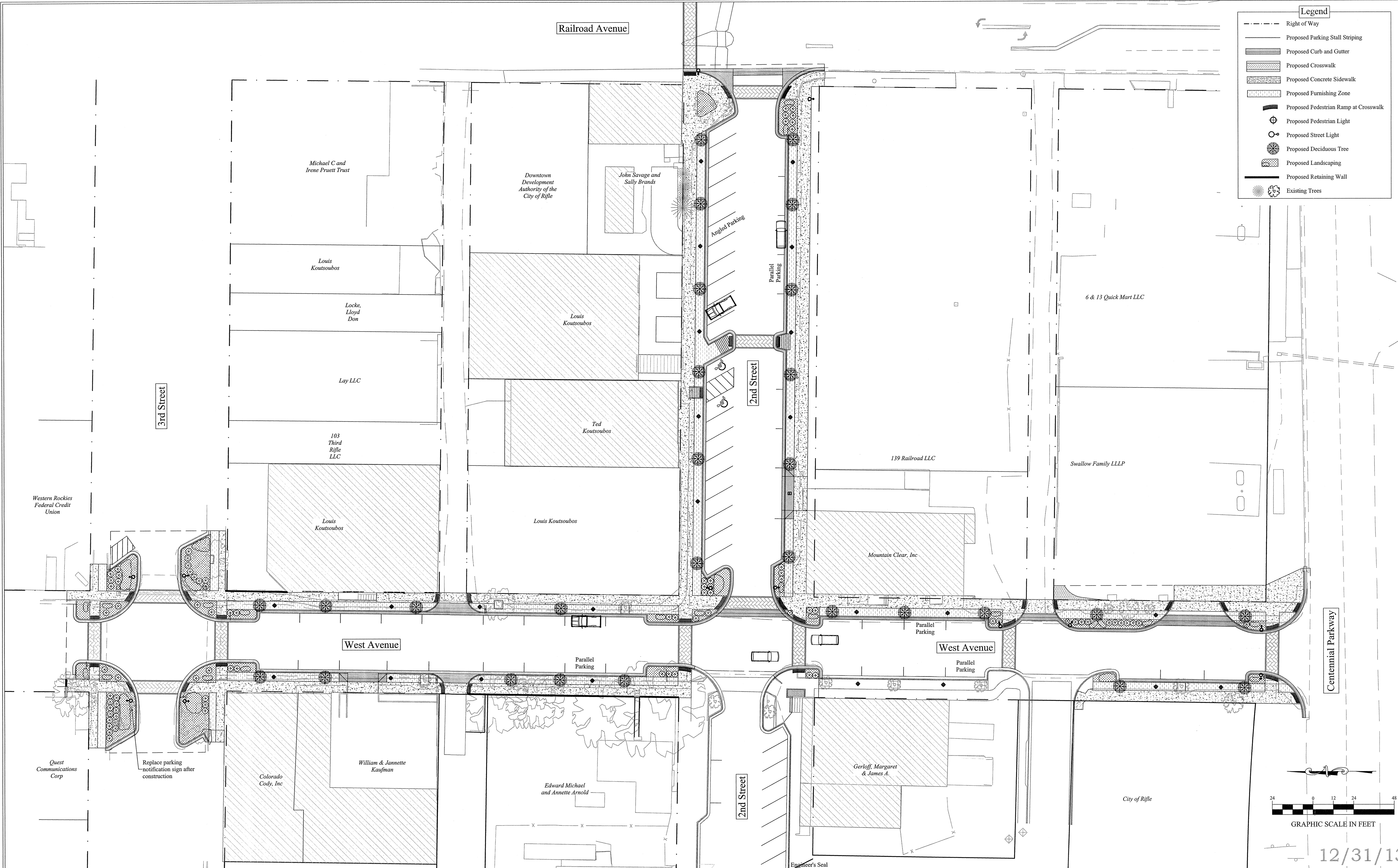
SHEET TITLE:
Existing Conditions

SHEET NO.
2

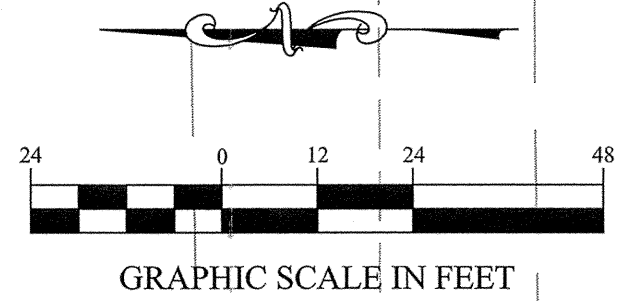
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Revision

Page 43 of 181



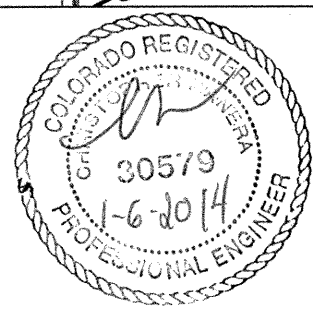
- Legend**
- Right of Way
 - Proposed Parking Stall Striping
 - Proposed Curb and Gutter
 - Proposed Crosswalk
 - Proposed Concrete Sidewalk
 - Proposed Furnishing Zone
 - Proposed Pedestrian Ramp at Crosswalk
 - Proposed Pedestrian Light
 - Proposed Street Light
 - Proposed Deciduous Tree
 - Proposed Landscaping
 - Proposed Retaining Wall
 - Existing Trees



12/31/13

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INCORPORATED

PO Box 1301
Rifle, CO 81650
Tel 970-625-4933

CLIENT: City of Rifle
202 Railroad Ave
Rifle, CO 81650

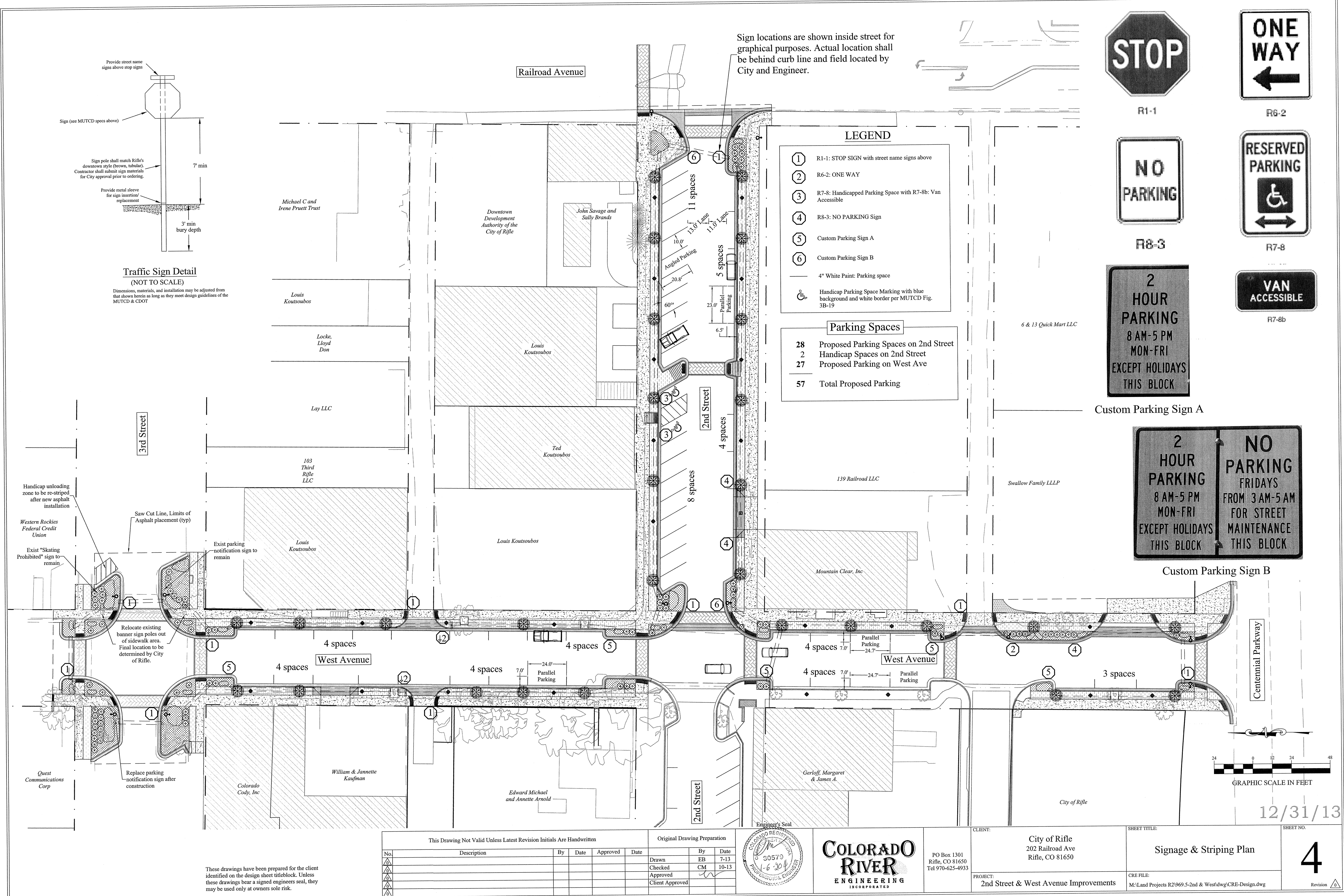
PROJECT: 2nd Street & West Avenue Improvements

SHEET TITLE: Project Overview

CRE FILE: M:\Land Projects R2\969.5-2nd & West\dwg\CRE-Design.dwg

SHEET NO. 3

Revision 0



Traffic Sign Detail
(NOT TO SCALE)

Dimensions, materials, and installation may be adjusted from that shown herein as long as they meet design guidelines of the MUTCD & CDOT

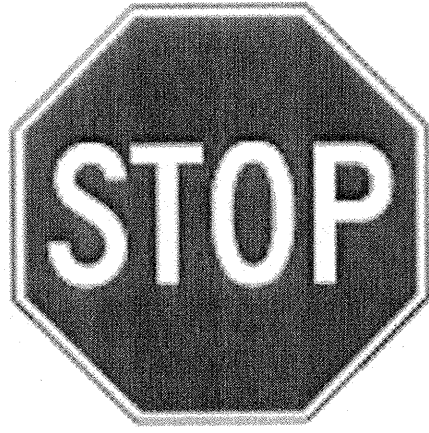
Sign locations are shown inside street for graphical purposes. Actual location shall be behind curb line and field located by City and Engineer.

LEGEND

- 1 R1-1: STOP SIGN with street name signs above
- 2 R6-2: ONE WAY
- 3 R7-8: Handicapped Parking Space with R7-8b: Van Accessible
- 4 R8-3: NO PARKING Sign
- 5 Custom Parking Sign A
- 6 Custom Parking Sign B
- 4" White Paint: Parking space
- Handicap Parking Space Marking with blue background and white border per MUTCD Fig. 3B-19

Parking Spaces

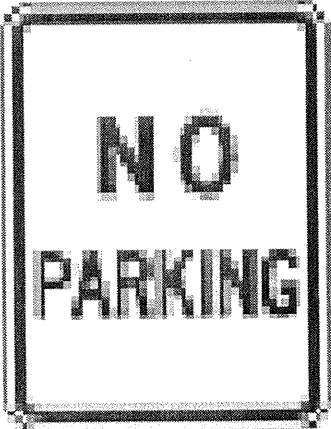
- 28 Proposed Parking Spaces on 2nd Street
- 2 Handicap Spaces on 2nd Street
- 27 Proposed Parking on West Ave
- 57 Total Proposed Parking



R1-1



R6-2



R8-3



R7-8



R7-8b



Custom Parking Sign A



Custom Parking Sign B



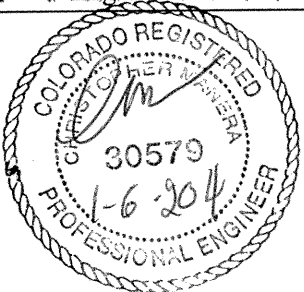
12/31/13

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By	Date
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CM	10-13



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Tel 970-625-4933

CLIENT:

City of Rifle
202 Railroad Ave
Rifle, CO 81650

SHEET TITLE:

Signage & Striping Plan

SHEET NO.

4

PROJECT:

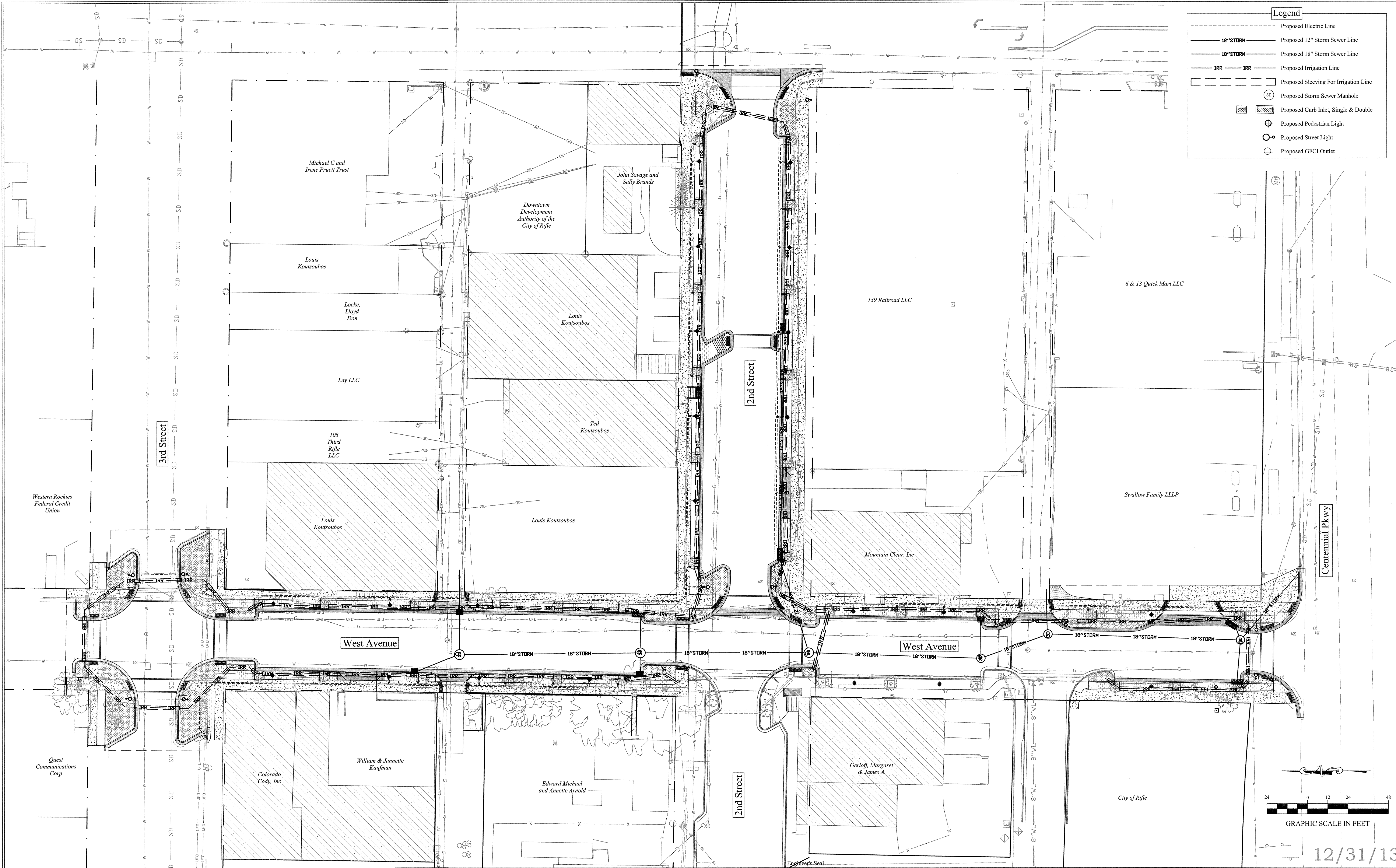
2nd Street & West Avenue Improvements

CRE FILE:

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Revision

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Legend

12"STORM

18"STORM

IRR

Proposed Electric Line

Proposed 12" Storm Sewer Line

Proposed 18" Storm Sewer Line

Proposed Irrigation Line

Proposed Sleeving For Irrigation Line

Proposed Storm Sewer Manhole

Proposed Curb Inlet, Single & Double

Proposed Pedestrian Light

Proposed Street Light

Proposed GFCI Outlet

GRAPHIC SCALE IN FEET

12/31/13

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COLORADO
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Rifle, CO 81650
Tel 970-625-4933

CLIENT: City of Rifle
202 Railroad Ave
Rifle, CO 81650

PROJECT: 2nd Street & West Avenue Improvements

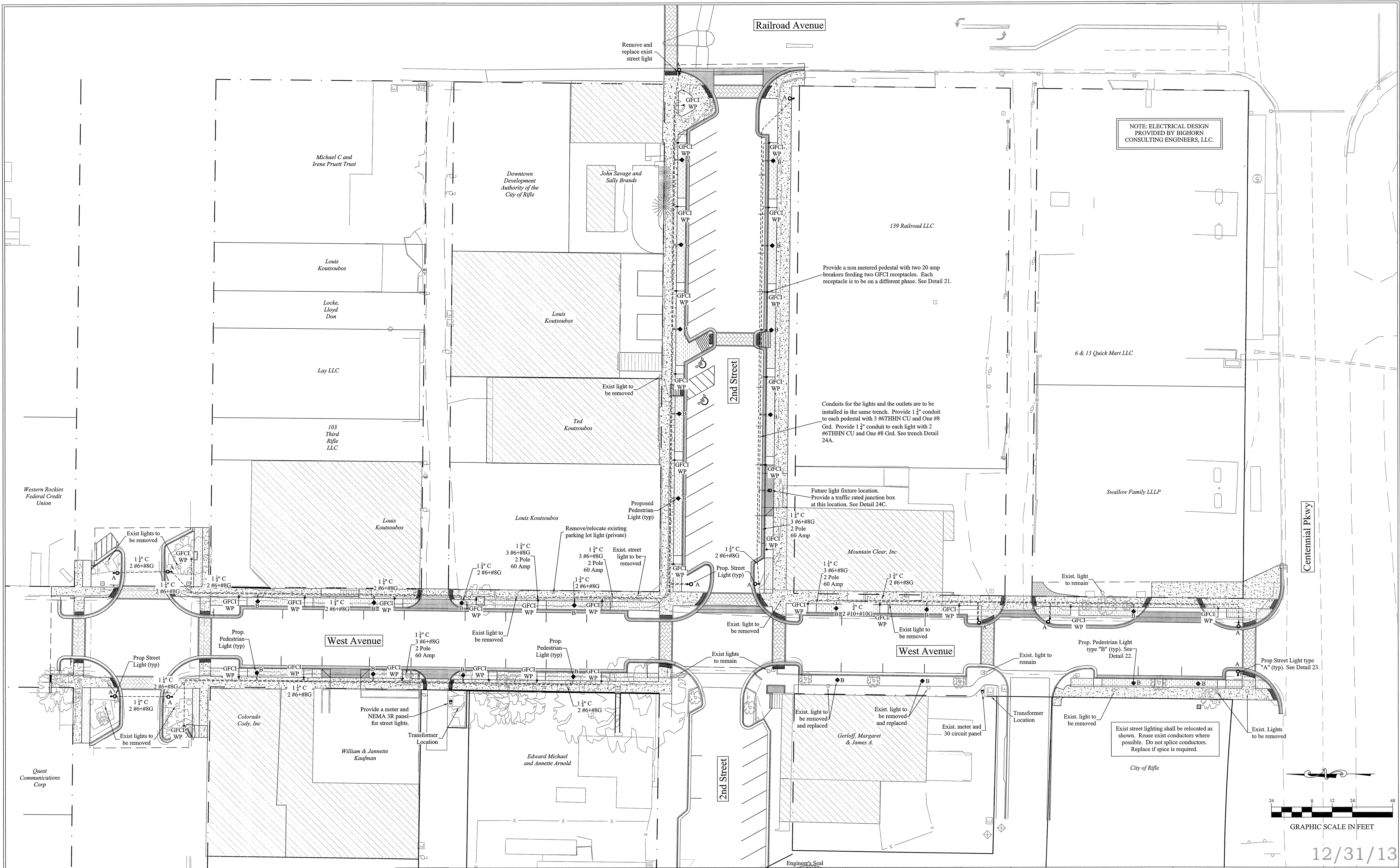
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CRE FILE: M:\Land Projects R2\969.5-2nd & West\dwg\CRE-Design.dwg

SHEET NO. 5

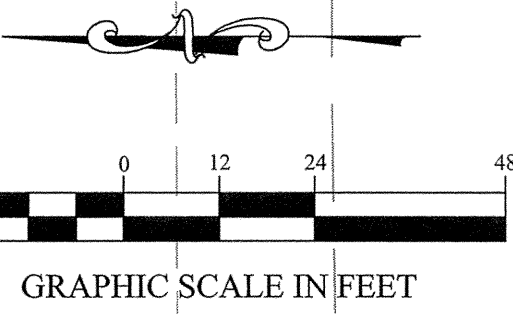
Revision

Page 46 of 181



NOTE: ELECTRICAL DESIGN
PROVIDED BY BIGHORN
CONSULTING ENGINEERS, LLC.

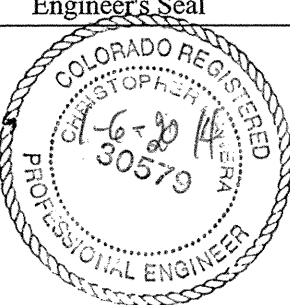
Centennial Pkwy



12/31/13

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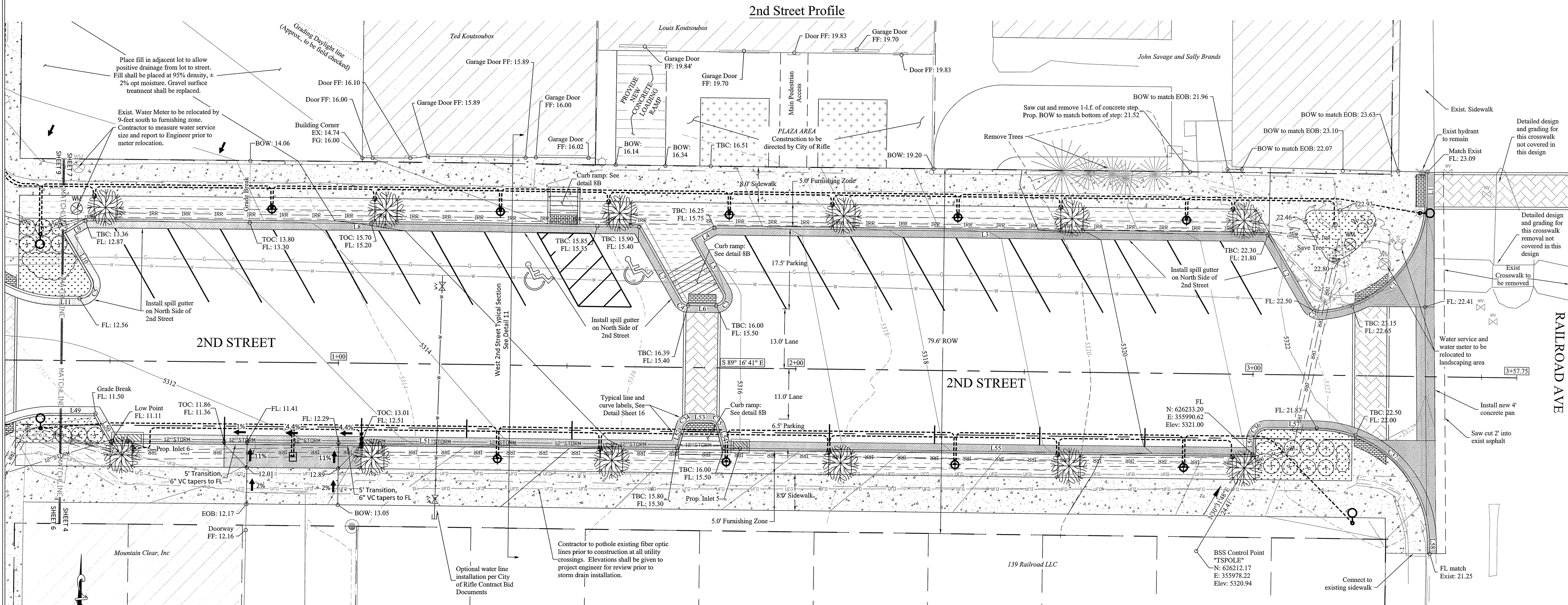
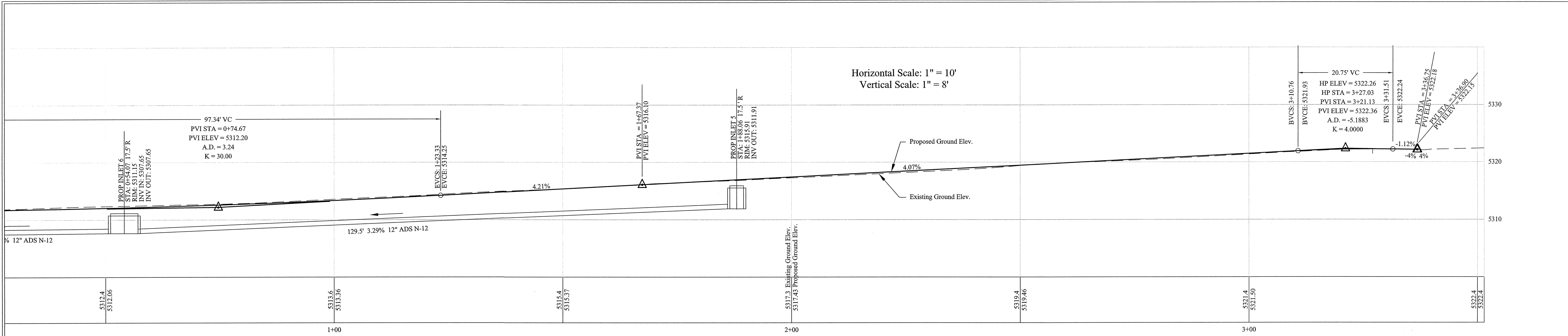
COLORADO RIVER
ENGINEERING
INCORPORATED

PO Box 1301
Rifle, CO 81650
Tel 970-625-4933

CLIENT: City of Rifle
202 Railroad Ave
Rifle, CO 81650
PROJECT: 2nd Street & West Avenue Improvements

SHEET TITLE: Lighting & Electrical Plan
CRE FILE: M:\Land Projects R2\969.5-2nd & West\dwg\CRE-Design.dwg

SHEET NO. 6
Revision 0



10 0 5 10 20

GRAPHIC SCALE IN FEET

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2nd Street Plan

Engineer's Seal

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No.	Description	By	Date	Approved	Date	By	Date	
1						EB	7-13	
2						CM	10-13	
3								
4								
5								

COLORADO REGISTERED PROFESSIONAL ENGINEER

6-20-11

COLORADO RIVER ENGINEERING INCORPORATED

PO Box 1301
Rifle, CO 81650
Tel 970-625-4933

CLIENT: City of Rifle
202 Railroad Ave
Rifle, CO 81650

PROJECT: 2nd Street & West Avenue Improvements

SHEET TITLE: 2nd Street Plan & Profile

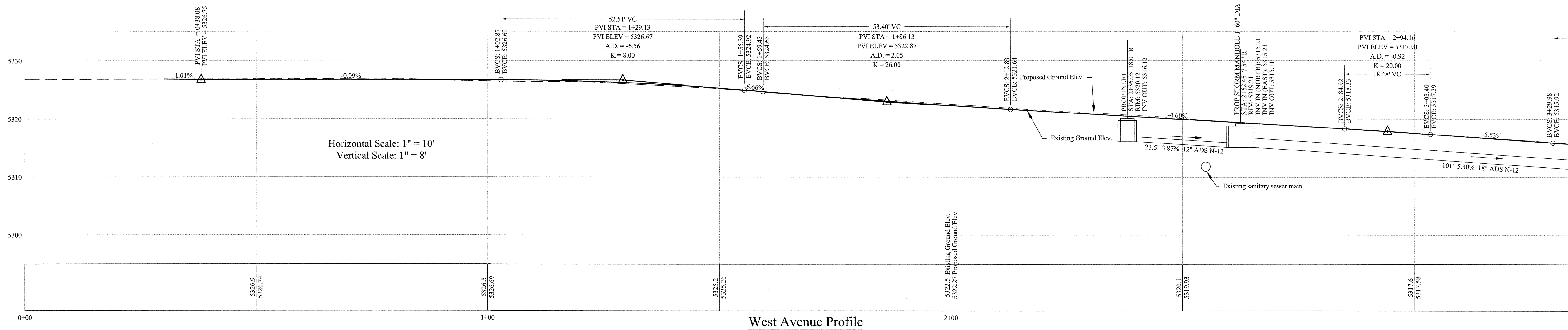
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SHEET NO. 7

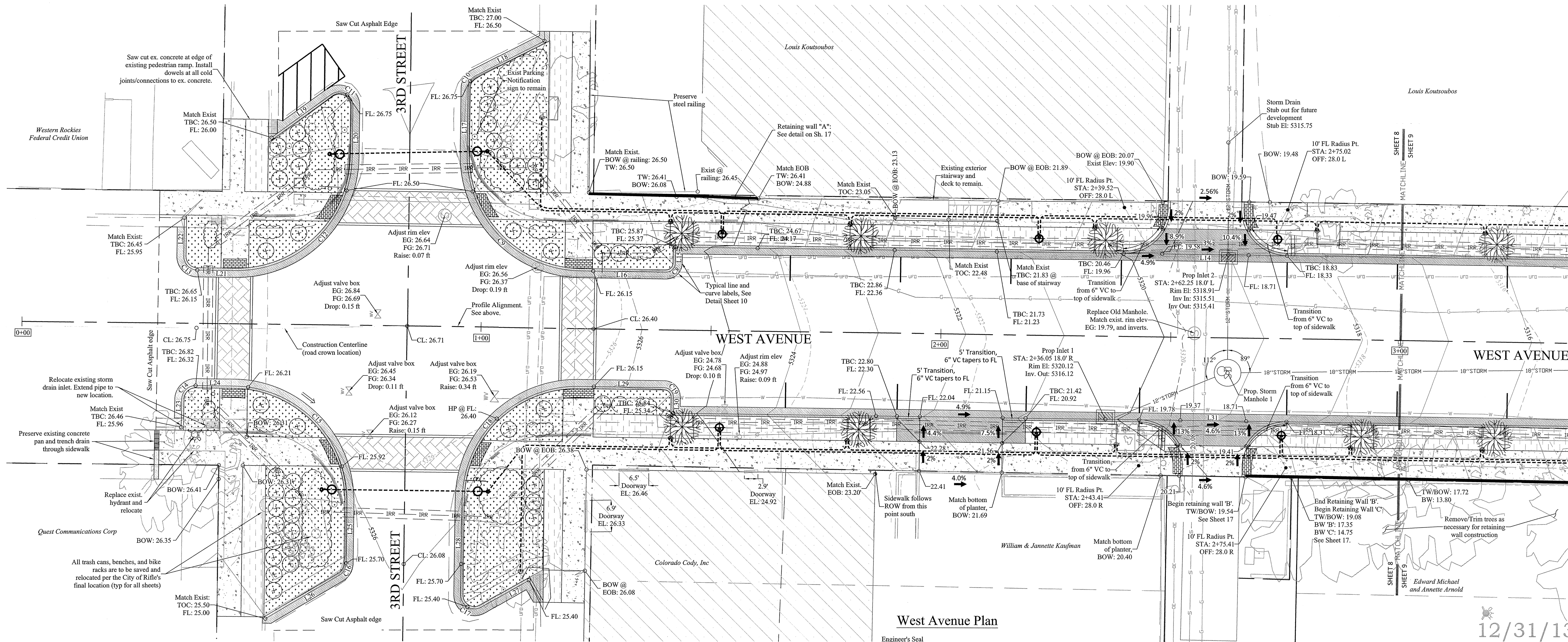
Revision

12/31/13

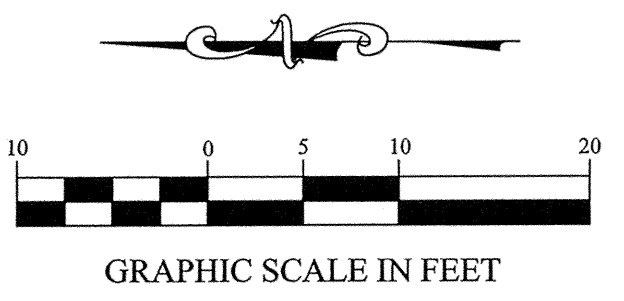
Page 48 of 181



West Avenue Profile

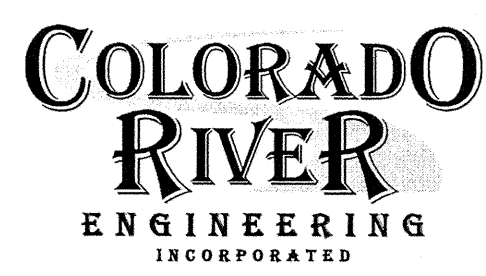
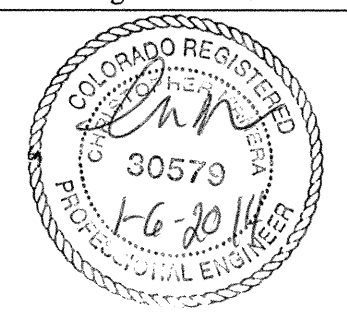


West Avenue Plan



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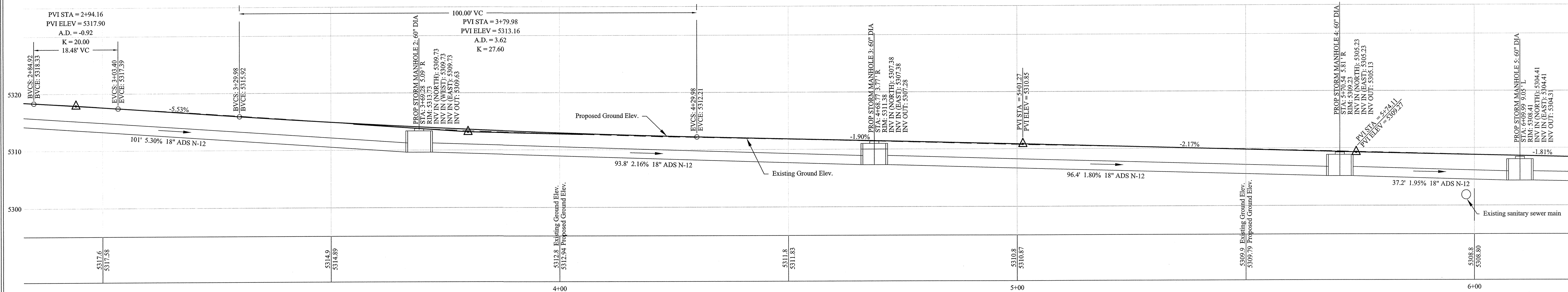
CLIENT: City of Rifle
202 Railroad Ave
Rifle, CO 81650
PROJECT: 2nd Street & West Avenue Improvements

SHEET TITLE: West Avenue Plan & Profile
STA: 0+00 to 3+00
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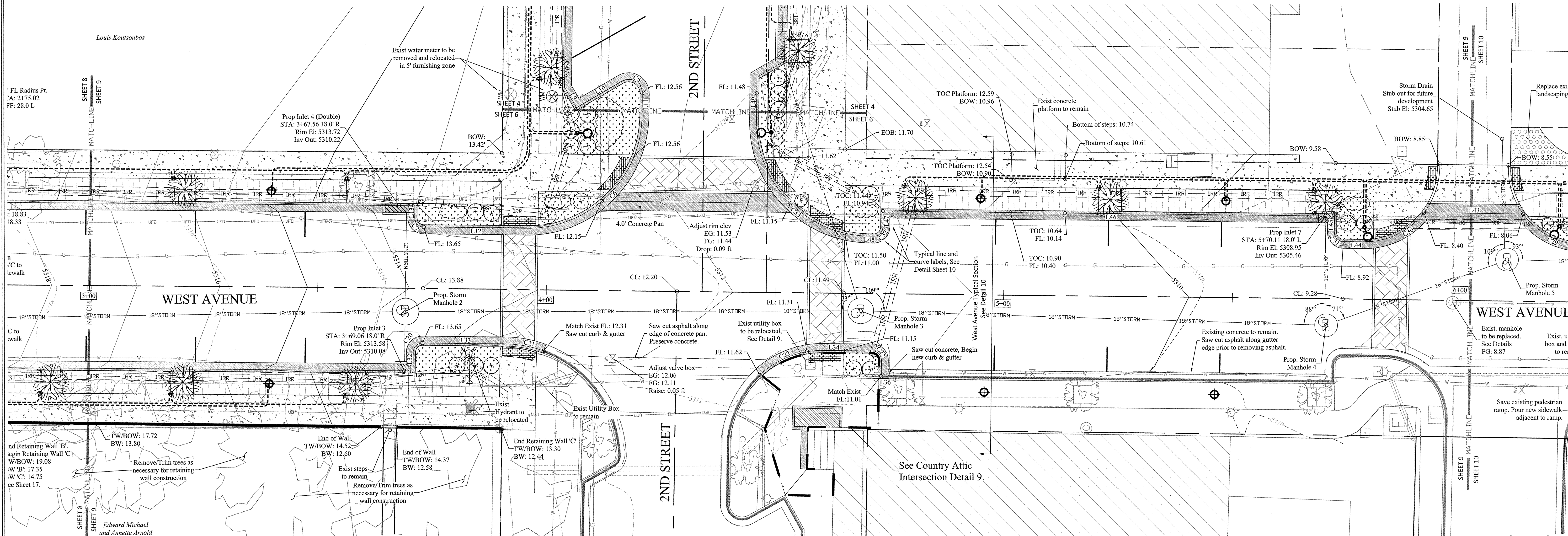
SHEET NO. 8
Revision

12/31/13

Horizontal Scale: 1" = 10'
Vertical Scale: 1" = 8'



West Avenue Profile



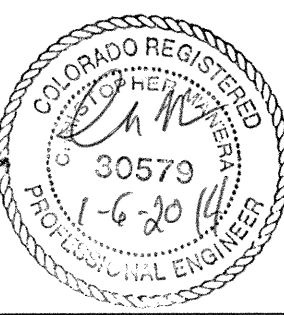
West Avenue Plan

Engineer's Seal

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Original Drawing Preparation

No.	Description	By	Date	Approved	Date
1	Drawn	EB	7-13		
2	Checked	CM	10-13		
3	Approved				
4	Client Approved				



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PO Box 1301
Rifle, CO 81650
Tel 970-625-4933

CLIENT:

City of Rifle
202 Railroad Ave
Rifle, CO 81650

PROJECT:

2nd Street & West Avenue Improvements

SHEET TITLE:

West Avenue Plan & Profile
STA: 3+00 to 6+00

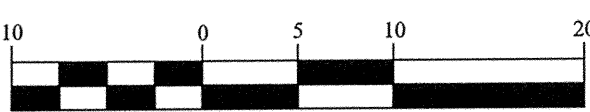
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SHEET NO.

9

Revision

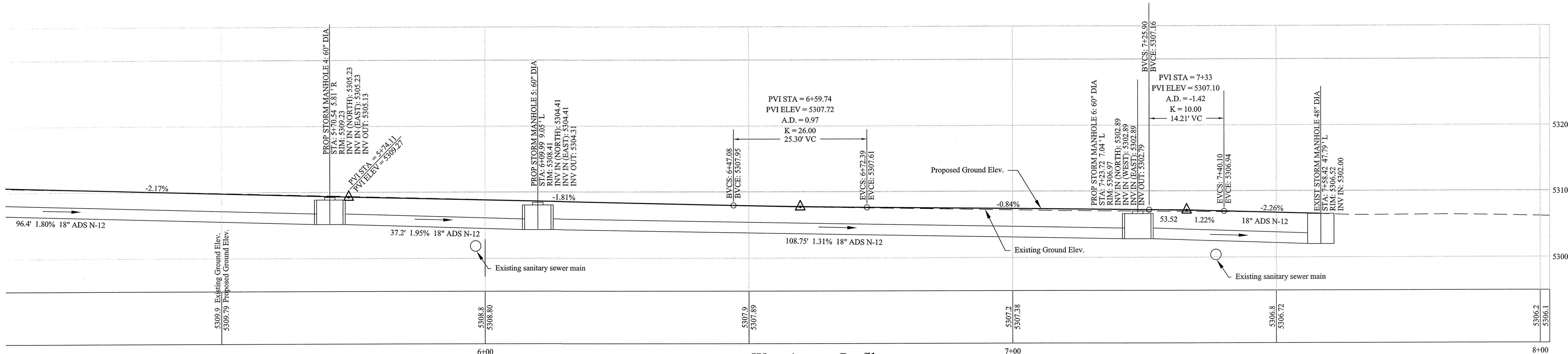


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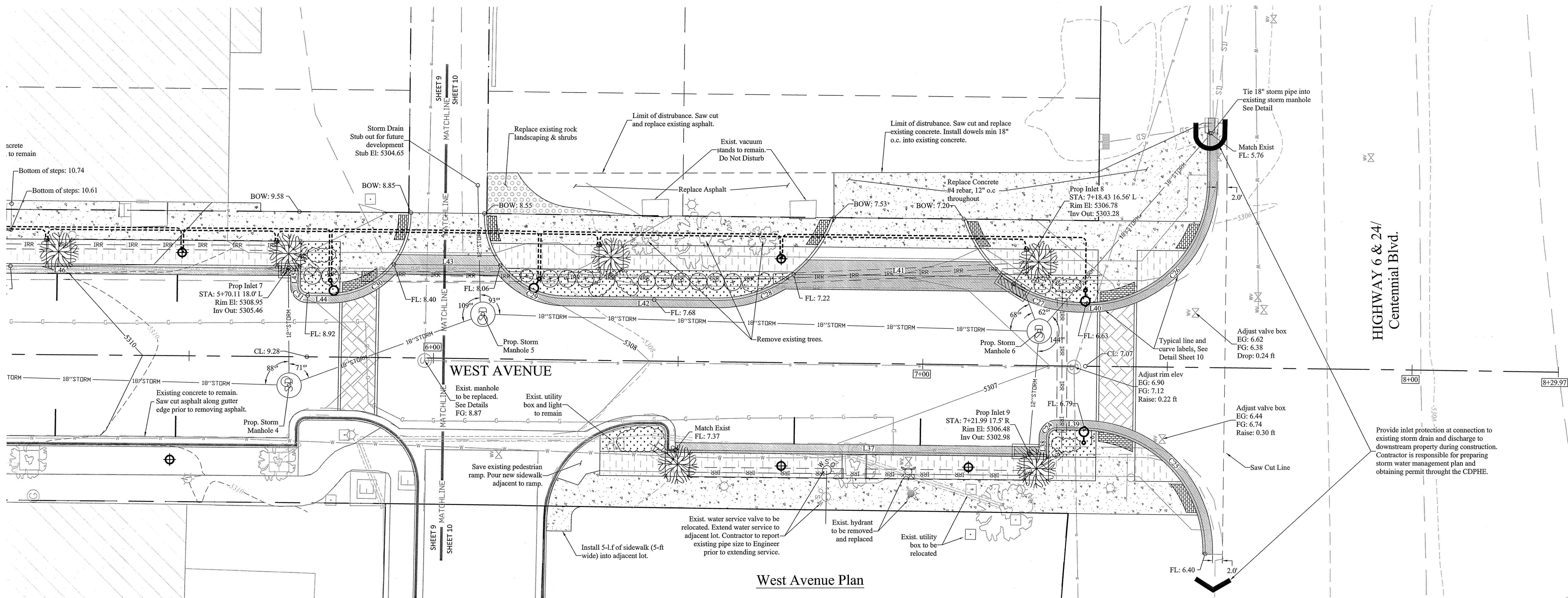
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12/31/13

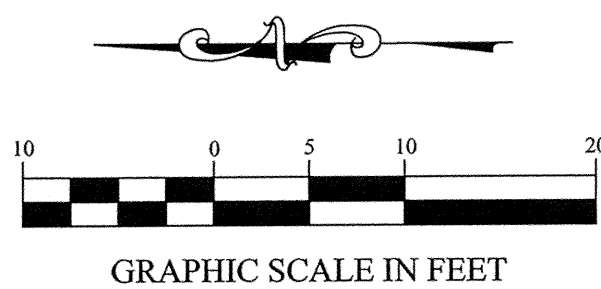
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West Avenue Profile



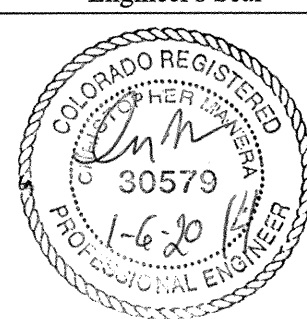
West Avenue Plan



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CLIENT:

City of Rifle
202 Railroad Ave
Rifle, CO 81650

PROJECT:

2nd Street & West Avenue Improvements

SHEET TITLE:

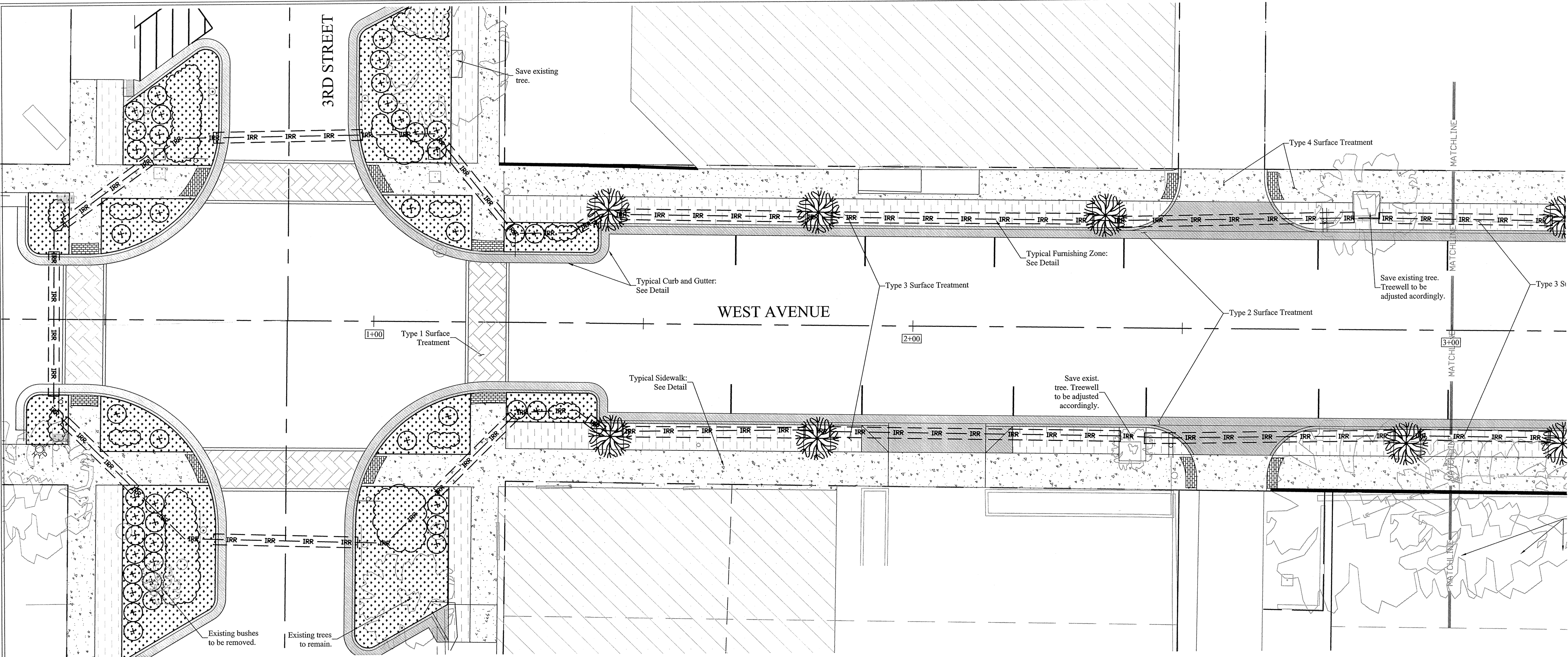
West Avenue Plan & Profile
STA: 6+00 to 8+29.97

CRE FILE:

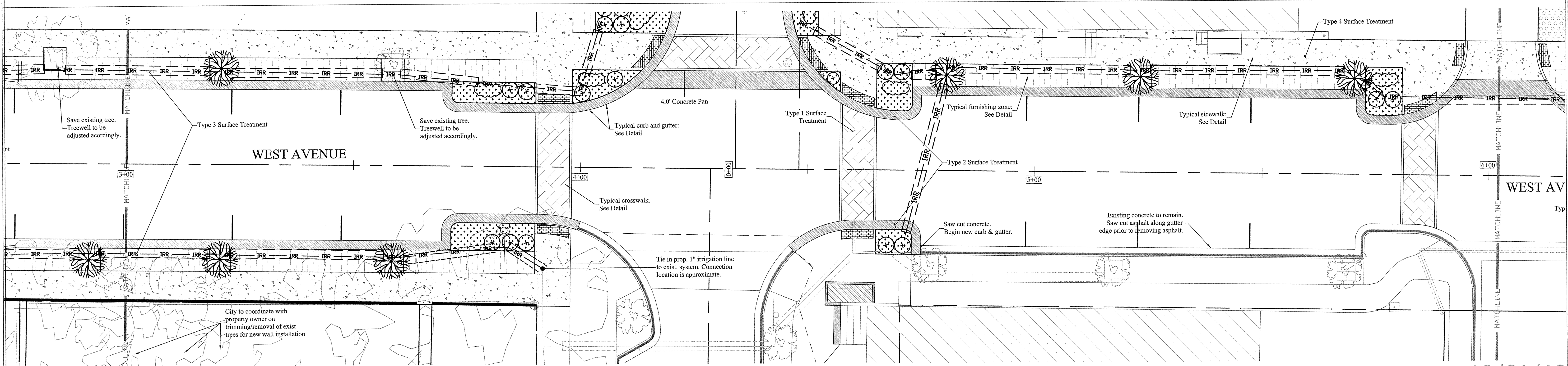
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SHEET NO.

10
Revision



West Avenue Plan STA 0+00 to 3+00



West Avenue Plan STA 3+00 to 6+00

Landscaping Legend

Existing Trees

Proposed Deciduous Tree

Proposed Shrub

Proposed Perennials, Ground-covers, and Ornamental Grasses

All landscape areas shall have 1/2" granite mulch.

Proposed 1" PVC Irrigation Line

Proposed 4" PVC liner for irrigation

Type 1 Surface Treatment:
Crosswalks - stamped concrete.
See detail.

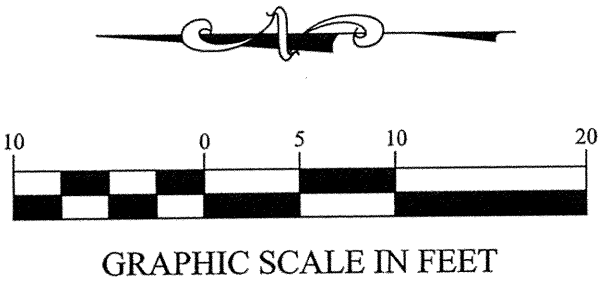
Type 2 Surface Treatment:
Curb, gutter, valley pans - concrete.
See detail.

Type 3 Surface Treatment:
Furnishing zone - stamped concrete.
See detail.

Type 4 Surface Treatment:
Sidewalk - concrete.
See detail.

Landscaping Notes

1. All shrub beds shall have 1/2" granite mulch. See the City of Rifle's bid documents.
2. The species of trees to be used shall be specified within the City of Rifle's bid documents.
3. New 1" irrigation line to be tied into existing system. Connection locations are approximate and contractor shall field verify and coordinate the addition to the existing system.
4. Contractor to provide sprinkler system design.



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Tel 970-625-4933

CLIENT:

City of Rifle
202 Railroad Ave
Rifle, CO 81650

PROJECT:

2nd Street & West Avenue Improvements

SHEET TITLE:

Streetscape and Landscaping Plan
West Ave.
STA: 0+00 to 6+00

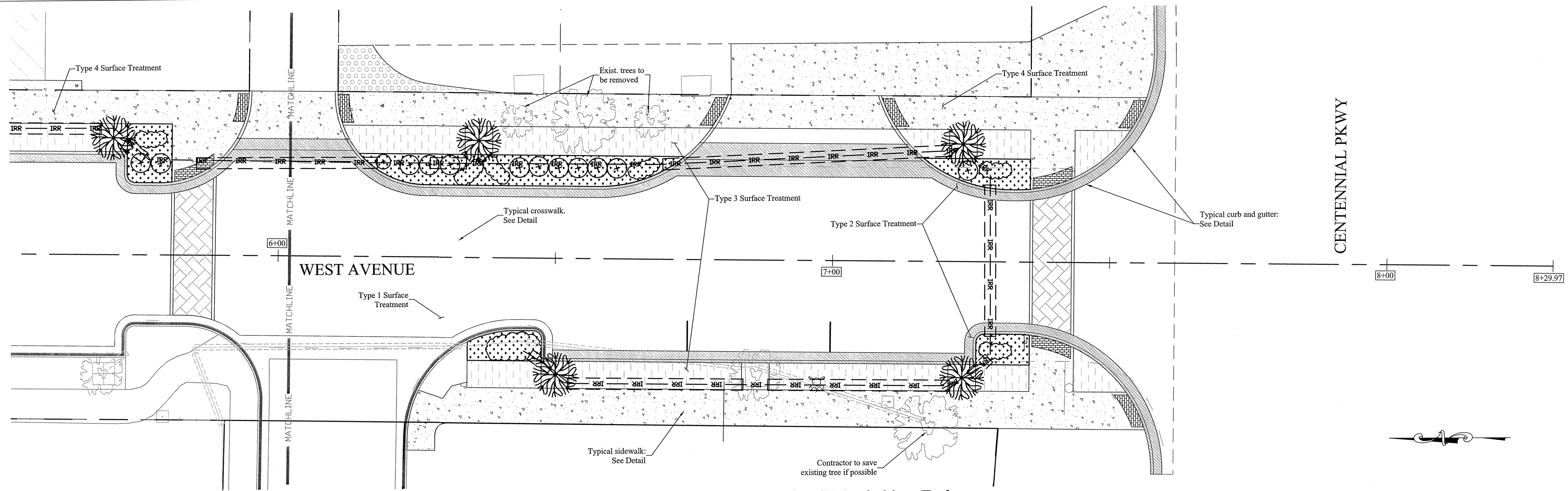
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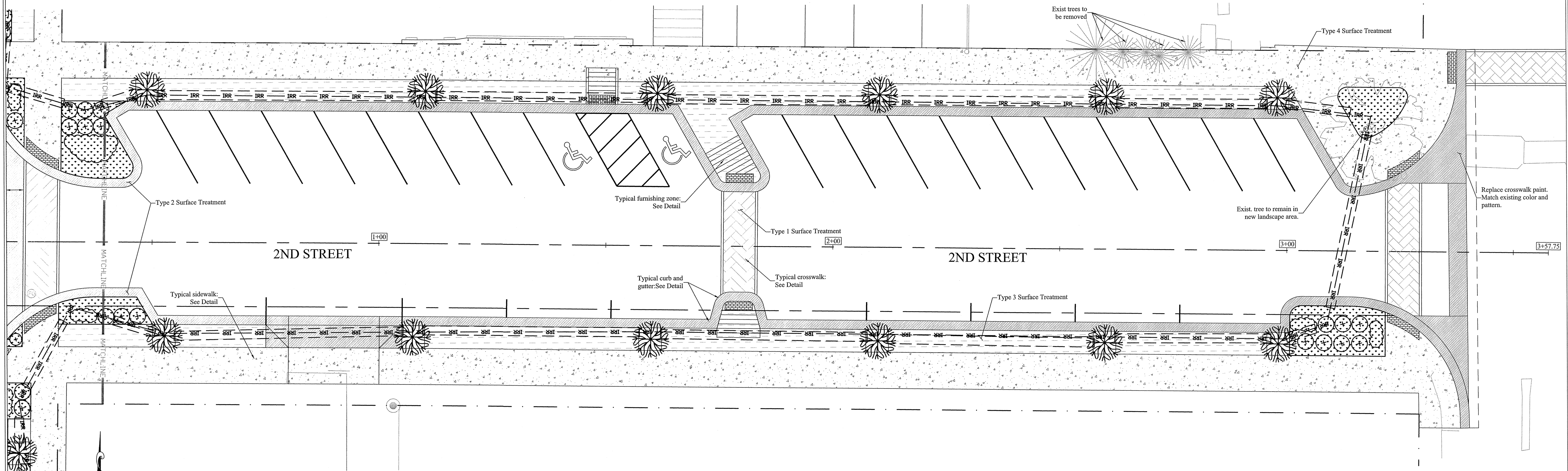
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11

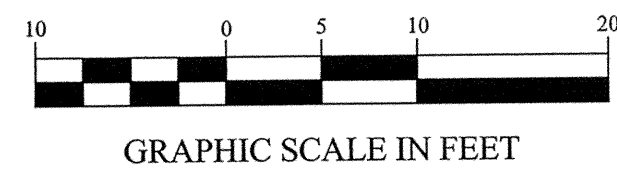
Revision



West Avenue Plan STA: 6+00 to End



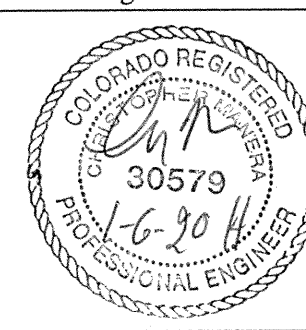
2nd Street Plan



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Tel 970-625-4933

CLIENT:

City of Rifle
202 Railroad Ave
Rifle, CO 81650

PROJECT:

2nd Street & West Avenue Improvements

SHEET TITLE:

Streetscape and Landscaping Plan
West Ave. STA: 6+00 to End
& 2nd Street

CRE FILE:

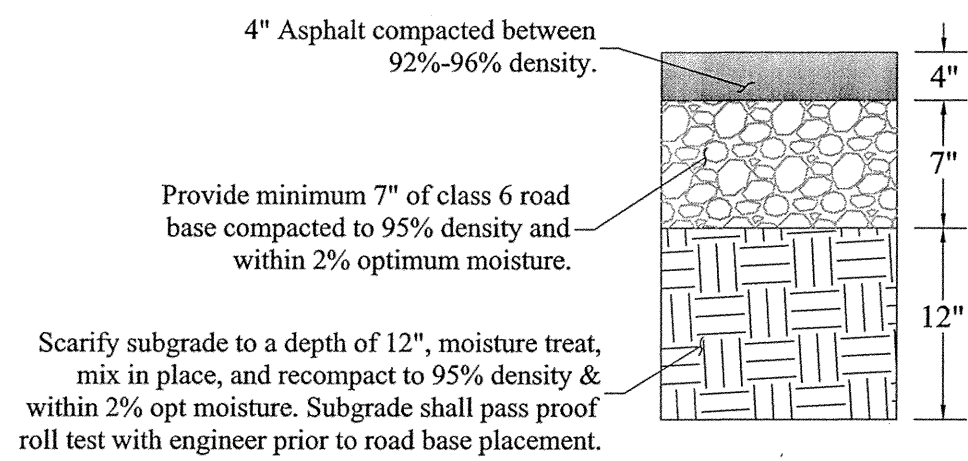
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SHEET NO.

12

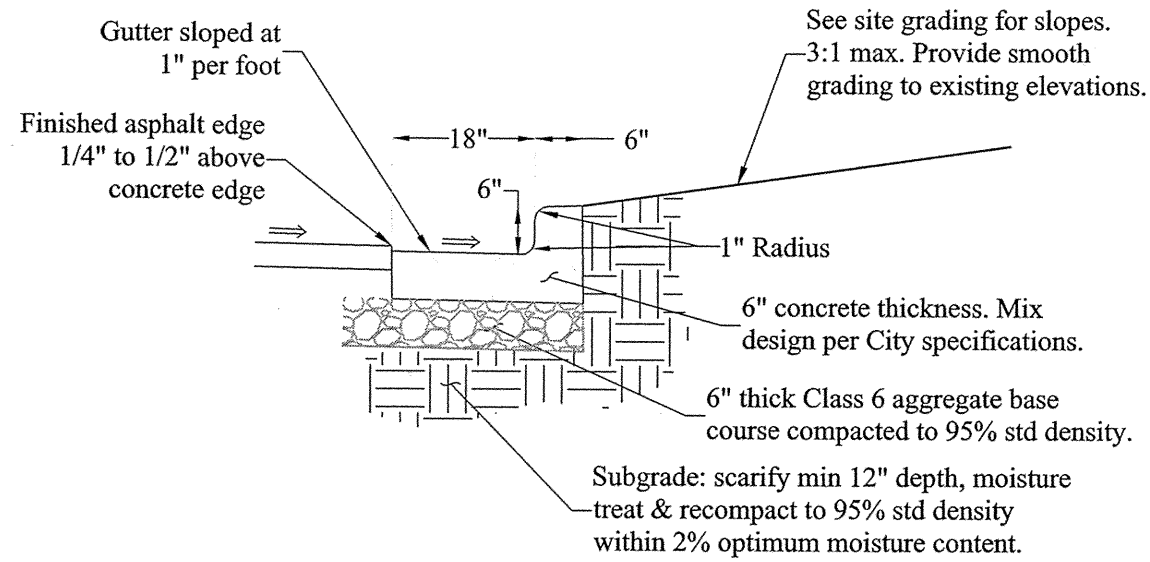
Revision 0

12/31/13

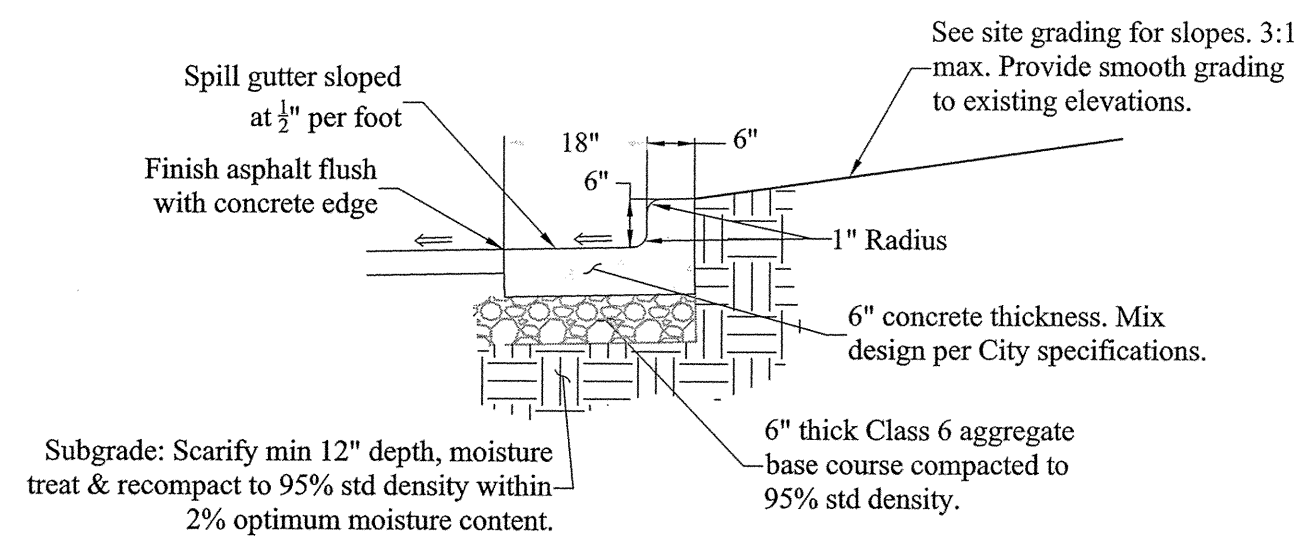


Road section dimensions based on Geotechnical Engineer (Ground Engineering) report recommendations dated October 7, 2013.

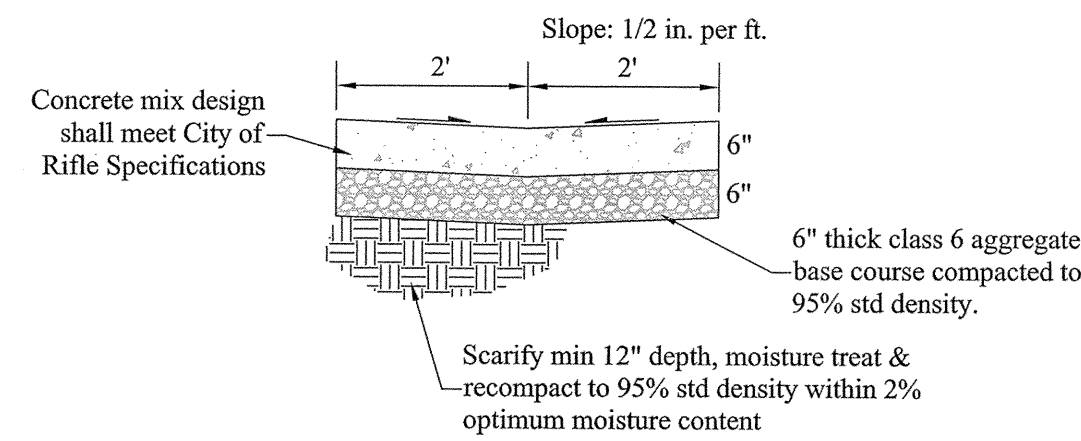
1 Typical Road Section Detail
NTS



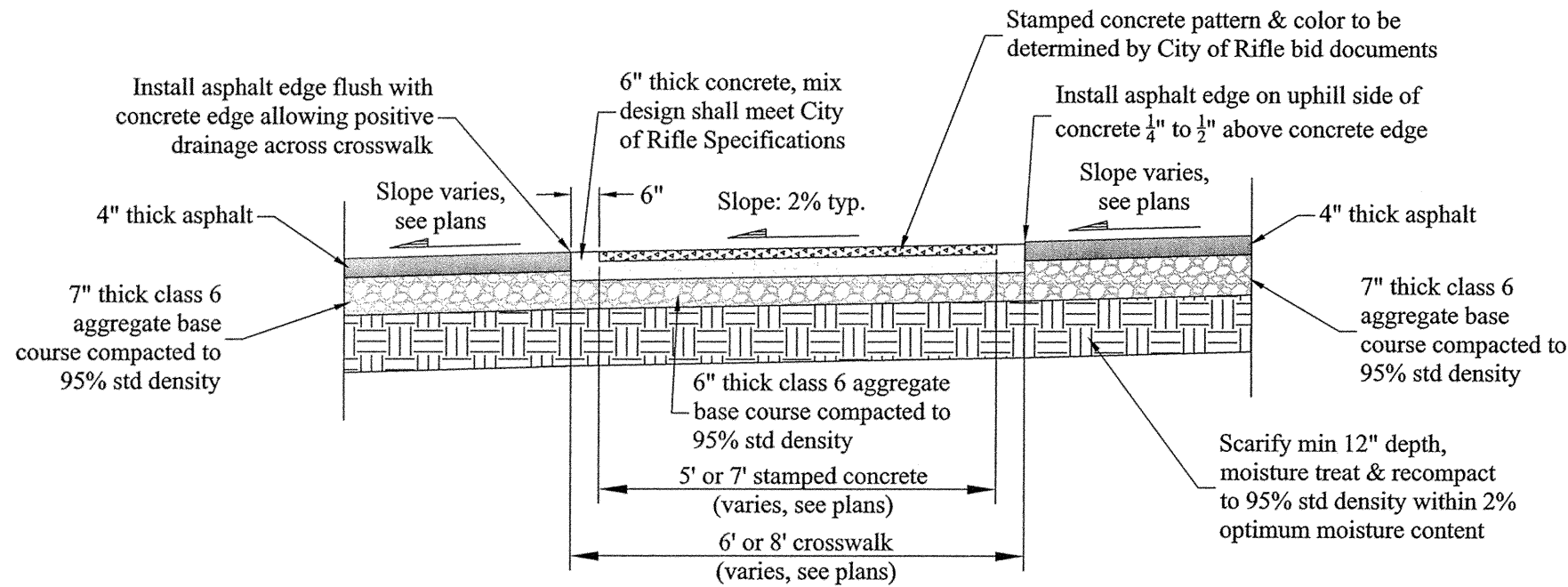
2 Catch Gutter & Curb Detail
NTS



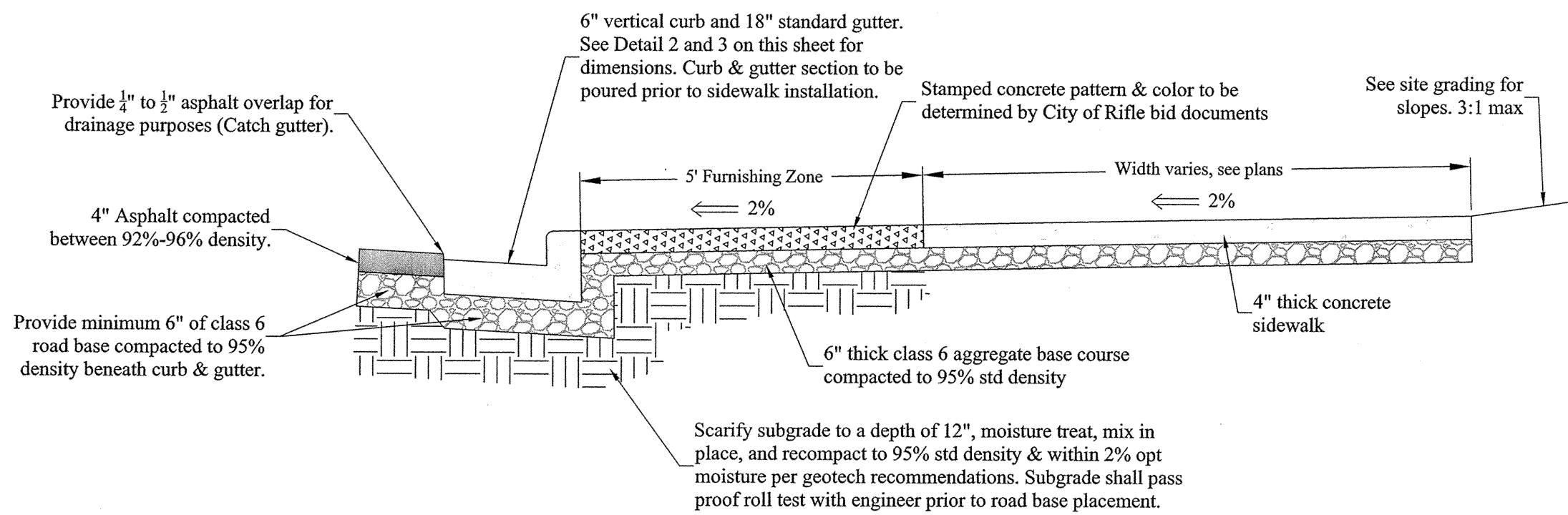
3 Spill Gutter & Curb Detail
NTS



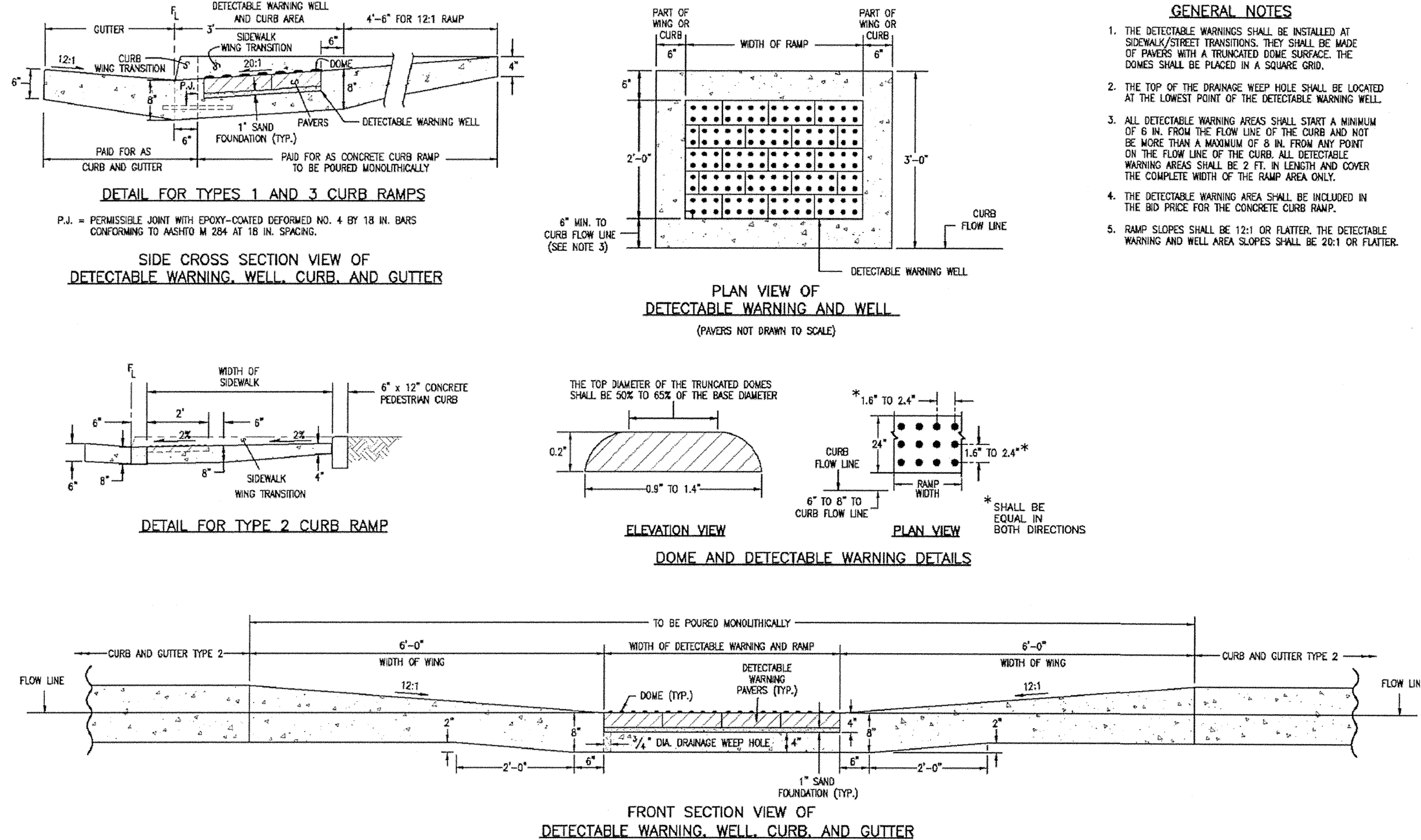
4 Typical Cross Pan Detail
NTS



5 Typical Crosswalk Detail
NTS

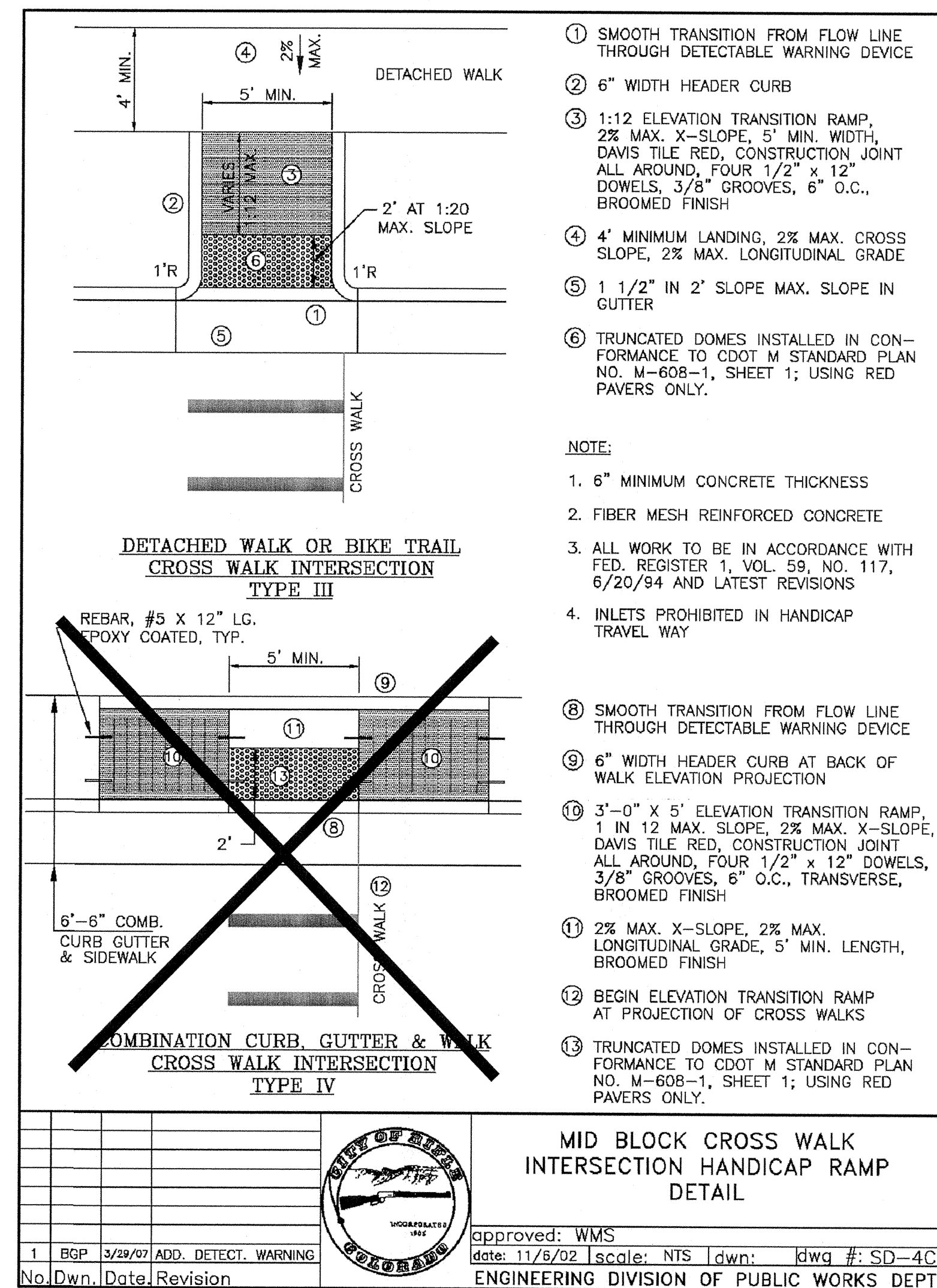


6 Typical Sidewalk & Curb Detail
NTS



Computer File Information		Sheet Revisions		Colorado Department of Transportation		CURB RAMPS		STANDARD PLAN NO.	
Creation Date: 07/04/06	Initials: SJR	Date:	Comments:	4201 East Arkansas Avenue	4201 East Arkansas Avenue				
Last Modification Date: 07/04/06	Initials: LTA			Denver, Colorado 80222	Denver, Colorado 80222				
Full Path: www.dot.state.co.us/designsupport/				Phone: (303) 757-9083	Phone: (303) 757-9083				
Drawing File Name: 608010104.dwg				Fax: (303) 757-9820	Fax: (303) 757-9820				
CAD User: MicroStation V8	Scale: Not to Scale	Units: English		Project Development Branch	SRJ/LTA				
				Issued By: Project Development Branch on July 04, 2006		Sheet No. 1 of 4			

7 CDOT Curb Ramps Detail - For use installing paver landings
Scale: See Above



8B Mid Block Cross Walk Ramp
Scale: 1" = 10'

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10							

Engineer's Seal



COLORADO RIVER
ENGINEERING
INCORPORATED

PO Box 1301
Rifle, CO 81650
Tel 970-625-4933

CLIENT:

City of Rifle
202 Railroad Ave
Rifle, CO 81650

PROJECT:

2nd Street & West Avenue Improvements

SHEET TITLE:

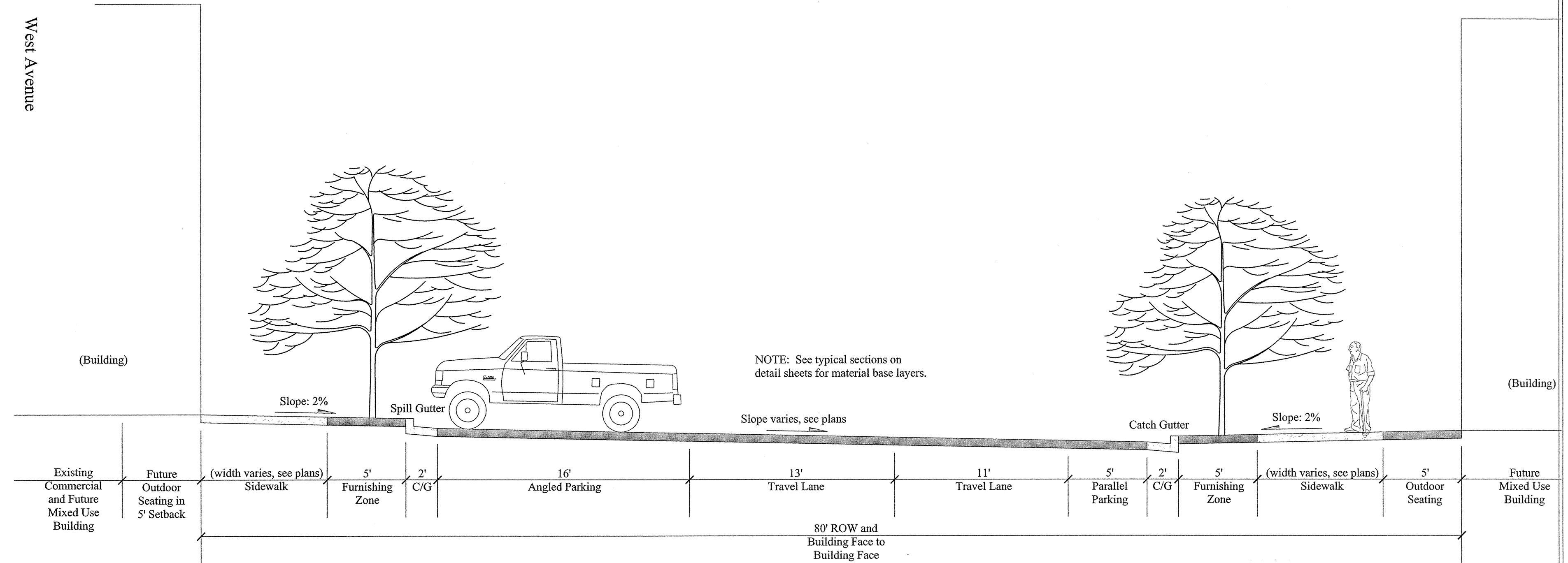
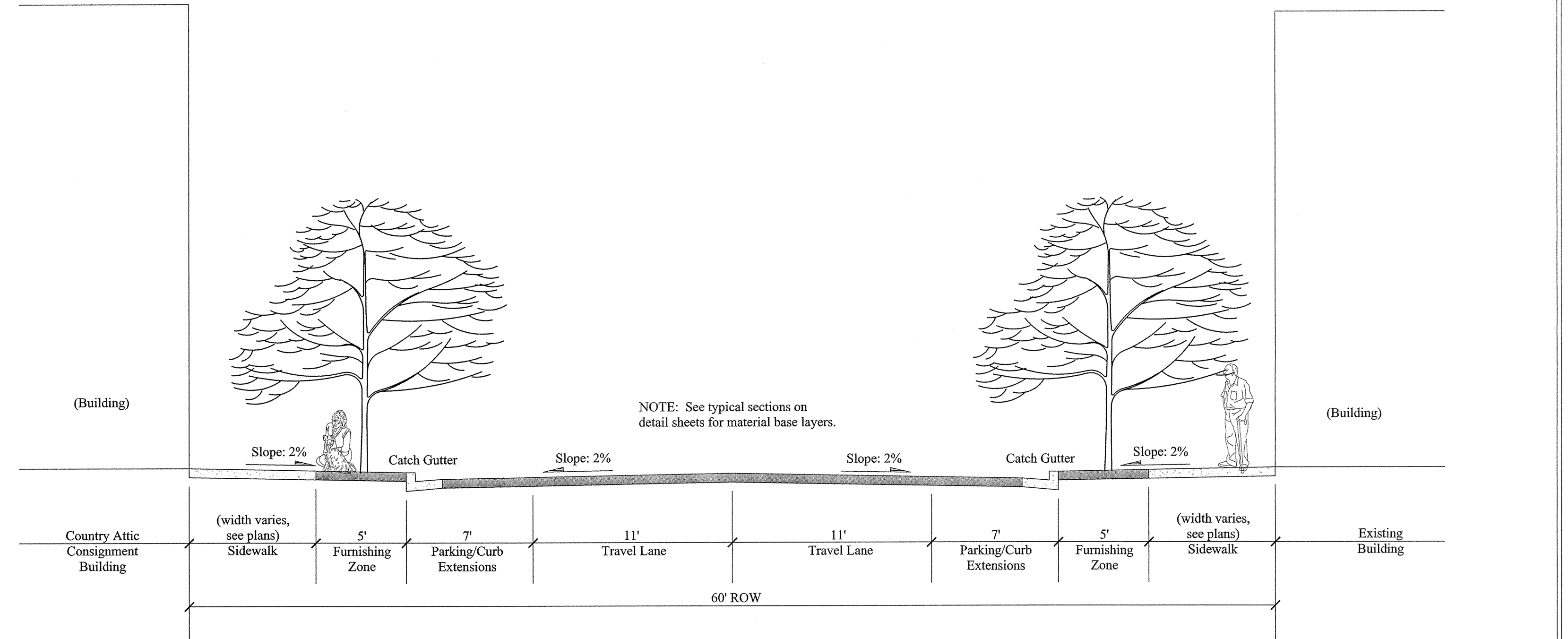
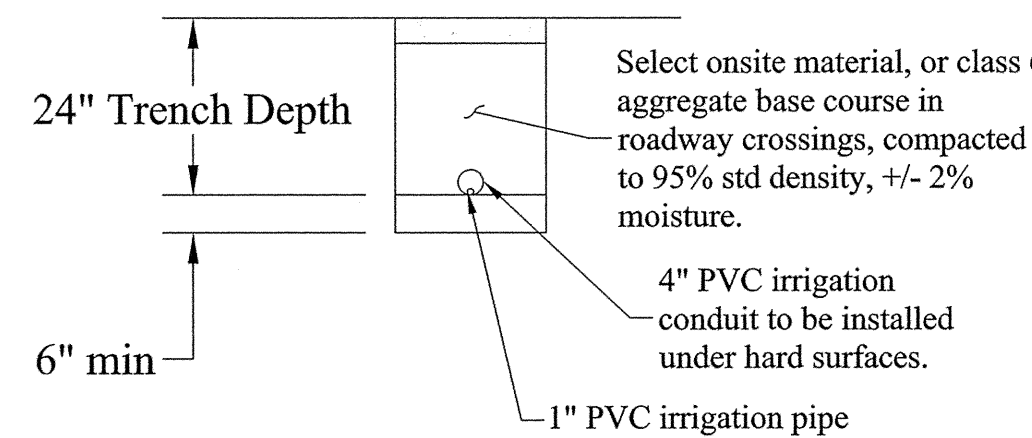
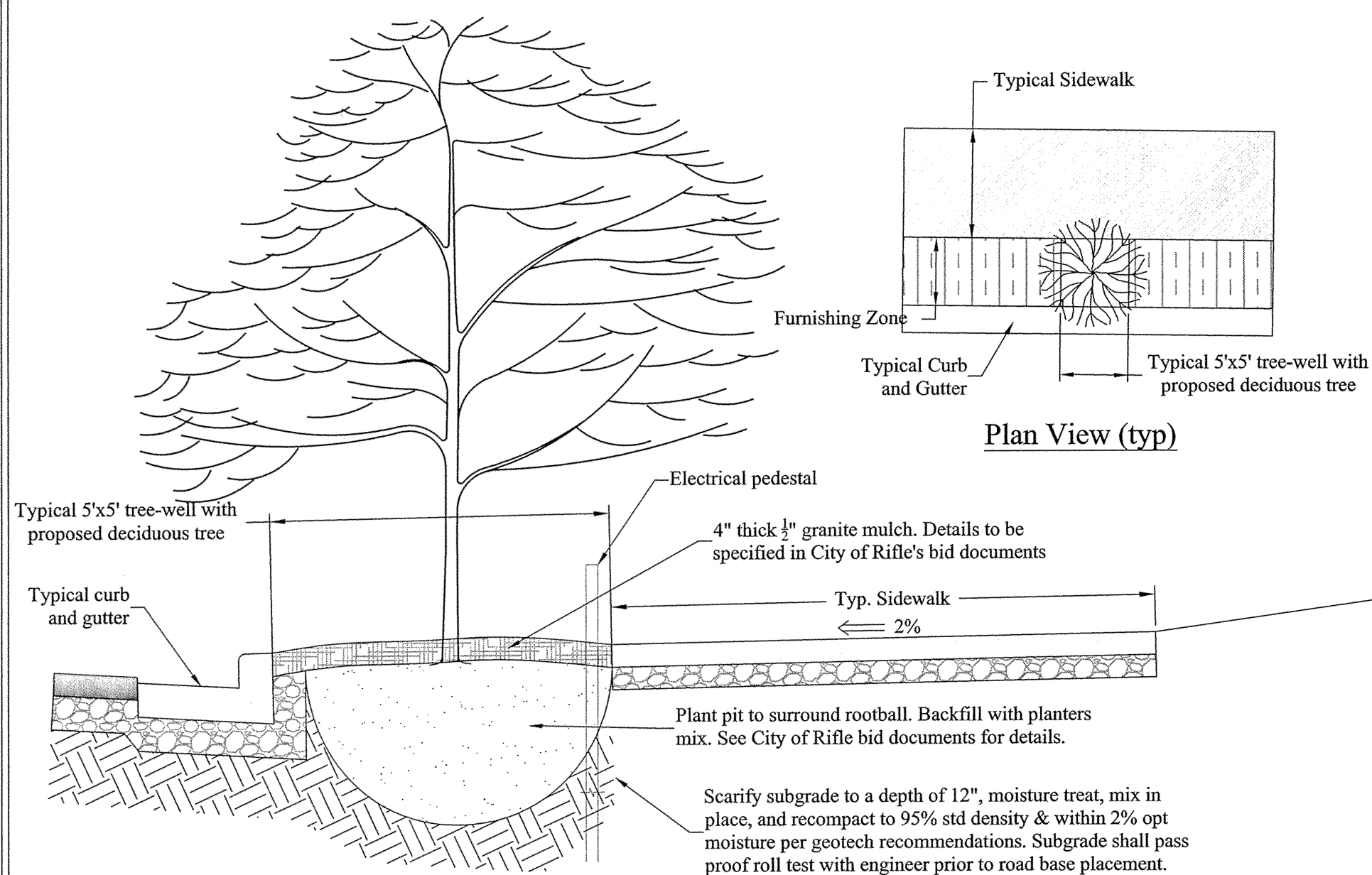
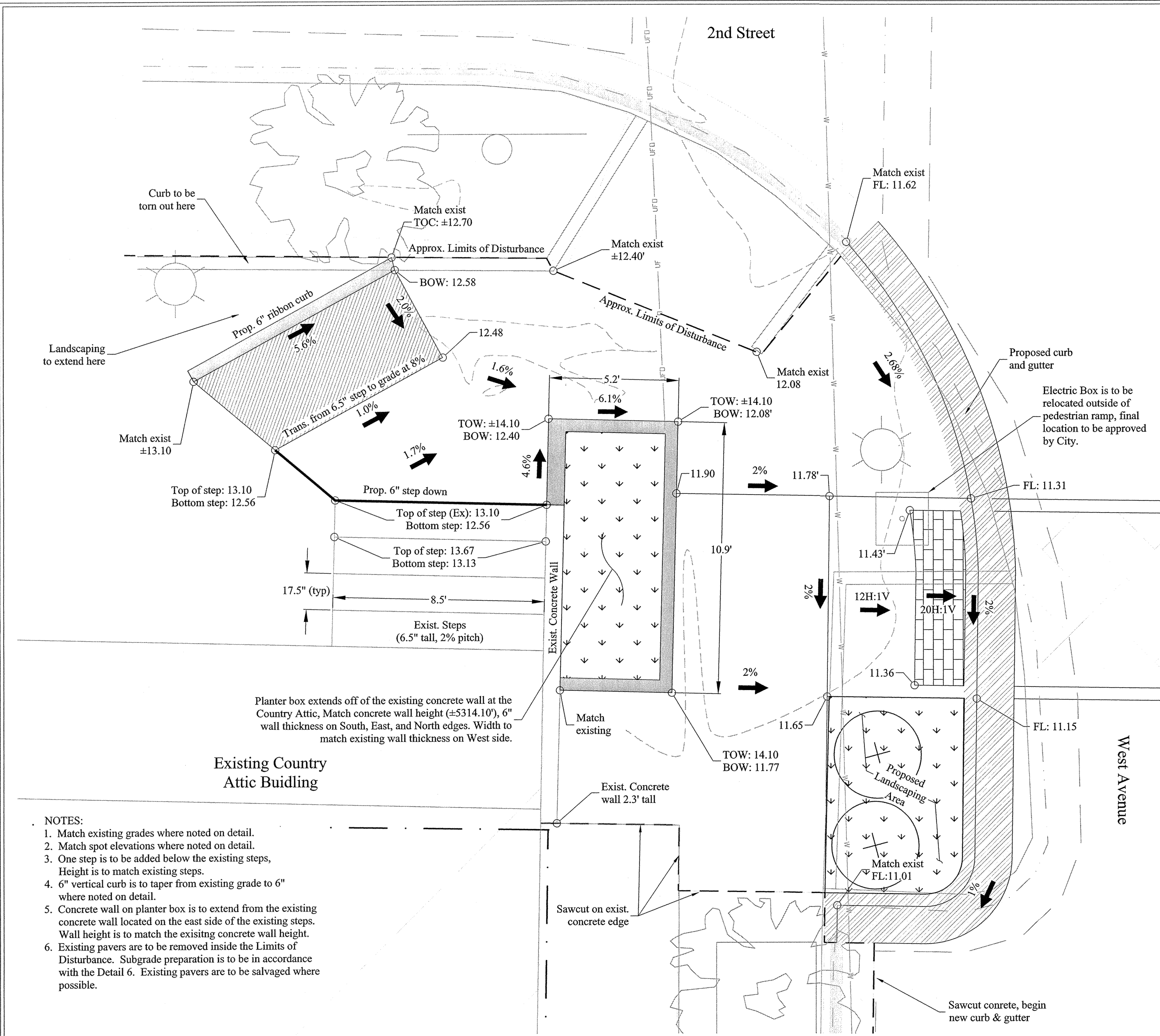
Details
Curb and Gutter, Sidewalk,
Crosswalks

CRE FILE:

M:\Land Projects R2\969.5-2nd & West\dwg\CRE-Design Details.dwg

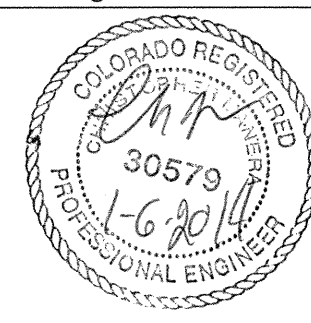
SHEET NO.

13



This Drawing Not Valid Unless Latest Revision Initials Are Handwritten					Original Drawing Preparation		
No.	Description	By	Date	Approved	Date	By	Date
1						EB	7-13
2						CM	10-13
3							
4							
5							

Engineer's Seal



COLORADO RIVER
ENGINEERING
INCORPORATED

PO Box 1301
Rifle, CO 81650
Tel 970-625-4933

CLIENT:

City of Rifle
202 Railroad Ave
Rifle, CO 81650

SHEET TITLE:

Details
Road Sections,
Landscape

SHEET NO.

14

PROJECT:

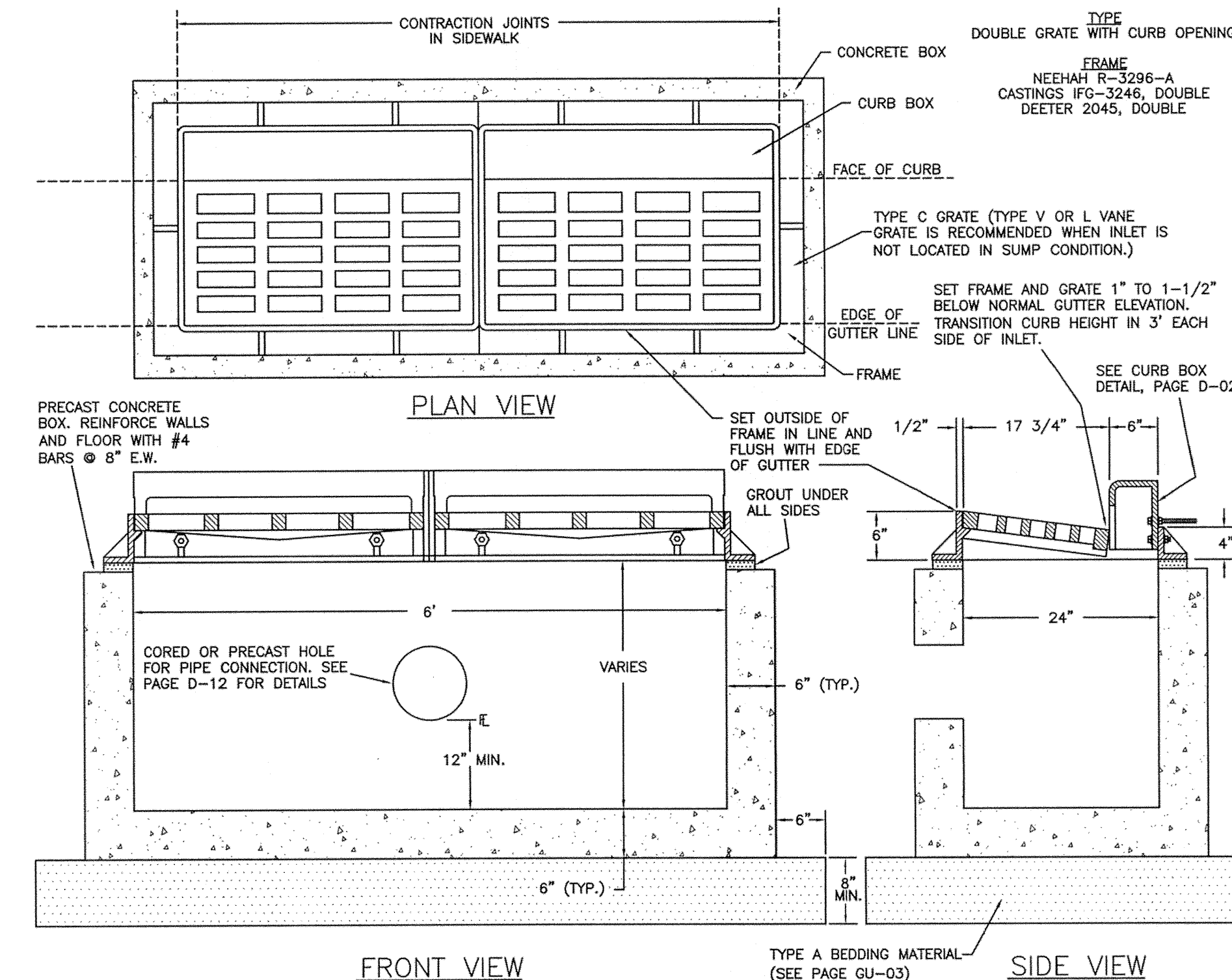
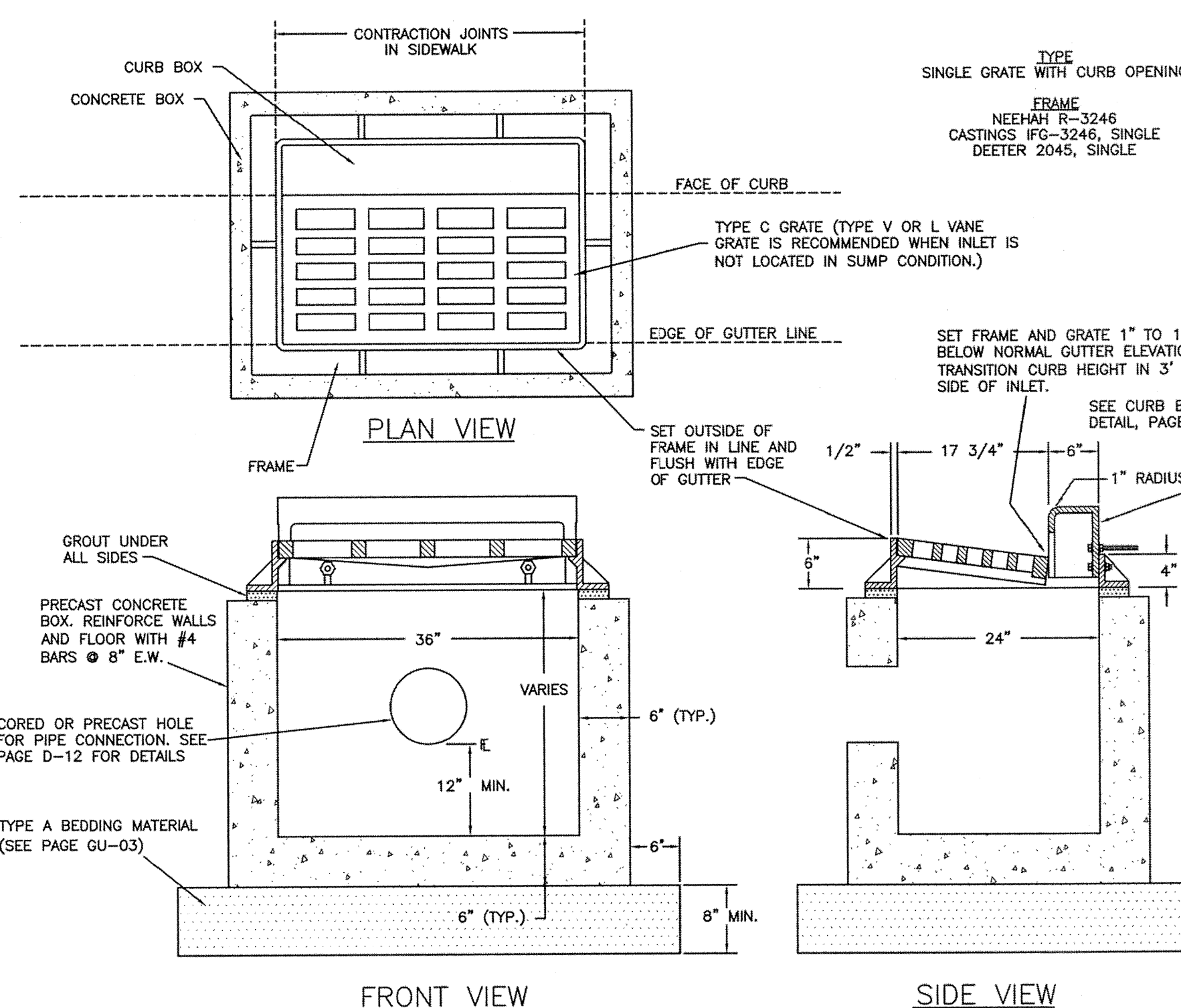
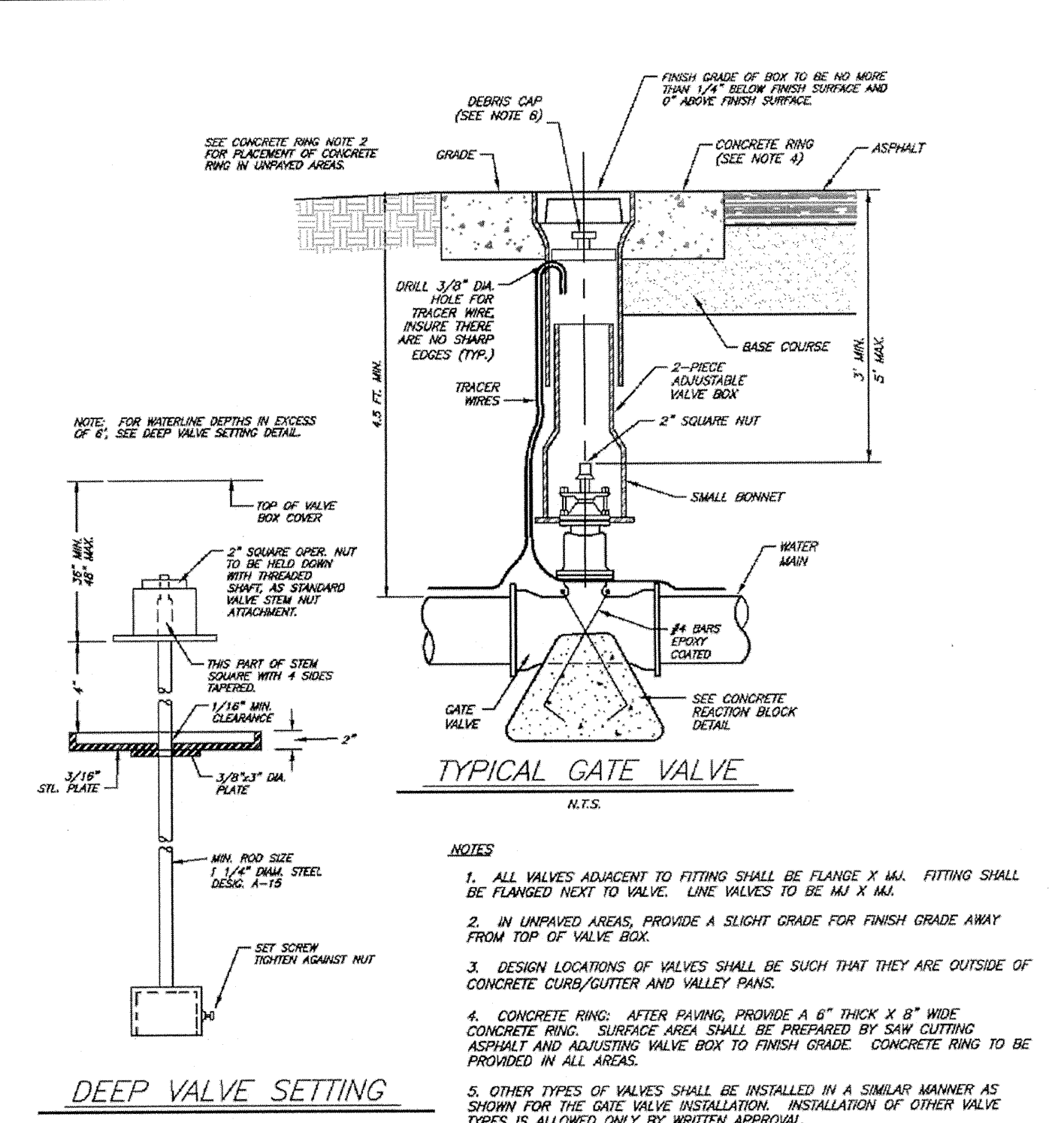
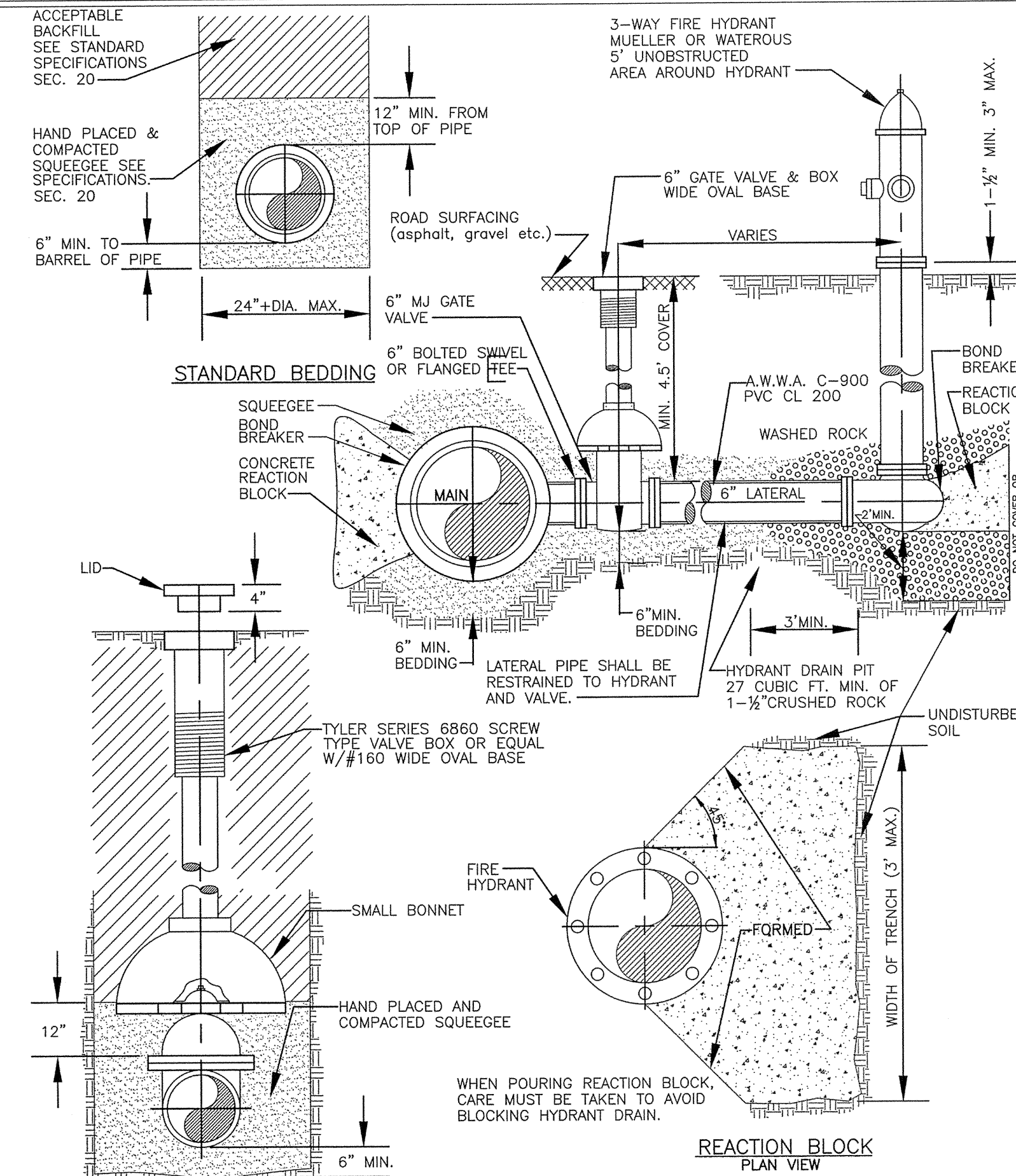
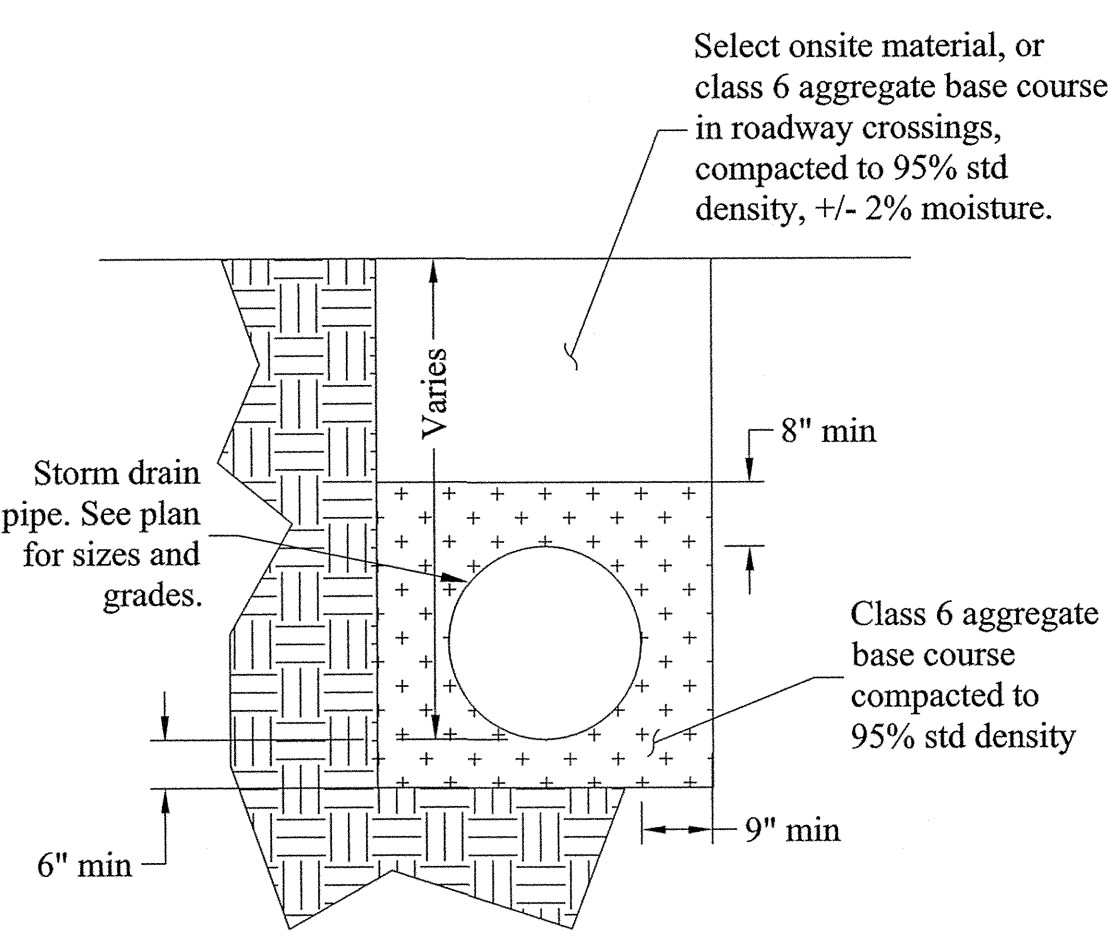
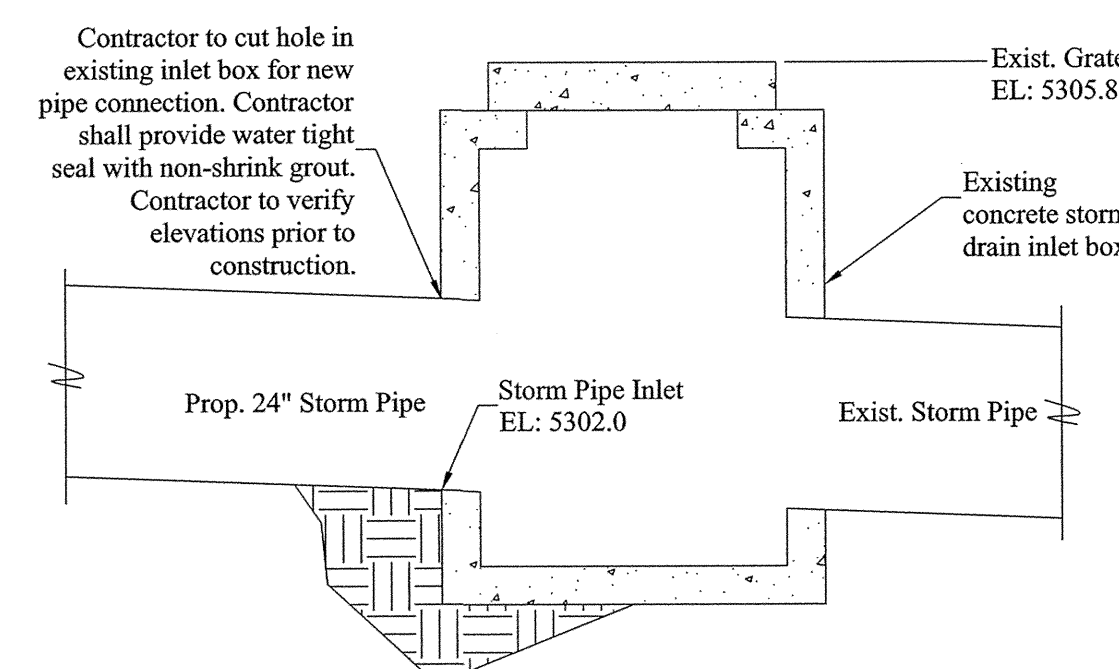
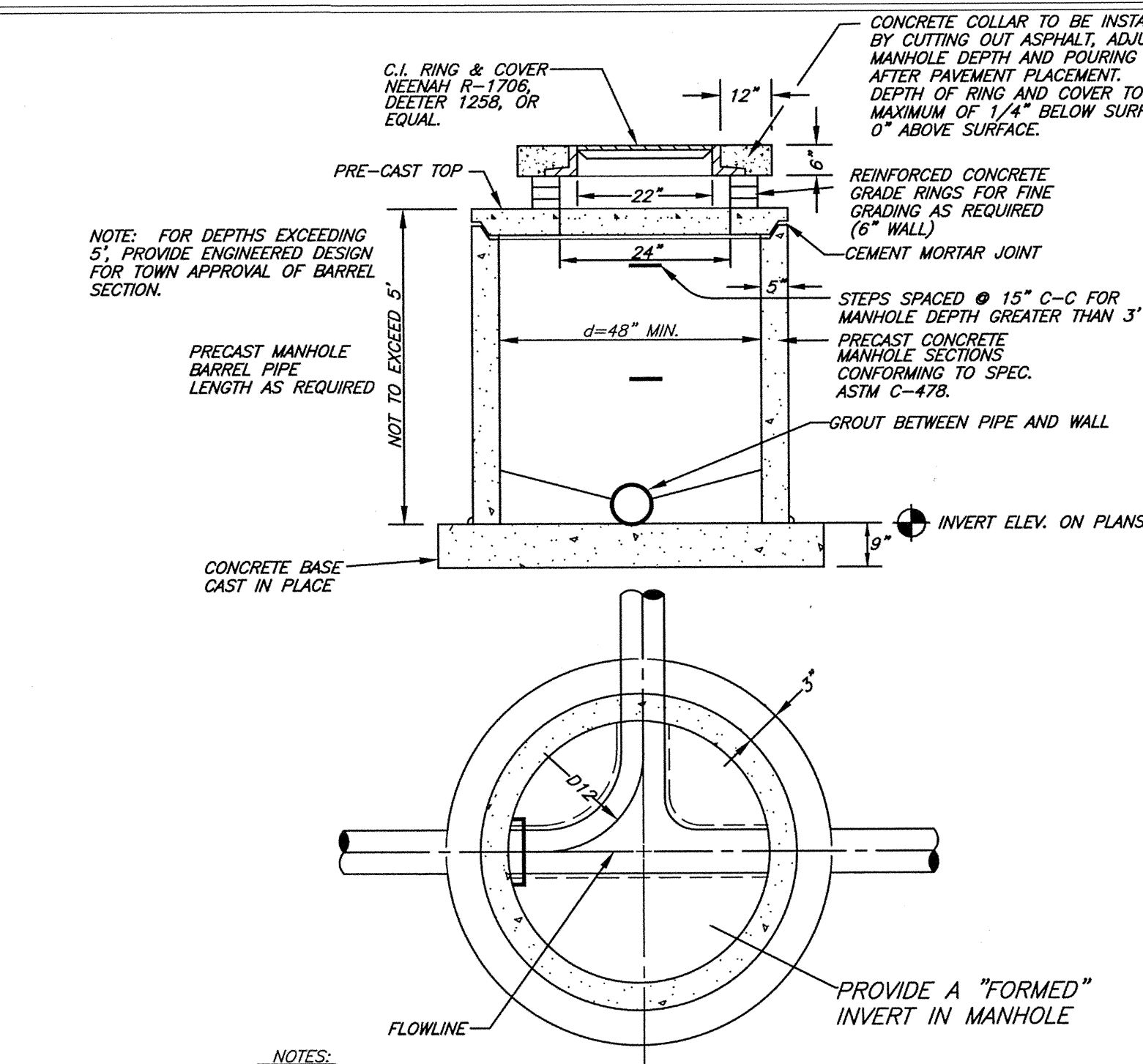
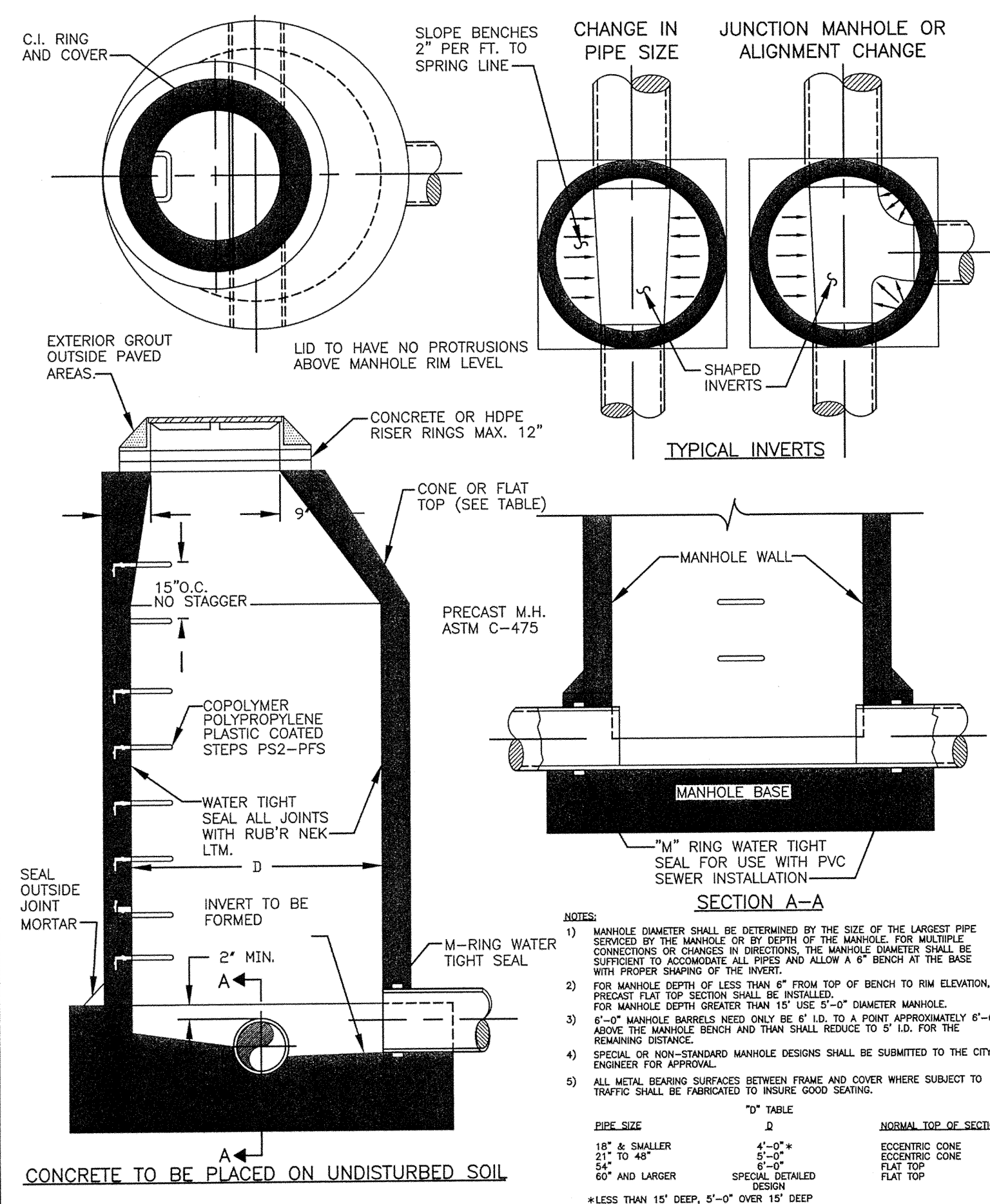
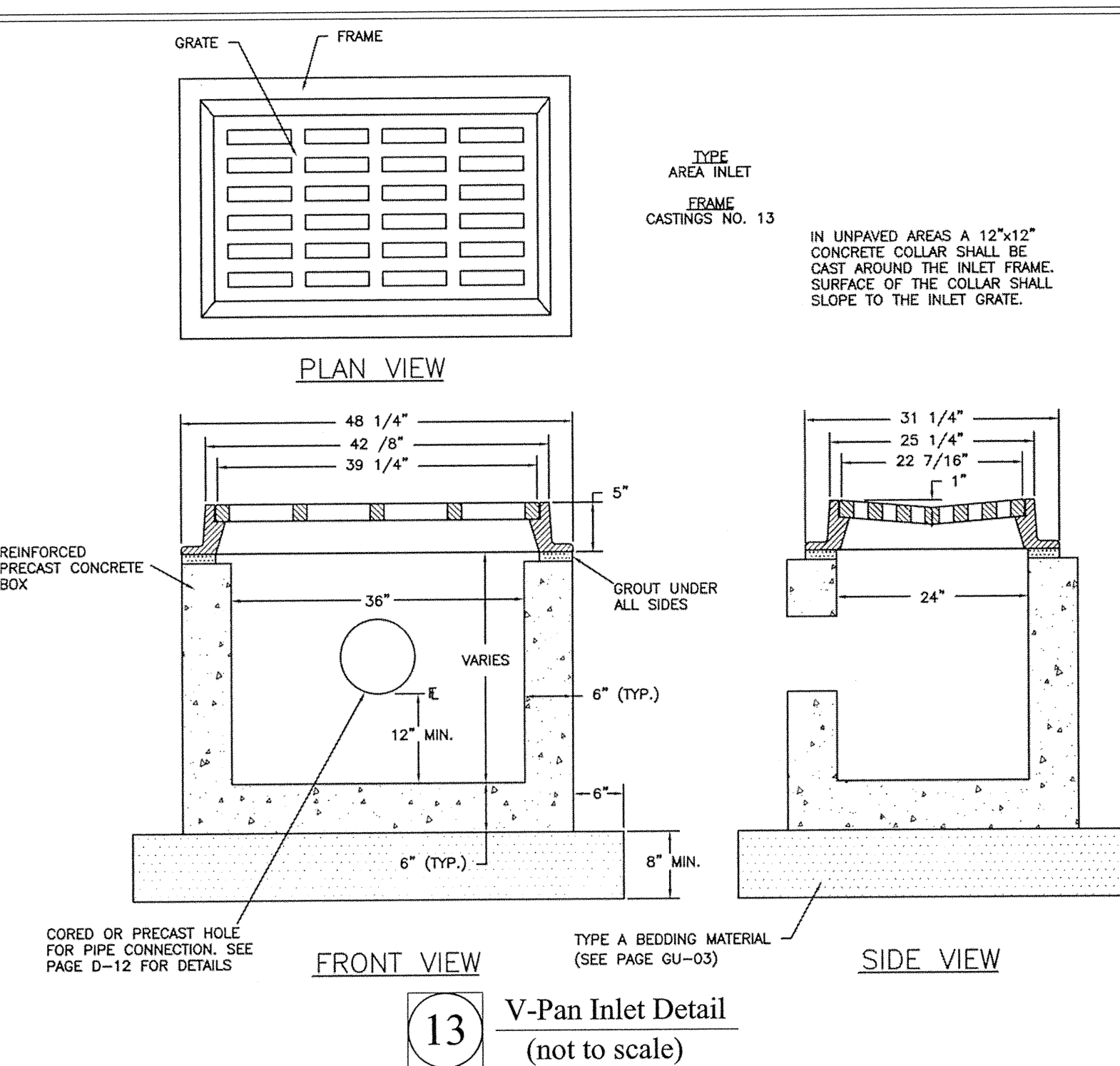
2nd Street & West Avenue Improvements

CRE FILE:

M:\Land Projects R2\969.5-2nd & West\dwg\CRE-Design Details.dwg

Revision

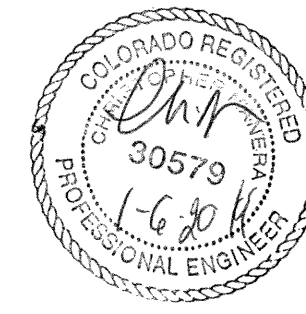
12/31/13



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No.	Description	By	Date	Approved	Date		By	Date	
①							Drawn	EB 7-13	
②							Checked	CM 10-1	
③							Approved		
④							Client Approved		
⑤									

Original Drawing Preparation		
	By	Date
Drawn	EB	7-13
Checked	CM	10-1
Approved		
Client Approved		



PO Box 1301
Rifle, CO 81650
Tel 970-625-4933

CLIENT:

City of Rifle
202 Railroad Ave
Rifle, CO 81650

PROJEC

2nd Street & West Avenue Improvement

	SHEET TITLE
--	-------------

Details

Storm Drain, Sewer, Water

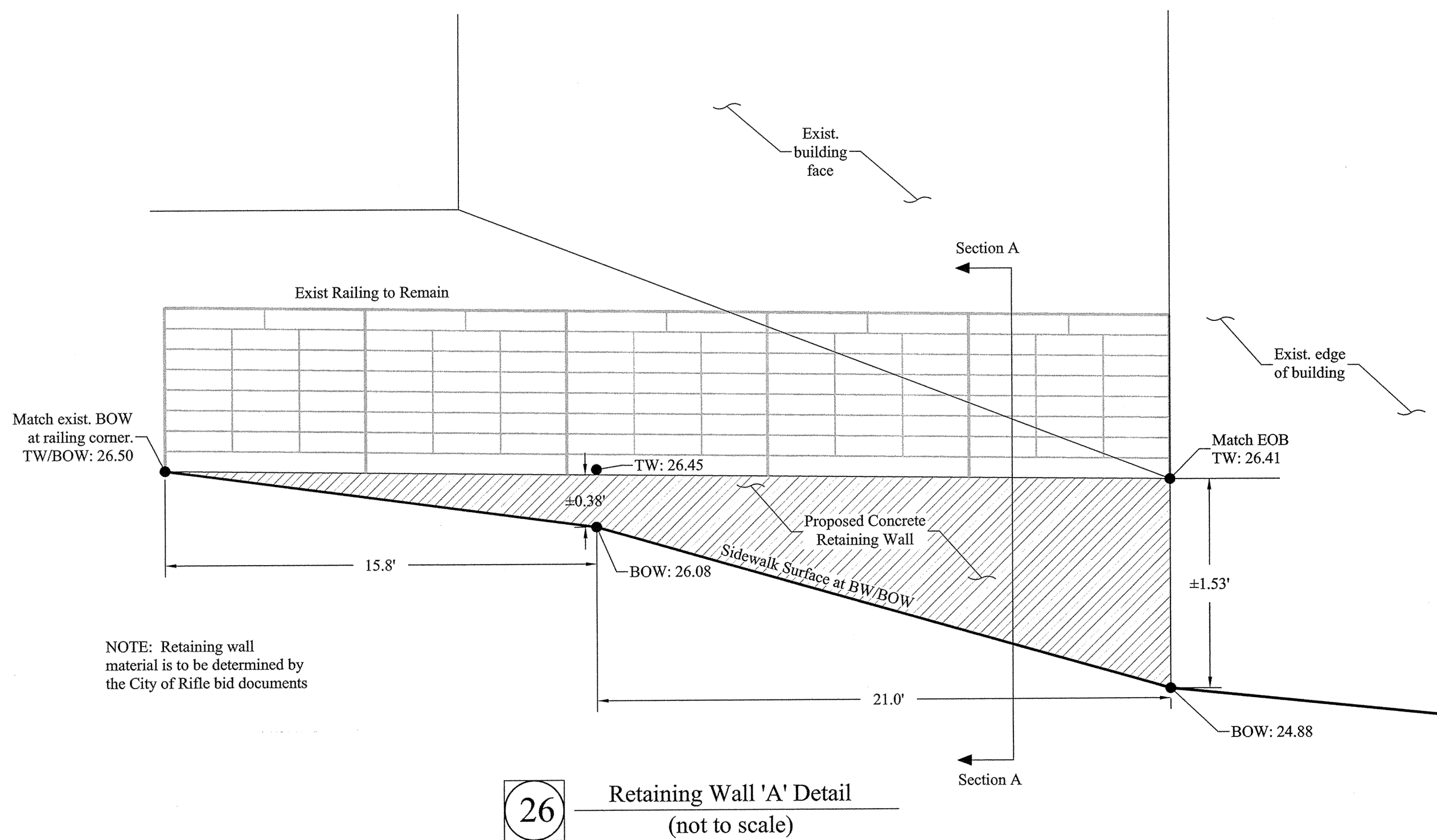
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M:\Land Projects R2\969.5-2nd & West\dwg\CRE-Design Details.dwg

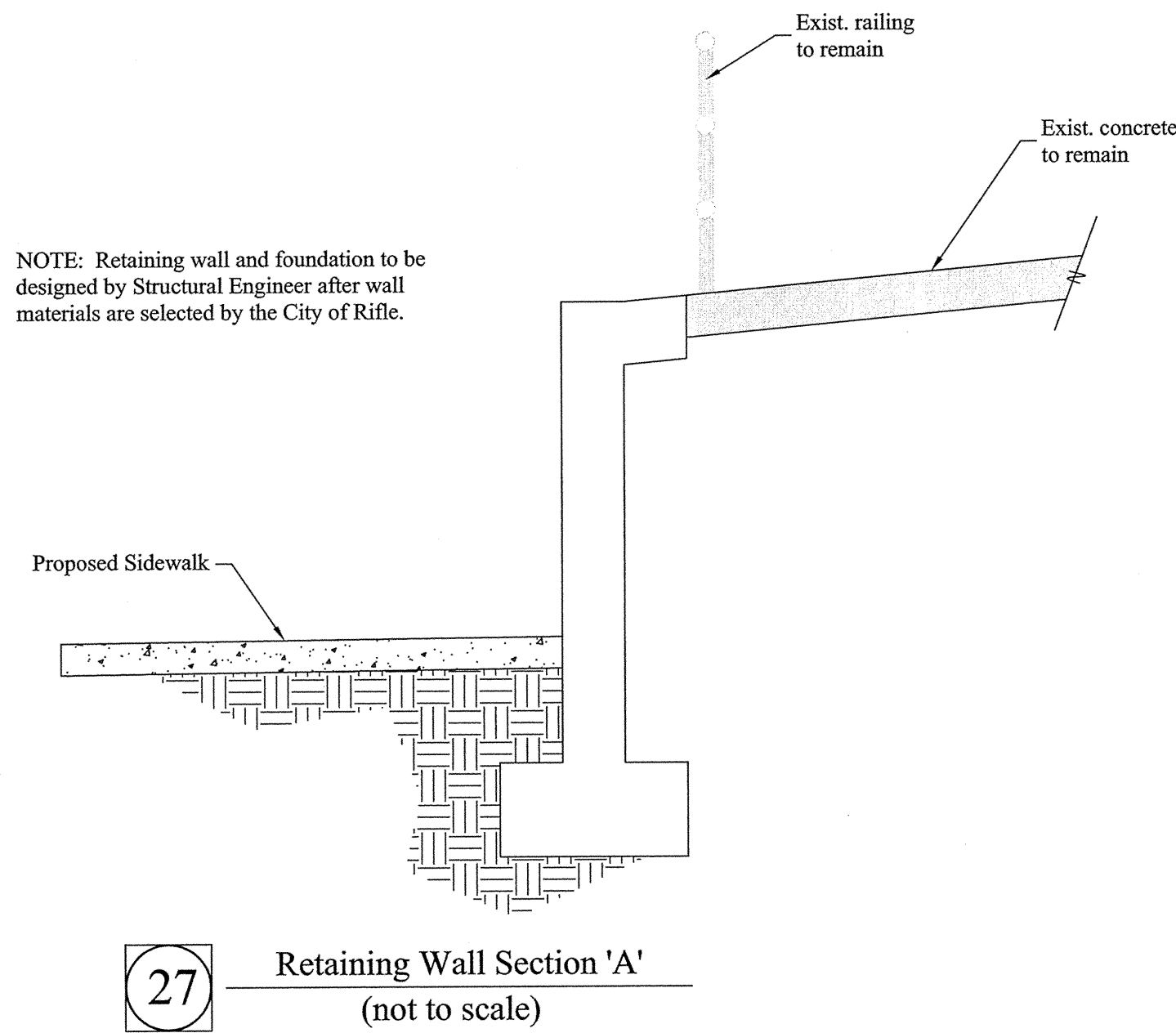
SHEET NO.

15

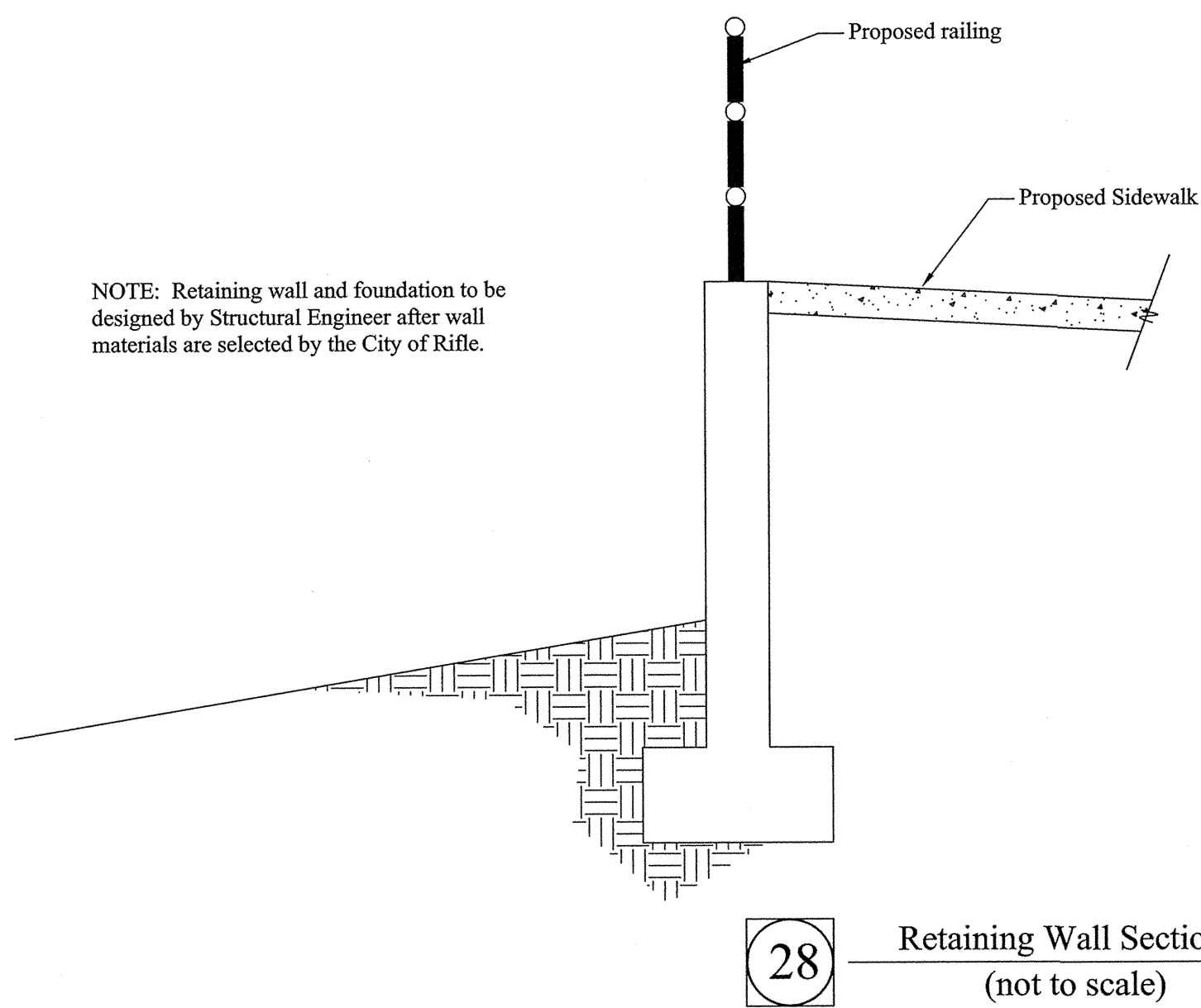
Revision



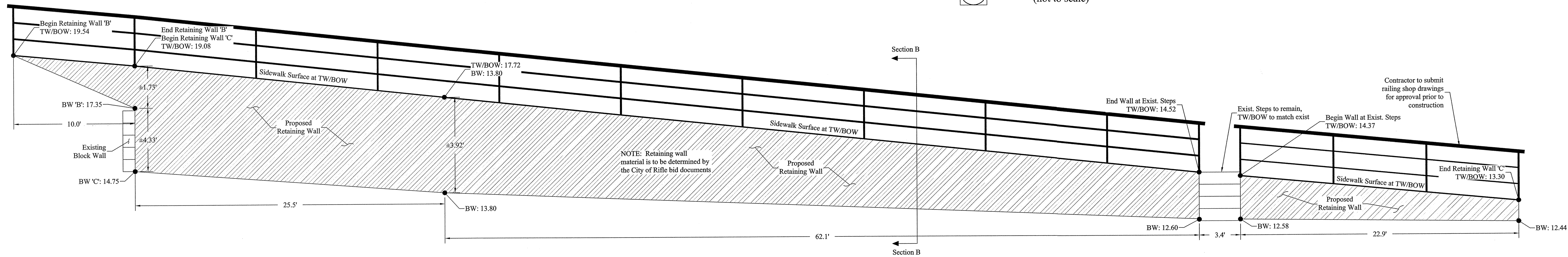
26 Retaining Wall 'A' Detail
(not to scale)



27 Retaining Wall Section 'A'
(not to scale)



28 Retaining Wall Section 'B'
(not to scale)



29 Retaining Wall 'B' and 'C' Detail
(not to scale)

Abbreviation Legend

BOW - Back of Walk
BSS - Bookcliff Survey Services
BW - Bottom of Wall
CL - Centerline
EG - Existing Grade
Elev or El - Elevation
EOB - Edge of Building
EOC - Edge of Concrete
Exist or Ex - Existing
FF - Finished Floor
FG - Finished Grade
FL - Flowline
FO - Fiber Optic
GFCI - Ground Fault Circuit Interrupter
HP - High Point
Inv - Invert
NTS - Not to Scale
OFF - Offset
Prop - Proposed
ROW - Right of Way
Sh - Sheet
STA - Station
TBC - Top Back Burb
TOC - Top of Curb
TW - Top of Wall
Typ - Typical
VC - Vertical Curb
WM - Water Meter
WP - Weather Proof
WV - Water Valve

Proposed Flowline Line & Curve Tables

Line Table

Line	Length	Bearing
L1	5.89	S00°17'05"W
L2	17.93	N29°48'02"W
L3	120.97	N89°16'41"W
L4	5.00	S60°43'19"W
L5	13.28	S29°16'41"E
L6	6.15	N89°16'41"W
L7	18.48	N29°16'41"W
L8	121.08	N89°16'41"W
L9	5.14	S59°47'30"W
L10	11.44	S30°12'30"E
L11	4.74	N89°16'41"W
L12	22.46	N00°46'21"E
L13	2.61	S89°01'13"E
L14	229.03	N00°46'21"E
L15	3.50	N89°13'39"W
L16	18.61	N00°45'58"E
L17	14.39	S89°13'39"E
L18	16.81	S27°02'29"E
L19	15.93	S35°41'33"E
L20	11.12	N89°13'39"W
L21	8.34	N00°46'58"E
L22	8.36	S89°13'39"E
L23	6.11	S89°13'39"E
L24	8.35	S00°46'58"W
L25	13.15	N89°13'39"W
L26	18.69	N30°18'35"W
L27	14.62	N29°33'37"W
L28	20.67	S89°13'39"E
L29	18.61	S00°45'58"W
L30	3.50	N89°13'39"W
L31	229.03	S00°46'21"W
L32	4.08	S89°13'39"E
L33	18.34	S00°37'56"W
L34	11.45	S00°45'07"W
L35	3.50	N89°12'03"W
L36	1.50	S00°46'21"W
L37	75.87	S00°46'21"W
L38	3.50	S89°13'39"E
L39	5.75	S00°46'21"W
L40	1.48	N00°46'21"E
L41	42.71	N00°46'21"E
L42	31.18	N00°46'21"E
L43	21.74	N00°45'31"E
L44	4.43	N00°46'21"E
L45	3.52	S89°13'39"E
L46	98.70	N00°45'31"E
L47	3.50	N89°14'32"W
L48	0.90	N00°46'21"E
L49	9.51	S89°16'52"E
L50	6.99	S30°12'30"E
L51	123.68	S89°16'40"E
L52	4.68	N15°47'52"E
L53	3.98	S89°16'41"E
L54	4.68	S14°21'13"E
L55	115.72	S89°16'32"E
L56	3.00	N00°43'19"E
L57	10.82	S89°16'41"E
L58	2.83	S00°57'41"E

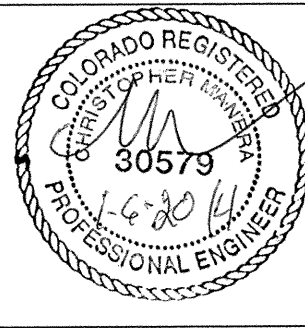
Curve Table

Curve	Length	Radius
C1	37.35	25.00
C2	3.37	3.00
C3	4.19	2.00
C4	2.09	2.00
C5	6.33	3.00
C6	39.29	25.00
C7	3.14	2.00
C8	3.14	2.00
C9	39.27	25.00
C10	3.26	3.00
C11	6.62	3.00
C12	39.27	25.00
C13	4.71	3.00
C14	4.71	3.00
C15	39.27	25.00
C16	3.08	3.00
C17	6.30	3.00
C18	39.27	25.00
C19	3.14	2.00
C20	3.14	2.00
C21	8.30	25.20
C22	14.40	20.55
C23	3.14	2.00
C24	3.14	2.00
C25	39.75	25.00
C26	39.75	25.00
C27	16.90	25.00
C28	16.91	25.00
C29	15.21	16.52
C30	15.22	16.49
C31	3.14	2.00
C32	3.14	2.00
C33	39.25	25.00
C34	2.62	2.00
C35	2.62	2.00
C36	4.71	3.00
C37	38.54	25.00

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2						CM	10-13
3							
4							
5							

Engineer's Seal



COLORADO RIVER
ENGINEERING
INCORPORATED

PO Box 1301
Rifle, CO 81650
Tel 970-625-4933

CLIENT:

City of Rifle
202 Railroad Ave
Rifle, CO 81650

PROJECT:

2nd Street & West Avenue Improvements

SHEET TITLE:

Details
Line and Curb Table, Legend,
Retaining Walls

CRE FILE:

M:\Land Projects R2\969.5-2nd & West\dwg\CRE-Design Details.dwg

SHEET NO.

17

Revision

12/31/13

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: 5th St and Ute Ave

Submitted by: CS

Date of Initial Submittal: 2021

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|---|--|
| ☒ Road | ☒ Water main | ☐ Sewer main |
| ☒ C/G | ☒ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☒ Sewer Appurt |
| ☐ Drainage surf | ☐ Study/Investigation | ☐ Major Design |
| ☐ Grading/earthwork | ☐ Monitoring | ☐ Other |

SCOPING
DOCUMENTS

PRIME REASON FOR WORK:

This portion of roadway is in poor condition and the waterline is the highest priority replacement. There will also need to be continuous sidewalk installed which was agreed upon with Grand River Hospital.

SECONDARY ISSUE(S):

RELEVANT CODE/STATUTES/DEADLINES, ETC.

TARGET TIMEFRAME TO COMPLETE

2022

PHASES

Likely

FURTHER INVESTIGATION REQUIRED? (Type and When)

Utilities

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$70,000 / \$650,000 / \$120,000 /

PROVIDED BY:

CONSULTANT

GRANT AVAILABILITY? (Source)

DOLA Spring 2022

ADDITIONAL EQUIPMENT?

None known

ONGOING MAINT/STAFFING?

Yes



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Geometry updated 9/8/2021
Data updated 9/8/2021

Print map scale is approximate.
Critical layout or measurement
activities should not be done using
this resource.

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Birch Avenue Improvements
Submitted by: RLB
Date of Initial Submittal: 2015

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|--|--|
| ☒ Road | ☒ Water main | ☐ Sewer main |
| ☒ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☐ Drainage surf | ☐ Study/Investigation | ☐ Major Design |
| ☐ Grading/earthwork | ☐ Monitoring | ☐ Other |

SCOPING
DOCUMENTS

PRIME REASON FOR WORK:

Improve Birch from 7th to 16th as major N-S corridor, potential wide sidewalk/trail
Buried utilities
Potential major watermain from WTP to 3MG Tank

SECONDARY ISSUE(S):

Trail but east side access to back of many residential properties

RELEVANT CODE/STATUTES/DEADLINES, ETC.

None

TARGET TIMEFRAME TO COMPLETE

TBD

PHASES

No

FURTHER INVESTIGATION REQUIRED? (Type and When)

Utilities

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$50,000/ \$1,200,000 / \$150,000 / \$MAINT

PROVIDED BY:

CONSULTANT

GRANT AVAILABILITY? (Source)

GRANT AND TYPE/TIMEFRAME?

ADDITIONAL EQUIPMENT?

None known

ONGOING MAINT/STAFFING?

Yes, TYPICAL OR NEW

Birch

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Parcels updated 1/1/2016
Properties updated 01/30/2017

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Centennial Pkwy Trail (TIGER C)

Submitted by: RLB

Date of Initial Submittal: 2015

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|---|--|
| ☒ Road | ☒ Water main | ☐ Sewer main |
| ☒ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☒ Study/Investigation | ☒ Major Design |
| ☒ Grading/earthwork | ☐ Monitoring | ☐ Other |

PRIME REASON FOR WORK:

Reconstruct or amend bridge (new bridge from, project D) for trail access to river and beautification

SECONDARY ISSUE(S):

Private partnering complexities, Union Pacific review, when/how do we do bridge?

RELEVANT CODE/STATUTES/DEADLINES, ETC.

CDOT, potentially EPA/USACE, UPRR

TARGET TIMEFRAME TO COMPLETE

2022

PHASES

No

FURTHER INVESTIGATION REQUIRED? (Type and When)

See TIGER application, 2015, for more information.

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$40,000 / \$500,000 / \$50,000. Large area for City crews to snowplow, paving to maintain, etc.

PROVIDED BY:

CRE

GRANT AVAILABILITY? (Source)

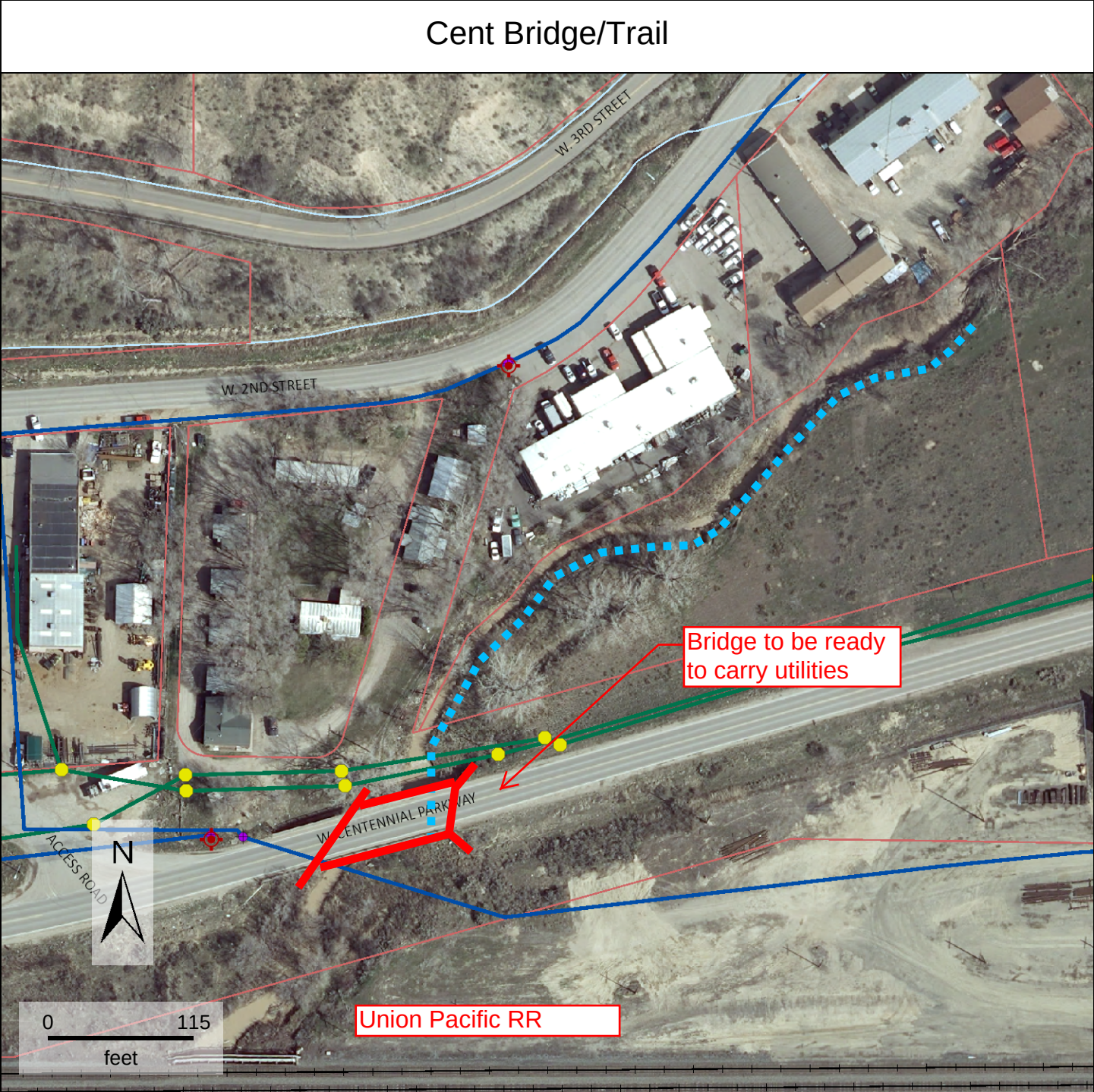
TBD

ADDITIONAL EQUIPMENT?

Perhaps snowplow

ONGOING MAINT/STAFFING?

Yes



Property Information Property ID Location Owner	MAP FOR REFERENCE ONLY NOT A LEGAL DOCUMENT This data set/map is for planning purposes only and should not be used for larger scale analysis. The City of Rifle, CO shall not be held liable for any use of the data or images shown on this map, nor is any warranty of accuracy expressed. All uses of this data set/map are subject to field verification.	
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-  Parkland & Openspace
-  Structures
-  100/500 Year Flood Plain
-  Bodies of water
-  Streams
-  Railroad
- Road
 -  PAVED
 -  BRIDGE
-  Interstate
-  Sidewalks
-  Parcels
-  Curbs
- Contour - Intermediate
 -  <all other values>
 -  INTER
- Contour - Index
 -  <all other values>
 -  INDEX
-  Trail
-  City Limit
-  Sewerline
-  Stormline
-  Waterline
-  Hydrant Waterline
-  Sign
-  Valve
-  Hydrant
-  Storm Grate
-  Storm Manhole
-  Manhole
- Utility Features
 -  PRV
 -  PUMP STATION
 -  RAW WATER INTAKE
 -  REDUCER
 -  WASTE WATER DISCHARGE
 -  WASTE WATER LIFT STATION
 -  WASTE WATER TREATMENT PLANT
 -  WATER STORAGE TANK
 -  WATER TREATMENT PLANT
 -  ZIV

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Centennial Pkwy Corridor (TIGER D)

Submitted by: RLB

Date of Initial Submittal: 2015

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|---|--|
| ☒ Road | ☒ Water main | ☐ Sewer main |
| ☒ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☒ Study/Investigation | ☒ Major Design |
| ☒ Grading/earthwork | ☐ Monitoring | ☐ Other |

PRIME REASON FOR WORK:

Reconstruct Centennial and RC Bridge to downtown boulevard, walkable. Part of the "devolution" the City received, commitment to that agreement (2015).

SECONDARY ISSUE(S):

Private partnering complexities, maintaining access to existing businesses, MS4 compliance preparation. Is there any commitment to the Gateway plan?

RELEVANT CODE/STATUTES/DEADLINES, ETC.

CDOT, potentially EPA/USACE, Larner properties, UPRR

TARGET TIMEFRAME TO COMPLETE

2024

PHASES

Possibly, current concept plan would not allow

FURTHER INVESTIGATION REQUIRED? (Type and When)

See TIGER application, 2015, for more information.

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$200,000 / \$5M / \$500,000

PROVIDED BY:

CRE

ADDITIONAL EQUIPMENT?

Perhaps snowplow

GRANT AVAILABILITY? (Source)

TBD, TIGER attempted twice

ONGOING MAINT/STAFFING?

Yes

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Coalmine/Willow Cir Connection

Submitted by: CS

Date of Initial Submittal: 2021

PROJECT TYPE(S): (check all that apply)

☐

Road

☒

C/G

☒

Sidewalk/Flat

☐

Drainage surf

☐

Grading/earthwork

☐

Water main

☐

Water service

☐

Water Appurt

☐

Study/Investigation

☐

Monitoring

☐

Sewer main

☐

Sewer service

☐

Sewer Appurt

☐

Major Design

☐

Other

SCOPING
DOCUMENTS

PRIME REASON FOR WORK:

Residents have requested a connection at this location. With improvements at 30th St and along HWY 13 this would connect the two pedestrian routes.

SECONDARY ISSUE(S):

Possible waterline replacement

RELEVANT CODE/STATUTES/DEADLINES, ETC.

no

TARGET TIMEFRAME TO COMPLETE

TBD

PHASES

No

FURTHER INVESTIGATION REQUIRED? (Type and When)

Utilities

CONSULTATION OR OUTSOURCE? Y ☐ N ☒ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$0 / \$45,000 / \$15,000/ \$2,500/yr

PROVIDED BY:

IN HOUSE

GRANT AVAILABILITY? (Source)

TBD

ADDITIONAL EQUIPMENT?

None known

ONGOING MAINT/STAFFING?

No, NEW



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Geometry updated 9/8/2021
Data updated 9/8/2021

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this resource.

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Downtown Parking Garage
Submitted by: CS
Date of Initial Submittal: 2021

PROJECT TYPE(S): (check all that apply)

- | | | |
|--|--|---|
| ☐ Road | ☐ Water main | ☐ Sewer main |
| ☐ C/G | ☐ Water service | ☐ Sewer service |
| ☐ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☐ Drainage surf | ☐ Study/Investigation | ☐ Major Design |
| ☐ Grading/earthwork | ☐ Monitoring | ☒ Other |

SCOPING
DOCUMENTS

PRIME REASON FOR WORK:

If Downtown Rifle is fully occupied parking will likely be an issue. With only a couple remaining lots, parking structures should be looked at with development.

SECONDARY ISSUE(S):

RELEVANT CODE/STATUTES/DEADLINES, ETC.

IBC

TARGET TIMEFRAME TO COMPLETE

TBD

PHASES

No

FURTHER INVESTIGATION REQUIRED? (Type and When)

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$0/ \$2,000,000/ \$0/ \$20k/yr

PROVIDED BY:

Developer

GRANT AVAILABILITY? (Source)

GRANT AND TYPE/TIMEFRAME?

ADDITIONAL EQUIPMENT?

None known

ONGOING MAINT/STAFFING?

No, NEW



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Geometry updated 9/8/2021
Data updated 9/8/2021

Print map scale is approximate.
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activities should not be done using
this resource.

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: East Avenue Reconstruction
Submitted by: CS
Date of Initial Submittal: 2019

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|--|--|
| ☒ Road | ☐ Water main | ☐ Sewer main |
| ☒ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☐ Study/Investigation | ☐ Major Design |
| ☐ Grading/earthwork | ☐ Monitoring | ☐ Other |

SCOPING
DOCUMENTS

PRIME REASON FOR WORK:

East Avenue is one of the worst condition roads in Rifle and has reached the

SECONDARY ISSUE(S):

Records indicate that the waterline is C900 installed in 1986 indicating that the waterline could remain.

RELEVANT CODE/STATUTES/DEADLINES, ETC.

None

TARGET TIMEFRAME TO COMPLETE

TBD

PHASES

Likely

FURTHER INVESTIGATION REQUIRED? (Type and When)

Water Valves

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$110,000/ \$1,142,949/ \$150,000/ \$reduced

PROVIDED BY:

CONSULTANT

GRANT AVAILABILITY? (Source)

URA, DOLA

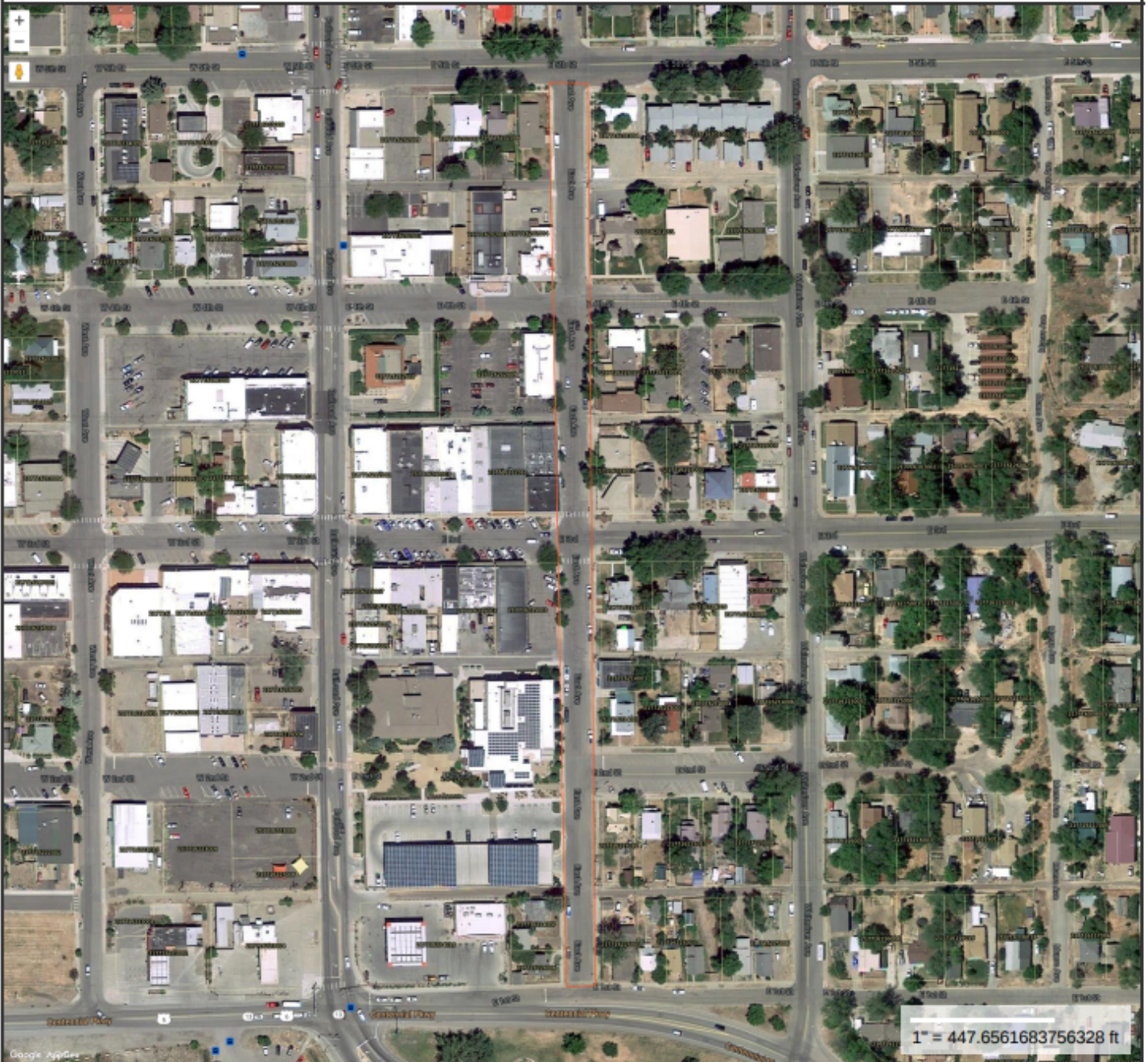
ADDITIONAL EQUIPMENT?

None known

ONGOING MAINT/STAFFING?

Yes, TYPICAL OR NEW

East Ave Rebuild



MAP FOR REFERENCE ONLY NOT A LEGAL DOCUMENT

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Geometry updated 9/8/2021
Data updated 9/8/2021

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activities should not be done using
this resource.

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Enterprise Court
Submitted by: RLB

Project Type(s): check all that apply

- | | | |
|--|--|---|
| ☒ Road | ☐ c/g | ☒ Sidewalk/flatwork |
| ☒ Drain Pipe | ☒ Drain appurt | ☐ Surface grading |
| ☐ Watermain | ☐ Water service | ☐ Water appurtenance |
| ☐ Sewermain | ☐ Sewer service | ☐ Sewer appurtenance |
| ☐ Study/Inves | ☐ Monitoring | ☐ Other |

PRIME REASON FOR WORK:

East end of Enterprise is deteriorating rapidly to the point of a hazard. Settlement of subgrade is prime culprit. Requires rebuild in place and in similar configuration but to an "industrial grade" standard, heavy duty roadway. This project was partially completed in 2018.

SECONDARY ISSUE(S):

Drainage needs some improvement as it is a likely contributor to the problem

RELEVANT CODE/STATUTES/DEADLINES, ETC.

None

TARGET TIMEFRAME TO COMPLETE

2017

PHASES

Anytime in 2017 construction season

FURTHER INVESTIGATION REQUIRED? TYPE AND WHEN?

geotech, survey (ready to engage and pay for in 2015)

CONSULTATION OR OUTSOURCE? Y ☐ N ☒ TBD ☐

INITIAL COST ESTIMATE

\$250,000

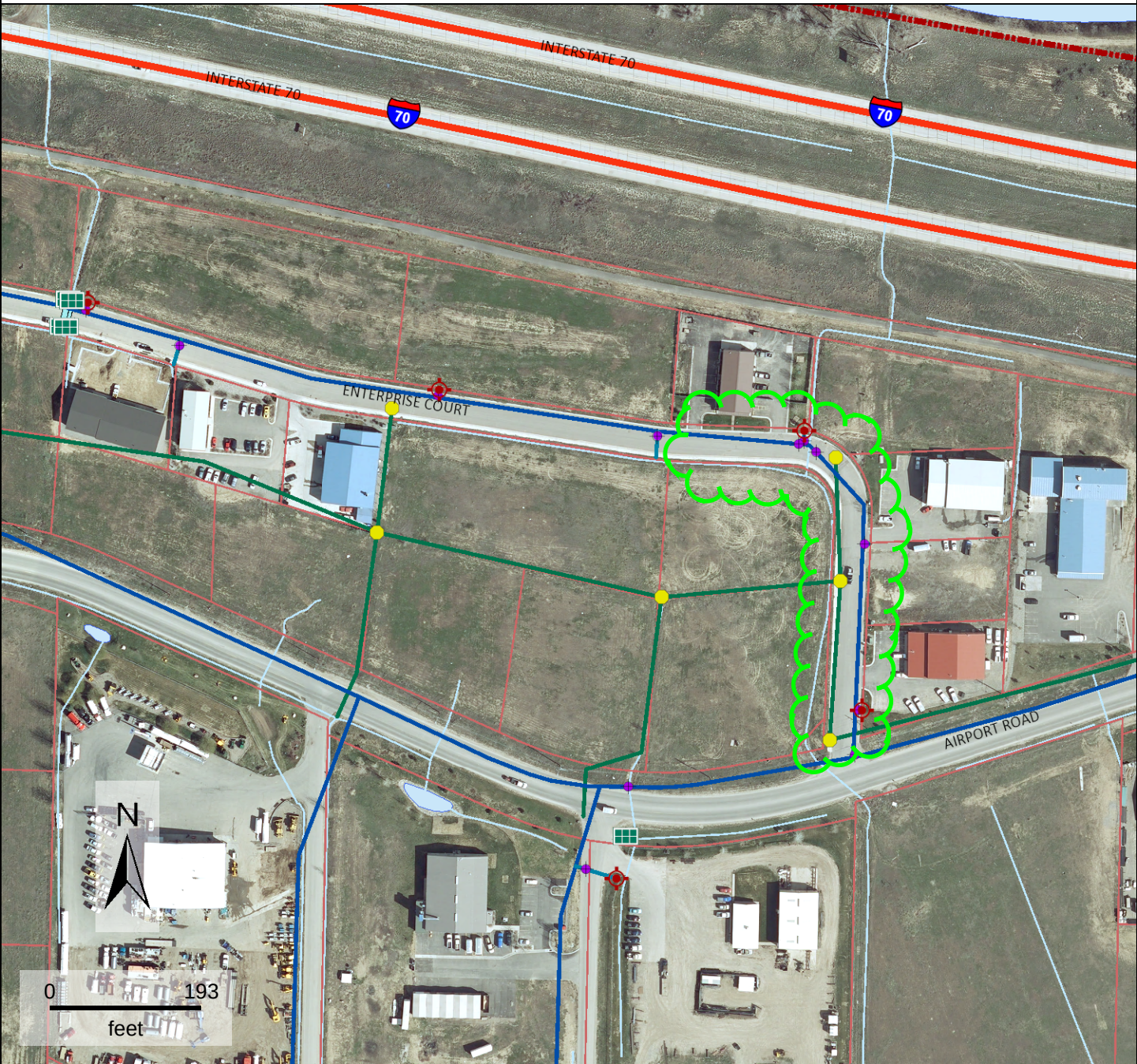
DONE BY:

RLB

GRANT AVAILABILITY?

Anticipating \$150,000 of the \$250,000 to come from FML

Enterprise-East

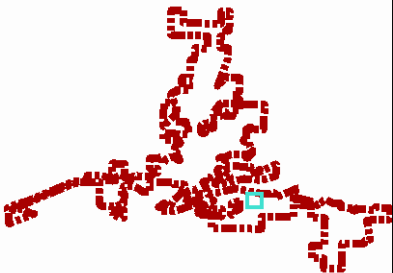


Property Information

Property ID
Location
Owner

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PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Fairway Ave ext. - 24th St to Hwy 13

Submitted by: CS

Date of Initial Submittal: 2021

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|---|--|
| ☒ Road | ☐ Water main | ☐ Sewer main |
| ☒ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☒ Study/Investigation | ☒ Major Design |
| ☒ Grading/earthwork | ☐ Monitoring | ☒ Other |

SCOPING
DOCUMENTS

PRIME REASON FOR WORK:

North Rifle currently only has 24th Street as an access and egress. Fairway Avenue adds an additional access and egress for safety and maintenance reasons.

SECONDARY ISSUE(S):

Poor soils must be addressed or the road will be a maintenance burden.

RELEVANT CODE/STATUTES/DEADLINES, ETC.

TARGET TIMEFRAME TO COMPLETE

2022

PHASES

No

FURTHER INVESTIGATION REQUIRED? (Type and When)

Soils

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$65,000/ \$1,600,000/ \$200,000 / \$25,000/yr

PROVIDED BY:

ONSULTANT

GRANT AVAILABILITY? (Source)

GRANT AND TYPE/TIMEFRAME?

ADDITIONAL EQUIPMENT?

None known

ONGOING MAINT/STAFFING?

No, NEW



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Data updated 9/8/2021

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PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Gateway Roundabout
Submitted by: RLB

Project Type(s): check all that apply

☒ Road	☒ c/g	☒ Sidewalk/flatwork
☒ Drain Pipe	☒ Drain appurt	☒ Surface grading
☒ Watermain	☐ Water service	☐ Water appurtenance
☒ Sewermain	☐ Sewer service	☐ Sewer appurtenance
☒ Study/Inves	☐ Monitoring	☒ Other

PRIME REASON FOR WORK:

Improve connection at WR and H6, fit with previous study of downtown traffic

SECONDARY ISSUE(S):

RELEVANT CODE/STATUTES/DEADLINES, ETC.

None

TARGET TIMEFRAME TO COMPLETE

2025

PHASES

TBD

FURTHER INVESTIGATION REQUIRED? TYPE AND WHEN?

traffic/engineering study, development applications

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE

\$6,000,000

DONE BY:

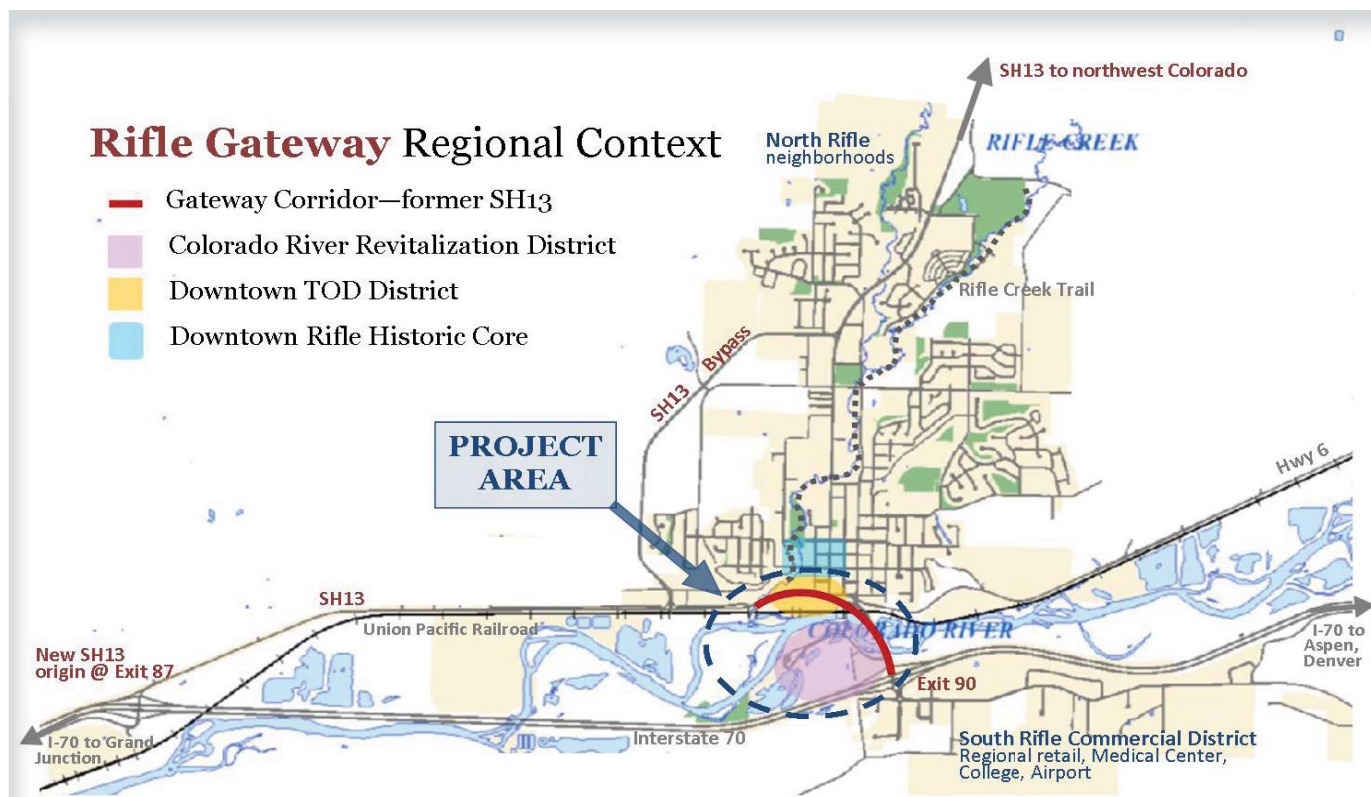
RLB

GRANT AVAILABILITY?

Will need grant \$



Section I – Project Description



This project, the *Rifle Gateway Revitalization Corridor*, is the transformation of a key Colorado transportation corridor (SH13) into a vibrant *place*—one with a revitalized and expanded downtown, new connections to the Colorado River, walkable city streets, and regional bike and transit linkages. The project meets Rifle’s goal of becoming a model for rural Transit-Oriented Development (TOD) and a regional center with a diverse economy.

As the primary entrance into Rifle, Colorado (pop. 9,500) from Interstate 70, Rifle’s Gateway Corridor is important to the region. Its assets include I-70 Exit 90, the Colorado River, a regional boat access point, the Union Pacific Railroad, a State Rest Area and Visitor Information Center, a Park-n-Ride with regional bus service extending to Aspen, historic Downtown Rifle, and 57 acres of vacant and underutilized land in the TOD and Colorado River Districts. Moving south, the Gateway Corridor crosses I-70 to link to the busy South Rifle commercial district that includes regional retail, a regional medical center, Colorado Mountain College, and Garfield County Regional Airport. Few locations within the fast-growing Colorado River Valley region have a greater combination of assets and potential for transformation.

The Gateway Corridor’s primary feature is the former Colorado State Highway 13. **The primary objective of the *Rifle Gateway Revitalization Corridor* project is the transformation of SH13 from a vehicle-dominant state highway into a multi-modal, mixed-use corridor.** Rifle has worked towards this goal for over a decade with the intent of unlocking the potential of the Gateway Corridor. A big step was taken in 2013 when the City of Rifle received ownership of the Gateway section of SH 13 from the Colorado Department of Transportation (CDOT) through a “devolution” process. With City control of the Gateway Corridor, the stage is set for its revitalization.



Map of Project Components

The following Phase 1 project components comprise the applicant project and are requested to be funded with a TIGER Discretionary Grant. These projects will set the stage for implementing future project components in Phases 2-4, as further discussed in this narrative and depicted below.

Phase 1 - TIGER Funding

- A** North I-70 Roundabout
- B** Relocation and Expansion of Park-n-Ride
- C** Centennial Parkway Bridge and Trail Improvements
- D** Centennial Parkway Multimodal Corridor
- E** State Highway 13 Bridge Resurfacing and Multi-Use Trail Improvements
- F** 2nd Street and West Avenue Complete Streets

- Opportunity Sites
- Future River Park
- RFTA Superstops

Phase 2

- G** Increase Commuter Bus Service
- H** First Segment of Regional LOVA Trail
- I** RFTA Superstops/Transfer Center
- J** Street Grid Extension
- K** Park Avenue Extension and Bridge

Phase 3

- L** Extension of BRT Service to Rifle on I-70

Phase 4

- M** Gateway Roundabout
- N** Future Multi-Use Trail Connection
- O** Historic Bridge Rehab



PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: H13 Bridge Streetscape / Trail (TIGER E)

Submitted by: RLB

Date of Initial Submittal: 2015

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|---|--|
| ☒ Road | ☐ Water main | ☐ Sewer main |
| ☒ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☒ Study/Investigation | ☒ Major Design |
| ☒ Grading/earthwork | ☐ Monitoring | ☐ Other |

PRIME REASON FOR WORK:

Resurface, regeometry to allow bike lanes, better walkability, beautification from RR/1st to south bridge abutment across river

SECONDARY ISSUE(S):

CDOT review that changes are not problematic for bridge structure

RELEVANT CODE/STATUTES/DEADLINES, ETC.

CDOT, UPRR

TARGET TIMEFRAME TO COMPLETE

2019

PHASES

No

FURTHER INVESTIGATION REQUIRED? (Type and When)

See TIGER application, 2015, for more information.

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$75,000 / \$500,000 / \$50,000 (very broad scope included here. Can be scaled back significantly)

PROVIDED BY:

ADDITIONAL EQUIPMENT?

GRANT AVAILABILITY? (Source)

TBD

ONGOING MAINT/STAFFING?

Yes, primarily landscaping

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Hospital Hill Road reconstruct
Submitted by: RLB

Project Type(s): check all that apply

☒ Road	☐ c/g	☐ Sidewalk/flatwork
☒ Drain Pipe	☒ Drain appurt	☐ Surface grading
☒ Watermain	☐ Water service	☐ Water appurtenance
☐ Sewermain	☐ Sewer service	☐ Sewer appurtenance
☐ Study/Inves	☐ Monitoring	☒ Other

PRIME REASON FOR WORK:

Road is in very poor condition coming from GarCo. Pushing for \$ from Garco to assist in rebuild.

SECONDARY ISSUE(S):

Groundwater, affirm waterline quality as it has likely been wet for years. City crews installed groundwater drain along east side to intercept flows and dry subgrade (2015).

RELEVANT CODE/STATUTES/DEADLINES, ETC.

None

TARGET TIMEFRAME TO COMPLETE

2017

PHASES

TBD

FURTHER INVESTIGATION REQUIRED? TYPE AND WHEN?

coordination with Grand River Hospital??

CONSULTATION OR OUTSOURCE? Y ☐ N ☐ TBD ☒

INITIAL COST ESTIMATE

\$250,000 to just past WTP driveway

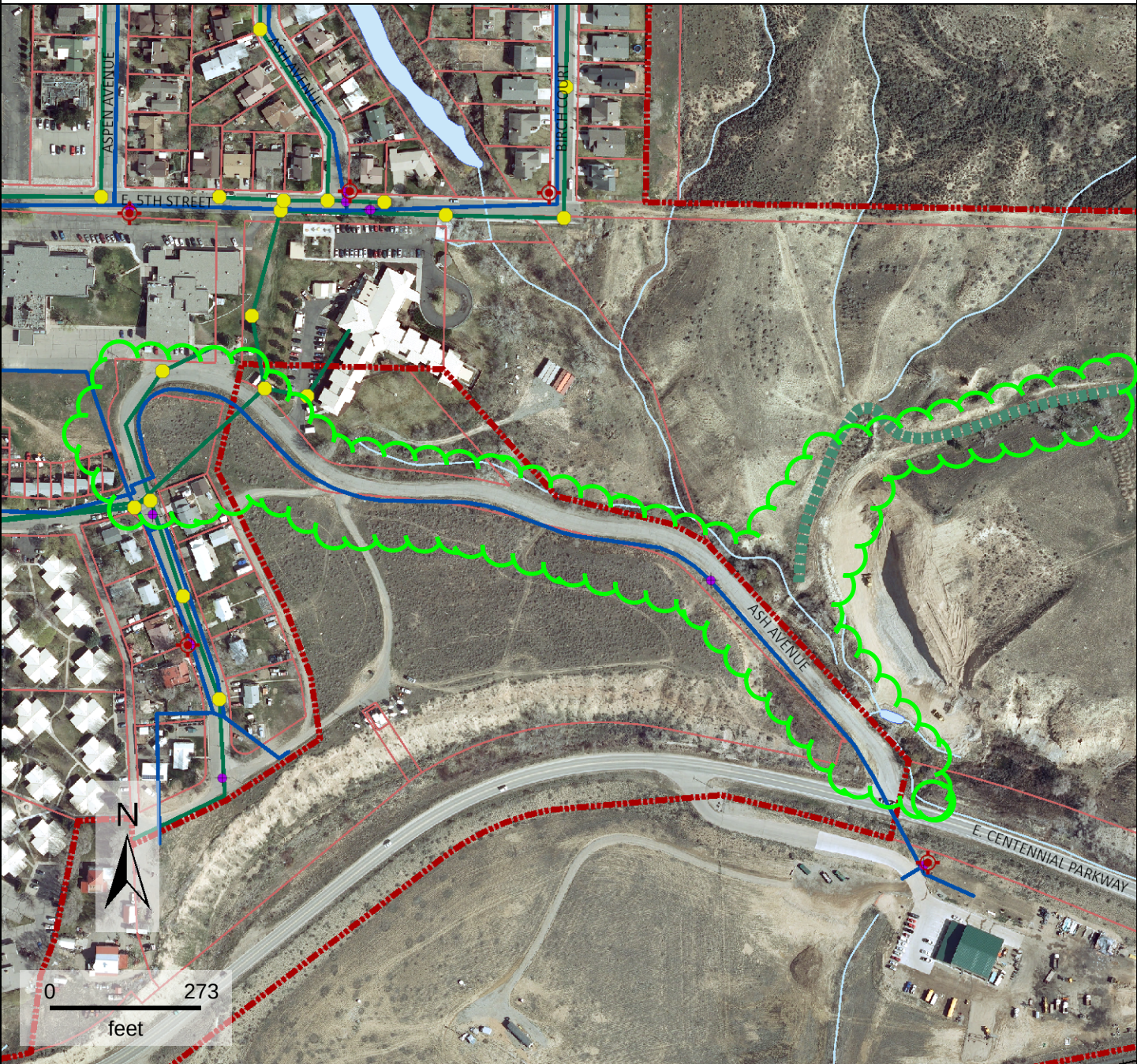
DONE BY:

RLB

GRANT AVAILABILITY?

Garco funds?

HHR

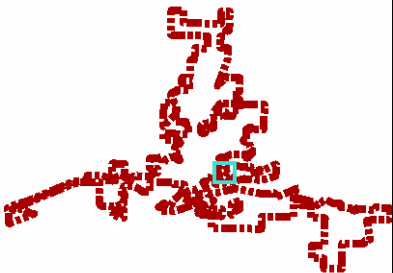


Property Information

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-  Parkland & Openspace
-  Structures
-  100/500 Year Flood Plain
-  Bodies of water
-  Streams
-  Railroad
- Road
 -  PAVED
 -  BRIDGE
-  Interstate
-  Sidewalks
-  Parcels
-  Curbs
- Contour - Intermediate
 -  <all other values>
 -  INTER
- Contour - Index
 -  <all other values>
 -  INDEX
-  Trail
-  City Limit
-  Sewerline
-  Stormline
-  Waterline
-  Hydrant Waterline
-  Sign
-  Valve
-  Hydrant
-  Storm Grate
-  Storm Manhole
-  Manhole
- Utility Features
 -  PRV
 -  PUMP STATION
 -  RAW WATER INTAKE
 -  REDUCER
 -  WASTE WATER DISCHARGE
 -  WASTE WATER LIFT STATION
 -  WASTE WATER TREATMENT PLANT
 -  WATER STORAGE TANK
 -  WATER TREATMENT PLANT
 -  ZIV

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Highway 13/30th St Pedestrian Crossing

Submitted by: initials

Date of Initial Submittal: year

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|---|--|
| ☒ Road | ☒ Water main | ☐ Sewer main |
| ☐ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☐ Drainage surf | ☒ Study/Investigation | ☒ Major Design |
| ☒ Grading/earthwork | ☐ Monitoring | ☐ Other |

SCOPING
DOCUMENTS

PRIME REASON FOR WORK:

Many requests have been made for a traffic signal at the intersection of 30th St and Highway 13. Traffic Studies were done and the ACP was amended to allow for a signal when traffic warrants. Traffic volumes will need to be much larger so a pedestrian bridge or underpass would be a more timely solution.

SECONDARY ISSUE(S):

The 24" water transmission line needs to cross HWY 13 at the same location and would be done at the same time to minimize CDOT permitting

RELEVANT CODE/STATUTES/DEADLINES, ETC.

CDOT

TARGET TIMEFRAME TO COMPLETE

PHASES

No

FURTHER INVESTIGATION REQUIRED? (Type and When)

Utilities

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$100,000/ \$1,300,000/ \$300,000 / \$TBD

PROVIDED BY:

CONSULTANT

GRANT AVAILABILITY? (Source)

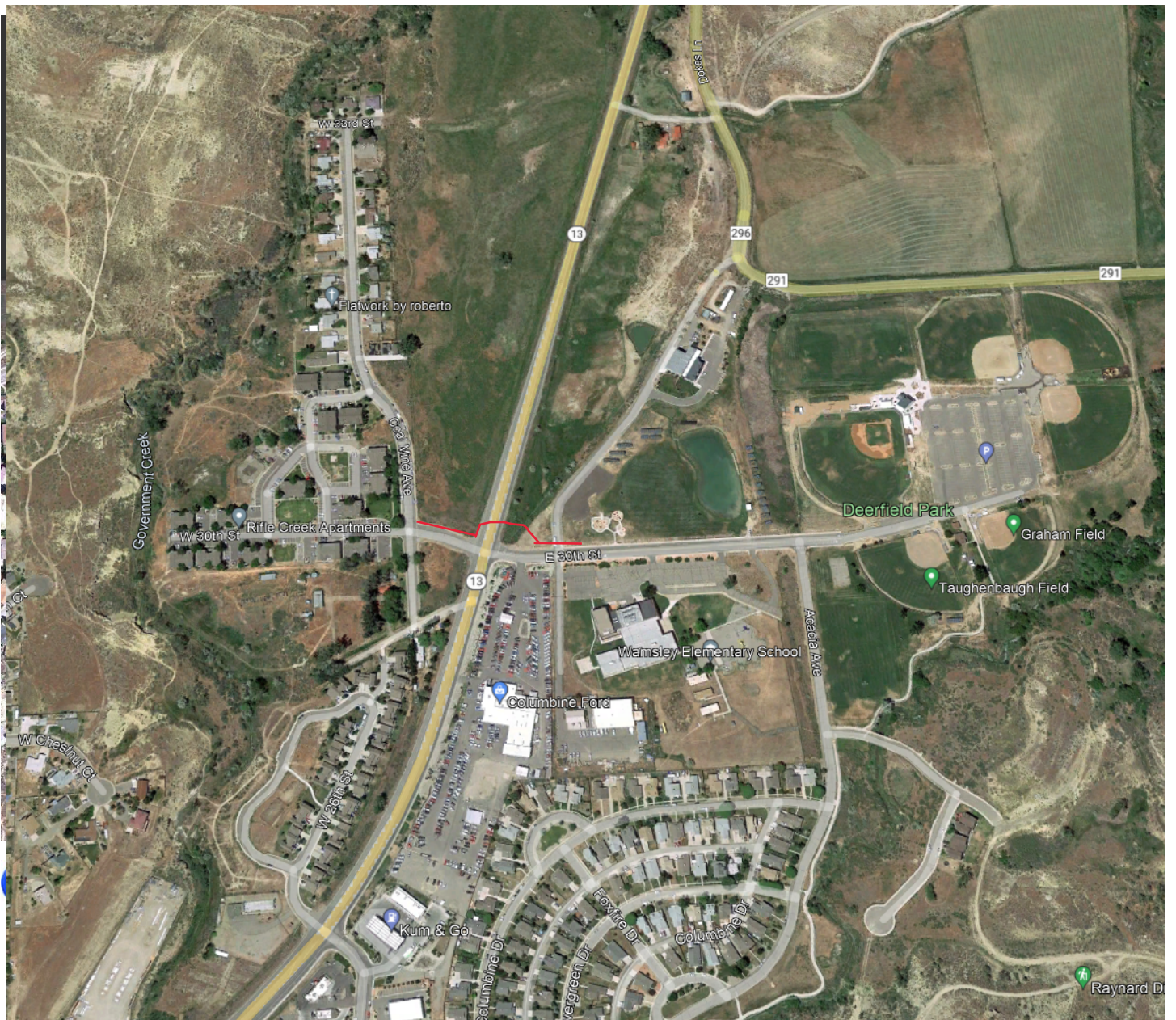
GRANT AND TYPE/TIMEFRAME?

ADDITIONAL EQUIPMENT?

None known

ONGOING MAINT/STAFFING?

Yes, TYPICAL OR NEW



PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: HWY 13 Sidewalk
Submitted by: CS
Date of Initial Submittal: 2019

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|--|--|
| ☐ Road | ☐ Water main | ☐ Sewer main |
| ☐ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☐ Drainage surf | ☐ Study/Investigation | ☐ Major Design |
| ☐ Grading/earthwork | ☐ Monitoring | ☐ Other |

SCOPING
DOCUMENTS

PRIME REASON FOR WORK:

Residents of North Rifle have requested better pedestrian connectivite

SECONDARY ISSUE(S):

Government Creek Crossing: 404, bridge/CDOT ROW

RELEVANT CODE/STATUTES/DEADLINES, ETC.

404, CDOT

TARGET TIMEFRAME TO COMPLETE

TBD

PHASES

Likely

FURTHER INVESTIGATION REQUIRED? (Type and When)

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$65,000/ \$225,000 / \$CONTING / \$MAINT

PROVIDED BY:

IN HOUSE OR CONSULTANT

ADDITIONAL EQUIPMENT?

None known

GRANT AVAILABILITY? (Source)

GRANT AND TYPE/TIMEFRAME?

ONGOING MAINT/STAFFING?

Yes, TYPICAL OR NEW

HWY 13 Sidewalk

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Geometry updated 9/8/2021
Data updated 9/8/2021

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PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: North I-70 Roundabout (TIGER A)
Submitted by: RLB
Date of Initial Submittal: 2015

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|--|--|
| ☒ Road | ☒ Water main | ☐ Sewer main |
| ☒ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☐ Study/Investigation | ☐ Major Design |
| ☒ Grading/earthwork | ☐ Monitoring | ☐ Other |

PRIME REASON FOR WORK:

Improvement to north side roundabout in same theme as south side (minor differences)

SECONDARY ISSUE(S):

CDOT approved roundabout design by CRE, (summer of 2015), limited timeframe on approval.
Expensive improvement.

RELEVANT CODE/STATUTES/DEADLINES, ETC.

FHWA, CDOT, potentially EPA/USACE

TARGET TIMEFRAME TO COMPLETE

2022

PHASES

Potentially do slip lane first?

FURTHER INVESTIGATION REQUIRED? (Type and When)

If time window of construction expires (~2018). See TIGER application, 2015, for more information.

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$4+M

PROVIDED BY:

CRE

GRANT AVAILABILITY? (Source)

TBD

ADDITIONAL EQUIPMENT?

ONGOING MAINT/STAFFING?

Minor landscaping, coord w/ CDOT

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: North I-70 Roundabout Park N Ride (TIGER B)

Submitted by: RLB

Date of Initial Submittal: 2015

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|--|--|
| ☒ Road | ☒ Water main | ☐ Sewer main |
| ☒ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☐ Study/Investigation | ☒ Major Design |
| ☒ Grading/earthwork | ☐ Monitoring | ☐ Other |

PRIME REASON FOR WORK:

To relocate as part of commitment to CDOT to provide park n ride space, construct at least a 60+ space lot near the roundabout. Plans at 30% for 100+ space facility with bus access. Opens south side of RR/1st Avenue for development.

SECONDARY ISSUE(S):

CDOT approved concept design by CRE, (summer of 2015). Commitment with CDOT, coordination with W Rudd (committed \$250,000 to roundabout via letter)

RELEVANT CODE/STATUTES/DEADLINES, ETC.

FHWA, CDOT, potentially EPA/USACE

TARGET TIMEFRAME TO COMPLETE

2022

PHASES

No

FURTHER INVESTIGATION REQUIRED? (Type and When)

It is contingent on CDOT confirmation of relocation. See TIGER application, 2015, for more information.

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$40,000 / \$500,000 / \$50,000. Large area for City crews to snowplow, paving to maintain, etc.

PROVIDED BY:

CRE

GRANT AVAILABILITY? (Source)

TBD

ADDITIONAL EQUIPMENT?

Perhaps snowplow

ONGOING MAINT/STAFFING?

Yes

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Park and Ride
Submitted by: CS
Date of Initial Submittal: 2021

PROJECT TYPE(S): (check all that apply)

SCOPING
DOCUMENTS

- | | | |
|---|---|---|
| ☒ Road | ☒ Water main | ☒ Sewer main |
| ☒ C/G | ☒ Water service | ☒ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☒ Study/Investigation | ☒ Major Design |
| ☒ Grading/earthwork | ☐ Monitoring | ☒ Other |

PRIME REASON FOR WORK:

To spur development a land swap has been worked out between CDOT, the City of Rifle, and a private land owner to move the CDOT park and ride and create more developable land.

SECONDARY ISSUE(S):

Traffic

RELEVANT CODE/STATUTES/DEADLINES, ETC.

CDOT

TARGET TIMEFRAME TO COMPLETE

TBD

PHASES

Likely

FURTHER INVESTIGATION REQUIRED? (Type and When)

Utilities

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$200k/ \$2,400,000 / \$200,000 / \$45k/yr

PROVIDED BY:

IN HOUSE OR CONSULTANT

ADDITIONAL EQUIPMENT?

None known

GRANT AVAILABILITY? (Source)

Grants and Developer must fund most

ONGOING MAINT/STAFFING?

No, NEW

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Park and West New Construction

Submitted by: RLB

Date of Initial Submittal: 9/3/15

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|---|--|
| ☒ Road | ☒ Watermain | ☐ Sewer main |
| ☒ C/G | ☐ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☒ Study/Investigation | ☒ Major Design |
| ☒ Grading/earthwork | ☐ Monitoring | ☒ Other |

PRIME REASON FOR WORK:

Make connection from Park/3rd Street to Centennial along back of Brenden Theater

SECONDARY ISSUE(S):

Bridge, trail, theater connections, partnering with private development (Jan Martin property), still TBD intersection of 2nd/3rd/Park (odd geometry)

RELEVANT CODE/STATUTES/DEADLINES, ETC.

Corps for the Creek, FEMA

TARGET TIMEFRAME TO COMPLETE

2024

PHASES

Possible (bridge then road??)

FURTHER INVESTIGATION REQUIRED? (Type and When)

No design done as of 2015 other than general layout

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$200,000 / \$3M / \$300,000 / additional bridge and infrastructure

PROVIDED BY:

RLB

ADDITIONAL EQUIPMENT?

GRANT AVAILABILITY? (Source)

Likely target FML/DOLA

ONGOING MAINT/STAFFING?

Roadway, typical equipment

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Park Avenue road and drainage
Submitted by: RLB

Project Type(s): check all that apply

☒ Road	☒ c/g	☒ Sidewalk/flatwork
☒ Drain Pipe	☒ Drain appurt	☐ Surface grading
☐ Watermain	☐ Water service	☐ Water appurtenance
☐ Sewermain	☐ Sewer service	☐ Sewer appurtenance
☐ Study/Inves	☐ Monitoring	☒ Other

PRIME REASON FOR WORK:

Multiple locations where groundwater is damaging, mainly through ice, the subgrade and thereby the surface. Added drainage elements would greatly improve surface and ground flows as well as dry the subgrade for the road corridor.

SECONDARY ISSUE(S):

Confirmation of several private groundwater systems that tie to public storm (ROW encroachment permits)

RELEVANT CODE/STATUTES/DEADLINES, ETC.

None

TARGET TIMEFRAME TO COMPLETE

2017

PHASES

TBD

FURTHER INVESTIGATION REQUIRED? TYPE AND WHEN?

Private utility coordination

CONSULTATION OR OUTSOURCE? Y ☐ N ☐ TBD ☒

INITIAL COST ESTIMATE

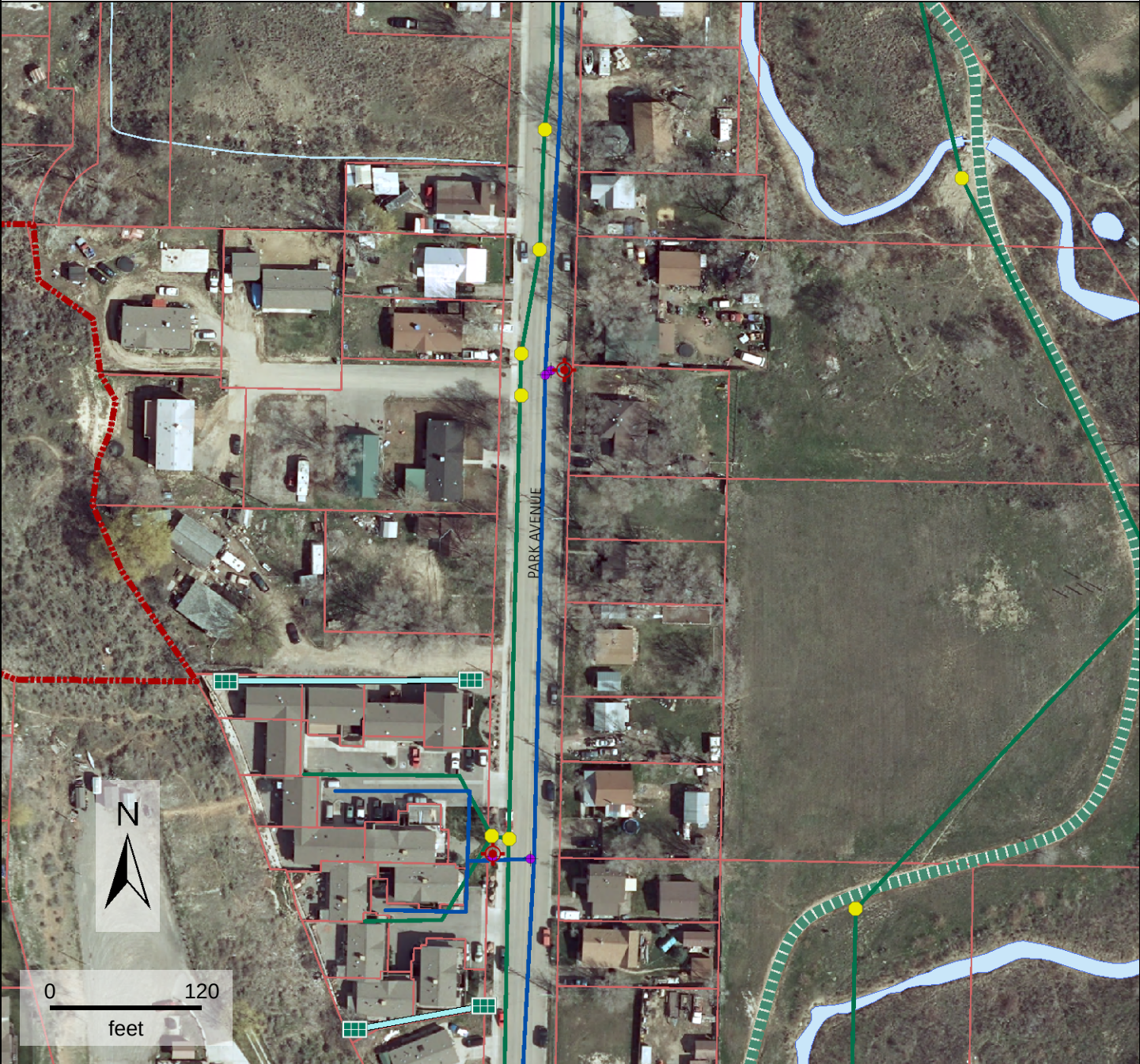
\$150,000 drainage and paving repair

DONE BY:

RLB

GRANT AVAILABILITY?

Rifle, CO - Online Geographic Mapping System



Property Information

Property ID
Location
Owner

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Rifle, CO - Online Geographic Mapping System



Property Information

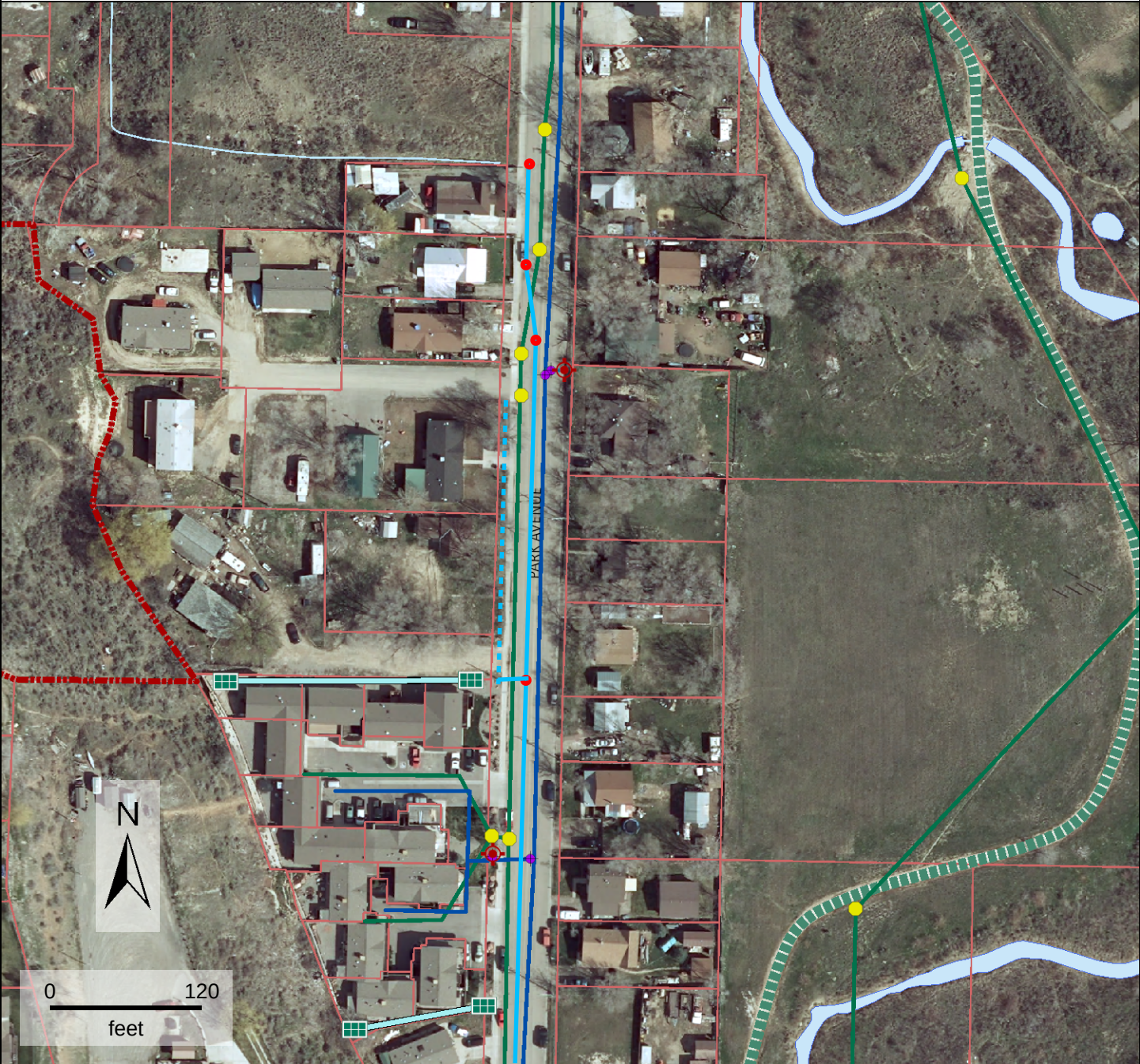
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Rifle, CO - Online Geographic Mapping System



Property Information

Property ID
Location
Owner

MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

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PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Stoplights
Submitted by: RLB, updated by CS

Project Type(s): check all that apply

- | | | |
|--|--|---|
| ☒ Road | ☐ c/g | ☐ Sidewalk/flatwork |
| ☐ Drain Pipe | ☐ Drain appurt | ☐ Surface grading |
| ☐ Watermain | ☐ Water service | ☐ Water appurtenance |
| ☐ Sewermain | ☐ Sewer service | ☐ Sewer appurtenance |
| ☐ Study/Inves | ☐ Monitoring | ☒ Other |

PRIME REASON FOR WORK:

Aging stoplights result in common failures and increased difficulty in trouble shooting. Signals have been replaced at Centennial Parkway, 3rd St, and 5th St.
New poles and lights are still needed at 5th. 7th St and 9th St are scheduled to be replaced with a road and waterline replacement project on Railroad.
16th St can be replaced with a reconfiguration of the intersection.

SECONDARY ISSUE(S):

Configuration, appearance, upgraded technology and safety

RELEVANT CODE/STATUTES/DEADLINES, ETC.

TARGET TIMEFRAME TO COMPLETE

16th St last and may be part of The Farm

PHASES

Multiple

FURTHER INVESTIGATION REQUIRED? TYPE AND WHEN?

ROW may be required

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE

\$800,000

DONE BY:

CS

GRANT AVAILABILITY?

DOLA, ARPA?

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: Tripp Drive
Submitted by: RLB

Project Type(s): check all that apply

- | | | |
|---|--|---|
| ☒ Road | ☒ c/g | ☐ Sidewalk/flatwork |
| ☒ Drain Pipe | ☒ Drain appurt | ☐ Surface grading |
| ☐ Watermain | ☐ Water service | ☐ Water appurtenance |
| ☐ Sewermain | ☐ Sewer service | ☐ Sewer appurtenance |
| ☒ Study/Inves | ☐ Monitoring | ☐ Other |

PRIME REASON FOR WORK:

Tripp has continual sloughing along south edge due to steep slope. Improvements may be associated with
addressing the irrigation ditch below

SECONDARY ISSUE(S):

Guardrail

RELEVANT CODE/STATUTES/DEADLINES, ETC.

None

TARGET TIMEFRAME TO COMPLETE

TBD

PHASES

TBD

FURTHER INVESTIGATION REQUIRED? TYPE AND WHEN?

Engineering, stormwater, irrigation ditch concerns

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

RFP for consultant services

INITIAL COST ESTIMATE

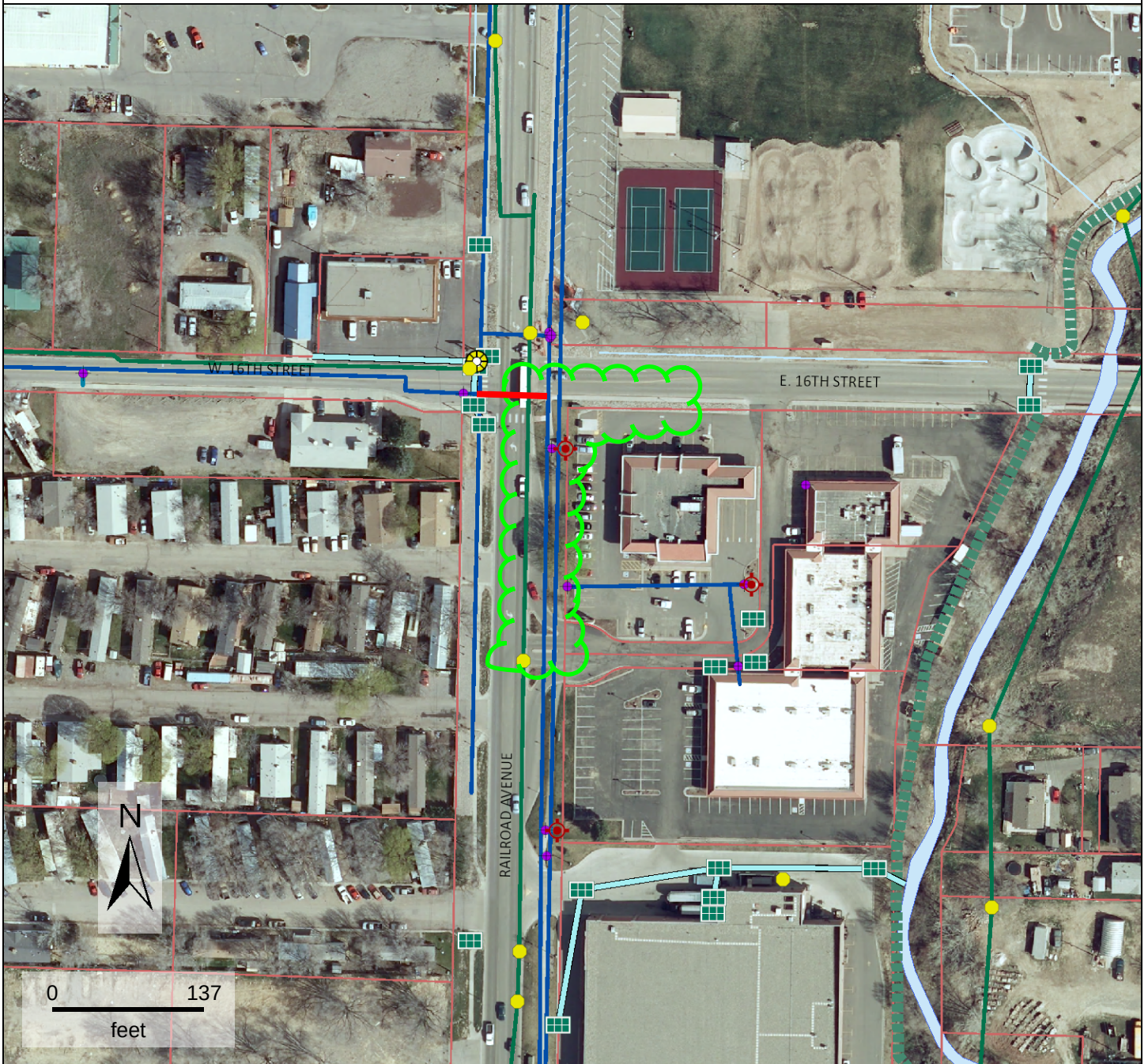
\$30,000 D / \$500,000 Const

DONE BY:

RLB

GRANT AVAILABILITY?

16thRR turnlane

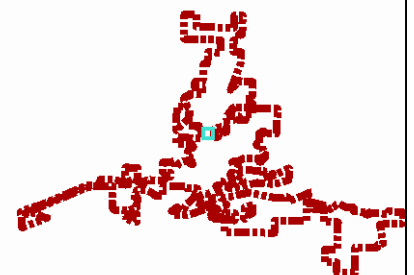


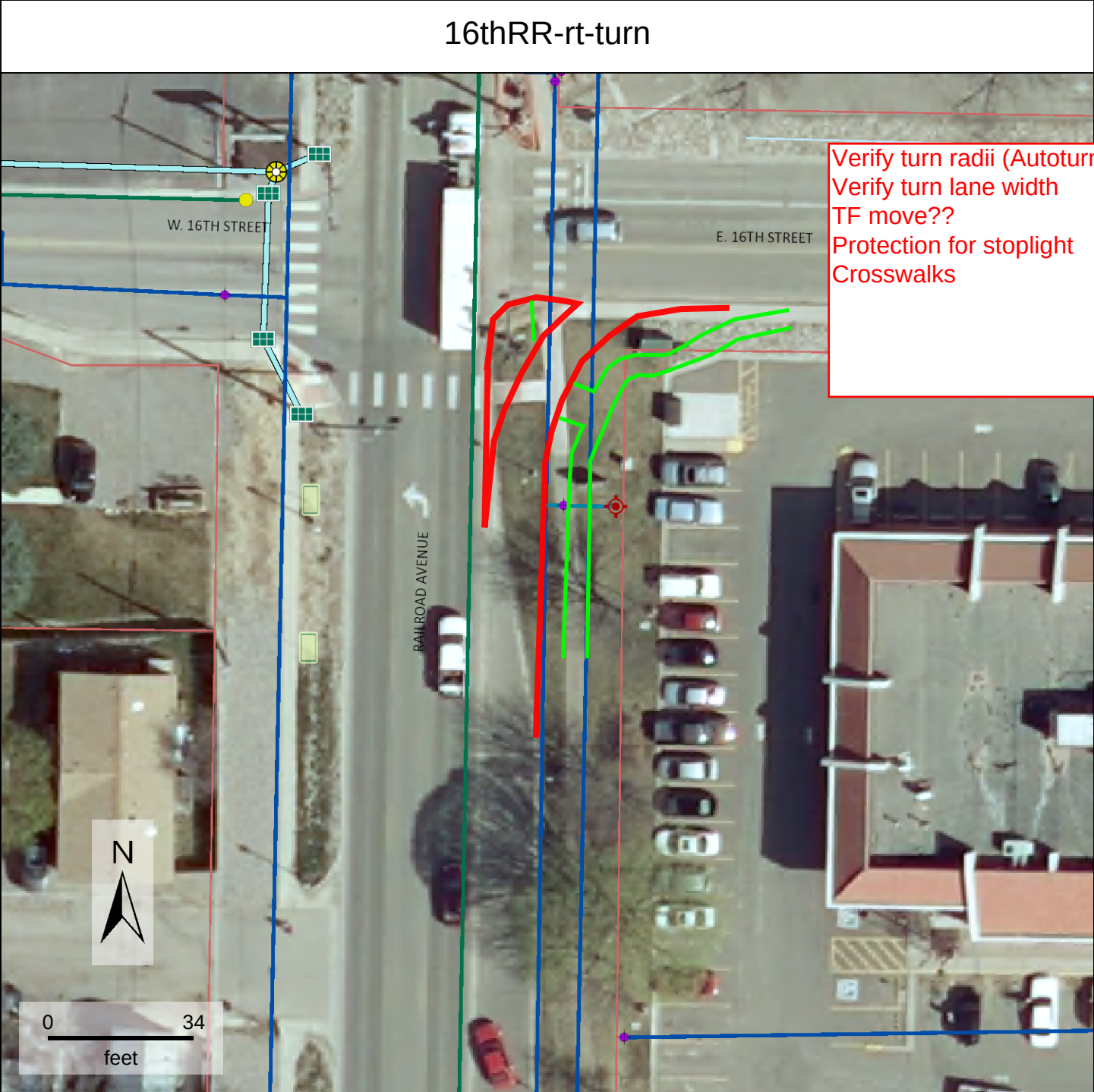
Property Information

Property ID
Location
Owner

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Property Information Property ID Location Owner	MAP FOR REFERENCE ONLY NOT A LEGAL DOCUMENT This data set/map is for planning purposes only and should not be used for larger scale analysis. The City of Rifle, CO shall not be held liable for any use of the data or images shown on this map, nor is any warranty of accuracy expressed. All uses of this data set/map are subject to field verification.	
--	--	--

PUBLIC WORKS PROJECT NARRATIVE FORM



Project Name: 5th and Fravert PIII

Submitted by: RLB

Date of Initial Submittal: 2015

PROJECT TYPE(S): (check all that apply)

- | | | |
|---|---|--|
| ☒ Road | ☒ Water main | ☐ Sewer main |
| ☒ C/G | ☒ Water service | ☐ Sewer service |
| ☒ Sidewalk/Flat | ☐ Water Appurt | ☐ Sewer Appurt |
| ☒ Drainage surf | ☒ Study/Investigation | ☒ Major Design |
| ☒ Grading/earthwork | ☐ Monitoring | ☒ Other |

PRIME REASON FOR WORK:

Road reconstruction from Fravert or perhaps down on 3rd, up to and including 5th all the way to Will. Improved pedestrian, bike lane, crossings, drainage elements. Phase I and II complete. Phase III will connect both phases.

SECONDARY ISSUE(S):

Potential Xcel improvements/reconfiguration. Waterline is fairly old but does not have a record or problems as of yet. Utility just wants "spot" utility work done.

RELEVANT CODE/STATUTES/DEADLINES, ETC.

None known

TARGET TIMEFRAME TO COMPLETE

2027

PHASES

Yes

FURTHER INVESTIGATION REQUIRED? (Type and When)

Utilities, confirm with Xcel, Rifle C/D

CONSULTATION OR OUTSOURCE? Y ☒ N ☐ TBD ☐

INITIAL COST ESTIMATE (Please detail design / const / contingency / maint):

\$70,000 / \$1,100,000 / \$300,000 / \$X Large area for City crews to snowplow, paving to maintain, etc.

PROVIDED BY:

Boundaries Unlimited 2014-17

GRANT AVAILABILITY? (Source)

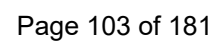
DOLA

ADDITIONAL EQUIPMENT?

None known

ONGOING MAINT/STAFFING?

Yes





Agenda Item #4.a.

Agenda Item Name:

Presentation of Service Plaques to Long-Term Employees

Presenter:

Tommy Klein, City Manager

Item Description:

Presentation of Service Plaques to Long-Term Employees

Recommended Action:

N/A

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Recognizing the following employees for their dedication and years of service to the City of Rifle:

10 Years

Socorro Flores – Senior Center

Mitch Walpole – O and M

15 Years

Jose Valadez – Police

20 Years

Robert Burns – Utilities Director

Mike Kuper – Police

Charlotte Squires – Planning

25 Years

Diego Pina – Police

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

None



Agenda Item #5.a.

Agenda Item Name:

Administer Oath of Office to New Police Officer Kyle Green

Presenter:

Debra Funston

Misty Williams, City Clerk

Item Description:

Administer Oath of Office to New Police Officer Kyle Green

Recommended Action:

N/A/

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

All police officers are administered an Oath of Office at a Council Meeting. It is an opportunity to introduce the officers to the public and the Council and formally welcome them as part of the City of Rifle family.

Executive Summary:

Officer Green was hired in 2021 and he worked as a Community Service Officer until August. In August, he attended the academy at CMC. We are very excited to have him as part of the RPD team.

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

None



Agenda Item #7.a.

Agenda Item Name:

Consider Minutes of the January 5, 2022, Regular Meeting

Presenter:

Misty Williams, City Clerk

Item Description:

Minutes of the January 5, 2022, Regular Meeting

Recommended Action:

Move to approve the minutes of the January 5, 2022, City Council Regular Meeting

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Minutes of the January 5, 2022, Regular Meeting

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. 01.05.2022 DRAFT Minutes



RIFLE CITY COUNCIL

REGULAR MEETING

January 5, 2022

7:00 p.m.

202 Railroad Avenue, Rifle, CO

CALL TO ORDER & ROLL CALL

A regular meeting of the Rifle City Council was called to order at 7:00 p.m. by Mayor Ed Green.

Present at Roll Call:

Mayor Ed Green, Councilor Brian Condie, Councilor Chris Bornholdt, Councilor Joe Carpenter, Councilor Alicia Gresley, Councilor Clint Hostettler and Councilor Sean Strode.

Others Present:

City Manager Tommy Klein, City Clerk Misty Williams, Deputy City Clerk Alexis Ramirez, Rifle Community Television (RCTV) Michael Churchill, Planning Director Patrick Waller, Parks & Recreation Director Tom Whitmore, Finance Director Michelle Duran, Human Resource Manager Danielle Hogan, Senior Center Director Tami Sours, Rifle Police Department, Chief of Police Debra Funston and spouse, Helen Rogers, Matt Gibson, Cate Gibson, John Savage, Doug Pratte, Misty Briscoe, Tra Nue, Brent Cose, Buckley Yancey, David Farrow, Chad Lee, Theresa Hamilton, Heather Grumley and Jeff Blanford.

ADMINISTER OATH OF OFFICE TO CHIEF OF POLICE DEBRA FUNSTON

Mayor Ed Green administered the Oath of Office to the Chief of Police Debra Funston.

PUBLIC COMMENT

Comment was heard from Brent Cose.

CONSENT AGENDA – CONSIDER APPROVING THE FOLLOWING ITEMS:

- A. Consider Municipal Judges Compensation Rate
- B. Consider Minutes of the December 15, 2021, Regular Meeting
- C. Consider Designating a Public Posting Place – Resolution No. 1, Series of 2022

Councilor Clint Hostettler moved to approve Consent Agenda Items A, B and C; seconded by Councilor Brian Condie.

Roll Call: Yes - Ed Green, Brian Condie, Chris Bornholdt, Joe Carpenter, Alicia Gresley, Clint Hostettler and Sean Strode. No - None

PRESENTATION

Receive Presentation from RE-2 Regarding Mill Levy Correction

Garfield RE-2 School District Director of Communications Theresa Hamilton, Garfield RE-2 School District Superintendent Heather Grumley and Garfield Re-2 School District CFO Jeff Blanford provided a presentation on local and state School Mill Levy funding. There is a Mill Levy correction that will impact taxes annually by one mil for the next 11 years. This process will equalize the state and local share to level out the total Mill Levy program in the following years. The local share is approximately 5.7 mills. This will have a minor increase of an estimated \$20.00/ per household. This is only for the State and Local Mill Levy Correction.

2022 Compensation Information Update

City Manager Tommy Klein & Finance Director Michelle Duran provided a brief presentation to answer City Council questions regarding 2022 Employee Compensation. City Manager Klein explained Human Resource Manager Danielle Hogan has scheduled a Salary Survey to be conducted at the beginning of this year. The Salary Survey preliminary numbers will be back by the beginning of April, 2022. Cost of living adjustments had not been done for a few years prior to October, 2021. For this reason, a 4% cost of living increase had been included in the 2022 City Budget. Due to current economic and hiring conditions, Council finds it appropriate to implement the 4% increase starting February 2022. Council will reevaluate employee compensation rates after the final results of the Salary Survey are received. Additional employee incentives were also discussed, as an effort to strengthen the employee retention program for the City of Rifle.

Councilor Brian Condie moved to approve a 4% pay increase to all City of Rifle employees effective by the first pay period of February, 2022; seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Ed Green, Brian Condie, Chris Bornholdt, Joe Carpenter, Alicia Gresley, Clint Hostettler.
No – Sean Strode

PUBLIC HEARING

(Acting as Liquor Licensing Authority) Public Hearing – Consider Application by Super Kidz, LLC dba Super Kidz for a Beer and Wine License at 1733 Railroad Avenue, Unit A

Mayor Ed Green opened the public hearing.

Applicant Mauricio Olvera Resendiz was sworn in.

City Clerk Misty Williams presented the new beer and wine liquor license application for Super Kidz, LLC dba Super Kidz, located at 1733 Railroad Avenue, Unit A, Rifle, CO. The liquor license application was submitted to the City Clerk's office on September 16, 2021. A preliminary inspection of the premises was conducted on October 29, 2021. The public hearing for this application was properly noticed, the application is complete, the appropriate fees have been paid. A petition that reflected the neighborhood's needs and desires was also submitted. The application was submitted to the State of Colorado Liquor Enforcement Division on November 1, 2021 for Concurrent Review.

Staff recommends approval of the Beer and Wine License application with the following hours to be established, due to the close proximity of the business to the Winchester Gardens Apartments:

Sunday - Wednesday: 11:00 a.m. - 10:00 p.m. (last call for alcohol at 9:30 p.m.)

Thursday - Saturday: 11:00 a.m. - 11:00 p.m. (last call for alcohol at 10:30 p.m.)

The applicant was available to answer questions from Council, and provided a brief summary of his business plan.

Public comment was heard from Matt and Cate Gibson.

Mayor Ed Green closed the public hearing.

Councilor Clint Hostettler moved to approve the Beer and Wine Liquor License Application for Super Kidz, LLC dba Super Kidz, LLC located at 1733 Railroad Avenue, Unit A, Rifle, CO; seconded by Councilor Brian Condie.

Roll Call: Yes - Brian Condie, Chris Bornholdt, Alicia Gresley, Clint Hostettler and Sean Strode.

No – Ed Green and Joe Carpenter

Consider Application for Conditional Use Permit CUP 2021-048 for an Internet Satellite Communication Tower

Mayor Ed Green opened the public hearing.

Applicant representatives of Graham Mesa Development LLC & Hughes Network Systems Doug Pratte, David Forrow and Buckey Yancey were sworn in.

Planning Director Patrick Waller provided presentation on the Conditional Use Permit CUP 2021-048 application for the installation of a 43' tall Satellite Communication Tower with associated structures, as well as a brief history of application and explanation for a call up review. Public notice requirements have been met. Application was reviewed and approved by the Planning and Zoning Commission on the October 26, 2021 meeting with abiding conditions to the City of Rifle code procedures. The satellite communication tower will provide fiber optic broadband internet access to the surrounding rural areas within Garfield County.

The applicants were available to answer questions from Council.

Public comment was heard from John Savage.

Mayor Ed Green closed the public hearing.

Councilor Clint Hostettler moved to approve the Conditional Use Permit CUP 2021-048 for an Internet Satellite Communication Tower and Removal of the Satellite Tower within 12 months once the facility is no longer in use, as well as the conditions cited by the Planning Commission on October 26, 2021, seconded by Councilor Chris Bornholdt.

Roll Call: Yes - Ed Green, Brian Condie, Chris Bornholdt, Joe Carpenter, Alicia Gresley, Clint Hostettler.
No – Sean Strode

REGULAR AGENDA

Consider Approval of 7-Party MOU Regarding Garfield County Senior Programs

Senior Center Director Tami Sours presented the 2022 7-Party MOU regarding Garfield County Senior Programs. The MOU for 2022 reflects a total annual cost to the City of Rifle of \$145,169.00. This total amount is for both programs - \$57,305.78 allocated for congregate meals and \$87,863.62 allocated for transportation. The total cost is showing an annual increase of \$23,424.40 compared to the 2021 MOU with an annual program cost of \$121,745.00. In 2022, the nutrition cost increased from \$0 to \$57,305.78 and transportation decreased from \$121,745.00 in 2021 down to \$87,863.62 in 2022. Staff recommends approval of 7-Party MOU Garfield County Senior Programs for 2022.

Councilor Clint Hostettler moved to approve the 2022 7-Party MOU Garfield County Senior Programs for the total annual cost of \$145,169.00; seconded by Councilor Joe Carpenter.

Roll Call: Yes - Ed Green, Brian Condie, Chris Bornholdt, Joe Carpenter, Alicia Gresley, Clint Hostettler and Sean Strode. No - None

Report to City Manager

Reports were heard from City Manager Tommy Klein and City Clerk Misty Williams.

Comments from Mayor and Council

Comments were heard from Councilors Gresley, Strode and Mayor Ed Green.

Adjournment

Meeting adjourned at 9:40 p.m.

Misty Williams
City Clerk

Ed Green
Mayor



Agenda Item #7.b.

Agenda Item Name:

Consider Approval of Microsoft Office 365 Licensing for 2022

Presenter:

Kelly Thompson, IT Director

Item Description:

Our annual renewal of Microsoft Office 365 Licensing is due for 2022. Insight is our vendor for Microsoft licensing and has a state pricing agreement via NASPO ValuePoint # ADSP016-138244/201700000000000000105.

Recommended Action:

I move to approve payment for Microsoft Office 365 licensing for 2022.

Fiscal Impact:

This renewal cost was included in the 2022 IT Budget.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Our annual renewal of Microsoft Office 365 Licensing is due for 2022. Insight is our vendor for Microsoft licensing and has a state pricing agreement via NASPO ValuePoint.

Notification Requirements:

N/A

Prepared By:

Kelly Thompson, IT Director

Attachments:

1. Microsoft Office 365 Council Packet



**CITY OF RIFLE
PURCHASE REQUEST**

1.	Vendor Name	NEW: W-9 attached ☐
	Insight Public Sector	

2.	Vendor Address
	6820 S Harl Ave
	Tempe, AZ 85283

3.	For the Purchase of (description)
	Microsoft O365 Licensing for 2022

4.	Amount Requested	Amount Budgeted	Finance Director Verified Funds Avail.
	\$20,879.10	\$25,000	<i>M. Susan</i>

5.	Dept. Name	General Ledger Acct #
	IT	620-4192-400-431

6.	Type of Purchase
	☐ Capital Construction
	☐ Capital Construction – Change Order
	☐ Capital Equipment
	☐ Plant Equipment
	☒ Materials, supplies, non-profession/technical services (includes computer/software maint.)
	☐ Professional Services
	☐ Utilities (includes equipment installation)
	☐ Land, easements, ROW

7.	Purchasing Process Required
	☐ Cooperative Purchasing
	☐ Open Market
	☐ Comparative Pricing
	☐ Request for Proposal (attach bid tab)
	☐ Formal Bid (attach bid tab and advertisement)
	☒ Single Source (attach an explanation) Microsoft Government Pricing from our Vendor Partner

8.	Authorization Required
	☒ City Manager
	☒ City Council

9.	Signatures		
	Position	Signature	Date
	Department Director	<i>Kelly P.</i>	1-11-2022
	City Manager	<i>[Signature]</i>	1-11-2022
	City Council Approval (meeting date)		
10.	Purchase Order # assigned by Finance		

General summary of purchasing ordinance (Section 4, Art. III)

TYPE OF CONTRACT	ESTIMATED AMOUNT	PROCESS	Purchase Order? Purchase Request?	CITY COUNCIL APPROVAL REQUIRED?
Capital Construction	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3) vendors/suppliers)	Purchase Request	
	\$20,001-\$100,000	Competitive Bid (see Code Sec 4-3-40)		
	> \$100,000	Bonded Competitive Bid		
Capital Construction Change orders	< = 10% of approved contract	When total change orders to date are < 10% - Dept Head or City Manager Approval	Purchase Request	Yes if total change orders to date are greater than 10%
	> 10% of approved contract			
Capital Equipment	< \$5,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO	Yes if over \$20,000 or for any amount from Capital Fund.
	\$5,000-\$20,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
		Competitive Bid		
	> \$20,000	(see Code Sec 4-3-40)		
Plant Equipment Replacement (purchases necessary for replacement of existing equipment that is component part of any water, wastewater, or physical plant)	< \$7,500	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$75,000
	\$7,500-\$75,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
	>\$75,000	Competitive Bid (see Code Sec 4-3-40)		
Materials, Supplies, Non- Professional Services and Technical Services (including software/hardware maintenance technical services)	< \$10,000	Open Market (informal evaluation by purchasing agent)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$20,000
	>\$10,000	Comparative Pricing (solicit quotes from 3 vendors/suppliers)	Purchase Request	
Professional Services (note- process for appointed positions such as auditor, attorney, engineer, or municipal judge to be determined by Council)	< \$25,000	Open Market (informal evaluation by purchasing agent)	All - Purchase Request	Yes if anticipated to exceed \$25,000 per year to a single vendor
	> = \$25,000	Written requests for written proposals must be sent to at least 3 firms or individuals		
Utilities including installation of equipment (purchases to secure utility services such as natural gas, electricity, local telephone, water, or sewer)	any amount	Single Source (negotiations, where appropriate, after good faith determination that only one viable source exists in relevant supply area - keep records for one year)	> \$5,000 - PO >= \$5,000 - Purchase Request	No
Real Property Interest (including easements and rights of way)	any amount	Single Source (see above)	> \$5,000 - PO >= \$5,000 - Purchase Request	Yes if over \$5,000.

SOLD-TO PARTY 10142805

CITY OF RIFLE
PO BOX 1908
RIFLE CO 81650-1908

SHIP-TO

CITY OF RIFLE
202 RAILROAD AVE
RIFLE CO 81650-2218

We deliver according to the following terms:

Payment Terms : Net 30 days
Ship Via : Electronic Delivery
Terms of Delivery: : FOB DESTINATION
Currency : USD

Quotation

Quotation Number : [224520918](#)
Document Date : 04-JAN-2022
PO Number : [\[REDACTED\]](#)
PO Release :
Sales Rep : Peter Lonson
Email : PETER.LONSON@INSIGHT.COM
Telephone :
Sales Rep 2 : Brian Stephenson
Email : BRIAN.STEPHENSON@INSIGHT.COM
Telephone : +18002692523

Material	Material Description	Quantity	Unit Price	Extended Price
AAA-11650	Microsoft Office 365 (Plan G3) - subscription license - 1 user MS GOV TRANSACTIONAL CLOUD SUBS SVC (CLOUD OLS)-D Coverage Dates: 01-FEB-2022 - 31-DEC-2022 You will be billed on the following dates for the specified amounts: 04-JAN-2022 20879.10 USD STATE OF COLORADO NASPO VALUEPOINT SOFTWARE VAR(# ADSP016-138244/ 2017000000000000000105) LICENSE : 4100058060 DEPLOY DATE : 04-JAN-2022	110	189.81	20,879.10
Product Subtotal				20,879.10
TAX				0.00
Total				20,879.10

Thank you for considering Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Peter Lonson

PETER.LONSON@INSIGHT.COM

Brian Stephenson
+18002692523

BRIAN.STEPHENSON@INSIGHT.COM

Please respond to colorado@insight.com
Phone: 800-269-2523

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This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by you and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

Effective Oct. 1, 2018, the U.S. government imposed tariffs on technology-related goods. Technology manufacturers are evaluating the impact on their cost and are providing us with frequent cost updates. For this reason, quote and ecommerce product pricing is subject to change as costs are updated. If you have any questions regarding the impact of the tariff on your pricing, please reach out to your sales team.

SOFTWARE AND CLOUD SERVICES PURCHASES: If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.
<https://www.insight.com/terms-and-policies>



Agenda Item #7.c.

Agenda Item Name:

Consider Liquor License Renewal for Capitol Deli, LLC dba Capitol Deli

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Liquor License Renewal for Capitol Deli, LLC dba Capitol Deli

Recommended Action:

Move to approve the Liquor License Renewal for Capitol Deli, LLC dba Capitol Deli

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Capitol Deli, LLC dba Capitol Deli located at 851 Railroad Avenue, Rifle, CO has submitted a Hotel & Restaurant Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. Capitol Deli Renewal_Redacted

CAPITOL DELI
851 RAILROAD AVENUE
Rifle CO 81650

RECEIVED

DEC 20 2021

City Clerk
City of Rifle

Fees Due	
Renewal Fee	Waived due to 20B-001
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	Waived due to 20B-001
Related Facility - Campus Liquor Complex \$160.00 per facility	Waived due to 20B-001
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name CAPITOL DELI LLC		Doing Business As Name (DBA) CAPITOL DELI		
Liquor License # 03-14252	License Type Hotel & Restaurant (city)	Sales Tax License # 33559264	Expiration Date 02/04/2022	Due Date 12/21/2021
Business Address 851 RAILROAD AVENUE Rifle CO 81650			County Garfield	Phone Number 9706659647
Mailing Address 851 RAILROAD AVENUE Rifle CO 81650			Email	
Operating Manager	Date of Birth	Home Address	Phone Number	
1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease 12/31/2023				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes ☐ No ☒				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes ☐ No ☒				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes ☐ No ☒				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes ☐ No ☒				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes ☐ No ☒				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes ☐ No ☒				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes ☐ No ☒				

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Dustin Budd

Title

Owner / CEO

Signature _____

Signature: Justin Budd

Date

Date 12/12/21

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Date _____

Signature

Title

Attest	
--------	--

Tax Check Authorization, Waiver, and Request to Release Information

I, Dust Budd am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Capitol Deli (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Capitol Deli</u>		Social Security Number/Tax Identification Number _____	
Address <u>851 Railroad Ave</u>			
City <u>Rifle</u>		State <u>CO</u>	Zip <u>81650</u>
Home Phone Number _____		Business/Work Phone Number <u>970 665 9647</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Dust Budd</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Dust Budd</u>			Date signed <u>12/20/21</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #7.d.

Agenda Item Name:

Consider Liquor License Renewal for Kum and Go LC dba Kum and Go #922

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Liquor License Renewal for Kum and Go LC dba Kum and Go #922

Recommended Action:

Move to approve the Liquor License Renewal for Kum and Go LC dba Kum and Go #922

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Kum and Go LC dba Kum and Go #922 located at 120 East 26th Street, Rifle, CO has submitted a Fermented Malt Beverage (off-premise) Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. 2022 Kum & Go Renewal Application_Redacted

Submit to Local Licensing Authority

Fees Due		
Renewal Fee		
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name Kum and Go LC		Doing Business As Name (DBA) Kum and Go # 922		
Liquor License # 12-40424-004	License Type FMB	Sales Tax License Number 12404240014	Expiration Date 2.07.2021	Due Date 12.24.2021
Business Address 120 East 26th Street - Rifle, CO 81650				Phone Number 970-625-2274
Mailing Address 1459 Grand Ave - Des Moines, IA 50309			Email Licenses @ kumandgo . com	
Operating Manager Trina Sanchez	Date of Birth	Home Address		Phone Number
1. Do you have legal possession of the premises at the street address above? ☒ Yes ☐ No Are the premises owned or rented? ☐ Owned ☒ Rented* *If rented, expiration date of lease 2-22-32				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No				
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No				
3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery				
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No				
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No				
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☒ Yes ☐ No See attachment				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No				

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☒ Yes ☐ No *See violation list*

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No *See licensed location*

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Jody Deiter

Title

Risk Mgmt Analyst

Signature

Jody Deiter

Date

12.21.2021

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Date

Signature

Title

Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, Nody Deiter am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Kum and Go LC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Kum and Go LC / Store 922</u>		Social Security Number/Tax Identification Number	
Address <u>1459 Grand Ave</u>			
City <u>Des Moines</u>		State <u>IA</u>	Zip <u>50309</u>
Home Phone Number <u>515-457-6249</u>		Business/Work Phone Number <u>515-457-6000</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Nody Deiter</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Nody Deiter</u>			Date signed <u>12.21.2021</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #7.e.

Agenda Item Name:

Consider Liquor License Renewal for Nachos Mexican Dining, LLC dba Nachos Mexican Dining

Presenter:

Misty Williams, City Clerk

Item Description:

Consider Liquor License Renewal for Nachos Mexican Dining, LLC dba Nachos Mexican Dining

Recommended Action:

Move to approve the Liquor License Renewal for Nachos Mexican Dining, LLC dba Nachos Mexican Dining

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Nachos Mexican Dining, LLC dba Nachos Mexican Dining located at 2000 Railroad Avenue, Rifle, CO has submitted a Hotel & Restaurant Liquor License Renewal Application.

The application is complete and the appropriate fees have been paid.

Executive Summary:

N/A

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. 2022 Renewal Application - Nacho's Mexican Restaurant_Redacted

RECEIVED

JAN 11 2022

**City Clerk
 City of Rifle**

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	\$ 50.00
Renewal Fee	500.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 550.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name Nachos Mexican Dining LLC		Doing Business As Name (DBA) Restaurant	
Liquor License # 42-91435-000	License Type Restaurant	Sales Tax License Number 30600257-000	Expiration Date march 17, 2022
Business Address 2000 Railroad Ave Rifle CO 81650		Due Date 01-09-22	
Mailing Address 2000 Railroad Ave Rifle CO 81650		Phone Number 970 987 1601	
Operating Manager Jessica Mendoza		Email jessmna22@hotmail.com	
Date of Birth		Home Address	
Date of Birth		Home Address	
1. Do you have legal possession of the premises at the street address above? ☐ Yes ☐ No Are the premises owned or rented? ☒ Owned ☐ Rented* *If rented, expiration date of lease _____			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. ☐ Yes ☒ No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) ☐ Yes ☒ No			
3b. If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☒ No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ Yes ☒ No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ Yes ☒ No			

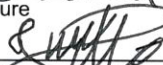
COLORADO DEPARTMENT OF REVENUE

Liquor Enforcement Division

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. ☐ Yes ☒ No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ Yes ☒ No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
Jessica Mendota	owner
Signature	Date
	01-09-22

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For	Date
Signature	Attest
Title	

Tax Check Authorization, Waiver, and Request to Release Information

I, Jessica Mendoza am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Nacho's Mexican Dining LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Nacho's Mexican Dining LLC</u>		Social Security Number/Tax Identification Number _____	
Address <u>2000 Railroad Ave</u>			
City <u>Rifle</u>		State <u>CO</u>	Zip <u>81650</u>
Home Phone Number <u>970 987 1681</u>		Business/Work Phone Number <u>970 625 9998</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Jessica Mendoza</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Jessica Mendoza</u>			Date signed <u>01-09-22</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



Agenda Item #9.a.

Agenda Item Name:

Consider Appointing Representative to the Garfield County Emergency Communications (GCECA) Board

Presenter:

Tommy Klein, City Manager

Item Description:

The bylaws for the IGA between the GCECA and the City have changed. It is necessary for the Council to officially appoint a member to the GCECA Board.

Recommended Action:

Motion to approve the appointment of (designated Councilperson) to the Garfield County Emergency Communications Board of Directors.

Fiscal Impact:

Potential impact on service fees paid by the City to the Garfield County Emergency Communications Authority.

Operational Impact:

A Councilperson may sit on the GCECA Board to represent all municipalities in Garfield County.

Prior Board Motions:

The previous IGA was approved in 2015 by unanimous vote. Mayor Green was appointed by the Council as our representative on the Board of Directors in the past.

Background Information:

The Garfield County Emergency Communications Authority (911 Center) is controlled by a Board of Directors. In the past, only Executive members could make motions and vote on important matters. The IGA before you includes Resolution 3 of 2021 which allows for members of the Board of Directors to make motions and vote. The Councilperson appointed to represent our community and other municipalities will be a member of the Board of Directors.

Executive Summary:

The Garfield County Emergency Communications Authority (911 Center) is controlled by a Board of Directors. In the past, only Executive Board members could make motions and vote on important matters. The IGA before you includes changes (Resolution 3 of 2021) allowing for members of the Board of Directors to make motions and vote. The member of the Council appointed to represent our community and the other municipalities will be a member of the Board of Directors.

The Board of Directors are encouraged to attend the Executive Board meetings. Meetings are held at noon on the fourth Thursday of each month. At the Executive Board meetings, our representative will be able to vote and propose motions. Members vote on budget items, contracts and administrative matters.

It is my view that allowing the Council's representative to vote and make motions is a desirable change. In 2020, the police department paid \$20,018.76 for 911 and software services to the GCECA. In 2021, the cost was \$24,004.44. As a voting member, the Council appointee will have influence on how the Authority manages reserves which could affect future fees.

A memo from Mr. Carl Stephens of the GCECA , the IGA for 2015 and Resolution 3 of 2021 are attached for your review.

Notification Requirements:

None

Prepared By:

Tommy Klein, City Manager

Attachments:

1. City of Rifle IGA



Garfield County Emergency Communications Authority

970-625-8095
<http://www.GarCo911.org>
585 East First Street
Rifle, Colorado
81650-2487

Carl Stephens
Executive Director
StephensC@garco911.com
970-930-1096

December 15, 2021

City of Rifle
Attn: Chief City Manager Klein
202 Railroad Ave
Rifle, CO 81650

RE: Garfield County Emergency Communications Authority Board of Directors – Elected Official

Dear Chief City Manager Klein:

Each year the Communications Authority draws two elected officials by lot to serve on the Board of Directors. For 2022 the City of Rifle and the Town of Carbondale were picked. This is a position for your elected city council members and is in addition to your Chief of Police, who is a standing member.

The Board of Directors meets each year on the first Thursday of December. However, Board of directors are encouraged to attend the Executive Board meetings held at noon on the fourth Thursday of each month. Except for November and December. At the Executive Board meetings, all directors are encouraged to participate and vote. They do not count towards a quorum of the Executive Board. We provide lunch and can make a conference bridge available if that works better for your council member.

Please have your city council select an elected official that would like to participate and let me know by January 20. If the city does not wish to participate or notify the Authority by January 20, the Board of directors will need to appoint another government member to fill that role.

Attached are the most recent bylaws and IGA. If you have any questions, please let me know.

Sincerely,

Carl E Stephens
Executive Director

**INTERGOVERNMENTAL
AGREEMENT
OF
GARFIELD COUNTY
EMERGENCY
COMMUNICATIONS
AUTHORITY**

INTERGOVERNMENTAL AGREEMENT ESTABLISHING GARFIELD COUNTY COMMUNICATIONS AUTHORITY

THE PARTIES to this Agreement are THE BOARD OF COUNTY COMMISSIONERS OF GARFIELD COUNTY, COLORADO, (a legal and political subdivision of the State of Colorado); THE TOWN OF CARBONDALE, (a duly organized corporation within the State of Colorado), THE CARBONDALE RURAL FIRE PROTECTION DISTRICT, (a duly organized special district and governmental entity within the State of Colorado); THE CITY OF GLENWOOD SPRINGS, (a duly organized municipal corporation within the State of Colorado); GLENWOOD SPRINGS RURAL FIRE PROTECTION DISTRICT, (a duly organized special district and governmental entity within the State of Colorado); THE TOWN OF SILT, COLORADO, (a duly organized municipal corporation within the State of Colorado); THE TOWN OF NEW CASTLE, (a duly organized municipal corporation within the State of Colorado); THE COLORADO RIVER FIRE PROTECTION DISTRICT, (a duly organized special district within the State of Colorado); THE CITY OF RIFLE, (a duly organized municipal corporation within the State of Colorado); THE TOWN OF PARACHUTE, (a duly organized municipal corporation within the State of Colorado); and THE GRAND VALLEY FIRE PROTECTION DISTRICT, (a duly organized special district within the State of Colorado).

WHEREAS, pursuant to the provisions of Section 29-1-201, C.R.S., as amended, the parties have the power and authority to enter into this Agreement for the purpose of providing a unified County emergency communications system; and

WHEREAS, this Intergovernmental Agreement is intended to promote the coordination of full-time and event-specific emergency service communications, and dispatching by and for the parties; and

WHEREAS, this Intergovernmental Agreement is further intended to lead to the creation of a centralized countywide emergency communications operation; and

WHEREAS, significant cost and organizational efficiencies can be realized if such facilities or site acquired is constructed, leased, operated and maintained jointly by the parties through a separate, durable intergovernmental agreement, and entity.

NOW, THEREFORE, in consideration of the mutual covenants and commitments set forth herein, the parties agree as follows:

Article I - Purpose

As permitted by Section 29-1-203, C.R.S., as amended, the parties hereby establish a separate legal entity to be known as the "Garfield County Emergency Communications Authority," (hereinafter referred to as the "Authority"), which shall be, responsible for establishing and

administering the operation of a countywide emergency communications and dispatch program as set forth herein. All parties to this agreement are aware that the Authority as so established is a separate legal entity, which entity can enter into independent contracts, sue and be sued, and bears its own liability. This Authority has been established to implement that portion of the sales tax enacted in 1996 concerning the provision of County-wide emergency communications and dispatch services. (See Section 2.a. of Garfield County Resolution 96-54.)

Article II - Effect

The Agreement shall take effect and the Authority shall be formed upon the execution of this agreement by the Board of County Commissioners of Garfield County, the City of Glenwood Springs, and the City of Rifle. Additional members shall be considered joined to the Authority upon the date of their execution of this Agreement.

Article III - Additional Members

Additional members may be added to the Authority, if an entity is qualified to enter into an Intergovernmental Agreement pursuant to the provisions of Section 29-1-201, C.R.S., as amended, and such entity application for membership is accepted by the majority of the Authority members as such exists on the date of the requesting entity's application. The parties to this Agreement shall not be subject to these restrictions.

Article IV - Duties and Powers of the Authority

A. The authority of any party shall not be imputed to any other party or the Authority, and no debt, liability or obligation of the Authority shall be imputed to any party.

B. In order to achieve its purpose, the authority is hereby authorized, in its own name, to perform all acts necessary for the exercise of its powers including the following:

1. To make and enter into contracts, including agreements to receive and provide services, including administrative and financial services necessary for the operation of the authority, including auditing, financial and payroll services, legal services, and other incidental services normally associated with the operation of a governmental entity.
2. To provide dispatch services and emergency communication services of all kinds, including the handling and processing of arrest warrant information for arrest warrants issued by the courts in the State of Colorado and other states of the United States, for the benefit of and on behalf of all of the parties to this Agreement, including the provision of 911 and E-911 services directly or by contract.
3. To provide emergency communications and dispatch services as defined in paragraph 2 above for private organizations to the extent that such contract requires the payment of adequate consideration for the provision of those services.

4. To employ agents and employees necessary to carry out the purposes of this Agreement.
5. To acquire, construct, maintain, manage, lease, hold or dispose of any real property necessary for the purposes of this Agreement.
6. To acquire, construct, maintain, manage, lease, hold or dispose of any personal property necessary for the purposes of this Agreement.
7. To condemn property for public use to the extent needed for the acquisition of utility easements, access easements, repeater, and transmission facilities, to the extent all such facilities or similar facilities are located at sites remote from a central dispatch center and not otherwise held or owned by another public entity.
8. To incur debts, liabilities and obligations necessary for the operation of the Authority, to sue and be sued in its own name.
9. To have and use a corporate seal.
10. To fix, maintain, revise, fees, rates and charges for functions or services or facilities provided by the entity for those not members of the Authority, as well as fees to members for special services not contemplated in the day-to-day operation of the Authority, pursuant to a fee schedule adopted by the Board of Directors.
11. To adopt by resolution, regulations respecting the exercise of the authorities, powers and carrying on of its purposes.
12. To apply for and accept grants, advances and contributions.
13. To adopt annually a budget setting forth all administrative, operational, capital (capital replacement and capital reserves) and fund reserves expenditures, and submit that budget for final approval to the Board of County Commissioners of Garfield County as required by Section 30-11-107, C.R.S., as amended.
14. To authorize expenditures pursuant to the approved budget and appropriations.

Article V - Board of Directors

The governing body of the Authority shall be known as the Board of Directors, in which all legislative power of the Authority shall be vested. The Board of Directors shall be comprised of the following:

- A. Each member shall be entitled to one representative on the Board of Directors.
 1. For those members that are municipal entities, their designees shall be their Chief of Police or Chief Law Enforcement Officer.

2. For those members that are Special Districts, their representative shall be appointed by the Board of that Special District and shall be either a Board member or member of the staff.
- B. The Board of County Commissioners of Garfield County shall be entitled to one member of the Board of Commissioners as elected by that Board.
- C. The Garfield County Sheriff.
- D. Two elected officials selected by lot annually' from member agencies for a one (1) year term.
- E. One (1) citizen representative who is not otherwise associated with any of the member agencies to be appointed by a majority of the other members of the Board of Directors.

Article VI - Actions, Powers and Duties of the Board of Directors

- A. The Board of Directors shall have general supervision over all financial, budgetary and administrative affairs of the Authority except as specifically provided in this Intergovernmental Agreement.
- B. The Board of Directors shall adopt Bylaws within sixty (60) days of the first meeting of the Board of Directors in order to conduct its business in proper manner. The Bylaws shall control to the extent they do not conflict with this IGA.
- C. The Board of Directors shall meet at least once annually to approve the budget for the Authority, as set forth herein.
- D. The Board of Directors shall have authority to act on all matters by a majority of the quorum, except as set forth herein, at a regularly scheduled Board of Directors meeting. The quorum of the Board shall consist of a majority of the member's representatives. The Board of Directors shall meet at times and places established by the Bylaws or by resolution of the Board of Directors. In the following areas, the Board of Directors shall act with approval of a majority of the membership:
 1. Approval of the annual budget;
 2. Contract approval for agreements with member entities, when such agreement provide for general emergency dispatch and communication services to be provided by that member entity. (This area of contract approval may not be delegated.)
- E. The meetings of the Board of Directors shall be subject to the provisions of the Colorado Open Meetings Law, and the Colorado Open Records Act. All meeting minutes and notices shall be maintained as required pursuant to those provisions.

F. The officers of the Authority shall consist of the Chairman, the Vice-Chairman, the Secretary and the Treasurer. The Chairman shall be responsible for conducting all meetings pursuant to Robert's Rules of Order unless other meeting procedures are adopted by the Board of Directors as a part of their Bylaws. The Vice-Chairman shall be responsible for conducting all meetings in the absence or disqualification of the Chairman. The Secretary shall be responsible for preparing, reviewing and verifying all minutes of the meetings of the Board of Directors and shall attest all documents executed by the Chairman on behalf of the Authority. The Treasurer shall be responsible for all financial affairs of the Authority, including but not limited to, budget preparation, long range financial planning, banking activities and accounting reports. Funds of the Authority shall be expended in conformity with the Bylaws of the Authority.

G. Action of the Board of Directors shall be by motion or resolution.

H. By motion or resolution the Board may implement all powers of the Authority.

Article VII - Colorado Crime Information Center Control Committee

The Colorado Crime Information Center Control Committee, also referred to as "CCIC Committee" shall consist of three (3) Chief Law Enforcement Executives active in Garfield County, as appointed by the Board of Directors. The duties of the CCIC Committee shall be as set forth herein. The CCIC Committee, at its first meeting, shall elect a Chair, Vice-Chair and Secretary. In conducting its business, the CCIC Committee shall meet at least one time per month.

Unless the CCIC computer terminals are controlled by separate entities through contract, the CCIC Committee shall be specifically responsible for overseeing and supervising the operation of the CBI Criminal Records Computer Terminal. In regard to operation and maintenance of that facility, the CCIC Committee shall have the sole and exclusive authority superseding the authority of the Board of Directors in that regard. All employees and staff of the Authority responsible for any operational aspects of that computer terminal shall be supervised by the CCIC Coordinator.

Article VIII - Executive Board

A. Purpose

There shall exist an executive Board for the Authority whose purpose shall be to serve as primary supervisors and administrators of the Authority on a day-to-day basis. The Executive Board shall consist of the Garfield County Sheriff, one (1) member of the Board of County Commissioners of Garfield County, as elected by that Board, one (1) private citizen not otherwise associated with the Authority to be appointed by the Authority Board of Directors, two (2) law enforcement representatives to be appointed by the Authority Board of Directors and two (2) Fire/EMS representatives to be appointed by the Authority Board of Directors. All members of the Executive Board must also be members of the Board of Directors. The Garfield County Sheriff may appoint the Garfield County Undersheriff to attend Executive Board meetings in the

absence of the Sheriff, the Garfield County Commissioner representative may appoint one other County Commissioner to attend in his/her absence, a law enforcement representative may appoint another member from that jurisdiction's police department in his/her absence, and a Fire/EMS representative may appoint another member from that jurisdiction's fire department/district in his/her absence. Such designated representatives shall have full power to participate and vote at such meetings to the same extent as the absent representative.

B. Terms

The terms of all members of the Executive Board shall be established in the Bylaws of the Authority. At a minimum, the terms of some members shall be staggered and none shall exceed three years in length. In addition, the status of Executive Board officers and procedural roles for the Executive Board shall be established by the Authority Bylaws.

C. Meetings of Executive Board

The Executive Board shall establish a regular meeting schedule which schedule shall be published during January of every calendar year. The Executive Board shall conduct as many regularly scheduled meetings, special meetings, or emergency meetings as that Board deems necessary to properly conduct its business. All Executive Board members shall attend all meetings of the Executive Board. Any Executive Board member, except the Garfield County Sheriff and the Garfield County Commissioner representative, who fails to attend five (5) regularly scheduled meetings in any twelve (12) month period may be removed by the Executive Board. Any member so removed shall be replaced for the unexpired term of the member removed by a representative from the same discipline occupied by the removed Board member.

D. Powers, Actions and Duties of Executive Board

In order to achieve the purpose set forth above, the Executive Board shall have the following powers, duties and responsibilities:

1. To recommend contracts for execution by the Board of Directors.
2. To have all personnel responsibility for the staff of the Authority, including the initial hiring, termination and disciplinary responsibility for that staff. In this capacity, the Executive Board shall have the authority to hire, discipline and terminate individuals pursuant to a properly adopted personnel policy and to conduct such review of termination and disciplinary actions as it shall establish by the personnel policy to be adopted by the Executive Board.
3. Additionally, the Executive Board shall have supervisory responsibility over the day-to-day decision making process of the staff and employees of the Authority, which supervision powers shall be subject to review by the Authority Board of Directors only when acting in its capacity as that Board. Staff supervision shall not be subject to review by individual members of the Board of Directors.

4. The ability to enter into contracts and agreements as established by the Board of Directors through resolution.

5. All other powers, duties and responsibilities delegated to the Executive Board by the Board of Directors, except those responsibilities set forth at Article IV.B.5 which shall be non-delegable to the Executive Board.

Article IX - Budget

The Board of Directors shall provide in the Bylaws for an Authority budget cycle which coincides with the budget cycle for Garfield County and complies with the Local Government Budget Law of Colorado. That budget shall set forth all administrative, operational, capital (capital replacement and capital reserves) and fund reserve expenditures for the following fiscal year. Such budget shall anticipate that the primary source of revenue will be from the Garfield County Sales Tax as adopted by the electorate in November of 1996. (See Section 2.a. of Garfield County Resolution 96-54.) The budget shall be subject to annual review, approval and appropriation by the Board of County Commissioners. Once appropriated, all expenditures will not exceed the budget or amended budget approved by the Board of County Commissioners. Additionally, the Board of Directors may anticipate revenue from grants, donations, non-member user charges, fees collected from an approved schedule, fees for special services to members, and interest on funds received by the Authority. All revenue sources shall be specifically identified in the budget process.

Article X - Financial Services

The Authority shall maintain its own bank accounts and funds separate from those of the members. All monies shall be kept in accordance with statutory requirements for public funds specified in Section 24-75-601, and Section 11-10.5-101, C.R.S., as amended. All investments of funds appropriated to the Authority shall comply with statutory limitations. No member agency shall be permitted to provide the services set forth in this section.

Article XI - Personnel

The Authority is authorized to employ necessary staff and personnel to perform its purpose of providing a county-wide emergency communications and dispatch operation. The Authority shall maintain adequate insurance to cover employment-related lawsuits brought by or on behalf of any employee retained by the Authority. Additionally, the Authority is authorized to contract with members and parties to this Agreement for the provision of necessary staff and personnel to perform its functions. Through such contractual arrangement with members and parties to this Agreement, the Authority shall not undertake an employee/employer relationship with the employees of the party performing the contracted services.

To the extent the Authority retains its own staff; the Authority shall adopt a personnel policy specifying the conditions of that employment. For the position of Executive Director and other

specific positions denominated by the Board of Directors, the Authority may enter into a contractual arrangement, which contracts must establish an at-will employment status, but contain specific severance provisions to the extent permitted by law, and by the budget of the Authority.

Article XII - Records

The parties to this Agreement and all other members shall, have access at all times to the records of the Authority. Nevertheless, the records of police dispatching activities shall be deemed criminal justice investigatory files, and the records of the agency or agencies involved, not the records of the Authority. Records of medical dispatching activities shall be deemed medical records and shall be further deemed to be the records of the agency or agencies involved and the not the records of the Authority. All requests for release of the foregoing records shall be directed to the affected agencies. All other records shall be deemed public records and their release governed by law.

Article XIII - Audits

Pursuant to Colorado law, the Authority shall cause an annual independent audit to be made of its books and records. This audit shall be provided to the governing body of each party to this Agreement.

Article XIV - Legal Services

The Authority through the Board of Directors, may contract for legal services within limitations of its budget. Legal advice provided by the attorneys for members, and the parties to this Agreement, shall not constitute legal advice to the Authority, but shall be deemed legal advice to that party.

Article XV - Insurance

The Authority shall maintain the following insurance coverages as established by the Board of Directors in the Bylaws or otherwise.

- A. Workers Compensation Insurance as required by law to cover all employees, Board members, officials and volunteers of the Authority.
- B. General liability insurance, including without limitation, insurance covering employment-related claims. Where deductibles or retentions are involved, the budget of the Authority shall include an appropriate reserve to cover such expenses.
- C. Automobile liability insurance in at least the statutory minimum. Where deductibles or retentions are involved, the budget of the Authority shall include an appropriate reserve to cover such expenses.

D. Errors and omissions insurance covering each director and member of the Executive Committee.

E. Property insurance in amounts to cover accidental damage, loss or destruction of Authority property.

Article XVI - Services to Non-Members or Non-Parties

The Authority may contract to provide services to governments or organizations. All such contracts shall require consideration paid to the Authority in an amount at least equivalent to the services provided, unless a lesser amount of consideration has been approved by a majority of the membership of the Authority. Services may be terminated for failure to provide prompt payment.

Article XVII - Withdrawal, Termination and Dissolution

A. Parties and members may withdraw from this Agreement upon written notice to the Authority, giving six (6) months notice prior to the commencement of the fiscal year in which membership in the Authority will cease. A party which has given notice of withdrawal retains all rights and obligations of a party until the effective date of the withdrawal.

B. Except as otherwise provided in this IGA, upon the effective date of withdrawal or termination of participation in this intergovernmental agreement and in the Authority, the party or member forfeits any and all right, title and interest that it might otherwise have in the property or assets of the Authority.

C. Termination of the membership of any party or member may be accomplished by a 2/3 vote of the members of the Authority. Such termination may be accomplished solely through a finding that a member has violated the terms of this Agreement.

D. The Authority may be dissolved through termination of this Agreement by the written mutual consent of three-quarters (3/4) of all members in good standing, which 3/4 majority must include the City of Glenwood Springs, the City of Rifle, and the Board of County Commissioners of Garfield County. The agreement providing for dissolution of the Authority shall also provide that all assets titled to or held in the ownership of the Authority shall become the property and under the ownership of the Board of County Commissioners.

E. Upon withdrawal, termination or dissolution, members shall retain ownership of all property and assets separately titled to those owners.

Article XVIII - E-911

The Authority may contract with municipalities, special districts or other authorities to undertake the provision of 911 or E-911 services. Any agreement to provide that service must also provide for full reimbursement for undertaking E-911 operations. E-911 service provided on behalf of a

separate entity shall be undertaken pursuant to written contracts approved by a majority of the members.

Article XIX - Contracts with Members

The Authority may not enter into contracts with members for the provision of administrative services required to be performed by the Authority pursuant to this Agreement. However, the Authority may enter into contracts with members for the purchase or lease of equipment, sites, or real property. Additionally, the City of Rifle and Garfield County may enter into contracts with the Authority for the provision of initial general emergency dispatch and communication services. Such contracts may continue until the Authority is able to provide general emergency county-wide communications and dispatch services through its own staff and equipment.

Article XX - Radio Frequencies

Each member shall offer for the common use of the Authority all radio frequencies licensed to the member which are appropriate for fire or law enforcement use. Each member agrees to abide by the decisions of the Authority concerning use of such frequencies. Every member agrees to renew such licenses unless relieved of that obligation by the Authority. The Authority shall bear all costs and undertake all duties regarding transfer of ownership of such licenses, if required by Federal regulation. The Executive Director and Authority shall coordinate renewal and management of all licenses to ensure their viability.

Article XXI - Amendments

Except as set forth in this paragraph, this IGA may be amended by the approval of not less than two-thirds (2/3) of the entire membership of the members and parties in good standing, including approval of the City of Glenwood Springs, the City of Rifle, and the Board of County Commissioners of Garfield County. For all amendments concerning budget, appropriation, membership on the Board of Directors or membership in the IGA, unanimous approval shall be required.

Article XXII - Miscellaneous Provisions

A. The waiver by the Authority or any party of any breach of any term, covenant, or condition of this intergovernmental agreement by any other party or the Authority shall not be deemed a waiver of such term, covenant, or condition for any subsequent breach of the same or of any other term, covenant, or condition of this intergovernmental agreement.

B. Any party shall have the right to enjoin any substantial breach or threatened breach of this intergovernmental agreement by any other party, and shall have the right of specific performance of this intergovernmental agreement.

C. This intergovernmental agreement is solely for the benefit of the parties hereto, and no third party shall be entitled to claim or enforce any rights hereunder except as expressly provided herein.

D. This intergovernmental agreement contains the entire agreement between the parties and shall not be amended or modified in any manner except in accordance with the amendment procedure set forth herein.

E. All notices to parties shall be deemed to have been given when mailed to the governing body of a party. Additionally, all notice to the Authority shall be deemed to have been given when mailed to the Board of Directors of the Authority.

F. If any provision of this Agreement or the application thereof to any party or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Agreement which can be given effect without the invalid provision or application; and, to this end, the provisions of the Agreement are deemed to be severable.

G. No assignment of any of the rights or obligations created by this Agreement in favor of any party to this Agreement may be assigned in whole or in part without the prior written approval of that party or parties, and all such assignments so approved shall be null and void. This provision shall not bar the undertaking of a contractual agreement by the Authority to obtain provision of these services required to be provided by the Authority.

H. The section headings of this Agreement are for convenience only and are not to be used to interpret or give effect to this Agreement. Unless otherwise indicated by the text, the singular includes the plural, and the masculine includes the feminine.

I. The provisions of this Agreement shall apply to and bind the legal representatives and successors of interest of all of the parties and all of the covenants are to be construed as conditions of this Agreement.

J. The Authority created through the execution of this document shall hold harmless, indemnify and defend the Board of County Commissioners of Garfield County and every member to the Authority from any claim arising from or in any way related to the creation, operation or performance of the Authority, its officers, directors, employees or agents, whenever that entity or those individuals are acting in their capacity on behalf of the Authority.

K. This Agreement may be executed in counterpart copies and shall be in full force and effect as set forth above.

IN WITNESS WHEREOF, the parties to this intergovernmental agreement have affixed their seals and signatures on the day and year set forth below their respective signatures.

[Signatures on Following Pages]

ATTEST:

BOARD OF COUNTY
COMMISSIONERS OF GARFIELD
COUNTY, COLORADO

Clerk of the Board

Dated: _____

By: _____
Chairman

ATTEST:

TOWN OF CARBONDALE

Town Clerk

Dated: _____

By: _____
Mayor

ATTEST:

CARBONDALE RURAL FIRE
PROTECTION DISTRICT

Secretary

Dated: _____

By: _____

ATTEST:

CITY OF GLENWOOD SPRINGS

City Clerk

Dated: _____

By: _____
Mayor

ATTEST:

GLENWOOD SPRINGS RURAL FIRE
PROTECTION DISTRICT

Secretary

Dated: _____

By: _____
President

ATTEST:

TOWN OF SILT

Town Clerk

Dated: _____

By: _____
Mayor

ATTEST:

TOWN OF NEW CASTLE

Town Clerk

Dated: _____

By: _____
Mayor

ATTEST:

COLORADO RIVER FIRE
PROTECTION DISTRICT

Secretary

Dated: _____

By: _____
President

ATTEST:

CITY OF RIFLE

City Clerk

Dated: _____

By: _____
Mayor

ATTEST:

TOWN OF PARACHUTE

Town Clerk

Dated: _____

By: _____
Mayor

ATTEST:

GRAND VALLEY FIRE PROTECTION
DISTRICT

Secretary

Dated: _____

By: _____
President

IN WITNESS WHEREOF, the parties to this Intergovernmental agreement have affixed their seals and signatures on the day and year set forth below their respective signatures.

ATTEST:



BOARD OF COUNTY COMMISSIONERS OF
GARFIELD COUNTY, COLORADO

Jean M. [Signature]
Clerk of the Board

Dated: 2-17-15

By: [Signature]

Chairman

ATTEST:

TOWN OF CARBONDALE

Town Clerk

Dated: _____

By: _____

Mayor

ATTEST:

CARBONDALE RURAL FIRE PROTECTION
DISTRICT

Secretary

Dated: _____

By: _____

ATTEST:

CITY OF GLENWOOD SPRINGS

City Clerk

Dated: _____

By: _____

Mayor

ATTEST:

BOARD OF COUNTY
COMMISSIONERS OF GARFIELD
COUNTY, COLORADO

Clerk of the Board

Dated: _____

By: _____
Chairman

ATTEST:

TOWN OF CARBONDALE



Town Clerk

Dated: 2.24.15

By: 

Mayor Pro Tem

ATTEST:

CARBONDALE RURAL FIRE
PROTECTION DISTRICT

Secretary

Dated: _____

By: _____

ATTEST:

CITY OF GLENWOOD SPRINGS

City Clerk

Dated: _____

By: _____
Mayor

CM

IN WITNESS WHEREOF, the parties to this intergovernmental agreement have affixed their seals and signatures on the day and year set forth below their respective signatures.

ATTEST: BOARD OF COUNTY COMMISSIONERS OF GARFIELD COUNTY, COLORADO

Clerk of the Board By: Chairman
Dated:

ATTEST: TOWN OF CARBONDALE

Town Clerk By: Mayor
Dated:

ATTEST: CARBONDALE RURAL FIRE PROTECTION DISTRICT

Secretary By: 
Dated: 4/8/2015

ATTEST: CITY OF GLENWOOD SPRINGS

City Clerk By: Mayor
Dated:

ATTEST:

BOARD OF COUNTY
COMMISSIONERS OF GARFIELD
COUNTY, COLORADO

Clerk of the Board

Dated: _____

By: _____
Chairman

ATTEST:

TOWN OF CARBONDALE

Town Clerk

Dated: _____

By: _____
Mayor

ATTEST:

CARBONDALE RURAL FIRE
PROTECTION DISTRICT

Secretary

Dated: _____

By: _____

ATTEST:

CITY OF GLENWOOD SPRINGS

Catherine Mythen
City Clerk

Dated: February 5, 2015

By: [Signature]
Mayor

ATTEST:

GLENWOOD SPRINGS RURAL FIRE
PROTECTION DISTRICT

Will B. August
Secretary
Dated: 3/10/2015

By: Chad Q
President

ATTEST:

TOWN OF SILT

Town Clerk
Dated: _____

By: _____
Mayor

ATTEST:

TOWN OF NEW CASTLE

Town Clerk
Dated: _____

By: _____
Mayor

ATTEST:

COLORADO RIVER FIRE
PROTECTION DISTRICT

Secretary
Dated: _____

By: _____
President

ATTEST:

GLENWOOD SPRINGS RURAL FIRE
PROTECTION DISTRICT

Secretary

Dated: _____

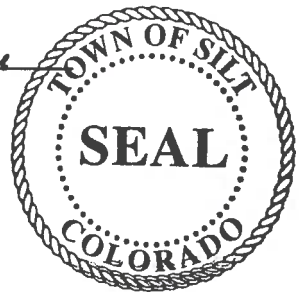
By: _____
President

ATTEST:

TOWN OF SILT

Rebecca M. Dwyer
Town Clerk
Dated: FEB 10, '15

By: Richard J. Davis
Mayor



ATTEST:

TOWN OF NEW CASTLE

Town Clerk

Dated: _____

By: _____
Mayor

ATTEST:

COLORADO RIVER FIRE
PROTECTION DISTRICT

Secretary

Dated: _____

By: _____
President

ATTEST:

GLENWOOD SPRINGS RURAL FIRE
PROTECTION DISTRICT

Secretary

Dated: _____

By: _____
President

ATTEST:

TOWN OF SILT

Town Clerk

Dated: _____

By: _____
Mayor

ATTEST:

TOWN OF NEW CASTLE

Melody Stinson
Town Clerk

Dated: February 17, 2015

By: Bob Babin
Mayor



ATTEST:

COLORADO RIVER FIRE
PROTECTION DISTRICT

Secretary

Dated: _____

By: _____
President

ATTEST:

GLENWOOD SPRINGS RURAL FIRE
PROTECTION DISTRICT

Secretary

Dated: _____

By: _____
President

ATTEST:

TOWN OF SILT

Town Clerk

Dated: _____

By: _____
Mayor

ATTEST:

TOWN OF NEW CASTLE

Town Clerk

Dated: _____

By: _____
Mayor

ATTEST:

COLORADO RIVER FIRE
PROTECTION DISTRICT

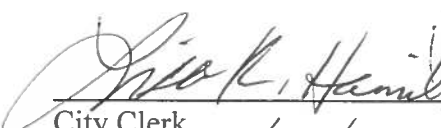
Secretary

Dated: 1/20/2015

By: _____
President

ATTEST:

CITY OF RIFLE


City Clerk
Dated: 2/4/2015

 By: 
Mayor

ATTEST:

TOWN OF PARACHUTE

Town Clerk
Dated: _____

By: _____
Mayor

ATTEST:

GRAND VALLEY FIRE PROTECTION
DISTRICT

Secretary
Dated: _____

By: _____
President

ATTEST:

CITY OF RIFLE

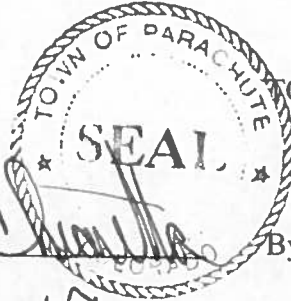
City Clerk

Dated: _____

By: _____

Mayor

ATTEST:



TOWN OF PARACHUTE

Town Clerk

Dated: 2-20-15

By: _____

Mayor

ATTEST:

GRAND VALLEY FIRE PROTECTION
DISTRICT

Secretary

Dated: _____

By: _____

President

ATTEST:

CITY OF RIFLE

City Clerk

Dated: _____

By: _____
Mayor

ATTEST:

TOWN OF PARACHUTE

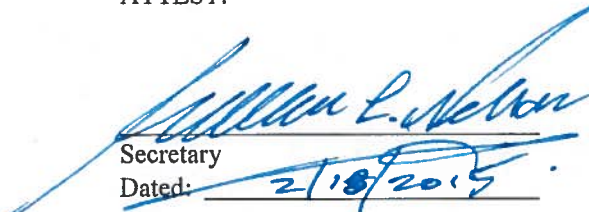
Town Clerk

Dated: _____

By: _____
Mayor

ATTEST:

GRAND VALLEY FIRE PROTECTION
DISTRICT


Secretary

Dated: 2/18/2015

By: 
President



**GARFIELD COUNTY
EMERGENCY COMMUNICATIONS AUTHORITY
RESOLUTION NO. 03
SERIES OF 2021**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GARFIELD COUNTY
EMERGENCY COMMUNICATIONS AUTHORITY ADOPTING AMENDED
BYLAWS FOR THE AUTHORITY.**

WHEREAS, the Garfield County Emergency Communications Authority (the "Authority") is formed pursuant to Section 29-1-201, C.R.S. and that certain intergovernmental agreement recorded with the Garfield County Clerk and Recorder on September 30, 1999 as Reception No. 552959, as it has been amended (the "IGA"); and

WHEREAS, pursuant to Article IV, Section 4 of the IGA, the Board of Directors of the Authority shall adopt Bylaws to conduct its business in a proper manner; and

WHEREAS, the Board of Directors last adopted amendments to the Bylaws in 2016, and the Board of Directors desires to adopt amended Bylaws as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GARFIELD COUNTY EMERGENCY COMMUNICATIONS AUTHORITY, THAT:

1. The Garfield County Emergency Communications Authority incorporates the foregoing recitals as findings by the Board of Directors.
2. At least two thirds of the membership of the Board of Directors present hereby adopts the Bylaws attached hereto and incorporated herein by this reference as the Bylaws of the Board of Directors of the Authority.

THIS RESOLUTION was read, passed, and adopted by the Board of Directors of the Garfield County Emergency Communications Authority at a Regular Meeting held this 26th day of May, 2021.

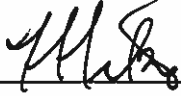
**GARFIELD COUNTY EMERGENCY
COMMUNICATIONS AUTHORITY**

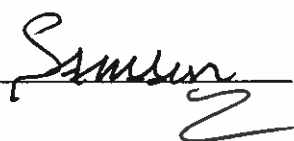
By: _____

_____, ~~Vice-Chairperson~~ *Executive Board*

Garfield County Emergency Communications Authority
Resolution No. __, Series of 2021
Page 2 of 2

ATTEST:


Secretary



**AMENDED BYLAWS OF
GARFIELD COUNTY EMERGENCY COMMUNICATIONS AUTHORITY
2021**

**ARTICLE I
NAME AND PURPOSE**

The Garfield County Emergency Communications Authority (hereinafter referred to as the "Authority") was established by an Intergovernmental Agreement recorded on September 30, 1999 as reception number 552959 in the records of the Garfield County Clerk and Recorder's office (the "IGA") to provide county wide emergency communication and dispatch services. The IGA was amended in 1997, 2001 and again in 2015.

These bylaws are to replace any bylaws previously adopted.

**ARTICLE II
OFFICES**

The principal office of the Authority shall be at 585 E. First Street, Rifle, Colorado. The Board of Directors may change the principal office at any time. The Authority may also have offices at such other places as the Board of Directors shall from time to time approve.

**ARTICLE III
MEMBERS**

The Members of the Authority pursuant to the IGA are as follows:

Board of County Commissioners of Garfield County, Colorado
Town of Carbondale
Carbondale Rural Fire Protection District
City of Glenwood Springs
Glenwood Springs Rural Fire Protection District
Town of Silt
Town of New Castle
Colorado River Fire Protection District
City of Rifle
Town of Parachute
Grand Valley Fire Protection District

Additional Members may be added to the Authority as provided in the IGA.

ARTICLE IV

BOARD OF DIRECTORS

4.1 **General Powers and Number.** The business and affairs of the Authority shall be managed by its Board of Directors. The number of the Directors shall be fifteen (15) from the following entities/categories and appointed pursuant to Section 4.2 of these bylaws.

Board of County Commissioners of Garfield County, Colorado
Garfield County Sheriff's Office
Town of Carbondale
Carbondale Rural Fire Protection District
City of Glenwood Springs
Glenwood Springs Rural Fire Protection District
Town of Silt
Town of New Castle
Colorado River Fire Protection District
City of Rifle
Town of Parachute
Grand Valley Fire Protection District
Elected Officials
Elected Officials
Citizen at Large

4.2 **Appointment.** Each Member of the Authority shall be entitled to one Director on the Board of Directors. For the Members that are municipal entities, their Director shall be the Chief of Police or the Chief Law Enforcement Officer of each such entity. For Members that are special districts, their Director shall be appointed by the board of that special district and that person shall either be a member of the special district's board or a member of the special district's staff. For the Board of County Commissioners of Garfield County, one of the County Commissioners shall be appointed by the Garfield County Commissioners to be a Director. The Garfield County Sheriff shall be a Director. In addition, the Board of Directors of the Authority at its annual meeting each year shall appoint two elected officials from different Members of the Authority to be Directors. These two elected officials shall serve one (1) year terms commencing January 1st. Finally, the Board of Directors of the Authority at its annual meeting shall appoint one citizen of Garfield County who is not otherwise associated with any of the Member agencies to be a Director to serve a three (3) year term. The current citizen Director term runs from January 2020 through December 2022.

4.3 **Tenure and Qualifications.** Each Director shall hold office until his or her successor shall have been duly appointed or until his or her death, resignation or the termination of his or her position or appointment for or from the Member entity appointing that Director. There shall be no

term limits imposed on any Director. If any person serving on the Authority's Board of Directors ceases to be an employee of the Member or an elected official of the Member, that person's membership on the Authority's Board of Directors shall cease as of the date of the end of his or her employment or elected office.

4.4 Annual Meetings. The Annual Meeting of the Board of Directors shall be held on the first Thursday of December of each year at a place to be designated by the Board of Directors, or if the Board of Directors shall fail to so designate, as designated by the Chairperson of the Board of Directors.

4.5 Regular Meetings. The Board of Directors may provide from time to time, by resolution, the time and place for the holding of regular meetings without other notice than such resolution.

4.6 Special Meetings. Special meetings of the Board of Directors may be called by the Chairperson or any two Directors. The person or persons calling any special meeting of the Board of Directors may fix any place as the place for holding any special meeting of the Board of Directors, and if no place is fixed, the place of meeting shall be the principal business office of the Authority in Garfield County, Colorado.

4.7 Notice; Waiver. Notice of annual and special meetings of the Board of Directors shall be given by telephone or by written notice delivered personally or by mail, facsimile or e-mail to each Director at his or her address as such Director shall have designated in writing with the Board of Directors. If a Director has not provided a method for giving notice, it shall be by mail. Notice in the case of telephone, personal delivery, facsimile or e-mail, shall be given not less than seventy-two (72) hours prior to the time of the meeting. If mailed, such notice shall be delivered at least four (4) calendar days prior to the meeting and shall be deemed to be delivered when deposited in the United States mail, postage prepaid. Notwithstanding the above, notice of any meeting at which the Bylaws are to be amended shall be in writing and delivered, at least ten (10) calendar days prior to the meeting no matter which method of notification is chosen by a Director. When any notice is required to be given to any Director of the Authority by the IGA or these Bylaws, a waiver thereof in writing, signed at any time whether before or after the time of meeting, by the Director entitled to such notice shall be deemed equivalent to the giving of such notice. The attendance of a Director at a meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. The business to be transacted at any special meeting of the Board of Directors shall be specified in the notice or waiver of notice of such meeting. No notice need be given for a regular meeting when the time and place of such regular meeting has been fixed by the Board of Directors.

4.8 Quorum. Except as otherwise provided by the IGA or these Bylaws, a majority of the Directors then in office shall constitute a quorum for the transaction of business at any meeting of the Board of Directors.

4.9 Manner of Acting. The act of the majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors except certain actions as set

forth in the IGA or these bylaws that require an action by a majority of all of the Directors then in office a supermajority of Directors present at a meeting or of all the Directors then in office. All action taken by the Board of Directors shall be in the form of a motion or resolution.

4.10 Conduct of Meetings. The Chairperson, or in the Chairperson's absence, the Vice Chairperson, or in the absence of both, any Director chosen by the Directors present, shall call meetings of the Board of Directors to order and shall act as the presiding officer of such meetings. In the absence of the Secretary, the presiding officer may appoint any Director or other person to act as Secretary of the meeting.

4.11 Vacancies. If a vacancy occurs, then a new Director shall be appointed as provided in section 4.02 above. In the case of the elected officials and the citizen member of the Board of Directors, the vacancy appointment shall be to fill the remainder of that Director's then existing term on the Board of Directors

4.12 Compensation. No compensation shall be paid to any Director for serving as a member of the Board of Directors, except that a Director may be reimbursed for expenses actually incurred by such Director in carrying out any activity of the Authority, if approved by the Board of Directors.

4.13 Presumption of Assent. A Director of the Authority who is present at a meeting of the Board of Directors or a committee thereof which he or she is a member at which action on any matter is taken shall be presumed to have assented to the action taken unless his or her dissent shall be entered in the minutes of the meeting or unless he or she shall file his or her written dissent to action with the person acting as the Secretary of the meeting before the adjournment thereof or shall forward such dissent by certified mail to the Secretary of the Authority immediately after the adjournment of the meeting. Such a right of dissent shall not apply to a Director who voted in favor of such action.

4.14 Committees. The Board of Directors, by motion or resolution, may establish such committees as it shall deem necessary and desirable to enable the Authority to carry out its purposes. Each committee shall consist of such Directors and individuals that are not Directors named by the Board of Directors with such duties assigned to the committee.

4.15 Electronic Meetings. Any action required or permitted by the IGA or these Bylaws by the Board of Directors or a committee of the Board of Directors at a meeting may be taken through the use of any means of communicating by which (a) all participating Directors may simultaneously hear each other during the meeting, or (b) all communication during the meeting is immediately transmitted to each participating Director and each participating Director is able to immediately send messages to all other participating Directors, all in compliance with the Colorado Open Meetings Law.

4.16 Conflict of Interest. Members of the Board of Directors shall not conduct private business in any manner that places them at a special advantage because of their association with the Authority. Any Director who has a financial interest, personal interest or private interest in any matter proposed or pending before the Authority, or any committee, shall disclose such interest to the

Board of Directors and shall not vote thereon, and shall refrain from influencing or attempting to influence the decisions of the other Directors on the matter.

4.17 Open Meetings. All meetings of the Board of Directors, the Executive Board or any committees of the Board of Directors shall comply with the Colorado Open Meetings Law and the Colorado Open Records Act. All minutes and notices shall be maintained as required pursuant to those statutes.

4.18 Budget. The preparation of the annual budget shall coordinate with that of the Garfield County Board of County Commissioners and the Local Government Budget Law of Colorado. The fiscal year shall be a calendar year beginning January 1st and ending December 31st.

4.19 Audit. The Authority shall comply with the Local Government Audit Law.

ARTICLE V

OFFICERS

5.1 Officers. The officers of the Authority shall consist of a Chairperson, a Vice Chairperson, a Secretary and a Treasurer. Officers shall be elected by the Board of Directors at the annual meeting of the Directors.

5.2 Election and Term of Office. Except as otherwise provided herein, the officers of the Authority shall be elected by the Board of Directors at the annual meeting with a term of one (1) year commencing January 1st. There shall be no term limits for holding an office.

5.3 Removal. Any officer may be removed by the majority vote of the Board of Directors whenever in the Board of Director's sole judgment the best interests of the Authority will be served thereby.

5.4 Vacancies. A vacancy in any office because of death, resignation, removal or otherwise, shall be filled by the Board of Directors for the unexpired portion of the term at a regular or special meeting of the Board of Directors.

5.5 Chairperson. The Chairperson shall preside at all meetings of the Board of Directors and shall have such authority as may be provided elsewhere in these Bylaws. The Chairperson shall also have authority, subject to these Bylaws, to sign, execute and acknowledge on behalf of the Authority all deeds, mortgages, bonds, contracts, leases, reports and all other documents or instruments necessary or proper to be executed in the course of the Authority's regular business or which shall be authorized by motion or resolution of the Board of Directors except as such authority to sign is restricted by the IGA. The Chairperson may authorize the Vice Chairperson or other officer or agent of the Authority to sign, execute and acknowledge such documents or instruments in the Chairperson's stead. The Chairperson shall also be allowed to act in an emergency between meetings of the Board of Directors; however, he or she may not incur debt without Board of Director approval. All actions taken between meetings shall be reviewed by the Board of Directors at its next meeting. In general, he or she shall perform all duties incident to the

office of Chairperson and such other duties as may be prescribed by the Board of Directors from time to time.

5.6 Vice Chairperson. In the absence of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson. When so acting, the Vice Chairperson shall have all the powers of and be subject to all the restrictions upon the Chairperson. The Vice Chairperson shall perform such other duties and have such authority as may be assigned to him or her by the Chairperson or the Board of Directors.

5.7 Secretary. The Secretary shall (a) keep the minutes of the meetings of the Board of Directors in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (c) be custodian of the Authority's records; (d) keep or arrange for the keeping of a register of the mailing and e-mail address of each Director; and (e) in general, perform all duties incident to the office of the Secretary and have such other duties and exercise such authority as from time to time may be delegated or assigned to him or her by the Chairperson or the Board of Directors.

5.8 Treasurer. The Treasurer shall in general perform all duties incident to the office of the Treasurer, including management of the books and financial records of the Authority, and have such other duties and exercise such other authority as from time to time may be delegated or assigned to him or her by the Chairperson or the Board of Directors.

5.9 Assistants and Acting Offices. The Board of Directors shall have the power to appoint any person to act as assistant to any officer, or as agent for the Authority in his or her stead, or to perform the duties of such officer whenever for any reason it is impracticable for such officer to act personally, and such assistant or acting officer or other agent so appointed by the Board of Directors shall have the power to perform all the duties of the office to which he or she is so appointed to be assistant, or as to which he or she is so appointed to act, except as such power may be otherwise defined or restricted by the Board of Directors. Such assistants need not be members of the Board of Directors.

ARTICLE VI

EXECUTIVE BOARD

6.1 Members. The members of the Executive Board shall be members of the Board of Directors and shall include the following:

Garfield County Sheriff
Garfield County Commissioner
Private Citizen appointed to the Board of Directors
Two (2) law enforcement representatives from Member agencies
Two (2) fire/EMS representatives from Member agencies

The terms of office, which are staggered terms, of all members of the Executive Board shall be for three (3) years.

6.2 Officers. The officers of the Executive Board shall be the same persons who are officers of the Board of Directors.

6.3 Vacancy. In the event a member of the Executive Board is no longer a member of the Board of Directors, he shall be replaced by the Board of Directors by a person who otherwise qualifies pursuant to the requirements of the IGA and these Bylaws.

6.4 Meetings. The Executive Board shall establish a regular meeting schedule each January specifying the location, date and time of each regular meeting. The Executive Board may conduct as many regularly scheduled meetings, special meetings or emergency meetings as the Executive Board deems necessary to properly conduct its affairs. Notice of special meetings shall be provided as in Article IV above for the Board of Directors as it applies to the Executive Board. The Garfield County Sheriff may appoint the Garfield County Undersheriff to attend Executive Board meeting in his or her absence and the Garfield County Commissioner Director may appoint one other County Commissioner to attend in his or her absence. With notice to the Chairperson, a law enforcement representative may appoint another member from that jurisdiction's police department in his or her absence, and a Fire/EMS representative may appoint another member from that jurisdiction's fire department/district in his or her absence. Such designated representatives shall have full power to participate and vote at such meetings to the same extent as the absent representative.

6.5 Miscellaneous. To the extent not provided in this Article, the Executive Board shall comply with the provisions of Articles IV and IX of these Bylaws. If a Director of the Authority appointed pursuant to Section 4.2 of these Bylaws attends a meeting of the Executive Board, such Director shall not count towards the quorum for such Executive Board meeting but may act pursuant to Section 4.9 of these Bylaws if recognized in the Minutes as making a motion or voting.

ARTICLE VII

INTERGOVERNMENTAL AGREEMENTS CONTROL

These Bylaws shall be followed and shall control the actions of the Board; however, the IGA noted above shall control over these Bylaws should there be any conflict between the provisions of these Bylaws and the provisions of the IGA.

ARTICLE VIII

AMENDMENTS

These Bylaws may be altered, amended or repealed and new Bylaws may be adopted, by an affirmative vote of two thirds of the membership of the Board of Directors present at any annual, regular or special meeting of the Board of Directors called for that purpose.

ARTICLE IX

ADOPTION OF POLICIES

The Executive Board shall adopt comprehensive policies pertaining to the operation of the emergency communications system and the Authority. Such policies, or amendments to such policies, shall be forwarded to the Board of Directors within ten (10) days of approval by the Executive Board. Any Director shall have ten (10) days to file a protest of the policy adopted with the Chairperson and a special meeting of the Board of Directors shall be immediately called and held within ten (10) days of the Chairperson receiving the Protest for the purpose of reviewing and either approving, amending or rejecting the policy. If no protest is received by the Chairperson in that timeframe, the policy shall be deemed adopted.

Adopted by a two thirds (2/3) vote of the Board of Directors present on this 27th day of May, 2021.

GARFIELD COUNTY EMERGENCY
COMMUNICATIONS AUTHORITY


Chairperson

ATTEST:


Secretary



Agenda Item #9.b.

Agenda Item Name:

Consider approval of Rifle Police Department DOLA Mental Health Grant - Resolution No. 2, Series of 2022

Presenter:

Tommy Klein, City Manager

Item Description:

Consider approving the Police Department's DOLA grant application for the 2022 Police Officers' Mental Health Grant.

Recommended Action:

Move to approve Resolution 2 Series of 2022, to permit the police department to apply for a DOLA mental health grant in the amount of \$3000.

Fiscal Impact:

The Police Department budgeted \$3,000 for this program for 2022.

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

Please see the attached memo.

Executive Summary:

The Police Department is seeking the Council's approval to apply for a grant in the amount of \$3,000 from DOLA. DOLA has offered the Police Officers' Mental Health grant for three cycles and we have participated in each. If the Council approves the application and we obtain funding, officers will be provided yearly mental health checkups to ensure they are dealing with stress properly. In addition to the yearly checks, if an officer is involved in a critical incident, the officer will be sent to a licensed counselor for assistance.

The Police Department budgeted \$3,000 for our mental health program for 2022. We have found the program to be very effective.

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. Memo POMH 2022
2. 20220114-TABOR Decision
3. POMH NOFA FY21-22.docx
4. Resolution No. 2-DOLA Grant PD Counseling Services



MEMORANDUM

TO: Honorable Mayor and Council
FROM: Tommy Klein
Chief Funston
DATE: January 13, 2022
RE: Police Officer's Mental Health Grant

The Police Department is seeking approval from Council to apply for the Police Officers' Mental Health grant from DOLA for the 2022 fiscal year. This is the third cycle we have sought Council's approval.

If Council approves, the funding will be used to pay for yearly mental health screening for all sworn officers by a licensed psychologist. The funds would also be used to cover costs associated with obtaining counseling for officers that have experienced critical incidents. The program has been very successful.

The Police Department would like to seek \$3,000.00 from DOLA to support our program.

Thank you for your consideration.



Glenwood Springs – Main Office
201 14th Street, Suite 200
P. O. Drawer 2030
Glenwood Springs, CO 81602

Aspen
323 W. Main Street
Suite 301
Aspen, CO 81611

Montrose
1544 Oxbow Drive
Suite 224
Montrose, CO 81402

James S. Neu
Partner/Shareholder

jsn@mountainlawfirm.com

Direct: 970.928.2121

Office: 970.945.2261

Fax: 970.945.7336

[*Direct Mail to Glenwood Springs](#)

January 14, 2022

Tommy Klein
Rifle City Manager
201 East 18th Street
Rifle, Colorado 81650

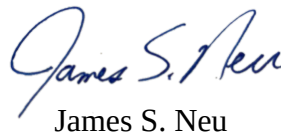
Re: TABOR Decision

Dear Tommy:

You have asked us to provide a decision concerning the City of Rifle's ability to receive and spend state grant funds under the spending limitations of Article XX of the Colorado Constitution, known as the Taxpayer's Bill of Rights ("TABOR"). As a result of the approval by the Rifle electorate of a ballot measure referred to them by Ordinance No. 22, Series of 1995 at the September 12, 1995 regular municipal election, the City may receive and spend, in relevant part, all revenues received from the State of Colorado and all revenues received which are grants from the State of Colorado. Thus, based upon approved Ordinance No. 22, Series of 1995 the City may accept and spend funds received from the State of Colorado, Department of Local Affairs.

Very truly yours,

KARP NEU HANLON, P.C.


James S. Neu

JSN:



FY 21-22 PEACE OFFICER BEHAVIORAL HEALTH SUPPORT AND COMMUNITY PARTNERSHIPS GRANT PROGRAM NOTICE OF FUNDING AVAILABILITY/APPLICATION OVERVIEW (AKA POMH)

Program Purpose:

C.R.S. 24-32-3501 The Peace Officers Behavioral Health Support and Community Partnerships grant program within the Department of Local Affairs (DOLA) is available for law enforcement agencies, peace officer organizations, public safety agencies for purposes 1-6. Behavioral health or community-based social services providers are eligible to apply in partnerships with law enforcement or public safety agencies for the purposes identified in 1-2 below:

1. Co-responder community responses;
2. Community-based alternative responses;
3. Counseling services for peace officers and their immediate family members;
4. Assistance for development and implementation of policies to support peace officers who are involved in shootings or fatal use of force;
5. Training and education programs that teach peace officers and their immediate family members the symptoms of job-related mental trauma and how to prevent and treat such trauma;
6. Peer support programs for peace officers.

\$2 million has been set aside for costs associated with peace officers (including their immediate family members) behavioral health counseling, training/education, and peer support programs for peace officers.

\$1 million has been set aside for costs associated with co-responder/community-based alternative response projects.

This grant program will accept funding requests until the end of the application period and program funds will be awarded until all funds have been exhausted.

Total Funding Available:

\$3,000,000 (approximate amount)

Application Timeline:

December 17, 2021: Application open

January 28, 2022: Application due

Contact:

Peace Officer Behavioral Health Support Grant Program:

<https://www.colorado.gov/pacific/dola/peace-officer-mental-health-grant>

Ella Bowman

Grant Program Manager

(303) 864-7896

ella.bowman@state.co.us

Online Application Process:

All applications must be submitted using the online grants portal. Please allow yourself plenty of time to become familiar with the grants portal system. Applicants will need to create an account, log into the system, and complete each section of the application for electronic submittal. You will be able to save and close a completed section of your online application and return to complete it at a later time.

Program info and helpful details on completing the online application:

- Eligible entities include Colorado law enforcement agencies and peace officer organizations.
- Grant funds will be appropriated annually.
- Ensure your application is correct and complete before submitting.
- County Sheriffs' Offices and Municipal Police Departments are encouraged to apply in collaboration with behavioral health agencies in their region.
- Do not provide confidential information in the application or supporting documents.
- Please use the budget form provided on the website
<https://cdola.colorado.gov/funding-programs/peace-officer-mental-health-grant>.
- The request will be reviewed and scored on a variety of factors such as peace officer behavioral health support, investment in community based public safety partnerships, degree of need and measurable outcomes.

Application Overview:

A. Applicant/Contact Information

1. Applicant name (All applicants must be a law enforcement agency or peace officers organization within the State of Colorado). Behavioral health entities may apply in partnership with a law enforcement or public safety agency.
2. Chief Elected Official/Principal Representative (i.e. Mayor, County Commission Chair, etc.).
3. Designated contact person/Responsible Administrator for the application

B. Application Questions

1. Amount of grant funds requested
2. Intended use of grant funds:
 - Co-responder community responses.
 - Community-based alternative responses.
 - Counseling services for peace officers and their immediate family members, including reimbursing peace officers who have paid the costs of their own counseling services.
 - Assistance for development and implementation of policies to support peace officers who are involved in shootings or a fatal use of force.
 - Training and education programs that teach peace officers and their immediate family members the symptoms of job-related mental trauma and how to prevent and treat such trauma.
 - Peer support programs for peace officers.
3. Project budget (use budget form provided)
4. Collaboration with behavioral/mental health, or community-based social services providers.

C. Board Approval/Tabor

1. Official board action: Every application must provide the date the city/town/county board, council or trustees authorized the submittal of the grant application.
2. TABOR: The funds for the Peace Officers Behavioral Health Support Grant and Community Partnerships Grant Program are state funds and may be subject to TABOR. Local jurisdictions are responsible for their own Tabor compliance. Please consult with your legal counsel regarding TABOR limits before submitting an application.

**CITY OF RIFLE, COLORADO
RESOLUTION NO. 2
SERIES 2022**

A RESOLUTION OF THE CITY OF RIFLE, COLORADO SUPPORTING A
DEPARTMENT OF LOCAL AFFAIRS GRANT APPLICATION

WHEREAS, the City of Rifle is a political subdivision of the State of Colorado, and therefore an eligible applicant for a grant awarded by the Department of Local Affairs (“DOLA”); and

WHEREAS, the City of Rifle has submitted a Grant Application requesting a total award of \$3,000 for counseling services for police employees involved in critical incidents and for a yearly mental health check-up; and

WHEREAS, the City Council of the City of Rifle supports the acquisition of counselling for police employees involved in critical incidents and yearly assessments if a grant is awarded by the DOLA.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIFLE THAT:

1. The above recitals are hereby incorporated as findings by the City of Rifle.
2. The City Council strongly supports, and the City Manager is hereby authorized to submit, the Grant Application for the DOLA grant requesting funding for counseling of Rifle police employees.
3. If a grant is awarded, the City of Rifle hereby authorizes the City Manager to sign a Grant Agreement with DOLA and authorizes the expenditure of funds necessary to meet the terms and obligations of the Grant Agreement.

THIS RESOLUTION was read, passed, and adopted by the Rifle City Council at a regular meeting held this 19th day of January 2022.

ATTEST:

CITY OF RIFLE, COLORADO

By _____
City Clerk

By _____
Mayor



Agenda Item #10.a.

Agenda Item Name:

Report to City Manager

Presenter:

Tommy Klein, City Manager

Item Description:

Staff report on notable tasks completed within the individual departments.

Recommended Action:

No action necessary

Fiscal Impact:

N/A

Operational Impact:

N/A

Prior Board Motions:

N/A

Background Information:

N/A

Executive Summary:

Work Report to City Manager
01/14/2021

Notification Requirements:

N/A

Prepared By:

Misty Williams, City Clerk

Attachments:

1. Report to City Manager 01.14.2022

WORK REPORT TO CITY MANAGER

01.14.2022

PIO

- Continuing updates on website and social media on local issues and citizen concerns. Top topics include the updates on the virus and the clean-up in Glenwood Canyon.
- Assisted Tommy with update video which took place at the water plant. Special thanks to Robert Burns for doing an excellent job explaining some of the facts about City of Rifle water.
- Attended GRIT meeting.

COURT

- Handled 49 adult cases on January 5th court day.
- Held 08 telephone hearings with inmates in custody.
- Attended brainstorming session with other court leaders to see how other jurisdictions are handling legislative changes to existing procedures.

FINANCE

- Payments for goods and services received prior to 12/31/21 can be made in January and recorded against 2021 budget. No payments after that can be charged to 2021 so that Finance can then start the year end closing. Department heads are reminded to turn in invoices as promptly as possible, and prior to January 25 at latest.
- Sales taxes collected in November reflected a 5% increase over the same period in 2020. December collections are estimated to be up about 8%. Our projection for 2021 sales tax revenue, as used in the 2022 budget projection, was 14% increase for the year, which remains likely, given that year to date sales tax revenue through October was about 16% higher than that in 2020.
- We have begun our project with ClearGov to build our interactive budget, to be available to citizens online. For our first year, 2022 budget, we will have a basic presentation, but still with more information that what we currently have available with our annual budget book. We can then begin to add on additional information as we are able, for upcoming years. Once a preliminary draft is available, we can share that with Council. That is expected in late March, so in meantime, we will produce our annual budget book, due to the state by Jan 31. The City of Avon currently uses ClearGov, and they are a good example of what we'd like to achieve.

CITY MANAGER

- We met with a representative from Ting, the primary high-speed internet provider in our area. We spoke generally about their plans for Rifle and the prospect of obtaining free Wi-Fi in the downtown and Centennial Park areas. Ting offers subsidized high-speed service. If the W. 2nd Street project moves forward, we will work with Ting and the developers to make this service available to tenants.

- We have had several meetings regarding the results of the employee survey and we will have more in January.
- The data from the citizen survey should be ready by the end of January.

PLANNING

- Staff presented to CPW regarding the grant request for full build-out of the Grand Hogback mountain bike trail system. A final decision on funding will be received in March of 2022.
- Staff is finalizing the RFP for the public outreach process on the island.
- Interviews for the part-time planning administrator will begin the week of January 24th.